

## Upper Harbour Local Board

# OPEN MINUTES

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Minutes of a meeting of the Upper Harbour Local Board held in the Upper Harbour Local Board Office, 30 Kell Drive, Albany on Thursday, 16 August 2018 at 9.30am

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### PRESENT

<b>Chairperson</b>	Margaret Miles, QSM, JP	
<b>Deputy Chairperson</b>	Lisa Whyte	
<b>Members</b>	Nicholas Mayne	
	John McLean	Until 11.59am [Item 22]

### ABSENT

<b>Members</b>	Uzra Casuri Balouch, JP
	Brian Neeson, JP

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## 1 Welcome

The chairperson opened the meeting and welcomed all those in attendance.

## 2 Apologies

Resolution number UH/2018/88

MOVED by Chairperson M Miles, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) **accept the apologies from Member U Casuri Balouch and Member B Neeson for absence.**

**CARRIED**

## 3 Declaration of Interest

There were no declarations of interest.

## 4 Confirmation of Minutes

Resolution number UH/2018/89

MOVED by Chairperson M Miles, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) **confirm the ordinary minutes of its meeting, held on Thursday, 19 July 2018, including the confidential section, as a true and correct record.**

**CARRIED**

## 5 Leave of Absence

There were no leaves of absence.

## 6 Acknowledgements

There were no acknowledgements.

## 7 Petitions

There were no petitions.

## 8 Deputations

### 8.1 Albany Community Preschool – lease (Item 14)

Resolution number UH/2018/90

MOVED by Chairperson M Miles, seconded by Member J McLean:

**That the Upper Harbour Local Board:**

- a) **thank Beverley Furness, Centre Manager of the Albany Community Preschool, for her attendance and presentation.**

**CARRIED**

## 9 Public Forum

### 9.1 Noel Rugg – Herald Island Community Wharf Trust

A document was provided at the meeting. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number UH/2018/91

MOVED by Deputy Chairperson L Whyte, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) **thank Noel Rugg for his attendance and presentation.**

**CARRIED**

#### **Attachments**

- A 16 August 2018 Upper Harbour Local Board - Item 9.1 'The changing times and Trustee obligations'

## 10 Extraordinary Business

There was no extraordinary business.

## 11 Minutes of the Upper Harbour Local Board meeting held Thursday, 19 July 2018

Note: the open minutes of the Upper Harbour Local Board meeting held on Thursday, 19 July 2018 were attached at item 11 of the agenda for the information of the board and were confirmed under item 4.

## 12 Land owner approval for installation of commercial broadband panels in Sanders Reserve

The Land Use Advisor, Stakeholder and Land Advisory – Community Facilities, was in attendance to support the item.

Resolution number UH/2018/92

MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:

**That the Upper Harbour Local Board:**

- a) **approve the land owner application from the private service provider, BlueDoor, to install broadband panels on the roof of the Kiosk building in Sanders Reserve, noting that all land owner applications are considered stand-alone and on their own merit. This does not approve any signage that is not allowed for in the Auckland Unitary Plan (operative in part). Any non-complying signage will require a separate approval.**
- b) **approve the land owner application to install broadband panels on the roof of the Kiosk building, on the following conditions:**
- i) **that the integrity of the roof is not compromised by the installation of the panels**
  - ii) **that any contract entered into covers the complete reinstatement of the roof when the equipment is removed**
  - iii) **that all costs of installation, operation and maintenance are borne by the applicant**

- iv) that there is community benefit of good quality, free Wi-Fi available to the users of Sanders Reserve, as per the area outlined in the map (refer Attachment B to the agenda report).
- c) approve the application, subject to finalisation of the term of the lease and any additional conditions such as cost recovery, to be circulated to all board members for approval.

**CARRIED**

Note: Item 13 – Project Streetscapes was considered after Item 19 – Upper Harbour Local Board Annual Report 2017/2018.

#### **14 New community lease to Albany Community Preschool Incorporated, Albany Domain**

The Senior Community Lease Advisor, Stakeholder and Land Advisory – Community Facilities, was in attendance to support the item.

Resolution number UH/2018/93

MOVED by Chairperson M Miles, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) grant a new community lease to Albany Community Preschool Incorporated for 1208m<sup>2</sup> (more or less), being part of Albany Domain described as Part Allotment 690 Parish of Paremoremo, 575 Albany Highway, Albany (refer Attachment A to the agenda report) subject to the following terms and conditions:
  - i) term: ten years commencing 1 August 2018, with one ten-year right of renewal in line with the Auckland Council Community Occupancy Guidelines, and in recognition of the 20 year history of the preschool at this location, providing services to families in Albany
  - ii) rent: \$1.00 plus GST per annum if requested
  - iii) the Albany Community Preschool Incorporated Community Outcomes Plan as approved, is attached to the community lease document (refer Attachment B to the agenda report)
  - iv) that all other terms and conditions are met, in accordance with the Reserves Act 1977 and the Auckland Council Community Occupancy Guidelines July 2012.

**CARRIED**

#### **15 Upper Harbour parks service assessments**

The Parks and Places Specialist and the Portfolio Manager, Parks, Sports and Recreation, were in attendance to support the item.

Resolution number UH/2018/94

MOVED by Deputy Chairperson L Whyte, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) adopt the open space service assessment for Hosking Reserve (refer Attachment A to the agenda report), prioritising the following aspects, in line with recommendations outlined on page 15:
  - i) traffic access assessment, prior to committing significant funding to any other elements of the project

- ii) the development of a fencing plan
- iii) water provision options.
- b) adopt the open space service assessment for the Wharepapa Reserve play space (refer Attachment B to the agenda report), prioritising the development of a concept plan.
- c) adopt the open space service assessment for the Luckens Reserve amenity development study (refer Attachment C to the agenda report), prioritising the development of a concept plan.
- d) adopt the open space service assessment for the Huntington Reserve play space (refer Attachment D to the agenda report), prioritising the design of a new play experience.
- e) adopt the open space service assessment for the Limeburners Reserve to Marina View Road path (refer Attachment E to the agenda report), prioritising further investigation and design of the proposed walkway.

**CARRIED**

## 16 Adoption of the Upper Harbour Strategic Play Provision Assessment

The Parks and Places Specialist and the Portfolio Manager, Parks, Sports and Recreation, were in attendance to support the item.

Resolution number UH/2018/95

MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:

**That the Upper Harbour Local Board:**

- a) adopt the Upper Harbour Strategic Play Provision Assessment (refer to Attachment A to the agenda report) to assist the local board in making decisions to improve the network of play experiences in their parks.

**CARRIED**

## 17 Auckland Transport monthly report - August 2018

The Elected Member Relationship Manager, Auckland Transport, was in attendance to support the item.

Resolution number UH/2018/96

MOVED by Member N Mayne, seconded by Member J McLean:

**That the Upper Harbour Local Board:**

- a) receive the Auckland Transport update for August 2018.
- b) request that Auckland Transport advise the local board where the sealing of Waimarie Road, Whenuapai, appears on the renewals list.

**CARRIED**

Note: The meeting adjourned at 11.11am and reconvened at 11.19am.

### 18 **Auckland Council's quarter four and year-end performance report: Upper Harbour**

The Senior Advisor, Local Board Services, and the Lead Financial Advisor, Corporate Finance and Property, were in attendance to support the item.

Resolution number UH/2018/97

MOVED by Member J McLean, seconded by Deputy Chairperson L Whyte:

**That the Upper Harbour Local Board:**

- a) **receive the performance report for the financial quarter and year ending 30 June 2018.**

**CARRIED**

### 19 **Upper Harbour Local Board Annual Report 2017/2018**

The Lead Financial Advisor, Corporate Finance and Property, was in attendance to support the item.

Resolution number UH/2018/98

MOVED by Chairperson M Miles, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) **adopt the 2017/2018 Upper Harbour Local Board Annual Report as set out in Attachment A to the agenda report.**
- b) **note that any proposed changes will be clearly communicated with the chairperson before the report is submitted for adoption to the Governing Body by 27 September 2018.**

**CARRIED**

### 13 **Project Streetscapes**

The Local Board Senior Advisor was in attendance to support the item.

Resolution number UH/2018/99

MOVED by Chairperson M Miles, seconded by Member J McLean:

**That the Upper Harbour Local Board:**

- a) **support the transfer of streetscape services from Auckland Transport and Waste Solutions to Community Facilities' full facilities suppliers as part of Project Streetscapes with the proviso that the contract outcomes reflect local character, not one generic outcome across the region.**
- b) **note that the majority of the service specifications for the proposed 5 levels of service (A, B, C, D and E) for Project Streetscapes remain prescriptive and not outcome focused, due to budget constraints, and requests that the Governing Body consider increasing the budget for Project Streetscapes so it aligns with the outcomes based service levels of Project 17.**
- c) **note with concern that some of the assets being transferred from Auckland Transport to Community Facilities' Full Facilities suppliers may not be in good condition or are not being serviced appropriately, and supports Community Facilities working with Auckland Transport to upgrade these assets prior to their transfer as part of Project Streetscapes.**

- d) recommend, as a principle that applies to the whole local board area, that all:
  - i) berms, roundabouts, traffic islands and other traffic controlling mechanisms are maintained to the highest standard and on an outcome basis
  - ii) plantings, flowerbeds, planted swales and flora are maintained on an outcome basis.
- e) recommend a consistent and integrated process and level of service, that allows for maintenance to be undertaken on adjacent parcels of land that are owned by different entities (e.g. land owned by Auckland Council and the New Zealand Transport Agency that abut each other).
- f) recommend that the following assets be given priority for town centre cleaning and loose litter collection:
  - i) berms and arterial road mowing and maintenance
  - ii) bins
  - iii) lights
  - iv) trees, flowerbeds and planted swales, including leaf fall
  - v) bus shelters, cleaning and inspecting all loose litter pick up of leaf fall, detritus, organic material and branches
  - vi) sweeping hard surfaces and cleaning
  - vii) steam cleaning of seating, footpaths, paved walkways, including shared spaces and civic spaces
  - viii) street furniture cleaning and minor maintenance
- g) request clarification from Community Facilities on how community organisations or business associations can take a community-led approach to berm and vegetation management.
- h) delegate authority to the chairperson and deputy chairperson to identify the local board's top 10 local issues with Auckland Transport or Waste Solution streetscape services in the Upper Harbour Local Board area.
- i) request that the Governing Body ensure that appropriate funding is made available to prevent any drop in levels of service, due to the increased streetscape service standards, should the current budget being transferred from Auckland Transport to Community Facilities be insufficient.
- j) request that the Greenhithe town centre be included in the maintenance schedule, at a level B maintenance standard.
- k) note that the majority of the neighbourhood shopping amenities within Upper Harbour are on private land.

**CARRIED**

**20 Road name approval: New roads and accessways at 137 Clark Road, Hobsonville**

Resolution number UH/2018/100

MOVED by Chairperson M Miles, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) approve the following new names from the list of options provided, for the new roads and accessways created by way of subdivision, at 137 Clark Road, Hobsonville:



- i) Road 6: Waterlily Street
  - ii) Road 11: Hiki Street
  - iii) Road 12: Autumn Blaze Street
  - iv) Accessway 6: Mihi Lane
  - v) Accessway 7: Hui Lane
  - vi) Accessway 8: Tātahi Lane
  - vii) Accessway 9: Red Maple Lane
  - viii) Accessway 10: Clay Lane
  - ix) Accessway 11: Hātai Lane
- b) approve the name 'Joshua Carder Drive' for the extension of the road previously named under resolution number UH/2017/71 at the Upper Harbour Local Board business meeting on 16 February 2017.
- c) approve 'Skua Road' and 'Gecko Road' for the extensions of the roads previously named under resolution number UH/2017/9 at the Upper Harbour Local Board business meeting on 18 May 2017.

**CARRIED**

**21 Road name approval: New roads at 20 Scott Road, Hobsonville**

Resolution number UH/2018/101

MOVED by Member J McLean, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) approve the following new names from the list of options provided, for the new roads created by way of subdivision at 20 Scott Road, Hobsonville:
- i) Road 1: Ocean Breeze Avenue
  - ii) Road 2: Picnic Point Road
  - iii) Road 3: Nightfall Way
  - iv) Road 4: Seawind Way
  - v) Road 5: Turbine Drive

**CARRIED**

**22 Governance forward work calendar - September 2018 to August 2019**

Resolution number UH/2018/102

MOVED by Deputy Chairperson L Whyte, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) receive the Upper Harbour Local Board governance forward work calendar for the period September 2018 to August 2019, as set out in Attachment A to this agenda report.

**CARRIED**

*Member J McLean left the meeting at 11.59 am.*

**23 Record of the Upper Harbour Local Board workshops held on Thursday 12 and 26 July, and 2 August 2018**

Resolution number UH/2018/103

MOVED by Deputy Chairperson L Whyte, seconded by Member N Mayne:

**That the Upper Harbour Local Board:**

- a) receive the record of the Upper Harbour Local Board workshops held on Thursday 12 and 26 July, and 2 August 2018 (refer to Attachments A, B and C of the agenda report).

**CARRIED**

**24 Board Members' reports - August 2018**

Resolution number UH/2018/104

MOVED by Chairperson M Miles, seconded by Deputy Chairperson L Whyte:

**That the Upper Harbour Local Board:**

- a) receive the verbal board members' reports.
- b) receive the written board member's report from Member J McLean.

**CARRIED**

**25 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

12.06 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE UPPER HARBOUR LOCAL  
BOARD HELD ON

**DATE:**.....

**CHAIRPERSON:**.....