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## Howick Local Board

### OPEN MINUTES

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Minutes of a meeting of the Howick Local Board held in the Howick Local Board Meeting Room, Pakuranga Library Complex, 7 Aylesbury Street, Pakuranga on Monday, 19 November 2018 at 6.00pm.

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#### PRESENT

<b>Chairperson</b>	David Collings
<b>Members</b>	Garry Boles Jim Donald, JP John Spiller Mike Turinsky Adele White Bob Wichman Peter Young, JP

#### ABSENT

<b>Deputy Chairperson</b>	Katrina Bungard
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#### ALSO PRESENT

<b>Councillor</b>	Sharon Stewart
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## 1 Welcome

The Chairperson opened the meeting and welcomed those present.

## 2 Apologies

Resolution number HW/2018/185

MOVED by Chairperson D Collings, seconded by Member A White:

**That the Howick Local Board:**

- a) **accept the apology from Katrina Bungard for absence.**

**CARRIED**

## 3 Declaration of Interest

Member J Donald declared an interest in Item 20 – Howick Local Grant, Round Two 2018/2019 clause d).

Member J Spiller declared an interest in Item 20 – Howick Local Grant, Round Two 2018/2019 clause a) and c).

Member M Turinsky declared an interest in Item 20 – Howick Local Grant, Round Two 2018/2019 clause a) and b).

Member A White declared an interest in Item 20 – Howick Local Grant, Round Two 2018/2019 clause a).

Member P Young declared an interest in Item 20 – Howick Local Grant, Round Two 2018/2019 clause a).

## 4 Confirmation of Minutes

Resolution number HW/2018/186

MOVED by Chairperson D Collings, seconded by Member B Wichman:

**That the Howick Local Board:**

- a) **confirm the ordinary minutes of its meeting, held on Monday, 15 October 2018, as true and correct.**

**CARRIED**

## 5 Leave of Absence

There were no leaves of absence.

## 6 Acknowledgements

There were no acknowledgements.

## 7 Petitions

There were no petitions.

## 8 Deputations

There were no deputations.

## 9 Public Forum

## 10 Extraordinary Business

There was no extraordinary business.

## 11 Chairperson's Report

A copy of the Chairperson's November 2018 report has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number HW/2018/187

MOVED by Chairperson D Collings, seconded by Member J Donald:

**That the Howick Local Board:**

- a) **note the Chairperson's verbal update and written report for November 2018.**

**CARRIED**

### Attachments

A 19 November 2018 Howick Local Board, Item 11: Chairperson's Report presentation

## 12 Councillor Update

Resolution number HW/2018/188

MOVED by Chairperson D Collings, seconded by Member M Turinsky:

**That the Howick Local Board:**

- a) **note the verbal report from Councillor Sharon Stewart.**

**CARRIED**

## 13 Auckland Transport November 2018 update to the Howick Local Board

Resolution number HW/2018/189

MOVED by Member J Donald, seconded by Member A White:

**That the Howick Local Board:**

- a) **receive the Auckland Transport November 2018 update report.**

**CARRIED**

**14 Trial of online voting at the 2019 local elections**

Resolution number HW/2018/190

MOVED by Chairperson D Collings, seconded by Member P Young:

**That the Howick Local Board:**

- a) **provide the following feedback on the trial of online voting at the 2019 elections and the subset of voters to participate in the trial.**
  - i) **note that Auckland Council has entered into a collaborative agreement with eight other councils to work together towards an online voting trial for the 2019 local body elections.**
  - ii) **endorse the trial of online voting as tool to enable local democracy, noting that postal voting is still an option for all voters.**
  - iii) **endorse the principle of including voters in the trial that are most disproportionately impacted in their ability to participate with the sole postal method**
  - iv) **endorse the online voting subset including a combination of geographical areas at a local board level and overseas voters and people with a disability**
  - v) **note that the number of local boards involved in the trial will be determined by the size of the subset, yet to be confirmed by the Minister of Local Government, and the representativeness of the local board areas combined to the overall voting population**
  - vi) **recommend that voters in the Howick Local Board be considered for the online voting trial.**

**CARRIED**

**15 Local government elections 2019 – order of names on voting documents**

Resolution number HW/2018/191

MOVED by Member A White, seconded by Member J Donald:

**That the Howick Local Board:**

- a) **recommend to the Governing Body that candidate names on voting documents should be arranged in alphabetical order of surname.**

**CARRIED**

**16 Draft Contributions Policy**

Resolution number HW/2018/192

MOVED by Chairperson D Collings, seconded by Member B Wichman:

**That the Howick Local Board:**

- a) **provide the following feedback on the Contributions Policy 2019:**
  - i) **endorse the increase of development contributions to enable growth related infrastructure.**
  - ii) **endorse the changes in demand factors to reflect the expected demand the development will have on public infrastructure, ensuring the sharing of costs between development types is equitable.**

- iii) endorse extending the timeframe for the payment of development contributions on residential construction, to better align the payment of development contributions to the sale of development properties.
- iv) endorse the proposal to create new funding areas for transport and storm water and change funding areas for reserves.
- v) endorse the proposal to:
  - A) create a new 'student accommodation units' category for student accommodation administered by schools and universities, due to lower demand on transport and open space infrastructure.
  - B) change the 'size' definition of small ancillary dwelling units to align with the Unitary Plan and avoid customer confusion.
  - C) amend the definition of a 'Retirement Village' to align with the Unitary Plan and avoid customer confusion.
  - D) amend the definition of a 'Accommodation Units' to clarify that they include properties used for short-term rental.
- vi) endorse the utilisation of the grants process for Māori development and recommend that the Māori Cultural Initiatives Fund is resourced to support the needs of Māori development.

**CARRIED**

**17 Auckland Regional Pest Management Plan consultation feedback and recommended changes**

Resolution number HW/2018/193

MOVED by Member J Donald, seconded by Member A White:

**That the Howick Local Board:**

- a) receive a summary of consultation feedback from Howick residents on the Proposed Auckland Regional Pest Management Plan.
- b) note the boards feedback on the regional pest management strategy in Attachment A.

**CARRIED**

**18 Feedback on proposed topics for inclusion in the Auckland Water Strategy**

Resolution number HW/2018/194

MOVED by Member G Boles, seconded by Member A White:

**That the Howick Local Board:**

- a) provide feedback on the proposed topics for inclusion in the Auckland Water Strategy (Attachment A)
  - i) support the draft vision for inclusion in the Auckland Water Strategy is 'Te mauri o te wai – the life supporting capacity of water – is protected and enhanced'.
  - ii) support the draft values for inclusion in the strategy as covering the aspects of water that are most important to Howick communities and industries.

- iii) agree that the identified issues captured are the issues most concerning Howick communities.
- iv) agree that the identified process categories are those of most concern to Howick communities and emphasise the opportunity to educate public and visitors about the history and value of Auckland’s water sources e.g. Tamaki Estuary, with a view to engaging communities in addressing identified issues.
- v) support the identified principles as informing how Auckland Council works toward achieving the vision.

**CARRIED**

**19 Howick Local Board 3 year engagement strategy November 2018**

Note: This item was deferred.

**20 Howick Local Grant, Round Two 2018/2019 Grant Applications**

Member M Turinsky, Member A White and Member J Spiller declared an interest in clause a) with respect to being requested as consultants although not members, and took no part in the discussion or voting on the matter. Member P Young declared an interest in clause a) with respect to being the Chairman of the organisation, left the room, and took no part in voting on the matter.

Resolution number HW/2018/195

MOVED by Chairperson D Collings, seconded by Member B Wichman:

**That the Howick Local Board:**

- a) agree to fund, part-fund or decline each application received in Howick Local Grants Round Two, listed in Table One.

Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Eligibility
LG1907-222	Botany and Flat Bush Ethnic Association Incorporated	Community	Towards the purchase of t-shirts, caps, a portable speaker, a wireless headset and a wireless microphone system for a group fitness event.	\$7,083.00	Declined-Lower priority in an over-subscribed round.
LG1907-226	Botany and Flat Bush Ethnic Association Incorporated	Sport and recreation	Towards the costs to hire badminton and table tennis courts for one year.	\$6,298.00	Declined-lower priority in an over-subscribed round.

**CARRIED**

Member M Turinsky declared an interest in clause b) with respect to being the Chair of a community group that has funded this organisation, and took no part in the discussion or voting on the matter.

Resolution number HW/2018/196

MOVED by Chairperson D Collings, seconded by Member B Wichman:

**That the Howick Local Board:**

- b) agree to fund, part-fund or decline each application received in Howick Local Grants Round Two, listed in Table One.**

Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Eligibility
LG1907-201	NewHope Community Church Trust Board	Events	Towards the portaloos toilet hire, waste management fees and generator costs to host a Christmas event at Barry Curtis Park.	\$7,000.00	\$2,500.00

**CARRIED**

Member J Spiller declared an interest in clause c) with respect to owning a business in the Howick Village area, and took no part in the discussion or voting on the matter.

Resolution number HW/2018/197

MOVED by Chairperson D Collings, seconded by Member J Donald:

**That the Howick Local Board:**

- c) agree to fund, part-fund or decline each application received in Howick Local Grants Round Two, listed in Table One.**

Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Eligibility
LG1907-204	Howick Village Business Association Incorporated	Events	Towards the traffic management costs to deliver the "Midnight Madness" event.	\$4,111.00	\$4,111.00

**CARRIED**

Member J Donald declared an interest in clause d) with respect to being a member of this church, and took no part in the discussion or voting on the matter.

Resolution number HW/2018/198

MOVED by Chairperson D Collings, seconded by Member B Wichman:

**That the Howick Local Board:**

- d) agree to fund, part-fund or decline each application received in Howick Local Grants Round Two, listed in Table One.**

Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Eligibility
LG1907-202	St Marks Catholic Church <i>under the umbrella of the Catholic Bishop of Auckland</i>	Community	Towards the purchase of 100 chairs, 20 trestle tables and a hand truck for the Saint Mark's Church community centre.	\$11,530.00	\$5,530.00

**CARRIED**

Resolution number HW/2018/199

MOVED by Chairperson D Collings, seconded by Member A White:

**That the Howick Local Board:**

- e) agree to fund, part-fund or decline each application received in Howick Local Grants Round Two, listed in Table One.**

Application ID	Organisation	Main focus	Requesting funding for	Amount requested	Eligibility
LG1907-210	Uxbridge Arts and Culture	Arts and culture	Towards the costs to deliver a week-long Chinese film festival, including film rights, advertising, performers, sound and lighting.	\$3,922.00	\$2,000.00
LG1907-215	Uxbridge Arts and Culture	Arts and culture	Towards the purchase of six aluminium flag pole sets, artwork design, materials and event photography for an environmental awareness project.	\$4,180.00	Declined - insufficient community outcome demonstrated.
LG1907-227	Howick Parish in the Diocese of Auckland	Arts and culture	Towards the artist fees to deliver a series of seven musical performances.	\$3,040.00	\$2,000.00

LG1907-232	Harlequin Music Theatre Incorporated	Arts and culture	Towards the purchase of new sound equipment.	\$27,000.00	\$10,000.00
LG1907-219	Chinese New Settlers Services Trust	Community	Towards the venue hire, entry fees, coordinators wages and a koha to run a new migrant orientation programme.	\$6,725.00	\$1,000.00
LG1907-220	Integrated Health and Wellness Trust	Community	Towards the overall costs to run a mental health recovery service, including venue hire, resources, materials, advertising, insurance and training.	\$15,000.00	\$3,500.00
LG1907-225	Howick East Combined Probus Club <i>under the umbrella of Rotary Club of Howick Incorporated</i>	Community	Towards the costs to subsidise monthly outings, including bus hire and entry fees.	\$3,000.00	\$1,500.00
LG1907-229	Youthline Auckland Charitable Trust	Community	Towards a portion of the annual salary for the South Auckland youth development team leader.	\$5,000.00	\$2,500.00
LG1907-230	Rainbow Celebrating Life Trust	Community	Towards the venue hire and dance choreographer fees to run an eighteen week dance fitness series.	\$3,000.00	\$360.00
LG1907-207	Karyn Gradon <i>under the umbrella of Te Whangai Trust Board</i>	Environment	Towards the purchase and planting of native plants in three areas of Shelly Park.	\$5,195.00	Declined-Insufficient community outcome demonstrated.

LG1907-217	Kindergarten New Zealand Mission Heights <i>under the umbrella of Kindergarten New Zealand Limited</i>	Environment	Towards the purchase of fruit trees, a planter box and fertilizer for a garden.	\$3,000.00	Declined- other funding sources available
LG1907-218	Cockle Bay School	Environment	Towards the creation of an outdoor learning space, including the purchase of native plants and timber for a teepee, mud kitchen and boardwalk.	\$3,956.00	Declined- lower priority in an over- subscribe round.
LG1907-203	Lloyd Elsmore Park Badminton Club Incorporated <i>under the umbrella of Auckland Badminton Association Incorporated</i>	Sport and recreation	Towards the cost to purchase and install retractable court dividing curtains.	\$42,237.00	\$10,000.00
LG1907-214	Howick Squash Club Incorporated	Sport and recreation	Towards the material and contractor costs to repair and paint the walls of four squash courts.	\$7,000.00	\$3,500.00
LG1907-221	Howick Sailing Club	Sport and recreation	Towards the purchase of two "RS Feva" sailing boats.	\$24,198.00	Declined- lower priority in an over- subscribed round.
<b>Total</b>				<b>\$192,475.00</b>	<b>\$48,501.00</b>

**CARRIED**

**21 Mangemangeroa Reserve & Valley Walkway - LDI Opex Funding Request**

Resolution number HW/2018/200

MOVED by Member J Spiller, seconded by Member G Boles:

**That the Howick Local Board:**

- a) **approve \$20,000 LDI Opex in FY 19 to finalise geotechnical studies at Mangemangeroa Reserve and Walkway.**

**CARRIED**

**22 New road names in the subdivision at 80 Castlebane Road, Flat Bush**

Resolution number HW/2018/201

MOVED by Chairperson D Collings, seconded by Member G Boles:

**That the Howick Local Board:**

- a) **approve the new road names 'Repehina Road,' 'Freshland Drive,' 'Raumoata Road' and 'Puruatanga Drive' for the new roads in the subdivision at 80 Castlebane Road, Flat Bush, in accordance with section 319(1)(j) of the Local Government Act 1974.**
- b) **approve the the extension of seven existing road names, Donegal Park Drive (Road 1), Ksenia Drive (Road 8), Ksenia Drive (Road 15), Castlebane Drive (Road 2), Castlebane Drive (Road 33), Carrickdawson Drive (Road 3), and Hikuawa Road (Road 4) with the same names through 80 Castlebane Road, Flat Bush.**

**CARRIED**

**23 New Lease - Howick Brass Incorporated at 90R Wellington Street, Howick**

Resolution number HW/2018/202

MOVED by Member J Donald, seconded by Member G Boles:

**That the Howick Local Board:**

- a) **grant a new community lease to Howick Brass Incorporated at 90R Wellington Street, Howick (Attachment A), subject to lwi consultation and one month's public notification on the following terms and conditions:**
  - i) **term – five (5) years commencing 1 December 2018 plus one (1) right of renewal for five (5) years**
  - ii) **rent - \$1.00 plus GST per annum, if demanded**
  - iii) **Howick Brass Incorporated Community Outcomes Plan be attached to the lease document**
- b) **delegate to the Howick Local Board Chair the authority to appoint a hearings panel, if required, to hear any submissions received from the public notification process and to make a decision in that regard**
- c) **note all other terms and conditions will be in accordance with the Auckland Council Community Occupancy Guidelines 2012.**

**CARRIED**

**24 Auckland Council's Quarterly Performance Report: Howick Local Board for quarter one**

Resolution number HW/2018/203

MOVED by Chairperson D Collings, seconded by Member J Donald:

**That the Howick Local Board:**

- a) receive the performance report for the financial quarter ending 30 September 2018
- b) approve \$4000 to be allocated into work programme line #124 local civic events from work programme line #117 event partnership fund.
- c) approve an allocation of \$4324.00 into work programme line #349 Howick Tourism Development from work programme line #117 event partnership fund for a tourism map at Half Moon Bay.
- d) request the following regarding social procurement:
  - i) that departments responsible for delivery of local board work programmes use a social procurement approach
  - ii) that departments provide updates to this local board on social procurement progress and achievement in the quarterly performance reports
  - iii) that the Community Facilities department reports to this local board on progress and achievement against social procurement measures that were established for the WHA contract area and this local board area at the outset of Project 17 - the community facilities and parks maintenance contracts
  - iv) that Auckland Council take social procurement seriously and show leadership, noting that Auckland Transport employs staff to specifically focus on implementing social procurement
  - v) a report from the Procurement team clarifying how public spending on forthcoming significant projects will enable clear social objectives to be met in this local board area and the south – with consideration of the rapid transit network from Airport to Botany, Airport to CBD, Mill Road, AMETI, Project Streetscapes and the Central Interceptor
  - vi) written assurance that Auckland Council has standard social procurement expectations in contracts and doesn't approach social procurement on a random basis.

**CARRIED**

**25 Urgent Decisions**

Resolution number HW/2018/204

MOVED by Member B Wichman, seconded by Member A White:

**That the Howick Local Board:**

- a) note the urgent decision made on 10 October 2018 (Attachment A)
- b) note the urgent decision made on 4 October 2018 (Attachment B).

**CARRIED**

**26 Local board resolution responses and information report**

Resolution number HW/2018/205

MOVED by Chairperson D Collings, seconded by Member A White:

**That the Howick Local Board:**

- a) **note the Regional Facilities Auckland Fourth Quarter Report and receives the Regional Facilities First Quarter Report tabled at the meeting.**

**CARRIED**

**27 Additions to the 2016-2019 Howick Local Board meeting schedule**

Resolution number HW/2018/206

MOVED by Chairperson D Collings, seconded by Member G Boles:

**That the Howick Local Board:**

- a) **approve one meeting date to be added to the 2016-2019 Howick Local Board meeting schedule to accommodate the Annual Plan 2019/2020 timeframes as follows - Thursday, 6 June 2019, 6pm.**
- b) **note the venue for the meeting will be the Howick Local Board Meeting room, Pakuranga Library Complex, 7 Aylesbury Street.**

**CARRIED**

**28 Governance Forward Work Calendar**

Resolution number HW/2018/207

MOVED by Chairperson D Collings, seconded by Member B Wichman:

**That the Howick Local Board:**

- a) **note the Howick Local Board Governance Forward Work Calendar.**

**CARRIED**

**29 Workshop Records**

Resolution number HW/2018/208

MOVED by Chairperson D Collings, seconded by Member B Wichman:

**That the Howick Local Board:**

- a) **note the workshop records for workshops held on 4, 11, 23, 25, and 30 October, and 1 November 2018.**

**CARRIED**

**30 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

7.19pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE HOWICK LOCAL BOARD  
HELD ON

**DATE:**.....

**CHAIRPERSON:**.....