

Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
Arts, Community and Events								
103	Anzac Services - Waiheke	Support Anzac services and parades within the local board area. - \$1200 Waiheke RSA (Grant)	No further decision required	CS: ACE: Events	\$1200 LDI: Opex	Approved	Green	Scheduled for Q4. The funding agreement will be prepared in Q3.
104	Local Civic Events - Waiheke	Deliver and/or support civic events within the local board area.	Confirm programmes and activities that are to be supported by this line.	CS: ACE: Events	\$3000 LDI: Opex	Approved	Green	No activity occurred during Q1 as no civic events were scheduled.
105	Waiheke Events Partnership Fund	Funding to support signature community events through a non-contestable process.	- Confirm funding allocations	CS: ACE: Events	\$15000 LDI: Opex	In progress	Green	An EOI round was open for applications from 17 August 2018 until 14 September 2018. Recommendations have been workshopped with the local board and are scheduled to be presented at the November business meeting.
106	Citizenship Ceremonies - Waiheke	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	No further decisions required.	CS: ACE: Events	\$5509 ABS: Opex	In progress	Green	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q1 with 18 people from the local board area becoming new citizens.
107	Volunteer Day / Community Service Award - Waiheke	Support the delivery of a Volunteer Day event within the local board area. (To be delivered by Local Board Services team with support from Civic Events team as required)	Confirm plan and expenditure budget.	CS: ACE: Events	\$2000 LDI: Opex	In progress	Green	Scheduled for Q4. Planning will commence in Q2.
255	Operational Grant - Waiheke Community Art Gallery	Fund the Waiheke Community Art Gallery Inc to operate the Waiheke Community Art Gallery, providing an inclusive facility that enables access to and participation in visual arts programmes for people of all ages, cultural identifications and levels of experience	No further decisions anticipated.	CS: ACE: Arts & Culture	\$11019 ABS: Opex	In progress	Green	The funding agreement with the Waiheke Community Art Gallery has been administered for the 2018/2019 financial year. During Q1, the Waiheke Community Gallery ran 72 off-site and 14 on-site programmes, which involved a total of 238 participants. Total number of visitors to the gallery were 13,917. The range of activities included exhibitions, workshops, artists residence and artist public talks. The highlights of Q1 have been the Matariki exhibition, which became a massive community event, and the Mark Surridge Artist in Residence exhibition and workshops.
257	Operational Grant - Artworks Theatre	Fund Artworks Theatre Inc to operate the Artworks Theatre, providing a programme of performances, workshops and events that enable access to and participation in the performing arts for people of all ages, cultural experience and level of experience.	No further decisions anticipated.	CS: ACE: Arts & Culture	\$11019 ABS: Opex	In progress	Green	During Q1, the Artworks Theatre ran 20 programmes, with a total of 1876 attendees. The programmes included theatre productions and acting classes. Highlights included the production of Diary of Anne Frank, Last laughs, and Still Life with Chickens, as well as performances by the Tom Waits Tribute Band.
258	Arts and Culture Response Programme - Waiheke	Fund the development of an arts and culture response programme to strategically guide arts activity and investment on the island, implementing recommendations from the Waiheke Arts and Culture Needs Assessment (conducted in FY 2017/18) and activating the objectives in Auckland Council's Arts and Culture Strategic Plan: Toi Whītiki.	Scope to be agreed with the local board at a workshop in Q1.	CS: ACE: Arts & Culture	\$10000 LDI: Opex	Approved	Green	The response programme will be scoped and the local board will be updated in Q2.
311	Community Grants (WHK)	Support for local community groups through contestable grants. Budget: local discretionary grants		CS: ACE: Community Empowerment	\$50000 LDI: Opex	In progress	Green	The local board had one local grant round allocating a total of \$18,330. This leaves an amount of \$31,670 to be allocated this financial year.
767	Venue Hire Service Delivery	Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	During Q1, the hirer satisfaction survey shows that 89 per cent of hirers would recommend the venues they have visited. Participant numbers have decreased by 8 per cent compared to the same period last year. Booking hours have decreased by 12 per cent compared to the same period last year. This is due to maintenance booked into Old Blackpool School Hall and Surfdale during July and August 2018. The top three activity types during quarter one are meetings, early childhood/school groups and arts and cultural events. A focus for staff in quarter two will be promoting our network through Google and Facebook channels.
806	Capacity building: Community and social economic development Waiheke	Fund community groups to facilitate local community economic development, through social enterprise and entrepreneurship. This includes:- creating opportunities to upskill local youth and residents- supporting the development of sustainable social enterprises- supporting the development of community networks.	No further decisions anticipated	CS: ACE: Community Empowerment	\$10000 LDI: Opex	In progress	Green	Staff completed the funding agreement for the Waiheke Community Childcare Centre (WCCC) in Q1. The funding will support WCCC in the development of a concept plan for a Community Hub at Ostend Reserve. The community hub will be a multi-use space for the Waiheke community, businesses, community groups and events to support social, economic, cultural and environmental outcomes. WCCC Ostend Market Committee will work in collaboration with Waiheke RSA to consider current and future uses of the reserve, its buildings and infrastructure. The development process will include consultation with community, local businesses, the local board and council teams.

Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
807	Capacity building: Community-led housing strategy	Fund the development of a community-led strategy to address housing needs on Waiheke, including: - facilitating a multi-disciplinary approach in response to community housing issues - building on previous housing research, including the 2016 Waiheke Housing Needs Assessment, 'Living in Paradise' - incorporating the principles of 'Essentially Waiheke'	Further decisions anticipated regarding project direction in Q2.	CS: ACE: Community Empowerment	\$10000 LDI: Opex	In progress	Green	Staff have worked with the local board to develop a strategy in response to housing issues on Waiheke and are currently scoping community-led projects that align with the local board's strategy. Further decisions are anticipated in Q2.
808	Māori Responsiveness (WHK)	Work with mana whenua and mataawaka to identify, and ensure responsiveness to, key aspirations and priorities for Māori in the area by: - building strong relationships and sharing information with Māori - enabling opportunities to work together - supporting Māori-led initiatives - supporting social and economic outcomes for Māori.	No further decisions anticipated	CS: ACE: Community Empowerment	\$15000 LDI: Opex	In progress	Green	Staff are working with the local board to identify key aspirations and priorities for Māori through relationships, sharing information and enabling opportunities to work together supporting Māori-led initiatives. The local board met with the Piritahi Marae recently and through the hui, the local board is considering supporting community-led initiatives through the Marae and local NGO's.
810	Placemaking: Youth Hub (WHK)	Develop options for a youth space on Waiheke Island by: - investigating youth space facility options - supporting and facilitating collaboration between youth organisations based in Waiheke - developing a youth-led approach to placemaking and community building.	Further decisions anticipated in Q2 regarding project direction.	CS: ACE: Community Empowerment	\$15000 LDI: Opex	In progress	Green	Staff have undertaken a scoping and planning project with the Waiheke Youth Centre Trust and the Waiheke Youth Network to support decision making in Q2. A youth mini-conference was held in Q1, where island youth had the opportunity to express their needs and aspirations for a youth hub.
811	Capacity building: Youth Voice (WHK)	Fund Waiheke Adult Learning to develop, support and mentor Waiheke youth to have influence in local board decision-making, activities and meet local youth needs.	No further decisions anticipated	CS: ACE: Community Empowerment	\$10000 LDI: Opex	In progress	Green	Staff completed a funding agreement for Waiheke Adult Literacy Inc. to enable support and mentoring to Waiheke youth.
1234	Christmas Festival 2018 Transition Support	Oversee the transition of the Waiheke Christmas Event to a non-contestable grant recipient. Provide mentoring support, as needed to the grant recipient.	No further decisions required	CS: ACE: Events	\$17000 LDI: Opex	In progress	Green	Two community groups have been selected to run the Parade and the Night Market. Non-contestable funding agreements have been drawn up and accepted. Christmas Parade – \$10,000 Once Upon An Island Charitable Trust Christmas Night Markets - \$7,000 Waiheke Community Childcare Centre Ltd Events have been mentoring both groups with the permit process, health and safety plans, TMPs and general advice and guidance.
1265	Apply the empowered communities approach – connecting communities (WHK)	Broker strategic collaborative relationships and resources within the community. This includes five key activity areas: 1. Engaging communities: • reaching out to less accessible and diverse groups - focussing on capacity building and inclusion • supporting existing community groups and relationships. 2. Strengthen community-led placemaking and planning initiatives - empowering communities to: • provide input into placemaking initiatives • influence decision-making on place-based planning and implementation. This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations. 3. Enabling council: • supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. 4. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: • this does not replace or duplicate any stand-alone local board Maori responsiveness activities. 5. Reporting back - to local board members on progress in activity areas 1 - 4.		CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	The strategic broker supported a range of community-led events and initiatives. Q1 highlights included brokering a hui between Piritahi Marae and the local board to better understand the key priorities and aspirations; organising a community arts meeting in response to the Arts and Culture Needs Assessment; supporting a community Youth Hui at Surfdale Hall to support the proposed development of a new youth space; and supporting community-led planning for "Ostend Hub", a new placemaking initiative.
2813	Community Response Fund - Waiheke	Discretionary fund to respond to community issues as they arise during the year	The local board will consider strategic assessments of proposed initiatives and/or projects, and approve funding for those projects after consideration of their likely benefits	CS: ACE: Advisory	\$0 LDI: Opex	In progress	Green	\$20,000 from a project that is now LDI Capex funded. WHK/2018/173 - \$1,200 to George Kahi for upgrading the burners at the Maumahara flames event. Balance: \$18,800

Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
Community Facilities: Build Maintain Renew								
836	Waiheke Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$1817761 ABS: Opex	Approved	Green	The first quarter has been spent largely remediating the remainder of the April storm responsive work orders. The contractors will use this experience to plan, prepare and execute service delivery better, should this type of storm event occur again. Improved communication and continuous engagement with internal stakeholders like Healthy Waters and Waste Solutions has resulted in more timely response times for customers. Contractors have made quality improvements in the maintenance of turf and streetscapes on Waiheke. Overall, we are continuously and conscientiously reviewing how to manage and improve maintenance delivery outcomes for our customers in Waiheke.
972	Waiheke Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$208851 ABS: Opex	Approved	Green	The first quarter was influenced by remedial work after the April storm. The continued storm clean up was balanced against addressing deferred requests prior to the storm, and higher priority new requests received. Outstanding work is now limited to sites where access has been restricted due to ground conditions. It is anticipated these sites will be accessible shortly into the second quarter, weather dependant. The scheduled works programme was delayed as a consequence of the storm and deferred works, but is now on track. Replacement planting of trees removed throughout the year has been completed during the quarter.
973	Waiheke Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$55841 ABS: Opex	Approved	Green	Sites maintained during the Quarter One: Anzac Bay Reserve - GS - Pest Plant Control Awaarua Wetland Reserve - stoat control Church Bay Esplanade Reserve - GS - Pest Plant Control Glen Brook Reserve - GS - Pest Plant Control Goodwin South Reserve - Pest Plant Control Huntermore Reserve - HVS - Pest Plant Control Kennedy Reserve - GS - Pest Plant Control Kuakarau Bay Forest - stoat control Little Oneroa - Weed Control and Planting Mawhitipana Reserve - GS - Pest Plant Control Newton Reserve - Pest Plant Control Omaha Beach Reserve - GS - Pest Plant Control Onetangi Sports Park - Pest Plant Control Owhanake Reserve - rat/stoat control Owhanake - HVS - Pest Plant Control Palm Beach Reserve - Pest Plant Control Park Point Walkway - GS - Pest Plant Control Putiki Reserve - GS - Pest Plant Control Tawaipareira Reserve - GS - Plant Pest Control Te Toki Reserve - stoat control Te Uri Karaka Te Waera Reserve - rat control Te Whau Esplanade Reserve 1 - GS - Pest Plant Control Trig Hill Farm Reserve - GS - Pest Plant Control Victoria Reserve - GS - Pest Plant Control Waiheke Island Reserve - rat control Wilma Foreshore Reserve - GS - Pest Plant Control
2394	Albert Crescent to Wharf Road - renew walkway and retaining wall	Renew walkway and replace retaining wall which failed due to a land slip. Phase 1 involves investigation and scoping (including options for an increased level of service to be proposed to the local board, if appropriate). Physical works will commence in Phase 2. This project is a multi-year project started under urgency as a health and safety issue.	No further decisions anticipated	CF: Investigation and Design	\$30000 ABS: Capex - Renewals	In progress	Green	Current status: Geotechnical investigation and site survey completed, currently in detailed design. Next steps: Prepare business case and prepare for delivery over quarter three.
2395	Alison Park - renew pathways	Renew pathways at Alison Park.	No further decisions anticipated	CF: Investigation and Design	\$10000 ABS: Capex - Renewals	In progress	Green	Current status: Current budget is for stage one (scoping). Further budget required in future year for stage two (delivery). Scoping to progress. Next steps: Development of business case.
2396	Anzac Reserve - renew access	Renew access at Anzac Reserve.	No further decisions anticipated	CF: Investigation and Design	\$5000 ABS: Capex - Renewals	In progress	Green	Current status: Determining project scope and requirements. Next steps: Business case development.
2397	Artworks Complex - Theatre Building - renew ventilation	Renew ventilation system. This project is a multi-year project and is a continuation of the 2017/2018 programme (previous SP18 ID 2106).	No further decisions anticipated	CF: Project Delivery	\$40000 ABS: Capex - Renewals	In progress	Green	Current status: Physical works have been carried out, there has been a water leak at Artworks Theatre which has impacted on the project and operations at Artworks Theatre. Next steps: The project is still expected to be completed by the end of October.
2398	Artworks Complex - Theatre Building - renew waterproofing	Renew building waterproofing. This project is a multi-year project and is a continuation of the 2017/2018 programme (previous SP18 ID 2107).	No further decisions anticipated	CF: Project Delivery	\$170000 ABS: Capex - Renewals	In progress	Green	Current status: Contract has already been awarded, works are to be carried out in coming months. Next steps: Project to be commenced during dry months of summer of 2018-2019.
2399	Artworks Complex - Cinema Building - refurbish the exterior	Refurbish the building exterior as recommended in the asset assessment undertaken in December 2017.	Options to be presented to the board	CF: Investigation and Design	\$190000 ABS: Capex - Renewals	In progress	Green	Current status: Architects have submitted an application for building consent. Next steps: Review the detail design and prepare the business case. Confirm programme with the art gallery director as the gallery does not want any work undertaken during the busy summer period.
2400	Artwork Complex - Cinema Building - renew 2 ground floor bathrooms	Renew the 2 toilets/bathrooms on the ground floor as recommended in the asset assessment undertaken in December 2017.	Options to be presented to the board	CF: Project Delivery	\$70000 ABS: Capex - Renewals	Completed	Green	Project completed

Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2401	Catherine Mitchell Cultural Society - install drainage and renew carpark	Install drainage and renew the carpark. Renew the carpark with chip seal to allow for better drainage and improve safety for elderly users. This project was placed on hold until Auckland Transport's kerb and channel works are completed. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence.	No further decisions anticipated	CF: Investigation and Design	\$25000 ABS: Capex - Renewals	On Hold	Amber	This project was placed on hold until Auckland Transport's kerb and channel works are completed. Current status: This project is still on hold. Auckland Transport kerb and channel works on Pukiti Road are completed. Next steps: This site will be monitored over the coming weeks to determine whether any further drainage works are required.
2402	Hekerua Bay Reserve - renew path	Renew path access and steps. Phase 1 involves investigation and scoping (including options for an increased level of service to be proposed to the local board, if appropriate). Physical works will commence in Phase 2. This is a multi-year project to be initiated in FY 2018/2019.	No further decisions anticipated	CF: Investigation and Design	\$10000 ABS: Capex - Renewals	In progress	Green	Current status: New project. Determining project scope and requirements for development of the business case. Next steps: Development of the business case.
2403	Island Bay Track, 80 Korora Road, Oneroa - remediate major slip	This project is a multi-year project started under urgency as a health and safety issue. Works involve rerouting the track down the ridge line and reinstating box steps, including steps further up the track that have moved due to slip. The project will require liaising with the neighbour regarding installation of anchors and matting on private property. Loose soil will be removed and anchors installed. Matting will be placed over the exposed surface to encourage plant growth and reduce the effect of runoff. Extensive planting is included.	Options to be presented to the board	CF: Project Delivery	\$235000 ABS: Capex - Renewals	In progress	Amber	Lack of funding and resources have hampered progress. The recent allocation of budget is a significant step forward. Suitable resources now need to be engaged and communication stepped up with local residents and LB members. Current status: Initial assessment undertaken, currently in design. Next steps: Commence design by September for early summer construction.
2404	Little Oneroa Reserve - renew playground	Little Oneroa Whole playground renewal. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This is a multi-year funded project and is a continuation of the 2017/18 programme (previous SP18 ID 2110).	Options to be presented to and approved by the board	CF: Investigation and Design	\$160000 ABS: Capex - Renewals	On Hold	Amber	Delayed due to requiring further decisions from the Waiheke Local Board on the Little Oneroa Concept Plan. Current status: Final concept plan for Little Oneroa Reserve approved by the local board. Next steps: Commence design for playground now location confirmed.
2405	Omiha Beach Reserve - Renew access and paths	Renew path access. Phase 1 involves investigation and scoping (including options for an increased level of service to be proposed to the local board, if appropriate). Physical works will commence in Phase 2. This is a multi-year project to be initiated in FY 2018/2019.	No further decisions anticipated	CF: Investigation and Design	\$5000 ABS: Capex - Renewals	In progress	Green	Current status: Determining project scope and requirements - Phase one. Next steps: Development of business case.
2406	Sandy Bay Track, 64 Coromandel Road, Waiheke Island - remediate major slip	Liaise with geotechnical experts regarding findings of report for private owners and consider undertaking further investigations, boreholes and design.	No further decisions anticipated	CF: Project Delivery	\$180000 ABS: Capex - Renewals	Completed	Green	Project completed
2407	Te Ara Hura - Trig Hill Walkway	Renew track from trig Hill to Passage Rock. Phase 1 involves investigation and scoping (including options for an increased level of service to be proposed to the local board, if appropriate). Proposed sites for renewal will be presented to the board for prioritisation and confirmation of works. Physical works will commence in Phase 2. This is a multi-year project to be initiated in FY 2018/2019.	No further decisions anticipated	CF: Investigation and Design	\$10000 ABS: Capex - Renewals	Approved	Green	Current status: Investigating scope of work. Next steps: Define the scope of work and schedule.
2408	Waiheke - renew walkways and tracks	Renew the following walkways and tracks: Hekerua Bay to Sandy Bay Track, Makora Accessway Track, Little Oneroa Newton Track, Onetangi Sports Park Stage Walk – Part A, Onetangi Sports Park Stage Walk – Part B, Pio Rehutai Tramping Track, Piritaha Tramping Track, Hunterville Reserve Track. This project is a multi-year programme and is a continuation of the 2017/2018 programme (previous ID 3542).	No further decisions anticipated	CF: Project Delivery	\$60000 ABS: Capex - Renewals	Completed	Green	Project completed
2409	Waiheke - renew paths, structures and eastern trails FY17+	Renew the following paths and structures: Kuakarau Bay Forest, Musson Track, Owhanake Matiatia walkway - Ocean View to Delamore via treatment plant, Owhanake Matiatia Walkway - Cable Bay to Owhanake coastal walkway, Te Awaawa O Makoha Tin Boat Reserve, and Wharf Road Walkway Path and structure renewals. This project is a multi-year programme and is a continuation of the 2017/2018 programme (previous SP18 ID 2116).		CF: Project Delivery	\$248000 ABS: Capex - Renewals	In progress	Green	Current status: Kuakarau Bay, Musson, Tin Boat Reserve and Trigg Hill tracks - Physical works on these tracks are underway. Te Awaana O Makoha and Tin Boat have now received practical completion. Musson Track is also completed and a practical completion sign off meeting will be organised in the next two weeks. Kuakarau Bay has been put on hold while decisions are finalised around arborist requirements. The pre-start meeting has been held for Trigg Hill and construction here will commence in September. Matiatia to Owhanake works are still in the resource consent and Heritage New Zealand consent process. Next steps: Complete works at Musson Track and progress to Trigg Hill. Continue through the consent stage for Matiatia to Owhanake.

Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2411	4 Tahi Road, Waiheke - renew depot	Undertake works to ensure the structural integrity of the building including the following: a professional review of the design/construction regarding structural strength; replacement of the water supply tank system immediately; ensure that the North escape door to the East (front) elevation operable; replacement of flooring in the staff offices and lunch room areas; remediation of the rear access stairs for compliance and safety; installation of heat and smoke alarms to the main workshop area; and reconstruction of the internal stairway from the mezzanine floor for compliance and safety. Stage one includes the investigation, design and scope of works required. Stage two includes pphysical works. Occupier: City Parks - Work Depot	No further decisions anticipated	CF: Investigation and Design	\$20000 ABS: Capex - Renewals	Approved	Green	Current status: Scope of works are being prepared and to be finalised soon. Next steps: Contractor is to be engaged to price the works.
2412	Blackpool Park - renew footpaths	Renew footpaths. Phase 1 involves investigation and scoping (including options for an increased level of service to be proposed to the local board, if appropriate). Physical works will commence in Phase 2. This is a multi-year project to be initiated in FY 2018/2019.	No further decisions anticipated	CF: Investigation and Design	\$20000 ABS: Capex - Renewals	Approved	Green	Current status: New project. Determining project scope and requirements for development of business case. Next steps: Development of business case.
2413	Putiki Reserve - renew public amenities	Renew toilet located at the end of Shelly Beach Road. Phase 1	No further decisions anticipated	CF: Investigation and Design	\$10000 ABS: Capex - Renewals	On Hold	Amber	The project is on hold pending a strategic assessment. Site investigation underway to inform business case development. Project to be delivered in conjunction with 20719 Waiheke - renew park toilets. Current status: Project to be delivered in conjunction with Waiheke - renew park toilets project. Project on hold. Referred back to Community Services. Next steps: Confirm project scope and requirements.
2414	Tawaipareira Reserve - replace skate ramp	Cladding materials need to be removed. Any decision around the structures integrity and reuse will require a re-design of the cladding system so as to prevent water soaking the underlying structure. Phase 1 investigation and design, Phase 2 physical works.	Options to be presented to and approved by board.	CF: Investigation and Design	\$100000 ABS: Capex - Renewals	Approved	Green	Current status: The extent of the remediation / replacement is being determined. Next steps: Define the scope of work and schedule.
2415	Waiheke - renew park furniture and fixings	Renew and replace condition 4 and 5 seats, tables, bins, plaques, and signage. Phase 1 involves investigation and scoping (including options for an increased level of service to be proposed to the local board, if appropriate). Physical works will commence in Phase 2. This is a multi-year project to be initiated in FY 2018/2019.	Options to be presented to and approved by board.	CF: Investigation and Design	\$10000 ABS: Capex - Renewals	In progress	Green	Current status: Site investigations underway. Next steps: Review findings and define scope of project.
2416	Waiheke - renew park open space structures	Renew condition 4 and 5 bridge barriers. Nominated sites include Trig Hill, Wharf Road and Wilma Road walkways. Phase 1 involves investigation and scoping (including options for an increased level of service to be proposed to the local board, if appropriate). Physical works will commence in Phase 2.	Options to be presented to and approved by board.	CF: Investigation and Design	\$65000 ABS: Capex - Renewals	In progress	Green	Current status: Site investigations underway. Next steps: Complete site investigations and compile findings to determine scope.
2419	Waiheke - renew park structures	Renew condition 4 and 5 bridges, barriers, retaining walls, boardwalks. Phase 1 involves investigation and scoping (including options for an increased level of service to be proposed to the local board, if appropriate). Physical works will commence in Phase 2. This is a multi-year project to be initiated in FY 2018/2019.	Options to be presented to and approved by board.	CF: Investigation and Design	\$6000 ABS: Capex - Renewals	In progress	Green	Current status: Site investigations underway. Next steps: Complete site investigations and compile findings to determine scope.
2420	Waiheke Library - renew minor assets	Renew condition 4 and 5 assets. Phase 1 involves investigation and scoping (including options for an increased level of service to be proposed to the local board, if appropriate). Physical works will commence in Phase 2. This is a multi-year project to be initiated in FY 2018/2019.	No further decisions anticipated	CF: Investigation and Design	\$20000 ABS: Capex - Renewals	Approved	Green	Current status: Determining project scope and requirements for the development of business case. Next steps: Development of business case.
2422	Waiheke Tennis Club - renew carpark and tennis courts	Renew the carpark and the four tennis courts before the start of the summer sports season. Phase 1 involves investigation and scoping (including options for an increased level of service to be proposed to the local board, if appropriate). Physical works will commence in Phase 2.	No further decisions anticipated	CF: Investigation and Design	\$12000 ABS: Capex - Renewals	In progress	Green	Current status: Procurement process underway. Next steps: Plan physical works.
2423	Onetangi Bay Reserve - renew passive area between buildings and fields	Renew passive grass area between the clubrooms and fields to ensure good draining and no further pooling which results in muddy unsafe grounds for users.	No further decisions anticipated	CF: Investigation and Design	\$10000 ABS: Capex - Renewals	Approved	Green	Current status: Determining project scope and requirements for development of business case. Next steps: Development of business case.

Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2424	Waiheke - renew park toilets	Renew condition 4 and 5 toilets. Phase 1 involves investigation and scoping (including options for an increased level of service to be proposed to the local board, if appropriate). Proposed sites for renewal will be presented to the board for prioritisation and confirmation of works. Physical works will commence in Phase 2.	Options to be presented to and approved by the board.	CF: Investigation and Design	\$85000 ABS: Capex - Renewals	On Hold	Amber	The project is on hold pending a strategic assessment. Site investigation underway to inform business case development. Project to be delivered in conjunction with 2413 Putiki Reserve - renew public amenities Current status: Project on hold. Referred back to Community Services. Next steps: Determine scope.
2425	Waiheke - LDI minor CAPEX fund 2018/19	Funding to deliver minor CAPEX projects throughout the financial year as approved in the monthly local board workshops.	Options to be approved by the board	CF: Investigation and Design	\$50000 LDI: Capex	In progress	Green	Current status: Proposed works to be identified. Next steps: Proposed works to be workshopped with the local board in quarter two.
2427	Waiheke boat ramps and pontoons - improvements	Review operational issues and implement improvements for boat ramps and pontoons as confirmed by the board. Budget is indicative and appropriate funds to be allocated following investigation and scoping of works required.	Options to be approved by the board	CF: Investigation and Design	\$20000 LDI: Capex	On Hold	Amber	The project is on hold pending a strategic assessment. Current status: Referred back to Community Services for strategic assessment. Next steps: Determining project scope and requirements.
2431	Owhanake Matiatia Walkway - install culvert and bridge	Install bridge and culvert to ensure sufficient stability	Options to be approved by the board	CF: Investigation and Design	\$25000 ABS: Capex - Renewals	Completed	Green	Project completed
2432	Waiheke - implement greenways plan	Implement the works approved in the greenways plan. Stage one includes investigation, design and scoping of works. Stage two is physical works.	Options to be approved by the board	CF: Investigation and Design	\$200000 LDI: Capex	Approved	Green	Current status: Investigating scope of work. Next steps: Define the scope of work and schedule.
2433	Picnic Bay Reserve - install rock revetment seawall	Install drainage infrastructure improvements to address stability and slumping issues at the site. This is a community led project building a 75m long section of rock revetment seawall. This project is a multi-year project started under urgency as a health and safety issue. Physical works has been placed on hold awaiting decision from the resource consent applicant (Community) on how they wish to proceed.	Options to be presented to the board	CF: Project Delivery	\$40000 LDI: Capex	In progress	Green	Current status: Community facilities are not involved in the physical works delivery. Council is involved through the resource consent compliance monitoring.
2434	Rangihoua / Onetangi Reserve - upgrade driveway	Upgrade the driveway at Rangihoua / Onetangi reserve. Stage one is for investigation, design and scope. Stage two is physical works.	Options to be presented to the board	CF: Investigation and Design	\$18000 LDI: Capex	In progress	Green	Current status: Consultant engaged. Procurement underway. Next steps: Evaluate consultants recommendations in order to determine scope.
2436	Esplanade Reserve - install fencing	Install fencing at Esplanade Reserve	No further decisions anticipated	CF: Investigation and Design	\$6000 LDI: Capex	In progress	Green	Current status: All relevant documentation in order. Awaiting return of Land Owner Advisory documentation. Next steps: Release grant funds.
2444	Rakino Hall and Seawall - investigate options for works	Investigation and planning, including stakeholder engagement, for potential seawall and community hall works	Options to be approved by the board	CF: Investigation and Design	\$20000 LDI: Capex	Approved	Green	Current status: This project has been initiated in the 2018/2019 financial year. Next steps: Define the scope of work.
2445	Little Oneroa Reserve - implement concept plan - new carpark and pathways	Development of a carpark and pathways, aligned with the Little Oneroa Reserve Concept Plan	Options to be presented to and approved by the board	CF: Investigation and Design	\$180000 LDI: Capex	Approved	Green	Current status: Obtain concept plan. Next steps: Understand what physical work is involved.
2793	Onetangi Beach - renew beach structures	Renew beach structures damaged by recent weather events. Stage one includes investigation, scope and design with options to be presented to the board for review and approval. Stage two is physical works. This is a multi-year funded project to be initiated in the 2018/2019 work programme.	Options to be presented to an approved by the board	CF: Investigation and Design	\$20000 ABS: Capex - Renewals	In progress	Green	Current status: Consultant engaged to begin design works on first structure. Community Services undertaking a strategic assessment in relation to the second structure. Next steps: Establish overall project scope.
Community Services: Service Strategy and Integration								
1389	Waiheke Open Space Management Plan	Develop a multi-park management plan (year 1 of 2) that assists the Waiheke Local Board in managing use, development and protection of all parks, reserves and other open space they have allocated decision-making for. Plan will address the need for a management plan for Rangihoua Park and Onetangi Sports Park either by incorporating in to the multi-park management or developing a separate plan if issues arise during the first round of consultation. \$70k may be required in 2019/20 (year 2 of the project) if the need for a separate plan does eventuate. Otherwise 40K will be required.	10/18: Decision to notify intent to prepare open space management plan 02/19: Decision on classifying, reclassifying or revoking Reserves Act status on any local parks 04/19: Decision to notify draft open space management plan	CS: Service Strategy and Integration	\$80000 LDI: Opex	In progress	Green	Project set up complete. Classification work stream commenced. Engagement planning underway. Hui held with mana whenua 26 September 2018. Local Board workshop planned for October 2018.

Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
Infrastructure and Environmental Services								
438	New project: Ecological community assistance fund	This fund would support ecological restoration and management outcomes and aligned with the local board's environmental priorities. The fund's purpose is to support and grow community and landowner ecological restoration and management initiatives which create safe, healthy and connected habitat in priority ecological areas within the Waiheke Local Board area. As this is a new fund, staff propose a development phase prior to the opening of the fund to applications. This development phase would include defining the outcomes and priorities for the fund, and the development of criteria and a scoring matrix to assist the review and assessment of funding applications. This budget will cover a once-yearly funding round, administered by the council's funding team alongside other Waiheke community grants, with Environmental Services coordinating assessment and allocation of the funding on behalf of the local board.	The local board will consider funding allocations at its December 2018 business meeting.	I&ES: Environmental Services	\$30000 LDI: Opex	In progress	Green	The ecological assistance funding criteria were workshopped and agreed by the local board on 26 July 2018. The funding round opened for applications on 3 September 2018 and closed on 28 September 2018. The applications will be assessed in quarter two, ahead of local board approval at the board's December 2018 business meeting.
592	New project: Sustainable Schools Waiheke – Marine Education Initiative	Sustainable Schools would like to initiate some experiential learning and citizen science with interested schools on Waiheke, with the aim to develop some student-led action to restore and protect the marine environment. Educational sessions will focus on identifying local issues and exploring potential solutions, whilst local experiences will connect students to the marine environment and surrounding catchment. This will include activities such as snorkel surveys, shellfish monitoring, freshwater quality and fish monitoring, rocky shore studies, beach and snorkel clean-ups, and bird or pest surveys. A Waiheke student action group will be developed to connect all schools, identify and initiate student ideas for actions to improve biodiversity and water quality in the marine environment. Expected costs to undertake this project in the 2018/2019 financial year are as follows: teaching resources (\$1,000), facilitation and support (\$7,000), experiential providers (\$5,000), and action resources (\$5,000). The total project value is \$18,000.	No further decisions anticipated.	I&ES: Environmental Services	\$18000 LDI: Opex	In progress	Green	Four local schools have confirmed their commitment to this initiative, which will involve 180-190 students. An initial teacher workshop has been undertaken to prepare teachers and plan for the first student experience day, which will be held in quarter two. Contracts are being finalised for local contractors to assist with delivery and coordination of the project. In quarter two, the initial student experience day will be held at Enclosure Bay, and the student leader group will be established.
594	Giant kōkopu protection at Awaawaroa wetland	This is a continuation of a project to protect and restore the only known breeding site of the nationally threatened giant kōkopu on Waiheke (at the Awaawaroa wetland reserve). Year one of the project, supported by the Waiheke Local Board, has focused on pest animal control with the immediate priority of protecting giant kōkopu fish eggs from predation by rodents (rats and mice). This proposal is to continue year two - animal pest control. The project is being implemented by the community and is a collaboration between Friends of Awaawaroa and Forest and Bird. The local board funded animal pest control is being complemented by the community's work on enhancing the wetland habitat through planting and fencing the reserve boundaries. The Friends of Awaawaroa (in partnership with Conservation Volunteers New Zealand) have received funding from Auckland Council's Regional Environment and Natural Heritage Fund towards planting and fencing costs in 2018. A budget of \$11,000 for year two of this project will cover implementation and coordinator costs, supply of bait and any additional equipment. The coordinator will liaise with neighbours and volunteers, review bait station layouts, make adjustments, undertake equipment replacements, and pre and post-monitoring checks.	No further decisions anticipated.	I&ES: Environmental Services	\$11000 LDI: Opex	In progress	Green	The trapping of rats and mice was completed in late August 2018. Further trapping will be undertaken on either side of the giant kōkopu spawning season in autumn and winter 2019. The 2017/2018 year-end project report will be provided to the local board in late October 2018. This report will summarise the achievements from the 2017/2018 financial year, and make recommendations for the next round of trapping.

Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
663	Project Little Oneroa and wider Waiheke community engagement	This project will involve continued community engagement on issues related to water quality in Little Oneroa stream, and wider catchments including Blackpool, Ostend and Surfdale. The key focus areas for 2018/2019 include:- checking and maintaining onsite wastewater systems, and upgrading where necessary- using septic-friendly products-reducing water usage- reducing animal faeces in waterways (e.g. duck feeding management, and picking up after dogs)- promoting the importance of riparian planting and stock exclusion.	No further decisions anticipated.	I&ES: Healthy Waters	\$26000 LDI: Opex	In progress	Green	The Waiheke Resources Trust has been contracted to continue the delivery of the Little Oneroa project, which will be extended to the Blackpool, Surfdale and Ostend catchments. A services agreement is in place, and activities for this project are expected to begin during quarter two.
Libraries								
1186	Provision of Library Service - Waiheke	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - 56 hours over 7 days per week.	No further decisions anticipated	CS: Libraries & Information	\$366163 ABS: Opex	In progress	Green	Waiheke Library has had a four per cent decrease in the number of issues and a seven per cent decrease in the number of physical visits. Customer attendance and demand for events and programming continues to grow and use of digital and eCollections is increasing.
1187	Preschool programming - Waiheke	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their children's early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Pre-school programming continues to be popular with 34 storytimes/ Wriggle and Rhyme sessions delivered to 236 adults and 345 children this quarter. There were 10 outreach visits to Waiheke pre-schools seeing 50 adults and 170 children.
1188	Children and Youth engagement - Waiheke	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whānau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	There were three visits to the primary schools promoting school holiday programmes, we saw 70 adults and 740 children. The July school holidays theme was "Superheroes" and we held four events for 86 adults and 134 children. The science of superheroes, Heroix with Asterix at the library and also at the Kelly Club and "We could be heroes" celebrating our local emergency services; Police, Ambulance and Fire. The services brought their vehicles into the courtyard and lots of fun was had by all, not just the children! Preparation is underway for the October holidays, Time Turner is the theme. The teen photography club is preparing for their annual exhibition (we are very appreciative of the new equipment we were able to buy to support this programme thanks to the Local Board).
1189	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Waiheke	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	We provided space for workshops and classes including, French language, Waiheke Island Coaches Collective, the Memory Loss group, the chess club and La Leche League. We held the end of term celebration for Nooroa's cartooning class, essential oils workshops, supported Waiheke Women's day and the recent Tautoko event (CNW) in the courtyard showcasing local community organisation.
1190	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Waiheke	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Auckland Libraries has created areas in all of our libraries where Te Reo Māori is welcome and encouraged to be used. Waiheke Library has chosen to designate the whole library for this purpose and staff are encouraged to use te reo Māori in their customer interactions where appropriate and welcome customer correction to our use of te reo. This was introduced in language week when we also held storytimes in te reo. Matariki was celebrated with an evening collaborative event using the Artworks courtyard and the library. We worked with Karen Saunders from the Native Bird Rescue group, a local waiata group and the Dark Skies group and had around 70 participants.
1191	Learning and Literacy programming and digital literacy support - Waiheke	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Makerspace held 14 sessions with 119 adults and 272 children. The library hosted the Auckland Council grants workshop. We have a successful Book a Librarian service that gives customers one on one time with a librarian on whatever topic is needed ranging from family history to learning technology. We have just started some outreach tech support work with the Living Without Violence organisation.
Parks, Sport and Recreation								
563	WHK: Ecological restoration community partnership programme FY19	Volunteer management and motivation for wetland restoration at Rangihoua, Te Matuku, Te Whau and Matiatia aligned using a community empowered approach in partnership with community, schools and visitors. This will include the Beach Ambassador programme.	No further decisions anticipated	CS: PSR: Park Services	\$150000 LDI: Opex	In progress	Green	Programme activity in the first quarter has focussed on removal of persistent weeds at Rangihoua wetland and cemetery wetland area. 140 trees were planted by volunteers in this quarter.

Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
564	WHK: Ecological volunteers and environmental programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events; •Plant and animal pest eradication; •Litter and green waste removal; •Contractor Support; •Tools and Equipment; •Beach/stream Clean Ups. •Brochures	No further decisions anticipated	CS: PSR: Park Services	\$7846 LDI: Opex	In progress	Green	On Sunday 12 August, 50 people attended a reserve BBQ at McKenzie Reserve and planted 250 plants and spread mulch in the Reserve
1244	WHK: Swimming pool development fund	Funding contribution towards a new pool on Waiheke Island.	Workshop scheduled for Q2 to present methodology and timelines.	CS: PSR: Active Recreation	\$93000 LDI: Opex	In progress	Green	Visitor Solutions Limited were awarded the contract to undertake the feasibility study. Various media publications and a report to the 27 September 2018 local board meeting were presented updating the community on the study. A workshop is scheduled with the local board on 4 October 2018 to present methodology and timelines for local board input. Consultation will commence with the community following this workshop.
1246	WHK: Walking and cycling promotion	To support, promote and develop walking and cycling activities on the island	No further decisions anticipated	CS: PSR: Park Services	\$20000 LDI: Opex	In progress	Green	Funding will be allocated to the Walking and Cycling Festival organisers in Q2 for the 2019 festival programmes. Staff will report back in Q3 on the format of these two programmes.
1252	Waiheke Recreation Centre Community Access Grant	Providing a community access grant to the Waiheke Recreation Centre Trust at Waiheke High School to enable community access to the Waiheke Recreation Centre and support maintenance of the facility. Funding will be determined by the Governing Body. The local board will be responsible for setting and monitoring Key Performance Indicators.	A workshop with the local board will be scheduled in Q2 to present the annual report.	CS: PSR: Active Recreation	\$80000 ABS: Opex	In progress	Green	Annual report has been received. Waiheke Recreation Centre continues to meet the Key Performance Indicators outlined in the agreement. The second payment will be released in October 2018.
2797	WHK: Ecological volunteer and environmental programme	Co-ordinating volunteers in the removal and eradication of plant and animal pests.	No further decisions anticipated	CS: PSR: Park Services	\$0 ABS: Opex	In progress	Green	Most of the funding for this budget line is with the Waiheke Ratbusters Programme. The volunteer network now has over 850 bait stations. Hererua Reserve has been added to the programme in collaboration with the Department of Conservation
2847	Matiatia parks: Implementing a parks related Matiatia Gateway Masterplan	Parks related projects to be planned and delivered in the Matiatia area. Deferred from FY17/18 (SharePoint 789)	Consider spend priorities post report from Community Facilities	CS: PSR: Park Services	\$50000 LDI: Opex	On Hold	Amber	Local Board assumed authority for Matiatia matters on Feb 2018. Handover of Panuku leases to Community Facilities pending, but delayed as Panuku need to complete lease variations and address identified maintenance issues before transfer.
2848	WHK:Parks strategic fund	Operational funding for parks related projects across Waiheke	Staff will meet with the board in Q2 to define the scope.	CS: PSR: Park Services	\$7000 LDI: Opex	In progress	Green	Staff will meet with the board in Q2 to define the scope of the parks service assessment that will be undertaken with the \$7,000 budget.
Plans and Places								
1435	An area plan for Waiheke	Scoping and commencement of area planning process (deriving from governing body resolution) to prepare an area spatial plan for Waiheke based on existing strategies, which will lead to a plan change to incorporate the land use outcomes of the area plan (the existing Waiheke HGI section of ADP) into the AUP.	Working Party (including local Board) to approve draft Area Plan for public consultation in March 2019.	CPO: Plans and Places	\$0 Regional	In progress	Green	Project team established and background research underway..Working Party established in accordance with Planning Committee Resolution PLA2018/63 (5 June 2018). First meeting of working party set down for 4 October 2018.
2702	Lightscape management plan	To engage a specialist to prepare a lightscape management plan for Waiheke, as a component of the area planning work for Waiheke in 2018/19.		CPO: Plans and Places	\$15000 LDI: Opex	In progress	Green	Green Contract for Waiheke Island Lighting Management Plan let with LDP Ltd, with a completion date for 31 March 2019.

Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary
CF: Community Leases										
1344	Arts complex, 2 Korora Rd: Lease to Waiheke Community Cinema Trust	Renew lease to the Waiheke Community Cinema Trust due 30 June 2019	CF: Community Leases	1/07/2009	2 x 5 years	30/06/2024	\$500.00	In progress	Green	The Waiheke Community Cinema Trust has indicated that they intend to renew their lease. The group's application will be completed and returned after their next board meeting. Staff plan to finalise this item during quarter two.
1345	Arts complex, 2 Korora Rd: Lease to Waiheke Community Art Gallery Incorporated	New lease to the Waiheke Community Art Gallery Incorporated due 30 June 2019	CF: Community Leases	20/01/2018	0	19/01/2023	\$1.00	In progress	Green	The new lease application has been sent to the Waiheke Community Art Gallery Incorporated. Staff will assess the group's application and obtain the board's feedback on the lease terms during quarter three.
2595	Catherine Mitchell Arts Centre 32 Putiki Rd Ostend. Lease to the Catherine Mitchell Arts Centre Incorporated	Renewal of lease for 32 Putiki Road, Ostend due 31 March 2018. The lease has one right of renewal with final expiry on 31 March 2023. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/2013	1x5 years	31/03/2023	\$1.00	In progress	Green	The Catherine Mitchell Arts Centre has provided staff with their application to renew their lease. Staff are in the final stages of assessment and will formalise the renewal during quarter two.
2596	Onetangi Sports Pavilion 133-165 Onetangi Road. Lease to Waiheke Island Rugby Club Incorporated	Renewal of lease for 133-165 Onetangi Rd, Waiheke due 31 August 2017. The lease contains one right of renewal of five years with final expiry on 31 August 2022. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/09/2012	1x5 years	31/08/2022	\$1.00	On Hold	Amber	<p>Council staff have received the Waiheke Island Rugby Club Incorporated's renewal application. Their application will only be progressed once the management plan for the reserve has been adopted. The club has been informed accordingly.</p> <p>While the reserve management plan is being considered the current lease will hold over on a month-by-month basis until the renewal can be formalised.</p> <p>This item is on hold and will be progressed after the reserve management plan has been adopted.</p>
2597	Onetangi Sports Pavilion 133-165 Onetangi Road. Lease to Waiheke United Association Football Club Incorporated	Renewal of lease for 133-165 Onetangi Rd, Waiheke due 31 August 2017. The lease provides one right of renewal for five years with final expiry on 31 August 2022. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/09/2012	1x5 years	31/08/2022	\$1.00	On Hold	Amber	<p>Staff are awaiting the football club's completed renewal application, however, the club has been notified that their renewal will only be progressed once the proposed reserve management plan has been adopted.</p> <p>While the reserve management plan is being considered the current lease will hold over on a month-by-month basis until the renewal can be formalised.</p> <p>This item is on hold and will be progressed after the reserve management plan has been adopted.</p>
2598	Citizens Advice Bureau building 141 Ocean View Rd. Lease to Citizens Advice Bureau - Waiheke	Renewal of lease 141 Ocean View Road due 30 June 2018. Two rights of renewal of three years each to coincide with strategic relationship agreement and funding agreement. Deferred from the 2017/2018 work programme.	CF: Community Leases		2x3 years		\$500.00	On Hold	Amber	The site occupied by the Citizens Advice Bureau at 141 Ocean View Avenue is part of a multi-premise lease being negotiated with the group. Citizens Advice Bureau have requested changes to the draft deed of lease. Council officers will work with Auckland Council legal advisors to review these changes to prepare a deed for final review and execution. This item is on hold pending the finalisation of the draft deed of lease.
2599	Sports ground 43 Causeway Road. Lease to the Waiheke Sports Club	Sports ground 43 Causeway Road. New lease to the Waiheke Sports Club - final expiry 28 February 2018. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/03/2003	2x5 years	28/02/2018	\$0.00	In progress	Green	<p>Staff have made contact with the Waiheke Sports Club Incorporated and provided the group with the necessary forms to complete.</p> <p>Staff will work with the group to finalise their new lease application which is expected to occur in quarter two.</p>
2600	Surfdale Hall, 6 Hamilton Road Surfdale. Lease to the Youth Centre Trust	Renewal lease at Surfdale Hall, 6 Hamilton Road, Waiheke due 31 January 2012 and 31 January 2017. Final expiry 31 January 2022. Deferred from the 2017/2018 work programme.	CF: Community Leases	31/01/2007	2x5 years	31/01/2022	\$250.00	In progress	Green	The Waiheke Youth Centre Trust has indicated that they want to renew their lease. Their completed application is expected to be received during quarter two.

Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary
2601	Tahatai Road, Blackpool. Lease to the Piritahi Marae Trust	Renewal lease at Te Huruhi Bay Reserve, Tahatai Road, Blackpool due 1 July 2015. Two rights of renewal final expiry 1 July 2025. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/07/2010	2x5 years	30/06/2025	\$500.00	Deferred	Grey	<p>The lease to the Piritahi Marae Trust is holding over on a month-by-month basis. The lease is in its first renewal term which was never formalised.</p> <p>Due to the renewal term expiring on 30 June 2020 it is recommended that this item be deferred to the 2019/2020 work programme to finalise the second and final renewal term affecting final expiry on 1 July 2025.</p> <p>This item is deferred. Due to the proximity of the expiry date it is recommended that the lease remain operative on a month-by-month basis and that the final renewal period be formalised during 2019/2020.</p>
2602	Onetangi Sports Park 133-165 Onetangi Road. Lease to the Waiheke Island Riding Club Incorporated	Lease renewal due 31 July 2014. One right of renewal final expiry 31 July 2019. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/08/2004	2x5 years	31/07/2019	\$500.00	On Hold	Amber	<p>The Waiheke Riding Club's lease renewal will be progressed once the management plan for the reserve has been adopted.</p> <p>While the reserve management plan is being considered the lease will hold over on a month-by-month basis.</p> <p>This item is on hold and will be progressed after the reserve management plan has been adopted.</p>
2603	Putiki Foreshore Reserve Shelly Beach Road Surfdale. Lease to the Scout Association of NZ - Waiheke Sea Scouts	Putiki Foreshore Reserve, Shelly Beach Road, Surfdale. Review of occupation agreement is required as the lease was issued in 2007. Deferred from the 2017/2018 work programme.	CF: Community Leases		2x5 years		\$250.00	Approved	Green	<p>This item will be progressed in quarter four.</p>
2604	Arts complex 2 Korora Rd. Lease to Waiheke Adult Literacy Incorporated	New lease to occupy 2 Korora Road, Oneroa. It is a priority issue for staff to complete the lease. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/09/2017	1 x 5 years	31/08/2027	\$1.00	Completed	Green	<p>This item has been completed. A deed of lease has been executed in favour of Waiheke Adult Literacy Incorporated for premises situated at 2 Korora Road, Waiheke. The first term of the lease expires on 31 August 2022.</p>
2605	44 Ostend Reserve Causeway Road. Lease to Waiheke Boating Club Incorporated.	New lease Ostend Reserve Causeway Road. There is an issue with land classification to be resolved as part of process. Deferred from the 2017/2018 work programme.	CF: Community Leases				\$0.10	On Hold	Amber	<p>Before progressing with any leasing matters on the land parcels occupied by the boating club, certain actions regarding land classification need to take place.</p> <p>The proposed actions involve the revocation of previous local board decisions, and the passing of new resolutions to classify the land parcel as a recreation reserve, and issuing a gazette notice.</p> <p>The classification issue is being addressed through the Waiheke Local Park Management Plan, and staff intend on progressing this matter once the proper classification is in place.</p> <p>This matter is on hold due to the underlying land classification issue.</p> <p>Council staff will remain available to address any queries which the club might have, and will progress this item once the proper classification has been assigned. Staff are working to obtain an indicative time frame for the completion of this work.</p>