

## **Whau Local Board OPEN MINUTES**

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Minutes of a meeting of the Whau Local Board held in the Whau Local Board Office, 31 Totara Avenue, New Lynn on Wednesday, 24 October 2018 at 6.00PM.

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### **PRESENT**

<b>Chairperson</b>	Tracy Mulholland
<b>Deputy Chairperson</b>	Susan Zhu
<b>Members</b>	Catherine Farmer
	Duncan Macdonald, JP
	David Whitley

### **ABSENT**

Derek Battersby, QSM, JP  
Te'eva Matafai

### **ALSO PRESENT**

Clr Ross Clow

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## 1 Welcome

Chairperson Mulholland opened the meeting and welcomed everyone present.

## 2 Apologies

Resolution number WH/2018/105

MOVED by Chairperson T Mulholland, seconded by Deputy Chairperson S Zhu:

**That the Whau Local Board:**

- a) **accept the apologies from member Derek Battersby and member Te'eva Matafai for absence.**

**CARRIED**

## 3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

The following are declared interests of the Whau Local Board.

Board Member	Organisation / Position
Tracy Mulholland	<ul style="list-style-type: none"> <li>New Lynn Business Association – <i>Business Associate/Contractor</i></li> </ul>
Susan Zhu	<ul style="list-style-type: none"> <li>Chinese Oral History Foundation – <i>Committee member</i></li> <li>The Chinese Garden Steering Committee of Auckland – <i>Board Member</i></li> </ul>
Derek Battersby	<ul style="list-style-type: none"> <li>New Lynn Tennis Club – <i>Patron</i></li> <li>West Lynn Gardens – <i>Patron</i></li> <li>Tag Out Trust – <i>Deputy Chairman</i></li> <li>New Lynn Bowling Club - <i>Patron</i></li> <li>New Lynn RSA - <i>Member</i></li> </ul>
Catherine Farmer	<ul style="list-style-type: none"> <li>Avondale-Waterview Historical Society – <i>Member</i></li> <li>Blockhouse Bay Historical Society – <i>Member</i></li> <li>Portage Licensing Trust – <i>Trustee</i></li> <li>Blockhouse Bay Bowls – <i>Patron</i></li> <li>Forest and Bird organisation – <i>Member</i></li> <li>Grey Power - <i>Member</i></li> </ul>
Duncan Macdonald	<ul style="list-style-type: none"> <li>Avondale Business Association – <i>Chairman</i></li> <li>Avondale Community Society – <i>Chairman</i></li> <li>Avondale-Waterview Historical Society - <i>Member</i></li> <li>Avondale Jockey Club – <i>Member</i></li> </ul>

Board Member	Organisation / Position
Te'eva Matafai	<ul style="list-style-type: none"><li>• Pacific Events and Entertainment Trust - <i>Co-Founder</i></li><li>• Miss Samoa NZ - <i>Director</i></li><li>• Malu Measina Samoan Dance Group - <i>Director/Founder</i></li><li>• Pasifika Festival ATEED - <i>Samoa Village Coordinator</i></li><li>• Aspire Events – <i>Director</i></li></ul>
David Whitley	<ul style="list-style-type: none"><li>• Rosebank Business Association - <i>Member</i></li><li>• REINZ - <i>Member</i></li><li>• Chamber of Trade - <i>Mentor</i></li><li>• Lopdell House - <i>Trustee</i></li><li>• Amalgamated Hardware Merchants (AHM) Apprenticeship Trust – <i>Trustee</i></li><li>• Rotary New Lynn – <i>Head director of Public Relations New Lynn</i></li></ul>

There was no change to the register.

#### 4 Confirmation of Minutes

Resolution number WH/2018/106

MOVED by Chairperson T Mulholland, seconded by Member C Farmer:

**That the Whau Local Board:**

- confirm the ordinary minutes of its meeting, held on Wednesday, 26 September 2018, as a true and correct record.**

**CARRIED**

#### 5 Leave of Absence

There were no leaves of absence.

#### 6 Acknowledgements

There were no acknowledgements.

#### 7 Petitions

There were no petitions.

#### 8 Deputations

There were no deputations.

## 9 Public Forum

### Janet Charman

Addressed the board regarding:

- sale of land in Avondale
- public engagement from Panuku
- climate change and population increase
- resilience of community amenities

Resolution number WH/2018/107

MOVED by Member D Whitley, seconded by Member D Macdonald:

**That the Whau Local Board:**

- a) **receive public forum submission and thank Janet Charman for her attendance.**

**CARRIED**

## 10 Extraordinary Business

There was no extraordinary business.

## 11 Whau Ward Councillor update

Resolution number WH/2018/108

MOVED by Chairperson T Mulholland, seconded by Deputy Chairperson S Zhu:

**That the Whau Local Board:**

- a) **thank Whau Ward Councillor Ross Clow for his update.**

**CARRIED**

## 12 Auckland Transport Update Report for the Whau Local Board October 2018

Resolution number WH/2018/109

MOVED by Deputy Chairperson S Zhu, seconded by Member D Whitley:

**That the Whau Local Board:**

- a) **request Auckland Transport to prepare a Rough Order of Cost for renewal and replacement of the Avondale town centre footpath pavers and streetscape items on the main road (Great North Road) as part of an overall streetscape improvement project.**
- b) **note its disagreement with the Auckland Transport's recommendation around parking restriction issue at St Georges Road and request further investigation by Auckland Transport of possible options and report back to the board.**

**CARRIED**

**13 Approve public notification calling for expressions of interest to lease the former parks depot building on Blockhouse Bay Recreation Reserve, 31-35 Terry Street, Blockhouse Bay**

Resolution number WH/2018/110

MOVED by Chairperson T Mulholland, seconded by Member D Whitley:

**That the Whau Local Board:**

- a) **approve wider public notification calling for expressions of interest to lease the Auckland Council owned former parks depot building and concrete bunker totalling 118m<sup>2</sup> (more or less) (Attachment A) located on Blockhouse Bay Recreation Reserve, 31-35 Terry Street, Blockhouse Bay.**

**CARRIED**

**14 Approve public notification calling for expressions of interest to lease clubrooms and two garage spaces at Eastdale Reserve, 33-37 Eastdale Road, Avondale**

Resolution number WH/2018/111

MOVED by Member D Macdonald, seconded by Member D Whitley:

**That the Whau Local Board:**

- a) **approve the wider public notification calling for expressions of interest to lease the Auckland Council owned clubrooms and two garage spaces being a total area of 122m<sup>2</sup> (more or less) but with a building footprint of 82m<sup>2</sup> (more or less) (Attachment A) located on Eastdale Reserve, 33-37 Eastdale Road, Avondale.**

**CARRIED**

**15 Whau Quick Response Grants, Round One 2018/2019 grant applications**

Resolution number WH/2018/112

MOVED by Chairperson T Mulholland, seconded by Member D Macdonald:

**That the Whau Local Board:**

- a) **agree the following allocations for the Whau Quick Response Round One 2018/2019 applications as outlined in Table One:**

***Table One: Whau Quick Response Grants Round One 2018/2019 applications***

Applicati on ID	Organisation	Main focus	Requesting funding for	Amount requested	Amount allocated
QR1921-101	Roskill South Amateur Athletic Club Incorporated	Sport and recreation	Towards costs for two ipads to run a photo finish timing programme for all athletes.	\$2,598.00	0.00 *project outside of Whau local Board area
QR1921-103	New Windsor Playcentre	Events	Towards costs of printing flyers, bouncy castle and a puppet show for the New Windsor Family Fun Day on Saturday 17 November 2018.	\$720.00	\$720.00

Applicati on ID	Organisation	Main focus	Requesting funding for	Amount requested	Amount allocated
QR1921-104	The West Lynn Garden Society Incorporated	Events	Towards the purchase of large specimen native trees and shrubs, shell paths, garden edging, bark and potting mix for the New Zealand Flower and Garden Show at Trusts Arena for the period 28 November 2018 to 2 December 2018.	\$2,000.00	\$1500.00
QR1921-105	Kelston Community Trust	Community	Towards the purchase of a laptop and software for Kelston Community News and "Proud to be Kelston" initiatives.	\$1,168.00	\$1168.00
QR1921-107	New Zealand Nepalese Association Incorporated	Community	Towards costs for volunteer expenses and materials for a weekly Nepalese language radio programme for the period 1 December 2018 to 30 November 2019.	\$1,945.00	\$500.00
QR1921-109	New Zealand Karen Association Incorporated	Community	Towards costs for venue hire, stationery, printer, ink and petrol vouchers for Karen Language School for the period 8 September 2018 to 2 March 2019.	\$2,000.00	\$2000.00
QR1921-110	Waitakere Gymnastics Club Incorporated	Community	Towards the purchase and installation costs for a security camera and networked video recorder for Waitakere Gymnastics Club, Olympic Park.	\$2,000.00	\$2000.00
QR1921-111	Cellquip trading as Rampant Coffee Company	Historic Heritage	Towards costs of printing historic photographs and archived documents for display and cleaning of the building exterior.	\$1,000.00	\$1000.00
QR1921-113	Scout Association of New Zealand New Lynn Sea Scout Group	Sport and recreation	Towards the purchase of forty life jackets for New Lynn Sea Scouts.	\$2,000.00	\$1500.00
QR1921-114	Waitakere Japanese Supplementary School	Community	Towards costs for stationery for term one, 2019 for the Japanese After-school Programme for the period 28 January 2019 to 19 April 2019.	\$500.00	\$500.0

Applicati on ID	Organisation	Main focus	Requesting funding for	Amount requested	Amount allocated
QR1921-116	Ponsonby Rugby Club Incorporated	Sport and recreation	Towards costs to purchase thirty-five tracksuits for young Ponsonby, Kelston rugby players based at Archibald Park for the period 1 December 2018 to 1 June 2019.	\$4,025.00	0.00 *uniforms lower priority for Whau Local Board
QR1921-117	Solar Stiles Limited (trading as Juice it)	Community	Towards costs for a mobile trading licence and rent for their company for the period 20 September 2018 to 20 April 2019.	\$673.00	0.00 *lower priority – limited community benefit
QR1921-121	Titirangi Community Arts Council Incorporated	Arts and culture	Towards costs of venue hire, printing, promotion, advertising, administration and installation of Oaklynn Special School art work exhibition for the period 26 October 2018 to 11 November 2018.	\$2,300.00	\$500.00
QR1921-124	Avondale Community Action	Events	Towards costs for a face painter, supermarket vouchers, food and refreshments for volunteers, coordinator hours, Facebook, promotion and live music for the Avondale Christmas Market on Friday 7 December 2018.	\$1,750.00	\$1000.00
QR1921-126	New Zealand Chinese Veterans General Federation Incorporated	Community	Towards rental costs for the New Zealand Chinese Veterans General Federation Incorporated for the period 1 July 2018 to 30 June 2019.	\$13,000.00	0.00 *administration costs are lower priority and the requested amount is significantly in excess of the grant criteria
QR1921-129	Youthline Auckland Charitable Trust	Community	Towards salary for the Auckland central youth work team leader for the period 1 November 2018 to 31 March 2019.	\$2,000.00	500.00
QR1921-130	Encounter Christian Centre Trust	Events	Towards costs to hire a bouncy castle for the Avondale Light Party on the 31 October 2018.	\$280.00	0.00 *event is lower priority for Whau Local Board.



Applicati on ID	Organisation	Main focus	Requesting funding for	Amount requested	Amount allocated
QR1921-133	Encounter Christian Centre Trust	Events	Towards costs to hire two fairground rides for the Avondale Community Christmas Carnival to be held on 15 December 2018.	\$2,000.00	\$1000.00
<b>Total</b>				<b>\$41,959.00</b>	<b>\$13,888.00</b>

- b) note that Silver Fern Motor Sport Charitable Trust (LG1921-102) have notified the board that in light of reduced amount of approved funding in September funding round (round one of Whau Local Grants), the programme will be delivered to a reduced number of participants (from 25 to 10).

**CARRIED**

## 16 Te Tohu o Te Auaunga Design Guide

Resolution number WH/2018/ SEQ Minutes \\* MERGEFORMAT 113

MOVED by Chairperson T Mulholland, seconded by Deputy Chairperson S Zhu:

**That the Whau Local Board:**

- a) adopt Te Tohu o Te Auaunga Design Guide as presented in Attachment A of the agenda report.
- b) approve the implementation process for the tohu as outlined in the process map as presented in Attachment B of the agenda report.

**CARRIED**

## 17 Draft Facility Partnership Policy

Resolution number WH/2018/113

MOVED by Member D Whitley, seconded by Member D Macdonald:

**That the Whau Local Board:**

- a) support the adoption of the Draft Facility Partnerships Policy.

**CARRIED**

## 18 Review of the Code of Conduct

Resolution number WH/2018/114

MOVED by Member D Whitley, seconded by Deputy Chairperson S Zhu:

**That the Whau Local Board:**

- a) provide its feedback on the draft Code of Conduct in Attachment of the agenda report as below:
  - i) support the added principles approach to Auckland Council's Code of Conduct.
  - ii) support the more clear and transparent approach to the Code and considers that the material breaches section is useful as it sets out what constitutes a material breach, however the Board believes that this section

could do with more refinement to ensure members are 100 per cent clear on what constitutes a material breach of the Code.

- iii) support the new complaints process and the clarity of the roles of the Investigator, Conduct Commissioner and Mediators and supports the move to minimise political involvement in the complaints process.
- iv) support the independent nature of investigating proposed complaints but considers that the Code should include support for elected members through the complaints process, so members understand the process and can seek advice on how to best engage in the process.
- v) support the principle in the Code that the concepts of natural justice and fairness will apply in determination of any complaints under the Code.

**CARRIED**

**19 Whau Local Board submission on the John Messara's report on review of the New Zealand Racing Industry**

Resolution number WH/2018/115

MOVED by Member D Whitley, seconded by Deputy Chairperson S Zhu:

**That the Whau Local Board:**

- a) retrospectively approve its submission on John Messara's report on review of the New Zealand Racing Industry, as presented in Attachment A of the agenda report.

**CARRIED**

Note: Member Duncan Macdonald noted conflict of interest with this item and took no part in the discussion or voting on the matter.

**20 Governance forward work calendar - October 2018**

Resolution number WH/2018/116

MOVED by Member D Whitley, seconded by Deputy Chairperson S Zhu:

**That the Whau Local Board:**

- a) receive the governance forward work calendar for October 2018, as presented in Attachment A of the agenda report.

**CARRIED**

**21 Confirmation of workshop records - 12 Sep 2018 to 3 Oct 2018**

Resolution number WH/2018/117

MOVED by Chairperson T Mulholland, seconded by Member C Farmer:

**That the Whau Local Board:**

- a) confirm the records of the workshops in Attachments A to C held on the following dates:
  - i) 12 September 2018
  - ii) 19 September 2018
  - iii) 3 October 2018

**CARRIED**

## 22 Consideration of Extraordinary Items

There was no consideration of extraordinary items.

6.40pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE Whau Local Board HELD ON

**DATE:**.....

**CHAIRPERSON:**.....