

Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
Arts, Community and Events								
191	Citizenship Ceremonies - Whau	Delivery of an annual programme of citizenship ceremonies in partnership with the Department of Internal Affairs.	The following decision point is required: 1. Increase in citizenship budget by 20% to cover costs of increased number of ceremonies now held. Budget will increase from \$13,328 to \$15,886.	CS: ACE: Events	\$15886 ABS: Opex	In progress	Green	The Civic Events team delivered three citizenship ceremonies on three separate occasions during Q1 with 228 people from the local board area becoming new citizens.
192	Anzac & Local Civic Events - Whau	Support and/or deliver Anzac services and parades within the local board area. Support civic type events in the local board area, such as the opening of new park spaces, sod turning ceremonies and special consultation events.	Further decision points: 1. Confirm that \$14,500 of this budget will be used to support Anzac Day Services and Parades (this figure reflects actual spend in 17/18) and that the balance of the fund of \$3,500 will be used for local civic events. 2. Local Board representation at local Anzac Services and Parades. 3. List of projects and/or programmes that will be supported by the Local Civic Events funding.	CS: ACE: Events	\$18000 LDI: Opex	In progress	Green	An event was held on 15 September 2018 to celebrate the opening of the Pocket Park and Boardwalk in New Lynn. The event included handing of Certificates of Appreciation and the ribbon cutting. Catering was provided by a local restaurant. Anzac service and parade is scheduled for Q4, planning will commence in Q2.
193	Event Partnership Fund - Whau	Funding to support community events through a non-contestable process. This provides an opportunity for the local board to work in partnership with local event organisers by providing core funding for up to three years to selected events. - Whau Pacific Festival \$25,000 - Whau the Peoples Arts Festival \$25,000 - Whau Chinese Festival \$25,000 - Waitangi Day \$5,000 - Carols by Spiderlight \$3,500 - New Lynn Christmas Event \$3,500 - Blockhouse Bay Christmas Parade \$3,500 - Indian Kite Festival \$3,250 - Sirens and Sounds \$10,000 - Entertaining the Whau People \$4,000 - Celebrating the Whau Identity Pop Up Events \$3,250 - Whau Senior High Tea \$6,000 Total = \$117,000	Further decision points: 1. Confirm activities and delivery organisations included within this line. 2. Confirm funding allocations to each activity.	CS: ACE: Events	\$117000 LDI: Opex	In progress	Green	One grant with a value of \$11,750 has been paid out to the recipient. Confirmed dates for funded events; - Waitangi Day 6 February 2019 - Indian Kite Festival 13 January 2019 - Blockhouse Bay Santa Parade 7 December 2018. One grant with a value of \$3,500 will no longer be uplifted because the recipient, Carols by Spiderlight, will no longer be in a position to deliver the event. As a result the board has \$3,500 to reallocate from this budget. The Whau Senior High Tea will be delivered by the Civic Events team. Delivery updates will be captured in line 192 of the ACE work programme.
194	Movies In Parks - Whau	Programme and deliver two Regional Movies in Parks series events. Venue 1: Brains Park, Kelston Date: Mid-February 2019 Genre: Young Families Venue 2 : Riversdale Reserve, Avondale Date: Early-March 2019 Genre: Young Families	Further decision points: 1. Rank movie preferences	CS: ACE: Events	\$27000 LDI: Opex	In progress	Green	Programming and delivery planning for two Regional Movies in Parks series events are underway. Venue 1: Brains Park, Kelston Date: 1 March 2019 Movie: Incredibles 2 Venue 2 : Riversdale Reserve, Avondale Date: 12 April 2019 Movie: Solo: A Star Wars Story Pre-entertainment will be sourced locally during Q2, for engagement and activation by those from within the community.

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204	Blockhouse Bay Community House, Funding and Licence year 3	Funding Agreement: Blockhouse Bay Community Centre Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Blockhouse Bay Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed. Licence to Occupy and Manage: Blockhouse Bay Community Centre Incorporated for operation of Blockhouse Bay Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	No further decisions anticipated for FY2018/2019. Q4: Workshop for funding decision re 2019/2020 term	CS: ACE: Community Places	\$50369 ABS: Opex	In progress	Green	During Q1, the funding agreement has been signed and paid. Regional hui planning has started and is scheduled for 5 December 2018. The funding agreement has been signed and paid. Planning for the regional hui has started and is scheduled for 5 December 2018. The Blockhouse Bay Community Centre is running a new free Sign Language course, and the registrations were filled within six hours of opening. The community centre has also launched a new look school holiday programme, with new activities and service providers. The new upgraded entrance and seating area has seen an increase in use. The Blockhouse Bay Community Centre hosted two events: "Family Fun Day Mash-up" in August and as part of the Whau Pacific Festival, "Porkbuns, Popcorn & Punch Evening" in September.
205	Green Bay Community House, Funding and Licence year 3	Funding agreement: Green Bay Community House Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Green Bay Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed. Licence to Occupy and Manage: Green Bay Community House Incorporated for operation the Green Bay Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	No further decisions anticipated for FY2018/2019. Q4: Workshop for funding decision re 2019/2020 term	CS: ACE: Community Places	\$39176 ABS: Opex	In progress	Green	During Q1, the funding agreement was signed and paid. The Green Bay Community House also ran the first of a series of West Auckland Artist Talks on 21 September, with support received via Melissa Laing, Whau Arts funding. The goal is to connect with local artists and provide an opportunity to showcase their practice. This first event attracted around 35 participants, including local artists and residents. With this series of artist talks, Green Bay Community House were able to support and enable a local artist who approached them with the idea of running a series of artist talks. The team aim to develop a strong network of and for local artists. They will run two further Talks in October and November 2018. Planning for the regional hui has started and is scheduled for 5 December 2018.
207	Kelston Community Hub, Funding and Licence year 2	Funding Agreement: Kelston Community Hub Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Kelston Community Hub for the years 2017-2019, commenced 1 July 2017 and terminating on 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed. Licence to Occupy and Manage: Kelston Community Hub Incorporated to operate the Kelston Community Hub for the years 2017-2019, commenced 1 July 2017 and terminating on 30 June 2019.	No further decisions anticipated for FY2018/2019. Q4: Workshop for funding decision re 2019/2020 term	CS: ACE: Community Places	\$39176 ABS: Opex	In progress	Green	During Q1, the funding agreement was signed and paid. Planning for the regional hui has started and is scheduled for 5 December 2018. Project Whenua: Over the last two months Project Whenua has had a positive response from local and wider community. The facilitator has hosted two workshops, which were well attended, with the majority of the participants coming from the Kelston community. Countdown in Kelston are providing all the food waste, to support the continuation of compost workshops for the community and the local schools. First Workshop: Vertical Garden - eight attended. Second Workshop: Compost and Fertilizer - 36 attended. Sewing Classes: Eight local mums enrolled in the first ten-week sewing class, who want to sew their children's clothing and learn how to make cultural costumes. There has been a request to do another ten-week intermediate class for sewing. The Kelston Community Hub have been able to evaluate the project and are now looking at funding opportunities to run another class.
270	Operational Grant - Te Toi Uku	Fund Portage Ceramics Trust to operate Te Toi Uku, a museum collection of New Zealand ceramics and pottery-making equipment.	No further decisions anticipated.	CS: ACE: Arts & Culture	\$61384 ABS: Opex	In progress	Green	The funding agreement with Portage Ceramic Trust (Te Toi Uku) for the 2018/2019 financial year has been administered. During Q1, Te Toi Uku ran 13 programmes. These involved 344 participants and a total of 1555 visitors. Visitor number have risen over the quarter, which has been attributed partly to the success of a new engagement initiative called "Your Ceramic". Highlights of the last quarter include the Your Ceramic exhibition and a Collectors Market that was held in and around the Museum.
271	Operational Grant - Ambrico Kiln Site Projects	Fund Portage Ceramics Trust to develop projects in relation to the Ambrico Kiln site to increase community engagement and awareness of the history of the kiln and associated clay works.	No further decisions anticipated.	CS: ACE: Arts & Culture	\$15000 ABS: Opex	In progress	Green	The funding agreement with Ambrico Kiln Site Project for the 2018/2019 financial year has been administered. During Q1 they ran 13 tours and had a total of 219 visitors. Kiln tours included a guided tour around the Kiln and a practical overview of how it worked and how it was managed. A static exhibition installation is currently underway inside the Kiln. A new vision for the museum is currently in draft, and this will see the kiln fully represented for its original use and will include stories and interpretations that bring to life its history and industrial success.

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272	Local Arts Broker Programme - Whau	Fund the Whau Community Arts Broker over a two year period to develop strategic relationships and contacts within the creative community, and support a range of community-led arts activity including temporary street projects and activations.	No further decisions anticipated.	CS: ACE: Arts & Culture	\$85000 LDI: Opex	In progress	Green	A broad and diverse range of initiatives have been delivered via the Local Arts Broker initiative in Q1. The Family Fun Day Mash up of theatre, live music and circus was attended by 550 adults and children in the Blockhouse Bay Community Centre. Getting From Idea to Plan, a workshop aimed at emerging Asian creatives, included 16 producers and artists who workshoped their ideas with four industry leaders. Two projects have been funded to happen in 2019. The Whau Community Orchestra brought their cross-cultural music collaboration to a culmination with a well attended community concert at St Ninnian's Hall. Forty audience members came to see the nine Western and Indian musicians perform.
276	Green Bay Community House LDI additional funds year 3	Additional funding to Green Bay Community House Incorporated to assist with delivery of the Funding Agreement for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	No further decisions anticipated for 2018/2019.	CS: ACE: Community Places	\$10000 LDI: Opex	In progress	Green	The first Green Bay Open Door Day was held on 10 September 2018, in collaboration with Community Waitakere. The Open Door Day provided an opportunity for the team to approach and connect with locals, local organisations and businesses. The team aimed for 25-30 participants but ended up with 50 participants. The Green Bay Community House will run regular Green Bay Network meetings and aim to include and collaborate with an increasing number of local organisations and businesses in the activities at the Community House.
317	Community Grants(WH)	Support local community groups through contestable grant funding.		CS: ACE: Community Empowerment	\$150000 LDI: Opex	In progress	Green	Round One Local Grants and multi-board grant round has been allocated in quarter one. A total of \$33,000 (22 per cent of total funds) was allocated to 19 applicants. There is a total of \$117,000 remaining to be allocated to three quick response and one local grant round in this financial year.
760	Venue Hire Service Delivery - WH	Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	During Q1, the hirer satisfaction survey shows that 83 per cent of hirers would recommend the venues they have visited. Participant numbers have increased by 15 per cent compared to the same period last year. Booking hours have increased by 2 per cent compared to the same period last year. The top three activity types during quarter one are fitness, meetings, arts and cultural events and special interest. A focus for staff in quarter two will be promoting our network through Google and Facebook channels.
788	Build capacity: funding for community leadership and capability building programmes	Fund Community Waitākere to: • coordinate community leadership programmes • provide community capability building programmes • convene issues based forums and open door days • provide individual and organisational development – leadership and governance training • deliver workshops and training opportunities to increase community capability within Avondale, Glenavon, Kelston and New Lynn.	No further decisions anticipated.	CS: ACE: Community Empowerment	\$50000 LDI: Opex	In progress	Green	Staff finalised the schedule and completed the funding agreement with Community Waitakere in Q1.
815	Community-led placemaking: Kai across the Whau	Fund Enspiral Services to deliver the Kai Across The Whau programme to: • promote and celebrate locally-driven kai projects • connect and bring together key stakeholders to discuss strengths, barriers and opportunities for local food growing and distribution • devolve resources through participatory budgeting.	No further decisions anticipated.	CS: ACE: Community Empowerment	\$15000 LDI: Opex	In progress	Green	Staff finalised a schedule for delivery of Kai across the Whau for the 2018/19 financial year and the funding agreement has been issued. Staff completed the 2018/2019 Kai across the Whau. To increase the local profile of Kai in the Whau their website showcases the kai initiatives that have been supported through the participatory budgeting process and provides a hub for interested people to connect with the people and groups who are leading local kai initiatives. This has included Avondale community fridge and pantry, cooking classes in Kelston, sharing traditional Pacific food recipes through cooking demonstrations and pop up sewing workshops. Resources were developed to support groups and organisations to host Civic Dinners in their neighbourhoods with the aim to form new connections, strengthen existing community connections and to encourage collaboration on local kai initiatives. Two dinners were held in Avondale and Glenavon. In July 2018, 16 people from five local organisations completed the Food Handling Certificate Course.
831	Increase Diverse Participation: Pacific and Ethnic Voices	Deliver a work programme to increase social inclusion, connection and participation in decision-making by our ethnically diverse communities: - Leaders in the Pasifika, Chinese, Indian and other ethnic and resettled communities contribute to the future of Whau - Complete and progress delivery of an Ethnic Peoples Plan - Initial process of developing of Whau Pacific Peoples Plan	No further decisions anticipated.	CS: ACE: Community Empowerment	\$20000 LDI: Opex	In progress	Green	Staff reviewed and finalised the draft Ethnic Plan. A workshop will be held with the local board in Q2. Staff undertook initial project scoping and planning for a Whau Pacific Plan. Work will commence in Q2. Staff facilitated a Pacific leaders fono, enabling the local board to connect and meet local leaders. Sixteen people attended the fono at the Avondale Community Fale where the long term plan for Avondale was presented and the concept of a Whau Pacific Plan introduced.

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834	E Tu: responding to the key aspirations and priorities for Māori in the Whau Local Board area	Work with mana whenua, Whau local board and local Maori to respond to : <ul style="list-style-type: none"> • key aspirations and priorities for Māori in the area • develop relationships and agreed shared goals with mana whenua, local Maori and key Maori organisations • develop a local response to the aspirations of Maori e.g. kaumatua, rangatahi, tamariki; strengthening local residents and local board relationships 	No further decisions anticipated.	CS: ACE: Community Empowerment	\$15000 LDI: Opex	In progress	Green	The Kelston Kaumatua Roopu met and identified key objectives and priorities for the year. Priorities included: <ul style="list-style-type: none"> - strengthening relationships with the local board and Te Kawerau a Maki - being available to tautoko civic and local events - connecting with kaumatua across the Whau. The Strategic Broker connected the Kelston Hub Manager with Te Kawerau a Maki advisor to enable a meeting between the kaumatua and iwi. The Strategic Broker liaised with Kelston Deaf Education Centre to support the opening of the education centre marae. The proposed date is December 2018.
846	Community-led placemaking - neighbourhood and town centre development projects	Support placemaking projects that foster community identity and encourage shared action, including: <ul style="list-style-type: none"> • support community-led planning and placemaking that engage the diverse communities across the Whau • initiatives are designed and delivered locally in Kelston, Avondale, New Lynn and Glenavon and communities are engaged in design processes • Enabling the establishment of the Glenavon Hub co-ordinator • Support for an inclusive approach to work with older adults across the Whau to encourage community programming to reduce social isolation and increase connectedness • Neighbourhood community led projects of heritage activities that highlight the historical experience of Maori, Pacific and Ethnic communities (cross council approach ACE, Heritage, local organisations Te Pou) • Co-facilitation of workshops: • Embedding good principles of design deliver key recommendations from Crime Prevention Through Environmental Design (CPTED) assessment report of the Avondale and the New Lynn town centres • inform the communities of the agreed actions from the CPTED assessment report • Promote and collaborate with community and government agencies; to support adequate emergency shelter and support services for the homeless. 	In Q2, staff will seek approval of activities to support the implementation of Crime Prevention Through Environmental Design assessment report for the Avondale and the New Lynn Town Centre.	CS: ACE: Community Empowerment	\$115000 LDI: Opex	In progress	Green	Avondale <ul style="list-style-type: none"> - Avondale collaboration group met to plan upcoming activities such as activation of the tool shed and the food festival. - Three community visioning workshops were attended by up to 200 residents; a draft report will be provided to the community in Q2. Glenavon <ul style="list-style-type: none"> - Glenavon Hub co-ordinator has been appointed; a new governance structure has been proposed and will be presented at the trust's AGM. - The backyard garden project has 17 residents registered and the first workshop took place in September 2018. Planning for a community pantry has begun and outcomes will be reported in Q2. Events this quarter included Ladies Night, Kai Whau Civic dinner and a school holiday programme. New Lynn <ul style="list-style-type: none"> - Staff implemented a funding agreement with Generation Ignite to deliver street-based outreach to youth in New Lynn. The Whau rough sleepers group met to discuss local issues and some members volunteered to participate in the Auckland Homeless Count. - Staff scoped the establishment of pacific wardens with the NZ Police and other stakeholders. - In response to the on-going safety concerns in Briar Way and Ambrico Place, staff facilitated a residents meeting to identify potential actions that strengthen connections to neighbours, community centre and local groups and events.
850	Youth Connections	Youth Connections will: <ul style="list-style-type: none"> • Provide quality advice and expertise on youth employment solutions. Locally, this is done through community-led solutions that identify and create jobs for youth; particularly those who are furthest from the job market. • Facilitate local opportunities for all youth to be meaningfully engaged in education, employment or training, and have clear employment pathways • Develop An extensive network of stakeholders in the youth employment space throughout the council family and the business community • Develop tools to build an enabling environment for young job seekers and youth-friendly employers. Note: the 2018/2019 budget figure shown for this activity includes the \$30,000 originally approved plus \$2,400 deferral from 2017/2018.	Local board to approve Youth Connections youth employment initiatives to be delivered by The Western Initiative from 1 November 2018.	CS: ACE: Community Empowerment	\$32400 LDI: Opex	In progress	Green	Following on from the EmployMe training, Youth Services West (YSW) supported one young person into a cadetship with AIM Services and are providing transition mentoring. Two other trainees were supported into employment and one back into mainstream education. YSW are working with AIMS and Urban Maintenance Systems on future cadetships and employment opportunities for youth. DINE Academy have trained 18 young people in Q1. Twelve have secured casual employment, one of which was previously not in employment, education or training and all 18 have entered or remained in education or training. Staff updated the local board at a workshop on the upcoming Youth Connections programme transition from the Community Empowerment Unit to The Western Initiative (TWI). Staff are working towards transitioning the programme to TWI as of 1 November 2018.
852	Increase diverse participation: Youth capacity building	Fund project management to facilitate and deliver: <ul style="list-style-type: none"> • Whau youth providers network and associated youth-led activities including Whau Youth Awards and Youth Week Activities • Whau Youth Board and Related Activities • Tula'i leadership training programme for Pacific young people 	No further decisions anticipated.	CS: ACE: Community Empowerment	\$43000 LDI: Opex	In progress	Green	Staff completed a funding agreement for Tula'i. The West Auckland Pasefika Forum (WAPF) hosted a strategic governance workshop in September 2018. Strategic decisions agreed by the group were to establish as a legal entity, widen the scope of the group to deliver other community focus areas such as wellbeing, mental health and youth. The Tula'i project will remain as the key priority of WAPF going forward. <p>The Whau Youth Board met seven times in Q1. The youth board have elected new officers into the roles of Co-chairperson, Secretary and Treasury. One of the members co-hosted a "Responding to Diversity in the Whau" workshop to support in the development of the Ethnic Plan for the Whau. Feedback was provided on a youth space at the former Kelston Scout Hall. The youth board is planning an event for Mental Health Awareness Week in October and other events in the next quarter. Approximately 10-15 members regularly attend meetings. They also seek support at the Whau Youth Providers Network monthly meetings.</p>

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968	Kelston Community Centre Operational Model review	Review the operational model for Kelston Community Centre to identify the opportunities presented by the renewal of this facility. Engage with community regarding model as appropriate. Incorporate a review of the existing facility name - align this to the maori naming initiative	Q1 - Workshop with local board members to confirm scope and approach Q2 - meet with LB to consider and decide any changes to focus of facility or facility name	CS: ACE: Community Places	\$10000 LDI: Opex	In progress	Green	During Q1, an architect was engaged and work progressed to identify capex and renewal priorities and costs for upgrading facility. A workshop was held with the local board to input into the community needs assessment scope. Mobius research was engaged to undertake a needs assessment. The focus on next quarter is completion of the needs assessment and sharing findings with the local board.
1010	New Lynn and Avondale Community Centre programme delivery	Plan, develop, deliver and evaluate a programme of activities that; - aligns to the outcome area of "Great neighbourhoods with strong community connections, capacity and voices", with a strong focus on delivering for diverse communities, growing our young people and health and wellbeing for our communities - ensures community participation - enables more residents to feel connected to their community spaces - allows participants to learn, grow and come together to have fun		CS: ACE: Community Places	\$80051 ABS: Opex	In progress	Green	Feed The Streets and Soup Kitchen - Avondale Community Centre Feed The Streets was developed with and is now led by a working group from the Avondale area, in recognising the need for access to food within the community, for those living on the streets, or in low-income situations. The group, Together We Are Avondale, work alongside local store and restaurant owners to provide a free community dinner and dessert on a fortnight basis. The meal is prepared by the community, for the community connecting the locals with services and support, and building relationships and networks across the community. In July 2018, two dinners were held and these meals collectively fed more than 100 people. This included 30 people under 23 years of age, 55 adults aged 24 - 64 and 15 people aged 65 and over. The attendees came from a range of cultural backgrounds particularly Pakeha, Maori and Pasifika. There was a balance of both female and male representation. Approximately 80 - 85 per cent of the attendees were local or have a connection to Avondale. 15 - 20 per cent of attendees were from Western suburbs or unknown. On 21 July 2018 we ran our first meal 'takeaway style', as the community centre had been previously booked by a private hirer, but rather than cancelling the dinner, the group took on the challenge to work creatively to deliver the meal to the community. Food was prepacked and handed out from the Avondale Library and Avondale Community Centre carpark. The facilitators and volunteers provided positive feedback. Together We Are Avondale have now developed the service enough that they feel they have the capacity to run the dinners weekly, potentially running Feed The Streets 'takeaway style' on their current off weeks. Feed The Streets attendees are getting involved in the three-weekly "Soup Kitchen" lunches by helping prepare and serve food, giving them an opportunity to give back to the community that is supporting them. Anne Riley, a developing community leader has taken the lead in coordinating the set up our "Soup Kitchen" initiative, as an added service to the already successful "Feed The Streets" fortnightly dinners. "Soup Kitchen" was officially launched on 23 July 2018 and has seen six meals take place. In the two weeks that Soup Kitchen has been running there has been more than 91 people fed, averaging 15 guests per meal. These lunches are prepared by Avondale locals and offered to the community on Monday, Wednesday and Fridays weekly. One of the Soup Kitchen members also attended the Food Handling Certificate workshop held at New Lynn Community Centre, and now leads two of these meals a week. We have connected five of our Soup Kitchen guests into a week paid contract roles this month. There is potential for them to gain more hours and if not, they will be given a work reference and support to apply for other roles.
1268	Apply the empowered communities approach – connecting communities (WH)	Broker strategic collaborative relationships and resources within the community. This includes five key activity areas: 1. Engaging communities: • reaching out to less accessible and diverse groups - focussing on capacity building and inclusion • supporting existing community groups and relationships. 2. Strengthen community-led placemaking and planning initiatives - empowering communities to: • provide input into placemaking initiatives • influence decision-making on place-based planning and implementation. This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations. 3. Enabling council: • supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. 4. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: • this does not replace or duplicate any stand-alone local board Maori responsiveness activities. 5. Reporting back - to local board members on progress in activity areas 1 - 4.		CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	In Q1, the strategic broker: - connected with leaders from the Burmese and Indian community (Jai Swaminarayan) to extend an invitation to meet in Q2. - collaborated with council staff to link and provide information to Pacific, Maori, Chinese and Asian community leaders. - provided advice on protocols to support Motu Design Avondale Visioning, Pacific Leaders Fono and new staff from Eco Matters.

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Community Facilities: Build Maintain Renew								
828	Whau Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$4445359 ABS: Opex	Approved	Green	The first quarter has been spent largely remediating the remainder of the April storm responsive work orders. The contractors will use this experience to plan, prepare and execute service delivery better, should this type of storm event occur again. Conscious of the seasonal change into the dryer months, the contractors have started prioritising tracks that need immediate attention, to ensure they are fit for public use. A considerable amount of time has been spent collaborating with stakeholders in the planning and preparation for the streetscape contracts being handed over to Community Facilities in 2019. Above all, we are continuously and conscientiously reviewing how to manage and improve maintenance delivery outcomes for our customers.
830	Whau Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$152151 ABS: Opex	Approved	Green	The first quarter was influenced by remedial work after the April storm. The continued storm clean up was balanced against addressing deferred requests prior to the storm, and higher priority new requests received. Outstanding work is now limited to sites where access has been restricted due to ground conditions. It is anticipated these sites will be accessible shortly into the second quarter, weather dependant. The scheduled works programme was delayed as a consequence of the storm and deferred works, but is now on track. Replacement planting of trees removed throughout the year has been completed during the quarter.
832	Whau Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$132956 ABS: Opex	Approved	Green	During the first quarter, the annual update of the Site Assessment Reports, a large portion of the pest animal monitoring, and the majority of the first pulse of the rat control programme have been completed. Various unscheduled activities were completed which included a mixture of pest animal control and pest plant control. Request for service work orders received, continue to be seasonally normal, with an increasing trend in activity becoming apparent during the late stages of the quarter.
2221	Archibald Park - renew sport fields	Renew sport fields. Detail to be provided by the end of the calendar year. Year one - investigation and scoping (including options for an increase level of service to propose to the local board) Year 2 onwards - physical works.	No further decisions anticipated	CF: Investigation and Design	\$55000 ABS: Capex - Renewals	Approved	Green	Current status: Condition information received from council operations and maintenance team to identify which field needs the renewal. Field five has been identified as the field in need of renewal. Next steps: Start producing scoping documentation to engage a supplier for investigation and design work.
2222	Avondale Library - replace CCTV system	Complete replacement of the current CCTV system to ensure full coverage is available when investigating incidents. The costing for this work will be further refined through the procurement process.	No further decisions anticipated	CF: Investigation and Design	\$35000 ABS: Capex - Renewals	Completed	Green	Project completed.
2223	Blockhouse Bay Library - renew CCTV system	Complete replacement of the current CCTV system to ensure full coverage is available when investigating incidents. The costing for this work will be further refined through the procurement process.	No further decisions anticipated	CF: Investigation and Design	\$25000 ABS: Capex - Renewals	Approved	Green	Current status: To undertake a strategic assessment. This will inform the next steps. Next steps: Commence preliminary design.
2224	Blockhouse Bay Beach Reserve - renew park fences	Renew park fencing. Stage 1 involves investigation and scoping (including options for those assets that would benefit from an increase level of service to be proposed to the board). Physical works will commence with Stage 2. This project is a multi-year funded project to be initiated in the 2018/19 work programme.	No further decisions anticipated	CF: Investigation and Design	\$1000 ABS: Capex - Renewals	In progress	Green	Current status: Site visit completed. Previous project manager reported need to close project. There is a post and wire fence behind the boat club that is in poor condition and should be renewed. No other assets appear to be condition four or five. Next steps: Scope renewal of fence with removal of small boulders. This renewal would however exceed the allocated budget.
2225	Blockhouse Bay Recreation Reserve - renew sports field fence	Renew sports field 1 fencing. Stage 1 involves investigation and scoping (including options for those assets that would benefit from an increase level of service to be proposed to the board). Physical works will commence with Stage 2. This project is a multi-year funded and a continuation of the 2017/18 programme (previous SP ID 2236).	No further decisions anticipated	CF: Project Delivery	\$25000 ABS: Capex - Renewals	In progress	Green	Current status: Procurement of physical works contractor underway. Next steps: Tender price negotiations and award contract. Physical works expected to commence when weather improves in quarter two of the 2018/2019 financial year.
2226	Gittos Domain - renew park structures and footpaths	Renew structures including a bridge and steps at Gittos Domain. Footpath sections to also be renewed. Stage 1 involves investigation and scoping (including options for those assets that would benefit from an increased level of service to be proposed to the board). Physical works will be undertaken in Stage 2. This project is a multi-year funded project and a continuation of the 2017/18 programme (previous SP18 ID 2241).	No further decisions anticipated	CF: Investigation and Design	\$68000 ABS: Capex - Renewals	In progress	Green	Current status: Consultant engineer has been engaged. Next steps: Consultants report is due back in November.
2227	Gittos Reserve - replace historic signage	Replace the historic signs at the reserve	No further decisions anticipated	CF: Investigation and Design	\$15000 ABS: Capex - Renewals	In progress	Green	Current status: New project. Signs identified for replacement. Next steps: Development of business case.
2228	Memorial Square - renew and improve	Memorial Square improvements and renewals to ensure the facility is fit for purpose	No further decisions anticipated	CF: Investigation and Design	\$35000 ABS: Capex - Renewals	In progress	Green	Current status: Feedback from local board workshop being incorporated into revised concept. Next steps: Revised concept for Memorial Square and surrounding areas to be presented to be reviewed with local board.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2229	New Lynn Community Centre – renew facility	Renew facility to a fit for purpose standard.	No further decisions anticipated	CF: Investigation and Design	\$50000 ABS: Capex - Renewals	Approved	Green	Current status: Revisit current concept plan, and prepare formal business case. Working with the architect for preliminary design, and scope. Next steps: Commence preliminary design work and hold workshops with the local board.
2230	Olympic Park - renew sport fields	Renew sport fields. Investigation and design FY18, physical works FY19. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2245).	No further decisions anticipated	CF: Investigation and Design	\$240000 ABS: Capex - Renewals	In progress	Green	Current status: Detailed design complete. Resource consent application lodged. Procurement process for physical works underway. Green Bay High School keen to provide home for Lyndale Athletics during period of physical works. Both the High School and Lyndale Athletics also working with Green Bay Primary to increase participation in athletics during the relocation. Next steps: Physical works planned to start October 2018. Continue engagement with stakeholders about the planned works, particularly Lyndale Athletics on their temporary relocation during the period of works.
2231	St Ninian's Church - renew roof	Renew roof to ensure fit for purpose	No further decisions anticipated	CF: Project Delivery	\$10000 ABS: Capex - Renewals	Approved	Green	Current status: Gathering information, scoping of works and formalising the business case. Next steps: Planning
2232	Taramea Reserve - renew play space	Renew play space. Investigation and design FY18, physical works FY19. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2247).	No further decisions anticipated	CF: Investigation and Design	\$30000 ABS: Capex - Renewals	In progress	Green	Current status: Consultation has been undertaken. The initial design for the playground has started. Next steps: Present the design to local board for approval and then programme the physical works.
2233	Totara Triangle - renew lighting	Renew lighting. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works.	No further decisions anticipated	CF: Investigation and Design	\$5000 ABS: Capex - Renewals	Approved	Green	Current status: To undertake a strategic assessment. This will inform the next steps. Next steps: Commence preliminary design.
2234	Whau - renew car parks - Blockhouse Bay Recreation Reserve and Mason Park	Renew car parks at Blockhouse Bay Recreation Reserve and Mason Park. Investigate and design FY18 and physical works FY19. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2252).	No further decisions anticipated	CF: Investigation and Design	\$125000 ABS: Capex - Renewals	In progress	Amber	Will require additional budget for construction as budget insufficient. Current status: Consultants have provided proposals for investigation and design work for Mason Park car park. Next steps: Engage a design consultant once approval has been granted.
2235	Whau - renew car parks - Golf Road Domain and Wingate Reserve	Renew car parks at Golf Road Domain and Wingate Reserve. Investigate and design FY18 and physical works FY19. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2252).	No further decisions anticipated	CF: Investigation and Design	\$120000 ABS: Capex - Renewals	In progress	Green	Current status: Engaging consultants for investigation and design. Next steps: Engage consultant to undertake investigation.
2236	Whau - renew park furniture	Renew park furniture in Mason Park and Taramea Reserve.	No further decisions anticipated	CF: Investigation and Design	\$10700 ABS: Capex - Renewals	Approved	Green	Current status: Project scoping underway. It has been identified that an alternate site should be prioritised (Olympic Park due to upcoming Green Flag inspection). Next steps: Seek approval for scope and budget change.
2237	Whau - renew park lighting	Renew park lighting in Blockhouse Bay Recreation Reserve, Manuka Park, Memorial Square, Miranda Reserve, Olympic Park and Seabrook Reserve.	No further decisions anticipated	CF: Investigation and Design	\$45840 ABS: Capex - Renewals	Approved	Green	Current status: To undertake a strategic assessment. This will inform the next steps. Next steps: Commence preliminary design.
2238	Whau - renew park structures FY19+	Renew park structures in Brandon Reserve, Lawson Park, Lynwood Esplanade Reserve, Manawa Wetland Reserve, and Rizal Reserve.	Options to be approved by local board	CF: Investigation and Design	\$10000 ABS: Capex - Renewals	In progress	Green	Current status: Site visit completed. No visible asset in Brandon Reserve. No access. Small retaining wall to be renewed in Lawson Park and structural engineer required to investigate retaining wall and railing in Manawa Wetland Reserve. Engineer to investigate wharf in Lynwood Esplanade Reserve. Remove Rizals from scope until Te Whau Pathway route is confirmed. Next steps: Engage engineer to investigate retaining walls and wharf.
2239	Whau - renew park walkways and paths FY18+	Renew park walkways and paths in Blockhouse Bay Recreation Reserve and Tony Segedin Esplanade Reserve. Investigate & design year one; physical works year two. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2258).	No further decisions anticipated	CF: Investigation and Design	\$67000 ABS: Capex - Renewals	In progress	Green	Current status: The tree asset owner approval has been received, and approval in principle from the closed landfill team. Cost estimate completed. Next steps: Commence of execution and delivery.
2240	Whau - renew park walkways and paths FY19+	Renew park walkways and paths at Blockhouse Bay Beach Reserve, Chalmers Reserve, Copper Beech Walk, Craigavon Park, Karaka Park, Manawa Wetland Reserve, Manuka Park, Rerewai Reserve, Saunders Reserve, St Ninians Reserve, Blockhouse Bay Beach Reserve, Chalmers Reserve, Copper Beech Walk, Craigavon Park, and Karaka Park. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works.	Options to be approved by local board	CF: Investigation and Design	\$11700 ABS: Capex - Renewals	In progress	Green	Current status: Site investigations complete. Next steps: Compile findings to determine scope of project.
2241	Whau - renew play space FY19+	Scoping for future years physical works. Condition 4 and 5 park play space. Priority sites identified as: Akatea Park, Chalmers Reserve, La Rosa Garden Reserve, and Maui Reserve. Alternative priority sites may be nominated by the board	Options to be approved by local board	CF: Investigation and Design	\$50000 ABS: Capex - Renewals	Approved	Green	Current status: Met with Auckland Transport and other stakeholders to discuss shared pathway plans for Chalmers Reserve. Location of playground will be affected. Auckland Transport project may help fund new playground combined with renewal budget. Next steps: Ask Auckland Transport to confirm intended location of playground when they know alignment of footpath. Engage design consultant.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2242	Wingate Reserve - renew toilet block and changing room facility	Renew toilet block at Wingate Reserve. Investigation and design FY18 and physical works FY19. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2260).	No further decisions anticipated	CF: Investigation and Design	\$30000 ABS: Capex - Renewals	In progress	Amber	Pending change request - June 2018 Current status: Physical works underway. Next steps: Project anticipated to be completed September 2018.
2243	Whau - Renew Community Centres FY19	Scope for future years physical works identifying condition 4 and 5 community centre assets. Priority sites to be identified. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board). Year 2 - physical works.	Options to be approved by local board	CF: Investigation and Design	\$10000 ABS: Capex - Renewals	Approved	Green	Current status: To undertake a strategic assessment. This will inform the next steps. Next steps: Commence preliminary design.
2244	Blockhouse Bay Beach Reserve - replace barbeque	Replace the failing barbeque	No further decisions anticipated	CF: Investigation and Design	\$10000 ABS: Capex - Renewals	Approved	Green	Current status: Scope finalisation. Next steps: Tender for supply and install.
2245	Whau - renew toilet blocks	Scoping for future years physical works. Condition 4 and 5 park buildings. Priority sites identified as: Blockhouse Bay Recreation Reserve, La Rosa Garen Reserve, Northall Park, Riversdale Reserve. Alternative priority sites may be nominated by the board	Options to be approved by local board	CF: Investigation and Design	\$15000 ABS: Capex - Renewals	Approved	Green	Current status: Determining project scope and requirements for the development of business case. Next steps: Development of business case.
2246	Te Whau Pathway Stage 2a - develop boardwalk connections	Develop the Te Whau Pathway boardwalk connections between Roberts Field, Ken Maunder and Rizal Reserve and Queen Mary Reserve and Archibald Park. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2248).	Options to be approved by local board	CF: Investigation and Design	\$500000 ABS: Capex - Growth	In progress	Green	Current status: Main route application: An external consultant is progressing with technical reports to inform assessment of environmental effects. Consultation is ongoing with impacted residents. Final adjustments to the pathway route is being confirmed. The resource consent will be publicly notified and lodgement is proposed for October/November 2018. Next steps: Continue consultation in conjunction with Whau Coastal Walkway and Environmental Trust to enable lodgement.
2247	Brains Park development	Improve sand slits drainage and irrigation. Install lighting on field 3. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2814).	Options to be approved by local board	CF: Project Delivery	\$256300 ABS: Capex - Growth	Completed	Green	Project completed
2248	Ken Maunder Park - install sand slits, drainage and irrigation on field 3 and 4 including goal post renewal	Sand slits drainage and irrigation on field 3 & 4. Goal post renewal.	No further decisions anticipated	CF: Project Delivery	\$500000 ABS: Capex - Growth	Completed	Green	Current status: Grow in of the grass will continue on the field, final inspection of the site was undertaken and the hand over to maintenance is two weeks away. Next steps: Continue to monitor the grow in period and address the defects on site that were mentioned by the consultant.
2249	Sister Rene Shadbolt Park - renew fields and develop field 2 sand slits, drainage and irrigation	Renew sports fields and develop field 2 sand slits, drainage and irrigation. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3194).	Options to be approved by local board	CF: Project Delivery	\$630000 ABS: Capex - Growth	In progress	Green	Current status: Engaged consultants and resource consent lodge for processing, tendering process started with procurement and Quantity Surveyor reviewing the engineers estimates. Tender evaluation to be done this month. Next steps: Tender evaluation, and award and engage contractors for physical works.
2250	Avondale – develop new community centre and library	Develop a new integrated community centre and library in Avondale.	Options to be approved by local board	CF: Investigation and Design	\$100000 ABS: Capex - Development	Approved	Green	Current status: Work is progressing on the location options analysis. Next steps: This will be reported to the local board in the next quarter.
2251	Crown Lynn Park development	Development of local park. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2246).	Design to be agreed with local board	CF: Project Delivery	\$50000 ABS: Capex - Development	In progress	Green	Current status: A cost estimate has been received from the quantity surveyor for the park development to ensure the budget is fit for purpose. Next steps: The land swap needs to be finalised to confirm the park boundary before design can commence. Awaiting road layout plans from the Crown Lynn developer to enable the park to match the flow of the new surrounding streets.
2252	Holly St to Heron Park - install walkway	Design and consent boardwalk connecting Holly Street to Heron Park through the Motu Manawa Marine Reserve. The proposed formation consists of a concrete path constructed within esplanade reserve and timber boardwalk constructed in the Coastal Marine Area (CMA).	Options to be approved by local board	CF: Project Delivery	\$320000 ABS: Capex - Development	In progress	Green	Current status: Physical works underway. Planting works awarded to landscape contractor. Next steps: Physical works now planned to be completed in October 2018 due to the wet weather. Planting works planned to start at the end of September and to finish at the end of October 2018.
2253	(OLI) Whau Recreation Centre – develop new recreation centre	Develop a recreation centre in the Whau area. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2232).	Options to be approved by local board	CF: Investigation and Design	\$350000 ABS: Capex - Development	Approved	Green	Current status: Funding allocated in the 10-year Budget 2018-2028. Next steps: Development of the benefit management and realisation plan, and a detailed business case.
2254	Crum Park - Implement park development plan (Stage 1).	Commence implementation of development plan including design and consent, and potentially prioritise year one physical works.	Options to be approved by local board	CF: Investigation and Design	\$100000 LDI: Capex	In progress	Green	Current status: Interdepartmental meeting planned to develop project. Next steps: Workshop concept plans and determine scope.
2255	Motu Manawa_Holly St to Eastdale Road - install walkway	Design and consent boardwalk connecting Holly Street to Eastdale Road through the Motu Manawa Marine Reserve. The proposed formation consists of a concrete path constructed within esplanade reserve and timber boardwalk constructed in the Coastal Marine Area (CMA).	Options to be approved by local board	CF: Investigation and Design	\$150000 LDI: Capex	Approved	Green	Current status: Gathering information and require scoping and formalise business case. Next steps: Planning

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2257	New Lynn Transit Laneway - Stage 2	Progress physical works	Options to be approved by local board	CF: Investigation and Design	\$100000 LDI: Capex	In progress	Green	Current status: Artist presentation to local board of preliminary design date yet to be confirmed by Council Arts team. Next steps: Presentation of preliminary ground plane art redesign expected October 2018.
2258	Whau - install drinking fountains	Install drinking fountains for the second phase of sites as identified	No further decisions anticipated	CF: Investigation and Design	\$50000 LDI: Capex	In progress	Green	Current status: Contract for physical works awarded. Site investigation for pre-start activities commenced. Next steps: Physical works anticipated to commence in November 2018.
2259	Whau - LDI Minor CAPEX Fund 2018/19	Funding to deliver minor CAPEX projects throughout the financial year as approved in the monthly local board workshops.	Options to be approved by local board	CF: Investigation and Design	\$50000 LDI: Capex	In progress	Green	Current status: Proposed works to be identified. Next steps: Proposed works to be workshopped with the local board in quarter two.
2779	Tony Segedin Esplanade Reserve - renew structure	Tony Segedin Esplanade Reserve handrail renewal. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2250).	No further decisions anticipated	CF: Investigation and Design	\$65700 ABS: Capex - Renewals	Completed	Green	Project completed.
2780	Barron Green Domain - stage 2 stage design & consent	Progress the design and consent stage. Prioritised physical works will require further funding to progress in FY19 - FY20.		CF: Investigation and Design	\$25000 LDI: Capex	In progress	Green	Current status: Interdepartmental meeting planned to develop project. Next steps: Workshop concept plans and determine scope.
2781	Brains Park - stage two design & consent	Progress the design and consent stage. Prioritised physical works will require further funding to progress in FY19 - FY20.	Design options to be approved by the local board.	CF: Investigation and Design	\$30000 LDI: Capex	In progress	Green	Current status: Interdepartmental meeting planned to develop project. Next steps: Workshop concept plans and determine scope.
2783	Green Bay - develop community corner	Completion of the design phase and progress physical works		CF: Investigation and Design	\$65000 LDI: Capex	In progress	Green	Current status: Interdepartmental meeting planned to develop project. Next steps: Workshop concept plans and determine scope.
2784	Green Bay Domain - stage 2 stage design & consent	Progress the design and consent stage. Prioritised physical works will require further funding to progress in FY19 - FY20.		CF: Investigation and Design	\$25000 LDI: Capex	In progress	Green	Current status: Interdepartmental meeting planned to develop project. Next steps: Workshop concept plans and determine scope.
2785	Rewarewa pathways - design phase	Undertake site investigations required to develop the McNaughton Way area to a developed design stage with costs estimates		CF: Investigation and Design	\$40000 LDI: Capex	On Hold	Amber	The project is on hold pending a strategic assessment. Current status: Referred back to Community Services for strategic assessment. Next steps: Determining project scope and requirements.
2786	Archibald Park - develop playground and fitness area	Undertake the detailed design phase, obtain the necessary consents and progress physical works, as per the Archibald Park concept plan, to develop the playground and fitness area.		CF: Project Delivery	\$580000 LDI: Capex	In progress	Green	Current status: Specialist reports and a design from civil engineers is required regarding stormwater management and foundation design, to inform the suitability of structures in the play area. Awaiting procurement to be complete to engage. Next steps: Awarded civil design to an engineer and complete site survey and investigation. Submit detailed design for resource consent in September.
2843	Whau - revitalise town centre	Revitalisation of town centre in Whau local board The funds were seen to be supporting a) Work with Panuku Development Auckland's work. (At a Planning committee October '17 the GB confirmed Avondale as an Unlock location and adopted a High Level Project Plan. There are numerous options for interventions that are not part of the core PDA work. b) New Lynn development in particular in the Memorial Drive Area, Totara Ave demolition by PDA in February, the Crown Lynn development and the Memorial connection to Crown Lynn site. c) operational support for activation initiatives in Green Bay Project carried forward from 2017/2018, previous SP ID 3373.	Further decisions will be required in future	CF: Project Delivery	\$55000 LDI: Opex	In progress	Green	Current status: The scope of works is being defined, as it involves various areas within the Whau area. Next steps: Work with the local board to bring the various ideas being generated together, to formalise a scope of work.
Community Services: Service Strategy and Integration								
1412	LTP funded replacement of Avondale Community Centre to address condition issues. Investigate the need for library expansion	Community engagement and activation to inform concept design scope for fitout and operation	Decision to confirm subject sites Feedback on business case(s)	CS: Service Strategy and Integration	\$0 ABS: Capex - Development	In progress	Green	Work is progressing on the location options analysis. An update will be provided to the board in quarter two.
Infrastructure and Environmental Services								
613	Friends of Oakley Creek Restoration Project	This project will consist of a grant to Friends of Oakley Creek to support volunteers to continue to protect, enhance and restore the ecological health of Oakley Creek.	No further decisions anticipated	I&ES: Healthy Waters	\$3000 LDI: Opex	In progress	Green	The project plan and funding agreement have been completed and are currently being signed by the contractor. Currently organising and planning community engagement with the local community for planting a day. This has been scheduled for 19 June 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
619	Household and Communities Engagement: Ethnic Communities Engagement	To enable ethnic communities through supporting their interests and energy to benefit the environment and to provide positive outcomes for their communities. This will be achieved via the EcoMatters Love Your Neighbourhood initiative, which will provide rapid response assistance up to a value of \$500 per project to support the Whau's diverse communities to undertake volunteer-driven practical environmental initiatives such as environmental clean ups and restoration, community planting and food growing, and associated translation services. The EcoMatters Love Your Neighbourhood initiative can also respond to requests from the Whau Local Board to support the environmental action of ethnic communities.	No further decisions anticipated	I&ES: Environmental Services	\$5000 LDI: Opex	In progress	Green	In quarter one, the funding agreement for the Ethnic Communities Engagement initiative was established with the EcoMatters Environment Trust. The availability of this addition to the Love Your Neighbourhood programme to support the Whau's diverse communities to undertake environmental action will be promoted in quarter two.
620	Ecomatters Sustainability Hub Activation (Whau)	This budget will allow further improvements to the Ecomatters precinct at Olympic Park in response to the 2014 review, in relation to the quality of the information and user experience for visitors to the centre. This budget will also ensure that: • the nursery for native and edible plants, community organic garden, and urban organic food production systems are developed and maintained • new education programmes are developed. The continuing development of the community nursery and associated outreach service will also be supported, which can assist with building the capacity of Māori organisations involved in developing and implementing plant propagation initiatives to support environmental restoration. Ecomatters regularly hold traditional Māori weaving workshops as part of their workshop education programme. Ecomatters provides support to build the capacity of other organisations involved in developing and delivering environmental initiatives. This includes supporting Māori organisations such as providing environmental education support for Te Pou Theatre Group's community hui and holiday programme.	No further decisions anticipated	I&ES: Environmental Services	\$20000 LDI: Opex	In progress	Green	In quarter one EcoMatters increased the staff resources assigned to the community nurseries initiative to enable increased education-related delivery without compromising the level of plant propagation activity. Education activity has included increased collaboration with the Department of Corrections, enabling positive behaviour development through learning about native plant species. In quarter one approximately 140 people participated in education activities in the nursery at the EcoMatters site, which equates to about 430 hours of education time. The number of plants germinated and potted on, as well as the number of plants available for planting during the 2019 planting season will be reported in quarter two.
621	Home energy advice in the Whau	The project has two objectives: to reduce residential energy use and associated carbon emissions and also improve resident health by keeping houses warmer and drier. Insulation, ventilation and efficient heating are critical to improved health outcomes in poor quality homes in Auckland. Efforts to improve insulation, ventilation and heating along with the use of more efficient appliances are key to making homes warmer, while lowering domestic energy use. The project involves doorstep provision of home energy advice and energy saving devices to residents, including new migrants, in high priority locations within the board area. The project includes a follow up survey of participants to evaluate effectiveness of action taken as a result of the provision of advice, information, and targeted energy efficiency devices for use in the home.	No further decisions anticipated	I&ES: Environmental Services	\$20000 LDI: Opex	In progress	Green	Home energy advice has been delivered to 181 households in the Rosebank Road area. Of these, 170 provided contact phone numbers, allowing for a follow-up phone call during October 2018. The data collected from the 170 households shows that: • this accounts for 596 residents • 38 per cent of these households rent and a further 5 per cent are Housing New Zealand tenants • these households spend an estimated total of \$273,000 per annum on heating, lighting hot water and stand-by appliances • 25 per cent reported an incidence of mould • collectively these households spend 5,321 minutes in the shower each day or an average of 9.9 minutes per shower. Households were provided with tailored advice to improve energy efficiency. Together they made a total of 558 commitments to take action and will be contacted in October 2018 to determine what behaviour change has occurred as a result. In quarter two households will be followed up to measure the effectiveness of the advice.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
622	Whau Low Carbon Network	<p>To establish a low carbon network for the Whau Local Board area. This is a network of individuals, households, community groups, and businesses working together within the local board area to promote, support and implement community level low carbon activities.</p> <p>This community-led network will support implementation of the local board's low carbon action plan (still to be finalised), in collaboration with the local board and the council's staff. The interests of participants will determine the direction of the network and priority areas they would like to focus on. This could include elements such as:</p> <ul style="list-style-type: none"> - promoting low carbon-related activities in the local board area to their networks via online channels - hosting low carbon events, such as pecha kucha presentations on low carbon initiatives - implementing carbon reduction actions in accordance with the action plan. <p>During establishment the network will be supported by a facilitator, who will coordinate regular meetings, lead planning sessions and provide support for activities. Over time it is hoped that the network will become self-sustaining, with the majority of activities being volunteer led and budget being primarily used to deliver low carbon activities.</p>	No further decisions anticipated	I&ES: Environmental Services	\$8000 LDI: Opex	In progress	Green	<p>In quarter one, the survey results from the last meeting were analysed and there has been some connecting with existing local groups to determine a uniquely local low carbon network in Whau. As there are now three low carbon networks through Puketāpapa, Waitamatā and Whau a single provider has been assigned to manage and administer the networks through the appointment of a community low carbon broker.</p> <p>Activities undertaken in quarter one include:</p> <ul style="list-style-type: none"> - appointment of the low carbon community broker to support and administer the low carbon network - building on the stakeholder list and an introductory email and invitation to the launch event sent to a database of 100 members in Whau.
623	Bike Hub (Whau)	<p>Funding for the 2018/2019 financial year will allow for the following:</p> <ul style="list-style-type: none"> • continue to develop and operate the repair centre for second-hand bikes at the EcoMatters precinct • continue to develop and deliver bicycle skills programmes in conjunction with partner organisations • develop a bike hire service that educates users about active transport and the Whau River environment. 	No further decisions anticipated	I&ES: Environmental Services	\$10000 LDI: Opex	In progress	Green	<p>In quarter one, patronage of the New Lynn Bike Hub continued to increase compared with previous quarters, despite coinciding with the winter period which generally sees a drop in the number of people cycling. The following data provides information about some aspects of bike hub operation in quarter one: total visitors: 589, bikes repaired: 177, bikes loaned: 47, bikes sold: 22, bikes gifted to those in need: five, bikes donated to EcoMatters: 66, volunteer hours contributed: 247.</p>
625	EcoWest Festival (Ecomatters)	<p>Funding to support the running of EcoWest Festival in March and April 2019. EcoMatters deliverables include:</p> <ul style="list-style-type: none"> • Provide a community-based environmental festival with access to free public events • Design and deliver an event that provides information and practical ideas for making sustainable living easy • Market the festival to businesses, institutions and community groups acknowledging the board's funding • Promote the festival in ways that target the diversity and distribution of the population <p>To work collaboratively with other agencies who may be delivering similar events in the other sub-regions at the same time</p>	No further decisions anticipated	I&ES: Environmental Services	\$9000 LDI: Opex	Approved	Green	<p>Planning and development for the March - April 2019 EcoWest Festival is scheduled to commence in quarter two. A request for expressions of interest from event organisers to register their events will be issued in December 2018.</p>
626	EcoMatters Environment Centre and Sustainability Hub (EcoHub)	<p>The funding for this project will support the operation of EcoMatters Environment Centre and associated education programmes, as well as provide baseline funding for Ecomatters Trust. EcoMatters deliverables include:</p> <ul style="list-style-type: none"> • managing the Ecomatters Environment Centre (EcoHub) • promoting service to the diversity of Whau communities • providing and promoting free or affordable meeting space to other environmentally focused community groups • delivering a minimum of 26 sustainability-related seminars or workshops within the funding period. 	No further decisions anticipated	I&ES: Environmental Services	\$41000 LDI: Opex	In progress	Green	<p>In quarter one the EcoMatters environment centre (EcoHub) was open to the public in line with its operating target of 30 hours per week. This included continuing with revised opening hours to enable the EcoHub to operate on Sundays from 10am to 2pm, providing enhanced access by the community. Seven workshops were held in quarter one. The topics covered by the workshops included creating a zero waste kitchen, making cleaning products and reusable food wraps, reusable bag-making, fruit tree growing, rainwater harvesting and seed sowing and spring gardening. In addition, the Kōrero Crew initiative was launched on 18 September 2018, which is an ongoing weekly Te Reo Māori workshop held at the EcoHub. The workshops were promoted via social media, direct email and the Western Leader newspaper. Events planned for quarter two include the 'Spring into Action' morning at the EcoHub on 6 October 2018 featuring a range of sustainable living activities, including a group cycle ride, composting, potting up native seedlings, making produce bags, and a panel discussion about community collaboration and food. A hui exploring the implications of, and actions that may be taken to reduce the spread of kauri dieback is being developed for November 2018.</p>

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
627	Whau Love Your Neighbourhood (EcoMatters)	This budget will be used to: <ul style="list-style-type: none"> • provide rapid response assistance up to a value of \$500 to support volunteer-driven practical environmental initiatives e.g. environmental clean ups and restoration, community planting and food growing • include providing practical assistance to not-for-profit preschools to enable environmental education initiatives; in particular edible gardens and water saving/collection devices. • promote the availability of the assistance through appropriate networks across the Whau Local Board area • respond to requests from the Whau Local Board to support community action. 	No further decisions anticipated	I&ES: Environmental Services	\$15000 LDI: Opex	In progress	Green	Four applications were supported in quarter one totalling \$1,685. The support provided through the Love Your Neighbourhood initiative will enable provision of flexi bins for a Rewarewa Stream clean-up, a weed bin for noxious weed disposal for the West Lynn Garden Society, animal pest traps and related materials for Blockhouse Bay Intermediate School, and litter clean up gear for St Leonard's Road School. The Love Your Neighbourhood initiative was promoted to the community immediately prior to the beginning of quarter one and further promotion is scheduled for quarter two.
628	Project Homewise (EcoMatters)	A minimum of six workshops to be provided to communities on topics such as: <ul style="list-style-type: none"> • waste minimisation (how to sort your household rubbish, including home composting, options and demonstration) • water saving (how to reduce your water consumption and bills) • energy efficiency (cut your power bill) • sustainable living. 	No further decisions anticipated	I&ES: Environmental Services	\$10000 LDI: Opex	In progress	Green	No workshops were held in the Whau Local Board area in quarter one. However, the engagement process with potential participants has started and a HomeWise stand/workshop is planned for the launch of the Whau Low Carbon Network on 6 October 2018. Engagement with community groups will enable development of the workshop schedule for quarter two onwards. The Whau Healthy Rentals programme is expected to provide some further referrals for applicable groups.
629	Healthy Rentals (Whau)	The Healthy Rentals Project aims to raise housing literacy, support tenants and landlords to create warmer, drier rental homes, and reduce household energy use and associated carbon emissions. The project is targeted at private rental properties with housing quality issues, low income tenants, or tenants who have health conditions exacerbated by cold, damp housing. It delivers in-home advice and free installations for tenants, and a housing report and subsidies for the landlord. It is designed to align with and complement the regional Ministry of Health Auckland Wide Healthy Home Initiative (AWHI, Kainga Ora) and enable a greater number of households to benefit from the support package outlined above. Note: the 2018/2019 budget figure shown for this activity includes the \$25,000 originally approved plus \$5,538 deferral from 2017/2018.	No further decisions anticipated	I&ES: Environmental Services	\$30538 LDI: Opex	In progress	Green	The 2017/2018 Healthy Rentals project was completed during quarter one with the carryover funds used to continue the project throughout the winter months. The 2017/2018 project evaluation was commenced with surveys developed to gather feedback from tenants and calls to landlords to see what improvements they have made as a result of the recommendations provided. A project wrap-up and evaluation report will be presented to the board at the beginning of quarter two. A new contract to provide for the continuation of the project with 2018/2019 funding allocation is underway and materials purchased to support interventions for tenants.
630	Industry Pollution Prevention Programme - Whau	This programme is primarily educational and aims to inform urban industries and businesses about the impacts their activities may be having on local waterways. The programme includes a site inspection and discussion with the business owners about potential issues around pollution as well as waste minimisation techniques and spill training. If changes are recommended, a report is sent to the business. The programme involves a GIS mapping exercise to ensure that commercial businesses understand the stormwater network connections in relation to local waterways. The exact area in which the project will be undertaken in the 2018/2019 financial year is yet to be determined, however staff recommend continuing the work from the 2017/2018 financial year along Rosebank Road.	No further decisions anticipated	I&ES: Healthy Waters	\$20000 LDI: Opex	In progress	Green	The contract for this project has been finalised and visits in Glendene began in September 2018. The project will be followed by more water quality testing through the Whau Contaminate Study being undertaken by the Healthy Waters team to determine whether behaviour change results in improved water quality. Quarter two will see the contractor continuing site visits along Rosebank Road and from the visits undertaken in quarter four of the 2017/2018 work programme.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
631	Whau Environmental Assistance Programme	<p>The Whau community is highly active in caring for the local environment. A framework to build greater collaboration between groups will improve the quantity and effectiveness of environmental projects and increase the engagement of the wider Whau community. The existing Whau Restoration Network provides this framework and having a budget around which to collaboratively plan will provide a tool and catalyst.</p> <p>There are many projects already being led by the community, and other valuable projects that can be initiated. Funding will be used to start or grow projects and the capability of Whau community groups that run them. Funding allocation would be determined within the network, and as projects are collaboratively developed. The network will be convened by EcoMatters, facilitated by council staff. One project currently put forward by the community is the Whau River Catchment Trusts' Knowledge Sharing Project involving seasonal biodiversity surveys of the Whau River catchment, followed by a community symposium. The surveys will engage the wider Whau community, and will collect biodiversity data (to be shared at the symposium in May 2019). This, along with other project ideas which will be tabled by Whau community groups, can be further developed and collaboratively delivered through the network.</p>	No further decisions anticipated	I&ES: Environmental Services	\$35000 LDI: Opex	In progress	Green	The restoration network has met regularly, convened by EcoMatters. The network has been informed of the funding and at the last meeting the process was started by asking groups to brainstorm and table project ideas that can be supported collaboratively, and will help improve the ecology of Whau. Between meetings, groups were asked to make contact and discuss how, using their complimentary skills, they might collaborate and get the best value from the available funds. The next meeting is organised for 17 October 2018 to workshop this and the potential allocation of the funding. A collective decision by network participants will be made on projects and project funding. Staff will then complete necessary funding agreements or procurement.
732	Manukau Harbour Forum - Whau	To implement the Manukau Harbour Forum work programme. The proposed work programme includes a governance review, communications plan, symposium, and an education project.	An industry education programme for delivery in the 2018/2019 financial year will be discussed and agreed by the forum in quarter two.	I&ES: Healthy Waters	\$10000 LDI: Opex	In progress	Green	At the August 2018 business meeting, the forum agreed to allocate its \$81,000 operational expenditure budget towards the delivery of the following projects in the 2018/2019 financial year:• governance and management support review (\$22,000)• symposium and community event (\$20,000)• communications plan (\$14,000)• industry education programme (\$10,000)• youth leadership programme (\$15,000).During quarter one, two forum newsletters were produced and distributed to the stakeholder list. An interview with the forum chair was published on Our Auckland and shared via local board social media. The video footage taken last financial year is currently being edited into promotional videos of the Manukau Harbour. Planning for the youth leadership programme, symposium and community event, and the governance and management support review is underway. An industry education programme has yet to be developed and will be discussed at the forum's October 2018 workshop.
Libraries								
1205	Provision of Library Service - Whau	<p>Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi.</p> <p>Hours of service:</p> <ul style="list-style-type: none"> - Avondale Library for 52 hours over 7 days per week. (\$449,032) - Blockhouse Bay Library for 52 hours over 7 days per week. (\$535,095) - New Lynn Library for 56 hours over 7 days per week. (\$622,002) 	No further decisions anticipated	CS: Libraries & Information	\$1606129 ABS: Opex	In progress	Green	Whau libraries have seen a four per cent and five per cent decrease in the number of visits and items borrowed compared to the same period last year. Digital and eCollections continue to grow and customer use of wifi and computers had increased by four per cent.
1206	Additional hours to network standard - Whau	3 additional opening hours at Avondale Library. 3 additional opening hours at Blockhouse Bay Library. 1 additional opening hour at New Lynn Library.	No further decisions anticipated	CS: Libraries & Information	\$42500 LDI: Opex	In progress	Green	There has been a steady increase in the numbers of students studying during these extended hours.
1207	Additional programming - Whau	Develop and deliver targeted programmes utilising additional resources.	No further decisions anticipated	CS: Libraries & Information	\$7000 LDI: Opex	In progress	Green	Additional hours allows customers increased access to all three libraries in the evenings and weekends. Popular programmes that run during extended hours include an English conversation group at Avondale, a chess club and a Sunday family storytime at New Lynn library.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
1208	Preschool programming - Whau	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their children's early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Preschool programmes are well attended across the Whau. This quarter, 1822 children and caregivers attended wriggle and rhyme sessions. 2710 children and caregivers attended storytimes and rhymetimes including 291 children attending Mandarin storytimes at New Lynn library. Avondale Library had a special pet storytime which was also attended by seniors from St Margaret's rest home. Parents from Odyssey House regularly bring children to the Saturday story time at Avondale library. Outreach to preschools includes TOTally kids, Curious Kids, Discoveries Educare, Step Ahead Kindy, Glen Avon Preschool, Blockhouse Bay Playcentre, Magic Kingdom Childcare, Rocket Kindy, Glen Avon Preschool with a total of 224 children and caregivers connecting with the library this quarter.
1209	Children and Youth engagement - Whau	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	The July school holidays had a Heroes theme - 841 children and caregivers participated in activities that included a fear factor challenge, making gingerbread heroes, building a puppet hero, making toys for the SPCA and learning to knit. Term time activities include popular after school chess clubs at Avondale and New Lynn libraries. New Lynn hosts a family storytime on Sundays with 646 children and adults attending. New Lynn has weekly afterschool makerspace activities. Outreach to schools is a major part of our term time activities with library teams engaging with 2630 children from the local schools including Arahoe, Rosebank and New Windsor schools, Auckland International College, Marshall Laing school and Chaucer. Blockhouse Bay Primary School's library was closed for refurbishment in August and classes visited the public library on a daily basis. Comic book month was popular with teens especially a comic book drawing workshop. The Whau Community Engagement Librarian has attended the monthly Whau Youth Provider network meetings to connect with other youth services providers in the Whau to develop collaborative projects which will come to fruition in this 18/19 year.
1210	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Whau	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	In September the first Whau Community Expo was held at New Lynn Library - this was the first in a planned series of three expos across the Whau. The aim of the expo series is to facilitate social inclusion, strengthen our communities' networks, support healthy communities and encourage more organisational collaboration using our role as community connectors and information brokers. The seven organisations involved were: Well Women & Family Trust, Asian Family Services, Sports Waitakere, Neighbourhood Support Auckland, Odyssey House, Walsh Trust and New Lynn Community Centre. All three Whau libraries continue to collaborate in an outreach project to the Whau Foodbank every Friday. Blockhouse Bay Library held their annual 'Arts in the Library' series of events in July. This included exhibitions, craft work shops for adults and children and painting demonstrations. Avondale and New Lynn libraries hosted Whau Pasifika storytimes with Creative Souls. Cook Island and Tongan Language weeks were celebrated with displays and pre-school sessions across Whau Libraries. A project is currently being worked on 'Kai in the Whau' to discuss how communities can promote healthy eating in the Whau which the libraries will be part of.
1211	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Whau	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	The Whau libraries celebrated Matariki with a range of events. Avondale and Blockhouse Bay Libraries had craft activities for adults and children including eco pots and seed planting, flax weaving and 3D paper native birds. Local historian Lisa Trutman gave a talk on Rangī Matariki - the Rosebank domain. Blockhouse Bay staff won the Libraries Matariki staff challenge - this involved using rakau sticks to the song Poi E. Staff designed costumes, choreographed movements and uploaded their performance to YouTube. Participation helped staff celebrate Te Ao Māori and learn te reo Māori. New Lynn Library and the New Lynn Community Centre together delivered a well attended family Matariki storytime and craft session. New Lynn library delivered a Matariki roadshow for local ECE centres and had a special story-time and craft session for 70 adults and children. For Te Wiki o te Reo all three libraries created a dedicated Kōrero Māori space in their libraries to promote te reo Māori and provide a comfortable space where people can talk and practice. There were bi lingual sessions, kete making and two Raranga weaving workshops with weaver Evelyn White.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
1212	Learning and Literacy programming and digital literacy support - Whau	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	236 people had 'Book a librarian' sessions in the Whau libraries this quarter providing one on one support with computer basics, accessing online services and resources and CV help. The Whau libraries continue to run the collaborative Whau makerspace workshops and classes across the libraries. Students from upskills.co.nz, a workplace literacy and training organisation, visited Avondale for an introduction to library resources. All of these students are employed at a local company - 'Life Health Foods'. New Lynn library is currently collaborating with Literacy Waitakere to co-design library services that meet the needs of literacy students.
Local Economic Development: ATEED								
537	LED work programme	The recently refreshed LED Action Plan contains recommended work programmes for the coming three years. The local board will be provided an opportunity to discuss these work programmes in a workshop once the LED Action Plan refresh has been completed. They can then formally adopt the refreshed plan and a programme of work if they wish. That programme of work will commence delivery in 2018/19.	Adoption of refreshed LED Action Plan with recommended work programme	ATEED: Local Economic Growth	\$25000 LDI: Opex	In progress	Green	An implementation plan is currently under development. This will need to also identify opportunities that align with the new Western Initiative and ATEEDs focus under its new Statement of Intent. This will ensure local board resources can be supported by other resources to develop initiatives capable of having greater impact. This will develop in Q2.
614	Whau Pop-up Business School	Whau has a low number of jobs per resident and the quality of jobs is lower than average. Many people commute out of the area for work. The Pop Up Business School provides a free 10 day business school to provides education, support for local people interested in starting their own business. Examples elsewhere have had positive results in terms of the numbers of businesses established. By supporting local residents by providing entrepreneurial training the generation of local businesses will be increased and local employment opportunities provided.	Confirmation of any financial contribution from ATEED and any neighbouring local boards. It is likely that one neighbouring local board will be fully funding its own Pop-Up Business School. This would have implications for how the Whau Local Board could support the initiative without a partnering local board.	ATEED: Local Economic Growth	\$7500 LDI: Opex	Approved	Green	A Pop-up Business School ran in Henderson in August 2018. Given the proximity of that event to Whau it is recommended the Whau Pop-up Business School is run later in the financial year. This will also allow time for other sponsoring organisations to be identified that will share to cost of delivering the event with the local board.
659	Young Enterprise Scheme (Whau)	The Auckland Chamber of Commerce, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Kick Start Days in February 2019. The Kick Start days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2019 year, what YES is all about, and what is in store for them.	No further decisions anticipated.	ATEED: Local Economic Growth	\$1000 LDI: Opex	Approved	Green	The Young Enterprise Scheme is being delivered by the Auckland Chamber of Commerce. A request for the funding has not yet been received in order to facilitate the payment on behalf of the local board. This is expected to happen during the second quarter.
Parks, Sport and Recreation								
465	WH: Open Space Service Provision Planning	Undertake investigation at a parks network level to prioritise future projects and programmes within parks and open space in the Whau and help to define future capital and operational work programmes.	Workshop in Q2 to update on work programme progress. Formal adoption of reports forecasted in Q3 and Q4.	CS: PSR: Park Services	\$35000 LDI: Opex	In progress	Green	Projects agreed with the Whau Local Board in August 2018. Progress on each is outlined below: 1. Play Provision Assessment: The project is in the tender phase. Members will be updated via workshop in Q2. 2. Diversity in Parks Investigation: Professional Services have been engaged and have completed five workshops with the community as part of engagement for the Whau Ethnic Peoples Plan. 3. Eastdale Reserve Spatial Plan: The project is in the tender phase. 4. Data collection phase. Principles of provision of shade and shelter will be workshopped with members in Q2. 5. Accessible Parks: The project is in the tender phase. A consultant will be confirmed during Q2. Members will be updated via workshop in Q2.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
492	WH: specific implementation plan for Auckland's Urban Forest (Ngahere) Strategy	This project is to develop a local board specific programme which will identify, increase and protect Auckland's Urban Forest (Ngahere). Information sessions were held with local boards on the Urban Forest Strategy in August 2017. This is a three year project: Year one 'knowing' phase: complete spatial mapping of the existing tree canopy cover on public and private land in the local board area. Determine the extent, type and age of urban Ngahere. Develop options and identify any funding required for programmes in years two and three: Year two 'growing' phase: Find space for planting new trees using partnerships, including community groups, schools and the Million Trees Program. Year three 'protecting' phase: direct and indirect methods for the community to nominate and protect trees.	Q2/3 briefing on progress at a local board workshop. Confirm deliverables and to make sure the work is aligning to the boards initial feedback on the local board area Ngahere Knowing programme.	CS: PSR: Park Services	\$5000 LDI: Opex	In progress	Green	Workshop with board members in September to share the programme and note their feedback. Preparing for the next steps - the planning phase. Background analysis of the LIDAR mapping is underway to determine early indicators on the extent and condition of the local board area tree cover.
569	Whau: Ecological volunteers and environmental programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events; •Plant and animal pest eradication; •Litter removal; •Contractor Support; •Tools and Equipment; •Beach Clean Ups. •Brochures	No further decisions anticipated	CS: PSR: Park Services	\$36637 LDI: Opex	In progress	Green	It has been a busy quarter for the ecological volunteers with the focus on planting and restoration.
590	WH:Māori naming of reserves and facilities Phase Two	Identifying opportunities for park and facility naming/renaming and engaging with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage	No further decisions anticipated	CS: PSR: Park Services	\$10000 LDI: Opex	In progress	Green	At the 22 August 2018 business meeting the board approved 99 local parks to invite mana whenua to provide a Māori name and narrative for dual naming. Mana whenua representative Ngaio Kemp from Te Runanga o Ngāti Whātua opened the local board meeting with a karakia. Ngaio also spoke in support of the report. Mana whenua will progress their process to identify Māori names for the approved local parks.
1251	WH: Deliver recreation programmes	Delivering a wide range of sport and recreation participation initiatives, designed to get more residents active in the Whau area.	A workshop is scheduled with the local board on 3 October 2018 to present the changes implemented from previous agreements.	CS: PSR: Active Recreation	\$40000 LDI: Opex	In progress	Green	2018/2019 Agreement has commenced and is now a combination of both community brokering and activation delivery. A schedule of delivery is being received monthly and there is clear alignment with the Active Recreation Unit's "Game Plan refresh" – An activation approach to enable Aucklanders to get active their way.
1447	Avondale Intermediate Pool: Facility Partnership	Provide a facility partnership grant to Avondale Intermediate towards enclosing and heating the school's existing outdoor swimming pool.	This is for reporting and information only as the grant was approved in and allocated in FY16	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Avondale Intermediate's Board of Trustees are deciding if the funding can be used to cover and heat the existing pool. A site visit was done at New Windsor Primary with their Principal to understand the cost of covering their pool and the arrangements they have with their pool operator. Cost estimates for a similar build to New Windsor Primary's pool building are being investigated before discussions with pool operators.
1448	Avondale College Courts - Facility Partnership	Provide a facility partnership grant to Avondale College for resurfacing and floodlighting of the netball and tennins courts.	For information only - staff time.	CS: PSR: Active Recreation	\$0 ABS: Opex	Approved	Green	No further progress to note at this time.
1449	Avondale College Community Access Grant	Provide a community access grant to Avondale College to enable community use of teh Avondale College Stadium and support maintenance of the facility.	Funding allocation to be determined by the Governing Body. The local Board will be responsible for setting Key Performance Indicators in July and monitoring quarterly A workshop with the local board will be scheduled in Q2 to present the annual report.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Annual report has been received. Avondale College continues to meet the Key Performance Indicators outlined in the agreement. The second payment will be released in October 2018.
1450	Whau River Catchment: Park community partnership	Whau River Catchment Trust programme funding	No further decisions anticipated	CS: PSR: Park Services	\$65000 LDI: Opex	In progress	Green	Volunteer activities focused on infill planting and weed control, including 700 trees planted on Rosebank Domain and 300 native plants at Sister Renee Shadbolt Park.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2440	Te Whau Pathway work programme FY19	The vision for Te Whau Pathway is to be a safe and efficient off road pathway to the city, giving people access to the Whau river and connecting people and communities along the route. Operational costs including restoration work, community liaison, interpretation and user needs analysis (counters etc).	No further decisions anticipated.	CS: PSR: Park Services	\$20000 LDI: Opex	In progress	Green	<ol style="list-style-type: none"> 1. Local Board Workshop on 29 August 2018 to confirm scope of Waka Ama storage and to provide an update on the Te Whau Pathway Project Interpretative signage. 2. The Archibald Park Pontoon is now complete. 3. A celebration event was held on 29 September 2018. More than 150 people attended the event, with a lot of positive feedback. 3. Waka Ama storage assessment is underway. This assessment will price a base structure and identify what will and will not be covered in the first stage of the build. Consultation with stakeholders is required to agree governance model. 4. Interpretative signage (one for the Whau and one for Henderson Massey). 5. Consultation with affected residents continues in preparation for the submission of the Te Whau Pathway Resource Consent. Submission of the Resource Consent is proposed for Q2.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary
CF: Community Leases										
1297	99 Rosebank Road, Avondale: Lease to Auckland Citizens Advice Bureaux Incorporated (Avondale)	Renew building lease for three years from 1 July 2018 to existing group	CF: Community Leases	1/07/2016	2 x 3 years	30/06/2024	\$1.00	Approved	Green	Citizens Advice Bureau have responded with suggested changes to the original draft deed of community lease. Council officers will work with Auckland Council legal advisors to review these changes to prepare a deed for final review and execution.
1298	Memorial Square, 3 Memorial Drive, New Lynn: Lease to Auckland Citizens Advice Bureaux Incorporated (New Lynn)	Renew building lease for three years from 1 July 2018 to existing group	CF: Community Leases	1/07/2016	2 x 3 years	30/06/2024	\$1.00	Approved	Green	Citizens Advice Bureau have responded with suggested changes to the original draft deed of community lease. Council officers will work with Auckland Council legal advisors to review these changes to prepare a deed for final review and execution.
1299	Olympic Park, 36 Portage Road, New Lynn: Lease to Western Indoor Bowling Association Incorporated	Renew ground lease for five years from 1 May 2019 to existing group.	CF: Community Leases	1/05/2009	1 x 5 years	30/04/2024	\$633.00	Approved	Green	This lease project is proposed to start in quarter three.
1300	Saunders Reserve, 26 Saunders Place, Avondale: Lease to West End Rowing Club Incorporated	New ground lease to existing group	CF: Community Leases	19/08/2003	Nil	18/08/2018	\$1.00	In progress	Green	West End Rowing Club occupies part of Saunders Reserve. Six objections and one submission in support (endorsed by 166 people) have been received following the public notification of the intention by Auckland Council to revoke the Reserves Act status over Saunders Reserve. A hearing is set for 31 October 2018 to hear from the submitters.
2690	45-47 Totoara Avenue, New Lynn: Lease to Royal New Zealand Plunket Trust	New bulding lease to existing group. Deferred from the 2017/2018 work programme due to refurbishment works to be undertaken.	CF: Community Leases	1/07/2001	1 x 5 years	30/06/2011	\$1.00	In progress	Green	This lease project is proposed to commence in quarter four, once the scale of the refurbishment works on the New Lynn Community Centre are known.
2691	Eastdale Reserve, 33-37 Easdale Road, Avondale: Vacancy of storage shed	New lease vacancy	CF: Community Leases					In progress	Green	Engagement with iwi identified as having an interest in the Whau Local Board area, has been undertaken. Provided the refurbishment works have been completed, a formal report to the local board requesting approval to publicly notify, calling for expression of interest to lease this facility, is anticipated for October 2018.
2692	Blockhouse Bay Recreational Reserve, 33 Terry Street, Blockhouse Bay: Vacancy of storage shed	New lease vacancy	CF: Community Leases					In progress	Green	Engagment with iwi identified as having an interest in the Whau Local Board area, has been undertaken. Provided the refurbishment works have been completed, a formal report to the local board requesting approval to publicly notify, calling for expression of interest to lease this facility, is anticipated for October 2018.