

Waitākere Ranges Local Board OPEN MINUTES

Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitākere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 13 September 2018 at 6.00pm.

PRESENT

Chairperson	Greg Presland
Deputy Chairperson	Saffron Toms
Members	Sandra Coney, QSO
	Steve Tollestrup
	Ken Turner

ABSENT

Member	Neil Henderson
Clr	Linda Cooper (with apologies)
Clr	Penny Hulse (with apologies)

1 Welcome

Chairperson Greg Presland opened the meeting and welcomed those present.

2 Apologies

Resolution number WTK/2018/119

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

a) **accept the apology from Member N Henderson for absence.**

CARRIED

3 Declaration of Interest

Member S Toms declared an interest in Item 14: Waitakere Ranges Local Grants Round One 2018/2019 grant applications.

Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

The following are declared interests of the Waitākere Ranges Local Board:

Board Member	Organisation/Position
Sandra Coney	<ul style="list-style-type: none"> - Waitemata District Health Board – <i>Elected Member</i> - Women’s Health Action Trust – <i>Patron</i> - New Zealand Society of Genealogists – <i>Member</i> - New Zealand Military Defence Society – <i>Member</i> - Cartwright Collective – <i>Member</i> - Titirangi RSA – <i>Member</i> - Portage Trust – <i>Member</i> - West Auckland Trust Services - <i>Director</i>
Neil Henderson	<ul style="list-style-type: none"> - Portage Trust – <i>Elected Member</i> - West Auckland Trust Services (WATS) Board – <i>Trustee/Director</i>
Greg Presland	<ul style="list-style-type: none"> - Lopdell House Development Trust – <i>Trustee</i> - Whau Coastal Walkway Environmental Trust – <i>Trustee</i> - Combined Youth Services Trust – <i>Trustee</i> - Glen Eden Bid – <i>Member</i> - Titirangi Ratepayers and Residents Association - <i>member</i> - Waitakere Ranges Protection Society - <i>member</i> - Titirangi RSA - <i>member</i> - Maungakiekie Golf Club - <i>member</i>
Steve Tollestrup	<ul style="list-style-type: none"> - Waitakere Licensing Trust – <i>Elected Member</i> - Waitakere Task force on Family Violence – <i>Appointee</i> - Piha RSA - <i>Member</i>
Saffron Toms	Nil

Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council:

Board	Organisation/Position
Sandra Coney	- Friends of Arataki Incorporated – <i>Trustee</i>
Neil Henderson	- Friends of Arataki Incorporated – <i>Trustee</i> - Rural Advisory Panel - <i>Member</i>
Steve Tollestrup	- Glen Eden Business Improvement District - <i>Member</i> - Aircraft Noise Consultative Committee Group - <i>Member</i> - Local Government New Zealand Zone One Committee - <i>Member</i>
Greg Presland	- Glen Eden Business Improvement District (alternate)
Saffron Toms	- Ark in the Park - Manukau Harbour Forum - <i>Chair</i>

4 Confirmation of Minutes

Resolution number WTK/2018/120

MOVED by Chairperson G Presland, seconded by Member S Coney:

That the Waitākere Ranges Local Board:

- a) **confirm the ordinary minutes of its meeting, held on Thursday, 23 August 2018, as a true and correct.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

6.1 Acknowledgements - Trixie Harvey's passing

Resolution number WTK/2018/121

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) **acknowledge the passing of Trixie Harvey and send our commiserations to Bruce and the Harvey whanau. Trixie will remain forever in our thoughts and memories.**

CARRIED

Trixie and husband, Bruce, were involved in many local initiatives. Their commitment to protection of the Waitākere Ranges was legendary. They were both staunch supporters of the Waitākere Ranges Protection Society and of the Waitākere Ranges Heritage Area. They were instrumental in the production of the Waitākere Ranges book "Ranges of Inspiration". In their forward they said this:

"We hope the book will be a reference and an inspiration for Aucklanders for many years. To do justice to the noble Waitākere Ranges and the great forest of Tirana would require several books, but we hope this volume will give a strong appreciation of one of New Zealand's greatest environmental assets."

Their typically understated forward does not do justice to the outstanding manuscript they produced.

Other groups also benefitted from Bruce and Trixie's passion and dedication. In no

particular order, these included friends of Whatipu, Forest and Bird, Waitakere Conservation Network and pretty well any group you could imagine.

Trixie was not only an energetic dedicated activist. She was highly intelligent and contributed significantly to New Zealand's understanding of and reliance on kiwifruit. She was the mother of Lindy, Mark and Hannah. In a lifetime, she packed in so much, achieved great things and touched so many. Her funeral was a touching, uplifting event; a real celebration of her life.

It left us all in awe that she had achieved so much and with such style.

Greg Presland, Chair, on behalf of the Board.

7 Petitions

There were no petitions.

8 Deputations

8.1 Deputation: Titirangi Community House - update

Ed King, chair of the Titirangi Community House, was in attendance to speak to this item.

Resolution number WTK/2018/122

MOVED by Chairperson G Presland, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

- a) **receive the deputation on the Titirangi Community House activities and thank Ed King for his attendance.**

CARRIED

9 Public Forum

There was no public forum.

10 Extraordinary Business

There was no extraordinary business.

Note: Item 15 was considered prior to Item 11: Huia Domain Erosion Management (6.21pm)

15 Auckland Transport Update – September 2018

Owena Schuster and Felicity Merrington, Auckland Transport Elected Member Relationship Managers were in attendance to speak to this item.

Resolution number WTK/2018/123

MOVED by Chairperson G Presland, seconded by Member S Coney:

That the Waitākere Ranges Local Board:

- a) **receive Auckland Transport's report for September 2018.**
- b) **thank officers Owena Schuster and Felicity Merrington for their attendance.**

CARRIED

11 Huia Domain Erosion Management

Michael O'Shea, Senior Project Manager Communities Facilities and Paul Klinac, Manager of Coastal and Environmental Services, were in attendance to speak to this item.

A copy of the letter of support has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number WTK/2018/124

MOVED by Member K Turner, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

- a) **approve the proposal to import sand from an approved source (Kaipara Harbour) to be deposited within Huia Bay, in the vicinity of the recently constructed groynes, to achieve beach sand levels required under the previously consented design.**
- b) **approve the proposal to design, consent and construct an extension to an existing rock revetment seawall at the western end of Huia Domain, to provide protection to the carpark area.**
- c) **thank officers Michael O'Shea and Paul Klinac for their attendance.**

CARRIED

Attachments

- A Letter of Support from Scott Lomas, Te Kawerau Iwi Tribal Authority & Settlement Trust to Auckland Council dated 10 September 2018

12 Waitākere Ward Councillor Update

Apologies from Cr Hulse and Cr Cooper were noted.

13 Options for the long-term future of the Ex Doctors Room and new community lease to The Roundabout Society Incorporated, 4 Lookout Drive, Laingholm

Donna Cooper, Community Lease Advisor Community Facilities and Nicola Terry, Service and Asset Planning Specialist Community Services, were in attendance to speak to this item.

Resolution number WTK/2018/125

MOVED by Deputy Chairperson S Toms, seconded by Chairperson G Presland:

That the Waitākere Ranges Local Board:

- a) **grant a new community lease to The Roundabout Society Incorporated for part of the Ex Doctors Room being 65m² (more or less) located on Laingholm Hall Reserve, 4 Lookout Drive, Laingholm (Attachment A) on the following terms and conditions:**
 - i) **term: five years commencing 17 October 2018 with two five-year right of renewals**
 - ii) **rent: \$1.00 plus GST per annum if requested**
 - iii) **maintenance fee: nil**
 - iv) **The Roundabout Society Incorporated Community Outcomes Plan as approved be attached to the lease document (Attachment B)**
 - v) **the Ex Doctors Room area marked A and outlined in red must only be used for the purposes of printing the newspaper and storing the society's printers, printing paper and associated material to produce the community newspaper**
 - vi) **the area marked B and outlined in green has been closed off by Auckland**

Council. The society will not seek to enter or gain access to this area for use

- vii) Auckland Council will not undertake any further capital upgrade works to the building during the term of the lease
 - viii) Auckland Council may conduct quarterly or frequent inspections should the council in its sole discretion deem it necessary to monitor the condition of the building
 - ix) Auckland Council reserves the right to give the society one month's written notice to terminate the lease if it considers the building is non-tenantable or not safe or healthy for the tenant to remain in occupation
 - x) the tenant will vacate the building immediately if notified by Auckland Council that the building is not safe or sanitary pursuant to the Building Act 2004 or to eliminate a risk or hazard pursuant to the Health and Safety at Work Act 2015
 - xi) approve all other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012 and the Reserves Act 1977.
- b) consider the future of the Ex Doctors Room when The Roundabout Society's lease expires at the end of 2033, should it no longer be required by The Roundabout Society or becomes unsafe.
- b) thank officers Donner Cooper and Nicola Terry for their attendance.

CARRIED

14 Waitākere Ranges Local Grants Round One 2018/2019 grant applications

Resolution number WTK/2018/126

MOVED by Member S Coney, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) To fund, part-fund or decline applications received for Waitākere Ranges Local Board Local Grants Round One, listed in table one and table two below.

Table One: 2018/2019 Waitākere Ranges Local Grants, Round One

Application ID	Organisation	Requesting funding for	Amount requested	Amount Approved
LG1919-108	The Playhouse Theatre Incorporated	Towards venue hire.	\$5,000.00	\$1,000.00
LG1919-109	Waitakere Ranges Protection Society	Towards editing, design and publishing costs including the purchase of images from the national archives.	\$9,000.00	\$3,500.00
LG1919-120	Harry Snell under the umbrella of <i>Good Story Limited</i>	Towards production of a series of documentaries and building a website. Declined. Limited community benefit. Insufficient evidence of specific benefits to the community.	\$17,000.00	0

LG1919-106	Kids Safe with Dogs Charitable Trust	Towards printing materials and wages for instructors and administrators. Declined. Grant round oversubscribed: Limited funding.	\$9,438.00	0
LG1919-107	Innonative Limited	Towards cost of a pilot workshop to scope and refine content for youth leadership workshops for community - materials, catering, participant koha, facilitation and specialists costs.	\$2,843.00	2,000.00
LG1919-111	Bishop Stream Neighbourhood Garden	Towards replacement of logs in three raised garden beds.	\$1,660.00	\$1,000.00
LG1919-114	The UpsideDowns Education Trust	Towards 50% subsidy for speech language therapy for one year for four families with Down syndrome from the Waitākere Ranges area.	\$4,000.00	\$2,000.00
LG1919-118	Youthline Auckland Charitable Trust	Towards contribution for the salary of our Helpline Coordinator.	\$2,298.00	\$2,298.00
LG1919-117	Environmental Education for Resource Sustainability Trust	Towards native trees and replacement classroom recycling bins for the Paper4trees programme.	\$3,499.00	\$1,500.00
LG1919-116	Elvis in the Gardens Incorporated Society	Towards operational expenses and signage for 10th annual Elvis in the Park event. Declined. Project outside of local board area and does not benefit local board area directly	\$1,500.00	0
LG1919-105	Laingholm Primary School	Towards construction of a bike track at Laingholm Primary School. Note: this item was taken separately.	\$10,000.00	\$2,000.00
Total			\$66,238.00	\$15,298.00

Table Two: 2018/2019 Multi-board Local Grants, Round One

Application ID	Organisation	Requesting funding for	Amount requested	Amount Approved
MB1819-109	Pasifika Migrant Services Charitable Trust	Towards venue for the four community workshops and operational administrative costs. Declined. Insufficient evidence of specific benefits to the community. Applicant invited to apply to Henderson–Massey Local Board.	\$1,100.50	0
MB1819-119	WAVES Trust	Towards costs for seven White Ribbon community BBQs, events at Hoani Waititi Marae and the purchasing and distribution of White Ribbon resource packs for local businesses.	\$1,110.00	\$1,000.00
MB1819-110	Rutherford College	Towards distribution costs of West Auckland Adult and Continuing Education booklets to over 55,000 households.	\$750.00	\$617.00
MB1819-148	Auckland Deaf Society Incorporated	Towards the cost of NZSL interpreter, the Circus-themed performers and Visual entertainment for the "Christmas Whanau and Community Carnival on 2 December 2018.	\$817.60	\$817.60
MB1819-172	The Parkinson's New Zealand Charitable Trust	Towards the salaries of six Parkinson's community educators.	\$2,000.00	\$1,000.00
MB1819-175	VisionWest Community Trust	Towards the Volunteer Co-ordinator salary for Paataka. Funding also requested towards a financial mentor to run 90 funded sessions of financial mentoring.	\$5,000.00	\$2,000.00
MB1819-183	Umma Trust	Towards a series of workshops on healthy eating and nutrition and driving. Declined. Application insufficiently developed: The project not fully defined or developed, applicant may be invited to submit an application to a future grant round	\$10,560.00	0

MB1819-193	OUTLine New Zealand Incorporated	Towards a portion of general operating expenses including telephone and internet costs, printing, insurance, clinical supervision wages, training fees and volunteer costs.	\$1,000.00	\$1,000.00
MB1819-136	Zeal Education Trust	Towards project management, advertising and promotion, video and photography, guest artist, judging, master of ceremony, audio engineer, van hire and event manager costs for 10 heats and one final for the 2019 Term 1, West Auckland Schools Tour.	\$2,536.40	\$2,536.40
MB1819-115	Auckland Softball Association Inc.	Towards 150 Umpire Shirts, 60 Umpire Sets - Protective clothing and 28 Equipment Bags. Declined. Limited community benefit. Insufficient evidence of specific benefits to the community.	\$1,500.00	0
MB1819-122	Sport Waitakere Trust	Towards staff wages, venue hire, community consultation and engagement and club administration costs for the period 21 January 2019 to 20 December 2019. Declined. Application insufficiently developed: The project is not fully defined. Applicant may be invited to submit an application to a future grant round.	\$10,000.00	0
MB1819-125	Te Whanau O Waipareira Trust	Towards venue hire costs for the Waipareira Rangatahi 2018 Youth Challenge at the Trusts Arena, October 2018.	\$2,000.00	\$2,000.00
MB1819-131	Westforce Woman's Lacrosse Club Incorporated	Towards outfits, protective equipment and play equipment for Westforce Woman's Lacrosse Teams.	\$3,000.00	\$1,000.00
MB1819-167	Redwood Park Golf Club Incorporated	Towards coaching, equipment and marketing costs for a School holiday programme at Redwood Park Golf Club. Declined. Limited community benefit and insufficient evidence of	\$2,149.00	0

		specific benefits to the community.		
MB1819-185	Ken Maunder Park Community Trust	Towards architect, building consent, structural engineer and fire consultant fees for the refurbishment of their club house pavilion. Declined. Other funding sources available.	\$4,000.00	0
Total			\$47,523.50	\$11,971.00

CARRIED

Member S Toms declared an interest in this item (taken separately) and took no part in the discussion or voting on the matter.

Resolution number WTK/2018/127

MOVED by Member K Turner, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

- a) **To part-fund the Laingholm Primary School application received for Waitākere Ranges Local Board Local Grants Round One.**

Application ID	Organisation	Requesting funding for	Amount requested	Amount Approved
LG1919-105	Laingholm Primary School	Towards construction of a bike track at Laingholm Primary School.	\$10,000.00	\$2,000.00

CARRIED

16 Waitākere Ranges Programme - Six Month Update

Eryn Shields Team Leader – Planning Plans & Places, was in attendance to speak to this item.

Resolution number WTK/2018/128

MOVED by Member S Coney, seconded by Chairperson G Presland:

That the Waitākere Ranges Local Board:

- a) **receive the Waitākere Ranges Programme - Six Month Update Report for the period January 2018 to June 2018**
- b) **note that this report and its attachments will be provided as an information memorandum to the Environment and Community Committee and the Whau Local Board.**
- c) **thank officer Eryn Shields for his attendance.**

CARRIED

Member S Tollestrup left the meeting at 7.34 pm.

Member S Tollestrup returned to the meeting at 7.35 pm.

17 Waitākere Ranges Heritage Area Programme Allocation 2018/2019

Eryn Shields Team Leader – Planning Plans & Places were in attendance to speak to this item.

Resolution number WTK/2018/129

MOVED by Member S Coney, seconded by Chairperson G Presland:

That the Waitākere Ranges Local Board:

- a) **allocate part of the 2018/2019 Waitākere Ranges Heritage Area Programme budget totalling \$71,693, as follows:**

Project	Budget
Weed Free Buffer Zone (Seven Locations)	\$45,000
Opanuku Road Weed Intervention	\$18,000
Heritage – Parawai Pa and Waiti Village	\$6,000
Foothills Design Guide refresh	\$2,693
Total allocation	\$71,693

- b) **allocate part of the 2018/2019 Waitākere Ranges Heritage Area Programme budget totalling \$10,000, as follows:**

Project	Budget
Heritage – Titirangi War Memorial Hall – Scheduling Assessment	\$10,000
Total allocation	\$10,000

- c) **thank officer Eryn Shields for his attendance.**

CARRIED

18 Portfolio update - Sandra Coney

Resolution number WTK/2018/130

MOVED by Member S Coney, seconded by Chairperson G Presland:

That the Waitākere Ranges Local Board:

- a) **receive the portfolio update from Member Sandra Coney.**

CARRIED

19 For Information: Piha Community Pilot Project

Resolution number WTK/2018/131

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) **note the Civic Defence and Emergency Management Group Committee's report and resolution on the Piha Community Resilience Pilot Project.**

CARRIED

20 Governance Forward Work Programme Calendar

Resolution number WTK/2018/132

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

- a) **receive the governance forward work programme calendar for September 2018.**

CARRIED

21 Confirmation of Workshop Records

A copy of the updated workshop records has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number WTK/2018/133

MOVED by Chairperson G Presland, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

- a) **receive the updated workshop records for 2, 9, 16 and 23 August 2018.**

CARRIED

Attachments

- A Updated Workshop Records for August 2018

22 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

7.55 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE WAITĀKERE RANGES
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....