I hereby give notice that an ordinary meeting of the Upper Harbour Local Board Community Forum will be held on:

**Date:** Thursday, 1 November 2018  
**Time:** 6.30PM  
**Meeting Room:** Upper Harbour Local Board Office  
**Venue:** 30 Kell Drive  
Albany

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**Upper Harbour Local Board Community Forum**

**OPEN AGENDA**

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**MEMBERSHIP**

**Chairperson**  
Margaret Miles, QSM, JP

**Deputy Chairperson**  
Lisa Whyte

**Members**  
Uzra Casuri Balouch, JP  
Nicholas Mayne  
John McLean  
Brian Neeson, JP

(Quorum 3 members)

Cindy Lynch  
Democracy Advisor  
25 October 2018

Contact Telephone: (09) 486 8593  
Email: Cindy.Lynch@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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1 Welcome

2 Apologies

An apology from Deputy Chairperson L Whyte has been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

The Auckland Council Code of Conduct for Elected Members (the Code) requires elected members to fully acquaint themselves with, and strictly adhere to, the provisions of Auckland Council's Conflicts of Interest Policy. The policy covers two classes of conflict of interest:

i. A **financial conflict of interest**, which is one where a decision or act of the local board could reasonably give rise to an expectation of financial gain or loss to an elected member; and

ii. A **non-financial conflict interest**, which does not have a direct personal financial component. It may arise, for example, from a personal relationship, or involvement with a non-profit organisation, or from conduct that indicates prejudice or predetermination.

The Office of the Auditor General has produced guidelines to help elected members understand the requirements of the Local Authority (Member’s Interest) Act 1968. The guidelines discuss both types of conflicts in more detail, and provide elected members with practical examples and advice around when they may (or may not) have a conflict of interest.

Copies of both the Auckland Council Code of Conduct for Elected Members and the Office of the Auditor General guidelines are available for inspection by members upon request.

Any questions relating to the Code or the guidelines may be directed to the Relationship Manager in the first instance.

4 Confirmation of Minutes

That the Upper Harbour Local Board Community Forum:

a) confirm the ordinary minutes of its meeting, held on Thursday, 4 October 2018, as a true and correct record.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.
8 Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Upper Harbour Local Board Community Forum. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

8.1 Auckland Cricket / East Coast Bays Cricket

Te take mō te pūrongo / Purpose of the report
1. The purpose of this deputation is to address the Upper Harbour Local Board to provide an update on the activities of Auckland Cricket and East Coast Bays Cricket.

Whakarāpopototanga matua / Executive summary
2. Dean Bartlett, Senior Cricket Manager of Auckland Cricket, and Louis Delport, East Coast Bays Cricket Club Manager, will be in attendance to discuss the recent restructure at Auckland Cricket, and describe the current landscape of cricket in the region.

Ngā tūtohunga / Recommendation/s
That the Upper Harbour Local Board Community Forum:

a) receive the deputation from Dean Bartlett of Auckland Cricket, and Louis Delport of East Coast Bays Cricket, and thank them for their attendance and presentation.

Attachments
A 1 November 2018 Upper Harbour Local Board: Sustainability and the changing face of cricket .......................................................... 31

8.2 Eventfinda Stadium

Te take mō te pūrongo / Purpose of the report
1. The purpose of this deputation is to address the Upper Harbour Local Board to provide an update on the activities at the Eventfinda Stadium in Glenfield.

Whakarāpopototanga matua / Executive summary
2. Brian Blake, Chief Executive Officer, and Paddy Stafford-Bush, Board Chairperson, from the Eventfinda Stadium, will be in attendance to discuss the work they are undertaking at the stadium and update the local board on their progress.

Ngā tūtohunga / Recommendation/s
That the Upper Harbour Local Board Community Forum:

a) receive the deputation from Brian Blake and Paddy Stafford-Bush, from the Eventfinda Stadium, and thank them for their attendance and presentation.
8.3 Meadowood Community House update

Te take mō te pūrongo / Purpose of the report
1. To address the Upper Harbour Local Board to give an update on the activities at Meadowood Community House over the last 12 months.

Whakarāpopototanga matua / Executive summary
2. Leona Page, House Manager, and Sara Visser, Accounts and Marketing Administrator, from Meadowood Community House, will be in attendance to brief members on highlights and opportunities over the past year.

Ngā tūtohunga / Recommendation/s
That the Upper Harbour Local Board Community Forum:
a) receive the deputation from Leona Page and Sara Visser from Meadowood Community House and thank them for their attendance and presentation.

Attachments
A Meadowood Community House presentation................................................33

9 Public Forum
A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business
Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and
(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."
New community lease: Hobsonville Point Resident’s Society Incorporated for Chichester Cottage, 192B Buckley Avenue, Hobsonville

File No.: CP2018/19972

Te take mō te pūrongo / Purpose of the report
1. To grant a new community ground lease to Hobsonville Point Resident’s Society for land under Chichester Cottage at 192B Buckley Avenue, Hobsonville.

Whakarāpopototanga matua / Executive summary
2. The Hobsonville Point Resident’s Society Incorporated was established by Hobsonville Land Company, a subsidiary of Housing New Zealand, to monitor and implement the standards agreed to by property owners in the new Hobsonville Point development, on the former Hobsonville Air Base.
3. In 2017, Hobsonville Land Company changed its trading name to become Homes, Land and Community (2017) Limited (HLC). On 3 July 2017, an agreement was signed with the Hobsonville Point Resident’s Society Incorporated to transfer ownership of Chichester Cottage, on Lot 14 DP 497762 at 192B Buckley Avenue, Hobsonville.
4. On 21 December 2016, the property vested as an unclassified local purpose (community buildings) reserve, subject to the Reserves Act 1977, and is held in fee simple by Auckland Council.
5. Hobsonville Point Resident’s Society Incorporated has formally applied to Auckland Council for a new community ground lease for the land under the cottage which provides access to the building. This is to support running the cottage as a small community facility, administered by the committee on a user-pays basis. It is envisaged that it will be used for small group meetings (e.g. bridge clubs, book clubs or hobby groups), small classes or demonstrations.
6. A lease can be granted by the council under Section 61 (2B) of the Reserves Act. Public notification and iwi engagement of the new lease is not required for land held as local purpose (community buildings) reserve.
7. As specified in the Auckland Council Community Occupancy Guidelines 2012, groups that own their own buildings, can apply for a new lease for a term of 10 years, with one right of renewal for a further 10 years.
8. This report recommends that the Upper Harbour Local Board grant a new community ground lease to the Hobsonville Point Resident’s Society Incorporated for a 10-year initial term commencing on the date of issue of the code of compliance, with one 10-year right of renewal.
Ngā tūtohunga / Recommendation/s

That the Upper Harbour Local Board Community Forum:

a) grant a new community lease to Hobsonville Point Resident’s Society Incorporated, for Lot 14 DP 497762, 192B Buckley Avenue, Hobsonville (refer Attachment A to the agenda report), subject to the following terms and conditions:

i) term – an initial term of 10 years commencing when the code of compliance for the building is issued, with one 10-year right of renewal

ii) rent - $1 plus GST per annum if requested

iii) that the Hobsonville Point Resident’s Society Incorporated Community Outcomes Plan, as approved, be attached to the community lease document (refer Attachment B to the agenda report)

iv) that all other terms and conditions are in accordance with the Reserves Act 1977, and the Auckland Council Community Occupancy Guidelines July 2012.

Horopaki / Context

Chichester Cottage

9. Chichester Cottage is a single-storey community facility owned by the Hobsonville Point Resident’s Society Incorporated. It was built in about 1930 by the Mill family and used by them while their home, known as Mill House, was built nearby. The Mills were pioneers in aviation photography and later used the cottage to develop their aerial photographs. The cottage was also used for their guests, including Francis Chichester, a pioneer in aviation. Chichester later turned his interest from aviation to sailing. He was honoured as Sir Francis Chichester after being the first to sail the yacht, Gypsy Moth IV, solo non-stop around the world.

10. Chichester Cottage is an important part of Hobsonville Point history and is expected to be used for small group meetings (e.g. bridge clubs, book clubs or hobby groups), small musical functions, classes or demonstrations.

11. A group from within the community, The Friends of the Cottage, with an interest in the historic nature of the cottage, will work with the resident’s society committee to care for and promote it for community use.

The Hobsonville Point Resident’s Society Incorporated

12. The Hobsonville Point Resident’s Society Incorporated was established by Hobsonville Land Company, a subsidiary of Housing New Zealand, to monitor and implement the standards agreed to by property owners in the new Hobsonville Point development on the former Hobsonville Air Base. These reflect quality of life objectives. In 2017, Hobsonville Land Company, changed its trading name to become Homes, Land and Community (2017) Limited (HLC).

13. On 3 July 2017, HLC signed an Agreement for Transfer of Asset with the Hobsonville Point Resident’s Society Incorporated to transfer ownership of Chichester Cottage. The agreement records HLC’s gifting of the cottage, which is conditional on Hobsonville Point Resident’s Society Incorporated being granted a ground lease of the land by Auckland Council. Renovations of the cottage were undertaken by HLC as part of the agreement.

14. In September 2017, the resident’s society applied for a community lease of the land on which the cottage sits and the land surrounding the cottage, which gives access to the front
and back entrances. The group also requested a lease for a 10-year period, with one right of renewal for a further 10 years.

**Land**

15. The building occupies a site on land described as Lot 14 DP 497762, with an area of 89m² (more or less) and is part of an area provisionally known as Hobsonville Esplanade North. Lot 14 is held in fee simple by Auckland Council as an unclassified local purpose (community buildings) reserve.

16. Section 61 (2A) of the Reserves Act provides the authority to lease, and does not require public notification or iwi engagement before leasing.

**Tātaritanga me ngā tohutohu / Analysis and advice**

**The Hobsonville Point Resident’s Society Incorporated**

17. The resident’s society has filed a comprehensive application in support of its application for a new community lease and has the necessary insurance cover, including public liability insurance, in place. The resident’s society will also own any internal and external improvements, and the Hobsonville Point Resident’s Society Incorporated Committee will maintain the building.

18. Hobsonville Point Resident’s Society Incorporated was registered as an incorporated society on 24 December 2010 (number 2543330). Its objectives are to:
   
   - ensure that Hobsonville Point is a strong community with good communication, engagement and respect between members; and with regular opportunities for participation in community events, the Common Areas, Facilities and Services
   
   - ensure that Hobsonville Point maintains its focus on sustainability.

19. The community included 1499-member households as at June 2018, with potential for 4000 households when the development is completed. There is a spread of age groups and diversity within the community; from preschool, school age, post-school, singles, couples and their families, retirees, and includes a retirement village.

**Land and building**

20. With the development of the Hobsonville Air Base as a residential community, the cottage was recognised as an important element of local history to be preserved and valued. Hobsonville Land Company offered to gift it in a restored state to the resident’s society, to be used by the society and as a community facility.

21. Chichester Cottage will be available for hire as a small community facility, administered by the committee on a user-pays basis to cover running expenses. It is furnished by the resident’s society with facilities for simple catering.

22. Public access will be from Cottage Lane, Hobsonville Point, or along the Hobsonville coastal walkway. The land adjacent to the cottage lies on the Hobsonville Point walkway and will be managed by Auckland Council as esplanade reserve.

23. The settlement date in the agreement will trigger the formal transfer of ownership of the cottage, whichever is the later of either the issue of a code of compliance for the cottage restoration, or the date the lease between Auckland Council and the resident’s society is finalised.

24. The activity is local purpose in nature, so there is no requirement to classify the reserve for the purposes of approving a lease to the group. The land will be placed on the list of sites to be classified in the future, as resources allow.
25. The Upper Harbour Local Board is the allocated authority relating to local, recreation, sport and community facilities, including community leasing matters.

26. The proposal to grant a new lease was workshopped on 22 February 2018 with the local board, and the board was made aware that public notification is not required to grant a new lease to the club.

27. In normal circumstances with a new lease, an expression of interest would be recommended. However, in this case, the proposed tenant will own the building and the local board have previously identified Hobsonville Point Resident’s Society Incorporated as a suitable tenant. It is therefore reasonable to forego an expression of interest. The land status permits the proposed activity.

28. The local board discussed the leased area at a workshop on 26 July 2018. The board supported a ground lease for the building footprint only along the boundary of Lot 14 DP 497762 (refer Attachment A), but not an expanded leased area outside of this.

29. Hobsonville Point Resident’s Society Incorporated are permitted to use the area outside the cottage for tables and chairs during community events without impediment.

30. Community groups seeking a new lease are required to include a Community Outcomes Plan as a schedule to the lease document (refer Attachment B). A Community Outcomes Plan has been agreed with the society that aligns with the 2017 Upper Harbour Local Board Plan and, in particular, supports the following outcomes:
   - Empowered, engaged and connected Upper Harbour communities
   - Healthy and active communities
   - Our environment is valued, protected and enhanced.

31. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi and its broader legal obligations to Māori. The council recognises these responsibilities are distinct from the Crown’s Treaty obligations and fall within a local government Tāmaki Makaurau context. These commitments are articulated in the council’s key strategic planning documents; the Auckland Plan, the Long-term Plan 2018–2028, the Unitary Plan and local board plans.

32. Land held as local purpose (community buildings) reserve, generally does not require iwi engagement prior to any new lease being granted in accordance with section 54 (2A) of the Reserves Act 1977. The proposal for a new lease to the society was discussed with the Mana Whenua - North Forum in September 2017. No concerns were raised.

33. The above meets the requirements of Section 4 of the Conservation Act 1987 that council consult with iwi.

34. There are no known financial implications associated with granting a new lease to the group.

35. There are no known risks associated with the granting of a new lease.

36. Subject to the grant of a new community lease, Auckland Council staff will work with the society to finalise the deed of lease.
**Ngā tāpirihanga / Attachments**

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<th>No.</th>
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<td>A</td>
<td>Site plan for the Hobsonville Point Resident’s Society Chichester Cottage, 192B Buckley Avenue, Hobsonville 0618</td>
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<tr>
<td>B</td>
<td>Hobsonville Point Resident’s Society Incorporated, 192B Buckley Road, Hobsonville, Community Outcomes Plan</td>
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**Ngā kaihaina / Signatories**

<table>
<thead>
<tr>
<th>Authors</th>
<th>Wendy Zapart - Community Lease Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Rod Sheridan - General Manager Community Facilities</td>
</tr>
<tr>
<td></td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
Attachment A: Site Plan for the Hobsonville Point Resident’s Society Chichester Cottage, 192B Buckley Avenue, Hobsonville 0618.

**Location Map and Lease Area**
- Chichester Cottage outlined in blue
- Lease area being 39m² (more or less) outlined in red and marked A.
**Attachment B**

**Hobsonville Point Resident’s Society Incorporated 192B Buckley Road, Hobsonville, Community Outcomes Plan**

<table>
<thead>
<tr>
<th>Name and Location of Land/Facility</th>
<th>Hobsonville Point Resident's Society Incorporated for Chichester Cottage, 192B Buckley Road, Hobsonville</th>
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<tbody>
<tr>
<td>Name of the Community it serves</td>
<td>Hobsonville Point and surrounding communities</td>
</tr>
<tr>
<td>Local Board Area</td>
<td>Upper Harbour</td>
</tr>
<tr>
<td>Name of Community Group</td>
<td>Hobsonville Point Resident's Society Incorporated</td>
</tr>
<tr>
<td>Postal Address</td>
<td>C/-Crochers Property Group, PO Box 74054, Greenlane, Auckland 1546</td>
</tr>
<tr>
<td>Contact person</td>
<td>Errol Haarthof</td>
</tr>
<tr>
<td>Name of Community Lease Advisor</td>
<td>Wendy Zapart</td>
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<thead>
<tr>
<th>Auckland Council and/or Local Board Priority</th>
<th>Performance Measure</th>
<th>Target</th>
<th>Achievements</th>
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<tbody>
<tr>
<td>Auckland Plan Outcome: A fair, safe and healthy Auckland</td>
<td>The Society will encourage community use of its facilities and activities that bring local people together.</td>
<td>Number of meetings or events held by local community groups (per annum).</td>
<td></td>
</tr>
<tr>
<td>Auckland Plan Outcome: Māori identity and wellbeing</td>
<td>Support opportunities that celebrate Māori identity and heritage (e.g. Matariki and Māori language week activities)</td>
<td>Number of activities supported that promote connected communities.</td>
<td></td>
</tr>
<tr>
<td>Auckland Plan Strategic Direction 1: Create a strong, inclusive and equitable society that ensures opportunity for all Aucklanders</td>
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<tr>
<td>Upper Harbour Local Board Plan Outcome 1: Empowered, engaged and connected Upper Harbour communities.</td>
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<td>Auckland Plan Outcome: A fair, safe and healthy Auckland</td>
<td>Encouraging a variety of recreation opportunities that bring people together.</td>
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<td>Strategic Direction 5: Strategic Direction 5: Promote individual and community wellbeing through participation and excellence in recreation and sport</td>
<td>The Society will encourage programmes and activities that appeal to a diverse range of communities.</td>
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<td>Upper Harbour Local Board Plan Outcome 3: Healthy and active communities</td>
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<td>Auckland Plan Outcome: A green Auckland</td>
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<tr>
<td>Auckland Plan Outcome: A beautiful Auckland that is loved by its people</td>
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**Strategic Direction 4: Protect and conserve, Auckland’s historic heritage for the benefit and enjoyment of present and future generations**

**Auckland Plan Priority 1: Understand, Value and Share Our Heritage**

**Upper Harbour Local Board Plan Outcome 5: Our environment is valued, protected and enhanced.**

| Communities care for their surrounding environment | The Society will ensure that the council’s land on which the building is sited is well maintained and in a way which prevents or minimises negative impacts on the Hobsonville Coastal Walkway and its esplanade reserves. | Regular maintenance of the grounds and improvements in a way that facilitates this. | Ensure that council recycling bins are available at all times. | Ensure that the leased area is clean and tidy and free of any litter or rubbish. |
Approval of deed of additional premises to Rosedale Park Sports Charitable Trust, Rosedale Park, 320 Rosedale Road, Albany

File No.: CP2018/19980

Te take mō te pūrongo / Purpose of the report
1. To approve a deed of lease for additional premises to the Rosedale Park Sports Charitable Trust at Rosedale Park, 320 Rosedale Road, Albany.

Whakarāpopototanga matua / Executive summary
2. The Rosedale Park Sports Charitable Trust have a ground lease for their clubrooms located on the park. The lease commenced on 1 October 2003 for an initial term of 10 years, with one right of renewal of 10 years. The lease was renewed in 2013 and reaches final expiry on 30 September 2023.

3. In 2016, the Upper Harbour Local Board provided landowner approval for the addition of a viewing deck to the northern side of the building occupied by Rosedale Park Sports Charitable Trust and their trustees, North Harbour Softball Association Incorporated, and the North Harbour Football and Sports Club Incorporated.

4. The occupation of the area has not been formalised as the area is outside the approved lease area. This can be remedied with the provision of a deed of lease of additional premises, which will extend the terms of the current lease to the viewing deck/pad.

5. This report recommends the local board approve a deed of lease of additional premises for the viewing deck extension on the north side of the existing trust building.

Ngā tūtohunga / Recommendation/s
That the Upper Harbour Local Board Community Forum:

a) grant a deed of lease for additional premises to Rosedale Park Sports Charitable Trust at Rosedale Park, being 57.5m² (more or less), as shown on Attachment A to this report and outlined in blue.

b) agree that commencement date of the deed of lease for additional premises will be 15 November 2018.

c) note that all other existing terms and conditions of the lease dated 14 November 2003 and commencing 1 October 2003 and subsequent renewals, remain in effect and will apply to the deed of lease for additional premises.

Horopaki / Context
6. This report deals with authorising the occupation of an area of Rosedale Park by a viewing deck/pad that is part of the clubroom facility owned and occupied by the Rosedale Park Sports Charitable Trust (registration number 2602643). The terms and conditions of the lease for the building can be extended by way of a deed of lease for additional premises.

Tātaritanga me ngā tohutohu / Analysis and advice
7. Rosedale Park is legally described as Part Allotment 653 Parish of Paremoremo Section 1 SO68325 comprising 3135m², and is contained in CFR422166, and held by Auckland
Council as a classified recreation reserve, pursuant to the provisions of the Reserves Act 1977.

8. The Rosedale Park Sports Charitable Trust have a ground lease for their clubrooms located on the park as shown at Attachment A. The lease commenced 1 October 2003 for an initial term of 10 years, with one right of renewal of 10 years. The lease was renewed in 2013 and finally expires on 30 September 2023.

9. In 2016, the Upper Harbour Local Board provided landowner approval for the addition of a viewing deck to the northern side of the building (refer Attachment B). This deck extension was outside the lease area and was completed in March 2017.

10. The Rosedale Park Sports Charitable Trust was registered on 20 April 2014, with the trustees being North Harbour Softball Association Incorporated and the North Harbour Football and Sports Club Incorporated (formerly the Albany United Soccer Club Incorporated). Both clubs use the clubrooms on the park shown in Attachment A.

11. The occupation of additional area needs to be authorised. This can be done by way of a Deed of Lease of Additional Premises, which extends the terms of the current lease and renewals to the additional area.

12. The Rosedale Park Management Plan approved in June 1996 contemplates the trust’s building and activities on the park. There is therefore, no need for public notification or consultation with iwi groups to extend the lease area.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views

13. The Upper Harbour Local Board has already considered this proposal when providing the landowner approval for the viewing deck/pad and, apart from granting approval for the deed of additional premises, there is no further impact on the local board.

Tauākī whakaaweawe Māori / Māori impact statement

14. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi and its broader legal obligations to Māori. The council recognises these responsibilities are distinct from the Crown’s Treaty obligations and fall within a local government Tāmaki Makaurau context. These commitments are articulated in the council’s key strategic planning documents; the Auckland Plan 2050, the Long-term Plan 2018-2028, the Unitary Plan and local board plans.

15. The operative reserve management plan for Rosedale Park contemplates the trusts and clubs’ activities. There is no change to the use or operational activities being conducted on the land. Iwi engagement is not required in accordance with section 54 (2A) of the Reserves Act 1977.

Ngā ritenga ā-pūtea / Financial implications

16. There are no financial implications for the council with the trust and trustees meeting the costs and other obligations relating to the additional area.

Ngā raru tūpono / Risks

17. There are no risks with the proposal.

Ngā koringa ā-muri / Next steps

18. Once the local board approves the deed of lease of additional premises, staff will prepare the deed and arrange for its approval by the trust and council.
Ngā tāpirihanga / Attachments

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Ngā kaihaina / Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Wendy Zapart - Community Lease Advisor</th>
</tr>
</thead>
</table>
| Authorisers     | Rod Sheridan - General Manager Community Facilities  
|                 | Eric Perry - Relationship Manager     |
Attachment A: Site Plan for Rosedale Park Sports Charitable Trust, 360 Rosedale Road, Albany

Location Map and Lease Area

Rosedale Park outlined in blue

Current leased area outlined in orange

Additional lease area being 57.5m² (more or less) outlined in dark blue and marked A.
Approval of deed of additional premises to Rosedale Park Sports Charitable Trust, Rosedale Park, 320 Rosedale Road, Albany
Attachment B: Landowner approval letter dated 1 September 2016 to Rosedale Park Sports Charitable Trust for deck/viewing platform at Rosedale Park

1 September 2016

Trevor Smith
Chairman
Rosedale Park Sports Charitable Trust
P.O. Box 302764
North Harbour
Auckland 0751

RE: Land owner approval for the deck/viewing platform at Rosedale Park, Jack Hinton Drive, Albany.

Dear Trevor

I refer to your email correspondence and accompanying documents requesting land owner approval on behalf of Rosedale Park Sports Charitable Trust to extend the deck area for the club. The legal description is: Lot DP 882765 comprising 14.8283 hectares and contained in Computer Freehold Register 422185. Lot 1 is currently held in fee simple by Auckland Council as an unclassified recreation reserve and is subject to the provisions of the Reserves Act, 1997. The western portion of Lot 1 is occupied by three hockey fields and a sports club house.

The extension is to enable useable space for the club and community functions and for remedial work on the concrete path under the veranda.

I am pleased to inform you that this application has been approved by the Upper Harbour Local Board Parks Portfolio Holders, Lisa Whyte and Margaret Miles. They are aware of the on-going application for the extension of the leased area and believe that the board is in support of this. I have discussed the proposal with Mark Maxow (Parks Advisor), Norman Watson (Parks Ranger) and Matthew Alsawyer (Sports Park Advisor) and they are in support of this proposal to extend the clubhouse deck/viewing platform. The Deed of Lease for the additional area for the premises will be managed by Michelle Knudsen, Community Lease Advisor, Community Relations, Auckland Council. The proposed works have Auckland Council Asset Owner Approval, dated 20 January 2016.

The proposed work is outlined in summary below based on the drawings prepared by MSC Consulting Group Ltd, drawing number 503, Revision A, dated July, 2016 and the arborist report by Seen McBride Treesafe Consultancy Ltd, dated 30 July 2014:

- To build a viewing platform 33m x 8m to extend from the north face of the building
- Repair existing concrete pathway under the veranda
- All works shall be undertaken in accordance with the Treesafe Consultancy LTD Arboricultural Report dated 30th July 2014 'Rosedale Park Sports Complex, Rosedale - Arboricultural Assessment of proposed deck construction'
- The consent holder is to engage the services of a Council approved Arborist (the ‘Works Arborist’), to supervise and monitor all works and activities within the drip line of the Pin Oak trees

Prior to any works commencing on site, the consent holder is to arrange a site meeting with the Works Arborist, Council’s Monitoring Officer, Council’s Parks Ranger or Advisor, Council’s Arborist and the contractor who has overall responsibility of the works. The purpose of this meeting is to
Item 12

Discuss conditions of consent. At this meeting, the contractor responsible is to confirm to the satisfaction of the Works Arborist and Council the following:

- Programming of works
- Site establishment and set out
- Temporary storage areas for material/machinery
- Extent of excavations to construct deck (including any minor trimming to install bearers) temporary protective fencing consisting of a sturdy 1.8m high fence that cannot be readily repositioned, is to be installed at a position agreed between Council’s Arborist, the Works Arborist and the Contractor undertaking the works. Generally, the fence will be positioned at the dripline of the tree and no further than 1m from the footprint of the deck, it is most likely that only T2 will be required to be isolated. Unless otherwise approved by the Works Arborist, in consultation with Council, no works or activities are to occur within the fenced area.
- A warning protection sign shall be fixed to the fencing.
- An area to be cordoned off separating the work area from the general public.

The extension to the deck triggers the requirement to extend the leasing area and this part of the process will be managed by Michelle Knudsen (Community Lease Advisor, Community Relations). In their roles as Parks Portfolio Holders, Lisa Whyte and Margaret Miles have approved this application and they advise that this has been approved previously by the board but due to the necessity to raise community funding for the works there has been a delay in submitting this final Land Owner Approval application.

The proposal is considered to be acceptable for the following reasons:

- The deck extension will enhance the viewing for park users watching and supporting the sports being played on the field adjacent to the clubhouse.
- This will extend the usable space for clubs and community functions.
- The existing ground level appears to be compacted by fairly consistent foot traffic under the trees. The construction of the deck will prevent further compaction occurring.
- Work is planned to occur between seasons of the sporting disciplines using the fields.

This letter provides formal landowner approval on behalf of Auckland Council subject to the following conditions:

1. The work site area within the park shall be fenced off and closed to the public. Signage shall be put up to show how long the work will be undertaken, the purpose of the works, and contact details of the applicant or their agent.
2. The work shall proceed in general accordance with the plans submitted and included in Attachment A:
   - Land Owner Application
   - Dwg: S03, Revision A, dated July, 2015 and
3. The applicant must contact the Park Ranger Norman Watson Ph: (021 811 754) or Mark Maxlow Ph: (021 974829) to inform them that works are commencing. To discuss:
   - The timing of the proposed works
   - Temporary diversion if required for the work area and signage
   - Access to reserve
   - Any reinstatement to be done
   - They must be provided with five working days’ notice of the site meeting.
4. No equipment or spoil shall be stored underneath Parks trees.
5. That the consent holder shall implement suitable sediment control measures during the earthworks in accordance with the standards and controls described in Auckland Regional Council’s Technical Publication 90 (TP90).
6. Any storage of machinery or materials on the reserve at any time will be at the approval of the Park Ranger. If equipment is to be stored on site it shall be left secure overnight.

7. Any physical work, including excavation, must be carried out in accordance with the requirements of the Health and Safety at Work Act 2015.

8. Should any items and/or artefacts of significance or value to Mana Whenua surface during the works, all works shall cease immediately and accidental discovery protocol and notification procedures must be administered and followed.

9. The applicant will bear costs and indemnify Council against all liability, loss or damage to Council infrastructure resulting from its works.

10. Works shall not commence before 7am nor continue past dusk or 6pm, whichever is earlier. Works within the reserve shall not be undertaken during weekends or public holidays.

11. All noise generated from the approved works shall comply with the provisions of the New Zealand Standard NZS 6803:1999 “Acoustics – Construction Noise”

12. This letter provides landowner approval only and does not replace the requirement for resource consent. All works must be completed in accordance with the rules of the Auckland Council District Plan – Operative Auckland City – Isthmus Section 1999, Proposed Unitary Plan or the conditions of any building or resource consent issued by Auckland Council.

13. The contractor is to remove and control all their litter and ensure the safety and security of the work site. All areas of disturbed ground soil, grass shall be reinstated to their original levels to the satisfaction of the Park Ranger.

14. The applicant will bear all liability for any damage to Council infrastructure that result from its works.

15. All noise generated from the approved works shall comply with the provisions of the New Zealand Standard NZS 6803:1999 “Acoustics – Construction Noise”.

This written approval expires one year from the date of the issue of this letter. If there are any amendments to this proposal a new assessment will need to be undertaken by Community Facilities prior to any works commencing and approval will be subject to the Head of Community Facilities.

Please note, the Council is granting approval for temporary access and works in its non-regulatory capacity. This approval does not bind the Council in its capacity as a regulatory authority in any way, and any consent or approval given under this agreement is not an approval or consent in its regulatory capacity and vice versa. The Council will not be liable to any other party if, in its regulatory capacity, the Council declines or imposes conditions on any consent or permission any party seeks for any purpose associated with this approval.

Should you have any queries, do not hesitate to contact Reewyn Sendles, Land Use Advisor, Community Facilities by telephone on Ph: 09 8604688 with ext. 464698 or Mob: 021 520467 or email at reewyn.sendles@aucklandcouncil.govt.nz

Yours sincerely

Kim O’Neill
Head of Community Relations
Community Facilities

Cc: Lise Whyte (Upper Harbour Local Board), Margaret Miles (Upper Harbour Local Board), Norman Watson, (Parks Ranger), Mark Maxow (Parks Advisor), Michelle Knudsen (Community Lease Advisor, Community Relations), Matt Alsweiler (Sports Park Advisor).
## ATTACHMENTS

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CRICKET IN AUCKLAND – Upper Harbour Local Board
Sustainability and the Changing Face of Cricket

AUCKLAND CRICKET ASSOCIATION and EAST COAST BAY CRICKET CLUB (ECB)

ACA, on behalf of its sixteen community cricket clubs would like to publicly acknowledge and thank Auckland Council and key stakeholders for the long-term support of cricket. Auckland Council’s support as the main provider of sports and recreation infrastructure enables thousands of cricketers to pursue their preferred recreation during the summer months and get active.

Auckland Cricket in the Wider Context

Current Environment
Cricket has in excess of **42,000** active participants in Auckland – this number excludes the many mums, dads, coaches, umpires and volunteers who support the game. Auckland Cricket has experienced an overall increase in numbers of **20%** over the past three seasons.

Objective
To make cricket a game for ALL Aucklanders. By making our summer game; fun, accessible, inclusive, open, modern and time appropriate.

The Key Strategic Focus Areas

These initiatives will result in
- More Aucklanders engaging in cricket and getting active.
- More demand for grounds
  - Junior cricket (Year 6 – 8) will contain only 9 players not 11 per team. From 2018/19 onwards. Based on 2017/18 team numbers and no increase or decrease in membership, we will have 58 more teams, which increases demand for wickets by **29** per week.
- Better Utilization of grounds
  - More competitions will be played mid-week and on Sunday’s.
  - Shorter games, results in better utilization of grounds.
  - As games will be played during the week, more training facilities are needed.
Cricket in Upper Harbour

East Coast Bays CC – 817 active members, up 36% over the past three seasons.

- Thank you to Landscape Solutions for their work over the summer maintaining Windsor Park and surrounding grounds in the area.
- Auckland Cricket requests that the ‘summer booking period’ is pushed back to align with the summer season. According to the 2018/19 seasonal bookings, the summer dates end on 17 March – we need this to be pushed out to at least the last weekend in March to run our competitions.

East Coast Bays CC are leading the Way In

Junior Cricket

ECB are committed to building their club from the base up and run an integrated Superstar Cricket program, which engages with Year 1 – 4 players, having 153 full members in this segment last season.

Youth Cricket

During 2017/18 ACA launched a mid-week Youth T20 Competition aimed to increase participation through the college years and unite schools with clubs, ECB entered two teams into this competition, with a further three teams in Blitz and four playing indoor cricket.

Mid-Week Cricket

ECB’s run a vibrant and growing twilight league, with eight teams competing last season.

Demand for Grounds in Upper Harbour

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<th>Sat AM Supply</th>
<th>Shortfall/Supply</th>
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Due to the change in team numbers in the Year 6 – 8 grades, with no increase or decrease in participation from 2017/18, we predict there will be a further 4 teams in the Upper Harbour catchment, needing a further 2 pitches.

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Ground/Facility Developments in Upper Harbour

- The investment of additional indoor practice nets on the North Shore is crucial to the development of the five clubs that reside in the region. Currently there is only one facility at Massey University catering for all clubs.
- Thank you to Council for confirmation of the cricket net build at Hobsonville Point.
- There is a major shortage of grass wicket blocks on the North Shore, the establishment of a ground or grounds capable of two to three grass ovals required to meet the communities demands.
Meadowood Community House

2018

Attachment A

Item 8.3
Attachment A

Meadowood Community House

- 2017/2018 has been a very busy and fruitful year for us!
- We have grown our online presence as a result; we have more Facebook followers and more online bookings requests are being made.
- We still like to keep in touch with our community by putting out a quarterly newsletter in their mailboxes.
- We are growing the number of events we have, and this number of community attending grows.
Meadowood Community House

Our regular users are made up of a wide variety of groups some have been with us for year and some are new.
One off users are mainly Birthday parties – very populate with under 5 with the enclosed playground at the back.

Hours booked
September 2017 = 431
September 2018 = 665
Meadowood Community House Catchment Area

- Meadowood
- The Palms
- Unsworth Heights
- Greenhithe
- Browns Bay
- Mairangi Bay
- Albany
- Also Milford, Northcote and as wide as South Auckland
What is new.

- We were busy over the Summer Holidays!
- We had the inside of the House painted
- We upgraded our playground at the back of the House
- Most importantly we were given Air-conditioning units for each room and they are so very much! It has made the world of difference.

In April our carpark was upgraded. This was a very big job that took 12 weeks. We are over the moon that it is done as the drainage issues were resolved. All users and Creche families were very patient!
We were successful with 2 grant applications

- Foundation North grant helped put sound absorption in the Moa and Tui rooms.
- Lion Foundation grant helped us with new blinds for the whole House and the Creche.
Community Support

- Collection for Salvation Army at Christmas
- Gift baskets to families in need
- We supported Miss World New Zealand finalist, for her charity fundraiser by donating our Moa room for high tea.
Highlights: Christmas event 2018

The weather gods smiled on us on Friday 8 December as the weather before then was cold, wet and rainy! We had a beautiful afternoon!! Carol singers, arts and craft, face painting, information from the Northern Corridor Improvements Team, Photos with Santa – and Santa was straight form the North Pole, the most amazing slow roast meat and the Harcourts Cooper and Co Coffee and cone truck.

This day would not be possible without the support form the Upper Harbour Local Board grant – Thank you VERY much!!

https://www.facebook.com/meadowwoodhouseNZ/videos/1216185738512813/
Highlight: Neighbours day 2018

We had a day of old fashion fun! 3 legged races, egg and spoon races, tug of war, face painting and just outside play.
Paula Bennett attended the day
Northern Corridor Improvements team shared new updates
Armenian Society of NZ shared some traditions
Meadowood Community Creche

Our wonderful Creche had their 20th anniversary in July!
We celebrated with current, old and new families, staff and House committee members.
Highlight: Repair Cafe

We had our first Repair Café on Saturday 13 October. It was such a lovely event with 57 items brought in for repair and 47 items repaired. A massive thank you to all our Volunteers on the day!
Attachment A

Item 8.3

Highlight: Armenian Alphabet Stone

As you know, we have been gifted the most wonderful Armenian Alphabet stone from the Armenian Society in NZ. The unveiling was on Saturday 13 October.
Our Partnership

- Coming together
- Sharing together
- Succeeding together
- Working together
Thank you to Upper Harbour and year ahead.

- Thanks to your support we have a lovely Community House on the Meadowood Reserve for the community to use. It is lovely to see how well the Reserve is being used and appreciated by the community!
- We are building our relationship with both Albany Hub and Hobsonville Point Headquarters. All 3 of us are looking forward to our Fairy Door project over the summer.
- As well as other events and support we could bring to our Upper Harbour Communities