

Urgent decision: Howick Local Board

4 October 2018

Nina Siers
Relationship Manager

Re: Howick Armistice Day Commemoration 2018

1. Subject

Armistice Day in 2018 will commemorate 100 years of the signing of the World War I armistice and is being celebrated throughout New Zealand, in a similar format to that of annual Anzac Day services.

In recent years there has been an increasing level of community participation in Anzac Day services and World War I commemorations.

The local board and the Howick RSA wish to acknowledge the centenary of Armistice Day with a commemoration event.

2. Background

The Auckland Council Civic Events team deliver and support Anzac Day services annually and are currently involved in developing a regional Armistice Day event and other local board Armistice Day events.

There is no provision for an Armistice Day commemoration in the local board work programme for 2018/2019.

Existing time commitments mean that a contracted event organiser would need to be engaged to deliver the event. The contract would be managed by the Civic Events team, who would also maintain oversight of delivery.

We recommend a delivery budget of up to \$30,000, which includes the cost of the contracted event organiser.

The event organiser will be responsible for developing the event plan in detail, which will include a parade and the service, followed by light refreshments provided to the RSA members.

The event organiser will liaise with stakeholders, including the local board, Howick RSA, local iwi and other key participating or interest groups, on event content.

3. Reason for urgency

Due to the timing of the event and the need to commence planning, this decision is required before the local board's next scheduled business meeting.

As per resolution number HW/2016/342, the Howick Local Board has delegated to the chair and deputy chair the authority to make urgent decisions on behalf of the local board.

4. Recommendation

Staff recommend the Howick Local Board:

approve up to \$30,000 for the Howick Armistice Day Commemoration from the following 2018/2019 LDI budget lines:

- Civic Events (\$4,000)
- Community response fund (\$26,000).

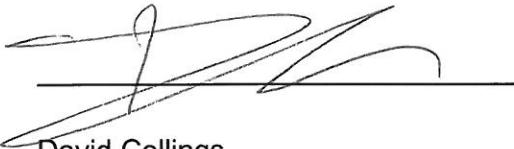
Authorised for release:



Signed by Nina Siers
Relationship Manager, Howick Local Board

Date 4 October 2018

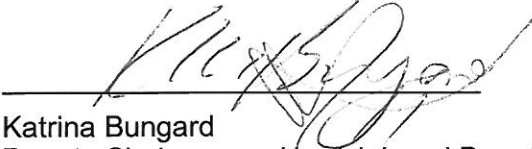
Signatories



David Collings
Chairperson, Howick Local Board

4th October 2018

Date



Katrina Bungard
Deputy Chairperson, Howick Local Board

Date 4 October 2018