Minutes of a meeting of the Whau Local Board held in the Whau Local Board Office, 31 Totara Avenue, New Lynn on Wednesday, 24 October 2018 at 6.00PM.

PRESENT

Chairperson
Tracy Mulholland
Deputy Chairperson
Susan Zhu
Members
Catherine Farmer
Duncan Macdonald, JP
David Whitley

ABSENT

Derek Battersby, QSM, JP
Te'eva Matafai

ALSO PRESENT

Clr Ross Clow
1 **Welcome**

Chairperson Mulholland opened the meeting and welcomed everyone present.

2 **Apologies**

Resolution number WH/2018/105

MOVED by Chairperson T Mulholland, seconded by Deputy Chairperson S Zhu:

**That the Whau Local Board:**

a) accept the apologies from member Derek Battersby and member Te'veva Matafai for absence.

CARRIED

3 **Declaration of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

The following are declared interests of the Whau Local Board.

<table>
<thead>
<tr>
<th>Board Member</th>
<th>Organisation / Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tracy Mulholland</td>
<td>• New Lynn Business Association – Business Associate/Contractor</td>
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<tr>
<td>Susan Zhu</td>
<td>• Chinese Oral History Foundation – Committee member</td>
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<td>• The Chinese Garden Steering Committee of Auckland – Board Member</td>
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<tr>
<td>Derek Battersby</td>
<td>• New Lynn Tennis Club – Patron</td>
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<td>• West Lynn Gardens – Patron</td>
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<td>• Tag Out Trust – Deputy Chairman</td>
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<td></td>
<td>• New Lynn Bowling Club - Patron</td>
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<td>• New Lynn RSA - Member</td>
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<tr>
<td>Catherine Farmer</td>
<td>• Avondale-Waterview Historical Society – Member</td>
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<td></td>
<td>• Blockhouse Bay Historical Society – Member</td>
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<td></td>
<td>• Portage Licensing Trust – Trustee</td>
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<td></td>
<td>• Blockhouse Bay Bowls – Patron</td>
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<td>• Forest and Bird organisation – Member</td>
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<td>• Grey Power - Member</td>
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<tr>
<td>Duncan Macdonald</td>
<td>• Avondale Business Association – Chairman</td>
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<td></td>
<td>• Avondale Community Society – Chairman</td>
</tr>
<tr>
<td></td>
<td>• Avondale-Waterview Historical Society - Member</td>
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<tr>
<td></td>
<td>• Avondale Jockey Club – Member</td>
</tr>
</tbody>
</table>
There was no change to the register.

4  Confirmation of Minutes

Resolution number WH/2018/106

MOVED by Chairperson T Mulholland, seconded by Member C Farmer:

That the Whau Local Board:

a) confirm the ordinary minutes of its meeting, held on Wednesday, 26 September 2018, as a true and correct record.

CARRIED

5  Leave of Absence

There were no leaves of absence.

6  Acknowledgements

There were no acknowledgements.

7  Petitions

There were no petitions.

8  Deputations

There were no deputations.
9 Public Forum

Janet Charman

Addressed the board regarding:
- sale of land in Avondale
- public engagement from Panuku
- climate change and population increase
- resilience of community amenities

Resolution number WH/2018/107

MOVED by Member D Whitley, seconded by Member D Macdonald:

That the Whau Local Board:

a) receive public forum submission and thank Janet Charman for her attendance.

CARRIED

10 Extraordinary Business

There was no extraordinary business.

11 Whau Ward Councillor update

Resolution number WH/2018/108

MOVED by Chairperson T Mulholland, seconded by Deputy Chairperson S Zhu:

That the Whau Local Board:

a) thank Whau Ward Councillor Ross Clow for his update.

CARRIED

12 Auckland Transport Update Report for the Whau Local Board October 2018

Resolution number WH/2018/109

MOVED by Deputy Chairperson S Zhu, seconded by Member D Whitley:

That the Whau Local Board:

a) request Auckland Transport to prepare a Rough Order of Cost for renewal and replacement of the Avondale town centre footpath pavers and streetscape items on the main road (Great North Road) as part of an overall streetscape improvement project.

b) note its disagreement with the Auckland Transport’s recommendation around parking restriction issue at St Georges Road and request further investigation by Auckland Transport of possible options and report back to the board.

CARRIED
13  Approve public notification calling for expressions of interest to lease the former parks depot building on Blockhouse Bay Recreation Reserve, 31-35 Terry Street, Blockhouse Bay

Resolution number WH/2018/110

MOVED by Chairperson T Mulholland, seconded by Member D Whitley:

That the Whau Local Board:

a)  approve wider public notification calling for expressions of interest to lease the Auckland Council owned former parks depot building and concrete bunker totalling 118m² (more or less) (Attachment A) located on Blockhouse Bay Recreation Reserve, 31-35 Terry Street, Blockhouse Bay.

CARRIED

14  Approve public notification calling for expressions of interest to lease clubrooms and two garage spaces at Eastdale Reserve, 33-37 Eastdale Road, Avondale

Resolution number WH/2018/111

MOVED by Member D Macdonald, seconded by Member D Whitley:

That the Whau Local Board:

a)  approve the wider public notification calling for expressions of interest to lease the Auckland Council owned clubrooms and two garage spaces being a total area of 122m² (more or less) but with a building footprint of 82m² (more or less) (Attachment A) located on Eastdale Reserve, 33-37 Eastdale Road, Avondale.

CARRIED

15  Whau Quick Response Grants, Round One 2018/2019 grant applications

Resolution number WH/2018/112

MOVED by Chairperson T Mulholland, seconded by Member D Macdonald:

That the Whau Local Board:

a)  agree the following allocations for the Whau Quick Response Round One 2018/2019 applications as outlined in Table One:

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Amount allocated</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR1921-101</td>
<td>Roskill South Amateur Athletic Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards costs for two ipads to run a photo finish timing programme for all athletes.</td>
<td>$2,598.00</td>
<td>0.00</td>
</tr>
<tr>
<td>QR1921-103</td>
<td>New Windsor Playcentre</td>
<td>Events</td>
<td>Towards costs of printing flyers, bouncy castle and a puppet show for the New Windsor Family Fun Day on Saturday 17 November 2018.</td>
<td>$720.00</td>
<td>$720.00</td>
</tr>
<tr>
<td>Application ID</td>
<td>Organisation</td>
<td>Main focus</td>
<td>Requesting funding for</td>
<td>Amount requested</td>
<td>Amount allocated</td>
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</tr>
<tr>
<td>QR1921-104</td>
<td>The West Lynn Garden Society Incorporated</td>
<td>Events</td>
<td>Towards the purchase of large specimen native trees and shrubs, shell paths, garden edging, bark and potting mix for the New Zealand Flower and Garden Show at Trusts Arena for the period 28 November 2018 to 2 December 2018.</td>
<td>$2,000.00</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>QR1921-105</td>
<td>Kelston Community Trust</td>
<td>Community</td>
<td>Towards the purchase of a laptop and software for Kelston Community News and “Proud to be Kelston” initiatives.</td>
<td>$1,168.00</td>
<td>$1,168.00</td>
</tr>
<tr>
<td>QR1921-107</td>
<td>New Zealand Nepalese Association Incorporated</td>
<td>Community</td>
<td>Towards costs for volunteer expenses and materials for a weekly Nepalese language radio programme for the period 1 December 2018 to 30 November 2019.</td>
<td>$1,945.00</td>
<td>$500.00</td>
</tr>
<tr>
<td>QR1921-109</td>
<td>New Zealand Karen Association Incorporated</td>
<td>Community</td>
<td>Towards costs for venue hire, stationery, printer, ink and petrol vouchers for Karen Language School for the period 8 September 2018 to 2 March 2019.</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>QR1921-110</td>
<td>Waitakere Gymnastics Club Incorporated</td>
<td>Community</td>
<td>Towards the purchase and installation costs for a security camera and networked video recorder for Waitakere Gymnastics Club, Olympic Park.</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>QR1921-111</td>
<td>Cellquip trading as Rampant Coffee Company</td>
<td>Historic Heritage</td>
<td>Towards costs of printing historic photographs and archived documents for display and cleaning of the building exterior.</td>
<td>$1,000.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>QR1921-113</td>
<td>Scout Association of New Zealand New Lynn Sea Scout Group</td>
<td>Sport and recreation</td>
<td>Towards the purchase of forty life jackets for New Lynn Sea Scouts.</td>
<td>$2,000.00</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>QR1921-114</td>
<td>Waitakere Japanese Supplementary School</td>
<td>Community</td>
<td>Towards costs for stationery for term one, 2019 for the Japanese After-school Programme for the period 28 January 2019 to 19 April 2019.</td>
<td>$500.00</td>
<td>$500.00</td>
</tr>
<tr>
<td>Application ID</td>
<td>Organisation</td>
<td>Main focus</td>
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</tr>
<tr>
<td>QR1921-116</td>
<td>Ponsonby Rugby Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards costs to purchase thirty-five tracksuits for young Ponsonby, Kelston rugby players based at Archibald Park for the period 1 December 2018 to 1 June 2019.</td>
<td>$4,025.00</td>
<td>0.00</td>
</tr>
<tr>
<td>QR1921-117</td>
<td>Solar Stiles Limited (trading as Juice it)</td>
<td>Community</td>
<td>Towards costs for a mobile trading licence and rent for their company for the period 20 September 2018 to 20 April 2019.</td>
<td>$673.00</td>
<td>0.00</td>
</tr>
<tr>
<td>QR1921-121</td>
<td>Titirangi Community Arts Council Incorporated</td>
<td>Arts and culture</td>
<td>Towards costs of venue hire, printing, promotion, advertising, administration and installation of Oaklynn Special School art work exhibition for the period 26 October 2018 to 11 November 2018.</td>
<td>$2,300.00</td>
<td>500.00</td>
</tr>
<tr>
<td>QR1921-124</td>
<td>Avondale Community Action</td>
<td>Events</td>
<td>Towards costs for a face painter, supermarket vouchers, food and refreshments for volunteers, coordinator hours, Facebook, promotion and live music for the Avondale Christmas Market on Friday 7 December 2018.</td>
<td>$1,750.00</td>
<td>1000.00</td>
</tr>
<tr>
<td>QR1921-126</td>
<td>New Zealand Chinese Veterans General Federation Incorporated</td>
<td>Community</td>
<td>Towards rental costs for the New Zealand Chinese Veterans General Federation Incorporated for the period 1 July 2018 to 30 June 2019.</td>
<td>$13,000.00</td>
<td>0.00</td>
</tr>
<tr>
<td>QR1921-129</td>
<td>Youthline Auckland Charitable Trust</td>
<td>Community</td>
<td>Towards salary for the Auckland central youth work team leader for the period 1 November 2018 to 31 March 2019.</td>
<td>$2,000.00</td>
<td>500.00</td>
</tr>
<tr>
<td>QR1921-130</td>
<td>Encounter Christian Centre Trust</td>
<td>Events</td>
<td>Towards costs to hire a bouncy castle for the Avondale Light Party on the 31 October 2018.</td>
<td>$280.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Application ID</td>
<td>Organisation</td>
<td>Main focus</td>
<td>Requesting funding for</td>
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<tr>
<td>QR1921-133</td>
<td>Encounter Christian Centre Trust</td>
<td>Events</td>
<td>Towards costs to hire two fairground rides for the Avondale Community Christmas Carnival to be held on 15 December 2018.</td>
<td>$2,000.00</td>
<td>$1000.00</td>
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<td>$41,959.00</td>
<td>$13,888.00</td>
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</tbody>
</table>

b) note that Silver Fern Motor Sport Charitable Trust (LG1921-102) have notified the board that in light of reduced amount of approved funding in September funding round (round one of Whau Local Grants), the programme will be delivered to a reduced number of participants (from 25 to 10).

CARRIED

16  **Te Tohu o Te Auaunga Design Guide**

Resolution number WH/2018/ SEQ Minutes MERGEFORMAT 113

MOVED by Chairperson T Mulholland, seconded by Deputy Chairperson S Zhu:

That the Whau Local Board:

a) adopt Te Tohu o Te Auaunga Design Guide as presented in Attachment A of the agenda report.

b) approve the implementation process for the tohu as outlined in the process map as presented in Attachment B of the agenda report.

CARRIED

17  **Draft Facility Partnership Policy**

Resolution number WH/2018/113

MOVED by Member D Whitley, seconded by Member D Macdonald:

That the Whau Local Board:

a) support the adoption of the Draft Facility Partnerships Policy.

CARRIED

18  **Review of the Code of Conduct**

Resolution number WH/2018/114

MOVED by Member D Whitley, seconded by Deputy Chairperson S Zhu:

That the Whau Local Board:

a) provide its feedback on the draft Code of Conduct in Attachment of the agenda report as below:

i) support the added principles approach to Auckland Council’s Code of Conduct.

ii) support the more clear and transparent approach to the Code and considers that the material breaches section is useful as it sets out what constitutes a material breach, however the Board believes that this section
could do with more refinement to ensure members are 100 per cent clear on what constitutes a material breach of the Code.

iii) support the new complaints process and the clarity of the roles of the Investigator, Conduct Commissioner and Mediators and supports the move to minimise political involvement in the complaints process.

iv) support the independent nature of investigating proposed complaints but considers that the Code should include support for elected members through the complaints process, so members understand the process and can seek advice on how to best engage in the process.

v) support the principle in the Code that the concepts of natural justice and fairness will apply in determination of any complaints under the Code.

CARRIED

19 Whau Local Board submission on the John Messara’s report on review of the New Zealand Racing Industry

Resolution number WH/2018/115

MOVED by Member D Whitley, seconded by Deputy Chairperson S Zhu:

That the Whau Local Board:

a) retrospectively approve its submission on John Messara’s report on review of the New Zealand Racing Industry, as presented in Attachment A of the agenda report.

CARRIED

Note: Member Duncan Macdonald noted conflict of interest with this item and took no part in the discussion or voting on the matter.

20 Governance forward work calendar - October 2018

Resolution number WH/2018/116

MOVED by Member D Whitley, seconded by Deputy Chairperson S Zhu:

That the Whau Local Board:

a) receive the governance forward work calendar for October 2018, as presented in Attachment A of the agenda report.

CARRIED

21 Confirmation of workshop records - 12 Sep 2018 to 3 Oct 2018

Resolution number WH/2018/117

MOVED by Chairperson T Mulholland, seconded by Member C Farmer:

That the Whau Local Board:

a) confirm the records of the workshops in Attachments A to C held on the following dates:

i) 12 September 2018

ii) 19 September 2018

iii) 3 October 2018

CARRIED
22 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

6.40pm The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE Whau Local Board HELD ON

DATE:...........................................................................................................

CHAIRPERSON:..................................................................................