

Albert-Eden Local Board OPEN MINUTES

Minutes of a meeting of the Albert-Eden Local Board held in the Albert Eden Local Board Office, 135 Dominion Road, Mt Eden on Wednesday, 24 October 2018 at 4:05pm.

PRESENT

Chairperson	Peter Haynes
Deputy Chairperson	Glenda Fryer
Members	Lee Corrick
	Graeme Easte
	Rachel Langton
	Ben Lee
	Jessica Rose
	Margi Watson

ABSENT

Governing Body Member	Cathy Casey
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ALSO PRESENT

Governing Body Member	Christine Fletcher	Exited the meeting at 4.38pm.
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1 Welcome

2 Apologies

Resolution number AE/2018/296

MOVED by Member B Lee, seconded by Chairperson P Haynes:

That the Albert-Eden Local Board:

- a) **note the apology from Governing Body Member Cathy Casey for absence.**

CARRIED

3 Declaration of Interest

There were no declarations of interest.

4 Confirmation of Minutes

Resolution number AE/2018/297

MOVED by Deputy Chairperson G Fryer, seconded by Member L Corrick:

That the Albert-Eden Local Board:

- a) **confirm the minutes of its ordinary meeting, held on Wednesday, 26 September 2018, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

6.1 Acknowledgement – Mt Albert Inc. news portal

Resolution number AE/2018/298

MOVED by Member M Watson, seconded by Member B Lee:

That the Albert-Eden Local Board:

- a) **acknowledge Bruce Morris, editor of local news portal 'Mt Albert Inc', for his valued contribution to journalism, in particular, hyper-local news pertaining to the Mt Albert area.**

CARRIED

7 Petitions

There were no petitions.

8 Deputations

There were no deputations.

9 Public Forum

There was no public forum.

10 Extraordinary Business

There was no extraordinary business.

11 Albert-Eden Local Grants, Round One 2018/2019 grant applications

Moumita Dutta – Community Grants Advisor, was in attendance to speak to this report.

Resolution number AE/2018/299

MOVED by Deputy Chairperson G Fryer, seconded by Member B Lee:

That the Albert-Eden Local Board:

- a) **approve for funding the following applications received during round one of the 2018/2019 Albert-Eden Local Board Local Grants:**

Application ID and Applicant	Project	Amount allocated	Decision
LG1901-151 Loud Mouth Productions Limited	Towards the cost of delivering workshops at schools in the Albert-Eden Local Board area.	\$3,000	Approved towards the cost of delivering workshops at schools in the Albert-Eden Local Board area.
LG1901-162 Nga Maungarongo Incorporated	Towards the purchase of a bouncy castle, popcorn, slushie, and candy floss machine, Kaimahi Raranga and weaving materials for a weaving workshop, wages for the waste initiative, and signage for advertising.	\$1,000	Approved towards the waste management cost.
LG1901-110 Problem Gambling Foundation of New Zealand - Asian Family Services	Towards the trainer fee, venue hire (Mt Eden War Memorial Hall), promotion, equipment hire, materials, resources, coordinator, project management and printing costs for delivering the "Asian volunteer training workshops".	\$2,500	Approved towards the trainer fee, venue hire (Mt Eden War Memorial Hall, \$600), promotion, equipment hire, materials, resources, coordinator, project management and printing costs for delivering the "Asian volunteer

			training workshops".
LG1901-127 Age Concern Auckland Incorporated	Towards the delivery cost for the "Positive Aging Workshop Programme", specifically the coordinators' salary, travel costs, volunteer training, and expenses, resources, advertising, and venue hire.	\$1,200	Approved towards costs for workshop materials and subject to the venue being in the Albert-Eden local board area.
LG1901-128 Asthma Education Charitable Trust	Towards the purchase of a new carpet for the Auckland Asthma Centre at 581 Mount Eden Road.	\$3,000	Approved towards the purchase of a new carpet for the Auckland Asthma Centre at 581 Mount Eden Road.
LG1901-137 Mountains To Sea Conservation Trust	Towards the project costs for two "Motu Manawa Kayak Day" events.	\$4,000	Approved towards the project costs for two "Motu Manawa Kayak Day" events.
LG1901-147 Auckland Somali Community Association Incorporated	Towards a bilingual support tutor and venue hire (Wesley Community Centre) between 1 November 2018 and 31 October 2019.	\$2,000	Approved towards venue hire (Wesley Community Centre) costs.
LG1901-152 The New Zealand Ethnic Employment Education and Youth Development Charitable Trust	Towards the cost of a bilingual tutor and venue hire for the "Refugee and Migrant Children Catch Up and Homework Project" from November 2018 to October 2019.	\$3,000	Approved towards venue hire costs for the use of the Point Chevalier Community Centre.
LG1901-159 Anxiety New Zealand Trust	Towards the cost of developing, organising and delivering the "Community Education Project".	\$1,500	Approved towards printing costs.
LG1901-126 New Zealand AIDS Foundation	Towards waste management, sound and public address systems at the "2019 Ending HIV Big Gay Out".	\$8,000	Approved towards waste management, sound and public address systems at

			the "2019 Ending HIV Big Gay Out".
LG1901-156 Circability Trust	Towards the cost to run ten circus in the park events.	\$2,000	Approved towards the cost to run ten circus in the park events.
LG1901-133 Kay Wooff	Towards replanting of a heritage garden including plants, compost and supervision of planting.	\$2,000	Approved towards replanting of a heritage garden including plants, compost and supervision of planting.
Total		\$33,200	

- b) decline for funding the following applications received during round one of the 2018/2019 Albert-Eden Local Board Local Grants:

Application ID and Applicant	Project	Amount requested	Decision
LG1901-105 The Auckland Performing Arts Centre at Western Springs Incorporated	Towards the repair of faulty air conditioning units in studio one, studio two and the theatre.	\$5,715	Declined noting low priority application in an oversubscribed grant round.
LG1901-117 The Waterview Coffee Project Limited	Towards the cost of artist fees for the implementation of an artwork including labour and material costs around the cafe and Daventry Street shops through landscaping and public art.	\$8,205	Withdrawn at applicant's request.
LG1901-148 New Zealand Nepal Society Incorporated	Towards the costs of bilingual tutors, venue hire (Ferndale House), refreshments and materials for the Nepali language classes conducted for the Albert-Eden community from November 2018 to October 2019.	\$5,000	Declined noting low priority application in an oversubscribed grant round.
LG1901-101	Towards the cost of upgrading the fire alarm	\$7,648	Declined noting low priority application

Sts Francis and Therese of Point Chevalier Ecclesiastical Goods Trust	system, emergency exit and panic push bar doors of the Parish Hall at Point Chevalier Road.		in an oversubscribed grant round.
LG1901-103 The Auckland Asthma Society Incorporated	Towards the purchase of eight mobile phones and operating cost for Asthma nurse educators from 4 December 2018 to 29 March 2019.	\$10,000	Declined noting that salaries and operational costs are considered a lower priority in the local board grants programme.
LG1901-111 Innonative Limited	Towards the cost of a pilot safety workshop within the Alert-Eden area, specifically workshop facilitation fees, catering, venue koha and participant t-shirts.	\$4,390.20	Declined noting low priority application in an oversubscribed grant round.
LG1901-121 Bhartiya Samaj Charitable Trust	Towards the cost of running an elderly support programme, specifically venue hire (Mt. Roskill War Memorial Hall), bus hire and recreational activities.	\$10,000	Declined noting that activity takes place outside the local board area which is considered a lower priority in the local board grants programme.
LG1901-122 Tumeke Cycle Space Incorporated	Towards the purchase of a shipping container.	\$10,000	Declined and supported through Community Response Fund.
LG1901-130 Bharatiya Mandir Indian Temple Incorporated	Towards the cost of catering, the purchase of table and chairs and installation of a heat pump for the "Drop in centre" at the Balmoral Community Centre.	\$10,000	Declined noting low priority application in an oversubscribed grant round.
LG1901-149 Umma Trust	Towards the cost of delivering living and recreational activities for 50 Muslim women between November 2018 and October 2019, specifically multilingual staff and volunteer cost.	\$4,900	Declined noting that salaries and operational costs are considered a lower priority in the local board grants programme. Applicant to provide interim accountability

			report of previous grant.
LG1901-157 Renew Rehabilitation Charitable Trust	Towards the cost of delivering three six week "Mental Health Rehabilitation " programmes at the "Mt Albert Community and Recreation Centre YMCA".	\$7,650	Declined as this is an underdeveloped application and it is also unclear as to the scope of the community benefit.
LG1901-164 Hindu Elders Foundation	Towards the venue hire and transport cost for the "Hindu Elders meet" second and fourth Sunday of every month between 1 November 2018 to 30 April 2019.	\$9,630	Declined noting limited wider community benefit.
LG1901-166 Life Education Trust Counties Manukau	Towards the costs of delivering preventative health messages to 731 students aged five to 11 at Ficino School, St Francis Catholic School, St Therese School, and Waikowhai School, specifically towards the cost of running the mobile classroom, educational resources, insurances, salary and professional development of the educator.	\$9,444	Declined noting low priority application in an oversubscribed grant round.
LG1901-168 PHAB Association (Auckland) Incorporated	Towards the costs of the PHAB service workers' salary, and coordinators and administrator wages for the period 8 October 2018 to 19 April 2019.	\$4,000	Declined noting that salaries and operational costs are considered a lower priority in the local board grants programme.
LG1901-118 Murdo Trust	Towards the cost of flooring and walling for "the Very Vintage Day Out" event.	\$10,000	Declined noting ticketed events are considered lower priority in the local board grants programme.
LG1901-140 Brasileirinho	Towards the cost of waste management, public liability insurance, and Mt. Albert War Memorial Hall hire.	\$5,000	Withdrawn at the applicant's request.

LG1901-165 Jan Gardner	A contribution towards roof and exterior back wall repair costs.	\$10,000	Declined noting that activity takes place outside the local board area which is considered a lower priority in the local board grants programme.
LG1901-123 Point Chevalier Croquet Club Incorporated	Towards the cost of mowing the lawns twice a week from 1 December 2018 to 31 October 2019.	\$7,800	Declined noting low priority application in an oversubscribed grant round.
LG1901-136 Chinese Senior Citizens Health Exercise Group Incorporated	Towards venue hire costs for the Tai Chi, Qi Gong group and other exercise classes for Chinese seniors at the Fickling Convention Centre.	\$5,000	Declined noting that the activity takes place outside the local board area which is considered a lower priority in the local board grants programme.
LG1901-153 Mt Albert Ramblers Softball Club	Towards roof repairs for the dugouts at the Mt Albert Ramblers Softball Club.	\$6,466	Declined noting low priority application in an oversubscribed grant round.
Total		\$150,848.20	

- c) approve for funding the following applications received during round one of the 2018/2019 Multi-board Local Grants:

App ID and Applicant	Project	Amount allocated	Eligibility
MB1819-184 The Asian Network Incorporated	Towards the salary, laptop purchase, mobile, internet, media, communications, printing, translation, and administration costs for a community health worker for the period 1 November 2018 to 31 October 2019.	\$2,000	Approved towards printing and translation costs for the period 1 November 2018 to 31 October 2019.
MB1819-194 Body Positive Incorporated	Towards the costs of catering, venue hire and marketing for a week long Puāwai festival.	\$400	Approved towards costs for Facebook advertisement.

MB1819-148 Auckland Deaf Society Incorporated	Towards the cost of a New Zealand Sign Language interpreter, the circus-themed performers and visual entertainment for the "Christmas whanau and community carnival" on 2 December 2018.	\$ 1401.60	Approved towards the cost of a New Zealand Sign Language interpreter, the circus-themed performers and visual entertainment for the "Christmas whanau and community carnival" on 2 December 2018.
MB1819-180 Japanese Society of Auckland Incorporated	Towards the venue hire cost of Eden Park to host Japan Day 2019.	\$2,500	Approved towards the venue hire cost of Eden Park to host Japan Day 2019.
MB1819-114 Bike Auckland	Towards the overall costs to run the Bike Burb programme, including venue hire, development fees, workshop costs and communications.	\$2,000	Approved towards the overall costs to run the Bike Burb programme, including venue hire, development fees, workshop costs and communications. Applicant to liaise with the local board.
MB1819-115 Auckland Softball Association Incorporated	Towards umpire uniforms, including 150 umpire shirts and 60 umpire sets including protective clothing and 28 equipment bags.	\$2,000	Approved towards umpire uniforms, including 150 umpire shirts and 60 umpire sets including protective clothing and 28 equipment bags.
Total		\$10,301.60	

- d) declined for funding the following applications received during round one of the 2018/2019 Multiboard Local Grants:

App ID and Applicant	Project	Amount requested	Eligibility
MB1819-151 New Zealand Dance Advancement Trust	Towards venue hire costs, studio hire and artistic costs for a dance education coordinator, artistic executive, production manager, dancers and senior dance tutors for the "2019 Youth	\$3,000	Declined noting low priority application in an oversubscribed grant round.

	and Community Engagement Programme.		
MB1819-153 Chinese New Settlers Services Trust	Towards the costs to host a youth Chinese speech contest, including filming and production, judges' fees, training resources, venue hire, prizes and administration.	\$4,000	Declined noting the activity takes place outside the local board area which is considered a lower priority in the local board grants programme.
MB1819-160 New Zealand Nepal Society Incorporated	Towards the audio visual hire and operational costs for the Nepal Festival.	\$10,000	Declined noting the activity takes place outside the local board area which is considered a lower priority in the local board grants programme.
MB1819-126 Royal New Zealand Foundation of the Blind	Towards the cost of digital talking books for the Blind Foundation library.	\$1,500	Declined noting low priority application in an oversubscribed grant round.
MB1819-145 Trust MYRIVR	Towards the project manager fees to advertise a free social and health services phone application (app).	\$3,000	Declined noting that salaries and operational costs are considered a lower priority in the local board grants programme.
MB1819-174 LifeKidz Trust	Towards the purchase of outdoor play panels and youth worker wages to run their youth programmes.	\$8,000	Declined noting the activity takes place outside the local board area and salaries and operational costs are considered lower priority in the local board grants programme.

<p>MB1819-179 Bhartiya Samaj Charitable Trust</p>	<p>Towards the cost of delivering "WizKids Technology coaching workshop for children" from 5 November to 2018 to 30 October 2019.</p>	<p>\$5,000</p>	<p>Declined noting the activity takes place outside the local board area which is considered a lower priority in the local board grants programme.</p>
<p>MB1819-189 Transformation Academy Trust</p>	<p>Towards social worker and community care worker salaries, venue hire, stationery, resources and transport costs for the period 1 October 2018 to 29 September 2019.</p>	<p>\$1,475.40</p>	<p>Declined noting the activity takes place outside the local board area and salaries and operational costs are considered lower priority in the local board grants programme.</p>
<p>MB1819-186 Pacific Island Law Student's Association (PILSA) <i>under the umbrella of "Auckland University Law Students Society Incorporated"</i>.</p>	<p>Towards venue, disc jockey, cultural group, gifts, guest speaker, koha, band, decorations and dinner buffet costs for annual Pacific Law Students end of year dinner 2018.</p>	<p>\$10,000</p>	<p>Declined noting low priority application in an oversubscribed grant round.</p>
<p>MB1819-193 OUTLine New Zealand Incorporated</p>	<p>Towards a portion of general operating expenses including telephone and internet costs, printing, insurance, clinical supervision wages, training fees and volunteer costs.</p>	<p>\$2,000</p>	<p>Declined noting that salaries and operational costs are considered a lower priority in the local board grants programme.</p>
<p>MB1819-195 New Zealand African Welfare Service Charitable Trust</p>	<p>Towards costs for facilitator, mentoring, volunteer expenses, venue hire and administration and coordination for the period 1 November 2018 to 31 October 2019 for youth mentoring for 50 African young people.</p>	<p>\$8,350</p>	<p>Declined noting the activity takes place outside the local board area and salaries and operational costs are considered lower priority in the local board grants programme.</p>

MB1819-177 New Zealand Filipino Sto Nino Devotees Trust	Towards the venue hire and audio-visual costs for a two-day basketball competition and the Annual Sto Nino Fiesta and Sinulog Festival.	\$6,000	Declined noting the activity takes place outside the local board area which is considered a lower priority in the local board grants programme.
Total		\$62,325.40	

- e) allocate \$10,000 from the 2018/2019 Community Response Fund towards the Infrastructure and Environmental Services Bike Hub project, to be used for Tumeke Cycles Space Incorporated to establish a bike hub at Gribblehirst Park, Sandringham.
- f) defer the application from Fab City Aotearoa Charitable Trust and the decision-making to the local board 2018/2019 Quick Response Grants Round Two meeting scheduled on Wednesday, 28 November 2018.
- g) thank Moumita Dutta – Community Grants Advisor, for her attendance.

CARRIED

Note: *Member Rose declared an interest relating to the application from Bike Auckland and took no part in the voting for this item.*

Note: *Item 20 was heard at this point.*

12 Auckland Transport – Albert-Eden Local Board Transport Capital Fund Project Report

Lorna Stewart – Auckland Transport Elected Member Relationship Manager, was in attendance to speak to this report.

Resolution number AE/2018/300

MOVED by Chairperson P Haynes, seconded by Member J Rose:

That the Albert-Eden Local Board:

- a) allocate \$58,000 from its local board transport capital fund to investigate, design and build mobility parking and associated traffic calming on Windmill Road, adjacent to Windmill Reserve.
- b) allocate \$47,000 from its local board transport capital fund for the removal of four carparks and the creation of a footpath and reinstatement of the berm in McGehan Close, Mt Albert/Owairaka.
- c) thank Lorna Stewart – Auckland Transport Elected Member Relationship Manager, for her attendance.

CARRIED

Note: *Chairperson Haynes adjourned the meeting at 4.45pm and reconvened the meeting at 4.50pm.*

13 Auckland Transport October 2018 update

Lorna Stewart – Auckland Transport Elected Member Relationship Manager, was in attendance to speak to this report.

Resolution number AE/2018/301

MOVED by Deputy Chairperson G Fryer, seconded by Member B Lee:

That the Albert-Eden Local Board:

- a) receive the Auckland Transport October 2018 update report.
- b) request Auckland Transport to provide the following Rough Order of Costs (ROC) for:
 - i. a bi-directional on-road cycleway on the south side of Sutherland Road, Pt Chevalier.
 - ii. a section of new footpath to connect Bloomfield Place, at the head of the cul de sac to Greenlane West Road.
 - iii. a section of new footpath on New North Road to connect to the footpath leading to Selkirk Road.
 - iv. an extension of the planned Pt Chevalier Road Cycleway in two sections; Meola Road to Te Ra Road and Te Ra Road to Coyle Park.
 - v. cost for traffic calming in the Mt Albert area divided in to the following two sections:

South; New North Road, Mt Albert Road, St Lukes Road, North Western Railway line;

North: Alberton Avenue, Mt Albert Road, St Lukes Road and New North Road.
- c) request Auckland Transport to report to the board's 28 November 2018 business meeting regarding the allocation of funds for the Waterview shared path to Alford Street tie-in project.
- d) thank Lorna Stewart – Auckland Transport Elected Member Relationship Manager, for her attendance.

CARRIED

14 Expression of Interest process for a service provider at the Epsom Community Centre

Kate Holst – Manager Community Led Places, was in attendance to speak to this report.

Resolution number AE/2018/302

MOVED by Member L Corrick, seconded by Chairperson P Haynes:

That the Albert-Eden Local Board:

- a) approve the local board priorities for the Epsom Community Centre for the 2019/2020 financial year (outlined in Attachment A to the agenda report):

Priorities for Epsom Community Centre – “Epsom Community Centre is an open, accessible centre that delivers services and activities for its community”.

Any provider must:

- *have a good understanding of the local community in Epsom and is an active part of it*
- *reach out into the community to connect with network groups to create an Epsom community hub*
- *run activities which reflect the community, including activities for children, older people and migrants, and fills any gaps it identifies*
- *be part of the network of community centres in the Albert-Eden Local Board area.*

The successful applicant will demonstrate specifically how they will:

- *ensure participation reflects the local neighbourhood with a focus on fair access for all groups*
 - *provide an opportunity to receive community feedback and act on it*
 - *maintain a strong local connection – ideally the successful organisation will have existing network connections in the Epsom area and encourage a drop in and socialise service.*
- b) approve a contract for a service term of three years, from 1 July 2019, for the successful Expression of Interest (EOI) applicant to manage the Epsom Community Centre.
- c) request staff to notify the Epsom Community Centre and other stakeholders across the community as part of an effective open advertising strategy for the Expression of Interest (EOI) process, scheduled for the third quarter of 2018/2019, for the purpose of selecting the centre provider for 2019/2020.
- d) thank Kate Holst - Manager Community Led Places, for her attendance.

CARRIED

15 Albert-Eden Open Space Network Plan

Richard Mann – Principal Policy Analyst, was in attendance to speak to this report.

Resolution number AE/2018/303

MOVED by Member G Easte, seconded by Chairperson P Haynes:

That the Albert-Eden Local Board:

- a) adopt the Albert-Eden Open Space Network Plan (Attachment A).
- b) delegate approval of any minor amendments to the document to Chairperson Haynes and Member Watson of the Albert-Eden Local Board.
- c) thank Richard Mann – Principal Policy Analyst, for his attendance.

CARRIED

16 Te Tohu o Te Auaunga Design Guide

Thomas Dixon – Parks and Places Specialist, was in attendance to speak to this report.

Resolution number AE/2018/304

MOVED by Chairperson P Haynes, seconded by Member M Watson:

That the Albert-Eden Local Board:

- a) adopt the Te Tohu o Te Auaunga Design Guide as presented in Attachment A to the report.

- b) approve the implementation process for the Te Auaunga Tohu as outlined in the process map on Attachment B to the report.
- c) thank Thomas Dixon – Parks and Places Specialist, for his attendance.

CARRIED

Note: *Items 18 and 17 were heard in this order.*

17 Draft Facility Partnership Policy

Emma Reed – Local Board Advisor, was in attendance to speak to this report.

A document was provided. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number AE/2018/305

MOVED by Deputy Chairperson G Fryer, seconded by Member B Lee:

That the Albert-Eden Local Board:

- a) endorse the adoption of the Draft Facility Partnerships Policy, and provide the tabled document detailing the board's additional feedback on the proposed approach for the Environment and Community Committee's consideration.
- b) thank Emma Reed – Local Board Advisor, for her attendance.

CARRIED

Attachments

A 20181024 Albert-Eden Local Board - Item 17 - Draft Facility Partnership Policy - Local Board Feedback

18 Review of the Code of Conduct

Resolution number AE/2018/306

MOVED by Member G Easte, seconded by Chairperson P Haynes:

That the Albert-Eden Local Board:

- a) provide the following feedback on the draft Auckland Council Code of Conduct:
 - i. support the move to a more principled approach to the Code.
 - ii. note that the Code is a set of principles that provides elected members with guidelines for making ethical choices in the conduct of their work and is not a legally binding contract and on that basis does not support members being required to sign the code at the time of inauguration.
 - iii. seek the bullet point under the Respect principle to be amended to require elected members to maintain confidentiality of confidential information rather than the confidentiality of all information.
 - iv. support the new complaints process and the clarity of the roles of the Investigator, Conduct Commissioner and Mediators, however consider that the Investigator should be independent and/or external as is proposed for the Conduct Commissioner.
 - v. support Auckland Council appointing a pool of independent Conduct Commissioners, of the calibre of a retired high court judge, however consider that local board members should be part of the decision on

- who is appointed to the pool. A joint committee of governing body and local board members should be created to make decisions on appointees to the pool. In the Auckland Council shared governance model, there is no logical reason why a decision that potentially affects any elected member should be made by any subset of those members.
- vi. support the independent nature of investigating proposed complaints but consider that the Code should include support for elected members through the complaints process, so members understand the process and can seek advice on how to best engage in the process.
 - vii. support public disclosure of material complaints but request that the Code be updated to provide clarity on what proactive release of the outcomes of complaints means in practice, i.e. does this mean publishing the complaint and findings on the council website?
 - viii. support an amendment to the material breaches section to include section 4 of the conflicts of interest policy as a material breach of the Code.
 - ix. request that the wording should be clear about minimum and maximum length of suspension for material breaches, how it is to be enforced and how such a sanction can be challenged by an elected member. Sanctions should, in the event that they are part of the Code, be determined by the body (governing body or local board) of which the sanctioned elected member is a part.

Conflict of Interest

- x. note that the Code proposes that alleged breaches relating to a conflict of interest will follow the process of seeking advice from legal services or internal audit and if the elected member does not act the matter will be referred to the Conduct Commissioner for investigation as a material breach of the Code.
- xi. does not agree that a lack of action by the elected member on internal audits advice should be automatically or usually deemed to be a material breach. The advice may later be determined by the Conduct Commissioner to be wrong.
- xii. recommend that section 4.11 should be reworded to read - 'referred to the Conduct Commissioner for investigation as a potential material breach'.
- xiii. note that the conflict of interest policy has been updated to reflect the current legal position relating to conflicts of interest and pre-determination.
- xiv. consider that the pre-determination section is too wide ranging and restrictive, for instance it should not include any requirement to read all submissions or officers' reports on a subject or issue.
- xv. seek the policy to confirm that campaigning on a topic before being elected is not considered as pre-determination unless it is a central raison d'être of their campaign.
- xvi. consider that the council has a role in enabling elected members to meet their duty of registering members' interests annually and providing a suitable platform.
- xvii. consider it is important that declarations are publicly available and that if any new interests arise throughout the year these should be added in the next annual update (as adding at the time they arise could be an

unreasonable imposition) and uploaded to a publicly accessible registrar.

- xviii. seek for the Code to be amended to reflect the requirement for members' interests to be uploaded immediately following an election in addition to the requirement of completing the annual declaration by 31 July.
- xix. recommend that the language in the Code is reviewed to clearly differentiate between the process of declaring an interest and avoiding a conflict versus having a conflict of interest.
- xx. recommend that sections 2.16 and 2.17 be re-worded to reflect that having a non-financial interest need not in itself oblige the member to act in a particular manner when the agenda item is dealt with.
- xxi. agree that interests in an agenda item be declared at the start of the meeting but that it remains up to the member to determine whether and to what extent they participate in the item, in the case of a non-financial interest if it is merely an interest in common with the public they can participate fully, otherwise in the case of a non-financial interest they have an option to remain part of the meeting quorum and to have it recorded that they neither spoke nor voted on the item.

Access to information protocol

- xxii. welcome the proposed new process for providing elected members with useful information more quickly, particularly where it can be provided to a member in a timely manner before a meeting where the information is relevant to a decision that is to be made there.
- xxiii. consider that it is not appropriate for the Chief Executive to be required to determine what is reasonably necessary as this is both an inappropriately high test and also too subjective.
- xxiv. recommend that the access to information protocol utilises the 'relevance test' only as elected members have different levels of information requirements to support their decision-making. Sections 3.2 to 3.6 should be amended to retain the "good reason" principle and the "relevant to" test but delete the "reasonably necessary" test throughout.

CARRIED

19 Governance Forward Work Calendar

Resolution number AE/2018/307

MOVED by Member L Corrick, seconded by Member B Lee:

That the Albert-Eden Local Board:

- a) note the Albert-Eden Local Board Governance Forward Work Calendar.

CARRIED

20 Governing Body Members' Update

Resolution number AE/2018/308

MOVED by Member R Langton, seconded by Member L Corrick:

That the Albert-Eden Local Board:

- a) receive Governing Body Member Christine Fletcher's verbal updates.

CARRIED

Note: *Governing Body Member Christine Fletcher exited the meeting at 4.38pm following Item 20.*

21 Chairperson's Report

Resolution number AE/2018/309

MOVED by Deputy Chairperson G Fryer, seconded by Member L Corrick:

That the Albert-Eden Local Board:

- a) receive the Chairperson Haynes' verbal report.

CARRIED

22 Board Members' Reports

Resolution number AE/2018/310

MOVED by Chairperson P Haynes, seconded by Member L Corrick:

That the Albert-Eden Local Board:

- a) receive Members Corrick, Watson, Easte, Rose, Langton and Lee and Deputy Chairperson Fryer's verbal board reports for October 2018.

CARRIED

23 Albert-Eden Local Board Workshop Notes

Resolution number AE/2018/311

MOVED by Member L Corrick, seconded by Member B Lee:

That the Albert-Eden Local Board:

- a) receive the Albert-Eden Local Board Workshop Notes for the workshops held on the 19 September and 3 October 2018.

CARRIED

24 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

25 Procedural motion to exclude the public

Resolution number AE/2018/312

MOVED by Chairperson P Haynes, seconded by Member B Lee:

That the Albert-Eden Local Board:

- a) exclude the public from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds

under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Sites and Places of Significance to Mana Whenua – Tranche 1: Plan Changes to the Auckland Unitary Plan (Operative in Part) and Auckland Council District Plan - Hauraki Gulf Islands Section 2018

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(ba) - The item relates to an application for a resource consent or water conservation order or a requirement for a designation or heritage order under the Resource Management Act 1991 and the withholding of the information is necessary to avoid serious offence to tikanga Maori or to avoid the disclosure of the location of waahi tapu. In particular, the report contains information on nominated sites and places of significance to mana whenua that has been provided to council on a confidential basis until the plan change has been approved for public notification.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

CARRIED

6.24pm The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

RESTATEMENTS

It was resolved while the public was excluded:

C1 Sites and Places of Significance to Mana Whenua – Tranche 1: Plan Changes to the Auckland Unitary Plan (Operative in Part) and Auckland Council District Plan - Hauraki Gulf Islands Section 2018

Resolution number AE/2018/313

MOVED by Member B Lee, seconded by Member L Corrick:

That the Albert-Eden Local Board:

- c) note that the report, resolutions and the feedback will remain confidential until the plan change is publicly notified.

CARRIED

Motion – To move the Albert-Eden Local Board 24 October 2018 meeting back in to open session

Resolution number AE/2018/314

MOVED by Member M Watson, seconded by Member R Langton:

That the Albert-Eden Local Board:

- a) agree to move the meeting held on Wednesday, 24 October 2018, back in to open session.

CARRIED

6.28pm The public was re-admitted.

6.29 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE ALBERT-EDEN LOCAL
BOARD HELD ON

DATE:.....

CHAIRPERSON:.....