

Devonport-Takapuna Local Board OPEN MINUTES

Minutes of a meeting of the Devonport-Takapuna Local Board held in the Devonport-Takapuna Local Board Chamber, Takapuna Service Centre, Level 3, 1 The Strand, Takapuna on Tuesday, 16 October 2018 at 4.00pm.

PRESENT

Chairperson	George Wood, CNZM
Deputy Chairperson	Dr Grant Gillon
Members	Mike Cohen, QSM, JP
	Jennifer McKenzie
	Jan O'Connor
	Mike Sheehy

ALSO PRESENT

Cr Richard Hills	From 4.47pm, Item 12 Until 8.44pm, Item 24
Cr Chris Darby	From 4.47pm, Item 12 Until 8.44pm, Item 24

1 **Welcome**

2 **Apologies**

There were no apologies.

3 **Declaration of Interest**

There were no declarations of interest.

4 **Confirmation of Minutes**

Resolution number DT/2018/161

MOVED by Member J McKenzie, seconded by Member M Sheehy:

That the Devonport-Takapuna Local Board:

- a) **confirm the ordinary minutes of its meeting, held on Tuesday, 18 September 2018, as a true and correct record.**

CARRIED

5 **Leave of Absence**

There were no leaves of absence.

6 **Acknowledgements**

There were no acknowledgements.

7 **Petitions**

There were no petitions.

8 **Deputations**

There were no deputations.

9 **Public Forum**

9.1 **Kay Miller**

Kay Miller was in attendance to address the board in relation to Item 12 – Notice of Motion – Deputy Chairperson G Gillon Parks and Reserves, Item 18 – Local Board Services monthly report October 2018 and Item 19 – Draft Facility Partnership Policy.

A copy of the tabled presentation has been attached to the official minutes and can be viewed on the Auckland Council website as a minutes attachment.

Resolution number DT/2018/162

MOVED by Chairperson G Wood, seconded by Member M Cohen:

That the Devonport-Takapuna Local Board:

- a) **receive the presentation from Kay Miller and thank her for her attendance.**

CARRIED

Attachments

A 16 October 2018 - Devonport-Takapuna Local Board - Kay Miller Presentation

10 Extraordinary Business

There was no extraordinary business.

11 Notices of Motion

Under Standing Order 2.5 a Notice of Motion has been received from Deputy Chairperson G Gillon for consideration under item 12.

12 Notice of Motion - Deputy Chairperson G Gillon - Parks and Reserves

Deputy Chairperson G Gillon was in attendance to address the board in support of this item.

Resolution number DT/2018/163

MOVED by Deputy Chairperson G Gillon, seconded by Member M Cohen:

That the Devonport-Takapuna Local Board:

- a) **declare as a matter of policy, that it does not support the disposal of park land (or part thereof) within the Devonport Takapuna Local Board area, whether it is gazetted reserve land, or land currently used as (or access to) park land.**
- b) **append this policy (as stated in clause a) to the Devonport Takapuna Open Space Network Plan and Devonport Takapuna Open Space Management Plan documents once completed.**
- c) **support in principle the declaration of parcels of land currently being treated by the community as parks / open space as 'local purpose reserve' under the Reserves Act 1977.**
- d) **request advice from relevant council staff regarding the classification of land generally as 'local purpose reserve' under the Reserves Act 1977, particularly:
 - i) **advice as to the costs and the availability of local board budgets to pursue classification under the Reserves Act 1977, noting that local boards now have allocated decision-making to undertake the classification of reserves as provided for by resolution number GB/2017/117; and**
 - ii) **advice as to the process, timelines and implications of classifying parcels of land currently in use by the community as parks and open space as 'local purpose reserves' under the Reserves Act 1977.****

CARRIED

Resolution number DT/2018/164

MOVED by Deputy Chairperson G Gillon, seconded by Member M Cohen:

That the Devonport-Takapuna Local Board:

- e) **confirm previous resolution (Resolution number DT/2018/118) that the Devonport-Takapuna Local Board considers any proposed sale/disposal proposal involving reserve, park, open space, service and non-service assets in the local board area, to require a full public consultation process.**

CARRIED

MOVED by Deputy Chairperson G Gillon, seconded by Member M Cohen:

That the Devonport-Takapuna Local Board:

- f) request that this resolution is forwarded to all Governing Body members, Auckland Council CEO, Independent Māori Statutory Board members, Auckland Transport Board of Director's and Panuku Development Auckland's Board of Directors.

A division was called for, voting on which was as follows:

<u>For</u>	<u>Against</u>	<u>Abstained</u>
Member M Cohen	Member J McKenzie	
Deputy Chairperson G Gillon	Member M Sheehy	
Member J O'Connor	Chairperson G Wood	

The motion was declared **EQUAL**.

The chair exercised their casting vote against so the motion was Lost.

LOST

13 **Devonport-Takapuna Quick Response, Round One 2018/2019 grant applications**

Moumita Dutta, Grants Advisor and Lisa Howard-Smith, Strategic Broker were in attendance to address the board in support of this item.

Resolution number DT/2018/165

MOVED by Member J McKenzie, seconded by Member M Sheehy:

That the Devonport-Takapuna Local Board:

- a) **agree to fund, part-fund or decline each application in Devonport-Takapuna Quick Response, Round One, listed in Table One below:**

App ID	Applicant	Project	Amount requested	Amount Granted	Comments
QR190 2-101	Claire Dunning	Towards the cost of rehearsal and performance venue hire, marketing, writer's fee, theatrical property, set and costume for the theatre production "Lovepuke" at the PumpHouse Theatre.	\$1,000.00	\$1000	Applicant to report back on the events at the Devonport-Takapuna Local Board Community Forum.

QR190 2-118	The North Shore Theatre and Arts Trust	Towards the performance fees of the North Shore Chorale, community choir leader's fee, printing of songbooks, marketing and promotion costs, venue technicians' fees, ushers and speaker fees.	\$1,350.00	\$1200	
QR190 2-119	The North Shore Theatre and Arts Trust	Towards the cost of the performance fees paid to "Toro Pikopiko Puppets" to present "Te Rerenga" Māori rock-art puppetry show for children.	\$2,000.00	\$1500	
QR190 2-103	Devonport Peninsula Trust	Towards the purchase of a laptop, mobile phone, latest operating software, and teardrop banners.	\$1,632.00	\$1000	
QR190 2-104	Age Concern North Shore Incorporated	Towards expenses for Club Gordon from 1 January 2019 to 31 December 2019.	\$2,000.00	\$2000	
QR190 2-117	The Lake House Trust	Towards the cost of car-park lighting for the Lake House Arts Centre.	\$1,366.00	\$1366	
QR190 2-122	Youthline Auckland Charitable Trust	Towards a portion of the helpline coordinators' salary between 1 December 2018 to 30 November 2019.	\$2,000.00	\$0	
QR190 2-109	Takapuna Play Centre Incorporated	Towards the arborist fee to carry out specialist tree work	\$1,950.00	\$1950	
QR190 2-107	Northshore Rowing Club Incorporated	Towards the cost of first aid, waste management, security, and sound system for the "Bennett	\$2,000.00	\$2000	Event to be zero waste

		Shield Memorial Regatta".			
QR190 2-114	Lofty Ned under the umbrella of the Active Living Group	Towards the cost of the event's main stage, marquee and sound concert system for "The Devonport Christmas Festival Dance and Music in the Park".	\$2,000.00	\$2000	
QR190 2-111	North Harbour Triathlon Club Incorporated	Towards the website costs and the cost of producing newsletters between November 2018 to June 2019.	\$900.00	\$900	
QR190 2-112	The Scout Association of New Zealand - Sunnynook Scout Group	Towards the purchase and installation of a bike rack at the Sunnynook Park for the Sunnynook Scout Group.	\$500.00	\$500	Grant subject to land owner approval
QR190 2-113	Milford Bowling Club Incorporated	Towards the purchase of a hot water unit for the Milford Bowling Club kitchen.	\$985.00	\$985	
QR190 2-116	Paul Cornish	Towards the cost of marketing materials such as flyers, road signs, and banners for the 'Devonport Jets Run'.	\$653.00	\$653	
QR190 2-120	Forrest Hill Milford United Association Football Club Incorporated	Towards the skill centre coaches costs.	\$2,000.00	\$0	
Total			\$22,336.00	\$17054.00	

CARRIED

14 Auckland Regional Services Trust grants process and criteria

Catherine George, Regional Funding Advisor was in attendance to address the board in support of this item.

Resolution number DT/2018/166

MOVED by Chairperson G Wood, seconded by Deputy Chairperson G Gillon:

That the Devonport-Takapuna Local Board:

- a) **approve the allocation of \$65,100.31 legacy Auckland Regional Services Trust fund, in work programme line 1778, to an expression of interest process.**
- b) **approve the assessment matrix criteria for the fund as set out in Attachment A of the agenda report.**

CARRIED

Member J McKenzie left the meeting at 5.24 pm.
Member J McKenzie returned to the meeting at 5.27 pm.

15 Auckland Transport monthly update - October 2018

Marilyn Nicholls, Elected Member Relationship Manager was in attendance to address the board in support of this item.

Resolution number DT/2018/167

MOVED by Chairperson G Wood, seconded by Deputy Chairperson G Gillon:

That the Devonport-Takapuna Local Board:

- a) **receive the Auckland Transport October 2018 monthly update report and thank Marilyn Nicholls, for her presentation and attendance.**

CARRIED

Member M Cohen left the meeting at 5.48 pm.
Member M Cohen returned to the meeting at 5.50 pm.

Member M Cohen left the meeting at 5.52 pm.
Member M Cohen returned to the meeting at 5.53 pm.

16 Venue for Movies in Parks 2019

David Burt, Manager, Events and Kaiya Irvine, Senior Event Organiser were in attendance to address the board in support of this item.

Resolution number DT/2018/168

MOVED by Chairperson G Wood, seconded by Member J McKenzie:

That the Devonport-Takapuna Local Board:

- a) **approve Woodall Park, Narrow Neck as the venue for the first Movies in Parks 2019 event.**

CARRIED

Resolution number DT/2018/169

MOVED by Chairperson G Wood, seconded by Member J McKenzie:

That the Devonport-Takapuna Local Board:

- b) approve Milford Reserve, Milford as the venue for the second Movies in Parks 2019 event.**

CARRIED

Note: Under Standing Order 1.9.7 Member M Cohen requested that his dissenting vote for resolution a) be recorded.

17 Review of the Code of Conduct

Warwick McNaughton, Principal Advisor was in attendance to address the board in support of this item.

Resolution number DT/2018/170

MOVED by Chairperson G Wood, seconded by Member M Cohen:

That the Devonport-Takapuna Local Board:

- a) recommend the following criteria be applied when appointing an investigator:**
- i. the investigator be independent of Auckland Council**
 - ii. be a barrister and solicitor of the High Court of New Zealand with a minimum of ten years of experience in the practice of law since admission to the High Court**
 - iii. possess the necessary skills, knowledge and attributes to conduct the enquiry.**
- b) recommend that a Terms of Reference document be signed off prior to a preliminary assessment being undertaken by the investigator which includes the following:**
- i. scope of the enquiry**
 - ii. list of interviewees**
 - iii. method these interviews will be recorded.**
- c) recommend that should the complaint require a full investigation, the Terms of Reference document in clause b) above be updated.**
- d) recommend that the Terms of Reference document in clause b) above be signed off by the Conduct Commissioner.**
- e) recommend that the list of persons who may be called to fulfil the role of the Conduct Commissioner be approved by the Governing Body and Local Board Chairs, most likely through the Chairs Forum or another mechanism involving joint decision making by local boards and the Governing Body.**
- f) request that clear definitions of the terms included in section three of the draft Code of Conduct (Material Breaches) be provided to ensure such terms are understood to ensure any investigation is applied consistently across complaints, with specific consideration given to clearly defining (and / or providing examples of) the following terms / phrases, while recognizing the political environment elected members work in :**

- i. **bullying or aggressive behavior**
 - ii. **undermining other elected member(s)**
 - iii. **misrepresentation of the statements or actions of others.**
- g) recommend that principles of availability should be included under section 1 (Purpose) in that information shall be made available to elected members unless there is good reason for withholding it, and that the information policy should apply to the whole of Auckland Council and Council Controlled Organisations.**

CARRIED

Member M Sheehy left the meeting at 6.12 pm.
Member M Sheehy returned to the meeting at 6.15 pm.

The meeting adjourned at 6.46 pm.
The meeting reconvened at 6.54 pm.

18 Local Board Services monthly report - October 2018

Tristan Coulson, Senior Local Board Advisor and Maureen Buchanan, Local Board Advisor was in attendance to address the board in support of this item.

Resolution number DT/2018/171

MOVED by Member M Cohen, seconded by Member J McKenzie:

That the Devonport-Takapuna Local Board:

- a) **grant land owner approval for a memorial picnic table on Cheltenham Beach Reserve, Devonport subject to the support of the adjoining property owners and their input into the final placement of the table.**
- b) **decline land owner approval for a memorial plaque on a park bench at Cheltenham Beach Reserve, Devonport.**

CARRIED

Resolution number DT/2018/172

MOVED by Chairperson G Wood, seconded by Member M Sheehy:

That the Devonport-Takapuna Local Board:

- c) **grant land owner approval for a special liquor licence to Event Horizon Limited for the Takapuna Beach Polo event, to be held on Gould Reserve on 7 December 2018, which include:**
 - i. **recommend Alternative site layout v1, as outlined in Attachment F to this report.**
 - ii. **recommend the following hours for the sale and consumption alcohol on the reserve during the event as follows:**
 - A. **event day: 1.30pm to 9pm on Friday 7 December 2018**
 - B. **reserve day: 1.30pm to 9pm Saturday 8 December 2018.**

CARRIED

Note: Under Standing Order 1.9.7 Member J O'Connor requested that her dissenting vote for resolution c) be recorded.

Note: Public access will be considered when the board considers land owner approval for the event.

Resolution number DT/2018/173

MOVED by Chairperson G Wood, seconded by Member M Cohen:

That the Devonport-Takapuna Local Board:

- d) **provide feedback on the Ministry of Business, Innovation and Employment's Healthy Homes Standards discussion document as outlined in Attachment H to this report.**

CARRIED

Resolution number DT/2018/174

MOVED by Chairperson G Wood, seconded by Member J O'Connor:

That the Devonport-Takapuna Local Board:

- e) **provide the following feedback on the proposed intersection improvements for Taharoto Road, Takapuna:**
- i. **recognise the need to address pedestrian safety issues on Taharoto Road;**
 - ii. **note there are limited options available to improve pedestrian safety due to the width of the road, and number of lanes on Taharoto Road;**
 - iii. **does not consider the proposed improvements at Karaka Street and Taharoto Road as the highest priority location, and supports other locations being assessed and considered to address pedestrian safety**
 - iv. **consider a signalised pedestrian crossing be better located between Rangitira Avenue and Ngaio Street, which would improve the general safety for pedestrians seeking to cross the road in this area.**

CARRIED

Member M Cohen left the meeting at 7.27 pm.

Member M Cohen returned to the meeting at 7.28 pm.

19 Draft Facility Partnership Policy

Eric Perry, Relationship Manager and Tristan Coulson, Senior Local Board Advisor were in attendance to address the board in support of this item.

Resolution number DT/2018/175

MOVED by Chairperson G Wood, seconded by Deputy Chairperson G Gillon:

That the Devonport-Takapuna Local Board:

- a) **support the overarching intent, purpose and objectives of the Draft Facility Partnership Policy.**

- b) provide the following feedback on the Draft Facility Partnership Policy:
 - i. support the proposed tracks, types and scales model as it will support local boards and staff with a mechanism to determine the right outcome for facility partnerships
 - ii. support the investment principles and priorities, as they provide clear direction on the desired outcomes
 - iii. support the proposal to allow partnerships to generate revenue through appropriate commercial activities to offset the operating costs of the facility, and under the condition that any surplus generated by commercial activities is reinvested into the facility, or for a community purpose approved by Auckland Council.
- c) note that local boards provide both financial and non-financial facility partnerships on a local and sub-regional basis to community groups and organisations who provide a range of community, arts and cultural and sport and recreation activities.
- d) note that facility partnerships undertaken by local boards:
 - i. are identified through a need raised by the community, and / or strategic documents such as local board plans
 - ii. address local and sub-regional gaps in service / network provision
 - iii. address local and sub-regional gaps in service / network provision through non-council owned asset solutions
 - iv. provide community access to assets not owned by council
 - v. build and foster effective working relationships with their communities.
- e) note that the current local driven initiatives capital budget allocation significantly limits local boards' ability to provide more facility partnerships in their area.
- f) note concern that no budget has been identified to support the Draft Facility Partnership Policy, and this will raise expectations from community groups and organisations, which will subsequently put further strain on committed local board capital budgets.
- g) request the Environment and Community Committee, to direct staff as part of the 2019/2020 Annual Budget process identify a suitable budget to implement the Draft Facility Partnership Policy.
- h) request clarification on the governance role of local boards in relation to the statement the new approach introduces a more transparent and contestable selection process, as detailed in paragraph 21 of the report.

CARRIED

20 Auckland Tourism Events and Economic Development 1 January - 30 June 2018 update

Resolution number DT/2018/176

MOVED by Member J McKenzie, seconded by Member M Sheehy:

That the Devonport-Takapuna Local Board:

- a) **receive Auckland Tourism Events and Economic Development Limited's six-monthly report to Devonport-Takapuna Local Board for 1 January to 30 June 2018, as set out in attachment A of the agenda report.**

CARRIED

Member M Cohen left the meeting at 8.25 pm.
Member M Cohen returned to the meeting at 8.28 pm.

21 Chairpersons' Report

Chairperson G Wood tabled a written report.

A copy of the report has been attached to the official minutes and can be viewed on the Auckland Council website as a minutes attachment.

Resolution number DT/2018/177

MOVED by Chairperson G Wood, seconded by Member J McKenzie:

That the Devonport-Takapuna Local Board:

- a) **receive and thank Chairperson G Wood for his written report.**

CARRIED

Attachments

A 16 October 2018 - Devonport-Takapuna Local Board - Chairperson G Wood report

22 Elected Members' Reports

Resolution number DT/2018/178

MOVED by Deputy Chairperson G Gillon, seconded by Member J O'Connor:

That the Devonport-Takapuna Local Board:

- a) **receive and thank Deputy Chairperson G Gillon for his verbal report.**

CARRIED

Resolution number DT/2018/179

MOVED by Chairperson G Wood, seconded by Member M Sheehy:

That the Devonport-Takapuna Local Board:

- b) **receive and thank Member J O'Connor for her verbal report.**

CARRIED

23 Ward Councillors Update

Councillors C Darby and R Hills were in attendance to address the board in support of this item.

A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number DT/2018/180

MOVED by Member J McKenzie, seconded by Member M Sheehy:

That the Devonport-Takapuna Local Board:

- a) **thank Cr Chris Darby and Cr Richard Hills for their update to the Devonport-Takapuna Local Board on the activities of the Governing Body.**

CARRIED

Attachments

A 16 October 2018 - Devonport-Takapuna Local Board - Ward Councillors Update

Note: Under Standing Order 1.9.7 Member M Cohen abstained from voting on the above resolution.

24 Devonport-Takapuna Local Board - Record of Workshops September 2018

Resolution number DT/2018/181

MOVED by Deputy Chairperson G Gillon, seconded by Chairperson G Wood:

That the Devonport-Takapuna Local Board:

- a) **receive the records of the workshops held in September 2018.**

CARRIED

25 Governance Forward Work Calendar

Resolution number DT/2018/182

MOVED by Deputy Chairperson G Gillon, seconded by Chairperson G Wood:

That the Devonport-Takapuna Local Board:

- a) **note the Devonport-Takapuna Local Board governance forward work calendar for October as set out in Attachment A of this agenda report.**

CARRIED

26 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

27 Procedural motion to exclude the public

Resolution number DT/2018/183

MOVED by Chairperson G Wood, seconded by Member M Sheehy:

That the Devonport-Takapuna Local Board:

a) exclude the public from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Sites and Places of Significance to Mana Whenua – Tranche 1: Plan Changes to the Auckland Unitary Plan (Operative in Part) and Auckland Council District Plan - Hauraki Gulf Islands Section 2018

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(ba) - The item relates to an application for a resource consent or water conservation order or a requirement for a designation or heritage order under the Resource Management Act 1991 and the withholding of the information is necessary to avoid serious offence to tikanga Maori or to avoid the disclosure of the location of waahi tapu. In particular, the report contains information on nominated sites and places of significance to mana whenua that has been provided to council on a confidential basis until the plan change has been approved for public notification.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

CARRIED

8.44pm The public was excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available.

8.50pm The public was re-admitted.

RESTATEMENTS

It was resolved while the public was excluded:

C1 Sites and Places of Significance to Mana Whenua – Tranche 1: Plan Changes to the Auckland Unitary Plan (Operative in Part) and Auckland Council District Plan - Hauraki Gulf Islands Section 2018

Resolution number DT/2018/184

MOVED by Deputy Chairperson G Gillon, seconded by Member J McKenzie:

That the Devonport-Takapuna Local Board:

- c) note that the report, resolutions and the feedback remain confidential until the plan change is publicly notified.**

8.50 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE DEVONPORT-TAKAPUNA
LOCAL BOARD HELD ON

DATE:.....

CHAIRPERSON:.....