

## Hibiscus and Bays Local Board Community Grants Programme 2018/2019

### **Purpose**

Grants help groups and organisations to provide activities, projects, programmes, initiatives and events that make a positive contribution to the community within the local board area.

The local board would like to see applicants demonstrate that they are working collaboratively with other community groups and have identified alternative funding partnerships. It is important for groups and organisations to be sustainable and deliver good community outcomes.

### **Important Advice for Applicants**

Applicants are encouraged to read the Hibiscus and Bays Local Board Plan before submitting an application.

You will be asked to identify how your project aligns with one or more of the local board plan outcomes and show how the project will benefit the community.

Ensure that you clearly outline the contribution you are making to the project within the local board area.

**The Hibiscus and Bays Local Board plan can be found on the Hibiscus and Bays Community [page](#).**

### **Priorities**

The Hibiscus and Bays Local Board has confirmed the following priorities for its contestable community grants. In your application identify how your events/projects/activity will contribute to one or more of the following:

- Place-shaping which includes adding value or making improvements to our community spaces
- Promote economic benefits locally
- Leisure or sporting opportunities that encourage the community to be more active
- Improving and enhancing access and amenity in parks, reserves and coastal areas
- Youth activities including leadership, education and training
- Inter-generational and “age-friendly” activities that support participation
- Artistic and creative opportunities for people and our community
- Education on pollution prevention, stream care or stream enhancement projects
- Restoration and environmental projects including pest free and waste minimisation initiatives
- Acknowledge New Zealand history and showcase our local heritage.

### **Other important factors (where appropriate to a proposed event/project or activity):**

The Hibiscus and Bays Local Board will also take into account whether the applicant:

- is making a contribution to the event or project (financial, volunteer time etc.)
- has identified collaboration and working with other groups to deliver an event/activity and seek funding collaboratively
- is utilising and supporting volunteer groups through the delivery of an event or project
- will get the community involved early on, by working collaboratively and creating opportunities to meet new people and share experiences
- is part of the Sun-Smart programme (for outdoor activities)
- has considered health and safety in the design of their event or project
- provides smoke free programmes as part of their event or project.

## Limitations

Applicants are generally ineligible to apply for the Hibiscus and Bays Local Board Contestable Community Grant Fund if they have had two successful grant applications within the current financial year.

## Exclusions

The Hibiscus and Bays Local Board will not consider grants for financial assistance for:

- Activities that do not relate to one or more of the local board plan outcomes
- Activities or projects where the funding responsibility lies with another organisation or central government
- Prizes for sports and other events (except trophies)
- Commercial business enterprises and educational institutions in accordance with the Council's Community Grants Policy (Scope and Eligibility, Page 20)
- Internal applicants to fund projects, programmes or facilities run by Auckland Council or its employees
- Auckland Council CCO's or organisations who receive funding from the Auckland Regional Amenities Fund.
- Applications for activities or projects outside of the local board area\*
- Commitment to ongoing funding or financial support
- Applications to subsidise rentals, reduce debt or payment of rates
- Applications for the purchase or subsidy of alcohol or costs associated with staging after-match functions
- Grants for the sole purpose of an individual
- Family reunions
- Debt servicing
- Legal expenses
- Activities that promote religious or political purposes
- Medical expenses.

\*With the exception of multi-local board applications where a benefit to the local board area can be shown

## Contestable Grant Amounts:

Name of grant	Local board's proposed figures	
	Minimum	Maximum
Quick Response Grants	\$200.00	\$2,000
Local Grants	\$2,000.00	Generally, the local board will not grant more than \$10,000. There may be special circumstances that warrants consideration of allocations above \$10,000.

## Grant Round Application Dates

Quick Response Local Grants for 2018/2019 will be as follows:

Grant round:	Opens:	Closes:	Decision made:	Projects to occur after:
Round One	18 June 2018	13 July 2018	15 August 2018	1 September 2018
Round Two	24 September 2018	19 October 2018	21 November 2018	1 December 2018
Round Three	15 April 2019	10 May 2019	21 June 2019	1 July 2019

Grant rounds for Local Grants for 2017/2018 will be as follows:

Grant round:	Fund Opens:	Fund Closes:	Decision made:	Projects to occur after:
Round One	16 July 2018	24 August 2018	17 October 2018	1 November 2018
Round Two	11 February 2019	22 March 2019	16 May 2019	1 June 2019

### Multi-board funding

Hibiscus and Bays Local Board will also consider funding multi-board grant applications in collaboration with other local boards. Applicants will need to clearly demonstrate how their intended project, event or activities will specifically benefit people and communities in the Hibiscus and Bays Local Board area.

Multi-board grant round:	Fund Opens:	Fund Closes:	Decision made:	Projects to occur after:
Round one	18 June 2018	17 August 2018	17 October 2018	1 November 2018
Round two	21 January 2019	22 March 2019	16 May 2019	1 June 2019

### Obligations if you receive funding

In order to ensure that the Hibiscus and Bays Local Board grant achieves positive results, recipients will be obligated to provide evidence that the assistance has been used for the agreed purpose and the stated outcomes have been achieved. Obligations will be outlined in a funding agreement that the applicant will be required to enter into.

The following accountability measures are required:

- The completion and submission of accountability forms (including receipts), proving that grants have been used for the right purpose
- Any grant money that is unspent and not used for the project must be returned to the Hibiscus and Bays Local Board
- Recognition of the Hibiscus and Bays Local Board's support of your initiative (e.g. using the Hibiscus and Bays Local Board logo on promotional material).