

## **Rodney Local Board Parks and Recreation Committee**

### **OPEN MINUTES**

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Minutes of a meeting of the Rodney Local Board Parks and Recreation Committee held in the Waimauku War Memorial Hall, 24 Waimauku Station Road, Waimauku on Thursday, 20 September 2018 at 3.30pm.

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#### **PRESENT**

<b>Chairperson</b>	Brent Bailey	
<b>Deputy Chairperson</b>	Allison Roe, MBE	
<b>Members</b>	Tessa Berger	
	Cameron Brewer	
	Beth Houlbrooke	(until 4.29pm Item 18)
	Louise Johnston	
	Phelan Pirrie	
	Colin Smith	

#### **ABSENT**

<b>Member</b>	Brenda Steele
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**1 Welcome**

The Chairperson opened the meeting and welcomed those in attendance.

**2 Apologies**

Resolution number RODPC/2018/22

MOVED by Member B Houlbrooke, seconded by Member P Pirrie:

**That the Rodney Local Board Parks and Recreation Committee:**

- a) **accept the apology from Member Steele for absence.**

**CARRIED**

**3 Declaration of Interest**

There were no declarations of interest.

**4 Confirmation of Minutes**

Resolution number RODPC/2018/23

MOVED by Member P Pirrie, seconded by Member T Berger:

**That the Rodney Local Board Parks and Recreation Committee:**

- a) **confirm the ordinary minutes of its meeting, held on Thursday, 19 July 2018, as a true and correct record.**

**CARRIED**

**5 Leave of Absence**

There were no leaves of absence.

**6 Acknowledgements**

There were no acknowledgements.

**7 Petitions**

There were no petitions.

**8 Deputations**

**8.1 Coatesville Pony Club - new community lease**

Janet Badley and Jo Lynch from the Coatesville Pony Club were in attendance to discuss the new community lease the Coatesville Pony Club is applying for.

A copy of the powerpoint has been placed on the file copy of the minutes and can be viewed on the Auckland Council website as a minutes attachment.

Resolution number RODPC/2018/24

MOVED by Member B Houlbrooke, seconded by Member L Johnston:

**That the Rodney Local Board Parks and Recreation Committee:**

- a) **thank Ms Badley and Ms Lynch from the Coatesville Pony Club for their presentation on the Coatesville Reserve Pony Club Lease.**

**CARRIED**

**Attachments**

- A 20 September 2018 - Rodney Parks and Recreation Committee Item 8.1 - Coatesville Pony Club - new community lease - powerpoint presentation

**9 Public Forum**

There was no public forum.

**10 Extraordinary Business**

There was no extraordinary business.

**11 Targeted Events Fund 2018/2019**

Resolution number RODPC/2018/25

MOVED by Member P Pirrie, seconded by Member C Brewer:

**That the Rodney Local Board Parks and Recreation Committee:**

- a) approve the following funding allocations from the 2018/2019 Targeted Events Fund:

Event Name	Applicant	Allocation
The Gem – Ocean Swim	Quantum Events Ltd	\$0
Kowhai Reserve Accessway	Leigh & Districts Ex Services & Community Club Inc	\$0
Generation Mojo: A Creative Female Youth Leadership forum	Every Body is a Treasure CT	\$0
Safer Places Activity and Safer Communities	Rodney Neighbourhood Support Inc	\$0
One billion trees	Felicity Roberts	\$0
Mahurangi Winter Festival of Lights	One Warkworth Business Association	\$0
Waimauku Tennis Club 18/19 Season Promotion	Waimauku Tennis Club	\$0
North West Health Experience 2019	North West Health Experience 2019	\$4,000
International Men’s Hockey at Warkworth	Warkworth Hockey Turf Charitable Trust	\$4,000
Electronics and Computing Classes - build a radio telescope	Hibiscus Coast Radio Society	\$0
<b>Total</b>		<b>\$8,000</b>

**CARRIED**

## 12 Kumeu Arts Centre - extension design

Angela Levet, Senior Growth Development Specialist, was in attendance.

Resolution number RODPC/2018/26

MOVED by Member P Pirrie, seconded by Member C Brewer:

**That the Rodney Local Board:**

- a) **approve the concept design for a pre-fabricated building, the Eco Pod C1, as shown in Attachment A to the agenda, as an extension to the Kumeu Arts Centre facility.**
- b) **approve the location of the pre-fabricated building on land adjacent to the existing Kumeu Arts Centre as indicated in Attachment B to the agenda.**
- c) **allocate \$79,000 Locally Driven Initiative Capital funding to the construction of the Kumeu Arts Centre extension project in addition to the \$300,000 allocated through the 2017/2018 financial year work programme to cover contingencies and associated landscape improvement works**
- d) **delegate to the Chairperson of the Parks and Recreation Committee the authority to approve the use of any available project budget, including unspent contingency, on additional minor works to the arts centre such as decking or landscaping.**
- e) **note that it is not possible to provide a capital funding grant to the Kumeu Arts Centre and that this building will be constructed with capital funding direct and remain a council asset.**

**CARRIED**

## 13 Rodney Greenways - feasibility studies (Kumeu, Omaha, Riverhead and Wellsford)

Angela Levet, Senior Growth Development Specialist, was in attendance.

Resolution number RODPC/2018/27

MOVED by Chairperson B Bailey, seconded by Member L Johnston:

**That the Rodney Local Board Parks and Recreation Committee:**

- a) **adopt the following four greenways feasibility study reports, all dated August 2018 being Attachments A to D if the agenda report respectively:**
  - i) **Kumeu River Greenways Feasibility Study Report**
  - ii) **Omaha Greenways Feasibility Study Report**
  - iii) **Riverhead, Victoria Street Greenways Feasibility Study Report**
  - iv) **Centennial Park Greenways Feasibility Study Report.**
- b) **note that a budget of \$150,000 Locally Driven Initiative Opex funding has been allocated in financial year 2019 for detailed design of priority routes, and in order to deliver that work before the end of the financial year a decision is required to be made on the priority routes prior to December 2018.**

**CARRIED**

**14 Variation of lease to Helensville Tennis Club Incorporated to record its maintenance responsibilities for its courts within its lease area at Rautawhiri Park, Helensville**

Karen Walby, Community Lease Advisor, was in attendance.

Resolution number RODPC/2018/28

MOVED by Member B Houlbrooke, seconded by Member P Pirrie:

**That the Rodney Local Board Parks and Recreation Committee:**

- a) **approve the variation to the community lease to Helensville Tennis Club Incorporated to record that the club is responsible for the maintenance of the four tennis courts within its lease area on land legally described as being Part Te Tou Kauri Block and Part Rautawhiri No 3 Block at Rautawhiri Park, Helensville (Attachment A to the agenda report) subject to the following terms and conditions:**
  - i) **date of variation - effective 21 September 2018**
- b) **all other terms and conditions will accord with the lease agreement dated 13 October 2016.**
- c) **request that the lease agreement clarify that council is responsible for any structural renewals of the Helensville tennis courts, fencing and lighting and the club is responsible for renewal of the astro turf, reinstatement if the turf is removed and general maintenance of the courts.**

**CARRIED**

**15 New community lease to The Kaipara Flats Sports Club Incorporated at Bourne Dean Reserve, Kaipara Flats**

Karen Walby, Community Lease Advisor was in attendance.

Resolution number RODPC/2018/29

MOVED by Member B Houlbrooke, seconded by Deputy Chairperson A Roe:

**That the Rodney Local Board Parks and Recreation Committee:**

- a) **grant a new community lease to The Kaipara Flats Sports Club Incorporated for its area occupied (approximately 3,216m<sup>2</sup> more or less) at Bourne Dean Recreation Reserve, 903 Kaipara Flats Road, Kaipara Flats (Attachment A to the agenda report) subject to the following terms and conditions:**
  - i) **term – 10 years commencing 1 October 2018 with one right of renewal for 10 years**
  - ii) **rent \$1.00 plus GST per annum if demanded**
  - iii) **the approved The Kaipara Flats Sports Club Incorporated Community Outcomes Plan will be attached to the new lease document**
  - iv) **all other terms and conditions will be in accordance with the Auckland Council Community Occupancy Guidelines 2012, the Bourne Dean Recreation Reserve Management Plan adopted by the former Rodney District Council 28 July 2000, the Ngāti Whātua o Kaipara Claims Settlement Act 2013 and the Reserves Act 1977**
- b) **approve The Kaipara Flats Sports Club Incorporated Community Outcomes Plan (Attachment B to the agenda report).**

**CARRIED**

**16 Variation and renewal of lease to Kumeu Arts Centre Incorporated at 300 Main Road, Huapai**

Karen Walby, Community Lease Advisor was in attendance.

Resolution number RODPC/2018/30

MOVED by Member P Pirrie, seconded by Deputy Chairperson A Roe:

**That the Rodney Local Board Parks and Recreation Committee:**

- a) **grant a renewal of the community lease to Kumeu Arts Centre Incorporated for the council-owned building (300m<sup>2</sup> more or less) it occupies and utilises as a community arts facility at 300 Main Road, Huapai (Attachment A to the agenda report) subject to the following terms and conditions:**
  - i) **term – five years commencing 1 August 2018**
  - ii) **rent - \$1.00 plus GST per annum if demanded**
  - iii) **subsidised maintenance fee - \$500.00 plus GST per annum**
  - iv) **all other terms and conditions will accord with the original lease agreement dated 20 January 2014 excepting the required amendments relating to b) as detailed below**
- b) **grant a variation to the renewal of the community lease agreement to Kumeu Arts Centre Incorporated to correctly record the following:**
  - i) **the legal description of the land being Lot 1 DP 204544 comprising 2.1157 hectares**
  - ii) **the required minimum public risk insurance cover of \$2 million.**

**CARRIED**

**17 Renewal of community lease to Ahuroa School Board of Trustees, 1347 Ahuroa Road, Ahuroa**

Karen Walby, Community Lease Advisor was in attendance.

Resolution number RODPC/2018/31

MOVED by Member T Berger, seconded by Member B Houlbrooke:

**That the Rodney Local Board Parks and Recreation Committee:**

- a) **grant a renewal of the community lease to Ahuroa School Board of Trustees for the parcel of land legally described as Allotment 128, Parish of Ahuroa, comprising 4,350m<sup>2</sup> (more or less) at 1347 Ahuroa Road, Ahuroa (Attachment A to the agenda report) subject to the following conditions:**
  - i) **term – 10 years commencing 1 October 2018**
  - ii) **rent - \$10.00 per annum if demanded**
- b) **all other terms and conditions will accord with the original lease agreement dated 22 October 2008.**

**CARRIED**

Note: Item 18 was taken after Item 21.

### 19 Rodney Local Board Parks and Recreation Committee Workshop Records

Resolution number RODPC/2018/32

MOVED by Member T Berger, seconded by Deputy Chairperson A Roe:

**That the Rodney Local Board Parks and Recreation Committee:**

- a) note the workshop records for Thursday 12 July and Thursday 9 August 2018.

**CARRIED**

### 20 Deputation/Public Forum Update

Resolution number RODPC/2018/33

MOVED by Member B Houlbrooke, seconded by Member T Berger:

**That the Rodney Local Board Parks and Recreation Committee:**

- a) note the Deputation/Public Forum Update for September 2018.

**CARRIED**

### 21 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

Meeting adjournment 4.05pm – 4.33pm

*Member Beth Houlbrooke retired at 4.19pm to attend a meeting on council business*

### 18 Development of Open Space - Oraha Road, Huapai

Resolution number RODPC/2018/34

MOVED by Member P Pirrie, seconded by Member T Berger:

**That the Rodney Local Board Parks and Recreation Committee:**

- a) approve the design for the playspace for the Oraha Road Park Proposed Concept Plan dated 10 July 2018 being Attachment A to the agenda report and its acceptance as a council asset in principle.
- b) delegate to the chairperson final feedback on the Oraha Road Park Proposed Concept Plan and the ability to further explore options with staff for concreting the path or part thereof including potential funding options such as growth funding.

**CARRIED**



4.47 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE RODNEY LOCAL BOARD  
PARKS AND RECREATION COMMITTEE HELD ON

**DATE:**.....

**CHAIRPERSON:**.....