

# Schedule 1: – Accountability Reporting

## Accountability Reporting:

### Accountability report: Due 31 July 2019.

- Report on activity from 1 July 2018 to 30 June 2019. Accountability report due no later than 31 July 2019.
- On receipt of the KCFT audited accounts please forward a copy to the Auckland Council Representatives.
- On completion of the Kaipātiki Community Facilities Trust annual AGM and financial audit please forward an electronic copy of the Kaipātiki Community Facilities Trust AGM documents including audited accounts for the financial year to;
- All documents can be forwarded by email to;
- [CEUaccountability@aucklandcouncil.govt.nz](mailto:CEUaccountability@aucklandcouncil.govt.nz)
  - [CC:challen.wilson@aucklandcouncil.govt.nz](mailto:CC:challen.wilson@aucklandcouncil.govt.nz)
  - [CC: ayr.jones@aucklandcouncil.govt.nz](mailto:CC:ayr.jones@aucklandcouncil.govt.nz)

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#### 1. Kaipātiki Community Facilities Trust schedule of service delivery and key accountabilities for Kaipātiki Local Board 2018-2019

Kaipatiki Community Facilities Trust has provided a comprehensive programme of activity and work for the 2018 – 2019 financial years. This programme is attached as Schedule 2.

2. The following is a summary of objectives and outcomes identified from within the KCFT programme of work which can be used to identify outcomes and actions that can be used to measure the organisations performance against the locally driven initiatives funding provided by the Kaipatiki Local Board.
3. KCFT will report quarterly against the Kaipatiki Community Facilities Trust work programme schedule (See Schedule 2) Activities will be evidenced using a combination of numbers (quantitative) and narratives (qualitative) with an overview of how activities benefited the community or improved on existing circumstances.

***Proud positive communities that embrace the diversity of Kaipātiki.***

*Our people have a sense of belonging, are connected to one another and are proud to live in Kaipātiki.*

*Community Benefits:*

*Kaipātiki Local Board (KLB) key initiatives:*

- supporting our key community development partner (the Kaipātiki Community Facilities Trust) to deliver a wealth of projects, events and initiatives that make our communities fair, safe and healthy
- bring communities within Kaipātiki together through a range of community networks
- enable increased participation by diverse groups, including new migrants, in the community
- strengthen neighbourhood connectedness
- respond to and support the aspirations of Maori within Kaipātiki
- Undertake placemaking initiatives in neighbourhoods

*These initiatives will assist the community and local board to achieve;*

- People are connected to their neighbours and their wider community through placemaking initiatives
- Local community organisations are well supported, resourced and empowered to deliver to our communities
- Communities and local residents have a greater voice and influence over the things they care about and want to see in Kaipātiki
- Local communities influence plans, places, policies and services
- The diverse groups in our community have a voice
- Active citizenship is encouraged within our communities and people are able to participate in decision-making
- Our communities enjoy a wide variety of local events that celebrate our place, our people and our diversity
- Local programmes and initiatives benefit from being connected with regional programmes and initiatives.

*As a lead partner agency of the Kaipātiki Local Board the Kaipātiki Community Facilities Trust agrees to carry out the following activities in support of Kaipātiki Local Board objectives*

- Focus on enabling and delivering co-ordination and collaborative action derived from the community's wants and needs and its possibilities.
- Work in concert with KLB utilising the principles of Community Development which acknowledges the existing partnering relationship.
- Share with KLB, in the development of inspirational community initiatives and projects.
- Enable the community to plan, lead and deliver neighbourhood improvement projects or any other short or long term inspirational projects that are community led or initiated.
- Ensure that all communities and local residents have a greater voice and influence over the things they care about and want to see in Kaipātiki, through increased awareness of the Kaipātiki Local Board's function.
- Engagement Process: support KLB and others to undertake inclusive community engagement, which provides our local people with opportunities to participate.
- KCFT as lead community capacity and capability building agency will provide a strategic input into all partnering models of work that benefits Kaipātiki.
- KCFT will support all consultation in various formats that meet local residents or group needs and aspirations.
- KCFT Kaiwhakahaere will support Kaipātiki Local Board in the development be of the Maori Responsiveness pathways for Maori and support Pacific Peoples community engagement in Kaipātiki.
- Evidence good governance, management and financial transparency to the Kaipātiki Local Board and the Kaipātiki community including the provision of KCFT audited accounts and annual reports at the end of the financial year.

Objective	Outcome measures to report	Numbers and narratives
<p><b>Governance</b></p> <p><i>Evidence good governance, management and financial transparency to the Kaipātiki Local Board and the Kaipātiki community</i></p> <p><i>Ensure that funds are well spent on community activities that support the delivery of work by KCFT</i></p>	<p>The KCFT Trust Board will meet on a regular monthly cycle to ensure that governance, productivity and financial efficiency of the trust is maintained at all levels.</p> <p>KCFT evidences good governance and financial transparency to the Kaipātiki Local Board and the Kaipātiki community</p> <p>KCFT will deliver a wide range of events, activities, projects and provide advice where required to enhance and support community development.</p>	<p>Outcomes and Measures to report Please provide numbers and narratives where appropriate.</p> <p>Actions:</p> <ul style="list-style-type: none"> <li>• Ensure that quarterly and annual reports are informative and provide a balanced view of the wider community. Reports will highlight any trends and a schedule of outcomes within the Kaipātiki area</li> <li>• Keep KLB representatives informed of KCFT forward activity planning by producing a bi-monthly plan which will be presented to KLB</li> </ul> <p>Measures:</p> <ul style="list-style-type: none"> <li>• Evidence good governance and management practices through maintenance of monthly board practices and management of excellent financial records that will inform KLB on progress with actuals v budget</li> <li>• Provide 4 x quarterly statements of financial performance (profit and loss) and financial position (balance sheet) to local board / council representatives</li> <li>• Provide 4 x quarterly reports which will show KPI's , outcomes and impact of programmes and activities against previously agreed outcomes</li> <li>• Provide 1 x annual financial statement audited by a currently practicing auditor who is a registered chartered accountant</li> </ul>
Objective	Outcome measures to report	Numbers and narratives
<p><b>Community Action and Connectedness</b></p> <p><i>Provide high level community development in Kaipātiki</i></p>	<p>KCFT will maintain an overview of the communities of Kaipātiki and seek to identify gaps in service and implement</p>	<p>Outcomes and Measures to report Please provide numbers and narratives where appropriate.</p> <p>Actions:</p> <ul style="list-style-type: none"> <li>• Keep KLB members informed of local knowledge that will assist in decision making or processes.</li> </ul>

<p><b><i>Work with others and partners to identify effective ways of promoting resident and community-led action</i></b></p> <p><b><i>Connect with all community sectors in Kaipātiki</i></b></p> <p><b><i>Maintain an overview of the Kaipātiki community and provide advice to KLB on community wellbeing, events, projects, activities and programmes when requested</i></b></p>	<p>appropriate pathways to close these gaps.</p> <p>Communities and local residents have a greater voice and influence over the things they care about and want to see in Kaipātiki</p> <p>Increased understanding and reflection on community preferences in decision making</p> <p>Increased diverse community participation</p> <p>KCFT will seek partner funding for projects that require external funding.</p>	<p>These will be made through presentations to KLB as required</p> <ul style="list-style-type: none"> <li>• Keep KLB members informed of local knowledge through regular informal meetings and formal presentations to workshops and business meetings on items of import and interest.</li> <li>• Maintain relationships with local Maori and Maori community providers and provide advice and support to KLB on matters that involve Māori who are resident in Kaipātiki when required.</li> <li>• Engage with Pacific communities and seek ways to support Pacific community aspirations that enriches Pacific culture.</li> <li>• Engage with newcomers and diverse communities and seek ways to support diverse community aspirations that aids in supporting service delivery for these communities</li> <li>• Identify key opportunities that will assist the Kaipātiki local board area</li> </ul> <p>Measures</p> <ul style="list-style-type: none"> <li>• Produce a bi-monthly plan of scheduled activity which will be presented to KLB</li> <li>• Maintain a record of the No. of presentations/ reports and meetings held with KLB and subject matter.</li> <li>• Number, location and content of interactions with Maori and subject matter. ((NB: intent is to obtain data where on Maori are accessible and where they are coming from)</li> <li>• Number, location and content of interactions with Pacific representatives and subject matter. (NB: intent is to obtain data on where Pasifika are accessible and where they are coming from)</li> <li>• Number location and content of interactions with newcomer and diverse community representatives and subject matter. (NB: intent is to obtain data on where diverse communities are accessible and where they are coming from)</li> </ul>
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Objective	Outcome measures to report	Numbers and narratives
<p><b>Partnership</b></p> <p><i>Work in partnership with KLB utilising the principles of community development and partnership.</i></p>	<p>Existing partnership agreements in Kaipātiki are reviewed for local board consideration.</p> <p>Strengthened relationships with stakeholder groups and community representation</p>	<p>Outcomes and Measures to report Please provide numbers and narratives where appropriate.</p> <p>Actions:</p> <ul style="list-style-type: none"> <li>• Continue to work within the established Partnership model with the KLB</li> <li>• Participate in a partnering agreement review 2018-2019</li> </ul>
Objective	Outcome measures to report	Numbers and narratives
<p><b>Community Development</b></p> <p><i>Develop the skills of community groups to organise themselves to plan, lead and deliver neighbourhood improvement projects.</i></p> <p><i>Share and gather information through various stakeholder networks.</i></p>	<p>Communities and local residents have a greater voice and influence over the things they care about and want to see in Kaipātiki</p> <p>KCFT will assist with planning, leading and delivery of neighbourhood improvement projects or any other short or long term inspirational projects that are devised by the community.</p> <p>Support residents and stakeholder groups to plan, action and achieve their goals or aspirations utilising community development processes, workshops, training that encourages community advocacy and action</p> <p>Community is supported to engage, collaborate and develop place specific projects and activities that align to local board outcome areas.</p>	<p>Outcomes and Measures to report Please provide numbers and narratives where appropriate.</p> <p>Action:</p> <ul style="list-style-type: none"> <li>• Evidence KCFT community activity regarding community led project development and training activity</li> </ul> <p>Measures:</p> <ul style="list-style-type: none"> <li>• Number of formal reports and communications provided to KLB from various engagement sources</li> <li>• Number and type of workshops and training opportunities that encourage greater community capacity to plan, organise and advocate for themselves</li> <li>• Identify and communicate future community development – coaching and training needs for future resourcing and consideration</li> <li>• Information regarding specific projects, local issues and trends communicated or evidenced regularly with Kaipātiki local board</li> <li>• Communicate regularly with the Kaipātiki Local Board to seek support and investment in community led, community development projects and activities.</li> </ul>

Objective	Outcome measures to report	Numbers and narratives
<p><b>Community Networks and Forums</b></p> <p><i>Organise, facilitate and deliver key community networking and engagement opportunities for the Kaipātiki Local Board and community</i></p>	<p>Local networks are professionally organised, supported and facilitated to ensure sustainability.</p> <p>Local networks are sustainable and thriving opportunities for communities to participate and provide a voice regarding community matters.</p>	<p>Outcomes and Measures to report Please provide numbers and narratives where appropriate.</p> <p>Action:</p> <ul style="list-style-type: none"> <li>• Organise and maintain key stakeholder networks and forums</li> <li>• Maintain records of community led discussion, issues and actions arising from community networking activity</li> <li>• Develop an information flyer for participating community organisations outlining the role of the Local Board</li> <li>• Develop the skills of community groups to organise themselves to plan, lead and deliver neighbourhood improvement projects.</li> </ul> <p>Measures</p> <ul style="list-style-type: none"> <li>• Maintain record of networks held and inform KLB members of the date time and venues. Record trends/issues from then key networks.</li> <li>• Communicate to KLB on community issues, needs and actions arising from networking and community forums</li> <li>• Evidence use of the network programme to develop the skills of community groups to organise themselves to plan, lead and deliver neighbourhood improvement projects.</li> <li>• Provide a copy of the communication to community groups on the role of the Local Board (to be developed in collaboration with Local Board services communications staff)</li> <li>• KCFT evidence facilitation and delivery of ; <ul style="list-style-type: none"> <li>○ 5 x Kaipātiki Community Network workshops</li> <li>○ 4 x MAST Networks</li> <li>○ 3x Kaipātiki Library Managers Networks</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>○ 4 x HNZA Managers/ AC Bylaw/ Environment/ Community Policing (Kaipātiki Network meetings)</li> </ul>
Objective	Outcome measures to report	Numbers and narratives
<p><b>Community Engagement Services</b></p> <p><i><b>KCFT will work collaboratively with KLB to undertake inclusive community engagement processes which provides our local people with opportunities to participate.</b></i></p>	<p>Kaipātiki Local Board is provided with facilitation and organising support for Local Board and council initiated community engagement activities.</p> <p>Stakeholder / sector groups are supported to identify and carry out collaborative action from identified community wants and needs</p> <p>Diverse community and stakeholder groups are identified and supported to participate in Kaipātiki community activity.</p> <p>Communities and local residents have a greater voice and influence over the things they care about and want to see in Kaipātiki</p> <p>Increased understanding and reflection on community preferences in decision making</p> <p>Strengthened relationships with stakeholder groups and community representation</p>	<p>Outcomes and Measures to report Please provide numbers and narratives where appropriate.</p> <p>Actions:</p> <ul style="list-style-type: none"> <li>• Provide professional facilitation and organisation services including the gathering of relevant stakeholder groups to support Kaipātiki Local Board and council engagement activities</li> <li>• Provide advice, assistance and opportunity to enable external organisations to engage with the Kaipātiki community</li> <li>• Stakeholder / sector community forums are supported when required in localised areas.</li> <li>• Identify new demographic stakeholder groups and diverse communities and activity seek to engage directly or encourage to participate in existing Kaipātiki networking and engagement opportunities</li> <li>• Develop the skills of community groups to organise themselves to plan, lead and deliver neighbourhood improvement projects.</li> </ul> <p>Measures:</p> <ul style="list-style-type: none"> <li>• Evidence number, location and purpose of community engagement activities</li> <li>• Maintain accurate records of discussions held at engagement meetings and provide this information to the Kaipātiki Local Board representatives</li> <li>• Evidence advice and assistance provided to a enable external organisations to engage with the Kaipātiki community</li> <li>• Identify and record new demographic stakeholder groups</li> </ul>

		and diverse communities and document opportunities to engage directly or encourage to participate in existing Kaipātiki networking and engagement opportunities
Objective	Outcome measures to report	Numbers and narratives
<p><b>Youth Capacity Building and development</b></p> <p><b>Youth Employment</b></p> <p><i>Our people have a sense of belonging, are connected to one another and are proud to live in Kaipātiki</i></p> <p><i>Fund Kaipatiki CFT Youth Navigator position to facilitate and deliver youth services</i></p> <p><i>Supporting youth into employment, training or education</i></p> <p><i>Increase employment and training opportunities</i></p> <p><i>Create pathways for youth employment opportunities by working with employer partners</i></p> <p><i>Our Rangatahi (young people) and tamariki (children) are our future</i></p>	<p>Increased youth employment or training opportunities</p> <p>Increased support navigation in College</p> <p>Unemployed youth will have access to mentoring support.</p> <p>Increased business and community engagement and partnership</p> <p>Increased community collaborations to sustainably support youth employment systems change</p> <p>Business mentoring hubs are working to provide work experience.</p> <p>Partnerships are in place with government agencies and ATEED.</p>	<p>Outcomes and Measures to report Please provide numbers and narratives where appropriate.</p> <p>Actions:</p> <ul style="list-style-type: none"> <li>• Fund Kaipatiki CFT Youth Navigator position to facilitate and deliver youth services</li> <li>• Deliver youth outcomes through the Youth Navigator position</li> <li>• Provide quality advice and expertise on youth employment solutions, this is done through community-led solutions that identify and create jobs for youth; particularly those who are furthest from the job market.</li> <li>• Facilitate local opportunities for all youth to be meaningfully engaged in education, employment or training and have clear employment pathways.</li> <li>• Develop an extensive network of stakeholders in the youth employment space throughout the local area and or business sector/community.</li> <li>• Establishment of the Northern Employment HUB in Northcote, partner and progress.</li> </ul> <p>Measures:</p> <ul style="list-style-type: none"> <li>• Report quarterly on numbers of youth participating in the employment programme</li> <li>• Report quarterly on numbers of youth moving on to employment, education or training opportunities</li> <li>• Report quarterly on numbers of colleges and participating organisations</li> <li>• Report quarterly on numbers and types of businesses participating in</li> </ul>



		<p>the programme – and number of youth entering each business sector</p> <ul style="list-style-type: none"> <li>• Provide example narratives on youth journeys – how has this activity changed their lives – what was the journey (1x each quarter)</li> <li>• Report quarterly on actions and progress on relating to the establishment of the Northern Employment HUB in Northcote</li> <li>• 6 x employment network hui to be held</li> <li>• 1x business employment hub created with employer partners, government agencies and other organisations</li> <li>• 4 x presentations to support youth into employment through career events in schools</li> <li>• 35 x youth have completed the navigator /mentoring training in the youth hub for employment or an option to return to school</li> <li>• 2 x ATEED meetings</li> <li>• 15 x one on one youth mentored into training or employment or other opportunities</li> </ul>
Objective	Outcome measures to report	Numbers and narratives
<p><b>Youth Capacity Building and development</b></p> <p><b>Kaipatiki Local Youth Board</b></p> <p><i><b>Youth Capacity building</b></i></p> <p><i><b>Increased levels of control and influence for young people over what happens in their areas.</b></i></p> <p><i><b>Increased opportunities for youth led and delivered activities</b></i></p>	<p>Provide support to rangatahi (youth) in growing their confidence and leadership through developing projects that build on their interests and challenge them</p> <p>Support youth to attend KLB Forum meetings throughout the year.</p> <p>Provide youth voice in public forums and in local board consultations.</p> <p>Participate in local board civic events programmes. Increased youth participation in community outcomes.</p>	<p>Outcomes and Measures to report Please provide numbers and narratives where appropriate.</p> <p>Actions:</p> <ul style="list-style-type: none"> <li>• Fund Kaipatiki CFT Youth Navigator position to facilitate and deliver support services to the Kaipatiki Local Youth Board</li> <li>• Support youth to develop leadership and capability to organise and deliver youth led events, activities and actions</li> <li>• Support youth to identify appropriate skills development workshops and ensure professional skills development workshops are provided</li> </ul>

<p><b>Greater awareness of the needs and aspirations' of young peoples in the communities across Kaipatiki</b></p>	<p>Youth are actively engaged in local politics.</p> <p>Support youth to develop action plans and provide support to deliver on those plans</p> <p>Support youth to organise and deliver a minimum of three community events Example themes: Youth Markets, Senior Games Night Dog Day Out, Plastic Free Project</p>	<ul style="list-style-type: none"> <li>• Provide oversight of youth activities and events to ensure events are well managed and organised</li> </ul> <p>Measures:</p> <ul style="list-style-type: none"> <li>• 12 x (monthly) youth meetings. Support is provided to youth to meet and engage</li> <li>• 1 x youth leader supported to attend each KLB community forum - Support youth to attend and present at KLB forum meetings throughout the year</li> <li>• Report young people actively participating in Kaipātiki Local Youth Board activities</li> <li>• Detail quarterly the skills workshops organised and provided for youth</li> <li>• Minimum of 3 youth led and organised events occur - Ensure youth events and activities are well managed and organised</li> <li>• Measure youth and community attendance at events and provide narratives on the success or otherwise of youth led events</li> </ul>
Objective	Outcome measures to report	Numbers and narratives
<p><b>Youth Capacity Building and development</b></p> <p><b>Children and Student Panels</b></p> <p><i>Increased levels of control and influence for young people over what happens in their areas.</i></p> <p><i>Increased opportunities for youth led and delivered activities</i></p> <p><b>Greater awareness of the needs and aspirations' of young peoples in the communities across Kaipatiki</b></p>	<p>Provide facilitation and administrative support to rangatahi (youth) panels in Kaipatiki</p> <p>Compile and report to KLB on themed outcomes and share where it is appropriate</p> <p>Engage directly with youth within their own community environments to seek youth opinions, feedback and ideas to inform future KLB and KCFT plans and activities</p>	<p>Outcomes and Measures to report Please provide numbers and narratives where appropriate.</p> <p>Actions:</p> <ul style="list-style-type: none"> <li>• Fund KCFT Youth Navigator position to facilitate and deliver support services to the Kaipatiki Youth Panels</li> <li>• Deliver opportunities for Rangatahi (youth) to engage through maintenance of youth panels</li> <li>• Compile and report to KLB on themed outcomes and share where it is appropriate or in a partnership model</li> <li>• Maintain existing Kaipatiki youth panels and identify opportunities for additional panels to be developed</li> </ul>

	<p>Support current youth panel locations</p> <ul style="list-style-type: none"> <li>- Primary: Birkdale, Windy Ridge, Beach Haven,</li> <li>- Intermediate: Birkdale, Glenfield Northcote</li> <li>- College: Glenfield, Birkenhead, Northcote</li> <li>- The Marist Alternative Education Site</li> <li>- Kaipatiki Local Youth Board * peer groups</li> <li>- Church Youth Groups/Other/Youth</li> </ul>	<ul style="list-style-type: none"> <li>• Findings from youth engagement activity are distributed and reported to KLB, youth and stakeholders in a timely manner</li> <li>• Information obtained is shared with appropriate organisations or departments of Auckland Council</li> </ul> <p>Measures:</p> <ul style="list-style-type: none"> <li>• Obtain 300+ responses per term from across 10 sites</li> <li>• 4 x term with distinctive themes</li> <li>• Seek and provide supporting narrative feedback from local schools on their students participation in the programme</li> <li>• Narrative: Identify and record where youth voice has been adopted or reflected in KLB and community activity.</li> </ul>
Objective	Outcome measures to report	Numbers and narratives
<p><b>Youth Capacity Building and development</b></p> <p><b>Maori and Pacific Youth Engagement</b></p> <p><i>Increased levels of control and influence for young people over what happens in their areas.</i></p> <p><i>Greater awareness of the needs and aspirations' of young peoples in the communities across Kaipatiki</i></p>	<p>Improve understanding of our rangatahi aspirations and the ability to respond to their needs through engagement and reporting</p> <p>Young pacific peoples as our leaders and decision makers of the future, take on more roles of responsibility and leadership within their respective schools and communities.</p> <p>Use information from engagement to influence delivery of KLB services and programmes plan for Kaipatiki Maori and pacific youth through reports and advocacy to the KLB</p>	<p>Outcomes and Measures to report Please provide numbers and narratives where appropriate.</p> <p>Actions:</p> <ul style="list-style-type: none"> <li>• Fund Kaipatiki CFT Youth Navigator and Kaipatiki CFT Kaiwhakahaere positions to facilitate youth engagement and deliver youth related support services to the Kaipatiki Youth Board</li> <li>• Engage directly with Maori and pacific youth</li> <li>• Deliver opportunities for rangatahi and pacific youth to engage through engagement and participation processes</li> <li>• Compile and report to KLB on themed outcomes and share where it is appropriate</li> </ul> <p>Measures:</p> <ul style="list-style-type: none"> <li>• Record number and types of engagement that directly targets Maori and Pacific youth</li> </ul>

		<ul style="list-style-type: none"> <li>• Findings from youth engagement activity are distributed and reported to KLB, youth and stakeholders in a timely manner</li> <li>• Information obtained is shared with appropriate organisations or departments of Auckland Council</li> <li>• Contribute and advise on the “places and spaces plan” for Kaipatiki Maori and Pacific youth and support programming where Maori and Pacific youth are involved</li> <li>• Narratives and reporting will identify rangatahi involvement and awareness of the leadership/employment or training programmes provided by the Youth Navigator or Kaiwhakahaere roles.</li> </ul>
Objective	Outcome measures to report	Numbers and narratives
<p><b>Community Placemaking Activity</b></p> <p><b>KLB Objective:</b>  <b>We work in partnership with our communities.</b></p> <p><i>Strengthen smaller and growing community organisations</i></p> <p><i>Sharing resources and knowledge for other community organisations to grow</i></p> <p><i>Work with others and partners to identify effective ways of promoting resident and community-led action</i></p> <p><i>Connect with all community sectors in Kaipātiki</i></p> <p><i>Provide a community overview and advice to KLB in all aspects of community wellbeing, events,</i></p>	<p>KCFT will act as an umbrella organisation providing governance support and can administer funding on behalf of community organisations that do not have a formal legal structure.</p> <p>KCFT can support groups to apply for funds who do not have incorporated or have charitable status.</p> <p>Promote community knowledge and participation in placemaking /place shaping activations that meet the needs of local areas.</p> <p>Kaiwhakahaere role will - increase Maori Responsiveness and participation through encouraging participation from Maori and Pacific communities in aspects of consultation and engagement</p>	<p>Outcomes and Measures to report Please provide numbers and narratives where appropriate.</p> <p>Actions:</p> <ul style="list-style-type: none"> <li>• KCFT will act as an umbrella organisation providing governance and funding administration support on behalf of community organisations that do not have a formal legal structure.</li> <li>• KCFT will promote community knowledge and participation in placemaking /place shaping through network meeting, engagement and within currently delivered workshops</li> <li>• KCFT will continue to support neighbourhoods to develop neighbourhood plans – dependent on resourcing being available for plans to be undertaken.</li> </ul> <p>Measures:</p> <ul style="list-style-type: none"> <li>• 1 x Neighbourhood Plan for the Glenfield area (to be advised – dependent upon adequate resourcing before being undertaken)</li> <li>• 5 x Neighbourhood /Street Activations</li> <li>• Report on local group support and administration (Umbrella role or</li> </ul>

<p><b>projects, activities and programmes</b></p>	<p>Maintain relationships and partnering activity with Uruamo Maranga Ake Marae members and their communities.</p>	<p>administrative support) – including indicator of funded financial value of this umbrella activity</p> <ul style="list-style-type: none"> <li>• Report number and outcomes of Maori activations or pathways increased</li> <li>• Measure and report all engagement and work with Auckland Council Departments</li> </ul>
<p><b>Objective</b></p>	<p><b>Outcome measures to report</b></p>	<p><b>Numbers and narratives</b></p>
<p><b>Safe Communities</b></p> <p><b>KLB Objective;</b> <b>People feel safe in their communities</b></p> <p><b>KLB Key Initiative:</b> <b>Support community development so that people feel connected to their wider communities.</b></p>	<p>Activity and intelligence from the MAST network meetings is used to identify community safety needs and actions to mitigate safety issues</p> <p>KCFT will mobilise and activate local community partners and networks to increase awareness of how neighbourhoods can be safe</p> <p>KCFT will Identify trends and activate possible solutions or prevention programmes through existing community networks and relationships</p>	<p>Outcomes and Measures to report Please provide numbers and narratives where appropriate.</p> <p>Actions:</p> <ul style="list-style-type: none"> <li>• Maintenance and facilitation of the MAST Network meetings</li> <li>• KCFT and its community partners will address hot spots and trends through the MAST Focus Network or partner organisations/agencies to meet community needs</li> <li>• Neighbours knowing neighbours programme will be maintained</li> <li>• Provide safety advice and work with local police, wardens and neighbourhood networks to prevent crime.</li> <li>• Develop partners to facilitate changes in anti-social behaviour.</li> <li>• Work with council contractor in Kaipātiki to prevent and erase graffiti.</li> <li>• KCFT will assist in delivering neighbourhood/street opportunities by supporting the activities of North Shore Neighbourhood Support on their journey local Kaipatiki neighbourhoods</li> <li>• Undertake local beautification and community pride projects such as murals, shop painting, and street clean-ups and Street Meets &amp; BBQ's</li> <li>• Monitor progress of safety and</li> </ul>

		<p>neighbourhood development programmes and report progress to the KLB</p> <p>Measures:</p> <ul style="list-style-type: none"> <li>Hotspots and community safety issues reported to the KLB, including new programmes, beautification activities and police interactions (informal updates to KLB on community trends and issues)</li> <li>North Shore Neighbourhood Support activities supported and reported</li> <li>Number of local beautification activities supported – number and narratives provided on activity</li> <li>Report to KLB on safety and neighbourhood development activity through quarterly reports</li> </ul>
Objective	Outcome measures to report	Numbers and narratives
<p><b>Heritage</b></p> <p><b>KLB Objective:</b></p> <p><b>Our heritage is protected and celebrated.</b></p> <p><b>KLB Key Initiative:</b></p> <p><b><i>Encourage and support a range of events that celebrate aspects of diverse community and promote our identity.</i></b></p>	<p>Maximising - opportunities for the Birkenhead Cemetery: with partners, continue to provide opportunity for local residents to be part of the restoration or upkeep</p>	<p>Outcomes and Measures to report Please provide numbers and narratives where appropriate.</p> <p>Actions:</p> <ul style="list-style-type: none"> <li>Provide oversight of the “Internments in Birkenhead Cemetery Research project” in collaboration with school partners – and work towards project completion</li> <li>Facilitate development of a community led project with local residents and partners to develop “The Heritage Project” around Birkenhead cemetery with a focus on Pioneers of the Past</li> <li>Support community activation projects relating to maintenance and care for the Birkenhead cemetery with local residents.</li> </ul> <p>Measures:</p> <ul style="list-style-type: none"> <li>Community led project development is supported and reported</li> <li>Support to community days to clean up cemetery</li> </ul>

		<ul style="list-style-type: none"> <li>A project plan is developed for the Heritage Project and delivered to the KLB</li> </ul>
Objective	Outcome measures to report	Numbers and narratives
<p><b>Supporting Active Parks and Reserves</b></p> <p><b>KLB Objective:</b></p> <p><b>Our Parks and reserves are treasured and meet the needs of our growing population.</b></p> <p><b>KLB Key Initiative:</b></p> <p><b>Improve access and connection to reserves, parks and beaches including better tracks, signage and preventing encroachment into community spaces by adjacent landowners.</b></p>	<p>Mobilising and activation of local communities - making getting around easier via a range of ways and means of being connected</p>	<p>Outcomes and Measures to report Please provide numbers and narratives where appropriate.</p> <p>Actions:</p> <ul style="list-style-type: none"> <li>Support local communities re the installation of walkway signage maps and information relating to local walkways</li> <li>Develop and add new locations to the Kaipatiki Explorer project</li> </ul> <p>Measures:</p> <ul style="list-style-type: none"> <li>Report number of installations, their purpose and content to the KLB</li> <li>Support the erection of walkways signage, maps and information suitable to each location.</li> <li>Deliver a suitable Summer Walking Programme in collaboration with Council Parks Department and Local residents</li> </ul>
<p><b>Supporting Environmental Activity</b></p> <p><b>KLB Objective:</b></p> <p><b>Our natural environment, harbours and waterways are protected and enhanced in partnership with mana whenua and community, to meet the needs of growing population</b></p> <p><b>KLB Key Initiative:</b></p> <p><b>Improve fresh and marine water quality in Kaipātiki, through supporting local</b></p>	<p>Mobilising and activation of local communities</p> <p>Engagement Process: support KLB and others to undertake inclusive community engagement processes which provide local people with opportunities to participate by reducing barriers, to achieve inclusion in all environmental projects.</p>	<p>Outcomes and Measures to report Please provide numbers and narratives where appropriate.</p> <p>Actions:</p> <ul style="list-style-type: none"> <li>Support local communities to develop and undertake environmental projects through community development and engagement processes</li> </ul> <p>Measures:</p> <ul style="list-style-type: none"> <li>2 x Community activations around waterways or inlets will be completed in partnership with local residents.</li> </ul>

<i>initiatives and working with other to inform them of our community's needs.</i>		
<b>Objective</b>	<b>Outcome measures to report</b>	<b>Numbers and narratives</b>
<p><b>KLB Outcome:</b> Our people are active and healthy.</p> <p><b>KLB Objective:</b> Most people are more active, more often.</p> <p><b>KLB Key Initiative:</b> <i>Improve access to sport and recreation facilities, reserves, parks and beaches by investing our own funds and advocating for appropriate funding for services across the region</i></p> <p><b>KLB Objective:</b> Our parks and reserves provide a balance of activities for all ages and abilities</p> <p><b>KLB Key Initiative:</b> <i>Encourage and support a range of events that celebrate aspects of our diverse community and promote our identity</i></p>	<p>Communication - to seek out new and innovative options for this delivery</p> <p>Identify and explore possible opportunities for activation</p>	<p>Outcomes and Measures to report Please provide numbers and narratives where appropriate.</p> <p>Actions:</p> <ul style="list-style-type: none"> <li>• Explore possible opportunities for activation</li> <li>• Once opportunities are identified - plan the delivery of possible of Amazing Kaipatiki Places and Spaces Programme within the Summertime Programme or similar event that maybe identified or supported by local groups.</li> <li>• Utilise sports clubs facilities/fields and interaction if pathways open to engagement</li> </ul> <p>Measures:</p> <ul style="list-style-type: none"> <li>• 4 x communities showcased through activation or mobilisation</li> </ul>
<b>Objective</b>	<b>Outcome measures to report</b>	<b>Numbers and narratives</b>
<p><b>KLB Outcome.</b> Getting to and around Kaipātiki is easy</p> <p><b>KLB Objective:</b> The Kaipatiki</p>	<p>Provide engagement support</p>	<p>Outcomes and Measures to report Please provide numbers and narratives where appropriate.</p> <p>Actions:</p> <ul style="list-style-type: none"> <li>• Explore possible opportunities for activation</li> </ul>



<p><b>Connections Network Plan delivers walking and cycling links through the local board area.</b></p> <p><b><i>KLB Key initiative:</i></b></p> <p><b><i>Continue to deliver the Kaipātiki Connections Network Plan.</i></b></p>	<p>Explore and develop a community led project that ensures the KLB are well aware of the state of some walking /cycle ways within Kaipatiki that are in dire need of repair.</p> <p>Engage with the community in meaningful and supportive ways to achieve involvement with the Kaipatiki Connections Network Plan.</p>	<ul style="list-style-type: none"> <li>• Develop a community led project that ensures the KLB are well aware of the state of some walking /cycle ways within Kaipatiki that are in dire need of repair.</li> </ul> <p>Measures:</p> <ul style="list-style-type: none"> <li>• Report on how KCFT has used the Connections Plan for other purposes and to increase opportunities of exploring or walking around neighbourhoods by summer walks programme.</li> <li>• Investigate possible ways and means with schools and community on the “Let’s walk to School initial work on this three year project.</li> <li>• 1 x engagement process to identify and develop a new walking map</li> <li>• 2 x Bike Kaipatiki Days /or other support where necessary</li> <li>• 15000 x Kaipatiki Explorer pamphlets upgrades to print and be distributed</li> <li>• Neighbourhood Street to Street Walkway Signs</li> <li>• Erection of Street Flags for the KLB achieved, production and installation of two sets of seasonal street banner flags at 27 double sided sites in Kaipātiki” to the value of \$15,000.</li> </ul>
Objective	Outcome measures to report	Numbers and narratives
<p><b>KLB Outcome: Our urban centres are vibrant</b></p> <p><b>KLB Objective:</b></p> <p><b>Northcote Town Centre identity as a vibrant, multicultural hub</b></p> <p><b><i>KLB Initiative:</i></b></p> <p><b><i>Work with Panuku Development Auckland, HLC and other stakeholders to support the Northcote redevelopment</i></b></p>	<p>Partnering - with Panuku on various events, activities and projects that pathway involvement of residents.</p>	<p>Outcomes and Measures to report Please provide numbers and narratives where appropriate.</p> <p>Actions:</p> <ul style="list-style-type: none"> <li>• Partner with Panuku on various events and projects that support resident involvement</li> <li>• Provide community connection for Panuku activity</li> </ul> <p>Measures:</p> <ul style="list-style-type: none"> <li>• Innovative event x 2 held within Northcote.</li> </ul>

<p><b>KLB Objective:</b>  <b>Our village centres such as Beach Haven and small local precincts are enhanced</b></p> <p><b>KLB Key Initiatives:</b>  <i>Encourage and support a range of events.</i></p> <p><i>Carry out the Kaipātiki Connections Network Plan.</i></p> <p><i>Advocate for public transport improvements. Implement small infrastructure improvements, and support for placemaking initiatives.</i></p>	<p>Explore opportunities to provide support for increasing the potential of the small precincts of Kaipatiki</p> <p>Encourage and advocate for support for the Chartwell Shopping upgrade by KLB</p>	<ul style="list-style-type: none"> <li>• 2 x Mural activations</li> <li>• Report on partnering activity with Panuku – outcomes and activities</li> </ul> <p>Actions:</p> <ul style="list-style-type: none"> <li>• Identify and explore opportunities to provide support for increasing the potential of the small precincts of Kaipatiki by developing small scale placemaking activation activities</li> </ul> <p>Measures:</p> <ul style="list-style-type: none"> <li>• 1 x Make the most of waste activity - Chartwell Ave Shopping area developing and engaging in ideas and opportunities around this theme</li> </ul>
Objective	Outcome measures to report	Numbers and narratives
<p><b>KLB Outcome :</b>  <b>Services are well managed and meet community needs</b></p> <p><b>KLB Objective: Our network of community houses and centres provides meaningful and targeted opportunities for communities to connect.</b></p> <p><b>KLB Key initiative:</b>  <i>Support our community partners to succeed by providing operational funding, together with management and governance training support, to enable them to deliver the programmes wanted by the local community</i></p>	<p>Work in collaboration with community centres and community houses to develop tier capacity to engage with their local communities</p> <p>Build on successes -and shared successes</p> <p>Plan future progression with the Northcote Citizens Centre into the vibrant centre that is meeting immediate local needs.</p>	<p>Outcomes and Measures to report  Please provide numbers and narratives where appropriate.</p> <p>Actions:</p> <ul style="list-style-type: none"> <li>• Support these facilities when and where necessary.</li> <li>• Exchange ideas and encouragement</li> <li>• Share research / opportunities / resources</li> </ul> <p>Measures:</p> <ul style="list-style-type: none"> <li>• Report on KCFT activities in this area</li> <li>• Report to KLB on identified opportunities or needs</li> </ul>

<p><b>KLB Objective:</b></p> <p><b>KLB Our communities celebrate events, the arts, heritage and culture through programmes, arts space and integrated public art</b></p> <p><i><b>KLB Key Initiative: Encourage and support a range of events that celebrate aspects of our diverse community and promote our identity</b></i></p>	<p>Provide the delivery, organisation and facilitation of the following identified community events</p> <p>Ensure events are successful, well organised and delivered by KCFT and community partners</p> <p>Winter Summer Fun</p> <p>Tartan Day Tattoo 2019</p> <p>Access All</p> <p>Xmas on Marlborough</p> <p>Carols by Candlelight</p> <p>Our Every Day Hero's</p> <p>The Converge</p> <p>Matariki Activities</p> <p>Amazing Kaipatiki</p> <p>Summer Music</p> <p>Movies in Neighbourhoods</p> <p>Workshops Diversity/Cultural</p> <p>10 x Weaving Weekends Programme</p> <p>Weaving Workshop 1 x Weekly</p> <p>2 x Pacific Tapa Cloth Workshops</p> <p>2 x Dance and Music</p> <p>2 x Ethnic Craft Workshops</p> <p>Weaving Workshop - pepi pods/Wahakura</p> <p>Weaving Workshop - Korowai /Maori Cloaks</p> <p>Northcote Now (Fiafa Fanau) The Event</p>	<p>Actions:</p> <ul style="list-style-type: none"> <li>• Provide support, organisation and facilitation of the following identified community events</li> </ul> <p>Measures:</p> <ul style="list-style-type: none"> <li>• All planned events have been organised and held efficiently, and have met their targets</li> <li>• 270 x Events through the summer and Winter Fun Programme held</li> <li>• Satisfaction rate at all activities/projects/events is no less than 88%</li> <li>• Sponsors/Funders brand well-appointed through each and every vent</li> <li>• Movies in Neighbourhoods held – survey held at two events</li> <li>• Music in Parks accompanied mostly with the Summer Fun plus a number as separate venue</li> <li>• 1500 + participants in the Diverse Workshop Programme</li> <li>• Provide anecdotal feedback from residents on each event and activity within quarterly reports</li> </ul>
<p><b>Kaipatiki Community Facilities Trust - Key programme of work not directly funded by Kaipātiki Local Board. This schedule includes work that is delivered</b></p>		

by KCFT and is of interest to the local board

Funding is obtained through various sources and funding applications

<p><b>KLB Objective:</b>  <b>Make the most of Waste:</b></p> <p><i>Our communities are environmentally aware and work together to live sustainably</i></p> <p><b>Empowered Model:</b></p> <p><b>KCFT will define the context, purpose and objectives of the engagement in community and design and implement the appropriate methods of engagement in Placemaking in a neighbourhood. We will capture and understand the experiences and information.</b></p>	<p>Action:            Enable and expand neighbourhood placemaking initiatives through providing a range of support for local community initiatives; Sustainable Neighbourhoods Plan of Action around the theme Make the Most of Waste.</p> <p>Schedule of work:            KCFT will always undertake inclusive community engagement which provides people with opportunities to participate by reducing barriers, creating connections and engaging in meaningful and supportive ways to achieve environmental projects, reduction in waste, water and energy saving and stream restoration and enhancement.</p> <p>Sustainable Neighbourhoods;</p> <ul style="list-style-type: none"> <li>• 3x Live Lightly Workshops</li> <li>• Plastic Free Kaipatiki –seek long term options</li> <li>• Support TWZW action plans/events – recycle rubbish reuse</li> <li>• Support AC Waste Solutions Team</li>   <li>• 3 x Street Activation Plans ( Sustainable Living )</li> <li>• Programmes focus on waste reduction</li> <li>• The Re-makery: recycle, re-swap series.</li> <li>• Preschool Play Winter Fun = Wood Play</li> </ul> <p>Northcote Neighbourhood BBQ held when and where possible during the year.</p> <p>Chartwell Shop Precinct, underway the enquiry, on interest to be involved in a Plastic Free initiative within the shops area</p>
<p><b>Northern Employment HUB</b></p>	<p>Working partnership with MIBE on the initial programme of work around implementation research.</p>
<p><b>Youth Services</b>  <b>Increasing Employment Pathways for young people.</b></p>	<p>Research partners:</p> <ul style="list-style-type: none"> <li>• D&amp;A programme</li> <li>• Driver License Programme</li> <li>• Employment Mentoring Programme</li> </ul>
<p><b>Northcote Redevelopment</b></p>	<p>Provide valued input into Stakeholder meetings.</p> <p>Provide valuable insight into local needs in Northcote.</p> <p>Provide a pathway to better living, through the shared community development position in Northcote.</p> <p>Provide valuable services to tenants and primary school community and out of school activities that are community inclusive.</p>
<p><b>HNZC Other Development</b></p>	<p>Work with the HNZC Communication Team on proposals for Birkdale and Beach Haven as they come forward to ensure public consultation is high on the agenda.</p>
<p><b>Umbrella Role Support</b></p>	<p>KCFT will provide the anchor or umbrella role by providing governance support and administering funding on behalf of community organisations that do not process the formal legal structure. Without such role from KCFT they would not be able to apply for funding. ( because they are not incorporated or not a trust yet )</p> <p>Current;</p> <ul style="list-style-type: none"> <li>• Uruamo Maranga Ake Marae</li> <li>• Birkdale Beach Haven Garden Circle</li> <li>• The White Board Project</li> </ul>

	<ul style="list-style-type: none"> <li>• Tongan Community Band</li> <li>• North Russian Centre</li> </ul>
<b>Local Facilities:</b>	<p>Will maintain and increase performance of the Northcote HUB – work towards a solid plan for the community centre in Northcote and its future.</p> <p>We may work with the existing groups in Beach Haven Sports Centre to look and ways and means of redevelopment of the site into a “family orientated active play centre (hub) with a wide range of ‘things to do“</p> <p>University Student will undertake research.</p>
<b>Northcote Citizen’s Centre: Administration</b>	<p>Operational contract in place, with the Northcote Citizen’s Centre Management Trust Board.</p> <p>Conversation to commence with the KCFT/NCC Chairs with KLB Chair /AC Officer on progress/process for Lease Change.</p>
<b>WDHB: Engagement</b>	<p>Our young people and placements will work alongside the WDHB on all aspects of community involvement in health.</p> <ul style="list-style-type: none"> <li>• AUT Placement engaged with WDHB on this project.</li> </ul>
<b>Festivals</b>	<ul style="list-style-type: none"> <li>• Kaipatiki Youth Music Festival</li> <li>• Folk under the Oak – a festival of story telling</li> <li>• Birkdale - The Strawberry Field Heritage Project.</li> <li>• A cemetery of pioneers of our past who set the pathways we travel now.</li> </ul>
<b>Placemaking / Place shaping</b>	<p>Support where necessary, continue to provide support for;</p> <p><b>Existing:</b></p> <ul style="list-style-type: none"> <li>• Beach Haven Placemaking Project</li> <li>• Bayview Placemaking Project `community at large`</li> <li>• Monarch Park Placemaking Group.</li> </ul> <p><b>New:</b></p> <ul style="list-style-type: none"> <li>• Totorā Vale Residents Activation: Street discussions and activation’s to allow a solid planning tool to emerge through this work undertaken by our University Students.</li> </ul>
<b>KCFT Acts as the Umbrella Organisation</b>	
<p><i>Community Benefits:</i></p> <ul style="list-style-type: none"> <li>• Strengthen smaller and growing community organisations</li> <li>• Sharing resources and knowledge for other community organisations to grow</li> </ul>	
<p><b><i>Kaipātiki Restoration Network(KRN)</i></b></p> <p><b><i>KCFT is a member of the KRN network which is a collective of environmental groups who engage in activities that enhance and improve the environment</i></b></p>	<p>KCFT is a member of the KRN network and participates with other local environmental groups in the decision making process for applicants who apply for funding through the KRN network.</p> <p>The KRN network supports environmental groups who have environmental projects.</p> <p>These projects have a growing number of local volunteers who are passionate about the environment.</p> <p>KRN is a successful cluster of environmental groups that are unique to Kaipātiki.</p>
<p><b><i>Beach Haven Marae Feasibility</i></b></p>	<p>A completed feasibility report for the Beach Haven Marae in collaboration with the Marae organisation Uruamo Maranga Ake.</p> <p>KCFT will provide support as required to assist the completion of the feasibility report.</p>

