

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
<b>Arts, Community and Events</b>								
95	Event Partnership Fund - Franklin (Externally Delivered Events)	<p>Funding to support community events through a non-contestable process.</p> <ul style="list-style-type: none"> <li>- Clevedon A&amp;P Show \$20,000 (Clevedon A&amp;P Association)</li> <li>- Franklin A&amp;P Show \$20,000 (Franklin A&amp;P Association)</li> <li>- Franklin Primary Schools Triathlon \$2,000 (Franklin Primary Schools Triathlon Committee)</li> <li>- Blast to the Past \$5,000 (WBDA)</li> <li>- Steel N Wheels \$10,000 (WBDA)</li> <li>- Beachlands Trolley Derby \$5,000 (Beachlands Community Trust)</li> <li>- Franklin Positive Aging Expo \$7,000 (Franklin Integration Project Positive Ageing Group)</li> <li>- Waiuku Duck Boat Derby \$700 (Franklin Young Mariners)</li> <li>- Waiuku Lions Sand to Mud Fun Run and Family Day \$500 (Waiuku Lions Club)</li> <li>- Eye on Nature \$8,000 (Manukau Beautification Trust)</li> </ul> <p>(Note: Karaka Vintage Day bi-annual event, \$10,000, Karaka Sports Ground Society is not held in 2018/2019 and not included in budget )</p>	Confirm recipients and allocations.	CS: ACE: Events	\$78200 LDI: Opex	In progress	Green	<p>Funding agreements have been completed for two events in this fund, with \$7500 either having been paid out or currently awaiting payment.</p> <p>This includes: -Franklin Positive Aging Expo \$7000 -Waiuku Lions Sand to Mud Fun Run and Family Day \$500</p> <p>The remaining eight agreements and \$70,700 is expected to be completed and paid out in Q2.</p> <p>Eye On Nature will be done as one overall Service Agreement with other contributing south local boards.</p>
96	Event Partnership Fund - Franklin (Movies in Parks)	Programme and deliver two regional Movies in Parks series events.	Choice of venue, movie, date selection and delivery package from options available.	CS: ACE: Events	\$27000 LDI: Opex	In progress	Green	<p>Programming and delivery planning for two Regional Movies in Parks series events are underway.</p> <p>Venue 1: Sunkist Park Date: 2 March 2018 Movie: Paddington 2</p> <p>Venue 2: Waiuku Rugby Club Date: 23 March 2018 Movie: Hunt for the Wilderpeople</p> <p>Pre-entertainment will be sourced locally during Q2, for engagement and activation by those from within the community.</p>
98	Citizenship Ceremonies - Franklin	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	No further decisions anticipated.	CS: ACE: Events	\$9330 ABS: Opex	In progress	Green	The Civic Events team delivered one citizenship ceremony on one occasion during Q1 with 107 people from the local board area becoming new citizens.
99	Anzac Services - Franklin	<p>Support and/or deliver Anzac services and parades within the local board area.</p> <p>Support traffic management plan for Amistice Day commemoration.</p>	Confirm allocation of funding to local Anzac Services and Parades	CS: ACE: Events	\$35000 LDI: Opex	In progress	Green	Scheduled for Q4. Planning will commence in Q2. Planning for Armistice day service 2018 has started. Event will be delivered in Q2.
100	Local Civic Events - Franklin	Deliver and/or support civic events within the local board area.	Confirm programmes and activities that are to be supported by this line with the Local Board and Community Facilities.	CS: ACE: Events	\$5000 LDI: Opex	Approved	Green	No activity occurred during Q1 as no civic events were scheduled.
101	Franklin's Finest (Volunteer Awards)	Contribute funding to a community volunteer awards event (Franklin's Finest) within the local board area.	Confirm event plan and funding.	CS: ACE: Events	\$3000 LDI: Opex	Approved	Green	Scheduled for Q2. Planning will commence in Q2.

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226	Operational Expenditure - Franklin Arts Centre (Council Facility)	Operate Franklin Arts Centre: - curate exhibitions in the NZ Steel Gallery, and in the Community Gallery  - develop public programming-based on themes of the exhibitions  - provide a programme of art classes and workshops for adults and children.  - focus on bringing exhibitions from outside of the local board area to the arts centre.	No further decisions required.	CS: ACE: Arts & Culture	\$124476 ABS: Opex	In progress	Green	In Q1, the gallery received 8,545 visitors and delivered 6 programmes, 4 of which had Maori outcomes, to a total of 3,045 attendees. Highlights included the opening night of the Franklin Arts Festival, which received 145 visitors and the NZ Steel Gallery exhibition 'Like a Boss', which was attended by 50 people at the opening.
227	Community Arts Initiatives- Arts Broker Programme	Engage a community arts broker to support a range of art programmes to be delivered across the local board area. Activities will support community-led projects and bring resources from across council organisation and CCOs to embed a local placemaking approach.	Q1 - to approve the work programme developed by the arts broker.	CS: ACE: Arts & Culture	\$80000 LDI: Opex	In progress	Green	A services agreement with Too Bee Limited for arts broker services in 2018/2019 was administered. During Q1, an "expression of interest" was released for projects that the arts broker programme could support. A list was presented to the local board for approval in August. The Franklin Arts Trail website and hard copy brochure was launched and an event has been planned for the arts trail open studios weekend on Labour Weekend. Active Arts started a series of workshops with seniors at the Selwyn Centre.
337	Community grants (FR)	Provide community grants consistent with the board's community grants programme 2018/2019 as follows: -Local community grants - \$181,000 -School pool community grants - \$25,000 - Coastal sea rescue grants - \$45,000.		CS: ACE: Community Empowerment	\$251000 LDI: Opex	In progress	Green	The local board has completed local grant round one and quick response round one with a total of \$68,303.70 allocated, leaving a total of \$112,696.30 for the remaining grant rounds. \$21,500 of the school pool community grant was allocated to the Franklin School Swimming Pool, leaving a total of \$3,500.00 remaining to be allocated.
756	Venue Hire Service Delivery - FR	Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	In Q1, the satisfaction survey showed that 76 per cent of hirers would recommend the venues they have visited. • participant numbers have increased by 5 per cent compared to the same period last year  Booking hours have decreased overall by 19 per cent compared to the same period last year however there is an increase in booking hours at Clevedon Community Hall by 11 per cent, Pukekohe Town Hall by 6 per cent and Waiuku Community Hall by 27 per cent.  The top three activity types during quarter one are meetings, fitness and arts and cultural events.  A focus for staff in quarter two will be promoting our network through Google and Facebook channels.
970	Franklin Rural Halls - delivery support	Provide ongoing support for each hall committee - the rural halls advisor is the primary point of contact between the committees and council.- Provide quality advice to the Franklin Local Board on issues relating to rural halls in Franklin.- Support committees to transition to the Franklin community-led rural hall model, where appropriate.- Provide \$1k start-up fund as a one-off payment to rural hall committees transitioning onto the Franklin community-led model- Increase the capacity and capability of rural hall committees through inclusion in the capacity and capability integrated work programme activity	Q2 - Renewal of Ararimu Hall lease – term ends June 2018 with ten year right of renewal (replacement with a licence to occupy and manage).Q2 - Renewal of Beachlands, Maraetai and Orere Hall licences (term ends June 2018).Q3 - Replacement of Pukekohe East Hall lease with a licence to occupy and manage.- TBC Granting new licences and \$1k start-up payments to hall committees transitioning onto the new community-led model.	CS: ACE: Community Places	\$3000 LDI: Opex	In progress	Green	To date, three hall committees have achieved incorporated society status; Ramarama, Paparimu and Waiuku Pa, ensuring eligibility to receive funding in Q2. The Waipipi Hall committee chair is currently working through the incorporation process.A review of funding equity for hall committees is underway, with options provided to the board enabling them to give direction on the preferred option. Hall committees will be formally notified of the review when funding agreements are sent out in Q2. Any changes will be implemented for payments in 2019/2020.A successful movie night was held at Pollok Hall in September attended by 75 people which was supported by the local board. The focus for Q2 will be issuing funding agreements and paying out grants. Further discussions will be held with Ararimu Hall committee on the renewal of their lease, which expired in June 2018.

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979	Supporting Communities to Lead	<p>Develop and deliver a programme to build capacity and capability which supports Franklin community groups to respond to the opportunities and challenges of local populations growth, connectivity and diversity, in both the main centres and smaller settlements.</p> <p>- Year one will focus on supporting FRANCOSS, as the current capacity programme deliverer, to lift profile, expand reach and improve the value of its activities to include areas where council already makes a significant investment such as rural hall committees, community trusts etc. The programme will have a focus on building capability for communities to lead place-making activities that create connection to the environment, the local history and new residents.</p> <p>- Year two would see other funded organisations and those actively engaged with council included.</p>	No further decisions anticipated.	CS: ACE: Advisory	\$40000 LDI: Opex	In progress	Green	<p>As part of their capacity building workshops, FRANCOSS hosted the "Cracking Generosity" workshop by Malcolm Sproull on 22 August. Staff are working with FRANCOSS to plan the next year's schedule of workshops.</p> <p>A funding agreement for the Gardens for Health project umbrella organisation, Diabetes Project Trust, is in progress. This will be completed in Q2, which will enable Gardens for Health to deliver capacity building through education and maintenance of the local community garden network.</p> <p>Community Empowerment and Community Facilities staff collaborated to provide technical equipment and support for Movie Night at Pollok Hall held on 1 September 2018. Staff are scoping potential to support movie nights at other rural halls.</p>
983	Increase diverse participation: Franklin Youth	<p>Support the Franklin Youth Advisory Board (FYAB) to advocate on behalf of Franklin Youth across the board area. Build capability of FYAB as youth leaders/advocates and encourage youth participation in local board engagement activities. Support FYAB to plan, deliver and review their signature event (Children's Day) and Youth Week activities to engage with the wider community and raise the profile of young people. Identify organisations that can contribute to enhanced youth voice and capability and facilitate connect with FYAB. Identify barriers to Maori Youth participation in community advocacy and leadership – Note: this will line with the Maori Responsiveness Action Plan activity – ID 985.</p>	No further decisions anticipated.	CS: ACE: Community Empowerment	\$17000 LDI: Opex	In progress	Green	<p>Staff completed the 2018/2019 financial year funding agreement with Youthtown Inc to develop and support youth engagement, youth initiatives and build the capacity of the Franklin Youth Advisory Board (FYAB). This will involve training, development and mentoring of FYAB participants. \$5,000 has been allocated to support FYAB to plan, deliver and review their signature event Children's Day and Youth Week activities to engage with the wider community and raise the profile of young people.</p>
985	Local Māori Responsiveness Action Plan (FR)	<p>Work with mana whenua and mataawaka to create a local responsiveness action plan, building on the outcomes of 2017/2018 activity, which includes the following:</p> <ul style="list-style-type: none"> <li>- key aspirations and priorities for Māori in the area</li> <li>- opportunities to work together</li> <li>- a plan for building strong relationships and sharing information with Māori</li> <li>- Identify barriers to Maori Youth participation in community advocacy &amp; leadership - note: linked with Increase diverse participation: Franklin Youth activity - ID 983.</li> </ul>	No further decisions anticipated.	CS: ACE: Community Empowerment	\$10000 LDI: Opex	In progress	Green	<p>In September, Puna Consultants Ltd submitted the 'Foundational Work for a Maori Aspiration Plan', a strengths-based report identifying the strengths, opportunities and future aspirations of Maori in Franklin. The findings of this report will inform the project plan to be completed in Q2.</p>

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986	Strengthening neighbourhoods and town centres: enabling safe and resilient communities	<p>Fund local organisations to make their own decisions on safety and economic development that meet local board outcomes.</p> <p>Note: the 2018/2019 budget figure shown for this activity includes the \$90,000 originally approved plus \$74,505 deferral from 2017/2018.</p>	No further decisions anticipated.	CS: ACE: Community Empowerment	\$164505 LDI: Opex	In progress	Green	<p>In Q1, staff developed project plans and scoped activities for the year. Staff have initiated discussions with Pukekohe Business Association and Waiuku Business and Development Association about potential funding agreements, KPIs and outcomes.</p> <p>Waiuku Business and Development Association signed a \$25,000 funding agreement to support improvements to town centre safety. The Community Empowerment Unit (CEU) and Auckland Transport (AT) are collaborating about the transition of Pukekohe CCTV assets to AT management. A full transition is anticipated in Q2. CEU staff worked with the Pukekohe Business Association and local Police to relocate the CCTV camera system, providing a view for local policing teams and community patrols.</p> <p>CEU and Community Facilities staff are collaborating on community engagement in Pukekohe North regarding playground renewal in McShane Reserve. The Pukekohe North Steering Group reconvened for the first time in two years on 20 September.</p>
987	Youth Connections - Franklin	<p>Youth Connections will:- Provide quality advice and expertise on youth employment solutions. Locally, this is done through community-led solutions that identify and create jobs for youth; particularly those who are furthest from the job market. -Facilitate local opportunities for all youth to be meaningfully engaged in education, employment or training, and have clear employment pathways-Develop An extensive network of stakeholders in the youth employment space throughout the council family and the business community -Develop tools to build an enabling environment for young job seekers and youth-friendly employersdeliver programme that supports preparation for the job market- Promote Youthful online platform. - Investigate opportunities in cross-board areas to facilitate employment preparation.</p>	Local board to approve youth Connections youth employment initiatives to be delivered by The Southern Initiative from 1 November 2018.	CS: ACE: Community Empowerment	\$50000 LDI: Opex	In progress	Green	<p>The Mahi Gains Accelerator Work Readiness programme supported six young people to enrol in further education and eight others into various forms of employment. The work readiness programme supported 20 young people to acquire their driver licences; 12 with learner licences, four with restricted licences and four obtaining their full licences. Twelve young people achieved their forklift licence and two completed their First Aid Level 1 Certificate. Curriculum Vitae support was provided to 20 young people. Staff updated elected members at a workshop on the up-coming Youth Connections programme transition from the Community Empowerment Unit to The Southern Initiative. Staff are working towards transitioning the programme to TSI as of 1 November 2018.</p>
989	Franklin Rural Halls - future direction	<p>Plan, develop and deliver a strategic 5 year plan for the continued delivery of rural hall services.</p> <p>Ensure that the operational and service model for rural halls is considered in the development and delivery of:</p> <ul style="list-style-type: none"> <li>- Community Facilities Partnership Policy</li> <li>- The empowered communities approach and enabling council workstream</li> <li>- Development of Levels of Service (Governance Framework Review response)</li> </ul>		CS: ACE: Community Places	\$0 ABS: Opex	Approved	Green	There was no activity in Q1. Initiative starts in Q4.

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1260	Apply the empowered communities approach – connecting communities (FR)	Broker strategic collaborative relationships and resources within the community. This includes five key activity areas: 1. Engaging communities: • reaching out to less accessible and diverse groups - focussing on capacity building and inclusion • supporting existing community groups and relationships. 2. Strengthen community-led placemaking and planning initiatives - empowering communities to: • provide input into placemaking initiatives • influence decision-making on place-based planning and implementation. This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations. 3. Enabling council: • supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. 4. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: • this does not replace or duplicate any stand-alone local board Maori responsiveness activities. 5. Reporting back - to local board members on progress in activity areas 1 - 4.	No additional decisions anticipated.	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	CEU staff have supported a number of community groups and individuals, including the Business and Professional Women Franklin in developing their suffrage events and the Lone Star Restaurant for their Onion Festival. Opportunities for collaboration and community support have been identified in advocating to have Pukekohe North in the Milenko programme and working together with Community Facilities to support community participation in renewals projects (Pukekohe North).
1414	Hire fee subsidy (individual groups) LDI - FR	Provide a 100% discount for the following groups to use council-run venues, underwritten using \$24,134 LDI  - FRANCOSS (Franklin Council of Social Services) – Franklin: The Centre  - Pukekohe Senior Citizens Club – Franklin: The Centre and Concert Chamber  - Franklin Heritage Forum – Pukekohe Old Borough Building  - Communicare – Pukekohe Old Borough Building  - Well Women – Franklin: The Centre  - 60s Up Movement – Pukekohe Town Hall and Concert Chamber  - Franklin Arts Festival – Pukekohe Town Hall and Concert Chamber  - Clevedon Business Association – Clevedon District Centre  - Franklin District JP Association - Clevedon District Centre (2 hours per week)		CS: ACE: Community Places	\$24134 LDI: Opex	In progress	Green	During Q1, staff have administered the additional subsidised rates as approved by the local board. Each group has been notified and are aware of their charges for this financial year.
1416	Hire fee subsidy (off peak) LDI \$13,000 - FR	Administer further subsidy of hire fee for specific groups and specific off peak times through LDI.	Q2 - progress report on increased use and revenue	CS: ACE: Community Places	\$13000 LDI: Opex	In progress	Green	The booked hours during the off peak times has decreased due to the decrease in overall booking hours at Franklin venues. There has been an increase in booking hours during off peak times at Clevedon Community Hall, Waiuku Community Hall and Pukekohe Old Borough Building.

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1438	Granting of licences to occupy and manage to three rural halls	<p>Beachlands, Maraetai, and Orere halls have been managed by community groups for three years under a licence to occupy and manage. These licences expire on 30 June 2018 with no right of renewal. The groups have all requested, in writing, a desire to continue operating the halls. New licences are required for a further three year term to enable the groups to continue to manage the halls as follows:</p> <p>Beachlands Community Trust - for the operation of Beachlands Community Hall, 49 Wakelin Road, Beachlands, Lot 327 DP 19657 comprising 1,012 square metres and contained in NA90D/143 under the Local Government Act 2002.</p> <p>Maraetai Beach Community Hall Inc - for the operation of Maraetai Beach Community Hall, 12 Rewa Road, Maraetai, Lot 123 DP 19097 comprising 814 square metres and contained in NA449/179 and held in fee simple by Auckland Council under the Local Government Act 2002.</p> <p>Orere War Memorial Hall Inc - for the operation of Orere War Memorial Hall, 289 Orere Point Road, Orere Point, Lot 1 DP 113211 comprising 4,927 square metres contained in NA63C/874 and held in fee simple by Auckland Council under the Local Government Act 2002.</p> <p>For the years 2018-2022, commencing 1 July 2018 and terminating on 30 June 2022 and subject to public and iwi consultation. i) Rent \$1.00 plus GST per term if requested. ii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012. iii) Site plan to be approved by Community Leasing Team.</p>	No further decision to be made in 2018/2019.	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	Public and iwi consultation has been completed and the Licence to Occupy and Manage has been issued to Beachlands, Orere and Maraetai Hall committees for signature. To date, Beachlands Community Trust has signed and returned their licence. Signing of all three agreements is due to be completed by Q2.

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1439	Franklin rural halls - funding agreements	A one year term grant to support the community halls to provide safe and accessible facilities to meet the needs of the community for the 2018/2019 year, commencing 1 July 2018 and terminating 30 June 2019.- Awhitu Central Hall (Awhitu Central Community Hall Inc) \$2,328, - Ararimu Hall (Ararimu Residents & Ratepayers Assoc Inc) \$16,674, - Buckland Community Centre (Buckland Community Centre Inc) \$15,000, - Glenbrook Beach Hall (Glenbrook Beach Residents & Ratepayers Assoc Inc) \$9,179, - Glenbrook Hall (Glenbrook Residents & Ratepayers Community Centre Inc) \$30,346, - Grahams Beach Hall (Grahams Beach Setters' Assoc Inc) \$5,008, - Hunua Hall (Hunua Hall & Domain Society Inc) \$10,228, - Karaka Hall (Karaka War Memorial Hall Inc) \$21,177, - Karaka Sports Hall (Karaka Sports Ground Society Inc) \$48,705, - Matakawau Hall (Matakawau Community Assoc Inc) \$11,348, - Mauku Hall (Mauku Victory Hall Assoc Inc) \$5,724, - Paparimu Hall (not yet incorporated) \$3,969*, Pollok Community Centre (Pollok Community Sports Centre Inc) \$3,340, - Pukeoware Hall (Pukeoware Hall Inc) \$8,427, - Puni Hall (Puni School Community Hall) \$3,226, - Pukekohe East Community Centre (Pukekohe East Community Centre Inc) \$14,551, - Ramarama Hall (not yet incorporated) \$5,923*, - Te Toro Hall (Te Tora Public Hall, School, Tennis & Bowling Soc Inc) \$3,969, - Waiau Pa Hall (not yet incorporated) \$21,549*, Waipipi Hall (not yet incorporated) \$4,260**Note: payment subject to hall committees becoming incorporated societies or charitable trusts	No further decision points for 2018/2019.	CS: ACE: Community Places	\$250818ABS: Opex	In progress	Green	During Q1, funding documentation was prepared ready to pay funding grants to Franklin rural hall committees in Q2.
2803	Community Response Fund - Franklin	Discretionary fund to respond to community issues as they arise during the year	The local board will consider strategic assessments of proposed initiatives and/or projects, and approve funding for those projects after consideration of their likely benefits	CS: ACE: Advisory	\$80000 LDI: Opex	In progress	Green	FR/2018/99 - \$10,000 to Eco volunteers and environmental programme 2018/2019  Balance: \$70,000

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<b>Community Facilities: Build Maintain Renew</b>								
676	Franklin Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$3602221 ABS: Opex	In progress	Green	Quarter one was a relatively wet start to the 2019/20 financial year for Citycare the full facility maintenance contractor for the RIMA Sector. Parks and sportsfields across the local board area were saturated and had high-water tables, typical of winter. Access to mow sites was one of the main issues encountered by the contractor. Wet and soft ground prevented the heavy machinery from mowing vast areas on some of the parks and sportsfields. To avoid causing damage to the grounds, excessively wet sites were exempted from mowing. The agreed duration for the exemptions was 10 days and was reviewed thereafter. Where exemptions were granted, the contractor was still required to mow and maintain reserve frontages, boundaries, tree clearance and edging. The turf mowing in both open and built spaces has been challenging, but the contractor has managed to maintain a high mowing frequency during the period. Audit results have been largely positive and upward trending for most local board areas, which is likely reflected in the lower number of customer complaints received during the quarter. Some results for the quarter are reflective of a number of elements, for example the wet weather and asset conditions, especially around the open space assets which are in need of renewals. Major Pool shutdowns were completed at the Franklin Pools, Papakura, whilst Papatoetoe Pools is currently shut for maintenance. The Norman Kirk Pool in Otara, is planned to be shut on 15 October, and Totara Pools on 11 November 2018.
677	Franklin Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$250772 ABS: Opex	In progress	Green	The first quarter was influenced by remedial work after the April storm. The continued storm clean up was balanced against addressing deferred requests prior to the storm, and higher priority new requests received. Outstanding work is now limited to sites where access has been restricted due to ground conditions. It is anticipated these sites will be accessible shortly into the second quarter, weather dependant. The scheduled works programme was delayed as a consequence of the storm and deferred works, but is now on track. Replacement planting of trees removed throughout the year has been completed during the quarter.
678	Franklin Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$207083 ABS: Opex	In progress	Green	During the first quarter, the annual update of the Site Assessment Reports, a large portion of the pest animal monitoring, and the majority of the first pulse of the rat control programme have been completed. Various unscheduled activities were completed which included a mixture of pest animal control and pest plant control. Request for service work orders received, continue to be seasonally normal, with an increasing trend in activity becoming apparent during the late stages of the quarter.
1475	Alfriston Hall - replace main switchboard	Replace main switchboard.	No further decisions anticipated	CF: Investigation and Design	\$8500 ABS: Capex - Renewals	In progress	Green	Current status: Finalising scope of work and costing. Next steps: Prepare contract and commence physical works.
1482	Beachlands Domain - renew toilet & fence	Design and renew toilet building and fence at Beachlands Domain. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2197).	No further decisions anticipated	CF: Investigation and Design	\$146000 ABS: Capex - Renewals	In progress	Amber	Delays with scope due to aligning asset design with proposed future works within the same area and stakeholders requirements  Current status: Budget costings received. Next steps: Stakeholder approval of final scope then physical works planning.
1490	Beachlands Library - limited renewal	Small facility renewal - only necessary renewal work to be included. Year one investigation and scoping and year two physical works.	No further decisions anticipated	CF: Investigation and Design	\$20000 ABS: Capex - Renewals	In progress	Green	Current status: Engaging in stakeholder liaison. Next steps: Proceed with pricing and business case.
1491	Beachlands Log Cabin - replace lighting and hanging rails	Replace hanging rails and spot lights for exhibits.	No further decisions anticipated	CF: Project Delivery	\$20000 ABS: Capex - Renewals	Completed	Green	Project completed in 2017-2018 financial year.
1958	Beachlands War Memorial Hall - renew condition 4 and 5 assets	Renew condition 4 and 5 assets. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works.	No further decisions anticipated	CF: Investigation and Design	\$60000 ABS: Capex - Renewals	In progress	Green	Current status: Engaging in stakeholder liaison and scoping. Next steps: Proceed with pricing and business case.
1959	Big Bay Reserve – renew coastal assets	Renew or replace current seawall and ramp as maintaining from the storm damage is no longer sustainable.	No further decisions anticipated	CF: Investigation and Design	\$10000 ABS: Capex - Renewals	Approved	Green	Current status: Request for proposals from consultants with regards to issues and options report, along with concept design. Next steps: Concept design issued.



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1960	Centennial Park - renew Waiuku western car park	Centennial Park - Waiuku car park renewal. This project is carried-over from the 2016/2017 programme (previous SP18 ID 2198).	No further decisions anticipated	CF: Project Delivery	\$150000 ABS: Capex - Renewals	Completed	Green	Project completed in 2017-18 financial year.
1961	Clarks Beach - consent and plan for replacement of spit	Clarks Beach boat ramp seawall renewal. This project is carried-over from the 2016/2017 programme (previous SP18 ID 2199).	No further decisions anticipated	CF: Project Delivery	\$300000 ABS: Capex - Renewals	In progress	Green	Current status: The tendering negotiation is in progress. Additional budget has been applied for, as tender prices are higher than available budget. Next steps: Physical works contract awarded.
1962	Clarks Beach Recreation Reserve and Golf Club - renew western car park	Clarks Beach Recreation Reserve and Golf Club car park renewal. This project is carried-over from the 2016/2017 programme (previous SP18 ID 2200).	No further decisions anticipated	CF: Project Delivery	\$302000 ABS: Capex - Renewals	Completed	Green	Project completed in 2017-18 financial year.
1963	Clarks Beach Recreation Reserve and Golf Club - renew access, playspaces and land fixtures	Renew condition 4 and 5 access, playspaces and land fixtures.	Sign-off play space design	CF: Investigation and Design	\$26000 ABS: Capex - Renewals	In progress	Green	Current status: Considering these renewals as part of the concept plan for the skate park, play space and toilet. Concept for skate park due in September, then will look at the wider area. Next steps: Finalise draft concept plan for feedback.
1964	Clarks Beach and adjoining accesses - renew steps and fences	Renew steps and fences along Clarks Beach, Wilson Beach, Irwin Beach, Halls Beach, Knights Beach, Hoskins Beach and Bradley Beach.	No further decisions anticipated	CF: Investigation and Design	\$10000 ABS: Capex - Renewals	In progress	Green	Current status: Considering these renewals as part of the concept plan for the skate park, play space and toilet. Concept for skate park due in September, then will look at the wider area. Next steps: Finalise draft concept plan for feedback.
1965	Franklin - investigate options for sports lighting and sportfield upgrades	Installation of 3 sets of sport field lights to address provision gap. Options to be approved by the local board.	Options to be approved by local board	CF: Investigation and Design	\$50000 ABS: Capex - Growth	Approved	Green	Current status: Currently working on clarifying the scope of this initiative. Next steps: Work on scoping and investigating the requirements for field and sports lighting asset condition rating.
1966	Franklin - renew play equipment FY17+	Growers Stadium & Stadium No. 2, North Road Reserve, Orere Point Beach Reserve, Pohutukawa Park (Whitford), Possum Bourne Reserve, Pukekohe Town Centre Gardens, Rautawa Place Reserve, Twomey Drive Reserve, Waitoa Reserve, Pukekohe, park play equipment renewal. This project is continuation of a multi-year project from the 2016/2017 programme (previous SP18 ID 2207).	No further decisions anticipated	CF: Project Delivery	\$305000 ABS: Capex - Renewals	In progress	Green	Orere Point Beach Reserve: Current status: Local school and community consultation completed. The feedback needs to be reviewed and information collated. Next steps: Commence concept design and engage mana whenua. North Park: Current status: Attended local board workshop in August, members advised future developments are pending, and may affect the play space location. As a result this playground will be deferred until financial year 2020. Next steps: Dependent on the outcome of future development. Growers Stadium: Current status: Commence concept drawing for gym equipment at Colin Lawrie. Next steps: Review design and detail the plans. Rosa Birch Park: Current status: Concept plan presented to the local board at a workshop in August. In detailed design. Next steps: Prepare tender documentation.
1967	Franklin - renew sportsfields FY19+	Renew Bledisloe Park cricket nets, Karaka Sports Club cricket pitches and lighting and Patumahoe Domain lighting.	No further decisions anticipated	CF: Investigation and Design	\$135000 ABS: Capex - Renewals	Approved	Green	Current status: Currently working on scoping and investigating the three sports parks field and asset condition rating. Next steps: Prepare local board report for consideration.
1968	Franklin - The Centre - replace high level lighting	Install high level lighting in the common area on the ground floor.	No further decisions anticipated	CF: Investigation and Design	\$32000 ABS: Capex - Renewals	Approved	Green	Current status: Finalising scope of work and costing. Next steps: Prepare contract and commence physical works.
1969	Glenbrook Beach Beachfront - renew coastal assets	Glenbrook Beach Beachfront boat ramp and seawall renewals. This project is carried-over from the 2016/2017 programme (previous SP18 ID 2211).	No further decisions anticipated	CF: Investigation and Design	\$100000 ABS: Capex - Renewals	In progress	Amber	Final solution likely to require significant financial investment and consultation  Current status: Reviewing historical reports and investigations, preparing to engage consultant and Project manager to progress project. Budget has been confirmed. Next steps: Engage consultant to undertake coastal analysis and staged planning concept.
1970	Green Bay Reserve - renew lookout platform	Renew the lookout platform and address the asset stability.	No further decisions anticipated	CF: Investigation and Design	\$40000 ABS: Capex - Renewals	In progress	Green	Current status: This asset (the lookout) has been marked as one that will be included in a Conditions of Contract for Consultancy Services (CCCS) agreement that will be tendered through a closed tender process to procure a structural engineer. The lookout has been identified as a health and safety concern because the lookout support is getting very close to the edge of the cliff due to erosion. Next steps: Finalise all assets, sites and parks to be included in the structural engineer Conditions of Contract for Consultancy Services (CCCS) contract. Write-up the contract and tender out.
1971	Jubilee Pool - refurbish office	The office is in poor condition and needs refurbishing.	No further decisions anticipated	CF: Investigation and Design	\$19000 ABS: Capex - Renewals	Approved	Green	Current status: Investigation and scoping to be carried out. Next steps: Build a business case and determine the cost estimates.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
1972	Kahawairahi Drive Reserve - develop playground	Note this project was resolved as Jack Lachlan drive - develop playground, since then the land has been vested and renamed accordingly. New playground for new subdivision. This project is carried-over from the 2016/2017 programme (previous SP18 ID 2213).	Design to be agreed with local board	CF: Investigation and Design	\$200000 ABS: Capex - Growth	In progress	Green	Current status: Resource consent granted and developed design underway. Next steps: Handover to project team by end September for execution and delivery.
1973	Kawakawa Bay - planning and protection	Kawakawa Bay planning and protection. Implement protection of the esplanade bank to prevent further erosion. This project is carried-over from the 2016/2017 programme (previous SP18 ID 2215).	Design to be agreed with local board	CF: Investigation and Design	\$125000 ABS: Capex - Renewals	Approved	Green	Current status: Awaiting proposals from consultants with regards to an issues and options report, along with concept design. Next steps: Concept design to be issued.
1974	Maraetai Community Hall - renew condition 4 and 5 components	Renew condition 4 and 5 components. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works.	No further decisions anticipated	CF: Investigation and Design	\$20000 ABS: Capex - Renewals	Approved	Green	Current status: Engaging in stakeholder liaison. Next steps: Pricing and business case.
1976	McNicol Homestead - Cottage - remove asbestos and replace roof	Remove the detected asbestos in the cottage and replace the roof. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2189).	No further decisions anticipated	CF: Investigation and Design	\$100000 ABS: Capex - Renewals	In progress	Green	Current status: Scope of works increased to include identified areas of additional work required. Next steps: Confirm pricing and complete business case
1977	McNicol Homestead - renew upstairs lighting and track	Renew the upstairs lighting and tracks.	No further decisions anticipated	CF: Investigation and Design	\$15000 ABS: Capex - Renewals	Approved	Green	Current status: Finalising scope of work and costing. Next steps: Prepare contract and commence physical works.
1978	McNicol Homestead - replace garage roof	Replace the garage roof. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2190).	No further decisions anticipated	CF: Project Delivery	\$21000 ABS: Capex - Renewals	Completed	Green	Project completed in 2017-18 financial year.
1979	Pollok School - renew grounds	Renew grounds following needs assessment. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2219).	No further decisions anticipated	CF: Investigation and Design	\$45000 ABS: Capex - Renewals	In progress	Green	Current status: Finalised project scope of work. Next steps: Contractors to submit quotes. Prepare contract and commence physical works.
1981	Pukekohe Library - comprehensive renewal	Comprehensive building refit including furniture, fixtures, and equipment. .	No further decisions anticipated	CF: Investigation and Design	\$50000 ABS: Capex - Renewals	Approved	Green	Current status: Require scoping to be confirmed and develop the business case. Next steps: Price the project.
1982	Pukekohe Memorial Hall – renew heritage assets	Renew condition 4 and 5 assets in conjunction with the heritage team. Year one - investigation and scoping, year two - physical works.	No further decisions anticipated	CF: Investigation and Design	\$40000 ABS: Capex - Renewals	Approved	Green	Current status: Require scoping to be confirmed and develop the business case. Next steps: Price the project.
1984	Puni Reserve - renew drinking fountain	Replace drinking fountain.	No further decisions anticipated	CF: Investigation and Design	\$15000 ABS: Capex - Renewals	Approved	Green	Current status: Finalising scope of work and costing. Next steps: Prepare contract and commence physical works.
1985	Puni Reserve - renew gravel accessway	Internal gravel accessway to be renewed.	No further decisions anticipated	CF: Investigation and Design	\$10000 ABS: Capex - Renewals	Approved	Green	Current status: The project scope has been established. Next steps: Investigate the assets and engage consultants to design programme of work.
1986	Rosa Birch Park - renew car park	Rosa Birch Park renewals. This project is carried-over from the 2016/2017 programme (previous SP18 ID 2220).	No further decisions anticipated	CF: Project Delivery	\$282000 ABS: Capex - Renewals	Completed	Green	Project completed in 2017-18 financial year.
1987	Sandspit - renew sea wall	Sandspit Reserve Waiuku seawall renewal. This project is carried-over from the 2016/2017 programme (previous SP18 ID 2221).	No further decisions anticipated	CF: Project Delivery	\$880000 ABS: Capex - Renewals	In progress	Green	Current status: Boardwalk and pier piling ongoing. Next steps: Complete all piling.
1988	Sunkist Bay Reserve - renew toilet and changing room	Sunkist Bay Reserve toilet renewal. This project is carried-over from the 2016/2017 programme (previous SP18 ID 2222).	No further decisions anticipated	CF: Project Delivery	\$93500 ABS: Capex - Renewals	In progress	Green	Current status: This project was on hold, now that the location has been confirmed, design work will recommence. Next steps: Prepare for consent.
1989	Te Puru Park - renew skate park	Renew skate park - consultation, design and consenting, with physical works in subsequent years.	No further decisions anticipated	CF: Investigation and Design	\$100000 ABS: Capex - Renewals	In progress	Green	Current status: Cost estimates received. Next steps: Present to the local board, setting project direction and funding.
1990	Te Toro Recreation Reserve - renew retaining wall	Te Toro Recreation Reserve seawalls renewals. This project is carried-over from the 2016/2017 programme (previous SP18 ID 2225).	No further decisions anticipated	CF: Project Delivery	\$87000 ABS: Capex - Renewals	In progress	Green	Current status: Tendering negotiation is in progress. Additional budget has been applied for as tender prices are higher than available budget. Next steps: Physical works contract awarded.
1991	Waiuku Library and Service Centre - replace water main and water pipes	Install a new hot and cold reticulation system. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2226).	No further decisions anticipated	CF: Investigation and Design	\$97000 ABS: Capex - Renewals	In progress	Amber	Need the building services plans to complete the design.  Current status: Design work commencing. Next steps: Engage a contractor to proceed with the physical works.
1992	Clarks Beach Recreation Reserve and Golf Club - renew skate park	Assess condition of Clarks Beach Recreation Reserve skate park and renew if required. (Previously identified as design only using LDI funding)	No further decisions anticipated	CF: Investigation and Design	\$10000 ABS: Capex - Renewals	In progress	Green	Current status: Stakeholders and community groups have been engaged, concept design is progressing, currently scheduled topographic surveyor for mid September. Next steps: Present concept plan to board for approval.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
1993	Franklin Pool and Leisure Centre - renew balance tank	Renew balance tank	No further decisions anticipated	CF: Investigation and Design	\$75000 ABS: Capex - Renewals	On Hold	Amber	On hold until next shutdown which is when the work will be carried out.  Current status: Investigation and scoping carried out.Next steps: On hold until next shutdown when the work will be carried out.
1994	Whiteside Pool - refurbish office	Office is tired inside and needs refurbishing.	No further decisions anticipated	CF: Investigation and Design	\$15000 ABS: Capex - Renewals	Approved	Green	Current status: Investigation and scoping to be carried out.Next steps: Build a business case and determine the cost estimates.
1995	McNicol Homestead - renew carpark area	Renew the car parking area with gravel to ensure the area remains fit for purpose. During renewal, take the opportunity to change the shape of the car park (keeping the same size).	No further decisions required	CF: Investigation and Design	\$50000 ABS: Capex - Renewals	In progress	Green	Current status: Initial site investigation complete, a project scope change may be required. McNicol Homestead is one of the 20 sites/parks included in a Conditions of Contract for Consultancy Services (CCCS) agreement that has been sent to procurement to tender out to procure a civil engineer.Next steps: Evaluate each tender and appoint a civil engineer based on lowest price conforming (to the conditions of the contract). Manage the appointed Civil Engineer to ensure the recommendations and cost estimates meet the standards required as per the contract.
1996	Bledisloe Park - renew access, fences and land fixtures	Renew condition 4 and 5 access, fences and land fixtures assets: carparks, paths, fence bollards and land fixtures.	No further decisions required	CF: Investigation and Design	\$34000 ABS: Capex - Renewals	In progress	Green	Current status: Investigation, scoping and design to be completed this financial year.Next steps: Build a business case and determine the cost estimates.
2703	Kawakawa Bay Coast Rd Reserve and Rautawa Place Reserve - renew public amenities	Renew Kawakawa Bay boat ramp toilet & changing room and central toilet & changing room. Whitford Park toilets do not currently need renewal. 2018/19 investigate and scope; 2019/20 physical works	No further decisions anticipated	CF: Investigation and Design	\$20000 ABS: Capex - Renewals	In progress	Green	Current status: Investigation, scoping and design to be completed this financial year. Next steps: Build a business case and determine the cost estimates.
2705	McShane Street Reserve- renew play space	Condition assessment and full renewal of play space, if required, at McShane Street Reserve	Design decisions	CF: Investigation and Design	\$20000 ABS: Capex - Renewals	Approved	Green	Current status: Collaborate with the Community Empowerment team to determine and develop a strategy on the community approach for local consultation. Next steps: Gather community input to determine best practice for approach. Prepare an engagement plan for approval.
2706	Whitford Point Reserve - renew play space	Condition assessment and full renewal of play space, if required, at Whitford Point Reserve	Design decisions	CF: Investigation and Design	\$20000 ABS: Capex - Renewals	Approved	Green	Current status: Prepare consultation documents for local resident mail out. Next steps: Collate consultation materials to inform design possibilities. Engage architect to prepare design.
2707	Waiuku play spaces - renew play spaces at Massey Park, Kevan Lawrence Park, and Centennial Park	Condition assessment and full renewal, if required, at Massey Park, Kevan Lawrence Park, and Centennial Park play spaces	Design decisions	CF: Investigation and Design	\$20000 ABS: Capex - Renewals	Approved	Green	Current status: Work with the community services team to develop a holistic approach of renewals. Prepare an engagement plan on the community approach, with support from the local board services team. Next steps: Send engagement plan for approval and commence approved plan.
2708	Grahams Beach Road Reserve - renew play space	Condition assessment and full renewal, if required, at Grahams Beach Road Reserve	Design decisions	CF: Investigation and Design	\$20000 ABS: Capex - Renewals	Approved	Green	Current status: Prepare community consultation documents. Next steps: Commence community consultation and engage architect.
2709	Maraetai Park - renewal junior play space	Condition assessment and full renewal, if required, at the Maraetai Park junior playground	Design decisions	CF: Investigation and Design	\$20000 ABS: Capex - Renewals	Approved	Green	Current status: Commence planning checks on the current state. Prepare community consultation documents. Next steps: Commence the consultation survey for feedback on the playground.
2710	Franklin - renew condition 4 and 5 play equipment components 2018/19	Conditions assessment and like for like asset replacement, if required, at the following reserves: Te Puru Park, Ken Parker Reserve (Bell Road Reserve), and Maraetai Park (excluding junior play space)	No further decisions anticipated	CF: Investigation and Design	\$20000 ABS: Capex - Renewals	In progress	Green	Current status: Visit each site to determine scope. Next steps: Contact suppliers to look at pricing of equipment.
2711	Waiuku War Memorial Town Hall - investigate renewals with committee and instigate as needed	Undertake condition assessment and work with rural hall committee to prioritise renewals work including the sound and audio-video system, mezzanine seating, stage curtains, and stairs. (This project combines already approved projects: Waiuku War Memorial Town Hall - renew AV system; Waiuku War Memorial Town Hall - replace mezzanine seating.)	Which renewals go ahead through renewals programme and which should be funded by the Rural Hall Committee	CF: Investigation and Design	\$31000 ABS: Capex - Renewals	Approved	Green	Current status: Scoping requirements. Next steps: Pricing
2715	Prospect Terrace, Pukekohe - extend existing walkway (stage 2)	Investigate extending the Prospect Terrace walkway 120m to car park. Design and consent costs: up to \$12,500. Construction: up to \$194,532. NB: this is an estimate only and will be finalised post design/consent stage	Board to decide if walkway extension will go ahead	CF: Investigation and Design	\$12500 LDI: Capex	In progress	Green	Current status: This walkway has been marked as one that will be included in a Conditions of Contract for Consultancy Services (CCCS) agreement that will be tendered through a closed tender process to procure a structural engineer. Next steps: Finalise all assets, sites and parks to be included in the structural engineer Conditions of Contract for Consultancy Services (CCCS) contract. Write-up the contract and tender out.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2716	Waiuku skate park and Clevedon skate park - install additional rubbish bins	Install one additional rubbish bin at Clevedon skate park and Waiuku skate park. Note forecasted cost is an "up to" sum based on the possible necessity to undertake this install as a stand alone project. If this project is able to be combined with other similar projects, costs will be lower.	If this project is able to be combined with a similar project costs will be less. Bin renewals are likely to be included in the 2019/20 work programme.	CF: Investigation and Design	\$5000 LDI: Capex	In progress	Green	Current status: Investigation and scoping to commence prior to the summer season. Next steps: Engage a contract to supply and install the additional bins.
2825	Pohutakawa Road Reserve - install stormwater system	Build a new stormwater system		I&ES: Engineering and Technical Services	\$200000 ABS: Capex - Development;#ABS: Capex - Renewals	Proposed	Green	0
2862	(OLI) Karaka Sports Park - develop facility	Overview - Sports facility development. Stage one - investigation and options analysis for the development of the existing sports facility, including feasibility. Develop a business case to submit to the governing body for approval prior to the design phase. Stage two - yet to confirm the full staged approach to the initiative.	No further decisions anticipated	CF: Project Delivery	\$100000 ABS: Capex - Development	Approved	Green	Current status: Conducting the needs assessment as part of establishing the strategic case. Next steps: We are going to workshop this with the Local Board on 4 December 2018. Based on the outcome of the workshop, we will move onto the business case development.
<b>Infrastructure and Environmental Services</b>								
53	Manukau Harbour Forum (Franklin)	To implement the Manukau Harbour Forum work programme. The proposed work programme includes a governance review, education projects, communications plan, and symposium. The Franklin Local Board's funding contribution towards the forum will support the governance review and education projects.	An industry education programme for delivery in the 2018/2019 financial year will be discussed and agreed by the forum in quarter two.	I&ES: Healthy Waters	\$5000 LDI: Opex	In progress	Green	At the August 2018 business meeting, the forum agreed to allocate its \$81,000 operational expenditure budget towards the delivery of the following projects in the 2018/2019 financial year:• governance and management support review (\$22,000)• symposium and community event (\$20,000)• communications plan (\$14,000)• industry education programme (\$10,000)• youth leadership programme (\$15,000).During quarter one, two forum newsletters were produced and distributed to the stakeholder list. An interview with the forum chair was published on Our Auckland and shared via local board social media. The video footage taken last financial year is currently being edited into promotional videos of the Manukau Harbour. Planning for the youth leadership programme, symposium and community event, and the governance and management support review is underway. An industry education programme has yet to be developed and will be discussed at the forum's October 2018 workshop.
368	Waterways Protection Fund (Franklin)	To continue the grants programme supporting landowners in the Mauku stream catchment to fence and plant waterways from stock. This follows on from two previous successful funding rounds. In 2017/2018, a total of \$65,570 was requested from an available budget of \$20,000.	A report seeking approval of funding will be presented to the board in either December 2018 or February 2019.	I&ES: Healthy Waters	\$30000 LDI: Opex	In progress	Green	The applications for this grant opened on 6 July 2018 and closed on 31 August 2018. The grant was promoted by an article in Our Auckland and the board discussed applications with the grants team at a workshop on 18 September 2018. The assessments for this grant will be undertaken by a Healthy Waters specialist in quarter two. It is anticipated that a report seeking approval of the grants will be presented to the board in either December 2018 or February 2019.
369	Awakura restoration project (Mayhead Esplanade Reserve)	To restore the Awakura awa through a focus on weed control on the adjacent reserve, and encouraging fencing and riparian planting in the catchment.	No further decisions are anticipated.	I&ES: Environmental Services	\$15000 LDI: Opex	In progress	Green	Staff have been working closely with mana whenua representatives this quarter to plant approximately 3000 native trees and shrubs along the lower reaches of the Awakura. Plants have been sourced from the Awhitu Landcare nursery and nearby Te Whangai Native Plant nursery in Glenbrook. Preparations for next planting season will begin in quarter two.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
384	Biodiversity Management Plan implementation – biodiversity improvements at Hunua Domain Recreation Reserve	To continue with the implementation of the recommendations of the Biodiversity Management Plan previously prepared for Hunua Domain Recreation Reserve, in particular fencing and planting of waterways, or alternatively pest plant or animal control in existing remnant native vegetation. These are regarded as the highest priority actions for this site, although not all actions would be able to be achieved within the proposed budget – refinement of exact actions to progress is still required in consultation with the Local Board. Options not progressed and other actions detailed in the Biodiversity Management Plan would remain as options for further consideration for funding in future.	No further decisions anticipated.	I&ES: Environmental Services	\$10000 LDI: Opex	In progress	Green	At a workshop in quarter one the board agreed to progress the proposed fencing and planting project at Hunua Domain Recreation Reserve. Formal landowner approval for the project has been applied for and granted by the Community Facilities department. Support for the project has been confirmed from the Hunua Hall and Domain Society Committee (who are financial beneficiaries of the grazing lease over the site and stand to receive a reduced income as a result of the project). Cost estimates have been sought from contractors for the fencing works and sufficient additional funds have been secured from departmental budgets to cover the total anticipated fencing costs of just under \$20,000. Supply of 25,500 plants and related planting costs has been confirmed from the Mayor's Million Trees project for the 2019 winter planting season. Support from Community Services department to organise a community planting day in quarter four has been confirmed. Procurement for the fencing component of the project is about to be initiated and is expected to be completed within quarter two. Timing of fencing installation is to be determined during this procurement process, but will be well in advance of the winter 2019 planting season.
527	Wairoa River Action Plan	Co-ordinator employed to lead the implementation of the Wairoa River Action Plan Cluster projects contribution Community workshop with Friends of Te Wairoa Communication/community engagement	No further decisions anticipated.	I&ES: Healthy Waters	\$33000 LDI: Opex	In progress	Green	The Annual General Meeting for Friends of Te Wairoa Catchment (Inc) was held in July 2018 and the chair and secretary were appointed. The contract for the coordinator is currently in the procurement phase. A planning workshop was held with the group in September 2018 to discuss the budget allocation for the 2018/2019 work programme. In quarter two the Healthy Waters operations team and representatives from Ngai Tai Ki Tāmaki will meet to further investigate blockages in the river.
597	Shell barrier management	To support the management of several important shell banks along the Franklin coastlines. These shell banks provide habitat for a large number of threatened shore bird species, and as such have been identified as Biodiversity Focus Areas as part of a regional ecosystem prioritisation project. Management will primarily involve control of predators, which are the greatest threat to these bird populations. Activity should also include local groups active in this area. A detailed map of sites is being developed. However, in Franklin, there are shellbanks at Ellets Beach, Āwhitu, and areas between Maraetai and Kawakawa Bay. This funding will complement regional funding allocated to management of this ecological area.	No further decisions anticipated.	I&ES: Environmental Services	\$15000 LDI: Opex	In progress	Green	Staff are in the process of researching current management practices at the southern shellbarriers and scoping pest control work which is to be undertaken by contractors. Pest control work is due to begin in quarter two.
1217	Waiuku estuary water quality monitoring	To continue monthly water quality monitoring of a site in the Waiuku town basin or to undertake a detailed investigation into the causes of contamination at this site. Monitoring of this site has been undertaken over the past five years to increase the number of monitored sites around the Manukau Harbour. In 2018/2019, the board can either continue to monitor this site on a monthly basis or fund a detailed investigation into the causes of contamination. This site is not funded regionally as it is additional to the sites monitored for the regional State of the Environment report. This project is led by council's Research and Monitoring unit. It is included in this work programme as the budget is held by Infrastructure and Environmental Services.	No further decisions anticipated.	I&ES: Healthy Waters	\$4000 LDI: Opex	In progress	Green	Monthly water quality monitoring is being conducted by council's Research, Investigation and Monitoring Unit. A summary of the data will be provided every six months, with the first summary due with the board in January 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
1465	Litter prevention plan (Franklin)	To work with Keep Auckland Beautiful on designing and implementing a plan to address littering (to be delivered in collaboration with Papakura and Maunrewa Local Boards).	Confirmation of the specific locations of the two monitored sites (1x public place and 1x rural road) is still to be provided by the board. The board are also considering the option of expanding the project to include more signage (unmonitored) for rural roads. These pieces of feedback will be communicated via email by the local board staff.	I&ES: Waste Solutions	\$5000 LDI: Opex	In progress	Green	The Waste Solutions team is working with Keep Auckland Beautiful to set up the contract for this work. Due to the tight timeframes around the 2018 school year it is likely that the school event will take place in term one of the 2019 school year. At the request of the board, staff have investigated the cost of expanding the project to include more unmonitored (no litter surveys) signage for rural roads. Should the board wish to purchase additional signs, staff will assist with the procurement process and Keep Auckland Beautiful will oversee the installation of the signage.
2698	Pest Free Franklin – Pest Management Capacity Building Programme	To support Franklin's existing and emerging conservation groups with information, technical advice and resources in relation to pest control activities for biodiversity gain.	No further decisions anticipated.	I&ES: Environmental Services	\$20000 LDI: Opex	In progress	Green	At a workshop in August 2018, the board agreed that the scope of the pest free Franklin project would include the delivery of two pest control workshops, and the provision of pest control equipment and materials to local conservation groups including: Whakaupoko Landcare, Awhitu Peninsula Landcare, Friends of Hunua Ranges and Te Wairoa Landcare. In quarter one staff met with Whakaupoko Landcare, Awhitu Peninsula Landcare and Te Wairoa Landcare to discuss the delivery of workshops and the supply of additional pest control equipment, such as rat and possum traps. Staff are currently procuring a range of traps for these conservation groups as requested. Planning is underway for the delivery of pest control themed workshops in quarters two and three.
<b>Libraries</b>								
1091	Provision of Library Service - Franklin	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service:- Pukekohe Library for 52 hours over 6 days per week. (\$551,448)- Waiuku Library for 48 hours over 6 days per week. (\$323,230)	No further decisions anticipated	CS: Libraries & Information	\$874678 ABS: Opex	In progress	Green	Pukekohe and Waiuku libraries continue to provide a wide range of programmes, activities, events, promotions and general library services to the Franklin community. The most recent stats covering the first two months of the quarter show The Franklin board has a small decline in visits, issues and WIFI and PC sessions. Outreach visits and codesign with the community are being used to address this.
1092	Wriggle and Rhyme outreach programme - Franklin	Provide weekly sessions of Wriggle & Rhyme during School term time, alternating between Maraetai and Beachlands.	No further decisions anticipated	CS: Libraries & Information	\$5000 LDI: Opex	In progress	Green	Despite the winter weather there was an average of 10 families (10 adults and 10 children) at each session over the past quarter, with some families attending sessions at both Beachlands and Maraetai Libraries.
1093	Preschool programming - Franklin	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their childrens' early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Parents and caregivers in Franklin continue to support the pre-school programmes offered within our branches. During this quarter Franklin Libraries hosted 95 pre-school activities reaching 1339 children. Outreach visits to pre-school groups and daycare facilities reached a further 402 pre-schoolers who might not otherwise have contact with our libraries.
1094	Children and Youth engagement - Franklin	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Children and caregivers continue to benefit from the range of programmes offered at Pukekohe and Waiuku libraries. This quarter has seen events ranging from art and craft workshops to school holiday activities based on the theme "Building Heroes". Franklin libraries continue to foster relationships with local schools through linking outreach programmes to current curriculum needs and during class visits to our sites.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
1095	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Franklin	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Māori language week was celebrated with story time and wriggle and rhyme delivered completely in Te Reo. These sessions proved very popular with over 25 people attending each session at Pukekohe library. Libraries collaborated with the art gallery on the exhibition celebrating Women of Franklin - images sourced by staff at Waiuku, Pukekohe and the Research library in Manukau were included in the exhibition. Continuing the theme of Women's suffrage; Waiuku Library collaborated with the Franklin Branch of the New Zealand Society of Genealogist on a project they undertook to collect the stories on the women of Franklin who registered to vote in the 1893 elections. Members of Franklin Genealogists ran a workshop on how to write a short family history and sought support from the local community to write a short biography on a Franklin woman on the 1893 electoral roll. The end result was a book entitled 'Women of Franklin on the 1893 electoral rolls'. A photographic display called 'Her story: celebrating Franklin women on the 1893 electoral role' is currently on display at Waiuku Library.
1096	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Franklin	Celebrating te ao Māori with events and programmes including: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with local Iwi and Māori. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0ABS: Opex	In progress	Green	Māori Language week was celebrated with our tamariki this year and was very popular. Pukekohe Library is supporting a co-design project, Waka bus where an Auckland libraries bus will visit selected Kohanga and schools with immersion units to pilot the provision of resources strong in Māori tikanga and Te Reo to support students use of a range of print & digital material.
1097	Learning and Literacy programming and digital literacy support - Franklin	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	WiFi and PC sessions at the libraries are very popular with over 19,000 sessions in the first quarter. The Franklin libraries held 16 book a librarian sessions with adults taking the opportunity. Staff assist many others daily with one on one inquires.
1422	Support communities running volunteer libraries - Franklin	Continue to provide library items and materials, bulk loans of library items, and professional advice.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Auckland Libraries have supplied wifi , a laptop and printer to Beachlands, Maraetai, Orere Point and Kawakawa Bay Rural Libraries. We will be delivering more children's based programmes from these libraries to encourage more families to use these rural resources.
<b>Local Economic Development: ATEED</b>								
541	Supporting the Franklin Tourism Sector	<p>There are several potential projects that could be delivered over a two to three year period, building on the recommendations of the Motor Caravanning research undertaken in 2016/17.</p> <ul style="list-style-type: none"> <li>- Supporting development of an overarching framework to guide investment and activity in developing tourism across the Franklin Local Board area</li> <li>- Understanding Franklin visitor information needs</li> <li>- Supporting the Franklin Tourism group to develop and promote the Franklin tourism offer.</li> </ul> <p>This project proposes to roll out delivery of those recommendations.</p> <p>Planning to enable optimal economic benefit from the Hunua Trail in the Clevedon / Pohutukawa Coast area is covered in a separate project (SharePoint 1833). Subject to resource that could be funded under this item, as a separate item or utilising 2017/18 underspend.</p>		ATEED: Local Economic Growth	\$30000 LDI: Opex	In progress	Green	<p>A grant was made to support the Franklin Tourism group to develop and promote the Franklin tourism offer. This was to cover</p> <ul style="list-style-type: none"> <li>• 6 months of 10 additional hours of admin</li> <li>• Development and launch Visitor guide</li> <li>• Event promotion stands at key events</li> </ul> <p>The remaining funds will be allocated once the Clevedon, Hunua and Pohutukawa Coast project NZTRI are completing is reported back to the local board in quarter 2.</p>

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
645	Young Enterprise Scheme (FR)	The Auckland Chamber of Commerce , on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Kick Start Days in February 2019. The Kick Start days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2019 year, what YES is all about, and what is in store for them.	No further decisions anticipated	ATEED: Local Economic Growth	\$2000 LDI: Opex	Approved	Green	The Young Enterprise Scheme is being delivered by the Auckland Chamber of Commerce. A request for the funding has not yet been received in order to facilitate the payment on behalf of the local board. This is expected to happen during the second quarter.
1375	Hunua Trail	Establishment of the Hunua Trail provides a significant opportunity for economic development in the Franklin District. Work is currently underway to establish a body to oversee the development of the trail, articulate a vision and identify economic development opportunities. Experiences in neighbouring districts has shown that in the early stages of development and implementation the oversight of the management of the trail. This project provides for the local board to provide continued support until the trail is fully established. In early 2018/19 it is likely two tasks will need completing. One is to prepare the aspirational plan for the trail and the other is to prepare the funding and delivery strategy.	Dependent on the progress made in the current financial year on the development of the Hunua Trails Trust and the agreed next steps for 2018/19.	ATEED: Local Economic Growth	\$10000 LDI: Opex	In progress	Green	The 2017/18 Hunua Trail work has been completed and reported to the Local Board. Production in hard copy and electronic copy of the final aspirational plan is being investigated and a wrap up stakeholder meeting could be facilitated using this fund. Expectation that the next phase would commence in earnest in the next financial year when resource for a coordinator and capex funding are in place.
1782	Coordination of Franklin Skills Network	Provide support to the Franklin Skills Network to develop a deliverable work programme and ensure that agreed activities are delivered.		ATEED: Local Economic Growth	\$25000 LDI: Opex	Approved	Amber	Clarification of who will be coordinating the network required so that the use of this resource can be scoped in detail.  It is unclear who is coordinating the network following some changes in staffing and departmental responsibilities so it has not been possible to develop the scope of how this resource would be used to most effectively support the network.
<b>Parks, Sport and Recreation</b>								
374	Karaka Sports Park: Masterplan prioritisation	Prioritise the implementation of the actions in the Karaka Sports Park masterplan.	Workshop the masterplan in Q1 to discuss priorities and options for funding the implementation.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	The Karaka Sports Trust is reviewing the concept plan to check that it is still the preferred plan following the engagement by the Bowling Club. A legal opinion has been sought to better understand the consequences of retaining or removing the reserve classification.
375	FR: Develop a Franklin trails plan FY19	Continue the development of trails plans for Franklin: 1) Consult on the draft Pukekohe Trails Plan and adopt the final plan. 2) Develop the Drury&nbsp; to Waiuku stage.&nbsp; This stage of the trails plan will focus on connections being developed within a number of growth areas linked to Waiuku and Pukekohe to State Highway 1 ie Glenbrook (Kahawai Point), Kingseat, Karaka, Paerata Heights (Wesley), Drury West (Auranga), Clarks Beach and Patumahoe.	Review of draft plan by the board in Q2.	CS: PSR: Park Services	\$50000 LDI: Opex	In progress	Green	The Pukekohe Trails Plan is in draft form and will be workshopped with the FRLB in October 2018.



## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
376	FR: Update the Franklin Sport and Active Recreation Facilities Plan	Review the criteria and priorities in the Franklin Sport and Active Recreation Facilities Plan.	Workshop in Q2 to review the existing criteria and priorities, and provide direction on updated priorities to inform the Sport and Active Recreation Facilities Plan grants in 2018/2019.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	The Sport and Recreation Lead attended a workshop on 24 July 2018. A review of the list of projects in the Franklin Sport and Active Recreation Facilities Plan is underway. Projects that are no longer relevant have been removed. The updated list will be presented to the local board to review in Q2.
397	Umupuia Coastal Reserves: Service level review	Review the local parks service provision at the Umupuia Coastal Reserve and adjacent informal recreation reserves to provide improved park outcomes and safety.	Workshop in Q3 to provide direction on service outcomes.	CS: PSR: Park Services	\$0 ABS: Opex	In progress	Green	A park service review was workshopped with the FRLB in September 2018 and the board requested confirmation that the Umupuia local parks were not part of the Waitangi Treaty Settlement claim outcome for Ngai Tai ki Tāmaki. This will be investigated and reported back to the board. At this point the board's current focus will remain on the playspace renewal project at Umupuia Coastal Reserve rather than the combined redevelopment of local parks in the area.
500	FR: Out and About active parks programme FY19	Deliver a range of 'free to attend' activities and events in local parks, spaces and places and in support of key local annual events such as Children's Day: Trolley Derby; Xmas at Sunkist Bay. Continue to provide activities for children and families, and identify partners who can provide more opportunities for young people and seniors to be physically active.	No further decisions anticipated	CS: PSR: Active Recreation	\$10000 LDI: Opex	In progress	Green	"3 activations delivered in July including 2 x amazing races at Seaside and David Lange, and 1 x art in the park at Swanson, which had over 100 in attendance. There was 1 x park play day at David Lange in August that was rain affected so had only 5 in attendance. No activations scheduled for September. A total of 10 activations scheduled for quarter 2, including park play, amazing race, park fun day, kite day, on ya wheels treasure hunt. Active Recreation continue to engage with strategic brokers to identify new opportunities for community led delivery. "
501	FR: Ecological volunteers and environmental programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including:• Environmental education, 2 school plantings and guided walks in 4 local parks;• Clean up days in Waiuku including Elsie Drive, mangrove seedling removal and park plantings/cleanups;• Community plantings at Maraetai and Omana to ease coastal erosion; • Community plantings and cleanups in Pukekohe - focus on Hickeys Reserve and Kennelly Reserve;• Assisting beach and stream cleanups;• Restoration of the Domain and Hunua triangle through Mayor's Million Trees project; • Planting and pest control - Friends of Adah Plats Reserve;• Roseville Reserve planting and maintenance;• Planting and beach cleanups at Orere Point;• Clean ups at Karioitahi Beach; • Awhitu Landcare - equipment and support for planting, nursery, weed and pest control;• Whakaupoko Landcare - equipment and support for planting and maintenance;• Department of Corrections - supply of portaloos for cleanups, mulching and plantings. •Brochures	No further decisions anticipated	CS: PSR: Park Services	\$70000 LDI: Opex	In progress	Green	1,373 Volunteer hours were recorder during Q1, with 4,150 plants planted.
504	Franklin Pool and Leisure Centre: Operations	Operate Franklin Pool and Leisure Centre, Pukekohe; (through a management agreement with Belgravia Leisure Ltd). Deliver a variety of accessible programmes and services that get the local community active including: fitness; group fitness; learn to swim; recreational swimming; aquatic services; recreation services.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Franklin Pool and Leisure There was a decrease in customer satisfaction (measured by NPS survey) from the previous quarter. The NPS score for Quarter 1 is -1.0, this is a 4.27 decrease from the previous quarter. This score is largely due to building maintenance, cleaning, pool temperature and pool overcrowding Activation this quarter: 8% decrease in visits, this decrease relates largely to aquatics visits

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
729	Whiteside Pool: Operations	Operate Whiteside Pool, Waiuku (through a management agreement with Belgravia Leisure Ltd). Deliver a variety of accessible programmes and services that get the local community active including recreational swimming and aquatic programmes.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Whiteside Pool is scheduled to open in the first weekend of December.
730	Jubilee Pool: Operations	Operate Jubilee Pool, Pukekohe (through a management agreement with Belgravia Leisure Ltd). Deliver a variety of accessible programmes and services that get the local community active including recreational swimming and aquatic programmes.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Jubilee Pool is scheduled to open in the first weekend of December.
736	Pukekohe growth area - parks service review.	Determine current and future open space service level needs within the Pukekohe-Paerata structure plan area with the specific focus on Belmont and identify a list of park development improvements.	Workshop in Q2 or Q3 to discuss potential improvements.	CS: PSR: Park Services	\$0 ABS: Opex	In progress	Green	The FRLB are looking to be pro-active in their approach to growth in Pukekohe South and identify park services that will be required to meet this growth and future demand. This assessment will determine whether there is a shortfall in open space provision within the Pukekohe South Growth Area. It is anticipated that there will need to be a re-think on how the existing open space is used and developed within this area of Pukekohe.
743	FR: Access and activation of third party sport and recreation facilities	Stage 1: Staff time to undertake a service assessment that identifies public access opportunities, for sport and recreation purposes, to facilities owned/operated by third parties (for example: schools and sports clubs). Stage 2: Develop and run a pilot programme(s) that demonstrates the potential of making connecting groups to unlock the capacity of the existing sports facility network	Q2 workshop and agree the scope of the activity.	CS: PSR: Active Recreation	\$30000 LDI: Opex	In progress	Green	There are three local boards with a line item pertaining to increasing access to third party facilities. Two internal meetings were held in Q1 to ensure there is a consistent approach. The Sport and Recreation Lead will attend a workshop with Franklin Local Board in Q2 to agree the scope for Stage 1. This will involve identifying opportunities for public access to sport and recreation facilities that are owned/operated by third parties.
883	Te Puru Community Centre - Community Access Grant	Provide a community access grant to the Te Puru Trust to enable community access to the Te Puru Community Centre. Funding is provided as part of the regional community access grants and the local board is responsible for setting key performance indicators. This is year 2 of a 3 year funding allocation.	Workshop in Q2 to discuss the findings from the Leisure Unit undertaking a review of procedures and processes.	CS: PSR: Active Recreation	\$325000 ABS: Opex	In progress	Green	Te Puru Community Charitable Trust submitted its annual report for 2017/2018 in late August. A workshop is scheduled for 16 October to review the trust's performance against the KPIs and delivery requirements for 2017/2018. Total visitor numbers in the quarter was 10,342. The free use of the stadium (10 hours per week) was used by Maraetai Beach School gymnastics team (10 hours) and boys futsal team (10 hours), Beachlands School girls futsal team (10 hours), casual sports on Wednesday mornings (2-6 participants), adults gymnastic/fitness class on Thursdays (1-6 participants). Free use of the stadium and the classes are advertised on the timetable, Facebook and the Te Puru website. Staff from council's Leisure Unit will undertake a review of procedures and processes in Q2.
884	FR: Sport and Active Recreation Facilities Plan - grants for implementation	Provide grants to groups providing facilities which are identified as high or medium-high priority in the Franklin Sport and Active Recreation Facilities Plan. Initiative 376 of the work programme will review the criteria and priorities of the plan, which will be used to assess grants.	In Q3 - workshop the projects eligible for grants. In Q4 - formally resolve on the allocation of grants.	CS: PSR: Active Recreation	\$150000 LDI: Opex	In progress	Green	The list of projects in the Franklin Sport and Active Recreation Facilities Plan is being revised so it is up to date. Options for the allocation of grant funding will be presented in Q3, for local board consideration.
885	Wai-o-Maru Reserve; develop a plan	Develop a plan to manage/develop the Wai-o-Maru Pā as part of the co-management agreement with Ngai Tai ki Tamaki. Prioritise and implement the actions to protect the site.	Ongoing - provide input to the draft plan through the local board members appointed to the joint management committee.	CS: PSR: Park Services	\$0 ABS: Opex	In progress	Green	The drafting of a management plan for the site is being progressed in Q2 and Q3.
1528	Waiuku Estuary: removal of mangroves	Liaise with, provide health and safety information and equipment, and mulching support to the Mudlarks to enable them to carry out the work as permitted and required by the resource consent, which includes mangrove removal and restoration.	No further decisions anticipated	CS: PSR: Park Services	\$40000 LDI: Opex	In progress	Green	Activity ongoing. An event was held on 21 September 2018 to celebrate the cutting of the last mangroves in the Tamaki estuary. 50 people attended.
2447	FR: Ecological Volunteers Partnership Fund FY19	To provide a grant to an organisation/s to assist with the operational costs to enable ecological restoration work by volunteers. This grant is intended to be annual and will be considered by the local board through each years work programme development.	No further decisions anticipated.	CS: PSR: Park Services	\$10000 LDI: Opex	In progress	Green	This year's recipients will be Waiuku Estuary Restoration Trust (Mudlarks).

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
<b>Plans and Places</b>								
1427	Planning scoping for Waiuku	Scoping of planning work required for Waiuku, followed by reporting and commencement of any identified plan or review.		CPO: Plans and Places	\$0 Regional	In progress	Green	Initial scoping workshop with the Local Board completed 24 July. Further background work being completed before a further workshop with the Local Board to agree the scope and extent of the project.

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary
<b>CF: Community Leases</b>										
1301	Matakawau Domain Recreation Reserve, 2610 Awhitu Road, Awhitu: Renewal of lease to Awhitu Peninsula Historical Society Incorporated	Renew building lease to existing group for five years from 10 December 2018. First of one renewal.	CF: Community Leases	10/12/2013	1 x 5 years	9/12/2023	\$1.00	In progress	Green	A renewal application has been received from the group and a site visit undertaken. A report to renew the lease and for a lease for additional premises for an adjacent garage will be presented in quarter two.
1302	Beachlands Log Cabin, Sunkist Bay Reserve, 62 Wakelin Road, Beachlands: Renewal of lease to Beachlands Community Trust	Renew building lease to existing group for five years from 10 December 2018. First of one renewal.	CF: Community Leases	10/12/2013	1 x 5 years	9/12/2023	\$1.00	In progress	Green	A request for a renewal application has been sent to the group and is due to be returned in mid October. A site visit will be undertaken and following due diligence checks, a memo to request renewal of the lease will be presented to the local board in quarter two.
1303	14R Monument Road, Clevedon: New lease to Counties Manukau Kindergarten Association Incorporated (Clevedon)	New ground lease to existing group following a ten year lease expiring on 30 June 2019.	CF: Community Leases	1/07/2009	Nil	30/06/2019	\$0.10	Approved	Green	The lease does not expire until June 2019. An application form for a new lease will be sent to the group at the beginning of quarter three.
1304	Camp Sladdin, 30R Thorps Quarry Road, Clevedon: New lease to The Scout Association of New Zealand (Clevedon)	New ground lease to existing group following a ten year lease expiring on 31 July 2018.	CF: Community Leases	1/08/2008	Nil	31/07/2018	\$0.10	In progress	Green	An application for a new lease has been received and a site visit undertaken. A report recommending a new lease will be presented in quarter two.
2678	Wellington Street Recreation Reserve, 184 Wellington Street, Pukekohe: Renewal of lease to Parkside School Board of Trustees	Renewal of ground lease. Deferred from the 2017/2018 work programme.	CF: Community Leases	20/03/2008	1 x 10 years	19/03/2028	\$150.00	In progress	Green	A request for an application for renewal of the lease has been sent to the group. A site visit will be undertaken when the application is returned.
2679	Puni Recreation Reserve, Attewell Road, Puni: Renewal of lease to Puni Rugby Football Club Incorporated	Renewal of ground lease. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/08/2007	1 x 10 years	31/07/2027	\$150.00	In progress	Green	A request for an application for renewal of the lease has been sent to the group. A site visit will be undertaken in quarter two.
2680	Paparata Road Local Purpose Reserve, Paparata Road, Bombay: New lease to Counties Playcentre Association Incorporated - Bombay	New ground lease (back part of groups playground only). Deferred from the 2017/2018 work programme.	CF: Community Leases	1/08/2007	1 x 5 years	31/07/2017	\$1.00	In progress	Green	A request for an application for a new lease has been sent to the group. A site visit will be undertaken in quarter two.
2681	89 Ardmore Quarry Road, Hunua: New lease to Manukau Trail Riders	New ground lease. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/01/1991	Nil	31/12/1995		Approved	Green	The group intends to do a presentation to the local board in a future public forum to explain what they do at the site and their plans for the future. A site visit for local board members will then be set so that the operation can be seen.
2682	Stadium Drive, Pukekohe: New lease to Pukekohe Light Opera Club Incorporated	New building lease. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/06/1978	Nil	31/05/1991		Approved	Green	It is possible the group may move the storage of their costumes to another facility. A decision would then need to be made on what to do with the group owned buildings on the site, and the impact this could have for the skate park. It is anticipated a decision will be made on the plans, in conjunction with the appropriate stakeholders, in quarter three.
2683	Whitford Domain, Whitford Maraetai Road: New lease to Whitford Pony Club Incorporated	New ground lease. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/07/2009	Nil	30/06/2014	\$0.10	In progress	Green	A request for an application for a new lease has been sent to the group. A site visit will be undertaken when the application is returned.
2684	Whitford Memorial Park, Whitford Maraetai Road: New lease to Royal NZ Plunket Trust - Whitford	New building lease (no previous lease). Deferred from the 2017/2018 work programme.	CF: Community Leases					In progress	Green	An application for a new lease has been received and a site visit undertaken. A report recommending a new lease will be presented in quarter two.
2685	Massey Park, Belgium St, Waiuku: New lease to Waiuku Search & Rescue	New ground lease (no previous lease). Deferred from the 2017/2018 work programme.	CF: Community Leases					In progress	Green	A request for an application for a new lease has been sent to the group. A site visit will be undertaken when the application is returned.

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary
2686	40 Torkar Road, Clarks Beach: New lease to Clarks Beach Bowling Club Incorporated	New ground lease. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/07/1997	1 x 10 years	31/03/2017	\$307.00	In progress	Green	Staff have been working through matters relating to a sublease to a playgroup on the site and maintenance responsibilities for a shared driveway. These matters are resolved and a report for a new lease will be presented in quarter two.
2687	Matakawau Domain Recreation Reserve, Awhitu Road: New lease to Counties Playcentre Association Incorporated - Manukau Peninsula	New ground lease. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/11/2006	1 x 5 years	31/10/2016		In progress	Green	A request for an application for renewal of the lease has been sent to the group. A site visit will be undertaken in quarter two.
2688	31 Paparata Road, Bombay: The Scout Association of New Zealand - Bombay Scouts	New ground lease. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/01/1997	1 x 10 years	31/12/2016		In progress	Green	An application for a new lease has been received and a site visit is being set for quarter two. Following due diligence checks, a report for a new lease will be presented in quarter three.
2689	Racecourse Recreation Reserve, Racecourse Road: New lease to Waiuku Golf & Squash Club Incorporated	New ground lease. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/03/1997	1 x 10 years	27/02/2017	\$1,050.00	In progress	Green	Staff have been working through matters relating to the surrender of a small portion of the esplanade edge of the golf course with the Operational Management & Maintenance team. Once the maintenance responsibilities are decided, a report for a new lease should be presented in quarter two.