

Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
Arts, Community and Events								
18	Epsom Community Centre, One year Service Contract	Contract Epsom Community Centre Incorporated to facilitate and deliver against service level outcomes, at Epsom Community Centre in 2018/2019 year, commencing on 1 July 2018 and terminating on 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	The local board has an oversight and monitoring role. Q4: Workshop for Contract decision re 2019/2020 term	CS: ACE: Community Places	\$22,386 ABS: Opex	In progress	Amber	The management agreement was not signed in Q1 so the instalment could not be paid. The management agreement was not signed in Q1 so the instalment could not be paid. Staff are working with the Epsom Community Centre committee to address concerns and ensure the agreement is signed and the instalment is paid in Q2. Planning for the regional hui has started and is scheduled for 5 December 2018.
20	Mt Albert Community Centre, Funding Agreement year 2	Funding to Young Men's Christian Association of Auckland Incorporated (YMCA Inc.) to facilitate and deliver work plan outcomes, including activities and programmes at Mt Albert Community Centre for the years 2017-2020, commenced 1 July 2017 and terminating 30 June 2020. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	No further decisions to be made in 2018/2019.	CS: ACE: Community Places	\$11,193 ABS: Opex	In progress	Green	In Q1 the FY19 instalment was paid and planning has started for the regional hui scheduled for 5 December 2018. The highlight for Q1 at the Mt Albert Community Centre was the Mt Albert Raise Up youth leadership program. The group worked with a garden project manager tidying and planting vegetables in the Mt Albert community centre garden. The community centre will work with the project manager on a regular basis incorporating OSCAR, youth development programs, and the Y Gold groups to maintain the community gardens.
35	Carols at Potters Park	Delivery of the annual Carols at Potters Park event.	No further decisions are required.	CS: ACE: Events	\$18,000 LDI: Opex	In progress	Green	The event date has been confirmed for 9 December 2018 at Potters Park, Mt Eden and a permit application has been submitted. Programming will focus on engaging local community participation, with entertainment, activities and food stalls.
39	ANZAC Services - Albert Eden	Supporting and/or delivering Anzac services and parades within the local board area. This includes the following: - \$1,250 ANZAC Epsom, Marivare Reserve (grant) - \$1,500 ANZAC Mt. Eden (grant) - \$1,500 ANZAC Pt. Chevalier (grant) - \$7,500 ANZAC Mt. Albert (delivered) - \$250 ANZAC Coyle Park (delivered) - \$3000 remains unallocated	Confirmation of allocation of funding to local Anzac Services and Parades at Epsom, Mt Eden, Pt. Chevalier	CS: ACE: Events	\$15,000 LDI: Opex	Approved	Green	Scheduled for Q4, planning will commence in Q2.
41	Citizenship Ceremonies - Albert-Eden	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	No further decisions anticipated.	CS: ACE: Events	\$19,316 ABS: Opex	In progress	Green	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q1 with 339 people from the local board area becoming new citizens.
45	Local Civic Events - Albert Eden	Delivering and/or supporting civic events within the local board area. - Owairaka Bridge opening - Coyle Park Sod Turning - Coyle Park Path Opening - Potters Learn to Ride	Consult with the Local board to identify events to be scheduled and confirm plans and expenditure budgets	CS: ACE: Events	\$4,000 LDI: Opex	Approved	Green	No activity occurred during Q1 as no civic events were scheduled.
47	Event Advertising Budget	Support the promotion and marketing of local events, including the utilisation of community notice boards.	Selection of events to promote and agree timeframes and sites.	CS: ACE: Events	\$4,000 LDI: Opex	In progress	Green	Community notice boards advertising local libraries and community centres were created and distributed across various sites. Planning has commenced to promote the schools cultural festival and the out and about programme in the coming months.
50	Albert Eden Event Partnership Fund	This non contestable fund allows the local board to partner with community led events to support and develop the events, establishing these as signature events for the area. The 2018/2019 financial year is the second year of three year funding commitments: Morningside-Crave Café Street Party FY 17/18 18/19 19/20 \$3,000 \$3,000 \$3,000 Brazilian Day (Brasileirinho: musicas e brincadeiras) FY 17/18 18/19 19/20 \$5,000 \$5,000 \$5,000	No further decisions anticipated.	CS: ACE: Events	\$8,000 LDI: Opex	In progress	Green	Funding agreements are processing for both the Morningside Crave Café Street Party and the Brazilian Day. Payments are expected to be made in Q2.

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51	Movies in Parks – Albert Eden	Programme and deliver two Regional Movies in Parks series events.	No further decisions anticipated.	CS: ACE: Events	\$27,000 LDI: Opex	In progress	Green	<p>Programming and delivery planning for two Regional Movies in Parks series events are underway.</p> <p>Venue 1: Park scoping tbc Date: 14 February 2019 Movie: La La Land</p> <p>Venue 2: Coyle Park Date: 29 March 2019 Movie: Star Wars: The Empire Strikes Back</p> <p>Pre-entertainment will be sourced locally during Q2, for engagement and activation by those from within the community.</p>
52	Albert Eden Contracted Events	Contracting to support and deliver community events through a non-contestable process. - \$ 20,000 Albert-Eden Schools Cultural Festival (YMCA)	No further decisions anticipated.	CS: ACE: Events	\$20,000 LDI: Opex	In progress	Green	The funding agreement has been completed and funds have been transferred to the YMCA in Q1.
313	Pt Chevalier and Sandringham Community Centre programme delivery	Plan, develop, deliver and evaluate a programme of activities that:- aligns to the outcome area of "Albert Eden has a strong sense of community", with a strong focus on supporting delivery of the ACE integrated focus area.- ensures community participation- enables more residents to feel connected to their community spaces - allows participants to learn, grow and come together to have fun	No further decisions anticipated	CS: ACE: Community Places	\$12,345 ABS: Opex	In progress	Green	<p>Work programmes for Sandringham and Pt Chevalier Community Centres are being delivered as planned. The highlight from the Sandringham Community Centre was the Pacific Craft Weaving programme. Students are learning how to make Pacific styled kaho necklaces out of resources such as ribbons, flax leaves, string, natural green resources, fresh flowers and plastic flowers. Classes are regularly attended by 8-14 people from the local area. The feedback has been the classes are enjoyable with students learning a lot and getting to know one another. The Pt Chevalier Community Centre Street Food night market has moved from the front of the Community Centre to the Town Square. This enabled the market to grow and develop, which has increased the number of visitors from 100 to over 500. Six programmes have been evaluated across both centers. Staff and tutors will use this information to develop and improve the programmes in Q2.</p>
400	Community grants (AE)	Funding to support local community groups through contestable grants	<p>Remaining rounds for 2018/2019 are due: Quick Response Round Two Decision: 28 November 2018 Quick response Round Three: 22 May 2019</p> <p>Local Grants Round Two: 24 April 2019</p>	CS: ACE: Community Empowerment	\$120,000 LDI: Opex	In progress	Green	In Q1 there was one quick response round allocating \$25,591, which leaves a total of \$94,409 to be allocated to two local grants round and two quick response rounds.
402	Accommodation Grants (AE)	Funding to support local community groups through accommodation grant funding.	The Accommodaiton Support Round opens on 21 January and closes 29 March 2019 Decision date: 22 May 2019.	CS: ACE: Community Empowerment	\$160,000 LDI: Opex	Approved	Green	There have not been any rounds in this quarter. There is one round per annum which is held in quarter three and four.
618	Venue Hire Service Delivery - AE	<p>Provide, manage and promote venues for hire, and the activities and opportunities they offer by;</p> <p>- managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups and whether participants are charged \$10 or more for activities.</p>	No further decisions are anticipated.	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	<p>During Q1, hirer satisfaction results show that 90 per cent of hirers would recommend the venues they have visited. Participant numbers have increased by 5 per cent compared to the same period last year. Booking hours have increased by 7 per cent compared to the same period last year. The top three activity types during quarter one are meetings, religious activity and arts and cultural events. A focus for staff in Q2 will be promoting our network through Google and Facebook channels.</p>
953	Build capacity: Western Springs Community recycling centre and network development	Engage with community groups to develop the Western Springs Community Recycling Centre.	No further decisions anticipated	CS: ACE: Community Empowerment	\$5,000 LDI: Opex	In progress	Green	Staff are currently developing a partnership with a local group called The Creative Kids Collective, who will coordinate various activities for local community with an aim to build the network for community recycling. The first event planned for this year is called a 'loose parts event' where children utilise waste or recycled goods to get creative. The event is planned for 10 November 2018 at the Western Springs Garden Hall.

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954	Increase diverse community participation: Responsive programming for identified communities.	<p>Fund diverse community organisations to deliver responsive programmes for Māori, seniors and migrant communities to increase their sense of connection, safety and wellbeing.</p> <p>Programme planning and implementation is informed by research commissioned in 2017 - 'Inclusion and Diversity report' which identified community groups' aspirations:</p> <ul style="list-style-type: none"> • To see an increase in access and awareness to resources(venues, funding, providers, spaces to engage in physical activities, mental health and wellbeing) available • An increased awareness on ways to connect and give back to communities. Volunteer, share skills, learn from each other • For the local board to support community led opportunities to experience cross cultural learning and engagement • The local board are more visible to diverse communities • Increase in better suited public spaces(hubs catering to a range of activities) • Reduced experiences of stigma and discrimination <p>Activities addressing these community aspirations have been streamed into the following themes:</p> <ol style="list-style-type: none"> 1 Inter-cultural & Race Awareness (Increased opportunities for diverse communities to connect with each other) 2. Intergenerational Opportunities (Increased awareness of volunteering and opportunities to share skills and knowledge between generations) 3. Business Mentoring Support for new start-ups (Increased wrap-around support for emerging social enterprises and small businesses) 4. Increase in awareness of services and opportunities (Communities want to know and understand what is available to assist them and how to access support) 5. Mainstreaming conversations with people from diverse abilities (Increased opportunities for differently abled communities to be included in events, projects, initiatives). <p>Delivery will be closely aligned to the outcomes of placemaking, arts and events brokerage and community places/spaces.</p>	No further decisions anticipated	CS: ACE: Community Empowerment	\$45,000 LDI: Opex	In progress	Green	<p>Business Mentoring Support for new start-ups: Five women entrepreneurs launched their businesses through the "LeaderInU – Ideas to Launch" local mentoring programme. They will continue to be mentored to grow their business ideas in Q2. A new intake will start at the end of Q2.</p> <p>Mainstreaming conversations with people with diverse abilities: Kahui Tu Kaha is working with mental health patients to build their wider local networks. They were connected with the Waste Solutions Unit in council to build the group's capacity and knowledge on waste minimisation. The group is developing an ART exhibition to showcase their learnings in Q2.</p> <p>Intercultural, Race Awareness and Increase in Awareness of services and opportunities: The cultural tour is being coordinated through The Asian Network Inc. The local sites and hubs of significance are being finalised with local groups. The tour will be held in Q2.</p> <p>Intergenerational opportunities: Opportunities to work with seniors in the area are being explored through the Roskill Together group. A collaborative approach with the Puketapapa local board is being explored with details finalised in Q2.</p>
955	Children and Young People: Youth Voice and Youth Initiatives	<p>Fund work that will:</p> <ul style="list-style-type: none"> • support young people to provide input into local board decision-making on issues that affect young people • implement youth-led projects and events • scope opportunities for programming with the focus on children. <p>Note: this activity will link with the ACE integrated activities (ID's 988, 990, 1004). For example, targeted programmes for involvement in placemaking or events.</p>	No further decisions anticipated	CS: ACE: Community Empowerment	\$20,000 LDI: Opex	In progress	Green	<p>Staff have finalised a funding agreement with PHAB for the facilitation of the Albert-Eden Youth Board. The youth board are engaging with youth through university and college campus as well as hosting events with young people who are not currently in school. Most recently, they have partnered with Innovative to provide guidance and advice on independent living. In the new year they will be partnering with the Albert-Eden Schools Cultural Festival where they will provide information on how to become a member of the Youth Board. At all events participation and recruitment are being encouraged. The biggest promotion of the youth board has been through the Facebook online profiles. In Q1, the youth board provided input to local organisations and the local board.</p>
956	Community-led placemaking: Community Gardens	<p>Fund a community organisation (e.g. Gardens for Health) to• maintain and coordinate a network of community gardens• provide seed funding to members of the network for enhancement of gardens through materials or sharing expertise• report outcomes and issues with community gardens in Albert-Eden• foster relationships with eco-neighbourhoods, low carbon initiatives and ecological restoration projects.</p>	No further decisions anticipated	CS: ACE: Community Empowerment	\$10,000 LDI: Opex	In progress	Green	<p>The funding agreement for the Gardens for Health project umbrella organisation, Diabetes Project Trust, has been signed and will be paid out in Q2.In Q2 Gardens for Health will continue to deliver capacity building through education, mentoring, maintenance of local community gardens, and support of networking.</p>

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957	Apply the empowered communities approach – connecting communities (AE)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes five key activity areas:</p> <ol style="list-style-type: none"> Engaging communities: <ul style="list-style-type: none"> reaching out to less accessible and diverse groups - focussing on capacity building and inclusion supporting existing community groups and relationships. Strengthen community-led placemaking and planning initiatives - empowering communities to: <ul style="list-style-type: none"> provide input into placemaking initiatives influence decision-making on place-based planning and implementation. <p>This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations.</p> <ol style="list-style-type: none"> Enabling council: <ul style="list-style-type: none"> supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: <ul style="list-style-type: none"> this does not replace or duplicate any stand-alone local board Maori responsiveness activities. Reporting back - to local board members on progress in activity areas 1 - 4. <p>Note: this activity includes a community engagement budget (\$20k) Note: the 2018/2019 budget figure shown for this activity includes the \$20,000 originally approved plus \$3,000 deferral from 2017/2018.</p>	No further decisions anticipated	CS: ACE: Community Empowerment	\$23,000 LDI: Opex	In progress	Green	<ol style="list-style-type: none"> Engaging communities: <ul style="list-style-type: none"> ActivAsian sporting group to expand active recreation in migrant communities. Epsom Chinese Association to increase opportunities for engagement and participation. Engaged Jessica Phuang, NZ Police, on migrant safety workshops. Engaged with Gribblehirst Hub on proposal for adjacent greens and building issues. Strengthening community-led placemaking and planning: <ul style="list-style-type: none"> Contributing to the development of a placemaking training module for CEU staff Collaborating with the Epsom Network Coordinator to develop the Epsom Network. Connecting with key internal and external partners to map responses to diversity and inclusion in new HNZ/HLC developments. Enabling council: <ul style="list-style-type: none"> Contributed feedback to the Community Facilities 'your voice' session for Community Services staff Member of working group to develop options for shared space coordination across community leases in Puketapapa and Albert Eden Responding to mana whenua, mataawaka, marae and Māori organisation aspirations: <ul style="list-style-type: none"> Working with Kura Kaupapa Maori to support options for the Kai Festival in early November and hosting citizenship ceremonies in the local board Ngati Whatua coordinated guided cultural walks on Maungawhau to be included in the intercultural tours.
958	Neighbours Day Grants - Albert Eden	Grants to support community led Neighbours Day activities.	Decide on the applications/events to fund in Q3.	CS: ACE: Community Empowerment	\$5,000 LDI: Opex	In progress	Green	Neighbourhood Support Auckland have confirmed that they will engage with neighbours and the wider community to promote a Community Placemaking Event through the Neighbours Day 2019 celebrations. Auckland Emergency Management has expressed an interest in partnering with Neighbourhood Support and is keen to match the Neighbours Day 2019 budget for the local board. The next step is to agree on measures and outcomes and the content of the funding agreement. Staff will work with Neighbourhood Support and community organisations to encourage community participation. A marketing strategy will be developed and delivered in Q2.
981	Kukuwai Park Community Day	Delivery of the Kukuwai Park Community Day event. Event delivered in partnership with Whau Local Board.	Approval of plan and expenditure budget. Budget is split between AE and Whau (ABS Opex SH20)	CS: ACE: Events	\$0 ABS: Opex	In progress	Green	The event scope and concept planning is underway, with input to be sought from Whau Local Board members in Q2. The event will be delivered in Q3.
984	Albert Eden Award Ceremonies	<p>Delivering of award ceremonies within the local board area.</p> <ul style="list-style-type: none"> \$1,500 Community Grants Recipient Event \$5,500 Local Heros Awards (to be delivered by a contractor) \$8,000 Albert-Eden Junior Sports Awards (to be delivered by a contractor) 	No further decisions anticipated.	CS: ACE: Events	\$15,000 LDI: Opex	In progress	Amber	<p>Delivery options are being explored for Q3, but a decision has not yet been made as to when these events will occur. Work has been carried out to identify a suitable contractor during Q1 but this has not been successful and there is a risk that these events will not be delivered.</p> <p>Event briefs have been completed. Scheduled for Q3, planning will commence in Q2.</p>

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988	Community Arts and Events Programmes - Arts and Events Brokering Service – Integrated ACE activity.	Administer a three year services agreement with Too Bee Ltd to develop strategic relationships and contacts, and raise budget to add to local board budgets for innovative local arts and culture programmes, local events, temporary street projects and activations with the aim of enabling and empowering diverse community-led arts and events activity across the local board area. Itemisation: Service contribution \$45,000 Projects contribution \$90,000	No further decisions anticipated.	CS: ACE: Advisory	\$135,000 LDI: Opex	In progress	Amber	In Q1 a services agreement was administered with Too Bee Ltd to deliver the Albert-Eden Community Arts Programme with an expansion to the 2018/2019 financial year work programme to include additional events. In a workshop with Too Bee Ltd the local board defined the outcomes and scope for these events and signed off on all the projects to be funded. An expression of interest has gone out to invite creatives to invite delivery of these events. Other activities that took place were The Ahurei Takataapui Matariki event and Glass Ceilings dance performances in the Mt. Albert, Epsom and Pt. Chevalier libraries. The mural project has been delayed but Kakano Youth Collective have created draft designs.
990	Thriving Town Centre programmes – local placemaking (Integrated ACE activity).	Fund a part-time town centre activation and placemaking coordinator (focused on supporting development in Pt Chev and Balmoral in FY19 with the aim to expand and embed in FY20 and FY21). The coordinator will facilitate and develop strategic relationships and contacts, and work with local partners, organisations and businesses (both council and non-council) to identify capacity-building opportunities and to organise and enable a year-round programme of community-led place-based initiatives that increase the vibrancy of town centres. Key project elements: Placemaking in Balmoral and Pt Chevalier Town Centres· Coordination· Capacity building · Activation Local Economic Development partnerships in Town Centres· Expressions of interest from business associations and BIDs		CS: ACE: Advisory	\$128,000 LDI: Opex	In progress	Green	Project planning: The integrated work programme has been divided into placemaking in Pt Chevalier, Balmoral and the Expression of Interest process for local economic development in the five eligible business associations in town centres and three Business Improvement Districts. Further planning work within each of these key components is currently underway. •Pt Chevalier Placemaking: on 7 September 2018, activation of the town square included community engagement on local facilities as part of the optimisation work for the Pt Chevalier community centre and the community centre initiated food market. The engagement survey gathered over 100 email contacts for local people interested in responding on their use of local community facilities. Over 500 people attended the food market, up from 100 the previous month. An update report on the placemaking project is currently being finalised and will be available in Q2. •Balmoral Placemaking: Staff have been connecting with key partners and recruiting a coordinator to undertake placemaking activities. Staff met with the Balmoral Chinese Business Association on 27 September 2018 with Business Improvement District staff from council and the Dominion Road Business Improvement District, to explore options for future collaboration and establish baselines for work with the placemaking coordinator and Arts-Events broker role. A coordinator is expected to commence work in Q2. •Expressions of interest for local economic development grants: Staff presented proposals at a local board workshop to commence advertising the EOI process earlier this year, reviewed current selection criteria. Business association leaders will meet with the local board and present an outline of what they are proposing in their EOI application in Q2. Decisions on the grant recipients will be made in Q4.
1004	Enabling shared use of space - Integrated ACE activity.	Contract provider to work closely with five identified community lease groups to support them to effectively and efficiently shared use of their space. - Implementing findings from a stocktake commissioned by the local board in FY18 - this integrated project will allow work across two local board areas (AELB and PKTLB). (FY19 is year one of three year "Enabling shared use of space" programme.)	The local board will have input into groups selected to participate in the sharing of leased spaces. No further decision points for the local board.	CS: ACE: Advisory	\$10,000 LDI: Opex	In progress	Green	The project team has been established. The project was workshopped with the local board to clarify expectations and seek input. The coordinator role brief has been developed and candidate engagement has been initiated.
1243	Local Māori Responsiveness Action Plan (AE)	Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following: • key aspirations and priorities for Māori in the area • opportunities to work together • a plan for building strong relationships and sharing information with Māori. Note: any required expenditure for this activity to be sourced from budget relating to line item 954 - increase diverse participation - responsiveness programming.	No further decisions anticipated	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	The strategic broker has: - worked with Kura Kaupapa Maori on support options for the Kai Festival in early November and on the potential to work towards hosting citizenship ceremonies in the local board area. - included the Ngati Whatua coordinated guided cultural walks on Maungawhau in the planning for intercultural tours for diverse community groups.
2454	Epsom Community Centre, Expression of Interest	Facilitate a community-wide EOI process to confirm the right provider to deliver the service from Epsom Community centre who has strong local links to the community and the competencies and capacity required to manage the Epsom Community Centre.	The local board has an oversight and monitoring role. Q3: Workshop to discuss preferred provider identified through EOI Q4: Meeting to approve provider to deliver service level from Epsom Community Centre for 2019/2020 and onwards.	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	Staff held a workshop with the local board to discuss and agree the local board's vision, level of service and measures for the Epsom Community Centre for the 2018/2019 financial year contract. A report seeking local board approval for these will be presented at the October business meeting.

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2802	Community Response Fund - Albert-Eden	Discretionary fund to respond to community issues as they arise during the year	The local board will consider strategic assessments of proposed initiatives and/or projects, and approve funding for those projects after consideration of their likely benefits	CS: ACE: Advisory	\$30,725 LDI: Opex	In progress	Green	Additional \$725 from ATEED Balance: 30,725
Community Facilities: Build Maintain Renew								
670	Albert-Eden Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$4,563,319 ABS: Opex	In progress	Green	The first quarter has been spent largely remediating the remainder of the April storm responsive work orders. Contractors will use this experience to plan, prepare and execute service delivery better if this type of storm event occurs again. Conscious of the seasonal change into dryer months, the contractors have started prioritising track maintenance, to ensure that they are fit for public use. Considerable time has been spent collaborating with stakeholders in the planning and preparation for the streetscape contracts coming over to Community Facilities in 2019. Above all, continuous conscientious effort is being made towards management and improved maintenance delivery outcomes for our customers.
671	Albert-Eden Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$763,557 ABS: Opex	In progress	Green	The first quarter was influenced by remedial work after the April storm. The continued storm clean up was balanced against addressing deferred requests prior to the storm, and higher priority new requests received. Outstanding work is now limited to sites where access has been restricted due to ground conditions. It is anticipated these sites will be accessible shortly into the second quarter, weather dependant. The scheduled works programme was delayed as a consequence of the storm and deferred works, but is now on track. Replacement planting of trees removed throughout the year has been completed during the quarter.
672	Albert-Eden Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$64,641 ABS: Opex	In progress	Green	During the first quarter, the annual update of the Site Assessment Reports, a large portion of the pest animal monitoring, and the majority of the first pulse of the rat control programme have been completed. Various unscheduled activities were completed which included a mixture of pest animal control and pest plant control. Request for service work orders received, continue to be seasonally normal, with an increasing trend in activity becoming apparent during the late stages of the quarter.
2352	Albert Eden - renew park play spaces FY17+	Renew play space equipment at playgrounds within the local board area. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two includes the physical works. The assets identified for renewal were prioritised for stage two which is physical works. This project is a continuation of a multi-year funded project from the 2016/2017 programme (previous SP18 ID 2426) which includes Anderson Park, Bannerman Reserve, Owairaka Park, Sandringham and Virginia Reserve.	Options to be reviewed by the local board	CF: Project Delivery	\$165,000 ABS: Capex - Renewals	In progress	Green	Current status: Consultation has been undertaken for the following playgrounds: Owairaka, Sandringham, Virginia, Bannerman, Coyle and Sandringham Community Centre parks. The playgrounds are currently being designed. Next steps: Present designs to local board for approval and then programme the physical works for each playground.
2353	Albert-Eden - renew park fencing and structures FY19+	Renew park fencing and structures (retaining walls, bridges, bollards, etc.) assessed as condition 4 and 5. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two will include the physical works. This project is a multi-year funded project to be initiated in the 2018/19 programme.	Board to prioritise assets for renewal	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Site investigations underway. Next steps: Complete site investigations and compile findings to determine project scope.
2354	Coyle Park - renew playground	Investigate renew playground components and surfacing. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two will include the physical works.	Design options to be reviewed by the local board	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: Undertake site visit with design consultant and assess what needs improving in the playground. Next steps: Create business case and seek approval from the local board for design and budget.
2355	Albert-Eden - renew park play spaces FY19+	Renew play space equipment for playgrounds, skate parks and half courts within the local board area. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). The sites and assets identified for renewal will be prioritised by the local board for stage two when physical works will commence. This project is a multi-year project to be initiated in the 2018/19 programme.	Options and priorities to be reviewed by the local board	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: Currently reviewing requirements in consultation with other Albert-Eden projects and stakeholders. Next steps: Confirm scope and budget.

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2356	Albert-Eden - renew park roading and car parks FY19+	Renew roading or car parks at the following parks. Coyle Park; Eric Armishaw Park and Fowlds Park Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). The sites and assets identified for renewal will be prioritised by the local board for stage two when physical works will commence. This project is a multi-year project to be initiated in the 2018/19 programme.	Options and priorities to be reviewed by the local board	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: A section of the Fowlds Park drive way needs to be renewed but need to align this with a traffic calming project which is underway. Site visit to Mt Albert War Memorial Reserve as confirmed the need to renew the condition four car park outside the community centre and the driveway linking to New North Road. Scoping is underway. Next steps: Engage consultant for design and investigation work
2357	19 View Road, Mt Eden - renew building and surrounding area	Refurbish facility, remove shed, and replace wall. Occupier: Jigsaw Childcare Centre. This project is a multi-year project to be initiated in the 2018/19 programme.	No further decisions anticipated	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	Approved	Green	Current status: Require scoping to be confirmed, and formalise the business case. Next steps: The next phase, the planning phase. The project solution will be further developed in as much detail as possible and the steps necessary to meet the project's objective are planned.
2358	5 Alexis Street - refurbish ventilation and insulation	Refurbish ventilation system and insulation in the facility. Occupier: Plunket (only). Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two will include the physical works.	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	Approved	Green	Current status: Stage one requirements gathering and scoping to commence in September 2018. Next steps: Development of business case in October 2018.
2359	869 New North Road - replace floor covering and paint exterior	Replace floor covering and paint exterior.	Options to be approved by local board	CF: Investigation and Design	\$30,000 ABS: Capex - Renewals	Approved	Green	Current status: Requires scoping and business case to be developed. Next steps: Planning
2360	Athol Syms Community Centre - renew kitchen	Renew kitchen to include floor coverings, wall linings, appliances and cabinetry/sink. Stage one includes the investigation, design and scope of the physical works (including options to consider for assets that may benefit from an increased level of service subject to local board approval). Stage two includes the physical works.	Options to be approved by local board	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	In progress	Green	Current status: Physical works contract to be tendered. Next step: Price review, contract execution and agreement on timing of works.
2361	Epsom Library - renew CCTV system	Replace the CCTV system including cameras and monitor, as the current equipment. This project has been requested by the Auckland Council Security Manager.	Options to be approved by local board	CF: Investigation and Design	\$25,000 ABS: Capex - Renewals	Approved	Green	Current status: To undertake a strategic assessment. This will inform the next steps. Next steps: Commence preliminary design.
2362	Gribblehirst ex Bowling Club - renew fire egress	Renew the fire egress at the facility to ensure the fire safety system is compliant with the building code. This project is a continuation of a multi-year funded project from the 2017/18 programme (previous SP18 ID 2416).	No further decisions anticipated	CF: Project Delivery	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Building consent submitted. Consenting queries currently being addressed by the fire engineer. Once complete, will need to resubmit to allow for consenting timing to resume. Next steps: Receipt of approval for building consent. Commence procurement of contractor for physical works.
2363	Gribblehirst Park - renew carpark	Renew Gribblehirst Park car park. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval), as well as consultation with the clubs in terms of programming of the physical works. Stage two includes the physical works. This is a multi-year funded project and is a continuation from the 2017/2018 programme (previous SP18 ID 2439).	No further decisions anticipated	CF: Investigation and Design	\$240,000 ABS: Capex - Renewals	In progress	Green	Current status: Preferred contractor appointed and the works to commence at the start of October. Next steps: Monitor construction programme and keep the local board updated
2364	Gribblehirst Park - renew basketball court	Renew basketball court. Stage one includes investigation and scoping (including options that would benefit from an increase level of service to be proposed to the board). Physical works will commence with Stage two. This project is a two-year project to be initiated in the 2018/19 programme.	No further decisions anticipated	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	Merged	Grey	Project record cancelled and merged with another activity line Gribblehirst Park Action Plan. Project merged with Gribblehirst Park Action Plan
2365	Gribblehirst Park - renew buildings	Renew condition 4 and 5 assets for the park buildings. Stage one includes investigation and scoping (including options that would benefit from an increase level of service to be proposed to the board). Physical works will commence with stage two. This project is a two-year project to be initiated in the 2018/19 programme.	No further decisions anticipated	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: Meet with user groups to discuss noted items on existing building reports. Next steps: Finalise scope to include health and safety items.
2366	Kerr-Taylor Park - renew park assets	Renew the bridge and fence. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two includes the physical works. This a multi-year funded project and is a continuation from the 2017/18 programme (previous SP18 ID 2443).	No further decisions anticipated	CF: Investigation and Design	\$112,000 ABS: Capex - Renewals	In progress	Green	Current status: Engineering consultants have completed documentation on design will apply for building and engineering plan approvals consents for the culvert and the bridge. Working with Healthy Water to confirm if resource consent is required, as the asset is on a private land, pending final decision. Next steps: To go for tendering process, and award and engage the contractors for physical works.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2367	Melville Cricket Pavilion - renew condition 4 and 5 assets	Renew the pavilion in preparation for its use as a venue for hire. Works to include window furnishings, heating options and exterior signage. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two includes the physical works. This project is a multi-year funded project to be initiated in the 2018/19 programme.	Options to be approved by local board	CF: Investigation and Design	\$30,000 ABS: Capex - Renewals	In progress	Green	On Hold Current status: Gathering information and complete scoping and then formalise the business case Next steps: Planning
2368	Mt Albert Library - comprehensive renewal	Replace carpet, line walls, repaint, replace vinyl and tiles Ensure that the CAB is also refurbished at this time. Include furniture, fixtures and equipment. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two includes the physical works. This project is a multi-year funded project and is a continuation from the 2017/18 programme (previous SP18 ID 2421).	No further decisions anticipated	CF: Project Delivery	\$190,000 ABS: Capex - Renewals	In progress	Amber	There will be a delay in the completion of this project due to a scope change driven by the library. Current status: The final design for the renewal of the library has been prepared, including the adjustments requested by Auckland Libraries for a self service returns area. Next steps: Procure a contractor to carry out the work. This project is scheduled to be completed by the end of January 2019.
2369	Pt Chevalier Community Centre - refurbish interior	Refurbish the interior of the community centre which includes a repaint of all surfaces; renewal of the heating system; and the provision of an internal storage facility. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two includes the physical works. This project a multi-year funded project and is a continuation from the 2017/18 programme (previous SP18 ID).	No further decisions anticipated	CF: Investigation and Design	\$24,000 ABS: Capex - Renewals	Completed	Green	Project completed
2370	Pt Chevalier Community Centre - replace roof	Replace the concrete tile roof on the centre. This project is a multi-year funded project and a continuation from the 2017/18 programme (previous SP18 ID 2870). Project is scheduled for completion in mid-2018.	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	Completed	Green	Project completed
2371	Sandringham Heritage Toilet - renew facility	Renew the facility in collaboration with the Heritage team to ensure the asset is maintained and fit for purpose. Potential community led project. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two includes the physical works. This project is a multi-year project to be initiated in the 2018/19 programme.	Design to be agreed with local board	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	On Hold	Amber	Project on hold Current status: On Hold for now, as the proposed works need to be tied to the town centre upgrades of which Sandringham is one, so that works are not done in isolation.
2372	Western Springs Garden Community Hall - renew condition 4 and 5 assets	Renew condition 4 and 5 assets. Phase 1 involves investigation and scoping (including options for those assets that would benefit from an increase level of service to be proposed to the board). Physical works will commence with Phase 2. This project is a multi-year project to be initiated in the 2018/19 programme.	Options to be approved by local board	CF: Investigation and Design	\$80,000 ABS: Capex - Renewals	In progress	Green	Current status: The project is being currently scoped and plans are being discussed with local board. Next steps: Scope of works and plans for the community hall to be finalised.
2373	Te Auaunga/Oakley Creek - renewals	Improve Te Auaunga/Oakley Creek path network and associated facilities, ensuring all signage is including approved Te Reo Maori and TOHU brand symbol. Part of Albert-Eden SH16/20 general park restoration. This project is a continuation of a multi-year project from the 2016/2017 programme (previous SP18 ID 2436).	Options to be reviewed by the local board	CF: Investigation and Design	\$300,000 ABS: Capex - Renewals	In progress	Green	Current status: Slip repair. The project is tendered and a preferred contractor will be contacted for clarifications. Next steps: Once clarifications provided they will be given a award letter and construction will commence. Current status: Signage. All signage works are on hold until the implementation of the TOHU design has been finalised and approved by the Auckland Council branding team. Next steps: Await for update on TOHU Design from Auckland Council branding team.
2374	Phyllis Reserve - earthworks to level cap and topsoil on field 3	Stage 1 - field 3 - earthworks to level cap and topsoil. This project is a continuation of a multi-year project from the 2017/2018 programme (previous SP18 ID 2451).	No further decisions anticipated	CF: Project Delivery	\$1,066,625 ABS: Capex - Development	In progress	Green	Current status: Main footings and boxing for the concrete work has taken place, awaiting ideal weather conditions (permissible temperatures) for concrete placement. Next steps: Monitor the programme. Currently the programme has been shifted and the handover of the project is in early March 2019.
2376	Phyllis Reserve - development Stage 2	Car parking area. Two new changing rooms and three new toilets. This project is a continuation of a multi-year project from the 2016/2017 programme (previous SP18 ID 2830).	Options to be approved by the local board	CF: Investigation and Design	\$230,000 ABS: Capex - Growth	In progress	Amber	Possible floodplain and contaminated landfill issues, investigations to be undertaken. Current status: Work on detailed site investigation and concept design continuing. Asset owner approval from Closed Landfill and The NZ Transport Agency (NZTA) approval to undertake investigations above the Waterview Tunnel have been received. Project team will update the local board in October once investigations into flood risk, geo-technical, contamination issues and a rough order of costs are available. Next steps: Confirm concept plan with local board and start developed design.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2377	Fowlds Park - develop fields 2 and 3 - install hybrid turf surfaces and lighting	Install hybrid turf sports surfaces on the site of the existing 3 league fields at Fowlds Park. The facility is to incorporate a full-sized rugby league field and also make provision for a warm-up area and softball diamond. The area should be lit to games standard for rugby league. This is a multi-year funded project and is a continuation from the 2017/2018 programme (previous SP18 ID 2435).	Options to be approved by the local board	CF: Investigation and Design	\$1,150,120 ABS: Capex - Growth	In progress	Green	Current status: Project has been awarded to the preferred contractor and works due to start mid November 2018. Next steps: Obtain the resource consent for the works and begin physical works on site.
2378	Coyle Park - Develop 3 on 3 basketball court	Install a 3 on 3 basketball court (near the toilet/changing facilities). Stage 1 - review resource consent requirements and potential amenities such as seating requirements.	Options to be reviewed by the local board	CF: Investigation and Design	\$75,000 LDI: Capex	In progress	Green	Current status: Scope confirmed by local board to increase from 3-on-3 to full court mini. Engaging designer and developing costing for build. Next steps: Provide full cost estimate to local board to additional funding. Look to build in financial year 2020.
2379	Marivare Reserve Improvements	Scope and implement improvements at Marivare Reserve to potentially include the following: lighting of the memorial archway; installation of interpretative signage; removal of concrete pad (towards the rear of the park); installation of a swing and climbing equipment towards the rear of the park; planting in the rear of the park at the border with Ranfurly Care; and additional planting along the southern boundary, at the driveway off Manukau Road. There will be public consultation, and proposed improvement options will take into consideration the amenities available at nearby Griffin Reserve. Options to be presented to the board for review and approval.	Options to be reviewed by the local board	CF: Investigation and Design	\$50,000 LDI: Capex	In progress	Green	Current status: Lighting scope clarified and working with Auckland Transport on options. Feedback received from Epsom Heritage Archway Trust and strategic assessment received from Community Services. Next steps: Liaise with maintenance team and compile recommendations from all parties to report back to local board.
2380	Albert-Eden - LDI minor CAPEX fund 2018/19	Funding to deliver minor capex projects throughout the financial year as approved in the monthly local board workshops.	Options to be approved by the local board	CF: Investigation and Design	\$50,000 LDI: Capex	In progress	Green	Current status: Proposed works to be identified. Next steps: Proposed works to be workshopped with the local board in quarter two.
2381	Melville Park Improvements	Install interpretative signage; provide additional seating and one picnic table near the pavilion overlooking the sports field. Note - estimate does not include the cricket wicket as more clarity is required on the scope.	Options to be approved by the local board	CF: Investigation and Design	\$25,000 LDI: Capex	In progress	Green	Current status: Scope being priced by contractor and approved by maintenance team. Next steps: Begin physical works.
2382	Morvern Reserve Concept Plan	Develop a concept plan for Morvern Reserve	Options to be approved by the local board	CF: Investigation and Design	\$15,000 LDI: Capex	In progress	Green	Current status: Engaging landscape design team to begin concept design process. Next steps: Create and develop design ideas.
2384	Potters Park Improvements - pathways connections and interpretative signage	Complete the pathways' connections and stairs to the old Potter homestead location; install interpretative signage; and provide additional BBQs.	Options to be approved by the local board	CF: Investigation and Design	\$85,000 LDI: Capex	In progress	Green	Current status: Pathways, BBQs and pavilion are out for pricing with contractor. Next steps: Review pricing and redefine scope if costs too high.
2386	Harbour View Reserve and Coyle Park - renew seawall	Renew seawall at Coyle Park and renew path and seawall at Harbour View Reserve. This project is a continuation of a multi-year project from the 2016/2017 programme (previous SP18 ID 2428).	No further decisions anticipated	CF: Project Delivery	\$130,000 ABS: Capex - Renewals	In progress	Green	Current status: Repairs to the Harbour View Reserve rock sea wall, including replacement of dislodged rock and plastering between rocks to weatherproof the wall, has been completed. Repairs to sections of the rock sea wall below Coyle Park are being scoped with the Coastal Team. The replacement of the metal balustrade fence at Coyle Park is being designed and consented. Next steps: Complete the scoping and consenting of the Coyle Park rock sea wall and metal balustrade replacement, and procure contractors to carry out the renewal works.
2389	Albert-Eden Parks - improve accessibility	Improve accessibility to Albert-Eden parks recommended in the Be.Accessible report 2018. Once adopted, the Be.Accessible report will be scoped by CF, and the proposed scope of works and budget to be allocated will be confirmed. A prioritisation of the planned works may be required.	Options to be approved by the local board	CF: Investigation and Design	\$100,000 LDI: Capex	Approved	Green	Current status: Review of report by Be Accessible. Next steps: Prioritisation based on Be Accessible report.
2390	Albert-Eden Open Space Greenways - develop priority routes through parks	Scope the proposed works within the greenways review plan and confirm the scope and budget to be allocated with the board. A prioritisation of the planned works may be required.	Options to be approved by the local board	CF: Investigation and Design	\$100,000 LDI: Capex	On Hold	Amber	Project on hold. Community Services are still leading the Greenways review planning. Upon completion of this and the subsequent approval of the local board as to priorities the project will then be ready for progressing into delivery with Community Facilities. Current status: On hold. Next steps: Defer all work until project initiation is confirmed.
2391	Albert-Eden Village Centres Transformation Programme	Initiate transformation projects at Greenwoods Corner and Sandringham Centre following scoping and design from Plans and Places. Planning work has been undertaken by a landscape architect and there will be a staged approach for the upgrade work.	Options to be approved by the local board	CF: Investigation and Design	\$435,000 ABS: Capex - Development	On Hold	Amber	Project on hold. Plans and Places are leading the planning stage with the local board. This will not be completed until early 2019. Upon completion and the approval by the local board of their priorities, the project will come across to Community facilities for delivery. As a result the budget will be pushed out to financial year 2020. Current status: On hold. Next steps: Defer all work until project initiation is confirmed.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2392	Windmill Park - renew and rebuild buildings	Rebuild the buildings destroyed in a fire as per the insurance claim.; A building providing storage and spectator seating as destroyed in a fire. Insurance to be transferred to the renewal fund as reimbursement of budget spend. The two other buildings on site need to be considered through the option process to provide for current user needs and to meet health and safety requirements. Phase 1 involves investigation and scoping (including options for those assets that would benefit from an increase level of service to be proposed to the board). Physical works will commence with Phase 2 following consultation with the board as to which works will proceed.	Options to be approved by the local board	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	Approved	Amber	Current status: The condition report of the upstairs space in Building One identified the non compliance of the exterior stairs which means the space is not available for community lease. Any refurbishment of the upstairs space would require the removal of asbestos materials. The local board has indicated their preference for a new fit for purpose building. Currently there is insufficient budget for any physical work. Next steps: Available budget needs to be confirmed but replacement of the buildings has not been allowed for.
2733	Griffin Reserve - install drainage	Install field or sub-soil drainage to stop pooling and path deterioration. This is noted as a popular pathway with the local school children. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two includes the physical works. This is a multi-year funded project to be initiated in the 2018/2019 programme.	Options to be reviewed by the local board	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Community Facilities, along with Healthy Waters, have established the scope. Next steps: Begin the procurement process.
2735	Albert-Eden - heritage stone walls restoration	Continue restoration of the heritage rock walls, aligning to the assessment works prepared by the heritage team.	Scope and additional works to be agreed with local board	CF: Investigation and Design	\$50,000 LDI: Capex	In progress	Green	Current status: A recommended list of walls have been submitted to local board, and all are out for cost estimates with contractor. Next steps: Submit cost estimates to the local board to begin decision making process.
2764	School Road Reserve - develop concept plan	Develop a concept plan for the board's approval at School Road Reserve.	Concept plan to be approved by the local board	CF: Investigation and Design	\$10,000 LDI: Capex	In progress	Green	Current status: Interdepartmental meeting planned for early October. Next steps: Hand project over to design team.
2765	Mt Albert War Memorial Hall - install bi-fold doors	Installation of bi-fold doors at the facility	No further decisions anticipated	CF: Investigation and Design	\$2,500 LDI: Capex	In progress	Green	Current status: Identifying desired location for bi-fold doors. Next steps: Procurement and installation.
2767	Louis Adolphis Durriea Resrve - improvements and planting	Improvement works to include fencing, paving and minor capex works. Additional improvements to include planting.	Options to be reviewed by the local board	CF: Investigation and Design	\$28,000 LDI: Capex; LDI: Opex	In progress	Green	Current status: Determining project scope and requirements for the development of a business case. Next steps: Development of the business case.
2768	Te Auaunga / Oakley Creek - planting	Planting to revegetate grass and extend stream buffer.	No further decisions anticipated	CF: Investigation and Design	\$10,000 LDI: Opex	Approved	Green	Current status: The project requires consultation with the friends of Oakley Creek and investigation as to where the planting is required. Next steps: Consult with Friends of Oakley Creek and the local board in regards to the location of the planting.
2794	Nixon Park - renew toilets	Renew the toilets at Nixon Park. Stage one includes the investigation, design and scope of the project (including options for assets that may benefit from an increase level of service). Options will be presented to the board prior to stage two - physical works. this is a multi-year funded project to be initiated in the 2018/2019 programme.	Options to be reviewed by the local board	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: The project has been added to the work programme for the 2018/2019 financial year. Next steps: Arrange a site visit with stakeholders to understand the options and the scope works.
2859	Chamberlain Park - deliver master plan	Overview - Deliver master plan for the entire site. The development will be delivered in a staged approach. Stage Two - develop an enhanced neighbourhood park. (This development has funding allocated from the local board's discretionary budget) This project is a continuation of a multi-year project from the 2017/2018 programme (previous SP ID 2431). Stage Five - reconfigure the golf course to support the installation of sports fields. (OLI)	No further decisions anticipated	CF: Project Delivery	\$1,156,057 LDI: Capex	In progress	Green	Stage Two - (Public space, playground and golf course re-alignment) Current status: Following the completion of the judicial review process a resource consent application was submitted. Consent has now been granted for this stage of works. Tender documentation has been collated and has now been released to a pool of contractors for pricing. Next steps: Complete the physical works tender process and review submissions in late November. Negotiations with leading tenderers are expected to take place in early December. Stage Five - (Sports fields and golf course reconfiguration) Current status: Conducting a needs assessment component of the strategic assessment. Next steps: Finalise the needs assessment and begin collating information for the economic case. These two stages are likely to be unbundled for future commentary.
Community Services: Service Strategy and Integration								
1415	Investigate and provide direction on future of Pt Chevalier Community Centre	Undertake a community needs assessment to inform the investigation of future options for optimisation of the Pt Chevalier community centre site.	Note findings of the needs assessment and options analysis Oversight of options identified Feedback on preferred option to inform business case	CS: Service Strategy and Integration	\$0 LDI: Opex	In progress	Green	Stakeholder and community engagement is underway. Results and recommendations will be presented during a workshop in quarter two.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
Infrastructure and Environmental Services								
430	New project: Waititiko (Meola Creek) restoration initiative	This budget will primarily support the continuation of a catchment approach to restoring Waititiko by empowering community and school groups to undertake water quality monitoring and riparian restoration planting. This will continue at four sites on the Albert-Eden side of Waititiko and at two sites on the Waitematā side. This initiative requires investment from both the Albert-Eden and Waitematā Local Boards (\$20,350 from Waitematā and \$24,650 from Albert-Eden, reflective of the number of sites in each area). The proposed total budget of \$40,200 also includes:- \$1,000 for prizes for the moth plant pod competition developed by Mount Albert Grammar School's Envirogroup students- \$5,000 towards a facilitated community workshop for all groups and individuals interested in Waititiko- \$750 to establish a permanent Wai Care water quality monitoring kit to enable all individuals and groups to carry out monitoring and feed into the Wai Care database- \$8,800 to support the establishment of planting nursery units at Point Chevalier School and Point Chevalier Scouts, encouraging young people to grow native plants for Waititiko through the Trees for Survival programme.	No further decisions anticipated	I&ES: Healthy Waters	\$40,200 LDI: Opex	In progress	Green	A contractor has been appointed to facilitate, engage and coordinate restoration efforts across the Lower Meola Creek. A second contractor is currently being arranged to complete the necessary weed control and site preparation at the six sites. The maintenance contract will be confirmed in quarter two with the first round of maintenance undertaken by the community and contractors at all sites during quarter two and quarter three. Planting will be completed during the 2019 planting season (April to June 2019). During quarter three Pasadena Intermediate will install a plant growing unit on their school grounds to begin to grow seedlings to plant on their restoration site. A Waicare kit will be located at the Auckland Zoo and it will be available to the six groups from 5 October 2018 to perform their water quality testing activities.
431	EcoNeighbourhoods	An Eco-Neighbourhood comprises groups of six or more neighbours from different households within the board area, with the objective of adopting sustainable, low carbon practices and increasing resilience within their homes, lifestyles and neighbourhoods. Each group decides activities they wish to undertake, with support from a project manager. Activities may include:• carbon footprinting, using the Future Fit carbon calculator to work out their most material impacts• food - bee keeping, sustainable local food production and consumption, street orchards, shared chicken coops, food swapping, food resilience• water conservation - rain water collection, water efficiency, eco cleaning products• waste reduction – composting, beeswax wrap making, recycling/upcycling, living waste free, boomerang bags• transport - e-bike workshops, electric vehicle expos• energy reduction - home energy and hot water efficiency, healthy homes• biodiversity – tree planting, rat trapping• opportunities for participants to complete Live Lightly community champions training. In the 2017/2018 financial year, there were 12 EcoNeighbourhoods groups. It is expected that up to 20 groups could be supported with \$40,000 worth of funding from the local board in the 2018/2019 financial year. Alternatively, \$30,000 would support up to 12 groups, and \$35,000 would support up to 15 groups.	No further decisions anticipated	I&ES: Environmental Services	\$40,000 LDI: Opex	In progress	Green	During quarter one: - two new groups formed - Sandringham (Tt Kōuka Swamp) and Point Chevalier Eco-Neighbourhood, so there are now 16 active groups - two new groups are in the process of forming in Epsom and Mount Eden. Also one in Point Chevalier is on a waiting list, and the Ratbaggers re-joined - The winter newsletter was sent to 283 subscribers - 251 Facebook likes were achieved and an Our Auckland article was published. Groups are focused on planning activities for quarter two, for example:- Bright Street: zero waste, eco cleaning products and a rat catching workshops, battery deposit box, free community library, a bumble house and a kids insect festival - Sandringham Bees: swarm hive making and a public awareness campaign to become the new swarm collection hotline for the board area, community bee friendly plant outreach and quilt box and bee hive stand working bees- Torea: community garden working bees, 'How to cook vegetables' workshop, compost workshop and a shared community tool shed. Activities undertaken in quarter one include swarm box making workshops, bees wax wrapper and insect balm workshops, fruit tree planting, fabric bags and veggie bag sewing bees, eco-cleaning product workshops, community garden working bees and jam making workshops.
432	Mount Albert town centre transformation	To upgrade the Mount Albert town centre on New North Road. Construction is anticipated to be completed within the 2017/2018 financial year. This budget will go towards any defects and post-construction administration.	No further decisions anticipated	I&ES: DPO	\$50,000 ABS: Capex - Development	In progress	Green	In response to requests from the public to add more colour to the parklet, additional planting will be undertaken in the garden beds, and surface areas of the concrete plinths located within the parklet are to be painted. Auckland Transport is assessing traffic patterns in the area, as well as signage requirements while continuing enforcement of the clearway.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
433	Epsom Rock Forest Landowner Assistance Programme (stage two)	Stage two of a landowner assistance programme to support and encourage private landowners to care for and protect lava rock forest on their land. The project follows a successful (local board supported) landowner programme in held in 2017/2018, which targeted 35 properties in the Epsom area that have Mount Eden lava rock forest on their land. Stage two will use a similar engagement model and will target an additional 50 properties with rock forest ecology. The intent of the programme is to raise awareness of the values of rock forest, identify management needs and help support landowners to carry out active management of the rock forest remnant on their property. The programme requires an ecological contractor to undertake site visits to each property to assess the current health of the rock forest and develop a Biodiversity Action Plan with the landowner to guide appropriate ecological restoration and management at each site. To support the implementation of the biodiversity action plans, staff will provide additional incentives and support to these landowners through the regional ecosystem budget. These incentives and support tools are likely to include: composting weed bags, Timms traps and snap traps for possum and rodent control, a community weed bin, and funded contractor assistance with weed control.	No further decisions anticipated	I&ES: Environmental Services	\$10,000 LDI: Opex	In progress	Green	Staff held a workshop with the local board members in August 2018 to discuss the project and to clarify the scope for the 2018/2019 financial year. Council staff are looking to engage consultants to continue this engagement programme with local residents. Engagement with residents is scheduled to start in quarter three.
434	Support for community-led streamside restoration	To support community-led streamside restoration projects around Meola and Oakley Creeks. This may involve grants to community groups such as the St Lukes Environmental Protection Society and Friends of Oakley Creek, or engaging a contractor to develop planting and weeding plans for the community groups.	No further decisions anticipated	I&ES: Healthy Waters	\$13,000 LDI: Opex	In progress	Green	Three meetings have taken place with representatives from St Lukes Environmental Protection Society to discuss the possible planting options for the next planting season (April 2019). In quarter two there will be control of persistent weeds by contractors. There will also be planning of plantings for installation in quarter four.
593	New project: Bike Hub	Stage one of the bike hub project will involve: <ul style="list-style-type: none"> identifying the location and community partners for a repair centre for secondhand bikes in the Albert-Eden Local Board area developing a sustainable operating model for the bike hub that will result in predictable operating hours for users securing funding and support from other sources to enable the development of the bike hub and its programmes. <p>Stage two of the project (to be proposed in the 2019/2020 financial year) will involve the set up of the bike hub, and making it operational for the public (implementation phase). Based on the cost to set up the New Lynn bike hub, this could cost approximately \$20,000 in year two, however there could be savings depending on where the bike hub is set up.</p>	Workshop to be held in quarter two to discuss options	I&ES: Environmental Services	\$10,000 LDI: Opex	In progress	Green	A workshop was held with the local board on 12 September 2018 to outline work completed to date and to clarify the board's expectations for the bike hub initiative. The board confirmed that a community-led rather than council-led approach is preferred and that opportunities to advance the timeline to enable a bike hub service to begin operating before the end of the 2018/2019 year should be pursued. The potential for implementing a bike hub at Western Springs and/or Gribblehirst Hub will be explored with key stakeholders and the results of this options analysis will be workshopped with the board in quarter two.
660	New project: Light industry pollution prevention programme	This programme is primarily educational and aims to inform urban businesses (including retail stores, car yards and restaurants) about the impacts their activities may be having on local waterways. The programme includes a site inspection and discussion with the business owners about potential issues around pollution as well as waste minimisation techniques. If changes are recommended, a report is sent to the business. The programme involves a GIS mapping exercise to ensure that businesses understand the stormwater network connections in relation to local waterways. As a general rule, \$20,000 worth of funding will allow engagement with between 80 and 140 businesses, depending on the level of engagement required. This project will work in conjunction with the business sustainability project proposed through the 2018/2019 Auckland Tourism, Events and Economic Development work programme.	No further decisions anticipated	I&ES: Healthy Waters	\$20,000 LDI: Opex	In progress	Green	A workshop was held with the local board in August 2018 to confirm the areas to be targeted through this programme. The contract has been finalised and the project delivery will commence in quarter two.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
717	New project: Waititiko, Waiateao (Meola and Motions Creek catchments) and the Three Kings to Western Springs Aquifer Initiative (Albert-Eden)	This project will be focused on the Western Springs-Meola-Three Kings Aquifer, comprising of the Waititiko (Meola) and Waiateao (Motions) Creeks. The initiative will aim to identify the issues, opportunities and existing programmes in place to restore the aquifer and related groundwaters. This assessment will identify gaps and inform options for future works in the area. It is proposed to utilise knowledge from stakeholders and involve partnerships with interested and influential parties operating within the catchment which covers three local boards, Puketāpapa, Albert-Eden and Waitemata. These would include local communities, mana whenua, Auckland Council, Watercare and Auckland Transport. It is proposed that the Albert-Eden and Waitemata Local Boards fund \$10,000 each towards this project, and the Puketāpapa Local Board funds \$5,000 as they have a smaller share of the catchment.	No further decisions anticipated	I&ES: Healthy Waters	\$10,000 LDI: Opex	In progress	Green	A contractor has been engaged to prepare a report demonstrating the issues/threats/opportunities/existing programmes for the integrated management of the aquifer. A literature review is complete and will be presented to the local board in November. After feedback from the board, engagement will begin with key stakeholders including Auckland Transport, Watercare, local community groups, Auckland Council, mana whenua, schools and sports clubs. Responses from the engagement will be incorporated into the final draft.
1531	New project: Community education and moth plant disposal project	This project will support the community to identify moth plant and control it on local properties through effective communication and engagement. Other weeds can be included in future financial years, but moth plant will be the focus for 2018/2019. The community will be supported to safely dispose of moth plant, and a collection and disposal service will be provided on request, free of charge. The collection will be available for a specified period of time (possibly during March 2019). Landowners will be encouraged to fill bags with moth plant for collection. Advice will be offered on other weeds, but collection will be limited to moth plant. This project does not include support for the physical removal of moth plant, just the disposal. An identification service will be provided to people if they are unsure whether they have moth plant or not. Local community groups who are currently working to control weeds in the area will be engaged to support the project, including Friends of Oakley Creek, Friends of Maungawhau, and the Society Totally Against Moth Plant (STAMP). This project may also involve attending community events to raise awareness of invasive weeds, especially moth plant.	No further decisions anticipated	I&ES: Environmental Services	\$10,000 LDI: Opex	In progress	Green	A contract is being finalised for EcoMatters Environmental Trust to deliver this project within the 2018/2019 financial year. The community engagement aspect of the project will start as soon as the contract is finalised. The moth plant collection and disposal will take place in March 2019. The project is on track to be delivered on time and completed by April 2019.
Libraries								
1078	Provision of Library Service - Albert-Eden	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - Epsom Library for 52 hours over 7 days per week. (\$494,956) - Mt Albert Library for 56 hours over 7 days per week. (\$636,086) - Pt Chevalier Library for 52 hours over 6 days per week (\$373,182)	No further decisions anticipated.	CS: Libraries & Information	\$1,504,224 ABS: Opex	In progress	Green	Albert-Eden libraries have seen a 3 per cent decrease in the number of visits and a 8 per cent decrease in issues for the year to date. Our digital and eCollections continue to grow however and customer demand for our programmes and events has increased significantly compared to this time last year.
1079	Preschool programming - Albert-Eden	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their childrens' early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Preschool programming continues to remain strong in the Albert-Eden Local Board area with 155 programmes delivered across the libraries to 6627 participants. Epsom Library has been trialling hosting a Korean playgroup which has been a great success and enabled connections with a new community group and has resulted in greater usage of our Korean collections. Point Chevalier Library had outreach visits to Waterview Kindergarten and local daycare centre Jumpstart. Mt Albert Library has continued to visit early childhood centres. This has become a reciprocal relationship with the childhood centres also visiting the library and attending storytime sessions. Mt Albert Library has also started to deliver multilingual rhymetime session in Te Reo, Mandarin and English. It enables families and children to embrace Te Reo Māori, and create inclusivity for our diverse communities.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
1080	Children and Youth engagement - Albert-Eden	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Planning is underway for Kia Māia te Whai/Dare to Explore 2018/19 summer reading programme. Epsom Library has recently introduced both an afterschool gaming club (digital and board games) and a teen bookclub which have had a great response. Pt Chevalier Library has hosted reciprocal class visits with students from St Francis School, where the focus has been on teaching the library Dewey System and how to use the library catalogue. Mt Albert Library has started 'Reading with a dog' session every fortnight. Reading with Wilson (the dog) enables children to read in a relaxed, non-threatening atmosphere which encourages children to practice their reading skills and develop a love of reading.
1081	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Albert-Eden	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Seniors Dance Company performed 'Glass Ceilings', a five minute dance in commemoration of 125 years of Women's Suffrage in all three libraries with a great response from the community. Epsom Library has been involved in planning an exhibition for the Auckland Heritage Festival with the Greenwood's Corner Business Association - People of Epsom with profiles of historical members of the community displayed in the library. Pt Chevalier Library staff were involved in the Community Open Day and food market held in the square in early September - a great turnout and good opportunity to promote the library. Mt Albert Library hosted a talk by 'Active Asia' to promote walking and keeping healthy. The talk concluded with a walk around the Mt Albert community.
1082	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Albert-Eden	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations.Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	All three libraries hosted the Stardome Observatory for interactive Matariki sessions and also held weaving and craft activities. We held special storytimes and rhymetime sessions during Māori Language Week across the libraries and our children's staff are receiving training and working on incorporating more Te Reo into regular storytime sessions. At Point Chevalier Library television presenter Miriama Kamo read from her latest book 'The Stolen Star of Matariki', sharing stories with an appreciative Saturday morning crowd. Wāhi Kōrero Māori spaces were created in all the libraries to encourage the use of Te Reo Māori during Te Wiki o te Reo Māori.
1083	Learning and Literacy programming and digital literacy support - Albert-Eden	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Point Chevalier Library hosted talks with authors Lindsey Dawson and Robert Bolton and an art talk by Launt Thompson. A series of beginners meditation classes have been repeated, due to their success earlier in the year. Epsom Library have been trialling English language classes in collaboration with the Elizabeth Knox Rest Home and these have been well received with 25 participants each session. Epsom also hosted the New moon festival for the Chinese community with over 130 attendees sharing mooncake, watching performances and having calligraphy lessons. Mt Albert also held a New moon festival which included a Chinese water painting event and a Japanese tea ceremony. Mt Albert has also started to provide outreach digital support to Bhartiya Samaj in collaboration with Mt Roskill Library. The Bhartiya Samji group are mainly elderly Indian people. They appreciate the support from library staff who can communicate to them in Indian language and help lift their digital skills.
Local Economic Development: ATEED								
343	Albert-Eden Business Award	Deliver a local business award programme and provide opportunities for businesses to benchmark their success against other local businesses. Award categories include retail, hospitality-license, hospitality-non-license, business & professional services, health& beauty, manufacturing & trade, emerging business, excellence in marketing, excellence in innovation, and excellence in environmental sustainability.		ATEED: Local Economic Growth	\$25,000 LDI: Opex	In progress	Green	A project team has set up to provide oversight on the delivery of 2018/2019 Business Award programme. The project team will meet with the service provider monthly to discuss programme delivery. The draft proposal has been presented the board in October.
345	Epsom Business Engagement	Initiate a series of local business engagement events with Alexandra Park and other local businesses in Epsom. The aim is to facilitate a local business network where businesses can work together as part of a connected and collaborative business community.		ATEED: Local Economic Growth	\$15,000 LDI: Opex	In progress	Green	Three prospective vendors have been invited to submit a proposal on delivering a business engagement programme in Epsom. Only one proposal was received. The prospective service provider has presented the draft proposal to the board in October.
346	Albert-Eden Business Sustainability Development	ATEED and I&ES staff will work together to promote sustainable business practices. This programme of work will include identifying the needs of local business through a short one on one engagement, working with interested businesses through coaching sessions to establish a sustainability action plan, and encouraging participant to monitor their progress. The collaborations with I&ES include information sharing and referring businesses to I&ES's education programmes.		ATEED: Local Economic Growth	\$20,000 LDI: Opex	In progress	Green	Green Business HQ have been appointed as the provider for delivering the Albert-Eden Sustainability Programme. The first workshop was held in September.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2322	Marketview Retail Spend Monitor	Purchase retail spend data of town centres including 1. Kingsland 2. Mt Eden 3. Dominion Road 4. Epsom/ Greenwoods Corner 5. Sandringham 6. Mt Albert 7. Point Chevalier The local board will purchase Marketview report package including an annual report and an event report at a cost of \$1750 for each town centre		ATEED: Local Economic Growth	\$15,525 LDI: Opex	In progress	Green	The year ending June 2018 reports were provided to the business associations. Staff are working with business associations who are interested in receiving training to better understand the data. A specialist from Marketview will be invited to present the annual report to the business association members in October/November 2018.
Parks, Sport and Recreation								
12	AE: Ecological volunteers and environmental programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes at sites including: Oakley Creek; Meola Creek; Heron Park and Eric Armishaw Reserve. Activities include: •Community planting events; •Plant and animal pest eradication; •Litter and green waste removal; •Contractor Support; •Tools and Equipment; •Beach/stream Clean Ups. •Brochures	No further decisions anticipated	CS: PSR: Park Services	\$30,000 LDI: Opex	In progress	Green	Volunteer activities mainly focused on pest animal control, wetland planting and restoration. Key reserves where activities took place include Balmoral Heights Reserve, Eric Armishaw Reserve and Te Auanga awa (Oakley Creek)
15	AE: specific implementation plan for Auckland's Urban Forest (Ngahere) Strategy	This project is to develop a local board specific programme which will identify, increase and protect Auckland's Urban Forest. Information sessions were held with local boards on the Urban Forest (Ngahere) Strategy in August 2017. This is a three year project. Year one 'knowing' phase: complete spatial mapping of the existing tree canopy cover on public and private land in the local board area. Determine the extent, type and age of urban Ngahere. Develop options and identify any funding required for programmes in years two and three: Year two 'growing' phase: Finding space for planting new trees using partnerships, including community groups, schools and the Million Trees Program. Year three 'protecting' phase: direct and indirect methods for the community to nominate and protect trees.	Q2/3 briefing on progress at a local board workshop. Confirm deliverables and to make sure the work is aligning to the boards initial feedback on the local board area Ngahere Knowing programme.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	Workshop with board members in September to share the programme and note their feedback. Preparing for the next steps - the planning phase. Background analysis of the LIDAR mapping is underway to determine early indicators on the extent and condition of the local board area tree cover.
457	AE: Albert-Eden Sport and Active Recreation Facility Plan	Continuation and completion of plan funded by the Feasibility Studies budget in FY17/18. This plan will guide any future investment into sport and recreation with a comprehensive analysis of the need in the area/sport to ensure maximum effectiveness of investment and facility use.	Local Board approval of the Plan by the end of FY18/19	CS: PSR: Active Recreation	\$30,000 LDI: Opex	In progress	Green	A workshop was held with WSP Opus and the local board on 18 July 2018 where the proposed methodology and consultation timelines were presented. The local board requested that the scope for community consultation be widened. A contract variation has been drafted between Auckland Council and WSP Opus to reflect the changes and consultation will be commencing in October 2018. WSP Opus now has a new consultant leading this project.
461	AE: Parks services planning programme	Parks services planning for Albert-Eden Local Board to identify needs and gaps in its parks network and develop outcomes to address the needs; This planning work comprises of the following four initiatives: -Diversity in parks -Open space network planning -Parks promotion -Benefits realisation. Synergies have been identified with other Community Services programmes, specifically ACE #990 (Placemaking) ACE #998 (Arts and Events programme broker) and Libraries #1081 (Celebrate cultural diversity and local places). PSR will work collaboratively with ACE and Libraries to deliver shared outcomes. This includes a FY17/18 budget deferral of \$25,000.	The board will be updated on the status of all four elements to this project in Q2.	CS: PSR: Park Services	\$65,000 LDI: Opex	In progress	Green	Projects to be funded with this budget were discussed and agreed by the local board in August: 1) accessibility reports for Potters Park and Waterview Reserve 2) ideas for an age friendly city initiatives 3) walks to be included in a short walks brochure 4) progress on improving the park accessibility content on the Auckland Council website Further workshops will be scheduled with the local board in Q2 to discuss progress and present draft reports.
494	AE:Māori naming of reserves and facilities FY18/19	Identifying opportunities for park and facility naming/renaming and engaging with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage	Approval of names for parks in tranche 1 by the end of FY18/19	CS: PSR: Park Services	\$8,000 LDI: Opex	In progress	Green	At the 22 August 2018 business meeting the board approved 14 local parks to invite mana whenua to provide a Māori name and narrative for dual naming. Mana whenua representative Ngaio Kemp from Te Runanga o Ngāti Whātua attended the public forum in support for the business report. Mana whenua will progress their process to identify Māori names for the approved local parks.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
495	Mt Albert Leisure Centre: Operations	1. Operate Mt Albert Leisure Centre in a safe and sustainable manner, (through a management agreement with YMCA). Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; early childhood education; and recreation services. Along with core programmes that reflect the needs of the local community.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Activation this quarter: 12% decrease in active visits, however there has been a increase in active participation. Customer Satisfaction - there was a slight decrease in (measured by Net Performance Score (NPS) survey) from the previous quarter. NPS Score is 66.0, this is a 1.9 decrease, although this is the second highest score in the network. Jill Gibson, the Centre Manager was awarded Westfield Local Hero and gained grant of \$10,000 to take YMCA programmes into schools. Winning the Westfield Local Heroes funding has allowed the staff to start dance classes for Owairaka school. Every child in the school will get to participate with 30 minute classes throughout Term. Customer Satisfaction
496	AE: Delivering an Out and About Programme FY18/19	Deliver a range of 'free to attend' activities and events in local parks, spaces and places, for all ages. Out and about will evolve to become a more responsive and tailored programme of activities that provides opportunities for everyone to be physically active. Focus delivering local solutions for young people and seniors, and strengthening connections around key assets like paths, and leisure centres that can support a wider range of activities.	No further decisions anticipated	CS: PSR: Active Recreation	\$15,000 LDI: Opex	In progress	Green	Active Recreation provided a workshop update in August. The proposed 18/19 delivery schedule was presented and feedback provided from members. Active Recreation are working with delivery partners to include feedback, and to finalise schedule by early November. Marketing and promotion to begin mid November at the latest and include coreflutes on community noticeboards. Delivery will run from January to March 2019
1526	AE: Learn to Swim program	Provision of swimming lessons at Mount Albert Leisure Centre for children in years one and two, for schools in Albert-Eden which do not have a swimming pool onsite.	The Active Recreation team will workshop their Game Plan with the local board in November.	CS: PSR: Active Recreation	\$20,000 LDI: Opex	In progress	Green	Active Recreation need to confirm all the schools that the local board wish to include in the funded lessons for 2018/19. Active Recreation will include other local board feedback on the programme to ensure the funding benefits those students most in need. A lessons to be delivered at the Mt Albert aquatic facility.
2260	Mt Albert Aquatic Centre	Operate Mt Albert Aquatic Centre through a management agreement with Belgravia; • Deliver a variety of accessible programmes and services that get the local community active which include: • group fitness; • learn to swim; • aquatic services.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Mt Albert Aquatics Centre At the 2018 New Zealand Aquatics Awards, the Aquatic Innovation Award went to Mt Albert Aquatics for their Access and Inclusion Initiative. They have developed programmes specifically aimed at supporting minority groups who, for many reasons, have difficulty accessing their facilities. Customer Satisfaction There was a slight decrease in customer satisfaction (measured by NPS survey) from the previous quarter. The NPS score for Quarter 1 is 14.9, this is a 1.03 decrease from the previous quarter. Activation this quarter: 21% decrease in visits. This was largely due to the wave pool, toddlers pool, adult spa, sauna and steam room maintenance closure at the end of September..
Plans and Places								
1425	Albert-Eden centre transformation programme	Scoping and design of improvements for Greenwoods Corner and Sandringham centre. Monitoring of development and projects in and around Pt Chevalier centre, to inform scoping of a potential future centre plan in coming years.		CPO: Plans and Places	\$50,000 LDI: Opex	In progress	Green	Design brief being drafted to engage landscape architect to develop plans for transformaton of Greenwoods Corner and Sandringham. Waiting on further detail from AT to build into this. Propose to go out to tender within this Quarter. Have been engaging with manawhenua to inform the brief and seek early indication of involvement in development of plans. Update to Board 31 Oct 2018.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excl. GST)	Activity Status	RAG	Q1 Commentary
CF: Community Leases										
1284	Pascoe Quarry 99A Gillies Avenue: Lease to Auckland Table Tennis Association Incorporated	Renew ground lease to the Auckland Table Tennis Association Incorporated	CF: Community Leases	1/06/2009	2 x 5 years	31/05/2024	\$500.00	Approved	Green	The group's second right of renewal is due on 31 May 2019. Staff will progress this matter at the start of quarter three.
1285	Community buildings 18-20 Huia Road, Pt Chev: Lease to Learning At The Point Community Kindergarten Incorporated	Renew building lease to the Learning At The Point Community Kindergarten Incorporated	CF: Community Leases	1/06/2016	1 x 3 years	31/05/2022	\$1.00	Approved	Green	This matter is planned to be progressed during quarter two.
1286	Murray Halberg Park 117 Richardson Rd, Mt Roskill: Lease to Marist Rugby League Football Club Incorporated	Renew ground lease to Marist Rugby League Football Club Incorporated	CF: Community Leases	1/04/2009	2 x 5 years	31/03/2024	\$250.00	Approved	Green	This group's second right of renewal is due in quarter four. Staff will take action in quarter three.
1287	Gallery 25 Poronui St, Mt Eden: Lease to NZ Fellowship of Artists Incorporated	Renew building lease to NZ Fellowship of Artists Incorporated	CF: Community Leases	1/04/2016	1 x 3 years	31/03/2022	\$1.00	Approved	Green	Lease renewal due in quarter four. Staff will progress lease in late quarter two or quarter three.
1288	Kindergarten 1a Western Springs Road: Lease to The Auckland Playcentres Association Incorporated - Morningside	New ground lease to the Auckland Playcentres Association Incorporated - Morningside	CF: Community Leases	1/11/2003	2 x 5 years	31/10/2018	\$250.00	Approved	Green	The lease will expire early next quarter. Staff will take action in quarter two.
1289	Community buildings 869 New North Road, Mount Albert: Lease to Auckland Resettled Community Coalition Incorporated	Renewal of building lease to the Auckland Resettled Community Coalition Incorporated	CF: Community Leases	1/01/2017	1 x 1 year	31/12/2018	\$1.00	Completed	Green	Item was completed in the 2017/2018 work programme.
1290	Community building 225 Sandringham Road: Lease to Gribblehirst Community Hub Incorporated	New building lease to the Gribblehirst Community Hub Incorporated	CF: Community Leases	1/09/2016	1 x 1 year	31/08/2018	\$1.00	In progress	Green	The new lease application has been received from current lessee. Staff are aiming to workshop this with the local board at the October workshop.
2475	Ferndale Park, 830 New North Road, Mt Albert: Lease to Auckland Kindergarten Association Inc	New ground lease to Auckland Kindergarten Association Inc	CF: Community Leases	1/04/2002	2x 5 years	31/03/2017	\$250.00	In progress	Green	Staff will arrange a site visit during quarter one and early quarter two followed by a workshop with the local board to obtain feedback on the proposed terms and conditions of the lease.
2479	Pascoe Quarry Reserve, 99B Gillies Avenue, Epsom: Lease to Olympic Weightlifting Auckland Incorporated	New ground lease to Olympic Weightlifting Auckland Incorporated Deferred from the 2017/2018 work programme.	CF: Community Leases	1/07/1996	2x 5 years	30/06/2011	\$0.10	Completed	Green	This lease approval was completed on 27 June.
2501	Aberfoyle Reserve, 14 Aberfoyle Street, Epsom : Lease to Auckland Kindergarten Association Incorporated - Eden/Epsom South	New ground lease to Auckland Kindergarten Association Inc - Eden/Epsom South.	CF: Community Leases	4/01/2015	1x3 years	31/03/2021	\$1.00	Approved	Green	This lease is anticipated to be completed in quarter three.
2509	Fowlds Park, 1 Rocky Nook Avenue, Mt Albert: Lease to Rugby League Football Club Inc	Renewal of ground lease to Rugby League Football Club Inc deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/2008	2x 5 years	31/03/2023	\$250.00	Approved	Green	Lease renewal application is yet to be sent to the group. Staff will action this item during the course of quarter two.
2519	50 Western Springs Road, Mt Albert: Lease to Auckland	Renewal ground lease to Auckland Irish Society deferred from the 2017/2018 work programme	CF: Community Leases	1/11/2010	2x 5 years	31/10/2025	\$500.00	In progress	Green	A formal report will be presented at a business meeting on 26 September 2018. Once a resolution is received this item will be completed.
2525	Pollard Park, 1A Waitomo Ave, Lease to The Scout Association of NZ - Balmoral Scout Group	Renewal of ground lease to The Scouts Association of NZ - Balmoral Scout Group deferred from the 2017/2018 work programme	CF: Community Leases	1/02/2007	2x 5 years	31/01/2022	\$250.00	In progress	Green	The group's lease renewal was due on 31 January 2017. The group has sent through an application for all scout sites across the region. Staff will touch base with the group's representative to arrange a site visit.
2539	14 Aberfoyle Street, Epsom: Lease to The Scout Association of NZ - Epsom Scout Group	New ground lease to The Scout Association of NZ - Epsom Scout Group deferred from the 2017/2018 work programme	CF: Community Leases	1/07/1998	2x 5 years	30/06/2013	\$500.00	In progress	Green	Scouts have sent through their application and supporting documents. Staff will arrange a site visit and progress the new lease.
2540	99 Richardson Road, Mt Albert: Lease to RNZ Plunket Society Auckland City Area	New ground and building lease to RNZ Plunket Society Auckland City Area - Mt Albert deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/2001	2x 5 years	31/03/2016	\$250.00	Completed	Green	Completed.
2541	Gribblehirst Park, 225 Sandringham Road, Sandringham: Lease to Gribblehirst Community Hub Trust	New lease of the bowling green space. Deferred from the 2017/2018 work programme.	CF: Community Leases					Completed	Green	This item has been completed.
2640	200-206 Gillies Avenue, Epsom: Lease to New Zealand Choral Federation Inc (Auckland Region)	New ground and building lease at Kimberley Room deferred from the 2017/2018 work programme	CF: Community Leases	1/02/2013	Nil	31/01/2018	\$1.00	In progress	Green	Staff have assessed the two applications, received after calling for expression of interest, in conjunction with the strategic broker and senior local board advisor. Staff will write an analysis report on the two interested groups and report this to the local board in quarter two.

Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excl. GST)	Activity Status	RAG	Q1 Commentary
2654	Anderson Park, 19A Preston Ave, Mt Albert: Lease to Mt Albert-Ponsonby Association Football Club Inc	New ground lease to Mt Albert-Ponsonby Association Football Club Inc deferred from the 2017/2018 work programme.	CF: Community Leases	1/01/1990	Nil	30/09/2000	\$650.00	In progress	Green	Staff will follow up with the group during quarter one and two, regarding issues of public access and additions to the building, which affects the lease area.
2655	Nicholson Park, 25 Poronui St, Mt Eden: Lease to Auckland Playcentres Association Inc - Eden/Epsom	Renewal ground and building lease to Auckland Playcentres Association Inc - Eden/Epsom deferred from the 2017/2018 work programme.	CF: Community Leases	30/09/2004	2x 5 years	29/09/2019	\$250.00	Cancelled	Grey	Item completed in quarter three of the 2017/2018 work programme.
2656	Ferndale Reserve, 830 New North Road: Lease to New Zealand Nepal Society Incorporated	Lease renewal of ground and building to New Zealand Nepal Society Incorporated deferred from the 2017/2018 work programme.	CF: Community Leases	1/10/2007	2x 5 years	30/09/2022	\$500.00	Cancelled	Grey	Item completed in quarter two of the 2017/2018 work programme.
2657	Windmill Park, 48-108 Windmill Road: Lease to AMI Auckland Netball Centre Inc	Renewal ground lease to AMI Auckland Netball Centre Inc deferred from the 2017/2018 work programme	CF: Community Leases	1/04/2015	1x 3 years	31/03/2021	\$250.00	Cancelled	Grey	Item completed in quarter two of the 2017/2018 work programme.
2671	Epsom Domain, 48-108 Windmill Road, Epsom: Lease to Recreate NZ	Renewal of lease to Recreate NZ at Windmill Park Reserve.	CF: Community Leases	28/10/2014	1x 3 years	27/10/2020	\$0.00	Cancelled	Grey	Item completed in quarter two of the 2017/2018 work programme.
2673	Ferndale Reserve, 830 New North Road; No current lease of the two office space	New ground and building lease to a new community lessee deferred from the 2017/2018 work programme.	CF: Community Leases				\$500.00	Completed	Green	Completed. New lease to Mt Albert Society Incorporated.
2828	Warren Freer Park Mt Albert Ramblers Softball Club Inc	New lease at Warren Freer Park deferred from the 2017/2018 work programme.	CF: Community Leases					In progress	Green	This item was missed and not deferred from the 2017/2018 work programme. The current lessee has submitted their application indicating their interest to continue leasing the space. However, as this was their final expiry, a new lease over the space is required. Staff are aiming to workshop this with the local board at the October workshop in quarter two.
2829	Citizens Advice Bureau - St Lukes Rd Mt Albert	Renewal of lease for 82 St Lukes Rd, Mt Albert.	CF: Community Leases					In progress	Green	Citizens Advice Bureau have responded with suggested changes to the original draft deed of community lease. Staff will work with Auckland Council legal advisors to review these changes to prepare a deed for final review and execution. Once agreed, the terms and conditions of the multi premises lease will be used to recommend an individual lease for the Citizens Advice Bureau in the boards area.