

# Ōtara-Papatoetoe Local Board

Workshop record of the Ōtara-Papatoetoe Local Board held in the Woodside Room on Tuesday, 23 October 2018 at 9.30am.

**PRESENT:**

**Chairperson:** Lotu Fuli  
**Members:** Apulu Reece Autagavaia  
 Ashraf Choudhary  
 Dawn Trenberth  
 Mary Gush  
 Donna Lee

**ABSENT:** Deputy Chair Ross Robertson

**ALSO PRESENT:** Shirley Coutts (Senior Local Board Advisor)  
 Albert Scott (Local Board Advisor)  
 Carol McKenzie-Rex (Relationship Manager)  
 Shoma Prasad (Engagement Advisor)  
 Tess Liew (Strategic Broker)  
 Carol McGarry (Democracy Advisor)

Workshop Item	Governance role	Summary of discussions
Community Empowerment Unit Verbal Update <i>Tess Liew, Yongjie Li</i>	Oversight and Monitoring	The board was updated on the Community Empowerment Unit work programme including the Pursuit of Excellence Awards and the Diversity Forum.  ACTION: Formal report on the Pursuit of Excellence Awards process to the 20 November 2018 Business meeting.
SMART Procurement <i>Citycare Auckland Executive members, Fraser Park, Bill Teakura</i>	Oversight and Monitoring	The board received an update on the performance of SMART procurement for year 1 of the contracts with Citycare Auckland.  ACTION: Local Board Services to send the service level discussion notes to the Community Facilities team.
Community Facilities Update <i>Greg Hannah, Jenny Young, Bill Teakura</i>	Oversight and Monitoring	The board was updated on the Community Facilities work programme, leasing and maintenance delivery.
Parks Sport and Recreation update: The Teaching Garden Trust and the Ngāti-Otara Multi Sport project	Oversight and Monitoring	The board was updated on the Teaching Garden Trust. ACTION: Formal report to the 20 November 2018 Business meeting. The board was updated on the Ngāti-Otara Multi Sport project - ACTION: A formal report in February/March 2019 Business

Workshop Item	Governance role	Summary of discussions
<p><i>Debra Langton, Dave Barker, Paul Duffy, Sanjeev Karan, Tim Keat, Richard Hutchinson, Martin Devoy</i></p>		<p>meeting.</p>
<p>Quarter 1 report - wash up of items not covered above in the CEU, CF and PSR sessions. <i>Shirley Coutts, Albert Scott</i></p>	<p>Oversight and Monitoring</p>	<p>To board discussed the Quarter 1 report items that have not already been covered in the sessions above with the Community Empowerment Unit, Community Facilities and Parks Sport and Recreation, prior to the formal report to the 20 November 2018 Business meeting.</p>
<p>Panuku Development Auckland - unlock Old Papatoetoe <i>Helga Sonier, John Carter, Sharon Dobson, Maria Walker, Frith Walker Debra Langton, Greg Hannah, Paul Duffy</i></p>	<p>Keeping informed</p>	<p>The Board was informed of the latest activity and planning and discussed options for local community facilities. ACTION: Panuku officers to have discussions with other departments of Council come back to a future workshop with suggestions.</p>

The workshop concluded at 12.50 pm