I hereby give notice that an extraordinary meeting of the Puketāpapa Local Board will be held on:

**Date:** Thursday, 13 December 2018  
**Time:** 10:00am  
**Meeting Room:** Local Board Office  
**Venue:** 560 Mt Albert Road  
Three Kings

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**Puketāpapa Local Board**  
**OPEN AGENDA**

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**MEMBERSHIP**

Chairperson  
Harry Doig  
Deputy Chairperson  
Julie Fairey  
Members  
Anne-Marie Coury  
David Holm  
Shail Kaushal  
Ella Kumar, JP  

(Quorum 3 members)

Selina Powell  
Democracy Advisor - Puketapapa  

7 December 2018

Contact Telephone: 021 531 686  
Email: selina.powell@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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1 Welcome

Deputy Chair, Julie Fairey will deliver the welcome message.

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

5 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

6 Petitions

At the close of the agenda no requests to present petitions had been received.

7 Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Puketāpapa Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

8 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

9 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

(i) The reason why the item is not on the agenda; and
(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”
Annual Budget 2019/2020 consultation

File No.: CP2018/23760

Te take mō te pūrongo / Purpose of the report

1. To agree a local engagement event and adopt local content and supporting information for consultation as part of the Annual Budget 2019/2020 process.

Whakarāpopototanga matua / Executive summary

2. Auckland Council is required to have a local board agreement (as agreed between the Governing Body and the relevant local board) for each local board area for each financial year. The local board agreement will be included in the Council’s Annual Budget 2019/2020.

3. Consultation on the Annual Budget 2019/2020 will take place from 17 February – 17 March 2019. Local boards will be consulting on their areas of focus for their 2019/2020 local board agreement.

4. In December, the Governing Body will consider whether to consult on a proposal to transfer legal ownership of waterfront land and related assets to the council parent. If the Governing Body decides to consult on that proposal, the consultation would take place at the same time as the consultation on the Annual Budget 2019/2020. As a result, the consultation on the Annual Budget 2019/2020 would require the use of the special consultative procedure.

5. There will also be concurrent consultation on the Auckland Water Strategy discussion document. A report will be going to the Environment and Community Committee on 4 December 2018 to approve the discussion document for public consultation.

6. This report seeks agreement from local boards on the Have Your Say event that will be held in their local board area during the consultation period, to give Aucklanders an opportunity to provide face-to-face feedback. It also seeks approval of their local content and supporting information for consultation.

7. The Governing Body and local boards will agree regional and local items respectively for consultation by December 13. The regional and local consultation items will then be incorporated into the annual budget consultation document and supporting information, which will be approved by the Governing Body on 13 February 2019.

Ngā tūtohunga / Recommendation/s

That the Puketāpapa Local Board:

a) agree, subject to approval by the Governing Body, to hold the following Have Your Say event in the local board area during the Annual Budget 2019/2020 consultation period:
   i) Drop-In session at Puketāpapa Local Board Community Forum
      Wednesday, 6 March 2019
      6.30pm-8pm
      YMCA at Lynfield Youth & Leisure Centre
      16-18 Griffen Park Road, Mt Roskill

b) delegate to the following elected members and staff the power and responsibility to hear from the public through “spoken (or New Zealand sign language) interaction” in relation to the local board agreement at the council’s public engagement events during the consultation period for the Annual Budget 2019/2020.
   i) local board members and chairperson
ii) General Manager Local Board Services, Local Board Relationship Manager, Local Board Senior Advisor, Local Board Advisor, Local Board Engagement Advisor

iii) any additional staff approved by the General Manager Local Board Services or the Chief Financial Officer.

c) adopt Attachment A: local content for consultation and Attachment B: local supporting information for consultation.

d) delegate authority to the local board chair to approve any final changes required following review by the council’s legal team of the consultation content of the Annual Budget 2019/2020 prior to publication, including online consultation content.

Horopaki / Context

8. Auckland Council is required to have a local board agreement (as agreed between the Governing Body and the relevant local board) for each local board area for each financial year. The local board agreement will be included in the Council’s Annual Budget 2019/2020.

9. Local Board agreements set out (among other things) how the council will, in the year to which the agreement relates, reflect the priorities and preferences in the local board’s plan in respect of the local activities to be provided in the local board area.

10. For the purposes of consulting on each local board agreement to be included in the council’s Annual Budget, the consultation document for the Annual Budget must include content relating to each agreement.


12. In December, the Governing Body will consider whether to consult on a proposal to transfer legal ownership of waterfront land and related assets to the council parent. If the Governing Body decides to consult on that proposal, the consultation would take place at the same time as the consultation on the Annual Budget 2019/2020. As a result, the consultation on the Annual Budget 2019/2020 would require the use of the special consultative procedure, as a decision to proceed with the proposal would require an amendment to the council’s long-term plan. Where an amendment to the long-term plan is being consulted on at the same time as consultation on the Annual Budget, the Local Government Act 2002 requires the council to use the special consultative procedure in relation to both matters.

13. There will also be concurrent consultation on the Auckland Water Strategy discussion document. A report will be going to the Environment and Community Committee on 4 December 2018 to approve the discussion document for public consultation.

14. Aucklanders will be able to provide feedback during the consultation process through a variety of channels which include verbal (or face-to-face), written and social media.

Tātaritanga me ngā tohutohu / Analysis and advice

15. The special consultative procedure requires the council to provide an opportunity for people to present their views to the council in a manner that enables “spoken (or New Zealand sign language) interaction” between the person and the council’s decision-makers, or their official delegates. The council provides for this through its ‘Have Your Say’ events where people can have a face-to-face dialogue with elected members or other council representatives with an appropriate delegation. The Have Your Say event recommended to be held in the Puketāpapa Local Board area is:

i) Drop-In session at Puketāpapa Local Board Community Forum
   Wednesday, 6 March 2019
   6.30pm-8pm
   YMCA at Lynfield Youth & Leisure Centre
16-18 Griffen Park Road, Mt Roskill

16. Local boards held workshops during October and November 2018 to determine their key activities for their 2019/2020 local board agreement. Boards are now requested to agree their local content and supporting information for consultation, as attached in Attachment A and B.

17. Any new local BID targeted rates must be consulted on before they can be implemented. Local boards are therefore also requested to agree any new proposals for consultation.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe / Local impacts and local board views

18. Local boards will have further opportunities to provide information and views as the council progresses through the Annual Budget 2019/2020 process.

19. Aucklanders will have the opportunity to give feedback on regional and local proposals contained in the Annual Budget 2019/2020. All feedback received from submitters residing in the local board area will be analysed by staff and made available for consideration by the board, prior to finalising their local board agreement.

Tauākī whakaaweawe Māori / Māori impact statement

20. Many local board decisions are of importance to and impact on Māori. Local board agreements and the annual budget are important tools that enable and can demonstrate the council’s responsiveness to Māori. Local board plans, which were adopted in September and October of 2017, form the basis for local priorities.

21. The approach to Māori engagement for the Annual Budget will be finalised once consultation topics are confirmed, including development of bespoke materials subject to interest level of topics and confirmation of budget.

22. Regionally supported local Māori engagement in the South and West will be provided subject to interest level of topics and confirmation of budget, this will be integrated with Water Strategy engagement.

23. Mana Whenua engagement on the Water Strategy is already underway, and will run throughout the March consultation period, annual budget discussions will be integrated with this process.

24. There is a need to continue to build relationships between local boards and iwi, and where relevant the wider Māori community. Ongoing conversations will assist local boards and Māori to understand each other’s priorities and issues. This in turn can influence and encourage Māori participation in the council’s decision-making processes.

Ngā ritenga ā-pūtea / Financial implications

25. Event associated costs include venue hire and catering.

Ngā raru tūpono / Risks

26. Local boards must agree their local consultation content and supporting information by 13 December 2018, in order for it to be formatted and reviewed in time to be incorporated into the Annual Budget 2019/2020 consultation document and supporting information.

Ngā koringa ā-muri / Next steps


28. Following consultation, the Governing Body and local boards will make decisions on the Annual Budget 2019/2020 and Local Board Agreements 2019/2020 respectively.
Gathering information / Attachments

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<td>B</td>
<td>Local supporting information for consultation</td>
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Signatories

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<tr>
<th>Author</th>
<th>Beth Corlett - Strategic Project Advisor</th>
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<tr>
<td>Authorisers</td>
<td>Anna Bray – Policy and Planning Manager – Local Boards</td>
</tr>
<tr>
<td></td>
<td>Louise Mason – GM Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Victoria Villaraza - Relationship Manager</td>
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Annual Budget 2019/2020 consultation
Consultation document

Local boards

This section sets out the key proposed activities for each local board area for 2019/2020. We are seeking your feedback on whether we have got the focus right.

For more information relating to your local area, please see section xx of the supporting information for this consultation document.

<table>
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<tr>
<th>Local Board</th>
<th>Key focus</th>
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<tr>
<td>Puketāpapa</td>
<td>In 2019/2020, we plan to invest $4.2 million to renew and develop assets and $9 million to maintain and operate assets as well as provide local programmes and initiatives. Our focus is on delivering the priorities in the 2017 Local Board Plan, so we are not proposing major changes to work programmes for 2019/2020. Last year, good progress was made on infrastructure works, such as the Harold Long Reserve/ Fearon Park development and the Walmsley/Underwood Park stream naturalisation and play areas. These works will continue next year. It is anticipated that construction of the second section of the Waikowhai Coastal boardwalk will start soon too. Our Children’s Panels are coming up with ideas they think will enhance Puketapapa. We will be implementing some of these ideas in the coming years. The new Puketapapa Youth Board is developing its work programme, and will deliver a range of initiatives, building on its previous achievements. The board’s focus on carbon reduction and stream restoration continues. Our Low Carbon Plan helps guide this. The restoration of Te Auaunga / Oakley Creek is a long-term project and recent progress has focussed on the development of a tohu (symbol) that will help identify the awa (waterway). A new toolkit of ideas will further enhance our communities’ connection to this taonga (treasure).</td>
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Auckland Councils Annual Budget 2019/2020
Supporting information – Puketāpapa Local Board

Each year we deliver activities and services in your local board area. These are based on our 2017 Local Board Plan, which sets our three-year direction for the local board.

3.1 Puketāpapa Local Board

Message from the chair

Last year was a big year of engagement with the community as council developed its 10-year Budget 2018-28. This gave us a great opportunity to check that we are on the right track.

Based on this, we have a 'steady as she goes' philosophy this year. Our focus is to complete the projects we have started and to deliver on our 2017 Local Board Plan priorities.

The big infrastructure works at Harold Long Reserve/Fearon Park and Walmsley/Underwood Park will continue next year. We also anticipate that the construction of the second section of the Waikowhai Coastal boardwalk will get underway.

A key priority for the board is the environment, particularly with carbon reduction and stream restoration. Our Low Carbon Plan helps guide this work and we have a range of initiatives underway. The restoration of Te Auaunga / Oakley Creek is one of our long-term projects. I acknowledge the support of our mana whenua partners and the Friends of Oakley Creek in this important work. Recent progress has focussed on the development of a tohu (symbol) that will help identify the awa (waterway). A new toolkit of design options will help further enhance our communities’ connection to this taonga (treasure).

There is great work happening in the community. We will continue to provide our popular community events and have set up several ways for people to share ideas. Our Children’s Panels continue to generate ideas about what they believe would enhance Puketapapa. We will be implementing some of these ideas in the coming years. The new Puketapapa Youth Board has formed and is developing its work programme, building on its previous achievements. We have our own Community Forum, which we hold every month. I am pleased to say that attendance in this is steadily increasing. Meetings such as this help us keep in touch with the people that we represent.

We are keen to know what you think of our approach for next year.

What we propose in your local board area in 2019/2020

In 2019/2020 we plan to invest $4.2 million to renew and develop assets and $9 million to maintain and operate assets as well as provide local programmes and initiatives. The budget in the local area is allocated as follows:

Auckland Council’s Annual Plan 2019/2020
### Key areas of spend

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<tr>
<td>Community Services</td>
<td>$4.2m</td>
<td>$7.8m</td>
<td>Pah Homestead- Climate control, greenway and walkway developments Renewals Parks maintenance</td>
</tr>
<tr>
<td>Environmental Services</td>
<td>-</td>
<td>$0.1m</td>
<td>Example: Low Carbon Initiatives</td>
</tr>
<tr>
<td>Planning</td>
<td>-</td>
<td>$53,000</td>
<td>Example: Town Centre revitalisation</td>
</tr>
<tr>
<td>Governance</td>
<td>-</td>
<td>$1m</td>
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Note: the final budgets are subject to change as the council reviews the detailed costs and timing of delivering planned services and investment.

**What do you think?**

Do you have any feedback?