

## Albert-Eden Local Board Workshop Record

Workshop record of the Albert-Eden Local Board held in the board office on Wednesday, 3 October 2018, commencing at 9.05am.

### PRESENT

**Chairperson:** Peter Haynes (entered at 9.05am)

**Members:** Lee Corrick, Graeme Easte (entered at 10.53am) Glenda Fryer, Rachel Langton (attended via Skype 10.45am – 2.00pm)

**Apologies:** Benjamin Lee, Jessica Rose, Margi Watson.

Workshop Item	Governance role	Summary of Discussions
<p><u>Item 1</u> Economic Development and BIDS Work Programme Update</p>	<p>What is the local board's governance role with regards to the item being workshopped:</p> <ul style="list-style-type: none"> <li>• Oversight and monitoring</li> <li>• Keeping informed</li> <li>• Accountability to the public</li> <li>• Setting direction / priorities.</li> </ul>	<ul style="list-style-type: none"> <li>• Luo Lei – Local Economic Development Advisor, was in attendance to lead the following contractors in their respective Economic Development Work Programme- related updates to the board:</li> </ul> <p><u>Business Awards Event Proposal</u></p> <ul style="list-style-type: none"> <li>• Mark Scherer – Project Manager (Contractor).</li> </ul> <p><u>Epsom Business Engagement Proposal</u></p> <ul style="list-style-type: none"> <li>• Gill Plume – Project Manager (Contractor).</li> </ul>

<p><u>Item 2</u> Events Work Programme Update</p>	<p>What is the local board's governance role with regards to the item being workshopped:</p> <ul style="list-style-type: none"> <li>• Oversight and monitoring</li> <li>• Keeping informed</li> <li>• Accountability to the public</li> <li>• Setting direction / priorities.</li> </ul>	<ul style="list-style-type: none"> <li>• Mikaela Otene - Team Leader Events Facilitation (Central) Events, and Chelsea Healey - Event Facilitator, were in attendance to lead the following department staff in their respective Events Work Programme-related updates to the board:</li> </ul> <p><u>Potters Park Learn to Ride</u></p> <ul style="list-style-type: none"> <li>• Angela Radosits - Event Organiser, and Jyothi Murali - Event Organiser.</li> </ul> <p><u>Carols in Potters Park</u></p> <ul style="list-style-type: none"> <li>• Terry Urbahn - Event Organiser (Civic).</li> </ul>
<p><b>10.45am – 10.55am</b>      <b>Morning Tea at the local board office</b></p>		
<p><u>Item 3</u> Board Members' Update</p>	<p>What is the local board's governance role with regards to the item being workshopped:</p> <ul style="list-style-type: none"> <li>• Oversight and monitoring</li> <li>• Keeping informed</li> <li>• Setting direction / priorities</li> <li>• Accountability to the public.</li> </ul>	<ul style="list-style-type: none"> <li>• An informal discussion to enable board members to update each other on events attended, community issues and other related matters of interest.</li> </ul>
<p><u>Item 4</u> Code of Conduct</p>	<p>What is the local board's governance role with regards to the item being workshopped:</p> <ul style="list-style-type: none"> <li>• Oversight and monitoring</li> <li>• Keeping informed</li> <li>• Accountability to the public</li> <li>• Setting direction / priorities.</li> </ul>	<ul style="list-style-type: none"> <li>• Adam Milina – Relationship Manager Albert-Eden &amp; Orakei Local Boards, was in attendance to facilitate the board's review of the Code of Conduct and to seek their feedback.</li> </ul>

<p><u>Item 5</u> Local Board Communications Work Programme Update</p>	<p>What is the local board's governance role with regards to the item being workshopped:</p> <ul style="list-style-type: none"> <li>• Oversight and monitoring</li> <li>• Accountability to the public</li> <li>• Setting direction / priorities.</li> </ul>	<ul style="list-style-type: none"> <li>• Shriya Bhagwat-Chitale – Specialist Local Communications, was in attendance to deliver to the board her Communications Work Programme Updates.</li> </ul>
<p><b>12.15pm – 1.15pm</b></p>	<p><b>Lunch at the local board office</b></p>	
<p><u>Item 6</u> Community Work Programme Update</p>		<ul style="list-style-type: none"> <li>• Detlev Jackson – Strategic Broker, was in attendance with Tanya Moredo - Advisor, Community Empowerment Unit, Ayesha Goel - Albert-Eden Youth Board Member, and Kerry Barnett – Contractor, to update the board on the Albert-Eden Youth Board's work programme.</li> </ul>

The workshop concluded at 2.00pm.