Papakura Local Board

OPEN MINUTES

Minutes of a meeting of the Papakura Local Board held in the Local Board Chambers, Papakura Service Centre, 35 Coles Crescent, Papakura on Wednesday, 12 December 2018 at 4.30pm.

PRESENT

Chairperson
Deputy Chairperson
Members

Brent Catchpole
Felicity Auva'a
Bill McEntee
Hon. George Hawkins, QSO
Michael Turner
Katrina Winn

APOLOGIES

Councilor
Councilor

Daniel Newman, JP
Sir John Walker, KNZM, CBE
1 Welcome
Deputy Chair Felicity Auva’a led the meeting in prayer.

2 Apologies
Resolution number PPK/2018/208
MOVEd by Chairperson B Catchpole, seconded by Member W McEntee:
That the Papakura Local Board:
 a) accept the apologies from both Councillors Daniel Newman, and Sir John Walker for absence.

3 Declaration of Interest
There were no declarations of interest.

4 Confirmation of Minutes
Resolution number PPK/2018/209
MOVEd by Member K Winn, seconded by Member W McEntee:
That the Papakura Local Board:
 a) confirm the ordinary minutes of its meeting, held on Wednesday 28 November 2018, as a true and correct record.

5 Leave of Absence
There were no leaves of absence.

6 Acknowledgements

6.1 Acknowledgement - Counties Manukau Sports Excellence Awards and New Zealand Under 17 Women’s Football Team
Resolution number PPK/2018/210
MOVEd by Member G Hawkins, seconded by Member MV Turner:
That the Papakura Local Board:
 a) acknowledge the following Papakura recipients who received awards at the recent annual Counties Manukau Sports Excellence Awards:
   • Junior Sportsman of the Year
     o Percy Maka – Papakura Athletic and Harrier Club
   • Service to Sport
     o Alison Brearley – Papakura Athletics and Harrier Club
Christena Loomans – Papakura Netball Centre
Kevin Prosser – Papakura City FC

Volunteer of the Year
Raewyn Mills – Papakura Netball Centre.

b) acknowledge the New Zealand Under-17 Women’s Football Team for their 3rd place finish at the FIFA Under 17 Women’s World Cup in Uruguay. The best result for any New Zealand football team in a FIFA tournament.

CARRIED

7 Petitions

There were no petitions.

8 Deputations

Secretarial note: The Deputy Chair Felicity Auva’a, advised the board her husband had recently been appointed to the Manukau Beautification Charitable Trust.

8.1 Deputation - Manukau Beautification Trust

Graeme Bakker and Barbara Carney spoke to a powerpoint presentation. A copy of this presentation can be viewed on the Auckland Council website as an attachment to the minutes.

Resolution number PPK/2018/211

MOVED by Member W McEntee, seconded by Member MV Turner:

That the Papakura Local Board:

a) thank Graeme Bakker and Barbara Carney from the Manukau Beautification Charitable Trust, for providing an update on the trust’s activities.

CARRIED

Attachments

A 12 December 2018 - Papakura Local Board meeting - Deputation - Manukau Beautification Charitable Trust

9 Public Forum

9.1 Public Forum – Oakland Residents Group - Freedom Camping

Paula Edie tabled a petition on behalf of the Oakland Residents Group requesting freedom camping be prohibited from Bottletop Bay. She also tabled photographs to support her presentation. A copy of these documents can be found on the Auckland Council website as an attachment to the minutes.

Resolution number PPK/2018/212

MOVED by Deputy Chairperson F Auva’a, seconded by Member G Hawkins:
That the Papakura Local Board:

a) thank Paula Edie from the Oakland Residents Group for her presentation on freedom camping.

b) receive the petition from the Oakland Residents Group, requesting freedom camping be prohibited at Bottletop Bay.

c) encourage the Oakland residents Group to put in a formal submission to the Proposed Freedom Camping in Vehicles Bylaw, which closes on 18 February 2019.

d) request Auckland Transport review the road surface erosion and council staff investigate the coastal erosion at Bottletop Bay.

CARRIED

Attachments
A 12 December 2018 - Papakura Local Board - item 9.1 - Petition - Oakland Residents Group
B 12 December 2018 - Papakura Local Board - item 9.1 - Petition - Pictures

10 Extraordinary Business

There was no extraordinary business.

11 Councillors’ Update

No councillors were present for this item.

12 Chairperson's Update

Resolution number PPK/2018/213

MOVED by Chairperson B Catchpole, seconded by Deputy Chairperson F Auva’a:

That the Papakura Local Board:

a) receive the verbal report from the Papakura Local Board Chairperson on the following:
   - Papakura Theatre Company “Big Fish” performance
   - McLennan Residents and Ratepayers Group
   - Orion Street Award for the Neighbourhood Support Street of the Year National Award
   - Papakura Santa Parade
   - Papakura Carols in the Park, organised by the Harvest Church
   - Town centre street art in collaboration with The Corner and The Papakura Business Association
   - Finance and Performance Committee meeting resolution to defer the sale of 36 Coles Crescent and 26-32 O’Shannessey Street for up to 3 years.

CARRIED
13  **Auckland Transport December 2018 report to the Papakura Local Board**

Resolution number PPK/2018/214

MOVED by Member W McEntee, seconded by Member K Winn:

**That the Papakura Local Board:**

a) receive the Auckland Transport December 2018 report to the Papakura Local Board.

b) request Auckland Transport, at its own cost, install a sign or plaque at the Takaanini Station on both sides of the platform shelter, ensuring appropriate consultation is undertaken with Te Ākitai Waiohua.

c) reiterate the local board’s expectation that the Papakura Park and Ride will be a multi storey facility as recorded in the Regional Land Transport Plan with at least 300 car parks.

d) request Auckland Transport to agree a scope and methodology for the Parking Study with the Papakura Local Board before commencing the work.

CARRIED

14  **Local Board Transport Capital Fund December report to the Papakura Local Board**

Resolution number PPK/2018/215

MOVED by Deputy Chairperson F Auva’a, seconded by Member MV Turner:

**That the Papakura Local Board:**

a) allocate $249,606 from the Auckland Transport Local Board Transport Capital Fund to construct a 3 metre wide shared path and provide additional lighting through Central Park linking the Papakura Station via Railway Street West to King Edward Avenue.

CARRIED

15  **Takanini Community Hub Concept Plan**

Resolution number PPK/2018/216

MOVED by Member K Winn, seconded by Member W McEntee:

**That the Papakura Local Board:**

a) approve the Takanini Community Hub Concept Plan as detailed in Attachment D to the report entitled “Takanini Hub Concept Plan”.

CARRIED

16  **Development of pocket parks within the Waiata Shores development**

Resolution number PPK/2018/217

MOVED by Member MV Turner, seconded by Deputy Chairperson F Auva’a:

**That the Papakura Local Board:**

a) approve the detailed landscape design for the development of pocket parks 1 and 2 as shown in Attachment A of the report entitled “Development of pocket parks within the Waiata Shores development” (identified as Lot 90 and 91 and...
lot 134 respectively on approved scheme plan “Overall subdivision Plan of Pt Lot DP26562, Lots 1-2 DP 47559 Section 7 & 23 BLK XIV Otahuhu”, revision 14, prepared by Harrison Grierson, dated 22.09.17 for resource consent LUC60135619-E).

b) delegate the detailed landscape design of the two remaining pocket parks (3 and 4) in the development to the General Manager Parks, Sport and Recreation noting that they will be designed to the same quality as parks 1 and 2 above.

c) note that due to the nature of the detailed design, the developer’s contribution of $25,000 is expected to cover 2.5 years of maintenance for the four parks and that future maintenance costs for all four parks will be funded through the council’s general maintenance budget.

d) express surprise at the degree of change for the maintenance cost from the original estimate in 2017 of $3,500 per annum to maintain all four parks, to the current estimate of maintenance costs being anywhere between $6,310 and $27,876 per annum, noting that if the actual maintenance cost was to be toward the upper end of the estimate, the developer’s contribution will not cover even one year of maintenance for the four parks.

CARRIED

17 Papakura Small Grants Round Two 2018/2019 grant allocations

Resolution number PPK/2018/218

MOVED by Member W McEntee, seconded by Member K Winn:

That the Papakura Local Board:

a) agree to fund, part-fund or decline the Papakura Small Grants 2018/2019 round two applications as follows:

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Organisation</th>
<th>Main focus</th>
<th>Requesting funding for</th>
<th>Amount requested</th>
<th>Amount funded</th>
</tr>
</thead>
<tbody>
<tr>
<td>QR1914-202</td>
<td>Auckland Country Music Association</td>
<td>Arts and culture</td>
<td>Towards venue hire for the 2019 Auckland Country Music Awards.</td>
<td>$1,712</td>
<td>$1,712</td>
</tr>
<tr>
<td>QR1914-206</td>
<td>Drury United Football Club</td>
<td>Sport and recreation</td>
<td>Towards the cost of the 2019 football coach courses.</td>
<td>$1,600</td>
<td>$1,600</td>
</tr>
<tr>
<td>QR1914-207</td>
<td>Karaka Lakes Beautification Group</td>
<td>Environment</td>
<td>Towards the cost of plants, soil and mulch for the beautification of Karaka Lakes.</td>
<td>$2,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>QR1914-208</td>
<td>New Netball Team Limited</td>
<td>Sport and recreation</td>
<td>Towards venue hire and promotion of the Northern Stars round robin netball match and paint the town purple promotion.</td>
<td>$2,000</td>
<td>$1,000</td>
</tr>
<tr>
<td>QR1914-210</td>
<td>Papakura Neighbourhood Support Society Incorporated</td>
<td>Community</td>
<td>Towards the safety text alert service in the local board area.</td>
<td>$2,000</td>
<td>$1,000</td>
</tr>
<tr>
<td>QR1914-211</td>
<td>Papakura Business Association</td>
<td>Community</td>
<td>Towards the cost associated with the installation and removal of commemorativ e Australia New Zealand Army Corp (ANZAC) flags.</td>
<td>$2,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>QR1914-212</td>
<td>Papakura Netball Centre Incorporated</td>
<td>Sport and recreation</td>
<td>Toward contract player costs to promote netball in the local board area.</td>
<td>$2,000</td>
<td>$2,000</td>
</tr>
<tr>
<td>QR1914-213</td>
<td>YMCA North Incorporated</td>
<td>Environment</td>
<td>Towards the cost of plants for the waterway project.</td>
<td>$2,000</td>
<td>$0.00</td>
</tr>
<tr>
<td>QR1914-215</td>
<td>Papakura City Football Club Incorporated</td>
<td>Sport and recreation</td>
<td>Towards physiotherapy supplies, for the football teams.</td>
<td>$1,010</td>
<td>$0.00</td>
</tr>
<tr>
<td>QR1914-216</td>
<td>Papakura Learn to Swim</td>
<td>Sport and recreation</td>
<td>Towards pool hire for the learn to swim programme.</td>
<td>$1,000</td>
<td>$1,000</td>
</tr>
<tr>
<td>QR1914-217</td>
<td>Papakura Music School</td>
<td>Arts and culture</td>
<td>Towards the purchase of guitars for music students to loan.</td>
<td>$1,990</td>
<td>$1,990</td>
</tr>
</tbody>
</table>
18 Papakura Pathways and Excellence Grants 2018/2019

Resolution number PPK/2018/219

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva'a:

That the Papakura Local Board:

a) approve the 2018/2019 Papakura Youth Pathways and Excellence grants applications as follows:

<table>
<thead>
<tr>
<th>Application ID</th>
<th>Requesting scholarship for</th>
<th>Amount requested</th>
<th>Allocated amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daryn Govender PLBYS-04</td>
<td>Towards conference registration fee and accommodation (one night) to attend the Institute of Directors in New Zealand Leadership Conference - 'Beyond Now' held 2-3 April 2019 at SKYCITY Auckland.</td>
<td>$1684.00</td>
<td>$1,684.00</td>
</tr>
<tr>
<td>Levi Turner PLBYS-06</td>
<td>Towards flight fare to attend the UN Youth North America Leadership Tour 2019.</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Jacqueline Paul PLBYS-07</td>
<td>Towards flight fare to attend the United Nations Permanent Forum on Indigenous Issues (UNPFII) in New York from 22 April – 3 May 2019 in New York.</td>
<td>$2,000.00</td>
<td>$0.00 Did not meet one of the criteria</td>
</tr>
<tr>
<td>Rusila Matilda Patricia Waqasobasoba PLBYS-09</td>
<td>Towards course related cost to complete Certificate in Business Studies in 2019.</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
</tr>
</tbody>
</table>

b) agree to fund the Blind Foundation (MB1819-126) multi-board application towards digital talking books for the Blind Foundation Library, from the Papakura Local Grants Round One 2018/2019 for $2,000.

CARRIED
<table>
<thead>
<tr>
<th>Name</th>
<th>Description</th>
<th>Amount</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arnika Singh</td>
<td>Towards course textbooks and travel cost to assist with completing honours programme for Marketing at the University of Auckland 2019.</td>
<td>$2,000.00</td>
<td>Did not meet one of the criteria</td>
</tr>
<tr>
<td>Chelsea Ross</td>
<td>Towards living cost and course books and equipment cost to study Bachelor of Architecture at Victoria University.</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Mikaela Woodroffe</td>
<td>Towards living cost for first year to study Bachelor of Health, Sport and Human Performance, a Bachelor of Business and a Bachelor of Psychology at Waikato University 2019.</td>
<td>$2,000.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Emma</td>
<td>Towards studying a Bachelor of Nursing at MIT in July 2019.</td>
<td>$2,000.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Renee Wilson</td>
<td>Towards attending a Jazz Workshop at Victoria University, Wellington; including registration fee, accommodation (5 x nights 14 -18 Jan 2019), airport transfers and return flight.</td>
<td>$1,050.00</td>
<td>$1,050.00</td>
</tr>
<tr>
<td>Desiree Rickard</td>
<td>Towards travel cost, accommodation and food for two to participate in the New Zealand Maori Football in Australia on the 19-20th January 2019.</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Taalia Joosten</td>
<td>Towards course fees for second and third year and accommodation cost to complete double major in Psychology and Marketing at The University of Waikato.</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Jayden Key</td>
<td>Towards travel costs, course books (Semester 1 and 2), workshop fees to complete fourth and final year in a Bachelors of Engineering with Honours at the University of Auckland.</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Makayla Su'a</td>
<td>Towards course books and accommodation fees to study Bachelor of Management Studies with Honours- Majoring in Strategic management and Psychology at University of Waikato in 2019.</td>
<td>$2,000.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Carlin Dempster</td>
<td>Towards New Zealand Certificate in Electrical Engineering Theory and Practice Level 4 (Trade), including purchase of personal protection equipment, tool belt, hand tools, course fees and power tools.</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Name</td>
<td>Description</td>
<td>Amount</td>
<td></td>
</tr>
<tr>
<td>--------------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>----------</td>
<td></td>
</tr>
</tbody>
</table>
| Chhavi Breja       | Towards studying the Bachelor of Science - Psychology at the University of Auckland, including student services levy, public transport costs, course fees and textbooks. | $2,000.00
|                    |                                                                             | $2,000.00 |
| Phillip Liu        | Towards grade 6 music, including music lessons payment, new instrument and maintenance | $2,000.00
|                    |                                                                             | $2,000.00 |
| Total              |                                                                             | $27,050  |
|                    |                                                                             | $18,734  |

CARRIED

19 Amendment to the Papakura Youth Council Terms of Reference
Resolution number PPK/2018/220
MOVED by Deputy Chairperson F Auva'a, seconded by Member W McEntee:
That the Papakura Local Board:

a) approve the amended Papakura Youth Council Terms of Reference by changing the number of assigned positions from nine to six, and the general member positions from six to nine as detailed in Attachment A of the report entitled “Amendment to the Papakura Youth Council Terms of Reference”.

CARRIED

20 Annual Budget 2019/2020 consultation
Resolution number PPK/2018/221
MOVED by Member W McEntee, seconded by Member G Hawkins:
That the Papakura Local Board:

a) agree, subject to approval by the Governing Body, to hold the following Have Your Say event in the local board area during the Annual Budget 2019/2020 consultation period:
   i) Wednesday 13 March 2019, 5pm at the Papakura Library
b) delegate to the following elected members and staff the power and responsibility to hear from the public through “spoken (or New Zealand sign language) interaction” in relation to the local board agreement at the council’s public engagement events during the consultation period for the Annual Budget 2019/2020.
   i) local board members and chairperson
   ii) General Manager Local Board Services, Local Board Relationship Manager, Local Board Senior Advisor, Local Board Advisor, Local Board Engagement Advisor
   iii) any additional staff approved by the General Manager Local Board Services or the Chief Financial Officer.

c) adopt Attachment A: local content for consultation and Attachment B: local supporting information for consultation as attached to the report entitled “Annual Budget 2019/2020 consultation”.

CARRIED
content of the Annual Budget 2019/2020 prior to publication, including online consultation content.

CARRIED

21 Proposed Regional Public Transport Plan

A copy of the Papakura Local Board feedback on the Regional Public Transport Plan can be viewed on the Auckland Council website as an attachment to the minutes.

Resolution number PPK/2018/222

MOVED by Member K Winn, seconded by Member MV Turner:

That the Papakura Local Board:

a) endorse the Papakura Local Board feedback on the Regional Public Transport Plan.

CARRIED

Attachments

A 12 December 2018 - Papakura Local Board - Regional Public Transport Plan Feedback

22 Papakura Local Board feedback on the Public Safety and Nuisance Bylaw

Resolution number PPK/2018/223

MOVED by Deputy Chairperson F Auva'a, seconded by Member K Winn:

That the Papakura Local Board:

a) formally adopt the Papakura Local Board feedback on the Public Safety and Nuisance Bylaw.

CARRIED

23 For Information: Reports referred to the Papakura Local Board

Resolution number PPK/2018/224

MOVED by Member W McEntee, seconded by Member MV Turner:

That the Papakura Local Board:

a) note the information from the following local board meetings:

<table>
<thead>
<tr>
<th>No.</th>
<th>Report Title</th>
<th>Item</th>
<th>Meeting Date</th>
<th>Governing Body Committee or Forum or Local Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Draft Contributions Policy</td>
<td>22</td>
<td>15 November 2018</td>
<td>Manurewa Local Board</td>
</tr>
<tr>
<td>2</td>
<td>Auckland Transport’s Monthly Update</td>
<td>14</td>
<td>15 November 2018</td>
<td>Puketāpapa Local Board</td>
</tr>
<tr>
<td>3</td>
<td>Quarterly Health and Safety Performance Report – December 2018</td>
<td>12</td>
<td>5 December 2018</td>
<td>Audit and Risk Committee</td>
</tr>
</tbody>
</table>

CARRIED
Papakura Local Board Achievements Register for the 2016-2019 Political Term

Resolution number PPK/2018/225

MOVED by Member K Winn, seconded by Deputy Chairperson F Auva’a:

That the Papakura Local Board:

a) request the following new achievements be added to the Papakura Local Board Achievements Register for the 2016 - 2019 political term:

<table>
<thead>
<tr>
<th>Date</th>
<th>Achievement</th>
</tr>
</thead>
<tbody>
<tr>
<td>8 December 2018</td>
<td>Attended the “Wall to Action” collective artists wall transformation</td>
</tr>
<tr>
<td>8 December 2018</td>
<td>Attended the Christmas gift wrapping session organised by Counties Manukau Sport</td>
</tr>
<tr>
<td>7 December 2018</td>
<td>Supported and Attended the Papakura Carols in the Park</td>
</tr>
<tr>
<td>6 December 2018</td>
<td>Attended the Annual Ardmore Airport Tenants &amp; Community Christmas Party</td>
</tr>
<tr>
<td>6 December 2018</td>
<td>Attended the Papakura Community Networks Christmas Gathering</td>
</tr>
<tr>
<td>5 December 2018</td>
<td>Attended the Drury Community group meeting</td>
</tr>
<tr>
<td>5 December 2018</td>
<td>Attended the Papakura Business Association first meeting of the month</td>
</tr>
<tr>
<td>3 December 2018</td>
<td>Attended the Crimewatch Patrol Christmas Party</td>
</tr>
<tr>
<td>2 December 2018</td>
<td>Attended the Counties Manukau 27th Annual Sporting Excellence Awards</td>
</tr>
<tr>
<td>2 December 2018</td>
<td>Supported and attended the Papakura Rotary Santa Parade</td>
</tr>
<tr>
<td>1 December 2018</td>
<td>Attended the Freedom Camping public meeting</td>
</tr>
<tr>
<td>1 December 2018</td>
<td>Attended the Senior Citizens lunch</td>
</tr>
<tr>
<td>1 December 2018</td>
<td>Attended the Orion Street celebration</td>
</tr>
<tr>
<td>30 November 2018</td>
<td>Attended the Papakura Business Association end of year Christmas function</td>
</tr>
<tr>
<td>27 November 2018</td>
<td>Attended the Neighbourhood Support meeting</td>
</tr>
<tr>
<td>27 November 2018</td>
<td>Attended the Papakura Business Association monthly meeting</td>
</tr>
<tr>
<td>22 November 2018</td>
<td>Organised and supported the Papakura Citizenship ceremony</td>
</tr>
<tr>
<td>21 November 2018</td>
<td>Attended the TRAG meeting</td>
</tr>
<tr>
<td>20 November 2018</td>
<td>Attended the Papakura High School Annual Prize Giving</td>
</tr>
</tbody>
</table>
20 November 2018  Attended the Finance and Performance Committee meeting
19 November 2018  Attended the McLennan residents & ratepayers meeting
17 November 2018  Attended the Conifer Grove School Parent’s Group Association Christmas and Book Market Fair
17 November 2018  Attended the Papakura Theatre Company opening night of the production “Big Fish”
17 November 2018  Attended the Opaheke School 50th Jubilee dinner

25  Papakura Local Board Governance Forward Work Calendar for December 2018
Resolution number PPK/2018/226
MOVED by Member W McEntee, seconded by Member G Hawkins:
That the Papakura Local Board:
a)  note the Governance Forward Work Calendar as at 28 November 2018.
CARRIED

26  Papakura Local Board Workshop Records
Resolution number PPK/2018/227
MOVED by Member W McEntee, seconded by Chairperson B Catchpole:
That the Papakura Local Board:
a)  note the records for the Papakura Local Board workshops held on:
 i)  Wednesday, 14 November 2018
 ii)  Wednesday 21 November 2018
 iii)  Wednesday 28 November 2018.
CARRIED

27  Consideration of Extraordinary Items
There was no consideration of extraordinary items.

6.00pm  The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.
CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE PAPAKURA LOCAL BOARD HELD ON

DATE:........................................................................................................
CHAIRPERSON:..........................................................