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# Komiti Ārai Tūmatanui me Te Toko Raru Ohorere / Civil Defence and Emergency Management Group Committee

## OPEN MINUTES

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Minutes of a meeting of the Civil Defence and Emergency Management Group Committee held in the Room 1, Level 26, 135 Albert Street, Auckland on Wednesday, 27 February 2019 at 10.09am.

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### PRESENT

<b>Chairperson</b>	Cr Sharon Stewart, QSM	
<b>Members</b>	Cr Josephine Bartley	
	Cr Ross Clow	From 10.55am, Item 12
	Cr Fa'anana Efeso Collins	From 10.28am, Item 8
	Cr Greg Sayers	
	Cr Sir John Walker, KNZM, CBE	From 10.33am, Item 8

### ABSENT

<b>IMSB Members</b>	Member Hon Tau Henare
	Member Dennis Kirkwood
<b>Deputy Chairperson</b>	Cr J Watson
	Cr Paul Young
<b>Ex-officio</b>	Mayor Hon Phil Goff, CNZM, JP
	Deputy Mayor Cr Bill Cashmore

### ALSO PRESENT

Chief Executive, Auckland Council	Stephen Town
Ōrākei Local Board	Toni Millar

### IN ATTENDANCE

Deane Ingram – Fire and Emergency New Zealand  
Jane Rollin – Ministry of Civil Defence and Emergency Management  
Catherine Cooper – Chair, Auckland Welfare Coordination Group  
Glen Gowthorpe – New Zealand Defence Force  
Graham Ferguson – St John New Zealand  
George Fanamanu – New Zealand Police

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## 1 Apologies

Resolution number CIV/2019/1

MOVED by Chairperson S Stewart, seconded by Cr G Sayers:

**That the Civil Defence and Emergency Management Group Committee:**

- a) **accept the apologies from Mayor Phil Goff, Cr B Cashmore, IMSB Member T Henare and IMSB Member D Kirkwood, Member J Watson for absence and Cr R Clow for lateness.**

**CARRIED**

## 2 Declaration of Interest

There were no declarations of interest.

## 3 Confirmation of Minutes

Resolution number CIV/2019/2

MOVED by Cr J Bartley, seconded by Cr G Sayers:

**That the Civil Defence and Emergency Management Group Committee:**

- a) **confirm the ordinary minutes of its meeting, held on Wednesday, 28 November 2018, including the confidential section, as a true and correct record.**

**CARRIED**

## 4 Petitions

There were no petitions.

## 5 Public Input

There was no public input.

## 6 Local Board Input

There was no local board input.

## 7 Extraordinary Business

There was no extraordinary business.

## 8 Update from Acting Director Auckland Emergency Management

Sarah Sinclair – Acting Director Emergency Manager and Angela Doherty – Principal Science Advisor provided a PowerPoint presentation.

A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

*Cr E Collins entered the meeting at 10.28am.*

*Cr J Walker entered the meeting at 10.33am.*

Resolution number CIV/2019/3

MOVED by Cr G Sayers, seconded by Cr J Bartley:

**That the Civil Defence and Emergency Management Group Committee:**

- a) **receive the presentation from the Acting Director – Auckland Emergency Management.**

**CARRIED**

### Attachments

- A 27 February 2019 Civil Defence and Emergency Management Group Committee: Item 8 - Update from Acting Director Auckland Emergency Management, presentation

## 9 Report on Coordinating Executive Group meeting of 4 February 2019

Resolution number CIV/2019/4

MOVED by Chairperson S Stewart, seconded by Cr E Collins:

**That the Civil Defence and Emergency Management Group Committee:**

- a) **note the contents of this report.**

**CARRIED**

## 10 Update of Group Controllers list pursuant to Section 26 of the Civil Defence Emergency Management Act 2002

### Ngā tūhunga

### Recommendation/s

Resolution number CIV/2019/5

MOVED by Chairperson S Stewart, seconded by Cr E Collins:

**That the Civil Defence and Emergency Management Group Committee:**

- a) **approve the removal of Craig Glover, former Head of Strategy and Planning at Auckland Emergency Management, from the list of Auckland Civil Defence and Emergency Management group controllers.**

**CARRIED**

**11 Auckland Civil Defence Emergency Management Group Submission on Fly In Team Concept**

Resolution number CIV/2019/6

MOVED by Chairperson S Stewart, seconded by Cr E Collins:

**That the Civil Defence and Emergency Management Group Committee:**

- a) **retrospectively endorse Auckland Civil Defence and Emergency Management Group's submission to New Zealand Fly In Team (NZ-FIT) Concept Document of 12 December 2018.**

**CARRIED**

**12 Building a robust and sustainable volunteer capability and capacity for emergency management in New Zealand**

*Cr R Clow entered the meeting at 10.55am.*

Resolution number CIV/2019/7

MOVED by Chairperson S Stewart, seconded by Cr G Sayers:

**That the Civil Defence and Emergency Management Group Committee:**

- a) **approve the Auckland Coordinating Executive Group submission to the New Zealand Response Team Steering Group's options paper for 'Building a robust and sustainable volunteer capability for emergency management in New Zealand.'**

**CARRIED**

**13 Pathways to Preparedness: A Planning Framework for Recovery - Approval for Consultation**

A correct version of Attachment A to the agenda report had been circulated to members prior to the meeting. A copy of the correct attachment has been placed on the official copy of the minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number CIV/2019/8

MOVED by Chairperson S Stewart, seconded by Cr E Collins:

**That the Civil Defence and Emergency Management Group Committee:**

- a) **approve the draft Pathways to Preparedness: A Planning Framework for Recovery for consultation and targeted engagement with identified groups and organisations**
- b) **note that the committee will receive the final draft Pathways to Preparedness: A Planning Framework for Recovery for approval at its meeting in August 2019.**

**CARRIED**

**Attachments**

- A 27 February 2019, Civil Defence and Emergency Management Group Committee: Item 13 - Pathways to Preparedness: A Planning Framework for Recovery - Approval for Consultation, Correct Attachment A, Pathways to Preparedness: A Planning Framework for Recovery

**14 Welfare Coordination in Emergencies: Auckland Emergency Management Group Welfare Plan**

A PowerPoint presentation was provided. A copy has been placed on the official minutes and is available on the Auckland Council website as a minutes attachment.

Resolution number CIV/2019/9

MOVED by Cr J Bartley, seconded by Cr E Collins:

**That the Civil Defence and Emergency Management Group Committee:**

- a) approve the Auckland Welfare Plan (Attachment A to the agenda report).**

**CARRIED**

**Attachments**

- A 27 February 2019 Civil Defence and Emergency Management Group Committee: Item 14 - Welfare Coordination in emergencies

**15 Forward Work Programme**

Resolution number CIV/2019/10

MOVED by Chairperson S Stewart, seconded by Cr R Clow:

**That the Civil Defence and Emergency Management Group Committee:**

- a) endorse revisions to the form of Forward Work Programme to:**
- i) reflect inter-agency priorities for work developed to implement the intent of the Group Plan**
  - ii) respond to priorities arising since the publication of the Group Plan, before the next scheduled update.**

**CARRIED**

**16 Demonstration of the new Auckland Emergency Management Website**

A website to the new Auckland Emergency Management was presented.

Resolution number CIV/2019/11

MOVED by Chairperson S Stewart, seconded by Cr G Sayers:

**That the Civil Defence and Emergency Management Group Committee:**

- a) thank staff for the demonstration of the new Auckland Emergency Management website.**

**CARRIED**

**17 Consideration of Extraordinary Items**

There was no consideration of extraordinary items.

12.02pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE CIVIL DEFENCE AND  
EMERGENCY MANAGEMENT GROUP COMMITTEE  
HELD ON

**DATE:**.....

**CHAIRPERSON:**.....