

# Waitakere Ranges Local Board Workshop Notes

Workshop record of the Puketāpapa Local Board held in the Waitakere Ranges Local Board office, 39 Glenmall Road, Glen Eden, on 2 August 2018, commencing at 9.30am

## PRESENT

**Chairperson:** Greg Presland  
**Members:** Sandra Coney  
 Neil Henderson  
 Steve Tollestrup  
 Saffron Toms

**Apologies:** Ken Turner

**Also present:** Glenn Boyd, Raewyn Curran, Brett Lane, Claire Liousse, Sharon Davies, Shreya Rao and Brenda Railey

| Workshop Item                                                                                                      | Governance role                         | Summary of Discussions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
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| <b>1. Jenkins Bay CCTV</b><br>Brett Lane                                                                           |                                         | Board briefed on why Auckland Transport turned off the Jenkins Bay CCTV and discussed how to respond to Auckland Transport.<br><br>Brett met with Auckland Transport 1/8/18 and the outcome is that the board not going to underwrite the CCTV operational costs, currently \$15k for 24/7 broadcast.                                                                                                                                                                                                                                                                                     |
| <b>2. Safety hub</b><br>Claire Liousse,<br>Michael Alofa and<br>Natalie Hansby<br>Practice Manager -<br>Operations | Setting direction / priorities / budget | Board provided feedback on options for future purpose of the Glen Eden Safety Hub regarding direction, agreement on key objectives, deliverables and milestones between now and April 2019 (lease renewal date).<br><br>Briefing paper tabled.<br><br>Recommendations/options presented to the board.<br><br>Social housing initiatives' impact on Glen Eden town centre safety recognised. Working Group has been set up, meeting monthly, to consider potential social issues.<br><br>Board suggested that a review safety in Glen Eden be undertaken to inform future board decisions. |

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| <p><b>3. AT Forward Work Programme/ Major &amp; Minor Capital Projects</b><br/>Jonathan Anyon and Owen Schuster</p>                  | <p>Local initiative / preparing for specific decisions</p> | <p>Board briefed on what AT has planned for their area over the next 12 months in terms of renewals and minor improvements. They also outline the major capital projects that will be delivered in the West over the next few years. AT also discussed the Auckland Transport Engagement Plan for how AT will interact with the Waitākere Ranges Local Board.</p> <p>Forward Work Programme:</p> <ul style="list-style-type: none"> <li>investing in renewals, improvements, info available to public with caveat.</li> <li>engagement process – limited notification for minor works, wider notification is publicly notified.</li> </ul> <p>Greenways Plan currently being finalised.</p> |
| <p><b>4. Auckland Council Policy on Dogs 2012 and Dog Management Bylaw 2012 Review</b><br/>Shilpa Mandoda &amp; Michael Sinclair</p> |                                                            | <p>Brief to the local board on the proposed changes to the bylaw and policy review, specifically: time and season times, time and season rule and delegations</p> <p>Board feedback provided to assist Governing Body on five key issues.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <p><b>5. South Titirangi Neighbourhood Network</b><br/>Claire Liousse</p>                                                            |                                                            | <p>Board was updated on finalisation the Memorandum of Understanding and Letters of Intent between Auckland Council and the South Titirangi Neighbourhood Network</p> <p>Board feedback required prior to documents being signed.</p> <p>Concerns:</p> <ul style="list-style-type: none"> <li>capacity of park rangers to work with community groups - no follow through with Regional Parks</li> <li>capacity of Auckland Council to support community groups</li> </ul>                                                                                                                                                                                                                   |
| <p>Administration (weekly) - Sharon Davies (15 mins)</p>                                                                             |                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <p><b>6. Piha Emergency Response Meeting</b><br/>Claire Liousse and Glenn Boyd</p>                                                   |                                                            | <p>The Board discussed final arrangements for the forthcoming 8 August meeting at the Piha Surf Club proposed for 16-24 October 2018.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <p>Portfolio catch-up - Board members only</p>                                                                                       |                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

The workshop concluded at 4.00pm.

# Waitakere Ranges Local Board Workshop Notes

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Workshop record of the Puketāpapa Local Board held in the Waitakere Ranges Local Board office, 39 Glenmall Road, Glen Eden, on 9 August 2018, commencing at 9.30am

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## PRESENT

**Chairperson:** Greg Presland  
**Members:** Sandra Coney  
Neil Henderson  
Steve Tollestrup  
Saffron Toms

**Apologies:** Ken Turner

**Also present:** Glenn Boyd, Raewyn Curran, Brett Lane, Claire Liousse,  
Sharon Davies, Shreya Rao and Brenda Railey

| Workshop Item                              | Governance role          | Summary of Discussions                                                                                                                                                                                                                                                                                                                                                                                 |
|--------------------------------------------|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1. CAPEX update</b><br>Raewyn and Brett | Oversight and monitoring | Board updated on the CAPEX availability going forward, following confirmation of the LTP.<br><br>Summary of Discussion: <ul style="list-style-type: none"><li>To list 5 priority projects.</li><li>Concern expressed by Board with regard to Panuku's proposal to lease out space on the ground floor of 39 Glenmore for commercial use.</li></ul> Review of potential projects schedule – Items 1-31. |

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| <p><b>2. Going West Trust</b><br/>Naomi McCleary (trustee), Gary Henderson (deputy chair) and Graham Burgess (independent conservator)</p>                                                   | <p>Local initiative / preparing for specific decisions</p> | <p>Board discussed the condition of Shadbolt House with the Going West Trust.</p> <p>Summary of Discussion:</p> <ul style="list-style-type: none"> <li>• Overview of current state of house. Stability issues and excavation of house estimate cost \$50-\$100k.</li> <li>• Panuku estimated cost @ \$650k for upgrade.</li> <li>• Geotechnical report and engineers report for installing pylons completed. Resource consent yet to be finalised.</li> <li>• House refurbishment required to make it suitable for writers' residency. Enhance its cultural heritage and re-establish connection to the writer's studio.</li> <li>• Need to preserve the hodge podge of this building. If sanitised, it would lose its heritage character.</li> </ul> |
| <p>Administration (weekly) - Sharon Davies (15 mins)</p>                                                                                                                                     |                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <p>Board members only</p> <ol style="list-style-type: none"> <li>1. Regional Stormwater Diversion -Application by Healthy Waters, Auckland Council</li> <li>2. New Residents pack</li> </ol> |                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

The workshop concluded at 4.00pm.

# Waitakere Ranges Local Board Workshop Notes

Workshop record of the Puketāpapa Local Board held in the Waitakere Ranges Local Board office, 39 Glenmall Road, Glen Eden, on 16 August 2018, commencing at 9.30am.

## PRESENT

**Chairperson:** Greg Presland  
**Members:** Sandra Coney  
 Neil Henderson)  
 Steve Tollestrup  
 Saffron Toms  
 Ken Turner

## Apologies:

**Also present:** Glenn Boyd, Raewyn Curran, Brett Lane, Sharon Davies and Brenda Railey

| Workshop Item                                                                                                                                                                                                     | Governance role                                     | Summary of Discussions                                                                                                                                                                                                                                                       |
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| <b>1. Ecological volunteers work programme</b><br><b>Sinead Brimacombe</b>                                                                                                                                        | Local initiative / preparing for specific decisions | The Board discussed the possible updates to the work programme in particular two possible new projects with Community groups in the Waitakere Ranges Local Board Area.                                                                                                       |
| <b>2. CONFIDENTIAL: Glenesk Road Flooding Report</b><br>Craig McIlroy General Manager Healthy Waters<br>Catherine Cooper Head of Resilience and Welfare<br>Jennifer Rose Head of Recovery and<br>Nick Fitzherbert | Keeping informed                                    | The Board was briefed on the technical report into the Glenesk Road flooding ahead of its release.                                                                                                                                                                           |
| <b>3. Te Kete Rukuruku – Māori naming of parks and and facilities</b><br><b>Jane Aickin</b> Paeurungi Te Waka Tai-ranga-whenua, PSR and <b>Siani Walker</b>                                                       | Local initiative / preparing for specific decisions | Presentation to the Board on the scope of the Maori naming of parks and facilities and present the libraries research on existing names.<br><br>Board in principle support for the project.<br><br>Board requested that local communities be consulted on renaming of parks. |

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| <p><b>4. Waitākere Heritage Area Transport design guidelines</b></p> <p>David Dick Principal Project Manager – Streetlights, Johan Swanepoel AT Road Corridor Delivery Manager West, Chris Beasley AT Principal Technical Specialist)</p> <p>In support:<br/>Michael O’hallogan AT Chief Engineer Design Office and Owena Schuster</p>                                                             | <p>Keeping informed</p> | <p>Auckland Transport (AT) presented an update on the Waitakere Ranges Heritage Area Transport design guidelines (WRHA) and how they are being promoted to staff and contractors, and subsequently incorporated into the AT code of practise for maintenance and capital works.</p> <p>AT provided examples in Waitakere Ranges where the guidelines have been influential.</p> <p>Project costs impacted by consenting requirements.</p>                                                                                                                                                                            |
| <p><b>5. Huia Domain project update - response to Huia Cornwallis Ratepayers Association representative</b></p> <p>Michael O’Shea Senior Project Manager – Community Facilities,<br/>Ian Murray Principal Project Manager - Coastal,<br/>Paul Klinac Coastal Management Services – I&amp;ES Peter Quilter<br/>Tonkin &amp; Taylor and<br/>Oliver Kunzendorff<br/>Manager Project Delivery - CF</p> | <p>Keeping informed</p> | <p>The Board as updated on the Huia Domain project as follows:</p> <ul style="list-style-type: none"> <li>• sand shortfall (to import sand from Kaipara) to meet regulatory requirements</li> <li>• Two options to meet sand shortfall : <ol style="list-style-type: none"> <li>1. expand the borrow area at Hua</li> <li>2. import sand.</li> </ol> </li> <li>• Design of revetment structure – discussion of alignment of wall close to eroded area proposed</li> <li>• Costs for completion of works discussed.</li> <li>• Original rock revetment construction enacted under the emergency works act.</li> </ul> |
| <p>Administration (weekly) - Sharon Davies</p>                                                                                                                                                                                                                                                                                                                                                     |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <p>Portfolio catch-up - Board members only</p>                                                                                                                                                                                                                                                                                                                                                     |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

The workshop concluded at 4.00pm.

# Waitākere Ranges Local Board Workshop Notes

Workshop record of the Puketāpapa Local Board held in the Waitakere Ranges Local Board office, 39 Glenmall Road, Glen Eden, on 23 August 2018, commencing at 9.30am.

## PRESENT

**Chairperson:** Greg Presland  
**Members:** Sandra Coney  
Neil Henderson)  
Steve Tollestrup  
Saffron Toms  
Ken Turner

## Apologies:

**Also present:** Glenn Boyd, Raewyn Curran, Brett Lane, Sharon Davies and Brenda Railey

| Workshop Item                                                          | Governance role  | Summary of Discussions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
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| <b>1. Titirangi Festival update</b><br>David Parker, Festival director | Keeping informed | An update was provided on the last year's Titirangi Festival.<br>Discussed last year's programme of events: <ul style="list-style-type: none"><li>• Three main sponsors Foundation North, Waitakere Ranges LB and Community Foundation (total of \$80k)</li><li>• 5 Trust Board members with 3 festival team members and over 100 volunteers taking part in the 2018 event</li><li>• Similar model proposed for 2019 festival.</li></ul> Requested support from the Board in relation to hire fees of Hall and Community House. |
| <b>2. Piha Stream (Glenesk Road) Flooding Assessment</b>               |                  | Board only discussion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

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| <p><b>3. Waitākere Ranges Heritage - design and promotion</b></p> <p>Darron Leslie</p> <p>In support: Dawn Bardsley</p> |  | <p>Design options presented to the Board from within council's brand design system discussed.</p> <p>Summary of discussions:</p> <ul style="list-style-type: none"> <li>• 3 wordmark concepts presented</li> <li>• Application to collateral options discussed</li> <li>• Independent wordmark</li> <li>• Board would like to seek public feedback on background</li> <li>• Create identify for heritage area</li> </ul>                                                                                                                     |
| <p>Administration (weekly) - Sharon Davies</p>                                                                          |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <p><b>4. Project Twin Streams Strategic Plan</b></p> <p><b>Sinead Brimacombe,</b><br/>and Paul Duffy</p>                |  | <p>Board discussed the adjusted project scope and provided feedback.</p> <p>Key project role outcomes outlined in presentation</p> <p>New additional: Future stages two and three of project include opportunities assessment, review current PTS effectiveness/contracts and asses new land areas. To recommend a new approach going forward.</p> <p>Evaluate project against its original objectives. What has already been done?<br/>How did it measure against water quality?<br/>How effective has the project been over the years?</p> |
| <p>Portfolio catch-up - Board members only</p>                                                                          |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

The workshop concluded at 4.00pm.