Minutes of a meeting of the Waitākere Ranges Local Board held in the Waitākere Ranges Local Board Office, 39 Glenmall Place, Glen Eden on Thursday, 25 October 2018 at 6.00pm.

PRESENT

Chairperson       Greg Presland
Deputy Chairperson Saffron Toms
Members           Neil Henderson
                 Steve Tollestrup
                 Ken Turner

ABSENT

Member            Sandra Coney, QSO
Councillors       Penny Hulse
                 Linda Cooper
1 Welcome
Chairperson Greg Presland opened the meeting and welcomed those present.

2 Apologies
Resolution number WTK/2018/134
MOVED by Chairperson G Presland, seconded by Member N Henderson:
That the Waitākere Ranges Local Board:
a) accept the apology from Member S Coney for absence.

CARRIED

3 Declaration of Interest
Members were reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

Specifically members are asked to identify any new interests they have not previously disclosed, an interest that might be considered as a conflict of interest with a matter on the agenda.

The following are declared interests of the Waitākere Ranges Local Board:

<table>
<thead>
<tr>
<th>Board Member</th>
<th>Organisation/Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sandra Coney</td>
<td>- Waitemata District Health Board – Elected Member</td>
</tr>
<tr>
<td></td>
<td>- Women's Health Action Trust – Patron</td>
</tr>
<tr>
<td></td>
<td>- New Zealand Society of Genealogists – Member</td>
</tr>
<tr>
<td></td>
<td>- New Zealand Military Defence Society – Member</td>
</tr>
<tr>
<td></td>
<td>- Cartwright Collective – Member</td>
</tr>
<tr>
<td></td>
<td>- Titirangi RSA – Member</td>
</tr>
<tr>
<td></td>
<td>- Portage Licensing Trust – Member</td>
</tr>
<tr>
<td></td>
<td>- West Auckland Trust Services Ltd - Director</td>
</tr>
<tr>
<td>Neil Henderson</td>
<td>- Portage Licensing Trust – Elected Member</td>
</tr>
<tr>
<td></td>
<td>- West Auckland Trust Services (WATS) Board – Trustee/Director</td>
</tr>
<tr>
<td>Greg Presland</td>
<td>- Lopdell House Development Trust – Trustee</td>
</tr>
<tr>
<td></td>
<td>- Whau Coastal Walkway Environmental Trust – Trustee</td>
</tr>
<tr>
<td></td>
<td>- Combined Youth Services Trust – Trustee</td>
</tr>
<tr>
<td></td>
<td>- Glen Eden Bid – Member</td>
</tr>
<tr>
<td></td>
<td>- Titirangi Ratepayers and Residents Association - member</td>
</tr>
<tr>
<td></td>
<td>- Waitakere Ranges Protection Society - member</td>
</tr>
<tr>
<td></td>
<td>- Titirangi RSA - member</td>
</tr>
<tr>
<td></td>
<td>- Maungakiekie Golf Club - member</td>
</tr>
<tr>
<td>Steve Tollestrup</td>
<td>- Waitakere Licensing Trust – Elected Member</td>
</tr>
<tr>
<td></td>
<td>- Waitakere Task force on Family Violence – Appointee</td>
</tr>
<tr>
<td></td>
<td>- Piha RSA - Member</td>
</tr>
<tr>
<td>Saffron Toms</td>
<td>Nil</td>
</tr>
</tbody>
</table>
Member appointments

Board members are appointed to the following bodies. In these appointments the board members represent Auckland Council:

<table>
<thead>
<tr>
<th>Board</th>
<th>Organisation/Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sandra Coney</td>
<td>Friends of Arataki Incorporated – Trustee</td>
</tr>
<tr>
<td>Neil Henderson</td>
<td>Friends of Arataki Incorporated – Trustee</td>
</tr>
<tr>
<td></td>
<td>Rural Advisory Panel - Member</td>
</tr>
<tr>
<td>Steve Tollestrup</td>
<td>Glen Eden Business Improvement District - Member</td>
</tr>
<tr>
<td></td>
<td>Aircraft Noise Consultative Committee Group - Member</td>
</tr>
<tr>
<td></td>
<td>Local Government New Zealand Zone One Committee - Member</td>
</tr>
<tr>
<td>Greg Presland</td>
<td>Glen Eden Business Improvement District (alternate)</td>
</tr>
<tr>
<td>Saffron Toms</td>
<td>Ark in the Park</td>
</tr>
<tr>
<td></td>
<td>Manukau Harbour Forum - Chair</td>
</tr>
</tbody>
</table>

4 Confirmation of Minutes

Resolution number WTK/2018/135

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

a) confirm the ordinary minutes of its meeting, held on Thursday, 13 September 2018, as a true and correct.

CARRIED

5 Leave of Absence

There were no leaves of absence.

6 Acknowledgements

6.1 The recent passing of Assid Corban and Penny Bright

Resolution number WTK/2018/136

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:

a) acknowledge the recent passing of Assid Corban, a prominent local government personality, who died recently and who over an extended period of time, gave service to the West Auckland community

b) acknowledge the passing of Auckland political activist Penny Bright who finally succumbed to ovarian cancer. She was a regular attendee at protests and had that endearing characteristic of saying precisely what she thought.

The Board sends its commiserations to the families of Assid Corban and Penny Bright. They will be missed.

CARRIED

7 Petitions

There were no petitions.
8 Deputations
There were no deputations.

9 Public Forum
9.1 Public Forum
Anko Hanse attended to address the meeting regarding CDL development in Swanson between Christian and Tram Valley Roads.
John Newick, on behalf of Celebrating Swanson, attended to address the meeting regarding a hall for Swanson.
Presentations were provided. Copies have been placed on the official minutes and are available on the Auckland Council website as a minutes attachment.

Resolution number WTK/2018/137
MOVED by Chairperson G Presland, seconded by Member S Tollestrup:
That the Waitakere Ranges Local Board:
  a) thank Anko Hanse for his presentation regarding the CDL development in Swanson and receive the presentation.
  b) thank John Newick, on behalf of Celebrating Swanson, for his presentation regarding a hall for Swanson and receive the presentation.

CARRIED

Attachments
A 20181025 Waitakere Ranges Local Board Item 9.1 Public Forum Anko Hanse presentation
B 20181025 Waitakere Ranges Local Board Item 9.1 Public Forum John Newick presentation

10 Extraordinary Business
There was no extraordinary business.

11 Waitakere Ward Councillor Update
Apologies were received from Councillors Linda Cooper and Penny Hulse.

12 Memorandum of Understanding between South Titirangi Neighbourhood Network and Auckland Council
Claire Liousse, Strategic Broker, was in attendance to speak to this item.
Resolution number WTK/2018/138
MOVED by Deputy Chairperson S Toms, seconded by Member S Tollestrup:
That the Waitakere Ranges Local Board:
  a) approve the Memorandum of Understanding between Auckland Council and the South Titirangi Neighbourhood Network (Attachment A).

CARRIED

13 Waitakere Ranges Quick Response Round One 2018/2019 grant applications
Resolution number WTK/2018/139
MOVED by Member N Henderson, seconded by Member K Turner:
That the Waitākere Ranges Local Board
a) fund, part fund or decline applications received for Waitākere Ranges Local Board Quick Response Grants, Round One 2018/2019.

Table One: 2018/2019 Waitākere Ranges Quick Response, Round One

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Amount Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR1919-126</td>
<td>WIA Hindi Language and Cultural School</td>
<td>Towards venue and equipment hire and prizes.</td>
<td>$1,500.00</td>
<td>$750.00</td>
</tr>
<tr>
<td>QR1919-106</td>
<td>West Auckland Community Toy Library</td>
<td>To purchase new exersaucer activity tables for the toy library.</td>
<td>$800.00</td>
<td>$800.00</td>
</tr>
<tr>
<td>QR1919-107</td>
<td>Waitakere Japanese Supplementary School</td>
<td>Towards venue hire for the school holiday programme, term one, 2019.</td>
<td>$500.00</td>
<td>$500.00</td>
</tr>
<tr>
<td>QR1919-108</td>
<td>Community Waitakere Charitable Trust</td>
<td>Towards packing, transport and installation of the “Behind closed doors” artworks exhibition at the Glen Eden venue.</td>
<td>$502.00</td>
<td>$502.00</td>
</tr>
<tr>
<td>QR1919-124</td>
<td>Friends Of Arataki And Waitakere Ranges Regional Parkland Incorporated</td>
<td>Towards “Creatures Unlimited” and “Enchanted Party” event costs.</td>
<td>$1,500.00</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>QR1919-128</td>
<td>Oratia District Ratepayers and Residents Association Incorporated</td>
<td>Towards safety billboards, materials and printing costs for leaflets.</td>
<td>$1,296.00</td>
<td>$1,296.00</td>
</tr>
<tr>
<td>QR1919-112</td>
<td>Trevor Pollard</td>
<td>Towards printing, choir and musician costs.</td>
<td>$725.00</td>
<td>$725.00</td>
</tr>
<tr>
<td>QR1919-104</td>
<td>Waitakere Rivercare Group</td>
<td>Towards potting mix, potting bags and fertilizer tabs for the Matuku Link Wetland Restoration Project.</td>
<td>$1,449.00</td>
<td>$1,449.00</td>
</tr>
<tr>
<td>QR1919-118</td>
<td>Roger Davies</td>
<td>Towards 100 mini bait stations for a pest control project in the Swanson North</td>
<td>$1,259.00</td>
<td>$1,259.00</td>
</tr>
<tr>
<td>QR1919-121</td>
<td>Royal Forest and Bird Protection Society - Waitakere Branch</td>
<td>Towards an autonomous acoustic survey of Matuku bird numbers around Te Henga wetland.</td>
<td>$1,283.00</td>
<td>$1,283.00</td>
</tr>
<tr>
<td>QR1919-123</td>
<td>Titirangi Primary School</td>
<td>Towards a rainwater collection system and materials to establish a sustainable fruit and vegetable garden.</td>
<td>$1,138.00</td>
<td>$1,138.00</td>
</tr>
<tr>
<td>QR1919-129</td>
<td>Megan Fitter under the umbrella of EcoMatters Environment Trust</td>
<td>Towards traps, bait, signage, flyers for the Little Muddy Creek pest control project.</td>
<td>$1,434.00</td>
<td>$1,434.00</td>
</tr>
<tr>
<td>QR1919-111</td>
<td>Laingholm Playcentre</td>
<td>Towards stage one of a three stage development for the playground.</td>
<td>$1,500.00</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>QR1919-120</td>
<td>Taekwondo Union of New Zealand Incorporated</td>
<td>Towards hall hire and equipment for the club.</td>
<td>$1,438.00</td>
<td>$300.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td></td>
<td><strong>$16,324.00</strong></td>
<td><strong>$14,436.00</strong></td>
</tr>
</tbody>
</table>

**CARRIED**

14 **Auckland Transport Update Report – October 2018**

Resolution number WTK/2018/140

MOVED by Member N Henderson, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

a) receive Auckland Transport’s update for October 2018.

**CARRIED**

15 **Future of the Waitākere septic tank pumpout service**

Andrew Chin, Auckland Waters Programme Manager, was in attendance to speak to this item.

Resolution number WTK/2018/141

MOVED by Chairperson G Presland, seconded by Deputy Chairperson S Toms:

That the Waitākere Ranges Local Board:
a) provide the following feedback to the governing body on the proposal that Auckland Council consult in the draft Annual Plan 2019/2020 on ending the three-yearly septic tank pump out service and associated targeted rate.

i) support the inclusion of a third option for consultation as follows:
Option C: consult on continuation of the septic tank pump out service but improve the inspection and certification process so that more potentially problematic septic tank systems are identified and so that overall system performance and water quality is improved.

CARRIED

16 Review of the Code of Conduct
A copy of the draft Code of Conduct feedback was provided. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number WTK/2018/142
MOVED by Member N Henderson, seconded by Deputy Chairperson S Toms:
That the Waitākere Ranges Local Board:

a) provide its feedback (Attachment A) on the draft Code of Conduct.

CARRIED

Attachments
A 20181025 Waitākere Ranges Local Board Item 16 Review of the Code of Conduct feedback

17 Draft Facility Partnership Policy
Resolution number WTK/2018/143
MOVED by Member S Tollestrup, seconded by Member K Turner:
That the Waitākere Ranges Local Board:

a) support the adoption of the Draft Facility Partnerships Policy and provide the following additional feedback on the proposed approach for the Environment and Community Committee’s consideration:

i) strongly supports the establishment of the lead broker role (as set out in The Relationship section) for both new and existing partnerships to help community partners work with council.

ii) supports the approach of tailoring requirements to reflect the scale, complexity and risks of proposal so that pursuing partnerships over small local asset-based projects and initiatives do not become onerous for partners

iii) recommends the phasing in and tailoring of requirements with each local board determining how the policy will transition into applying to existing partnership proposals that have been under discussion for some years. In the Waitākere Ranges Local Board area this includes the partnership proposal to establish a writers’ residency at Shadbolt House, 35 Arapito Road, South Titirangi, the former home of author Maurice Shadbolt.

iv) recommends phasing in and tailoring requirements to reviews of existing partnerships so that current community partnerships that are working satisfactorily are not overly burdened or disadvantaged by any new
the policy should guide but not restrict the discretionary decision-making of local boards over their locally driven initiatives capital funding, which can be used to deliver small local asset based projects in partnership with community

vi) the policy should guide but not restrict the discretionary decision-making of local boards to allocate grants to support community groups that require assistance from Council for the upkeep of facilities used by our community

vii) notes that whilst decisions on investment in new facilities are made by the Governing Body and council controlled organisations, decisions regarding location, design and use of local facilities rest with local boards. In this regard, how we work in partnership within the Auckland Council family is crucial and will need to be clearly outlined in any operational guidelines to be developed following this policy.

CARRIED

18 ATEED's six monthly report for 1 January to 30 June 2018

Resolution number WTK/2018/144

MOVED by Deputy Chairperson S Toms, seconded by Member N Henderson:

That the Waitākere Ranges Local Board:

a) receive the six-monthly report (Attachment A) from Auckland Tourism Events and Economic Development for 1 January to 30 June 2018.

b) request that future reports specifically outline how ATEED’s activities give consideration to the Waitākere Ranges Heritage Area Act 2008.

CARRIED

19 Submission on the Crown Minerals (Petroleum) Amendment Bill

Resolution number WTK/2018/145

MOVED by Chairperson G Presland, seconded by Member S Tollestrup:

That the Waitākere Ranges Local Board:

a) retrospectively approve the submission on the Crown Minerals (Petroleum) Amendment Bill.

CARRIED

Under Standing Order 1.9.7 Member K Turner requested that his dissenting vote be recorded.

20 Chair’s report - Greg Presland

A copy of the Chair’s report was provided. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number WTK/2018/146

MOVED by Chairperson G Presland, seconded by Member K Turner:

That the Waitākere Ranges Local Board:

a) receive Chairperson G Presland’s tabled October 2018 report.

CARRIED
21 Board Member report - Steve Tollestrup
Resolution number WTK/2018/147
MOVED by Member S Tollestrup, seconded by Chairperson G Presland:
That the Waitākere Ranges Local Board:
   a) receive member S Tollestrup’s October 2018 report.
   CARRIED

22 Governance Forward Work Programme Calendar
Resolution number WTK/2018/148
MOVED by Chairperson G Presland, seconded by Member N Henderson:
That the Waitākere Ranges Local Board:
   a) receive the governance forward work programme calendar for October 2018.
   CARRIED

23 Confirmation of Workshop Records
Resolution number WTK/2018/149
MOVED by Deputy Chairperson S Toms, seconded by Chairperson G Presland:
That the Waitākere Ranges Local Board:
   a) receive the workshop records for 6, 13, 20 and 27 September 2018.
   CARRIED

24 Consideration of Extraordinary Items
There was no consideration of extraordinary items.

8.12 pm The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE WAITĀKERE RANGES LOCAL BOARD HELD ON

DATE: ..................................................................................

CHAIRPERSON: .................................................................