

TIRA KĀWANA / GOVERNING BODY FORWARD WORK PROGRAMME 2016 – 2019 TERM

The Governing Body deals with strategy and policy decision-making that relates to the environmental, social, economic and cultural activities of Auckland as well as matters that are not the responsibility of another committee

The Mayor may require any matter that would otherwise be reported to a committee, to be reported to the Governing Body. If that matter is already on a published agenda for a committee meeting, that meeting will not consider that matter unless invited by the mayor to make a recommendation to the Governing Body.

Lead	Area of work	Reason for work	Governing Body role (decision or direction)	Budget/ Funding	Expected timeframes Highlight financial year quarter and state month if known			
					FY18/19			
					Jul-Sep 26 Jul 23 Aug 27 Sep	Oct-Dec 25 Oct 22 Nov 13 Dec	Jan-Mar 28 Feb 28 Mar	Apr-Jun 2 May 30 May 27 Jun
Chief Financial Office	Annual Budget 2019/2020 (Annual Plan)	<p>The Local Government Act 2002 requires each local authority to consult on and adopt a long term plan every three years. In each intervening year local authorities are required to consult the community on any significant or material changes to the relevant year of the long term plan through the Annual Budget consultation document.</p> <p>Legislation also requires that the council's consultation document include a summary of key matters from Local Board Agreements and the Draft Tūpuna Maunga Authority Operational Plan for the Annual Plan year.</p>	<p>Adopt consultation document and supporting material</p> <p>Approve Annual Budget</p>		Q1	Q2	Q3 (Feb)	Q4 (Jun)
Chief Operating Office	Americas Cup 2021	Location, infrastructure and funding	<p>Approve preferred location</p> <p>Agree strategy for progressing resource consent applications</p> <p>Progress to Date: Report considered 14/12/17 and approval of Wynyard Basin option GB/2017/172 and agreed single hearing process through direct referral Report and revised decision and approval of Wynyard Hobson proposal 29/3/18 GB/2018/63</p>		Q1	Q2	Q3	Q4

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	City Rail Link	Construction of the City Rail Link in the central city	<p>Approve City Rail Link Heads of Agreement Note any matters raised by the Audit and Risk Committee about the project</p> <p>Progress to Date: Heads of Agreement approved 14/9/16 Conf Appoint chair of City Rail Link 15/12/16 Conf Note sponsors agreement and establishment of new entity City Rail Link Limited 29/6/17 Conf Report confirming role of Audit and Risk Committee 25/10/18 GB/2018/175</p>		Q1	Q2	Q3	Q4
Chief Financial Office	Annual Report	Statutory requirement	Adopt Annual Report		Q1 27 Sep	Q2	Q3	Q4
Governance	Review of Code of Conduct	The experience of working with the current Code of Conduct indicates that it could be further improved. In particular, it could be clearer about complaint, investigation and resolution processes, as well as available sanctions	<p>Adopt new Elected Members Code of Conduct</p> <p>Progress to Date: Initial report was considered 22/2/18 Approval 22/2/18 for review GB/2018/37 Workshop – 15 March 2018</p>		Q1	Q2	Q3	Q4
Governance	Representation Review	<p>The Local Electoral Act 2001 requires all local authorities to undertake a review of representation arrangements at least once every six years.</p> <p>Auckland Council is required to undertake a review for the 2019 elections.</p> <p>Council's decision must be issued no later than 11 April 2019.</p>	<p>Approve the process for conducting the review of representation arrangements</p> <p>Approve final decision</p> <p>Progress to Date: Report and approval of process 14/12/17 GB/2017/175 Workshop – 16 October 2018 Recommendations report 18/10/18 and decision GB/2018/157-165</p>		Q1	Q2	Q3	Q4

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Financial Strategy and Planning	Contributions Policy	The Local Government Act requires Council to review the policy every three years. Consultation and adoption must be done by 1 July 2018	Adopt policy Progress to Date: Agree to consultation 30/4/18 GB/2018/79 Agree extension until new policy in place 27/6/18 GB/2018/96 Workshop – 15 October 2018 Report for consultation 18/10/18 GB/2018/166		Q1	Q2 (13 Dec)	Q3	Q4
Mayoral Office Governance	Terms of Reference	The Terms of Reference enables the governing Body to delegate to committees those power necessary for them to carry out their responsibilities to the most efficient and effective levels. Any changes to the Terms of Reference must be done by the Governing Body.	Adopt the Terms of Reference Adopt changes to Terms of Reference Progress to Date: Amend due of disestablishment of ACIL and two committee amendments 26/7/18 GB/2018/115		Q1	Q2	Q3	Q4
Governance	Accountability Review of council- controlled organisations	The accountability review are to increase the accountability and value for money of CCOs by: <ul style="list-style-type: none"> increasing the transparency of CCO decision-making increasing the responsiveness of CCOs to the public and council improving the recognition of ratepayer funding for CCO activity increasing the ability to align CCOs to the direction set by the council. Reporting on a quarterly basis	Approve objectives as basis of review Approve scope and timing Progress to Date: Approve objectives, scope and timing 23/2/17 GB/2017/17 Memorandum 9/4/18 to councillors with an update	Within timelines and budgets	Q1	Q2	Q3	Q4
Governance	Independent Māori Statutory Board funding	The Local Government (Auckland Council) Act 2009 (LGACA) requires Auckland Council to meet the reasonable costs of the Independent Māori Statutory Board (IMSB) board's operations, secretariat, the establishment of committees, and seeking and obtaining advice (Schedule 2, clause 20, sub-clause 1, LGACA)	Approve 2019/2020 funding agreement		Q1	Q2	Q3	Q4

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People and Performance	Health, Safety and Wellbeing	The Governing Body has the role of the person or organisation conducting a business or undertaking.	<p>Receive the quarterly Health, Safety and Wellbeing Report</p> <p>Progress to Date: August 2018 report received GB/2018/147</p>		Q1 Sep	Q2 Dec	Q3 Mar	Q4 Jun
Social Policy and Bylaws	Public Safety and Nuisance Bylaw Review	Legislative requirement to review bylaw within five years. Committee resolution to “commence the review of the Public Safety and Nuisance Bylaw 2013 at an early date”.	<p>Approve statement of proposal. # Make/Amend/Revoke the bylaw.</p> <p># public notification is required for bylaw reviews even if no change to the bylaw is recommended. Length of time required to draft the statement of proposal will depend on the scope of amendments requested following the review findings.</p> <p>Progress to Date: Report to Approve the statement of proposal 27/9/18 GB/2018/148</p>	Within current baselines.	Q1	Q2	Q3	Q4
Social Policy and Bylaws	Dog management Bylaw and Policy on Dogs	Legislative requirement to review the bylaw and policy after five years.	<p>Approve statement of proposal # Make/Amend/Revoke the bylaw.</p> <p># public notification is required for bylaw reviews even if no change to the bylaw is recommended.</p>	Within current baselines.	Q1	Q2	Q3	Q4
Social Policy and Bylaws	Health and Hygiene Bylaw	Legislative requirement to review the bylaw and policy after five years.	<p>Approve statement of proposal # Make/Amend/Revoke the bylaw.</p> <p># public notification is required for bylaw reviews even if no change to the bylaw is recommended.</p> <p>Progress to Date: Approve the statement of proposal 26/7/18 GB/2018/120</p>	Within current baselines.	Q1	Q2	Q3	Q4
Social Policy and Bylaws	Solid Waste Bylaw Review	Legislative requirement to review the bylaw and policy after five years.	<p>Approve statement of proposal # Make/Amend/Revoke the bylaw.</p> <p># public notification is required for bylaw reviews even if no change to the bylaw is recommended.</p>	Within current baselines.	Q1	Q2	Q3	Q4

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Social Policy and Bylaws	On-site Wastewater Bylaw	Legislative requirement to review legacy bylaws by 31 October 2020.	<p>Approve statement of proposal # Make/Amend/Revoke the bylaw.</p> <p># public notification is required for bylaw reviews even if no change to the bylaw is recommended.</p> <p>Progress to Date: Approve the statement of proposal 26/7/18 GB/12018/121 Hearings Panel report 25/10/18 and decision GB/2018/174</p>	Within current baselines.	Q1	Q2	Q3	Q4
Social Policy and Bylaws	Signage Bylaw	Legislative requirement to review the bylaw and policy after five years.	<p>Approve statement of proposal # Make/Amend/Revoke the bylaw.</p> <p># public notification is required for bylaw reviews even if no change to the bylaw is recommended.</p>	Within current baselines.	Q1	Q2	Q3	Q4
Social Policy and Bylaws	Alcohol Control Bylaw Review	Legislative requirement to review the bylaw and policy after five years.	<p>Approve statement of proposal # Make/Amend/Revoke the bylaw.</p> <p># public notification is required for bylaw reviews even if no change to the bylaw is recommended.</p>	Within current baselines.	Q1	Q2	Q3	Q4
Social Policy and Bylaws	Freedom Camping	Explore the need for and options for regulating freedom camping in Auckland Regulatory response may be required following completion of research and pilot	<p>If regulatory response required: Approve statement of proposal Make the bylaw</p>	Review is within current baselines. Funding proposals will be required for any recommendations that require capital or operational upgrades.	Q1	Q2	Q3	Q4
Mayoral Office	Mayoral Housing Taskforce Steering Group	Oversee the progress and implementation of the June 2017 Mayoral Housing Taskforce report.	<p>Setup, agree and approve membership of group Receive six-monthly updates</p> <p>Progress to Date: Taskforce setup 27/7/17 GB/2017/79 Memorandum 9/4/18 to councillors updating progress Progress report 25/10/18 GB/2018/172</p>		Q1 27 Sep	Q2	Q3	Q4

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	Auckland Council Top Risk Register	The Audit and Risk Committee will refer the risk register to the Governing Body every quarter.	<p>Note the top risk register and risk heat map</p> <p>Receive quarterly reports</p> <p>Progress to Date: September 2018 report 25/10/18 GB/2018/173</p>					
Governance	Te Tiriti o Waitangi / Treaty of Waitangi	<p>The Crown negotiates settlements with iwi on a confidential basis and from time to time invites Council to express its views.</p> <p>The Te Tiriti o Waitangi / Treaty of Waitangi Settlement Working party is accountable to the Governing Body and reports its findings to the Governing Body.</p>	<p>Approve submissions to the Crown as and when required</p> <p>Approve establishment and on-going implementation of co-management and other governance arrangements</p>		Q1	Q2	Q3	Q4
Governance	Advisory Panels	The Governing Body appoints members to advisory panels, as required.	<p>Approve appointments to advisory panels</p> <p>Progress to Date: Replacement members appointed to Youth Advisory Panel open process report 25/10/18 GB/2018/177 decision made in confidential</p>	Within current baselines.	Q1	Q2	Q3	Q4
Governance	2019 Local Government New Zealand Conference and Annual General Meeting	The Governing Body sends representatives to the conference and as delegates to the Annual General Meeting	<p>Appoint presiding delegate to Annual General Meeting</p> <p>Appoint three other delegates to Annual General Meeting</p> <p>Approve councillors to attend conference</p>		Q3 FY18/19	Q4	Q1	Q2

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Governance	2018 Local Government New Zealand Conference and Annual General Meeting	The Governing Body sends representatives to the conference and as delegates to the Annual General Meeting	<p>Appoint presiding delegate to Annual General Meeting</p> <p>Appoint three other delegates to Annual General Meeting</p> <p>Approve councillors to attend conference</p> <p>Progress to Date: Report was considered 22/3/18 Approved the above GB/2018/47</p>	Q3 FY17/18	Q4	Q1	Q2
People and Performance	Remuneration Policy	<p>The current Remuneration Policy was adopted in 2014. The policy provides high-level guidance for all remuneration decisions made by the council. The policy is also supported by operational guidelines and policies.</p> <p>Under the Local Government Act 2002 (Schedule 7, section 36A) the policy must be reviewed every three years.</p>	<p>Approve the change to the policy.</p> <p>Progress to Date: Report considered 22/3/18 Approved 22/3/18 GB/2018/42</p>	Q3 FY17/18	Q4	Q1	Q2
Chief Planning Office	Auckland Plan Refresh	The Auckland Plan was approved in 2012 and a commitment made to a refresh within six years. A refresh will ensure that the Auckland Plan remains current and will inform Long-term Plan 2018-2028 prioritisation and budget decisions.	<p>Approve refresh of Auckland Plan</p> <p>Progress to Date: Various workshops throughout 2017/2018 Adopted summary information 21/2/18 GB/2018/25 Adopted by Planning Committee 6/5/18 PLA/2018/62</p>	Q3	Q4 FY17/18	Q1	Q2
Chief Financial Office	Long-term Plan 2018-2028	<p>Statutory Process</p> <ul style="list-style-type: none"> • Consultation process – including hearings for community to be heard and local board engagement meetings (Have Your Say events). Approach to communication of investments in local board areas to be considered • Elected members consideration of feedback • Decision-making for Long-term Plan 2018-2028 • Long-term Plan 2018-2028 adoption 	<p>Adopt consultation document and supporting material</p> <p>Adopt Long Term Plan and set rates</p> <p>Progress to Date: Various workshops throughout 2017/2018 Adopted consultation document and supporting material 21/2/18 GB/2018/24 Agree recommendation for adoption 31/5/18 GB/2018/91 Adoption report 28/6/18 GB/2018/108</p>	Q3	Q4 FY17/18	Q1	Q2
Chief Financial Office	Regional Fuel Tax Proposal	Auckland Council consulted on its 10-year Budget 2018-2028 (LTP), part of which asked if there was support for a Regional Fuel Tax. A report on the consultation undertaken is required by legislation to be submitted to the Ministers of Transport and Finance.	<p>Approve a Regional Fuel Tax for Auckland</p> <p>Progress to Date: Approved 31/5/18 GB/2018/90</p>	Q3	Q4 FY17/18	Q1	Q2

Updated: November 2018

Governance	Advisory Panels	The Governing Body appoints members to advisory panels, as required.	<p>Approve appointments to advisory panels</p> <p>Progress to Date:</p> <p>Initial appointments to demographic panels 23/3/17 Conf</p> <p>Appointments to the Youth Advisory Panel 25/5/17 Conf</p> <p>Replacement members appointed to Youth Advisory Panel 22/3/18 Conf</p>	Q1	Q2	Q3	Q4
People and Performance	Chief Executive's Employment Review Process	<p>Under the Local Government Act 2002, a local authority Chief Executive is appointed for a five year term. Schedule 7 of the Act gives the option of a two year extension if Council undertakes a formal employment review at least six months before the expiry of the current contract.</p> <p>The Governing Body is responsible for the review.</p>	<p>Approve performance objectives</p> <p>Agree to the review of the chief executive performance before 30 June 2018</p> <p>Delegate the review if desired</p> <p>Decision on chief executives contract</p> <p>Progress to Date:</p> <p>Objectives approved and released 23/11/17 GB/2017/153</p> <p>Process approved 19/4/18 GB/2018/71</p> <p>Re-appointment confirmed 27/6/18 GB/2018/103</p>	Q3	Q4 FY17/18	Q1	Q2
Governance	Independent Maori Statutory Board funding	The Local Government (Auckland Council) Act 2009 (LGACA) requires Auckland Council to meet the reasonable costs of the Independent Māori Statutory Board (IMSB) board's operations, secretariat, the establishment of committees, and seeking and obtaining advice (Schedule 2, clause 20, sub-clause 1, LGACA)	<p>Approve 2018/2019 funding agreement</p> <p>Progress to Date:</p> <p>Report received 27/6/18 and funding approved GB/2018/94</p>	Q3	Q4 FY17/18	Q1	Q2
Governance	Te Tiriti o Waitangi / Treaty of Waitangi	<p>The Crown negotiates settlements with iwi on a confidential basis and from time to time invites Council to express its views.</p> <p>The Te Tiriti o Waitangi / Treaty of Waitangi Settlement Working party is accountable to the Governing Body and reports its findings to the Governing Body.</p>	<p>Approve submissions to the Crown as and when required</p> <p>Approve establishment and on-going implementation of co-management and other governance arrangements</p> <p>Progress to Date:</p> <p>Submission on Point England Development Enabling Bill 23/2/17 GB/2017/8</p> <p>Submission on Ngāti Tamaoho Claims Settlements Bill 27/7/17 GB/2017/85</p> <p>Report Upper Mangatangi-Mangarawhiri Catchments Co-governance Arrangements 24/8/17 GB/2017/99</p> <p>Submission on Ngāi Tai ki Tāmaki Claims Settlement Bill 22/2/18 GB/2018/36</p> <p>Open Report Te Akitai Waiohua – Treaty Settlement Redress Conf 19/4/18 GB/2018/69</p> <p>Open Report Ngāti Paoa – Treaty settlement redress Conf 24/5/18</p> <p>Open Report on Maungauika – transfer of administration 27/6/18 GB/2018/97</p>	Q1	Q2	Q3	Q4
Chief Financial Office	Annual Report	Statutory requirement	<p>Adopt Annual Report</p> <p>Progress to Date:</p> <p>Adoption 27/9/18 GB/2018/153</p>	Q1 27 Sep	Q2	Q3	Q4

Updated: November 2018

<p>Mayoral Office Governance</p>	<p>Terms of Reference</p>	<p>The Terms of Reference enables the governing Body to delegate to committees those power necessary for them to carry out their responsibilities to the most efficient and effective levels.</p> <p>Any changes to the Terms of Reference must be done by the Governing Body.</p>	<p>Adopt the Terms of Reference Adopt changes to Terms of Reference</p> <p>Progress to Date: Initial adoption 1/11/16 GB/2016/237 Review report 14/12/17 GB/2017/177 Review after by-election 22/3/17 GB/2018/57 Amend Appointments, Performance Review and Value for Money 19/4/19 GB/2018/71</p>	<p>Q1</p>	<p>Q2</p>	<p>Q3</p>	<p>Q4</p>
<p>People and Performance</p>	<p>Health, Safety and Wellbeing</p>	<p>The Governing Body has the role of the person or organisation conducting a business or undertaking.</p>	<p>Receive the quarterly Health, Safety and Wellbeing Report</p> <p>Progress to Date: March 2018 report received GB/2018/55 June 2018 report received GB/2018/119</p>	<p>Q1 Sep</p>	<p>Q2 Dec</p>	<p>Q3 Mar</p>	<p>Q4 Jun</p>
<p>Governance</p>	<p>Accountability Review of council-controlled organisations</p>	<p>The accountability review are to increase the accountability and value for money of CCOs by:</p> <ul style="list-style-type: none"> • increasing the transparency of CCO decision-making • increasing the responsiveness of CCOs to the public and council • improving the recognition of ratepayer funding for CCO activity • increasing the ability to align CCOs to the direction set by the council. <p>Reporting on a quarterly basis</p>	<p>Approve objectives as basis of review Approve scope and timing</p> <p>Progress to Date: Approve objectives, scope and timing 23/2/17 GB/2017/17 Memorandum 9/4/18 to councillors with an update</p>	<p>Q1</p>	<p>Q2</p>	<p>Q3</p>	<p>Q4</p>