

I hereby give notice that an ordinary meeting of the Appointments, Performance Review and Value for Money Committee will be held on:

Date: Wednesday, 3 October 2018
Time: 2.30pm
Meeting Room: Room 1, Level 26
Venue: 135 Albert St
Auckland

**Komiti Tohu me te Arotake Tūranga Mahi, me te
Rite o te Whiwhi ki Tā Tērā i Utu Ai /
Appointments, Performance Review and Value for
Money Committee**

OPEN AGENDA

MEMBERSHIP

Chairperson Hon Phil Goff, CNZM, JP
Deputy Chairperson Hon Christine Fletcher, QSO
Members Cr Josephine Bartley
Cr Ross Clow
Cr Chris Darby
Cr Richard Hills
Cr Penny Hulse
Cr Desley Simpson, JP

Ex-officio Deputy Mayor Bill Cashmore
IMSB Chair David Taipari

(Quorum 4 members)

Suad Allie
Governance Advisor

26 September 2018

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Terms of Reference (Delegations)

Responsibilities

The Council Appointments, Performance Review and Value for Money Committee is established to:

1. Review the chief executive's performance and to recommend to the Governing Body the terms and conditions of the CE's employment including any performance agreement measures and annual remuneration.
2. Make appointments to Council-Controlled Organisations (CCOs), Council Organisations (COs) and exempt CCOs and COs, with the exception of Ports of Auckland Limited and Auckland International Airport Limited.
3. Receive updates on appointments to the council organisations Ports of Auckland Limited and Auckland International Airport Limited, as well as any relevant updates on shareholder voting undertaken at Auckland International Airport Limited annual general meetings.
4. Approve policies relating to the appointment of directors and trustees to CCOs and Cos.
5. Monitor and report to the Governing Body on the implementation of service delivery reviews required under s17A of the Local Government Act 2002, and the recommendations arising from those reviews.
6. Approve the scheduling of the forward s17A work programme, and recommend to the Governing Body the terms of reference for individual reviews.
7. Request reports on Auckland Council parent and CCO value for money, savings and effectiveness-focused initiatives that are beyond the scope of s17A reviews, and make recommendations on these reports to the Governing Body.

Powers

All powers necessary to perform the committee's responsibilities.

Except:

- (a) powers that the Governing Body cannot delegate or has retained to itself (section 2)
- (b) where the committee's responsibility is limited to making a recommendation only
- (c) the power to establish sub-committees

Exclusion of the public – who needs to leave the meeting

Members of the public

All members of the public must leave the meeting when the public are excluded unless a resolution is passed permitting a person to remain because their knowledge will assist the meeting.

Those who are not members of the public

General principles

- Access to confidential information is managed on a “need to know” basis where access to the information is required in order for a person to perform their role.
- Those who are not members of the meeting (see list below) must leave unless it is necessary for them to remain and hear the debate in order to perform their role.
- Those who need to be present for one confidential item can remain only for that item and must leave the room for any other confidential items.
- In any case of doubt, the ruling of the chairperson is final.

Members of the meeting

- The members of the meeting remain (all Governing Body members if the meeting is a Governing Body meeting; all members of the committee if the meeting is a committee meeting).
- However, standing orders require that a councillor who has a pecuniary conflict of interest leave the room.
- All councillors have the right to attend any meeting of a committee and councillors who are not members of a committee may remain, subject to any limitations in standing orders.

Independent Māori Statutory Board

- Members of the Independent Māori Statutory Board who are appointed members of the committee remain.
- Independent Māori Statutory Board members and staff remain if this is necessary in order for them to perform their role.

Staff

- All staff supporting the meeting (administrative, senior management) remain.
- Other staff who need to because of their role may remain.

Local Board members

- Local Board members who need to hear the matter being discussed in order to perform their role may remain. This will usually be if the matter affects, or is relevant to, a particular Local Board area.

Council Controlled Organisations

- Representatives of a Council Controlled Organisation can remain only if required to for discussion of a matter relevant to the Council Controlled Organisation.

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1 Apologies

At the close of the agenda no apologies had been received.

2 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

3 Confirmation of Minutes

That the Appointments, Performance Review and Value for Money Committee:

- a) confirm the ordinary minutes of its meeting, held on Thursday, 6 September 2018, including the confidential section, as a true and correct record.

4 Petitions

At the close of the agenda no requests to present petitions had been received.

5 Public Input

Standing Order 7.7 provides for Public Input. Applications to speak must be made to the Governance Advisor, in writing, no later than **one (1) clear working day** prior to the meeting and must include the subject matter. The meeting Chairperson has the discretion to decline any application that does not meet the requirements of Standing Orders. A maximum of **thirty (30) minutes** is allocated to the period for public input with **five (5) minutes** speaking time for each speaker.

At the close of the agenda no requests for public input had been received.

6 Local Board Input

Standing Order 6.2 provides for Local Board Input. The Chairperson (or nominee of that Chairperson) is entitled to speak for up to **five (5) minutes** during this time. The Chairperson of the Local Board (or nominee of that Chairperson) shall wherever practical, give **one (1) day's** notice of their wish to speak. The meeting Chairperson has the discretion to decline any application that does not meet the requirements of Standing Orders.

This right is in addition to the right under Standing Order 6.1 to speak to matters on the agenda.

At the close of the agenda no requests for local board input had been received.

7 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

Quarterly Savings Target Report

File No.: CP2018/17963

Te take mō te pūrongo / Purpose of the report

1. To provide the Appointments, Performance Review and Value for Money Committee an update on the progress towards meeting the 10-year Budget Long-term Plan 2018-2028 (LTP) savings target.

Whakarāpopototanga matua / Executive summary

2. The LTP includes a \$62 million savings target for the council parent over the first three years. The target for financial year 2018/2019 is \$23 million.
3. Council is now using a centralised methodology for identifying, measuring and reporting on savings to improve transparency on the achievement of the savings target within the LTP, as well as capturing other value created such as cost avoidance and non-financial benefits.
4. To date, \$1.9 million savings have been achieved, with a further \$12.4 million underway. Further work is underway to meet the remaining \$8.7 million.
5. The savings target relates to operating expenditure and not capital works.

Ngā tūtohunga / Recommendation/s

That the Appointments, Performance Review and Value for Money Committee:

- a) receive the quarterly benefits realisation report.

Horopaki / Context

6. A savings target has been included in the LTP after considering the build-up of the expenditure to run the council and the level of rates we collect. This considers changes to operating budgets impacted by items such as growth, interest and inflation, the levels of external revenue, political decisions and the overall affordability of rates increases.
7. The savings target is set at a level where the council does not expect to have a reduction to service levels.
8. The achievement of the savings target is led by the Finance division in order to provide a high level of transparency of the initiatives that are being undertaken and the extent to which council is performing.
9. There are many levers that can be used to deliver savings and efficiencies including:
 - procurement – reducing spend with third parties
 - organisational design – implementing structures that remove duplication and leverage capability and capacity more efficiently
 - technology – leveraging existing investments for better outcomes or implementing new tools that create efficiencies such as automation
 - increasing non-rates revenue
 - prudent financial management – a strong focus on costs through a culture of questioning and challenging all expenditure, managing spend against budgets and accurate forecasting
 - demand management – applying controls around consumption and activities such as travel and recruitment.

Tātaritanga me ngā tohutohu / Analysis and advice

10. The savings target relates to operating expenditure. Any benefit relating to capital works will be separately captured.
11. Savings are categorised into three main areas:
- realised – the initiative has been delivered with the savings realised
 - in delivery – the initiative is underway, with the final confirmation of the savings validated upon delivery
 - pipeline - the potential savings opportunity is being scoped.
12. The table below shows the currently realised or in delivery initiatives that contribute to achieving \$14.3 million of the \$23 million 2018/2019 target:

Category	Initiative	Amount (\$ million)
Realised	Organisational design within the Operation division's Commercial and Finance department.	\$1.1
	Auckland Council Investment Limited disestablishment.	\$0.6
	Robotic process automation within the Finance division's Transactional Services department.	\$0.2
In delivery	Prudential financial management <ul style="list-style-type: none"> review on vacant roles the level of contract roles reduction in non-core spend 	\$7.9
	System and process improvements Primarily: <ul style="list-style-type: none"> Building Control inspection scheduling Leisure operating system SAP open text 	\$2.5
	Procurement reduction in spend with third parties	\$1.5
	Communications and Engagement Value for Money Review benefits	\$0.5

13. Work is underway on further pipeline initiatives to meet the remaining savings target for 2018/2019. This includes further work on prudential financial management (such as optimising utilities management), organisational design, procurement reductions and further system improvements.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views

14. The centralised savings approach has been set at a regional level. None of the initiatives delivered or in delivery have specific local board impact on service level reductions.

Tauākī whakaaweawe Māori / Māori impact statement

15. The savings initiatives delivered or in delivery have no specific impact on Māori outcomes.
16. Initiatives may require investment to achieve savings. The related procurement activities will align to the Sustainable Procurement Framework. This framework enables outcomes that can impact social, environmental, economic and cultural wellbeing.

Ngā ritenga ā-pūtea / Financial implications

17. This report provides visibility on how council is performing on its savings target which supports meeting the 2018/2019 annual budget. There are financial implications on the annual budget if the savings target is not met for 2018/2019. This may result in a slightly higher debt level. Any additional budget pressures may also result in additional savings being required.

Ngā raru tūpono / Risks

18. Some of the initiatives that have been identified to deliver savings are active projects currently being delivered. As with any project there are risks to delivery including resource availability, competing priorities and technical dependencies.

Ngā koringa ā-muri / Next steps

19. Due to the timing of the Appointments, Performance Review and Value for Money Committee, this first quarterly report does not capture all benefits from the month of September 2018. If there are material changes to the savings and benefits achieved, an updated report will be presented in November 2018.

Ngā tāpirihanga / Attachments

There are no attachments for this report.

Ngā kaihaina / Signatories

Authors	Robert Irvine - Head of Group Financial Planning Sara Hay - Head of Financial Transformation
Authorisers	Matthew Walker - Group Chief Financial Officer Phil Wilson - Governance Director

Update report for appointments to Auckland Transport, Regional Facilities Auckland and Tamaki Redevelopment Company Limited

File No.: CP2018/17459

Item 9

Te take mō te pūrongo / Purpose of the report

1. To provide an update on the programme of appointments to three of the boards of Auckland's substantive council-controlled organisations (CCOs) and external partnerships for 2018.

Whakarāpopototanga matua / Executive summary

2. Recruitment for the director vacancies for Auckland Transport and Regional Facilities Auckland commenced in July 2018.
3. The committee will today make decisions on a short-list of candidates for two director vacancies; one for Auckland Transport and one for Regional Facilities Auckland. A report on the confidential agenda provides advice on the short-listed candidates.
4. A second confidential report seeks approval from the committee regarding a council-appointed director, and director jointly appointed with the Crown, on the board of Tamaki Redevelopment Company Limited. In line with previous processes undertaken in 2012 and 2016, the committee will be making decisions regarding the appointment of two directors to this entity.

Ngā tūtohunga / Recommendation/s

That the Appointments, Performance Review and Value for Money Committee:

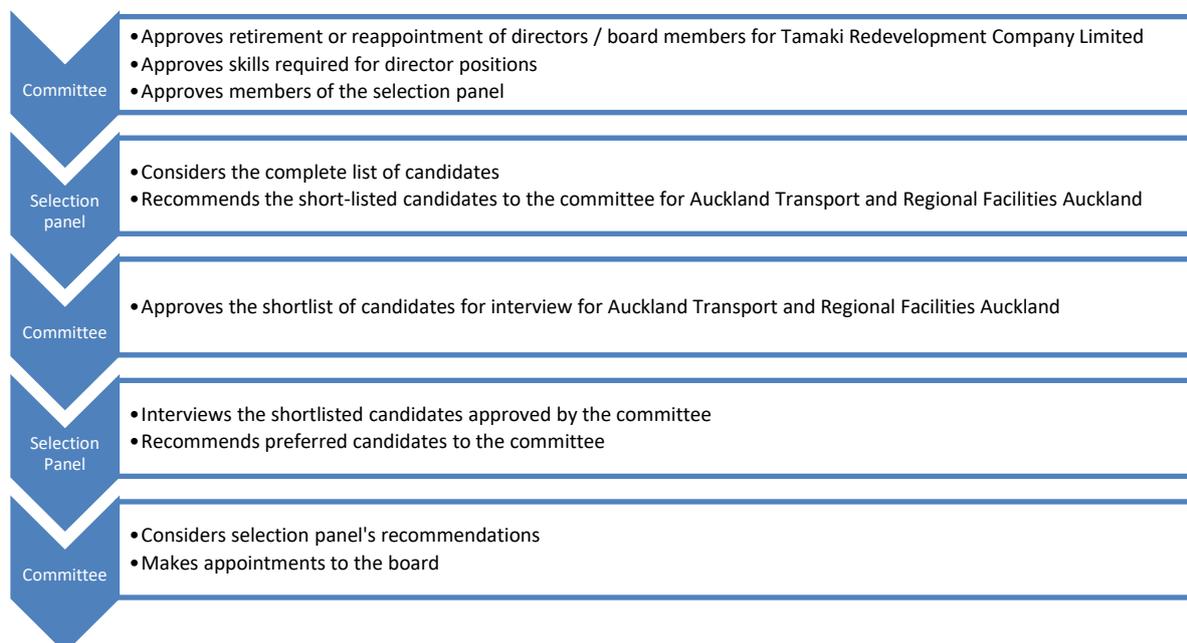
- a) note that two confidential reports are included on today's committee agenda that provide information to:
 - i) make decisions on short-listing candidates for the directors of Auckland Transport and Regional Facilities Auckland
 - ii) make decisions on appointing directors to Tamaki Redevelopment Company Limited.
- b) note that the report is confidential due to the personal information contained in it.

Horopaki / Context

Links to strategies, policies and plans

Item 9

5. The board appointment process for appointing directors to any CCOs and external partnership board is outlined in the table below:



6. Council's policy sets a maximum tenure of six years for substantive CCO directors in order to achieve a balance of experience and fresh thinking on individual boards.
7. However, the policy also recognises that sometimes there are good reasons to approve extensions beyond the two three-year terms, such as retaining the knowledge, skills and leadership on a board.
8. The confidential reports on this agenda provide advice and options to assist the committee to make decisions regarding
- short-listing candidates for the director vacancies on Auckland Transport and Regional Facilities Auckland
 - whether to reappoint directors to Tamaki Redevelopment Company Limited.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views

9. Board appointments to CCOs are the role of the Governing Body. Local boards can participate in the nomination process for each director vacancy. The nomination of a candidate requires the consent of that candidate.

Tauākī whakaaweawe Māori / Māori impact statement

10. Council's policy also aims to achieve a diverse range of directors to all CCO boards.
11. This can have positive impacts for Māori by creating opportunities for Māori directors.
12. In line with the policy, an Independent Māori Statutory Board member may be appointed to the selection panel to provide a Māori perspective throughout the process.

Ngā ritenga ā-pūtea / Financial implications

13. The costs associated with these appointments will be managed from existing budgets.

Ngā raru tūpono / Risks

14. There are risks associated with all board appointments including:
- i) reputational: all candidates are appropriately screened to meet the skill requirements for directors of a board such as this and have appropriate governance experience especially within public-facing entities. To mitigate any potential risks of disqualified directors or under-qualified candidates:
 - a) a thorough due diligence process is completed on all candidate applications in line with the council's appointment policy
 - b) short-listed candidates will complete the council's director consent form prior to interview which requires directors to confirm that there is nothing that would disqualify them from being a director
 - c) Kerridge and Partners conduct thorough reference checks of candidates who are approved for appointment to the CCOs.
 - ii) reputational: breach of privacy if confidential candidate information is released prior to final decisions being made by the committee. The risk is fewer and potentially less qualified candidates being attracted into future board appointment programmes. To mitigate the risk staff will continue to highlight the need for maintaining confidentiality during the board appointment programme and selection panel members have signed a confidentiality document.
 - iii) governance: the risk of an unbalanced board where a loss of institutional knowledge impacts decision-making. Conversely, retaining board members for too long can mean the board lack innovation and fresh thinking. There is a need to maintain an appropriate balance of new and longer-serving board members to ensure innovation and fresh thinking while retaining institutional knowledge.

Ngā koringa ā-muri / Next steps

15. Following approval from this committee, staff from the CCO Governance and External Partnerships department and council's external director recruitment support company (Kerridge and Partners) will liaise with the approved candidates to set up interview dates-times for the selection panel members.
16. Staff will discuss the outcome of the director appointments for the Tamaki Redevelopment Company Limited board with the crown's agent and ensure current directors are notified of the outcome.

Ngā tāpirihanga / Attachments

There are no attachments for this report.

Ngā kaihaina / Signatories

Author	Josie Meuli - Senior Advisor
Authorisers	Alastair Cameron - Manager - CCO Governance & External Partnerships Phil Wilson - Governance Director

Board appointments to non-substantive council-controlled organisations

File No.: CP2018/18172

Item 10

Te take mō te pūrongo / Purpose of the report

1. To provide an update on appointments to the boards of three Auckland Council's non-substantive council-controlled organisations (CCOs). These CCOs are:
 - Arts Regional Trust (ART)
 - Mangere Mountain Education Trust (MMET)
 - Manukau Beautification Charitable Trust (MBCT)

Whakarāpopototanga matua / Executive summary

2. This committee is being asked to make decisions regarding the appointment of trustees to three non-substantive CCOs (ART, MMET, MBCT).
3. Reports on the confidential agenda consider these trustee appointments.
4. This report outlines the process that was undertaken for to each of these appointment processes.
5. Staff consider that the processes undertaken for these appointments were consistent with Auckland Council's Appointment and Remuneration Policy for Board Members of Council Organisations (the policy).

Ngā tūtohunga / Recommendation/s

That the Appointments, Performance Review and Value for Money Committee:

- a) note that three confidential reports are included on today's committee agenda that provide information to make decisions on appointing:
 - i) a trustee to the Arts Regional Trust
 - ii) a trustee to Mangere Mountain Education Trust
 - iii) trustees to Manukau Beautification Charitable Trust
- b) note that these reports are confidential due to the personal information contained in them.

Horopaki / Context

6. This committee is being asked to make decisions regarding the appointment of trustees to three non-substantive CCOs.
7. This report sets out the process that has been undertaken in relation to these trustee appointments.

Arts Regional Trust

8. ART is a council-controlled organisation subject to Local Government Act 2002 provisions. ART was established by the former Manukau City Council and Auckland City Council to administer funds in lieu of the former Auckland Regional Services Trust (dissolved October 1998).

9. ART's core purpose under its deed is to contribute to the development of a flourishing arts and culture sector in the Auckland region. ART's ancillary objectives include the promotion of arts, culture and cultural diversity, raising profile, promoting innovation and excellence and meet needs in the broader arts and culture sector.
10. ART currently has seven trustees and undertook a process to appoint up to two further trustees between March and April 2018. This process is consistent with requirements for non-substantive council-controlled organisation board appointments set out in council's policy.
11. Council appoints all trustees to ART. Under its deed ART can have between five and nine trustees.
12. ART currently has seven trustees and undertook a process to appoint up to two further trustees between March and April 2018. The process was undertaken as follows:
 - the trustee position was advertised on the Appoint Better Boards website (www.appointbetterboards.co.nz) during March 2018.
 - eleven applications were received, and a shortlist was prepared by a subcommittee of the ART board.
 - three applicants were interviewed by a subcommittee of the ART board on 6 April 2018.
 - the preferred applicant's appointment was recommended by the subcommittee of the ART board to the full board on 30 April 2018, and approved for referral and request to council in May 2018.
13. Staff consider that the appointment process undertaken by the ART board to seek new trustees was robust and consistent with requirements for non-substantive council-controlled organisation board appointments set out in council's Appointment and Remuneration Policy for Board Members of Council Organisations.
14. The confidential report on this agenda recommends appointment(s) to the ART board based on this process.

Mangere Mountain Education Trust

15. MMET is a council-controlled organisation subject to Local Government Act 2002 requirements.
16. MMET was established in 2003 by the Manukau City Council with the purpose of managing a visitor facility and other amenities on Te Pane o Mataoho (Māngere mountain), and to pursue educational objectives in relation to the facilities, the maunga itself and the surrounding cultural landscapes.
17. MMET's deed provides for the appointment of up to eight trustees. Under the deed, council appoints up to four trustees, the Department of Conservation (DOC) appoints up to two trustees and Te Waiohau Trust appoints up to two trustees. DOC has rescinded its appointing role.
18. All trustees serve a three-year term, the current trustee term ended on 30 June 2018. The confidential report on this committee's agenda considers the reappointment of current trustees.
19. An appointment process is also underway to seek new appointments to MMET. Staff will report to the Appointments, Performance Review and Value for Money Committee by the end of 2018 to consider the appointment of new trustees to MMET.

Manukau Beautification Charitable Trust

20. The trust deed requires MBCT to have no fewer than five trustees and no more than twelve, all appointed by Auckland Council in consultation with the trust's chair. MBCT has eight trustees in the current term (1 July 2016 to 30 June 2019).

21. At the end of each term, one-third of trustees who have been longest in office must retire. If the retiring trustees have not completed three consecutive terms, they are eligible for re-appointment.
22. Of the four longest-serving retiring trustees, two will retire having served their full nine-year term as at 30 June 2019. Another two will retire and are eligible to seek reappointment for a further third three-year term, 1 July 2019 – 30 June 2022.
23. MBCT has undertaken a process to appoint further trustees. The process was undertaken with the assistance of a human resources and recruitment company. The trustees used their own networks to approach potential candidates, as well as using other organisations such as the Papakura Business Association, and Positive Papakura.
24. A particular emphasis was placed on finding candidates who had a strong commitment to the community and a passion for the environment. In addition:
 - current and potential trustees completed an online questionnaire to ascertain core competency levels within the trust board
 - current trustees and potential trustees were also asked to comment and rate their commitment to serving the community, adhering to Te Tiriti o Waitangi principles and the congruence of their personal values against those of the MBCT
 - the potential candidates presented to the trust board a summary of their key attributes, and experience
25. The MBCT trust board unanimously recommended the candidates presented in the confidential report.

Tātaritanga me ngā tohutohu / Analysis and advice

26. Staff consider that the processes undertaken for these appointments were consistent with Auckland Council's Appointment and Remuneration Policy for Board Members of Council Organisations.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views

27. It is the Governing Body's role to make appointments to CCOs. However, given the local activity of some of the non-substantive CCOs, feedback can be sought from relevant local boards where appropriate.

Tauākī whakaaweawe Māori / Māori impact statement

28. Auckland Council's Appointment and Remuneration Policy for Board Members of Council Organisations also aims to achieve a diverse range of directors to all CCO boards.
29. This can have positive impacts for Māori by creating opportunities for Māori directors.

Ngā ritenga ā-pūtea / Financial implications

30. There are no financial implications associated with this report.

Ngā raru tūpono / Risks

31. There are risks associated with all board appointments including:
 - i) reputational: all candidates are appropriately screened to meet the skill requirements of the individual trusts. The degree of governance experience required for trustees of community organisations such as these non-substantive CCOs such as these is proportionate to the scale of these organisations, however, trustees must still have an understanding of their obligations and responsibilities.

- ii) reputational: breach of privacy if confidential candidate information is released prior to final decisions being made by the committee. The risk is fewer and potentially less qualified candidates being attracted into future board appointment programmes.
- iii) governance: the risk of an unbalanced board where a loss of institutional knowledge impacts decision-making. Conversely, retaining board members for too long can mean the board lack innovation and fresh thinking. There is a need to maintain an appropriate balance of new and longer-serving board members to ensure innovation and fresh thinking while retaining institutional knowledge.

Ngā koringa ā-muri / Next steps

- 32. Staff will advise the respective trusts of the committee's decisions following consideration of the confidential reports relating to these appointments.

Ngā tāpirihanga / Attachments

There are no attachments for this report.

Ngā kaihaina / Signatories

Author	Alastair Cameron - Manager - CCO Governance & External Partnerships
Authoriser	Phil Wilson - Governance Director

Forward Work Programme

File No.: CP2018/17623

Item 11

Te take mō te pūrongo / Purpose of the report

1. To review and update the Appointments, Performance Review and Value for Money Committee's three-year forward work programme.

Whakarāpopototanga matua / Executive summary

2. It is good practice to review the forward work programme at each committee meeting, to ensure that it can be adapted quickly if council's risk profile changes and that it remains relevant to the needs of the committee.
3. There are no substantive changes recommended to the forward work programme that arise from a change in the risk profile of council.

Ngā tūtohunga / Recommendation/s

That the Appointments, Performance Review and Value for Money Committee:

- a) approve its forward work programme.

Ngā tāpirihanga / Attachments

No.	Title	Page
A 	20181003 - Forward Work Programme	23

Ngā kaihaina / Signatories

Author	Suad Allie - Governance Advisor
Authoriser	Phil Wilson - Governance Director

APPOINTMENTS, PERFORMANCE REVIEW AND VALUE FOR MONEY COMMITTEE FORWARD WORK PROGRAMME 2019

This committee reviews the chief executive's performance, makes appointments to Council-Controlled Organisations (CCOs) and Council Organisations (COs), and approves policies relating to the appointments of directors and trustees to CCOs and Cos as well as approving the Value for Money programmes

<p>Priorities for 2018:</p> <ol style="list-style-type: none"> 1. Director appointments 2. Value for Money 	<p>The work of the committee will:</p> <p>The Council Appointments, Performance Review and Value for Money Committee is established to:</p> <ol style="list-style-type: none"> 1. Review the chief executive's performance and to recommend to the Governing Body the terms and conditions of the CE's employment including any performance agreement measures and annual remuneration 2. Make appointments to Council-Controlled Organisations (CCOs), Council Organisations (COs) and exempt CCOs and Cos 3. Approve policies relating to the appointment of directors and trustees to CCOs and COs. 4. Monitor and report to the Governing Body on the implementation of service delivery reviews required under s17A of the Local Government Act 2002, and the recommendations arising from those reviews 5. Approve the scheduling of the forward s17A work programme, and recommend to the Governing Body the terms of reference for individual reviews 6. Request reports on Auckland Council parent and CCO value for money, savings and effectiveness-focused initiatives that are beyond the scope of s17A reviews, and make recommendations on these reports to the Governing Body. <ul style="list-style-type: none"> • Deliver succession priorities • Deliver programme key milestones
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Item 11
Attachment A

Updated October 2018

Priority #	Area of work	Reason for work	Appointments, Performance and Review Committee role (decision or direction)	Expected timeframes Quarter (month if known)			
				Fy 19			
				Q1 Jul-Sept	Q2 Oct - Dec	Q3 Jan-March	Q4 April-June
	Council Controlled Organisations	Director and appointment process	Approve appointment process and director appointments			Q3	
	Ports of Auckland	Director and appointment process	Approve appointment process and director appointments			Q3	
	Tamaki Redevelopment Company Limited	Director and appointment process	Approve appointment process and director appointments			Q3	
	Board Performance Review		<u>Progress to date:</u> Report December 2018 meeting.		Q2		
	Legacy CCO's	Appointment of Directors, board members	To approve appointment of board members and directors			Q3	

Item 11

Attachment A

Priority #	Area of work	Reason for work	Appointments, Performance and Review Committee role (decision or direction)	Expected timeframes Quarter (month if known)			
				Fy 19			
				Q1 Jul-Sept	Q2 Oct - Dec	Q3 Jan-March	Q4 April-June
	Board Appointment Policy	Appointment of Directors, board members 2019-2020	To approve appointment of board members and directors	Q1			
	Remuneration Review	2019-2020			Q2		
	Auckland Transport board Regional Facilities Auckland	Process and selection panel for appointment Director appointments	<u>Progress to date:</u> Approve skill requirement and selection panel approved for director appointment for Auckland Transport. A confidential report was considered at 4/04/2018 meeting Confidential resolution APP/2018/19 <u>Progress to date:</u> Report back shortlist for Auckland Transport and Regional Facilities Auckland at 3 October 2018 meeting.	Q1			
	Auckland Council's organisational performance update for the period ending February 2018		<u>Progress to date:</u> Report received on 4 April 2018 meeting date noting organisational update Confidential resolutions APP/2018/20	Q1			
	Chief Executive's Performance Objectives	Setting objectives: Performance objectives 2017/18 close-off	<u>Progress to date:</u> Report was considered 17/11/2017. Resolution APP/2017/1– recommend to Governing Body for approval. <u>Progress to date:</u> Report at 2 August 2018 meeting confidential RES APP/2018/58 recommendations to the Governing Body Report back in November 2018.	Q1			
	Mangere Mountain Education Trust	Director appointments	<u>Progress to date:</u> Report to be received at the 3 October meeting to approve director appointments				
	Tamaki Redevelopment	Director appointments	<u>Progress to date:</u> Report to be received at the 3 October meeting to approve director appointments				
	Arts Regional Trust	Appointment of trustees	<u>Progress to date:</u> Report to be received at the 3 October meeting to approve appointment of				

Priority #	Area of work	Reason for work	Appointments, Performance and Review Committee role (decision or direction)	Expected timeframes Quarter (month if known)			
				FY 19			
				Q1 Jul-Sept	Q2 Oct - Dec	Q3 Jan-March	Q4 April-June
			trustees				
	Manukau Beautiful Charitable Trust	Director appointments	<u>Progress to date:</u> Report to be received at 3 October meeting to approve appointment of director	Q1			
	Appointment process for the Board of Ports of Auckland Limited		Receive list of shortlisted candidates <u>Progress to date:</u> Report received at 4/05/2017 meeting Confidential resolutions APP//2017/1				
Priority #	Area of work	Reason for work	Appointments, Performance and Review Committee role (decision or direction)	Expected timeframes Quarter (month if known)			
				FY18/19			
				Q1 Jul-Sep	Q2 Oct-Dec	Q3 Jan-March	Q4 April
	Value for Money Reviews (Section 17a) Regional Parks, sport and recreation	Final Value for Money Review programme Parks open Spaces Group Procurement	Report at the 7/06/2018 meeting Progress to date: Res Resolution number APP/2018/28 Group procurement endorsed Parks and Open spaces to be workshop and reported further to the committee – needs to come back to the committee for approval. May 2019	Q1 Parks TBC			
	Local Parks, sport and recreation		Report on 1 August 2018 1 November 2019				Q4
	Benefits Realisation	Quarterly updates on initiatives delivering value to Council and benefits realisation management	Receive the benefits realisation report against savings targets				
	Organisational Support	Customer Services	Underway – June 2018	Q1			
		Information Systems	Underway – June – September 2018	Q1			

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Priority #	Area of work	Reason for work	Appointments, Performance and Review Committee role (decision or direction)	Expected timeframes Quarter (month if known)			
				Fy 19			
				Q1 Jul-Sept	Q2 Oct - Dec	Q3 Jan-March	Q4 April-June
		Corporate Property	August 2018	Q1			
		Transactional Services and Payroll	2017				
		Finance and Financial Planning	2017				
		Procurement, Legal and Human Resources	August 2018	Q1			
		Corporate Property	May 2019				Q4
	Solid Waste and Environmental Services	Organics	Report 1 August 2018-1 November 2018		Q2		
	Regional Facilities	Conventions and Events	November 2018-1 February 2019		Q2		
		Stadium Facilities	May – August 2019				Q4
	Regional and Local Community Services	Regional Community services	August 2019				Q4
	Public transport and travel demand management	Off Street parks	Report 1 November 2018		Q2		
		Bus Rail and ferry	1 May 2019				Q4
		On Street parks and Enforcement	November 2018		Q2		
	Property and Waterfront Development	Commercial Property and Investments	November 2018		Q2		
		Urban development	February 2019			Q3	
	Regulation	Regulation	August 2019			Q4	
	Roads and Footpaths	Roads and footpaths	February – May 2019				Q4
	Regional and Local Governance	Regional Governance	May 2019				Q4
		Local Governance	November 2019				Q4
	Regional and Local Planning and Development	Regional Planning	August 2018	Q1			

Priority #	Area of work	Reason for work	Appointments, Performance and Review Committee role (decision or direction)	Expected timeframes Quarter (month if known)			
				Fy 19			
				Q1 Jul-Sept	Q2 Oct - Dec	Q3 Jan-March	Q4 April-June
		Local Planning and Development	February 2019				Q4

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	Board Appointments to Auckland Regional Amenities Board	Approve selection	<u>Progress to date:</u> Report received 4/05/2017. RES APP/2017/3 a) appoint select board members				
	City Rail Link Board Appointments	To appoint 4 directors to the board	<u>Progress to date:</u> A report was considered on 8/06/2017. RES APP/2017/4 a) note Auckland Council and the Crown are jointly responsible for appointing the City Rail Link Limited Board. b) Approve the recommended candidates				
	Mount Albert Grammar School Community Swimming Pool Trust: Appointment of Trustees	Director appointments	<u>Progress to date:</u> Report received at 8/06/2017. RES APP/2017/5				
	Auckland Council Organisation Strategy (Performance Plan)	To provide feedback to Chief Executive	<u>Progress to date:</u> A report was considered in 5/08/2017 Report back 4 April 2018 RES APP/2018/20				
	Appointments to the board of Auckland War Memorial Museum and Museum of Transport and Technology	Director of appointments	<u>Progress to date:</u> Report received at 7/09/2017. RES APP/2017/7 a) approve re-appointments and appointments				
	Appointments to the boards of Watercare Services Limited and Auckland Tourism, Events and Economic Development Limited - shortlisted candidates for interview.	Decision-making over regional environment fund as per the grants funding policy and fund guidelines	Decision on shortlisted candidates for Watercare, ATEED Boards. <u>Progress to date</u> Approved shortlisted candidates and interviews of shortlisted candidates APP/2017/2Res APP/2017/3 and APP/2017/4				
	Substantive council-controlled organisations board remuneration update review		<u>Progress to date:</u> Res APP/2017/11				
	Appointment of directors to the boards of Watercare Services Limited and Auckland Tourism, Events and Economic Development Limited	Appointment of Directors	<u>Progress to date:</u> a) appoint directors to ATEED and Watercare board. Res APP/2017/12				
	Panuku Development Auckland Limited	Shortlisting candidates for the director vacancy of Panuku Development Auckland Limited	Decision approve to interview candidates. <u>Progress to date:</u> a) approve list of interview candidates res APP/2017/13				

	Chief Executive Performance Review	Review CE performance against 2016/2017 objectives	Decision: a) review performance against 2016/2017 objectives b) report back to the 27 October 2017 APR Committee meeting Res APP/2017/14				
	Community Education Trust Auckland (COMET)	Approve Community Education Trust Auckland Board appointment.	Interviews February 2018. Progress to date: Shortlisted candidates were considered and approved at X meeting confidential resolution APP/2018/5.				
	Workshop		Committee workshop on: • 2017 Observations and process improvements for 2018 programme • 2018 Success Priorities 2018 Key milestones				
	Auckland Regional Amenities Funding Board	Sign off research briefs for first wave appointments (Chairs and AT Director) Agree selection panel for director vacancies	Approve panel selection for Director appointments. <u>Progress to date:</u> Report was considered at 1/03/2018 meeting. Res APP/2018/12 a) note to advertise for the two vacancies b) approve selection panel for director vacancies c) approve skills requirements for director appointments				
	Auckland Regional Amenities Funding Board	Review Short lists and agree selection panel for interviews Select panel briefing	Report was considered at 3/05/2018 meeting Res APP/2018/6 a) approve shortlist candidates Report approved at 7/06/2018 meeting Confidential resolutions APP/2018/7 a) approve council-appointed board member to Auckland Regional Amenities Funding Board				
	Chief Executive's Employment Review Process		Decision on approval for public release Progress to date: Res APP/2018/8 Report received 4 April 2018. Recommend to Governing Body TOR changes	Q1			
	Chief Executive's Employment Review Process – Part one		Progress to date: Report was considered at 3/05/2018 meeting Res APP/2018/9	Q1			

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	Chief Executive's Employment Review Process – Part Two		<p>Progress to date: Report was considered at 7/06/2018 meeting. Res APP/2018/10 Resolutions recommended to Governing Body – 28 June 2018</p>	Q1			
	Tamaki Redevelopment Company – Board appointments	To decide on director appointments for the board of the Tamaki Redevelopment Company Limited:	<p>Shortlist report back August 2017 Progress to date: Report received at 4/05/2017 confidential resolution APP 2017/3</p> <ul style="list-style-type: none"> • approve process appointment • approve skill set requirements • approve joint panel members <p>Progress to date: Report received 3/08/2017 confidential resolution APP/2017/6</p> <p>a) approve shortlist</p> <p>Report back 5 July Board Appointments Progress to date: 2018/07/05 Resolution number confidential resolution APP/2018/42 Joint process for chair vacancy</p>				
	Contemporary Art Foundation	Process for the appointment of a trustee to the Contemporary Art Foundation	<p>Report at the 2 August 2018 meeting Resolution number APP/2018/55 Approve appointment of trustees. Note the agenda and report remain confidential.</p>				
	Council Controlled Organisations	<p>2018 Board Appointment programme – chair vacancies</p> <p>To decide on chairs for council controlled organisations</p> <ul style="list-style-type: none"> • the skill requirements for CCO chair vacancies • the membership of the 2016-2019 pool of councillors for the selection panels of CCO appointments • the selection panels for each of the CCO chair recruitment processes. 	<p>Progress to date: Approve panel selection for CCO organisations 1/03/2018 meeting confidential Res APP/2018/11 Report received at the 7/06/2018 meeting Confidential Resolutions APP/2018/12 Report was considered at 5/07/2018 meeting for selection of CCO chair 5/07/2018 A report was provided Resolution number APP/2018/13</p> <ul style="list-style-type: none"> • Panuku: report back 2 August 2018 • ATEED: agreed on preferred chair candidate – note further due diligence to take place 				

			<ul style="list-style-type: none"> RFA: agreed on preferred candidate- note further due diligence to take place <p><u>Progress to date:</u> 2 August 2018 A report was provided Resolution number APP/2018/57 Chairs appointed:</p> <ul style="list-style-type: none"> ATEED RFA – report back 3 October <p><u>Progress to date:</u> 6 September confidential reason APP/2018/14 Chair appointed for Panuku Development Auckland Limited</p>				
	Board Performance Review Framework		<p><u>Progress to date:</u> Report considered at 7/06/2018 meeting Res APP/2018/15</p>	Q1			
	Auckland Regional Amenities Funding Board Auckland Transport	Council-controlled organisations Approve skills requirements for appointments	<p>Decision to agree on the skill requirements for director and board appointment vacancies and panel selection for vacancies</p> <p><u>Progress to date:</u> Confidential resolution APP/2018/16 Approval of panel selection and skilled requirements for director – Auckland Regional Amenities Funding Board</p> <p><u>Progress to date:</u> 7 June 2018 meeting Confidential resolution APP/2018/17 Chair candidate shortlist approved for: ATEED</p> <ul style="list-style-type: none"> ARFA 	Q1	Q2		
	Council-controlled organisation		<p><u>Progress to date:</u> Confidential resolution APP/2018/18 This will be reported at the 7June APRVFM meeting</p> <p><u>Progress to date:</u> 2018/06/07 Confidential resolution number APP/2018/3519 Approval of chair for RFA</p>				

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<p>Council Controlled Organisations</p>	<p>2018 Board Appointment programme – chair vacancies</p> <p>To decide on chairs for council controlled organisations</p> <ul style="list-style-type: none"> the skill requirements for CCO chair vacancies the membership of the 2016-2019 pool of councillors for the selection panels of CCO appointments the selection panels for each of the CCO chair recruitment processes. 	<p><u>Progress to date:</u> Approve panel selection for CCO organisations Report was considered at 1/03/2018 meeting. Res APP/2018/20 Report received at the 7/06/2018 meeting Res APP/2018/21 Report was considered at 5/07/2018 meeting for selection of CCO chair 5/07/2018 A report was provided Resolution number APP/2018/22</p> <ul style="list-style-type: none"> Panuku: report back 2 August 2018 ATEED: agreed on preferred chair candidate – note further due diligence to take place RFA: agreed on preferred candidate- note further due diligence to take place <p><u>Progress to date:</u> 2 August 2018 A report was provided Resolution number APP/2018/57 Chairs appointed:</p> <ul style="list-style-type: none"> ATEED RFA 	<p>Q1</p>			
<p>Value for Money Reviews (Section 17a)</p>	<p>Terms of Reference for each new Value for Money review</p>	<p>Decision approve the Terms of Reference</p> <p>Res APP/2018/23 – 3 May Committee meeting</p> <p>a) approve the terms of reference for the following two value for money reviews, so that they can be recommended to the Governing Body for final approval:</p> <ul style="list-style-type: none"> group Information, Communication and Technology group Customer Services reviews for commencement in May 2018 	<p>Q1</p>			
<p>Value for Money Reviews (Section 17a)</p>	<p>Forward work programme</p>	<p><u>Progress to date:</u> Report at the 7/06/2018 meeting Res APP/2018/29 Work programme approved</p>	<p>Q1</p>			

Appointments and Performance Review Committee Information Report - 3 October 2018

File No.: CP2018/17517

Item 12

Te take mō te pūrongo / Purpose of the report

1. To provide a public record of memos, workshop or briefing papers that have been distributed for the committee's information since 3 October 2018.

Whakarāpopototanga matua / Executive summary

2. This is a regular information-only report which aims to provide public visibility of information circulated to committee members via memo or other means, where no decisions are required.
3. The following confidential workshop has taken place:
 - 6 September 2018
 1. Programme overview and progress report on the review programme
 2. Information, Communications and Technology Services Review (Confidential – no attachment).
4. Note that, unlike an agenda report which requires a decision, staff will not be present to answer questions about the items referred to in this summary. Committee members should direct any questions to the authors.

Ngā tūtohunga / Recommendation/s

That the Appointments, Performance Review and Value for Money Committee:

- a) receive the information report – 3 October 2018.

Ngā tāpirihanga / Attachments

There are no attachments for this report.

Ngā kaihaina / Signatories

Author	Suad Allie - Governance Advisor
Authoriser	Phil Wilson - Governance Director

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

That the Appointments, Performance Review and Value for Money Committee

a) exclude the public from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Reappointment of board members to Māngere Mountain Education Trust

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. In particular, the report contains personal information about candidates.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

C2 Appointment of trustees to Arts Regional Trust

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. In particular, the report contains personal information	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

C3 Shortlist candidates for director vacancies on Auckland Transport and Regional Facilities Auckland

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. In particular, the report contains private information about the candidates who have applied for the director vacancies on Auckland Transport and Regional Facilities Auckland.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

C4 Confidential: Tamaki Redevelopment Company Limited : Director appointments

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. In particular, the report contains private information about current directors on the board of Tamaki Redevelopment Company Limited.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

C5 Board Appointments: Manukau Beautification Charitable Trust (MBCT)

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. In particular, report contains private information about the candidates for the positions of trustee in the Manukau Beautification Charitable Trust	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.