
Pukekiwiriki Paa Joint Management Committee

OPEN MINUTES

Minutes of a meeting of the Pukekiwiriki Paa Joint Management Committee held in the Papakura Local Board Chambers, Level 1, Papakura Service Centre, 35 Coles Crescent, Papakura on Tuesday, 10 April 2018 at 11.00am.

PRESENT

Chairperson	Karen Wilson (Te Ākitai Waiohua)
Deputy Chairperson	Brent Catchpole (Papakura Local Board)
Members	Gavin Anderson (Ngāti Whanaunga) Willie Brown (Ngāti Te Ata Waiohua) Jonathan Billington (Ngāi Tai ki Tāmaki Trust) Bill McEntee (Papakura Local Board) Ted Ngataki (Ngāti Tamaoho) Edith Tuhimata (Ngāti Te Ata Waiohua) Katrina Winn (Papakura Local Board)

ABSENT

Members	Felicity Auva'a (Papakura Local Board) (with apology) Karl Flavell (Ngāti Te Ata Waiohua) Hon. George Hawkins, QSO (Papakura Local Board) (with apology) Mahu Rawiri (Ngāti Paoa Iwi Trust) (withdrawn from the committee)
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1 Karakia / Mihi / Welcome

Member Gavin Anderson opened the meeting with a brief mihi and karakia.

2 Apologies

Resolution number PUK/2018/1

MOVED by Chairperson KW Wilson, seconded by Deputy Chairperson B Catchpole:

That the Pukekiwiriki Paa Joint Management Committee:

- a) **accept the apologies from Hon. George Hawkins, QSO (Papakura Local Board), and Felicity Auva'a (Papakura Local Board).**

CARRIED

3 Declaration of Interest

Although not considered a conflict of interest the Papakura Local Board Chairperson, Brent Catchpole, advised he lived in Tanah Merah Drive. Tanah Merah Drive is being discussed in relation to access to the Pukekiwiriki Paa site.

4 Confirmation of Minutes

Resolution number PUK/2018/2

MOVED by Member B McEntee, seconded by Deputy Chairperson B Catchpole:

That the Pukekiwiriki Paa Joint Management Committee:

- a) **confirm the ordinary minutes of its meeting, held on Tuesday, 24 October 2017, as a true and correct record.**

CARRIED

5 Leave of Absence

There were no requests for leave of absence.

6 Acknowledgements and Tributes

There were no acknowledgements and tributes.

7 Petitions

There were no petitions.

8 Deputations

There were no deputations.

9 Extraordinary Business

There was no extraordinary business.

10 Notices of Motion

There were no notices of motion.

11 24 October 2017 Pukekiwiriki Paa Joint Management Committee minutes

Secretarial note: The minutes were confirmed under item 4 of the minutes.

12 Pukekiwiriki Paa Historic Reserve Access Renewal Improvement Option

Resolution number PUK/2018/3

MOVED by Member T Ngataki, seconded by the Deputy Chairperson B Catchpole:

That the Pukekiwiriki Paa Joint Management Committee:

- a) **approve option one outlined in Attachment A (Pukekiwiriki Paa Feasibility Report from Frame Group Ltd) to the report entitled “Pukekiwiriki Paa Historic Reserve Access Renewal Improvement Option”, to renew and upgrade the current access into the Pukekiwiriki Paa Historic Reserve off Red Hill Road, being:**
 - **Renew and make safe the existing entrance track and access to the summit of the Paa – by upgrading the existing 91 metre long southern route track from Red Hill Road; including re-shaping and surfacing the track, the installation of new boxed steps overtop of the existing worn out stone steps, and the installation of a new 9 metre long timber staircase with two flights. (Estimated cost of construction and professional services - \$109,000 excluding GST).**
- b) **request that option two be retained as a secondary access for future consideration. Option two is outlined in Attachment A (Pukekiwiriki Paa Feasibility Report from Frame Group Ltd) to the report entitled “Pukekiwiriki Paa Historic Reserve Access Renewal Improvement Option”, as follows:**
 - **Formation of a new Northern route off Tanah Merah Drive into the reserve connecting to the summit of the Paa. This would involve the build of a new 199m long northern route track including new track benching and surfacing, the installation of new boxed steps through vegetated areas, and the installation of a new 44m long timber staircase with nine flights. (estimated cost of construction and professional services - \$332,000 excluding GST).**
- c) **request that the Community Facilities Department proceed with this track renewal and that this be funded from the Community Facilities Department renewal programme. This approval to proceed is conditional upon on the following conditions:**
 - i) **Detailed design should avoid archaeological sites and sites of cultural significance where possible. If it is shown, through detailed design, that the objectives cannot be achieved without impacting on these sites then the Pukekiwiriki Paa Joint Management Committee shall be advised and given the opportunity to provide feedback on detail design**

- options.
- ii) Mana whenua, with an interest in the site, be offered the opportunity to undertake cultural monitoring.
 - iii) Mana whenua, with an interest in this site, shall be invited to jointly input to the tender documentation and evaluate tenders. The tender document shall include criteria that evaluate and support businesses that have an understanding of the values of the site and the significance to mana whenua.
 - iv) The detailed design shall utilise materials that look natural and are in keeping with the site.
- d) note that:
- i) the Pukekiwiriki Paa Joint Management Committee is a co-governance committee who has been delegated decision making power by the Papakura Local Board to:
 - determine priorities for implementation of the Pukekiwiriki Paa Reserve Management Plan,
 - manage the implementation of actions of the Plan,
 - monitor the progress and effects of implementation on the land.
 - ii) The committee is made up of representatives of the Papakura Local Board, Te Ākitai Waiohua, Ngāi Tai ki Tāmaki, Ngāti Tamaoho, Ngāti Te Ata, and Ngāti Whanaunga.
 - iii) Ngāti Paoa Iwi Trust has formally withdrawn their membership from the committee noting that they have a secondary interest in Pukekiwiriki Paa and the Papakura area and fully support other mana whenua and the committee.
 - iv) This decision therefore reflects the collective views of those mana whenua listed above.

CARRIED

13 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

The meeting finished at 11.30 am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE PUKEKIWIRIKI PAA JOINT
MANAGEMENT COMMITTEE HELD ON

DATE:.....

CHAIRPERSON:.....