

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
<b>Arts, Community and Events</b>									
21	Devonport Community House, Funding Agreement year 3	Fund Devonport Community House Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Devonport Community House for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	Q4: Workshop for funding decision re 2019/2020 term.	CS: ACE: Community Places	\$43,800 ABS: Opex	In progress	Green	Funding was paid in Q1 and planning for the regional hui began which has been scheduled for December 5 2018.  Highlights include the appointment of a new House Manager. Staff at the House continue to make improvements with some landscaping being done in the front of the facility.	On 5 December 2018 Devonport Community House staff attended the Regional Hui held in Western Springs, to network with other organisations across Auckland and Council subject matter experts. Highlights from Q2 include the relocation of the Zero Waste Devonport Community Fruit & Veggie stand from the recycling centre to the community house attracting people to the centre and encouraging its use by community.
22	Sunnynook Community House including Kennedy Park Observation Post, Funding and Licence	Funding Agreement: Fund Sunnynook Community Centre Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Sunnynook Community Centre including Kennedy Park Observation Post for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.  Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.  Licence to Occupy and Manage: A one year term with Sunnynook Community Centre Incorporated for the operation of Sunnynook Community Centre situated at Sunnynook Road and Sycamore Drive, Sunnynook, being Lots 1 & 2 DP64114 and Kennedy Park Observation Post situated at Kennedy Memorial Park, Beach Road, Castor bay being Allott 463, Psh of Takapuna - 3.7752 ha- SO 44484 for the 2018/2019 year, commencing 1 July 2018 and terminating on 30 June 2019.  i) Rent- \$1.00 plus GST per term if requested. ii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012. iii) Site plan to be approved by Community Leasing Team.	Q4: Workshop for funding decision re 2019/2020 term.	CS: ACE: Community Places	\$61,782 ABS: Opex	In progress	Green	In Q1, payment was made and the licence to manage and occupy was executed. Planning for the Regional Hui has commence and is scheduled for 5 December 2018.  A bequest was received from a member of the Centre of Mutual Aid and Sunnynook Indoor Bowling group.	On 5 December 2018 Sunnynook Community Centre staff attended the Regional Hui held in Western Springs, to network with other organisations across Auckland and Council topic experts.  Highlights from Q2 include the busy and fun holiday programmes and the October Holiday programme's new young leaders training. The Early Learning Centre have also had their ERO visit with the report due early 2019.
132	Citizenship Ceremonies - Devonport-Takapuna	Delivery of an annual programme of citizenship ceremonies in partnership with the Department of Internal Affairs.	No further decisions anticipated.	CS: ACE: Events	\$25,168 ABS: Opex	In progress	Green	The Civic Events team delivered two citizenship ceremonies on two occasion during Q1 with 139 people people from the local board area becoming new citizens.	The Civic Events team delivered two citizenship ceremonies on two occasion during Q2 with 184 people people from the local board area becoming new citizens.
134	Anzac Services - Devonport-Takapuna	Supporting and/or delivering Anzac services and parades within the local board area.	The following decisions are required:  1. Agree to an increase in this budget from \$30,000 in 17/18 to \$31,000 in 18/19 to reflect the actual spend on Anzac Services in the local board area. 2. Local Board representation at Anzac Services and Parades.	CS: ACE: Events	\$31,000 LDI: Opex	In progress	Green	Scheduled for Q4. Planning will commence in Q2.	Scheduled for Q4. Planning commenced in Q2.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
136	Local Civic Events - Devonport-Takapuna	Deliver and/or support civic events within the local board area.	The following decisions are required:1. Confirmation of programmes and activities that are to be supported by this line.	CS: ACE: Events	\$5,000 LDI: Opex	In progress	Green	No activity occurred during Q1 as no civic events were scheduled.	Milford Basketball Courts were opened on the 3 November 2018 with a engaging community day that included a mini basketball competition, interactive fire brigade demonstrations and children's play zone.
138	Movies in Parks - Devonport-Takapuna	Programme and deliver two regional Movies in Parks series events. Locations subject to discussion and consultation with the local board.	The following decisions are required:  1. Ranking of movie preferences for each site.	CS: ACE: Events	\$29,000 LDI: Opex	In progress	Green	Programming and delivery planning for two Regional Movies in Parks series events are underway.  Venue 1: to be confirmed at the business meeting on 15 October 2018 Date: 16 March 2019 Movie: Peter Rabbit  Venue 2: Milford Reserve Date: 5 April 2019 Movie: Christopher Robin  Pre-entertainment will be sourced locally during Q2, for engagement and activation by those from within the community.	Planning for Movies in Parks is on track with pre-entertainment booked and event permits issued for Woodall Park screening Saturday, 16 March 2019 and Milford Reserve screening 5 April 2019. Public screening licences for "Peter Rabbit" and "Christopher Robin" have been approved.  Event specific marketing starts three weeks prior to each event. Movies in Parks is zero waste, smoke and alcohol free.  Series sponsors are NIB Health Cover, Te Wananga o Aotearoa, Globelet, MenuLog and media partner More FM.
140	Devonport-Takapuna Heritage Awards	Deliver an awards ceremony which showcases and celebrates heritage in the Devonport-Takapuna Local Board area, and recognises individuals and groups doing valuable work in this field. A contractor to manage the nomination process. Civic Events to deliver the ceremony.	The following decisions are required:  1. Confirmation of date and key requirements/details for the event plan. 2. Confirm delivery mechanism such as community-led and delivered.	CS: ACE: Events	\$5,000 LDI: Opex	In progress	Green	Planning commenced in Q1. Delivery scheduled for Q2.	The Devonport Takapuna Heritage Awards were held on Saturday 6 October 2018 at The Lakehouse with 50 people attending and listening to each of the 3 category winners speak.
236	Operational Grant - The PumpHouse Theatre	Fund the North Shore Theatre and Arts Trust to operate the PumpHouse Theatre for the performance, display and promotion of the arts.	Further decisions points not anticipated	CS: ACE: Arts & Culture	\$85,764 ABS: Opex	In progress	Green	The funding agreement with The PumpHouse for the 2018/2019 financial year has been administered. In Q1, there were 22,714 visitors including 4,445 participants and 11,588 performance attendees. The Toi Takapuna 2018 season delivered Toro Pikopiko Puppets, a harakeke workshop and Kōrero Pūrākau - Māori Storytelling with Rawiri Paratene who developed and narrated the stories with high school drama students. Michael Hurst presented his version of The Changeling in the Coal Bunker Studio and Shoreside Theatre brought the popular Mid-Winter Agatha Christie Mystery play, Towards Zero. The North Shore Gang show brought Let the Games Begin, which filled the theatre with young people as audience and participants for three weeks and Tim Bray Productions opened the ever popular Bad Jelly the Witch.	During Q2, the PumpHouse ran 44 programmes and held 85 performances, which were attended by a total of 8786 attendees. Highlights included the Christmas Carols in the Amphitheatre which was very well attended, and the kiwi themed A Very Merry Kiwimas, which offered a NZ interpretation on the Santa Claus story. We supported the local Asian community by hosting two theatrical performances and two dance school end-of-year presentations, and Toro Pikopiko Puppets returned for 3 performances. Discussions have begun with the Lake House and the Rose Centre about developing a project engaging the Māori community.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
237	Operational Grant - Michael King Writers Centre	Fund Michael King Writers' Studio Trust to operate the Michael King Writers Centre as a community arts facility for resident writers and related programmes that support high-quality writing and writers. The Centre will benefit both the local and wider community through providing workshops for all levels of writers and ages, with public programmes, and the production of literary works	No further decision points anticipated.	CS: ACE: Arts & Culture	\$36,238 ABS: Opex	In progress	Green	The funding agreement with Michael King Writer Centre for the 2018/2019 financial year has been administered. In Q1, there were nine offsite programmes and six residencies. Highlight workshops and seminars were led by journalists Simon Wilson and Adam Dudding for non-fiction, Ant Sang leading a masterclass and a screen writer and film producer from Austin leading a session with film students at Takapuna Grammar. MKWC attended the NZ Society of Authors National Writers Forum to raise awareness of their residency programmes particularly for emerging writers and the new MKWC website with refreshed logo was launched in time to invite applications for a record 21 residencies to be offered in 2019.	During Q2, the Michael King Writers Centre ran one programme and held one performance, which were attended by a total of 80 visitors. Highlights from the quarter have included the launch of the publication Signals, which had a great turn out. An event commemorating the work of Michael King was held at the Depot Artspace as part of the Heritage Festival, and this was very well received. Bookings for writers in residence have been consistent, and occupancy rates have been very high. The residency schedule for 2019 has been finalised, with 21 writers booked in for residencies.
238	Operational Grant - The Depot	Fund the Depot Art and Music Space Charitable Trust to operate The Depot (48 Clarence Street) and The Kerr St Artspace as a community arts and culture facility.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$80,931 ABS: Opex	In progress	Green	The 2018/2019 financial year funding agreement with The Depot has been administered. In Q1, there were 3,600 visitors including 1,300 exhibitors or attendees. Exhibition highlights were the Matariki Forest has the Blues, a printmakers' group installation of a large-scale urban forest of indigenous plant life, and the Whenua-Matariki exhibition, a partnership with Te Puna Maunga. Dr Mike Wilcox gave a print making demonstration depicting essential features of Auckland's urban forest. Other exhibition highlights were Lemonade, with unique light-infused paintings and sketches by Nelson artist Larisse Hall and Digital Aurora by a group of young artists, engineers, and designers of technology and innovation, dreaming about the future.	During Q2, The Depot ran 326 programmes, involving 2515 participants, which were attended by a total of 5012 visitors. Highlights included the Potpourri exhibition by lesbian art collective PulseArt, who have been working since 1999, as well as the Wukong the Monkey King exhibition, and the Big Little Show which involved 45 artists exhibiting 160 works. We also launched a new website called Cultural Icons, documenting people from the arts community. Music projects included the recording of a 6 track EP by a Chinese Mandarin speaking band, all now living in NZ.
239	Operational Grant - The Rose Garden Community Centre and Theatre	Fund The Rose Garden Community Centre and Theatre Inc. To operate the Rose Garden Community Centre for cultural, theatrical, community and early childhood educational purposes.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$57,176 ABS: Opex	In progress	Green	The funding agreement with The Rose Centre for the 2018/2019 financial year has been administered. In Q1, there were 1,920 participants across 129 programmes and 2,722 attendees at 30 performances and events. Matariki Festival was a highlight with a season of Rangī & Papa; Heaven and Earth puppets and a captivating evening talk on local Maori Archaeology. The Rose Centre's educational seminars on topical subjects has attracted new audiences. A one-off music night enabling all-abilities children to perform was delivered by Rob Edwards and the National Youth Theatre Company holiday programme proved popular. Belmont School hosted the local schools speech competitions in the theatre. The Rose Centre is buzzing with a raft of programme opportunities from flamingo to hypnosis to magic, Touch Compass Dance and the Russian Youth Theatre.	During Q2, the Rose Garden Community Centre and Theatre ran 131 programmes and held 42 performances, which were attended by a total of 4331 attendees. Highlights included a concert by kiwi soprano Rebecca Nelson, and the series of concerts performed by the Rose Singers which were very successful. The ongoing Rose Talks was run as part of the Heritage Festival, and Touch Compass started a dance programme for disabled youth. The year wrapped up with Winterplay, a performance for very young people.
240	Operational Grant - The Lake House Arts Centre	Fund The Lake House Trust Incorporated to operate the The Lake House Arts Centre as a community arts facility, providing exhibition, education, participation and performance opportunities for local artists and members of the local community.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$68,096 ABS: Opex	In progress	Green	The funding agreement with Lake House Arts for the 2018/2019 financial year has been administered. In Q1, there were 8,354 visitors including 585 participants across 74 programmes with 2,000 attendees at openings and special events. Highlights were the Community Open Day with over 200 attending, National Poetry Day with Teen Poets and families and an increased interest in the Great Art Sale exhibit with 360 artworks and 60 sales. The Matariki Programme, part of the Auckland-wide festival featured holiday workshops, exhibition and events followed by a successful first Te Reo learning Course. The 125th Suffrage celebration exhibition, Power Jacket, raised \$1200 for Women's Refuge.	During Q2, the Lake House ran 182 on-site and 332 off-site programmes, which were attended by a total of 14,837 visitors. Highlights included the very successful I Heart NZ exhibition, as well as the first inter-arts project Hitting The Boards, a collaboration with the Pumphouse Theatre. An art auction fundraiser for the Academy of Gifted Learning successfully raised over \$8000 for their school. Enrolments for holiday and school term programmes have increased, and the exhibition with Westlake Boys and Westlake Girls High Schools proved very popular. Our Te Reo Learning Group started its second term this quarter, and out internship and volunteer programmes are ongoing. We have been engaging in ongoing repairs and maintenance of our site, and the establishment of a Lake House Digital Archive has begun.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
241	Operational Grant - Devonport Museum	Fund the Devonport Historical and Museum Society Incorporated to operate the Devonport Museum as a museum and research facility, which collects preserves and displays artefacts and interprets histories of the district.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$20,000 LDI: Opex	In progress	Green	The funding agreement with Devonport Historical and Museum Society for the 2018/2019 financial year has been administered. In Q1, there were 650 visitors to the museum for a guided tour. Volunteers gave 550 hours. Museum staff have been researching and planning for the Heritage Festival. A major IT upgrade is almost complete. Additional security cameras have been installed outside and assistance with improving the surrounding grounds along with winter property maintenance has been positive for the museum.	During Q2, the Devonport Historical Society ran 16 programmes and held 59 performances, which were attended by a total of 1010 visitors. Highlights included having a high level of interest from families as part of the Auckland Heritage Festival, and a significant increase in walker groups visiting the museum. An increasing number of visitors, who are descendants of locals, are returning to ask about records that are held by the museum. Offering hands-on activities for children and teenagers has proven to be very successful. In this quarter we also received a Heritage Champions Award by the local board.
242	Operational Grant - North Shore Brass and Taharoto Community Facility	Fund North Shore Brass Incorporated to provide quality brass band performances, access to instruments and targeted teaching programmes in percussion and brass for all ages and abilities for the local and wider community, and to assist in their operation of the adjacent North Shore Brass Hall as a facility to be hired for a range of community groups.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$17,000 LDI: Opex	In progress	Green	The funding agreement with North Shore Brass and Taharoto Community Facility for the 2018/2019 financial year has been administered. In Q1, there were 3,885 visitors at the facility with 1,005 participants across 35 programmes and 825 concert attendees. Highlights were the School Holiday Learners Workshop with concert at Birkdale Intermediate. At the National Contest in Blenheim, NSB maintained its top five position ranked fourth best brass band in NZ. The Academy band played a LakeHouse Arts concert and the Auckland Bands Association contest performances for four North Shore Brass bands were held at Hawkins Theatre, Papakura.	During Q2, the North Shore Brass and Taharoto Community Facility ran 41 programmes and held eight performances, which were attended by a total of 4270 visitors. Highlights included a small group Bavarian concert at the Greenwich Rest Home, and a performance by the Takapuna Youth Band and North Shore Brass Academy Band, as well as a successful Christmas Cabaret Concert at Spenser on Byron. Our ongoing youth education programme featured a brass workshop as part of the school holiday programme.
322	Community Grants (DT)	Funding to support local community groups through contestable grants. "		CS: ACE: Community Empowerment	\$237,500 LDI: Opex	In progress	Green	\$60,741.99 has been allocated for Local Grants Round One 2018/2019 leaving a total of \$176,758.01 to be allocated for one local grants round and three quick response rounds.	\$17,054 has been allocated for Quick Reponse Round One and \$9,666 for Quick Response Round Two, leaving a total of \$150,038.01 to be allocated to one local grants round and one quick response round.
680	Capability and Capacity Building - Work with the Age Friendly community to develop solutions to gaps identified in research	To respond to the gaps in services identified through the research report commissioned in the 2017/2018 work programme. Develop a co-design programme with the age friendly communities to address some gaps in the research report. This could be re-purposing existing venues and finding space for Senior Net centres across the local board area. This project will require working with units of council, Age Friendly organisations, government agencies such as Ministry of Social Development, Office for Seniors and Commission for Financial Capability (previously Retirement Commission).	No further decisions anticipated.	CS: ACE: Community Empowerment	\$10,000 LDI: Opex	In progress	Green	In Q1, staff reported on the mapping of age-friendly services and organisations undertaken by Age Concern North Shore to the local board. Staff will explore options for implementing recommendations with council departments and relevant agencies in Q2 and Q3. In Q2, planning will begin to bring together age friendly groups to discuss delivery on recommendations and scope age friendly groups.	Staff progressed the Age-friendly Communities Report. An interactive community forum was organised on 3 December 2018 and stakeholders including local board members and key service providers were invited to prioritise key actions and findings from the survey. Recommendations on key areas to prioritise for future planning will be provided to the local board. Age Concern North Shore presented key findings from the report. A workshop facilitated by Auckland University of Technology (AUT) Centre for Active Ageing identified priority action points. AUT will collate the outcomes into a summary which will be used to inform next steps. Outcomes of the engagement forum will be available to the local board in Q3. Staff will contract organisation/s in Q3 to deliver on priority actions. Staff will share the Age-friendly Communities Report with key stakeholders providing essential services to advocate for recommendations to be addressed through existing work programmes. This will include other internal departments such as Parks, Sport and Recreation, Libraries, Arts and Culture, Events, Community Places and Auckland Transport.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
681	Capacity Building –DT: ANCAD funding	<p>Fund ANCAD to deliver a range of networking and capacity building activities such as governance and management training, strategic leadership and funding advice to community organisations. The training can cover HR, health &amp; safety, marketing, communications, media, accounting and other topics to ensure professional practice and accountability are practiced.</p> <p>ANCAD to collaborate with other community organisations to continue to develop the community hub at the Mary Thomas Centre.</p> <p>ANCAD to participate in decision making that will support operations and management of local organisations.</p> <p>ANCAD to include diverse communities as part of their networking and collaboration activities.</p> <p>ANCAD to participate and increase their Maori engagement with mana whenua and Maori organisations.</p>	No further decisions anticipated.	CS: ACE: Community Empowerment	\$50,000 LDI: Opex	Completed	Green	<p>ANCAD will deliver on a range of networking and capacity building activities that include governance and management training, strategic leadership, and funding advice to community organisations. They will focus on community capability building, community-led development and increasing community connectedness. ANCAD will also support the Shore to Thrive, Auckland Regional Methamphetamine Working Group and the Auckland Community Accounting projects, the development of the Takapuna Community Hub, the Safer Whanau Project, coordination of The North Shore Family Violence Prevention Network, North Shore Child Focus Group and Cyber Safety Group.</p>	<p>Staff completed funding agreement in Q2. Throughout 2018/2019 ANCAD will continue the development of Shore to Thrive activity, support community networks, hold 15 training workshops, activate the Mary Thomas Hub, provide a report on the key issues for local children and enable community engagement through e-newsletters which include the promotion of the local board activity and feedback opportunities. ANCAD activities can be viewed on a monthly basis through the community connections newsletter.</p> <p>In Q2, ANCAD hosted Alan Johnson from the Salvation Army's Social Policy and Parliamentary unit as a key note speaker at the regional network meeting, provided first aid training for organisations, hosted a strategic planning workshops, with other workshops planned for Q3 and encouraged the White Ribbon activity (campaign to end violence against women). The Repair Café received an award at the Auckland Community Zero Waste Awards and an end of year stakeholder survey to enable planning for 2019. The Rotary Club also awarded ANCAD the Arthur Coombes Cup for services to the community.</p>
683	Community-led placemaking: Takapuna North Community Trust	<p>Fund the Takapuna North Community Trust to deliver a range of neighbourhood and community events and programmes in response to community needs and aspirations that will:</p> <ul style="list-style-type: none"> <li>• Bring local communities together.</li> <li>• Plan and lead local initiatives.</li> <li>• Empower and engage communities to do things for themselves.</li> <li>• To respond to new initiatives that are identified; such as responding to Maori kaupapa.</li> <li>• Enable increased participation of diverse groups.</li> <li>• Work with Council to identify new places of interest where placemaking can be effective eg: new community hubs.</li> </ul>	No further decisions anticipated.	CS: ACE: Community Empowerment	\$150,000 LDI: Opex	Completed	Green	<p>The funding agreement will be completed with Takapuna North Community Trust (TCNT) in Q2. TCNT has proposed a work programme that reflects the local board plan outcomes of 'Our Communities are Empowered, Engaged and Inclusive'. It also meets four of the five Local Board Plan objectives that support community-led development in the Castor Bay, Forrest Hill, Milford, Sunnynook and Takapuna areas. Throughout 2018/2019 TNCT will provide and support activities that connect people through summer family events, hosting quarterly network and engagement meetings with community leaders and groups, providing a summer and winter fun programme of pre-school play and an Intergenerational dialogue event. They will also support migrant communities, support the implementation of the disability strategy and environmental initiatives and groups.</p>	<p>Staff completed funding agreement for Takapuna North Community Trust (TNCT) in November 2018. The 2018/2019 schedule includes support for community organisations of Castor Bay, Forrest Hill, Milford, Sunnynook and Takapuna, assistance to community groups with council processes and contacts, maintenance of local network meetings, communication with residents to promote activities, continued summer and winter fun programming, development and delivery of local events and activities. The TNCT delivered 16 summer/winter fun pre-school plays, worked with young people to develop a series of creative hubs, with a young designers and creators market scheduled for February 2019, met with a local café owner in Takapuna to negotiate a special rate for community catering as well as potential training programmes for local young people in hospitality, facilitated monthly working bees at Lyford Reserve with large numbers of volunteers, working with Shoal Haven apartment dwellers on events and held babysitting workshops for teens and provided first aid training to all participants.</p>

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
684	Ethnic and diverse communities: community mapping research and responding to needs and aspirations	<p>Develop a project that identifies the number of ethnic and diverse communities in the local board area. The purpose is to identify how the local board can support these groups to achieve their aspirations.</p> <p>This will involve the Ethnic Panel in council, ethnic and diverse organisations involved in community events, various other organisations who support ethnic communities in the local board area.</p>	No further decisions anticipated.	CS: ACE: Community Empowerment	\$10,000 LDI: Opex	In progress	Green	Staff are scoping local organisations that could be involved in delivering the project. The project will involve mapping local ethnic and diverse communities and identifying ways the local board can support them to achieve their aspirations. A provider will be identified to in Q2 to carry out this work.	Staff met with organisations in the Devonport-Takapuna area to identify current local activity which addresses the needs of ethnically diverse communities and identify any perceived gaps in knowledge and practice. The process identified that additional engagement is required to fully understand how the local board can respond to the changing needs of its increasingly diverse community. Staff are negotiating a service agreement with Laure Romanetti, a highly experienced practitioner who specialises in the development of community networks and services for migrant and ethnically diverse communities. Laure Romanetti has in depth knowledge of services, agencies and opportunities available to these communities across the North Shore. Laure will engage with local communities and service providers to map community needs and aspirations against current practice and produce recommendations designed to inform future local board investment.
685	Youth Activities and Shore Junction: youth co-design, youth empowerment and youth groups' funding	<p>Develop a co-design project with YES Disability Services that will support a specific youth activity at Shore Junction. YES Disability Services to collaborate with other youth organisations in the local board area including Younite group. Facilitate and collaborate with Younite group to ensure they attend the local board monthly business meetings. This is to strengthen the visibility of youth and to share youth opinions on matters that affect youth. Deliver professional training to Younite such as media and governance training, budgeting, iwi and Maori engagement, HR and other topics determined by Younite. Engage with Panuku Development Auckland and Auckland Transport for consultation on new developments. Note budget breakdown:- \$14,000 for YES and youth activities- \$1,000 for Younite administration.</p>	No further decisions anticipated.	CS: ACE: Community Empowerment	\$15,000 LDI: Opex	In progress	Green	Staff met with Younite (the Youth Caucus) and their mentor to identify support required for the group for 2018/2019. Ongoing training and support to the Younite Youth Caucus and mentoring of the group through the process of delivering youth-led events were the key areas of support. YOUNITE will deliver youth activities from Q2. This includes a youth-led public workshop in Q2 where YOUNITE will engage young people from across the Devonport-Takapuna Local Board area in visioning and designing the changes they would like to see in places they hang out. The local board will be involved in judging the designs. In Q2, staff will complete a service agreement to enable the youth development specialist to continue to mentor the YOUNITE group throughout 2018/2019.	Younite (the Devonport-Takapuna Youth Caucus) delivered YOUthink, a youth-led workshop that supported a small group of young people from high schools across the Devonport-Takapuna area to re-imagine and re-design the places where they hang out. Local board members attended and judged the designs. Kerry Barnett provided mentoring and training to Younite to prepare for delivery of this event. A service agreement has been finalised with Kerry Barnett contracted to provide continued mentoring and training support to Younite through to December 2019. He will support Younite to build their capability in relation to event management and reporting, budgeting, media and governance, iwi and Māori engagement, engagement with diverse communities and provide input into local decision-making and local board planning.
686	Taha Māori - Māori Responsiveness: increasing engagement with mana whenua, mataawaka and Maori organisations	<p>To continue to build on the action plan developed in 2017/2018 work programme. The action plan is focused on increasing engagement with mana whenua, mataawaka and Maori organisations.</p> <p>Increase Maori engagement with council units in Sports Parks and Recreation, Maunga Authority and Te Waka Anga Mua, to install storyboards of Maori history on sites of Maori significance.</p> <p>To provide advice to council units where appropriate to support the development of the Marae in Bayswater.</p> <p>To facilitate hui and engagement between mana whenua groups and the local board.</p> <p>To support local community organisations to increase their level of knowledge in tikanga Maori and to participate in kaupapa Maori activities and to collaborate and work alongside government agencies that are delivering kaupapa Maori activities that are being delivered directly in the local board area.</p>	No further decisions anticipated.	CS: ACE: Community Empowerment	\$10,000 LDI: Opex	In progress	Green	Following on from the "History of local Māori settlement in Takapuna" community workshop, the strategic broker is coordinating further workshops with mana whenua and iwi representatives. The proposed locations for these workshops in Q2 are at Castor Bay, Bayswater and Devonport. Staff will support Sunnynook Community House, Bayswater Marae and Devonport Peninsula Trust, and local iwi to host the workshops.	Staff progressed the co-ordination of Taha Māori workshops in various local community locations, the first of which will be held at the Rahopara Pa site at Castor Bay at the end of February 2019. Local archaeologist and historian, Dave Vert, has been confirmed as speaker and staff are working with key community stakeholders and other council staff to collectively deliver the event. The Lake House Art Centre has been identified as a location for a further workshop and initial planning is underway.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
724	Venue Hire Service Delivery - DT	Provide, manage and promote venues for hire, and the activities and opportunities they offer by:- managing the customer centric booking and access process.- continue to develop and deliver service improvement initiatives.- aligning activity to local board priorities through management of the fees and charges framework.	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	During Q1, the hirer satisfaction survey showed that 60 per cent of hirers would recommend the venues they visited. Participant numbers have increased by 10 per cent compared to the same period last year.Booking hours have increased by 3 per cent compared to the same period last year.The top three activity types during quarter one are meetings, religious activity and arts and cultural events.A focus for staff in Q2 will be promoting our network through Google and Facebook channels.	During Q2, hirer satisfaction remains high with 75 per cent of hirers indicating that they would recommend the venues they have visited. Participant numbers have increased by 19 per cent and booking hours have increased by 32 per cent. The statistics are based on the first five months of 2018/2019 and the significant increase in booking hours can be attributed to the number of functions held at Fort Takapuna - The Barracks. In Q3, staff will be working with communities in preparation for the 2019/2020 booking calendar opening.
1258	Apply the empowered communities approach – connecting communities (DT)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes five key activity areas:</p> <ol style="list-style-type: none"> <li>Engaging communities: <ul style="list-style-type: none"> <li>reaching out to less accessible and diverse groups - focusing on capacity building and inclusion</li> <li>supporting existing community groups and relationships.</li> </ul> </li> <li>Strengthen community-led place-making and planning initiatives - empowering communities to: <ul style="list-style-type: none"> <li>provide input into placemaking initiatives</li> <li>influence decision-making on place-based planning and implementation, including key local board projects (e.g. Korean Gardens)</li> </ul> <p>This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations.</p> </li> <li>Enabling council: <ul style="list-style-type: none"> <li>supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment.</li> </ul> </li> <li>Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: <ul style="list-style-type: none"> <li>this does not replace or duplicate any stand-alone local board Maori responsiveness activities.</li> </ul> </li> <li>Reporting back - to local board members on progress in activity areas 1 - 4.</li> </ol>	No additional decisions anticipated.	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	The strategic broker has been identifying opportunities to support collaborative engagement, development of community-led initiatives in local neighbourhoods. This has resulted in new partnerships and proposals for youth and ethnic communities and in Arts.	The strategic broker connected with a number of local community initiatives to provide support and advice, in particular the development of a community garden at Siene Reserve and scoping a proposed bike hub with the Humanities Collective. The strategic broker has also been working with council colleagues to create a sub-regional approach to the Age Friendly and Ethnic and Diverse communities activities that run across multiple boards.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1458	Community-led placemaking: Devonport Peninsula Trust	Fund the Devonport Peninsula Trust to deliver a range of neighbourhood and community events and programmes in response to community needs and aspirations that will: <ul style="list-style-type: none"> <li>• Bring local communities together.</li> <li>• Plan and lead local initiatives.</li> <li>• Empower and engage communities to do things for themselves.</li> <li>• To respond to new initiatives that are identified; such as responding to Maori kaupapa.</li> <li>• Enable increased participation of diverse groups.</li> <li>• Work with Council to identify new places of interest where placemaking can be effective eg: new community hubs.</li> </ul>	No further decisions anticipated.	CS: ACE: Community Empowerment	\$140,000 LDI: Opex	Completed	Green	The Devonport Peninsula Trust will have been funded to provide a range of community capacity building and neighbourhood development services. The activities will deliver on the local board plan outcome of empowered, engaged and inclusive communities. The trust will also deliver various activities including hosting quarterly network meetings, supporting community initiatives involving new residents and seniors, facilitating youth forum meetings and activity and providing capability and capacity building support to organisations.	Staff completed the funding agreement for Devonport Peninsula Trust (DPT) in October 2018. DPT will support the quarterly Devonport-Takapuna (DT) network meetings. The network meetings provide opportunity to engage with residents, share ideas and identify opportunities for collaborative action. DPT will provide support to the Pest Free Coordinator activities, support new residents through provision of information and direct support services, continue the development of the DT Youth forum, through facilitation of regular meetings, facilitation of the seniors network including work with the Haumaru Housing and Outreach Therapy pet volunteers on Pet sessions in pensioner villages, provide resources to the community, promote fundraising opportunities for local groups and collaborate with ANCAD, Takapuna North Community Trust and others to organise the Devonport-Takapuna Intergenerational Dialogue event. Throughout Q2, DPT delivered the Devonport Christmas Parade, the Devonport Ethical Christmas market, Summer fun preschool play programmes, ecological restoration activity and provided communications and promotion of local events and activity over the holiday period.
1778	Legacy ARST contestable funding – Devonport-Takapuna allocation	Legacy Auckland Regional Services Trust Fund (ARST) for arts and culture purposes. Reallocation of residual funds granted by the former North Shore City Council to be returned by the Shore Exhibition Centre Trust in FY19, and added to the Locally Driven Initiatives (LDI) budget across four local boards. The funds must be used for arts and culture purposes and per the policy, any unallocated budget at the end of the 2018/2019 financial year will go towards savings.	Detail on how the contestable funding will be administered will be brought back to the local board.	CS: ACE: Arts & Culture	\$64,900 LDI: Opex	In progress	Green	In Q1, staff met with the four north local board advisors to workshop a process for the reallocation of the funds for significant arts projects. In Q2, a report will be brought to a business meeting with options on how the local board wish to progress the funding allocation.	Options for the process of allocating of this funding were presented to the local board in October 2018, and the board have chosen to apply a contestible Expression of Interest (EOI) process to identify what project this funding will support. The EOI documentation and process has been drafted and will be presented to the board in February 2019, with the intention of the EOI being open to the public by the end of February 2019. It is expected that the applicants will be assessed, and a contract entered into with the preferred candidate by mid-late May 2019.
<b>Community Facilities: Build Maintain Renew</b>									
673	Devonport-Takapuna Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$2,674,857 ABS: Opex	Approved	Green	The first quarter involved many repairs to damaged seawalls as a result of the the April 2018 storms. It is anticipated that repairs will conclude in quarter two. A seaweed matrix has been presented to the local board and adopted for future beach clean-ups. Safe swim signage has been installed at Torpedo Bay after the tragic incident in November 2017. Several improvements have been made to old/damaged park signages and rusted/out of order rubbish bins. Contractor performance was at 91 per cent. Audits conducted in the first quarter totalled 501. Areas that required attention during this time included street scape gardens, park gardens, building cleaning and public toilets. A winter mowing plan has been put in place to ensure mowing and edging continues where possible on the saturated turf.	The second quarter saw the continuing of seawall repairs which were completed at Takapuna Caravan Park and Narrow Neck. Urgent maintenance and repair works were done to the Takapuna beach toilet block, while improvements were made to fixtures, new shower heads and taps, and painting of the toilet doors. Twelve park benches were identified for renewal at Queens Parade and several of them were replaced. Some will proceed into quarter three for renewing. The spring season saw an increase of services and preparation for the busy summer holiday season. Bin runs are planned to be increased with the provision of additional wheelie bins. Mowing teams have been increased to ensure mowing continues to standard, to prevent issues which occurred in 2017 in quarter two. Contractor performance was at 93 per cent, while 918 audit inspections were conducted.



## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
674	Devonport-Takapuna Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$330,280 ABS: Opex	Approved	Green	The first quarter was influenced by remedial work after the April storm. The continued storm clean up was balanced against addressing deferred requests prior to the storm, and higher priority new requests received. Outstanding work is now limited to sites where access has been restricted due to ground conditions. It is anticipated these sites will be accessible shortly into the second quarter, weather dependant. The scheduled works programme was delayed as a consequence of the storm and deferred works, but is now on track. Replacement planting of trees removed throughout the year has been completed during the quarter.	The second quarter continued to be influenced by wet weather, limiting access to many locations, with remaining material from the April storm only being able to be cleared during December 2018. As conditions improve we see a general movement from primarily street tree focused activities to a summer parks tree maintenance programme. As weather improves, a close watch will be kept on the need for watering of new trees planted during winter.
675	Devonport-Takapuna Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$49,407 ABS: Opex	Approved	Green	During the first quarter, the annual update of the Site Assessment Reports, a large portion of the pest animal monitoring, and the majority of the first pulse of the rat control programme have been completed. Various unscheduled activities were completed which included a mixture of pest animal control and pest plant control. Request for service work orders received, continue to be seasonally normal, with an increasing trend in activity becoming apparent during the late stages of the quarter.	Works during the second quarter have predominantly been undertaken in High Value sites. The first pulse of the rat control programme has been completed and now moving to the second pulse. High Value pest plant control remains high on the agenda throughout the summer months. Request for service work orders received are trending slightly above average for the season. It is anticipated that requests for wasp control will likely pick up in quarter three.
1626	139 Beach Road, Castor Bay - Old Barracks - repurpose for community space	This project will remove asbestos and refurbish the interior and exterior of a heritage building. The building will be refitted as a new community space. Current status - stage one - investigate, obtain necessary reporting, cost estimate options to remedy. Stage two - detailed scope and plan the physical works. Stage three - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2304).	Design to be approved by the local board	CF: Investigation and Design	\$75,000 ABS: Capex - Renewals	Approved	Amber	Current status: The Auckland Council quantity surveyor has forwarded a risk adjusted cost estimate for this asset. Due to concerns over the chimney and the subfloor structure, a provisional seismic assessment has been completed, and the building has been found to be below the current required standard. Comparative quotes from heritage architects have been requested, to supply heritage impact statements, detailing design and construction management, based on the remedial options that were highlighted in the last condition report. A meeting was held with the local board chair and a Kennedy Park World War II Trust member to discuss the current status of this project. Next steps: Have requested that an 'Initial seismic assessment' be completed, and then possibly a 'detailed seismic assessment' prior to any decision being made for any future development.	Initial cost estimations have highlighted the requirement for major remedial work and associated costs to the asset. This asset has also failed its initial seismic assessment.  Current status: After presenting the local board with an update of this project in November, the Board requested that a needs/strategic assessment be carried out, as an assessment was never completed for this asset. An assessment will help inform the way forward in terms of service requirements for the future. The board would also like to carry out a public open day in the new year for this asset. CS and CF are meeting to discuss next steps in early July. The asset has failed its initial seismic assessment (30 percent), therefore is now classed as 'Potentially Earthquake Prone'. Next steps: Awaiting a response from the seismic team regarding next steps for this asset. Start the procurement process for a strategic assessment.
1627	43 Vauxhall Road, Devonport - renew retaining wall	Investigate and determine if the retaining wall needs to be repaired or rebuilt. Currently on hold until further investigation is complete. Deferred to 2019. This asset solution will remain in the programme for reporting purposes. This project is carried over from the 2017/2018 programme (previous SP18 ID 2893).	No further decisions anticipated	CF: Investigation and Design	\$0 ABS: Capex - Renewals	On Hold	Amber	Current status: The Auckland Council legal team has supplied the neighbouring property owners with a copy of the retaining wall assessment, and they have been asked to seek their own assessments if required. Next steps: Advancement of this project is now dependent on the legal department making progress with the neighboring property owners. Community leasing advise that good progress has been made to date.	The Auckland Council Legal department is in communication with the neighboring owners of the wall requesting them to remedy the issue. This process is likely to take some time to complete and will probably stretch into the next financial year.  Current status: Legal has supplied the neighbouring property owners with a copy the retaining wall assessment, and they have been asked to seek their own assessments if required. Next steps: The retaining wall will be monitored for the next four months, and if no further problems present, it will be repainted.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1628	Allen Hill Reserve - install irrigation and lighting on field 1	Install hybrid irrigation and new lighting on field 1. Current status - stage one - investigation, design and scope the physical works. Stage two - plan and deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2016/2017 programme (previous SP18 ID 2310)	Design to be approved by the local board	CF: Investigation and Design	\$100,000 ABS: Capex - Growth	In progress	Amber	Current status: The resource consent application has been lodged. The consent will be publically notified. North Shore United Football Club have relinquished their lease over the site, and the leasing team are working through a process of reinstatement before council takes responsibility for the park. Next steps: Work through the consenting process and present at the resource consent hearing.	Residents could take legal action against proposal if resource consent is publically notified, adding significant cost and delays to the project. Current status: Resource consent application has been lodged. Consent will be publically notified. North Shore United Football Club have relinquished their lease over the site and the leasing team are working through this process and what needs to be done before Council takes responsibility for the park. Next steps: Work through consenting process and present at hearing.
1629	Allenby Reserve - install retaining wall	Install retaining wall to ensure the area in the reserve is fit for purpose and stable. This asset solution is due to a land slip and investigation has been undertaken by the geotechnical team as subject matter experts. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$15,000 LDI: Capex	In progress	Green	Current status: Determine detailed requirements. Next steps: Do a site visit and confirm scope. This is planned for October 2018. Another project (Allenby Reserve - renew car park) is taking place in the same park, commencing with physical works shortly, this project will be added to that contract, as a variation, in order to get the best return on investment.	Current status: Project has been awarded to successful supplier. The work is scheduled for March 2019. Next steps: Ensure the work commences as scheduled.
1630	Allenby Reserve - renew car park and fence	Renew car park and fence at the reserve. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2311).	No further decisions anticipated	CF: Project Delivery	\$135,000 ABS: Capex - Renewals	In progress	Green	Current status: A successful tenderer was appointed at the beginning of September. Next steps: Conduct a pre-start meeting and finalise construction dates. The estimated delivery dates are scheduled for 21 January – 29 March 2019.	Current status: The work is scheduled to start end January 2019 and be complete in March 2019. Next steps: Ensure the work commences as per agreed date.
1631	Aramoana Reserve - renew access to dinghy ramp	Renew access to dinghy ramp to ensure the asset is fit for purpose and future proof for community use. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2313).	No further decisions anticipated	CF: Investigation and Design	\$30,000 ABS: Capex - Renewals	In progress	Green	Current status: The archeological assessment has been completed and we are now in the process of applying for approval to Heritage New Zealand. The assessment has also been sent to Mana Whenua representatives and a site visit/Hui will be made in early November. Next steps: Plan physical works after Heritage New Zealand has approved the application. Will be working in with the Aramoana seawall project, which is also underway.	Current status: The archeological assessment has been completed and we are now in the process of applying for approval to Heritage New Zealand. The assessment has also been sent to Mana Whenua representatives and a site visit/Hui was made in early November 2018. Next steps: Heritage New Zealand has requested that additional communication be forwarded to Iwi for comment. Plan physical works after Heritage New Zealand has approved the application. Will be working in with the Aramoana seawall project, which is also underway.
1632	Becroft Park - develop and renew hybrid fields 2 & 3	Installation and renewal of hybrid fields 2 and 3. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of a multi-year project of the 2017/2018 programme (previous SP18 ID 2925).	Design to be approved by the local board	CF: Investigation and Design	\$172,000 ABS: Capex - Renewals; ABS : Capex - Growth	In progress	Green	Current status: Concept design has been received and is being reviewed. The concept design does highlight a soil constraint that impacts on the standard construction process for a sports field, and as a result, a site specific design for Becroft Park is being investigated. Next steps: Staff plan to workshop the concept design with the board at the 4 December workshop. Staff will also be workshoping the feasibility of installing a baseball backstop fence to support the shortfall of baseball facilities in the North Shore area.	Current status: Concept design has been received which highlights a sub-soil issue that negatively impacts the hybrid turf design option and it is recommended that hybrid turf not be installed. It is recommended that the fields are renewed with a sand-carpet design only. A concept design has been presented to the local board, of which they support council's proposal to proceed with a like for like sand carpet renewal instead of hybrid. Next steps: Progress through to detailed design and to have this at the end of February 2019. Liaise with Forrest Hill Football Club of the concept decision.
1633	Belmont Park - renew car parks	Sub surface and surface renewal of car park including edging details and any retaining structures at the site. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is carried forward from the 2016/2017 work programme (previous SP18 ID 2926).	No further decisions anticipated	CF: Project Delivery	\$80,000 ABS: Capex - Renewals	In progress	Green	Current status: The services investigation works have been completed and the tendering for the main works is underway, with construction anticipated to begin in November. Next steps: Initiate contract tendering process.	Current status: The contract of works has been awarded and works will commence in the new year. Next steps: Complete works

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1634	Bond Reserve - renew lamp posts	Renew lamp posts at Bond Reserve (Forrest Hill). Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$5,000 ABS: Capex - Renewals	In progress	Green	Current status: The available asset data has been given to a facilities management contractor to complete site visit assessments, and to complete a recommendations report. Next steps: Bundle with other relevant Devonport-Takapuna projects and engage a consultant to complete professional design services.	Current status: The available asset data has been given to a Facilities Management contractor to complete site visit assessments, and to complete a recommendations report. Next steps: Site assessments and recommendations report is due in mid December. Then bundle with similar projects and engage a consultant to complete professional design services.
1635	Claystore Heritage building - renew building structure & electricals - community workspace	Structural and electrical review required prior to establishing physical works. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. Occupier: Devonport Community Workshop Trust. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2298).	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Amber	Current status: A 'provisional seismic assessment' has been completed, and the building is below the current required standard. Next steps: A request has been made for an 'initial seismic assessment' to be completed, and then possibly a 'detailed seismic assessment', prior to any decision being made for any future development. The seismic team has prioritised this asset for the initial and detailed seismic assessments.	A 'Provisional Seismic Assessment' has been completed, and the building is below the current standard future direction of the project is yet to be determined.  Current status: An 'Initial Seismic Assessment' has been completed, and the building is below the current standard. This makes the building 'Potentially Earthquake prone'. Next steps: Have requested that a 'Detailed Seismic Assessment' be conducted prior to any decision being made for any future development. The seismic team has programmed and prioritized this asset for the initial and detailed seismic assessments. This started in November.
1637	Devonport Domain - renew fence on Tui Street boundary	Renew fence on Tui Street boundary. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Project Delivery	\$23,000 ABS: Capex - Renewals	Completed	Green	Project completed September 2018.	Project completed.
1638	Devonport Yacht Club - renew wharf - King Edward Parade	A like for like complete replacement of the entire structure, including pile and superstructure to the same standard. Current status - stage one - investigate, consult and scope the works required. This stage will be a collaborative approach with the coastal team as subject matter experts and structural engineers. Options to be presented to the local board for further decision making. Stage two - detailed scope, plan and deliver the physical works. Estimated completion date yet to be established. This project is carried forward from the 2016/2017 work programme (previous SP18 ID 2964).	No further decisions anticipated	CF: Project Delivery	\$450,000 ABS: Capex - Renewals	In progress	Red	Current status: The future of this structure is currently being assessed. The project has moved in this direction due to safety and design concerns regarding the buildability and the ongoing use. Qualified contractors cannot be sourced to undertake this work within the extended budget. We are continuing to try and source a contractor to do the work, but a strategic assessment of options is being done at the same time as a contingency plan. Next steps: Staff are meeting with Community Services and stakeholders to work through options, with a view of coming up with a recommended way forward by the end of summer. If the recommended way forward involves a build, then this would not be until the 2020 financial year.	Review of options to be undertaken with the coastal team and Community Services.  Current status: Currently working with the club, coastal team and Community Services to work through options for the future of the structure. Next steps: Recommend a way forward by the end of summer. If the recommended way forward involves a build then this would not be till FY20.
1639	Devonport-Takapuna - implement actions from sun smart audit	Develop a proposed sun smart programme in alignment with the recommendations in the sun smart provision study undertaken by the Parks team last financial year. Current status - stage one - investigate, develop draft works programme with cost estimates, to be presented to the local board for their review and input, with prioritising the roll out of the programme. Stage two - design, scope and plan the physical works as agreed with the board in stage one. Stage three - deliver physical works. Estimated completion date yet to be established. This project has been funded by the local board's discretionary budget to improve the community open space areas.	Details to be approved by the local board	CF: Investigation and Design	\$20,000 LDI: Capex	In progress	Green	Current status: The Devonport-Takapuna Play Provision, Sunsmart Strategy and the current work programme have been reviewed to identify the high priority sites. These will be discussed with the local board on 2 October 2018. Next steps: Price preferred sites.	Current status: The poles for the additional shade sails at Milford Reserve play space have been installed. The sails are due to be put up in December. Next steps: Completion.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1640	Devonport-Takapuna - LDI minor capex fund 2018/2019	Funding to deliver minor capex projects throughout the financial year as approved in the monthly local board workshops. Details of approved works will be added to ensure clear reporting. These improvement projects are funded by the local board's discretionary budget.	Details to be approved by the local board	CF: Investigation and Design	\$50,000 LDI: Capex	In progress	Green	Current status: The following assets have been identified that would benefit from minor capital upgrades: Milford Beach (seats, showers etc); Belmont Shops (toilet block); King Edward Parade at Devonport Yacht club (toilet block – requires ceiling as well); Sylvan Park – (toilet block); Hauraki Road (toilet block); Windsor Reserve (toilet block) Next steps: Obtain quotes and complete works.	Current status: Discussions are on going regarding which assets would benefit from minor capital works. Upgrading toilet blocks (painting, new hardware etc) is the preferred option for the Operations and Maintenance team. Next steps: confirm assets to be upgraded and undertake works.
1641	Devonport-Takapuna - renew park furniture 2017/2018+	Renew park furniture at the following sites: Achilles Crescent Reserve, Bryan Byrnes Reserve, Devonport Domain, Killamey Park, Melrose Reserve, Cheltenham Beach Reserve, King Edward Parade Reserve, and Vauxhall Sportsfields. Devonport Peninsula sites to be delivered as priority in conjunction with the walkway and cycleway improvements. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2316).	No further decisions anticipated	CF: Project Delivery	\$50,000 ABS: Capex - Renewals	Completed	Green	Project completed July 2018.	Project completed July 2018.
1642	Devonport-Takapuna - renew park lighting 2017/2018+	Renew park lighting at the following sites: Windsor Reserve (last light in the park/first at the street needs addressing with the Heritage team) and Takapuna Rose Gardens. Devonport Peninsula sites to be delivered as priority in conjunction with the walkway and cycleway improvements. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2792).	No further decisions anticipated	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Amber	Current status: The final investigation report has been delayed until late October due to contractor performance issues. Next steps: Once the design is received, the business case will be progressed.	The final investigation report has been delayed until October due to contractor performance issues.  Current status: The previous contractor is no longer working on this project. A new contractor, Philips Lighting, have offered to carry out a free assessment and design work for this project. Next steps: once the assessment and design is received, proceed with the completion of a business case. Assessment is due in early January.
1643	Devonport-Takapuna - renew park playspaces 2018/2019+	Overview - Renew park playspaces at the following sites: Devonport Domain (with consultation with the sports club on site) and Melrose Reserve. Current status - stage one - investigate, design and scope the works required to be presented to the local board for their review and input. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project has sites included carried forward from the 2017/2018 work programme (previous SP18 ID 2796). Recommendations of play space audit will be used when renewing playspaces.	No further decisions anticipated	CF: Investigation and Design	\$35,000 ABS: Capex - Renewals	In progress	Green	Current status: We are in the early stages of investigation, reviewing the play assessment outcomes and determining how concepts for Devonport Domain and Melrose Reserve should be developed. Following on from this, we will liaise with the sports club and initiate wider consultation to receive feedback on age groups, usage and preferred play equipment from the community. In parallel we will procure the services of a playground designer and, based on investigation outcomes, develop concepts for both playgrounds. Next step is presentation to the local board and from there we will develop a detailed design which we aim to finalise by end of FY19. At this stage construction works are likely to be scheduled for October/November 2019 or January/February 2020.	Current status: Business case being drafted and information for consultation process is being collated. Next steps: Identify options and plan delivery.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1644	Devonport-Takapuna - renew park roading and car parks 2017/2018+	<p>Renew park roading and car parks at the following sites:                      Aramoana Reserve, Balmain Reserve, Bath Street Reserve, Cheltenham Beach Reserve, Dacre Park (Allen Hill), Greville Reserve, Hill Park, Kawarau Reserve, Melrose Reserve, Mount Cambria Reserve, Kennedy Park; Fort Takapuna Reserve and Ngataranga Park.</p> <p>Current status - stage one - investigate, design and scope the works required.                      Stage two - plan and deliver the physical works.                      Estimated completion date yet to be established.                      This project is a continuation of the 2017/2018 programme (previous SP18 ID 2797).</p>	No further decisions anticipated	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Green	<p>Current status: Large amounts of asset data has now been received, and is being reviewed by the asset management team. Once complete, the results will be tabled with the local board for their approval.</p> <p>Next steps: Once the concept design has been completed, the process of detailed design will commence.</p>	<p>Current status: Large amounts of asset data has now been received, and has been reviewed by Community Facilities Asset management team, Operational Management and Maintenance Services (OMMS) and Renewals. Will be prioritizing these assets with the Local Board in February.</p> <p>Next steps: Meet with the local board in February 2019.</p>
1645	Devonport-Takapuna - renew park signage 2018/2019+	<p>Renew park signage at the following sites:                      Auburn Street Reserve, Barrys Point Reserve, Braemar Reserve (Castor Bay), Charles Reserve, Cheltenham Beach Reserve, Kennedy Park, Killarney Park, Midway Reserve, Milford Beach Front Reserve, Narrow Neck Beach, Northboro Reserve, St Leonards Beach and Westwell Road Street Reserve.&amp;nbsp; Replace the dog signage at Takapuna Beach.</p> <p>Devonport peninsula sites to be delivered as priority in conjunction with the walkway and cycleway improvements.                      Current status - stage one - investigate, design and scope the works required to be presented to the local board for their review and input.                      Stage two - plan and deliver the physical works.                      Recommendations of the signage audit will be used when renewing signs.                      Estimated completion date yet to be established.</p>	No further decisions anticipated	CF: Investigation and Design	\$5,000 ABS: Capex - Renewals	In progress	Green	<p>Asset data has been received mid-October and staff will work through the data to prepare a proposed list of signs to be renewed. This information will be validated with the photos collected during the signage audit, as well as via additional site visits. Once signs have been confirmed for renewal, a signage supplier will be engaged to design, manufacture and install the new signs. Installation of signage is likely to be completed by Christmas 2019, subject to approvals and weather conditions.</p>	<p>Current status: The asset data has been reviewed and site investigation is underway to determine proposed scope for presentation to the local board.</p> <p>Next steps: Work programme to be drafted to plan delivery. Report to the local board for approval of work programme.</p>

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1646	Devonport-Takapuna - renew park structures 2018/2019+	Renew condition four (poor) and five (very poor) fencing, bridges, retaining walls, gates, boardwalks at the following sites:Ngataringa Park; Killarney Park, Achilles' Crescent Reserve; Narrow Neck; Auburn Street Reserve; Bath St Reserve; Beach Road Reserve; Blair Park; Castor Bay Beach Reserve; Devonport Domain; Henderson Park Takapuna; Jutland Reserve; Kennedy Park; Kitchener Park; Melrose Reserve; Milford Beach Front Reserve; Milford Reserve and Mt Cambria Reserve; O'Neills Cemetery Park; Patuone Reserve; Philomel Reserve; Promenade Reserve; Quarry Lake Reserve; Quinton Park; Rahopara Road; Stanley Bay Beach Reserve; Sylvan Park; Taharoto Park; Takapuna Beach; Thornes Bay; Wairau Estuary Reserve; Westwell Rd Street Reserve; Woodall Park.Devonport Peninsula sites to be delivered as priority in conjunction with the walkway and cycleway improvements.Current status - stage one - investigate, design and scope the works required.Details of the works will be updated once site visits are complete for clear reporting.Stage two - plan and deliver the physical works.Estimated completion date yet to be established.A component of this project is a continuation of the 2017/2018 programme (previous SP18 ID 2793).	No further decisions anticipated	CF: Investigation and Design	\$45,000 ABS: Capex - Renewals	In progress	Amber	Current status: Professional concept design services are currently being carried out by a local engineering consultancy company.Next steps: Review of concept design and progression to detailed design.	The large number of assets may lead to a time delay in delivery.Current status: Professional concept design services have been carried out by a local engineering consultancy company and have been reviewed.Next steps: Meet with the local board in February to prioritize these asset renewals.
1647	Devonport-Takapuna - renew park walkways and paths 2017/2018+	Renew condition four (poor) and five (very poor) walkways and paths. Current status - stage one - collate condition data, investigate, design and scope the works required. Details of the works will be updated once site visits are complete for clear reporting. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. A component of this project is a continuation of the 2017/2018 programme (previous SP18 ID 2795).	No further decisions anticipated	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Amber	Current status: The design process is to begin in September / October 2018. A consultancy has been approached to help with the design investigation of this project. Next steps: Receive the proposal from the consultant and progress into procurement.	Time delays in engaging a proven track consultant due to shortages within the consultancy market.  Current status: Have approached two consultancies to help with the design investigation of this project. Have also merged in the Stanley Bay track renewal project into this project. Next steps: Have now received proposals from consultants. Based on asset data received and current asset data, we will need to prioritize these assets in February 2019 with the local board.
1648	Devonport-Takapuna - refurbish park toilets 2018/2019+	Renew park toilet blocks at the following sites: Balmain Reserve; Bath Street Reserve; Bayswater Marina; Bayswater Park; Belmont Shops; Devonport Domain; Hauraki Shops; King Edward Parade Reserve; Milford Shops. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. This project may be unbundled for the physical works component, to be advised once investigation and design phase is complete. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$150,000 ABS: Capex - Renewals	In progress	Green	Current status: A local engineering consultancy has been approached to help with the design investigation of this project. Next steps: Receive the proposal from the consultant and progress into procurement.	Current status: Have approached a local engineering consultancy to help with the design investigation of this project. Next steps: Receive proposal from consultant in December 2018, and progress into procurement.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1649	Gould Reserve - renew toilets and changing rooms	Renew toilet block and changing rooms. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$80,000 ABS: Capex - Renewals	In progress	Green	Current status: The concept plan has been endorsed by the local board and the developed design is progressing. The application is underway for the site archeological investigation. Next steps: Commence detail design. Build at this stage is forecasted for April 2020.	Current status: Concept plan has been endorsed by the local board and the developed design is progressing. The on-site archeological investigation has been completed and we are waiting for the results. Next steps: Commence detail design. Build at this stage is forecast for April 2020 following next summer.
1651	Kennedy Park - remedial work to reinstate staircase	Remedial work to reinstate staircase. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is carried over from the 2017/2018 programme (previous SP18 ID 3312).	No further decisions anticipated	CF: Investigation and Design	\$480,000 ABS: Capex - Renewals	In progress	Green	Current status: The resource consent processes and tendering for the detailed design phase are underway. Next steps: Lodge the resource consent application and continue with detailed design works.	Current status: The Resource Consent processes detailed design phase are continuing, with the aim of getting physical works underway in March. Next steps: Lodge the Resource Consent application and continue with detailed design works.
1652	Kennedy Park - renew heritage engine room	Refurbish hardwood door with fittings for engine room, replace louvre window(s) in engine room and replace the tongue and groove door with louvre in the engine room. This project will be delivered in collaboration with the Heritage team. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	In progress	Green	Current status: Developed design is underway in conjunction with the New Zealand Heritage team. Next steps: Preparation of the tender package, with a view to implementing works in April 2019.	Current status: Tendering has begun and work is expected to begin in April 2019. Next steps: Tender the works, with a view to implementing works in April 2019.
1653	Kennedy Park / Rahopara Pa - searchlight placement	Provide a safe and secure asset that is acceptable to council's Heritage and Consenting teams, and maximising the future options to retain these structures where possible. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of a multi-year project in the 2016/2017 programme (previous SP18 ID 3041)	No further decisions anticipated	CF: Project Delivery	\$30,000 ABS: Capex - Renewals	In progress	Green	Current status: Planning is continuing but physical works cannot be completed until the stairway to the beach is reinstated. Next steps: Develop the design for consenting purposes with a view to commencing work in May 2019.	Current status: Planning is underway again as works on the stairway are planned for March 2019, which will enable access to the site. Next steps: Develop the design for consenting purposes with the view of commencing work in May.
1654	Killarney Park - renew park path and safety barrier	Renew path and safety barrier and the park, ensuring the assets remain fit for purpose. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2325).	No further decisions anticipated	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Amber	Current status: Investigation into the scope of works, and creation of a business case is underway by an external consultant. Due to unexpected delays with their subcontractors, this is now due back in September 2018. Next steps: Review of business case and forward for delivery.	Have had unexpected delays with consultants. Current status: The business case has been received for this project and has been reviewed. Next steps: Resource consenting is currently being worked through with Auckland Council Planners.
1655	Lake Pupuke - renew northern parks foreshore structures	Renew foreshores at the following sites: Henderson Park - Takapuna, Kitchener Park and Sylvan Park/ Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is carried-over from the 2016/2017 programme (previous SP18 ID 2319).	No further decisions anticipated	CF: Project Delivery	\$75,000 ABS: Capex - Renewals	In progress	Amber	Current status: The first round of tenders identified significant issues with the wall repairs during times of high lake levels, and this was reflected in the prices received. A new tender will be undertaken in time to coincide with when lake levels are low enough in the summer of 2019. Next steps: Complete the tendering processes and award the contract, with a view to commencing physical works at the end of May 2019.	The Lake levels are continuing to stay at record high levels. This project has been put on hold until the levels recede. Current status: The Lake levels are continuing to stay at record high levels. This project has been put on hold until the levels recede. Next steps: Monitor Lake levels and initiate the project again when they recede.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1656	Lake Pupuke - renew and develop south walkways and foreshore structure	Improve and renew walkways and paths throughout the foreshore walkway network. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is carried over from the 2016/2017 programme (previous SP18 ID 2802).	No further decisions anticipated	CF: Project Delivery	\$513,000 ABS: Capex - Growth; ABS: Capex - Renewals	In progress	Green	Current status: Tendering for a construction contract to begin in October 2018, with construction planned for the Summer/ Autumn period. Next steps: Complete the tender process and continue liaison with stakeholders.	Current status: Tendering for construction contract is underway with construction planned to start in the Summer/ Autumn period. Small changes to the design of the footpath on Shae Terrace have been completed with input from Auckland Transport. Next steps: Complete tender process and award physical works contract.
1657	Milford Reserve - renew toilets and changing rooms	Renew toilet block and changing rooms. Current status - stage one - investigate, consultation, design and scope the works required to be presented to the local board for their review and input. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	Design to be reviewed by the local board for their input	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Prepare feedback forms and sessions to ascertain design outcomes. Next steps: Feedback forms to go out late October 2018 and close on 5 November 2018. Collate feedback prior to presenting it to the local board to approve the concept design, later in the financial year.	Current status: New concept designs are being developed to take into consideration feedback gathered. Next steps: Present feedback summary and new concept designs to the local board for approval in the March 2019 meeting.
1658	Northboro Reserve - renew path	Renew reserve paths. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Project Delivery	\$15,000 ABS: Capex - Renewals	In progress	Green	Current status: Engage the full facility contractor to do an assessment of what is required. Next steps: The internal project manager is to review the findings and determine the best way to deliver the project, with a view to completing works by the end of summer.	Current status: This project site is fully contained within the large scale Housing New Zealand development underway in this area, so work cannot proceed until this development is completed. Next steps: The Project Manager will liaise the developer to agree on options to determine a way forward.
1659	Patuone Reserve - upgrade and renew walkway	Renew the existing walkway and upgrade in accordance with the Takapuna Centre Plan, develop the Patuone walkway into a shared walking and cycling path, providing for a connection between Takapuna Town Centre and Devonport Green Route, Nature Path and Sky Path. Current status - stage one - investigation, consultation, design and scope the works required to be presented to the local board for their review and input. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. The renewal component of this project is a continuation of the 2017/2018 programme (previous SP18 ID 2327). This project has been funded by local renewals, local board discretionary capex funding and local board capital transport funding.	Design to be agreed with the local board	CF: Investigation and Design	\$1,035,908 ABS: Capex - Renewals; LDI: Capex; External funding	In progress	Green	Current status: Local board confirmed width for boardwalk to be 2.5m wide to match the rest of the network. Next steps: Commence detailed design and consent phase.	Current status: Design and planning assessment underway for 2.5m wide boardwalk. Next steps: Consultation with Bike Auckland to commence on the concept design, lodge consents and commence detailed design.
1662	Rahopara Pa Reserve - renew toilets	Renew toilet block. Current status - stage one - investigation, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Building consent has been lodged and is expected back by mid-late October. It was also identified that a heritage overlay existed and that a resource consent was required. This was submitted in late August 2018 and the resource consent has now been granted. The tender documentation has been prepared in expectation of the building consent being granted. Once the consent is received, the tender for physical works will be released. Next steps: Receive approved building consent and release the physical works tender.	Current status: The tender process has been completed and a main contractor has been procured. The physical works are planned to be undertaken between February and April 2019, after the peak summer period. Next steps: The public will be informed of the upcoming works through the installation of site signage, and the physical works will be completed.
1663	Stanley Bay Beach - renew walkway	Renew park walkways. Current status - stage one - investigate, design and scope the works required. Provide a detailed mapped scope of works where works are being undertaken to the local board for their review and input. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	Details to be agreed to by the local board	CF: Project Delivery	\$10,000 ABS: Capex - Renewals	Cancelled	Grey	Current status: The track has exposed Pohutukawa roots so will need to be assessed by an external arboriculturist and a pathway/track designer. Next steps: Have requested a proposal from an arboriculture consultant and track designer for professional design services.	Merged with 18536 Devonport-Takapuna - renew park walkways and paths 2017/2018+ (SPID 1647) October 2018. Merged with Devonport-Takapuna - renew park walkways and paths 2017/2018+ (SPID 1647) October 2018.



## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1664	Sunnynook Park - upgrade various sport fields and lighting	Sand slits drainage and irrigation and lights, including the investigation into the provision of the perimeter lighting at the park to ensure the area is fit for purpose and safe for the local community. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is carried-over from the 2016/2017 programme (previous SP18 ID 2322).	Design to be approved by the local board	CF: Project Delivery	\$864,000 ABS: Capex - Growth	In progress	Green	Current status: The top field has been sown with a temporary grass surface, and has been opened to the public with the intention of closing this again in November 2018 to establish the final grass surface over the summer period. The tender for the sports lighting and the construction of the lower platform is underway. Next steps: Complete physical works over the 2018/2019 financial year.	Current status: The contracts for the sportsfields, path lights and sports lighting are now all underway on-site, with the aim of all work being completed by the winter sports season if the weather permits. Next steps: Complete physical works over the 2018/2019 financial year .
1665	Sunnynook Park - develop community area	Development of community area including a playspace outside the community centre. Investigation and design will be conducted by an isthmus. Current status - stage one - investigation, consultation, develop concept design with cost estimates to be presented to the local board for their review and input. Stage two - detailed design, scope and plan the physical works as agreed with the board in stage one. Stage three - deliver physical works. Estimated completion date yet to be established. This project has been funded by the local board's discretionary budget to improve the community open space areas.	No further decisions anticipated	CF: Investigation and Design	\$20,000 LDI: Capex	On Hold	Amber	Current status: This project is on hold awaiting a strategic assessment from Community Services to confirm the outcomes for the project. The preliminary design is yet to be formally endorsed by the local board, and will be presented at the October 2018 Devonport-Takapuna business meeting. Next steps: Confirm options and the business case.	Awaiting Strategic Assessment from Community Services to confirm outcomes for the project  Current status: This project is on hold awaiting a Strategic Assessment from Community Services to confirm the outcomes for the project. The preliminary design was formally endorsed by the local board at the December 2018 Devonport-Takapuna business meeting. Next steps: Confirm options and the Business Case.
1666	Takapuna Beach Development Plan - develop concept design	Develop a detailed concept design for approval. Current status - stage one - investigation and consultation. Stage two - develop concept design with cost estimates to be presented to the local board for their review and input. Estimated completion date yet to be established. This project has been funded by the local board's discretionary budget to improve the community open space areas.	Design to be approved by the local board	CF: Investigation and Design	\$20,000 LDI: Capex	In progress	Green	Current status: In the process of engaging a consultant to develop options for the Te Uru Tapu/Sacred Grove of Pohutukawa of Takapuna Beach as per the agreement with the local board. Next steps: Engage a consultant to work with stakeholders to investigate issues and develop options.	Current status: Opus have now been engaged to work with stakeholders to investigate issues and develop options and costings. OPUS have briefed the local board and iwi on the project and scope and their involvement. Next steps: Scheduled site meeting with local residents on 19 December 2018. Site meeting with iwi to be scheduled in January 2019.
1667	Takapuna Beach Sacred Grove - coastal renewals	Takapuna Beach coastal renewals. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is carried-over from the 2016/2017 programme (previous SP18 ID 2323).	No further decisions anticipated	CF: Project Delivery	\$250,000 ABS: Capex - Renewals	In progress	Green	Current status: Work on the renewal of the damaged seawall is now complete. Next steps: Complete handover to the operational maintenance team.	Current status: Work on the renewal of the damaged seawall is now complete. Next steps: Complete handover to the operational maintenance team.
1668	Takapuna Library - replace AHU and refurbish boiler equipment	Replace two large air handling units. Refurbish boiler. Current status - stage one - investigation, consultation, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2016/2017 programme (previous SP18 ID 3213).	No further decisions anticipated	CF: Project Delivery	\$220,000 ABS: Capex - Renewals	In progress	Green	Current status: A replacement option has been agreed, using 2 heat recovery chiller units, giving 30-year operation with improved energy efficiency and reduced energy costs, with the added benefit of eliminating the gas supply in the building. Professional heating, ventilation, and air conditioning (HVAC) design services have been engaged, and are currently underway with the re-fit drawings and specifications. Once completed, the tender for physical works can be started. Next steps: The physical works are estimated to commence in February 2019.	Current status: Replacement option has been agreed using 2 heat recovery chiller units, giving 30 year operation with improved energy efficiency and reduced energy costs, with the bonus of eliminating the gas supply in the building. Air conditioning design and specification for the new system are complete. Documentation for tender to physical works is being prepared. Next steps: Mechanical and architectural drawings complete, documentation for building consent is underway. The physical works are estimated to start on site in May 2019.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1669	Takapuna Pool and Leisure Centre - comprehensive renewal and upgrades	Renew and upgrade the assets at the aquatic centre, to be delivered within the facilities shutdown period to avoid service disruption. Current status - stage one - investigation, specialist reporting, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2309).	No further decisions anticipated	CF: Investigation and Design	\$200,000 ABS: Capex - Renewals	In progress	Amber	Current status: An external architectural company has completed concept designs for the renewal of the asset. This work has been assessed by the Active Recreation team, and also the Pools and Water Features team. This is now with the Auckland Council quantity surveyor to create an estimate for proposed works. Next steps: Once estimates are back from the quantity surveyor in September 2018, the proposed works will be workshopped with the local board.	Budget may not be sufficient.  Current status: An architectural company has completed concept designs for the renewal of the asset. This work has been assessed by the Active Recreation team, and also the Pools and Water Features team. Auckland Pools and Leisure have recently requested a variation on this design and this is now being reviewed by the Auckland Council Quantity Surveying team. Active Recreation have also requested that the Swim School room is relined during the December Pool shutdown. This includes wall linings, carpet tiles, new lighting, new glazing, relocation of sink and cupboard, and an option on a high-wall air conditioning system. This is currently underway. Next steps: Receive the variation back from the quantity surveying team for review.
1670	Takapuna Pumphouse - reroof café	Reroof the café to ensure the facility remains fit for community enjoyment. Current status - stage one - investigation, consultation, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2302).	No further decisions anticipated	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Amber	Current status: The Asbestos survey for this asset has come back with negative test results. A seismic assessment of the asset has been requested. Next steps: Once the seismic assessment has been received, a completed business case will be forwarded to the Project Delivery team in order to deliver the project.	A seismic assessment of the asset is to be carried out on September 17th, 2018. This building also requires a Heritage Impact Assessment to be carried out by an external consultant.  Current status: Requested a seismic assessment of the asset, and asset has unfortunately failed its first assessment. Next steps: Detailed assessment is now complete. This should be available in February/March 2019.
1671	Windsor Reserve - renew playground	Renew the playground at the reserve to maintain the current service levels. Current status - stage one - investigate, design and scope the works required to be presented to the local board for their review and input. Proposed increased levels of service are also to be presented to the board for their consideration. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is carried over from the 2016/2017 programme (previous SP18 ID 3275).	Details to be approved by the local board	CF: Investigation and Design	\$400,000 ABS: Capex - Renewals	In progress	Green	Current status: The local board has approved the concept design. Tendering for detailed design of the Bean Rock Tower is underway. Next steps: Consenting followed by equipment and site works tendering.	Current status: The local board have approved the concept design. The Bean Rock Tower contract has been awarded and detailed design of the foundations is underway. Additional equipment tendering is underway. Consent documents are being collated. Geotech investigation for the tower foundations has been ordered. Next steps: Consenting and site works tendering.
2111	Devonport-Takapuna - renew park furniture 2018/2019	Renew park furniture at the following sites: Auburn Street Reserve, Barrys Point Reserve, Bath Street Reserve, Midway Reserve, Milford Reserve, Montgomery Reserve, Ngataranga Park, Sylvan Park, Winscombe Street Reserve, Woodall Park. Devonport Peninsula sites to be delivered as priority in conjunction with the walkway and cycleway improvements. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$40,000 ABS: Capex - Renewals	In progress	Green	Current status: Asset data has been received and is being used to identify assets for renewal. Site visits will be undertaken to identify furniture styles, location details and verify asset conditions. Once scoping is completed we will procure services to supply and install the new furniture. At this stage, installation of new furniture is likely to be completed by Christmas 2019, subject to approvals and weather conditions.	Current status: The asset data has been reviewed and site investigation is underway to determine scope. Next steps: Prepare PIF, draft work programme and plan delivery.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2112	Wairau Estuary - develop boardwalk	Develop a boardwalk at the estuary for the community to enjoy. This is stage one of the initiative. Current status - stage one - investigation, consultation and design to be presented to the local board for their review and input. Stage two - this stage will commence at the local board's discretion. Detailed design, consenting and planning the physical works. Stage three - this stage will commence at the local board's discretion. Delivery physical works. Estimated completion date is yet to be established. This improvement project is being funded by the local board's discretionary budget.	Details to be approved by the local board	CF: Investigation and Design	\$55,000 LDI: Capex	In progress	Green	Current status: Review the project brief, understand options and scope works. Initial stakeholder meeting is being organised. Next steps: Setting out task responsibilities between Stakeholders and Auckland Council to get first concepts completed.	Current status: Presentation to North West Mana Whenua Engagement Forum. Milford Business Association and Milford Residents Association engaging to establish signage for presentation and information purposes for the area. Involvement of local school is being investigated to work on the signage. Next steps: Engage consultants to complete site investigations such as ecological impact reports, physical site investigation, GIS investigation and survey proposed alignment.
2113	Killarney Park - renew park bollards	Renew bollards at the park, ensuring the grounds are future proofed for community enjoyment. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2325).	No further decisions anticipated	CF: Investigation and Design	\$27,000 ABS: Capex - Renewals	In progress	Green	Current status: Engage full facility contractor to assess condition of assets on site and produce statement of works required. Assess whether this should be bundled with outer furniture works in the area. Next steps: Once extent of works known, engage contractor to complete works, estimated completion towards end of summer.	Current status: Full Facility contractor is currently carrying out a condition assessment of the of asset on-site and will feedback to the Project Manager. Next steps: Agree on scope of works and initiate physical works contract.
2800	Devonport-Takapuna - investigate developing 4 cycling and walking routes in Devonport Peninsula	Investigate the works required to deliver 4 new cycle and walkways in the Devonport Peninsula area. Current status - stage one - investigate, consult and cost estimate the options to deliver the 4 new cycling and walking routes in the area. Stage two - present to the local board for prioritising and further decision making. Estimated completion date yet to be established. This project has been funded by the local board's transport capital fund to improve the community open space areas.	Details to be approved by the local board	CF: Investigation and Design	\$180,000 LDI: Capex	Cancelled	Grey	Current status: Scoping has not yet begun, scope to be confirmed and resource engaged. Next steps: Engage resource and confirm scope.	Should no longer appear in the Community Facilities work programme, as this project is being delivered by Auckland Transport.  Project record cancelled. The board passed a resolution (DT/2018/109) to allocate Auckland Transport funding to this project. It is being delivered by Auckland Transport.
2801	Lyford Reserve - implement tracks - small build	Community Led Small Build Programme in conjunction with the Local Board's Discretionary programme.	Details to be approved by the local board	CF: Project Delivery	\$130,000 LDI: Capex	In progress	Green	Current status: The bush and tree clearance work is underway. This commenced a month earlier than the programmed September start date. Track construction is due to start October 2018. Next steps: Commence construction of the track and monitor to completion.	Current status: The bush and tree clearance work is 90 percent complete. Track construction started late October 2018 and is programmed to be completed in January 2019 and is on target. Next steps: Access through Sunnynook School to be made 17th December now complete. The bulk of track work requiring vehicle access to be completed through school holidays.
2833	Barry's Point Reserve - development	To complete Barry's Point Reserve developments as per the local board Barry's Point Reserve Development Plan and the Takapuna Centre Plan, including internal pathways, bollards and planting.	A report from Parks, Sports and Recreation, recommending adoption of the Barry's Point Development Plan will be presented to a local board business meeting in Q2.	CF: Investigation and Design	\$150,000 LDI: Opex	On Hold	Amber	Current status: A meeting was held on 8 August 2018 between representatives of the Korean Garden Trust, local board members and council staff, to progress the project. A resource consent has been lodged by the Korean Garden Trust and is currently being processed. Further information has been requested by council to assist with assessing the application. Next steps: The resource consent will be processed, and if granted, the Korean Garden Trust will be able to progress with the project.	The project is on hold until a resource consent application by the Korean Garden Trust has been granted. Current status: This project is linked to Barry's Point Reserve - develop Korean Gardens (ID 22591). Development of the wider reserve area is on hold. The Korean Garden project is the only development currently planned for the reserve. Next steps: No further work is planned on the wider development of the reserve in the near future.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2878	Fort Takapuna Recreation Reserve - restore 2 heritage barracks	<p>Overview - The restoration of the two ex-barracks to a level such that they are fit-for-purpose as a community space. Renew the car park with a permeable surface. Deliver the associated landscaping.</p> <p>Stage one - investigate, design and consent the proposed works - complete.</p> <p>Current status - stage two - plan and deliver the physical works.</p> <p>This project has an estimated completion date of April 2019.</p> <p>This project is carried over from the 2016/2017 and 2017/2018 programmes (previous SP18 ID 2977).</p>	No further decisions anticipated	CF: Project Delivery	\$311,711 ABS: Development	In progress	Green	Q1 commentary not captured for Carry Forward projects.	<p>Current status: The contract for this project has been awarded and works are now in progress on site. The construction works will be delivered in a two-stage process. Initial construction of hard landscaping elements (plinths and signage wall) and lighting was undertaken pre-Christmas 2018. Stage two will see the fabrication and installation of signage on the hard landscaping elements, which will occur from January through to March 2019.</p> <p>Next steps: Complete the construction of hard landscaping elements. Measure for the fabrication of signage and complete installation work. Completion is expected by April 2019 in advance of ANZAC Day.</p>
2996	Narrowneck Beach - renew seawalls and paths	<p>Overview - renew the seawalls, steps and paths at the beach to maintain the current levels of service.</p> <p>Stage one - investigate, design and consent the proposed works - complete.</p> <p>Current status - stage two - plan and deliver the physical works.</p> <p>This project has an estimated completion date of June 2019.</p> <p>This project is carried over from the 2016/2017 and 2017/2018 programmes (previous SP18 ID 3118).</p>	No further decisions anticipated	CF: Project Delivery	\$254,520 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	<p>Current status: The works will be tendered for after the summer period, to avoid the summer peak for visitors.</p> <p>Next steps: Complete the tendering process.</p>
2997	Aramoana Reserve - renew seawall and boat ramp	<p>Overview - renew the seawalls, steps and paths at the beach to maintain the current levels of service.</p> <p>Stage one - investigate, design and consent the proposed works - complete.</p> <p>Current status - stage two - plan and deliver the physical works.</p> <p>This project has an estimated completion date of May 2019.</p> <p>This project is carried over from the 2016/2017 and 2017/2018 programmes (previous SP18 ID 2915).</p>	No further decisions anticipated	CF: Project Delivery	\$260,000 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	<p>Current status: Resource consent granted, the local board has been updated on the project structure.</p> <p>Next steps: Liaison with access path repair project required, engage engineer to review and coordinate projects, tender and supervise works. await Heritage NZ review on midden issues. This project is currently in the process of being bundled with sentient ID 17960 'Renew access to Dinghy Ramp'. This project is awaiting approval from Heritage New Zealand.</p>
3009	Kennedy Park - renew coastal walkways and fencing	<p>Overview at Kennedy Park - provide a new informal walkway in a location that provide a safe passage for pedestrians while minimising effects on the adjoining neighbours. Overview at Milford Reserve - renew cobblestone path and wire fencing at Milford Reserve adjoining the Wairau Creek. Stage one - investigate, design and consent the proposed works - complete. Current status - stage two - plan and deliver the physical works. This project has an estimated completion date of Year End 2018. This project is carried over from the 2016/2017 and 2017/2018 programmes (previous SP18 ID 3040).</p>	No further decisions anticipated	CF: Project Delivery	\$37,320 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed in July 2018.
3011	Devonport-Takapuna - renew cricket nets	<p>All rusted netting post, poles and worn out carpet</p> <p>Overview - The renewal of the net posts, poles and worn carpet at the cricket pitches across Devonport-Takapuna.</p> <p>Stage one - investigate, design and consent the proposed works - complete.</p> <p>Current status - stage two - plan and deliver the physical works.</p> <p>This project has an estimated completion date of June 2019.</p> <p>This project is carried over from the 2016/2017 and 2017/2018 programmes (previous SP18 ID 2963).</p>	No further decisions anticipated	CF: Project Delivery	\$7,500 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed July 2018.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3055	Lake Pupuke - develop walkways - northern parks	Overview - develop walkways around Lake Pupuke as agreed in the Milford Centre Plan and the Devonport-Takapuna Greenways Plans. Stage one - investigate, design and consent the proposed works - complete. Current status - stage two - plan and deliver the physical works. This project has an estimated completion date of June 2019. This project is carried over from the 2017/2018 programme (previous SP18 ID 2318).	No further decisions anticipated	CF: Investigation and Design	\$15,587 Growth	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Auckland Council staff presented the results of the public engagement period at the local board workshop on 04 December 2018. Next steps: the draft concept plan will be revised per the results of the public engagement period and will again be refined with further consultation of the responders. The resulting design options will be presented at a local board workshop in the next quarter.
3062	18 Richards Avenue, Forrest Hill - renew roof and reclad exterior	Overview - remove the asbestos detected under the building and in the exterior and renew roof. Current status - stage one - investigate, design and plan the physical works. Stage two - deliver the physical works. This project has an estimated completion date of June 2019. This project is carried over from the 2017/2018 programme (previous SP18 ID 2297). Occupier - Shoreside Phoenix Arts Centre Trust	No further decisions anticipated	CF: Project Delivery	\$10,000 ABS: Capex	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	This asset failed its 'Provisional Siesmic Assessment'. The updated Quantity Surveyor estimate is now \$1.25million for demolition and rebuild.  Current status: A subsequent 'Initial Seismic Assessment' has been completed, and the building is above the current standard. The Quantity surveying team has also advised that the asset is no longer fit for purpose and has given cost estimates to 1. demolish, 2. renew and 3. demolish and renew. Next steps: Have advised the Lease Advisor that the building has now passed its seismic assessments and work can now progress on the rest of the building. Awaiting a response from the Leasing team.
3072	Devonport-Takapuna - renew park play spaces 2017/2018+	Overview - renew play equipment at Nile Reserve - Milford, Northboro Reserve and Plymouth Reserve. Current status - stage one - investigate, design and plan the proposed works. Stage two - deliver the physical works. This project has an estimated completion date of May 2019. This project is carried over from the 2017/2018 programme (previous SP18 ID 2796).	No further decisions anticipated	CF: Project Delivery	\$23,650 ABS: Capex	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	Delay in project hand over to project manager, however now in progress. Current status: The external playground design consultant is currently completing concept design specifications for this project. Assets include Nile Reserve - Milford, Northboro Reserve and Plymouth reserve. This process will also need to include public consultation. Next steps: Once concept design has been work-shopped with the local board, completion of detailed design specifications are to proceed.
3087	Jutland Road Reserve - renew walkway	Overview - renew the walkway at the reserve ensuring it remains fit for purpose for community use. Current status - stage one - investigate, design and scope the proposed works. Stage two - plan and deliver the physical works. This project has an estimated completion date of June 2019. This project is carried over from the 2017/2018 programme (previous SP18 ID 2324).	No further decisions anticipated	CF: Project Delivery	\$35,000 ABS: Capex	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	Delay due to the requirement of further project scoping for the walkway  Current status: The path has been renewed in some places while investigations into options for a bridge across the stream are investigated. Next steps: Complete the options report.
3093	Depot Artspace - Wikitoria building - replace kitchen	Overview - replace borer ridden weatherboards, treat, wash and repaint the exterior and replace the kitchen. Current status - stage one - investigate, design and scope the proposed works. Stage two - plan and deliver the physical works. This project has an estimated completion date of October 2018. This project is carried over from the 2017/2018 programme (previous SP18 ID 2300).	No further decisions anticipated	CF: Project Delivery	\$17,525 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed October 2018.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3121	Takapuna Pumphouse amphitheatre - minor renewals	Overview - earthworks in the vicinity of the theatre space and café, replace the fence and stabilise the land. Replace retaining wall and refill to achieve a more even surface and improved stability. Current status - stage one - investigate, design and scope the proposed works. Stage two - plan and deliver the physical works. This project has an estimated completion date of March 2019. This project is carried over from the 2017/2018 programme (previous SP18 ID 2303).	No further decisions anticipated	CF: Project Delivery	\$18,772 ABS: Capex	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	Time delays due to contractor performance issues.  Current status: The final investigation report has now been received and is being reviewed. Next steps: Once reviewed, discuss options with the local board in the new year.
3149	Plymouth Reserve - develop walkways and cycleways	Overview - develop walkways and cycleways as directed in the Plymouth Reserve Walkway Cycle plan. Current status - stage one - investigate, design and scope the proposed works. Stage two - plan and deliver the physical works. This project has an estimated completion date of June 2020. This project is carried over from the 2016/2017 and 2017/2018 programmes (previous SP18 ID 3394).	Design to be agreed with local board	CF: Project Delivery	\$68,292 Growth	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: (Portion One - Roberts Avenue to bridge) detailed design and the preparation of the physical works tender documentation has been completed. The timing for the delivery of the physical works is being finalised. A residential developer who may be working in the area concurrently is being consulted, so that works can be coordinated if possible. Next steps: Asset owner approval is required from the Auckland Council parks, tree, and closed landfill asset owners. These approvals will be sought in early 2019. An alternative location for mitigation planting within the local board area is to be agreed, following confirmation that the planting of new trees within Plymouth Reserve is not permitted. This is due to the fact that the reserve is a closed landfill and testing has confirmed that there are no suitable locations for planting.
3224	Ngataranga Park - renew skate park drainage	Overview - Renew drainage around the skate park to eliminate future flooding issues and future proof the asset. Current status - stage one - engage engineers and environmental services to investigate the works required to ensure the asset remains fit for purpose. Stage - scope and plan for physical works to be undertaken as a matter of priority. This project has been identified as health and safety works, to be mandated by the local board. Estimated completion date yet to be established.	No further decisions anticipated	CF: Project Delivery	\$20,000 ABS: Capex - Renewals	In progress	Amber	Q1 commentary not captured for new projects created after Q1 completion.	The site is located on an old contaminated land site. There is a thick cap of clay over the contaminated land, however drainage may need to be laid, and it is unknown what lays beneath this cap.  Current status: Concept design documentation has now been received. Have requested that detailed design proposal is now progressed. Next steps: Once the proposal is received, advance into procurement of detailed design.
3239	Barrys Point Reserve - develop Korean Gardens	Overview - to develop the Korean Garden memorial in collaboration with the Korean Garden Trust. Current status - stage one - investigate and design for the initial infrastructure and the War Veteran Garden. This initial phase will be delivered as a matter of priority. Stage two - Further detail for subsequent stages to be advised. Estimated completion date yet to be established. This project is a component of the continuation of the 2017/2018 programme (previous SP18 ID 3417).	No further decisions anticipated	CF: Project Delivery	\$150,000 LDI: Opex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: A meeting was held with the Korean Garden Trust in December 2018 to discuss the resource consent application and the license to occupy the land process. Teams within council are assisting the Korean Garden Trust with providing information in relation to the resource consent application. Next steps: The license to occupy application will be progressed by staff in early 2019, in conjunction with the Korean Garden Trust.
3249	Becroft Park Reserve - renew toilets	Renew toilets. This project was carried forward from FY17/18.	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex - Renewals	Deferred	Grey	Q1 commentary not captured for Carry Forward projects.	This project has been deferred for future years work programme approval.  Current status: This project has been deferred. The business case is complete and due to be signed off. Next steps: Project is now on hold until it is approved for funding by the local board.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3256	Kennedy Park - renew World War II tunnels	Overview - renew failing World War II tunnels at Kennedy Park Current status - stage one - site investigation. Stage two - design and scope the works required to be presented to the local board for their review and input. Stage three - physical works Estimated completion date yet to be established.	Scope of works to be presented to the local board for their review and input	CF: Project Delivery	\$15,000 ABS: Capex - Renewals	Approved	Green	Q1 commentary not captured for new projects created after Q1 completion.	Current status: Develop the scope of the works through the operations team and initiate project. Next steps: Initiate project
3264	Kennedy Park - renewal of World War II tunnels	Overview - renew failing World War II tunnels at Kennedy Park Current status - stage one - site investigation. Stage two - design and scope the works required to be presented to the local board for their review and input. Stage three - physical works Estimated completion date yet to be established. Standardise car park markings.	Scope of works to be presented to the local board for their review and input	CF: Project Delivery	\$15,000 ABS: Capex - Renewals	Cancelled	Grey	Project cancelled.	Project cancelled due to duplication with SP project ID 3256. Project cancelled due to duplication with SP project ID 3256.
<b>Infrastructure and Environmental Services</b>									
326	Devonport-Takapuna North-West Wildlink Assistance Programme	Provide a Pest-Free Programme coordinator for technical advice and practical support to private landowners and community groups. To undertake restoration action to protect and enhance local native biodiversity and create an effective ecological corridor as described in the Restoring Takarunga Hauraki Pest-Free plan. This year expansion of the programme towards Takapuna is planned with extra funding from the local board. The programme continues to be shaped by the community and is currently focused on the Devonport area, in particular Shoal and Ngataranga Bays, reflecting the significance of these areas as important ecological areas in the North-West Wildlink. Community groups and interested landowners are engaged with establishment of a comprehensive predator control programme across the local area starting along the coastal margins of the bays. The programme will support the wider community to take action to control pest animals and weeds and plant more native trees to enable native wildlife to return and spread across the landscape. The programme will build on and engage with more people and groups to expand action.	No further decisions anticipated.	I&ES: Environmental Services	\$50,000 LDI: Opex	In progress	Green	The funds to continue supporting the pest free coordinator role have been transferred to the Devonport Peninsula Trust. The current coordinator has resigned and staff are supporting the trust to refill the role. Agreement has been reached with Takapuna North Trust and associated groups for a facilitator to work with the groups to write a pest free strategy for the northern area of the Devonport-Takapuna Local Board. Procurement for this will begin in September 2018 and will be supported by biodiversity and parks staff.	A new Devonport pest free coordinator was appointed this quarter and the handover process is underway. The procurement for pest free Takapuna North is now complete and a contractor has started meeting with community groups and stakeholders to develop the plan.
<b>Libraries</b>									
1084	Provision of Library Service - Devonport-Takapuna	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings; Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - Devonport Library for 56 hours over 7 days per week. (\$501,451) - Takapuna Library for 56 hours over 7 days per week. (\$912,924)	No further decisions anticipated	CS: Libraries & Information	\$1,414,376 ABS: Opex	In progress	Green	Both libraries consistently have good attendance with their Book a Librarian, Digital Drop-In, Think Lab, Tech-time with Toby and Coding sessions. A Takapuna library customer won this quarter's prize of a Kobo for providing feedback online, he is an avid researcher and library user who was overjoyed with winning this prize. He said 'he couldn't have had a better prize.'	In addition to our usual digital services, we utilised the robotics kit purchased as a shared resource and taught children how to create and manipulate this technology during the school holidays. It was the highlight at both libraries. Library services were promoted to the New Zealand Centre for Gifted Education after they approached us to provide a clear picture of what libraries have to offer and how they function. Devonport was one of two libraries to trial an extended magazine offer and gauge public interest in more high end magazines which may be purchased on an ongoing basis as a result of the feedback.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1085	Additional hours to network standard - Devonport-Takapuna	2 additional opening hours at Devonport Library. 4 additional opening hours at Takapuna Library.	No further decisions anticipated	CS: Libraries & Information	\$71,500 LDI: Opex	In progress	Green	Because it's exam time, students are using our space to capacity to study and seating is at a premium all hours of the day. Additional hours have been well received in this regard with some customers even asking for longer opening hours.	We have been receiving excellent feedback from all the tourists visiting over the summer on our services and library spaces. They particularly enjoy the convenience of our printing services.
1086	Preschool programming - Devonport-Takapuna	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their children's early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	A monthly Spanish Rhymetime has launched at Takapuna Library with people attending from the wider Auckland area. Rhymetimes, Storytime and Wriggle and Rhyme are still some of our most popular programmes.	The traditional end of year wrap up of pre-school programmes held in the Takapuna War Memorial Hall was another success with all presenters from the various groups performing a stage show for families.
1087	Children and Youth engagement - Devonport-Takapuna	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whānau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	For the July school holidays we planned and rolled out a fun-filled Super Hero themed programme. It was a busy two weeks with many families taking part. We utilised our new robotics kit to a full house of children. Members of the community kindly donated unwanted Lego that we will continue to use to encourage creativity. We enjoyed collaborating with members of our community to facilitate fun workshops for children including drawing and drama courses. Takapuna Library has continued hosting stand-up poetry evenings for teens. In our programme of school visits this term, all of the Vauxhall School classes have visited Devonport Library, while staff have done outreach visits to Carmel, Hauraki and Bayswater schools for their bookweeks.	The October school holidays theme of Time Travel helped us to create a range of fun activities for families from fossil making, creating magic potions to making a time travel machine. Dare to Explore/Kia Māia Te Whai is in full swing with lots of enrolments and activities planned.
1088	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Devonport-Takapuna	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Two events were hosted to celebrate Suffrage 125. The inaugural Theatre Month, which takes part in September, was marked at both libraries with exhibitions, displays, a play by Devonport Drama Teens, readings by playwrights Tom Scott, Geoff Chappell and Margot McCrae. This quarter has been busy with literary events including celebrating Poetry Day and hosting a debate: Millennials vs Baby Boomers. Eight authors discussed their writing including: Michael Graham, Stu Bagby, Emily Writes, CK Stead and children's illustrator Donovan Bixley.	Author events continue to be well supported at both libraries. Between us we hosted: Kevin Ireland's latest poetry book, Crime writer Ian Austen, teen writer JL Pawley, poet Jamie Trower and performer Mika. John McDermott's photos of 12 prominent New Zealand writers is displayed at Takapuna library until the end of January. In November, a panel of distinguished Devonport women entertained a large crowd with ideas about What We Aren't Telling Our Daughters.
1089	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Devonport-Takapuna	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	The co-design pilot we started in the beginning of 2018 is taking shape. As a result of talking with the community, we have decided to proceed by offering two types of te reo learning. Takapuna has partnered with a community group to launch a pilot te reo Rhymetime. Devonport has partnered with Te Wānanga o Aotearoa who will facilitate a year long te reo course in 2019. Enrolments are currently being taken. A connection has been made with Teresa Walker from the Navy Marae who has been visiting Devonport to familiarise staff with the language and protocols. We have powhiri planned for December when the Takapuna team will visit Devonport for a Christmas gathering. We have a presence at the Navy Museum during the Heritage Festival 'Fun Palace' event.	The powhiri held to honour the Takapuna team visiting Devonport library was a moving occasion. Each staff member had prepared a mihi and waiata was sung. We were fortunate to have had the support of the Navy personal to guide us with this ceremony. The te reo is all set to go with a full allocation of students and a long waiting list. The Te Reo Rhymetime has gone from strength to strength with regular attendees.
1090	Learning and Literacy programming and digital literacy support - Devonport-Takapuna	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	We've taken up the opportunity to be involved in the Spark Jump Programme to enable easier access to WiFi in homes that need a little extra help. We are supporting the Asian Health Network who provide bilingual talks on health subjects who in this quarter featured diabetes and longevity.	A relationship has been formed with Touch Compass, a group of people with special needs, that now visit the Devonport library weekly for colouring in and other activities. The Wairau Transition School who meet at Takapuna weekly, celebrated the end of 2018 with an exhibition of their art on the theme of transport.



## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
<b>Local Economic Development: ATEED</b>									
324	Grants for Bid retail spend data (Marketview)	This would provide additional funding to the BID's to purchase and receive information on retail spend for their respective areas. The funding would be made in the form of a grant to the business associations.	No further decisions anticipated.	ATEED: Local Economic Growth	\$15,000 LDI: Opex	In progress	Green	Following the approval of the work programme staff have prepared and circulated a funding agreement for each Business Association. At the end of the quarter these were awaiting signing by both parties prior to issuing the grant funding. It is expected that these will be signed and payment issued during the next quarter.	The funding agreements for Devonport business association and Takapuna beach business association have been signed and the funds transferred to them. Staff are still waiting for the funding agreement for Milford business association to be signed and returned by the business association prior to issuing the funding. Staff will chase the business association again in the next quarter to facilitate the payment of the funds.
325	Shore Coast Tourism	This would be a grant to each of the Business Associations to continue to work together to jointly create and develop a tourism and visitation brand that best represents the Local Board area.	This initiative is dependent on the progress made in the previous financial year. Prior to confirming funding the Local Board would need to confirm that they are happy with the progress made following an update from the Business Improvement Districts.	ATEED: Local Economic Growth	\$30,000 LDI: Opex	In progress	Green	Currently awaiting the proposal for the use of the funding from the Business Associations. This will be chased during the second quarter. Once received this will be shared with the Local Board prior to a funding agreement being drafted and the grant being issued.	A proposal for the use of the allocated funds has been received. A report to the local board will be presented to the February local board business meeting for the local board to consider the proposed use of the funds and if happy to approve the payment of the grant funding.
327	Young Enterprise Scheme (DT)	The Auckland Chamber of Commerce, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss.  The funding from the local board will support the delivery of the Young Enterprise Scheme Kick Start Days in February 2019. The Kick Start days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2019 year, what YES is all about, and what is in store for them.	No further decisions anticipated.	ATEED: Local Economic Growth	\$3,000 LDI: Opex	Completed	Green	The Young Enterprise Scheme is being delivered by the Auckland Chamber of Commerce. A request for the funding has not yet been received in order to facilitate the payment on behalf of the local board. This is expected to happen during the second quarter.	The Auckland Chamber of Commerce invoiced for the allocated funds from local boards and payment has been made.
1376	Support for Hurstmere Road Business	Hurstmere Road is due to be upgraded in January 2018 by Auckland Transport. A budget allocation would provide the ability for the Local Board to assist the businesses affected mitigate the impact of the works during the upgrade. It is recommended that The Takapuna Beach Business Association works with Auckland Transport to scope out the initiatives that could be implemented as mitigation measures. With a view to come back to the Local Board with a full scope requesting funding. It is recommended that the Local Board allocate funds provisionally to allow the Business Association the opportunity to develop a scope of activities.	The Local Board will need to approve the full scope of activities that any grant will be used for, based on a formal proposal by the Takapuna Beach Business Association.	ATEED: Local Economic Growth	\$20,000 LDI: Opex	Approved	Amber	A proposal has not yet been submitted by the Business Association. Staff will chase this during the next quarter on behalf of the Local Board so that the scope of activities can be reviewed and agreed prior to any funding being released.	The business association has not yet submitted a proposal for the use of the funds. As such there is a risk that the funds may not be utilised as allocated.  Staff have contacted the Business Association to ask if the funds are still required as a proposal has still not yet been submitted for consideration by the local board. Staff will chase this during the next quarter on behalf of the Local Board so that if the funding is required the scope of activities can be reviewed and agreed prior to any funding being released.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2455	Support for business improvement districts – Takapuna Beach	The Local Board has agreed and advised that they wish to provide the three business improvement districts (BIDs) with secured funding to undertake a range of programmes, events and initiatives which support and help deliver the Devonport-Takapuna Local Board Plan.	The Local Board will need to agree the use of the grant prior to entering into a Funding Agreement.	ATEED: Local Economic Growth	\$38,000 LDI: Opex	In progress	Green	The Business Association submitted a proposal in September 2018. Staff are reviewing this, prior to drafting a funding agreement. This will be actioned during the second quarter.	A proposal for the use of the allocated funds has been received. A report to the local board will be presented to the February local board business meeting for the local board to consider the proposed use of the funds and if happy to approve the payment of the grant funding.
2456	Support for business improvement districts – Milford	The Local Board has agreed and advised that they wish to provide the three business improvement districts (BIDs) with secured funding to undertake a range of programmes, events and initiatives which support and help deliver the Devonport-Takapuna Local Board Plan.	The Local Board will need to agree the use of the grant prior to entering into a Funding Agreement.	ATEED: Local Economic Growth	\$25,000 LDI: Opex	Approved	Green	Staff are still awaiting a proposal for the use of the funds to be submitted by the Business Association. A reminder has been sent and staff are awaiting a response.	Staff have chased a proposal from the Business Association (BA). The BA has indicated that they do wish to draw down the money to support the delivery of events in the BA area. However a full proposal of what the funds will be used for has not yet been provided. Staff will follow this up in the next quarter
2457	Support for business improvement districts – Devonport	The Local Board has agreed and advised that they wish to provide the three business improvement districts (BIDs) with secured funding to undertake a range of programmes, events and initiatives which support and help deliver the Devonport-Takapuna Local Board Plan.	The Local Board will need to agree the use of the grant prior to entering into a Funding Agreement.	ATEED: Local Economic Growth	\$25,000 LDI: Opex	In progress	Green	A proposal has for the use of the funds has been submitted to staff. A funding agreement will now be drafted and once signed payment will be made. It is expected that payment will be made during the second quarter.	A proposal for the use of the allocated funds has been received. A report to the local board will be presented to the February local board business meeting for the local board to consider the proposed use of the funds and if happy to approve the payment of the grant funding.
<b>Parks, Sport and Recreation</b>									
13	DT: Ecological volunteers and environmental programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events; •Plant and animal pest eradication; •Litter and green waste removal; •Contractor Support; •Tools and Equipment; •Beach/stream Clean Ups. •Brochures  This includes a FY17/18 budget deferral of \$7,000.	No further decisions anticipated.	CS: PSR: Park Services	\$52,000 LDI: Opex	In progress	Green	The total volunteer hours for this quarter was 750. Activities included a number of planting days, beach clean ups and working bees.	Volunteer activities in Devonport-Takapuna local parks this quarter focused on rubbish clean-ups, weed control, planning with the groups for winter planting and ongoing animal pest control. One guided walk was completed.
401	DT: Third Party Facility Sport and Recreation Service Assessment	Complete service assessment that identifies public access opportunities, for sport and recreation purposes, to facilities owned/operated by third parties (for example: schools and sports clubs).	Workshop with the board when draft assessment completed.	CS: PSR: Active Recreation	\$15,000 LDI: Opex	In progress	Green	A draft scope has been written for the service assessment. A consultant will be in place by Q2.	The procurement process, for professional services to carry out the third party service assessment, has been initiated. On completion, a draft of the assessment will be workshopped with the local board.
415	DT: BMX Service Assessment	Complete a service assessment for the provision of BMX rider options (including pump track or other provision) in the Devonport-Takapuna area to inform service provision, investigation, design and project delivery requirements.  (Following workshop with the board 02/10/18: The area focus for this activity item is to be Woodall).	Workshop in quarter 3.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	Site meeting held on 23 August 2018 with Rotary Devonport on potential use of Woodall Reserve, Professional services engaged.	A workshop with the local board took place in quarter 1. Woodall Reserve is the site identified as a result of guidance provided by the board. Professional services will be engaged to provide high level options and carry out feasibility for local board consideration at a workshop in quarter 3.
416	DT: Dog Exercise Service Assessment	Complete a service assessment for the provision of dog exercise options and programmes within the Devonport-Takapuna area to inform service provision, investigation, design and project delivery requirements.	Workshop in quarter 3.	CS: PSR: Park Services	\$0 ABS: Opex	In progress	Green	Meeting with council's animal management team held on 29 August 2018 confirming bylaws, definitions and potential sites for local board consideration.	A workshop took place in quarter 1 to discuss potential sites with local board. Barry's Point Reserve has been identified as the primary candidate site. A refresh of a development plan for Barry's Point Reserve was adopted by the board on 11 December 2018. This plan contemplates a dog park as an activity. A workshop with the board to discuss the location of the dog park will take place in quarter 3.
418	DT: Parks for Physical Fitness Service Assessment	Complete service assessment for the provision of park user "physical fitness" options within community parks and places to inform service provision, investigation, design and project delivery requirements.	Workshop in quarter 3.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	Opportunities for alignment with the local board 'Out and About' programme investigated.	Workshop held with the local board in quarter 2 on scope of project and feedback was provided by the board. Elected member responsibility for the project to be delegated to the chair and deputy chair of the board to confirm project scope. Professional services are yet to be engaged.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
420	DT: Sunnynook Wheeled Sports Service Assessment (skate, BMX, scooters )	Complete a service assessment for the provision of wheeled sports (skate, BMX, scooters etc.) options in the Sunnynook area to inform service provision, investigation, design and project delivery requirements.	Workshop draft assessment with the board.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	Professional services engaged.	Professional services have been engaged and the service assessment is to begin in quarter 3.
421	DT: Out and About Programme	Deliver a range of 'free to attend' activities and events in local parks, spaces and places, for all ages. Out and about will evolve to become a more responsive and tailored programme of activities that provides opportunities for everyone to be physically active . Focus on delivering local solutions for young people and seniors, and strengthening connections around key assets like paths, and leisure centres that can support a wider range of activities.	Quarter 3 workshop update.	CS: PSR: Active Recreation	\$15,000 LDI: Opex	In progress	Green	Programme development and stakeholder engagement commenced to ensure the Out and About programme adds value to existing local programme provision. Workshop scheduled with the local board in October.	Project updates were provided to the board in Q2, including at a workshop with the board in December 2018. Engagement with local community groups has taken place, including Devonport Peninsula Trust, Takapuna North Community Trust and Auckland North Community Action Development Trust. Activities incorporate support from delivery partners including Bike Auckland and Dragon Boating Auckland. An update on service delivery over the summer period will be provided to the board in Q3.
497	Milford Tennis Club Facility Partnership Grant	Support Milford Tennis Club in the development of a new club room and community space. A Facility Partnership grant of \$200,000 was provided to Milford Tennis Club from the 2014/2015 Facility Partnership Scheme, no additional budget required.	An update will be provided to the local board in Q3.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Local board workshop scheduled in October to discuss funding opportunities. Auckland Council staff are working with the club to support external funding opportunities.	The grant for the Milford Tennis Club was released in accordance with the funding agreements in place. The project is moving forward into the build stage.
498	Takapuna Pool and Leisure Centre: Operations	Operate Takapuna Pool and Leisure Centre in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Visitor numbers for the quarter are slightly unfavourable compared with the previous year. Membership has increased and this is expected to grow as summer approaches. Customer satisfaction (measured by NPS survey) results have seen a decrease in positive feedback but an increase in participation. Takapuna is receiving positive feedback for customer service, but negative comments regarding facility quality, carparking and heating/cooling in building. A building renovation in April 2019 is expected to address most of these issues. A new centre manager commences work in October. Learn to Swim has launched two initiatives during the quarter. Swim lessons in Mandarin have been hugely popular with local families and the programme is at 75% occupancy overall and 100% occupancy at beginner level in Term 3. Staff are initiating plans to increase capacity and grow the swim school roll in the coming term. A partnership is in place with an occupational therapist, to train our staff to support children who struggle in standard swimming school settings.	The centre experienced an 11% decrease in active visits when measured against the same period from the previous year (September - November). Customer satisfaction levels improved during quarter 2 (when compared with quarter 1). Memberships increased slightly and early childhood occupancy improved by 47% (when compared with the same period from the previous year). A shut down of the pool for maintenance took place during the first two weeks of December. Participation numbers for December were affected by the closure and the swim school also needed to finish 3 weeks early. New strategic initiatives to grow awareness of the centre and programmes began in late November with the introduction of stories profiling staff and members.
<b>Plans and Places</b>									
1426	The Sunnynook Plan	Reviewing, completing and adopting the final plan for Sunnynook, Totara Vale and Forrest Hill areas, following engagement on the draft plan.		CPO: Plans and Places	\$0 Regional	In progress	Green	Sunnynook Plan approved on 18 September 2018 by the Board for publication	Design Studio completing final version for publication by mid November 2019.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
<b>CF: Community Leases</b>											
1291	Belmont Park, 46 Roberts Avenue, Bayswater 0622: lease to Belmont Park Bowling Club Incorporated	Renew ground lease to existing group for 10 years from 1 May 2019	CF: Community Leases	1/05/2009	1 x 10 years	30/04/2029	\$1.00	Approved	Green	Work on this lease project is expected to start in quarter four.	Work on this lease project is expected to start in quarter four.
1292	Mary Thomas Centre, Ground Floor Hub, 3 Gibbons Road: lease to Auckland North Community and Development Incorporated, Takapuna	New building lease to existing group. One renewal has before been exercised, with all renewal terms finally expiring on 31 July 2018.	CF: Community Leases	1/08/2016	Nil	31/07/2018	\$1.00	Approved	Green	This lease project is proposed to start in quarter three. The current lease is holding over on a month by month basis.	This lease project is proposed to start in quarter three. The current lease is holding over on a month by month basis.
1293	Fort Takapuna Recreation Reserve, 170 Vauxhall Road, Narrow Neck: lease to Grey Power North Shore Incorporated for Room 4, Barracks A13	New sublease to existing group. One renewal has before been exercised, with all renewal terms finally expiring on 30 September 2018.	CF: Community Leases	1/10/2016	1 x 1 year	30/09/2018	\$1.00	In progress	Green	This lease project is proposed to start in quarter two. An application form for a new lease has been sent to the group.	Group confirmed on 10 October 2018 their wish to continue occupation at Fort Takapuna. Staff are working on their application.
1294	Fort Takapuna Recreation Reserve, 170 Vauxhall Road, Narrow Neck: lease to North Harbour Radio Community Trust for Room 8, Barracks A13	New sublease to existing group. One renewal has before been exercised, with all renewal terms finally expiring on 31 January 2019.	CF: Community Leases	1/02/2017	1 x 1 year	31/01/2019	\$1.00	Approved	Green	This lease project is proposed to start in quarter four.	This lease project is proposed to start in quarter four.
1295	Killarney Park, 39 Killarney Street, Takapuna: lease to North Shore Bridge Club Incorporated.	New ground lease to existing group	CF: Community Leases	1/04/1999	Nil	31/03/2019	\$0.10	In progress	Green	The group has completed an application form for a new lease. This will be processed over the coming months and a site visit has been arranged for October 2018 to view the premises.	Site visit completed and a Memo distributed to the local board in November 2018, seeking feedback on a new lease to the group. (NOTE: No concerns were raised and this will be considered by the local board at the business meeting in February 2019 for approval).
1296	Taharoto Park, Taharoto Road, Takapuna: lease to Takapuna City Association Football Club Incorporated	New ground lease to existing group	CF: Community Leases	1/10/1998	1 x 10 years	30/09/2018	\$1.00	In progress	Green	The club is collecting the information required for a new lease. Staff are awaiting the completed application form.	Group indicated their wish to continue leasing the premises. They are currently collating and reviewing information before submitting their application.
2484	Sunnynook Park, at Sunnynook Road and Sycamore Drive, Sunnynook: Lease to Sunnynook Community Centre Management Committee Incorporated	New building lease for the Sunnynook Community Centre to existing group. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/08/1998	1 x 10years	31/07/2018	\$1.00	Completed	Green	Resolution passed on 19 June 2018 granting a licence to manage and occupy for a term of one year commencing 1 July 2018.	This project was completed in quarter one.
2493	Devonport Domain, Cambridge Terrace, Devonport: Lease to Devonport Bowling Club	Renewal of lease for premises to existing group. Deferred from the 2017/2018 work programme.	CF: Community Leases		3 x 10 years	28/02/2029	\$1.00	On Hold	Amber	On 8 August 2018 the bowling club indicated verbally that they are winding up. The club is no longer a legal entity. Acting on the advice of Legal Services, a breach notice was sent to the club. They were given until 7 September 2018 to respond and have done so verbally and agreed to confirm in writing. Options for the site and building will be discussed at a future local board workshop, with input from the Parks Sports and Recreation teams. There is a lot of community group interest in the future of this site.	Club is no longer a legal entity and in breach of lease conditions. September 2018 - Group formally surrendered lease and have largely vacated the site. November 2018 - condition report was received from AMIS. Main building is in average condition; other sheds are in poor condition. Options for the site and building will be discussed at a local board workshop early 2019, with input from the Renewals, Parks Sports and Recreation teams.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2504	Citizens Advice Bureau North Shore - Room 6 Level 1 Mary Thomas Centre, Gibbons Road.	Renewal of lease for premises to existing group.Deferred from the 2017/2018 work programme.	CF: Community Leases	1/08/2017	Nil	1/08/2018	\$1.00	In progress	Green	Citizens Advice Bureau have responded with suggested changes to the original draft deed of community lease. Council officers will work with Auckland Council legal advisors to review these changes to prepare a deed for final review and execution.	The draft multi premise lease is with council's solicitors for review, following input from CAB and council staff. If no further issues are raised, the revised deed will be sent to CAB for execution and any renewals under the lease can be progressed. This is anticipated to be finalised in quarter four. The local board still has to consider agreeing to the multi premises lease.
2513	Clarence Street, Devonport Community House Inc.	New lease for creche premises to existing group.Deferred from the 2017/2018 work programme	CF: Community Leases		1x5 years	30/06/2023	\$1.00	In progress	Green	The new lease application has been received from the group and will be processed in quarter three.	The new lease application has been received from the group and will be processed in quarter three.
2516	Milford Reserve, Scout Association of New Zealand	New lease for premises to existing group.Deferred from the 2017/2018 work programme.	CF: Community Leases	1/03/2018	1 x 10years	28/02/2038	\$1.00	Approved	Green	This lease project is proposed to start in quarter three.	Scout Association will surrender its lease with the building to be transferred to Football Club. Staff will work on details before reporting to the board in quarter three.
2522	Awataha Young Mariners Inc.	New lease for premises on Milford Reserve, Craig Road, Milford. Deferred from the 2017/2018 work programme.	CF: Community Leases	8/06/1996	1 x 10years	20/06/2016	\$1.00	Approved	Green	This lease project is proposed to start in quarter three.	This lease project is proposed to start in quarter three.
2530	Lions Club of Devonport Incorporated	New lease at Empire Road to existing group.Deferred from the 2017/2018 work programme.	CF: Community Leases	1/09/2017	1 x 10years	31/08/2037	\$1.00	Approved	Green	The group are interested in sharing the facility with another partner. This needs further exploration and the lease project is proposed to start in quarter three.	The lease project is proposed to start in quarter three, with input from the Strategic Broker.
2533	Fred Thomas Reserve, The Lake House Trust - Lease	New lease to existing group. Deferred from the 2017/2018 work programme.	CF: Community Leases	8/06/1996	1 x 10years	20/06/2016	\$1.00	In progress	Green	Work on this lease project will be progressed in quarter two. Current lease is holding over on the same terms and conditions.	The local board approved to publicly notify the proposed lease and licence at its business meeting 20 November 2018.(DT/2018/2018). The submission period closes on 4 January 2019. Iwi engagement is also underway.
2535	Fred Thomas Reserve, The Lake House Trust - Licence	New licence to existing group.Deferred from the 2017/2018 work programme.	CF: Community Leases	8/06/1996	1 x 10years	20/06/2016	\$1.00	In progress	Green	Work on this lease project will commence in quarter two. The current lease is holding over on a month by month basis.	The local board approved to publicly notify the proposed lease and licence at its business meeting on 20 November 2018.(DT/2018/2018). The submission periods closes on 4 January 2019. Iwi engagement is also underway.
2542	North Shore Library Foundation, The Strand Takapuna	New lease to existing group.Deferred from the 2017/2018 work programme.	CF: Community Leases	1/09/2017	Nil	31/08/2022	\$1.00	Approved	Green	This lease project is proposed to start in quarter three. The current lease is holding over on a month by month basis.	This lease project is proposed to start in quarter three. The current lease is holding over on a month by month basis.
2551	7 The Strand, Age Concern Positive Aging Centre	New lease of premises to existing group.Deferred from the 2017/2018 work programme.	CF: Community Leases	1/12/2017	Nil	30/11/2019	\$1.00	Approved	Green	This lease project is proposed to start in quarter three. Current lease is holding over on a month by month basis.	This lease project is proposed to start in quarter three. The current lease is holding over on a month by month basis.
2553	North Shore Centres of Mutual Aid Inc. Mary Thomas Centre, Gibbons Road	New lease of premises to existing group.Deferred from the 2017/2018 work programme.	CF: Community Leases	1/09/2017	Nil	31/08/2019	\$1.00	Approved	Green	This lease project is proposed to start in quarter three. Current lease is holding over on a month by month basis.	This lease project is proposed to start in quarter three. The current lease is holding over on a month by month basis.
2554	North Shore Housing Trust Inc.	Grant new lease for administration office in the Mary Thomas Centre, Gibbons Road.Deferred from the 2017/2018 work programme.	CF: Community Leases	1/09/2017	Nil	31/08/2019	\$1.00	Approved	Green	This lease project is proposed to start in quarter three. Current lease is holding over on a month by month basis.	This lease project is proposed to start in quarter three. The current lease is holding over on a month by month basis.
2556	Auckland North Community and Development Inc.	New lease for office on Level 1 Mary Thomas Centre, Gibbons Road, Takapuna.Deferred from the 2017/2018 work programme.	CF: Community Leases	1/12/2017	Nil	31/08/2019	\$1.00	Approved	Green	This lease project is proposed to start in quarter three. Current lease is holding over on a month by month basis.	This lease project is proposed to start in quarter three. The current lease is holding over on a month by month basis.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2561	North Shore United Association Football Club Inc.	New lease for Dacre Park. Deferred from the 2017/2018 work programme.	CF: Community Leases	16/11/2016	in perpetuity	15/11/2037	\$1.00	Approved	Green	The group has requested to change their lease footprint. This requires a surrender of the current lease and issuing of a new lease for the reduced area. Maintenance responsibilities of affected parties should be considered. Leasing is working with Sports Parks Specialists to progress this project over the next quarters.	The group are preparing their lease application and will submit in early 2019. Current focus is on the public notification process for the resource consent for the upgrade to the park.
2563	Citizens Advice Bureau North Shore - Room 7 Level 1 Mary Thomas Centre	New lease for Mary Thomas Centre, Gibbons Road. Deferred from the 2017/2018 work programme.	CF: Community Leases				\$1.00	Approved	Green	Citizens Advice Bureau have responded with suggested changes to the original draft deed of community lease. Council officers will work with Auckland Council legal advisors to review these changes to prepare a deed for final review and execution.	Lease draft is with the council's consultant solicitors for review, following input from CAB and council staff. Revised deed will then be sent to CAB for execution. If in order, renewals on work plan can then be progressed. Anticipated to be quarter four activity. The local board still has to consider agreeing to the multi premises lease.
2565	Takapuna Citizens Advice Bureau	New lease for 7 The Strand. Deferred from the 2017/2018 work programme.	CF: Community Leases				\$1.00	Approved	Green	Citizens Advice Bureau have responded with suggested changes to the original draft deed of community lease. Council officers will work with Auckland Council legal advisors to review these changes to prepare a deed for final review and execution.	Lease draft is with the council's consultant solicitors for review, following input from CAB and council staff. Revised deed will then be sent to CAB for execution. If in order, renewals on work plan can then be progressed. Anticipated to be quarter four activity. The local board still has to consider agreeing to the multi premises lease.
2567	Framework Trust - Ngataranga Organic Garden Group, Lake Road, Devonport	New lease for Ngataranga Park. Deferred from the 2017/2018 work programme.	CF: Community Leases				\$1.00	Approved	Green	This lease project is proposed to start in quarter four. Current lease is holding over on a month by month basis.	This lease project is proposed to start in quarter four. Current lease is holding over on a month by month basis.
2569	Devonport Community Gardens Society Incorporated - Mount Cambria Community Garden	New lease for premises at community garden on Mount Cambria. Deferred from the 2017/2018 work programme.	CF: Community Leases			30/08/2027	\$1.00	Approved	Green	Site visit completed. Devonport Community Gardens Society are working through their application for an individual lease. A resolution from 2010 requesting the granting of a new lease to the group for 10 years was not approved by the Auckland Transition Authority. The legal team has advised efforts should go into a new lease for the group. Building condition assessment has been completed.	This lease project is proposed to start in quarter four. Current lease is holding over on a month by month basis.
2570	Korean Garden	New lease for Fred Thomas Reserve. Deferred from the 2017/2018 work programme.	CF: Community Leases				\$1.00	In progress	Green	A decision is needed by Community Facilities over whether this is to become a council asset before a lease can be progressed.	A decision is needed by Community Facilities over whether this is to become a council asset. The draft Barrys Point Reserve Development Plan was considered by the local board at the 10 December 2018 business meeting. This contemplates the Korean Garden proposal. Leasing is working with Parks Services to progress occupancy arrangements.
2571	RNZ Plunket Trust - Sycamore Drive, Sunnynook	Renewal of lease for 90 Sunnynook Road, Sunnynook. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/2012	1x10 years	31/03/2012	\$1.00	Approved	Green	Following on from the August 2017 meeting there is now a proposal for a new lease with a designated exclusive space used by Plunket. This lease project is expected to begin in quarter four.	Deferred item from Work Programme 2017/2018A new lease is proposed for an exclusive space used by Plunket. The lease activity will commence in quarter four.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2572	Citizens Advice Bureau North Shore, The Strand Takapuna	New lease to existing group .Deferred from the 2017/2018 work programme.	CF: Community Leases				\$1.00	Approved	Green	Citizens Advice Bureau have responded with suggested changes to the original draft deed of community lease. Council officers will work with Auckland Council legal advisors to review these changes to prepare a deed for final review and execution.	Lease draft is with the council's consultant solicitors for review, following input from CAB and council staff. Revised deed will then be sent to CAB for execution. If in order, renewals on work plan can then be progressed. Anticipated to be quarter four activity. The local board still has to consider agreeing to the multi premises lease.
2574	Citizens Advice Bureau North Shore Mary Thomas Centre Gibbons Road Takapuna	New lease to existing group.Deferred from the 2017/2018 work programme.	CF: Community Leases				\$1.00	Approved	Green	Citizens Advice Bureau have responded with suggested changes to the original draft deed of community lease. Council officers will work with Auckland Council legal advisors to review these changes to prepare a deed for final review and execution.	Lease draft is with the council's consultant solicitors for review, following input from CAB and council staff. Revised deed will then be sent to CAB for execution. If in order, renewals on work plan can then be progressed. Anticipated to be quarter four activity. Board still has to consider agreeing to the multi premises lease.
2575	Takapuna Services and Social Bowling Club	Renewal of lease for premises at Mary Poynton Crescent.Deferred from the 2017/2018 work programme.	CF: Community Leases	31/12/2017	1 x 10years	30/12/2027	\$1.00	Approved	Green	The club is preparing their forward plan for the next two years that will include how they might increase their membership.	The club has been advised that the local board supports a shorter term lease (two years with one right of renewal for a further two years) rather than a 10 year lease term. Good relationships with Shore Junction have been a priority this quarter. The club is preparing their strategic plan for the next two years that will include how they might increase their membership. This will be reviewed in quarter three.
2817	Takapuna Beach Reserve, The Promenade, North Shore Waka Incorporated	New ground lease for a site on Takapuna Beach Reserve	CF: Community Leases	17/07/2018	1 x 10 years (due 16/07/2028)	16/07/2038	\$1.00	Completed	Green	Lease proposal omitted from the 2017/2018 work programme. Has been progressed over the past year and the local board approved a new lease on 17 July 2018, under resolution DT/2018/105.	Completed quarter one.
2818	Killarney Park: New lease to North Shore Theatre and Arts Trust, 2a Manurere Avenue, Takapuna	Surrender and approval of new lease to existing group with approval sought to enter into a sub-lease arrangement to a cafe operator for the Green Shed.	CF: Community Leases					Completed	Green	The group requested a new lease arrangement in order to expand its offer to patrons, as the reserve management plan restricts the cafe's operating hours. This lease project was considered by the local board on 17 July 2018, and was publicly notified with a request for submissions on the proposal to be received by early October 2018. This proposal was also considered by mana whenua at the August 2018 hui.	No submissions or objections were received. Memo to the local board reported back this outcome and the resolution is now being implemented with deed documentation being prepared for the surrender and new lease to the trust.
2819	New lease: vacant room in Takapuna Community Services Building, 1-7 The Strand, Takapuna	Expression of interest for vacant room in Takapuna Community Services Building	CF: Community Leases					Approved	Green	Room became vacant in 2018. This lease proposal was omitted from the current work programme but was workshopped with the local board in May 2018, where support for expressions of interest was gained. This lease project is proposed to begin in quarter four or as resources permit.	This lease project is proposed to begin in quarter four or as resources permit.
2822	New lease for Devonport Peninsula Trust, Fort Takapuna Recreation Reserve, 170 Vauxhall Road, Narrow Neck	New Community sub-lease to the Devonport Peninsula Trust for rooms at Fort Takapuna Recreation Reserve, 170 Vauxhall Road, Narrow Neck.	CF: Community Leases	19/06/2018	One due 18/06/2019)	18/06/2020	\$1.00	Completed	Green	Lease project omitted from the 2017/2018 work programme reporting. Approved by resolution number DT/2018/87 on 19 June 2018.	Completed quarter one
2823	Takapuna Community Facilities Trust, Gibbons Room, first floor Mary Thomas Centre, Takapuna	New lease to the Takapuna Community Facilities Trust for the Gibbons Room, first floor of the Mary Thomas Centre, 3 Gibbons Road, Takapuna	CF: Community Leases	1/06/2018	One x one year (due 31/05/2019)	31/05/2020	\$1.00	Completed	Green	Omitted from the WP 2017/2018. Approved by resolution number DT/2018/85 on 19 June 2018.	Completed quarter one.

## Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2826	Scouts Association of New Zealand	New ground lease for site of scout den at Becroft Park	CF: Community Leases					Approved	Green	Lease project omitted from the 2017/2018 work programme. The group is to advise if they have found a suitable group to take over the building which would then require a new lease.	This lease project is proposed to start in quarter three.
2830	Taharoto Park, 13 Taharoto Road, Takapuna: New lease to North Shore Brass Incorporated	New ground lease to existing group for their building	CF: Community Leases	1/04/1999	01/04/2009	30/09/2019		Approved	Green	This lease project is scheduled to start in quarter four. The lease reaches its final expiry on 31 March 2019.	This lease project is scheduled to start in quarter four. The group has been sent an application for a new lease.
2832	Fort Takapuna Recreation Reserve, 170 Vauxhall Road, Narrow Neck: lease to NZ Nutrition Foundation for Rooms in Barracks A13	Renewal of sublease to existing group due 1 June 2018.	CF: Community Leases	1/06/2017	One (1) renewal	31/05/2019	\$1.00	In progress	Green	Omitted from work programme 2017/2018. Lease project will be considered in quarter two. The group has been sent an application form to renew their lease.	The group has submitted their application for a new lease in December 2018. This will be processed in quarter three.
2838	Gibbons Room, First Floor, Mary Thomas Centre, 3 Gibbons Road, Takapuna, Auckland 0622	Renewal of premises to existing group for the Gibbons Room	CF: Community Leases					Approved	Green	This lease project is proposed to start in quarter four.	This lease project is proposed to start in quarter four.