

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
<b>Arts, Community and Events</b>										
2186	CS: ACE: Advisory	Community Response Fund - Waitemata	Discretionary fund to respond to community issues as they arise during the year	Q1;Q2;Q3;Q4	LDI: Opex	\$13,000	Completed	Green	\$3,000 allocated for emergency resilience building workshops. Balance:\$10,000	Remaining budget of \$10,000 was reallocated towards the final grants round due to there being insufficient Community Grants budget for applications that approved.
242	CS: ACE: Arts & Culture	Studio One - ABS Studio One Toi Tu Operational Expenses	- provide a diverse programme of art classes, workshops and events for adults and children - provide an affordable hiring space for artists to exhibit their work - provide shared studio spaces and makers space - provide spaces for event and workshop hireage.	Q1;Q2;Q3;Q4	ABS: Opex	\$353,475	In progress	Amber	Studio One Toi Tū had a total of 4,476 visitors, delivered 100 programmes with 1,022 participants and staged 7 performances to 238 attendees. Highlights include Hauora watercolour workshops, a pop-up exhibition in room 10, and performances as part of Auckland Fringe Festival.	The Q4 report will be completed in Q1.  However, staff are able to report that there were 1624 visitors including 671 participants across 28 programmes at the facility.
245	CS: ACE: Arts & Culture	Community Arts Programmes- LDI Pop	Deliver projects for the 'Pop' temporary art activation series in the local board area.	Q3	LDI: Opex	\$65,000	Completed	Green	The 2018 Pop programme was delivered. Eight activations took place.  Pop Marbles: Aotea Square, 6-13 March Freyberg Place 15-22 March  Pop Ping Pong: Freyberg Place, 2-12 March Aotea Square, 15-25 March  Pop Riders: Freyberg Place, 1, 9 and 23 March Aotea Square, 4 and 24 March Takutai Square, 2, 3, 10 and 15 March Jellicoe Plaza 4 and 11 March  Pop Poi: Freyberg Place, 2 and 23 March Aotea Square 9 March Takutai Square 16 March Jellicoe Plaza 22 March.  Pop Drop: 8-25 March as part of Auckland Festival Playground  Pop Big Bang: Aotea Square, 11-19 March  Pop Plinths: Grey Lynn Park, 2-25 March  Pop Poetry: Symonds St Cemetery, 21 and 26 March (event cancelled due to adverse weather conditions on 23 and 24 March)  Participant numbers are being collated currently and will be available as part of the Q4 report.	The delivery of Pop 2018 has been completed. It included eight Pop projects across seven locations in the local board area from 1-25 March 2018. It was held a month earlier than last year to capture more reliable weather. An evaluation of the 2018 programme and a memo to consider the direction for Pop 2019 was provided for the board in Q4. A workshop will be held in Q1 FY19 which will inform the planning for Pop 2019.

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246	CS: ACE: Arts & Culture	Regional Work Programme Information and Updates	Provide timely information on regionally funded Arts and Culture projects, programmes and initiatives that have an impact or occur in the local board area.	Q1;Q2;Q3;Q4	Regional	\$0	In progress	Amber	<p>- Rainbow Machine: delays in material supply has delayed fabrication. Completion date now end of May 2018. - Myers Park underpass: The Auckland City Centre Advisory Board considered the parent project update at its March meeting and approved design work to continue, with a report back in May 2018. Artist Graham Tipene and architects Warren and Mahoney will now be reengaged to continue developing the design. - City Rail Link precinct plan and Lower Queen Street (design programme) – an artist brief has been agreed for a public artwork for the proposed Waitematā Ātea (desired name for the area), envisaged as an ātea place offering manakitanga (welcome) to visitors. Expression of Interests will be called from identified established artists in April. An expert assessment panel will then shortlist three or four artists to develop concepts for the artwork. - O for O'Connell Street scoping programme: public artwork has been commissioned for O'Connell Street to hang between numbers 5 and 10. Fabrication of the artwork will commence after building consent has been granted. Completion expected by June 2018. - Taurarua Judges Bay advisory programme: Ngati Whātua Orākei are awaiting resource and building consents for the artwork. Installation expected by 30 June 2018, aligned to the time extension to their funding agreement. - Wynyard Quarter public art plan implementation: Three opportunities for significant investment in public art are identified, plus a smaller fund is available to enable temporary works to build at local capacity. An artist's brief and commissioning process is expected by end of May 2018 for the first artwork on the "Madden and Daldy Streets" "constellation". - Federal Street South: an opportunity was identified to develop public artworks, a modest standalone piece and integrated artwork in the redevelopment of Federal Street South. Artwork concepts that resonate with the theme of 'community street environment' and with Federal Street 'compassionate stakeholders' will be sought from four established artists during April 2018.</p>	<p>Delays in material supply for the Rainbow Machine has delayed fabrication. Completion date has changed from March to end of May 2018. The project is due to be delivered by September 2018. Myers Park underpass: The project is on track and artist's Graham Tipene and Barrington Gohns collaborated on the design with the established group as outlined in Q3. City Rail Link Limited precinct plan and Lower Queen Street (design programme): station entrance (threshold) prototypes have been refined and threshold videography work is underway. Other elements of station design are on hold until an updated timeline is obtained from CRLL following the delay in the tender process. A brief has been developed for an artwork on Lower Queen Street. Progressing artist selection is on hold until CRLL confirms funding for the project. O for O'Connell Street: installed in Q3. An unveiling is planned for Q1 FY19 and the local board will be informed. Taurarua Judges Bay: due to delays in response to the resource and building applications the expected delivery of this project is end of Q2 FY19. Wynyard Quarter public art plan implementation: staff are working with Panuku to engage a curator to oversee the first of three planned artworks on the Madden and Daldy Street constellation. Federal Street South: an artist project team has been established to develop a concept to be delivered by the end of FY19.</p>
1903	CS: ACE: Arts & Culture	3 Ponsonby Road Feasibility Study-LDI	Conduct a feasibility study on the options for use of 3 Ponsonby Road.	Q1;Q2;Q3	LDI: Opex	\$20,000	In progress	Amber	<p>The local board has been advised that a community needs assessment to demonstrate a service need in the context of adopted policy and/or a clear strategic purpose to retain must be carried out prior to requesting the transition of a building from non-service to service through a business case.</p>	<p>Staff met with the local board in Q4 to discuss the scope to complete a needs analysis and assessment of community space available for the arts and creative industries in the Waitematā Local Board area. A services agreement has been contracted and staff will update the local board with progress on this work in Q1 FY19.</p>

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636	CS: ACE: Community Empowerment	Build capacity : Inner City Network	Fund the inner city network to increase community connectedness in the central city.	Q1;Q2;Q3;Q4	LDI: Opex	\$5,000	Completed	Green	Staff supported ADCOSS through a period of change, facilitating their strategic and business planning. Staff and ADCOSS organised two Inner City Network meetings. The February meeting encouraged participants to increase awareness in their communities about the 'Have your say about the future of Auckland': Auckland Council's 10-year budget, Auckland Plan refresh – and concurrent consultations. The March meeting invited the Ministry of Internal Affairs, Foundation North and councils funding team to present their community development outcomes, enabling better applications from inner city groups. The Inner City Network distribution list was up-dated. It currently has 85 members who have been sent a survey seeking their input for the Inner City Network's future development. The survey's results will be presented in Q4.	A new network coordinator was introduced, and three network meetings organised. Fourteen Inner City stakeholders responded to a survey on how the Inner City Network does and could better support their work in the future. Stakeholders highlighted that future Inner City Network meetings should be more balanced between networking opportunities and relevant city-related topics. This will be a focus in 2018/2019.
637	CS: ACE: Community Empowerment	Community-led placemaking: gardens, food and sustainability	Fund, facilitate and grow the network of local community/groups with an interest in local community gardens, food production and sustainability initiatives by: 1. funding Gardens 4 Health to provide capacity building through education and maintenance of the local community garden network 2. strengthening connections between council projects to increase cross-council collaboration e.g. Waitemata Low Carbon Action, Waste Minimisation, the Compost Collective, Civil Defence community-led pollinator paths, Resilient Communities and implementation of local area plans.	Q1;Q2;Q3;Q4	LDI: Opex	\$6,000	Completed	Green	Gardens 4 Health (G4H) ran workshops and volunteer garden activities with Arahura Trust, Wynyard Garden, United Church of Tonga, Griffith Corner Garden, and Saint Matthew in the City. Resources, advice and plants were supplied to Grafton Community Garden, Lifewise Trust, Kelmarna Organic Garden, Studio One Hauora garden and Te Maara Garden.	Gardens 4 Health (G4H) organised workshops and supported volunteer gardens, as follows: - Arahura Trust: workshop on food waste solutions - Daldy Street Garden: managing worm farms and distributing worms - Grafton Garden: getting winter planting underway - Griffith Garden: identifying future collaboration opportunities with Kai Auckland and Griffith Hub - Grey Ave HNZ garden: an autumn planting workshop for 8 residents, supported by Lifewise Trust - Studio One Hauora garden: facilitating the creation of a draft plan in March - Te Maara Gardens: supplied with \$100 worth of seed, plants, garden mix and hand tools - Sugar Tree Complex - assistance with a site assessment to support the feasibility of developing a community garden/urban orchard/herb garden - Symonds St Junction garden site: clearing and preparing for a market garden concept - United Church of Tonga: children-driven gardens are thriving, and winter planting undertaken.
640	CS: ACE: Community Empowerment	Community-led placemaking: Waitematā community empowerment initiatives	- fund local community-led planning and placemaking projects - provide advice, guidance and capacity building for communities to lead their own projects-develop a process to ensure that Māori aspirations are addressed. Note: the 2017/2018 budget figure shown for this activity line item includes an additional \$11k deferral from 2016/2017.	Q2;Q3;Q4	LDI: Opex	\$41,000	Deferred	Red	Staff workshoped potential project options with the board and will report to the board in Q4 on a recommended placemaking project and budget allocations. The Great North Road community-led vision project team presented to the local board in March. A full report from group will be presented in Q4. The Grafton community-led vision project team supported the community consultation at a Neighbours Day Picnic on 25 March. The project team will be collating feedback collected to report back to the community in Q4. St Mary's Bay reserve weed management project - Staff are working with other council staff and the residents' association to determine the best and most appropriate use of the budget. This will be progressed in Q4.	Some budget has been carried forward into FY19 for projects that have not been fully scoped in partnership with the community and which are required to reported and approved by the local board. Staff have worked with groups to draft and finalise funding agreements with: St Marys Bay Reserve weed management project, Victoria Quarter Residents project and Grafton Residents mural project. Staff have supported the Grafton and Great North Road Community lead vision projects to finalise their reports which will be presented to the local board. Staff are working with the Newmarket Business Association on implementation of initiatives from the Station Square community engagement report, including leveraging opportunities to activate the square in a positive way.

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641	CS: ACE: Community Empowerment	Increase diverse community participation : youth voice (WTM)	- develop, support and mentor youth to have influence local board decision-making and activities - partner with local youth to serve their needs.	Q1;Q2;Q3;Q4	LDI: Opex	\$10,000	Deferred	Red	The app version of the MyAKL map will be launched in Q4 following completion of testing. Staff will present alternative approaches to support the youth voice in Q4.	The proposed new model for the Waitematā Youth Collective will no longer be going ahead due to lack of capacity and commitment from the current leadership and lack of membership. Staff will present alternative approaches in July 2018.  The app version of the MyAKL map is still being tested so completion is delayed. An updated version will be presented to the board in July. Staff recommendations for Youth Voice will be workshopped with the board in July 2018.  Due to errors discovered through the testing phase, the completion of the app has been delayed.
690	CS: ACE: Community Empowerment	Apply the empowered communities approach – connecting communities (WTM)	Broker strategic collaborative relationships and resources within the community: This includes three key activity areas: 1. engaging communities - reaching out to the less accessible and diverse groups - focussing on capacity building and inclusion 2. enabling council - ensuring that groups have access to operational and technical expertise and identify and address barriers to community empowerment 3. reporting back - reporting back to local board members on progress in activity areas one and two. Includes responding to the aspirations of mana whenua, matawaaka, marae and Māori organisations.	Q1;Q2;Q3;Q4	LDI: Opex	\$0	Completed	Green	- Ponsonby Park: staff continued liaising with the community-led group, and supported them to prepare for the LTP budget submission process. - Heard Park: staff met with council teams and community to realise the aspirations for the park. Staff are costing the design components for local board decision making. Staff will continue to work with local stakeholders, and across council on the needs assessment and building condition report of the community facility on the park. - Newmarket Station Square: staff worked with police, community and local business association on issues of safety and anti-social behaviour occurring in Station Square, working with the activation team in PSR, bylaws team and Auckland Transport on placemaking activities for better outcomes on the square. - 10 Year Budget Long-term Plan: The strategic broker is advising and encouraging community groups about the submission process through "Have your say" events or online. - Be Accessible, Be Lite Programme: The group met with Uptown and Grey Lynn business association managers to discuss the programme. 32 businesses completed surveys for Be engaged. Results will be reported to the local board in Q4.	- Ponsonby Park: staff continue to liaise with the community-led group. Numbering of the building and noticeboard work on the site is progressing. The group updated the board on their work at the June Business Meeting. - Newmarket Station Square: staff are working with the Newmarket Business Association on implementation of initiatives from the Station Square community engagement report. This includes leveraging positive activation opportunities. - Be Accessible, Be Lite Programme report was presented to the board in May. - Parnell Plan Engagement: staff have supported the stakeholder meetings, the draft planning process and the community consultation.
745	CS: ACE: Community Empowerment	Local Māori Responsiveness Action Plan (WTM)	Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following: • key aspirations and priorities for Māori in the area • opportunities to work together • a plan for building strong relationships and sharing information with Māori	Q1;Q2;Q3;Q4	LDI: Opex	\$5,000	Deferred	Red	Staff continue to contact and map Māori organisations and agencies in the local board area. Staff have been supporting the council planning team with Māori engagement on the Parnell Plan and inclusion of Māori aspirations in this plan. The next steps and recommendations will be workshopped with the board in Q4.	This activity has been carried forward and is included in the 2018/2019 work programme.  Staff continue to contact and map Māori organisations and agencies in the local board area. Hui will be held in August to bring these organisations together to progress the understanding of Maori aspirations.

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756	CS: ACE: Community Empowerment	Community-led placemaking: (City Centre) Spatial Priority Area	<ul style="list-style-type: none"> <li>- engage and empower communities to ensure that they influence decision-making on spatial priority area (SPA) planning and implementation</li> <li>- strengthen community-led placemaking and planning initiatives within the SPA area</li> <li>- develop innovative ways to engage with communities that have not traditionally participated in council decision-making.</li> </ul>	Q1;Q2;Q3;Q4	LDI: Opex	\$0	Completed	Green	<p>CEU staff:</p> <ul style="list-style-type: none"> <li>- continued to participate in the City Centre Master Plan and the Waterfront Plan cross-council working group.</li> <li>- worked with Panuku Development Auckland on activation of waterfront area and connecting with communities on cross council projects.</li> <li>- put the City Centre Public Amenities Report to the local board in March for endorsement.</li> <li>- worked with Be Accessible to review the design plan for Wynyard Quarter Central with Auckland Transport and Sustainable Coastlines Flagship.</li> <li>- attended the Alcohol and Safety mayoral taskforce meeting on 16 March where the future direction and benefits of the meeting were discussed with attendees.</li> </ul> <p>The Plunket Blitz project will be completed in Q4 involving Heart of the City in the Britomart area and Panuku Development Auckland in the Wynyard Quarter area.</p>	<p>The strategic broker:</p> <ul style="list-style-type: none"> <li>- continued to participate in the City Centre Master Plan and the Waterfront Plan cross-council working group and the actioning of recommendations in the City Centre Public Amenities Report.</li> <li>- engaged in cross-council work related to the Victoria Quarter part of the City Centre Master Plan.</li> <li>- participated in the meeting of the Taskforce on Alcohol and Community Safety in June.</li> </ul>
769	CS: ACE: Community Empowerment	Community grants (WTM)	Funding to support local community groups through contestable grant funding. Budget: - Local discretionary community grants \$125,000.	Q1;Q2;Q3;Q4	LDI: Opex	\$125,000	Completed	Green	The local board had one quick response round allocating \$15,518, leaving a total of \$33,644.23 to be allocated to one remaining local grant round.	The local board had one local grant round and one accommodation support fund round. \$49,155.50 was allocated to local grant round two and \$125,000 was allocated to the accommodation support fund round. The local board has approved two local grant and three quick response rounds for the financial year. They allocated \$140,511.27, which includes the total grants budget of \$125,000 and \$15,511.27 from the Parks Response Fund.
770	CS: ACE: Community Empowerment	Accommodation grants	Funding to support local community groups through accommodation grant funding. Budget: - accommodation grants \$125,000.	Q4	LDI: Opex	\$125,000	Completed	Green	The Accommodation Grant round closed on 23 March. Decisions will be made in Q4.	The local board has approved one Accommodation Support round for the financial year and allocated the total budget of \$125,000.
391	CS: ACE: Community Places	Year 2 of 3 year term grant: Funding Agreement & Licence to Occupy and Manage - Grey Lynn Community Centre	<p>Funding Agreement: Grey Lynn Community Centre Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Grey Lynn Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p> <p>Licence to Occupy and Manage: Grey Lynn Community Centre Incorporated to operate the Grey Lynn Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p>	Q1;Q2;Q3;Q4	ABS: Opex	\$45,807	Completed	Green	Workshops are underway with working groups to discuss key themes that were identified from the initial hui held in Q2. The Grey Lynn Community Centre workplan has been developed and will be finalised and aligned with the 2017 local board outcomes in Q4.	Completed - During Q1 payment was made on year two of the three-year agreement to the Grey Lynn Community Centre. Grey Lynn Community Centre is on year two of a three-year licence to occupy and manage agreement. No milestones are required this year.
395	CS: ACE: Community Places	Year 2 of 3 year term grant: Grey Lynn Community Centre -LDI Additional Funds	Additional funds to assist Grey Lynn Community Centre Incorporated to deliver on its funding agreement.	Not scheduled	LDI: Opex	\$20,000	Completed	Green	No update is scheduled or required.	No update is scheduled or required; additional funding was made in conjunction with funding agreement payment in Q1.

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405	CS: ACE: Community Places	Venue Hire Service Delivery - WTM	Provide and manage venues for hire and the activities and opportunities the venues offer by: - managing the customer centric booking and the access process - aligning activity to local board priorities through management of the fees and charges framework. These include activities contributing to community outcomes offered by not-for-profit and community groups.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Staff updated the local board on fees and charges for FY19. Staff held a community session to remind customers of the process for self-service online bookings. The FY19 season was opened online on 27 February and by the end of the day there were over 16,000 bookings of which 74 per cent was self-service online bookings. For the local board area, the monthly satisfaction survey results from Q2 and Q3 to date, show a combined facility hirer satisfaction of 74 per cent which is above the portfolio average.	During Q4 hirer surveys continued to be sent out to all casual hirers and selection of regular hirers. The results show a combined facility hirer satisfaction of 74 per cent and a combined facility recommendation of 81 per cent for Waitemata. Booked hours has increased compared to the same period last year.
408	CS: ACE: Community Places	Community Venues WTM - participation increase	Develop a network-wide marketing strategy to increase participation within community venues in the local board area based on relevant and current research.	Q1;Q3;Q4	ABS: Opex	\$0	Completed	Green	Action planning continues to increase awareness and participation across the network. Staff have developed a clear objective to increase relevance and reach more Aucklanders by 2021 and further clarified focus areas within this programme of work. A Google awareness campaign ran the month of February which was a success as it delivered the most cost efficient Google Adwords results to date. New art work options have been developed with refreshed awareness campaign to be run in Q4	During Q4 staff have developed and implemented a new refreshed awareness campaign across the region. It went live during May with; an improved Google search function, digital display banners with in Facebook, OurAuckland May edition featured the campaign on the back page, digital screens went live also within Albert Street, Bledisloe House, Service Centres and Libraries. For the first time we are using an animated version of the artwork which is much more engaging and interactive. The 2017/2018, statistics show a correlation between live campaigns and website driven awareness. Staff are currently developing further business plan opportunities and programmes of work for the 2018/2019 year.
431	CS: ACE: Community Places	Year 2 of 3 year term grant: Funding Agreement & Licence to Occupy and Manage - Parnell Community Centre	Funding Agreement: Parnell Community Trust to facilitate and deliver work plan outcomes including activities and programmes at Parnell Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.  Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.  Licence to Occupy and Manage: Parnell Community Trust to operate the Parnell Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	Q1;Q2;Q3;Q4	ABS: Opex	\$54,701	Completed	Green	Workshops are underway with working groups to discuss key themes that were identified from the initial hui held in Q2. The Parnell Community Centre workplan has been developed and will be finalised and aligned with the 2017 local board outcomes in Q4. Next steps are to prepare for year three of three funding agreement as outlined in line 203 of the 2018/2019 work programme.	Completed - Payment was made in Q1 on year two of the three-year agreement to the Parnell Community Centre.
434	CS: ACE: Community Places	Year 2 of 3 year term grant: Funding agreement & Licence to Occupy and Manage - Ponsonby Community Centre including Leys Gymnasium	Funding Agreement: Ponsonby Community Centre Incorporated to facilitate and deliver its work plan outcomes including programmes and activities at Ponsonby Community Centre including Leys Gymnasium for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.  Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.  Licence to Occupy and Manage: Ponsonby Community Centre Incorporated to operate the Ponsonby Community Centre and Leys Institute Gymnasium for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	Q1;Q2;Q3;Q4	ABS: Opex	\$47,164	Completed	Green	Workshops are underway with working groups to discuss key themes that were identified from the initial hui held in Q2.	Completed - Payment was made on year two of the three-year agreement to Ponsonby Community Centre and Leys Gymnasium in early Q2.  Ponsonby Community Centre and Leys Gymnasium is on year two of a three-year licence to occupy and manage agreement. No milestones required this year.

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496	CS: ACE: Community Places	Commence development of the Ellen Melville Centre's transition plan to community led management & operation by 2020.	Commence planning for the community-led operational management model of the Ellen Melville Community Centre	Q4	ABS: Opex	\$0	Deferred	Red	No update to report on until Q4.	No update available for the remainder of 2017/2018.  This is now a work programme line for 2018/2019.
513	CS: ACE: Community Places	Ellen Melville Community Centre programme delivery	Deliver the work programme for the Ellen Melville Centre.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Existing programmes have been developed. The following new programmes have been added: - Cooking and food sharing with Love Food Hate Waste - Exercise classes - Films with Love of Bees - Language classes New events to promote the centre: - Japan Day - Marley in NZ photo exhibition - POP table tennis, poi and marbles - Long Lunches/DJ music on Friday and Saturday.	During Q4 a number of events took place with in the centre such as: - Maori Film Festival - Matariki launch - BHealthy Day - Photography Festival - Writers Festival - NZ Music Month - BFM live crosses with NZ bands. The orientation plan has been delayed. Plans are underway for other student activities in association with various educational institutes.
515	CS: ACE: Community Places	Evaluation of Ellen Melville Centre work programme	Evaluate Ellen Melville Centre's work programme to understand if the local board outcomes are being met, as well as what other impacts the programmes might be having.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Evaluation of Splice Tuesday shows their Tea, Talk and Culture is their strongest regular programme with approx 20 people attending per week between the ages of 30 - 60, consisting predominately of Chinese but also other Asian ethnicities. Youthtown have struggled to establish regular numbers with approx 6 teenagers attending per week. This programme is popular with Maori and Pacific Island young people. We are working with Youthtown to develop new programme ideas. A new programme for Love Food Hate Waste was attended by 25 Mums, 3 Dads and 26 babies over three sessions of Cooking for Bubs. Plunket playgroup and clinics are increasing in frequency and attendance with approximately 35 Mums and babies and 10 clinic sessions per day. OMG Tech computer coding for under 13 year olds was attended by approximately 30 children.	The evaluation process has been built into the programming framework for all programmes. Dashboards have been developed at programme and local board level to assess results. Some software fixes are needed as surveys are not being triggered when expected. Development is ongoing to improve the process in FY19.
1980	CS: ACE: Community Places	Grey Lynn community centre portfolio increase	- investigate the opportunity to increase Grey Lynn Community Centres management portfolio by transferring the operational management of the Grey Lynn Library Hall from Auckland Council to the Grey Lynn Community Centre Society.	Q1;Q2;Q3;Q4	LDI: Opex	\$0	Deferred	Red	A workshop with the local board and Grey Lynn Community Centre (GLCC) staff was held on 13 February to discuss the proposed pilot. The GLCC Manager is open to the pilot project, subject to further discussion with the GLCC committee. Staff have followed up regularly with GLCC to answer operational questions and held a joint meeting with the Grey Lynn Library Hall (GLLH) Manager to discuss the functionality of such arrangements. The GLCC manager met with the GLCC committee late March and advised that they needed more time. The report to the local board was deferred from April to May to allow for the final decision to be made.	Grey Lynn Community Centre management have not confirmed intent to progress this.  This is now an item on the 2018/2019 work programme.
2806	CS: ACE: Community Places	Build Ellen Melville Centre website	Build website for the Ellen Melville Centre to build brand and identity.	Q1	LDI: Opex	\$15,000	Completed	Green	Initiative completed in Q1	Initiative completed in Q1.
322	CS: ACE: Events	Event Partnership Fund - Waitemata	This non-contestable fund allows the local board to partner with local groups on community-led events. It allows the local board to support and develop the events, establishing these as signature events for the area.2017/2018 is the first year for new three year partnerships to commence. For events to be considered for this fund they are required to apply for the Local Events Support Fund which opens in May 2017.	Q1	LDI: Opex	\$85,000	Completed	Green	This fund has been fully allocated and all funds have been paid out to the organisations. Accountability documentation to be provided in Q4.	This fund has been fully allocated and all funds have been paid out to the organisations. Accountability documentation delayed and will be provided in Q1 of FY19.

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323	CS: ACE: Events	Community Christmas Event Fund - Waitemata	Funding to enable the community to deliver a safe and free event to celebrate Christmas.	Q2	LDI: Opex	\$7,000	Completed	Green	This fund has been fully allocated and all funds have been paid out to the organisations. Accountability documentation to be provided in Q4.	This fund has been fully allocated and all funds have been paid out to the organisations.  Accountability documentation delayed and will be provided in Q1 of FY19.
324	CS: ACE: Events	Local Civic Events - Waitemata	Deliver and/or support civic events within the local board area.	Q1;Q2;Q4	LDI: Opex	\$8,000	Completed	Green	No activity occurred during the quarter as no local civic events are currently scheduled.	The Beach Road Sculpture Blessing was held on 10 May 2018.
325	CS: ACE: Events	Parnell Festival of Roses - Waitemata	Deliver a community event when the roses are in bloom at the Parnell Rose Gardens.	Q2	LDI: Opex	\$35,000	Completed	Green	Planning of the event for the 2018/2019 financial year has started, to be delivered on Sunday 18 November at Parnell Rose Gardens, Dove-Myer Robinson Park. This event date was chosen after consideration of the other events in the area scheduled for November. This event will be delivered on the same day as Parnell Waiters Race organised by the Parnell Business Association. Conversations have begun with the association to allow transparency with planning of areas such as traffic management and event times. The option to offer a free shuttle bus will be explored.	The Parnell Festival of Roses event was delivered successfully in Q2.
327	CS: ACE: Events	Anzac Services - Waitemata	Support and/or deliver Anzac services and parades within the local board area.	Q3;Q4	LDI: Opex	\$5,000	Completed	Green	The funds have been approved and the funding agreement has been created.	The local board provided a grant to the Grey Lynn RSC of \$4,610.00 for delivery of the Anzac Day service. Anzac Day was a huge success throughout the region with increased attendance numbers at all services.
328	CS: ACE: Events	Local Event Development Fund - Waitemata	Support local community events through contestable grants as part of the Waitemata Community Grants Policy.	Q1	LDI: Opex	\$30,000	Completed	Green	This fund has been fully allocated and all funds have been paid out to the organisations. Accountability documentation to be provided in Q4.	This fund has been fully allocated and all funds have been paid out to the organisations.
329	CS: ACE: Events	Myers Park Medley	Deliver the Myers Park Medley.	Q3	LDI: Opex	\$20,000	Completed	Green	The event was successfully delivered on Sunday, 18 February at Myers Park, Auckland Central with approximately 2,000 attendees throughout the event day. The local board have been presented a debrief, with the event organiser talking through the document and addressing key points. There was a wide range of stage entertainment to appeal to different communities and make it an inclusive event.	Myers Park Medley event was successfully delivered in Q3.
330	CS: ACE: Events	Citizenship Ceremonies - Waitemata	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	Q1;Q2;Q3;Q4	ABS: Opex	\$19,316	Completed	Green	The Civic Events team delivered one citizenship ceremony with 184 people from the local board area becoming new citizens.	The Civic Events team delivered two citizenship ceremonies with 258 people from the local board area becoming new citizens.
3393	CS: ACE: Events	Good Citizens Awards - Waitemata	Deliver the Good Citizens Awards event within the local board area.	Q2	LDI: Opex	\$4,500	Completed	Green	The Good Citizens Awards were delivered in Q2.	The Good Citizens Award were delivered in Q2.
<b>Community Facilities: Build Maintain Renew</b>										
2040	CF: Investigation and Design	254 Ponsonby Road: Review and planning	Complete a service review of the 254 Ponsonby Road - Community Led Design Project report from April 2017.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	In progress	Amber	Current status: A business case and high level concept design for a range of development options has been done in relation to this project as Waitemata's one local initiative (OLI). Next steps: Clarity on the budget available (to be determined through the Long-term Plan decision making) is required before any further work can be undertaken.	Currently unfunded. Funding to be determined through the long term plan process. Current status: A business case and high level concept design for a range of development options has been done in relation to this project as Waitemata's one local initiative (OLI). Next steps: Clarity on the budget available (to be determined through the Long-term Plan decision making) is required before any further work can be undertaken.
2142	CF: Investigation and Design	Leys Institute Hall - renew security access	Renew security access	Q2;Q3;Q4	ABS: Capex	\$31,185	Deferred	Red	Current steps: Scope of work has been sent to contractors for pricing.  Next step: Award and deliver project. Estimated start date is mid-May and completion in June 2018.	Project to be carried forward into the first quarter of financial year 2019 for full delivery.  Current status: Due to a lack of response to the initial tender this will need to be re-sent for pricing.  Next steps: Approach a new supplier and obtain pricing. Fast track the subsequent installation works.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2143	CF: Investigation and Design	Ponsonby Community Centre - refurbish interior and exterior	Refurbish centre. The work will include building access, toilets, security access and acoustic panels	Q3;Q4	ABS: Capex	\$20,000	In progress	Green	<p>Current status: Engaged consultants to design and scope works. Structural assessment of lean on building housing the kitchen and building surveys in progress with internal departments. Scope of works being identified after reports completed and small repair work completed through Operational Management and Maintenance unit.</p> <p>Next steps: Completing scope of works including concept and design for exterior staircase.</p>	<p>Part of a multiyear activity/project that was expected to continue into next year which has progressed as expected for 17/18.</p> <p>Current status: Scope of works including concept and design for exterior staircase underway. Engaged colour consultants for interior and exterior repaint. Structural assessment of lean on building housing the kitchen and building surveys in progress with internal departments.</p> <p>Next steps: Finalising design and consulting with community center manager.</p>
2147	CF: Investigation and Design	Parnell Library - comprehensive renewal	Comprehensive building refit, including carpet, toilet, and interior repaint.	Q3;Q4	ABS: Capex	\$15,000	In progress	Amber	<p>Current status: This is not a council owned facility. It is owned by the lessor Royal NZ Foundation for the Blind (foundation). Council lease the building from the foundation and sub lease to other community groups who occupy the building together with providing space for service delivery (library). The lease from the foundation to council expires 31 May 2019. The budget allocated to the project is for returning the property to original state as the lease is expiring. However, no decision has been made as to what occurs at the expiry of the lease. In the absence of any investigation as to suitable alternatives for the occupants the most expedient solution may be to negotiate a new lease of the premises from 1 June 2019. This project will be pushed to financial year 2020 to allow time for the future of the library to be determined. Next steps: Awaiting result of lease renewal and clarification on project details before scoping of the refurbishment can commence.</p>	<p>The future lease of the Parnell Library has yet to be clarified. The purpose of this project was to bring back status quo to the leased space if lease is not renewed. The scope of the project would need to be clarified if the lease is being renewed. Suggesting to push project into financial year 20. Heritage components are part of internal refurbishment.&amp;nbsp; The exterior of the building is covered by the building owner and not the responsibility of Auckland Council. A multi-year project, progress slower than anticipated. Current status: Lease negotiations are ongoing for the library. A stakeholder meeting with the library has been held to discuss the scope of works. Next steps: Engaging consultants to bring concept plans for refurbishment underway.</p>
2148	CF: Investigation and Design	Grey Lynn Paddle Pool - refurbish building	Renew all interior finishes, doors, floor coverings. Upgrade electrical fittings including distribution board.	Q4	ABS: Capex	\$11,905	Deferred	Red	<p>Current Status: Scope of work is currently being priced by the contracting panel.</p> <p>Next steps: Award physical work and start project scheduling. Estimated start day is set for early May.</p>	<p>Project to be carried forward into the first quarter of financial year 2019 for full delivery.</p> <p>Current status: Tender for physical works has been completed however, submissions have identified a budget shortfall. The scope will need to be reviewed with the aquatics team to see if there is any possibility of value engineering or whether a budget change request will be required.</p> <p>Next steps: Undertake value engineering or complete a budget change request form to enable the contract to progress to award for physical works.</p>
2149	CF: Investigation and Design	Grey Lynn Paddle Pool - replace security fence	Repair and replace security fence	Not scheduled	ABS: Capex	\$15,000	Cancelled	Red	<p>Project merged with 2148: Grey Lynn Paddle Pool - refurbish building.</p>	<p>Project was merged with another activity line; Grey Lynn Paddle Pool - refurbish building, replace security fence, retile pool tank. Please refer to SharePoint ID #2148 for commentary details.</p> <p>Project merged with 2148: Grey Lynn Paddle Pool - refurbish building.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2150	CF: Investigation and Design	Grey Lynn Paddle Pool - retile pool tank	Retiling the pool tank	Not scheduled	ABS: Capex	\$14,286	Cancelled	Red	Project merged with 2148: Grey Lynn Paddle Pool - refurbish building.	Project was merged with another activity line Grey Lynn Paddle Pool - refurbish building, replace security fence, retile pool tank (#18047). Please refer to SharePoint ID #2148 for commentary details.  Project merged with 2148: Grey Lynn Paddle Pool - refurbish building.
2151	CF: Investigation and Design	Olympic Pool - replace main pool sparge line	Assess current line and consider the most appropriate method to renew line for future proofing	Q3;Q4	ABS: Capex	\$238,095	On Hold	Red	Current status: Detailed Seismic assessment is underway. Due to the size of the facility and complex condition, additional professional advice is sought prior to report being finalised. Next steps: On receipt of the report, a strategic assessment will be carried out and recommendations will be provided in regards to its future.	A complete seismic assessment is to be done on the building. Current status: Detailed seismic assessment is underway. Due to the size of the facility and complex condition, additional professional advice is sought prior to the report being finalised. Next steps: On receipt of the report a strategic assessment will be carried out and recommendations will be provided in regards to its future. On hold: This project has been placed on hold until a complete seismic assessment is done on the building.
2152	CF: Investigation and Design	Pt Erin Pool - comprehensive renewal	Investigation and design in year one (2017/2018), and physical works in year two (2018/2019). Including scope of project #15859 (Pt Erin Pool - replace entrance door controller, rebuild perimeter security fence) - new entrance door controller, rebuild perimeter security fence.	Q2;Q3;Q4	ABS: Capex	\$200,000	In progress	Amber	Current status: Consultants to undertake the scoping are currently being engaged. Next steps: Finalise the scope and arrange site visits with consultants to identify brief of services required and renewal plans. Physical works being planned for next financial year	A multi-year project, progress slower than anticipated.  Current status: Consultants to undertake the scoping are currently being engaged. Next status: Finalise the scope, with physical works being planned for next financial year.
2153	CF: Investigation and Design	Pt Erin Pool - replace playground	The existing play ground equipment is old and needs new play ground equipment.	Q3	ABS: Capex	\$110,000	Deferred	Red	Current Steps: Inviting quotes from various consultants to submit fee proposal. Next steps: Finalise consultant and scope works. Schedule physical works for next Financial Year. Current Status: Starting Investigation and Design process to identify renewal required. Next Step: Write business case	Project to be carried forward into the new financial year for full delivery.  Current status: Inviting quotes from various Consultants to submit fee proposal. Next steps: Finalise Consultant and scope works. Schedule physical works for next financial year. Current status: Starting Investigation and Design Process to identify renewal required. Next steps: Write business case
2157	CF: Investigation and Design	Albert Park - reinstate Zig Zag track FY17	Reinstatement and completion of zig zag track at Albert Park	Q1;Q2;Q3;Q4	ABS: Capex	\$30,000	Deferred	Red	Current status: A design for the Zig Zag track has been completed and associated stormwater remedial works are being undertaken.  Next steps: Obtain resource consent and Heritage New Zealand authority for construction.	Project to be carried forward into the new financial year for full delivery.  Current status: A detailed design for the zig zag track and the desire line path has been completed.  Next steps: Once resource consent and Heritage New Zealand authority has been obtained, a contractor can be procured for construction in the 2018/2019 year.
2161	CF: Investigation and Design	Outhwaite Park - renew playground	Renew playground	Q2;Q3;Q4	ABS: Capex	\$150,000	Deferred	Red	Current status: Outline draft plan complete, meeting with the Grafton Residents Association on 9 April to review the plan and developed concept.  Next steps: Review concept and undertake consultation with the local board on 24 April.	Project to be carried forward into the new financial year for full delivery.  Current status: Procuring detailed design for civil works that will integrate the play area and carpark hardscape work. Procuring arborist due to heritage trees within the play and carpark renewal.  Next steps: Advance detailed design.
2164	CF: Investigation and Design	Symonds Street Cemetery Signage Stage III CAPEX	Stage three of the design and installation of interpretation plan. Additional signage for entrances and botanical interpretation. This project is carried-over from the 2016/2017 programme (previous ID 663).	Not scheduled	LDI: Capex	\$50,000	Cancelled	Red	Current status: This is a duplicate record and has been combined with Symonds St Cemetery install signage. Project was completed in the last financial year.	Project line cancelled.  Current status: This is a duplicate record and works have been completed in the last financial year.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2169	CF: Investigation and Design	Western Springs Lakeside Park - renew playground	Renew playground	Q2;Q3;Q4	ABS: Capex	\$80,000	On Hold	Red	Current status: This project is on hold until the Western Springs Park master plan has been consulted on. Next steps: Start on a concept plan for the playground once the master plan consultation is complete.	Project is on hold until the Western Springs Park master plan has been consulted on. Current status: This project is on hold until the Western Springs Park master plan has been consulted on. Project timelines have been moved to allow for construction in summer (February-May 2020). Next steps: Start on a concept plan for the playground once the master plan consultation is complete.
2382	CF: Investigation and Design	Masonic Lodge Hall - demolish and remove	Demolish and remove Masonic Lodge Hall.	Q1;Q2;Q3;Q4	LDI: Opex	\$30,000	Deferred	Red	Current status: Tender for removal of Masonic Hall has been completed. Concept design for Salisbury Reserve to be workshopped with the board at the end of March.  Next steps: Consultation to confirm reserve reinstatement design following removal of Hall.	Project to be carried forward into the new financial year for full delivery.  Current status: Consultation on concept design for Salisbury Reserve currently being organised.  Next steps: Report to local board business meeting to seek approval to proceed with consultation. Following consultation, local board decision will be sought on reserve reinstatement following removal of the hall.
2383	CF: Investigation and Design	Heritage Foreshore - interpretation panels	Digitisation of Heritage Foreshore Trail interpretation signs	Q1;Q2;Q3;Q4	LDI: Capex	\$15,000	Deferred	Red	Current status: Investigation and confirmation Quick Response codes exist on already installed signs.  Next steps: Identify content publisher by 13 April. Agree content to be published by 27 April. Completion of the uploaded material this financial year.	Project to be carried forward into the new financial year for full delivery.  Current status: Discussions have been held with the third party digital platform supplier to understand requirements for publishing heritage content. We have found an existing Quick Response (QR) link issue exists when pre-testing was undertaken of QR codes and are supporting the supplier to remedy this. Discussions have been held with the heritage team on selecting relevant complimentary foreshore content to be published.  Next steps: Third party supplier to resolve the existing QR link error. Confirm complimentary heritage content to be published by 27 July and table this for review. Work with council ICT services to confirm costs associated with uploading and maintaining this service and associated content. Once the specifics are confirmed staff will provide an update to the local board.
2384	CF: Investigation and Design	Waitemata - Te Hā o Hine - install signage	Install sign at Te Hā o Hine	Q1;Q2;Q3;Q4	LDI: Capex	\$20,000	Deferred	Red	Current status: Engagement of signage specialist completed. Engagement of Mana Whenua is ongoing. Liaison with National Council of Women to develop interpretive content for both Women's Suffrage Memorial interpretative signage is ongoing. Next steps: Develop sign format, style and location for local board and stakeholder review. Once the design is completed, work will commence with the Heritage Team for resource consent documentation requirements. It is expected to be delivered within this financial year, however this is dependent upon iwi and key stakeholder consultation and how this progresses.	Project to be carried forward into the new financial year for full delivery. Current status: Signage specialist undertaking design in collaboration with Ngāti Whātua Ōrākei and the National Council of Women for the interpretive text. Informal workshop with the local board undertaken to provide an update. Next steps: Development of sign format and location will be provided to the local board for final review. Consent applications undertaken where necessary. Installation. Local board to arrange official unveiling ceremony.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2811	CF: Investigation and Design	Heard Park: planning to improve park service outcomes	Options to be developed for improving the services outcomes in Heard park.	Q1;Q2;Q3;Q4	LDI: Opex	\$5,000	In progress	Green	<p>Current status: A concept plan on options for the stage and toilet location has been drafted and shared with the local board and business association.</p> <p>Next steps: Before a decision can be made, a report on the current plunket building needs to be completed. The best location for the public toilet is within its original location which is inside the building footprint. An assessment on community facilities requirements for the future of the building is concurrently being undertaken. Upon completion these will be compiled and presented to the local board for discussion.</p>	<p>Current status: A concept plan on options for the stage and toilet location has been drafted and shared with the local board and business association.</p> <p>Next steps: Before a decision can be made, a report on the current plunket building needs to be completed. The best location for the public toilet is within its original location which is inside the building footprint. An assessment on community facilities requirements for the future of the building is concurrently being undertaken. Upon completion these will be compiled and presented to the local board for discussion.</p>
2840	CF: Investigation and Design	Myers Park Caretaker's Cottage - renew and restore	Renew and restore Myers Park Caretaker's Cottage to preserve heritage value. Project deferred until financial 2018/2019 at which time the scope of works and user group will be identified.	Q4	ABS: Capex	\$0	Deferred	Red	<p>Current status: Community Facilities are working with the Heritage Unit to define the level of restoration. Community Services are working to find a use for the facility. Project deferred until financial year 2018/2019 at which time the scope of works and user group will be identified.</p> <p>Next steps: Establish scope of works for renewal. Work with new user to restore building in a way that is fit for purpose.</p>	Project deferred until financial 2018/2019 at which time the scope of works and user group will be identified.
2841	CF: Investigation and Design	Waitemata - Scope and cost various capital projects	Scope and cost the following capital projects: Install monkey bars in Grey Lynn Park; Upgrade Home Street playground; Upgrade Outhwaite Park playground; Improve entrance to Salisbury Reserve	Q2	ABS: Opex	\$0	Completed	Green	<p>Current status: Scoping is completed and budget was approved under resolution on the 12 December 2017. Please refer to SharePoint ID 2162 (Waitemata - Parks Improvement Projects - LDI) for commentary details.</p> <p>Next steps: None required, the scoping is completed.</p>	Project completed.
2916	CF: Investigation and Design	Arch Hill Reserve - (half field) sand carpet + lights	Sand slits drainage irrigation and lights in the dedicated training area. This project is carried-over from the 2016/2017 programme (previous ID 3428).	Q1;Q2;Q3;Q4	ABS: Capex	\$38,091	On Hold	Red	<p>Current status: On Hold. The updated sports field capacity assessment has identified other local board areas with significant shortfalls and the sports development programme has been reviewed and reprioritised. The number of additional playing hours created as part of this project is reasonably low in relation to the investment. Next steps: Further planning has been put on hold.</p>	Project placed on hold due to unsuitability of upgrading this site. Current status: On Hold. Initial investigation has taken place in regards to installing a new sand carpet and lights at Arch Hill Reserve. A noise assessment has been completed for the site which determined that the predicted noise levels post the upgrade would exceed permitted noise limits in the Unitary Plan. Other things to consider for this site are the lack of car parking and toilet facilities and whether this is a suitable location for this type of upgrade. Council staff acknowledge that there are a shortfall of sports fields, and sports fields with lights in the Waitematā Local Board area, however do not believe this site is suitable for the proposed upgrade. Council staff recommend this project is cancelled based on the findings of the site investigation. Next steps: Further planning has been put on hold for this site, however there are a number of significant growth funded sport field upgrade projects being planned in the neighbouring local board areas which will help to address some of the identified shortfalls in the central city area.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2956	CF: Investigation and Design	Coxs Bay - reinstate pathway - stage 3 - Parawai Crescent section	Renewal of the final section of the greenway path at Cox's Bay Reserve running parallel to Parawai Crescent. Path to be realigned and retained to bring it back within the park boundary. Timeframe approximately 6 months This project is carried forward from the 2016/2017 work programme, previous ID 4289	Q1;Q2;Q3;Q4	ABS: Capex	\$124,481	Deferred	Red	Current status: A developed engineered design along with an arborist report has been completed and an application is being prepared for resource consent and building consent.  Next steps: Obtain resource and building consent and procure a contractor. Due to the retaining wall construction and earthworks required above the stream, the works need to be undertaken outside of the winter months.	Project to be carried forward into the new financial year for full delivery.  Current status: Consultation is being undertaken with adjoining Parawai Crescent land owners regarding the removal of the footpath and reinstatement of their properties. Resource consent and building consent application in progress.  Next steps: Procure physical works contractor for works to be completed in the summer construction season.
3185	CF: Investigation and Design	Seddon Fields, Western Springs - renew light poles and lighting heads	Renew two light poles and six lighting heads This project is carried forward from the 2016/2017 work programme, previous ID 4560	Not scheduled	ABS: Capex	\$9,500	Cancelled	Red	Current status: The rusty light poles and light heads have already been replaced by the Operational Management and Maintenance team.  Next steps: The lights are now in good condition and no further renewals investigation is required.	Project record is cancelled as it has already been completed by the Operational Management and Maintenance team.  Current status: The rusty light poles and light heads have already been replaced by the Operational Management and Maintenance team.  Next steps: The lights are now in good condition and no further renewals investigation is required.
3210	CF: Investigation and Design	Symonds Street Cemetery - renew west structures	The project scoping is being written This project is carried forward from the 2016/2017 work programme, previous ID 4310	Q2;Q3;Q4	ABS: Capex	\$89,315	Deferred	Red	Current status: Remaining works to be combined with Symonds Street Cemetery path network project (refer to SharePoint ID 3292 for an update). Next step: Scoping any remaining renewals work in sight with other projects and investigation within the cemetery.	Delay in this individual project as being combined with Path Network project. Physical works scheduled for next financial year. Current status: The renewal work part of this project is to be combined with the Symonds Street Cemetery Path Network project. The scope of the renewal works is being included in the scope and final design of the path network project. Next steps: Design to be finalised and renewal works to be included as part of the schedule of works. Physical works planned for next financial year.
3243	CF: Investigation and Design	Waitemata - (Community Led) Grey Lynn Park Pump Track	This project is carried forward from the 2016/2017 work programme, previous ID 4311	Q1	LDI: Capex	\$3,394	Completed	Green	Current status: Project completed.	Project completed
3248	CF: Investigation and Design	Waitemata -install solar tables at various sites	Two solar tables for public places Aotea Square and Victoria Skate park. Aotea Square solar table to be installed in late May/early June. This project is carried forward from the 2016/2017 work programme, previous ID 4314	Q1	LDI: Capex	\$19,518	Completed	Green	Current status: Project completed.	Project completed.
3292	CF: Investigation and Design	Symonds St Cemetery West - install new pathway and new entranceway	Symonds Street Cemetery west - install new pathway from Upper Queen Street entrance to Karangahape Road entrance (following the rose trail route) and install a new entranceway near the Catholic Memorial to connect Grafton Gully Cycleway. A project (Waitemata - Symonds Street Cemetery west new pathway - detailed design and build) had previously existed with a different scope and evolved into this project. Budget had been re-allocated to this newly scoped project.	Q1;Q2;Q3;Q4	LDI: Capex	\$180,000	Deferred	Red	Current steps: A draft developed design of the walkway routes was presented to the local board in December. Feedback was sought and has now been received from the Friends of Symonds Street cemetery. The design report incorporating the local board and stakeholder feedback has been completed.  Next steps: Detailed design and resource consenting phase is underway. Physical works are anticipated for summer 2019.	Project to be carried forward into the new financial year for full delivery.  Current status: Developed design report incorporating the local board and stakeholder feedback completed and sent through to the board.  Next steps: Detailed design and resource consenting phase is underway. Resource consent is due to be lodged in July, after further specialist reports are now required. Physical works to commence during the 2019 summer period as planned.
3296	CF: Investigation and Design	Albert Park - replace storm water man hole covers	Production of storm water covers, with an inlaid heritage design, via a Computer Numeric Control (CNC) machining process.	Q1;Q2	LDI: Capex	\$15,000	Completed	Green	Current status: Project completed.	Project completed
3299	CF: Investigation and Design	Hauora Gardens - stage 2	Stage 2 project	Q1	LDI: Capex	\$0	Completed	Green	Current status: ACE confirmed delivery of the works in financial year 2016/2017. Next steps: None	Project completed.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3309	CF: Investigation and Design	Elam Street - renew walkway	Renew walkway	Q1;Q2;Q3;Q4	ABS: Capex	\$265,535	Deferred	Red	<p>Current status: Presenting new path/staircase design to local board. Finalising design of staircase. Engaging with the neighbouring property owner about their garage being built on council land.</p> <p>Next steps: Building consent application. Physical works are anticipated to be completed before summer.</p>	<p>Project to be carried forward into the new financial year for full delivery.</p> <p>Current status: Finalising design of staircase and sign-off for building consent application. At the same time Community Facilities and Legal Department are involved with neighbouring property due to garage being built on council land and the impact on the project.</p> <p>Next steps: Building consent application.</p>
3419	CF: Investigation and Design	Ewelme Cottage - renew facility	Dilapidated structure of very high heritage value needs to be reinstated to former glory. After joint meeting with Heritage Dept it was decided that Salmond Reed Architects need to be commissioned to undertake Conservation Plan and Condition Report.	Q1	ABS: Capex	\$0	Completed	Green	<p>Current status: Conservation plan received, business case initiated. Next steps: Present the business case to the local board for the allocation of budget.</p>	<p>Condition assessment and conservation plan received. This project is now completed.</p>
3472	CF: Investigation and Design	Victoria Park - develop greenway (AT Funded)	Additions to existing greenway route. Auckland Transport funded project.	Q3;Q4	External funding	\$270,000	Deferred	Red	<p>Current status: Budget secured from Auckland Transport to enable the construction of greenway; professional services for lighting and consent underway.</p> <p>Next steps: Development of design for lighting and artistic treatments to areas under viaduct, physical works to follow consent. Project likely to be completed next financial year.</p>	<p>Project to be carried forward into the new financial year for full delivery.</p> <p>Current status: Design of lighting and artistic treatments to areas under viaduct underway. Preparation of consent.</p> <p>Next steps: Resource consent process.</p>
1657	CF: Operations	Waitematā Maintenance Contracts	The maintenance contracts include all buildings, parks and open space assets, sports fields, tree management and maintenance, ecological restoration, pest management, riparian planting, coastal management and storm damage. The budget for these contracts is determined by the Governing Body.	Q1;Q2;Q3;Q4	ABS: Opex	\$0	In progress	Green	<p>The third quarter started with another storm in January and February. This resulted in building damage at the Ponsonby Community Centre, the remedial work for this has been scheduled. The warm wet weather has created an environment that has led to an early grass growth. The increased grass growth took the contractors by surprise and they were not in a position to keep up with the required mowing which caused a decline in service levels. We are working with the contractor to resolve this and any on-going related issues to ensure they have the ability to stay on top of the contract requirements. Our contractor has submitted an Improvement Plan that identifies how they will be dealing with increased growth and wet weather without dropping service levels in the future. A focus this quarter has been the integrated approach to the contract, in particular our high usage parks. This has complemented the recent high profile events in parks in the Waitematā Local Board area.</p>	<p>The fourth quarter of the year has seen a couple of substantial storm events. This has resulted in a continued prioritised programme to remove storm debris and cordon off areas that were a health and safety risk at some of our beaches, buildings and reserves in Waitematā. Our contractors have submitted a plan on how they intend to manage the reserves over the winter months to ensure that the sites are kept clean and tidy and mown to ensure a kept and maintained look at all sites. This is a weekly focus for our team as we undertake weekly inspections in this community. You will have seen the increased communication through park signage identifying that certain sites cannot be 100 per cent mown. These sites will continue to be managed and visited on the regular schedule. During April we had a large focus on Anzac Day preparations ensuring that all of our sites were prepared for the public services. We are continuing to work with the contractor to focus on ensuring an integrated approach in all areas that they are responsible for in the Waitematā Local Board area.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2170	CF: Operations	Waitemata - Western Springs native bush restoration plan	Removal of the monterey pine trees that are in decline. Restoration of a native forest. This project is carried-over from the 2016/2017 programme (previous ID 669).	Q1;Q2;Q3;Q4	LDI: Opex	\$25,000	In progress	Amber	Current status: Removal of all pine trees is scheduled to take place in 2019, subject to resource consent approval, likely around April. Next steps: This would be followed immediately by the restoration planting (15,000 plants approximately) and review of the path renewal.	Risks/ issues: The duty of care under the Health and Safety Act and the current written reports states there is a health and safety issue and the trees require removal dating back to 2004. The regulatory department has advised that the resource consent application will require public notification due to the number of people the removals will effect (visual amenity) and the extent of environmental impacts that will be present. The notification process will take six months therefore delivery of the physical removal work will not be possible this financial year. Subsequent progress of the application will be reported in the next quarter. Current status: Resource consent application lodged in June 2018 with an expectation to hear the result in September 2018. Next steps: Pending consent approval the removals and initial planting would be delivered early in 2019 (approximately March to June)
2559	CF: Operations	Waitemata - urban forest restoration	Ecological restoration targeting selected sites as determined through the biodiversity Waitematā prioritisation reports	Q1;Q2;Q3;Q4	LDI: Opex	\$65,000	In progress	Green	The delay to this project was caused by restricted access to allocated funds. However, this issue has since been rectified and the actual works for the agreed ecological restoration project will commence soon.	All ecological restoration projects are well underway and scheduled to be completed by the end of August. The final stage of the delivery is focused on preparation of sites for planting and planting itself.
2560	CF: Operations	Grey Lynn Park - hire portacabin	Hire portacabin while changing rooms are unavailable	Q1;Q2;Q3;Q4	LDI: Opex	\$6,000	Completed	Green	The portacoms have now been installed on the upper field for the full winter season.	Project completed.
3511	CF: Operations	Waitemata Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	Q1;Q2;Q3;Q4	ABS: Opex	\$143,746	In progress	Green	The key focus for the third quarter has predominately been on high value park pest plant control. Other activities of focus have included undertaking phase two of the pest animal control programme and the conclusion of general park pest plant control. The supplier's field data has been assessed and recommendations for additional unscheduled programmes of work have been submitted for review. This includes enrichment or infill planting opportunities as well as additional pest plant control. The amount of requests for service peaked during the early part of the quarter with requests for the control of wasps and rats being the dominant issues.	The fourth quarter has been focused on completing the scheduled works programme. Final round of animal pest control, the second round of pest animal monitoring and follow up pest plant control have been the main activities. Planting opportunities have been assessed, plants secured, planting site preparation undertaken with planting likely being undertaken in early July. High Value Site Assessment Reports are being revised post final pest plant control rounds. These will include updated polygon boundaries and updated pest animal monitoring lines. Requests for services received remain steady with most requests for rat and possum control. Wasp control requests have decreased throughout the region over the quarter.

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3512	CF: Operations	Waitemata Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	Q1;Q2;Q3;Q4	ABS: Opex	\$871,027	In progress	Green	There has been a focus over the summer months on accessing parks and reserves to complete scheduled and response work that are inaccessible over the winter months, targeting tree health and public safety. Early January saw a significant weather event that resulted in a spike in requests for service. Over the two day weekend of the storm, staff received the same number of requests for service that can be expected in a normal month. This influx naturally resulted in disruption to scheduled street and park tree maintenance due to focus on safety related work. Although most of the follow-up work has been completed, the impact of the storm did create a backlog. The deluge earlier in March provided additional challenges with the odd tree failure due to saturated soil. Replacement trees for areas where trees have been previously removed have now been ordered in preparation for the upcoming planting season. Preparation for replacement tree planting for those removed over the season is fully underway with trees secured from nurseries. Recent wet weather could see planting begin a month earlier than usual.	The fourth quarter was dominated by the effects and subsequent clean up resulting from the April storm. The severity of the damage is arguably the most extensive that has been seen in recent years since cyclone Bola. Region wide we received 5000 requests for service during one week following the storm which is the same volume we usually receive over a three month period, with high volumes continuing since then. Any one of these individual jobs could be a significant amount of work in its own right. This has had a significant impact on scheduled maintenance with planned work needing to be deferred. All urgent and safety critical sites have been addressed however there is still some instances of minor debris in streets. Some of the parks site clean up is complicated by poor ground conditions. The appearance of some streets is being effected by residents who have dragged private vegetation onto street berms. Council does not offer a service to remove private vegetation. This is being followed up by Waste Solutions as illegal dumping. Replacement tree planting has commenced and will continue through June/July with a final mop up being completed in August.
2144	CF: Project Delivery	Auckland Central Library Refurbishment Customer Experience	Continuation of project from the 2016/2017 work programme. Improve the customer experience currently offered by the Auckland Central Library which encompasses completing an interior fit-out of the ground floor using new and existing furniture and fittings.	Q1;Q2	ABS: Capex	\$1,288,247	Completed	Green	Current status: Project completed.	Project completed
2145	CF: Project Delivery	Central Library - renew roof & cladding	Continuation of project from the 2016/2017 work programme funded through regional budget. Stage 2 of the works will include the renewal of the roof and cladding.	Q1;Q2;Q3;Q4	ABS: Capex	\$476,190	In progress	Amber	Current status: Progressing with detailed design.  Next steps: Lodging of building consent submission in March 2018. Indicative construction start for stage one in June 2018 and completion in December 2018. Stage two estimated completion by end of June 2019.	A multi-year project, progress slower than anticipated.  Current status: Tendering stage one.  Next steps: Seek approval to award the contract for stage one. The indicative construction start for stage one (for total roof top) is July 2018 and completion in January 2019. Stage two (for lower decks) is estimated to be completed by the end of August 2019. Work is deemed necessary to prevent ongoing water leaks into the library, causing rotting timber and damage to walls, ceilings and carpet.
2146	CF: Project Delivery	Central Library - replace air handling units	Continuation of project from the 2016/2017 work programme funded through regional budget. Replace air handling units with two separate smaller units. Replace air handling unit plug fans in local board serviced areas/plant rooms.	Q1;Q2;Q3;Q4	ABS: Capex	\$300,000	In progress	Amber	Current status: Planning for stage two. Next steps: Execution and delivery with expected completion 30 June 2018 or earlier.	A multi-year project, progress slower than anticipated. Current status: Planning for stage two covering the replacement of the remaining air handling units (AHUs) is estimated to be about 23 units. (Stage one was completed last year for AHU 23). Next steps: Execution and delivery over a two year period with expected completion by 30 June 2020 if not earlier, due to project complexities and the need to minimise disruption to the library.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2154	CF: Project Delivery	Albert Park - renew band rotunda	Albert Park Band Rotunda renewal. This project is carried-over from the 2016/2017 programme (previous ID 3059).	Q1;Q2;Q3;Q4	ABS: Capex	\$10,000	Deferred	Red	<p>Current status: A contractor has been awarded the work. The Development Programme Office is supplying the funding for the delivery of this renewal.</p> <p>Next steps: The physical works are scheduled to begin in March 2018 and be completed by the end of July 2018. The delay in the delivery of this project is due to contractor availability.</p>	<p>Project to be carried forward into the new financial year for full delivery.</p> <p>Current status: The work on the rotunda has commenced. The Development Programme Office is supplying the funding for the delivery of this renewal.</p> <p>Next steps: The work on the band rotunda is scheduled to be completed by the end of July 2018.</p>
2155	CF: Project Delivery	Albert Park Cottage - renew building	Structural review, seismic strengthening, exterior and interior upgrade of the Albert Park caretakers cottage. This project is carried-over from the 2016/2017 programme (previous ID 3069).	Q1;Q2;Q3;Q4	ABS: Capex	\$95,000	Deferred	Red	<p>Current status: A contractor has been awarded the work. The Development Programme Office is supplying the funding for the delivery of this renewal.</p> <p>Next steps: The physical works are scheduled to begin in March 2018 and be completed by the end of July 2018. The delay in the delivery of this project is due to contractor availability.</p>	<p>Project to be carried forward into the new financial year for full delivery.</p> <p>Current status: The work on site has commenced and is progressing well. The Development Programme Office is supplying the funding for the delivery of this renewal.</p> <p>Next steps: The physical works are scheduled to be completed by the end of August - early September 2018.</p>
2156	CF: Project Delivery	Albert Park - renew structures and utilities	Albert Park handrail, lighting and step renewals. This project is carried-over from the 2016/2017 programme (previous ID 3064).	Q1;Q2;Q3;Q4	ABS: Capex	\$26,218	Deferred	Red	<p>Current status: Works have started with the stair case complete, wall complete, and steps at the bottom of Kitchener Street in progress.</p> <p>Next steps: Complete plaster work in early April 2018. Finalise engineering design for handrail, expected end of April for tender.</p>	<p>Project to be carried forward into the new financial year for full delivery.</p> <p>Current status: Most works have been completed, the only outstanding item is the handrail. Community Facilities delayed the tendering so we could get sample handrail approved by the built heritage team.</p> <p>Next steps: Complete works on the handrail.</p>
2158	CF: Project Delivery	Grey Lynn Park - develop new changing rooms	Develop the changing rooms x 4 and toilets x 4 including demolition of old athletics building. This project is carried-over from the 2016/2017 programme (previous ID 3430).	Q1;Q2;Q3;Q4	Growth	\$50,000	In progress	Amber	<p>Current status: In the market for professional services to prepare concept design to locate changing room and toilets next to Richmond Rover Rugby League Club.</p> <p>Next steps: Discuss concept designs with local board and Rugby League Club when available in quarter four.</p>	<p>A multi-year project, progress slower than anticipated.</p> <p>Current status: Engagement of professional services delayed to obtain input from the Closed Landfill team, currently waiting for feedback. Professional services should be engaged in late June 2018. Assessment of asbestos issues in derelict athletics building complete.</p> <p>Next steps: Discuss concept design with local board and club in late August 2018.</p>
2159	CF: Project Delivery	Hobson Bay - renew pathways	Awatea Reserve, Hobson Bay Esplanade Reserve, Takutai Reserve path, bridge and retaining wall renewal. This project is carried-over from the 2016/2017 programme (previous ID 3063).	Not scheduled	ABS: Capex	\$197,484	Cancelled	Red	<p>Current status: Project cancelled. Next steps: None.</p>	<p>Project has been cancelled. This project has been returned to Community Services for reassessment. Current status: The Hobson Bay pathway renewal has been cancelled and returned to Community Services for reassessment as the board resolved in September 2017 to close the paths due to slips and health and safety risks. This is to progress the feasibility to develop a continuous walkway link around Hobson Bay. The specific section referenced, which was part of the renewal scope, only covered from Awatea Road access to the north along the mudcrete bund.</p>
2160	CF: Project Delivery	Dove Myer Robinson Park - renew pathway	Dove Myer Robinson Park, bollard, handrail, paths and seats renewals. This project is carried-over from the 2016/2017 programme (previous ID 3049).	Q1;Q2;Q3;Q4	ABS: Capex	\$130,000	Completed	Green	<p>Current status: The contractors commenced work on the footpath renewal on Monday 12 March 2018.</p> <p>Next steps: The project is scheduled to be completed by the end of May 2018.</p>	<p>Project completed</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2162	CF: Project Delivery	Waitemata - Parks Improvement Projects - LDI	Small projects to upgrade park facilities and assets. This project is carried-over from the 2016/2017 programme (previous ID 654).	Q1;Q2;Q3;Q4	LDI: Capex	\$50,000	Deferred	Red	<p>Current status:</p> <ol style="list-style-type: none"> <li>1. New works have been approved in December 2017 for Domain signage to improve connectivity between the Domain and Parnell rail station.</li> <li>2. Grey Lynn Park Monkey Bars:Site investigation and design complete; monkey bars in production and installation due week commencing 9 April.</li> <li>3. Grey Lynn Park Pump Track Surround Improvements:All works are completed with an exception for additional seat and sign upgrade.</li> <li>4. 254 Ponsonby Road Notice Board Signage:Scope has been confirmed, notice board design and costings due April 2018.</li> <li>5. 70-74 Wellington Street, Freemans Bay Park Improvements: Physical works is with project delivery, awaiting confirmation of start date</li> <li>6. Auckland Women's Centre New Signage: Cuurent status: Physical works is with project delivery, awaiting confirmation of start date, excluding the entrance sign. Next steps:Confirm with the local board their direction for the inclusion of public parking notice on entrance sign.</li> <li>7. Kelmarna Community Gardens Redevelop Entranceway: Current status:Physical works is with project delivery, awaiting confirmation of start date.</li> <li>8. Pollinator Pathways Educational Signage, Artwork and New Boxed Garden Beds: Meeting was held with Pollinator Path team. Operation staffs are currently costing the maintenance service requirements.</li> </ol>	<p>Project to be carried forward into the new financial year for full delivery.</p> <p>Completed works:</p> <ol style="list-style-type: none"> <li>1. Grey Lynn Park Playground - picnic tables and cycle stands.</li> <li>2. Francis and Moira Reserve entrance poles signs.</li> <li>3. Ernest Davis lookout signage.</li> <li>4. Grey Lynn Park - monkey bars installed.</li> <li>5. Grey Lynn Park - pump track improvements.</li> </ol> <p>New works approved by the local board in December 2017:</p> <ol style="list-style-type: none"> <li>1. Domain Signage - improve connectivity between the Domain and Parnell Rail Station: Handed over to the Domain team to deliver.</li> <li>2. 254 Ponsonby Road - notice board signage: Location revised. Final plinth/noticeboard options are under review by community. Install July.</li> <li>3. 70-74 Wellington Street: Local Board increased scope in May 2018. Costs confirmed, \$3,000 additional. In delivery June/July.</li> <li>4. Auckland Women's Centre - new signage and Kelmarna Community Gardens - redevelop entrance way: Final designs ready for delivery. Local board are reviewing these, approval is pending. Once approved, the physical works can commence.</li> <li>5. Pollinator pathways - educational signage, artwork and new boxed garden beds: Capital budget approval given for path installation. Opex maintenance cost is significant, awaiting facility maintenance contractor and pollinator path team to confirm costings. Have requested a review with the local board.</li> </ol>
2163	CF: Project Delivery	Pt Resolution - renew upper stairs	Renew old wooden/concrete stairs in line with the development plan and other recently upgraded steps. Additional funding for 2017/2018 allocated from Point Resolution new mudcrete paths project. This project is carried-over from the 2016/2017 programme (previous ID 3774).	Q1	ABS: Capex	\$360,000	Completed	Green	<p>Current status: Physical works are complete and the path and stairs are open to the public.</p> <p>Next steps: None.</p>	Project completed
2166	CF: Project Delivery	Waitemata - renew playspace FY17-19	Arch Hill Scenic Reserve, Brown Reserve, Francis Reserve, Freemans Bay Community Centre, Ireland Reserve, Outhwaite Park, Sackville Reserve, Vermont Reserve Playspace Renewals. Health and Safety Urgent renewals addition: Arch Hill Scenic Reserve, Francis Reserve, Moira Reserve, Pt Erin Park, St Marys Reserve, Vermont Reserve. This project is carried-over from the 2016/2017 programme (previous ID 3067).	Q1;Q2;Q3;Q4	ABS: Capex	\$70,000	Deferred	Red	<p>Current status: 1. Francis Reserve - Cushion fall top up has been programmed for March 2018.2. Ireland Reserve - design for a like-for-like playground renewal is being prepared for tender. 3. Vermont Reserve - survey data has been collated and design is underway for two options for the renewal. 4. Sainsbury reserve - survey data has been collated and design is underway for two options for the renewal. Design options for playground renewal will be presented to the local board in March 2018 with a view to tender for the works by early April 2018. Next steps: Finalise design with local board in March 2018 and complete construction of the playgrounds by end of June 2018.</p>	<p>Project to be carried forward into the new financial year for full delivery.Current status: 1. Francis Reserve - cushion fall top up is completed.2. Ireland Reserve - design for a like-for-like playground renewal is currently underway.3. Vermont Reserve - procurement for construction works is complete but start of physical works has been delayed due to consenting requirement as this reserve is a closed landfill and soil tests have been requested by planners.4. Sackville reserve - physical works are currently underway.Next steps: Complete construction of the playgrounds by the end of September 2018. Vermont Reserve playground renewal may take longer, depending on the soil test results and agreed methodology for physical works on a closed landfill.</p>

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2167	CF: Project Delivery	Weona coastal walkway - implementation	Construction of a coastal walkway, associated esplanade reserve and ecological restoration of adjacent areas. This project is carried-over from the 2016/2017 programme (previous ID 2921).	Q1;Q2;Q3;Q4	ABS: Capex	\$157,441	Deferred	Red	Current status: Artwork and signage is currently being manufactured.  Next steps: Install signs and art work. Estimated installation date is end of March 2018.	Project to be carried forward into the new financial year for full delivery.  Current status: Signage has been installed.  Next steps: Repairs of fence post and replacement of hinges will be started late May.
2168	CF: Project Delivery	Western Park - renew boardwalk and paving	Western Park boardwalk, paths and stair renewals. Install bluestone edging to path renewals in line with development plan. This project is carried-over from the 2016/2017 programme (previous ID 3771). 2017/18 budget (\$221,000) is funded from renewals (\$166,000) and LDI CAPEX (\$55,000)	Q1;Q2;Q3;Q4	ABS: Capex, LDI: Capex	\$221,000	In progress	Amber	Current status: Central Route and Western Ridge Complete. Procurement for physical works for the Hopetoun Rd stairway and boardwalk is complete and construction works will start on 6 April 2018.  Next steps: Complete physical works for the stairway and boardwalk by end of July 2018.	The expected end date for the works has been delayed by six weeks due to wet weather and related safety issues from the saturated ground conditions. A multi-year project.  Current status: Physical works for the Hopetoun Road stairway and boardwalk is currently underway. The expected end date for the works has been delayed by six weeks due to wet weather and related safety issues from the saturated ground conditions.  Next steps: Complete physical works for the stairway and boardwalk by mid-August 2018.
2892	CF: Project Delivery	313 Queen Street - renew vacant space	Renew kitchen, windows, bathroom facilities, & hot water capacity to enable reactivation of leasable space This project is carried forward from the 2016/2017 work programme, previous ID 4283	Q1;Q2;Q3;Q4	ABS: Capex	\$71,000	In progress	Amber	Current status: A contract for physical works has been awarded, and scheduling and scoping is currently being reviewed.  Next steps: Deliver physical works, estimated completion is set for mid-April 2018.	A multi-year project, progress slower than anticipated.  Current status: Revised plan with the changes as requested has been sent to the local board for approval.  Next steps: Deliver physical works, estimated completion is set for the end of July.
2904	CF: Project Delivery	Albert Park - development - stage 4	Renewal of asphalt paths within Albert Park. This is the final stage of path renewals within the park and will complete all remaining sections. This project is carried forward from the 2016/2017 work programme, previous ID 3046	Q1;Q2;Q3;Q4	ABS: Capex	\$22,258	Deferred	Red	Current status: Design and resource consent application is currently being finalised for the paths within Albert Park. Next steps: Obtain consents and procure a contractor to carry out the work. This project will be completed by the end of June 2018.	Project to be carried forward into the new financial year for full delivery. Current status: The design of the pathways have been completed. We are now working with the Auckland Council storm water experts and the Art Gallery to find a solution to the storm water drainage from the path. Next steps: Attend the August local board workshop to review the design.
2924	CF: Project Delivery	Basement Theatre - upgrade toilet	Toilet upgrade to accommodate an accessible toilet and providing access to the building This project is carried forward from the 2016/2017 work programme, previous ID 4285	Q1;Q2;Q3	ABS: Capex	\$95,000	Completed	Green	Current status: Internal works have been completed since 6 February. Minor defects on works were completed by 20 February. Adjustments to health and safety of handrails were completed on 20 April. The chair lift has been delayed by the supplier from 6 February until 30 March.  Next steps: Install chair lift, close out project by 8 April.	Project completed
2944	CF: Project Delivery	Central Library - replace water cooled radiator for standby generator	This project is carried forward from the 2016/2017 work programme	Q1;Q2;Q3	ABS: Capex	\$162,000	Completed	Green	Current status: The project is in execution and delivery phase. Work practically complete, with minor finishing work to attend to - expected to be finished by end March 2018.  Next steps: Handover and closure.	Project completed
2955	CF: Project Delivery	Cox's Bay - renew playground	Renew and upgrade playground This project is carried forward from the 2016/2017 work programme, previous ID 3051	Q1	ABS: Capex	\$120,000	Completed	Green	Current status: Physical works completed.	Project completed
2988	CF: Project Delivery	Freemans Bay Community Centre - renew assets	Resealing of existing carparks including foot path, upgrading of drainage system and installation of boardwalk including installation of iron fence around children's playground This project is carried forward from the 2016/2017 work programme, previous ID 4431	Q1	ABS: Capex	\$370,000	Completed	Green	Current status: Project complete.	Project completed

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2989	CF: Project Delivery	Freemans Bay Community Centre - replace hall exit doors and upgrade toilets	Replace hall exit doors and upgrade toilets This project is carried forward from the 2016/2017 work programme, previous ID 393	Q1	ABS: Capex	\$80,108	Completed	Green	Current status: Project completed.	Project completed
2990	CF: Project Delivery	Fukuoka Garden - reinstate local and sport park facilities	1. Professional services 2. Physical works This project is carried forward from the 2016/2017 work programme, previous ID 1473	Q1;Q2	ABS: Capex	\$486,706	Completed	Green	Current status: Project completed.	Project completed
3002	CF: Project Delivery	Grey Lynn Library - replace HVAC system	Replacement of existing HVAC air handling units due to age and frequent problems. This project is carried forward from the 2016/2017 work programme, previous ID 3750	Q1	ABS: Capex	\$16,510	Completed	Green	Current status: Project completed.	Project completed
3008	CF: Project Delivery	Herne Bay Petanque Club - renew roof	This project is carried forward from the 2016/2017 work programme, previous ID 4349	Q1	ABS: Capex	\$11,740	Completed	Green	Current status: Project completed.	Project completed
3009	CF: Project Delivery	Highwic House - renew roads and car parks	Renewal of the various pavement areas surrounding Highwic House. This project is carried forward from the 2016/2017 work programme, previous ID 3056	Q1;Q2;Q3;Q4	ABS: Capex	\$144,847	Deferred	Red	Current status: Currently in the process of obtaining resource consent and authority to modify for the pavement renewal works. Next steps: Physical works were scheduled to commence in February 2018 but due to consenting requirements the works have been delayed. They are now scheduled to begin in April and be completed by the end of June 2018.	Delay due to consent requirements and capacity within Heritage New Zealand. Current status: Archaeological investigation and heritage reports have been prepared but the project is currently stalled due to staff changes and capacity to progress the project within Heritage New Zealand. An external planner is to be appointed to drive the Heritage Authority and resource consent phases so works can be expedited. Next steps: From the project budget appoint a planner to work with Heritage New Zealand and council's Heritage Team to progress the resource consent application and authority to modify consents.
3055	CF: Project Delivery	Leys Institute Gymnasium - replace guttering	This project is carried forward from the 2016/2017 work programme, previous ID 4510	Q2;Q3	ABS: Capex	\$3,940	Completed	Green	Current status: Project completed.	Project completed.
3128	CF: Project Delivery	Olympic Pool - improve acoustics in main pool	Acoustic improvements to main pool. Provide sound treatment panels to pool hall. Install suitable sound treatment to reduce levels of reverberations noise. This project is carried forward from the 2016/2017 work programme, previous ID 3760	Q1;Q2;Q3;Q4	ABS: Capex	\$90,000	On Hold	Red	Current status: Project on hold due to structural assessment of the pools. Awaiting advice on whether the project will proceed.  Next steps: Awaiting the results of the structural assessment.	Project on hold due to structural assessment of the pools. Schedule unlikely to be achieved, recommend project be rolled into structural remedial works if they are going to occur.  Current status: Awaiting advice on whether the project will proceed. Next steps: Results of the structural assessment still pending.
3155	CF: Project Delivery	Parnell Pool - comprehensive renewal	Comprehensive upgrade - encompassing pool tank recoating, plant maintenance, pool concourse and pipework replacement, structural works, refurbishment of building fabric and surfaces. This project is carried forward from the 2016/2017 work programme, previous ID 397	Q1;Q2;Q3;Q4	ABS: Capex	\$1,000,000	In progress	Amber	Current status: Stage three tenders have been received and will be evaluated in mid to late-March 2018 to identify preferred supplier.  Next steps: Physical work planned to start in April / May 2018, subject to confirmation of a successful tenderer, and be completed by November 2018.	Physical works are in progress and are expected to continue through to mid-November 2018. A multi-year project, progress slower than anticipated.  Current status: Physical works are in progress and are expected to continue through to mid-November 2018. Work currently in progress includes the pool concourse / pipework renewal and structural upgrades.  Next steps: Physical works are expected to continue through to mid-November 2018.
3161	CF: Project Delivery	Pt Erin Pool - renew car park and paths	Renewal works for car parks including drainage and foot paths This project is carried forward from the 2016/2017 work programme, previous ID 4419	Q1	ABS: Capex	\$55,000	Completed	Green	Current status: Project completed.	Project completed

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3162	CF: Project Delivery	Pt Erin Pool - replace entrance door controller, rebuild perimeter security fence	New entrance door controller, rebuild perimeter security fence This project is carried forward from the 2016/2017 work programme, previous ID 3764	Not scheduled	ABS: Capex	\$89,973	Cancelled	Red	Current status: Awaiting for the pool use season to end in April 2018.  Next steps: Physical works of shelter renewal planned to commence in May 2018.	Project was merged with another activity line (Pt Erin Pool - comprehensive renewal) and therefore record is cancelled. Please refer to SharePoint ID 2152 for commentary details.  Current status: Project record cancelled. Project is now being delivered under another project SharePoint ID 2152 (Pt Erin Pool - comprehensive renewal)
3163	CF: Project Delivery	Pt Resolution - renew paving	Renewal of the two paths at the open space on the top Pt Resolution. Paths are being renewed in line with the Pt Resolution Development Plan. Main path is concrete and the perimeter path is hoggin. This project is carried forward from the 2016/2017 work programme, previous ID 4423	Q1;Q2	ABS: Capex	\$145,000	Completed	Green	Current status: Project completed.	Project completed
3202	CF: Project Delivery	Studio One - Artstation - refurbish roof to fix leak	This project is carried forward from the 2016/2017 work programme	Q2;Q3;Q4	ABS: Capex	\$7,000	Deferred	Red	Current status: Physical works is currently being reviewed and priced.  Next steps: Award work and schedule the programmed of works. Works to be completed by July 2018.	Project to be carried forward into the first quarter of financial year 2019 for full delivery.  Current status: Due to a lack of response to the initial tender this project will need to be re-sent for pricing.  Next steps: Approach a new supplier and obtain pricing. Fast track the subsequent installation works.
3209	CF: Project Delivery	Symonds St Cemetery Depot - upgrade depot	This project is carried forward from the 2016/2017 work programme	Q2	ABS: Capex	\$65,000	Completed	Green	Current status: Project completed.	Project completed
3244	CF: Project Delivery	Waitemata - renew paving, courts and car park FY17	There are five sub-projects under this project:1. Upgrading works at Myers Park access road. This includes upgrade road base, sub base and surfacing including drainage works and road markings2. Upgrade Victoria Park access road. This includes upgrade sub-base and surfacing including drainage works and road markings 3. Upgrade Pomlallier Reserve. This includes replacing the existing bricks foot path with similar materials 4. Replace damaged concrete foot path at Hukanui Crescent, Herne Bay. 5. Replace damaged concrete foot path at Jagers Bush Reserve at Meola Road, Western Springs This project is carried forward from the 2016/2017 work programme, previous ID 3062	Q1;Q2;Q3;Q4	ABS: Capex	\$240,000	In progress	Amber	Current status: Consultant has been engaged to address the issues regarding heritage consent, engineering approval, resource consent, archaeological monitoring and stakeholder engagement. Contractor has found damaged storm water drains in Victoria Park and Myers Park. Currently waiting on design specifications to give to the contractor to begin preparation. Myers Park works potentially delayed due to stakeholder disagreement on works.  Next steps: Currently Victoria park works are expected to commence by April and will be completed by the end of June. Myers Park will come after. Stakeholder engagement with the kindergarten will need to happen to resolve the disagreement about the works.	A multi-year project, progress slower than anticipated.  Current status: Heritage consent, resource consent, iwi engagement and stakeholder engagement has been completed. Engineering approval and contaminated land approval is currently underway, damaged stormwater has been investigated and is now under design. Currently waiting on design specifications to give to the contractor. Myers Park potentially delayed due to stakeholder.  Next steps: Both projects will now start in financial year 2019. The design and investigation has taken longer than expected due to the consents required and stormwater issues underground.
3245	CF: Project Delivery	Waitemata - renew signage FY17	Waitemata Signage Renewal. This project is carried forward from the 2016/2017 work programme, previous ID 3061	Q1;Q2;Q3;Q4	ABS: Capex	\$33,000	Deferred	Red	Current status: Design and supply of signs in production, however delays have been experienced due to the new signage design templates not being released until late February and waiting for the final icons to be released by council for use in the new templates. The works will now proceed in early April.  Next steps: Install signs in April 2018.	Delays due to release of new design templates and finalised icons for formatting new signs.  Current Status: Remainder of signs to be completed in August weather dependent for where concrete footings required. Some delay due to late release of new design templates only received end of March 2018  Next Steps: complete project.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
3246	CF: Project Delivery	Waitemata - renew structures FY17	Waitemata Structure Renewal for Bayfield Park & Grey Lynn Park This project is carried forward from the 2016/2017 work programme, previous ID 3065	Q1;Q2;Q3	ABS: Capex	\$204,892	In progress	Amber	Current status: Investigation of storm water issues and pedestrian bridge assessment ongoing with proposed design being worked on. Next steps: Scoping works required after investigation and reporting completed.	Issues with stormwater system discovered during early delivery. Engineers are working on new concept to solve issues with storm water system and completing an assessment on the pedestrian bridge. Conversation with Auckland Transport and Local Board on renewal of the bridge or upgrading the bridge as part of the greenways connection plan. A multi-year project, progress slower than anticipated. Current status: Completing business case for renewal of pedestrian bridge. Conversation in place with Auckland Transport to potentially include the renewal of the Bayfield Park pedestrian bridge in the greenways connection plan. Investigation of storm water options ongoing. Storm water system a confirmed park asset and not within the responsibility of Healthy Waters. Next steps: Finalising business case once decision has been made if renewal of bridge to be part of greenways connection network. Scoping works required to pedestrian bridge and obtaining costs estimates. Separate project to be initiated to undergo further investigative work and options analysis to remedy the storm water issues along Bayfield Park.
3247	CF: Project Delivery	Waitemata - renew utilities and furniture FY17	Waitemata utility and furniture renewal This project is carried forward from the 2016/2017 work programme, previous ID 3066	Q1;Q2;Q3;Q4	ABS: Capex	\$40,050	Deferred	Red	Current status: The renewal of the water fountains at Western Springs should wait until the design review of the park is complete as was suggested for the sign renewal within the park. Wellpark Reserve path lighting - current design review is underway to determine whether the renewal of lighting should proceed due to the safety of the current lighting standards.  Next steps: Place renewal of assets at Western Springs on hold, finalise design review of lighting at Wellpark Reserve by the end of April.	Delays due to wider changes to park development that effects the scoped renewal assets. Wait until park designs are in place to implement.  Current status: The renewal of the water fountains at Western Springs should wait until the design review of the park is complete as was suggested for the sign renewal within the park. Wellpark Reserve path lighting - current design costs received.  Next steps: Place renewal of assets at Western Springs on hold, proceed to implement lighting upgrade at Wellpark Reserve.
3314	CF: Project Delivery	Western Park - renew fitness stations	Renew fitness stations in Western Park as per the Western Park master plan. This project is carried-over from the 2016/17 programme (previous ID 3048).	Q1;Q2	ABS: Capex	\$52,000	Completed	Green	Current status: Project completed.	Project completed
3418	CF: Project Delivery	Waitemata - renew paving	Waitemata Multiple Site Paving Renewals Project	Q1;Q2;Q3;Q4	ABS: Capex	\$0	Deferred	Red	Current status: The tree resource consent for Alberon Reserve footpath pavement renewal is currently being processed.  Next steps: Appoint a contractor to carry out the work. There has been a delay in obtaining tree resource consent and the works are now scheduled to begin in April and be completed by the end of May 2018.	Delayed due to consenting, insufficient budget and arborist issues.  Current status: Contractor being procured to carry out the path renewal.  Next steps: Carry out Alberon Reserve pavement renewal.
3444	CF: Project Delivery	24 Logan Terrace, Parnell - remediate major slip	Soil nail at crest, re-build stairs using mixed techniques to ensure future stability.	Q4	ABS: Capex	\$75,000	In progress	Amber	Current status: The steps have been identified as a high-priority for repair. Design and consenting is underway with the intention to start physical works before the end of June. Next steps: Tender for physical works and award contract.	A multi-year project, progress slower than anticipated. Current status: Design completed, contract drafted and planning review completed. Next steps: Review contract and issue tender. Construction to commence in August/ September 2018.
3471	CF: Project Delivery	Salisbury Reserve - develop greenway (AT Funded)	Additions to existing greenway route. Auckland Transport Funded project.	Q3;Q4	External funding	\$150,000	Deferred	Red	Current status: Pricing physical works for the Auckland Transport funded section.  Next steps: Award and schedule works to be done. Estimated completion is end of May 2018.	Project to be carried forward into the new financial year for full delivery.  Current status: Physical work has been completed. Quotes for signage is underway.  Next steps: Signage installation and project closure.

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
<b>Infrastructure and Environmental Services</b>										
1948	I&ES: DPO	Newmarket Laneways Upgrade	Town Centre Upgrade - Construction of Teed Street Upgrade	Q1;Q2;Q3;Q4	ABS: Capex	\$1,831,604	In progress	Green	In defects period. Additional cabbage tree inter-planting of progeny seedlings to occur in April 2018.	This project is currently in the defects period. Additional cabbage tree inter-planting of progeny seedlings will occur in the 2018 planting season. An official opening event is being organised for July 2018.
1949	I&ES: DPO	Re-development (Ellen Melville Centre)	Regeneration and redevelopment of Ellen Melville Centre - upgrade heritage building for community.	Q1;Q2;Q3;Q4	ABS: Capex	\$59,191	In progress	Green	In defects period. Project close out to occur once defects are formally closed out. Project shortlisted for the New Zealand Institute of Architecture Awards - decision pending.	This project is currently in the defects period, with many defects already resolved by the contractor. The project won the New Zealand Institute of Architects 2018 heritage award, and won best in category for the civic and arts property award at the 2018 Property Council Awards.
308	I&ES: Environmental Services	Waipapa Stream Restoration Programme - Parnell	<p>This programme is a continuation of restoration works of pest plant control and replacement native planting along the open section of Waipapa Stream. This year the programme would also extend to increasing local community engagement to significant groups that are currently missing from the programme such as more direct neighbours, local schools and Mana Whenua.</p> <p>This is year 5 of a 10-year proposed restoration. Work for year 5 will be completed by July 2018.</p>	Q1;Q2;Q3;Q4	LDI: Opex	\$15,000	Completed	Green	Regular monthly working bees with the local community have started. A local volunteer and Kaipātiki Project's facilitator have attended animal pest control training and a rat control line is due to be set up in March. Community weeding continues in the lower part of the stream and contractor weed control is continuing in the upper stream. The annual community planting day is scheduled for Saturday 23 June from 10am-2pm.	Four working bees with the community were completed in quarter four with support from Biosecurity on three occasions. Rat control training, support and a trap line has been set up with the community. Kaipātiki Project's facilitator has also engaged with more direct neighbours and Parnell School. 213 plants were purchased from Okāhu Rakau Nursery for a planting day on 23 June 2018. Contractor pest plant control work has been completed for the upper section of Waipapa Stream.
726	I&ES: Environmental Services	Low Carbon Lifestyles	A project that supports and empowers householders to lead low carbon lifestyles. This could include targeted energy efficiency, water conservation, zero waste, smarter mobility and/or food security advice to residents.	Q1;Q2;Q3;Q4	LDI: Opex	\$30,000	Completed	Green	Delivery planning is underway, including finalisation of the household survey. The low carbon network was engaged in mid-March 2018 to assist with ideas for framing the programme and how we might best engage with their peers. Collateral development and recruitment of the engagement team is underway. Door knocking will start in the first week of April 2018.	The focus for quarter four was the evaluation of the project, including telephone surveys to assess changes made following doorstep engagement and provision of personalised recommendations. A total of 220 households have been engaged in Waitematā, representing 778 residents. The initial doorstep contact resulted in data collected on energy use for heating, lighting, hot water and appliances - amounting to an estimated total annual cost of \$323,789 and 231,159 kg of carbon emissions. The final evaluation will determine changes in these figures, alongside improvements in housing quality resulting from the advice given.
729	I&ES: Environmental Services	Low Carbon Multi-Unit Dwellings	Part one: Scoping study - how to best work with apartment managers and body corporates to support them to reduce their CO2 emissions in common areas. Identify needs, issues and ways to support. This would also include a review of some successful national and international exemplars. Part two: Trial delivery in at least one apartment block. This could include:- Match funded audit of the common areas- Provision of a report and advice for making changes- Provision of support to prioritise actions and make changes	Q1;Q2;Q3;Q4	LDI: Opex	\$10,000	Completed	Green	The apartment assessment template has been finalised and an audit at City Garden Apartments took place in mid-March 2018. This is a 16 story building with 199 dwellings. During quarter four recommendations for efficiency improvements will be given to the apartment tenants and the final report for the project will be written.	During quarter four, owners of Garden City Apartments, the trial building, were given advice about changes they could make to improve energy efficiency and reduce carbon emissions in the communal areas. The advice included changes to lighting, hot water systems, heating, cooling and ventilation as well as recommendations for reducing thermal gain during upcoming renovations. It is estimated that if the apartment block undertakes all recommendations made, the savings would be between \$15,000 and \$30,000 per year, with estimated emissions reductions of between 50,000-80,000 kg. The project and final report is now complete.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
731	I&ES: Environmental Services	Waitematā Low Carbon Network	Continue with the operation of the Low Carbon Network. The Low Carbon Network is a network of individuals, households, groups, businesses, etc operating within the local board area working together to promote, support and implement community level low carbon activities.	Q1;Q2;Q3;Q4	LDI: Opex	\$10,000	Completed	Green	A network meeting with a focus on the Long Term Plan was held on 1 March 2018. It was attended by 12 members plus staff. The group present agreed to make a joint submission. The Low Carbon Network database expanded from 217 to 220 members. Four Low Carbon Network newsletters were sent out. The Low Carbon Network Facebook group increased from 85 to 97 members. Staff supported the low carbon lifestyles workshop to gather feedback about the Energy Efficiency Programme that the local board is funding. Network representatives presented to the Procurement Committee asking council to commit to an electric vehicle fleet. The activities planned for quarter four include: <ul style="list-style-type: none"> <li>Continue to expand the Low Carbon Network database</li> <li>Continue to send out regular Low Carbon Network newsletters</li> <li>Continue to grow the Low Carbon Network Facebook group</li> <li>Plan and organise two Low Carbon Network meetings/events (end of April &amp; mid-June 2018)</li> <li>Evaluation and capturing of feedback to include in the end of year report</li> </ul>	Activities undertaken in quarter four include: <ul style="list-style-type: none"> <li>low carbon network database expanding from 220 to 230 members</li> <li>low carbon network Facebook group increased from 97 to 109 members</li> <li>six low carbon network newsletters sent out</li> <li>two network meetings held: 3 May 2018 - urban resilience speaker night (15 people) and 21 June 2018 - Workshop: What's next for the Network? (10 people)</li> <li>climate change advocacy - submissions on behalf of the low carbon network were made to Auckland Council's Environment and Community Committee, the Waitematā Local Board and Auckland Transport</li> <li>supported work on the Low Carbon Lifestyles/Energy Efficiency project. The project contractor engaged the network to assist with ideas for framing the project and how best engage and communicate with their peers.</li> </ul>
732	I&ES: Environmental Services	Business Food Waste	Continue to support the reduction of cafe food waste through advice on composting and avoidance. Actions will include promotion of advice/guide for business waste reduction produced in 2016-17; provision of materials to help cafes encourage diversion of coffee grinds from landfill. Note: this could be a very small trial.	Q1;Q2;Q3;Q4	LDI: Opex	\$12,000	Completed	Green	Ten cafes are now on board with a weekly collection of coffee grounds being distributed to eight local community gardens. This has diverted about five tonnes of coffee grounds since collections started. The area covered includes Westmere, Grey Lynn and Ponsonby. An average of 300 kg of material is collected and approximately 22 km travelled in the process as opposed to going further afield to landfill. This resulted in a potential reduction of 107 kgs of carbon each week (5.5 tonnes over the year ). Ongoing education is taking place around food waste reduction and alternative local collections for the cafe staff with some starting on site composting. Links to Live Lightly and community gardens were provided to encourage independent management of waste whilst seeking out additional cafes to involve.	The pilot project to collect coffee grounds from ten cafes was completed in April 2018 after 30 weeks. Coffee grounds collected over the period were redistributed to eight local community gardens resulting in six tonnes of coffee grounds being diverted from landfill, and a saving of 1.4 tonnes carbon emissions through reduced transportation and compost production. The pilot culminated with two information sessions for the cafe staff held at Kelmarna Gardens. Each cafe was provided with recognition for involvement and guidelines on how to continue diverting coffee and other kitchen waste, including avoidance, advice on inhouse compost or bokashi systems, links to community gardens and commercial composting collections. The two most engaged cafes were profiled on social media to highlight the project and what other cafes could do.
2011	I&ES: Environmental Services	Waitematā Urban Forest Framework	The purpose of the Waitematā Local Board Urban Forest Framework is to improve the planning and management of the board's urban forest, and educate the community in order to maximise the benefits and protection of the urban vegetation.	Q1;Q2;Q3;Q4	LDI: Opex	\$5,000	Completed	Green	The 2016 LiDAR data is still held up in quality control/ post-collection processing and is unlikely to be available before late 2018. The interim work on tree loss in the Waitemata Local Board area was completed in February 2018. This identified 12,789 different tree clearance events over the 10 year period 2006 - 2015 using time series aerial photographs. The area of canopy lost was digitized and this digital 'tree loss' map has been cross-referenced with other spatial data to examine the ownership and protection status of the urban forest that has been lost. The reason why trees were cut down was also determined. All the data from the interim tree clearance work is being written up in a technical report that will be workshopped with the local board. A draft of this technical report will be completed by the end of March 2018.	The Waitematā urban forest tree-loss work has been written up into a technical report, and this is currently under internal review and review by the local board. This report is the culmination of more than 850 hours work by RIMU staff and contractors analysing aerial photographs and provides a comprehensive picture of the pattern and causes of tree loss in the local board area from 2006 to 2015, the effectiveness of protection and focus areas for future protection and planting. LiDAR data for the Waitematā Local Board area is not yet available, although it is likely to pass a quality check later this calendar year. RIMU will provide a bespoke analysis of this data to the Waitematā Local Board when the LiDAR data is finally released as part of its work on the Auckland Urban Forest Strategy. This analysis will be at no additional cost to the local board.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
520	I&ES: Healthy Waters	Streamside Assistance Programme - Newmarket Stream	An Auckland Council officer will project manage, along with technical contractor, to support volunteers to continue to protect, enhance and restore the ecological health of the Newmarket Park and Remuera Stream. This contract is for the delivery of a Streamside Assistance Programme providing a targeted biodiversity advisory and assistance service to residents aligning New Market Park and the upper reaches of Remuera Stream, to complement the stream restoration works in Newmarket Park. This project is part of a joint application that will also be submitted to Orakei Local Board because the focus area straddles both Waitemata and Orakei Local Board boundaries.	Q1;Q2;Q3;Q4	LDI: Opex	\$20,000	Completed	Green	The Trust meet regularly with active community members. Activities so far include: <ul style="list-style-type: none"> <li>Community Impact Assessment (outline ecological and development history of the area, where are we at now – issues and opportunities, vision statement, outline partnership and engagement opportunities) report in final stages of editing.</li> <li>Workshops providing expert advice on weed and pest species, appropriate plantings, stream dynamics etc. have been undertaken</li> <li>Established four key "Street Coordinators" who champion the work on four streets adjoining the stream.</li> <li>Back yard trapping - Rolled out rat traps and bait stations (approx. 6 stations).</li> <li>Introduced ideas of bird counts – found member of community happy to lead this and collate data</li> <li>Mapping of traps, planting and weeding areas, bird counts and water testing location is in final editing staged. Will be released on line with the help of Interpret Ltd.</li> <li>Public access area off Swinton Close will be subject to community led weeding and planting.</li> <li>Yet to establish an action plan.</li> </ul>	Planting was undertaken in quarter four. The group has now set up a vision for From the Deck and is actively engaging with other stream stakeholders. The group has implemented animal pest control and bird counts. An ecological stream assessment has been conducted, and has been used as a basis to plan and propose activities for the 2018/2019 financial year.
<b>Libraries</b>										
1350	CS: Libraries & Information	Library hours of service - Waitemata	Provide library service at Central City Library for 67 hours over 7 days per week. (\$3346382 - FY17/18) Provide library service at Grey Lynn Library for 48 hours over 6 days per week - Monday to Saturday. (\$288,234 - FY17/18) Provide library service at Leys Institute Library for 52 hours over 6 days per week, Monday to Saturday. (\$352,707 - FY17/18) Provide library service at Parnell Library for 52 hours over 6 days per week, Monday to Saturday. (\$319,461 - FY17/18)	Q1;Q2;Q3;Q4	ABS: Opex	\$4,306,785	Completed	Green	When compared to last year, Waitemata libraries had more visitors, with an increase of one per cent. The average for Auckland libraries this quarter was a decrease of two per cent. Waitemata libraries had the highest numbers of visitors by board with 335,714 visitors this quarter.	Waitemata libraries are on trend with the network, with a slight reduction in visitors when compared to last year. In part this can be attributed to an increased focus on outreach and delivering programming in alternative locations.
1351	CS: Libraries & Information	Extended hours - Waitemata	0.5 additional opening hours at Grey Lynn Library.	Q1;Q2;Q3;Q4	LDI: Opex	\$3,000	Completed	Green	The Grey Lynn Library has been open an extra half hour each Saturday.	The Grey Lynn Library has been open an extra half hour each Saturday.
1352	CS: Libraries & Information	Information and lending services - Waitemata	Provide information and library collections lending services. (Funded within ABS Opex budget activity: "Library hours of service - Waitemata")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	The amount of physical items borrowed continue to be on par with the regional trend, showing a small decline compared to last year. However Parnell Library had a four per cent increase, the highest increase across Auckland Libraries this quarter.	Issues of physical material continue to be on trend with the region showing a small decline compared to last year. Ebook loans continue to be on the rise, and staff are supporting customers to access this material on a regular basis.
1353	CS: Libraries & Information	Preschool programming - Waitemata	Provide programming for preschoolers that encourages active movement, early literacy and supports parents and caregivers to participate confidently in their childrens' early development and learning. Including regional coordinated and promoted programmes: Wriggle and Rhyme, Rhymetime, Storytime and special storytimes to celebrate events such as Lunar New Year. Provide bilingual programmes, and deliver outreach to preschools to promote services and membership. (Funded within ABS Opex budget activity: "Library hours of service - Waitemata")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	We delivered outreach visits to preschools in the board area with 28 centres visited, reaching 681 children. These sessions are developed with teachers to match the current curriculum including multicultural focus .e.g. Lunar New Year, Pasifika. We also deliver these sessions in public spaces, with Parnell Library collaborating with Epsom and Remuera libraries to deliver a Rhymetime at Cornwall Park event with 115 attendees. Young children are able to participate and celebrate community events through our themed rhymetimes including a Rainbow Rhymetime in the Domain as part of PRIDE festival with 90 participants. General Preschool sessions in the library begun in February 2018 after the summer break, and continue to be popular and well attended in all the local board libraries.	Central City Library continues outreach to the preschools alongside regular in house preschool sessions. This quarter resulted in two preschools reciprocating the visit and bringing children and their whanau to the library. The teachers noticed increased interest among children in reaching out for books and confidence in socialising. . Leys relationship with Pascal Kindy and Preschool has developed into regular visits by the children who catch the Outer link down Jervois Rd for special storytimes and to choose their own books on the Kindy's library card.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1354	CS: Libraries & Information	Children and Youth engagement - Waitematā	Provide children and youth activities and programming, including a programme of children's activities during school holidays, which encourage learning and literacy. Engage directly with local schools in the board area to support literacy and grow awareness of library resources. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Themed Storytimes were held this quarter across all libraries to celebrate region-wide events such as PRIDE, Lunar New Year and Pasifika. Parnell Library has started hosting weekly class visits of students from ACG College. Each week about 37 students visit to get help with school work or find something new to read.	April saw another well attended School Holiday Programme across the Local Board. The theme of Up, Up and Away allowed kids to use their creativity while also exploring scientific concepts. All libraries in the local board are trying to visit local schools, with Grey Lynn Library visited all local schools in its catchment this quarter, further strengthening relationships and promoting library membership and programmes. Central supported Kadimah School during their Book Week. Central often offers visits tailored to the school curriculum like recently a school learning about medieval manuscripts visited the Sir George Grey Special Collections and were able to explore our collection of these rare items in person!
1355	CS: Libraries & Information	Summer reading programme - Waitematā	Provide a language- and literacy-building programme that runs during the summer school holidays for 5-13 year olds. Developed and promoted regionally and delivered locally with activities and events designed to meet the needs and interests of local communities. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q2;Q3	ABS: Opex	\$0	Completed	Green	January was a busy month with the delivery of Kia Maia te Whai - Summer Reading Programme in all Waitematā libraries. 464 children registered for the programme and we hosted more than 30 events to support the children to complete their challenges. Grey Lynn, Leys Institute and Central collaborated on the end of programme party with 90 attendees. Parnell collaborated with neighbouring libraries Epsom and Remuera with 120 attendees. We are looking forward to the feedback from participants about their experience, but the relationships we built and developed with out communities through this programme are already something we are proud of.	The reporting for the Kia Maia Te Whai is underway and will feed into the programme for 2018/19.
1356	CS: Libraries & Information	Supporting customer and community connection - Waitematā	Provide programmes that facilitate customer connection with the library and community including targeted programming for diverse community groups, PRIDE, NZ Music Month, book clubs, author and community talks. Participate in local events and connect with other local agencies, for example business association, Splice, and Ponsonby Market Day. Provide community space for hire at Central City Library. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Craft at Leys Institute continues to be popular with 31 people working together this quarter to create blankets for charity. PRIDE was celebrated across the board. Leys Institute held the ever-popular Poetry Speakeasy event with 45 attendees, and all libraries holding Rainbow storytimes and Rhymetimes. Central Library has been focussing on community connection, and had started two new regular meetups this quarter. The 'English Language Meet up' has been regularly attracting 40-50 participants under 35 years of age. This gives newcomers to Auckland the chance to establish new social circles which helps to create a sense of belonging and connection to the city. A new Thursday Conversation Group was also created to provide the forum for a group of ESOL speakers to learn about Auckland and to practice their english - all while making new friends and growing to understand their new communities. Central also hosted an 'International Womens Day' breakfast, sharing a live stream and breakfast before the library opened for local women. In March, Rachael Rivera, Manager of Central Library was invited to speak to a conference in Edinburgh about the work of the Central Library with the rough sleeping community.	There a lots of activities run throughout the local board that facilitate connection in different ways. All of which link people and place. Recently we heard of a customer who although she has moved from Parnell to Devonport, still always makes a special trip to the Parnell library to visit as it is one of her favourite communities and places to read. Another example of connection is the Leys Institute Library Book Chat group meets to discuss books but the benefits run deeper with life-long friendships and their continued support for each other in our community. This continues to be popular with locals. Central City Library has been focusing on connecting with students and young professionals. Recently they held a popular event "Swap it Like it's Hot", where over 200 patrons swapped their old outfits for new ones. All leftover clothing was donated to the City Mission. The event also coincided with the launch of the Purere tuitui - the Community Sewing Machine which is now a bookable piece of equipment in the Central City Library Makerspace.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1357	CS: Libraries & Information	Celebrating Te Ao Māori and strengthening responsiveness to Māori - Waitematā	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Increasing the use and visibility of te reo Māori. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Central Library hosted a really well attended talk by Pākehā Treaty educator, Jen Margaret. During her session 'Change in the Pākehā nation' she shared her 2018 'State of the Pākehā Nation' essay, which explores the necessity to unravel privilege, racism and colonisation, and suggests ways in which Pākehā might work to do so. All library staff are working on their Te Reo and their understanding of te ao Māori in order to help customers to do so.	Bringing te ao and te reo Māori to life in our board continues to be a focus for Waitemata local board libraries. Leys Institute Library hosted Tales by Twilight to celebrate Matariki. The children's room was transformed with a glittery night sky, and the room was filled with onesie clad children excited at being in the library at night! Parnell Library hosted an afterhours Matariki story time where kids and staff dressed in their pyjamas and sang songs and read stories incorporating a strong use of te reo Māori. Central City Library hosted 'Word The Front Line', the South Auckland Poet's Collective slam poetry workshops for high school aged youth. Rangatahi from all over Auckland attended the day-long sessions in the Whare Wananga with a number performing in te reo Māori and pasifika languages.
1358	CS: Libraries & Information	Learning and Literacy programming and digital literacy support - Waitematā	Provide learning programmes and events throughout the year including: classes, Book a Librarian sessions, Makerspace programming and access, talks and lectures, NZ sign language support, local and family history sessions. Provide support for customers using library digital resources including PCs, WiFi, eResources and customers' own devices. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Parnell Library hosted the Auckland War Memorial Museum Online Cenotaph Kiosk, which 285 visitors used to learn about their ancestors involvement in any New Zealand wars. Central hosted more than 30 Book a Librarian sessions with enquiries ranging from eBooks, social media, hardware to job search skills. The Central CAB in collaboration with the library offered two job search skills workshops attracting over over 10 participants each time. This programme targets new settlers in the country providing lifelong learning skills. Central also hosted the Auckland Design Office 'Lunchtime learning' session with 60 people attending for robust discussions on retrofitting suburbia and autonomous vehicles with David Dixon. We hope to host more of these in future. Leys Institute Library held two events in collaboration with Dorothy Butler Bookshop; a book launch for 'Gentle Giant Wetapunga' by Annemarie Florian and Terry Fitzgibbon, and a Storytime as part of the Ponsonby Market Day in March.	Grey Lynn Library delivered a specially designed Rhymetime for NZ Sign Language Week in May. Families were taught some basic signs, and stories, songs and rhymes were delivered with accompanying sign language. The Auckland War Memorial Museum Online Cenotaph Kiosk was made available at Grey Lynn Library this quarter, with over 500 people using it to learn about their family members involvement in the New Zealand armed forces during wartime. A total of 68 people took advantage of 'Book a Librarian' and Makerspace services in our libraries this quarter - their requests range from the 3D printing and support with digital devices to utilising our new sewing machine.
1359	CS: Libraries & Information	Celebrating cultural diversity and local communities - Waitematā	Celebrate cultural diversity and local places and people and tell local stories with displays and events including regionally coordinated and promoted programmes: ANZAC Day, Aotearoa Neighbour's Day, heritage festival, local community and conversation groups, family history month, Parnell Festival of Roses, Lunar New Year, Pasifika, Diwali, Bastille Day. (Funded within ABS Opex budget activity: "Library hours of service - Waitematā")	Q1;Q2;Q3;Q4	ABS: Opex	\$0	Completed	Green	Lunar New Year was celebrated with varied programming like Storytimes, Calligraphy workshops, documentary screenings, Chinese art demonstrations and tamashi Taiko Drummers reaching well over 600 people. We also celebrated our pacific communities with Pasifika themed storytimes. We hosted several special events in the quarter including a fun-filled Pasifika Performance by students from local schools at Grey Lynn Library, attended by 144 people. Central Library hosted a collaboration between Auckland Libraries and Creative NZ. This unique event brought together a special programme with visiting guests from from Fiji on Monday 19 March. These iTaukei artists are considered 'Living Human Treasures' in Fiji, the performances, Kava ceremony and chants brought our library alive. Central also hosted Summer Zinefest- which involved closing Lorne Street to traffic and replacing it with zine stalls, poets, workshops and an icecream truck. More than 700 people attended the day, and comments indicate that many feel this is a great fit for Lorne Street.	Our diverse communities are reflected by the range of activities this quarter. Grey Lynn Library celebrated Samoan Language Week with a Storytime that included Samoan songs and stories. Central Library hosts a regular 'Chinese New Zealand Art and Culture Salon series', which provides the opportunity for the public to engage with the Chinese culture. The highlight this quarter was a concert performed by over 20 young musicians who performed for a non-Chinese speaking audience for the first time. Central City Library also hosted The Resettlement Portraits, an exhibition collated by the Auckland Resettled Community Coalition. This was their inaugural exhibit and provided the refugee community with an opportunity to share their stories with wider Auckland. This exhibit was part of the New Zealand Festival of Photography during May, alongside two other exhibits in the Central City Library. Parnell Library celebrated the Dragon Boat festival with a Chinese bilingual storytime, afterwards they took part in crafting a dragon boat of their very own to much excitement!

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
<b>Local Economic Development: ATEED</b>										
925	ATEED: Local Economic Growth	WMT Implementation of Economic Development Action Plan	Following the refresh of the City Fringe economic development action plan. The local board may need to fund actions identified. projects will be identified in consultation with the local board following completion of the refresh.	Q3;Q4	LDI: Opex	\$40,000	Deferred	Red	Staff have made contact with the Grey Lynn Business Association. However a meeting has not yet been confirmed. As a result staff have scheduled a meeting with the lead members for economic development on the 12 April 2018 to discuss opportunities to use the budget to support the delivery of the actions in the City Fringe economic development action plan.	The allocated budget remained unspent within the financial year and has been deferred by the Local Board. A workshop was held with the Business Associations on the 14 June 2018. At this workshop the business associations along with Local Board lead members identified the following priorities from the City Fringe action plan for work going forward: 5.2: Auckland Transport 1.2: Collective identity 1.1: Events 4.1: Mitigate disruption the next steps identified were to focus on the top two priorities where the Local Board can support the City Fringe BID community through the City Fringe ED Action Plan to create a better environment for their members. It is recommended that focus is retained on these two opportunities with a Local Board member allocated to each. Progress against each will build trust and confidence in the collaborative relationship between the Local Board and BID community. Due to the delays in bringing together the business associations and finalising the Action Plan the implementation of the Action Plan has been deferred into the next financial year.
1030	ATEED: Local Economic Growth	Young Enterprise Scheme (WTM)	<p>ATEED, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss.</p> <p>The funding from the local board will support the delivery of the Young Enterprise Scheme Enterprise-Days in February 2018. The e-days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2018 year, what YES is all about, and what is in store for them.</p>	Q3	LDI: Opex	\$5,000	Completed	Green	The YES kick start days were delivered between the 19 and 23 February 2018.	This initiative was completed in Q3 by the Auckland Chamber of Commerce.
<b>Parks, Sport and Recreation</b>										
1125	CS: PSR: Active Recreation	Newmarket area: Play space needs assessment: scoping and design	Undertake a needs assessment and engage with youth to determine the needs, scope and design for an active recreation and youth space under the Newmarket Viaduct on land to be leased from NZTA.	Q1;Q2;Q3;Q4	LDI: Opex	\$30,000	Deferred	Red	Land ownership is still to be resolved.	The project is delayed until a decision about land allocation is made. In the meantime some alternatives are being delivered. Staff have re-scoped the approach and presented updated approach to Local Board on 8 May 2018. Staff have engaged the Roots Collective to engage and consult with young people in the Newmarket area. Staff are working closely with Newmarket Business Association building on the community consultation and activation project they have been working on with Newmarket Station Square.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
2036	CS: PSR: Active Recreation	Waitemata: Leisure facilities operation programme 2017-2018	Operate pools and leisure facilities (through a management agreements) in a safe and sustainable manner: Parnell Baths and Point Erin Pool with CLM; Olympic Pool and Fitness Centre with Olympic Trust; Tepid Baths. 2. Deliver a variety of quality and accessible programmes and services that get the local community active. Along with core programmes that reflect the needs of the local community specific activities include programmes for: Fitness: Group fitness Learn to swim Aquatic,	Q1;Q2;Q3;Q4	ABS: Opex	\$0	In progress	Green	<p>Tepid Baths</p> <p>Tepid Baths is on track to meet all goals set for the 2017/2018 period. This quarter has seen an increase of visitors of 12,681 or 22 per cent (noting that there was a 2 week maintenance shut down in January 2017). February and March both saw an increase in visits through the facility for the same period 2016/2017. Because of data management and reporting changes, with the installation of the new leisure operating system, March's figures can not be directly comparable to previous periods. Swim school numbers have remained steady. This term Learn-to-Swim has also delivered swimming and water safety lessons to 2 schools, totalling 4530 individual lessons. Fitness visits have increased for the period. Due to teething issues with the new entry gates and operating system the numbers reporting for March are lower than observed. Despite this, the gym had an increase in visits of almost 9 per cent on the 2016/2017 year.</p> <p>Parnell Baths</p> <p>Year to date visitor numbers: 49 per cent increase in Aquatics visits, due to the warmer weather this season</p> <p>Point Erin Pools</p> <p>Year to date visitor numbers: 12 per cent increase in Aquatics visits.</p>	<p>Tepid Baths has met the Local Board outcomes for FY 2017-18.</p> <ul style="list-style-type: none"> <li>• Membership numbers improved by 11% on LYTD (1,071 v 963)</li> <li>• Activation numbers improved by 10% on LYTD (236,094 v 215,395)</li> <li>• Centre Net Promotor Score improved by 12.7% on LYTD (43.6% v 30.9%)</li> </ul> <p>Tepid Baths has shown strong growth this financial year, especially in its aquatic and Learn-to-Swim functions. Fitness continues to trend positively and has seen consistent membership growth.</p> <p>The fitness team has introduced a new member retention program and weekly small group training including HIIT, yoga and pilates. Learn-to-Swim (LTS) numbers have remained steady and have seen an increase in Holiday Program students. The LTS team also delivered lessons to 3 local schools in Term 4 2017 and Term 1 2018 and are looking to increase this programme in the coming year.</p> <p>The steady increase in all areas can be attributed to developing a strong team culture, regular staff training and the quality of interactions and communication between staff and customers.</p>
3342	CS: PSR: Active Recreation	WTM: Sport & Recreations Facility partnership programme	Supporting the completion of needs assessments, feasibility, and other investigations for sport and recreation facility developments to ensure robust decisions are made about future investment	Q2;Q3;Q4	LDI: Opex	\$20,000	Deferred	Red	Options are yet to be developed and will be presented to local board when available,	<p>Deferral from FY17.</p> <p>This work has not yet been undertaken due to staff turnover within the sport and recreation role. The funds will be carried forward to the next financial year.</p>
991	CS: PSR: Park Services	WTM local parks: Ecological volunteers and environmental programme 2017-2018	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events•Plant and animal pest eradication•Litter removal	Q1;Q2;Q3;Q4	LDI: Opex	\$10,000	Completed	Green	<p>Volunteer activities in Waitemata Local Parks this quarter: • Ongoing restoration work at Lemington Reserve; • Litter clean-ups at Albert, Myers and Victoria parks; • Ongoing animal pest control (trapping rodents and possums) at Alberon Reserve, Auckland Domain, Newmarket Park, Lemington Reserve and Tirotai Reserve; • Commencement of animal pest trapping at Westmere Park; • Annual get together for all animal pest control volunteers.</p>	<p>Volunteer activities in Waitemata Local Parks this quarter:• Ongoing restoration work at Lemington Reserve;• Litter clean-ups at Victoria Park, Cox's Bay Reserve and Symonds St Cemetery;• Ongoing weed control/plant maintenance at Wharua and Waitaramoa Reserves;• Weed control and planting at Cox's Bay Reserve;• Weed control and planting at Meola Reef;• Ongoing animal pest control (trapping rodents and possums) at Alberon Reserve, Auckland Domain, Newmarket Park, Lemington Reserve and Tirotai Reserve;• Commencement of animal pest control at two new sites: Grey Lynn Park and Hakanoa Reserve.</p>
1101	CS: PSR: Park Services	Western Springs Lakeside Park: Waiorea Development Plan	Create a development plan for Waiorea - Western Springs Lakeside Park. To include a Community Consultation Plan.	Q1;Q2;Q3;Q4	LDI: Opex	\$50,000	Completed	Green	The board approved at their 20 February 2018 business meeting the draft Western Springs Lakeside Te Wai ōrea development plan and summary for public consultation. This public consultation will be programmed in for Q4 of 2018.	Draft development plan has been completed and endorsed by the local board. The next step is to consult on the draft development plan in Q1 of FY19.
1102	CS: PSR: Park Services	WTM: Public Open Space Naming Fund	Name two unnamed public open spaces at Freemans Bay and St Marys Bay.	Q1;Q2;Q3;Q4	LDI: Opex	\$7,000	Deferred	Red	The Q3 workshop has been deferred until Q4 when staff discuss the naming process and present name options to the local board.	<p>Project progress was delayed but is back on track now.</p> <p>Consultation is complete and a workshop has taken place with suggested options for naming the two reserves. These will be formally presented to the local board at a business meeting in Q1 following a second workshop in July.</p>

## Work Programme 2017/2018 Q4 Report

ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	Budget Source	FY17/18	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1141	CS: PSR: Park Services	Symonds Street Cemetery: Conservation of monuments programme FY17/18	Making safe and undertaking conservation of monuments in the cemetery. A programme of monuments have been selected from the prioritised list using 2016 asset condition survey data, based on those most at risk. This budget is required to make these monuments safe and start the planning and consent process for any conservation work or removal of unsafe items.	Q1;Q2;Q3;Q4	LDI: Opex	\$40,000	Completed	Green	Liaising with Heritage New Zealand Pouhere Taonga (HNZPT) on the most appropriate methodology for some of the more complex monuments, in order to scope the work programme and meet their reporting requirements. Awaiting feedback from HNZPT. Assessing the monuments that will be impacted by the elms removed with Dutch Elm Disease.	Nine large monuments were conserved in FY18. Treatment proposals were prepared for 27 monuments that have been assessed as having a high or significant risk. At a workshop in June, the local board were provided with an update, identifying the work completed in FY18 and the proposed programme for FY19-21. A business report will be presented to the local board in August with a full summary of progress against the objectives set out in the Symonds Street Cemetery ten year development programme.
1142	CS: PSR: Park Services	Symonds Street Cemetery: Increased levels of service and maintenance FY17/18	A response fund to: provide specialist conservator services to repair or remove graffiti vandalism on monuments; provide conservator advice to assist families prepare consents and undertake conservation work on family graves; provide increased levels of service and daily maintenance.	Q1;Q2;Q3;Q4	LDI: Opex	\$20,000	Completed	Green	Guidance and advice to three families who are interested in conserving their ancestors memorials. Repairs to two monuments vandalised and three monuments damaged by falling branches in the cyclones. Specialist removal of graffiti from headstones.	Over the year, twenty four monuments have been repaired, restored and treated to remove graffiti or vandalism. Support has been given to families wishing to undertake works themselves by the conservator to guide them in the best approach in keeping with the protocols set out for the cemetery. The conservator has also provided advice for: the protection of monuments affected by trees or tree removals; assisted in the preparation of the Monument Conservation Programme and attended meetings with Heritage New Zealand.
1143	CS: PSR: Park Services	Symonds Street Cemetery: Signage Stage III: Botanical & wayfinding	Stage III design and installation of SSC Interpretation Strategy. Additional signage for entrances and botanical interpretation.	Q1;Q2;Q3;Q4	LDI: Capex	\$50,000	Deferred	Red	All but 22 of the roses are identified and rose labels will be made to attach to the roses at the winter rose pruning event with the Heritage Rose Society members in June 2018. Entrance signage - the path network project will not be delivered summer 2019, so this needs to be deferred. Anglican drainage - no progress.	1. Anglican Memorial drainage - still awaiting investigation and appointment of a project manager by Community Facilities. 2. Entrance signage - delays to the West Cemetery pathway installation project, means that some signage budget will need to be carried forward for the installation of signs when the project is delivered in summer 2018/19. The rose signs have been designed and produced for over 85 identified roses. (About 26 roses are still unidentified.) The intention is to install the signs during the Symonds Street Cemetery Rose Pruning event with the Friends of Symonds Street Cemetery and Heritage Rose Society volunteers on Sunday 22 July. Completed.
2810	CS: PSR: Park Services	WTM: Parks response fund FY17/18	A discretionary response fund available to enable planning to occur throughout the year as matters arise.	Q1;Q2;Q3;Q4	LDI: Opex	\$35,000	Cancelled	Red	Options for the spend of this budget were not supported by the board and it is therefore recommended the budget is reallocated.	Local board asked for the project to be cancelled and the budget reallocated.  \$15,511.27 of the allocated budget has been transferred (resolution WTM/2018/53) to the Local Discretionary Community Grants Fund, with the balance being returned as a saving.
<b>Plans and Places</b>										
3362	CPO: Plans and Places	Parnell Plan	A local spatial plan for Parnell	Q2;Q3;Q4	LDI: Opex	\$0	In progress	Green	Throughout Q3 and by the end of March we had: • Continued planning and writing for the Parnell Plan consultation document and for the consultation period • Run the fourth of our fortnightly Community Working Group sessions and were making good progress in identifying the key issues and reaching agreement on the 5 key objectives for the Parnell Plan • Run an internal stakeholder workshop to continue bringing ideas from across the wider council and CCOs. • Continued engaging with mana whenua through the working group sessions and in separate meetings	The Parnell Plan public engagement received over 230 pieces of feedback and the use of the PBA-organised Tuk-Talk local transport initiative was very successful with over 600 people shuttled around Parnell responding to questions. The Parnell Plan will include an implementation strategy with longer-term aspirations identified in both the plan and strategy. The key milestones coming up include: • Present draft Parnell Plan for adoption in October / November 2018 business meeting • Publish Parnell Plan November / December 2018

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
<b>CF: Community Leases</b>											
1767	CF: Community Leases	Circability Trust	Lease renewal for 271 Victoria Street, Freemans Bay	Q4	30/06/2023	\$1.00	\$0.00	Deferred	Red	Renewal application to be sent to tenant. To be processed in quarter four.	The activity was expected to be completed this year but has been deferred.  Renewal of ground and building lease to Circability Trust. This lease qualifies for the streamlined process for lease renewal without variation. Group has yet to submit completed renewal application. Deferred to the 2018/2019 work programme as the lease is only due for renewal in July 2018.
1768	CF: Community Leases	Frank Sargeson Trust	Lease renewal for 25 Princes Street, Auckland	Q4	30/09/2022	\$500.00	\$0.00	Deferred	Red	Still waiting on completed application from the tenant - to be followed up.	The activity was expected to be completed this year but has been deferred.  Staff have been following up and working with the tenant to complete their renewal application. Tenant has returned completed application to council. Completion of work is deferred to quarter one of the 2018/2019 work programme.
1769	CF: Community Leases	New lease Auckland Playcentres Association Inc - Franklin Road	New lease Auckland Playcentres Association Inc - Franklin Road	Q4	30/11/2017	\$250.00	\$0.00	Deferred	Red	Staff are still waiting for the completed application documents from the group. The next steps are to assess the application documents and complete a site visit. This will be progressed in the next quarter on receipt of the completed application.	The activity was expected to be completed this year but has been deferred.  Staff contacted playcentre coordinator. Playcentre coordinator will get back to staff. This has been deferred from the 2017/2018 work programme to the 2018/2019 work programme.
1770	CF: Community Leases	Renewal Citizens Advice Bureau - Grey Lynn	Multi-premises lease -Lease across region will be a single lease with each site/ board area identified in a schedule.	Not scheduled	30/06/2024	\$500.00	\$0.00	In progress	Amber	Citizens Advice Bureau have responded on draft multi premise lease - response is being considered by staff. Once the board has considered the original report recommending the multi premises lease this matter can be progressed further.	Awaiting a response from the CAB head office in Wellington on draft lease.  Citizens Advice Bureau have responded on draft multi premise lease - response is being considered by staff. Once the board has considered the original report recommending the multi-premises lease this matter can be progressed further.
1771	CF: Community Leases	RNZ Plunket Society - Ponsonby	Multi-premises lease - Leases across region will be individual leases for each site/ board area, but with common terms and conditions.	Q4		\$1.00	\$0.00	Completed	Green	Completed.	Completed.
1772	CF: Community Leases	RNZ Plunket Society - 192 Parnell Rd, Parnell	Multi-premises lease - Leases across region will be individual leases for each site/ board area, but with common terms and conditions.	Q4	30/06/2013	\$250.00	\$0.00	Deferred	Red	The strategic broker and lease advisors have met with Plunket playgroup leads; Property Advisor and Chief Financial Officer. The strategic broker advised Plunket of the Heard Park redevelopment which may influence the current building. Plunket would like to continue providing services from the building and is open to sharing the building with other local service organisations. Plunket implicitly advised that they could look into financial support if required. On a higher, strategic level, Auckland Council staff met with Plunket on 15 February 2018 to progress the processing of the expired leases. Building inspections and condition assessments are currently being undertaken. The report in this regard is anticipated to be completed in quarter four.	Action on a new lease for the property is on hold waiting for decisions on the future development of the adjoining Heard Park. Part of a multi-year re-building project that is expected to continue into 2018/2019. Deferred from the 2017/2018 work programme due to redevelopment plans for Heard Park.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1773	CF: Community Leases	New lease RNZ Plunket Trust - 545 Parnell Rd, Parnell	Multi-premises lease. Leases across region will be individual leases for each site/ board area, but with common terms and conditions.	Q4	31/01/2016	\$250.00	\$936.00	Deferred	Red	Plunket has an expired sublease with Council at the site. Council leases the building from a third party. Discussions by Panuku are underway to explore building lease extension options that could apply subsequent to the expiry of the building lease in May 2019. The proposed building lease extension option could provide for continued service provisions from the Jubilee Building.	The lease has not progressed as Panuku Development Auckland are still in discussion with the third-party owner of the property regarding a new lease following expiry in 2019.  Discussions by Panuku have been underway to explore building lease extension options that could apply subsequent to the expiry of the building lease in May 2019. The proposed building lease extension option could provide for continued service provisions from the Jubilee Building.
1774	CF: Community Leases	Renewal and variation Herne Bay Ponsonby Racquets Club Inc	Renewal lease 10 West End Road, Herne Bay	Q4	30/10/2016	\$150.00	\$0.00	Deferred	Red	Staff will follow up with the club to ascertain what progress has been made with loan restructuring so that the proposed lease variation or extension can be progressed.	Activity deferred to 2018/2019 work programme.  Staff await information from council's Parks Sports and Recreation team regarding the club's loan repayments/ restructuring with council. This will be available September/August. As the lease variation/extension needs to coincide with the loan, work on the lease will continue to be on hold.
1775	CF: Community Leases	New lease West End Lawn Tennis Club Inc	New lease 44-66 West End Road, Cox's Bay	Q4	15/01/2017	\$250.00	\$0.00	Deferred	Red	Reporting delayed. Reporting to be progressed in quarter four.	This activity was expected to be completed in 2017/2018 and has been deferred.  Staff has updated the club on the delay in reporting the new lease. Reporting delayed to Q1 of the 2018/19 workplan year.
1776	CF: Community Leases	New lease Western Springs Association Football Club Inc	New lease at Seddon Fields, 180 Meola Road, Point Chevalier	Q2	30/11/2032	\$250.00	\$0.00	Completed	Green	Completed	Completed
1777	CF: Community Leases	Lease Renewal Richmond Rovers Rugby League Club Inc	Renewal lease 55-61 Elgin Street, Grey Lynn	Q4	7/12/2020	\$500.00	\$0.00	Deferred	Red	Reporting delayed .reporting to be progressed in quarter four.	This activity was expected to completed in 2017/2018 and has been deferred  Reporting delayed, staff need to get up-to-date financial statements from the lessee.
1778	CF: Community Leases	Lease Renewal Societa' Dante Alighieri (Italian Society)	Renewal lease 52 Hepburn St, Freemans Bay	Q3;Q4	30/09/2021	\$500.00	\$0.00	Deferred	Red	Staff to follow up with the group to ascertain when the group will submit a completed renewal application. This work is to be undertaken during quarters three and four.	This activity was expected to be completed in 2017/2018 and has been deferred.The group has submitted a completed renewal application. The lease qualifies for the streamlined process for lease renewal without variation and a memo for this has been completed. Awaiting the latest financial statement from the group. Site visit to be undertaken with maintenance staff.Deed of renewal is deferred to quarter one of the 2018/2019 work programme.
1779	CF: Community Leases	Lease Renewal The Children's Autism Foundation	Renewal lease 52 Hepburn St, Freemans Bay	Q2;Q3;Q4	31/12/2021	\$250.00	\$0.00	Deferred	Red	The group's renewal application has been received. Staff will assess the application and arrange a site visit with the group. If the renewal is considered to be straightforward, then it can be processed using streamlined renewal process.	This activity was expected to be completed in 2017/2018 and has been deferred.  The renewal is straightforward and the streamlined process for lease renewal without variation has been completed. Staff need to undertake a site visit with maintenance staff.  Deed of renewal will be deferred and completed in quarter one of 2018/2019.

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ID	Lead Dept/Unit or CCO	Activity Name	Activity Description	Timeframe	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	CL: Annual Opex Fee (excluding GST)	Activity Status	RAG	Q3 Commentary	Q4 Commentary
1780	CF: Community Leases	Rent review Auckland Tennis Inc	Rent review 72 Stanley St, Parnell (aka 20 Park Road/1 Tennis Lane)	Q2	30/09/2023	\$15,750.00	\$0.00	Completed	Green	Administration of lease conditions already approved. No reporting required. Completed.	Completed.
1781	CF: Community Leases	Lease Renewal Inner City Women's Group Inc	Renewal lease 4 Warnock St, Grey Lynn	Q1	31/07/2021	\$500.00	\$0.00	Completed	Green	Completed	Completed
2033	CF: Community Leases	Freemans Bay Community Centre 52 Hepburn St	Call for expressions of interest to occupy space vacated by Tamaki Adult Literacy	Q2				Completed	Green	Completed and area leased to Rape Crisis Auckland.	Completed.
2034	CF: Community Leases	Caretakers Cottage Albert Park 33-43 Princes St	Call for expressions of interest to occupy the former Caretakers Cottage Albert Park	Not scheduled				Deferred	Red	The renovation works are still to be completed.	The project cannot be completed this year and has been deferred.  The renovation works are still to be completed.
3316	CF: Community Leases	Renewal - CAB Central Library	Multi premises lease	Q4	30/06/2024	\$1.00		In progress	Amber	Citizens Advice Bureau have responded on draft multi premise lease and this response is being considered by staff. Once the board has considered the original report recommending the multi premises lease this matter can be progressed further.	Part of a multi-year project that was expected to continue into next year which has progressed as expected for 2017/2018.  Citizens Advice Bureau have responded on draft multi-premise lease and this response is being considered by staff. Staff has tried to arrange a meeting between the CAB and the Board without success. Once the board has considered the original report recommending the multi-premises lease this matter can be progressed further.