

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
<b>Arts, Community and Events</b>								
63	Citizenship Ceremonies - Manurewa	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	No further decisions anticipated.	CS: ACE: Events	\$23903 ABS: Opex	In progress	Green	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q1, with 347 people from the local board area becoming new citizens.
64	Anzac Services - Manurewa	Support and/or deliver Anzac services and parades within the local board area.	Confirm allocation of funding to local Anzac services and parades at	CS: ACE: Events	\$23000 LDI: Opex	Approved	Green	Increase from last years budget.  Scheduled for Q4. Planning will commence in Q2.
65	Local Civic Events - Manurewa	Deliver and/or support civic events within the local board area.	Confirm programmes and activities.	CS: ACE: Events	\$9000 LDI: Opex	Approved	Green	No activity occurred during Q1, as no civic events were scheduled.
66	Community Volunteer Awards - Manurewa	Deliver a Community Volunteer Awards biennial event within the local board area. To be held next in the 2019/2020 year.	None required - to be held next in 2019/2020	CS: ACE: Events	\$0 LDI: Opex	Deferred	Grey	No activity occurred during Q1, as the event will not be delivered in the 2018/2019 financial year.
67	Armistice Day - Manurewa	Support delivery of an Armistice Day service.	Confirm plan and expenditure budget.	CS: ACE: Events	\$12000 LDI: Opex	In progress	Green	Planning has started. The event will be delivered in Q2.  The budget of \$12,000 will be split between the: - \$7,000 Civic Team - \$5,000 to the Manurewa Business Association
219	Operational Expenditure - Nathan Homestead (Council Facility)	Operate Nathan Homestead:  Provide exhibitions and public programming based on themes of exhibitions  Offer an expression of interest process for exhibiting artists  Provide a programme of art classes and workshops for adults and children that includes a focus on local board priorities.  This activity will be aligned with the local board's ACE integrated placemaking activities.  Provide a venue for hire in Nathan Homestead.	No further decisions required.	CS: ACE: Arts & Culture	\$348062 ABS: Opex	In progress	Green	During Q1, Nathan Homestead received a total of 14,033 visitors, delivered 43 programmes with 400 participants, and delivered 2 performances that were attended by 125 people. Highlights included the Winter Warmer Jazz that included a live performance from the Maria O'Flaherty and Ben Fernandez Quartet.
220	Nathan Homestead Business Plan Initiatives	Deliver initiatives for Nathan Homestead identified in the David Nathan Park and Homestead Business Plan.  This activity will be aligned with the local board's ACE integrated placemaking activities.	No further decision points required.	CS: ACE: Arts & Culture	\$40000 LDI: Opex	In progress	Green	The marketing and collateral for the identity project, Nathan Homestead Pukepuke, was rolled out in Q1. This included the term brochure and hero posters which have been displayed inside the facility. An updated timeline for the website and signage will be presented to the local board during Q2.
308	Randwick Park Community House, one year funding.	A one year term agreement with Te Whare Awhina O Tamworth Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Randwick Park Community House for the 2018/2019 year, commencing 1 July 2018 and terminating on 30 June 2019.  Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	The local board has an oversight and monitoring role. Q4: Workshop for funding decision re 2019/2020 term	CS: ACE: Community Places	\$46857 ABS: Opex	In progress	Green	During Q1, funding was agreed, signed and paid.  Planning for a regional hui has started and is scheduled for 5 December.
309	Randwick Park Community House, One year Licence	A one year term with Te Whare Awhina O Tamworth Incorporated for the operations of Randwick Park Community House:139 Shifnal Drive Manurewa being Lot 1 DP 92969 for the 2018/2019 year, commencing 1 July 2018 and terminating on 30 June 2019. i) Rent-\$1.00 plus GST per term if requestedii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012.iii) Licenced area to be approved by Community Leasing Team	No further decisions anticipated in 2018/2019.	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	Head lease between Council and Housing New Zealand Corporation was recently executed.Licence to Occupy and Manage for Randwick Park Community House is being drafted by legal to ensure head lease terms between council and Housing New Zealand Corporation are captured.

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310	Clendon Park Community Centre and Te Whare Awhina Community House, Funding and Licence year 3	<p>Funding agreement: Fund Te Whare Awhina O Tamworth Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Clendon Park Community House and Te Whare Awhina Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p> <p>Licence to Occupy and Manage: Te Whare Awhina O Tamworth Incorporated to occupy and manage the operation of Clendon Community Centre and Te Whare Awhina Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p>	No further decisions anticipated for FY2018/2019 Q4: Workshop for funding decision re 2019/2020 term	CS: ACE: Community Places	\$76102 ABS: Opex	In progress	Green	<p>In Q1, the 2018/2019 financial year instalments were paid to Te Whare Awhina o Tamworth.</p> <p>Planning for a regional hui has started and is scheduled for 5 December.</p>
331	Community Grants (MR)	Funding to support local community groups through contestable grant rounds. There is strong alignment between MLB's priorities/criteria with the LB's ACE integrated activity.		CS: ACE: Community Empowerment	\$141000 LDI: Opex	In progress	Green	The local board has allocated \$47,939 for Local Grants and Multiboard Round One 2018/2019. This leaves a balance of \$93,061 to be allocated to one local grant round and two quick response rounds.
467	Manu Tukutuku Community Centre, One year Service Contract	<p>Contract Randwick Park Sports and Community Trust to facilitate and deliver against service level outcomes, including activities and programmes at Manu Tukutuku Community Centre 32 Riverton Drive, Randwick Park, Manurewa for the 2018/2019 year, commencing 1 July 2018 and terminating on 30 June 2019.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	No further decisions anticipated for FY2018/2019. Q4: Workshop for contract decision re 2019/2020 term.	CS: ACE: Community Places	\$100000 ABS: Opex	In progress	Amber	<p>Group has concerns around the terms within the contract and current resource consent hours that are subject to change.</p> <p>During Q1, negotiations took place regarding the 2018/2019 financial year contract terms with Randwick Park Sports Community Trust. A planner has been appointed to change resource consent hours to enable a fully accessible, functional community centre.</p>
679	Identify space available from which to sustain the community Level of Service, pending confirmation of intent by Housing New Zealand in relation to community leases (Te Whare Awhina Community House & Randwick Park Community House).	Identify and confirm the status of any upcoming community places leases associated with non council owned facilities due for review / renewal. Understand the impact of any actual changes in provision, if applicable.	Pending future confirmation / intent in relation to community leases associated with Housing New Zealand due for renewal at Te Whare Awhina Community House & Randwick Park Community House.	CS: ACE: Community Places	\$0 Currently unfunded	In progress	Green	In August 2018 Auckland Council and Housing NZ staff met with representatives from Te Whare Awhina O Tamworth, Rawiri Residents Association and Clendon Residents Group. Housing NZ advised intent to 'no right of renewal' when the lease expires on 30 June 2020 for each of the properties these community groups operate from (four properties currently leased from by council from HNZ under a legacy arrangement). Auckland Council's Service Strategy and Integration Unit is undertaking a strategic review of council supported community services provision in Manurewa to support the longer-term decision making of the Manurewa Local Board. A report back to the board and community groups is envisaged for November 2018.
746	Venue Hire Service Delivery - MR	Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include the activities that contribute to community outcomes offered by not-for-profit and community groups.	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	<p>During Q1, the hirer satisfaction survey shows that 100 per cent of hirers would recommend the venues they have visited.</p> <p>Participant numbers have decreased by 3 per cent compared to the same period last year.</p> <p>Booking hours have increased by 5 per cent compared to the same period last year.</p> <p>The top three activity types during quarter one are fitness, meetings and private events.</p> <p>A focus for staff in quarter two will be promoting our network through Google and Facebook channels.</p>

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1036	Localised placemaking - integrated ACE programme	Fund: i) a stocktake/review if the capacity of key community organisations and the impact of capacity building activity taking place in the local board area; ii) the implementation of relevant recommendations arising from the stocktake/review to strengthen the capability and capacity of key community organisations; iii) key community organisations to contribute to a programme of community-led place-based activities; iv) key community groups to partner with the local board to address identified community needs and opportunities; v) a part-time town centre activation and placemaking coordination service (focused on Manurewa and Clendon town centres and including the Nathan Homestead/David Nathan Park as a third 'anchor point').	No further decisions anticipated	CS: ACE: Advisory	\$120000 LDI: Opex	In progress	Green	Staff have completed phase one of the review of capacity impact on community organisations. Point Research will complete phase two in Q2. Identification of leveraging opportunities of existing and potential partners and ensuring links into other plans and initiatives is underway. Staff completed a funding agreement for the Manurewa Town Centre Business Association with placemaking included as a key deliverable for the association. Negotiations on a funding agreement for Clendon Town Centre Business Association have progressed. An interim funding and support package for Clendon Pride has been finalised.
1037	Manurewa Lifelong Learning and Seniors Network	Engage Manurewa growing number of residents aged 55 years and over in community activities through enabling them to access support for lifelong learning. Evaluate the previous two years senior scholarship schemes. Investigate the possibility to amalgamate senior scholarships into an all-ages scholarship scheme in Manurewa, under an all-ages Lifelong Learning framework. Fund Manurewa Seniors Network. Interconnect Manurewa Lifelong Learning with the Five Ways to Wellbeing, a set of simple actions which can improve wellbeing in everyday life: 1. Connect, me whakawhanaunga 2. Give, tukua 3. Take notice, me aro tonu 4. Keep learning, me ako tonu 5. Be active, me kori tonu.	Local board to consider and approve Life Long Learning grants in Q3.	CS: ACE: Community Empowerment	\$15000 LDI: Opex	In progress	Green	Staff reviewed the 2017/2018 financial year Lifelong Learning grant round process and criteria and presented recommendations for grant process improvement to the local board. The Life Long Learning grants for the 2018/2019 financial year open on 1 October 2018 to coincide with International Day of Older Persons 2018. The grant round closes on 19 November 2018. Staff have engaged with Age Concern Counties Manukau, the Seniors' Network and will hold community workshops to share information on the grant criteria and how to apply. In Q2, a panel will meet to review the applications with recommendations presented to the local board in Q3. Staff attended the monthly Manurewa Seniors Network meetings.
1039	Manurewa Youth Council and Rangatahi Scholarships	Evaluate the effectiveness of the support given to the Youth Council.  Investigate opportunities to engage with local partners to support the capacity and capability of the Youth Council to increase its outreach to the young people in Manurewa. Fund the Youth Council to be involved in building the capacity of young people to shape plans, neighbourhood facilities, and encourage and support youth-led activities, linking into placemaking activity in Manurewa.  Investigate opportunities for strong collaboration between the Youth Council and youth transition initiatives.  Engage and support the Youth Council to promote the Youth Scholarship Scheme. Partner with the Youth Council to celebrate the recipients of the Youth Scholarship Scheme and to integrate their achievements within the Manurewa community development work.  Budget \$70,000 (\$25,000 targeted to the Youth Scholarship Scheme).	Local board to consider and approve Rangatahi Youth Scholarships in Q2.	CS: ACE: Community Empowerment	\$70000 LDI: Opex	In progress	Green	Staff met with Manurewa Youth Council and representative of the local board to review the 2017/2018 financial year scholarship process and Manurewa Youth Council (MYC) activities for the 2018/2019 financial year. Staff presented recommendations on scholarship process and criteria for improvement to the local board. Staff completed the funding agreement for MYC after reviewing the 2017/2018 financial year accountability report. The Manurewa Rangatahi Youth Scholarships 2018/2019 opened in Q1 and will close on 2 November 2018. Staff will provide ongoing workshops and support to applicants on request. In Q2, a panel will meet to review the applications. Recommendations will be presented to the board in Q2 2018.
1041	Build capacity: community organisations, networks and steering groups	Develop the infrastructure and capacity for emerging community organisations, steering groups and networks, including: - Manurewa Community Network - Clendon and Manurewa Expos - Manurewa Housing First Steering Group - resident and ratepayer groups - War Memorial Park	No further decisions anticipated	CS: ACE: Community Empowerment	\$30000 LDI: Opex	In progress	Green	Staff completed a funding agreement for the Manurewa Community Network for coordination of the Manurewa Expo in November. Staff have been assessing the capacity building needs of community groups and are planning collaborative and inclusive workshops, which are open to all community members and will be delivered in throughout the year.

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1043	Manurewa Town Centre: CCTV maintenance	Fund and partner with local community and business organisations to make Manurewa a safe vibrant and prosperous centre. Improve perceptions of safety in the town centre by appropriate maintenance of cameras to reduce anti-social behaviour. Note: funding for the crime prevention officer role \$48k - (funded through Manurewa Business Association) - is within ID 1036 - Localised Placemaking.	No further decisions anticipated	CS: ACE: Community Empowerment	\$35000 LDI: Opex	In progress	Green	Staff are negotiating the transfer of responsibility for maintenance and future development of CCTV in Manurewa to Auckland Transport (AT). Staff were advised in Q1 that the business case has been approved by the AT board and the technical work to support the transfer will be completed by 31 December 2018.
1274	Apply the empowered communities approach – connecting communities (MR)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes five key activity areas:</p> <p>1. Engaging communities:  <ul style="list-style-type: none"> <li>reaching out to less accessible and diverse groups - focussing on capacity building and inclusion</li> <li>supporting existing community groups and relationships.</li> </ul> </p> <p>2. Strengthen community-led placemaking and planning initiatives - empowering communities to:  <ul style="list-style-type: none"> <li>provide input into placemaking initiatives</li> <li>influence decision-making on place-based planning and implementation.</li> </ul> </p> <p>This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations.</p> <p>3. Enabling council:  <ul style="list-style-type: none"> <li>supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment.</li> </ul> </p> <p>4. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations:  <ul style="list-style-type: none"> <li>this does not replace or duplicate any stand-alone local board Maori responsiveness activities.</li> </ul> </p> <p>5. Reporting back - to local board members on progress in activity areas 1 - 4.</p>	No additional decisions anticipated.	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	<p>The strategic broker connected:</p> <ul style="list-style-type: none"> <li>Taiohi Wai Oranga with Manurewa Netball to provide a venue for their youth programmes including Youth Te Reo Café.</li> <li>Indo Kiwi United Trust and Mana Advocacy with Counties Manukau District Health Board for health and wellbeing resources.</li> <li>Allied Community Initiative Trust with Youth Council.</li> <li>Parks and Recreation's Out and About Team, Nathan Homestead, with other community groups other parts of the organisation</li> <li>Early Years Initiative (TSI) with Nathan Homestead, Manurewa Town Centre Business Association Manager, Indo Kiwi United Trust and Manurewa Community Network Expo to explore venue possibilities and community participation.</li> <li>community groups and networks with the Auckland Council Grants and Foundation North quick response funding processes.</li> </ul> <p>Connected with:</p> <ul style="list-style-type: none"> <li>Manurewa Netball, What Hope, Senior Citizens Network, Youth Providers Network, Youth Council, Indo Kiwi United Trust, Manurewa Marae, Mana Advocacy group, Rawiri Community House, Clendon Pride, Te Whare Awhina, Manurewa Business association, Methodist Church and What Hope to create greater awareness of the empowered communities approach.</li> </ul>
1379	Jazz in the Gardens - Partnership funded	Deliver a free jazz concert and family fun event at Nathan Homestead.	Confirm plan and expenditure budget.	CS: ACE: Events	\$7000 LDI: Opex	Approved	Green	Scheduled for delivery in Q3. Planning will commence in Q2.
1382	Respond to Maori aspirations: Manurewa Maori responsiveness	Engage with the Mana Whenua, Mataawaka and local board members to identify appropriate projects that respond to Maori aspirations in a practical and effective way. Align with the "Maori Input Into Local Board Decision Making Group" (multi-board Maori decision making group) and recommendations that the group have made. Engage with Mataawaka groups to identify needs of urban Maori.	No further decisions anticipated	CS: ACE: Community Empowerment	\$32000 LDI: Opex	In progress	Green	Staff supported the tikanga for the July 2018 Hui at Manukau Institute of Technology (MIT) Marae - Improving Māori Input into Local Board Decision Making which was to better understand the aspirations of Mana Whenua. A funding agreement for \$30,000 with Otara Health Charitable Trust to continue their administration of the Maori Input into Local Board Decision Making on behalf of the Manurewa, Otara-Papatoetoe, Mangere-Otahuhu, and Papakura Local Boards will be completed in Q2. The strategic broker supported Manurewa Marae with planning of their successful Building Partnerships Hui where their strategic plan was presented and strengthened relationships with Manurewa Marae and Taiohi Whai Oranga.



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1463	Youth transitions: Manurewa Youth Connections programme	<p>Fund activities to assist with youth transitions and pathways from education to employment or further education/training, with a focus on those not in employment education or training (NEETs).</p> <p>This will include action to:</p> <ul style="list-style-type: none"> <li>• Provide quality advice and expertise on youth employment solutions. Locally, this is done through community-led solutions that identify and create jobs for youth; particularly those who are furthest from the job market.</li> <li>• Facilitate local opportunities for all youth to be meaningfully engaged in education, employment or training, and have clear employment pathways</li> <li>• Develop an extensive network of stakeholders in the youth employment space throughout the council family and the business community</li> <li>• Develop tools to build an enabling environment for young job seekers and youth-friendly employers.</li> </ul>	Local board to approve Youth Connections youth employment initiatives to be delivered by The Southern Initiative from 1 November 2018.	CS: ACE: Community Empowerment	\$40000 LDI: Opex	In progress	Green	<p>The job coaching project delivered by The Southern Initiative has continued to support young people in the area. Of the 58 young people coached and being supported into employment from across South Auckland, 38 live and reside in Manurewa. Young people were referred by whanau/aiga, word of mouth, tertiary education providers enrolment data for Maori and Pacific Trades Training and through established local networks. Of the 38 young people, 16 were supported into employment and/or tertiary education and continue to be supported. Work continues with employers in the area to ensure they support apprenticeships and higher/further tertiary education opportunities.</p> <p>Staff updated the local board at a workshop on the up-coming Youth Connections programme transition from the Community Empowerment Unit to The Southern Initiative. Staff are working towards transitioning the programme to TSI as of 1 November 2018.</p>
1464	Nathan Homestead Business Plan Initiatives - feasibility for facility development	<p>Fund a feasibility study to develop options for the proposed re-purpose of space and expansion of the cafe at the Nathan Homestead facility.</p> <p>The feasibility study will include an options analysis, concept design development and indicative costings.</p> <p>Note: this does not include further stages e.g. detailed design, compliance reports, impact reports, physical works and building services requirements.</p>		CS: ACE: Arts & Culture	\$40000 LDI: Opex	Approved	Green	The local board will be provided an update on progress in Q2.
1502	Hire fee subsidy - MR	Provide a 100% discount for the Weymouth Residents and Ratepayers Association to use Weymouth Community Hall, underwritten using \$400.00 LDI.	Q3/Q4 - Review of fee setting for 2019/2020	CS: ACE: Community Places	\$400 LDI: Opex	In progress	Green	During Q1, staff have administered the additional subsidised rates as approved by the local board. The group has been notified and are aware of their charges for this financial year.
2320	Event Partnership Fund - Manurewa (Externally Delivered Events)	<p>Funding to support externally delivered community events through a non-contestable process.</p> <ul style="list-style-type: none"> <li>- Eye on Nature (Manukau Beautification Trust) \$12,000</li> <li>- Manurewa Santa Parade (SDW Solutions) \$20,000</li> <li>- Manurewa Christmas in the park (Manurewa New Life Community Trust) \$20,000</li> <li>- Manurewa Junior Sports Awards \$10,000 (Counties Manukau Sport)</li> <li>- Outdoor Movie Event (SDW Solutions) \$13,500</li> <li>- Totara Park Event (SDW Solutions) \$25,000</li> <li>- Manurewa Fun Run (What Hope) \$10,000</li> </ul>	Confirm funding and amounts.	CS: ACE: Events	\$110500 LDI: Opex	In progress	Green	<p>Final amount to be confirmed.</p> <p>Funding agreements have been completed for four events with \$78,500 either paid out across the four or currently awaiting payment.</p> <p>This includes: Manurewa Santa Parade \$20,000 Manurewa Christmas in the park \$20,000 Outdoor Movie Event \$13,500 Totara Park Event \$25,000.</p> <p>The remaining three agreements, totalling \$32,000, are expected to be completed and paid out in Q2.</p>
2808	Community Response Fund - Manurewa	Discretionary fund to respond to community issues as they arise during the year	The local board will consider strategic assessments of proposed initiatives and/or projects, and approve funding for those projects after consideration of their likely benefits	CS: ACE: Advisory	\$23000 LDI: Opex	In progress	Green	<p>No allocations in Q1.</p> <p>Balance: \$23,000</p>

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<b>Community Facilities: Build Maintain Renew</b>								
711	Manurewa Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$2680393 ABS: Opex	In progress	Green	Quarter one was a relatively wet start to the 2019/20 financial year for Citycare the full facility maintenance contractor for the RIMA Sector. Parks and sportsfields across the local board area were saturated and had high-water tables, typical of winter. Access to mow sites was one of the main issues encountered by the contractor. Wet and soft ground prevented the heavy machinery from mowing vast areas on some of the parks and sports fields. To avoid causing damage to the grounds, excessively wet sites were exempted from mowing. The agreed duration for the exemptions was 10 days and was reviewed thereafter. Where exemptions were granted, the contractor was still required to mow and maintain reserve frontages, boundaries, tree clearance and edging. The turf mowing in both open and built spaces has been challenging, but the contractor has managed to maintain a high mowing frequency during the period. Audit results have been largely positive and upward trending for most local board areas, which is likely reflected in the lower number of customer complaints received during the quarter. Some results for the quarter are reflective of a number of elements, for example the wet weather and asset conditions, especially around the open space assets which are in need of renewals. Major Pool shutdowns were completed at the Franklin Pools, Papakura, whilst Papatoetoe Pools is currently shut for maintenance. The Norman Kirk Pool in Otara, is planned to be shut on 15 October, and Totara Pools on 11 November 2018.
712	Manurewa Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$315171 ABS: Opex	In progress	Green	The first quarter was influenced by remedial work after the April storm. The continued storm clean up was balanced against addressing deferred requests prior to the storm, and higher priority new requests received. Outstanding work is now limited to sites where access has been restricted due to ground conditions. It is anticipated these sites will be accessible shortly into the second quarter, weather dependant. The scheduled works programme was delayed as a consequence of the storm and deferred works, but is now on track. Replacement planting of trees removed throughout the year has been completed during the quarter.
713	Manurewa Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$90375 ABS: Opex	In progress	Green	During the first quarter, the annual update of the Site Assessment Reports, a large portion of the pest animal monitoring, and the majority of the first pulse of the rat control programme have been completed. Various unscheduled activities were completed which included a mixture of pest animal control and pest plant control. Request for service work orders received, continue to be seasonally normal, with an increasing trend in activity becoming apparent during the late stages of the quarter.
1975	Clendon Community Centre Reserve - renew skate park	Overview - renew the skate park at the reserve. Current status - stage one - investigate, scope and plan the physical works to ensure the asset remains fit for purpose. Stage two - plan and deliver the physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2127). Estimated completion date yet to be established.	Scope of works to be submitted for local board review and input at a monthly workshop prior to detailed planning stage.	CF: Investigation and Design	\$137000 ABS: Capex - Renewals	In progress	Green	Current status: Concept design has been presented and approved, sourcing arrangement of design. Next steps: Tender design for design and build project.
2077	Clendon Park Community House - refurbish exterior including roof	Overview - refurbish the exterior of the building including the roof. Current status - stage one - investigate, scope and plan the physical works to ensure the asset remains fit for purpose. Stage two - plan and deliver the physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2119). Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$142000 ABS: Capex - Renewals	In progress	Amber	The estimate at completion has increased significantly. The additional cost is mainly due to the roof repair required, will seek additional funding.  Current status: A high-level cost estimate has been issued by an internal Quantity Surveyor. The estimate at completion has increased significantly. The additional cost is mainly due to the roof repair required. Next steps: Complete a variation request, seeking additional funding.
2192	David Nathan Park - renew park assets	Overview - renew the poor condition park assets including the steps, pathways and fencing. Current status - stage one - investigate, scope and plan the physical works to ensure the assets remain fit for purpose. Stage two - plan and deliver the physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2128). Estimated completion date yet to be established.	Scope of works to be submitted for local board review and input at a monthly workshop prior to detailed planning stage.	CF: Investigation and Design	\$250000 ABS: Capex - Renewals	On Hold	Amber	Project on hold as consideration of reserve management plan required which may potentially change original scoping.  Current status: The Reserve Management Plan has been approved - Conservation Plan yet to be completed.  Next steps: Engage consultant for design options to include reserve management plan and conservation plan recommendations.

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2193	Eugenia Rise Reserve - develop neighbourhood playground	Overview - develop a neighbourhood play space for the local community to enjoy at the new housing development area. There is a current gap in provision as there are no facilities within 500m of this area. Stage one - investigate, design, consent and plan the physical works - complete. Stage two - deliver the physical works - complete. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2129). This project is complete and the majority of the required funding was brought forward under the risk adjusted programme. This line is inserted to reconcile the final payment due.	No further decisions anticipated	CF: Project Delivery	\$50000 ABS: Capex - Growth	Completed	Green	Project completed in 2017-2018 financial year.
2194	Kaimoana Street Esplanade - renew wharf	Overview - renew the failed wharf at Kaimoana Street Esplanade. Current status - stage one - investigate, scope and consent the works required to ensure the asset remains fit for public use. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	Scope of works to be submitted for local board review and input at a monthly workshop prior to detailed planning stage.	CF: Investigation and Design	\$10000 ABS: Capex - Renewals	In progress	Green	Current status: This asset (the wharf) has been marked as one that will be included in a Conditions of Contract for Consultancy Services (CCCS) agreement that will be tendered through a closed tender process to procure a structural engineer. Next steps: Finalise all assets, sites and parks to be included in the structural engineer Conditions of Contract for Consultancy Services (CCCS) contract. Write-up the contract and tender out.
2195	Keith Park - renew toilet and playspace	Overview - renew and relocate the toilet block and play space at Keith Park away from the parking area, allowing for easy accessibility and public safety. Current status - stage one - investigate, design and cost estimate the works proposed and submit for local board review and input. Nearby schools, communities to be involved in consultation and planning. Stage two - detailed design, obtain consents where required and plan the physical works phase. Stage three - deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2132).	Site, design and costs to be presented to the board for review and input at a monthly workshop	CF: Investigation and Design	\$400000 ABS: Capex - Renewals	In progress	Green	Project has been deferred FY20. Community Services have a review of service provision programmed scheduled for early FY19 and recommend that this be deferred until this review has been completed.  A concept plan for the toilet and playspace will be undertaken this financial year, this will inform a wider concept plan for the reserve, toilet and playspace will be delivered next financial year
2196	Manurewa - install CCTV cameras	Overview - installation of new CCTV cameras throughout the Manurewa area. Current status - stage one - investigate provision gaps for the cameras in collaboration with the Council's Security Manager, options to be presented to the board for their input and approval. Stage two - scope and plan the installation works. Stage three - deliver the physical works stage of this initiative. Estimated completion yet to be established.	As part of the initial investigation for this project a review of the current system will be undertaken. Outcomes will be shared with the board for their input before the second step of investigating options for additional CCTV cameras. Programme will then be agreed before implementation as recommended by the Auckland Council Security Manager.	CF: Investigation and Design	\$10000 ABS: Capex - Development	Approved	Green	Current status: Finalising scope of work and costing. Next steps: Prepare contract and commence physical works.
2197	(OLI) Manurewa War Memorial Park - develop multi-purpose facility and upgrade sports fields	Overview - Sports field upgrade and development of a multi-purpose facility in the Manurewa area. Stage One - investigation and options analysis for field and lighting upgrades, to provide for the shortfall of 120 hours per week. Develop the business case for the sports field upgrade and investigate the feasibility, and develop a business case for multi-purpose facility requirements. Stage two - yet to confirm the full staged approach to the initiative.	Design and implementation to be agreed with local board	CF: Investigation and Design	\$150000 ABS: Capex - Growth	Approved	Green	This project is on track. Local board priorities include: Mountfort Park; Jellicoe Park Soccer Lights and Clendon Soccer Lights and Memorial Park).  Current status: Currently working on scoping and investigating the sports parks fields and lighting condition rating. Next steps: Prepare recommendation for consideration.
2198	Manurewa - LDI minor capex fund 2018/2019	Funding to deliver minor capex projects throughout the financial year as approved in the monthly local board workshops. Possible minor projects include: Shade sails at Tington Reserve, Wattle Farm Road Reserve and Coxhead Road Reserve; Implement projects from the Greenway Plan.	Projects to be decided by board members	CF: Investigation and Design	\$50000 LDI: Capex	Approved	Green	Current status: No direction has been given for this line of funding yet. Next steps: Staff are awaiting direction from the local board.

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2200	Manurewa - renew park furniture and fixtures 2016/2017+	Renew park furniture and fixtures at the following sites: Beihlers Road foreshore, Bluewater Place foreshore, Carter Park (Sharland Avenue Reserve), Greenmeadows Reserve, Leabank Park, Inverell Park, Macadamia Park (Melia Grove Reserve), Weymouth Foreshore. Stage one - investigate and scope the renewal works required - complete. Current status - stage two - obtain cost estimates, plan the works and complete delivery by January 2019. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2133).	No further decisions anticipated	CF: Project Delivery	\$240000 ABS: Capex - Renewals	In progress	Green	Current status: Quote obtained from the contractor and contract negotiation is ongoing. Next steps: Issue the contract for the work by end of November 2018.
2201	Manurewa - renew park roading and car parks 2018/2019+	Overview - renew park roading and car parks at the following sites: Weymouth Community Hall, Keith Park, and Aronia Way Reserve. Current status - stage one - investigate and scope the works required to ensure the sites remain fit for purpose. Stage two - obtain cost estimates, consents where applicable and plan the physical works stage. Stage three - deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$20000 ABS: Capex - Renewals	In progress	Green	Current status: The initial investigation is complete. There are 3 car parks/roads to renew under this project. Existing engineer recommendations and cost estimates have been found for Aronia Way Reserve and Weymouth Community Hall, only Keith Park requires a civil engineer for recommendations and cost estimates. Keith Park is one of the 20 parks/sites included in a Conditions of Contract for Consultancy Services (CCCS) agreement that has been sent to procurement to tender out for professional services of a civil engineer. Next steps: Evaluate each tender and appoint a civil engineer.
2202	Manurewa - renew play spaces 2018/2019+	Overview - renew play space assets at the following priority sites: Felicia Park, Gallaher Park, Keri Anne Park, Leabank Park, Manurewa Recreation Centre, Weymouth Park (Joshua Place Reserve), Wordsworth Road Reserve. Current status - stage one - investigate condition and scope the works required to ensure the play assets remain fit for purpose. Stage two - design and submit to the local board for their input and review. Obtain consents where applicable and plan the physical works. Stage three - deliver the physical works stage. Estimated completion date yet to be established.	Design to be approved by the local board prior to physical works commencing	CF: Investigation and Design	\$40000 ABS: Capex - Renewals	In progress	Green	Current status: Awarded contract for design and schedules, waiting for draft designs and community engagement dates if required. Next steps: Present concept findings to the local board.
2203	Manurewa - renew walkways and paths 2018/2019+	Overview - renew walkways and paths in conjunction with the approved greenways plan for the Manurewa area. Current status - stage one - investigate and scope with cost estimates the works to be proposed to the local board for their review and input. Stage two - design and plan the physical works, obtaining consenting where required. Stage three - plan and deliver the physical works. Estimated completion date yet to be established.	Scope of works to be submitted for local board review and input at a monthly workshop prior to detailed planning stage.	CF: Investigation and Design	\$75500 ABS: Capex - Renewals	In progress	Green	Current status: We have received mapping for the Manurewa Greenways Plan (MGP). The walkways that require renewal in this plan (MGP) have been marked for inclusion in a Conditions of Contract for Consultancy Services (CCCS) agreement that will be tendered through a closed tender method to procure the services of a structural engineer. All recommendations and cost estimates provided by the appointed structural engineer must align with the Manurewa Greenways Plan, this will be explicitly stated in the contract. Next steps: Finalise all sites to be included in the structural engineer, Conditions of Contract for Consultancy Services (CCCS) contract and specify alignment with the Manurewa Greenways Plan. Assemble the contract and invitations to tender will be sent.
2204	Manurewa AFC Building - renew building exterior and roof	Overview - renew the cladding on the AFC building and renew the roof to ensure it is weather tight and remains fit for purpose. Occupier: Manurewa Association Football Club Inc. Current status - stage one - investigate and design the works required in conjunction with the local board's priority initiative. Stage two - scope the agreed physical works and obtain consents where applicable. Stage three - plan and deliver physical works in conjunction with the development project at the site. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3077).	Interdependent with the board's One Local Initiative	CF: Investigation and Design	\$35000 ABS: Capex - Renewals	On Hold	Amber	Project on hold as awaiting further instructions regarding local board advocacy.  Current status: Project on hold as awaiting further instructions regarding local board advocacy. Next steps: Action the outcome of decision made.



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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2207	Manurewa Community Centre development	<p>Overview - development of a new community centre in Manurewa.</p> <p>Current status - stage one - develop concept design to be proposed to the local board for their input and approval. Consultation to be undertaken with iwi and the community.</p> <p>Stage two - detailed design and quality surveyed cost estimates to be established for the local board to review.</p> <p>Stage three - obtain resource consents and plan the physical works stages.</p> <p>Stage four - deliver the physical works stage.</p> <p>Estimated completion and milestone dates yet to be established.</p>	Location and design to be approved by the local board taking the community and iwi consultation into consideration.	CF: Investigation and Design	\$30000 ABS: Capex - Development	On Hold	Amber	<p>Project is currently in strategic assessment phase awaiting the strategic report due between April - July 2019. Once report has been issued, progress to project to planning and scoping.</p> <p>Current status: Project is currently in strategic assessment phase awaiting the strategic report due between April - July 2019. Once report has been issued, progress to project to planning and scoping.</p>
2208	Manurewa Recreation Centre - renew minor assets	<p>Overview - replace cabinetry, repaint stadium walls and ceiling tiles. Refurbish the OSCAR room to ensure the facility remains fit for purpose for the local community to enjoy.</p> <p>Current status - stage one - investigate and design the works to be undertaken ensuring limited service disruption.</p> <p>Stage two - scope and plan the physical works.</p> <p>Stage three - deliver physical works.</p> <p>Estimated completion date yet to be established.</p>	Scope of works to be submitted for local board review and input at a monthly workshop prior to detailed planning stage.	CF: Investigation and Design	\$46000 ABS: Capex - Renewals	In progress	Green	Current status: Build a business case Next steps: Execute and deliver physical works.
2209	Manurewa War Memorial Park - renew play space	<p>Overview - renew the play space at War Memorial Park. Stage one - investigate and design the works required at the play area - complete.</p> <p>Stage two - scope and plan the physical works for delivery - complete.</p> <p>Current status - stage three - deliver the works required to ensure the asset remains fit for purpose.</p> <p>Estimated completion date yet to be confirmed by the contractor. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3079).</p>	No further decisions anticipated	CF: Project Delivery	\$20000 ABS: Capex - Renewals	In progress	Green	Current status: The project has been delayed due to the overall building location. Construction work has started on site. Next steps: Project to be completed by summer this depends on weather conditions and contractor availability.
2210	Mountfort Park - renew general assets	<p>Overview - renew general assets in the Mountfort Park, including renewal of the bollards, drinking fountain, fencing, car park, edging, retaining wall, rubbish bins, seats and signage where required.</p> <p>Stage one - investigate and scope the renewal works required - complete.</p> <p>Stage two - obtain consents where required and plan the staged physical works phase - complete.</p> <p>Current status - stage three - deliver the physical works components ensuring to minimise disruption to the park users.</p> <p>This project is a continuation of the 2017/2018 programme (previous SP18 ID 2137).</p>	No further decisions anticipated	CF: Project Delivery	\$100000 ABS: Capex - Renewals	In progress	Green	Current status: Condition assessment report is being prepared with inputs from local board and stakeholders. Next step: Develop list of assets to be renewed and prepare business case by November 2018.
2211	Nathan Homestead - major building renewal including wayfinding signage	<p>Overview - comprehensive building renewal including replacement of the carpet, vinyl, Te Reo Maori signage, toilets, heritage sheds, CCTV, rear entrance and shared office.</p> <p>Stage one - investigate and design the works required in collaboration with the heritage team.</p> <p>Current status - stage two - scope and obtain consenting if required and plan the physical works process.</p> <p>Stage three - deliver the physical works.</p> <p>This project is a continuation of the 2017/2018 programme (previous SP18 ID 2118).</p> <p>Funding Details: Renewal budget - \$240,000 and Local Board's Discretionary budget - \$40,000 (fund the installation of wayfinding signage)</p>	No further decisions anticipated	CF: Investigation and Design	\$280000 ABS: Capex - Renewals; LDI: Capex	In progress	Green	Current status: Engaging consulting services for preliminary design. Next steps: Obtain budget pricing and complete business case.

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2212	Pitt Ave Reserve - renew bridge	Overview - renew bridge at the reserve. Current status - stage one - investigate and scope the renewal works required. Stage two - obtain consents where required and plan the staged physical works phase. Stage three - deliver the physical works components ensuring to minimise disruption to the reserve users. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$120000 ABS: Capex - Renewals	In progress	Green	Current status: This asset (the bridge) has been marked as one that will be included in a Conditions of Contract for Consultancy Services (CCCS) agreement that will be tendered through a closed tender process to procure a structural engineer. Next steps: Finalise all assets, sites and parks to be included in the structural engineer Conditions of Contract for Consultancy Services (CCCS) contract. Write-up the contract and tender out.
2213	Pitt Avenue - renew foreshore	Overview - renew foreshore at the reserve in conjunction with the coastal team. Stage one - investigate and scope the renewal works required - complete. Stage two - obtain consents where required and plan the staged physical works phase - complete. Current status - stage three - deliver the physical works. Estimated completion date early August 2018. This project is a continuation of the 2017/18 programme (previous SP18 ID 3159).	No further decisions anticipated	CF: Project Delivery	\$10000 ABS: Capex - Renewals	In progress	Green	Current status: The footpath is complete, however due to the adverse weather conditions and saturated ground conditions, the contractor has not been able to finalise reinstating the grounds around the footpath. The reinstatement of the surrounding area should only be done in October. Next steps: Monitor project to completion.
2214	Te Matariki Clendon Community Centre - comprehensive renewal	Overview - comprehensive renewal at the community centre to include an exterior building refurbishment, fenced carpark for centre/staff vehicles, outdoor seating replacement, reception/office refit, roof replacement and cladding refixing, stadium court divider installation, stadium repaint, storeroom extension, upgrade security system, Whare Kai floor replacement, Youth Zone shade sail installation and kitchen upgrade. Stage one - investigate and design the works required to ensure the facility remains fit for purpose for the local community - complete. Current status - stage two - scope and obtain consents where required and plan the physical works stages. Stage three - complete physical works phase. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/18 programme (previous SP18 ID 2124).	Scope of works to be submitted for local board review and input at a monthly workshop prior to detailed planning stage.	CF: Project Delivery	\$250000 ABS: Capex - Renewals	In progress	Green	Current status: These are part of multiple bundled projects for comprehensive renewals. Detail and design is currently in progress. Next steps: Physical works in accordance to centre's schedule.
2215	Te Matariki Clendon Library - renew libraries furniture, fittings and equipment	Overview - renew libraries furniture, fittings & equipment. Stage one - in collaboration with the facility managers, scope the works required - complete. Current stage - stage two - plan the works required and ensure the service disruption is kept to a minimum. Stage three - deliver physical works. Completion date - September 2018. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2120).	No further decisions anticipated	CF: Project Delivery	\$130000 ABS: Capex - Renewals	In progress	Green	Current status: The replacement furniture items are being delivered. Next steps: Install the furniture and complete the project.
2216	Totara Park renewals	Overview - renew park assets to ensure the park is maintaining current service levels. Works to include renewing the base course, boardwalk, carpark, fences, gate, paths, retaining wall, rubbish bin, seats, signs, step and toilet block. Coordinate all on-site physical works with the local board in alignment with the March 2019 local event. Stage one - investigate and design the works required to ensure the park remains fit for purpose for the local community - complete. Current status - stage two - obtain consents as required and plan the physical works phase. Stage three - deliver the physical works allowing for minimal park disruption. Estimated completion date February 2020. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2138).	Local board to prioritise the delivery of the works proposed	CF: Investigation and Design	\$230000 ABS: Capex - Renewals	In progress	Green	Current status: Completing detailed design and commencing the tender documentation. Next steps: Commence tendering process for physical works.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2217	Waimahia Reserve - develop new playground	Overview - develop a walkway and play space for the Weymouth special housing area. Stage one - investigate, design, consent and plan the physical works - complete. Stage two - deliver the physical works - complete. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2140). This project is complete and the majority of the required funding was brought forward under the risk adjusted programme. This line is inserted to reconcile the final payment due.	No further decisions anticipated	CF: Project Delivery	\$38000 ABS: Capex - Growth	Completed	Green	Project completed in 2017-2018 financial year.
2218	War Memorial - renew car park	Overview - renew the car park at the Manurewa War Memorial Park. Stage one - investigate and design the works required to ensure the car park remains fit for purpose - complete. Stage two - obtain consenting where applicable and plan the physical works - complete. Current status - stage three - deliver the physical works phase. Estimated completion date September 2018. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2141).	No further decisions anticipated	CF: Project Delivery	\$550000 ABS: Capex - Renewals	In progress	Green	Current status: Drainage works completed. Next steps: Earthworks for pavement sub-base.
2219	Weymouth Boating Club - renew and improve boat ramp	Overview - renew and improve boat ramp at the Weymouth Boating Club to ensure it is fit for purpose. Stage one - investigate and design the boat ramp in collaboration with the coastal team. Stage two - obtain consenting where applicable and plan the physical works stage. Stage three - deliver the physical works. Estimated completion date March 2019. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2856). This project will be funded by the coastal renewal budget and the Maritime Recreation Fund in 2018/19 for the upgrade proportion of project.	Design to be approved by the local board prior to physical works commencing	CF: Investigation and Design	\$100000 ABS: Capex - Development	In progress	Green	Current status: A consultant has been engaged, scoping for this project has been included with 'Manurewa Coastal Walkway Network - install toilets and drinking fountains' project. Scope is being finalised. Next steps: Ascertain and agree on a long term solution with designer and develop concept options.
2220	Weymouth Community Hall - renew heating system	Overview - renew the hall heating system and remove asbestos and replace with suitable material. Stage one - investigate and design the works required ensuring to comply with health and safety regulations in relation to the removal of the asbestos - complete. Stage two - scope and plan the physical works - complete. Current status - stage three - deliver the physical works. Estimated completion date August 2018. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3347).	No further decisions anticipated	CF: Project Delivery	\$28000 ABS: Capex - Renewals	Completed	Green	Project completed in 2017-2018 financial year.
2734	Maritime Recreational Fund	Overview - installation of toilet block and drinking fountains within the Manurewa Coastal Walkway Network. This project is to be design in collaboration with the parks and coastal teams. Current status - stage one - investigate and design the proposed development for local board review and input. Stage two - detailed sign and obtain consents where required. Stage three - plan and deliver the physical works. Estimated completion date yet to be established. This local board initiative is funded from the Maritime Recreational budget.	Placement and design to be decided	CF: Investigation and Design	\$550000 ABS: Capex - Development	Approved	Green	Current status: Maintenance is currently assisting in keeping the ramp usable. A consultant has been engaged. The 'Weymouth Boating Club - renew boat ramp' project is also part of this project. Next steps: Ascertain and agree on a long-term solution with the designer and develop concept options.

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2839	Manurewa Netball Complex - renew courts	<p>Overview - renew the netball courts at the complex. Current status - stage one - develop a business case, design and plan the physical works. Stage two - obtain resource consent, tender and deliver physical works. Estimated completion date yet to be established.</p> <p>\$980,000.00 funded by Panuku</p> <p>\$20,000.00 ABS Capex Renewals</p>	No further decisions anticipated	CF: Project Delivery	\$1000000 ABS: Capex - Renewals; External funding	In progress	Green	Current status: Under investigation with consultant to develop the business case and cost estimate. Business case will involve 2 stages, one for courts surface finish and one for the potential canopies. Next steps: Approve business case and schedule tender documentation.
<b>Infrastructure and Environmental Services</b>								
14	Community waste minimisation projects (Manurewa)	<ul style="list-style-type: none"> <li>Explore opportunities with community groups to co-design community-led, council supported initiatives to increase waste minimisation and target illegal dumping (such as door knocking campaigns to support residents to book inorganic collections)</li> <li>Funding for community groups (such as Manukau Beautification Charitable Trust or Clendon Pride) to implement initiatives. This project aligns to the local board plan objective - 'improved reduction in waste through recovery, reuse, and recycling'.</li> </ul>	No further decisions anticipated.	I&ES: Waste Solutions	\$45000 LDI: Opex	In progress	Green	Te Awa Ora Trust (Talking Trash) has been contracted to carryout door knocking in all hot spot areas in Manurewa to provide waste education and assistance with booking into the inorganic collection. The Manukau Beautification Charitable Trust has been engaged to work with Clendon Pride, Manurewa Marae, Talking Trash and Housing New Zealand Corporation to support Clendon residents to minimise their waste, reduce illegal dumping and build local pride. An event, Nau Mai Hood has been organised for 6 October 2018 at Manurewa Marae. The event will include trade and exchange, waste education, and an opportunity for a 'street clean out' for residents to bring excess inorganic material.
54	Manukau Harbour Forum (Manurewa)	<p>To implement the Manukau Harbour Forum work programme. The proposed work programme includes a governance review, communications plan, symposium, and education projects. This project aligns with the local board plan objective to 'work with our communities in improving our harbour'.</p>	An industry education programme for delivery in the 2018/2019 financial year will be discussed and agreed by the forum in quarter two.	I&ES: Healthy Waters	\$8000 LDI: Opex	In progress	Green	<p>At the August 2018 business meeting, the forum agreed to allocate its \$81,000 operational expenditure budget towards the delivery of the following projects in the 2018/2019 financial year:</p> <ul style="list-style-type: none"> <li>governance and management support review (\$22,000)</li> <li>symposium and community event (\$20,000)</li> <li>communications plan (\$14,000)</li> <li>industry education programme (\$10,000)</li> <li>youth leadership programme (\$15,000).</li> </ul> <p>During quarter one, two forum newsletters were produced and distributed to the stakeholder list. An interview with the forum chair was published on Our Auckland and shared via local board social media. The video footage taken last financial year is currently being edited into promotional videos of the Manukau Harbour. Planning for the youth leadership programme, symposium and community event, and the governance and management support review is underway. An industry education programme has yet to be developed and will be discussed at the forum's October 2018 workshop.</p>
234	Weymouth Beach (Roys Road) water quality testing	<p>To fund a further season of weekly water quality monitoring at the beach at the end of Roys Road, Weymouth. This project aligns with the local board plan objective to 'continue our commitment to improving water quality at Weymouth Beach'.</p>	<p>The board may wish to consider expanding this water quality testing programme to include beaches at St Annes and Kauri Point. Note: The board has considered the 2017/2018 results and has decided to continue to fund testing over the summers of 2018/2019 and 2019/2020.</p>	I&ES: Healthy Waters	\$3000 LDI: Opex	In progress	Green	Water quality testing at the end of Roys Road is scheduled to take place during the 2018/2019 summer. Results will be complimentary to the water quality testing being undertaken by Safeswim as part of their regional programme of works.



## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
235	Manurewa Marae restoration project (Puhinui Stream and Manukau Harbour)	To work with the Manurewa Marae to improve the marae, and its environs. In particular, funding will support native plantings at the marae. This project is the result of a year long collaboration between Manurewa, Papatūānuku Kōkiri, and Makaurau maraes, and has received part funding from the Department of Conservation. Papatūānuku Kōkiri and Makaurau maraes are in the Māngere-Ōtāhuhu Local Board area, and a separate request for funding will be submitted to that board. The second part of this project will look at scoping opportunities for retrofit of water sensitive design, with detailed design of a rain garden for construction the following financial year. The marae aims to improve the mauri of the Puhinui Stream and Manukau Harbour through this project.	No further decisions anticipated.	I&ES: Healthy Waters	\$5000 LDI: Opex	In progress	Green	A Healthy Waters designer has been engaged and a draft statement of works submitted. A hui with Te Pua Nga Maara collective has been scheduled for October 2018 to discuss the statement of works and how to ensure the scope is reflective of the kaupapa of each marae.
364	Planting at Keith Park	To plant native sedges and shrubs along the coastline of the park with the goal of excluding waterfowl from the foreshore. This will improve the water quality of the harbour and provide habitat for native species. This project aligns with the local board plan objective to 'continue our commitment to improving water quality at Weymouth Beach'. Note: the 2018/2019 budget figure shown for this activity includes the \$5,000 originally approved plus \$5,690 deferral from 2017/2018.	No further decisions anticipated.	I&ES: Healthy Waters	\$10690 LDI: Opex	In progress	Green	Healthy Waters staff are working with Parks, Recreation and Sports to identify opportunities for planting to improve water quality at Weymouth Beach. It is anticipated that this project will be delivered in conjunction with the park upgrade.
598	Puhinui Stream Restoration	To continue restoration work on the lower Puhinui Stream with a focus on the inanga spawning zone. This project aligns to the local board plan initiative to 'celebrate the improvement of the Puhinui Stream, continue its revitalisation, and begin work on the Papakura Stream'.	No further decisions anticipated.	I&ES: Environmental Services	\$30000 LDI: Opex	In progress	Green	In quarter one, 3000 plants were planted around the Puhinui Stream. A community planting day scheduled for September 2018 (during Conservation Week) included an educational session on inanga conservation. A rabbit control operation is currently underway to protect the new plantings. The next stage of the project will involve setting up a bait station network to protect the inanga spawning area from rats and mice.
599	Tōtara Park ecological restoration	Revegetation of the upper Puhinui Stream headwaters within Tōtara Park. This project includes fencing of the stream from stock. This project aligns to the local board plan initiative to 'celebrate the improvement of the Puhinui Stream, continue its revitalisation, and begin work on the Papakura Stream'.	No further decisions anticipated.	I&ES: Environmental Services	\$40000 LDI: Opex	In progress	Green	At the end of last financial year an intermittent stream was fenced off from cattle and approximately 37,000 trees were planted as part of the Mayor's Million Trees Matariki plantings. Staff have met with relevant stakeholders to plan next year's fencing alignment which is scheduled to go up in quarter three. This area will be planted during the winter 2019 planting season.
1248	Papakura Stream restoration (Manurewa)	To undertake a planting project in a local reserve along the Papakura Stream to support biodiversity improvements. Year one of a project would include an inanga spawning survey to determine planting sites. There are four possible sites along the stream in the Manurewa area that are options for planting.	A workshop will be held with the board in quarter two to discuss the proposed planting site, and their support (in principal) to fund a further two years of plant maintenance.	I&ES: Environmental Services	\$15000 LDI: Opex	In progress	Green	An opportunity for riparian planting has been identified in Holmes Road Reserve. This would mirror the native planting undertaken on the southern bank as part of a development. Planting at this location would require weed control for a minimum of two years before being included in the parks maintenance contract. Before staff can progress this project to the procurement phase, feedback is required from the board regarding their support to fund a further two years of plant maintenance. A workshop with the board will be held in quarter two to agree the proposed planting site and discuss an agreement in principle to fund planting maintenance.
2453	Litter prevention plan (Manurewa)	To work with Keep Auckland Beautiful Trust on designing and implementing a plan to address littering. To be delivered in collaboration with Franklin and Papakura local boards.	Confirmation of the specific locations of the two monitored sites is still to be provided by the board. This feedback will be communicated via email by the local board staff.	I&ES: Waste Solutions	\$5000 LDI: Opex	In progress	Green	The Waste Solutions team is working with Keep Auckland Beautiful to define the scope of the project and set up the contract for this work. Due to the tight timeframes around the 2018 school year it is likely that the school event will take place in term one of the 2019 school year. The board are considering the option of having two public place sites included in their project, instead of the proposed one public space and one rural road.

## Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
<b>Libraries</b>								
1133	Provision of Library Service - Manurewa	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - Te Matariki Clendon Library for 52 hours over 6 days per week. (\$535,714) - Manurewa Library for 52 hours over 6 days per week. (\$566,891)	No further decisions anticipated	CS: Libraries & Information	\$1102605 ABS: Opex	In progress	Amber	The apparent decline in visitor numbers can be explained by the fact that Clendon's two door counters were inoperable for a week due to a power surge. Also, Clendon public computers were unavailable for one week due to refurbishment of the computer areas. There has been an increase in active patrons and new registrations. Staff are proactively approaching schools for orientation sessions and attending school events e.g. Book Weeks.  There has been a decrease in visitor numbers and physical items borrowed has also declined.
1134	Preschool programming - Manurewa	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their children's early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	PEPE (Parents Enjoying Playful Education) numbers have been slowly increasing with warmer weather and Wriggle and Rhyme numbers are growing after a revamp of the programme. TSI (The Southern Initiative) is working with Manurewa staff to review services to parents of pre-school children. Storytimes continue to be popular both in-house and during outreach to Early Childhood Centres and Kindergartens.
1135	Children and Youth engagement - Manurewa	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	A new programme 'Read-to-me' has been introduced at Clendon to encourage reading and raise literacy levels. Children read to a staff member for a small incentive and they are enjoying the one-on-one time. Building Heroes was the theme of July School Holidays programme and activities included printing 3D super hero emblems, robotics, making hero masks and capes. All activities were well attended. Kaitiaki Sisters ran a t-shirt bag making workshop for children and these bags are being used in the library.
1136	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Manurewa	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Uike Katoanga'i 'o e Lea Faka-Tonga : Tongan Language Week and Te Epetoma o te Reo Māori Kūki 'Airani : Auckland Libraries Cook Islands Language Week were celebrated and run in conjunction with local Early Childhood Centres who provided entertainment in songs and dances and also supplied refreshments for the audiences. Staff from Clendon shared their Cook Island language and music skills for Wriggle and Rhyme attendees at Manurewa. A Chinese collection has been established at Manurewa. After consulting sectors of the community, staff involved in the co-design process have had to reframe their design opportunity to: How might we facilitate collaboration and information sharing between agencies to enable better access to social services in our community.
1137	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Manurewa	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Te Wiki o te Reo Māori : Māori Language Week and Matariki were celebrated by integrating Māori tikanga into all regular library activities and events: Oscar Kids played games introducing Māori vocabulary, Wriggle & Rhyme attendees sung songs and rhymes in te reo, Tutubugs After School Club made poi and takakau (Maori bread) and kaimoana hot-pot, and the colouring group worked on Māori patterns and designs.
1138	Learning and Literacy programming and digital literacy support - Manurewa	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Adult Learners Week was celebrated with an adult learning event taking place every day. A ukulele workshop was extremely popular, The South Auckland Spinners & Weavers Guild held a demonstration and offered hands-on spinning and fabric crafts. A robotics session ran to teach adults coding that children are learning in school. BNZ Bank staff ran a workshop on Kiwi Saver and Tracy Stowers from Vaiola PI Budgeting Service Trust held a budgeting workshop.
1473	Additional programming - Manurewa	Develop and deliver targeted programmes and outreach utilising additional resources.		CS: Libraries & Information	\$5000 LDI: Opex	In progress	Green	CAP (Christian's Against Poverty) money course was run at Clendon Community House by a staff member from Clendon. Regular story times are also being provided to users of the house.
<b>Local Economic Development: ATEED</b>								
385	Town Centre revitalisation implementation	To deliver initiatives that support the revitalization of the Manurewa town centre and other centres in the local board area. Projects would need to be supported through the Town Centre Steering Group. Specific work areas could include: • TC work and delivering on outcomes from the steering group • Outcomes from work in surrounding environments • Te Mahia station work and delivering on outcomes	•Confirmation of any grant funding as a result of actions identified •Projects may need to be confirmed by the Board to utilise funding	ATEED: Local Economic Growth	\$164000 LDI: Opex	In progress	Green	The services of Leigh Auton & Associates and Richard Knott Limited have been retained for the coming financial year. Leigh will continue to advise and Chair the Steering Group with Richard Knott Ltd providing urban design support. The focus of activities in the coming year will be around progressing with Te Mahia Station and supporting Clendon town centre in addition to Manurewa town centre. Potential spend for the year will potentially be focused on providing support to Clendon and the creative Manurewa initiative.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
653	Young Enterprise Scheme (MR)	The Auckland Chamber of Commerce, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Kick Start Days in February 2019. The Kick Start days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2019 year, what YES is all about, and what is in store for them.	No further decisions anticipated	ATEED: Local Economic Growth	\$2000 LDI: Opex	Approved	Green	The Young Enterprise Scheme is being delivered by the Auckland Chamber of Commerce. A request for the funding has not yet been received in order to facilitate the payment on behalf of the local board. This is expected to happen during the second quarter.
1460	way-finding signage programme	To identify what signage is needed and where, options for design and a programme of implementation and the issues around on-going maintenance. This is to include an initial meeting with the Manurewa Town Centre Steering Group.	None anticipated	ATEED: Local Economic Growth	\$0 LDI: Opex	In progress	Green	Auckland Transport have taken the lead and ownership of this project and are reporting through to the Town Centre Steering Group. AT presented visuals of the wayfinding maps and proposals to the September 2018 steering group meeting. Feedback was provided and the changes will be made and reported back to the October meeting.
1461	marketing/promotional strategy	marketing/promotional strategy/specific brand for Manurewa to raise the profile for Manurewa as a great place to live, work and play. This will be developed with the involvement of the Manurewa, Wiri and Clendon Business Associations.	None anticipated	ATEED: Local Economic Growth	\$0 LDI: Opex	In progress	Green	The Manurewa Business Association continues to implement its Rewa brand to drive visitation. Further discussion will be had with the local board communication and engagement team, along with Clendon business association and the Wiri business association to determine what additional projects can be brought forward by the local board. This will be undertaken in Q2.
1462	supporting youth transitions	To investigate opportunities to support youth transition into employment.	None anticipated.	ATEED: Local Economic Growth	\$0 LDI: Opex	Approved	Green	Staff have not yet been able to meet with the Strategic Broker for the local board area to date. It is also understood that the Southern Initiative (TSI) have taken over the running of Youth Connections on behalf of Auckland Council. The approach adopted by the TSI will have an impact on what additional activities the local board may want to bring forward. Staff will aim to engage with the Strategic Broker and TSI during the next quarter to identify any initiatives that may be proposed to the local board.
<b>Parks, Sport and Recreation</b>								
377	MR: Park services playspace shade assessment	Undertake an assessment of shade provision in playspaces in parks and skateparks, in order to identify opportunities to provide shade at these facilities.	Workshop in Q3 to discuss opportunities to enhance shade.	CS: PSR: Park Services	\$0 ABS: Opex	In progress	Green	A service review is presently underway and locations where there is opportunity to provide additional shade in local parks will be workshopped with the MRLB in October 2018.
378	Clendon Park Community Reserve: Service Assessment	Develop a service assessment for Clendon Park Community Reserve and prioritise the implementation of activities. This initiative links to local placemaking being led by ACE and will help to inform the renewals of existing parks assets and prioritisation of future developments.	In Q3 staff will discuss future development scope.	CS: PSR: Park Services	\$10000 LDI: Opex	In progress	Green	The MRLB has determined that Keith Park is their point of focus at this stage in the year and a date for the parks service review for the Clendon Community Centre Reserve has yet to be agreed to by the MRLB.
379	MR: Wiri playspace service provision	Review the provision of play spaces within the Wiri area in order to plan for growth, particularly as part of the Transform Manukau project. Consider the proximity of any proposed new play spaces to the destination playground planned for Hayman Park, Manukau.	A concept plan will be developed by Panuku and will be presented to the Local Board.	CS: PSR: Park Services	\$0 ABS: Opex	In progress	Green	A service review of Wiri local park and playspace provision was undertaken and the findings workshopped with the board in September 2018. The priority outcomes identified at the workshop will be used to initiate the development of a new playspace in the Wiri Stream Reserve, which will be delivered by Panuku.
533	Randwick Park: Skatepark stewardship grant	Provide a grant for custodian services to be provided at Clendon skatepark. This is to include the role of caretaker, advisor, programme and event planner and coach, so a positive skatepark environment is provided for all users. This activity is linked to #1036 in the work programme regarding capability and capacity building.	Workshop in Q1 to determine the outcomes of the grant.	CS: PSR: Active Recreation	\$17500 LDI: Opex	In progress	Green	Active Recreation has experienced more delays between supplier negotiations and navigating the ariba system. In August we were able to agree on an acceptable proposal including support for a multi-year agreement. The new agreement will be in place by end of October, and include the shift in focus to regular activations which for Randwick will be a weekly scooter club and locals will be able to borrow scooters and boards, funded through out and about.
534	MR: Out and About active parks programme	Deliver a range of 'free to attend' activities and events in local parks, spaces and places with a greater focus on Clendon as a community of activity as identified through the Auckland Approach. Continue to provide activities for children and families, and identify partners who can provide more opportunities for young people and seniors to be physically active.	No further decisions anticipated	CS: PSR: Active Recreation	\$50000 LDI: Opex	In progress	Green	A total of 11 activations delivered in Q1 including: six Glow worm walks at Totara Park; Amazing race at Totara Park; 'On ya wheels' treasure hunt at Kauri Point; Art in the park at Anderson Park; Kite day at Mountfort Park; Play day at Rowandale Reserve.



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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
535	MR: Leisure Facilities Programme	Nathan Homestead Early Childhood Education; Deliver a variety of accessible programmes and services for early childhood education;	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	See Te Matariki Clendon Community Centre for Kauri Kids and Manurewa Leisure Centre for holiday programmes
536	MR: Ecological volunteers and environmental programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events; •Plant and animal pest eradication; •Litter and green waste removal; •Contractor Support; •Tools and Equipment; •Beach/stream Clean Ups. •Brochures	No further decisions anticipated	CS: PSR: Park Services	\$67000 LDI: Opex	In progress	Green	488 Volunteer hours were recorded for Q1, with 700 plants planted; A school planting with Hillpark school was held at Orford Reserve on the 7 September 2018 with 500 plants planted.
579	MR:Māori naming of reserves and facilities Phase two	Identify opportunities for park and facility naming/renaming and engage with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage.Stage 2 (year 2) involves working with mana whenua on the adoption of names by the local board, and communication about new names.	No further decisions anticipated	CS: PSR: Park Services	\$23000 LDI: Opex	In progress	Green	At the 19 July 2018 business meeting the board approved 130 local parks to invite mana whenua to provide a Māori name and narrative for dual naming. Mana whenua representatives Josy Peita-Ngāti Te Ata; Kathleen Wilson-Te Ākitai Waiōhua and Martin Te Moni -Ngāti Whanaunga spoke to the local board in support for the business report. Mana whenua will progress their process to identify Māori names for the approved local parks.
723	Clendon Skatepark stewardship grant	Provide a grant for custodian services to be provided at Clendon skatepark. This is to include the role of caretaker, advisor, programme and event planner and coach, so a positive skatepark environment is provided for all users.	No further decisions anticipated.	CS: PSR: Active Recreation	\$17500 LDI: Opex	In progress	Green	Some delays were experienced in navigating the procurement process, however, in August agreement was reached on an acceptable proposal, including support for a multi-year agreement. The new agreement will be in place by end of October. This will include the shift in focus to regular activations which for Clendon will be a skate club. Locals will be able to borrow scooters and boards, funded through the Out and About programme.
735	Keith Park: Review service provision	Review the local parks service provision for Keith Park and consider options to provide better park outcomes and improved safety at this park.	The engagement findings will be reported back to the board in Q3 and future service outcomes for the park can be discussed then.	CS: PSR: Park Services	\$10000 LDI: Opex	In progress	Green	A park service review was undertaken and workshopped with the MRLB in September 2018. The next step is to engage with the community on the impending playground renewal, toilet block renewal and additional park developments that could be funded through LDI discretionary capex budgets. An engagement event will be held at the park in October 2018.
937	Manurewa Pool and Leisure Centre: Operations	Operate Manurewa Pool and Leisure Centre. Deliver a variety of accessible programmes and services that get the local community active including: fitness; group fitness; learn to swim; recreational swimming; aquatic services; recreation services.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Manurewa Pool and Leisure has had significant increases in most areas of the facility compared to Quarter 1 last year, including: • Total facility visits have grown 41% against the same period last year, 61,441 (Quarter 1 FY19) vs 43,482 (Quarter 1 FY18) • Fitness visits in the period have increased 84%, 22,409 (Quarter 1 FY19) vs 12,153 (Quarter 1 FY18) • Pool visits are up 46%, 36,143 (Quarter 1 FY19) vs 24,760 (Quarter 1 FY18) • Our net position has also increased significantly, +\$40,000 (Quarter 1 FY19) vs -\$39,000 (Quarter 1 FY18) • Customer satisfaction (measured by NPS survey) has also increased this quarter, from 40.2 to 51.4 Management have highlighted the need to increase awareness of, and accessibility to, our centre for people under the age of 16, as that is the demographic that has declined the most from Quarter 1 of last financial year. Staff have initiated and are developing a range of strategies, which so far have included making the aqua run available in the weekends, more promotion for the Learn to Swim programme and developing a water safety programme for local pre-schools and primary schools.
938	Totara Park Pool: Operations	Operate Totara Park Pool. Deliver a range of accessible programmes and services that get the local community active including recreational swimming and aquatic programmes.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Totara Park Pool opens in November



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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
939	Manurewa Leisure Centre: Operations	Operate Manurewa Leisure Centre. Deliver a variety of accessible programmes and services that get the local community active including fitness; group fitness; early childhood education; recreation activities and facilities for hire.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Manurewa Leisure Centre and Nathan Homestead have met the local board objective of "People in Manurewa are actively connecting everywhere, everyday". Basketball programming has grown to include the delivery of coaching lessons at the Wiri Central School, to 192 students. At the South Side Slam Junior Basketball competition Manurewa was represented by 10 junior basketball teams. All other programmes are on track with facility hireage up by 15% for the quarter. Customer feedback (measured by NPS survey) remains high at 100% with no detractor comments. There has been a slight decline in visitation this quarter, down 6.6% on same period last year. This is primarily a result of losing the Manurewa Primary Schools Basketball competition to the Bruce Pullman facility and the hosting of the Manurewa/Otara Te Kohanga Reo – Te Wiki O Te Reo Maori celebrations. The reception area has been refurbished, the works had little to no impact on business as we were able to transfer operations to the Centre Manager's office.
941	Te Matariki Clendon Community Centre: Operations	Operate Te Matariki Clendon Community Centre. Deliver a variety of accessible programmes and services that get the local community active to include: group fitness, early childhood education and recreation activities.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Te Matariki Clendon Community Centre has made good progress towards meeting local board objectives for the financial year. Active visits are on par with the first quarter last year. Centre programmes are running well, with participation in OSCAR before- and after-school care stable at around 55. The team is preparing for October school holiday programmes: both School Holiday Care (chargeable) and Breakaway Holiday Programmes (free for youth ages 11-17). Cavaliers Basketball Club is running well, as is the Southside Slam (a tournament run in council's leisure centres in the south. Youth services programmes are achieving good attendance in the Raise Up Leadership Programme, Social Sports, and Drop in programmes. The centre was recently recognised as council's Centre of the Year at Active Recreation's annual Be Inspired Awards, so staff are inspired and keen to continue activating the community in Clendon.
944	MR: Auckland Teaching Gardens Trust	Provide funding to the Auckland Teaching Gardens Trust to operate a teaching garden at Maich Road for the community, to encourage and mentor people into growing their own food.	No further decisions anticipated	CS: PSR: Park Services	\$16500 ABS: Opex	In progress	Green	The occupancy rate at Maich Road was 68% . The programme is ongoing with a focus on mentoring and teaching members of the public to grow and cook their own food.
1253	Puhinui Stream boardwalk	Work with Panuku Development Auckland on Puhinui Stage One which involves development of a new walkway (boardwalk) and open spaces along the Puhinui Stream between Rata Vine and Wiri.	Ongoing input into the design and outcomes/benefits of the boardwalk. Working with Panuku Development Auckland to approve the design.	CS: PSR: Park Services	\$0 ABS: Opex	In progress	Green	A strategic assessment, to be undertaken in Q2, will help identify desired service outcomes that will assist Panuku in the development of a concept plan for this area.
2448	MR: pools and leisure access for targeted groups	Provide free access to Manurewa Pool and Leisure Centre for: • those aged 65 and over;• adults supervising children; and • people with disabilities.	No further decisions anticipated.	CS: PSR: Active Recreation	\$20000 LDI: Opex	In progress	Green	Targeted aquatic visits, for supervising adults and seniors, are trending up since the beginning of the quarter, demonstrating the growing awareness and popularity of subsidised swimming. Admissions of people with disabilities are still low, so staff will emphasise the free access programme with local community groups.
<b>Plans and Places</b>								
1559	Coordination of Manurewa-Takanini-Papakura Integrated Area Plan implementation - Manurewa actions	Ongoing coordination of implementation of the Manurewa-Takanini-Papakura Integrated Area Plan, including identification of specific actions for delivery in 2018/19		CPO: Plans and Places	\$0 Regional	In progress	Green	Work continues with Community Empowerment to develop a detailed implementation plan. Some short terms actions already being delivered by various departments / key stakeholders. Local board kept updated through the monthly Town Centre Steering Group .

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary
<b>CF: Community Leases</b>										
1336	Clendon Community House, 60 Maplesden Drive: Lease to Clendon Residents Group Incorporated	Renew building sublease to existing group.	CF: Community Leases	1/07/2016	30/06/2018	30/06/2020	\$ 1.00	In progress	Green	Reminder forwarded to the group to complete and return the renewal of lease application form. This will be monitored in quarter two.
1337	Ratavine Community House, 1 Rata Vine Drive, Manukau Central: Lease to RaWiri Residents Association Incorporated	Renew building sub lease to existing group. Lease term will continue to roll over on a monthly occupancy until renewal is complete.	CF: Community Leases	1/11/2016	30/06/2018	30/06/2020	\$ 1.00	In progress	Green	Renewal of lease application received and site visit undertaken. Staff to finalise assessment prior to arranging a workshop with the local board proposed to take place in quarter two or quarter three.
1338	Jellicoe Park, 40R Jellicoe Road, Manurewa: Lease to Manurewa Amateur Athletic & Harrier Club Incorporated	New ground lease to existing group.	CF: Community Leases	1/05/2009	Nil	30/04/2019	\$ 0.10	Approved	Green	This lease project is proposed to start in quarter three.
1339	Mountfort Park, 77R Sykes Road, Manurewa: Lease to Te Kohanga Reo National Trust Board - Tahuri Mai	New ground lease to existing group.	CF: Community Leases	1/07/2009	Nil	30/06/2019	\$ 0.10	Approved	Green	This lease project is proposed to start in quarter four.
2532	Keith Park, 20R Roys Road, Weymouth: Lease to Counties Manukau Rowing Club Incorporated	New ground lease to Counties Manukau Rowing Club Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/2008	Nil	31/03/2018	\$ 10.00	In progress	Green	The club has advised council that they have purchased in Mercer. Staff will be working with the club in quarter two to establish the next steps for the existing site in Weymouth.
2534	Manurewa Swimming Pool Grounds, 31R Russell Road, Manurewa: Lease to Manurewa Tennis Club Incorporated	New ground lease to Manurewa Tennis Club Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/06/2008	Nil	31/05/2018	\$ 0.10	In progress	Green	New lease application received. Staff attended the Mana Whenua forum to engage with iwi on the proposal to grant a new lease to the group. A site visit will be undertaken in quarter two.
2543	Tadmore Park, 238R Great South Road, Manurewa: Lease to Senior Citizens Service Club of Manurewa Incorporated	New community lease to Senior Citizens Service Club of Manurewa Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	17/08/1997	Nil	16/08/2017	\$ 0.10	In progress	Green	Council staff are collaborating with regards to the best use of the facility. These findings are not expected to be finalised until quarter three or quarter four.
2544	Mountfort Park, 25R Dr Pickering Avenue, Manurewa: Lease to Manukau Racing Pigeon Club Incorporated	New ground lease to Manukau Racing Pigeon Club Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/01/2009	Nil	31/12/2010	\$ 0.10	In progress	Green	Courtesy call made to the group regarding the new lease application form. Follow up with the club president who was unavailable at the time will take place in quarter two.
2545	Mountfort Park, 25R Dr Pickering Avenue, Manurewa: Lease to Manurewa Rugby Football Club Incorporated	New ground lease to Manurewa Rugby Football Club Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/11/1992	1x 10 years	31/10/2012	\$ 0.10	Approved	Green	This lease project is proposed to start in quarter three and four.
2547	Manurewa Netball Complex, 1R Dalgety Drive, Manukau Central: Lease to Netball Manurewa Incorporated	Renew and Variation of lease to Netball Manurewa Incorporated for 10 years. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/08/2009	31/07/2019	31/07/2029	\$ 0.10	In progress	Green	Council staff are undertaking an assessment of the site and building which is anticipated to be completed in quarter two.
2549	Holmes Road Ground, 38 Holmes Road, Manurewa: Lease to Manukau Beautification Charitable Trust	New community lease to Manukau Beautification Charitable Trust. Deferred from the 2017/2018 work programme.	CF: Community Leases	20/08/2010	1x3 years	19/08/2016	\$ 500.00	In progress	Green	A formal report to the local board is proposed for quarter two.
2550	War Memorial Park, 16R Gibbs Road, Manurewa: Lease to Manurewa Association Football Club Incorporated	New lease to Manurewa Association Football Club Incorporated. Deferred from the 2017/2018 work programme. This item is on hold, the Manurewa Association Football Club facility is part of the War Memorial Park project which comes under the Local Board's OLI (One Local Initiative), the clubs occupancy is rolling over monthly.	CF: Community Leases	1/11/1996	31/10/2011	31/10/2016	\$ 0.10	On Hold	Amber	The Community & Social Policy Team are developing a business plan for the local boards consideration with regards to the War Memorial Park redevelopment, which includes the clubroom building. This lease project is on hold until quarter four.