

Hibiscus and Bays Local Board OPEN MINUTES

Minutes of a meeting of the Hibiscus and Bays Local Board held in the Council Chamber, Orewa Service Centre, 50 Centreway Road, Orewa on Wednesday, 17 October 2018 at 4:30pm.

PRESENT

Deputy Chairperson	Janet Fitzgerald, JP (Presiding)	
Members	Chris Bettany	
	David Cooper	
	Gary Holmes	
	Caitlin Watson	
	Vicki Watson	
	Mike Williamson	From 4.46pm, Item 12

ABSENT

Chairperson	Julia Parfitt, JP
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ALSO PRESENT

Councillor	John Watson	From 5.40pm, Item 17 Until 7.20pm, Item 25
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Note: In the absence of the Chairperson, the Deputy Chairperson J Fitzgerald presided.

1 Welcome

The Deputy Chairperson opened the meeting and welcomed those in attendance.

2 Apologies

Resolution number HB/2018/163

MOVED by Member C Watson, seconded by Member C Bettany:

That the Hibiscus and Bays Local Board:

- a) **accept the apology from Chairperson J Parfitt for absence and Member M Williamson for lateness.**

CARRIED

3 Declaration of Interest

Deputy Chairperson J Fitzgerald declared an interest in Item 25 – Hibiscus and Bays Local and Multiboard Grants Round One 2018/2019 grant applications, application LG1906-164 The Hibiscus Coast Community RSA Incorporated.

Member C Watson Caitlin declared an interest in Item 25 – Hibiscus and Bays Local and Multiboard Grants Round One 2018/2019 grant applications, application LG 1906-124 Whangaparaoa Tennis Club, application LG1906-113 East Coast Bays Cricket Club Incorporated and LG1906-141 Love Soup Hibiscus Coast

4 Confirmation of Minutes

Resolution number HB/2018/164

MOVED by Member V Watson, seconded by Member G Holmes:

That the Hibiscus and Bays Local Board:

- a) **confirm the ordinary minutes of its meeting, held on Wednesday, 19 September 2018, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

There were no acknowledgements.

7 Petitions

There were no petitions.

Note: From this point forward, agenda items were taken in the following order

Item

- 10 Extraordinary Business
- 11 Hibiscus and Bays Parks Service Assessment
- 12 Hibiscus and Bays Greenways Plan Feasibility Report
- 13 Request for Temporary Alcohol ban on Hibiscus Coast 1 and 2 December 2018
- 14 Orewa Reserve Basketball Hoop Renewal Options
- 17 Auckland Transport Update to Hibiscus and Bays Local Board October 2018
- 18 Hibiscus and Bays Local Board Transport Capital Fund
- 16 Enforcement of Existing Freedom Camping Regulations – Summer 2018/2019
- 8 Deputations
- 9 Public Forum
- 23 Appointment of Alternates to Current Delegations
- 25 Hibiscus and Bays Local And Multiboard Grants Round One 2018/2019 Grant Applications
- 15 Draft Facility Partnership Policy
- 19 Orewa Community Centre 2018/2019 Hire Fee Subsidy
- 20 Auckland Regional Services Trust Grants Process and Criteria
- 21 Review of the Code of Conduct
- 22 Hibiscus and Bays Open Space Network Plan – Key Moves
- 24 Hibiscus and Bays Local Board Meeting Schedule 2019
- 26 Ward Councillors Update
- 27 Governance Forward Work Calendar
- 28 Record of Workshop Meetings
- 29 Consideration of Extraordinary Items

10 Extraordinary Business

There was no extraordinary business.

11 Hibiscus and Bays Parks Service Assessment

Jeff Lyford, Parks Advisor, was in attendance for this item.

Resolution number HB/2018/165

MOVED by Deputy Chairperson J Fitzgerald, seconded by Member C Bettany:

That the Hibiscus and Bays Local Board:

- a) **adopt the Hibiscus and Bays Park Service Assessment (Attachment A) to assist the local board in making decisions to improve the network of park experiences.**

CARRIED

Member M Williamson entered the meeting at 4.46pm

12 Hibiscus and Bays Greenways Plan Feasibility Report

Kris Bird, Manager Sports Parks Design and Programme and Claire Walker, Landscape Architect were in attendance.

Resolution number HB/2018/166

MOVED by Deputy Chairperson J Fitzgerald, seconded by Member C Bettany:

That the Hibiscus and Bays Local Board:

- a) **receive the seven feasibility greenway reports and note the sections of the routes classified as high, medium and low in regards to meeting the objectives of the greenways network, benefiting the public, ease of delivery and cost**
- b) **approve staff proceeding with the detailed design and consenting for Section G – Centennial Park Path, subsections one, two, three, four and six and construction for Section G – Centennial Park Path, subsections two, three, four and six at a total estimated cost of =\$500,000 using \$220,000 from the Local Board Transport Capital Fund and \$280,000 Local Discretionary Initiative Capex for subsections three, four and six**

Note that sub section five does not require any further work and sub-section one to be constructed when funding becomes available

- c) **approve designing and constructing a link between Mistletoe Place and the new Taiaotea Creek Pathway sub section 1 that is being constructed by Healthy Waters at a total estimated cost of \$40,000 funded from the Local Discretionary Initiative Capex**
- d) **request that Auckland Transport investigate available subsidy for the Centennial Park Path, subsection one.**

CARRIED

13 Request for temporary alcohol ban on Hibiscus Coast 1 and 2 December 2018

Paul Wilson, Team Leader Bylaws, was in attendance.

MOVED by Deputy Chairperson J Fitzgerald, seconded by Member C Bettany:

That the Hibiscus and Bays Local Board:

- a) **adopt a 48-hour temporary alcohol ban on Saturday 1st and Sunday 2nd December 2018 on areas of the Hibiscus Coast identified in the overview map in Attachment A, dated 17 October 2018, of the agenda report.**
- b) **allocate up to \$5000 from the Local Discretionary Initiative Opex 'Local Community Grants' budget line for public notification, installation and removal of signage in priority areas of the beach and adjoining parks in Waiwera, Orewa, Red Beach, Stanmore Bay, Manly, Arkles Bay, Western Reserve and Victor Eaves Park, for the temporary alcohol ban, because there is no event organiser to cover these costs.**
- c) **request the Community Facilities team to action the public (advertising) notification and signage installation and removal.**

Resolution number HB/2018/167

MOVED by Member C Watson, seconded by Member G Holmes: an amendment by way of an addition:

- d) **request the Community Facilities team investigate whether there are options that allow signage to be reused in future years to reduce costs.**

CARRIED

The substantive motion was put

Resolution number HB/2018/168

MOVED by Deputy Chairperson J Fitzgerald, seconded by Member C Bettany:

That the Hibiscus and Bays Local Board:

- a) **adopt a 48-hour temporary alcohol ban on Saturday 1st and Sunday 2nd December 2018 on areas of the Hibiscus Coast identified in the overview map in Attachment A, dated 17 October 2018, of the agenda report**
- b) **allocate up to \$5000 from the Local Discretionary Initiative Opex 'Local Community Grants' budget line for public notification, installation and removal of signage in priority areas of the beach and adjoining parks in Waiwera, Orewa, Red Beach, Stanmore Bay, Manly, Arkles Bay, Western Reserve and Victor Eaves Park, for the temporary alcohol ban, because there is no event organiser to cover these costs**
- c) **request the Community Facilities team to action the public (advertising) notification and signage installation and removal**
- d) **request the Community Facilities team investigate whether there are options that allow signage to be reused in future years to reduce costs.**

CARRIED

14 Orewa Reserve: basketball hoop renewal options

Paul Durling, Portfolio Co-ordinator, was in attendance.

Resolution number HB/2018/169

MOVED by Member C Watson, seconded by Member V Watson:

That the Hibiscus and Bays Local Board:

- a) **approve option one the Airtime Hoops, with a five year warranty, at a cost of \$10,429, excluding GST, and including installation at Orewa Reserve**
- b) **request that the Community Facilities team progress the replacement of the basketball hoops project through to construction as a matter of urgency.**

CARRIED

Councillor J Watson in attendance at 5.40pm

17 Auckland Transport Update to Hibiscus and Bays Local Board October 2018

Ellen Barrett, Elected Member Relationship Manager, Auckland Transport, was in attendance.

Resolution number HB/2018/170

MOVED by Deputy Chairperson J Fitzgerald, seconded by Member M Williamson:

That the Hibiscus and Bays Local Board:

- a) **receive the Auckland Transport October 2018 update report.**

CARRIED

18 Hibiscus and Bays Local Board Transport Capital Fund

Ellen Barrett, Elected Member Relationship Manager, Auckland Transport, was in attendance.

Resolution number HB/2018/171

MOVED by Deputy Chairperson J Fitzgerald, seconded by Member D Cooper:

That the Hibiscus and Bays Local Board:

- a) **allocate \$5,400 from the funds remaining in its Auckland Transport Local Board Transport Capital Fund towards the supply and installation of 14 arm rests on seven seats located in the area between 292 and 350 Hibiscus Coast Highway, Orewa.**

CARRIED

16 Enforcement of existing freedom camping regulations – Summer 2018/2019

Steve Pearce, Manager Regulatory Compliance, was in attendance.

Resolution number HB/2018/172

MOVED by Deputy Chairperson J Fitzgerald, seconded by Member C Bettany:

That the Hibiscus and Bays Local Board:

- a) **acknowledge the proposed 'Standard Compliance Approach' for freedom camping and the proposals for 'Infrastructure to support compliance'**
- b) **allocate \$21,130 excluding GST, from the Local Discretionary Initiative Opex funding from the 'Local Community Grants budget line' for additional proactive compliance for the 2018/2019 summer period from the first week of December until March 2019**
- c) **advocate to the Governing Body to fund in the 2019/2020 financial year additional proactive compliance for Freedom Camping across the region rather than an ad hoc local board by local board approach**
- d) **confirm the following six sites for freedom camping enforcement of the new compliance approach:**
 - Arundel Reserve, Orewa**
 - Kinloch Reserve, Orewa**
 - Orewa Reserve**
 - Remembrance Reserve, Orewa**
 - Victor Eaves Park, Orewa**
 - Gulf Harbour – the Hammerhead**

CARRIED

Dinner adjournment 6.06pm – 6.28pm.

8 Deputations

8.1 Youth Grant Recipients

Kylie McGrigor, Harbour Sport, was in attendance to discuss the student leadership event they held at the North Shore Events Centre.

Josh Sandford and Jono Dempsey, CYC Trust, were in attendance to discuss the results of the survey of students they carried out at Whangaparaoa College during Youth Week.

Helen Wilkins, Chairperson of the Hibiscus Coast Youth Centre Board and Dan Brady, Director of Programmes, Hibiscus Coast Youth Centre were in attendance to discuss the scootering safety event they held.

Resolution number HB/2018/173

MOVED by Member C Watson, seconded by Deputy Chairperson J Fitzgerald:

That the Hibiscus and Bays Local Board:

- a) **thank the youth grant fund recipients for their presentations.**

CARRIED

9 Public Forum

There was no public forum.

23 Appointment of alternates to current delegations

Michelle Sanderson, Senior Local Board Advisor spoke to this item.

Resolution number HB/2018/174

MOVED by Member G Holmes, seconded by Deputy Chairperson J Fitzgerald:

That the Hibiscus and Bays Local Board:

- a) approve an alternate for each of the delegations currently in place:

Portfolio	Description	Local Board Members	Alternate
Minor landowner approvals and landlord approvals including events	To confirm if the matter is minor for staff to exercise their delegation for landowner approvals To approve minor landlord approvals	Julia Parfitt Chairperson Janet Fitzgerald- Deputy Chairperson	Gary Holmes
Transport Information Group	Discuss transport issues/projects	Janet Fitzgerald Deputy Chairperson Julia Parfitt Chairperson	David Cooper
Resource consent applications	Input into notification decisions for resource consent applications	Gary Holmes Janet Fitzgerald Deputy Chairperson	David Cooper

Notified Resource Consents Notified Plan Changes Notices of Requirement	To prepare and submit local board views and speak to those local board views at any hearings	Gary Holmes or Janet Fitzgerald Deputy Chairperson or Julia Parfitt Chairperson	
Urgent Decision Making	To make decisions on matters that cannot wait until the next ordinary meeting of the local board	Julia Parfitt Chairperson Janet Fitzgerald Deputy Chairperson	Christina Bettany
Infrastructure and Environmental Services	To approve minor changes to 2018/2019 work programme	Chris Bettany Julia Parfitt Chairperson	Janet Fitzgerald
Arts, Community and Events	To approve minor changes to 2018/2019 work programme	Chris Bettany Caitlin Watson	Mike Williamson
Parks, Sport and Recreation	To approve minor changes to 2018/2019 work programme	David Cooper Mike Williamson	Caitlin Watson
Service, Strategy and Information	To approve minor changes to 2018/2019 work programme	Gary Holmes Julia Parfitt Chairperson	Vicki Watson
Economic Development	To approve minor changes to 2018/2019 work programme	Janet Fitzgerald Deputy Chairperson Gary Holmes	Vicki Watson
Community Facilities	To approve minor changes to 2018/2019 work programme	Janet Fitzgerald Deputy Chairperson Julia Parfitt Chairperson	Caitlin Watson

CARRIED

Councillor J Watson left the meeting at 7.20pm

25 Hibiscus and Bays Local and Multiboard Grants Round One 2018/2019 grant applications

Makenzie Hirz, Senior Community Grants Advisor, was in attendance.

Resolution number HB/2018/175

MOVED by Member D Cooper, seconded by Member G Holmes:

That the Hibiscus and Bays Local Board:

- a) **agree to fund, part-fund or decline each application received in Hibiscus and Bays Local Grants Round One, listed in Table One:**

Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Amount Allocated
LG1906-144	Estuary Arts Charitable Trust	Arts and culture	Towards the costs to create an artwork display area including cabinetry, doors and drawers.	\$8,000.00	\$6,000.00

LG1906-114	Torbay Dramatic Society Incorporated	Community	Towards the costs to safely remove the existing asbestos roof and replace the damaged weatherboards.	\$13,839.00	\$10,000.00
LG1906-123	Orewa Surf Life Saving Club Incorporated	Community	Towards the costs to implement a formal campaign to raise funds for a large-scale building redevelopment project.	\$50,000.00	\$10,000.00
LG1906-124	Whangaparaoa Tennis Club	Community	Towards the purchase and installation of a drinking fountain.	\$4,854.00	\$ 3,000.00
LG1906-131	The Stillwater Ratepayers and Residents Association Incorporated	Community	Towards the costs to purchase and install two heat pumps at the Stillwater Community Hall.	\$6,626.00	\$0 low alignment with the local board's priorities
LG1906-166	Orewa Sea Scouts Group under the umbrella of <i>The Scout Association of New Zealand</i>	Community	Towards the costs to resurface and refurbish the kitchen and hall floors.	\$7,000.00	\$ 7,000.00
LG1906-102	Browns Bay Bowling Club Incorporated	Sport and recreation	Towards the costs to remove the existing bowling green and install a new all-weather green.	\$10,000.00	\$10,000.00
LG1906-106	Mairangi Bay Bowling Club Incorporated	Sport and recreation	Towards the costs to remove the existing bowling green and install a new carpet green.	\$10,000.00	\$10,000.00
LG1906-113	East Coast Bays Cricket Club Incorporated	Sport and recreation	Towards the costs to purchase and install new turf and to repair the net fencing.	\$10,000.00	\$ 7,500.00

LG1906-110	North Harbour BMX Association	Sport and recreation	Towards the costs of various health and safety initiatives including first aid courses, first aid kits, safety gear, signage and St. Johns fees for an event.	\$8,045.00	\$ 4,000.00
LG1906-129	North Harbour Hockey	Sport and recreation	Towards the costs of turf hire at Orewa College and the coordinator fees to run a six week after school summer hockey programme.	\$2,100.00	\$ 2,100.00
LG1906-138	East Coast Bays Hockey Club Incorporated	Sport and recreation	Towards the turf hire and equipment costs to run a youth development hockey programme.	\$3,585.00	\$ 3,585.00
LG1906-145	North Harbour Softball Association	Sport and recreation	Towards the costs to host eleven school cluster days, fifteen team training sessions and the North Island Rookie Tournament.	\$4,233.00	\$ 1,766.00
LG1906-151	Whangaparaoa Golf Club Incorporated	Sport and recreation	Towards the costs of equipment, course modification and printing to deliver a family golf series.	\$4,700.00	\$ 4,700.00
LG1906-165	Hibiscus Coast Softball Club Incorporated	Sport and recreation	Towards coaching coordinator fees for softball skills training to coaches and players for 28 weeks.	\$10,000.00	\$ 5,000.00
LG1906-169	The Browns Bay Racquets Club Incorporated	Sport and recreation	Towards the costs to install a security door and lock for four closed circuit television cameras and internal monitoring cameras.	\$9,539.00	\$0 Low alignment with local board priorities

LG1906-172	North Harbour Volleyball Association Incorporated	Sport and recreation	Towards operational costs to manage the facility along with coaching, referee, manager and event manager fees.	\$10,000.00	\$ 5,000.00
LG1906-101	Army of You Limited trading as Base FM	Arts and culture	Towards the venue hire, artist fees, administration, marketing and documentary costs to deliver a series of workshops, community dance event and documentary film.	\$10,442.00	\$ 6,000.00
LG1906-104	Centrestage Theatre Company (Orewa) Incorporated	Arts and culture	Towards the sound and lighting costs for a Wizard of Oz production.	\$8,823.00	\$ 4,500.00
LG1906-105	Johanna Sara Emeney	Arts and culture	Towards the costs to host three creative writing workshops, including venue hire, facilitator fees, photography and materials.	\$2,037.00	\$ 2,037.00
LG1906-156	Mapura Studios Division of Panacea Arts Charitable Trust	Arts and culture	Towards the facilitator fee, administration costs and venue hire to run weekly therapeutic arts class over 11 months.	\$5,750.00	\$ 5,750.00
LG1906-108	Hibiscus Coast Garden Club Incorporated	Community	Towards the bus hire and entry fees for a day trip to the Omaio Gardens and the Sculptureum in Matakana.	\$2,000.00	\$0 low alignment with the local board's priorities
LG1906-115	Age Concern Rodney Incorporated	Community	Towards the venue hire, sound and lighting, performer fee and refreshments to deliver an annual celebration Christmas concert.	\$3,017.00	\$ 2,000.00

LG1906-118	Rodney Neighbourhood Support Incorporated	Community	Towards general operating expenses including the coordinator salary, information packs and signage for new members, cell phone costs and printing.	\$3,094.00	\$ 2,000.00 To be used for general ongoing expenses
LG1906-119	Long Bay Baptist Church	Community	Towards the costs to employ two youth workers at Long Bay College, in partnership with the Long Bay Baptist Church.	\$10,000.00	\$10,000.00
LG1906-122	Rotary Orewa Satellite Club	Community	Towards the overall costs to host the "Greek Extravaganza" fundraiser, including venue hire, catering, lighting and serving equipment.	\$3,000.00	\$ 3,000.00
LG1906-127	Orewa Baptist Church	Community	Towards the cost of a new shelving unit for the Orewa Toy Library.	\$2,200.00	\$ 2,200.00
LG1906-130	Mairangi Bay Business Association	Community	Towards the overall costs to host the Mid-Winter Swim, "Moments of Mairangi" and Carols at Christmas.	\$8,000.00	\$ 8,000.00
LG1906-132	Presbyterian Support Northern	Community	Towards seven weeks of rental cost at Family Works, Mairangi Bay.	\$2,100.00	\$0 low alignment with the local board's priorities
LG1906-135	Torbay Business Association	Community	Towards the overall costs to host an event, "Through Their Eyes," and the costs of four pavement cleanings.	\$10,000.00	\$ 3,000.00
LG1906-136	Equestrian 4 Everyone	Community	Towards the costs to purchase and install a horse shelter.	\$8,776.00	\$ 6,000.00

LG1906-140	Silverdale Area Business Association	Community	Towards the wages of a transitional marketing manager and start-up costs to reinvigorate the Silverdale market.	\$10,000.00	\$10,000.00
LG1906-141	Love Soup Hibiscus Coast	Community	Towards general operating expenses such as the telephone bill, rubbish collection, hall hire, marketing, shirts, insurance and a new computer.	\$9,539.00	\$ 7,000.00
LG1906-143	Coast Families Trust	Community	Towards the wages of a staff member to work alongside schools in the local board area.	\$3,465.00	\$0 Low alignment with the local board's priorities
LG1906-146	Bays Youth Community Trust	Community	Towards the costs to redesign the Bays Youth Community Trust website.	\$2,990.00	\$ 2,990.00
LG1906-149	Coast Pet Care Charitable Trust	Community	Towards the costs to organise and deliver a collaboration event between local animal welfare organisations.	\$2,035.00	\$ 2,035.00
LG1906-153	Circability Trust	Community	Towards the overall costs to run ten "Circus in the Park" events.	\$10,454.00	\$10,000.00 Not to be held at Centreway Reserve
LG1906-160	Mairangi Arts Centre Trust	Community	Towards the project coordination fees, materials, learning resources and facilitation fees to implement a series of four pasture painting workshops.	\$4,100.00	\$ 4,100.00
LG1906-163	Anxiety New Zealand Trust	Community	Towards the psychologist fees, printed resources and administration costs to deliver	\$6,000.00	\$ 6,000.00

			a twelve-week physical activity and resiliency programme.		
LG1906-164	The Hibiscus Coast Community Returned Services Association Incorporated	Community	Towards the costs to deliver community welfare services, including welfare officer wages, transportation, administration volunteer expenses.	\$10,000.00	\$ 8,000.00
LG1906-167	Youth In Transition Charitable Trust	Community	Towards the facilitation fees of two counsellors to run a weekly peer support group.	\$10,000.00	\$10,000.00
LG1906-170	Mountains to Sea Conservation Trust	Community	Towards the costs to host two snorkel days and one Kaitiaki day including administration coordinator costs, guide fees and equipment rental.	\$6,282.00	\$ 6,282.00
LG1906-125	The Sustainable North Trust trading as Hibiscus Coast Zero Waste	Environment	Towards the cost of four projects to promote and enhance zero waste practices among the community in Hibiscus and Bays Local Board area.	\$9,736.00	\$ 9,000.00
LG1906-147	Kaipatiki Project Incorporated	Environment	Towards the wages to staff market stalls and the costs to develop materials and handouts for six market days.	\$5,357.00	\$ 2,208.00
LG1906-152	The Forest School Limited	Environment	Towards the purchase of a composting toilet and solar fan.	\$5,648.00	\$0 Low alignment with the local board's priorities

LG1906-154	The Auckland King Tides Initiative	Environment	Towards the Auckland King Tides Initiative Community Water Level (Tidal) Gauges Project in the Hibiscus and Bays area.	\$5,736.00	\$ 5,736.25
LG1906-111	45 Events Limited trading as Orewa Beach Series	Events	Towards the cost of Surf Life Saving New Zealand to manage the water safety of the ocean swim and stand-up paddle events.	\$10,000.00	\$ 3,000.00
LG1906-120	Harbour Sport Trust	Events	Towards the costs of traffic management for the Shore to Shore 2019 event.	\$5,000.00	\$ 2,000.00
LG1906-133	Stage 51 Limited	Events	Towards the sound production costs to deliver the Orewa Christmas at the Beach event.	\$9,200.00	\$0 Low priority, insufficient accountability reporting for previous event
LG1906-139	New Zealand Health Association Limited	Events	Towards the temporary fence hire for the 2019 "Weet-Bix Kids TRYathlon."	\$4,000.00	\$ 4,000.00
LG1906-157	Long Bay Baptist Church	Events	Towards the costs of a Christmas in the park event, including face painting, lighting, food supplies, marketing, gazebo hire and waste minimization.	\$2,300.00	\$ 2,300.00
LG1906-158	Future Whangaparaoa	Events	Towards the overall costs to host a Christmas event, including furniture hire, promotion, entertainment and zero waste management	\$6,049.00	\$ 6,049.00

LG1906-159	Friends of Okura Bush Incorporated	Events	Towards the overall costs to host the Okura Forest Festival 2019 event, including sound, lighting, fencing, portaloos hire, catering and shirts.	\$9,000.00	\$ 9,000.00
Total				\$398,651.00	\$253,838.25

b) agree to fund, part-fund or decline each application received in multiboard Local Grants Round One 2018/2019, listed in Table Two:

Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Amount Allocated
MB1819-144	The Operating Theatre Trust	Arts and culture	Towards the production, materials, ticketing, marketing and promotion costs to deliver a theatre production for children.	\$2,500.00	\$ 2,000.00
MB1819-151	New Zealand Dance Advancement Trust	Arts and culture	Towards the venue hire, studio hire, dancer fees, tutor fees and management fees for a youth and community outreach programme.	\$2,500.00	\$2,500.00
MB1819-126	Royal New Zealand Foundation of the Blind	Community	Towards the costs to purchase digital talking books for the Blind Foundation library.	\$4,000.00	\$2,000.00
MB1819-134	North Shore Centres of Mutual Aid Incorporated	Community	Towards a proportion of operational costs, excluding wages, to run three centres in the local board area.	\$11,250.00	\$ 4,000.00
MB1819-138	Whanau Marama Parenting Limited	Community	Towards salary and travel expenses for the course facilitators to deliver sixteen free parenting courses.	\$2,373.00	\$ 2,373.00

MB1819-142	La Leche League North Shore	Community	Towards a proportion of general operating expenses, including venue hire, training fees, conference expenses, and printing.	\$737.50	\$ 737.50
MB1819-172	The Parkinson's New Zealand Charitable Trust	Community	Towards the salaries of six Parkinson's community educators.	\$10,000.00	\$ 2,000.00
MB1819-191	PHAB Association Incorporated	Community	Towards the wages of youth workers, administration and coordination to run a summer series for people with disabilities.	\$1,500.00	\$ 1,500.00
MB1819-132	Kaipatiki Community Facilities Trust	Events	Towards the venue hire, sound costs and pipe band fees to deliver the Tartan Day Tattoo Celebration.	\$3,000.00	\$0 low alignment with the local board's priorities
MB1819-101	Badminton North Harbour Incorporated	Sport and recreation	Towards the overall costs to upgrade the changing rooms.	\$6,000.00	\$ 6,000.00
MB1819-112	North Shore Group Riding for the Disabled Incorporated	Sport and recreation	Towards core operating costs such as farriers, veterinarian bills, horse feed and utilities.	\$3,090.49	\$ 3,090.49
MB1819-147	Auckland Central Riding for the Disabled Association	Sport and recreation	Towards the purchase of new riding helmets to meet updated safety requirements.	\$3,199.00	\$ 3,199.00
MB1819-165	Harbour Sport Trust	Sport and recreation	Towards the wages of one coach developer to deliver the Coaching Support Initiative.	\$10,000.00	\$0 Low alignment with the local board's priorities

MB1819-173	Gymnastics Community Trust	Sport and recreation	Towards the purchase of new equipment and the wages of a recreational and school coach.	\$30,400.00	\$ 4,000.00
Total				\$90,549.99	\$33,399.99

CARRIED

Note: Pursuant to Standing Order 1.9.7 Member M Williamson requested that his dissenting vote be recorded against application LG1906-139 New Zealand Health Association Limited

Member G Holmes left the meeting at 7.36 pm.

15 Draft Facility Partnership Policy

Members discussed the draft policy.

Resolution number HB/2018/176

MOVED by Deputy Chairperson J Fitzgerald, seconded by Member D Cooper:

That the Hibiscus and Bays Local Board:

- a) **support the adoption of the Draft Facility Partnerships Policy,**
- a) **provide the following feedback on the proposed approach for the Environment and Community Committee’s consideration:**
 - i. **strongly supports the policy’s approach to enable communities and council to work together to deliver shared outcomes**
 - ii. **considers that partnerships are a key tool to deliver community facilities, particularly in areas which have strong and motivated communities, but are not the primary focus for council to provide new facilities**
 - iii. **supports the approach allowing requirements for partnerships to be tailored to the scale, complexity and risk of each proposal, and anticipates that this will allow council to better work with communities on small scale projects which can get held up by council’s current ad hoc approach and lack of support for these proposals**
 - iv. **recommends that council ensure that “proactive” partnerships can include ‘grass roots’ community groups by ensuring that the tendering process is not overly restrictive or weighted against community involvement**
 - v. **notes the policy’s investment principles favour investing in “existing spaces in preference to building new facilities” and request that these principles adequately consider communities where, often, there are no existing facilities to invest in, which may lead to some areas being unfairly penalised if the focus is on existing spaces**
 - vi. **supports the approach to valuing “in kind” investment, and notes that it is important that communities be empowered to provide labour to construct facilities and that this labour receive a nominal value to adequately reflect the contribution of the community to the project**

- vii. **requests that the Environment and Community Committee now shift focus into activating the policy as soon as possible, by:**
- a) **developing practices and guidelines,**
 - b) **adequately resourcing the work of community partnerships, and,**
 - c) **ensuring there is sufficient funding set aside to adequately cover the depreciation and consequential operational expenses needed to maintain and renew these facilities**
- so that council can start to enter into partnerships with the community and deliver as many community outcomes as soon as a possible**
- viii) **requests that council staff provide an update as soon as practicable on the appointment of the proposed lead relationship brokers and how communities can initiate the conversations with them to partner with council.**

CARRIED

19 Orewa Community Centre 2018/2019 hire fee subsidy

Resolution number HB/2018/177

MOVED by Member V Watson, seconded by Member M Williamson:

That the Hibiscus and Bays Local Board:

- a) **allocate \$10,000 Local Discretionary Initiative Opex funding from the 'Local Community Grants' budget line to enable subsidy of hire fees for Orewa Community Centre use on a case by case basis during the 2018/2019 financial year.**

CARRIED

20 Auckland Regional Services Trust grants process and criteria

Resolution number HB/2018/178

MOVED by Member D Cooper, seconded by Member V Watson:

That the Hibiscus and Bays Local Board:

- a) **approve the allocation of the \$52,537 refund from the legacy Auckland Regional Services Trust fund to the Mairangi Arts Centre for an arts focused project or event**
- b) **request that council's Arts team work with the Mairangi Bay Arts Centre to develop and confirm an art focused project or event and report back to the local board in February 2019.**

CARRIED

21 Review of the Code of Conduct

Resolution number HB/2018/179

MOVED by Member D Cooper, seconded by Member C Watson:

That the Hibiscus and Bays Local Board:

a) provides the following feedback on the draft Code of Conduct in Attachment A of the agenda report:

i) Supports the overall approach towards a more concise, positive and principle-based code of conduct

Principles

ii) recommends the bullet point under the respect principle to be amended to require elected members to maintain confidentiality of "confidential" information rather than the confidentiality of all information

Complaints Process

iii) recommends that the complaints process includes the Chief Executive undertaking an initial assessment to determine whether the complainant has attempted to resolve the complaint and the complaint fits the criteria of a breach before referring to an Investigator

Conflict of Interest

- iv) does not agree that a lack of action by the elected member on internal audits advice should be automatically or usually deemed to be a material breach. The advice may later be determined by the Code of Conduct Commissioner to be wrong
- v) Recommends that section 4.11 should be reworded to read "...referred to the Conduct Commissioner for investigation as a *potential* material breach"
- vi) requests the policy to clarify and confirm that campaigning on a topic before being elected is not considered as predetermination unless it is a central focus of their campaign
- vii) agrees that interests in an agenda item be declared at the start of the meeting but that it remains up to the member to determine whether and to what extent they participate in the item in the case of a non-financial interest if it is merely an interest in common with the public they can participate fully, otherwise in the case of a non-financial interest they have an option to remain part of the meeting quorum and to have it recorded that they neither spoke nor voted on the item

Access to information protocol

- viii) welcomes the proposed new process for providing elected members with useful information more quickly, particularly where it can be provided to a member in a timely manner before a meeting where the information is relevant to a decision that is to be made there
- ix) recommends that the new process also includes Council Controlled Organisations' information

Media protocols

x) do not agree with the media protocols restrictions which could be viewed as limitation on freedom of speech

- xi) recommends that the media protocols are revised to allow any elected member to speak to media on subject matter they have been involved with, and decision making.

CARRIED

22 Hibiscus and Bays Open Space Network Plan - Key Moves

Resolution number HB/2018/180

MOVED by Deputy Chairperson J Fitzgerald, seconded by Member V Watson:

That the Hibiscus and Bays Local Board:

- a) approve the following key moves to guide the development of the Hibiscus and Bays Open Space Network Plan:
- i. quality parks and open space network
 - ii. protecting and enhancing the environment
 - iii. inclusive local communities
 - iv. creating healthy lifestyles and wellbeing
 - v. connecting our communities.
- b) note that the Hibiscus and Bays Local Parks Management Plan, currently under development, will draw upon Hibiscus and Bays Open Space Network Plan research, findings and key moves.

CARRIED

24 Hibiscus and Bays Local Board Meeting Schedule 2019

Resolution number HB/2018/181

MOVED by Member D Cooper, seconded by Member C Watson:

That the Hibiscus and Bays Local Board:

- a) adopt the meeting schedule for 2019 as listed below:

2019

DATE	TIME	VENUE
Business Meeting Wednesday, 20 February 2019	4.30pm	Council Chamber Orewa Service Centre 50 Centreway Road Orewa
Business Meeting Wednesday, 20 March 2019	4.30pm	Local Board Office 2 Glen Road Browns Bay
Business Meeting Wednesday, 17 April 2019	4.30pm	Council Chamber Orewa Service Centre 50 Centreway Road Orewa

Business Meeting Wednesday, 15 May 2019	4.30pm	Local Board Office 2 Glen Road Browns Bay
Business Meeting Wednesday, 19 June 2019	4.30pm	Council Chamber Orewa Service Centre 50 Centreway Road Orewa
Business Meeting Wednesday, 17 July 2019	4.30pm	Local Board Office 2 Glen Road Browns Bay
Business Meeting Wednesday, 21 August 2019	4.30pm	Council Chamber Orewa Service Centre 50 Centreway Road Orewa
Business Meeting Wednesday, 11 September 2019	4.30pm	Local Board Office 2 Glen Road Browns Bay

- b) note that the dates and times for any hearings that may be required and deliberations for the Hibiscus and Bays Local Board Agreement 2019/2020 are not finalised and as such the meeting schedule may require alteration.

CARRIED

26 Ward Councillors Update

The ward councillors did not provide an update.

27 Governance Forward Work Calendar

Resolution number HB/2018/182

MOVED by Member V Watson, seconded by Deputy Chairperson J Fitzgerald:

That the Hibiscus and Bays Local Board:

- a) receive the Governance Forward Work Calendar.

CARRIED

28 Record of Workshop Meetings

Resolution number HB/2018/183

MOVED by Member C Watson, seconded by Deputy Chairperson J Fitzgerald:

That the Hibiscus and Bays Local Board:

- a) endorse the records of the workshop meetings held on 13 and 27 September 2018 and 4 October 2018.

CARRIED

29 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

8.08 pm

The Acting Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE HIBISCUS AND BAYS
LOCAL BOARD HELD ON

DATE:.....

**ACTING
CHAIRPERSON:**.....