

Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
Arts, Community and Events								
108	Event Partnership Fund - Waitematā	This non-contestable fund allows the local board to partner with local groups on community-led events. It allows the local board to support and develop the events, establishing these as signature events for the area. 2018/2019 is the second year of the three year funding commitments: Festival Italiano FY17/18 18/19 19/20 \$25,000 & \$25,000 \$25,000 Artweek Auckland FY 17/18; 18/19; 19/20 \$23,000; \$23,000; \$23,000 West End Cup FY 17/18; 18/19; 19/20 \$10,000; \$10,000; \$10,000 Grey Lynn Park Festival FY 17/18; 18/19; 19/20 \$25,000; \$25,000; \$25,000	No action required	CS: ACE: Events	\$83000 LDI: Opex	In progress	Green	This fund has been allocated and funding agreements have been sent out to recipients for; Festival Italiano, West End Cup, Grey Lynn Park Festival and Artweek. This is the second of a three-year partnership commitment for these events. Accountability documentation for the 2017/2018 financial year will be provided to the local board at an Events workshop in October 2018.
109	Franklin Road Christmas Lights	Funding to enable the community to deliver a safe and free event to celebrate Christmas.	No further decisions required	CS: ACE: Events	\$7000 LDI: Opex	In progress	Green	This fund has been allocated to the Franklin Road Christmas Lights. A funding agreement has been completed and payment is in progress.
110	Local Civic Events - Waitematā	Deliver and/or support civic events within the local board area including Ngati Whatua Governor Hobson commemoration	Confirm programmes and activities that are to be supported by this line.	CS: ACE: Events	\$13000 LDI: Opex	In progress	Green	Teed Street Blessing was held on 21 July 2018, with an attendance of around 40 guests. There was food tasting at five different restaurants on Teed Street included in the event. "LIGHT WEIGHT O" Public Art work CELEBRATION was held on 1 August 2018. Speeches were followed by a Morning tea. 60 guests attended and enjoyed the new art work on O'Connell Street.
111	Waitematā - Parnell Festival of Roses	Deliver a community event when the roses are in bloom at the Parnell Rose Gardens. 2018 is celebration of event 25th anniversary.	Approval of event plan. Confirmation of additional budget, including increased operational costs, elements requested by LB (eg. transport plan), plus additional programming for 25th anniversary.	CS: ACE: Events	\$40300 LDI: Opex	In progress	Green	Final operational planning is ongoing, with marketing and communications due to be posted in October and November 2018. The event is being delivered on 18 November 2018 at Dove Myer Robinson Park.
112	Anzac Services - Waitematā	Support and/or deliver Anzac services and parades within the local board area. - Grey Lynn RSA (grant) \$4,650	Come back for approval of allocation of funding	CS: ACE: Events	\$7000 LDI: Opex	Approved	Green	Scheduled for Q4. The funding agreement will be prepared in Q3
113	Local Event Development Fund - Waitematā	Support local community events through contestable grants as part of the Waitematā Community Grants Policy.	Confirm the allocation of funding and amounts.	CS: ACE: Events	\$42000 LDI: Opex	In progress	Green	This fund has been allocated and the funding agreements have been sent out to the successful recipients. \$42,000 allocated across: Opening Night Franklin Road Christmas Lights: \$1,887.91 Lightpath Festival: \$15,112.09 The Farmers Santa Parade: \$5,000 Auckland International Buskers Festival: \$15,000 Doc Edge Festival 2019: \$5,000.
114	Myers Park Medley	Deliver the Myers Park Medley.	Approval of event plan.	CS: ACE: Events	\$20000 LDI: Opex	In progress	Green	Programming and delivery planning is underway for Myers Park Medley on 17 February 2019. Pre-entertainment will be sourced locally during Q2, for engagement and activation by those from within the community.
115	Citizenship Ceremonies - Waitematā	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	No further decisions anticipated.	CS: ACE: Events	\$19316 ABS: Opex	In progress	Green	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q1, with 258 people from the local board area becoming new citizens.
116	Good Citizens Awards - Waitematā	Deliver the Good Citizens Awards event within the local board area.	No further decisions required.	CS: ACE: Events	\$5000 LDI: Opex	Approved	Green	Scheduled for Q4. Planning will commence in Q3.

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201	Year 3 of 3 year term grant: Funding Agreement & Licence to Occupy and Manage - Grey Lynn Community Centre	<p>Funding Agreement: Grey Lynn Community Centre Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Grey Lynn Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p> <p>Licence to Occupy and Manage: Grey Lynn Community Centre Incorporated to operate the Grey Lynn Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p>	No further decisions anticipated for 2018/2019.	CS: ACE: Community Places	\$46866 ABS: Opex	In progress	Green	<p>During Q1, the 2018/2019 financial year instalment paid was paid to the group.</p> <p>Highlights for this quarter include:</p> <ul style="list-style-type: none"> - A couple of playgroups have moved out of the centre as they have been very successful and have grown in numbers and the centre cannot provide a larger child friendly space with access to the outside area. - The Good Medicine Clinic operating out of the centre offers medical services to those in need at a low cost and uses its profits for good. The centre manager has identified a growth in the diversity of visitors to the centre who attend the clinic and sees this as an opportunity to meet the needs of the wider community who have not previously accessed the centre. <p>Planning for the regional hui has started and is scheduled for 5 December 2018. The regional hui provides the opportunity for community groups and staff who manage community centres, houses and hubs to come together twice a year to network with other community groups. There is an information sharing component for the planned Q2 hui, which will focus on topics relevant to the community groups role in managing and operating community facilities, these topics will be Public Liability, Health & Safety, update of the Community Voice project facilitated by Cissy Rock with community groups earlier this year and Ariba (Council contracts management system).</p>
202	Year 3 of 3 year term grant: Funding Agreement and Licence to Occupy and Manage - Ponsonby Community Centre and Leys Gymnasium	<p>Funding Agreement: Ponsonby Community Centre Incorporated to facilitate and deliver its work plan outcomes including programmes and activities at Ponsonby Community Centre including Leys Gymnasium for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p> <p>Licence to Occupy and Manage: Ponsonby Community Centre Incorporated to operate the Ponsonby Community Centre and Leys Institute Gymnasium for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p>	No further decisions anticipated for 2018/2019.	CS: ACE: Community Places	\$48253 ABS: Opex	In progress	Green	<p>During Q1, the 2018/2019 financial year instalment was paid to the group. The new free Seniors Yoga Classes had approximately 70 people attending the first class. Positive feedback was received from participants. Planning for the regional hui has started and is scheduled for 5 December 2018. The regional hui provides the opportunity for community groups and staff who manage community centres, houses and hubs to come together twice a year to network with other community groups. There is an information sharing component for the planned Q2 hui, which will focus on topics relevant to the community groups role in managing and operating community facilities, these topics will be Public Liability, Health & Safety, update of the Community Voice project facilitated by Cissy Rock with community groups earlier this year and Ariba (Council contracts management system).</p>
203	Year 3 of 3 year term grant: Funding Agreement and Licence to Occupy and Manage - Parnell Community Centre	<p>Funding Agreement: Parnell Community Trust to facilitate and deliver work plan outcomes including activities and programmes at Parnell Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p> <p>Licence to Occupy and Manage: Parnell Community Trust to operate the Parnell Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.</p> <p>Staff will work with the Parnell Trust to identify programme and shared workspace opportunities with the Parnell library.</p>	No further decisions anticipated for 2018/2019.	CS: ACE: Community Places	\$55965 ABS: Opex	In progress	Green	<p>During Q1, the 2018/2019 financial year instalment was paid to the group.</p> <p>Planning for the regional hui has started and is scheduled for 5 December 2018. The regional hui provides the opportunity for community groups and staff who manage community centres, houses and hubs to come together twice a year to network with other community groups. There is an information sharing component for the planned Q2 hui, which will focus on topics relevant to the community groups role in managing and operating community facilities, these topics will be Public Liability, Health & Safety, update of the Community Voice project facilitated by Cissy Rock with community groups earlier this year and Ariba (Council contracts management system).</p>
275	Year 3 of 3 year term grant: Grey Lynn Community Centre - LDI Additional Funds	Additional funds to assist Grey Lynn Community Centre Incorporated to deliver on its funding agreement to be paid in Q1.	To be considered in conjunction with line 969 ; proposed pilot for Grey Lynn Library Hall and resolution WTM / 2016 / 86 i) ii) and iii).	CS: ACE: Community Places	\$20000 LDI: Opex	Completed	Green	The funding instalment has been paid. No further updates are scheduled or required.

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287	Operational Expenditure - Studio One Toi Tu (Council Facility)	Operate Studio One Toi Tu, providing a diverse programme of art classes, workshops and events for adults and children; an affordable hiring space for artists to exhibit their work; shared studio spaces and makers space; and spaces for event and workshop hireage.- provide shared studio spaces and makers space- provide spaces for event and workshop hireage.	No further decisions anticipated.	CS: ACE: Arts & Culture	\$353475 ABS: Opex	In progress	Green	In Q1, there were 5,890 visitors and 1,458 participants across 77 exhibitions and events at Studio One Toi Tū. A highlight was Matariki exhibition Ngā Rangatahi Toa, Te Pou O Tipuna. Works were created in wānanga by rangatahi and whānau of Ngā Rangatahi Toa, and explored personal and inter-generational narratives that weave past, present and future. The opening of the Creative Studio Residency programme for 2018 had 200 visitors and performances by residents, Cait Johnson, Toni Gill, Stjohn Milgrew, Jack Tilson and Dance Plant Collective. The call for 2019 residents closed in September 2018. Toi Tū is involved in Heritage Festival events.
288	Operational Expenditure - Community Arts Programme	Fund a programme of temporary projects within the local board area (for example, Pop).	Programme options to be presented to the local board at a workshop.	CS: ACE: Arts & Culture	\$65000 LDI: Opex	In progress	Green	At a workshop in Q1, the local board supported a continuation of the 2018 programme for Pop 2019 implementation. There will be a workshop in Q2 to detail that direction so that planning can commence for the delivery of Pop 2019 in Q3.
289	Regional Work Programme Information and Updates	Provide timely information on regionally funded Arts and Culture projects, programmes and initiatives that have an impact or occur in the local board area.	No further decisions anticipated.	CS: ACE: Arts & Culture	\$0 Regional	In progress	Green	Myers Park underpass: The project is in a preliminary design phase with artists Graham Tipene and Barrington Gohns collaborating to develop a cost effective design that meets both stormwater and Public Art requirements and objectives. City Rail Link Limited precinct plan and Lower Queen Street design programme: threshold videography work is near completion. Expressive artwork opportunities were reviewed and prioritised at a September meeting with CRL. A brief has been developed for an artwork on Lower Queen Street. Progressing artist selection is on hold until funding is confirmed. Light Weight O: a celebration was held on 1 August 2018 to mark the completion of the work. Taurarua Judges Bay is on track for completion in Q2. Wynyard Quarter public art plan implementation: staff worked with Panuku to appoint a curator to lead the development of this work and following a hui with Panuku and mana whenua, an artist's brief has started for Daldy Street and Madden Street. Federal Street South stage 2: a concept and proposed designed will be delivered in Q2 and implementation is scheduled for April 2019.
406	Community Grants (WTM)	Funding to support local community groups through a contestable grants process.	Local board to approve future grant round allocations.	CS: ACE: Community Empowerment	\$150000 LDI: Opex	In progress	Green	The local board allocated \$22,380 to Quick Response, Round One, and \$51,900 to Local and Multiboard Grants, Round One. This leaves a total of \$75,720 to be allocated to the remaining grant rounds.
408	Accommodation grant	Funding to support local community groups through accommodation grants.	Local board to approve future grant round allocations.	CS: ACE: Community Empowerment	\$125000 LDI: Opex	Approved	Green	There were no allocations for the accommodation support fund in Q1.
754	Venue Hire Service Delivery - WTM	Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	During Q1, the hirer satisfaction survey results show that 97 per cent of hirers would recommend the venues they have visited. Participant numbers and booked hours have increased by significantly due to the reopening of Ellen Melville Centre and the addition of Cox's Bay Pavilion to the portfolio during this same period last year. The top three activity types during quarter one are meetings, special interest and arts and cultural events. A focus for staff in Q2 will be promoting our network through Google and Facebook channels.
862	Build capacity: Inner City Network	Fund the inner city network to increase community connectedness and capacity building in the central city. The Inner City Network is a central hub for people to exchange information on what's happening in the central city, connect, network, collaborate and initiate community projects.	No further decisions anticipated	CS: ACE: Community Empowerment	\$5000 LDI: Opex	In progress	Green	The Inner City Network is delivered through a partnership between council and the Ellen Melville Centre team, under a model that empowers other stakeholders to take a lead role in organising the monthly meetings. In Q1, the network changed its name to Central City Community Network to better reflect its membership. It formalised its meeting structure and prioritised topics. As a result, the subsequent Q1 meetings focused on neighbourhood development, the Homeless Count, and on promoting a Central Library project, the Wahine Take Action exhibition. The network membership increased with 26 new members, which represents a nearly 30 per cent increase. Members reported positive outcomes as a result of networking opportunities, such as increased interaction and collaboration within the central city.

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863	Community-led placemaking: Waitematā community empowerment initiatives	<p>Fund and support local community-led initiatives that empower and engage communities to:</p> <ul style="list-style-type: none"> - have a say in the in council planning and, decision making - actively engage in placemaking projects - ensure community aspirations are reflected in council initiated projects. <p>Note: the 2018/2019 budget figure shown for this activity includes the \$20,000 originally approved plus \$40,000 deferral from 2017/2018.</p>	Consider projects and allocate funds in Q2.	CS: ACE: Community Empowerment	\$60000 LDI: Opex	In progress	Green	<p>Staff finalised a project plan, that details opportunities for collaboration and agreed outcomes, for the eight place-making activities covered in this project include:</p> <ol style="list-style-type: none"> 1. 254 Ponsonby Road 2. Grey Lynn: Great North Road Vision Project 3. Grafton Residents Association vision project (Grafton Mural) 4. Newmarket Station Square 5. Heard Park Activation 6. Sugar Tree City Centre 7. St Mary's Bay Weed Management 8. City Centre Mural. <p>Implementation will occur Q2, Q3 and Q4.</p>
865	Community-led placemaking: Waitemata gardens, food and sustainability.	<p>Fund, facilitate and grow the network of local community/groups with an interest in local community gardens, food production and sustainability initiatives by:</p> <ul style="list-style-type: none"> - funding Gardens 4 Health to provide capacity building through education and maintenance of the local community garden network- strengthening connections between council projects to increase cross-council collaboration e.g. Waitemata Low Carbon Action, Waste Minimisation, the Compost Collective, Civil Defence community-led pollinator paths, Resilient Communities and implementation of local area plans. 	No further decisions anticipated.	CS: ACE: Community Empowerment	\$6000 LDI: Opex	In progress	Green	Funding agreement for the Gardens for Health project umbrella organisation Diabetes Project Trust are in progress. This will be completed in Q2, which will enable Gardens for Health to deliver capacity building through education and maintenance of the local community garden network.
866	Increase diverse community participation : children and youth voice (WTM)	<p>Develop, support, partner and mentor youth to ensure that they have an influence on council decision-making and planning, especially on activities on things that they care about most.</p> <p>The focus for this activity will be guided by the recommendations in the child and youth friendly gap analysis report for Waitemata local board area, I am Auckland review and youth hub feasibility in the central city report.</p> <p>Continue to work with the Waitemata Youth Collective on new approach's and ways of engaging and increase youth civic participation.</p> <p>Note: the 2018/2019 budget figure shown for this activity includes the \$10,000 originally approved plus \$6,385 deferral from 2017/2018.</p>	Consider projects and allocate funds in Q2.	CS: ACE: Community Empowerment	\$16385 LDI: Opex	In progress	Green	Staff have identified four different operating models for the local board to consider in re-establishing a Waitemata Youth Voice collective. Staff will present options to the local board in Q2 and begin implementation in Q3.
867	Local Māori Responsiveness Action Plan (WTM)	<p>Work with mana whenua and mataawaka to create a local responsiveness engagement and implementation plan, building on the initial groundwork undertaken in 2017/2018.</p> <p>The plan will which include the following:</p> <ul style="list-style-type: none"> • key aspirations and priorities for Māori in the area • opportunities to work together • a plan for building strong relationships and sharing information with Māori. <p>Note: the budget for this activity is deferred from 2017/2018.</p>	Approve engagement and implementation plan in Q2.	CS: ACE: Community Empowerment	\$5000 LDI: Opex	In progress	Green	Scoping work is underway. A detailed project plan will be workshopped with the local board in Q2.

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886	Ellen Melville Centre programme delivery	Plan, develop, deliver and evaluate a programme of activities that; <ul style="list-style-type: none"> aligns to the outcome area of 'inclusive communities that are vibrant, healthy and connected' ensures community participation enables more residents to feel connected to their community spaces allows participants to learn, grow and come together to have fun 	No further decision points.	CS: ACE: Community Places	\$110647 ABS: Opex	In progress	Green	During Q1, the work plan for the 2018/2019 financial year has been developed and is being implemented. Highlights include events such as the Kauri Lounge interactive/VR urban forest activation - a partnership with the Media Design School, lunchtime events for Conservation Week and a partnership with the Festival of Architecture, which collectively saw around 2000 people visit the centre in one week. Other events such as the Maori Film Festival, Taste of Japan Festival, and Fashion Week Exhibition, Suffrage 125 events, Heritage Festival and Art Week events have drawn diverse audiences. New programmes with Love Food Hate Waste (Community Lunch and Mums and Babies Cooking), Little Unity Books, Mum's and Bubs Yoga, Radio bFM and Films for the Future plus Spice's String Me Along and monthly movies are growing in participant numbers. bFM are drawing around 100-200 people per concert and Films for the Future are attended by between 50 and 80 people per movie. A number of short length programmes such as free Victory Dance Classes and Creative Writing were well attended. Many programmes that have running been since the re-opening of the centre continue to grow, including Pop in and Play, Plunket Clinic, Youthtown's Open Performing Arts Space, Spice's Tea, Talk and Culture and Tsudoi Japanese and Kiwi Culture Exchange.
969	Pilot: Grey Lynn Library Hall community-led management by Grey Lynn Community Centre Inc (GLCC Inc).	Twelve month pilot July 2018 - June 2019 for community-led management of Grey Lynn Library Hall, by Grey Lynn Community Centre Inc (GLCC Inc). Setting fees and charges; managing relationships with all hirers and casual hirers; cleaning and utilities expenditure would become the responsibility of GLCC Inc. under the pilot. A review of the pilot will be undertaken by staff with the outcome used to inform future intent of the local board. Feedback from the GLCC Inc to be presented to the local board.	To be considered in conjunction with line 275 Resolution WTM / 2016 / 86 i) ii) and iii): 3 year funding agreement of additional funds. Review of Pilot Project in Q2.	CS: ACE: Community Places	\$0 LDI: Opex	Cancelled	Grey	The local entity are not ready to progress the pilot and the timing is not right. The committee are interested in understanding the sustainability of Grey Lynn Community Centre building and contributing to any future development plans at this stage. The Grey Lynn Library Hall building has been assessed as an 'earthquake prone' building. It will require strengthening work to comply with new legislation. Advice is to put the pilot on hold for the 2018/2019 financial year, whilst also waiting further direction from the Western Waitemata needs analysis .
1226	Community Disaster Resilience Building	During 2016, Auckland Emergency Management and the local board identified the location of suitable facilities across the local board area that could provide communities with emergency preparedness information and welfare support during an emergency. The next step is to build a partnership with those facilities who are interested in taking on a leadership role in promoting emergency resilience building with their local communities and providing a place of safety for their community if the community requires this, during an emergency. This will fund two emergency resilience building workshops for community facilities and their communities.	Back to board to confirm scope.	CS: ACE: Community Empowerment	\$5000 LDI: Opex	In progress	Green	Staff and the Auckland Emergency Management team reviewed the previous work that identified the location of suitable facilities across the local board area that could provide communities with emergency preparedness information and welfare support during an emergency. Staff will work with the Place Team to engage with local community centres identified as suitable and to address their specific emergency preparedness needs in a way that will align with the management of the centres.

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1267	Apply the empowered communities approach – connecting communities (WTM)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes five key activity areas:</p> <ol style="list-style-type: none"> Engaging communities: <ul style="list-style-type: none"> reaching out to less accessible and diverse groups - focussing on capacity building and inclusion supporting existing community groups and relationships. Strengthen community-led placemaking and planning initiatives - empowering communities to: <ul style="list-style-type: none"> provide input into placemaking initiatives influence decision-making on place-based planning and implementation. <p>This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations.</p> <ol style="list-style-type: none"> Enabling council: <ul style="list-style-type: none"> supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: <ul style="list-style-type: none"> this does not replace or duplicate any stand-alone local board Maori responsiveness activities. Reporting back - to local board members on progress in activity areas 1 - 4. 	No further decisions.	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	<p>Ponsonby Park: The Strategic Broker continued to liaise with the community-led group and followed up with Panuku on numbering and noticeboard location. Staff, the local board and the Ponsonby Park group met on 4 September 2018 to outline the next steps in the process to the community group.</p> <p>Newmarket Station Square: The Strategic Broker continued working with Newmarket Business Association on implementing initiatives from the Station Square community engagement report. This includes leveraging opportunities to positively activate the square. The Parks, Sport and Recreation Youth Needs Assessment will start for the square in October 2018. This will identify youth engagement and place-activation opportunities.</p> <p>The Liston House outreach programme started in September 2018 and will be reviewed and reported back to the local board in Q2.</p> <p>Parnell Plan Engagement: The Strategic Broker supported the stakeholder meetings and internal stakeholder workshops and reviewed feedback from the community consultation.</p> <p>Grey Lynn Business and Resident Associations: The Strategic Broker worked with the Auckland Design Office and the Grey Lynn community on community safety and placemaking initiatives and is supporting the residents association to complete the visioning report. Staff are also supporting the implementation of the business associations' new strategic plan.</p>
1540	Build capacity: responsiveness to emerging needs and issues of Waitemata's homeless community	Fund initiatives that seek to address issues caused by homelessness in the Waitemata Local Board area. Partner with community agencies, central government and collaborate with council teams to ensure a holistic and joined-up approach to addressing issues in the board area.	Local board to confirm initiatives in Q2.	CS: ACE: Community Empowerment	\$20000 LDI: Opex	In progress	Green	In September 2018, the local board endorsed a pilot outreach programme by James Liston Hostel to be held at Outhwaite Hall from September to December 2018. The programme will provide 11 weeks of engagement and support, between 8.00am and 2.00pm, supervised by James Liston Hostel staff. This will provide an opportunity to engage with people experiencing homelessness in the area and provide links to support services. In Q2, staff will scope funding options for the local board's consideration.
2442	Operational Grant – TAPAC	Investigate the level of support to fund The Auckland Performing Arts Centre At Western Springs Incorporated to operate The Auckland Performing Arts Centre (TAPAC) for the performance, display, and promotion of the arts.	Local board to approve level of funding in Q1	CS: ACE: Arts & Culture	\$20000 LDI: Opex	In progress	Green	Staff met with TAPAC management and at a workshop with the local board in Q1 and discussed funding options. Staff will prepare a report with recommendations for the level of funding to bring TAPAC on board as an arts partner.
2452	Future governance and management options for Ellen Melville Centre	Initiate discussions with the Local Board and community organisations on future governance and operating models for the Ellen Melville Centre	Back to board to confirm scope.	CS: ACE: Community Places	\$0 ABS: Opex	Approved	Green	No activity occurred in Q1. Initiative starts in Q3.
2812	Community Response Fund - Waitemata	Discretionary fund to respond to community issues as they arise during the year	The local board will consider strategic assessments of proposed initiatives and/or projects, and approve funding for those projects after consideration of their likely benefits	CS: ACE: Advisory	\$37000 LDI: Opex	In progress	Green	<p>No allocations.</p> <p>Balance: \$37,000</p>

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Community Facilities: Build Maintain Renew								
823	Waitematā Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$5015146 ABS: Opex	In progress	Green	The first quarter has been spent largely remediating the remainder of the April storm responsive work orders. The winter months were unusually wet, however, the pro-active planning for managing the winter months has had a positive result. The contractor ensured weekly cycled visits were in place for every site, informative signage was installed on the wet sites, and weekly wet area mowing reports were provided to inform elected members. Conscious of the seasonal change into the dryer months, the contractors have started prioritising tracks that need immediate attention, to ensure they are fit for public use. There is an increase of usage in our open spaces as the temperature warms, and the summer event season begins. A considerable amount of time has been spent collaborating with stakeholders in the planning and preparation for the streetscape contracts coming over to Community Facilities in 2019. Full playground condition assessments have been completed across all sites, any maintenance works and renewal programming required is now underway.
825	Waitematā Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$369296 ABS: Opex	Approved	Green	The first quarter was influenced by remedial work after the April storm. The continued storm clean up was balanced against addressing deferred requests prior to the storm, and higher priority new requests received. Outstanding work is now limited to sites where access has been restricted due to ground conditions. It is anticipated these sites will be accessible shortly into the second quarter, weather dependant. The scheduled works programme was delayed as a consequence of the storm and deferred works, but is now on track. Replacement planting of trees removed throughout the year has been completed during the quarter.
827	Waitematā Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$96239 ABS: Opex	Approved	Green	During the first quarter, the annual update of the Site Assessment Reports, a large portion of the pest animal monitoring, and the majority of the first pulse of the rat control programme have been completed. Various unscheduled activities were completed which included a mixture of pest animal control and pest plant control. Request for service work orders received, continue to be seasonally normal, with an increasing trend in activity becoming apparent during the late stages of the quarter.
1232	Grey Lynn Park - portacabin hire	The hiring of a portacabin while changing rooms are unavailable	No further decisions anticipated	CF: Investigation and Design	\$6000 LDI: Opex	Approved	Green	Current status: Portacabin changing facilities to be removed early October. Next steps: Remove the portacabin changing facilities.
2026	313 Queen Street - renew vacant space	Renew kitchen, windows, bathroom facilities, and hot water capacity to enable reactivation of leasable space. Stage one - investigate, design and scope physical works. Stage two - commence physical works. This is a multi-year funded project to be initiated as part of the 2018/19 programme.	No further decisions anticipated	CF: Project Delivery	\$28000 ABS: Capex - Renewals	In progress	Green	Current status: Physical work is underway. Next steps: Close out the project. Estimated completion is set for end of October.
2027	Basement Theatre - upgrade toilet and building accessibility	Upgrade existing toilet facilities and accessibility of the theatre building on the ground level. Project has been completed but this a multi-year funded project with funding allocated in the 2018/2019 programme.	No further decisions anticipated	CF: Project Delivery	\$40000 ABS: Capex - Renewals	Completed	Green	Project completed
2028	Basque Park - renew and upgrade park assets	Renew and upgrade park assets. Stage one - investigate, design and scope physical works including options to increase the level of service at the park. Options will be presented to the board for consideration and approval. Stage two – undertake physical works. This is a multi-year funded project to be initiated as part of the 2018/19 work programme.	Options for park assets upgrades to be approved by the local board	CF: Investigation and Design	\$10000 ABS: Capex - Renewals	Approved	Green	Current status: Strategic assessment underway. Next steps: Strategic assessment will inform the scope. Business case approval to follow.
2029	Central Library - renew roof and cladding	Renew roof and cladding to prevent ongoing water leaks into the library, causing rotting timber and damage to walls, ceilings and carpet. Indicative construction start for Stage 1 (total roof top) is July 2018 with an estimated completion in January 2019. Stage 2 (for lower decks) is estimated to be completed by the end of August 2019.	No further decisions anticipated	CF: Project Delivery	\$200000 ABS: Capex - Renewals	In progress	Green	Current status: Completed documentation for top roof and commencing preliminary design for lower roofs. Next steps: Building consent approval, followed by tendering for the total roof renewal. Estimated construction completion by the end of August 2019. Work is deemed necessary to prevent ongoing water leaks into the library, causing rotting timber and damage to walls, ceiling and carpets.
2030	24 Logan Terrace, Parnell - remediate major slip	Soil nail at crest, re-build stairs using mixed techniques to ensure future stability. Stage one - investigate, design and scope physical works. Stage two - commence physical works. This is a multi-year funded project to be initiated as part of the 2018/19 programme.	Options to be consulted with the board	CF: Project Delivery	\$25000 ABS: Capex - Renewals	In progress	Green	Current status: Tender documents are being prepared. Next steps: Physical works contract will be awarded in late November.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2031	Bayfield Park - renew pedestrian bridge	Renew pedestrian bridge at Bayfield Park. Conversation in place with Auckland Transport to potentially include the renewal of the Bayfield Pedestrian Bridge in the greenways connection plan. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This is a multi-year funded project and is a continuation of the 2017/18 programme.	Options to be consulted with the board	CF: Investigation and Design	\$90000 ABS: Capex - Renewals	In progress	Amber	Local Board have decided on renewal of the bridge or upgrading the bridge as part of the greenways connection plan. Current status: Local board has approved the Greenway Connection Plan through Cox's Bay Reserve. This will mean the project completely replaces the bridge and in its place will be a wider, higher bridge to eliminate the current steps and will include widening paths on either side leading from Cox's Bay and Wharf Road. The local board's request is that any money allocated to this renewals project be transferred to the new project to deliver the Greenway connection through Cox's Bay reserve to Wharf Road via Bayfield Park. Next steps: Decision has been made for renewal of bridge to be part of Greenways Connection Network. This revised scope has been established through the funding agreement between Auckland Transport and the local board. Investigation and Design to investigate.
2032	Bayfield Park - renew stormwater	Renew stormwater system at the park to ensure fit for purpose. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This is a multi-year funded project to be initiated in the 2018/19 programme.	Options to be reviewed by the local board	CF: Investigation and Design	\$10000 ABS: Capex - Renewals	In progress	Green	Current status: Investigating the site for stormwater renewal Next steps: Business case approval
2033	Central Library - replace air handling units	Replace air handling units with two separate smaller units and replace air handling unit plug fans in local board serviced areas/plant rooms. This is a multi-year funded project and is a continuation of the 2017/2018 programme (previous SP18 ID 2146).	No further decisions anticipated	CF: Project Delivery	\$150000 ABS: Capex - Renewals	In progress	Green	Current status: Planning for replacement of remaining air handling units (AHUs) in the library. AHU 23 was replaced in financial year 2017/2018. Next steps: Execution and delivery progressively over a multi-year period to ensure minimum disruption to the library, with expected completion by 30 June 2021, if not earlier, taking into account access difficulties, requirement to maintain air-conditioning during replacement and complex technical interface.
2034	Central Library - comprehensive renewal	Comprehensive internal building refit including replacement of furniture, fixtures and fittings. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This is a multi-year funded project to be initiated in the 2018/19 programme.	No further decisions anticipated	CF: Investigation and Design	\$30000 ABS: Capex - Renewals	Approved	Green	Current status: To undertake a strategic assessment. This will inform the next steps. Next steps: Commence preliminary design.
2035	Grey Lynn Community Centre - comprehensive renewal	Renew the centre to include the following: refurbishment of the exterior, (including accessibility); renewal of the main hall kitchen; refurbishment of the garden room, main hall, staff kitchen and workroom; partial reroof and replacement of internal membrane (photovoltaics). Works to also include the playground renewal. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). LDI Capex may be sought to fund these options. Stage two - physical works commence. This is a multi-year funded project to be initiated in the 2018/2019 programme.	Options to be reviewed by the local board	CF: Investigation and Design	\$150000 ABS: Capex - Renewals	Approved	Amber	Current status: Liaison with Community Services regarding service levels. Next steps: Project to be planned based on the outcome of the Community Services workstream.
2036	Grey Lynn Library - comprehensive renewal	Comprehensive building refit including FF&E, kitchen replacement and refurbishment of workroom. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This is a multi-year funded project to be initiated in the 2018/19 programme.	No further decisions anticipated	CF: Investigation and Design	\$50000 ABS: Capex - Renewals	Approved	Green	Current status: The assets under this category will be assessed to determine the scope for the renewal. Next steps: Once the assessments have been completed the options for the renewal will be recorded for consideration and prioritisation.
2038	Herne Bay Petanque Club - refurbish bathrooms	Replace the bathroom fixtures and fittings to ensure fit for purpose. This project has been identified by the facility user and the leasing team. The assets are in very poor condition and not fit for purpose therefore an urgent renewal is required. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This is a multi-year funded project to be initiated as part of the 2018/19 programme.	No further decisions anticipated	CF: Investigation and Design	\$25000 ABS: Capex - Renewals	In progress	Green	Current status: Project scoped. Project initiation form submitted for approval. Contractor is currently pricing the works. Next steps: Appoint contractor and carry out physical works. Consult with facility user where necessary.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2039	Home Reserve - renew playground	Renew playground. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two includes the physical works. This is a multi-year funded project to be initiated in the 2018/19 programme.	Options to be approved by the local board	CF: Investigation and Design	\$10000 ABS: Capex - Renewals	Approved	Green	Current status: Option assessments are being drafted for the local board workshop in October 2018. Next steps: Complete options assessment and present the final options to the local board for decision making.
2040	Leys Institute Hall - refurbish interior	Refurbish gym toilet, kitchen area, lighting in hall and window joinery. Repaint interior to include entrance hall, stairs, landing, toilets, meeting rooms and community hall. Schedule of works and concept underway with exterior consultants. Consulting with community hall stakeholders and gather feedback before confirm final design.	No further decisions anticipated	CF: Investigation and Design	\$40000 ABS: Capex - Renewals	In progress	Green	Current status: Finalising the business case. Next steps: Execute and deliver physical works.
2041	Myers Park - renew access road	Renew access road which includes upgrade road base, sub base and surfacing, as well as drainage works and road markings. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works to commence December 2018.	Options to be reviewed by the local board	CF: Project Delivery	\$120000 ABS: Capex - Renewals	Approved	Green	Current status: The investigation and design phase is completed. Next steps: Consult with the board prior to physical works being underway. Physical works are scheduled to begin in December 2018 and to be completed in January 2019.
2042	Myers Park Caretakers Cottage and shed - renew and restore	Renew and restore Myers Park Caretaker's Cottage and shed to preserve heritage value. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. LDI funding may be sought to fund increased levels of service. This is a multi-year funded project to be initiated in the 2018/19 programme.	Options to be reviewed by the local board	CF: Investigation and Design	\$20000 ABS: Capex - Renewals	Approved	Green	Current status: The asset will be assessed to determine the scope for the renewal. Next steps: Once the assessment has been completed the options for the renewal will be drafted.
2043	Parnell Baths - comprehensive renewal	Comprehensive upgrade - encompassing pool tank refloating, plant maintenance, pool concourse and pipework replacement, structural works, refurbishment of building fabric and surfaces. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3155).	No further decisions anticipated	CF: Project Delivery	\$620000 ABS: Capex - Renewals	In progress	Amber	Physical works are in progress and are expected to continue through to mid-November 2018. Issues have been faced with the first concrete pour and steps are being taken to address this for the next pours by amending the specification. Current status: Physical works on track to be completed mid-November 2018. The facility is expected to re-open on 1 December 2018. Next steps: Physical works will continue through to mid-November 2018, following which the operator will have two weeks to set up prior to the planned re-opening on 1 December 2018. A communications plan is being prepared to advise of the re-opening date of 1 December 2018.
2044	Parnell Library - comprehensive renewal	Comprehensive building refit, including carpet, toilet, and interior repaint. Including furniture, fixtures and fittings. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2147).	Options to be reviewed by the local board	CF: Investigation and Design	\$100000 ABS: Capex - Renewals	In progress	Amber	The future lease of the Parnell Library has yet to be clarified. The purpose of this project was to bring back status quo to the leased space if lease is not renewed. The scope of the project would need to be clarified if the lease is being renewed. Suggesting to push project into financial year 2020. Heritage components are part of internal refurbishment. The exterior of the building is covered by the building owner and not the responsibility of Auckland Council. Current status: Lease negotiations are ongoing for the library. A stakeholder meeting with the library has been held to discuss the scope of works. Next steps: Engaging consultants to bring concept plans for refurbishment underway.
2045	Ponsonby Community Centre - refurbish interior and exterior	Refurbish centre. The work will include building access, toilets, security access and acoustic panels. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Scope of work to be confirmed prior to stage two when physical works commence. This is a multi-year funded project and is a continuation of the 2017/2018 programme (previous SP18 ID 2143).	Options to be reviewed by the local board	CF: Investigation and Design	\$100000 ABS: Capex - Renewals	In progress	Green	Current status: Scope of works including concept and design for exterior staircase underway. Engaged colour consultants for interior and exterior repaint. Structural assessment of the lean on the building housing the kitchen, and building survey in progress with internal departments. Next steps: Finalising design and consulting with community centre manager.
2046	Pt Erin Pool - comprehensive renewal	Renew the pool facilities. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This is a multi-year funded project and is a continuation of the 2017/2018 programme (previous SP18 ID 2152).	Options to be reviewed by the local board	CF: Project Delivery	\$100000 ABS: Capex - Renewals	In progress	Green	Current status: Consultants to undertake the scoping are currently being engaged. Next steps: Finalise the scope, with physical works being planned for next financial year.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2047	St Stephens Cemetery - renew walkway	Renew the asphalt path leading from the top of the cemetery to Judges Bay Road. This project was on hold awaiting storm water disposal options and Heritage NZ consent. Stage one is the continued investigation and redesign including options for assets that may benefit from an increased level of service subject to local board approval. Following design approval, stage two will include physical works.	Options to be approved by the local board	CF: Investigation and Design	\$15000 ABS: Capex - Renewals	On Hold	Amber	Project on hold pending decision on storm water disposal options and Heritage New Zealand consent. Also current budget allocation is insufficient for the required investigation and redesign. Current status: Footpath pavement renewal project on hold pending decision on storm water disposal options and Heritage New Zealand consent. Next steps: Review storm water options and budget requirements.
2048	Waitematā - renew paving, courts and car park FY17	There are four sub-projects under this project: 1. Upgrade Victoria Park access road. This includes upgrade sub-base and surfacing including drainage works and road markings 2. Upgrade Pompallier Reserve. This includes replacing the existing brick foot path with similar materials 3. Replace damaged concrete foot path at Hukanui Crescent, St. Mary's Bay 4. Replace damaged concrete foot path at Jagers Bush Reserve at Meola Road, Western Springs.	No further decisions anticipated	CF: Project Delivery	\$50000 ABS: Capex - Renewals	In progress	Green	Works are completed for Pompallier Reserve, Hukanui Crescent and Jagers Bush Reserve. Physical work to repair the access road in Victoria Park is planned for early November. Next steps: Finalise physical works and complete.
2049	Waitematā- renew park furniture, fixtures and utilities FY19+	Renew seats, bins, signage, bollards etc as follows: Plaques, signs: Bayfield Park, Cox's Bay Reserve, Dove Myer Robinson Park, Grey Lynn Park. Seats, tables: Brown Reserve, Symonds Street Cemetery West, Tirota Reserve. Pergolas, gazebos, shelters: Dove Myer Robinson Park.	No further decisions anticipated	CF: Investigation and Design	\$15000 ABS: Capex - Renewals	Approved	Green	Current status: The assets under this category will be assessed to determine the scope for the renewal. Next steps: Once the assessments have been completed the options for the renewal will be recorded for consideration and prioritisation.
2050	Waitematā - renew park fencing FY19+	Scoping for future years physical works: Condition four and five fences. Priority sites identified as: Arch Hill Scenic Reserve and Cox's Bay Reserve. Alternative priority sites may be nominated by the board.	Options to be approved by the local board	CF: Investigation and Design	\$15000 ABS: Capex - Renewals	Approved	Green	Current status: The assets under this category will be assessed to determine the scope for the renewal. Next steps: Once the assessments have been completed the options for the renewal will be recorded for consideration and prioritisation.
2051	Waitematā - renew park roads and carparks	Scoping for future years physical works. Condition four and five roads and carparks. Priority sites identified as: Cox's Bay Reserve; Dove Myer Robinson Park. Alternative priority sites may be nominated by the board.	Options to be approved by the local board	CF: Investigation and Design	\$5000 ABS: Capex - Renewals	Approved	Green	Current status: The assets under this category will be assessed to determine the scope for the renewal. Next steps: Once the assessments have been completed the options for the renewal will be recorded for consideration and prioritisation.
2052	Waitematā - renew park paths and tracks	Renew condition 4 and 5 paths and tracks. Priority sites identified as: Albert Park; Arch Hill Scenic Reserve; Coxs Bay Reserve; Dacre Reserve. Alternative priority sites may be nominated by the board. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This project is a multi-year funded project to be initiated as part of the 2018/19 programme.	Options to be approved by the local board	CF: Investigation and Design	\$20000 ABS: Capex - Renewals	In progress	Green	Current status: Project is in early stage of investigation and design to identify required works in various locations. Next steps: Preparing scope of works.
2053	Waitematā - renew park sport lights and sport goals	Scoping for future years physical works. Condition four and five sport lights and goals. Priority sites identified as: Grey Lynn Park; Western Park - Freemans Bay. Alternative priority sites may be nominated by the board.	Options to be approved by the local board	CF: Investigation and Design	\$33350 ABS: Capex - Renewals	Approved	Green	Current status: Currently working on scoping and investigating the nine sports parks fields and asset condition rating. Next steps: Prepare local board report for consideration.
2054	Waitematā - renew park structures	Scoping for future years physical works. Condition four and five park handrails and platforms. Priority sites identified as Dove Myer Robinson Park; Grey Lynn Park; Western Springs Lakeside: Westmere Park, Weona Place Access. Alternative priority sites may be nominated by the board.	Options to be approved by the local board	CF: Investigation and Design	\$15000 ABS: Capex - Renewals	Approved	Green	Current status: The assets under this category will be assessed to determine the scope for the renewal. Next steps: Once the assessment have been completed the options for the renewal will be recorded for consideration and prioritisation.
2055	Waitematā - renew park play spaces	Scoping for future years physical works. Condition four and five park play spaces. Priority sites identified as Gladstone Park; Moira Reserve. Alternative priority sites may be nominated by the board.	Options to be approved by the local board	CF: Investigation and Design	\$25000 ABS: Capex - Renewals	Approved	Green	Current status: The assets under this category will be assessed to determine the scope for the renewal. Next steps: Once the assessments have been completed the options for the renewal will be recorded for consideration and prioritisation.
2056	Western Park - renew boardwalk and paving	Western Park boardwalk, paths and stair renewals. Install bluestone edging to path renewals in line with development plan. This project is carried-over from the 2016/2017 programme (previous ID 3771).	No further decisions anticipated	CF: Project Delivery	\$146000 ABS: Capex - Renewals	In progress	Amber	The expected end date for the works has been delayed by six weeks due to wet weather and related safety issues from the saturated ground conditions. Current status: The stairs and walkway are complete and opened for public use. The site fences have been removed and relocated to the decking platform on Hopetoun Street so that the decking renewals works can start. Next steps: Complete renewal of the decking area by late October 2018.
2057	Western Springs Lakeside Park - renew playground	Renew the playground in accordance with the Western Springs master plan.	Options to be approved by the local board	CF: Project Delivery	\$30000 ABS: Capex - Renewals	On Hold	Amber	Current status: This project is on hold until the Western Springs Park master plan has been consulted on. Project timelines have been moved to allow for construction in summer (February-May 2020). Next steps: Start on a concept plan for the playground once the master plan consultation is complete.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2058	Waitematā - renew old open space signage	Replace old signage across open spaces in the local board area. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This is a multi-year funded project to be initiated in the 2018/19 programme.	Options to be reviewed by the local board	CF: Investigation and Design	\$20000 ABS: Capex - Renewals	Approved	Green	Current status: The assets under this category will be assessed to determine the scope for the renewal. Next steps: Once the assessments have been completed the options for the renewal will be recorded for consideration and prioritisation.
2059	Alberon Reserve - install retaining wall	Install retaining wall to ensure stability following a land slip. Stage one includes the investigation, design and scope of the physical works. Stage two will include the physical works. The installation of the retaining wall is funded by	No further decisions anticipated	CF: Investigation and Design	\$50000 Regional	In progress	Green	Current status: Conditional assessment is underway. Next steps: Consultant engagement in early November.
2060	Salisbury Park - improve entranceway	Improve entrance to Salisbury Park in line with the concept plan being developed in 2017/2018.	Options to be approved by the local board	CF: Investigation and Design	\$400000 LDI: Capex	In progress	Green	Current status: Public consultation complete and local board have requested a Traffic Monitoring Report be commissioned to inform their decision. Next steps: Developed design and consenting phase.
2061	Symonds Street Cemetery - develop pathways (stage 2)	Install new basalt pathways, pavers and seating at Catholic Memorial.	Options to be approved by the local board	CF: Investigation and Design	\$60000 LDI: Capex	In progress	Green	Current status: Detailed design and resource consenting phase is underway. Resource consent is due to be lodged after further specialist reports are obtained. Options will then be presented at the local board workshop in October 2018. Next steps: Physical works to commence during the 2019 summer period as planned.
2062	Waitematā - LDI Minor Capex Fund 2018/19	Funding to deliver minor capex projects throughout the financial year as approved in the monthly local board workshops.	Options to be approved by the local board	CF: Investigation and Design	\$50000 LDI: Capex	Approved	Green	Current status: Scope of works yet to be determined. Currently assessing the condition of assets within this category to identify priorities, noting those identified by the board. Options will then be documented. Next steps: Site visits and business case development. Options will be presented to local board for approval towards the end of Quarter 4 and progressively thereafter as business cases are completed by site.
2063	Waitematā - Open Space Development Plans	Undertake the review of open space development plans, and align work with the three-year renewals programme to be discussed in October 2018. The development plans to be included are: Pt Resolution; Myers Park; Meola Reef; Western Park; and Grey Lynn Park.	Options to be approved by the local board	CF: Investigation and Design	\$5000 LDI: Capex	Approved	Green	Current status: The assets under this category will be assessed to determine the scope for the renewal. Next steps: Once the assessment has been completed the options for the renewal will be recorded for consideration and prioritisation.
2065	Grey Lynn Park - develop new changing rooms	Develop four changing rooms and four toilets including demolition of the old athletics building. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2158).	Options to be approved by the local board	CF: Investigation and Design	\$200000 ABS: Capex - Growth	In progress	Green	Current status: Project team has met with Healthy Waters, Closed Landfill and Watercare to identify site constraints. Preparation of detailed concept underway. Presented update to local board on 11 September 2018. Next steps: Complete detailed geotechnical site investigation. Confirm preferred site and concept in November 2018.
2066	Olympic Pool - improve acoustics in main pool	Install sound treatment to improve acoustics and reduce levels of reverberation noise in the main pool area.	No further decisions anticipated	CF: Project Delivery	\$130000 ABS: Capex - Renewals	On Hold	Amber	Project on hold due to structural assessment of the pools. Schedule unlikely to be achieved, recommend project be rolled into structural remedial works if they are going to occur. Current status: Awaiting advice on whether the project will proceed. Next steps: Results of the structural assessment are still pending.
2067	Olympic Pool - replace main pool sparge line	Assess current line and consider the most appropriate method to renew line for future proofing. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2151).	No further decisions anticipated	CF: Investigation and Design	\$210000 ABS: Capex - Renewals	On Hold	Amber	This project has been placed on hold until a complete seismic assessment is done on the building. Current status: Detailed seismic assessment is underway. Due to the size of the facility and complex condition, additional professional advice is sought prior to the report being finalised. Next steps: On receipt of the report a strategic assessment will be carried out and recommendations will be provided in regards to its future. On hold: This project has been placed on hold until a complete seismic assessment is done on the building.
2736	Studio One - Art station - renew buildings	Renew condition 4 and 5 assets in the villa, technicians office, cell block and studio one. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two includes the physical works. This is a multi-year funded project to be initiated in the 2018/19 programme.	Options to be approved by the local board	CF: Investigation and Design	\$50000 ABS: Capex - Renewals	Approved	Green	Current status: Scope of works yet to be determined. Currently assessing the condition of assets within this category to identify priorities. Options will then be documented. Next steps: Site visit and business case development. Options will be presented to local board towards the end of Quarter 4.
2769	Newmarket Park - install park signage	Install additional signage.	No further decisions anticipated	CF: Investigation and Design	\$30000 LDI: Capex	Approved	Green	Current status: Scope of works yet to be determined. Currently assessing the condition of assets within this category to identify priorities. Options will then be documented. Next steps: Site visit and business case development. Options will be presented to local board for approval towards the end of Quarter 4.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
2770	Symonds Streets Toilets - renew heritage toilets	Renew Symonds Street toilets. Stage one: investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This project is a multi-year funded project to be initiated as part of the 2018/19 programme.	Design options to be approved by the local board	CF: Investigation and Design	\$50000 ABS: Capex - Renewals	Approved	Green	Current status: Strategic management identification. Next steps: Business case approval.
2787	Waitemata - Agrichemical Free parks.	Deliver agrichemical free parks at Western Park, Albert Park, Myers Park and the non-sport field sections of Victoria Park	No further decisions anticipated	CF: Operations	\$71108 LDI: Opex	Approved	Green	Current status: Costs have been approved by the local board and work to implement the project is underway. Next steps: Business as usual under operational maintenance management. Audits will continue.
2788	Waitemata - Urban Forest Restoration	Deliver local restoration projects to restore the urban forest in the local board area.	No further decisions anticipated	CF: Operations	\$65000 LDI: Opex	Approved	Green	Current status: The following sites have been selected for activity: St Stephens and Cemetery, Pt Erin Park, Point Resolution (may include Hobson Bay Esplanade), Seddon Fields, Westmere Park, Weona Place Access and West mere Lamington Esplanade. Works are currently being priced by the supplier. Next steps: Options to be presented to the local board for approval.
2789	Western Springs Bush Restoration - develop pathways	Develop pathways at Western Springs. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two includes the physical works. This is a multi-year funded project to be initiated in the 2018/19 programme.	Options to be approved by the local board	CF: Investigation and Design	\$50000 LDI: Capex	Approved	Green	Current status: Scoping has not yet begun, resource required to begin scoping of options. Next steps: Assign project to project manager to begin investigation.
2867	(OLI) Ponsonby Park - develop civic park space	Overview - development of a civic park space in the Ponsonby area. Stage one - investigate feasibility and develop a business case for the civic area. Stage two - yet to confirm the full staged approach to the initiative.	Ongoing decision making anticipated throughout the delivery of this initiative	CF: Project Delivery	\$100000 ABS: Capex - Development	Approved	Green	Current status: Preparing to report to the Environment and Community Committee in December 2018, seeking a new decision over the retention or sale of a portion of the 254 Ponsonby Road site. Next steps: Staff are scheduled to brief the Waitematā Local Board on their preliminary recommendations in late October 2018. Formal feedback from the local board will be sought in November 2018, and incorporated into the final report to the Environment and Community Committee.
Community Services: Service Strategy and Integration								
1405	Investigate Ponsonby and Grey Lynn library facilities giving consideration to facility condition and suitability.	Investigation options for provision of library services in Grey Lynn and Ponsonby acknowledging the condition of the heritage assets	Oversight of options identified. Feedback on preferred option to inform business case	CS: Service Strategy and Integration	\$0 Regional	In progress	Green	Scope is complete in preparation for a local board workshop on 30 October 2018. Current state research and analysis is progressing.
1406	Investigate options for provision of services in Parnell giving consideration to tenure and suitability.	Investigation options for provision of services in Parnell acknowledging the lease tenure and partnering relationship	Oversight of options identified Feedback on preferred option to inform business case	CS: Service Strategy and Integration	\$0 Regional	Approved	Green	Currently working with project group on the seismic upgrade of the hall and renewal of the library. Next steps are to complete scope to investigate future service provision options, which will be presented back to the local board in quarter two.
Infrastructure and Environmental Services								
10	Compost Food Waste Initiative	This project will work with community gardens in Waitematā to develop an integrated approach to creating active community composting sites for business and household food scraps. This will be a collaborative initiative with community gardens, residents, businesses and the Compost Collective. It will build on work previously done. The result of this investment will develop capacity, identify barriers, appropriate waste streams and opportunities to develop a scalable network of feasible and viable community composting initiatives. This project will deliver: • trialling and testing different approaches to community composting for food scraps with community garden, local businesses and residents • building a vibrant network to share knowledge, and skills • a report that outlines ingredients for success, what's required to continue to build capability, opportunities and next steps to create and scale initiatives that are viable and feasible.	No further decisions to be made in 2018/2019.	I&ES: Waste Solutions	\$20000 LDI: Opex	In progress	Green	Resilio has been engaged as the contractor to undertake this work. The project scope has been defined and the contract is being finalised.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary
690	Waititiko, Waiateao (Meola and Motions Creek catchments) and the Three Kings to Western Springs Aquifer Initiative (Waitematā)	This project will be focused on the Western Springs-Meola-Three Kings Aquifer, comprising of the Waititiko (Meola) and Waiateao (Motions) Creeks. The initiative will aim to identify the issues, opportunities and existing programmes in place to restore the aquifer and related groundwaters. This assessment will identify gaps and inform options for future works in the area. It is proposed to utilise knowledge from stakeholders and involve partnerships with interested and influential parties operating within the catchment which covers three local boards, Puketāpapa, Albert-Eden and Waitematā. These would include local communities, mana whenua, Auckland Council, Watercare and Auckland Transport. It is proposed that the Albert-Eden and Waitematā Local Boards fund \$10,000 each towards this project, and the Puketāpapa Local Board funds \$5,000 as they have a smaller share of the catchment.	No further decisions to be made in 2018/2019.	I&ES: Healthy Waters	\$10000 LDI: Opex	In progress	Green	<p>A contractor has been engaged to prepare a report demonstrating the issues/threats/opportunities/existing programmes for the integrated management of the aquifer.</p> <p>A literature review is complete and will be presented to the local board in November. After feedback from the board, engagement will begin with key stakeholders including Auckland Transport, Watercare, local community groups, Auckland Council, mana whenua, schools and sports clubs. Responses from the engagement will be incorporated into the final draft.</p>
898	Waititiko (Meola Creek) restoration initiative - Waitematā local board	Support a catchment approach to restoring Waititiko by empowering community and school groups to undertake water quality monitoring and riparian restoration planting. This will continue at four sites on the Albert-Eden side of Waititiko and at two sites on the Waitemata side. This stream catchment initiative requires both the Albert-Eden and Waitemata local boards to contribute budget for the restoration activities. The following groups from Waitematā require support to maintain the following restoration activities: Western Springs College: Planting and weeding Pt Chevalier Scouts - MOTAT Aviation: Planting and weeding	No further decisions to be made in 2018/2019.	I&ES: Healthy Waters	\$20350 LDI: Opex	In progress	Green	<p>A contractor has been appointed to facilitate, engage and coordinate restoration efforts across the Lower Meola Creek. A second contractor is currently being arranged to complete the necessary weed control and site preparation at the six sites. The maintenance contract will be confirmed in quarter two with the first round of maintenance undertaken by the community and contractors at all sites during quarter two and quarter three. A Waicare kit will be located at the Auckland Zoo and it will be available to the six groups in quarter two to perform their water quality testing activities.</p>
899	Streamside Assistance - Newmarket Stream Stage 2	<p>From the Deck, Newmarket Stream Community Restoration Project is a community led initiative. Facilitated by Gecko Trust, in partnership with Auckland Council.</p> <p>The Newmarket Streamside Assistance project is building on existing community members. Encouraging their enthusiasm and leadership, embracing a shared learnings approach.</p> <p>The second year of this project roll out will build on the outcomes of the first. For example resources and educational tools are developed as the community further defines its focus. This will benefit the community by giving them opportunities to connect with more neighbours and allow them to share lessons learnt and build resilience.</p> <p>Tasks and events:</p> <ul style="list-style-type: none"> • Coordination within the community • Revisit priorities and revise plan as necessary • Build on leadership and education • Hold planned events. Including networking and practical training and working days • Continue to develop strategic decision making documents 	No further decisions to be made in 2018/2019.	I&ES: Healthy Waters	\$22500 LDI: Opex	In progress	Green	<p>Te Ngahere has been contracted to prepare a Newmarket Stream Restoration Plan to manage and guide the community efforts around weeding and planting.</p> <p>Further community engagement is planned to increase landowners' awareness around the importance of water quality and stream ecology. These efforts will take place during quarters two and three and will involve sending project information via email and letters to landowners, door knocking and community meetings.</p> <p>Healthy Waters staff and From the Deck are currently discussing opportunities to join Waicare to perform water quality testing. Water testing will further empower and engage local communities in understanding and addressing the water quality issues that their local stream is facing, training is likely to start during quarter two with ongoing testing to be carried out over the financial year.</p>

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928	Low Carbon Lifestyles - Waitematā	The project supports and empowers householders to lead low carbon lifestyles. Targeted advice will be provided to residents on home energy efficiency with the potential to extend this to water conservation, zero waste, smarter mobility and/or food security. The project involves a doorstep conversation with residents and may also include the provision of energy saving devices.	No further decisions to be made in 2018/2019.	I&ES: Environmental Services	\$30000 LDI: Opex	In progress	Green	Home energy advice has been delivered to 265 households in the Grey Lynn area. Of these, 242 provided contact phone numbers, allowing for a follow-up phone call during October 2018. The data collected from the 242 households shows that:• This accounts for 829 residents• 31% of these households rent and a further per cent are Housing New Zealand tenants• These households spend an estimated total of \$366,000 per annum on heating, lighting hot water and standby appliances• 26 per cent reported an incidence of mould• Collectively these households spend 6,539 minutes in the shower each day or an average of 8.5 minutes per shower. Households were provided with tailored advice to improve energy efficiency. Together they made a total of 841 commitments to take action and will be contacted in October to determine what behaviour change has occurred as a result.
929	Low Carbon Network	Support the development and activities of the Waitematā Low Carbon Network. The Low Carbon Network is a network of individuals, households, groups, businesses operating within the local board area working together to promote, support and local community activities that implement the Waitematā Local Board's Low Carbon Action Plan. Priorities for the network are identified through discussions with members and include a range of activities such as putting on a variety of networking events, providing opportunities for people to help and get involved in projects, promotion to attract and engage a wider audience and continue to develop the Facebook group into an online low carbon portal. Activities for the coming year will be discussed by the network and outlined at the beginning of the new financial year.	No further decisions to be made in 2018/2019.	I&ES: Environmental Services	\$10000 LDI: Opex	In progress	Green	A single provider has been assigned to manage and administer all Waitematā, Puketāpapa and Whau low carbon networks through the appointment of a community low carbon broker. A total of seven events or meetings will be held across the three network areas. Following the appointment of the low carbon broker, activities for quarter one included: - building on stakeholder lists and an introductory email sent to 230 members. Members were encouraged to suggest actions for the year. - updates were given on the Low Carbon Auckland Facebook page which now has 116 followers. - a low carbon network event for Waitematā is planned for November 2018, focused on trees and carbon sequestration as requested by the network members.
931	Low Carbon Multi-unit Dwellings	This proposal provides apartment managers and body corporates advice on how best to reduce their CO2 emissions. Options for 2018/2019 include: Continuation of the approach undertaken in 2017/2018 by:• Building on the brief scoping review that was undertaken in 2017/2018, to continue to improve understanding of best practice as this is a relatively new area in NZ. • Further developing and refining of the assessment tool and implementation approach on more apartments, including match funded audit of the common areas, provision of a report and advice for making changes, provision of support to prioritise actions and make changesOR• Development and promotion of an online DIY self-assessment tool for apartment managers to use. (note: this may be a better option in 2019/2020 once we have refined the assessment tool and process further).	No further decisions to be made in 2018/2019.	I&ES: Environmental Services	\$20000 LDI: Opex	In progress	Green	During quarter one the key deliverables of the project were agreed. The first of the two options the board approved was selected by staff to build on the scope of the 2017/2018 Low Carbon Multi-unit Dwellings project by refining the assessment tool, process and implement the approach on more apartments. Procurement has been completed with Ecological Associates secured as the vendor. Initial enquires are underway to identify suitable apartments for the 2018/2019 project.
975	Waipapa Stream Restoration Programme – Parnell	As part of the 2012 Waipapa Stream ten-year restoration plan, this year's programme (year six) is a continuation of restoration works of pest plant control and replacement native planting along the open section of Waipapa Stream. The programme will continue to increase local community engagement to significant groups that are currently missing from the programme such as more direct neighbours, local schools and mana whenua.	No further decisions to be made in 2018/2019.	I&ES: Environmental Services	\$20000 LDI: Opex	In progress	Green	Procurement is underway for a restoration facilitator that will coordinate half of the stream restoration works to be led by a community group. Procurement is also underway for a specialist pest plant control contractor that will focus on tree privet and brush wattle removal in the upper part of the stream. Community engagement opportunities will continue regularly throughout the year.
1536	Waiparuru Stream Restoration	The stream restoration project is two-phased: 1. Assess what treatment is occurring in the stormwater network to prevent rubbish and other gross pollutants from entering the water course and establish a plan for addressing this issue 2. Work with Parks and Biosecurity to create a five-year restoration plan, including: engaging local community groups, business and land owners to establish a weed and pest management plan and planting plan.	No further decisions to be made in 2018/2019.	I&ES: Healthy Waters	\$20000 LDI: Opex	In progress	Green	During quarter one, the outline of a restoration plan has been drafted, a stream clean-up took place and water quality monitoring has been developed. Engagement with Ngāi Tai ki Tāmaki and Ngāti Whātua Ōrākei is scheduled for quarter two. A series of site visits to Waiparuru Stream during quarter one have confirmed that there are health and safety issues that will prevent community engagement through a community planting day. Staff are looking at other opportunities to engage the community for example guided heritage walks and treasure hunt activities.

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2388	Digital Safeswim Signs	The project will deliver design, installation and testing of digital Safeswim signs at Herne Bay and Judges Bay.	Land owner approval will be sought from the board in late 2018 ahead of sign installation.	I&ES: Healthy Waters	\$50000LDI: Capex	In progress	Green	In the first quarter, council staff:- developed new technical specifications for digital signage that would be significantly more reliable and robust than the existing sign at St Mary's Bay, which has now been replaced. -met with the local board at a workshop in August 2018 to discuss the new design with the board to gain informal feedback on them as well as proposed locations for the signs in Herne Bay and Judges Bay.-completed a procurement process and selected a supplier to provide improved digital signs for installation at Judges and Herne Bay. The chosen supplier will visit the sites again in early October 2018 before submitting a memo to the local board confirming the exact installation locations, providing an overview of the works required and supplying images of what the signs will look like as part of the process for gaining formal landowner approval to install the signs.-staff aim to have the two signs installed by the end of 2018, pending the success of a fast procurement process.
Libraries								
1198	Provision of Library Service - Waitemata	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - Central City Library for 67 hours over 7 days per week. (\$2,145,649) - Grey Lynn Library for 48 hours over 6 days per week. (\$320,841) - Leys Institute Library for 52 hours over 6 days per week. (\$311,336) - Parnell Library for 52 hours over 6 days per week. (\$304,715)	No further decisions anticipated	CS: Libraries & Information	\$3082542 ABS: Opex	In progress	Green	When compared to the previous year, Waitemata has seen an overall increase of visits by five per cent. The Waitemata Local Board continues to have the highest number of visits across the network with 359,993 people visiting this quarter, increasing by five per cent since last year. The number of issues of physical and digital items has also increased by three per cent. Waitemata continues to have the highest number of PC and Wifi sessions across all the local boards in Auckland.
1199	Additional hours to network standard: Grey Lynn Library - Waitemata	0.5 additional opening hours at Grey Lynn Library per week	No further decisions anticipated	CS: Libraries & Information	\$2900 LDI: Opex	In progress	Green	The Grey Lynn Library has been open an extra half hour each Saturday.
1200	Preschool programming - Waitemata	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their children's early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	All Waitemata libraries continue to deliver popular pre-school programming sessions to build literacy among the youngest members of our communities. These programmes are delivered both onsite and through outreach opportunities to pre-schools and kindergartens on an as needed basis. These sessions are developed to lift literacy, numeracy, and oral language skills. Leys Institute has seen regular visits to the library by local pre-school groups as a result of the strong relationships they have fostered through their outreach. Additionally, Storytime and Rhymetime sessions are delivered in the community at festivals, family days and in public locations. In September Parnell Library held their first Rhymetime in the Domain session attracting 130 parents and young children. The initiative will be repeated once a month over the summer for local families.
1201	Children and Youth engagement - Waitemata	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	This quarter saw 846 people (595 children) attending school holiday activities across Waitemata libraries. The activities were varied, all with a focus on learning and supporting the New Zealand curriculum. These events provide opportunity for new social networks amongst the young people and their parents. Parnell Library and Leys Institute collaborated on an evening Super Hero Storytime, attracting families from around the local board. Waitemata libraries also host regular school visits to showcase the educational resources available to students. This quarter Central City Library have hosted a series of primary school visits from around the region. The students toured the library, participated in activities, and gained an understanding of how they can effectively use the library to assist them in their studies.

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1202	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Waitematā	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Provide programmes for our homeless community in the Central Library. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Libraries are important places in our communities for discovery and discussion. Central Library has been focusing on connecting with underserved community groups to foster their sense of belonging in the library. This quarter their partnership with a local LGBTIQ charity saw a large turnout to a Queer and Transgender movie night held in the Whare Wānanga. Leys Institute Library have also launched their inaugural Classic Film Club which is proving popular with local residents. The Waitematā libraries celebrated the 125th anniversary of women receiving the vote in NZ, with talks, activities and displays. This included Central City Library participating in the Sunrise Celebration in Aotea Square alongside the Prime Minister. This celebration culminated in the crowds visiting the library to view the exhibition "Wāhine Take Action" and attend a lunchtime talk on creativity and activism. We measured an increased visitor count of around 3000 people on that day.
1203	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Waitematā	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Celebrating Te Reo Māori and bringing Te Ao Māori to life continues to be a focus for our local board. All Waitematā libraries have created a dedicated Kōrero Māori space where people can speak and practice Te Reo. We celebrated Te Wiki o te Reo Māori (Māori Language Week) with the delivery of bilingual pre-school programmes, kapa haka performances, craft activities, and public talks. The Waiata group and Te Reo Book Club at Central welcomed increased patronage.
1204	Learning and Literacy programming and digital literacy support - Waitematā	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Our libraries have been offering outstanding opportunities for customers to grow their digital skills. Grey Lynn Library has launched a new weekly Digital drop-in session; providing an opportunity for people to learn about their digital devices. Central Library delivered two STEAMGirls workshops for girls ages between nine and thirteen. The workshops introduced core concepts such as coding, 3D printing, robotics and animation. There was high demand for the sessions and parents participated to support their children's learning. Waitematā libraries have delivered 41 Book a Librarian sessions this quarter, connecting attendees with digital resources, assisting on a wide range of computing topics, and providing valuable help to job seekers.
2108	Additional hours to network standard: Cental Library - Waitematā	2 additional opening hours at Central Library per week. (Changing weekend closing time from 4pm to 5pm) Funding for 9 months as will be implemented from September 2018	No further decisions anticipated	CS: Libraries & Information	\$94043 LDI: Opex	In progress	Green	With the extension of opening hours on the weekend to 5pm, we have seen Central Library customers taking advantage of the later closing. Customer feedback has been enthusiastic and the library remains a busy hub between 4pm and 5pm. We are seeing an average increase in Central doorcount of about 900 people over the course of the weekend. The longer days on the weekend provide greater opportunity for library staff to run events in the afternoon at the library.
Local Economic Development: ATEED								
658	Young Enterprise Scheme (WTM)	The Auckland Chamber of Commerce, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Kick Start Days in February 2019. The Kick Start days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2019 year, what YES is all about, and what is in store for them.	No further decisions anticipated.	ATEED: Local Economic Growth	\$5000 LDI: Opex	Approved	Green	The Young Enterprise Scheme is being delivered by the Auckland Chamber of Commerce. A request for the funding has not yet been received in order to facilitate the payment on behalf of the local board. This is expected to happen during the second quarter.
873	Implementation of the City Fringe Local Economic Development Action Plan	Following the adoption of the City Fringe economic development action plan. The local board may need to fund actions identified. Projects will be identified in consultation with the local board. The initial focus has been on providing information to support Grey Lynn Business Association as they are not part of the Business Improvement District programme. In addition to this areas of focus will be as follows:- Enabling a regular forum for the Local Board (or LB representatives) and Business Associations to discuss issues - Working with the Grey Lynn BA to support them going forward (6.6 of the Action Plan) - Placemaking and streetscape activation initiatives - Business Support- Enabling business intelligence to support the city fringe economy	Further approval of project scope and priorities for the year will be discussed with the Local Board. Staff are discussing to define the projects and initiatives that can be brought to the Board.	ATEED: Local Economic Growth	\$57773 LDI: Opex	In progress	Green	The total budget has been amended to take account of the \$37,773 carried over from the previous financial year. Staff have met with the lead members for local economic development and are in the process of preparing a scope for the development of a City Fringe Identity that can be used by the local board and the business associations to jointly promote the area and business locations. It is anticipated that this will be put out to tender in the second quarter.

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2792	Support of Grey Lynn Business Association	The allocated funds will be used to support the activities of the Grey Lynn Business Association.	approval of the project scope for support	ATEED: Local Economic Growth	\$10000 LDI: Opex	Completed	Green	The local board approved the scope for the use of the grant at its August business meeting. The grant has subsequently been issued. Reporting on the use of the grant is the responsibility of the Grey Lynn Business Association.
Parks, Sport and Recreation								
366	WTM: City play network assessment	Assessment of the current and needed play network in the city centre and city fringe. The assessment will fit with the outcomes of the City Centre Masterplan, board development plans and other relevant development plans e.g. Panuku led plans. The output will inform renewals projects, advice to other potential providers of play outcomes (e.g. Victoria Street linear park, Basque Park), growth needs and potential LDI projects.	Staff will report on the analysis findings in Q3.	CS: PSR: Park Services	\$20000 LDI: Opex	In progress	Green	The scope of the play network gap analysis has been agreed with the local board at a workshop in Q1. Consultants are currently being procured for this piece of work.
370	Symonds Street Cemetery: Conservation of monuments programme FY19	Making safe and undertaking conservation of monuments in the cemetery. A programme of monuments have been selected from the prioritised list using 2016 asset condition survey data, based on those most at risk. This budget is required to make these monuments safe and start the planning and consent process for any conservation work or removal of unsafe items.	No further decisions anticipated.	CS: PSR: Park Services	\$40000 LDI: Opex	In progress	Green	The FY19 conservation programme has been prepared and was adopted by the local board at the September Business meeting. Three monuments have been identified for major work in FY19. Conservation work will commence in the summer months.
373	Symonds Street Cemetery: Service reponse FY19	A specific response fund to deliver objectives from the Symonds Street Cemetery 10 year development plan : : licence and management of the STQRY app •provide specialist conservator services to repair or remove graffiti vandalism on monuments; •provide conservator advice to assist families prepare consents and undertake conservation work on family graves; •purchase plants and support community and volunteer events in the cemetery.	Q1 - Agree the FY18/19 programme with the local board at a workshop. Q1 - Provide a report to the local board as a summary of the FY17/18 programme	CS: PSR: Park Services	\$23000 LDI: Opex	In progress	Green	The STQRY licence, which allows visitors to source historical information on the cemetery via the net, has been renewed. Investigation for the restoration of the John Smith monument has commenced.
491	WTM: local implementation plan of the Ngahere (Urban Forest) Strategy	Following on from the Lidar mapping this project will identify a local board area programme to deliver Auckland's Ngahere Strategy - urban forest protection, provision and management for public and private landowners. The local board will be invited to prioritise areas within Waitemata for: 1. Growing - find space for planting new trees using partnerships including community groups and schools; 2. Protecting - direct and indirect methods for the community to nominate and protect trees.	Q2/3 briefing on progress at a local board workshop. Confirm deliverables and to make sure the work is aligning to the boards initial feedback on the local board area Ngahere Knowing programme.	CS: PSR: Park Services	\$15000 LDI: Opex	In progress	Green	Workshop with board members in September to share the programme and note their feedback. Preparing for the next steps - the planning phase. Background analysis of the LIDAR mapping is underway to determine early indicators on the extent and condition of the local board area tree cover. Updated report 'Tree loss in the Waitematā Local Board over ten years (2006 – 2016)' has been received and replaces the 'Tree loss in the Waitematā Local Board over ten years (2006 – 2015)' that was previously adopted (WTM/2018/110)
566	Pt Erin Pool: Operations	Operate Pt Erin Pool (through a management agreement with CLM) in a safe and sustainable manner. Deliver a variety of quality and accessible programmes and services that get the local community active. Along with core programmes that reflect the needs of the local community specific activities include programmes for, Fitness, Group fitness, Learn to swim, Aquatics.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	The outdoor pools will open in November
567	WTM: Ecological volunteers and environmental programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events; -Supporting Arbor Day •Plant and animal pest eradication; •Litter and green waste removal; •Contractor Support; •Tools and Equipment; •Beach/stream Clean Ups; •Brochures.	Workshop with the local board to agree the scope for Arbor Day and Grey Lynn Park volunteer activities.	CS: PSR: Park Services	\$20000 LDI: Opex	In progress	Green	Volunteer activities in Waitematā Local Parks this quarter focused on ongoing restoration work, rubbish clean-ups, weed control animal pest control.

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1044	Tepid Baths: Operations	Operate Tepid Baths in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include, Fitness, Group fitness, Learn to swim, Aquatic and recreation services. Along with core programmes that reflect the needs of the local community	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	• Net position improved 45% v Quarter 1 FY18 (\$208,000 v \$143,000) • Active visits improved by 2% v Quarter 1 FY18 (62,433 v 61,508) • Membership number improved by 20% v Quarter 1 FY18 (1,047 v 869) • Customer satisfaction (measured by NPS survey) improved by 15.3% vs FY18 (58.9 v 43.6) Tepid Baths has shown growth in financials, member activation and customer satisfaction in Quarter 1 2018-2019. This quarter Tepid Baths ran numerous activation initiatives for its members, including monthly gym challenges, September – a team challenge to raise money for Cerebral Palsy. Outdoor group fitness training sessions are planned for early October and are currently working with a delivery partner, WellMe, to pilot a comprehensive corporate wellness service to local businesses. Tepid Baths is undergoing a full facility closure from 1 October to 14 October 2018, where scheduled maintenance and refurbishments will take place. During this time there will also be a full renewal of the cardio equipment and refresh of the layout in the fitness centre.
1045	Parnell Pools: Operations	Operate Parnell Pools (through a management agreement with CLM) in a safe and sustainable manner. Deliver a variety of quality and accessible programmes and services that get the local community active. Along with core programmes that reflect the needs of the local community. Specific activities include programmes for Fitness, Group fitness, Learn to swim, and Aquatics.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	The outdoor pools will open in December
1468	WTM: Delivering an Out and About programme FY19	Deliver a range of 'free to attend' activities and events in local parks, spaces and places, for all ages. Out and about will evolve to become a more responsive and tailored programme of activities that provides opportunities for everyone to be physically active. We will focus more on delivering local solutions for young people and seniors, and strengthening connections around key assets like paths, and leisure centres that can support a wider range of activities.	At a workshop in Q2, agree the amount and type of events to be included in the FY19 Out and About Programme.	CS: PSR: Active Recreation	\$15000 LDI: Opex	In progress	Green	Active Recreation have been working alongside the Strategic Broker and other Community Services staff to identify and engage partners to deliver the 2018/19 Out and About programme. The plan is to have a final schedule by mid- November, to promote in the lead up to Christmas, and to deliver in Q3. At this stage we are proposing the following activations - park play (large games, backyard games), paths wheels day, park fun day and/or toddlers in the park, skate clinics (for beginners), park yoga, and a city based scavenger hunt through a digital application called goose chase (www.goosechase.com).
2849	WTM: Newmarket Play Service Assessment	Undertake a needs assessment and engage with youth to determine the needs, scope and design for an active recreation and youth space; - under the Newmarket Viaduct on land to be leased from NZTA - Newmarket Station Square. This is a deferral from FY17/18 SharePoint #1125	Project scope to be confirmed by Local Board in Q3.	CS: PSR: Active Recreation	\$30000 LDI: Opex	In progress	Green	Active Recreation have been finalising a service agreement with the Roots Creative to lead a process of youth engagement through activations in Newmarket Square. It is expected that after school activations will run in October and November. After the Christmas break there will be a process of design and build for new activation ideas. These will be tested through after school activations during February and March, with a final report in April.
Plans and Places								
1436	The Parnell Plan	Continuation of the preparation of a long-term local spatial plan for the Parnell area, including engagement on a draft plan leading to the completion and adoption of a final plan.		CPO: Plans and Places	\$23450 LDI: Opex	In progress	Green	Community engagement feedback on consultation document assessed and summarised, implementation plan of actions developed, draft plan prepared that reflects feedback. Two meetings held with working group, a third meeting in early October gathered feedback on draft plan. The draft plan will be further refined and discussed with the local board at a workshop, before being reported for adoption in November 2018.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary
CF: Community Leases										
1320	Community building, 271 Victoria Street, Freemans Bay: Lease to Circability Trust	Renew building lease to Circability Trust	CF: Community Leases	1/07/2013	1 x 5 years	30/06/2023	\$ 1.00	In progress	Green	This lease project was deferred from the 2017/2018 work programme. A lease renewal site inspection was undertaken with the Maintenance Coordinator in quarter four of 2017/2018. The group have yet to submit their completed renewal application, including a revision of their Community Outcomes Plan, to reflect the groups' current activities. Staff will follow up the filing of the application in quarter two. Staff will also follow up if outstanding maintenance issues have been passed onto Panuku to resolve. Item is green, as Lease advisor is awaiting lessee renewal information.
1321	Kindergarten, 16 Tahuna Street, Freemans Bay: Lease to Auckland Kindergarten Association - Freemans Bay	New ground lease to Auckland Kindergarten Association - Freemans Bay	CF: Community Leases	1/12/2003	2 x 5 years	30/11/2018	\$ 250.00	Cancelled	Grey	This lease project was placed on the 2018/2019 work programme in error. A new community lease was approved by the Local Board on 12 May 2015 for a term of 10 years with one 10-year right of renewal.
1322	Kindergarten, Alberon Reserve, 12 Alberon Place, Parnell: Licence of reserve to Auckland Kindergarten Association - Parnell	New ground lease to occupy to Auckland Kindergarten Association	CF: Community Leases	1/04/1977	1 x 21 years	30/03/2019	\$ 10.00	Cancelled	Grey	This lease project was placed on the 2018/2019 work programme in error. A new community lease was approved by the Local Board on 12 May 2015 for a term of 10 years with one 10-year right of renewal.
1323	Jubilee Building, Parnell Community Centre, 545 Parnell Road, Parnell: Licence to Parnell Community Trust	New licence to occupy and manage to Parnell Community Trust	CF: Community Leases	1/07/2016	Nil	30/06/2019	\$ -	Completed	Green	The Community Places team manage the licence to occupy and manage project. No action required by Community Leasing.
1324	Leys Gymnasium, Ponsonby Community Centre, 20 St Marys Bay Road, St Marys Bay: Licence to Ponsonby Community Centre Incorporated	New licence to occupy and manage to Ponsonby Community Centre Incorporated	CF: Community Leases	1/07/2016	Nil	30/06/2019	\$ -	Completed	Green	The Community Places team manage the licence to occupy and manage project. No action required by Community Leasing.
1325	Sea Scout Den, 55 West End Road, Herne Bay: Lease to The Scout Association of New Zealand - Hawke Sea Scouts	New ground lease to The Scout Association of New Zealand - Hawke Sea Scouts	CF: Community Leases	1/09/2003	2 x 5 years	31/08/2018	\$ 250.00	Approved	Green	Staff will send an application to the group, request a building condition as the tenant owns the building, and hold a workshop with the local board in quarter two.
2658	Auckland Domain 100 Stanley St Parnell: Lease to Auckland Bowling Club Incorporated	Renew lease to Auckland Bowling Club Incorporated	CF: Community Leases	1/04/2012	1x7 years	31/03/2026	\$ 1.00	Approved	Green	The lease renewal is proposed to start in quarter three.
2659	Francis Reserve, 4 Warnock St, Grey Lynn : No current lease	Proposed expressions of interest to occupy the former work depot garage.	CF: Community Leases					In progress	Green	The project requires revisiting earlier conversations with Community Places, as they have advised that they need the garage for their operations. Once agreement has been reached a workshop will be held with the local board, this is expected to take place in quarter three.
2660	Victoria Park; 271 Victoria Street, Freemans Bay: Lease to Circability Trust	Renewal of ground and building lease to Circability Trust. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/07/2013	1x5 years	30/06/2023	\$ 1.00	Cancelled	Grey	This lease project is a duplicate entry of ID1320.
2661	25 Princes Street, Auckland: Lease to Frank Sargeson Trust	Renewal of ground and building lease to Frank Sargeson Trust. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/10/2007	1x5 years	30/09/2022	\$ 500.00	In progress	Green	The group has completed a lease renewal application. Staff have identified that this project can be processed using the streamlined lease renewal process. Staff will arrange a site visit with the group, and prepare a streamlined lease renewal memorandum to go to the Local Board in quarter two.

Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary
2662	124 Wellington Street: New lease Auckland Playcentres Association Inc - Franklin Road	New ground lease to Auckland Playcentres Association Inc - Franklin Road. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/12/2002	2x5 years	30/11/2017	\$ 250.00	In progress	Green	The group have advised that they are finalising their application. Staff will follow up with the group in quarter two and then arrange a workshop with the local board.
2663	Heard Park; 192 Parnell Rd, Parnell: Lease to Royal New Zealand Plunket Society Incorporated	Lease to Royal New Zealand Plunket Society Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/07/1998	2x5 years	30/06/2013	\$ 250.00	In progress	Green	Staff will be meeting the local Plunket representative on-site in quarter two to continue discussions regarding the lease. Discussions will be around whether Plunket will continue leasing the building without certain amenities and in light of building works that are required.
2664	545 Parnell Rd, Parnell: New lease RNZ Plunket Society	Lease to Royal New Zealand Plunket Society Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	2/01/2010	1x3 years	31/01/2016	\$ 250.00	Approved	Green	Panuku holds the lease from a private organisation and is negotiating for an extension to the building lease for a further three years. Once the details of this building lease are known, staff will liaise with Service and Planning and discuss with Plunket any further service provision Auckland Council would like to see provided from the space. This lease project is expected to commence in quarter four.
2665	Bayfield Park; 10 West End Road, Herne Bay: Renewal and variation Herne Bay Ponsonby Racquets Club Inc	Renewal building lease to Herne Bay Ponsonby Racquets Club Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/11/2001	2x5 years	30/10/2016	\$ 150.00	Approved	Green	Staff to follow up with Parks Sports and Recreation team regarding the club's loan repayments/restructuring in quarter two. The lease variation/extension will need to coincide with the loan.
2666	Cox's Bay Reserve; 44-66 West End Road, Cox's Bay: New lease West End Lawn Tennis Club Inc	New lease to West End Lawn Tennis Club Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	16/01/2002	2x5 years	15/01/2017	\$ 250.00	In progress	Green	Staff will workshop the proposed new lease with the local board in quarter two.
2667	Grey Lynn Park; 55-61 Elgin Street, Grey Lynn: Lease Renewal Richmond Rovers Rugby League Club Inc	Renewal ground lease to Richmond Rovers Rugby League Club Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	8/12/2005	2x5 years	7/12/2020	\$ 500.00	In progress	Green	Staff will get up-to-date financial statements from the lessee to process their second right of renewal. The statements are anticipated to be received in quarter two.
2668	Freeman's Bay Community Centre; 52 Hepburn St, Freemans Bay: Lease Renewal Societa' Dante Alighieri (Italian Society)	Renewal building lease to Societa' Dante Alighieri (Italian Society). Deferred from the 2017/2018 work programme.	CF: Community Leases	1/10/2006	2x5 years	30/09/2021	\$ 500.00	In progress	Green	A streamline lease renewal memorandum recommending a straight-forward renewal of the lease has been prepared. Staff will ask the group for their report on Community Outcomes/Key Performance Indicators which the local board have requested. This report is expected to be received in quarter two.
2669	Freeman's Bay Community Centre; 52 Hepburn St, Freemans Bay: Lease Renewal The Children's Autism Foundation	Renewal of building lease to The Children's Autism Foundation. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/01/2012	1x5 years	31/12/2021	\$ 250.00	In progress	Green	A streamline lease renewal memorandum recommending a renewal of the lease is with the local board for consideration. Feedback from the local board is anticipated to be received in quarter two.
2670	Albert Park; 33-43 Princes Street, Auckland: No current lease	Call for expressions of interest to occupy the former Caretakers Cottage Albert Park. Deferred from the 2017/2018 work programme.	CF: Community Leases					In progress	Green	Following a staff memorandum to the local board at the August 2018 workshop, staff have sought further legal advice. Staff are waiting to discuss the item with the Community Places team. A joint memorandum to advise the local board on the management arrangements of the space is proposed for quarter two.