

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
<b>Arts, Community and Events</b>								
58	Anchorage Park Community House and Highland Park Community House, Funding and Licence year 2	<p>Funding Agreement: Howick and Pakuranga Community House Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Anchorage Park Community House and Highland Park Community House for the years 2017-2020, commenced 1 July 2017 and terminating 30 June 2020.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p> <p>Licence to Occupy and Manage: Howick and Pakuranga Community House Incorporated for operation of the Anchorage Park Community House and Highland Park Community House for the years 2017-2020, commenced 1 July 2017 and terminating on 30 June 2020.</p>	No further decisions anticipated for FY2018/2019.	CS: ACE: Community Places	\$82936 ABS: Opex	In progress	Green	<p>During Q1, funding agreements have been signed and paid.</p> <p>Highlights for this quarter include:</p> <p>Highland Park - In July, two Matariki Celebration Maori Bone Carving workshops took place and were well attended. Maori inspired jewellery was made and given to family and friends. The feedback from participants was positive. "To Mana Art" will be back again in January 2019.</p> <p>Anchorage Park - We have received positive hirer feedback regarding a warmer building after building insulation was completed by Howick and Pakuranga Community Houses Board. An increase in children's birthday party and cultural/prayer group bookings has been observed.</p> <p>Planning has started for a regional hui scheduled for 5 December 2018.</p>
117	Event Partnership Fund - Howick (Externally Delivered Events)	<p>Funding to support community events through a non-contestable process.</p> <ul style="list-style-type: none"> <li>- Fencible Walk &amp; Christmas Lights \$12,000 (Howick Village Light Trust)</li> <li>- Christmas in Burswood \$2,250 (Life &amp; Growth Community Trust)</li> <li>- Botany Community Day \$5,000 (Botany Life Community Trust)</li> <li>- Koanga Spring Festival \$4,000 (Sommerville Intermediate)</li> <li>- Christmas Walk Through \$5,000 (Eastgate Christian Centre)</li> <li>- Howick Lions Water Safety Picnic \$1,400 (Lions Club of Howick)</li> <li>- Neighbours Day \$400 (Huntington Park Residents &amp; Ratepayers Association)</li> <li>- Howick Fun Run \$2,250 (The Rotary Club of Howick)</li> <li>- Eye on Nature \$12,000 (Manukau Beautification Trust)</li> <li>- Pakuranga Community Carnival and River Festival 2019 \$40,000 (Pakuranga Rotary Club)</li> <li>- Auckland Classic Brit and Euro Car Show \$25,000 (Auckland Brit &amp; Euro Car Show Committee)</li> </ul> <p>Allocated Total \$109,300</p> <p>- Unallocated \$9,700</p> <p>Budget Total \$119,000</p>		CS: ACE: Events	\$119000 LDI: Opex	In progress	Green	<p>The event noted as Tamaki River Festival is actually now known as the "Pakuranga Community Carnival and River Festival" and the confirmed deliverer as discussed in a board work shop back in May 2018, is the Pakuranga Rotary Club.</p> <p>The event noted as Tamaki River Festival is now known as the "Pakuranga Community Carnival and River Festival" and the deliverer will be the Pakuranga Rotary Club.</p> <p>Funding agreements have been completed for five events in this fund with \$17,650 either been paid out or currently awaiting payment.</p> <p>This includes:</p> <ul style="list-style-type: none"> <li>-Botany Community Day \$5,000</li> <li>-Koanga Spring Festival \$4,000</li> <li>-Christmas Walk Through \$,5000</li> <li>-Howick Lions Water Safety Picnic \$1,400</li> <li>-Howick Fun Run \$2,250</li> </ul> <p>The remaining three agreements and payment of \$101,350 is expected to be completed in Q2.</p> <p>Eye On Nature will be done as one overall Service Agreement with other contributing south local boards.</p>
118	Event Partnership Fund - Howick (Movies in Parks)	Programming and delivery of two Regional Movies in Parks series events.	Select from options presented for venue, movie, date selection and delivery package.	CS: ACE: Events	\$27000 LDI: Opex	In progress	Green	<p>Programming and delivery planning for two Regional Movies in Parks series events are underway. Venue 1: Barry Curis Date: 22 February 2018 Movie: Grease Venue 2: LLoyd Elsmore Date: 15 March 2018 Movie: Incredibles 2 Pre-entertainment will be sourced locally during Q2, for engagement and activation by those from within the community.</p>

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119	Event Partnership Fund - Howick (Empowered Events Workshops)	Deliver a community focused programme of activities to support capacity and capability of community groups and organisations in the events space.  Deliver at least two empowered event workshops with local event organisers to assist them in up-skilling in delivery of their events.  Funding to support this programme is a line item taken from Event Partnerships Fund (non-contestable) for up to \$5,000.	Confirmation of nature, scope and cost of activity to be undertaken.	CS: ACE: Events	\$5000 LDI: Opex	Approved	Green	Deliverer and plan to be confirmed in Q2.
121	Howick Moon Festival	Co-creation and production delivery of a Howick Moon Festival celebrating unity, family, and peace amongst asian cultures living within the local board area.	Confirmation of Event Delivery Plan, dates, locations and expenditure budget.	CS: ACE: Events	\$50000 LDI: Opex	In progress	Green	The inaugural event was delivered at LLOYD Elsmore Park on 22 September 2018. Welcoming speeches were delivered by the local board chair and the Minister of Ethnic Communities, Hon Jenny Salesa. This event was delivered in conjunction with community event organiser, Barry Hung, as part of council's empowering communities approach. This was a multi-cultural event with a focus on the Asian community. More than 4,000 people attended, which exceeded expectations. Positive feedback was received from visitors and members who attended.
122	Citizenship Ceremonies - Howick	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	No further decisions anticipated.	CS: ACE: Events	\$27900 ABS: Opex	In progress	Green	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q1 with 330 people from the local board area becoming new citizens.
123	Anzac Services - Howick	Supporting and/or delivering Anzac services and parades within the local board area.	Confirmation of allocation of funding to local Anzac Services and Parades at	CS: ACE: Events	\$23000 LDI: Opex	Approved	Green	Scheduled for Q4. Planning will commence in Q2.
124	Local Civic Events - Howick	Delivering and/or supporting civic events within the local board area	The following decisions are required:  1. Confirmation of programmes and activities that are to be supported by this line.	CS: ACE: Events	\$5000 LDI: Opex	Approved	Green	No activity occurred during Q1 as no civic events were scheduled.
125	Howick Celebrated Citizens	Deliver an event acknowledging contribution and commitment to serve the Howick area. Contractor to manage nomination process. Civic Events to deliver awards ceremony.	Local board to confirm holding of awards and format.	CS: ACE: Events	\$10000 LDI: Opex	Approved	Green	Scheduled for Q4. Planning will commence in Q2.
126	Volunteer Recognition - Howick	Deliver a biennial event which recognises and honours contributions of volunteers to the local community. To be held in 2017/2018.		CS: ACE: Events	\$11000 LDI: Opex	Completed	Green	The event took place on 28 July 2018. Around 150 volunteers attended, All local board members attended and helped serve the guests.
128	Stockade Hill & Mainstreet Lights - Howick	Deliver an annual event to celebrate the lighting of the Stockade Hill Christmas tree lights. Includes musical entertainment from the local community. This event coincides with the Howick Village Business Association annual Midnight Madness in Picton Street.		CS: ACE: Events	\$35000 LDI: Opex	Approved	Green	The allocation of this event to the Civic Events team will be reviewed in Q2.
130	Music Concert - Howick	Deliver a free music concert for local board residents	Event plan and budget to be confirmed	CS: ACE: Events	\$35000 LDI: Opex	Approved	Green	An outdoor music concert will feature in the Regional Music In Parks series at Lloyd Elsmore Park, with a special feature genre of Kiwi Anthems. This event will be delivered in Q3.
206	Operational Grant - Howick Children and Youth Theatre	Fund Howick Children and Youth Theatre Incorporated to operate the Howick Children and Youth Theatre, providing a programme of rehearsals, classes, workshops, school holiday programmes, productions and a venue for hire.	No further decisions anticipated	CS: ACE: Arts & Culture	\$71628 ABS: Opex	In progress	Green	The funding agreement with Howick Children and Youth Theatre for the 2018/2019 financial year has been administered. Reporting for Q1 has not yet been submitted.
208	Operational Grant - Howick Historical Village	Fund Howick and Districts Historical Society Incorporated to operate the Howick Historical Village, a cultural heritage site and open air museum situated in the Lloyd Elsmore Park in Pakuranga, providing professional museum services including an exhibition programme, public programmes and public off-site lectures to bring the 1850s period alive for contemporary audience.	No further decisions anticipated	CS: ACE: Arts & Culture	\$330590 ABS: Opex	In progress	Green	The funding agreement with Howick Historical Village for the 2018/2019 financial year has been administered. During Q1, the Howick Historical Village ran 14 programmes, with 120 participants and a total of 17515 attendees. Highlights the activities each day of the week in the July school holidays, the creation of a children's trail based on 'Treasures from our Past', and an exhibition of precious items depicting occupations from the Village collection in support of the Auckland Heritage Festival theme of Celebrating the Heritage of our people.

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209	Operational Grant - Howick Little Theatre	Fund Howick Little Theatre Incorporated to operate Howick Little Theatre, providing quality live theatre to the local and wider community, drama classes for children and adults, mentoring programme for emerging artist/s, workshops and a theatre venue for hire.	No further decisions anticipated	CS: ACE: Arts & Culture	\$22039 ABS: Opex	In progress	Green	The funding agreement with Howick Little Theatre for the 2018/2019 financial year has been administered. In Q1, the Howick Little Theatre put on 57 programmes, involving 1085 participants, and 2376 visitors. These programmes took the form of classes and workshops as well as performances. The venue was also used for meetings, functions and a fundraising garage sale. Highlights included the staging of a play by local playwright Richard de Luca, called Sonny Jim, and workshops run by renowned actors and dramaturges, Murray Edmond and Miranda Harcourt.
210	Operational Grant - Uxbridge Centre	Fund Uxbridge Community Projects Inc. to operate the Uxbridge Centre, providing art classes and workshops, performances, an exhibition programme and a piece of public art in the community.	No further decisions anticipated	CS: ACE: Arts & Culture	\$319034 ABS: Opex	In progress	Green	During Q1 the Uxbridge Centre ran 360 programmes, with 10.294 participants and a total of 2.061 attendees. Programmes included exhibitions, musical performances, theatre, classes and workshops, as an artist's residency. Highlights included Estuary Arts Awards, two sell-out concerts by musician Nathan Haines, and two sell-out performances of The Changeling, directed by renowned director Michael Hurst. 50 classes/workshops were held on-site, as well as off-site at Beachlands. Hong Kong artist Cath Love produced three murals for the exhibition East, as part of her residency. This was supported the Asia New Zealand Foundation. This exhibition also featured two local artists, Oscar Low and Elliot Frances.
211	Operational Grant - Manukau City Band	Fund Manukau City Band Inc. to operate as the Manukau City Band, providing public performances to the community (including a concert targeted at a youth audience), training & tuition opportunities for new/emerging musicians, and access to instruments to five players per year.	No further decisions anticipated	CS: ACE: Arts & Culture	\$11000 LDI: Opex	In progress	Green	The funding agreement with Manukau City Band for the 2018/2019 financial year has been administered. In Q1, the Manukau City Band produced 15 programmes, which had a total of 506 attendees. No concerts were held in July, as the band was preparing for the 2018 National Concert Bands Festival. This festival has been the highlight of the last quarter, as the band won multiple awards, including a Silver award for the band, and several awards for individual soloists.
213	Operational Grant - Howick Brass	Fund Howick Brass Inc. to operate as Howick Brass and the Howick Brass Learner Band, providing rehearsal, training and tuition opportunities for brass musicians in the area; free access to instruments, uniforms and music; and public performances to the community.	No further decisions anticipated	CS: ACE: Arts & Culture	\$13000 LDI: Opex	In progress	Green	The funding agreement with Howick Brass Band for the 2018/2019 financial year has been administered. In Q1, the Howick Brass Band put on 20 programmes, involving 736 participants and a total of 5550 attendees. A highlight was participating in the National Brass Band Championships in Blenheim, where they won a range prizes: the C Grade Championship; first in Street March; and best Drum Major in C Grade. Other highlights included a combined concert with the Pakuranga Choral Society commemorating the end of the First World War.
214	Operational Grant - City of Manukau Pipes and Drums	Fund City of Manukau Pipes and Drums Inc. to provide a quality programme of traditional Celtic and Scottish music, including a programme of rehearsals and public performances, establishment of a learner band and training/tuition for emerging musicians.	No further decisions anticipated	CS: ACE: Arts & Culture	\$11000 LDI: Opex	In progress	Amber	The funding agreement with City of Manukau Pipes and Drums has been drafted and emailed to the partner, but not yet returned, and therefore not actioned. Staff have made further attempts to make contact but have not received a response.  The funding agreement with City of Manukau Pipes and Drums has been drafted and emailed to the partner, but not yet returned, and therefore not actioned. Staff have made further attempts to make contact but have not received a response.
215	Operational Expense - Community Arts Programmes	Develop a range of arts and culture programming initiatives to be delivered across the Howick Local Board area (\$38,000).	No further decision anticipated	CS: ACE: Arts & Culture	\$38000 LDI: Opex	In progress	Green	Funds currently unallocated. Scoping will occur in Q2 and this will be reported at the end of Q2.
216	Programming Grant - Estuary Art Awards	Fund Uxbridge Community Projects Inc to deliver the Estuary Art Awards, a celebration of intelligent and innovative responses to ecology in the field of contemporary art. Artists are invited to research and respond to the Tāmaki Estuary, to underscore the ecological value of this vital waterway and encourage action against its pollution.		CS: ACE: Arts & Culture	\$10000 LDI: Opex	In progress	Green	A funding agreement with Uxbridge will be administered in Q2. The local board will be updated when a date has been set for the event.
321	Community Grants (HW)	Grants to support local community groups through contestable grant rounds.  Budget: - Local Community Grants \$395,000		CS: ACE: Community Empowerment	\$395000 LDI: Opex	In progress	Green	The local boare allocated \$231,694 to Local and Multiboard Grants, Round One, leaving a total of \$163,306 to be allocated to the remaining grant rounds.

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726	Venue Hire Service Delivery - HW	Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	<p>During Q1, the hirer satisfaction survey shows that 86 per cent of hirers would recommend the venues they have visited.</p> <p>Participant numbers have increased by 1 per cent compared to the same period last year.</p> <p>Booking hours have increased by 8 per cent compared to the same period last year.</p> <p>The top three activity types during quarter one are fitness, meetings and special interest.</p> <p>A focus for staff in quarter two will be promoting our network through Google and Facebook channels.</p>
858	Healthy Howick	<p>Working towards the goals of social connectedness and access to healthy living, this programme will include:</p> <ul style="list-style-type: none"> <li>• activating communities to develop social innovation initiatives especially in areas of waste reduction and environmental protection. (\$10000)</li> <li>• establishing and maintaining gardens and orchards in communities and in schools (\$15000)</li> <li>• activating community to lead 'place of belonging' activity particularly in Ormiston including a focus on enhancing community safety (\$31000)</li> <li>• establishing an ethnic community development fund (\$10000)</li> <li>• creating opportunities for involving and increasing visibility of the LGBT, elderly and the disability community (5000)</li> </ul> <p>Note: the 2018/2019 budget figure shown for this activity includes the \$71,000 originally approved plus \$11,000 deferral from 2017/2018.</p>	No further decisions. Report back monthly to the local board	CS: ACE: Community Empowerment	\$82000 LDI: Opex	In progress	Green	<p>Staff have developed a funding agreement of \$3,500 with Independent Living Services Trust to work on the needs of disability and elderly communities in Howick.</p> <p>Flatbush Neighbourhood Support has been established as an incorporated society. In Q2, street activations will be implemented.</p> <p>The first stage of the Emilia Maud Nixon Community Teaching Garden was completed and schools in the local board area are now able to use the space as part of their teaching programmes.</p> <p>Fruit Trees in Schools 2018 launch took place on 31 August 2018. 17 local schools are participating in the programme.</p> <p>GeneNow has finalised their waste minimisation action plan. In Q2, staff will seek local partnerships to work on initiatives based on their report.</p> <p>Staff undertook a survey with ethnic community leaders to understand how they would like to engage with the local board. The findings indicated that regular forums with representatives from the local board are preferred. Timeframes for meetings will be confirmed in Q2 and staff will work with ethnic leaders to determine funding arrangements.</p>
859	Local Maori Responsiveness Plan – Howick	Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following: <ul style="list-style-type: none"> <li>• identifying key aspirations and priorities for Māori in the area</li> <li>• identifying opportunities to work together</li> <li>• collaboratively creating a plan for building strong relationships and sharing information with Māori.</li> <li>• building on the work done to date with Te Tahawai marae in developing their strategic plan.</li> <li>• working on implementation of the plan with the marae</li> </ul>	No further decisions anticipated	CS: ACE: Community Empowerment	\$5000 LDI: Opex	In progress	Green	Following a consultation process, the Te Tahawai Marae is due to complete their strategic plan in Q2. Their vision, key focus areas and actions have received endorsement from their stakeholders. The final version will be presented to the local board in Q2, where they will be looking to identify opportunities for closer engagement and working together with the local board.
861	Capacity Building: supporting Healthy Howick goals	Working and building capacity of organisations that contribute to the goals of Healthy Howick : social connectedness and access to healthy living.	No further decisions anticipated	CS: ACE: Community Empowerment	\$15000 LDI: Opex	In progress	Green	In Q1, staff scoped capacity building projects with Manukau East Council of Social Services (MECOSS), East Health Trust and The Sowers Trust (youth focused organisation) to engage with the community, increase understanding and participation in the Healthy Howick project. In Q2, staff will develop funding agreements with the organisations.
864	Youth participation and development	<p>Continue building capacity in the youth council.</p> <p>Connect youth with council activities to ensure that they have a voice in council planning and decision making.</p> <p>Continue working with the youth council to provide pop up events for a youth space.</p> <p>Note: the 2018/2019 budget figure shown for this activity includes the \$30,000 originally approved plus \$30,000 deferral from 2017/2018</p>	No further decisions anticipated.	CS: ACE: Community Empowerment	\$60000 LDI: Opex	In progress	Green	In Q1, staff completed a services agreement with Unity House Limited to deliver a youth-led programme. This programme will include pop-up and virtual initiatives that meet the needs of the youth community in the local board area. Unity House Limited will provide a report to Auckland Council on the progress and findings of the initiative by the end of Q2.
1225	Howick Information Service review implementation	A future options report is being prepared for the Howick Local Board. Any future option will require implementation of changes in the facility and its services depending on the requirements (LDI opex and capex may be required).	Q3 - Local board to decide on preferred future service option for Howick Information Service facility	CS: ACE: Community Places	\$0 Currently unfunded	In progress	Green	During Q1, MAKE architects have been engaged to consider design solutions to enable the current facility to operate as a community hub. Option has been costed in preparation for a local board workshop prior to a report being received to confirm preferred operating option, capex and opex implications.

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1271	Apply the empowered communities approach – connecting communities (HW)	Broker strategic collaborative relationships and resources within the community. This includes five key activity areas: 1. Engaging communities: • reaching out to less accessible and diverse groups - focussing on capacity building and inclusion • supporting existing community groups and relationships. 2. Strengthen community-led placemaking and planning initiatives - empowering communities to: • provide input into placemaking initiatives • influence decision-making on place-based planning and implementation. This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations. 3. Enabling council: • supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. 4. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: • this does not replace or duplicate any stand-alone local board Maori responsiveness activities. 5. Reporting back - to local board members on progress in activity areas 1 - 4.	No additional decisions anticipated.	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	The strategic broker is working with community groups who are looking for spaces and with Community Leases who have identified premises (run by community but owned by Council) that are under-utilised in the area. The community groups are looking for affordable office space and/or meeting spaces. However not all the premises identified would be available to house them on a semi-permanent basis. The Strategic broker will continue to work with council departments and the community groups to investigate how the needs of the community groups can be matched and met.
1418	Howick Ward Day	Develop a new event focussed on the Howick Ward.  Initial work resourced through Events Unit (subject to availability)  Timeframe: Scoping/initial design 2018/2019 Further design/delivery 2019/2020	1. Provide initial guidance on event outcomes sought and broad design concept. 2. Consider and approve initial scoping document. 3. Allocate funding (2019/2020) for final event design and delivery	CS: ACE: Events	\$0 LDI: Opex	In progress	Green	An initial scope and steer from the local board is required to determine direction for event planning phase Q2.
1420	Hire fee subsidy - HW	Administer further fee subsidy of hire fee to specific groups funded by LDI until December 2018.		CS: ACE: Community Places	\$2017 LDI: Opex	In progress	Green	During Q1, staff have administered the additional subsidised rates as approved by the local board. Subsidised rates have been applied until 31 December 2018. From 1 January 2019 onwards the standard rates will apply. Each group has been notified and are aware of their charges for this financial year.
1421	Howick Information Service work programme delivery	Deliver the work programme of activities at the Howick Information Service with a focus on providing legal, social and community services for the seniors, youth, ethnic and wider communities.  The work programme also includes the provision of information and directional services to tourists, visitors and locals and administrative costs of running a volunteer programme.		CS: ACE: Community Places	\$3600 ABS: Opex	In progress	Green	During Q1, the centre hosted two well received art exhibitions through the Howick Art Group and two Friendship and Play Groups were established.  Our focus for Q2 is to further develop and enhance the friendship and play groups as participation numbers increase. The centre is also developing extra mindful workshops for the public due to the success of the first one and health and safety workshop for volunteers.
1467	Howick Volunteer Coastguard Incorporated	Support the operational cost involved with search and rescue services from Howick Beach Provide education and training for boat crews and the boating public Maintaining working relationships with neighbouring regional and national coastguard and sea rescue services		CS: ACE: Community Empowerment	\$46000 LDI: Opex	In progress	Green	Howick Volunteer Coastguard Incorporated (HVC) has submitted their accountability report for the 2017/2018 financial year. Staff met with HVC to prepare the 2018/2019 financial year funding agreement to be signed in Q2.
1524	Chinese New Year in Howick & Pakuranga	Delivery of Chinese New Year Celebrations. Two co-delivered events with the Chinese Association, Pakuranga and Botany.		CS: ACE: Events	\$60000 LDI: Opex	Approved	Green	The event is scheduled for 9 February 2019 to 10 February 2019, with planning due to commence Q2 following the debrief of Moon Festival in Q1.
2806	Community Response Fund - Howick	Discretionary fund to respond to community issues as they arise during the year	The local board will consider strategic assessments of proposed initiatives and/or projects, and approve funding for those projects after consideration of their likely benefits	CS: ACE: Advisory	\$38000 LDI: Opex	In progress	Green	\$12,000 to N.008411.01 - Capacity Build - Howick  Balance: \$26,000

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<b>Community Facilities: Build Maintain Renew</b>								
702	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	With the maintenance contracts, local board assets are able to be maintained to the approved level of service. These contracts provide for required compliance tasks and scheduled activities including planned preventative maintenance to be completed, and for response to requests for maintenance. These contracts benefit all members of the public as local board assets are able to be fully utilised if they are fit for the intended purpose, and it offers better value to ratepayers if assets remain in service for their expected life.	No further decisions anticipated	CF: Operations	\$6455169 ABS: Opex	In progress	Green	The first quarter has been spent largely remediating the remainder of the April storm responsive work orders. The winter months were unusually wet, however, the pro-active planning for managing the winter months has had a positive result. The contractor ensured weekly cycled visits were in place for every site, informative signage was installed on the wet sites, and weekly wet area mowing reports were provided to inform elected members. Conscious of the seasonal change into the dryer months, the contractors have started prioritising tracks that need immediate attention, to ensure they are fit for public use. There is an increase of usage in our open spaces as the temperature warms, in particular along the foreshores, the contractors are working in this area quickly, so as not to inconvenience the public. A considerable amount of time has been spent collaborating with stakeholders in the planning and preparation for the streetscape contracts coming over to Community Facilities in 2019. Full playground condition assessments have been completed across all sites, any maintenance works and renewal programming required is now underway.
703	The Arboriculture maintenance contracts include tree management and maintenance.	With the Arboriculture Contracts, trees in parks and reserves, and on streets, are able to be maintained to the approved level of service. These contracts provide for a programme of tree inspection and maintenance, and for response to requests for maintenance of trees which have become damaged or are obstructions. These contracts benefit all members of the public as trees which are properly maintained are more likely to remain in good health, are less likely to become health and safety issues, and offer greater visual amenity.	No further decisions anticipated	CF: Operations	\$514637 ABS: Opex	Approved	Green	The first quarter was influenced by remedial work after the April storm. The continued storm clean up was balanced against addressing deferred requests prior to the storm, and higher priority new requests received. Outstanding work is now limited to sites where access has been restricted due to ground conditions. It is anticipated these sites will be accessible shortly into the second quarter, weather dependant. The scheduled works programme was delayed as a consequence of the storm and deferred works, but is now on track. Replacement planting of trees removed throughout the year has been completed during the quarter.
704	Howick Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$158666 ABS: Opex	Approved	Green	During the first quarter, the annual update of the Site Assessment Reports, a large portion of the pest animal monitoring, and the majority of the first pulse of the rat control programme have been completed. Various unscheduled activities were completed which included a mixture of pest animal control and pest plant control. Request for service work orders received, continue to be seasonally normal, with an increasing trend in activity becoming apparent during the late stages of the quarter.
2325	29 Granger Road, Howick (Star of the Sea) - renew building	Overview - repair the leaks and mitigate mould in various rooms within the building to ensure the facility remains fit for purpose. Current status - in conjunction with the leasing team, investigate options to repairing the leaks and mitigate the mould Stage one - staff to consult with the local board regarding options and cost estimates for their consideration. Stage two - deliver the physical works. This is a multi-year funded project initiated as part of the 2018/19 programme. The estimated start date is February 2019 and the completion date is June 2020.	Options to be presented to the board for approval	CF: Investigation and Design	\$20000 ABS: Capex - Renewals	In progress	Green	Current status: Condition assessments obtained. Site visit arranged with roofing contractor and heritage professional. Next steps: Create scope and compile project initiation form for approval.
2326	90R Wellington Street, Howick - Howick Domain Building - renew condition 4 and 5 assets	Current Occupier: Howick Brass Band, Howick Tennis Club and Howick Athletics Club Current status - stage one - in conjunction with the leasing team, investigate options to renew the facility and scope the required physical works to ensure the facility remains fit for purpose. Stage two - implement physical works as approved by the local board. This is a multi-year funded project initiated as part of the 2018/19 programme. Estimated completion date is June 2019.	Options to be approved by local board	CF: Investigation and Design	\$25000 ABS: Capex - Renewals	In progress	Green	Current status: Site visited and assessment conducted. Next steps: Define the scope of the project.

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2327	Buckland's & Eastern Beach War Memorial Hall - refurbish facility	Overview - renew and refurbish the facility. Current status - stage one - investigate options to renew the facility in line with the recent condition assessment report and scope the required physical works to ensure the facility remains fit for purpose. Stage two - deliver physical works as approved by the local board. This is a multi-year funded project that was initiated as part of the 2018/19 programme. Estimated completion date yet to be established.	Options to be presented to board for approval	CF: Investigation and Design	\$45000 ABS: Capex - Renewals	In progress	Green	Current status: Site visit conducted. Project broadly scoped. Consultation with heritage and seismic professionals completed. Next steps: Compile tender for professional architectural design services. Scope to align with issues identified in condition assessment.
2328	Cockle Bay - renew and extend seawall	Overview - renew and extend the seawall at Cockle Bay as recommended by the Coastal Management Team to ensure the seawall remains fit for purpose. Current status - stage one - in conjunction with the Coastal Management Team, investigate options to renew and extend the seawall and scope the required physical works. Proposed options and works to be consulted with the board. Stage two - implement physical works. This project is a multi-year funded project initiated as part of the 2018/19 programme. Estimated completion date yet to be established.	Options to be consulted with the board	CF: Investigation and Design	\$350000 ABS: Capex - Renewals; #LDI: Capex	In progress	Green	Current status: A resource consent for the works has been requested. Next steps: Obtain the consent and undertake the works.
2329	Cockle Bay Reserve - renew play assets and fence	Overview - renew play assets, fence and seating at Cockle Bay Reserve. Current status - stage one - investigate options to renew play assets and fencing and scope the physical works to ensure the assets remain fit for purpose and provide the required level of service. Stage two - implement physical works. This is a multi-year funded project initiated as part of the 2018/19 programme.	Options to be presented to the board for approval	CF: Investigation and Design	\$15000 ABS: Capex - Renewals	Approved	Green	Current status: The assets under this category will be assessed to determine the scope for the renewal. Next steps: Once the assessments have been completed the options for the renewal will be recorded for consideration and prioritisation.
2330	Howick - renew park furniture and fixtures FY19+	Overview - renew park furniture and fixtures. Current status - stage one - investigate, design and scope the works required (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - plan and deliver the physical works. This project is a multi-year funded project to be initiated as part of the 2018/19 programme. Estimated completion date yet to be established.	Options to be presented to the board for approval	CF: Investigation and Design	\$10000 ABS: Capex - Renewals	In progress	Green	Current status: Currently assessing the condition of assets under this category to determine the priorities. Options will then be documented. Next steps: Options will be presented to the local board for approval.
2331	Howick - LDI minor capex fund 2018/19	Overview - Funding to deliver minor capex projects throughout the financial year as approved in the monthly local board workshops. Details of approved works will be added to ensure clear reporting. These improvement projects are funded by the local board's discretionary budget.	Options to be presented to the board for approval	CF: Investigation and Design	\$50000 LDI: Capex	Approved	Green	Current status: Programme is currently under review with a view of developing a programme for prioritisation. Next steps: Further workshop project ideas with the Local Board
2332	Howick - renew park fencing FY19+	Overview - renew park fencing. Current status - stage one - investigate, design and scope the works required (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - plan and deliver the physical works. This project is a multi-year funded project to be initiated as part of the 2018/19 programme. Estimated completion date yet to be established.	Options to be presented to the board for approval	CF: Investigation and Design	\$10000 ABS: Capex - Renewals	In progress	Green	Current status: Project in early stage of investigation and design to identify required works in various locations. Next steps: Preparing scope of works.
2333	Howick - renew park lighting FY19+	Overview - renew park lighting. Current status - stage one - investigate, design and scope the works required (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - plan and deliver the physical works. This project is a multi-year funded project to be initiated as part of the 2018/19 programme. Estimated completion date yet to be established.	Options to be presented to the board for approval	CF: Investigation and Design	\$8000 ABS: Capex - Renewals	In progress	Green	Current status: Project in early stage of investigation and design to identify required works in various locations. Next steps: Preparing scope of works.

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2334	Howick - renew sports fields FY19+	Overview - renew sports fields. Current status - stage one - investigate, design and scope the works required (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - plan and deliver the physical works. This project is a multi-year funded project to be initiated as part of the 2018/19 programme. Estimated completion date yet to be established..	Options to be presented to the board for approval	CF: Investigation and Design	\$20000 ABS: Capex - Renewals	Approved	Green	Current status: Currently working on scoping and investigating the 14 sports parks field and asset condition rating. Next steps: Prepare local board report for consideration.
2335	Howick - renew park play spaces FY19+	Renew play equipment at various sites including playgrounds, skate parks and half courts. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board) and scoping. Year two - physical works.	Options to be presented to the board for approval	CF: Investigation and Design	\$30000 ABS: Capex - Renewals	In progress	Green	Current status: Project in early stage of investigation and design to identify required works in various locations. Next steps: Preparing scope of works.
2336	Howick Library - comprehensive renewal and renew air conditioning	Overview - comprehensive building refit including air conditioning, furniture, fixtures and equipment. Current status - stage one - investigate, design and scope the works required (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - plan and deliver the physical works. This project is a multi-year funded project and is a continuation from the 2017/2018 programme (previous ID 2534). Estimated completion date is yet to be established.	Design options to be reviewed by the board	CF: Investigation and Design	\$185000 ABS: Capex - Renewals	In progress	Green	Current status: We have re-released the tender to engage an architect for the renewal due to an adjustment in the scope to incorporate an initial seismic assessment report. Next steps: Develop a preliminary design and present it to the local board for consideration.
2337	Howick Library - renew CCTV system	Renew the CCTV system including cameras and monitor, as the current equipment is at the end of its useful life. This project has been requested by the Auckland Council Security Manager.	No further decisions anticipated	CF: Project Delivery	\$14000 ABS: Capex - Renewals	In progress	Green	Current status: Physical works are complete. Next steps: Project is completed.
2338	Howick Recreation Centre - comprehensive renewal	Overview - comprehensive renewal of the recreation centre including roof replacement and the upgrade of the air conditioning system. Current status - stage one - investigate, design and scope the works required (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - plan and deliver the physical works. This project is a multi-year funded project and is a continuation from the 2017/2018 programme (previous ID 2540). Estimated completion date is yet to be established.	Options to be approved by local board	CF: Project Delivery	\$200000 ABS: Capex - Renewals	In progress	Green	Current status: Procurement for an architect for the building renewal is underway. Procurement for professional services for the Kauri Kids playground renewal is underway. Next steps: Engage consultants to begin designing the renewals.
2339	Lloyd Elsmore Park Leisure Centre - comprehensive renewal	Overview - renew facility including: the upgrade of the air-conditioning in the fitness studio; upgrade of poolside changing rooms; LED upgrade of lighting throughout the facility; complete tiling of steam room; renew spa inlet jet pipework; repair splash pool leak; replace skylights in the main pool hall; repaint bleachers; replace three variable speed drives units; replace diatomaceous earth socks; replace gym carpets; refit gym changing rooms; renew membrane roof on main pool hall; back up plant room pumps and renew spin studio carpet. Current status - stage two - deliver physical works. This is a multi-year funded project and is a continuation of the 2017/2018 programme (previous ID 2543). Estimated completion date is September 2018.	No further decisions anticipated	CF: Project Delivery	\$720000 ABS: Capex - Renewals	In progress	Green	Current status: Replacement of bench seating and adding lockers are underway. Next steps: Project close out in mid October 2018.
2340	Mangemangeroa and Pt View - renew walkway and car park	Overview - renew walkway and car park due to recent slips in the area. Current status - stage two - deliver physical works remediating slips and renew the estuary track, weather permitting. This is a multi-year funded project and is a continuation of the 2017/2018 programme (previous SP18 ID 2545). Estimated completion date is 30 November 2018.	No further decisions anticipated	CF: Investigation and Design	\$80000 ABS: Capex - Renewals	In progress	Green	Current status: Physical works have started. The track from the carpark to the main track is complete, while remediating slips and renewing the estuary track are progressing as weather allows. Next steps: Progress remediating slips and track renewal as weather allows.

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2341	Ostrich Farm - sand slits, drainage and irrigation - design and consent	Sand slits, drainage, irrigation and lights. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2550).	No further decisions anticipated	CF: Investigation and Design	\$200000 ABS: Capex - Development	In progress	Amber	Timing of works may be impacted relating to surrounding developments and release of infrastructure.  Current status: The design has been restored to having nine fields and the extension of Hugh's Way removed. The layout is currently being reconfigured. Next steps: Council staff will proceed with progressing the updated concept plan and initiated site studies.
2342	Pakuranga Recreation & Youth Centre - renew carpark security cameras	Renew CCTV and security cameras to monitor the main car park area. This project has been requested by the Auckland Council Security Manager.	No further decisions anticipated	CF: Project Delivery	\$24000 ABS: Capex - Renewals	In progress	Green	Current status: The assets under this category will be assessed to determine the scope for the renewal. Next steps: Once the assessments have been completed the options for the renewal will be recorded for consideration and prioritisation.
2343	Pakuranga Sailing Club ramp and structures - renewal	Renew Bramley Drive Reserve boat ramp, fence, fitness station, bridge, seawall and step renewal. Stage one is investigation and design including the condition assessment and conceptual drawings which will provide a clear understanding of the recommended options. These options will be presented to the Local Board for consideration and approval. A design solution will be then be developed. Stage two will include the physical works. This is a multi-year funded project and is a continuation of the 2017/2018 programme (previous SP18 ID 2552).	Options to be approved by local board	CF: Investigation and Design	\$690000 ABS: Capex - Renewals	In progress	Amber	Construction will commence in FY 2020 due to extended program requirements.  Current status: An environmental and engineering consultant has provided condition assessment and options report. They are currently finalising conceptual drawings including steps, a ramp and outfalls to determine the recommended options. Consultation with the Pakuranga Sailing Club will be undertaken and final options will be presented to the local board for consideration in the October 2018 workshop. Next steps: Engage engineering consultants to commence design solution on preferred option once consultation complete.
2344	Pohutukawa Avenue Esplanade Reserve - improve access	Overview - install stair access as a health and safety measure following a land slip. This work is required to ensure fit for purpose and allow for maintenance access. The project started under urgency. Further work is required that cannot be funded through ABS Capex renewals, as new assets provide the best solution. LDI Capex funding is being sought. Current status - stage one - undertake geotechnical investigation and structural assessment. Stage two - provide detailed design for board consultation and approval. Apply for resource and building consents. Stage three- deliver physical works. This is a multi-year funded project and is a continuation of the 2017/2018 work programme (previous SP ID 3563). Estimated completion is yet to be established.	Options to be approved by local board	CF: Investigation and Design	\$150000 LDI: Capex	In progress	Green	Current status: Initial inspections were completed and procurement of a structural engineer has commenced. Next steps: Complete procurement of structural engineer. Conduct site survey.
2345	Point View Reserve - replace retaining wall	Renew the retaining wall (supporting the western end of the gateway) which is in poor condition and is the cause of road damage. Consideration will be given for other options for pedestrian access to the site around the eastern side as opposed to the western side. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two will include the physical works. This project is a multi-year funded project and a continuation of the 2017/2018 programme (previous SP ID 3566).	Options to be approved by local board	CF: Investigation and Design	\$100000 ABS: Capex - Renewals	In progress	Green	Current status: Ground investigation works, and survey completed. Gathering required documents to engage consultant for design. Next steps: Tender process will commence in early November 2018.
2346	Raphoe Park - renew playground	Renew playground. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two will include the physical works.	Design to be approved by local board	CF: Investigation and Design	\$150000 ABS: Capex - Renewals	In progress	Green	Current status: Consultant is soon to be engaged for playground design and to undertake public consultation. Next steps: Options will be presented to the local board for consideration and approval.

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2347	Rogers Park - renew playground	Develop a concept plan to increase play provision at the park, including consideration for a high degree of accessibility. The design will include options for installation of appropriate play items and supporting infrastructure. Stage one is the development of the concept plan including the investigation and scope for the physical works for local board approval. Stage two includes physical works. This project is a multi-year funded project to be initiated in the 2018/2019 programme.	Design to be approved by local board	CF: Investigation and Design	\$20000 ABS: Capex - Renewals	In progress	Green	Current status: Consultant is soon to be engaged for playground design and to undertake public consultation. Next steps: Options will then be presented to the local board for consideration and approval.
2348	Shelly Park - stabilise cliff with soil nails (Shelly Park Cruising Club)	Stabilise cliff top with soil nails. This project started under urgency as a health and safety issue due to a land slip. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two will include the physical works. This project is a multi-year funded project and a continuation of the 2017/2018 programme (previous SP ID 3448).	Options to be approved by local board	CF: Investigation and Design	\$300000 ABS: Capex - Renewals	In progress	Green	Current status: Initial site assessment and report has been completed and ground investigations and site survey are currently being undertaken. Next steps: Commence detailed design once ground investigation is complete.
2349	Stockade Hill, Howick - renew sign	Renew the sign at Stockade Hill.	Options to be approved by local board	CF: Investigation and Design	\$5000 ABS: Capex - Renewals	Approved	Green	Current status: The assets under this category will be assessed to determine the scope for the renewal. Next steps: Once the assessments have been completed the options for the renewal will be recorded for consideration and prioritisation.
2350	Tamaki Estuary Walkway - develop walkway - stage 2	Create a 10-15 kilometre network of shared paths along the edge of the Tamaki Inlet which once complete will link to the Rotary Walkway.	Design to be approved by local board	CF: Investigation and Design	\$200000 ABS: Capex - Growth	In progress	Green	Current status: The path is 80 per cent complete, the boardwalk is nearing completion, however final reinstatement will be delayed due to ground conditions. Planting is also proceeding. Next steps: Finalise path completion as weather conditions allow. Complete planting August - weather and ground conditions dependent.
2351	Ti Rakau Park - renew playground	Develop a concept plan to incorporate a design upgrade for the play space to a district level playground that caters for a wider audience. The design will include options for installation of appropriate play items and supporting infrastructure. Stage one is the development of the concept plan including the investigation and scope for the physical works for local board approval. Stage two includes physical works. This project is a multi-year funded project and a continuation of the 2017/2018 programme (previous SP18 ID 2556).	Design to be approved by local board	CF: Investigation and Design	\$140000 ABS: Capex - Renewals	In progress	Green	Current status: Investigation underway to confirm the scope of works for this project including options for the best location for the renewal of the playground. This investigation takes into consideration the proposed changes from the AMETI (Auckland Manukau Eastern Transport Initiative) project stage two design for Reeves Road and William Roberts Road, the proposed concept plan and the playground strategy being developed by Community Services. Next steps: Complete investigation and provide options for decision making from the Howick Local Board by early November 2018.
2742	Barry Curtis Park - implement Master Plan	Delivery of Barry Curtis Park Master Plan. Completing southern building toilet and changing rooms. Construct a promenade along chapel road. Install lights on field 5 and 6 and construct new carpark along Flat Bush School Road. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2825).	Options to be approved by local board	CF: Project Delivery	\$600000 ABS: Capex - Development	In progress	Amber	Works planned to complete September 2018, delays due to wet weather.1. John Walker Promenade along Chapel Road - Southern end. Current status: Physical works underway. Next steps: Works planned to complete September 2018, delays due to wet weather.2. Flat Bush School Road - Sport fields toilet and change rooms pavilion and plaza area. Current status: Building completed, outside plaza area landscape works completed August 2018, practical completion certificate issued August 2018. Next steps: Official opening planned for October 2018.3. Southern John Walker Promenade Development along Link Road, Stancombe Road and bridge. Current status: Detail design works in progress with Auckland Transport. Next steps: Finalise physical works resource consent documents with Auckland Transport. Received an update from Auckland Transport that construction is to start October 2018.
2745	Cascade Walkway renewals	Renew walkways for the following proposed sites: Cascade Walkway No. 3 (Gosford), Cascade Walkway No. 7 (Orinda Cr) and Cascade Walkway No. 4 (Kookaburra). Works to include replacement and repair of handrails, bridge cleaning and segmental replacement of concrete pavements and foundation. This is a multi-year funded project and is a continuation of the 2017/18 programme (previous SP18 ID 2528).	No further decisions anticipated	CF: Project Delivery	\$90500 ABS: Capex - Renewals	In progress	Amber	Delay due to due to scope clarifications and bridge condition inspections/condition assessments  Current status: Footpath renewals to be undertaken within the Cascade walkway in the 2018/2019 year, have been scoped and a contractor is being procured. Engineering investigation and scoping is underway on several bridges within the Cascade walkway, to determine replacement or remedial work requirements. Next steps: Procure contractor and commence footpath pavement renewals. Complete engineering investigation on the condition of the bridges and identify replacement or remedial work requirements.

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2749	Blundell Park - demolish toilet	Demolish the toilet block at Blundell Park as a health and safety measure to ensure a safe and secure environment.	No further decisions anticipated	CF: Investigation and Design	\$45000 Regional	In progress	Green	Current status: A consultant is being engaged to apply for all necessary consents for the demolition of the toilet block. Next steps: Obtain all necessary consents and prepare the tender to engage a contractor to undertake the demolition.
2751	(OLI) Flat Bush - develop multi-purpose facility	Design and construct new library and multi-use community facility. Investigation (including options for sites that would benefit from an increase level of service that can be proposed to the local board), scoping and physical works, year 2+ - physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2532).	No further decisions anticipated	CF: Investigation and Design	\$156350 ABS: Capex - Development	In progress	Amber	Delays due to alignment with the town centre developer's timelines may occur. It is assumed that the carpark will be provided elsewhere in the town centre by the developer. Earthworks are assumed to be carried out by the developer (no cost to the project). On-going liaison with Panuku and the developer to occur. Scope rationalisation has taken place to determine the 'Bare Minimum Adequate' scope, to enable delivery within the current budget. Current status: Strategic assessment completed and handed over to Community Facilities. Discussions with procurement are underway to assess existing contracts, to allow design services to commence. Next steps: Review consultant's contracts, and reactivate or begin procurement for a new professional services contract. A joint Panuku, Todd Property and Community Services/Facilities workshop with the local board has been proposed to confirm timing for the project.
2752	Highland Park Library - renew CCTV system	Replace the CCTV system including cameras and monitor, as the current equipment is at the end of its useful life. This project has been requested by the Auckland Council Security Manager.	No further decisions anticipated	CF: Investigation and Design	\$20000 ABS: Capex - Renewals	In progress	Green	Current status: Physical works are completed. Next steps: Project is completed.
2753	Howick - renew park paths and culverts - McLean's Park	Renew and restore pathway network in McLean's Park to address severe degradation of the tracks due to weather events. Paths to be realigned to improve drainage, culverts to be expanded and vegetation to be trimmed and/or removed. This is a multi-year funded project and is a continuation of the 2017/2018 programme (previous SP18 ID 2535).	No further decisions anticipated	CF: Project Delivery	\$100000 ABS: Capex - Renewals	In progress	Green	Current status: Physical works underway and estimated to be completed in late October 2018. Next steps: Project close out.
2754	Howick - renew park walkways and pathways FY19+	Renew walkways and paths at various parks. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This is a multi-year funded project and is a continuation of the 2017/2018 programme.	Options to be approved by local board	CF: Investigation and Design	\$10000 ABS: Capex - Renewals	In progress	Green	Current status: The project is in the early stage of investigation and design in order to identify required works in various locations. Next steps: Preparing the scope of works.
2755	Barry Curtis Park - develop Flat Bush School Rd Carpark	Construct new carpark along Flat Bush School Road. Original project is a continuation from the 2016/2017 programme (previous ID 2776), replacing items 2523, 2525 and 2526.	Options to be approved by local board	CF: Project Delivery	\$1400000 ABS: Capex - Development	In progress	Green	Current status: Detail design works underway. Next steps: Physical works tender planned to be released by November 2018.
2757	Barry Curtis Park - develop lighting (southern sector)	Install lighting for sports fields, Park Road and main walkways. Original project is a continuation from the 2016/2017 programme (previous ID 2776) replacing items 2523, 2525, and 2526.	Options to be approved by the local board	CF: Project Delivery	\$1250000 ABS: Capex - Development	In progress	Amber	The access road lights will only be operational in late November 2018. The delay of the access lights from July/August to late November due to late delivery of the light fittings.  Current status: The flood lights to both fields, the promenade lights along Flat Bush School Road, and the main access walkways have been installed and are operational. Next steps: The access road lights will only be operational in late November 2018.
2758	Barry Curtis Park - develop existing Culture Lawn Chapel Rd metal carpark	Construct carpark along culture lawn chapel road. Original project is a continuation from the 2016/2017 programme (previous ID 2776) replacing items 2523, 2525, and 2526.	Options to be approved by the local board	CF: Project Delivery	\$1500000 ABS: Capex - Development	In progress	Green	Current status: Developed design completed. Next steps: Construction planned for Financial Year 2024.
2771	Programme Development and Delivery - Local Initiatives	Development and delivery contractor professional fees.	Options to be approved by the local board	CF: Project Delivery	\$150000 LDI: Opex	Approved	Green	Current status: A consultant has been engaged and initial meetings held with the local board Next steps: Report to the local board on a range of priorities.

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2773	Greenmount Development - develop public access	Greenmount development project. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This project is a multi-year funded project is a continuation of the 2017/2018 programme (previous SP18 ID 2529).	Design to be approved by the local board	CF: Investigation and Design	\$50000 ABS: Capex - Development	In progress	Amber	<p>Awaiting landfill operator's completion of site works to meet their resource consent requirements prior to handover to Community Facilities for development.</p> <p>Current status: The landfill closure plan is still being negotiated between the landfill operator and council's Closed Landfill team. The land is now expected to be vested in 2020. Additionally, the Closed Landfill team have advised that on handover, the land will require further testing and it may be some time before public are able to access the site. It is possible that preliminary development, such as revegetation could start from 2020 onwards.</p> <p>Next steps: Commence detailed design, consenting and revegetation following site handover to council, subject to Closed Landfill approvals (this work to begin 2020).</p>
2858	(OLI) Flatbush - develop aquatic and recreation centre	Development of an aquatic and recreation center in Flat Bush.	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex - Development	Approved	Green	<p>Funding needs to be brought forward to ensure deadlines are met. Strategic assessment will be undertaken by community facilities staff prior to further investigation work being undertaken.</p> <p>Current Status: Due diligence is progressing in preparation for a recommendation to the local board on the preferred location for the pool and leisure space.</p> <p>Next Steps: An update will be provided to the local board on the preferred location in quarter two.</p>
1401	Progress development of Flat Bush community facilities	Develop a library and multi-use community facility in Flat Bush. Investigate options for the future provision of pools and leisure space to address population growth, demand and gap in provision.	Decision to confirm subject sites Feedback on business case(s)	CS: Service Strategy and Integration	\$0 ABS: Capex - Growth	In progress	Green	<p>Design will commence on the library and multi-use community facility following consultant procurement. Due diligence is progressing in preparation for a recommendation to the local board on the preferred location for the pool and leisure space. An update will be provided to the board in quarter two.</p>
<b>Infrastructure and Environmental Services</b>								
6	Pest Free Howick	To undertake weed and pest animal control in various areas of strategic ecological and public interest, and to continue the community campaign encouraging residents to control pest plants and animals, in particular targeting rhamnus and moth plant. Te Naupata Musick Point forms part of a main biodiversity link that encourages various native species and in particular birds to navigate between the islands of Tikapa Moana (Hauraki Gulf) and the mainland, including the Hunua Ranges. Funding will enable a continued focus on both pest and animal control programmes. In addition, the project provides an opportunity to work closely with Ngaitai ki Tāmaki enabling the iwi to manage pest plants and animals on their own land. This project will also involve working with local schools to implement an education programme on controlling pest animals in back yards with a focus on rats.	No further decisions anticipated.	I&ES: Environmental Services	\$110000 LDI: Opex	In progress	Green	<p>A part-time contractor to assist staff with leading the community facilitation has been engaged. Discussions have been held with council staff to identify priority parks needing extra support to enhance ecological and recreational values. Pest plant control has commenced on Te Naupata Reserve and the golf course. Trapping and monitoring tools have been purchased to assist groups with pest animal control. Resources are made available to enable individuals with the correct methods to trap in their own backyards. Plans for one pestival per school term has been organised. The first pestival was hosted by Anchorage Park on 13 September 2018. Contractors have been organised and initial control on woolly nightshade has been completed at the Ōtara Creek restoration site. Biosecurity staff will also be managing weed control work on the Ōtara Creek tributaries as funded through the board's Howick stream improvement programme.</p>

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
171	Howick Stream Improvement Programme	<p>Implement a package of projects to support improvements to water quality, and stream environments in Howick. Programme includes the following five projects:</p> <ol style="list-style-type: none"> <li>1. Model Small Site Project - Construction Education Flat Bush Follows on from the 2017/2018 'Small sites ambassador' programme. Flat Bush site will be sponsored to put in place best practice measures to prevent sediment run off and pollution, and secure storage of waste on site. Also used for an event to demonstrate to other local operators.</li> <li>2. Small Sites Working Group Forum for builders, waste providers, and consultants to meet for half-day to network, share best practice and identify areas for improvement.</li> <li>3. 'Adopt a Spot' community restoration project Engagement of community and business groups to adopt their local creek. Local funding and support to enable groups to undertake weed control, planting and rubbish removal.</li> <li>4. Willow Control Otara Creek tributaries Healthy Waters and Biosecurity partnership. Look at eradicating willows growing between Te Irirangi Drive and Chapel Road. Part of a wider plan to link restored sections of this Otara catchment to provide habitat for Giant Kōkopu.</li> <li>5. Community Planting Event Large community planting event on Ōtara Creek to improve water quality and enhance biodiversity.</li> </ol>	No further decisions anticipated. Year-end reports from the projects within the programme will be supplied to the board after project completion.	I&ES: Healthy Waters	\$60500 LDI: Opex	In progress	Green	A contractor has been engaged to deliver the Adopt a Spot initiatives. The contractor is currently working with three groups to assist in the development of their restoration plans. Weed control on the Ōtara Creek tributaries is being managed by the biosecurity team to enhance the work being carried out as part of the Pest Free Howick work programme.
299	Tāmaki Estuary Environmental Forum (Howick)	"To see Te Wai o Taiki (the Tāmaki Estuary) as a thriving, dynamic and healthy ecosystem that is loved and used by the community and which positively enhances and connects with the Manukau Harbour, the Waitematā Harbour and the Hauraki Gulf." (Tāmaki Estuary Environment Forum vision). Specifically this budget will fund a coordinator at 12 hours per week to support the Tāmaki Estuary Environmental Forum (TEEF), and support groups in progressing the above vision for the Tāmaki estuary. TEEF operate as a collaboration between five local boards, and several community organisations, to advocate for the Tāmaki catchment. This year will see exploration of additional funding sources and sponsors to support aspirations of the group. TEEF also hopes to partner with academic institutions to discover more about the environmental issues and social interactions of communities within the Tāmaki catchment.	No further decisions anticipated.	I&ES: Healthy Waters	\$5000 LDI: Opex	In progress	Green	During quarter one, elected co-chairs Julie Chambers representing the community and Carmel Claridge representing local boards established bi-monthly forum meetings. The chairs have undertaken visits to four of the five local boards that support the forum to present on recent activities and the proposed direction of the forum for the 2018/2019 financial year. The fifth presentation will be provided at the Māngere-Ōtāhuhu Local Board's November 2018 business meeting. The forum's coordinator contract has been extended to the end of June 2019. The next forum meeting is scheduled for 25 October 2018.
440	Flat Bush stormwater ponds	Stormwater infrastructure development in Flat Bush manages the risk of flooding in the area and mitigates the impacts of new development on water quality and open space. Drainage reserves will support the further development of Flat Bush for residential and commercial purposes.	No further decisions anticipated. Quarterly workshop updates will be provided to the board.	I&ES: DPO	\$3759783 ABS: Capex - Growth	In progress	Green	The Development Programme Office is continuing to engage with developers to progress the vesting and acquisition of land for stormwater management purposes and construction of stormwater ponds. The Development Programme Office and Healthy Waters are currently updating the programme plan with the aim of having the Flat Bush water quality ponds programme completed by 30 June 2022. A workshop update is scheduled with the board for 6 November 2018.

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
<b>Libraries</b>								
1111	Provision of Library Service - Howick	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - Botany Library for 56 hours over 7 days per week. (\$701,652) - Highland Park Library for 56 hours over 7 days per week. (\$671,297) - Howick Library for 56 hours over 7 days per week. (\$627,672) - Pakuranga Library for 56 hours over 7 days per week. (\$598,443)	No further decisions anticipated	CS: Libraries & Information	\$2620363 ABS: Opex	In progress	Green	Usage of the Libraries' digital resources remains steady with access to these offerings available 24/7. While foot traffic through our libraries has decreased by 10 per cent this quarter, ratepayers and residents are increasingly seeking support from their local libraries in a multitude of ways, from requesting help to use their computers and devices, learning new skills, borrowing library materials, both online and in physical formats, providing access to Auckland Council resources or JP services or club get togethers, to those needing a space for quiet contemplation, study or social interaction our online access and opening hours provide extensive opportunities for these purposes.
1112	Additional hours to network standard - Howick	4.5 additional opening hours at Botany Library. 2.5 additional opening hours at Highland Park Library. 2.5 additional opening hours at Howick Library. 2.5 additional opening hours at Pakuranga Library.	No further decisions anticipated	CS: Libraries & Information	\$72400 LDI: Opex	In progress	Green	There is increasing demand for access to small hire spaces that are suitable for private meetings, community get togethers and support network activities with rooms at both Botany and Howick libraries being suitable for these purposes. The longer opening hours offer greater opportunities for those in need of room hire space.
1113	Preschool programming - Howick	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their children's early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Our Rhymetime, Storytime and Wriggle and Rhyme programmes attracted 9845 participants during this quarter, with Wriggle and Rhyme sessions being the most sought after activity for parents with children aged under two years old. Storytimes and Rhymetime sessions support children's literacy skills through sharing music and stories specifically chosen to encourage verbal communication and child development. Parents are shown a variety of reading techniques aimed at engaging with their children.
1114	Children and Youth engagement - Howick	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Planning is underway for Kia Māia te Whai/Dare to Explore 2018/19 summer reading programme. Forty-eight school holiday programmes, offering activities as diverse as scratchpad coding, Karate, superheros, kite making, creating beauty products, building an anemometer, Ninja stars, Korowhai cloak making, kete basket weaving, Gladiators, Guide dogs and Fire heroes, were eagerly attended by 2219 children and their parents. Throughout this quarter our children's clubs provided activities supporting maths, science, art and language skills to over 470 children.
1115	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Howick	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Our Libraries provide opportunities for people to connect through mindful colouring, Embroidery Groups, Knitting in Public, book groups, Movie clubs for both adults and children and a range of healthy lifestyle activities. Family History Month presented a taste of genealogy with a lineup of experts sharing their knowledge and providing tips and tricks for researching your family tree. In late September all the libraries celebrated the Chinese Moon Festival by making Moon cakes and sharing stories about the Moon festival. Well known New Zealand authors and illustrators, Raymond Huber, Kelly Wilson, Raymond McGrath and Rachael Craw visited our neighbourhood as part of the Storylines National Book tour, with star struck youngsters meeting Kelly Wilson of TV's Kaimanawa Horses fame.
1116	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Howick	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Matariki was celebrated in each of the libraries with special storytimes delivered in Te Reo and English. Māori New Year and planning for the year's harvest was the focus for the third kete of Te Kakano, the local partnership hosted by Howick Library, Uxbridge Centre for the Arts and Te Whare Wānanga O Matariki Marae. More than 313 tamariki and whanau participated in the activities on offer. Cockle Bay School's Kapa Haka group visited Howick Library to show off their impressive skills to an enthralled audience.
1117	Learning and Literacy programming and digital literacy support - Howick	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Howick Local Board Libraries continue to meet the demand for ESOL and Adult Literacy support by providing regular classes aimed at supporting new immigrants to learn English and better understand the communities that they live in. Over 1200 people attended the weekly classes this quarter.

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
<b>Local Economic Development: ATEED</b>								
349	Howick Tourism Development	Assist Howick Tourism Incorporated to implement the Howick Tourism Plan and update the Howick Tourism Map.		ATEED: Local Economic Growth	\$15000 LDI: Opex	In progress	Green	A grant payment was processed in August 2018.
350	Howick Business Improvement Districts Top-up Grant	Support local Business Improvement Districts including Howick Village Improvement District (HVBA) and Great East Tamaki Business Association (GETBA) through a \$30,000 grant to HVBA and a \$15,000 grant to GETBA. The grants will be used by the Business Improvement Districts to deliver economic development programmes in their areas.		ATEED: Local Economic Growth	\$45000 LDI: Opex	In progress	Green	A grant payment was processed in August 2018.
649	Young Enterprise Scheme (HW)	The Auckland Chamber of Commerce, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Kick Start Days in February 2019. The Kick Start days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2019 year, what YES is all about, and what is in store for them.	No further decisions anticipated.	ATEED: Local Economic Growth	\$3500 LDI: Opex	Approved	Green	The Young Enterprise Scheme is being delivered by the Auckland Chamber of Commerce. A request for the funding has not yet been received in order to facilitate the payment on behalf of the local board. This is expected to happen during the second quarter.
<b>Parks, Sport and Recreation</b>								
476	HW: specific implementation plan for Auckland's Urban Forest (Ngahere) Strategy	This project is to develop a specific programme which will identify, increase and protect Auckland's Urban Ngahere (Forest). This is a three year project. Year one "knowing" phase: complete spatial mapping of the existing tree canopy cover on public and private land in the local board area. Determine the extent, type and age of urban Ngahere. Develop options and identify any funding required for programmes in years two and three. Year two "Growing" phase: Find space for planting new trees using partnerships, including community groups and schools; Year three "protecting" phase: direct and indirect methods for the community to nominate and protect trees.	Q2/3 briefing on progress at a local board workshop. Confirm deliverables and to make sure the work is aligning to the boards initial feedback on the local board area Ngahere Knowing programme.	CS: PSR: Park Services	\$15000 LDI: Opex	In progress	Green	Workshop with board members in September to share the programme and note their feedback. Preparing for the next steps - the planning phase. Background analysis of the LIDAR mapping is underway to determine early indicators on the extent and condition of the local board area tree cover.
514	Pakuranga Leisure Centre:Operations	Operate Pakuranga Leisure Centre, in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; education; and recreation services. Along with core programmes that reflect the needs of the local community.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Active Recreation received approval from the local board to change the operating model of Pakuranga Leisure Centre, to improve community activation, to focus on programme delivery and to free up resources for alternative uses. Active Recreation management are now in the process of realigning staff roles and working with partner organisations and Community Venues to implement the new Pakuranga operating model. Year to date Pakuranga Leisure has made a big improvement in staff expenditure under the new operating model, which has improved the bottom line significantly. Pakuranga Leisure Centre's customer satisfaction (measured by NPS survey) score has also improved by 6.2 points, from 43.8 to 50.
515	HW: Skate Park Custodians	Provide custodian services for Sir Barry Curtis Park skatepark to perform the role of caretaker, advisor, programme and event planner and coach to provide positive skate park environment.	Workshop to confirm activation activities and any potential increase in the level of service to be provided.	CS: PSR: Active Recreation	\$51000 LDI: Opex	In progress	Green	Active Recreation will prepare a workshop memo for the Local Board to request an increase in funding for the new skate park custodian agreement. As outlined in quarter 4, the new agreement will incorporate regular activations with an increase in funding to support this shift.

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
516	HW: Ecological volunteers and environmental programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events; •Plant and animal pest eradication; •Litter and green waste removal; •Contractor Support; •Tools and Equipment; •Beach/stream Clean Ups. •Brochures	No further decisions anticipated	CS: PSR: Park Services	\$40000 LDI: Opex	In progress	Green	Volunteer activities in Howick Local Parks focused on ongoing restoration work, Community tree planting and rubbish clean-ups.
609	HW: Dog Exercise Service Assessment	A desktop study of the Howick dog exercise network. Prepare a report for the local board to: - provide a strategic view of provision in the Howick Local Board area; - identify options for improvements or changes to the network.	Assessment findings will be presented to a Q3 workshop.	CS: PSR: Park Services	\$0 ABS: Opex	In progress	Green	A local board workshop was held in September to capture board feedback on the Dog Exercise service assessment. Staff will report back in Q3 with a list of potential sites that could become dog off leash areas.
875	Howick Leisure Centre:Operations	Operate Howick Leisure Centre; in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include:fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	"• Net position improved 99% v Quarter 1 FY18 (\$143,000 v \$72,000)• Early Childhood occupancy improved by 10% vs Quarter 1 FY18 (63% v 53%)• Centre visits decreased by 8% v Quarter 1 FY18 (54,687 v 59,164)• Membership number decreased slightly, by 4% v Quarter 1 FY18 (603 v 629)• Customer satisfaction (measured by NPS survey) decreased vs FY18 (40.9 v 57.4)Howick Leisure Centre has shown good growth this quarter in most functions. Although membership numbers and active visits for fitness have declined slightly v last year, recreation and early childhood occupancy have improved. The fitness centre is doing a big push on Active Recreation's spring acquisition campaign which will boost fitness membership for the summer. This quarter, Howick Leisure Centre's activation initiatives included monthly fitness challenges and free community group fitness sessions. The team is developing an Eastern bootcamp series, in conjunction with Marina Fitness and Lloyd Elsmore Park Pool & Leisure Centre. This will begin next month at Lloyd Elsmore Park.Community Facilities are currently tendering for upgrades to the centre's roof and Kauri Kids playground. Work on the new playground is projected to start in January 2019.Howick Leisure Centre was a finalist for Centre of the Year in Active Recreation's annual Be Inspired awards in August."
876	Lloyd Elsmore Pool and Leisure Centre: Leisure facilities: Operations	Operate Lloyd Elsmore Pool and Leisure Centre; in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include:fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	"• Net Position improved by 23% v Quarter 1 FY18 (\$1760,000 v \$619,000)• Active visits improved by 13% v Quarter 1 FY18 (165,662 v 146,177)• Membership number improved by 24% v Quarter 1 FY18 (2,409 v 1,940)• Customer satisfaction (measured by NPS survey) improved by 13.2 vs FY18 (30.3 v 17.1)Lloyd Elsmore has continued to undergo scheduled refurbishments this quarter which has received positive feedback from the public and has most likely contributed to a vast improvement in customer satisfaction feedback v the last financial year.Lloyd Elsmore's financial net position has also improved significantly v last year to date, due to a substantial increase in fitness membership .This quarter Lloyd Elsmore activation initiatives included monthly fitness challenges and a charity Aquathon event where proceeds were donated to St John. Lloyd Elsmore is currently in the planning stages for an eastern bootcamp, run in conjunction with Marina Fitness and Howick Leisure Centre which will run out of Lloyd Elsmore Park next month.The splash pad is currently undergoing refurbishments with the goal of opening it to the public early-mid November."

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
1051	Marina Fitness: Operations	Operate Marina Fitness, in a safe and sustainable manner. Deliver a variety of fitness and group fitness programmes and services that get the local community active.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	• Net position improved by 83% v Quarter 1 FY18 (\$22,000 v \$12,000) • Customer satisfaction (measured by NPS survey) improved by 19.8 points v FY18 (76.9 v 57.1) • Active visits decreased by 6% v Quarter 1 FY18 (12,665 v 13,514) • Membership decreased by 8% v Quarter 1 FY18 (717 v 779) Marina Fitness has shown good financial growth this quarter. The refresh of the entire cardio equipment range has helped Marina to boost its membership numbers by 5% since the equipment was installed in July 2018. Active member visits remain strong this quarter although down on last year, due to a decline in membership in the latter half of last year. The new membership model has increased the average value of memberships, and increased promotional activity this quarter are beginning to improve results. Marina Fitness' customer satisfaction (NPS) score has seen a substantial improvement since the last financial year, most likely because of Active Recreation's new member engagement approach and the equipment upgrade. Marina Fitness was a finalist for Centre of the Year in Active Recreation's annual Be Inspired awards in August. This quarter the centre renewed its lease agreement with the Auckland Maritime Foundation for a six-year term.
1216	HW: Facility Partnership 2016 Howick Gymsports	A facility partnership grant from 2015/16 \$250,580 to progress the Howick Gymsport project to the next stage of planning and development.	Local board decision in regard continued endorsement of project once costs and achievability are understood. Mid/long-term decision required in regard capital development funding if project is supported.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Multi-sport concept plans have been completed and QS costing is due mid October. Costs will form the basis for business case development, expected to start in November.
1220	HW: Sport and recreation initiatives	Investment in sport and recreation participation initiatives and sector development responding to identified needs in the local board area.	No further decisions anticipated	CS: PSR: Active Recreation	\$105000 ABS: Opex	In progress	Green	Sport Auckland have delivered the following initiatives: Funding theory, sources and strategy, and planning workshops. A total of 27 clubs were in attendance. Delivery of an after school dance programme in term 3, total number of NEW attendees: 57. Delivery of an ActivAsian Programme, including a walking group and extension of the spike, spin, smash programme to the Ormiston/ Flatbush/East Tamaki area. A new Spike Spin Smash programme operating out of Sancta Maria College on a Saturday morning which is being run by a community Chinese Alliance Church group. Two Golf Have A Go Day's have been implemented at the Howick Golf Club (30th September and 6th October), with over 40 people attending over the two sessions.
1221	HW: Events in parks programme	A programme of initiatives which utilise parks facilities and open spaces and which encourage increased participation in active recreation and sporting related activities. This could include the delivery of the Out and About Programme.	Agree the programme with the local board in a workshop.	CS: PSR: Active Recreation	\$80000 LDI: Opex	In progress	Green	"6 activations delivered in July school holidays including kite day, 2 x doggy day out, 2 x amazing races, and the on ya wheels treasure hunt at Farm Cove which was attended by over 250 people. 3 activations delivered in August, including 2 x doggy day out, both rain affected, with 25 in attendance for the park play day at Annalong Park. 3 activations delivered in September including 2 x doggy day out, , 1 x park play day at Robin Brooke Park, and 1 x on ya wheels treasure hunt at Lloyd Elsmore Park, which had over 150 in attendance. "
1222	HW: Diversity in park and active recreation planning	Research and consultation on diverse cultures, age demographics and accessibility in relation to park service and active recreation needs in the Howick community	Community needs and desires with regard to park development will be reported back to the board in Q4.	CS: PSR: Park Services	\$25000 LDI: Opex	In progress	Green	A workshop was held in September to capture local board feedback on the diversity project scope before professional services are engaged.
1223	HW Community and cultural gardens service assessment	The Howick Local Board Community Gardens network review and needs assessment will provide a strategic level view of current provision and identify potential improvements that could be made to the network	Locations and project opportunities will be presented post project analysis at a workshop in Q4.	CS: PSR: Park Services	\$0 ABS: Opex	In progress	Green	A workshop was held in September to understand local board aspirations regarding the development of a community garden.
2850	HW: Facility Partnership Fund	,A fund the Local Board can use to support sport and recreation organisations with facility partnerships including needs assessments, feasibility studies, design, planning and capital investment.	No further decisions anticipated	CS: PSR: Active Recreation	\$600000 LDI: Opex	In progress	Green	Multi-sport concept plans have been completed and QS costing is due mid September. Costs will form the basis for business case development, expected to start in November.

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
<b>Plans and Places</b>								
1561	Coordinating Howick Heritage Plan implementation	Ongoing coordination of implementation of the Howick Heritage Plan including identification of specific actions for delivery in 2018/19		CPO: Plans and Places	\$0 Regional	In progress	Green	Following agreement at the 18 June meeting to employ an external Project Manager to co ordinate the delivery of the Village Plan and the Heritage Plan actions. Invitations to tender have now been sent out. Responses are currently being evaluated and the Board will be updated on progress at their 6 November workshop
1562	Howick Heritage Plan implementation of projects	Specific actions for delivery in 2018/19 include: 1. Employment of project manager to implement specific actions from the Howick Heritage Plan 2. Continuation of the digital apps project from the Howick Heritage Plan 3. Design and delivery of other projects in the Howick Heritage Plan		CPO: Plans and Places	\$100000 LDI: Opex	In progress	Green	Following agreement at the 18 June meeting to employ an external Project Manager to co ordinate the delivery of the Village Plan and the Heritage Plan actions. Invitations to tender have now been sent out. Responses are currently being evaluated and the Board will be updated on progress at their 6 November workshop
1563	Interpretive panels and plaques	Additional interpretative panels and plaques appropriate to the heritage that Howick offers, as guided by the Howick Heritage Plan Steering Group.		CPO: Plans and Places	\$35000 LDI: Capex	In progress	Green	Following agreement at the 18 June meeting to employ an external Project Manager to co ordinate the delivery of the Village Plan and the Heritage Plan actions. Invitations to tender have now been sent out. Responses are currently being evaluated and the Board will be updated on progress at their 6 November workshop
1564	Coordination of Howick Village Centre Plan implementation	Ongoing coordination of implementation of the Howick Village Centre Plan including identification of specific actions for delivery in 2018/19		CPO: Plans and Places	\$0 Regional	In progress	Green	Following the Boards agreement to appoint a Project Manager to co ordinate the implmenation of both this and the Heritage Plan actions at the 18 June meeting, invitations to tender have now been prepared. Responses to the invitations are currently being evaluated, and it is anticipated that an external Project Manager will be able to be appointed within the near future. The Board will be updated on progrees at their 6 November workshop.
1565	Howick Village Centre Plan implementation of supporting actions	Delivery of specific supporting actions from the plan including: 1. Employment of project manager to implement specific actions from the Howick Village Centre Plan 2. Design and delivery of other projects in the Howick Village Centre Plan		CPO: Plans and Places	\$60000 LDI: Opex	In progress	Green	Following agreement at the 18 June meeting to employ an external Project Manager to co ordinate the delivery of the Village Plan and the Heritage Plan actions. Invitations to tender have now been sent out. Responses are currently being evlauated and the Board will be updated on progress at their 6 November workshop.
1566	Howick Village wayfinding and information signage	Design and installation of wayfinding and information signage to and at key locations in and around Howick Village		CPO: Plans and Places	\$40000 LDI: Capex	Proposed	Green	Following agreement at the 18 June meeting to employ an external Project Manager to co ordinate the delivery of the Village Plan and the Heritage Plan actions. Invitations to tender have now been sent out. Responses are currently being evaluated and the Board will be updated on progress at their 6 November workshop

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary
<b>CF: Community Leases</b>										
1308	32R Morrow Ave, Bucklands Beach: Lease to The Scout Association of New Zealand (Bucklands Beach Sea Scouts)	Renew building lease for 10 years from 1 December 2018 to The Scout Association of New Zealand (Bucklands Beach Sea Scouts).	CF: Community Leases	1/12/2008	Nil	30/10/2028	\$0.10	Approved	Green	Renewal of lease application received from the group earlier this month. The application will be assessed with a site visit proposed to take place in quarter two.
1309	Meadowland Park, 41R Meadowland Drive, Somerville: Lease to Cockle Bay Tennis Club Incorporated	New ground lease for Cockle Bay Tennis Club Incorporated. Lease expires 30 April 2019.	CF: Community Leases	1/05/2009	Nil	30/04/2019	\$0.10	Approved	Green	Cockle Bay Tennis Club, together with Howick Softball and Howick Squash, have applied for a ground lease under the entity "Meadowlands Multisport Limited". The application will be assessed and a site visit is proposed to take place in quarter two. Following the outcome of the new lease assessment, Cockle Bay Tennis Club may need to surrender/terminate the lease if a new lease is granted under the new entity.
1310	Riverhills Park, 168R Gossamer Drive, Pakuranga Heights: Lease to Fencible United Association Football Club Incorporated	New ground lease for Fencible United Association Football Club Incorporated. Lease expires 31 May 2019.	CF: Community Leases	1/06/2009	Nil	31/05/2019	\$0.10	Approved	Green	This is one of 10 leases identified on reserve land that is affected by the Auckland Manukau Eastern Transport Initiative. Leasing is currently working alongside Auckland Transport, Community Facilities and Community Services to inform all tenants of the impact that the project will have on them. An application has been sent to the club. An impact assessment, with input from council staff, is in progress and will extend into quarter two.
1311	William Green Domain, 600R Pakuranga Road, Highland Park: Lease to Fencible United Association Football Club Incorporated - Academy	New ground lease for Fencible United Association Football Club Incorporated. Lease expires 31 May 2019.	CF: Community Leases	1/06/2009	Nil	31/05/2019	\$0.10	Approved	Green	This lease project is proposed to start in quarter three. An application for lease has been sent to the group.
1312	50R Vincent Street, Howick: Girl Guide Association New Zealand (Howick)	New ground lease for Girl Guide Association New Zealand (Howick). Lease expires 30 April 2019.	CF: Community Leases	1/05/2009	Nil	30/04/2019	\$0.10	Approved	Green	This lease project is proposed to start in quarter three. An application for lease has been sent to the group.
1315	Howick Community Reserve, 563R Pakuranga Road, Howick: Lease to Harlequin Music Theatre Incorporated	New ground lease for Harlequin Music Theatre Incorporated. Lease expires 30 June 2019.	CF: Community Leases	1/07/2009	Nil	30/06/2019	\$0.10	Approved	Green	This lease project is proposed to start in quarter three. An application for lease has been sent to the group.
1316	2R Bells Road, Pakuranga Heights: Lease to Pakuranga Croquet Club Incorporated	New ground lease for Pakuranga Croquet Club Incorporated. Lease expires 31 March 2019.	CF: Community Leases	1/04/2009	Nil	31/03/2019	\$0.10	In progress	Green	Lease application received. An application assessment and site visit to be undertaken in quarter two.
1317	Ti Rakau Park, 27R William Roberts Road, Pakuranga: Lease to Pakuranga Rugby League Community Sports Club Incorporated	New ground lease for Pakuranga Rugby League Community Sports Club Incorporated. Lease expires 31 March 2019.	CF: Community Leases	1/04/2009	Nil	31/03/2019	\$0.10	Approved	Green	This is one of 10 leases identified on reserve land that is affected by the Auckland Manukau Eastern Transport Initiative. The lease application is on hold until Auckland Transport has finalised its road improvement design, obtained its Notice of Requirement and agreed access to the immediate area for construction purposes, with all parties. This lease project is anticipated to begin in quarter three.
1318	Shelly Park Reserve, 197R Sandspit Road, Shelly Park: Lease to The Scout Association of New Zealand (Howick Sea Scouts)	New building lease for The Scout Association of New Zealand (Howick Sea Scouts). Lease expires 30 November 2018.	CF: Community Leases	1/12/2008	Nil	30/11/2018	\$1.00	In progress	Green	Assisting group with application. The group will enter into a joint lease agreement with Shelly Park Cruising Club Incorporated. A workshop with the local board is anticipated for quarter two.
1326	Cockle Bay Domain, 47R Shelly Beach Parade, Cockle Bay: Lease to Tamaki Playcentre Association (Cockle Bay)	New ground lease for Tamaki Playcentre Association (Cockle Bay). Lease expires 30 November 2018.	CF: Community Leases	1/12/2008	Nil	30/11/2018	\$0.10	Approved	Green	This lease project is proposed to start in quarter three. An application for lease has been sent to the group.

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary
2480	Glenhouse Reserve, 6R Glenside Drive: Lease to Glen House Society Incorporated	New building and ground lease for Glen House Society Incorporated. Lease expired 31 March 2018. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/2008	Nil	31/03/2018	\$0.10	In progress	Green	This item has been workshopped with the local board. The Lease Advisor is working with the Strategic Broker to find additional community groups to maximise the use of the upstairs portion of the building. The upstairs space is quite limited and unlikely to be suitable to all community groups. The Lease Advisor has engaged with legal, to draft a provision to be included in the lease agreement, to advertise the upstairs space at least once a year. A business report to be submitted to the local board is anticipated for quarter three.
2481	Howick Domain, 90R Wellington Street : Lease to Howick Brass Incorporated	New building and ground lease for Howick Brass Incorporated. Lease expired 21 December 2013. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/01/2004	1 x 10 years	31/12/2024	\$0.10	In progress	Green	This item has been workshopped with the local board. The Howick Domain Building will undergo renewal works. It is tenable but requires repair works to lift it to a "good" condition. A business meeting report will be submitted to the local board and is anticipated for quarter two.
2482	Star of the Sea Reserve, 29 Granger Road: Lease to Howick Children's & Youth Theatre Incorporated	New building and ground lease for Howick Children's & Youth Theatre Incorporated. Lease expired 4 May 2011. Deferred from the 2017/2018 work programme.	CF: Community Leases	5/04/2008	Nil	4/05/2011	\$0.10	Approved	Green	The lease application was received November 2016. The Lease Advisor has emailed the group to see if there have been any changes since the application was filed, and requesting the latest financial reports. Follow up will take place in quarter three.
2483	Howick Beach, 4R Granger Road: Lease to Howick Sailing Club Incorporated	New ground lease for Howick Sailing Club Incorporated. Lease expired 31 March 2012. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/2002	Nil	31/03/2012	\$0.10	Approved	Green	Application has been received. The group's building requires significant restoration, resulting from storm water damage in January 2018. Repair work has not yet started as the group is finalising insurance paperwork and engaging with engineers. The group have indicated an interest in leasing 112R Selwyn Road. This building is currently managed by Panuku. Community Facilities is in the process of having the asset transferred back. A building assessment has been carried out. A community needs assessment is required, but a specific timeframe is yet to be determined, as it could take months to years to be completed. This lease project will be followed up in quarter four.
2485	The Depot, Lloyd Elsmore Park 2R Bells Road, Pakuranga: Lease to Lions Club of Howick Incorporated	New ground and building lease for the Lions Club of Howick Incorporated. Lease expired 31 March 2013. Deferred from the 2017/2018 work programme.	CF: Community Leases	30/04/2003	1 x 5 years	30/04/2013	\$500.00	Approved	Green	Application sent to group. The land status is dependant on the outcome of the land classification for Revill's Boxing Gym. Application assessment and subsequent site visit anticipated for quarter two.
2486	Meadowland Park, 41R Meadowland Drive, Meadowlands: Lease to Meadowlands Multisport and Community Trust.	New ground and building lease for Meadowlands Multisport and Community Trust. No existing lease agreement. Deferred from the 2017/2018 work programme.	CF: Community Leases					In progress	Green	A lease application has been received. Application assessment and site visit completed. The application is in the name of "Meadowlands Multisport Limited" which includes Cockle Bay Tennis Club Incorporated, Howick Softball and Howick Squash. This item will be workshopped with the local board in quarter two.
2487	The Depot, Lloyd Elsmore Park 2R Bells Road, Pakuranga: Lease to Revill's Boxing Gym	New building and ground lease for Revill's Boxing Gym. Lease expired 30 June 2013. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/07/2003	Nil	1/07/2008	\$500.00	In progress	Green	This item has been workshopped with the local board regarding classification of the land and the proposed new lease. Further consultation with the Stakeholder and Land Advisory unit suggests that the reserve status should be revoked so the land becomes held under the Local Government Act 2002. A workshop to discuss revocation is proposed to take place in quarter two. The lease application will be workshopped after the revocation issue has been finalised.
2488	Cockle Bay Domain, 47R Shelly Beach Parade: Lease to The Scout Association of NZ (Cockle Bay)	New ground lease for The Scout Association of NZ (Cockle Bay). Lease expired 31 July 2012. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/08/1997	Nil	31/07/2012	\$0.10	Approved	Green	This lease project is proposed to start in quarter four. An application for lease has been sent to the group.
2489	563R Pakuranga Road : Lease to The Scout Association of NZ (Minerva)	New ground lease for The Scout Association of NZ (Minerva). Lease expired 28 February 2013. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/03/1998	Nil	31/03/2013	\$0.10	Approved	Green	This lease project is proposed to start in quarter four. An application for lease has been sent to the group.