



## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/ Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
249	Operational Grant Top Up - Estuary Arts Centre	Allocate additional funding for Estuary Arts Charitable Trust to operate the Estuary Arts Centre as an arts and culture facility, via the substantive ABS Operational Support Grant Funding Agreement.	Further decisions not anticipated.	CS: ACE: Arts & Culture	\$50,000 LDI: Opex	In progress	Green	The funding agreement with Estuary Arts Centre for 2018/2019 has been administered. In Q1 there were 17,200 visitors including 2,250 participants in a total of 110 programmes, workshops or exhibiting. The school holiday programme had 90 per cent bookings across all classes and included Matariki themes. Highlights were the Malcolm Harrison Tribute Exhibition with works from the artist's estate and a selection from Waiheke Community Gallery and The Art of Mosaics, the 6th New Zealand National Mosaic exhibition with a weekend symposium attracting artists from across NZ. Toss the Floss, textile and embroidery exhibition highlighted the work of women who meet weekly to stitch, learn and enjoy working together.
250	Operational Grant - Mairangi Arts Centre	Fund the Mairangi Arts Centre Trust to operate the Mairangi Arts Centre as an arts and culture facility, providing an inclusive and accessible programme of workshops, exhibitions and related visual arts programmes.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$83,570 ABS: Opex	In progress	Green	The funding agreement with Mairangi Arts Centre for the 2018/2019 financial year has been administered. In Q1 there were 7,032 visitors including 960 participants. Matariki events delivered as part of the centre's Te Ao Maori emerging artists exhibition strengthened ties to the centre's marae, Te Herenga Waka o Orewa. MAC's suffrage exhibition, Building Bridges, opened on National Suffrage day, 19 September 2018, featured work by a significant local figure Betty Maxwell and the opening attracted 80 people. The Members exhibition and the intermediate students' In2Art exhibition attracted 150 to the opening. Ontogeny, an exhibition initiated with MAC and Goat Island Marine Discovery Centre early 2018 has travelled to Lake House Arts and will next go to the Discovery Centre in Leigh.
323	Quick and Local Contestable Grants	Funding to support local community groups through contestable grant funding. Budget: Community Grants \$498,846 plus \$195,274 carry over from 2017/2018.		CS: ACE: Community Empowerment	\$694,120 LDI: Opex	In progress	Green	The original grants budget was \$498,846. There was then a carry forward of \$195,274 from 2017/18, which increased the budget to \$694,120. The local board allocated \$4,005 to Quick Response Round One, leaving a total of \$690,115 to be allocated to the remaining grant rounds.
765	Venue Hire Service Delivery - HB	Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	During Q1, the hirer satisfaction survey shows that 86 per cent of hirers would recommend the venues they have visited.  Participant numbers and booking hours have decreased compared to the same period last year due to Narcotics Anonymous no longer booking and an exercise group reducing their booking time.  The top three activity types during quarter one were fitness, meetings and special interest.  A focus for staff in quarter two will be promoting our network through Google and Facebook channels.
974	Capacity Building – East Coast Bays	Fund the East Coast Bays Community Project to • Build the capacity of local community groups and organisations • Implement community initiatives that deliver on identified community needs.  Build on the governance development work with East Coast Bays in 2017/2018 to ensure that this activity continues to respond to local board outcomes	No further decisions anticipated	CS: ACE: Community Empowerment	\$71,000 LDI: Opex	In progress	Green	Staff negotiated a schedule of work including measures and actions for the East Coast Bays Community Project in Q1. Staff will finalise the funding agreement for the 2018/2019 financial year in Q2.
976	Capacity Building – Hibiscus Coast	Fund Future Whangaparaoa to continue community led engagement in planning and place-making priorities as identified by this group :• Community Activator role• Community Well Being group• Business Network and website• Whangaparaoa Library outdoor space	No further decisions anticipated	CS: ACE: Community Empowerment	\$60,000 LDI: Opex	In progress	Green	Staff negotiated a schedule of work including measures and actions for Future Whangaparaoa in Q1. Staff will finalise the funding agreement for the 2018/2019 financial year in Q2.

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977	Responding to community needs: Hibiscus Coast and East Coast Bays	<p>Continue to use a "Place-making Approach" to respond to community needs highlighted in both subdivisions:</p> <ul style="list-style-type: none"> <li>• Fund community led initiatives that promote intergenerational connections and participation</li> </ul> <p>Hibiscus Coast</p> <ul style="list-style-type: none"> <li>• Support the community to activate spaces that are accessible and well connected and that create social environments conducive to a sense of belonging in the Hibiscus area.</li> </ul> <p>East Coast Bays</p> <ul style="list-style-type: none"> <li>• Support and fund key projects (as identified in the forums to address the recommendations) that will strengthen the sense of community for people in East Coast Bays. Priority areas include projects targeted to transition stages of life e.g. newcomers, new mothers, older adults, intermediate ages.</li> </ul>	Local board to approve scope and allocation of budget.	CS: ACE: Community Empowerment	\$35,000 LDI: Opex	In progress	Green	Staff undertook project planning and identified local groups that could be involved in delivering on the project outcomes. Staff will seek opportunities for community-led placemaking in each subdivision and workshop these with the local board in Q2.
978	Youth Leadership	<p>Engage our youth to work with us, to have a voice and opportunities to learn, develop and become leaders.</p> <p>Implement a contestable funding process open to youth organisations to deliver:</p> <ul style="list-style-type: none"> <li>• high quality opportunities for young people to develop skills in leadership.</li> <li>• opportunities for young people to participate in local projects and initiatives that are important to them.</li> <li>• Mentoring and coaching for young people who want to initiate and lead community projects</li> </ul>	Local board to consider and approve grants for youth leadership in Q2.	CS: ACE: Community Empowerment	\$20,000 LDI: Opex	In progress	Green	Staff met with local board members to discuss the approach to supporting youth leadership in the local board area and attended a workshop with the local board to discuss potential approaches for implementation in the 2018/2019 financial year.
980	Community inclusion and diversity	<p>Support activities and processes that encourage diversity in the planning and shaping of our community • Promote and encourage an inter-generational approach to participation and engagement• Encourage young people to have a say in processes that concern them• Include opportunities for Maori to have a voice in activities and initiatives that concern them.Activity includes:• Responding to the aspirations of Mana Whenua, matawaaka, marae and Maori organisations• Support for an Age Friendly approach • Enable Youth Scholarship process.</p>	Local board to consider and approve budget allocation in Q2.	CS: ACE: Community Empowerment	\$30,000 LDI: Opex	In progress	Green	Staff received and reviewed a report from AUT on Age-friendly Hibiscus and Bays in Q1. Staff will update the local board in Q2 on the recommendations and next steps from the report.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/ Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
1270	Apply the empowered communities approach – connecting communities (HB)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes five key activity areas:</p> <ol style="list-style-type: none"> <li>Engaging communities: <ul style="list-style-type: none"> <li>reaching out to less accessible and diverse groups - focussing on capacity building and inclusion</li> <li>supporting existing community groups and relationships.</li> </ul> </li> <li>Strengthen community-led placemaking and planning initiatives - empowering communities to: <ul style="list-style-type: none"> <li>provide input into placemaking initiatives</li> <li>influence decision-making on place-based planning and implementation.</li> </ul> </li> </ol> <p>This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations.</p> <ol style="list-style-type: none"> <li>Enabling council: <ul style="list-style-type: none"> <li>supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment.</li> </ul> </li> <li>Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: <ul style="list-style-type: none"> <li>this does not replace or duplicate any stand-alone local board Maori responsiveness activities.</li> </ul> </li> <li>Reporting back - to local board members on progress in activity areas 1 - 4.</li> </ol>	No additional decisions anticipated.	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	<p>In Q1, the strategic broker has:</p> <ul style="list-style-type: none"> <li>supported groups such as Future Whangaparaoa (FW) and East Coast Bays Community Project (ECBCP) to keep the principles of the Empowered Communities Approach to the fore in their discussions and in the wording of key documents;</li> <li>supported the Pest Free environment group with the appointment and employment process for a part time contractor to work across the two sub-divisions, umbrella'ed and managed by the Governance Board of ECBCP;</li> <li>supported and promoted the FW group in their learning about engaging with Mana Whenua, engaging in protocols in a marae setting, and finding out about Mana Whenua aspirations</li> <li>promoted the concepts and language relevant to the Empowered Communities Approach, including supporting communities to develop their own approaches and fit for purpose solutions; being mindful of Maori aspirations when articulating responses; promoting inclusion and diversity when seeking community-led responses to growth in our area.</li> </ul>
1779	Legacy ARST contestable funding – Hibiscus and Bays allocation	Legacy Auckland Regional Services Trust Fund (ARST) for arts and culture purposes. Reallocation of residual funds granted by the former North Shore City Council to be returned by the Shore Exhibition Centre Trust in FY19, and added to LDI budgets across four local boards. The funds must be used for arts and culture purposes and as per the policy, any unallocated budget at the end of the 2018/19 financial year will go towards savings.	Recommendation on detail of how the contestable funding could be allocated will be reported to the local board.	CS: ACE: Arts & Culture	\$52,537 LDI: Opex	In progress	Green	In Q1, staff met with the four north local board advisors to workshop a process for the reallocation of the funds for significant arts projects. A report will be brought to a local board business meeting held in Q2 for decision on how to progress the funding allocation.
2114	Develop Orewa Community Centre community management	Develop and support the transition of Orewa Community Centre to community led, through supporting the establishment of a community group.		CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	In Q1, staff have commenced working with local centre users. Interest has lessened to only a few core people with advice and guidance provided to them on forming a governance group. In Q2, staff will evaluate the capacity and interest and update the local board on alternative options for this work if required.

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699	Hibiscus and Bays Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$4,713,502 ABS: Opex	Approved	Green	The first quarter was unusually wet and this impacted on the maintenance of the reserves in Hibiscus and Bays. Mowing operations have been concentrated on the drier reserves. A wet parks management plan involved placing signage in the reserves and continued maintenance around the paths, bollards and entrance ways. The sports fields have been well managed and maintained in quarter one, with the majority of weekend sports games accommodated and the fields in reasonable condition at the end of the winter season. Renovations on the cool season grass fields have been completed in preparation for the commencement of summer sports. Track maintenance is improving with an increased number of resources being employed in this area, further improvements will be seen moving into the second quarter when ground conditions improve. An agreement has been made with the developers of Fairway Bay to complete path improvements between Pinecrest Drive and Harbour Village Drive, this land is currently not owned by council, but is in the process of being vested to council, overall a great outcome for the area. Several parks and reserves have been vested to council in Long Bay and Millwater over this quarter for maintenance. Of these were unexpected and new processes have been put in place to improve the vestment process moving forward. There has been a lot of work programmed for the replacement of minor assets like bins, bollards and furniture through the minor capex budget. Building maintenance requests are being completed as expected, however, more work is required on the planned preventative maintenance schedules on some of the community buildings. A planned preventative maintenance schedule is being compiled as there is now twelve months of recorded work.
700	Hibiscus and Bays Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$546,664 ABS: Opex	Approved	Green	The first quarter was influenced by remedial work after the April storm. The continued storm clean up was balanced against addressing deferred requests prior to the storm, and higher priority new requests received. Outstanding work is now limited to sites where access has been restricted due to ground conditions. It is anticipated these sites will be accessible shortly into the second quarter, weather dependant. The scheduled works programme was delayed as a consequence of the storm and deferred works, but is now on track. Replacement planting of trees removed throughout the year has been completed during the quarter.
701	Hibiscus and Bays Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$196,380 ABS: Opex	Approved	Green	During the first quarter, the annual update of the Site Assessment Reports, a large portion of the pest animal monitoring, and the majority of the first pulse of the rat control programme have been completed. Various unscheduled activities were completed which included a mixture of pest animal control and pest plant control. Request for service work orders received, continue to be seasonally normal, with an increasing trend in activity becoming apparent during the late stages of the quarter.
1903	Amorino Park - renew walkway and utility	Renew stage 2 of the pathway project, renew retaining wall and drainage. Onerahi Chaos sub soil. The path may need to be diverted out of the coastal area, in which an additional design will be required. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Project brought forward for delivery as part of the risk-adjusted programme in 2017/2018. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2911).	No further decisions anticipated	CF: Project Delivery	\$300,000 ABS: Capex - Renewals	In progress	Green	Current status: Works commenced on site on 26 February 2018. Works at the western end substantially completed. Contractor returned to site on 10 September 2018 following receipt of Heritage New Zealand Authority to disturb/modify archaeological sites. The rest of the works on the track to be completed by the end of October 2018. Next steps: Complete remaining works including reinstatement.
1904	Browns Bay - renew skate park and drainage	Browns Bay Beach Reserve irrigation and skate park renewal. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2055).	Design to be approved by the local board	CF: Project Delivery	\$80,000 ABS: Capex - Renewals	In progress	Green	Current status: Detailed design has been reviewed by the local board. Tendering is planned for October. Next steps: Construction is planned for after Easter 2019 to minimise disruption.

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1905	Bushglen Reserve - implement concept plan	Implementation of the approved concept plan developed for Bushglen Reserve. Concept designs to be proposed to the board for approval prior to detailed planning works commencing – complete (HB/2018/120). Current status - stage one – develop detailed design and obtain resource consent. Stage two – propose the detailed design to the board for approval, plan and deliver physical works. Estimated completion date yet to be confirmed.	Design to be approved by the local board	CF: Investigation and Design	\$10,000 LDI: Capex	Approved	Green	Current status: Project scoping to start in financial year 2019 as per budget allocation. Next steps: Conduct investigation, design and obtain cost estimate works.
1906	Centennial Park - renew walkway and furniture	Renew Centennial Park to Campbells Bay boardwalk, fence, pathways, retaining wall, rubbish bin, seats, signs, stairs, steps, tables and track. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2056).	No further decisions anticipated	CF: Project Delivery	\$110,000 ABS: Capex - Renewals	In progress	Green	Current status: Physical works due to commence October 2018. Next steps: Monitor works until completion.
1907	Crows Nest Walk, 16 Brighton Terrace, Murrays Bay - remediate major slip	Remediate 2 major slips. Slip 1 and 2 - stage one - undertake topographic survey and geotechnical investigation. Slip 1 and 2 - stage two - detailed design including resource and building consents. Slip 1 - stage three - clear loose debris, extensive soil nailing, concrete footpath and swale and coconut matting to support planting. Construction review. Slip 2 - stage three - construction of palisade wall (500mm diameter piles, 8m deep). Construction review. Estimated completion date yet to be established.	No further decisions anticipated	CF: Project Delivery	\$329,000 ABS: Capex - Renewals	In progress	Amber	Local residents and Local Board members are expressing concern about the time taken to remediate this site. Currently, there is no timeline for delivery.  Current status: The process of modelling the geotechnical conditions and assessing of the feasibility of the remedial options has commenced. Next steps: Identify the likely costs to remediate the slip.
1909	Deep Creek Reserve development	Install sand slits drainage, lighting and irrigation. Install two pan toilet block and car park. Installation of drinking fountain. Current status - stage one - investigate, detailed design and obtain consents. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2821).	Design to be approved by the local board	CF: Project Delivery	\$74,000 ABS: Capex - Growth	In progress	Green	Current status: The construction works have been awarded and a pre-start meeting was held. Works will commence once ground conditions allow for it, likely to be in September 2019. Construction signage prepared and info hoarding installed on site.  Next steps: Undertake additional soil sample testing and clarify conditions for asset owner approval. (Due to site being a former clean landfill, asset owner approval needs to be received, prior to any works commencing to ensure public and worker safety).
1910	East Coast Bays Community Centre building - renew and redesign facility	2018/2019 - renew specific physical works to be clarified with the Corporate Property department and the local board including asbestos testing in the roof and development of a quiet room. In collaboration with the facility user groups redesign and renew facility. Renewal may include: new tiling, replace carpet, install auto glass door at main entrance, repaint walls and ceilings, refinish doors and frames, replace flooring, renew heating in Sherwood and Inverness rooms and community space upstairs, replace main kitchen upstairs including blinds and heating, and improved/extended space for Plunket. Current status - stage one - investigate works required to ensure the facility remains fit for purpose, undertake specialist reporting, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2051).	Local board to decide what part of the building they wish to occupy	CF: Investigation and Design	\$210,000 ABS: Capex - Renewals	In progress	Amber	The building also has a relatively high proportion of asbestos containing products within and on the building. Current status: A 'provisional seismic assessment' has been completed, and both sides of the building are below the current standard. Next steps: Awaiting a condition rating report from the asset management team.
1911	Freyberg Park - install lights on field 3	Installation of lighting on field 3. Current status - stage one - investigate, design and obtain consents. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	Design to be approved by the local board	CF: Investigation and Design	\$50,000 ABS: Capex - Growth	In progress	Green	Current status: This project is being brought forward to be delivered in financial year 2018/2019 instead of originally programmed for delivery in financial year 2019/2020. Tendered and contract awarded. Next steps: Hold contract prestart meeting.
1912	Freyberg Park - renew sports field	Renew sports field. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2063).	No further decisions anticipated	CF: Investigation and Design	\$45,000 ABS: Capex - Renewals	In progress	Green	Current status: Site Investigation has been completed and It has been identified that it would be beneficial to renew both fields one and two instead of just field one. Working through the concept design with the supplier to gain the best results. Next steps: Engage with the league club, physical works will not commence until after Sunnynook upgrades have been completed to minimise disruption on the number of fields available in the area.

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1913	Gulf Harbour Marina Hammerhead Reserve - renew park toilet	Renew park toilet. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2064).	No further decisions anticipated	CF: Investigation and Design	\$60,000 ABS: Capex - Renewals	In progress	Green	Current status: A locally based external engineering consultancy company has now completed the concept design specifications for this project. This is part of a larger project to refurbish another eight public toilet blocks throughout the Hibiscus and Bays Local Board. Next steps: Design specifications to be reviewed, and creation of a business case.
1914	Gulf Harbour Reserve - develop toilet	Installation of toilet block and drinking fountain at Gulf Harbour at the sports park. Stage one - investigate, design and obtain consents for the works required. Complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3004).	Design to be approved by the local board	CF: Project Delivery	\$262,000 ABS: Capex - Growth	In progress	Green	Current status: Contract construction is underway, with an estimated completion date of December 2018. Next steps: monitor progress.
1915	Hibiscus and Bays - action centre plans	Development of a prioritised concept plan for the delivery of works identified in the Hibiscus and Bays centre plans. Current status - stage one - in collaboration with the board, identify sites to be considered for improvements. Scope options with high level cost estimates to be presented to the board for their review and input. Stage two - develop the works into the forward work programme and undertake detailed design to be approved by the local board. The works are to be planned with future renewals where possible. Estimated completion date yet to be established. This initiative has been funded by the local board's discretionary budget to improve the local area. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2075).	Design to be approved by the local board	CF: Investigation and Design	\$80,000 LDI: Opex	In progress	Green	Current status: An external consultant has been appointed to prepare the concept designs for Browns Bay Gateways and a shared space as well as the Orewa Town Centre gateways. They will complete site investigations and produce a number of concept designs that will be costed. Next steps: Prepare concept plans and present to the local board prior to Christmas.
1916	Hibiscus and Bays - actions from Browns Bay Centre Plan	Execute work resulting from the concept designs expanded from the centre plan in Browns Bay. Current status - stage one - detailed design with refined cost estimates to be presented to the board for their review and input. Stage two - obtain consents and plan the physical works with asset renewals where possible. Stage three - deliver physical works. Estimated completion date yet to be established. This initiative has been funded by the local board's discretionary budget to improve the facilities in the local area. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2078).	Design to be approved by the local board	CF: Investigation and Design	\$192,000 LDI: Capex	On Hold	Amber	Being delivered under a separate activity line (Hibiscus and Bays - stage one designs for actions from centre plans, SharePoint ID #1915).  Current status: Project is on hold, construction deferred until financial year 2020. This is the physical works component that will be delivered once scoping is completed.
1917	Hibiscus and Bays - actions from Silverdale Centre Plan	Execute work resulting from the concept designs expanded from the centre plan in Silverdale. Current status - stage one - detailed design with refined cost estimates to be presented to the board for their review and input. Stage two - obtain consents and plan the physical works with asset renewals where possible. Stage three - deliver physical works. Estimated completion date yet to be established. This initiative has been funded by the local board's discretionary budget to improve the facilities in the local area. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2076).	Design to be approved by the local board	CF: Investigation and Design	\$100,000 LDI: Capex	Deferred	Grey	This project is deferred. Investigation and design is underway, the concept design and cost estimate is being delivered under a separate activity line (Hibiscus and Bays - stage one designs for actions from centre plans, SharePoint ID #1915 ) and, therefore construction has been deferred until FY20. Current status: This project is deferred, construction deferred until financial year 2020. This is the physical works component that will be delivered once scoping is completed.
1918	Hibiscus and Bays – deliver Ecological Management Plan initiatives	Deliver initiatives outlined in the Deep Creek and Waiake Ecological Management Plan e.g. kayak pontoon. Current status - stage one - detailed design with refined cost estimates to be presented to the board for their review and input. Stage two - obtain consents and plan the physical works with asset renewals where possible. Stage three - deliver physical works. Estimated completion date yet to be established. This initiative has been funded by the local board's discretionary budget to improve the facilities in the local area.	Design to be approved by the local board	CF: Investigation and Design	\$25,000 LDI: Capex	Approved	Green	Current status: Engagement has commenced with Deep Creek Restoration Society and will collectively work with them on the pontoon design. Next Steps: Seek prices from suppliers to undertake the work and award preferred supplier by the end of October 2018
1919	Hibiscus and Bays – implement actions from Greenways Plan	Implementation of the actions approved in the Greenways Plan. Current status - stage one - detailed design with refined cost estimates to be presented to the board for their review and input. Stage two - obtain consents and plan the physical works with asset renewals where possible. Stage three - deliver physical works. Estimated completion date yet to be established. This initiative has been funded by the local board's discretionary budget to improve the facilities in the local area.	Design to be approved by the local board	CF: Investigation and Design	\$100,000 LDI: Capex	Approved	Green	Current status: This project is purely for the physical works component. The concept design is being delivered under (Hibiscus and Bays - produce concepts from greenways plan priorities). It will begin once detailed design and tendering has been completed. Next steps: Await detailed design of the other linked project.

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1920	Hibiscus and Bays – install pontoons	Installation of 1 pontoon in each new subdivision before Summer 2018. Current status - stage one - detailed design, scope and plan the installation. Stage two - deliver physical works. This initiative has been funded by the local board's discretionary budget to improve the facilities in the local area.	Design to be approved by the local board	CF: Investigation and Design	\$40,000 LDI: Capex	Approved	Green	Current status: Resource consent application being prepared. Next steps: Purchase of pontoon and mooring and installation is to begin by late October 2018.
1922	Hibiscus and Bays - investigate options for sports lighting and sportsfield upgrades	Investigation and option analysis for field and lighting upgrades to provide for the shortfall of 45 hours per week. Options to be approved by the local board.	Design to be approved by the local board	CF: Investigation and Design	\$50,000 ABS: Capex - Growth	Approved	Green	Current status: Investigation has started with council operations and maintenance team to understand what fields will be suitable to create capacity. There are a couple of sports parks that lights could be introduced to create capacity. Next steps: Once the condition of the fields and sites have been confirmed this will provide direction as to which field need refurbishing and seek local board approval.
1923	Hibiscus and Bays - playground improvements	Playground improvements or small upgrades that will enhance the use of playgrounds throughout the Hibiscus and Bays Local Board. This project is a continuation of a multi year project from the 2016/17 and 2017/2018 programmes (previous ID 2067).	Design to be approved by the local board	CF: Investigation and Design	\$100,000 LDI: Capex	In progress	Green	Current status: Play equipment installation is under way. Arborist consent for the Stillwater basketball half court is under way. The Browns Bay basketball half court location at Freyberg Park is being discussed with stakeholders. Next steps: Tender the Stillwater basketball court and path construction. Commence planning for future year's improvements, based on the Hibiscus and Bays Play Provision Study priorities.
1925	Hibiscus and Bays - renew park buildings 2017/2018+	Renewal of the Waiwera Beach, Campbells Bay, Arkles Bay Beachfront Reserve, Orewa Reserve, Rothesay Bay Beach Reserve, Stanmore Bay Park, Leal Place parking area toilet blocks. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID's 2068 & 2069).	No further decisions anticipated	CF: Investigation and Design	\$450,000 ABS: Capex - Renewals	In progress	Amber	Due to the overall size of the project, the consultants investigation took a long time to complete. This project is part of another project that includes 2 other public toilets. Have now received condition data for all assets.  Current status: A locally based external engineering consultancy company has now completed the concept design specifications for this project. This is part of a larger project to refurbish eight public toilet blocks throughout the Hibiscus and Bays Local Board. Next steps: Design specifications to be reviewed, and creation of a business case.
1926	Hibiscus and Bays - renew park buildings 2018/2019+	Minor renewals at the following toilet blocks: Browns Bay Beach Reserve; Streetscape cnr Silverdale Street and Agency Lane; Kinloch Reserve carpark; Dacre Historic and Esplanade Reserve. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Amber	Possible time delays due to availability of proven consultants within the industry.  Current status: Have approached a local engineering consultancy to help with the design investigation of this project. Next steps: Receive proposal from consultant and progress into procurement.
1927	Hibiscus and Bays - renew park furniture and fixtures 2018/2019+	Renew the tables, signs, BBQs, bollards, seats, rubbish bins at the following sites: Browns Bay Beach Reserve, Chelverton Reserve, Churchill Reserve, Hatfields Beach Reserve, Karaka Cove, Marellen Drive Beach Reserve, Moana Reserve, Remembrance Reserve, Vipond Road Beach Reserve, Waiake Beach Reserve. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$16,000 ABS: Capex - Renewals	In progress	Amber	Possible time delays due to availability of proven consultants within the industry.  Current status: The available asset data has been given to a Facilities Management contractor to complete site visit assessments, and to complete a recommendations report. Next steps: Bundle with similar projects and engage a consultant to complete professional design services.
1928	Hibiscus and Bays - renew park play spaces 2017/2018+	Renew play equipment including playgrounds, skate and half courts at the following sites: Everard Reserve, Brandon Reserve, Ferry Rd and Hawaiian Parade Junction and Bayside Drive. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2071).	No further decisions anticipated	CF: Investigation and Design	\$200,000 ABS: Capex - Renewals	In progress	Amber	Due to poor drainage over the four playground sites, the drainage is now being investigated prior to any playground upgrades. Current status: Professional concept design services for playspaces, including the scoping of the Orewa Reserve basketball court is now complete (this includes public consultation via a mail survey) These results were work shopped with the local board in June 2018. Drainage is an issue over the four playgrounds and as per the local boards request, this needs to be worked on first. Have engaged a drainage consultant to provide professional design services and design documentation will be available in October. basketball hoop supplier details have been forwarded to Destination Orewa, as they may be able to fund the hoops. Next steps: Detailed design of the play equipment and basketball court surface have now been received. A memo will be forwarded to the board in October with recommendations on basketball hoop options. Drainage design documentation to be received later in November.



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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/ Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
1929	Hibiscus Coast - renew seawalls	Renewal of the failing coastal protection structures and other beachfront assets at the following sites: Arkles Bay, Matakatia Bay, and Wade River Berms Reserve. This project will be delivered in collaboration with the coastal subject matter experts.	No further decisions anticipated	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Amber	Investigation will be progressed via coastal compartment management planning utilising LTP funding recently made available.  Current Status: This project is subject to the Coastal Compartment Management Plan process and input from the coastal team.  Next Steps: The Coastal and Geotechnical Services team to update the Local Board in December 2019
1930	Lakeside Reserve - renew roading and car parks	Lakeside Reserve - renew roading and car parks 2017/18 - 2018/19. This asset has been assigned a condition rating of 4. Investigation on the cause of the damage to be undertaken and reported to the board. Current status - stage one - investigate, design and scope the works required to be submitted to the local board for their review and input. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2072).	No further decisions anticipated	CF: Investigation and Design	\$80,000 ABS: Capex - Renewals	In progress	Green	Current status: The professional design and cost estimates of the carpark have now been received and reviewed. Options to renew include repaving, bitumen or strengthened concrete. Next steps: There is a possibility of bundling this project with another carpark project. Currently assessing this option.
1931	Long Bay Reserves - develop parks	Local park developments including internal paths, seating, signage (including Te Reo Maori) and landscaping. This project line is for reporting purposes only, the physical works are being undertaken by the developer. 9 local parks to be developed for local enjoyment and providing provisional requirement in a high growth area. This line item is reporting on reserves 5, 6, 7, 10, 11 and 13. Current status - stage one - investigate, design and scope the works required to be submitted to the local board for their review and input. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. (Note: previous ID's 1932, 1933, 1934 & 1935).	Design to be approved by the local board	CF: Investigation and Design	\$1,800,400 ABS: Capex - Growth	In progress	Green	Current status: The Long Bay Reserves development is delivered by Todd Development. Funding agreements are being discussed and agreed for each of the remaining reserves (five, six, seven, eight, 10, 11 and 13). Next steps: Finalise the funding agreement and work with developer on concept designs.
1932	Long Bay Reserve 11 - develop general park	Local park development including internal paths, seating, signage (including Te Reo Maori) and landscaping.  Merged with # 1931 Long Bay Reserves - develop parks	Design to be approved by the local board	CF: Investigation and Design	\$100,000 ABS: Capex - Growth	Merged	Grey	Project record cancelled and merged with another activity line (Long Bay Reserves - develop parks), please refer to SharePoint ID 1931 for an update. This line item #1931 is reporting on reserves 5, 6, 7, 10, 11 and 13.  Refer to ID 1931
1933	Long Bay Reserve 13 - develop general park	Local park development including internal paths, seating, signage (including Te Reo Maori) and landscaping. Estimated completion date yet to be established.  Merged with 1931- Long Bay Reserves - develop parks	Design to be approved by the local board	CF: Investigation and Design	\$800,000 ABS: Capex - Growth	Merged	Grey	Project record cancelled and merged with another activity line (Long Bay Reserves - develop parks), please refer to SharePoint ID 1931 for an update. This line item #1931 is reporting on reserves 5, 6, 7, 10, 11 and 13.  Refer to ID 1931
1934	Long Bay Reserve 6 - develop park	Local park development including internal paths, seating, signage (including Te Reo Maori) and landscaping. Current status - stage one - investigate, design and scope the works required to be submitted to the local board for their review and input. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2083).  This project has been merged with another activity #1931 (Long Bay Reserves - develop parks).	Design to be approved by the local board	CF: Investigation and Design	\$350,200 ABS: Capex - Growth	Merged	Grey	Project record cancelled and merged with another activity line (Long Bay Reserves - develop parks), please refer to SharePoint ID 1931 for an update. This line item #1931 is reporting on reserves 5, 6, 7, 10, 11 and 13.  Refer to ID 1931
1935	Long Bay Reserve 7 - develop park	Local park development including internal paths, seating, signage (including Te Reo Maori) and landscaping. Current status - stage one - investigate, design and scope the works required to be submitted to the local board for their review and input. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2084). Merged with another activity #1931 (Long Bay Reserves - develop parks). Please refer to SharePoint ID 1931 for an update.	Design to be approved by the local board	CF: Investigation and Design	\$350,200 ABS: Capex - Growth	Merged	Grey	Project record cancelled and merged with another activity line (Long Bay Reserves - develop parks), please refer to SharePoint ID 1931 for an update. This line item #1931 is reporting on reserves 5, 6, 7, 10, 11 and 13. Refer to ID 1931
1936	Lotus Walk, 58 Sharon Road Browns Bay - remediate major slip	Remediate the slip at Lotus Walk. Current status - stage one - undertake a topographic survey, apply geological mapping. Stage two - obtain resource and building consents and remove 4 trees. Stage three - install rock bolt or anchors with whaler tie beam. Install drainage swale, an engineered handrail and concrete path. Conduct the construction review.	No further decisions anticipated	CF: Investigation and Design	\$181,000 ABS: Capex - Renewals	In progress	Green	Current status: Design and specification is complete and is ready for tender. Next steps: Work is anticipated to take place over summer, dependent of contractors availability.

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/ Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
1937	Mairangi Bay Reserve – implement development plan	Implementation of the approved development plan for the reserve. Concept designs to be proposed to the board for approval prior to detailed planning works commencing. Current status - stage one - investigate, design and obtain cost estimate works to be reviewed by the local board. Stage two - detailed design and obtain consents. Stage three - plan and deliver the agreed physical works. Estimated completion date yet to be confirmed.	Design to be approved by the local board	CF: Investigation and Design	\$50,000 LDI: Capex	Approved	Green	Current status: The Mairangi Bay Reserve Development Plan was approved at the 19 September business meeting.  Next steps: Investigation into implementation of recommendations will begin.
1939	Metro Park - develop hockey field	Grant for the development of a hockey field at Metro Park. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3374).	No further decisions anticipated	CF: Investigation and Design	\$1,000,000 ABS: Capex - Growth	In progress	Green	Current status: The hockey turf is being built and managed by the Hibiscus Hockey Trust. This is a grant. Hockey turf construction has experienced delays and is now expected to open around October - November depending on progress during the winter season. Next steps: Open hockey turf in late 2018. Work with the hockey trust about remediation of surrounding council land.
1940	Metro Park West - develop reserve	Design for the development of a large 14 hectare neighbourhood reserve within a new residential sub-division, including engagement with stakeholders to ensure the park design reflects the aspirations and requirements of the local community. Details of works and delivery timeframes to be updated once established, agreed and prioritised. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2090).	Design to be approved by the local board	CF: Investigation and Design	\$100,000 ABS: Capex - Growth	In progress	Green	Current status: Public consultation on two concept designs is taking place through the month of September 2018. Consultation material has been published on the Auckland Council website, and two public drop-in sessions have been completed. Iwi have also been approached for feedback. Next steps: The consultation feedback will be reviewed in October 2018 and work will begin on developing the final revised design.
1941	Moana Reserve, Orewa - renew fountain	Renew the town centre fountain in collaboration with the Sustainability team. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is of high priority.	Potential decisions on how to proceed when options known	CF: Investigation and Design	\$160,000 ABS: Capex - Renewals	In progress	Amber	Coming to a workshop in quarter two. Current status: Have met with local community art centers for possible renewal options. Physical works can start after end of March/April 2019. Next steps: Awaiting a proposal from a local community arts centre. This is due in September/October 2018.
1942	Orewa CAB - refurbish facility and replace HVAC	Refurbishment of the CAB office to ensure it remains fit for purpose and replace the HVAC system which is currently failing. Stage one - investigate and design the works required - complete. Current status - stage two - scope, plan and deliver the physical works. Estimated completion date yet to be established.	Design to be approved by the local board	CF: Project Delivery	\$85,000 ABS: Capex - Renewals	In progress	Green	Current status: The appointment of the architect is currently underway. Once appointed (mid-September 2018) the concept design and agreed layout of the facility will commence. Next steps: Use the concept design to do a first high level estimate of project cost. Also complete the business case for approval. Detailed design and building consent process to follow.
1943	Red Beach Park - develop sand carpet and new floodlights	Development of a sand carpet field and installation of new floodlights. Current status - stage one - investigate, design, scope and obtain consents for the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2092).	Design to be approved by the local board	CF: Investigation and Design	\$200,000 ABS: Capex - Growth	In progress	Green	Current status: Contract awarded for physical works. Next steps: Hold pre-start meeting and commence site works for soil sports field upgrade as soon as ground conditions are dry enough.
1944	Red Beach Park - develop toilet for sport fields	Develop a toilet block for the sport fields including installation of a drinking fountain. Current status - stage one - investigate, design, scope and obtain consents for the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2093).	Design to be approved by the local board	CF: Investigation and Design	\$250,000 ABS: Capex - Growth	In progress	Green	Current status: All physical works are complete. Due to the wet ground conditions the resurfacing of the trenches to the field is delayed until weather allows rotary hoe. Next steps: Awaiting Vector to live the plinth supplying electricity to the toilet before opening to the public.
1945	Rock Isle Beach Reserve - rebuild toilet block	Rebuild toilet block at a site which is fit for purpose for the local community's use including the installation of a drinking fountain. Current status - stage one - investigate, design, scope and obtain consents for the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2094).	Design to be approved by the local board	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Amber	A large previously undocumented midden has now been found onsite. As a consequence, a full archeological assessment has been requested for this site.  Next steps: apply for approval to Heritage New Zealand.
1946	Sherwood Reserve - renew car park	Renew reserve car park. Reconfigure entranceway to stop the traffic going the wrong way by way of a curb build out. Including installation of gates. Current status - stage one - investigate, design, scope and obtain consents for the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2095).	No further decisions anticipated	CF: Investigation and Design	\$120,000 ABS: Capex - Renewals	In progress	Amber	Slight time delay due to late request to include security gates into the design. Current status: A locally based external engineering consultancy company has completed professional design services on this asset. In the interim, a request from the local board to investigate options to secure the carpark at night using lockable gates has been received. Have requested a variation from the engineering company to supply these specifications and cost estimates. Options to renew the carpark include repaving, bitumen or strengthened concrete. Next steps: There is a possibility of bundling this project with another Carpark project. Currently assessing this option.

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/ Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
1947	Sherwood Reserve - renew footbridges	Renew the 2 footbridges at Sherwood Reserve, being delivered by Healthy Waters within their Taiaotea Environmental Enhancement project. Current status - stage one - investigate, design, scope and obtain consents for the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$350,000 ABS: Capex - Renewals	In progress	Green	Current status: Project is being lead by Healthy Waters. Tendering closes October 2018. Next steps: Physical works likely to be summer 2019.
1948	Silverdale War Memorial - renew field 3 sand field	Silverdale War Memorial Park sand field renewal. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This is a continuation from the 2016/2017 and 2017/2018 programmes (previous ID 2097)	No further decisions anticipated	CF: Investigation and Design	\$45,000 ABS: Capex - Renewals	In progress	Green	Current status: The contract for the works has been awarded and works are scheduled to commence September 2018. Next steps: Information signage will be installed to inform car park users of scheduled works. Work with contractor to confirm traffic management plan (busy car park, used by commuters) and commence works as scheduled.
1949	St Annes Hall Carpark - 756 Beach Road, Browns Bay - remediate major slip	Remediate major land slip. Current status - stage one - undertake a geotechnical assessment of ground conditions to establish appropriate embedment depth of new piles or alternative palisade wall. Plant adjacent to wall to minimise weed maintenance. Stage two - scope and obtain consents. Stage three - plan and deliver physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$125,000 ABS: Capex - Renewals	In progress	Amber	Lack of funding and resources has hampered progress. The recent allocation of budget is a significant step forward. Suitable resources now need to be engaged and communication stepped up with interested parties, including LB members.  Current status: Design is being finalised, planning assessment has been completed. Next steps: It is estimated that construction works will be completed in late summer/autumn.
1950	Stanmore Bay Park - renew sand field on field 5	Stanmore Bay Park sand field and sport field renewal. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2100).	No further decisions anticipated	CF: Investigation and Design	\$350,000 ABS: Capex - Renewals	In progress	Green	Current status: The construction works have been awarded and a pre-start meeting was held. Works will commence once ground conditions allow for it, likely to be in September 2019. Next steps: Completion of power upgrade by Vector, prepare temporary signage and ready site for commencement of works.
1951	Stanmore Bay Park - renew seawall	Renew park seawall. Current status - stage one - investigate, design and scope the works required. This renewal will be a collaboration with the coastal subject matter experts. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2099).	No further decisions anticipated	CF: Investigation and Design	\$250,000 ABS: Capex - Renewals	In progress	Amber	Additional budget will be required. Current status: This project is in the process of being transferred to the Auckland Council Coastal and Geotechnical Services team, who have already started assessing existing assets and coastal processes. Investigation will be progressed via coastal compartment management planning utilising Long Term Plan funding recently made available. Auckland Council Coastal and Geotechnical Services team will be presenting an update in this respect over the next two months. Next steps: Community consultation will be required.
1952	Stanmore Bay Pool and Leisure Centre - comprehensive renewal	This project is the final stage of the major multi-year comprehensive renewal. This stage includes: external painting, replacement of concourse tiling, replacement of lift and the paint work in the pool hall. Stage one - investigate, scope and plan the physical works - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3290).	No further decisions anticipated	CF: Project Delivery	\$610,000 ABS: Capex - Renewals	In progress	Green	Current status: The interior pool hall renewal works are complete. The tender for the management of the lift renewal portion and exterior painting, is under way. Next steps: Painting is planned for early summer.
1953	The Esplanade - Manly beachfront (east) - renew toilet	Renew beachfront toilet on the east side of the esplanade. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2102).	No further decisions anticipated	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Amber	Due to the overall size of the project, the consultants investigation took a long time to complete. This project is part of another project that includes eight other public toilets. Have now received condition data for all assets.  Current status: A locally based external engineering consultancy company has now completed the concept design specifications for this project.  Next steps: Design specifications are now to be reviewed, and then the creation of a business case.
1955	Hibiscus and Bays - renew coastal structures 2017/2018+	Hatfields Beach Reserve, Waiwera Bridge jetty, Waiwera Place Reserve seawall renewals. Stage one - investigate, design and scope the works required in collaboration with the coastal subject matter experts - complete.  This project is a continuation of the 2017/2018 programme (previous SP18 ID 2105).	No further decisions anticipated	CF: Investigation and Design	\$380,000 ABS: Capex - Renewals	In progress	Green	Current status: Work at Waiwera is complete apart from the removal of small rock uncovered by recent storm events. Hatfields has been completed and Campbells has commenced.  Next steps: Continue work at Campbells Bay, with an estimated completion at the end of October.

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/ Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
1956	Western Reserve - renew seawall consent	Gain medium-term consents for the existing structures in order to allow for maintenance, should any asset components fail. Investigate, plan and submit the resource consent, advise the local board once granted and lodge against the asset for future use.	No further decisions anticipated	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	Approved	Green	Current status: Work to date under review. Next steps: Undertake needs assessment.
2763	Beechwood Drive, Hadfields Beach - develop play space	Develop a play space in collaboration with the provision study undertaken in 2017/2018 including accessibility and installation of a drinking fountain. Current status - stage one - investigate and design works to be approved by the local board. Stage two - detailed design, scope and obtain consents for agreed works. Stage three - plan and deliver the physical works. Estimated completion date yet to be established.	Design to be approved by the local board	CF: Investigation and Design	\$350,000 ABS: Capex - Growth	In progress	Amber	Site zoning has not yet changed to Reserve - Informal Recreation. Delays and implications are being investigated. Current status: The Hibiscus and Bays Play Provision Report findings will be used to frame the design process. The community reference group has been formed for consultation, with the first meeting completed in September. Wider community consultation is being drafted, ready for October release. Site zoning change delays are being investigated. Next steps: Identify implications of the zone change delays. Review initial community feedback to frame the design parameters.
2857	(OLI) Orewa Beach - Kohu- Marine View - renew northern seawall	Overview: Undertake erosion prevention work at the northern end of Orewa Beach.  This project is a continuation of the 2017/2018 programme (previous SP18 ID 3142).	No further decisions anticipated	CF: Project Delivery	\$100,000 ABS: Capex - Development	In progress	Amber	The resource consent has been refused. An appeal to the Environment Court was lodged in December 2017.  Discussions with consent application submitters will be ongoing. The local board have approved the amended design and approach, to enable further discussion, prior to formal mediation and the return to the Environment Court, likely to be in April 2019.
2865	(OLI) Orewa Beach - develop southern seawall	Overview: Preservation of the public beach from coastal erosion. This project is independent of the the Kohu-Marine View project being delivered outside of this initiative. Stage one - develop a business case for the governing body to approve. Stage two - develop concept designs for consultation and approval by the local board and iwi. Stage three - detailed design, scope and obtain consents where required. Stage four - plan the physical works stage. Stage five - deliver physical works (this stage may be split into separate project lines, if timing and procurement efficiencies are identified.) Estimated timeframes are yet to be established.	Ongoing decision making anticipated throughout the delivery of this initiative.	CF: Project Delivery	\$100,000 ABS: Capex - Development	Approved	Green	Current status: Work has commenced to explore options to gather data, in order to develop an accurate picture of how visitors use the reserve. Next steps: In turn, this will assist in identifying the experiences provided in the reserve that are of most value to visitors, and which require enhancement as part of a long-term management strategy.
<b>Community Services: Service Strategy and Integration</b>								
1395	Hibiscus and Bays Open Space Management Plan (formerly HB reserves: Review Reserve Management Plans in 17/18 WP)	Review existing reserve management plans and develop new reserve management plan for all parks in the local board area (year 2 of 2). To include the following reserves as a priority: • Western Reserve • Orewa Reserve • Silverdale War Memorial Park	07/18: Decision to notify draft open space management plan 02/19: Decision to adopt final open space management plan and make decisions on submissions	CS: Service Strategy and Integration	\$50,000 LDI: Opex	In progress	Green	Notification of reserve classification proposals requiring public consultation will take place early October for one month. Hearing will be scheduled for late November (if required). Target timeframe for reporting the draft plan to the local board is December 2018.
2856	Silverdale War Memorial Park: Bowling Club Building: Prepare options report for sport provision - deferral from 2017/2018	Complete feasibility study including needs assessment for community and sport provision within the old bowling club premises. The building is in council ownership and there is renewal funding. This study will provide direction for the application of the renewal funding. Note: the budget for this activity is deferred from 2017/2018.		CS: Service Strategy and Integration	\$15,000 LDI: Opex	On Hold	Amber	Preliminary findings workshopped the local board. Further information on renewals funding available and need for community facilities in the area has been sought. Once this has been resolved, the needs assessment for the old bowling club site will be finalised. An update will be provided to the local board by the end of Q2.
<b>Infrastructure and Environmental Services</b>								
328	New Project - Small Building Sites Ambassador Programme	Engagement of an ambassador to work with and support Council's compliance team to reduce the amount of sedimentation, run off and litter produced from small building sites entering the waterways. Targeted areas within the Hibiscus and Bays Local Board area to be identified after consultation with the consents team and local board. These areas could include Silverdale or Orewa or Okura catchments in stage one.	No further decisions anticipated.	I&ES: Healthy Waters	\$20,000 LDI: Opex	In progress	Green	The project planning phase for this project has been completed and the contract is being finalised. The targeted initiatives team will assist with compliance in areas identified after the contractor has completed the education awareness programme. This project is planned to commence in quarter two.
329	Water sensitive design project for schools	This schools project is a series of sessions that focus on the importance of water conservation and stormwater pollution in an urban setting. At the end of the sessions a rain barrel will be installed to harvest water for use in the school grounds.	No further decisions anticipated.	I&ES: Environmental Services	\$20,000 LDI: Opex	In progress	Green	In quarter one, six early childhood centres were approached to participate in the water sensitive design project. Engagement of the contractors and confirmation of participating early childhood centres will occur in quarter two.

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/ Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
335	North-west Wildlink: Hibiscus and Bays - Terrestrial	This programme contributes to the North-West Wildlink corridor and consists of a range of proposed projects. It builds upon existing local board funded work along with some proposed new work and includes protection of freshwater and terrestrial areas that have been identified as key 'Wildlink Wonders'. It delivers on the ground and builds community capacity to deliver in the long term which ensures these projects have a life beyond the financial year. Proposed terrestrial projects are: Pest Free Coordinator: Following community facilitation workshops for existing community groups and individuals in early 2018, the implementation of the pest-free plan will be carried out by a community based pest free coordinator. The role will complement and extend on the work by Auckland Council parks and environmental services staff. Orewa Estuary Wildlink Wonders: Builds upon the Orewa Estuary Restoration Plan 2017 by facilitating a series of community activities to create community involvement in long-term restoration actions around the Orewa estuary. To motivate residents and local groups to implement the Orewa Estuary Restoration Plan. Weiti Wildlink: To engage with local community to undertake riparian planting, storm-water awareness raising and education for stream improvement and water quality outcomes in the Weiti, East Coast Bays area. Continue to implement the existing restoration plan into new areas as well as current areas throughout the Weiti Wildlink area.	No further decisions anticipated.	I&ES: Environmental Services	\$65,000 LDI: Opex	In progress	Green	Pest Free Coordinator: Last financial year staff worked with community groups to develop the Pest Free Hibiscus and Bays Plan. This was endorsed by the local board at their September 2018 business meeting. East Coast Bays Community Trust have agreed to host the pest free coordinator role to support the implementation of this plan. The role is currently advertised with good levels of interest. Orewa Estuary Wildlink Wonders: A funding agreement has been completed with Forest and Bird to continue facilitating the implementation of the Orewa Estuary Restoration Plan and provide pest control materials for the community. All available land around estuary (excluding that under active development) is now covered by trapping lines. Weiti Wildlink: Sites adjacent to the highway have been agreed. The majority of trees will be provided by the mayors Million Trees Campaign. Procurement is underway for site preparation and additional plant supply.
341	North-west Wildlink: Hibiscus and Bays - Water	This programme contributes to the North-West Wildlink corridor and consists of a range of proposed projects. It builds upon existing local board funded work along with some proposed new work and includes protection of freshwater and terrestrial areas that have been identified as key 'Wildlink Wonders'. It delivers on the ground and builds community capacity to deliver in the long term which ensures these projects have a life beyond the financial year. The proposed projects are: NWW Streamside Assistance (modified programme that incorporates the previous Love Our Bays programme): To raise awareness of the ecological value of streams and importance of maintaining fresh clean water. Healthy Waters will work with the biodiversity team to identify areas that complement the biodiversity strategic priority areas. To create engaged and active local communities, empowered with a sense of Kaitiakitanga, to care for and restore their local waterways by removing weeds and planting and maintaining native plants in target areas. Community Engagement and restoration programme for Inanga Spawning on the Nukumea Stream (Orewa): To implement the outcomes from the inanga spawning investigation on the Nukumea Stream and Rothesay Bay Stream, including restoration and mitigation at these sites to improve inanga spawning habitat. A new investigation area could be included for this project for 2018 / 2019.	No further decisions anticipated.	I&ES: Healthy Waters	\$41,000 LDI: Opex	In progress	Green	A planting day was held 8 September 2018 on the Tiaotea Stream with 55 people planting 250 plants and undertaking water quality testing. A winter and spring water quality survey was undertaken on the Nukumea Stream with two groups of volunteers, extending the number of sites monitored on the stream to four.
1242	New Project - Business Waste Reduction Programme	This programme aims to help industry and business to identify and implement opportunities to reduce and divert waste. The approach is proactive and non-regulatory. A contractor visits businesses in the area, conducts a waste audit and talks to the business owners about potential diversion opportunities. If changes are recommended, a report is sent to the business. The area of focus for the programme will be discussed with the local board and identified using GIS mapping.	No further decisions anticipated.	I&ES: Waste Solutions	\$20,000 LDI: Opex	Approved	Green	The waste solutions team is working to procure a partner to deliver this work.

Libraries

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/ Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
1105	Provision of Library Service - Hibiscus and Bays	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - East Coast Bays Library for 56 hours over 7 days per week. (\$771,985) - Ōrewa Library for 52 hours over 7 days per week. (\$571,307) - Whangaparaoa Library for 52 hours over 7 days per week. (\$489,358)	No further decisions anticipated	CS: Libraries & Information	\$1,832,650 ABS: Opex	In progress	Green	Digital Drop-in classes and Book a Librarian were attended by 127 Customers over the last quarter. Book a Librarian sessions covered a wide variety of queries including iPad help, eBooks, gmail, CV writing, tradeMe. Meanwhile Tech Toby classes continue to be popular covering Cybersecurity, Smartphones and Tablets and are now extended to East Coast Bays Library.
1106	Preschool programming - Hibiscus and Bays	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their children's early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Three preschools, Brightsparks, Coast Kindi and Pippin visited the libraries over the period and were given specially tailored tours and sessions. In addition to the regular programmes a Chinese Storytime was introduced at Ōrewa Library in September.
1107	Children and Youth engagement - Hibiscus and Bays	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whānau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	East Coast Bays library hosted the Whānau Mārama parenting courses in Mandarin with a capacity crowd of parents attending each session. The theme for the Term Three School Holidays was Superheroes and there were 917 attendees at the events during this time.
1108	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Hibiscus and Bays	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	A range of speakers at the three libraries talked on topics as diverse as 'Aging for beginners', '3000 years of Western Art' and 'The Bohemian settlers of Puhoi' and these were attended by up to 90 people each time. During Family History month, all three libraries organised local and international speakers and expert workshops to assist local genealogists. The News discussion group and Chinese Social Clubs continue to be popular at East Coast Bays Library, with an average of 12-15 participating each time.
1109	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Hibiscus and Bays	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Matariki was celebrated during July in through stories, displays and craft, a highlight at East Coast Bays was the interactive display where hundreds added their star. This was followed by Māori Language week where Te Reo was the inspiration for Whangaparaoa Library's first 'art trail'. In response to customer feedback Māori language conversation classes have started at Whangaparaoa Library.
1110	Learning and Literacy programming and digital literacy support - Hibiscus and Bays	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	As well as 127 people seeking digital assistance for an hour of one on ones at the three libraries, ESOL groups continue to be popular at Ōrewa Library with attendees ranging in numbers from 14 to 28. Writers group meet monthly at Ōrewa and East Coast Bays and their are four flourishing monthly Book Chats groups within the libraries.
2720	Libraries Workshop & Seminar Programme 2018/2019 - Hibiscus and Bays	Host eight events, similar to TED Talks, at Whangaparaoa and East Coast Bays libraries with a focus on supporting lifelong learning (four events at each library).	No further decisions anticipated	CS: Libraries & Information	\$1,900 LDI: Opex	In progress	Green	Preliminary scoping has begun on this initiative following an informative workshop with two Local Board members.
<b>Local Economic Development: ATEED</b>								
382	HBB - Eco tourism plan development	The Local Board has commissioned NZTRI to research the opportunity to develop a eco-tourism strategy as part of the 2017/18 work programme. This work includes a Tourism Audit. At the time of writing (Feb 2018) the findings of this research are unknown. However, in anticipation of the research indicating that the strategy development is worth pursuing it is recommended that the Local Board set aside budget to enable the continuation of the development of a strategy.	Precise scope of the next stage will depend on the recommendations of the current research work being completed by NZTRI. The Local Board will need to re-confirm scope of phase 2 following the consideration of the findings from stage 1.	ATEED: Local Economic Growth	\$50,000 LDI: Opex	In progress	Green	NZTRI have been appointed to undertake the next phase of developing a Tourism Strategy for the local board area. This includes undertaking two surveys a business and visitor survey. It is expected that the results of the survey work will be reported in June 2019, as the survey work needs to happen during high and low season. In addition to the survey work NZTRI are also facilitating the Visitor Strategy Group meetings.
1378	Supporting Business Associations to enhance the economic performance of town centres	To facilitate a discussion with the Business Associations in the Local Board area to identify what support the town centre business associations require to support the economic performance of their respective areas. To strengthen relationships and identify and scope initiatives that can be supported by the Local Board as part of the 2019/20 Local Board work programme. This line item would be undertaken within current resources and is not requiring budget allocation in the 2018/19 work programme.	There will be regular progress reports to the Local Board. Further decisions may be required if projects are identified and scoped that require Local Board support.	ATEED: Local Economic Growth	\$0 LDI: Opex	Approved	Green	Staff have yet to engage with the Business Associations on a collective basis to discuss how they would like to work with the local board. However, this will be prioritised during the second quarter to enable any outcomes to be fed into the next years work programming discussions for the local board.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/ Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
1380	Work with Silverdale Business Association to facilitate employment in Silverdale	As the representative organisation of the businesses in Silverdale. The Silverdale Business Association is a key partner in promoting the area as a place for business. This activity would seek to engage with the Business Association to identify what support the Local Board could provide it to assist in identifying initiatives that will support the businesses within the Silverdale area. With a view to identifying initiatives for implementation in the 2019/2020 financial year.	No further decisions are anticipated.	ATEED: Local Economic Growth	\$0 LDI: Opex	In progress	Green	Staff met with a representative of the Silverdale Business Association on 10 September 2018 to discuss what support the local board could provide it to assist in identifying initiatives that will support the businesses within the Silverdale area. Staff were advised that the business association may wish to undertake a business survey to help it form a better understanding of the area. This may be something the association would like to pursue with funding from the local board in the next financial year. It was agreed that the association would consider this and determine if they would require local board support.
<b>Parks, Sport and Recreation</b>								
404	HB: Partnership Sport and Recreation Service Assessment	Complete service assessment that identifies sport and recreation service provision opportunities to partner with the corporate and commercial sector.	For information only.No budget allocated as this is staff time only.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Engagement and advice received from Auckland Council Strategic Partnerships Team. Further investigations ongoing to establish understanding of opportunities in the local board area.
407	Metro Park East : Trust grant for sports pavillion	Metro Park East has been identified as a key hub for sports in the Hibiscus and Bays Local Board area. A master plan for the park and feasibility study has been developed outlining the next step for development of assets on the park. The Metro Park East Trust need to raise funding to complete design, consent and quantity surveys for a new sports pavilion servicing the grass based sports at Metro Park East.	Further workshop to discuss in Q2.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Funding agreement is expected to be in place by Quarter 2. Community Facilities investigation underway regarding changing room investment and potential project inclusion.
422	HB: Greenways Plan Service Assessment (Priority Route Identification Phase 2)	Complete service assessment for the continued implementation of the Hibiscus and Bays Greenways Plan to inform investigation, design and project delivery requirements.	Discuss options at a local board workshop in Q2.	CS: PSR: Park Services	\$0 ABS: Opex	Approved	Green	Feasibility work has been completed on identified priorities. As a result the scope and intent of this activity item will be refined with the local board.
423	HB: Interpretive Signage Service Assessment	Complete service assessment of options to promote the "visitor experience" through the provision of interpretive culturally (including early settlement) and location focused signage on reserves in the Hibiscus and Bays Local Board area.	No further decisions anticipated	CS: PSR: Park Services	\$5,000 LDI: Opex	In progress	Green	Parks and Places Specialist has engaged with Auckland Council Visitor Experience Team to optimise delivery opportunities.
424	HB: Responsible Litter Disposal Service Assessment	Complete service assessment to encourage responsible litter disposal and opportunities for recycling on reserves in the Hibiscus and Bays Local Board area. The assessment shall include relocatable signage consideration.	No further decisions anticipated	CS: PSR: Park Services	\$0 ABS: Opex	In progress	Green	Parks and Places Specialist has commenced work with Community Facilities and Waste Management to identify improvement opportunities for the responsible disposal of litter on reserves.
425	Orewa Reserve Service Provision and Community Outcome Assessment	Assess service provision and community outcomes at Orewa Reserve against potential long-term management responses, to complement the development of the Open Space Management Plan currently being developed for the Hibiscus and Bays Local Board area.	Report back to the local board with the outcome in Q3.	CS: PSR: Park Services	\$40,000LDI: Opex	In progress	Green	Work commenced to explore options to gather data on reserve use, through telecommunication providers, in order to develop an accurate picture of how visitors using the reserve. In turn, this will assist in identifying the experiences provided by the reserve that are of most value to visitors, and require enhancement as part of a long-term management strategy.
426	HB: Recreational Swimming Pontoon Service Assessment	Complete service assessment for the provision of recreational swimming pontoons in the Hibiscus and Bays Local Board area.	No further decisions anticipated	CS: PSR: Park Services	\$0 ABS: Opex	Completed	Green	Service assessment completed. On 19 September 2018 the local board formally resolved to approve the installation of two new swimming pontoons, one at Browns Bay and one at Little Manly, to be funded from its 2018/2019 locally driven initiatives capital budget in accordance with the Hibiscus and Bays Local Board resolution HB/2018/122.
427	East Coast Bays Leisure Centre Mezzanine Extension	Complete a service assessment for an extension of the mezzanine gym space at East Coast Bays Leisure Centre, to inform service provision, investigation, design and project delivery requirements.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	Approved	Green	Assessment not commenced. Expected timeframe for beginning the project is early 2019.
475	HB: Specific implementation plan for Auckland's Urban Forest (Ngahere) Strategy	Develop a local board specific programme which will identify, increase and protect Auckland's Urban Forest (Ngahere). Information sessions were held with local boards on the Urban Forest Strategy in August 2017. This is a three year project: Year one 'knowing' phase: complete spatial mapping of the existing tree canopy cover on public and private land in the local board area. Determine the extent, type and age of urban Ngahere. Develop options and identify any funding required for programmes in years two and three: Year two 'growing' phase: Find space for planting new trees using partnerships, including community groups, schools and the Million Trees Program. Year three 'protecting' phase: direct and indirect methods for the community to nominate and protect trees.	Q2/3 briefing on progress at a local board workshop. Confirm deliverables and to make sure the work is aligning to the boards initial feedback on the local board area Ngahere Knowing programme.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	Local board workshop took place in September to discuss the programme and seek feedback. Background analysis of the Light Detection and Ranging (LIDAR) mapping is underway to determine early indicators on the extent and condition of the local board area tree cover.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/ Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
506	Freyberg Park: Community Hub Feasibility Assessment	Support Browns Bay Bowls and RSA investigate the need and feasibility of developing a community hub at Freyberg Park. A jointly funded local board contestable grant of \$30,000 (\$8,000 from Hibiscus and Bays, \$12,000 from Upper Harbour) was provided in FY16/17. No additional budget required.	No further decisions anticipated. For information only. This grant was approved in FY14/15 and is in the programme to report progress to the local board.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Awaiting completion of the Indoor Courts Facility Plan that is expected by the end of Quarter 2
507	Freyberg Park: Feasibility Assessment for Shared Clubrooms	Support East Coast Bays Rugby League Club to complete a feasibility assessment into the development of shared clubroom and changing facilities with softball at Freyberg Park. A Facility Partnership grant of \$40,000 was provided to East Coast Bays Rugby League from the 2013/2014 Facility Partnership Scheme.	Discuss at a workshop in Q2.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Funding agreement completed and signed by the club. Project Team established to work on the project and support the club.
508	Stanmore Bay Pool and Leisure Centre Operations	Operate Stanmore Bay Pool and Leisure Centre in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Customer satisfaction (measured by NPS survey) has shown improvement. Memberships have also increased. Active visits have decreased slightly this quarter. The children in Kauri Kids early childcare recently made a Korowai (Maori cloak) during Te Wiki o te Reo Maori that was displayed in the Whangaparaoa Library. Staff from the centre have been recognised by Auckland Council at the Active Recreation's Be Inspired Award Ceremony for their first aid to a customer who was in an unconscious state.
509	HB: Centennial Park Bush Society Maintenance Grant FY18/19	A grant allocated as a lump sum to Centennial Park Bush Society to support a volunteer programme of park maintenance activities.	HB Centennial Bush Society work programme will be presented to the local board in Q2 for Information	CS: PSR: Park Services	\$10,000 LDI: Opex	In progress	Green	Collaboration with the Centennial Bush Society commenced in order to prepare the work programme
512	HB: Ecological Volunteers and Environmental Programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events; •Plant and animal pest eradication; •Litter and green waste removal; •Contractor Support; •Tools and Equipment; •Beach/stream Clean Ups. •Brochures	No further decisions anticipated	CS: PSR: Park Services	\$80,000 LDI: Opex	In progress	Green	It has been a busy quarter for the ecological volunteers in the Hibiscus and Bays area with approximately 1,200 volunteer hours recorded. A number of school and community planting days have taken place across the local board area with a total of 4,000 trees planted on community parks this quarter.
575	HB: Māori Naming of Reserves and Facilities Phase 2	Identifying opportunities for park and facility naming/renaming and engaging with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage	Local Board approval of identified parks and reserves at a business meeting.	CS: PSR: Park Services	\$23,000 LDI: Opex	In progress	Green	On 18 July 2018 the local board resolved (HB/2018/123) on a delegation process to provide a list of parks to Mana Whenua. 21 local parks have been selected. Mana whenua will progress their process to identify Māori names for the local parks selected. it is expected that, in most cases, the gifted names (and narratives) will be adopted by the local board for use as dual names to enrich the stories of parks and support the Māori language to be visible, heard, spoken and learnt.
1052	East Coast Bays Leisure Centre Operations	Operate East Coast Bays Leisure Centre; in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; early childhood education; and recreation services. Along with core programmes that reflect the needs of the local community.	No further decisions anticipated.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Active visits have increased during the quarter. A new member retention software is having a positive impact by increasing engagement and reducing member cancellations. Plans to increase useage in Early Childhood Education and Group Fitness are in development. Customer Satisfaction (measured by NPS survey) has increased this quarter.
2439	HB: Prepare a dog exercise service assessment	Complete service assessment for the provision of dog exercise options (including fenced area for dog exercise) and programmes within each of the local board subdivisions to inform service provision, investigation, design and project delivery requirements.	No further decisions anticipated.	CS: PSR: Park Services	\$5,000 LDI: Opex	In progress	Green	Parks and Places have sought regulatory input in order to assess operational and bylaw enforcement considerations for the provision of dog exercise areas. A workshop is scheduled with the board in October.



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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excl. GST)	Activity Status	RAG	Q1 Commentary
<b>CF: Community Leases</b>										
1276	Outram Hall, R 476 Beach Road, Mairangi Bay: lease to Murrays Bay Residents Association Incorporated.	Renew lease to the Murrays Bay Residents Association Incorporated.	CF: Community Leases	22/11/1985	1 x 33 years	21/11/2051	\$1.00	In progress	Green	<p>The new lease to the Murrays Bay Residents Association Incorporated was workshopped with the local board on 12 July 2018.</p> <p>Iwi engagement has commenced and staff anticipate that public notification will be completed by quarter two. A report will be presented to the local board on completion of the public notification process.</p>
1277	R 33 Watea Road, Torbay: lease to Torbay Senior Citizens Club Incorporated.	Renew ground lease to the Torbay Senior Citizens Club Incorporated.	CF: Community Leases	1/11/1985	1 x 33 years	31/10/2051	\$1.00	On Hold	Amber	<p>The Torbay Senior Citizens Club Incorporated indicated that they will not be progressing with their lease renewal.</p> <p>Council staff have received feedback from the Torbay Senior Citizens Club Incorporated, in which they indicated that they will not be applying for a renewal of their lease.</p> <p>An asset assessment report is being compiled which will highlight possible options for the site. Staff will workshop the options with the board during quarter two.</p>
1278	Stanmore Bay Reserve: lease to Hibiscus Coast Association Football Club Incorporated.	New ground lease for Hibiscus Coast Association Football Club Incorporated.	CF: Community Leases	1/12/1998	Nil	30/11/2018	\$10.00	In progress	Green	<p>Staff have contacted the Hibiscus Coast Association Football Club regarding the proposed new lease. The group has since requested a copy of their operative lease, to assist them in completing the new application.</p> <p>Staff are working with the group to progress their application.</p>
2469	Edith Hopper Park, 34B Ladies Mile, Manly, Whangaparaoa: Renewal of lease to Hibiscus Coast Netball Association.	Renew ground lease for part of Edith Hopper to the Hibiscus Coast Netball Association. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/1985	1x33 years	31/03/2051	\$1.00	On Hold	Amber	<p>The Hibiscus Coast Netball Association are in talks regarding a possible amalgamation with Netball North Harbour. The lease renewal will be progressed once deliberations have concluded.</p> <p>As soon as direction is received from the group their application will be progressed.</p> <p>Staff from Parks, Sports and Recreation have been informed of the possible amalgamation and are in discussions with the relevant parties to explore viable options.</p>
2470	Victor Eaves Park, 87 Florence Avenue, Orewa: New lease to the Orewa Badminton Charitable Trust Incorporated.	New ground lease for part of Victor Eaves Park to the Orewa Badminton Charitable Trust Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	10/01/1999	Nil	3/01/2018	\$1.00	In progress	Green	<p>The proposed new lease to the Orewa Badminton Charitable Trust Incorporated was discussed with the local board at its workshop held on 24 May 2018. The local board indicated support for a new lease. Council staff from Parks, Sports and Recreation have raised concerns regarding the low level of usage of the facility and are working with the club on strategies to improve court utilisation. When a suitable plan has been developed, a report on the new lease will be presented to the board. This is expected in quarter three.</p>
2471	Victor Eaves Park, 122 West Hoe Road, Orewa: Lease renewal to Sharks Sports Trust Incorporated.	Renew ground lease for part of Victor Eaves Park to the Sharks Sports Trust Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	30/04/2008	1x10 years	29/04/2028	\$1.00	Completed	Green	<p>Completed. Lease was renewed under delegation through the streamlined process. Deed of renewal to be executed.</p>
2472	Long Bay Beach Reserve, 1045 Beach Road, Torbay: Lease renewal for the Sir Peter Blake Marine Education and Recreation Board Incorporated.	Renew ground lease to the Sir Peter Blake Marine Education and Recreation Board Incorporated for part of Long Bay Regional Park. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/11/1984	1x33 years	31/10/2050	\$100.00	On Hold	Amber	<p>Staff are addressing underlying land classification issues. Council staff are in the process of revoking the Reserves Act 1977 status of the affected land parcel and will present a report to the local board during quarter two to endorse the proposed revocation.</p> <p>Staff are in the process of public notification and iwi engagement. The notification period ended on 20 August 2018 with no submissions received.</p> <p>Once endorsed the Department of Conservation will be contacted to approve the revocation.</p>

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excl. GST)	Activity Status	RAG	Q1 Commentary
2473	20 Hastings Road, Mairangi Bay: New lease to the Mairangi Arts Centre Trust Incorporated.	New ground and building lease for the Mairangi Arts Centre. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/1998	1x10 years	31/03/2018	\$1.00	In progress	Green	Council staff have received the new lease application by the Mairangi Arts Centre Trust Incorporated.  Staff are in the final stages of assessing the group's application and will obtain the board's feedback on the new lease during quarter two.
2474	Stredwick Reserve, 70a Stredwick Drive, Torbay: New lease to Titoki Montessori School Incorporated.	New ground and building lease to Titoki Montessori School Incorporated for part of Stredwick Reserve. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/2008	Nil	31/03/2018	\$1.00	In progress	Green	Council staff have completed public notification and mana whenua engagement regarding the new lease to Titoki Montessori School Incorporated. No submissions were received and staff will present a report regarding the proposed new lease to the local board during quarter two.
2476	1/479 Whangaparaoa Road, Stanmore Bay: New lease to the Hibiscus Coast Radio Society Incorporated.	New lease for the Hibiscus Coast Radio Society Incorporated at 1/479 Whangaparaoa Road. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/03/2007	1x5 Years	28/02/2017	\$1.00	On Hold	Amber	Staff are in the final stages of establishing building ownership.  The new lease will be progressed during quarter two.
2477	702 Beach Road, Browns Bay: Lease renewal to the The Scout Association of New Zealand Incorporated - Taiaotea Air Scouts.	Renewal of ground lease to the Scout Association of New Zealand Incorporated-Taiaotea Air Scouts. Deferred from the 2017/2018 work programme.	CF: Community Leases	31/01/2003	Nil	29/01/2013	\$1.00	In progress	Green	Council staff have requested updated documents to progress the Taiaotea Air Scout's lease renewal application. Once received the lease renewal will be actioned by way of the streamlined lease renewal process. Staff expect that the renewal will be finalised during quarter two.
2478	Mairangi Bay Beach Reserve, Sidmouth Street, Mairangi Bay: Proposed new lease to Mairangi Bay Surf Life Saving Club Incorporated for additional land.	Proposal to lease additional land for storage on the Mairangi Bay Beach Reserve. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/06/2003	1x10 years	31/05/2023	\$1.00	On Hold	Amber	This item is on hold due to the full extent of the proposed development by the club being unknown.  The Mairangi Bay Surf Life Saving Club Incorporated is still in the design and feasibility stage of their planned development.  The proposed development is possibly in an erosion susceptible area and alternative design options might become necessary.