

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Arts, Community and Events									
95	Event Partnership Fund - Franklin (Externally Delivered Events)	<p>Funding to support community events through a non-contestable process.</p> <ul style="list-style-type: none"> - Clevedon A&P Show \$20,000 (Clevedon A&P Association) - Franklin A&P Show \$20,000 (Franklin A&P Association) - Franklin Primary Schools Triathlon \$2,000 (Franklin Primary Schools Triathlon Committee) - Blast to the Past \$5,000 (WBDA) - Steel N Wheels \$10,000 (WBDA) - Beachlands Trolley Derby \$5,000 (Beachlands Community Trust) - Franklin Positive Aging Expo \$7,000 (Franklin Integration Project Positive Ageing Group) - Waiuku Duck Boat Derby \$700 (Franklin Young Mariners) - Waiuku Lions Sand to Mud Fun Run and Family Day \$500 (Waiuku Lions Club) - Eye on Nature \$8,000 (Manukau Beautification Trust) <p>(Note: Karaka Vintage Day bi-annual event, \$10,000, Karaka Sports Ground Society is not held in 2018/2019 and not included in budget)</p>	Confirm recipients and allocations.	CS: ACE: Events	\$78,200 LDI: Opex	In progress	Green	<p>Funding agreements have been completed for two events in this fund, with \$7500 either having been paid out or currently awaiting payment.</p> <p>This includes: -Franklin Positive Aging Expo \$7000 -Waiuku Lions Sand to Mud Fun Run and Family Day \$500</p> <p>The remaining eight agreements and \$70,700 is expected to be completed and paid out in Q2.</p> <p>Eye On Nature will be done as one overall Service Agreement with other contributing south local boards.</p>	<p>Funding agreements have now been completed for 6 events in this fund, with \$62,500 either having been paid out or currently awaiting payment.</p> <p>This includes: - Clevedon A&P Show \$20,000 - Franklin A&P Show \$20,000 -Blast To The Past \$5,000 - Steel N Wheels \$10,000 - Franklin Positive Aging Expo \$7000 - Waiuku Lions Sand to Mud Fun Run and Family Day \$500.</p> <p>The Franklin Primary School Triathlon will not be taking in place 2019.</p> <p>This leaves \$2000 to be reallocated at the local board's discretion.</p> <p>The remaining two agreements and \$13,700 is expected to be completed and paid out during Q3.</p> <p>The Beach Trolley Derby and Waiuku Duck Derby have been contacted but are yet to sign their funding agreements. Once this is done the money will be paid out.</p> <p>The Service Agreement for Eye On Nature, is in the process of being signed.</p>
96	Event Partnership Fund - Franklin (Movies in Parks)	Programme and deliver two regional Movies in Parks series events.	Choice of venue, movie, date selection and delivery package from options available.	CS: ACE: Events	\$27,000 LDI: Opex	In progress	Green	<p>Programming and delivery planning for two Regional Movies in Parks series events are underway.</p> <p>Venue 1: Sunkist Park Date: 2 March 2018 Movie: Paddington 2</p> <p>Venue 2: Waiuku Rugby Club Date: 23 March 2018 Movie: Hunt for the Wilderpeople</p> <p>Pre-entertainment will be sourced locally during Q2, for engagement and activation by those from within the community.</p>	<p>Planning for Movies in Parks is on track with pre-entertainment booked and event permits issued for Rugby Park screening Saturday, 2 March 2019 and Sunkist Bay Park screening Saturday, 23 March 2019. Public screening licences for "Hunt for the Wilderpeople" and "Paddington 2" have been approved.</p> <p>Event specific marketing will start three weeks prior to each event. Movies in Parks is zero waste, and smoke and alcohol free.</p> <p>Series sponsors are NIB Health Cover, Te Wananga o Aotearoa, Globelet, MenuLog and media partner More FM.</p>
98	Citizenship Ceremonies - Franklin	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	No further decisions anticipated.	CS: ACE: Events	\$9,330 ABS: Opex	In progress	Green	The Civic Events team delivered one citizenship ceremony on one occasion during Q1 with 107 people from the local board area becoming new citizens.	The Civic Events team delivered one citizenship ceremony on one occasion during Q2 with 118 people from the local board area becoming new citizens, plus approximately 100 guests.
99	Anzac Services - Franklin	<p>Support and/or deliver Anzac services and parades within the local board area.</p> <p>Support traffic management plan for Armistice Day commemoration.</p>	Confirm allocation of funding to local Anzac Services and Parades	CS: ACE: Events	\$35,000 LDI: Opex	In progress	Green	Scheduled for Q4. Planning will commence in Q2. Planning for Armistice day service 2018 has started. Event will be delivered in Q2.	ANZAC services and parades are at the planning stage. Event Permit documents are being finalised for the Event Facilitation to process.

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100	Local Civic Events - Franklin	Deliver and/or support civic events within the local board area.	Confirm programmes and activities that are to be supported by this line with the local board and Community Facilities.	CS: ACE: Events	\$5,000 LDI: Opex	Approved	Green	No activity occurred during Q1 as no civic events were scheduled.	No activity occurred during Q2 as no civic events were scheduled.
101	Franklin's Finest (Volunteer Awards)	Contribute funding to a community volunteer awards event (Franklin's Finest) within the local board area.	Confirm event plan and funding.	CS: ACE: Events	\$3,000 LDI: Opex	Completed	Green	Scheduled for Q2. Planning will commence in Q2.	The event was held on 13 December 2018 with Civic Events offering support in the way of providing equipment.
226	Operational Expenditure - Franklin Arts Centre (Council Facility)	Operate Franklin Arts Centre: - curate exhibitions in the NZ Steel Gallery, and in the Community Gallery - develop public programming-based on themes of the exhibitions - provide a programme of art classes and workshops for adults and children. - focus on bringing exhibitions from outside of the local board area to the arts centre.	No further decisions required.	CS: ACE: Arts & Culture	\$124,476 ABS: Opex	In progress	Green	In Q1, the gallery received 8,545 visitors and delivered six programmes, four of which had Maori outcomes, to a total of 3,045 attendees. Highlights included the opening night of the Franklin Arts Festival, which received 145 visitors and the NZ Steel Gallery exhibition 'Like a Boss', which was attended by 50 people at the opening.	During Q2, the gallery received 8,990 visitors and delivered six programmes with 200 participants. Highlights included the audio tour and hands on workshop as part of the 'Like a Boss' exhibition with artist Claudia Jowitt that was developed specifically for the vision-impaired. The artist coffee meetings continued to be held on a monthly basis in the gallery.
227	Community Arts Initiatives- Arts Broker Programme	Engage a community arts broker to support a range of art programmes to be delivered across the local board area. Activities will support community-led projects and bring resources from across council organisation and CCOs to embed a local placemaking approach.	Q1 - to approve the work programme developed by the arts broker.	CS: ACE: Arts & Culture	\$80,000 LDI: Opex	In progress	Green	A services agreement with Too Bee Limited for arts broker services in 2018/2019 was administered. During Q1, an "expression of interest" was released for projects that the arts broker programme could support. A list was presented to the local board for approval in August 2018. The Franklin Arts Trail website and hard copy brochure was launched and an event has been planned for the arts trail open studios weekend on Labour Weekend. Active Arts started a series of workshops with seniors at the Selwyn Centre.	During Q2, the Franklin Arts Trail open studios weekend was held over Labour Weekend. This was very successful for many of the artists involved, with 80 per cent of participating artists selling a piece of work as a result of the weekend. Participating artists were spread across the local board area from Awitu through to Beachlands. The arts broker supported local artist Brigita Bell to complete the mural on the Kentish toilets block in Waiuku. Active Arts continued to run the poetry and literature sessions at the Selwyn Centre in Pukekohe.
337	Community grants (FR)	Provide community grants consistent with the board's community grants programme 2018/2019 as follows: - Local Community Grants - \$181,000 - School pool Community Grants - \$25,000 - Coastal Sea Rescue Grants- \$45,000.		CS: ACE: Community Empowerment	\$251,000 LDI: Opex	In progress	Green	The local board has completed local grant round one and quick response round one with a total of \$68,303.70 allocated, leaving a total of \$112,696.30 for the remaining grant rounds. \$21,500 of the school pool community grant was allocated to the Franklin School Swimming Pool, leaving a total of \$3,500 remaining to be allocated.	The local board has completed local grant round one and two quick response rounds with a total of \$91,973.70 allocated, leaving a total of \$88,026.30 for the remaining grant rounds. \$21,500 of the School Pool Community Grant was allocated to the Franklin School Swimming Pool, leaving a total of \$3,500 remaining to be allocated.
756	Venue Hire Service Delivery - FR	Provide, manage and promote venues for hire, and the activities and opportunities they offer by: - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups.	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	In Q1, the satisfaction survey showed that 76 per cent of hirers would recommend the venues they have visited. Participant numbers have increased by 5 per cent compared to the same period last year Booking hours have decreased overall by 19 per cent compared to the same period last year however there is an increase in booking hours at Clevedon Community Hall by 11 per cent, Pukekohe Town Hall by 6 per cent and Waiuku Community Hall by 27 per cent. The top three activity types during Q1 are meetings, fitness and arts and cultural events. A focus for staff in Q2 will be promoting our network through Google and Facebook channels.	During Q2, hirer satisfaction remains high with 76 per cent of hirers indicating that they would recommend the venues they have visited. Booking hours have decreased by 15 per cent due to three regular hirers no longer hiring at Franklin The Centre and one regular hirer no longer hiring at Clevedon District Centre this financial year. The statistics are based on the first five months of 2018/2019. In Q3, staff will be working with communities in preparation for the 2019/2020 booking calendar opening.

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970	Franklin Rural Halls - delivery support	Provide ongoing support for each hall committee - the rural halls advisor is the primary point of contact between the committees and council. Provide quality advice to the Franklin Local Board on issues relating to rural halls in Franklin. Support committees to transition to the Franklin community-led rural hall model, where appropriate. Provide \$1,000 start-up fund as a one-off payment to rural hall committees transitioning onto the Franklin community-led model. Increase the capacity and capability of rural hall committees through inclusion in the capacity and capability integrated work programme activity.	Q2 - Renewal of Ararimu Hall lease – term ends June 2018 with ten year right of renewal (replacement with a licence to occupy and manage). Q2 - Renewal of Beachlands, Maraetai and Orere Hall licences (term ends June 2018). Q3 - Replacement of Pukekohe East Hall lease with a licence to occupy and manage. - TBC Granting new licences and \$1k start-up payments to hall committees transitioning onto to the new community-led model.	CS: ACE: Community Places	\$3,000 LDI: Opex	In progress	Green	To date, three hall committees have achieved incorporated society status; Ramarama, Paparimu and Waiau Pa, ensuring eligibility to receive funding in Q2. The Waipipi Hall committee chair is currently working through the incorporation process. A review of funding equity for hall committees is underway, with options provided to the board enabling them to give direction on the preferred option. Hall committees will be formally notified of the review when funding agreements are sent out in Q2. Any changes will be implemented for payments in 2019/2020. A 75 people attended the movie night held at Pollok Hall in September 2018, which was supported by the local board. The focus for Q2 will be issuing funding agreements and paying out grants. Further discussions will be held with Ararimu Hall committee on the renewal of their lease, which expired in June 2018.	All annual funding grants have been paid to hall committees, with the exception of Ararimu Hall. The committee is questioning the need for a funding agreement due to their lease on the land, for which they have applied for a ten year renewal. The issues are being worked through with the hall committee, lease team and supporting advice from the legal team. Waipipi Hall committee has achieved incorporated society status, ensuring that all Franklin hall committees now have the required status to receive funding grants. A second local board workshop on funding equity was held on 4 December 2018. The local board directed that the work to date on funding equity is included in the strategic review of rural halls in Q4. Beachlands, Maraetai and Orere Hall committees all have a new licence to occupy and manage in place until 2021. Te Toro Hall has a new chair and committee. They are running a community burger night with a game of tennis through summer, to increase usage and fundraise for hall maintenance.

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979	Supporting Communities to Lead	Develop and deliver a programme to build capacity and capability which supports Franklin community groups to respond to the opportunities and challenges of local population's growth, connectivity and diversity, in both the main centres and smaller settlements.- Year One will focus on supporting FRANCOSS, as the current capacity programme deliverer, to lift profile, expand reach and improve the value of its activities to include areas where council already makes a significant investment such as rural hall committees, community trusts. The programme will have a focus on building capability for communities to lead place-making activities that create connection to the environment, the local history and new residents.- Year Two would see other funded organisations and those actively engaged with council included.	No further decisions anticipated.	CS: ACE: Advisory	\$40,000 LDI: Opex	In progress	Amber	As part of their capacity building workshops, FRANCOSS hosted the "Cracking Generosity" workshop by Malcolm Sproull on 22 August 2018. Staff are working with FRANCOSS to plan the next year's schedule of workshops. A funding agreement for the Gardens for Health project umbrella organisation, Diabetes Project Trust, is in progress. This will be completed in Q2, which will enable Gardens for Health to deliver capacity building through education and maintenance of the local community garden network. Community Empowerment and Community Facilities staff collaborated to provide technical equipment and support for Movie Night at Pollok Hall held on 1 September 2018. Staff are scoping potential to support movie nights at other rural halls.	FranCOSS's slow progress on negotiating and agreeing the 2018/2019 funding agreement may have an impact on delivery. FranCOSS submitted their funding accountability report for 2017/2018 in November 2018. Staff worked with the FRANCOSS executive to develop the funding agreement for capacity building work 2018/2019. The funding agreement was scheduled to be signed in December 2018 for delivery to start immediately, however at the time of writing the Q2 report, FranCOSS has yet to sign the agreement. Diabetes for Health received \$8,000 for Gardens for Health in October 2018. Birdwood Road Community garden prepared the ground for summer vegetables, set up compost bin and street residents harvested late spring vegetables. Some issues with transient population not helping with garden progression. Kayes Road community garden received a \$500 gift from the local marae for garden materials and held a Kumara workshop in December 2018. The core group of 5 needs to expand to realise the potential of the garden to feed local people and there are some access issues. Potu Mahutafea Franklin Tongan Community Garden received organic certification guidelines in November 2018 and a quote given by drilling company to widen bore. Food is shared among 180 people and the garden worked by 18 families. Waiuku Community Garden Working bee cleared the gardens ready for potatoes, kumara, corn and sunflowers. This garden has a fragile status due to irregular garden action. Thanks to the local PD workers for doing the mahi. CEU staff have worked with the Rural Halls Advisor to support rural halls committees to engage with their communities. One committee undertook a survey in their community to gather information for potential programmes and projects. Staff are scoping other potential opportunities such as Arts in Halls and civil defence involvement - these two areas have potential to engage the rural halls committees and act as a catalyst for capacity to be built in these groups. A strategic review of rural halls is planned for Q4 and following that a rural halls hui will be planned for Q1 2019/2020 with the intent of sharing learnings, experiences and generating ideas.
983	Increase diverse participation: Franklin Youth	Support the Franklin Youth Advisory Board (FYAB) to advocate on behalf of Franklin Youth across the board area. Build capability of FYAB as youth leaders/advocates and encourage youth participation in local board engagement activities. Support FYAB to plan, deliver and review their signature event (Children's Day) and Youth Week activities to engage with the wider community and raise the profile of young people. Identify organisations that can contribute to enhanced youth voice and capability and facilitate connect with FYAB. Identify barriers to Maori Youth participation in community advocacy and leadership – Note: this will line with the Maori Responsiveness Action Plan activity – ID 985.	No further decisions anticipated.	CS: ACE: Community Empowerment	\$17,000 LDI: Opex	In progress	Green	Staff completed the 2018/2019 financial year funding agreement with Youhtown Incorporated to develop and support youth engagement, youth initiatives and build the capacity of the Franklin Youth Advisory Board (FYAB). This will involve training, development and mentoring of FYAB participants. \$5,000 has been allocated to support FYAB to plan, deliver and review their signature event Children's Day and Youth Week activities to engage with the wider community and raise the profile of young people.	Franklin Youth Advisory Board (FYAB) recruitment has been positive this quarter and has seen new members stepped up to the chair, treasurer and secretary roles. The group had their planning, development and team building time in early October 2018 which included a presentation from a local board member. The group also developed an engagement plan to connect with youth from across the Franklin area. FYAB acknowledged that some of its activities should be better aligned to the local board priorities. FYAB did not see illegal dumping as something that would engage youth; however, they did see alignment with the local board's 'Be a Tidy Kiwi' pledge and have got behind this with promotional gear and signing young people up to the pledge for their engagement activities. FYAB attended local Santa parades and markets during December 2018. Planning is underway for Children's Day in March 2019.

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985	Local Māori Responsiveness Action Plan (FR)	Work with mana whenua and mataawaka to create a local responsiveness action plan, building on the outcomes of 2017/2018 activity, which includes the following:- key aspirations and priorities for Māori in the area- opportunities to work together- a plan for building strong relationships and sharing information with Māori- identify barriers to Maori Youth participation in community advocacy and leadership - note: linked with Increase diverse participation: Franklin Youth activity - ID 983.	No further decisions anticipated.	CS: ACE: Community Empowerment	\$10,000 LDI: Opex	In progress	Green	In September 2018, Puna Consultants Limited submitted the 'Foundational Work for a Maori Aspiration Plan', a strengths-based report identifying the strengths, opportunities and future aspirations of Maori in Franklin. The findings of this report will inform the project plan to be completed in Q2.	In October 2018, the 'Foundational Work for a Maori Aspiration Plan' report was presented to the local board. Feedback from elected members, as well as the report's findings and learnings gained from Maori Responsiveness work across the Community Empowerment Unit (CEU) were reviewed by CEU staff. In December 2018, CEU workshopped a draft responsiveness action plan with the local board. In Q3, CEU will work with local board Services to identify next steps incorporating the local board's feedback.
986	Strengthening neighbourhoods and town centres: enabling safe and resilient communities	Fund local organisations to make their own decisions on safety and economic development that meet local board outcomes. Note: the 2018/2019 budget figure shown for this activity includes the \$90,000 originally approved plus \$74,505 deferral from 2017/2018.	No further decisions anticipated.	CS: ACE: Community Empowerment	\$164,505 LDI: Opex	In progress	Amber	In Q1, staff developed project plans and scoped activities for the year. Staff have initiated discussions with Pukekohe Business Association and Waiuku Business and Development Association about potential funding agreements, KPIs and outcomes. Waiuku Business and Development Association signed a \$25,000 funding agreement to support improvements to town centre safety. The Community Empowerment Unit (CEU) and Auckland Transport (AT) are collaborating about the transition of Pukekohe CCTV assets to AT management. A full transition is anticipated in Q2. CEU staff worked with the Pukekohe Business Association and local Police to relocate the CCTV camera system, providing a view for local policing teams and community patrols. CEU and Community Facilities staff are collaborating on community engagement in Pukekohe North regarding playground renewal in McShane Reserve. The Pukekohe North Steering Group reconvened for the first time in two years on 20 September 2018.	Amber due to potential for a significant underspend. Reasons include a significant carryover from 2017/2018 as well as CCTV maintenance budget remaining as transfer not occurred yet and PBA not having capacity to deliver placemaking activities. Further direction will be sought from the local board in Q3 on potential projects to fully utilise this budget line. Auckland Transport (AT) and Community Empowerment (CEU) staff visited all CCTV system sites on 15 November 2018. AT is setting up network boxes at the town centre system sites. The transfer date has not yet been confirmed, so the allocated CCTV maintenance budget will remain in place for the meantime. CEU will update the local board about any potential substantial over-run before the handover to AT. The Waiuku Business and Development Association provided a refreshed funding proposal for 2018/2019 and are now delivering the activities agreed. The Pukekohe Business Association reported a lack of capacity to conduct any town centre safety or placemaking activities in 2018/2019. Funding will be provided for Rhythm in the Square activations in Pukekohe town square in March 2019. CEU and Community Facilities staff worked together with Pukekohe North Steering Group on designing community engagement for playground renewal at McShane Reserve; this included a workshop with Milenko Matanovic from Seattle, United States of America (USA), and a stall at the Christmas event at Nga Hau e Wha Marae. Local volunteers delivered consultation flyers to neighbouring streets, and Pukekohe North School did likewise to school families. Further direction will be sought from the local board in Q3 on potential projects to fully utilise this budget line.
989	Franklin Rural Halls - future direction	Plan, develop and deliver a strategic 5 year plan for the continued delivery of rural hall services. Ensure that the operational and service model for rural halls is considered in the development and delivery of:- Community Facilities Partnership Policy- The empowered communities approach and enabling council workstream- Development of Levels of Service (Governance Framework Review response).		CS: ACE: Community Places	\$0 ABS: Opex	Approved	Green	There was no activity in Q1. Initiative starts in Q4.	No milestones for Q1-Q3. Initiative starts in Q4.

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1260	Apply the empowered communities approach – connecting communities (FR)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes five key activity areas:</p> <ol style="list-style-type: none"> Engaging communities: <ul style="list-style-type: none"> reaching out to less accessible and diverse groups - focusing on capacity building and inclusion supporting existing community groups and relationships. Strengthen community-led placemaking and planning initiatives - empowering communities to: <ul style="list-style-type: none"> provide input into placemaking initiatives influence decision-making on place-based planning and implementation. <p>This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations.</p> <ol style="list-style-type: none"> Enabling council: <ul style="list-style-type: none"> supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: <ul style="list-style-type: none"> this does not replace or duplicate any stand-alone local board Maori responsiveness activities. Reporting back to local board members on progress in activity areas 1 - 4. 	No additional decisions anticipated.	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	Community Empowerment Unit (CEU) have supported a number of community groups and individuals, including the Business and Professional Women Franklin in developing their suffrage events and the Lone Star Restaurant for their Onion Festival. Opportunities for collaboration and community support have been identified in advocating to have Pukekohe North in the Milenko programme and working together with Community Facilities to support community participation in renewals projects (Pukekohe North).	The Strategic Broker continues to encourage community groups to engage with local board consultation, make deputations, apply for local grants and promote their activities and aspirations. There is ongoing work with two community groups to develop a response to vandalism of their buildings that will engage the wider community using an empowered community approach.
1414	Hire fee subsidy (individual groups) LDI - FR	Provide a 100% discount for the following groups to use council-run venues, underwritten using \$24,134 Locally-driven Initiatives (LDI) - FRANCOSS (Franklin Council of Social Services) – Franklin: The Centre- Pukekohe Senior Citizens Club – Franklin: The Centre and Concert Chamber- Franklin Heritage Forum – Pukekohe Old Borough Building - Communicare – Pukekohe Old Borough Building - Well Women – Franklin: The Centre - 60s Up Movement – Pukekohe Town Hall and Concert Chamber - Franklin Arts Festival – Pukekohe Town Hall and Concert Chamber - Clevedon Business Association – Clevedon District Centre - Franklin District JP Association - Clevedon District Centre (two hours per week).		CS: ACE: Community Places	\$24,134 LDI: Opex	In progress	Green	During Q1, staff have administered the additional subsidised rates as approved by the local board. Each group has been notified and are aware of their charges for this financial year.	Staff have administered the additional subsidised rates as approved by the local board.
1416	Hire fee subsidy (off peak) LDI \$13,000 - FR	Administer further subsidy of hire fee for specific groups and specific off peak times through LDI.	Q2 - progress report on increased use and revenue	CS: ACE: Community Places	\$13,000 LDI: Opex	In progress	Green	The booked hours during the off peak times has decreased due to the decrease in overall booking hours at Franklin venues. There has been an increase in booking hours during off peak times at Clevedon Community Hall, Waiuku Community Hall and Pukekohe Old Borough Building.	The booked hours during the off peak times has decreased due to the decrease in overall booking hours at Franklin venues. There has been an increase in booking hours during off peak times at Clevedon Community Hall and Waiuku Community Hall.

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1438	Granting of licences to occupy and manage to three rural halls	Beachlands, Maraetai, and Orere halls have been managed by community groups for three years under a licence to occupy and manage. These licences expire on 30 June 2018 with no right of renewal. The groups have all requested, in writing, a desire to continue operating the halls. New licences are required for a further three year term to enable the groups to continue to manage the halls as follows: Beachlands Community Trust - for the operation of Beachlands Community Hall, 49 Wakelin Road, Beachlands, Lot 327 DP 19657 comprising 1,012 square metres and contained in NA90D/143 under the Local Government Act 2002. Maraetai Beach Community Hall Incorporated - for the operation of Maraetai Beach Community Hall, 12 Rewa Road, Maraetai, Lot 123 DP 19097 comprising 814 square metres and contained in NA449/179 and held in fee simple by Auckland Council under the Local Government Act 2002. Orere War Memorial Hall Inc - for the operation of Orere War Memorial Hall, 289 Orere Point Road, Orere Point, Lot 1 DP 113211 comprising 4,927 square metres contained in NA63C/874 and held in fee simple by Auckland Council under the Local Government Act 2002. For the years 2018-2022, commencing 1 July 2018 and terminating on 30 June 2022 and subject to public and iwi consultation. i) Rent \$1.00 plus GST per term if requested. ii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012. iii) Site plan to be approved by Community Leasing Team.	No further decision to be made in 2018/2019.	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	Public and iwi consultation has been completed and the Licence to Occupy and Manage has been issued to Beachlands, Orere and Maraetai Hall committees for signature. To date, Beachlands Community Trust has signed and returned their licence. Signing of all three agreements is due to be completed by Q2.	All three hall committees - Beachlands, Maraetai and Orere - have signed a Licence to Occupy and Manage for a three year period until 2021.

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1439	Franklin rural halls - funding agreements	A one year term grant to support the community halls to provide safe and accessible facilities to meet the needs of the community for the 2018/2019 year, commencing 1 July 2018 and terminating 30 June 2019.- Awhitu Central Hall (Awhitu Central Community Hall Incorporated) \$2,328, - Ararimu Hall (Ararimu Residents & Ratepayers Assoc Incorporated) \$16,674, - Buckland Community Centre (Buckland Community Centre Incorporated) \$15,000, - Glenbrook Beach Hall (Glenbrook Beach Residents and Ratepayers Assoc Incorporated) \$9,179, - Glenbrook Hall (Glenbrook Residents & Ratepayers Community Centre Incorporated) \$30,346, - Grahams Beach Hall (Grahams Beach Setters' Assoc Incorporated) \$5,008, - Hunua Hall (Hunua Hall & Domain Society Incorporated) \$10,228, - Karaka Hall (Karaka War Memorial Hall Incorporated) \$21,177, - Karaka Sports Hall (Karaka Sports Ground Society Incorporated) \$48,705, - Matakawau Hall (Matakawau Community Assoc Incorporated) \$11,348, - Mauku Hall (Mauku Victory Hall Assoc Incorporated) \$5,724, - Paparimu Hall (not yet incorporated) \$3,969*, Pollok Community Centre (Pollok Community Sports Centre Incorporated) \$3,340, - Pukeoware Hall (Pukeoware Hall Incorporated) \$8,427, - Puni Hall (Puni School Community Hall) \$3,226, - Pukekohe East Community Centre (Pukekohe East Community Centre Incorporated) \$14,551, - Ramarama Hall (not yet incorporated) \$5,923*, - Te Toro Hall (Te Tora Public Hall, School, Tennis & Bowling Soc Incorporated) \$3,969, - Waiau Pa Hall (not yet incorporated) \$21,549*, Waipipi Hall (not yet incorporated) \$4,260**Note: payment subject to hall committees becoming incorporated societies or charitable trusts.	No further decision points for 2018/2019.	CS: ACE: Community Places	\$250,818 ABS: Opex	In progress	Green	During Q1, funding documentation was prepared ready to pay funding grants to Franklin rural hall committees in Q2.	All funding payments have now been made, with the exception of the payment to Ararimu Hall committee, who are questioning the need for a funding agreement due to their lease on the land. The issues are being worked through with the committee, the lease team and supporting advice from the legal team. Most hall committees are now returning monthly usage statistics, and some are doing this online via the council portal. All Franklin hall committees were invited to a Community Places Family Hui on 5 December 2018 at Western Springs. Due to the travel distance, none of the Franklin hall committee members attended. In line with their feedback, a Franklin rural halls hui will be held in 2019, incorporating the learnings from the Western Springs hui.
2803	Community Response Fund - Franklin	Discretionary fund to respond to community issues as they arise during the year.	The local board will consider strategic assessments of proposed initiatives and/or projects, and approve funding for those projects after consideration of their likely benefits.	CS: ACE: Advisory	\$80,000 LDI: Opex	In progress	Green	FR/2018/99 - \$10,000 to Eco volunteers and environmental programme 2018/2019. Balance: \$70,000	\$7,000 - FR/2018/155 - to Panuku for the 2018/2019 rent for Pukekohe Performing Arts. Balance: \$63,000

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987	Youth Connections - Franklin	<p>Youth Connections will:</p> <ul style="list-style-type: none"> - Provide quality advice and expertise on youth employment solutions. Locally, this is done through community-led solutions that identify and create jobs for youth; particularly those who are furthest from the job market. -Facilitate local opportunities for all youth to be meaningfully engaged in education, employment or training, and have clear employment pathways -Develop An extensive network of stakeholders in the youth employment space throughout the council family and the business community -Develop tools to build an enabling environment for young job seekers and youth-friendly employers deliver programme that supports preparation for the job market - Promote Youthful online platform. - Investigate opportunities in cross-board areas to facilitate employment preparation. 	Local board to approve youth Connections youth employment initiatives to be delivered by The Southern Initiative from 1 November 2018.	CS: ACE: Community Empowerment	\$50,000 LDI: Opex	In progress	Green	<p>The Mahi Gains Accelerator Work Readiness programme supported six young people to enrol in further education and eight others into various forms of employment. The work readiness programme supported 20 young people to acquire their driver licences; 12 with learner licences, four with restricted licences and four obtaining their full licences. Twelve young people achieved their forklift licence and two completed their First Aid Level 1 Certificate. Curriculum Vitae support was provided to 20 young people.</p> <p>Staff updated elected members at a workshop on the up-coming Youth Connections programme transition from the Community Empowerment Unit to The Southern Initiative. Staff are working towards transitioning the programme to TSI as of 1 November 2018.</p>	Programme transferred to The Southern Initiative on 1 November 2018. The transition of the programme included responsibility for programme delivery and local board investment to support youth employment initiatives. For an update on Q2 programme activity refer to The Southern/Western Initiative local board work programme Q2 report.
Community Facilities: Build Maintain Renew									
676	Franklin Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$3,602,221 ABS: Opex	In progress	Green	<p>Quarter one was a relatively wet start to the 2019/20 financial year for Citycare the full facility maintenance contractor for the RIMA local boards. Parks and sportsfields across the local board area were saturated and had high-water tables, typical of winter. Access to mow sites was one of the main issues encountered by the contractor. Wet and soft ground prevented the heavy machinery from mowing vast areas on some of the parks and sportsfields. To avoid causing damage to the grounds, excessively wet sites were exempted from mowing. The agreed duration for the exemptions was 10 days and was reviewed thereafter. Where exemptions were granted, the contractor was still required to mow and maintain reserve frontages, boundaries, tree clearance and edging. The turf mowing in both open and built spaces has been challenging, but the contractor has managed to maintain a high mowing frequency during the period. Audit results have been largely positive and upward trending for most local board areas, which is likely reflected in the lower number of customer complaints received during the quarter. Some results for the quarter are reflective of a number of elements, for example the wet weather and asset conditions, especially around the open space assets which are in need of renewals. Major Pool shutdowns were completed at the Franklin Pools, Papakura, whilst Papatoetoe Pools is currently shut for maintenance. The Norman Kirk Pool in Otara, is planned to be shut on 15 October, and Totara Pools on 11 November 2018.</p>	<p>Rainfall and soil temperature readings were down from the historical average which has resulted in a rather slower growth than expected during this quarter. Sports fields preparations were undertaken early in the quarter with, summer sports generally commencing in early November 2018. Sportsfield preparations included line marking, adjusting the mowing heights and the preparation of cricket wickets to ensure a safe and fit for purpose playing surface. However, the rain in December 2018 created the ideal growth condition which saw a lot of the turf growth across the RIMA Region. This was notable in December and was picked up in the audits for the period. The building space has been relatively uneventful over this quarter. The primary focus for the contractor has been ensuring all the summer hot spots (particularly coastal sites) are fit for purpose and that cleaning and litter collection frequencies are adequate to meet expected demand.</p>

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677	Franklin Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$250,772 ABS: Opex	In progress	Green	The first quarter was influenced by remedial work after the April storm. The continued storm clean up was balanced against addressing deferred requests prior to the storm, and higher priority new requests received. Outstanding work is now limited to sites where access has been restricted due to ground conditions. It is anticipated these sites will be accessible shortly into the second quarter, weather dependant. The scheduled works programme was delayed as a consequence of the storm and deferred works, but is now on track. Replacement planting of trees removed throughout the year has been completed during the quarter.	The second quarter continued to be influenced by wet weather, limiting access to many locations, with remaining material from the April storm only being able to be cleared during December 2018. As conditions improve we see a general movement from primarily street tree focused activities to a summer parks tree maintenance programme. As weather improves, a close watch will be kept on the need for watering of new trees planted during winter.
678	Franklin Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$207,083 ABS: Opex	In progress	Green	During the first quarter, the annual update of the Site Assessment Reports, a large portion of the pest animal monitoring, and the majority of the first pulse of the rat control programme have been completed. Various unscheduled activities were completed which included a mixture of pest animal control and pest plant control. Request for service work orders received, continue to be seasonally normal, with an increasing trend in activity becoming apparent during the late stages of the quarter.	Works during the second quarter have predominantly been undertaken in High Value sites. The first pulse of the rat control programme has been completed and now moving to the second pulse. High Value pest plant control remains high on the agenda throughout the summer months. Request for service work orders received are trending slightly above average for the season. It is anticipated that requests for wasp control will likely pick up in quarter three.
1475	Alfriston Hall - replace main switchboard	Replace main switchboard.	No further decisions anticipated	CF: Investigation and Design	\$8,500 ABS: Capex - Renewals	In progress	Green	Current status: Finalising scope of work and costing. Next steps: Prepare contract and commence physical works.	Current status: Continued scoping of work and costings. Next steps: Prepare contract and commence physical works.
1482	Beachlands Domain - renew toilet & fence	Design and renew toilet building and fence at Beachlands Domain. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2197).	No further decisions anticipated	CF: Investigation and Design	\$146,000 ABS: Capex - Renewals	In progress	Amber	Current status: Budget costings received. Next steps: Stakeholder approval of final scope then physical works planning.	Delays with scope due to aligning asset design with proposed future works within the same area and stakeholders requirements. Current status: Investigating current site services for existing service infrastructure. Next steps: Prepare business case.
1490	Beachlands Library - limited renewal	Small facility renewal - only necessary renewal work to be included. Year one investigation and scoping and year two physical works.	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Engaging in stakeholder liaison. Next steps: Proceed with pricing and business case.	Current status: Asset condition assessment carried out and pricing being obtained for work required. Next steps: Complete business case and plan physical works.
1491	Beachlands Log Cabin - replace lighting and hanging rails	Replace hanging rails and spot lights for exhibits.	No further decisions anticipated	CF: Project Delivery	\$20,000 ABS: Capex - Renewals	Completed	Green	Project completed in 2017-2018 financial year.	Project completed.
1958	Beachlands War Memorial Hall - renew condition 4 and 5 assets	Renew condition 4 and 5 assets. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works.	No further decisions anticipated	CF: Investigation and Design	\$60,000 ABS: Capex - Renewals	In progress	Green	Current status: Engaging in stakeholder liaison and scoping. Next steps: Proceed with pricing and business case.	Current status: Obtaining pricing for scoped work and business case underway. Next steps: Plan physical works.
1959	Big Bay Reserve – renew coastal assets	Renew or replace current seawall and ramp as maintaining from the storm damage is no longer sustainable.	No further decisions anticipated	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: Request for proposals from consultants with regards to issues and options report, along with concept design. Next steps: Concept design issued.	Current status: Engineer preparing issues and options report, along with concept design. Next steps: Issues and options report issued.
1960	Centennial Park - renew Waiuku western car park	Centennial Park - Waiuku car park renewal. This project is carried over from the 2016/2017 programme (previous SP18 ID 2198).	No further decisions anticipated	CF: Project Delivery	\$150,000 ABS: Capex - Renewals	Completed	Green	Project completed in 2017-18 financial year.	Project completed December 2018.
1961	Clarks Beach - consent and plan for replacement of spit	Clarks Beach boat ramp seawall renewal. This project is carried over from the 2016/2017 programme (previous SP18 ID 2199).	No further decisions anticipated	CF: Project Delivery	\$300,000 ABS: Capex - Renewals	In progress	Green	Current status: The tendering negotiation is in progress. Additional budget has been applied for, as tender prices are higher than available budget. Next steps: Physical works contract awarded.	Current status: Physical works to start after Te Toro is completed. Next steps: Physical works commencing

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1962	Clarks Beach Recreation Reserve and Golf Club - renew western car park	Clarks Beach Recreation Reserve and Golf Club car park renewal. This project is carried over from the 2016/2017 programme (previous SP18 ID 2200).	No further decisions anticipated	CF: Project Delivery	\$302,000 ABS: Capex - Renewals	Completed	Green	Project completed in 2017-18 financial year.	Project completed.
1963	Clarks Beach Recreation Reserve and Golf Club - renew access, playspaces and land fixtures	Renew condition 4 and 5 access, playspaces and land fixtures.	Sign-off play space design	CF: Investigation and Design	\$26,000 ABS: Capex - Renewals	On Hold	Amber	Current status: Considering these renewals as part of the concept plan for the skate park, play space and toilet. Concept for skate park due in September, then will look at the wider area. Next steps: Finalise draft concept plan for feedback.	Project is on hold until further notice as requested by the Project Manager. Current status: Project on hold waiting further direction.
1964	Clarks Beach and adjoining accesses - renew steps and fences	Renew steps and fences along Clarks Beach, Wilson Beach, Irwin Beach, Halls Beach, Knights Beach, Hoskins Beach and Bradley Beach.	No further decisions anticipated	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: Considering these renewals as part of the concept plan for the skate park, play space and toilet. Concept for skate park due in September, then will look at the wider area. Next steps: Finalise draft concept plan for feedback.	Current status: Project is identified as beach access. Currently determining scope and arranging for consultant and contractor engagement. Next steps: Complete assessment and prepare business case for project delivery.
1965	Franklin - investigate options for sports lighting and sportfield upgrades	Installation of 3 sets of sport field lights to address provision gap. Options to be approved by the local board.	Options to be approved by local board	CF: Investigation and Design	\$50,000 ABS: Capex - Growth	In progress	Green	Current status: Currently working on clarifying the scope of this initiative. Next steps: Work on scoping and investigating the requirements for field and sports lighting asset condition rating.	Current status: Currently working on scoping and investigating sports parks fields and sports lighting condition rating. Next steps: Present to local board a list of sports parks for upgrading and lighting renewals.
1966	Franklin - renew play equipment FY17+	Growers Stadium and Stadium No. 2, North Road Reserve, Orere Point Beach Reserve, Pohutukawa Park (Whitford), Possum Bourne Reserve, Pukekohe Town Centre Gardens, Rautawa Place Reserve, Twomey Drive Reserve, Waitoa Reserve, Pukekohe, park play equipment renewal. This project is continuation of a multi-year project from the 2016/2017 programme (previous SP18 ID 2207).	No further decisions anticipated	CF: Project Delivery	\$305,000 ABS: Capex - Renewals	In progress	Green	Orere Point Beach Reserve: Current status: Local school and community consultation completed. The feedback needs to be reviewed and information collated. Next steps: Commence concept design and engage mana whenua. North Park: Current status: Attended local board workshop in August, members advised future developments are pending, and may affect the play space location. As a result this playground will be deferred until financial year 2020. Next steps: Dependent on the outcome of future development. Growers Stadium: Current status: Commence concept drawing for gym equipment at Colin Lawrie. Next steps: Review design and detail the plans. Rosa Birch Park: Current status: Concept plan presented to the local board at a workshop in August. In detailed design. Next steps: Prepare tender documentation.	Orere Point Beach Reserve: Current status: Archeologist and Mana Whenua engagement completed. No heritage approval required on site. Next steps: Update concept plan and start consenting process. North Park: Current status: this playground will be deferred until financial year 2020. Next steps: Dependent of outcome of future development. Growers Stadium: Current status: Gym equipment location has been confirmed. Engaging landfill consultant to prepare supporting documentation for approvals process. Next steps: Order equipment and submit authorisation consents for site. Rosa Birch Park: Current status: Tender has been awarded for physical works. Next steps: Commence physical works in early March 2019.
1967	Franklin - renew sportsfields FY19+	Renew Bledisloe Park cricket nets, Karaka Sports Club cricket pitches and lighting and Patumahoe Domain lighting.	No further decisions anticipated	CF: Investigation and Design	\$135,000 ABS: Capex - Renewals	In progress	Green	Current status: Currently working on scoping and investigating the three sports parks field and asset condition rating. Next steps: Prepare local board report for consideration.	Current status: Recreation Services are in the process of assessing and scoping works for Karaka and Bledisloe Parks. Sports lights maintenance done by the contractor at Patumahoe Reserve has been completed on 22 November. Next steps: Review Recreations Services options and recommendation report.
1968	Franklin - The Centre - replace high level lighting	Install high level lighting in the common area on the ground floor.	No further decisions anticipated	CF: Investigation and Design	\$32,000 ABS: Capex - Renewals	In progress	Green	Current status: Finalising scope of work and costing. Next steps: Prepare contract and commence physical works.	Current status: Finalising scope of work for delivery with the Library project. Next steps: Prepare tender package as part of Library project
1969	Glenbrook Beach Beachfront - renew coastal assets	Glenbrook Beach Beachfront boat ramp and seawall renewals. This project is carried over from the 2016/2017 programme (previous SP18 ID 2211).	No further decisions anticipated	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Amber	Current status: Reviewing historical reports and investigations, preparing to engage consultant and Project manager to progress project. Budget has been confirmed. Next steps: Engage consultant to undertake coastal analysis and staged planning concept.	Final solution likely to require significant financial investment and consultation Current status: Preparing to engage consultant for tendering and project manager to progress project through concept design and consultation. Next steps: Engage consultant to undertake coastal analysis, and staged planning concept and engagement.

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1970	Green Bay Reserve - renew lookout platform	Renew the lookout platform and address the asset stability.	No further decisions anticipated	CF: Investigation and Design	\$40,000 ABS: Capex - Renewals	In progress	Green	Current status: This asset (the lookout) has been marked as one that will be included in a Conditions of Contract for Consultancy Services (CCCS) agreement that will be tendered through a closed tender process to procure a structural engineer. The lookout has been identified as a health and safety concern because the lookout support is getting very close to the edge of the cliff due to erosion. Next steps: Finalise all assets, sites and parks to be included in the structural engineer Conditions of Contract for Consultancy Services (CCCS) contract. Write-up the contract and tender out.	Current status: The consultant has completed their initial site visit, they have identified that an arborist assessment is required and are preparing cost estimates to renew the lookout platform. Next steps: Engage an arborist, evaluate the cost estimate and prepare for delivery.
1971	Jubilee Pool - refurbish office	The office is in poor condition and needs refurbishing.	No further decisions anticipated	CF: Investigation and Design	\$19,000 ABS: Capex - Renewals	Approved	Green	Current status: Investigation and scoping to be carried out. Next steps: Build a business case and determine the cost estimates.	Current status: Cost estimates received, budget insufficient to complete the Project. Next steps: Applied of additional budget.
1972	Kahawairahi Drive Reserve - develop playground	Note this project was resolved as Jack Lachlan drive - develop playground, since then the land has been vested and renamed accordingly. New playground for new subdivision. This project is carried over from the 2016/2017 programme (previous SP18 ID 2213).	Design to be agreed with local board	CF: Investigation and Design	\$200,000 ABS: Capex - Growth	In progress	Green	Current status: Resource consent granted and developed design underway. Next steps: Handover to project team by end September for execution and delivery.	Current status: Tender drawings are completed. Prepare tender package to release for physical works. Next steps: Undertake surveys and complete detail design. Evaluate tender responses.
1973	Kawakawa Bay - planning and protection	Kawakawa Bay planning and protection. Implement protection of the esplanade bank to prevent further erosion. This project is carried over from the 2016/2017 programme (previous SP18 ID 2215).	Design to be agreed with local board	CF: Investigation and Design	\$125,000 ABS: Capex - Renewals	In progress	Green	Current status: Awaiting proposals from consultants with regards to an issues and options report, along with concept design. Next steps: Concept design to be issued.	Current status: Professional services contract awarded. Next steps: Issues and options report to be issued.
1974	Maraetai Community Hall - renew condition 4 and 5 components	Renew condition 4 and 5 components. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works.	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Engaging in stakeholder liaison. Next steps: Pricing and business case.	Current status: Obtaining pricing for scoped work and complete business case. Next steps: Plan physical works.
1976	McNicol Homestead - Cottage - remove asbestos and replace roof	Remove the detected asbestos in the cottage and replace the roof. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2189).	No further decisions anticipated	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Scope of works increased to include identified areas of additional work required. Next steps: Confirm pricing and complete business case	Current status: Finalised project scope and costing. Next steps: Issue a contract for this project
1977	McNicol Homestead - renew upstairs lighting and track	Renew the upstairs lighting and tracks.	No further decisions anticipated	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	In progress	Green	Current status: Finalising scope of work and costing. Next steps: Prepare contract and commence physical works.	Current status: Finalised scope of work and costing. Next steps: Issue a contract and commence physical works.
1978	McNicol Homestead - replace garage roof	Replace the garage roof. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2190).	No further decisions anticipated	CF: Project Delivery	\$21,000 ABS: Capex - Renewals	Completed	Green	Project completed in 2017-18 financial year.	Project completed.
1979	Pollak School - renew grounds	Renew grounds following needs assessment. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2219).	No further decisions anticipated	CF: Investigation and Design	\$45,000 ABS: Capex - Renewals	In progress	Green	Current status: Finalised project scope of work. Next steps: Contractors to submit quotes. Prepare contract and commence physical works.	Current status: Issued a contract for this project. Next steps: Monitor project to completion.
1981	Pukekohe Library - comprehensive renewal	Comprehensive building refit including furniture, fixtures, and equipment. .	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	Approved	Green	Current status: Require scoping to be confirmed and develop the business case. Next steps: Price the project.	Current status: Working with the Library team leader to define the scope. Next steps: Preliminary designs and budget cost estimates.
1982	Pukekohe Memorial Hall - renew heritage assets	Renew condition 4 and 5 assets in conjunction with the heritage team. Year one - investigation and scoping, year two - physical works.	No further decisions anticipated	CF: Investigation and Design	\$40,000 ABS: Capex - Renewals	Approved	Green	Current status: Require scoping to be confirmed and develop the business case. Next steps: Price the project.	Current status: Scoping requirements with the heritage team. Next steps: Preliminary designs

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1984	Puni Reserve - renew drinking fountain	Replace drinking fountain.	No further decisions anticipated	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	In progress	Green	Current status: Finalising scope of work and costing. Next steps: Prepare contract and commence physical works.	Current status: Finalise project scope and costs. Next steps: Request quotes and issue a contract.
1985	Puni Reserve - renew gravel accessway	Internal gravel accessway to be renewed.	No further decisions anticipated	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: The project scope has been established. Next steps: Investigate the assets and engage consultants to design programme of work.	Current status: Finalise project scope and costs. Next steps: Request quotes and issue a contract.
1986	Rosa Birch Park - renew car park	Rosa Birch Park renewals. This project is carried over from the 2016/2017 programme (previous SP18 ID 2220).	No further decisions anticipated	CF: Project Delivery	\$282,000 ABS: Capex - Renewals	Completed	Green	Project completed in 2017-18 financial year.	Project completed.
1987	Sandspit - renew sea wall	Sandspit Reserve Waiuku seawall renewal. This project is carried over from the 2016/2017 programme (previous SP18 ID 2221).	No further decisions anticipated	CF: Project Delivery	\$880,000 ABS: Capex - Renewals	In progress	Green	Current status: Boardwalk and pier piling ongoing. Next steps: Complete all piling.	Current status: Stage 1 Practical completion. Next steps: Stage 2 starting.
1988	Sunkist Bay Reserve - renew toilet and changing room	Sunkist Bay Reserve toilet renewal. This project is carried over from the 2016/2017 programme (previous SP18 ID 2222).	No further decisions anticipated	CF: Project Delivery	\$93,500 ABS: Capex - Renewals	In progress	Green	Current status: This project was on hold, now that the location has been confirmed, design work will recommence. Next steps: Prepare for consent.	Current status: Artist wrap designs are being finalised in preparation for the boards approval. Archaeological report is underway. Next steps: Prepare for consent and heritage authority application.
1989	Te Puru Park - renew skate park	Renew skate park - consultation, design and consenting, with physical works in subsequent years.	No further decisions anticipated	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	On Hold	Amber	Current status: Cost estimates received. Next steps: Present to the local board, setting project direction and funding.	Project is on hold until further notice as requested by the Project Manager. Current status: Project on hold waiting further direction.
1990	Te Toro Recreation Reserve - renew retaining wall	Te Toro Recreation Reserve seawalls renewals. This project is carried over from the 2016/2017 programme (previous SP18 ID 2225).	No further decisions anticipated	CF: Project Delivery	\$87,000 ABS: Capex - Renewals	Completed	Green	Current status: Tendering negotiation is in progress. Additional budget has been applied for as tender prices are higher than available budget. Next steps: Physical works contract awarded.	Project completed.
1991	Waiuku Library and Service Centre - replace water main and water pipes	Install a new hot and cold reticulation system. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2226).	No further decisions anticipated	CF: Investigation and Design	\$97,000 ABS: Capex - Renewals	In progress	Green	Current status: Design work commencing. Next steps: Engage a contractor to proceed with the physical works.	Current status: Investigation, scoping and design phase has completed. Next steps: Engage a contractor to proceed with the physical works.
1992	Clarks Beach Recreation Reserve and Golf Club - renew skate park	Assess condition of Clarks Beach Recreation Reserve skate park and renew if required. (Previously identified as design only using LDI funding)	No further decisions anticipated	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	On Hold	Amber	Current status: Stakeholders and community groups have been engaged, concept design is progressing, currently scheduled topographic surveyor for mid September. Next steps: Present concept plan to board for approval.	Project is on hold until further notice as requested by the Project Manager. Current status: Project on hold waiting further direction.
1993	Franklin Pool and Leisure Centre - renew balance tank	Renew balance tank	No further decisions anticipated	CF: Investigation and Design	\$75,000 ABS: Capex - Renewals	Approved	Amber	Current status: Investigation and scoping carried out. Next steps: On hold until next shutdown when the work will be carried out.	On hold until next shutdown which is when the work will be carried out. Current status: Investigation and scoping carried out. Next steps: Works will be carried out during the coming shutdown and completed by 4 February 2019.
1994	Whiteside Pool - refurbish office	Office is tired inside and needs refurbishing.	No further decisions anticipated	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	Approved	Green	Current status: Investigation and scoping to be carried out. Next steps: Build a business case and determine the cost estimates.	Current status: Cost estimates have been received. Current budget levels are insufficient to complete the project. Next steps: Additional budget to be identified.
1995	McNicol Homestead - renew carpark area	Renew the car parking area with gravel to ensure the area remains fit for purpose. During renewal, take the opportunity to change the shape of the car park (keeping the same size).	No further decisions required	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Amber	Current status: Initial site investigation complete, a project scope change may be required. McNicol Homestead is one of the 20 sites/parks included in a Conditions of Contract for Consultancy Services (CCCS) agreement that has been sent to procurement to tender out to procure a civil engineer. Next steps: Evaluate each tender and appoint a civil engineer based on lowest price conforming (to the conditions of the contract). Manage the appointed Civil Engineer to ensure the recommendations and cost estimates meet the standards required as per the contract.	Since critical works were required on the driveway, options to increase the size of the carpark are being assessed. Current status: The civil engineer has completed the initial site investigation and is working on the options to renew. Next steps: Evaluate the options and prepare for delivery.

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1996	Bledisloe Park - renew access, fences and land fixtures	Renew condition 4 and 5 access, fences and land fixtures assets: carparks, paths, fence bollards and land fixtures.	No further decisions required	CF: Investigation and Design	\$34,000 ABS: Capex - Renewals	In progress	Green	Current status: Investigation, scoping and design to be completed this financial year. Next steps: Build a business case and determine the cost estimates.	Current status: Investigation and scoping phase. Next steps: Build a business case and determine the cost estimates.
2703	Kawakawa Bay Coast Rd Reserve and Rautawa Place Reserve - renew public amenities	Renew Kawakawa Bay boat ramp toilet and changing room and central toilet and changing room. Whitford Park toilets do not currently need renewal. 2018/19 investigate and scope; 2019/20 physical works	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Investigation, scoping and design to be completed this financial year. Next steps: Build a business case and determine the cost estimates.	Current status: Investigation and scoping phase. Next steps: Build a business case and determine the cost estimates.
2705	McShane Street Reserve- renew play space	Condition assessment and full renewal of play space, if required, at McShane Street Reserve	Design decisions	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	Approved	Green	Current status: Collaborate with the Community Empowerment team to determine and develop a strategy on the community approach for local consultation. Next steps: Gather community input to determine best practice for approach. Prepare an engagement plan for approval.	Current status: Council staff attended the Christmas on the Marae event to gather community feedback. Next steps: Collate consultation information and meet with community services team to discuss.
2706	Whitford Point Reserve - renew play space	Condition assessment and full renewal of play space, if required, at Whitford Point Reserve	Design decisions	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Prepare consultation documents for local resident mail out. Next steps: Collate consultation materials to inform design possibilities. Engage architect to prepare design.	Current status: Community and Mana Whenua consultation completed. Collating information to help determine next steps. Next steps: Engage architect for design and planner.
2707	Waiuku play spaces - renew play spaces at Massey Park, Kevan Lawrence Park, and Centennial Park	Condition assessment and full renewal, if required, at Massey Park, Kevan Lawrence Park, and Centennial Park play spaces	Design decisions	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	Approved	Green	Current status: Work with the community services team to develop a holistic approach of renewals. Prepare an engagement plan on the community approach, with support from the local board services team. Next steps: Send engagement plan for approval and commence approved plan.	Current status: Architect has been engaged for concept designs of playgrounds. Next steps: Commence public engagement to inform designs in February 2019.
2708	Grahams Beach Road Reserve - renew play space	Condition assessment and full renewal, if required, at Grahams Beach Road Reserve	Design decisions	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Prepare community consultation documents. Next steps: Commence community consultation and engage architect.	Current status: Public engagement has been completed. Compile and review the consultation feedback. Next steps: Engage designer to start concept plan for renewal.
2709	Maraetai Park - renewal junior play space	Condition assessment and full renewal, if required, at the Maraetai Park junior playground	Design decisions	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Commence planning checks on the current state. Prepare community consultation documents. Next steps: Commence the consultation survey for feedback on the playground.	Current status: Community and mana whenua consultation is completed. Collate all information to determine project scope. Next steps: Start planning checks and engage architect for concept work.
2710	Franklin - renew condition 4 and 5 play equipment components 2018/19	Conditions assessment and like for like asset replacement, if required, at the following reserves: Te Puru Park, Ken Parker Reserve (Bell Road Reserve), and Maraetai Park (excluding junior play space)	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Visit each site to determine scope. Next steps: Contact suppliers to look at pricing of equipment.	Current status: Review suppliers quote for equipment replacements. Next steps: Prepare contract documentation.
2711	Waiuku War Memorial Town Hall - investigate renewals with committee and instigate as needed	Undertake condition assessment and work with rural hall committee to prioritise renewals work including the sound and audio-video system, mezzanine seating, stage curtains, and stairs. (This project combines already approved projects: Waiuku War Memorial Town Hall - renew AV system; Waiuku War Memorial Town Hall - replace mezzanine seating.)	Which renewals go ahead through renewals programme and which should be funded by the Rural Hall Committee	CF: Investigation and Design	\$31,000 ABS: Capex - Renewals	In progress	Green	Current status: Scoping requirements. Next steps: Pricing	Current status: Discussions with Heritage department and committee / stakeholders whilst developing scope of works. Next steps: Obtain pricing for scoped works and develop business case.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2715	Prospect Terrace, Pukekohe - extend existing walkway (stage 2)	Investigate extending the Prospect Terrace walkway 120m to car park. Design and consent costs: up to \$12,500. Construction: up to \$194,532. NB: this is an estimate only and will be finalised post design/consent stage.	Board to decide if walkway extension will go ahead	CF: Investigation and Design	\$12,500 LDI: Capex	In progress	Green	Current status: This walkway has been marked as one that will be included in a Conditions of Contract for Consultancy Services (CCCS) agreement that will be tendered through a closed tender process to procure a structural engineer. Next steps: Finalise all assets, sites and parks to be included in the structural engineer Conditions of Contract for Consultancy Services (CCCS) contract. Write-up the contract and tender out.	Current status: The consultant is working on the best options to connect with the carpark and the cost for each one. Next steps: Analyse the options, undertake any further assessments required and prepare for delivery.
2716	Waiuku skate park and Clevedon skate park - install additional rubbish bins	Install one additional rubbish bin at Clevedon skate park and Waiuku skate park. Note forecasted cost is an "up to" sum based on the possible necessity to undertake this install as a stand alone project. If this project is able to be combined with other similar projects, costs will be lower.	If this project is able to be combined with a similar project costs will be less. Bin renewals are likely to be included in the 2019/20 work programme.	CF: Investigation and Design	\$5,000 LDI: Capex	In progress	Green	Current status: Investigation and scoping to commence prior to the summer season. Next steps: Engage a contract to supply and install the additional bins.	Current status: Finalised project costs. Contract to be issued for this work. Next steps: Monitor project to completion
2825	Pohutakawa Road Reserve - install stormwater system	Build a new stormwater system		CF: Project Delivery	\$200,000 ABS: Capex - Development; ABS: Capex - Renewals	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Investigating solutions to help ease the water drainage issue and potential planting options. Currently engaged Geotechnical services to carry out an assessment. Next steps: Proceed with recommended design and direction.
2862	(OLI) Karaka Sports Park - develop facility	Overview - Sports facility development. Stage one - investigation and options analysis for the development of the existing sports facility, including feasibility. Develop a business case to submit to the governing body for approval prior to the design phase. Stage two - yet to confirm the full staged approach to the initiative.	No further decisions anticipated	CF: Project Delivery	\$100,000 ABS: Capex - Development	Approved	Green	Current status: Conducting the needs assessment as part of establishing the strategic case. Next steps: We are going to workshop this with the Local Board on 4 December 2018. Based on the outcome of the workshop, we will move onto the business case development.	Current status: Conducting a needs assessment component of the strategic assessment. The local board were given a progress update on 4 December 2018. Next steps: Finalise the needs assessment and provide further updates to the local board in the new year.
2898	Constellation Drive - develop playground	Development of a new playground for a subdivision. This project is carried over from the 2017/2018 programme (previous SP18 ID 2204)	Design to be agreed with local board	CF: Project Delivery	\$330,067 Growth	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed.
2927	Colin Lawrie Park - renew western field lights and furniture	Colin Lawrie fields lighting and furniture renewal. This project is carried over from the 2016/2017 and 2017/2018 programme (previous ID 3447).	No further decisions anticipated	CF: Project Delivery	\$18,264 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed December 2018.
2928	Franklin - renew east signage FY17	Signage Renewals. This project is carried over from the 2017/2018 programme (previous SP18 ID 2983).	No further decisions anticipated	CF: Project Delivery	\$19,643 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2929	Franklin - renew western signage FY17	Bayview/Elsie Drive Esplanade Reserve, Big Bay Reserve, Cape Hill Reserve- Upper, Clarks Beach Boat Ramp, Clarks Beach-Bradley Beach Access, Clive Howe Rd Recreation Reserve, Cloverlea Recreation Reserve, Glenbrook Beach Boat Ramp Reserve, Hamilton Estate Recreation Reserve, Hamiltons Gap (West Coast Rd, Awhitu), Hickeys Recreation Reserve, Hudsons Beach Esplanade Reserve, Kawakawa Coast Rd Reserve, Lochview Recreation Reserve, Massey Park - Waiuku, Matakawau Point Reserve, Matakawau Recreation & Plantation Res, Nga Hau E Wha Marae, Patumahoe Recreation Reserve, Possum Bourne Reserve, Racecourse Road Esplanade Reserve, Rata Street Reserve, Riverside Drive Recreation Reserve, Roosevelt Park, Roulston Park, Pioneer Cottage, Sandspit Road Esplanade Reserve, Shelly Bay Reserve, Tamakae Reserve, Waiau Beach Boat ramp Reserve, Waitangi Falls Esplanade Reserve, Waiuku Cemetery sign renewals. This project is carried over from the 2016/2017 and 2017/2018 programme (previous ID 2211).	No further decisions anticipated	CF: Project Delivery	\$27,538 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed December 2018.
2930	Franklin - renew west sports assets FY17	Light renewal. This project is carried over from the 2017/2018 programme (previous SP18 ID 2984).	No further decisions anticipated	CF: Project Delivery	\$250,955 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Foundation works completed. Next steps: Cabling to the new poles
2931	Umupuia Coastal Reserve - renew playgrounds	Renewal of Umupuia Coastal Reserve Playground Renewals, Refer to Renewal Tracker TIDfrk1055. This project is carried over from the 2017/2018 programme (previous SP18 ID 3231).	No further decisions anticipated	CF: Project Delivery	\$147,310 ABS: Capex	On Hold	Amber	Q1 commentary not captured for Carry Forward projects.	Project has been placed on hold as project needs to go back to the local board to discuss the wider area of Umupuia. Current status: Project has been placed on hold as further engagement with the local board is required to discuss the wider area of Umupuia. Next steps: Concept plans will be progressed for solutions. If substantial changes are required further consultation will be undertaken.
2932	Lady Jane Franklin Botanical Reserve - renew structure and paving	Lady Jane Franklin Botanical Reserve boardwalk, paths and step renewals. This project is carried over from the 2016/2017 and 2017/2018 programme (previous ID 2216).	No further decisions anticipated	CF: Project Delivery	\$23,625 ABS: Capex	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	Identified lookout steps to be renewed. Mindful that this project is financial year 2018, so leaving RAG status as Amber for now. Current status: Scoping carried out following meetings with committee and assessment of structures. Next steps: Work options to be assessed and agreed upon with pricing for work to follow.
2933	Sunkist Bay Reserve - renew retaining wall	Renewal of retaining wall at Sunkist Bay Reserve. This project is carried over from the 2017/2018 programme (previous SP18 ID 3205).	No further decisions anticipated	CF: Project Delivery	\$175,925 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Feasibility report currently in progress. Next steps: Archaeological assessment and detail design.
2934	Omana Esplanade - renew playground	Renewal of Playspace at Omana Esplanade. This project is carried over from the 2017/2018 programme (previous SP18 ID 3129).	No further decisions anticipated	CF: Project Delivery	\$230,799 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Physical works contract has been awarded and will commence onsite late February 2019. Next steps: Monitor physical works.
2948	Ngakaroa Reserve - renew I-beam timber bridge	Renewal of I-beam timber bridge - steel I-beam significant corrosion at the western end (railway end of bridge), surface corrosion through out I-beam. This project is a continuation from the 2016/2017 and 2017/2018 programme (previous ID 2859)	No further decisions anticipated	CF: Project Delivery	\$166,975 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Quotes obtained from tender process are being reviewed. Next steps: Contract expected to be awarded by end of January 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2982	Tamakae Reserve wharf renewals (P1)	Tamakae Reserve carpark, lighting and wharf renewals. This project is carried over from the 2016/2017 and 2017/2018 programme (previous ID 2224).	No further decisions anticipated	CF: Project Delivery	\$13,856 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed.
3003	Matakawau Recreation and Plantation Reserve - renew retaining wall	Matakawau Recreation and Plantation Reserve retaining wall. This project is carried over from the 2017/2018 programme (previous SP18 ID 3085).	No further decisions anticipated	CF: Project Delivery	\$389,549 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Professional services contract awarded. Detailed design in progress. Next steps: Detailed design and tender documents out to market for physical works.
3042	Matakawau Point - develop playground	This project is carried over from the 2017/2018 programme (previous SP18 ID 3083).	No further decisions anticipated	CF: Project Delivery	\$49,835 LDI: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Play equipment order has been placed and installation will commence mid March 2019. Next steps: Commence physical works .
3044	Franklin Local Board - identify park run routes and install signage	Establish park run routes and install signage at Colin Lawrie Park, Te Puru Park, Waiuke Sports Park, Karioitahi Beach. This project is carried over from the 2017/2018 programme (previous SP18 ID 2986).	No further decisions anticipated	CF: Project Delivery	\$34,680 LDI: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Scoping and planning currently underway. Change and extension to scope as advised by the local board to investigate two other informal 5K path runs. Consulted with regional park management and park-run organisation. Next steps: Finalise viability of 5km informal runs at locations identified by the local board. Schedule track upgrade for Omana Regional Park and park-run organisation.
3052	Roulston Park, Pukekohe - design plans	This project is carried over from the 2017/2018 programme (previous SP18 ID 3181).	No further decisions anticipated	CF: Project Delivery	\$24,835 LDI: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Development of concept and cost estimates for board consideration. Next steps: Final presentation to board anticipated February 2019.
3085	Jubilee Pool - replace first aid room ceiling	Ceiling was removed a few years ago after serious damage occurred from water leaks and needs to be replaced. This project was carried over from FY2017/2018, previous SP ID 2194	No further decisions anticipated	CF: Investigation and Design	\$5,350 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed.
3086	Jubilee Pool - replace pool side tiles	Replace tiles to side of pool This project was carried over from FY2017/2018, previous SP ID 2196	No further decisions anticipated	CF: Investigation and Design	\$76,142 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Finalised the scope of work and costing. Additional budget has been approved. Next steps: Issue a contract and commence physical works.
3126	Waiuku Netball Centre - renew drainage	Renew drainage. This project is carried over from the 2017/2018 programme (previous SP18 ID 2191).	No further decisions anticipated	CF: Project Delivery	\$97,932 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Tender stage completed. Price obtained from contractor and negotiating price. Next steps: Award works to contractor by end of January 2019.
3150	3 Kitchener Road, Waiuku - upgrade car park	Upgrade the car park in the non council asset as per the boards resolution and funded from the Franklin Parking Reserve Fund. This project is carried over from the 2017/2018 programme (previous SP18 ID 3395).	No further decisions anticipated	CF: Project Delivery	\$127,774 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Scope change requested by local board being resolved. Next steps: Tender for physical work.
3151	Karaka Sports Park - civil design works	No PM needed as the Trust will receive payment to deliver the civil works design package. We will arrange the progress payments. Community Led project. This project is carried over from the 2017/2018 programme (previous SP18 ID 3403).	No further decisions anticipated	CF: Project Delivery	\$215,305 LDI: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Consultant fees agreed. Next steps: Preliminary design for resource consent.
3163	Pohutukawa Coast Trails - implement plan	Project delivery details to be included in the Community Facilities three-year work programme FY19+. This project was carried forward from FY17/18, previous SharePoint ID 3456	No further decisions anticipated	CF: Project Delivery	\$294,430 LDI: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Meeting held 25 October with community representatives and local board member to discuss next steps to progress feasibility assessment of two identified priority trail sections. Agreement to progress on proposed interim study engagement. A memo was presented at a workshop with the local board on 20 November. Direction from local board members is to postpone the proposed study engagement until notified. Next steps: Support community group with advancing way finding signage for existing trail links.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3164	Puriri Road Reserve - improve access (Design only)	Develop access improvements (engineering design, pathway and steps). This project was carried over from FY2017/2018, previous SP ID 3457	No further decisions anticipated	CF: Project Delivery	\$125,000 LDI: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Structural specifications and final design drawings reviewed by Auckland Council coastal specialist team and geo-technical team. Three queries are with the consultant for clarification. Next steps: Receive feedback from design consultant and update the local board, as the design progresses.
3165	Waiuku Trails - implement priorities (Design, consent, build)	Project delivery details to be included in the Community Facilities three-year work programme FY19+. This project was carried forward from FY17/18, previous SharePoint ID 3459	No further decisions anticipated	CF: Project Delivery	\$294,540 LDI: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Site walk over completed by lead arboriculture consultant. Awaiting final review by Operations and Maintenance team and geo-technical team. Meetings held with planning underway to finalise set up of delivery structure. Year 2 resource consent application lodged. Next steps: Receive final year 1 resource consent approval. Finalise project delivery details to prepare for project commencement.
3173	Orere Point Reserve - replace stairs	Replace the failed stairs at the reserve. This project is carried over from the 2017/2018 programme (previous SP18 ID 3447).	No further decisions anticipated	CF: Project Delivery	\$220 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed.
3185	Sunkist Bay Reserve - install retaining walls and slope	Install walls and slope to ensure stability. Additional funding will be required to install retaining walls. This project is carried over from the 2017/2018 programme (previous SP18 ID 3565).	No further decisions anticipated	CF: Project Delivery	\$40,024 Currently unfunded	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Construction for slip remediation is complete. Due to weather, project has had delays in soil stability but is now progressing. Variation approved for new retaining wall to be installed and planning to be carried out once completed. Next steps: Close project.
3194	Clevedon Scenic Reserve - renew western track	Renewal of Western Track at Clevedon Scenic Reserve. This project is carried over from the 2017/2018 programme (previous SP18 ID 3540).	No further decisions anticipated	CF: Project Delivery	\$88,650 ABS: Capex	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	The kauri dieback issue has added substantial risk to this project. Current status: The structural engineer is designing a boardwalk that will help prevent Kauri Dieback with input from a planner, archaeologist, arborist and our biosecurity team. Cost estimates have been prepared for work on the rest of the western track, the eastern track and the waterfall track. Next steps: Kauri re-route - evaluate the design options and apply for resource consent. Western, eastern and waterfall tracks - prioritise the works and prepare for delivery.
3225	Sunkist Bay Reserve - renew seawall	Sunkist Bay Reserve rock seawall renewal. This seawall was damaged during a storm event and requires immediate attention to future proof.	No further decisions anticipated	CF: Project Delivery	\$100,000 ABS: Capex - Renewals	On Hold	Green	Q1 commentary not captured for new projects created after Q1 completion.	Project on hold as allocated budget is insufficient and awaiting further direction from local board in regards to preferred option and available funding.
3237	Shelly Bay Reserve - install retaining wall	Overview: Reshaping and replanting of the area affected by a land slip which resulted from a storm event. Current status - stage one - investigation and scope the works required to remediate the land slip to reinforce the stability of the area. Stage two - plan and deliver the physical works in a timely manner to reduce further maintenance costs. Estimated completion date is yet to be established.	No further decisions anticipated	CF: Project Delivery	\$135,000 ABS: Capex - Renewals	Proposed	Green	Q1 commentary not captured for new projects created after Q1 completion.	Current status: This is a new project (created post Q1 reporting). Project scope is being investigated. Next steps: Confirm scope and progress with design and delivery
3242	Whitford Point Reserve - renew monuments	Whitford Point Reserve plaque renewal	No further decisions anticipated	CF: Project Delivery	\$1,590 ABS: Capex - Renewals	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Finalise costing and issue a contract. Next steps: Monitor project to completion
3262	Franklin - install memorial seats at Kawakawa Bay, Clarks Beach Boat Ramp Reserve, Maraetai Park, BI	Install following: Portland model seat at Bledisloe Park; Note model 1.8m seat at Maraetai Park; Manukau model seat at Kawakawa Bay; Portland model seat at Clarks Beach Boat Ramp Reserve. Memorial seats are being paid for by community members.	No further decisions anticipated	CF: Project Delivery	\$0 External funding	In progress	Green	Current status: Donors are issuing contracts to the contractor for the bench seat to be installed. Next Steps: Monitor project to completion.	Current status: Donors are issuing contracts to the contractor for the bench seat to be installed. Next steps: Monitor project to completion

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Infrastructure and Environmental Services									
53	Manukau Harbour Forum (Franklin)	To implement the Manukau Harbour Forum work programme. The proposed work programme includes a governance review, education projects, communications plan, and symposium. The Franklin Local Board's funding contribution towards the forum will support the governance review and education projects.	No further decisions anticipated.	I&ES: Healthy Waters	\$5,000 LDI: Opex	In progress	Green	At the August 2018 business meeting, the forum agreed to allocate its \$81,000 operational expenditure budget towards the delivery of the following projects in the 2018/2019 financial year: <ul style="list-style-type: none"> governance and management support review (\$22,000) symposium and community event (\$20,000) communications plan (\$14,000) industry education programme (\$10,000) youth leadership programme (\$15,000). During quarter one, two forum newsletters were produced and distributed to the stakeholder list. An interview with the forum chair was published on Our Auckland and shared via local board social media. The video footage taken last financial year is currently being edited into promotional videos of the Manukau Harbour. Planning for the youth leadership programme, symposium and community event, and the governance and management support review is underway. An industry education programme has yet to be developed and will be discussed at the forum's October 2018 workshop.	In quarter two the forum: <ul style="list-style-type: none"> provided feedback on projects to be considered under the natural environment targeted rate presented to the Environment and Community Committee on the small sites ambassador report advocating for more funding for sedimentation and pollution regulatory activity distributed the October-November 2018 forum newsletter supported the proposed industry education programme which will deliver a construction field day event in either Drury or Takanini in quarter three supported a proposal to expand the symposium and community event into several staggered components, including a stand at the February 2019 Onehunga Festival, support for March 2019 Sea Week, and a symposium in quarter four. In quarter three the next issue of the forum's newsletter will be distributed, the governance review will begin and the promotional video will be ready for publication. The youth leadership programme wānanga is scheduled for quarter four in April 2019.
368	Waterways Protection Fund (Franklin)	To continue the grants programme supporting landowners in the Mauku stream catchment to fence and plant waterways from stock. This follows on from two previous successful funding rounds. In 2017/2018, a total of \$65,570 was requested from an available budget of \$20,000.	A report seeking approval of funding will be presented to the board in either December 2018 or February 2019.	I&ES: Healthy Waters	\$30,000 LDI: Opex	In progress	Green	The applications for this grant opened on 6 July 2018 and closed on 31 August 2018. The grant was promoted by an article in Our Auckland and the board discussed applications with the grants team at a workshop on 18 September 2018. The assessments for this grant will be undertaken by a Healthy Waters specialist in quarter two. It is anticipated that a report seeking approval of the grants will be presented to the board in either December 2018 or February 2019.	Grant applications were assessed by staff in quarter two and recommendations for funding were discussed with the board prior to the September 2018 business meeting. A total of five applications were received for the fund, requesting a total of \$40,028. At the September 2018 business meeting the board agreed to fully fund three applications and part-fund two applications. Three of the successful applicants have completed their funding agreements, with two applicants still to finalise their paperwork. Once the funding agreement is completed, applicants have twelve months to deliver their planned works.
369	Awakura restoration project (Mayhead Esplanade Reserve)	To restore the Awakura awa through a focus on weed control on the adjacent reserve, and encouraging fencing and riparian planting in the catchment.	No further decisions are anticipated.	I&ES: Environmental Services	\$15,000 LDI: Opex	In progress	Green	Staff have been working closely with mana whenua representatives this quarter to plant approximately 3000 native trees and shrubs along the lower reaches of the Awakura. Plants have been sourced from the Awhitu Landcare nursery and nearby Te Whangai Native Plant nursery in Glenbrook. Preparations for next planting season will begin in quarter two.	Mana whenua representatives spent this quarter maintaining newly planted trees and shrubs along the lower reaches of the Awakura. Additional maintenance equipment has been purchased this quarter to ensure new plants survive the dry summer months. Planning for the quarter four planting season will be finalised in quarter three.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
384	Biodiversity Management Plan implementation – biodiversity improvements at Hunua Domain Recreation Reserve	To continue with the implementation of the recommendations of the Biodiversity Management Plan previously prepared for Hunua Domain Recreation Reserve, in particular fencing and planting of waterways, or alternatively pest plant or animal control in existing remnant native vegetation. These are regarded as the highest priority actions for this site, although not all actions would be able to be achieved within the proposed budget – refinement of exact actions to progress is still required in consultation with the Local Board. Options not progressed and other actions detailed in the Biodiversity Management Plan would remain as options for further consideration for funding in future.	No further decisions anticipated.	I&ES: Environmental Services	\$10,000 LDI: Opex	In progress	Green	At a workshop in quarter one the board agreed to progress the proposed fencing and planting project at Hunua Domain Recreation Reserve. Formal landowner approval for the project has been applied for and granted by the Community Facilities department. Support for the project has been confirmed from the Hunua Hall and Domain Society Committee (who are financial beneficiaries of the grazing lease over the site and stand to receive a reduced income as a result of the project). Cost estimates have been sought from contractors for the fencing works and sufficient additional funds have been secured from departmental budgets to cover the total anticipated fencing costs of just under \$20,000. Supply of 25,500 plants and related planting costs has been confirmed from the Mayor's Million Trees project for the 2019 winter planting season. Support from Community Services department to organise a community planting day in quarter four has been confirmed. Procurement for the fencing component of the project is about to be initiated and is expected to be completed within quarter two. Timing of fencing installation is to be determined during this procurement process, but will be well in advance of the winter 2019 planting season.	Procurement for the fencing works has progressed and is in its final stages. Exact timing of the fencing works is anticipated to occur no later than the end of February 2019. The newly fenced area will be planted in quarter four during the winter 2019 planting season utilising 25,500 plants supplied by the Mayor's Million Trees project. Planning for the planting component of the project is underway and will continue in quarter three.
527	Wairoa River Action Plan	Co-ordinator employed to lead the implementation of the Wairoa River Action Plan Cluster projects contribution Community workshop with Friends of Te Wairoa Communication/community engagement	No further decisions anticipated.	I&ES: Healthy Waters	\$33,000 LDI: Opex	In progress	Green	The Annual General Meeting for Friends of Te Wairoa Catchment (Inc) was held in July 2018 and the chair and secretary were appointed. The contract for the coordinator is currently in the procurement phase. A planning workshop was held with the group in September 2018 to discuss the budget allocation for the 2018/2019 work programme. In quarter two the Healthy Waters operations team and representatives from Ngai Tai Ki Tāmaki will meet to further investigate blockages in the river.	The procurement for the coordinator was completed in quarter two and delivery of the Wairoa Action Plan is underway. The Friends of Te Wairoa are working on cluster projects for riparian restoration, weed control and pest management on the Wairoa River. The first bait and pest training day was held in November 2018 and was well attended. Two further bait and trap days are planned for delivery in quarter three and four, which the group promoted at the local A&P show and the Hunua markets. A meeting was held with landowners to discuss blockages and identify urgent works on the Wairoa River. Healthy Waters is working with Dairy New Zealand to host a riparian workshop in the catchment in early 2019. Planning is underway for a million metres campaign at Esplanade Reserve adjacent to McNicol Road. Planting at this reserve will be undertaken in the winter 2019 planting season.
597	Shell barrier management	To support the management of several important shell banks along the Franklin coastlines. These shell banks provide habitat for a large number of threatened shore bird species, and as such have been identified as Biodiversity Focus Areas as part of a regional ecosystem prioritisation project. Management will primarily involve control of predators, which are the greatest threat to these bird populations. Activity should also include local groups active in this area. A detailed map of sites is being developed. However, in Franklin, there are shellbanks at Ellets Beach, Āwhitu, and areas between Maraetai and Kawakawa Bay. This funding will complement regional funding allocated to management of this ecological area.	No further decisions anticipated.	I&ES: Environmental Services	\$15,000 LDI: Opex	In progress	Amber	Staff are in the process of researching current management practices at the southern shellbarriers and scoping pest control work which is to be undertaken by contractors. Pest control work is due to begin in quarter two.	The board were advised that pest control work would begin in quarter two. Additional time was required to develop a detailed scope for the necessary pest control work, which will instead begin in quarter three. This work is still on track to be completed with the 2018/2019 financial year. Staff have visited several shell barrier sites across the Franklin Local Board area. A project brief for potential contractors to undertake pest control work is currently being finalised. Procurement will be concluded in quarter three with work being carried out from quarter three through to the end of quarter four. Several of these shell barrier sites will benefit from an additional \$15,000 of funding from the natural environment targeted rate to control pest plants and enhance board funded preservation of shell barrier habitats and coastal wetlands.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1217	Waiuku estuary water quality monitoring	To continue monthly water quality monitoring of a site in the Waiuku town basin or to undertake a detailed investigation in to the causes of contamination at this stie. Monitoring of this site has been undertaken over the past five years to increase the number of monitored sites around the Manukau Harbour. In 2018/2019, the board can either continue to monitor this site on a monthly basis or fund a detailed investigation into the causes of contam This site is not funded regionally as it is additional to the sites monitored for the regional State of the Environment report. This project is led by council's Research and Monitoring unit. It is included in this work programme as the budget is held by Infrastructure and Environmental Services.	No further decisions anticipated.	I&ES: Healthy Waters	\$4,000 LDI: Opex	In progress	Green	Monthly water quality monitoring is being conducted by council's Research, Investigation and Monitoring Unit. A summary of the data will be provided every six month, with the first summary due with the board in January 2019.	Monthly water quality monitoring is being conducted by council's Research, Investigation and Monitoring Unit. A summary of the data will be provided every six month, with the first summary due with the board in January 2019.
1465	Litter prevention plan (Franklin)	To work with Keep Auckland Beautiful on designing and implementing a plan to address littering (to be delivered in collaboration with Papakura and Maunrewa Local Boards).	No further decisions anticipated.	I&ES: Waste Solutions	\$10,000 LDI: Opex	In progress	Amber	The Waste Solutions team is working with Keep Auckland Beautiful to set up the contract for this work. Due to the tight timeframes around the 2018 school year it is likely that the school event will take place in term one of the 2019 school year. At the request of the board, staff have investigated the cost of expanding the project to include more unmonitored (no litter surveys) signage for rural roads. Should the board wish to purchase additional signs, staff will assist with the procurement process and Keep Auckland Beautiful will oversee the installation of the signage.	The board were advised that the signage would be installed in December 2018. However, the signage cannot be installed until private landowner approvals have been acquired and all eight locations confirmed. Once private landowner approvals has been finalised the signs will be installed as soon as possible in January 2019. At the November 2018 business meeting the board agreed to allocate \$5,000 from its community response fund towards the expansion of the litter prevention plan (resolution FR/2018/177). This brings the board's total investment to \$10,000 for this project in the 2018/2019 financial year. The expanded litter prevention plan will enable the installation of eight Be A Tidy Kiwi signs on rural road locations in the Franklin area. Several of the proposed locations are subject to private landowner approvals and staff are working with the board acquire this. Litter monitoring will be undertaken at each site before installation of the signage, and again in February and March 2019. One local school will be engaged in a community litter clean up event in quarter four. The event will promote the Be A Tidy Kiwi message and encourage students to take the Be A Tidy Kiwi pledge. The council's communications team will support and promote this event.
2698	Pest Free Franklin – Pest Management Capacity Building Programme	To support Franklin's existing and emerging conservation groups with information, technical advice and resources in relation to pest control activities for biodiversity gain.	No further decisions anticipated.	I&ES: Environmental Services	\$20,000 LDI: Opex	In progress	Green	At a workshop in August 2018, the board agreed that the scope of the pest free Franklin project would include the delivery of two pest control workshops, and the provision of pest control equipment and materials to local conservation groups including: Whakaupoko Landcare, Awhitu Peninsula Landcare, Friends of Hunua Ranges and Te Wairoa Landcare. In quarter one staff met with Whakaupoko Landcare, Awhitu Peninsula Landcare and Te Wairoa Landcare to discuss the delivery of workshops and the supply of additional pest control equipment, such as rat and possum traps. Staff are currently procuring a range of traps for these conservation groups as requested. Planning is underway for the delivery of pest control themed workshops in quarters two and three.	Pest control equipment has been provided to Awhitu Landcare, Whakaupoko Landcare, Te Wairoa Landcare and the newly formed collective Southern Wildlink group for distribution amongst their communities. Instead of the two pest control workshops originally proposed for this project, staff are supporting these landcare groups to deliver a series of workshops and hub days throughout the 2018/2019 financial year. In quarter two these landcare groups attended community market events and coordinated bait and trap days across the Franklin area, providing both equipment and pest control advice to interested locals.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Libraries									
1091	Provision of Library Service - Franklin	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - Pukekohe Library for 52 hours over 6 days per week. (\$551,448) - Waiuku Library for 48 hours over 6 days per week. (\$323,230)	No further decisions anticipated	CS: Libraries & Information	\$874,678 ABS: Opex	In progress	Green	Pukekohe and Waiuku libraries continue to provide a wide range of programmes, activities, events, promotions and general library services to the Franklin community. The most recent stats covering the first two months of the quarter show The Franklin board has a small decline in visits, issues and WIFI and PC sessions. Outreach visits and codesign with the community are being used to address this.	There was a small decline again in visits and issues over the quarter. The Co-design and outreach visits have given the libraries some indication of what the community would like to experience within the libraries.
1092	Wriggle and Rhyme outreach programme - Franklin	Provide weekly sessions of Wriggle & Rhyme during School term time, alternating between Maraetai and Beachlands.	No further decisions anticipated	CS: Libraries & Information	\$5,000 LDI: Opex	In progress	Green	Despite the winter weather there was an average of 10 families (10 adults and 10 children) at each session over the past quarter, with some families attending sessions at both Beachlands and Maraetai Libraries.	The Wriggle and Rhyme programme in Beachlands and Maraetai is supported by library staff from all over Auckland. The numbers attending steadied, with an average of 16 children and 15 adults attending each session in the fourth term. Some sessions reached as many as 24 children, putting pressure on the premises, but fortunately the weather was mild and the sessions could be taken outside.
1093	Preschool programming - Franklin	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their childrens' early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Parents and caregivers in Franklin continue to support the pre-school programmes offered within our branches. During this quarter Franklin Libraries hosted 95 pre-school activities reaching 1339 children. Outreach visits to pre-school groups and daycare facilities reached a further 402 pre-schoolers who might not otherwise have contact with our libraries.	Storytimes and Rhymetimes continue to draw young pre-school children into both libraries, while outreach visits to places as far afield as Awhitu School are carried out regularly.
1094	Children and Youth engagement - Franklin	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Children and caregivers continue to benefit from the range of programmes offered at Pukekohe and Waiuku libraries. This quarter has seen events ranging from art and craft workshops to school holiday activities based on the theme "Building Heroes". Franklin libraries continue to foster relationships with local schools through linking outreach programmes to current curriculum needs and during class visits to our sites.	Pukekohe Library staff created a Reader's Theatre production highlighting the talent of our local children. This involved hard work, a commitment to rehearsals, acting, costumes while preparing for the show. The event drew favourable customer attention as it was held within the library. Dare To Explore - Kia Māia te Whai: This year had Pukekohe 149 registrations, Waiuku - 76. Events included making ice cream, which was popular at both libraries.
1095	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Franklin	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Māori language week was celebrated with story time and wriggle and rhyme delivered completely in Te Reo. These sessions proved very popular with over 25 people attending each session at Pukekohe library. Libraries collaborated with the art gallery on the exhibition celebrating Women of Franklin - images sourced by staff at Waiuku, Pukekohe and the Research library in Manukau were included in the exhibition. Continuing the theme of Women's suffrage; Waiuku Library collaborated with the Franklin Branch of the New Zealand Society of Genealogist on a project they undertook to collect the stories on the women of Franklin who registered to vote in the 1893 elections. Members of Franklin Genealogists ran a workshop on how to write a short family history and sought support from the local community to write a short biography on a Franklin women on the 1893 electoral roll. The end result was a book entitled 'Women of Franklin on the 1893 electoral rolls'. A photographic display called 'Her story: celebrating Franklin women on the 1893 electoral role' is currently on display at Waiuku Library.	Community engagement has been high with special focus on Diwali celebrations and school holiday activities. Over the past quarter our libraries have been involved in co-designing projects engaging directly with our communities to discover their wants and needs. Both libraries are focussing on providing educational opportunities for adults. Our community research has highlighted the need for literacy support in Pukekohe and the desire for free community education classes to be available throughout Franklin. Arts, Community and Events approached the Waiuku Library to ask them to arrange a 'meet the artist' event to showcase the installation of a sculpture in the Kevan Lawrence Park. The artist was Jae Kang, and she, together with the library staff, made approximately 30 hula hoops for the large crowd who attended this event.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1096	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Franklin	Celebrating te ao Māori with events and programmes including: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with local Iwi and Māori. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Māori Language week was celebrated with our tamariki this year and was very popular. Pukekohe Library is supporting a co-design project, Waka bus where an Auckland libraries bus will visit selected Kohanga and schools with immersion units to pilot the provision of resources strong in Māori tikanga and Te Reo to support students use of a range of print & digital material.	The new Waka bus visited Pukekohe North School several times over a period of two months. The tamariki enjoyed visiting the bus and were highly engaged while using the technology available to learn how to search and request books from the Auckland Libraries website. This year, Kia Māia te whai - Dare to explore offered a Te Reo option to our customers. A number of Te Reo activities were presented to our community. While supported by our community the sessions became bi-lingual.
1097	Learning and Literacy programming and digital literacy support - Franklin	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	WiFi and PC sessions at the libraries are very popular with over 19,000 sessions in the first quarter. The Franklin libraries held 16 book a librarian sessions with adults taking the opportunity. Staff assist many others daily with one on one inquires.	Staff continue to be involved in one-to one Book a Librarian sessions where customers are supported to learn a variety of new skills ranging from learning to use a new iPhone to mastering the basics of using email.
1422	Support communities running volunteer libraries - Franklin	Continue to provide library items and materials, bulk loans of library items, and professional advice.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Auckland Libraries have supplied wifi , a laptop and printer to Beachlands, Maraetai, Orere Point and Kawakawa Bay Rural Libraries. We will be delivering more children's based programmes from these libraries to encourage more families to use these rural resources.	The installation of WiFi in rural libraries has made a positive impact on their communities.
Local Economic Development: ATEED									
541	Supporting the Franklin Tourism Sector	<p>There are several potential projects that could be delivered over a two to three year period, building on the recommendations of the Motor Caravanning research undertaken in 2016/17.</p> <ul style="list-style-type: none"> - Supporting development of an overarching framework to guide investment and activity in developing tourism across the Franklin Local Board area - Understanding Franklin visitor information needs - Supporting the Franklin Tourism group to develop and promote the Franklin tourism offer. <p>This project proposes to roll out delivery of those recommendations.</p> <p>Planning to enable optimal economic benefit from the Hunua Trail in the Clevedon / Pohutukawa Coast area is covered in a separate project (SharePoint 1833). Subject to resource that could be funded under this item, as a separate item or utilising 2017/18 underspend.</p>		ATEED: Local Economic Growth	\$30,000 LDI: Opex	In progress	Green	<p>A grant was made to support the Franklin Tourism group to develop and promote the Franklin tourism offer. This was to cover</p> <ul style="list-style-type: none"> • 6 months of 10 additional hours of admin • Development and launch Visitor guide • Event promotion stands at key events <p>The remaining funds will be allocated once the Clevedon, Hunua and Pohutukawa Coast project NZTRI are completing is reported back to the local board in quarter 2.</p>	Franklin Tourism Group are scheduled to report back in January on how they have used the grant and what outcomes have been delivered. A decision about offering a further grant for work through to June 2019 will then need to be made.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
645	Young Enterprise Scheme (FR)	The Auckland Chamber of Commerce , on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Kick Start Days in February 2019. The Kick Start days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2019 year, what YES is all about, and what is in store for them.	No further decisions anticipated	ATEED: Local Economic Growth	\$2,000 LDI: Opex	Completed	Green	The Young Enterprise Scheme is being delivered by the Auckland Chamber of Commerce. A request for the funding has not yet been recieved in order to facilitate the payment on behalf of the local board. This is expected to happen during the second quarter.	The Auckland Chamber of Commerce invoiced for the allocated funds from local boards and payment has been made.
1375	Hunua Trail	Establishment of the Hunua Trail provides a significant opportunity for economic development in the Franklin District. Work is currently underway to establish a body to oversee the development of the trail, articulate a vision and identify economic development opportunities. Experiences in neighbouring districts has shown that in the early stages of development and implementation the oversight of the management of the trail. This project provides for the local board to provide continued support until the trail is fully established. In early 2018/19 it is likely two tasks will need completing. One is to prepare the aspirational plan for the trail and the other is to prepare the funding and delivery strategy.	Dependent on the progress made in the current financial year on the development of the Hunua Trails Trust and the agreed next steps for 2018/19.	ATEED: Local Economic Growth	\$10,000 LDI: Opex	In progress	Green	The 2017/18 Hunua Trail work has been completed and reported to the Local Board. Production in hard copy and electronic copy of the final aspirational plan is being investigated and a wrap up stakeholder meeting could be facilitated using this fund. Expectation that the next phase would commence in earnest in the next financial year when resource for a coordinator and capex funding are in place.	The Trail has recieved Heartland Trail status from NZTA and Community Facilities are liaising with NZTA regarding signage. Currently looking to appoint a contractor to work January to June 2019 to establish the trust, project plan and trail manager.
1782	Coordination of Franklin Skills Network	Provide support to the Franklin Skills Network to develop a deliverable work programme and ensure that agreed activities are delivered.		ATEED: Local Economic Growth	\$25,000 LDI: Opex	Approved	Amber	It is unclear who is coordinating the network following some changes in staffing and departmental responsibilities so it has not been possible to develop the scope of how this resource would be used to most effectively support the network.	Clarification of who will be coordinating the network required so that the use of this resource can be scoped in detail. It remains unclear how the network is being coordinated and noi progress has been possible.
Parks, Sport and Recreation									
374	Karaka Sports Park: Masterplan prioritisation	Prioritise the implementation of the actions in the Karaka Sports Park masterplan.	Workshop the masterplan in Q3 to discuss priorities and options for funding the implementation.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	The Karaka Sports Trust is reviewing the concept plan to check that it is still the preferred plan following the engagement by the Bowling Club. A legal opinion has been sought to better understand the consequences of retaining or removing the reserve classification.	The updated concept plan has been completed and will be presented to the local board for approval in Q3.
375	FR: Develop a Franklin trails plan FY19	Continue the development of trails plans for Franklin: 1) Consult on the draft Pukekohe Trails Plan and adopt the final plan. 2) Develop the Drury to Waiuku stage. This stage of the trails plan will focus on connections being developed within a number of growth areas linked to Waiuku and Pukekohe to State Highway 1 ie Glenbrook (Kahawai Point), Kingseat, Karaka, Paerata Heights (Wesley), Drury West (Auranga), Clarks Beach and Patumahoe.	Provide direction on the scope of the next stage in Q3	CS: PSR: Park Services	\$50,000 LDI: Opex	In progress	Green	The Pukekohe Trails Plan is in draft form and will be workshopped with the FRLB in October 2018.	The Pukekohe - Paerata Paths Plan was adopted in December 2018. A workshop is scheduled for Q3 to confirm the scope of the next stage to be developed.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
376	FR: Update the Franklin Sport and Active Recreation Facilities Plan	Review the criteria and priorities in the Franklin Sport and Active Recreation Facilities Plan.	Workshop in Q3 to review the updated table of project priorities, and provide direction to inform the Sport and Active Recreation Facilities Plan grants in 2018/2019.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	The Sport and Recreation Lead attended a workshop on 24 July 2018. A review of the list of projects in the Franklin Sport and Active Recreation Facilities Plan is underway. Projects that are no longer relevant have been removed. The updated list will be presented to the local board to review in Q2.	Franklin Local Board reconsidered the project assessment criteria for sport and recreation projects at a workshop in July 2018. The board's view was that criteria shall remain unchanged and requested that projects already funded be deleted and new projects identified be added. A workshop is scheduled for 19 February to review the updated table of projects.
397	Umupuia Coastal Reserves: Service level review	Review the local parks service provision at the Umupuia Coastal Reserve and adjacent informal recreation reserves to provide improved park outcomes and safety.	No further decisions anticipated	CS: PSR: Park Services	\$0 ABS: Opex	Completed	Green	A park service review was workshopped with the FRLB in September 2018 and the board requested confirmation that the Umupuia local parks were not part of the Waitangi Treaty Settlement claim outcome for Ngai Tai ki Tāmaki. This will be investigated and reported back to the board. At this point the board's current focus will remain on the playspace renewal project at Umupuia Coastal Reserve rather than the combined redevelopment of local parks in the area.	No further update
500	FR: Out and About active parks programme FY19	Deliver a range of 'free to attend' activities and events in local parks, spaces and places and in support of key local annual events such as Children's Day: Trolley Derby; Xmas at Sunkist Bay. Continue to provide activities for children and families, and identify partners who can provide more opportunities for young people and seniors to be physically active.	No further decisions anticipated	CS: PSR: Active Recreation	\$10,000 LDI: Opex	In progress	Green		Staff have been working on providing support to the Franklin Youth Advisory Board for the Children's Day event in March 2019. Out and About supported the Xmas event at the Marae in Pukekohe on 30 November through a play activation.
501	FR: Ecological volunteers and environmental programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: <ul style="list-style-type: none"> • Environmental education, 2 school plantings and guided walks in 4 local parks; • Clean up days in Waiuku including Elsie Drive, mangrove seedling removal and park plantings/cleanups; • Community plantings at Maraetai and Omana to ease coastal erosion; • Community plantings and cleanups in Pukekohe - focus on Hickeys Reserve and Kennelly Reserve; • Assisting beach and stream cleanups; • Restoration of the Domain and Hunua triangle through Mayor's Million Trees project; • Planting and pest control - Friends of Adah Plats Reserve; • Roseville Reserve planting and maintenance; • Planting and beach cleanups at Orere Point; • Clean ups at Karioitahi Beach; • Awhitu Landcare - equipment and support for planting, nursery, weed and pest control; • Whakaupoko Landcare - equipment and support for planting and maintenance; • Department of Corrections - supply of portaloos for cleanups, mulching and plantings. • Brochures 	No further decisions anticipated	CS: PSR: Park Services	\$70,000 LDI: Opex	In progress	Green	1,373 Volunteer hours were recorder during Q1, with 4,150 plants planted.	782 volunteer hours recorded, including Mudlarks work. Volunteer activities in Franklin Local Parks focused on ongoing restoration work, planning for next seasons community tree planting and rubbish clean-ups. Late planting at Hickeys reserve with 400 plants planted by Pukekohe Intermediate school.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
504	Franklin Pool and Leisure Centre: Operations	Operate Franklin Pool and Leisure Centre, Pukekohe; (through a management agreement with Belgravia Leisure Ltd). Deliver a variety of accessible programmes and services that get the local community active including: fitness; group fitness; learn to swim; recreational swimming; aquatic services; recreation services.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Franklin Pool and Leisure There was a decrease in customer satisfaction (measured by NPS survey) from the previous quarter. The NPS score for Quarter 1 is -1.0, this is a 4.27 decrease from the previous quarter. This score is largely due to building maintenance, cleaning, pool temperature and pool overcrowding Activation this quarter: 8% decrease in visits, this decrease relates largely to aquatics visits	Active visits Sept-Nov = 88,505; a slight (1%) decrease on the same period last year. Customer satisfaction increased slightly from Q1; the improvement in customer satisfaction score from the last quarter is largely due to improved building maintenance, year, cleaning and better managing pool use to reduce overcrowding.
729	Whiteside Pool: Operations	Operate Whiteside Pool, Waiuku (through a management agreement with Belgravia Leisure Ltd). Deliver a variety of accessible programmes and services that get the local community active including recreational swimming and aquatic programmes.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Whiteside Pool is scheduled to open in the first weekend of December.	Whiteside pools opened for the summer at the beginning of December and have seen good participation throughout the month of December, probably due to the warmer weather this year. December visit data will be presented in the next quarterly report.
730	Jubilee Pool: Operations	Operate Jubilee Pool, Pukekohe (through a management agreement with Belgravia Leisure Ltd). Deliver a variety of accessible programmes and services that get the local community active including recreational swimming and aquatic programmes.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Jubilee Pool is scheduled to open in the first weekend of December.	Jubilee pool opened for the summer at the beginning of December and have seen good participation throughout the month of December, probably due to the warm summer. December visit data will be presented in the next quarterly report.
736	Pukekohe growth area - parks service review.	Determine current and future open space service level needs within the Pukekohe-Paerata structure plan area with the specific focus on Belmont and identify a list of park development improvements.	Workshop in Q3 to discuss potential improvements.	CS: PSR: Park Services	\$0 ABS: Opex	In progress	Green	The FRLB are looking to be pro-active in their approach to growth in Pukekohe South and identify park services that will be required to meet this growth and future demand. This assessment will determine whether there is a shortfall in open space provision within the Pukekohe South Growth Area. It is anticipated that there will need to be a re-think on how the existing open space is used and developed within this area of Pukekohe.	The board expressed support for developing service outcomes for the Belmont parkland at a workshop in Q2. Budget for consultation will be required in FY20 to inform this service assessment.
743	FR: Access and activation of third party sport and recreation facilities	Stage 1: Staff time to undertake a service assessment that identifies public access opportunities, for sport and recreation purposes, to facilities owned/operated by third parties (for example: schools and sports clubs). Stage 2: Develop and run a pilot programme(s) that demonstrates the potential of making connecting groups to unlock the capacity of the existing sports facility network	A workshop has been scheduled for 19 February to review options for consideration for investment into third party facilities.	CS: PSR: Active Recreation	\$30,000 LDI: Opex	In progress	Amber	There are three local boards with a line item pertaining to increasing access to third party facilities. Two internal meetings were held in Q1 to ensure there is a consistent approach. The Sport and Recreation Lead will attend a workshop with Franklin Local Board in Q2 to agree the scope for Stage 1. This will involve identifying opportunities for public access to sport and recreation facilities that are owned/operated by third parties.	Due to the length of time it is taking to undertake the assessment, there may not be time to undertake a robust trial. Sport and recreation staff visited: Formosa Golf Resort; Pukekohe High School; Maraetai School; and Beachlands School. Strathallan College has been contacted and will be visited in early 2019. Pukekohe Intermediate confirmed it does not support public access to school grounds outside school hours. Wesley College advised that sports fields are used by school teams outside school hours as well as by the 360 boarders. The college did not support community access.
883	Te Puru Community Centre - Community Access Grant	Provide a community access grant to the Te Puru Trust to enable community access to the Te Puru Community Centre. Funding is provided as part of the regional community access grants and the local board is responsible for setting key performance indicators. This is year 2 of a 3 year funding allocation.	No further decisions anticipated.	CS: PSR: Active Recreation	\$325,000 ABS: Opex	In progress	Green	Te Puru Community Charitable Trust submitted its annual report for 2017/2018 in late August. A workshop is scheduled for 16 October to review the trust's performance against the KPIs and delivery requirements for 2017/2018. Total visitor numbers in the quarter was 10,342. The free use of the stadium (10 hours per week) was used by Maraetai Beach School gymnastics team (10 hours) and boys futsal team (10 hours), Beachlands School girls futsal team (10 hours), casual sports on Wednesday mornings (2-6 participants), adults gymnastic/fitness class on Thursdays (1-6 participants). Free use of the stadium and the classes are advertised on the timetable, Facebook and the Te Puru website. Staff from council's Leisure Unit will undertake a review of procedures and processes in Q2.	The performance report for 2017/2018 was presented to the local board on 27 November 2018. The board included a resolution that " future funding agreements include a weighting against key performance measures". Implementation of a draft MoU with the Trust started on 14 November in order to test it prior to signing. A meeting with the Trust is scheduled for early March 2019 in order to make any final changes. Council staff completed a review of the Trust's operational procedures. Recommendations included that the trust installs a visitor counting device, and that one system is used for facility bookings, invoicing, and to record visitor numbers.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
884	FR: Sport and Active Recreation Facilities Plan - grants for implementation	Provide grants to groups providing facilities which are identified as high or medium-high priority in the Franklin Sport and Active Recreation Facilities Plan. Initiative 376 of the work programme will review the criteria and priorities of the plan, which will be used to assess grants.	In Q3 - workshop the projects eligible for grants. In Q4 - formally resolve on the allocation of grants.	CS: PSR: Active Recreation	\$150,000 LDI: Opex	In progress	Green	The list of projects in the Franklin Sport and Active Recreation Facilities Plan is being revised so it is up to date. Options for the allocation of grant funding will be presented in Q3, for local board consideration.	Options for High and Medium High priority projects will be presented to the local board for consideration at a workshop on 13 February. These include projects in the Franklin Sport and Active Recreation Facility Plan and new projects added to the list of priorities since the plan was adopted in August 2016. A grant for \$64k that was made to the Clevedon Paddling Club previously and was not able to be used as intended, has been returned to the local board budget and could be used for this activity or reallocated to other operational activities.
885	Wai-o-Maru Reserve; develop a plan	Develop a plan to manage/develop the Wai-o-Maru Pā as part of the co-management agreement with Ngai Tai ki Tamaki. Prioritise and implement the actions to protect the site.	Ongoing - provide input to the draft plan through the local board members appointed to the joint management committee.	CS: PSR: Park Services	\$0 ABS: Opex	In progress	Green	The drafting of a management plan for the site is being progressed in Q2 and Q3.	The drafting of the management plan is being progressed.
1528	Waiuku Estuary: removal of mangroves	Liaise with, provide health and safety information and equipment, and mulching support to the Mudlarks to enable them to carry out the work as permitted and required by the resource consent, which includes mangrove removal and restoration.	No further decisions anticipated	CS: PSR: Park Services	\$40,000 LDI: Opex	In progress	Green	Activity ongoing. An event was held on 21 September 2018 to celebrate the cutting of the last mangroves in the Tamaki estuary. 50 people attended.	Activity ongoing. Seedling removal has been a focus this quarter.
2447	FR: Ecological Volunteers Partnership Fund FY19	To provide a grant to an organisation/s to assist with the operational costs to enable ecological restoration work by volunteers. This grant is intended to be annual and will be considered by the local board through each years work programme development.	No further decisions anticipated.	CS: PSR: Park Services	\$10,000 LDI: Opex	In progress	Green	This year's recipients will be Waiuku Estuary Restoration Trust (Mudlarks).	Working the Waiuku Estuary Restoration Trust to finalise payment to them.
Plans and Places									
1427	Planning scoping for Waiuku	Scoping of planning work required for Waiuku, followed by reporting and commencement of any identified plan or review.		CPO: Plans and Places	\$0 Regional	In progress	Green	Initial scoping workshop with the Local Board completed 24 July. Further background work being completed before a further workshop with the Local Board to agree the scope and extent of the project.	0
The Southern Initiative									
987	Youth Connections - Franklin	<p>Youth Connections will:</p> <ul style="list-style-type: none"> - Provide quality advice and expertise on youth employment solutions. Locally, this is done through community-led solutions that identify and create jobs for youth; particularly those who are furthest from the job market. - Facilitate local opportunities for all youth to be meaningfully engaged in education, employment or training, and have clear employment pathways - Develop An extensive network of stakeholders in the youth employment space throughout the council family and the business community - Develop tools to build an enabling environment for young job seekers and youth-friendly employers deliver programme that supports preparation for the job market - Promote Youthful online platform. - Investigate opportunities in cross-board areas to facilitate employment preparation. 	Local board to approve youth Connections youth employment initiatives to be delivered by The Southern Initiative from 1 November 2018.	TSI: The Southern Initiative	\$50,000 LDI: Opex	In progress	Green	The Mahi Gains Accelerator Work Readiness programme supported six young people to enrol in further education and eight others into various forms of employment. The work readiness programme supported 20 young people to acquire their driver licences; 12 with learner licences, four with restricted licences and four obtaining their full licences. Twelve young people achieved their forklift licence and two completed their First Aid Level 1 Certificate. Curriculum Vitae support was provided to 20 young people. Staff updated elected members at a workshop on the up-coming Youth Connections programme transition from the Community Empowerment Unit to The Southern Initiative. Staff are working towards transitioning the programme to TSI as of 1 November 2018.	The Mahi Gains Accelerator Work Readiness programme engaged a total of 40 Franklin Rangatahi with 16 of those being more meaningful engagements from the farthest away from employment, education or training. The 14 week programme was completed in September 2018 as per first quarter report.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
CF: Community Leases											
1301	Matakawau Domain Recreation Reserve, 2610 Awhitu Road, Awhitu: Renewal of lease to Awhitu Peninsula Historical Society Incorporated	Renew building lease to existing group for five years from 10 December 2018. First of one renewal.	CF: Community Leases	10/12/2013	1 x 5 years	9/12/2023	\$1.00	Completed	Green	A renewal application has been received from the group and a site visit undertaken. A report to renew the lease and for a lease for additional premises for an adjacent garage will be presented in quarter two.	Renewal of community lease and lease for additional premises for the adjacent garage was granted by the Franklin Local Board on 27 November 2018. Matter complete.
1302	Beachlands Log Cabin, Sunkist Bay Reserve, 62 Wakelin Road, Beachlands: Renewal of lease to Beachlands Community Trust	Renew building lease to existing group for five years from 10 December 2018. First of one renewal.	CF: Community Leases	10/12/2013	1 x 5 years	9/12/2023	\$1.00	In progress	Green	A request for a renewal application has been sent to the group and is due to be returned in mid October. A site visit will be undertaken and following due diligence checks, a memo to request renewal of the lease will be presented to the local board in quarter two.	The application for renewal of the lease has not yet been returned. A follow up request has been sent and a site visit will be set to collect the application and proceed with the renewal.
1303	14R Monument Road, Clevedon: New lease to Counties Manukau Kindergarten Association Incorporated (Clevedon)	New ground lease to existing group following a ten year lease expiring on 30 June 2019.	CF: Community Leases	1/07/2009	Nil	30/06/2019	\$0.10	Approved	Green	The lease does not expire until June 2019. An application form for a new lease will be sent to the group at the beginning of quarter three.	The lease expires in June 2019. An application for a new lease will be sent to the group in quarter three and a site visit undertaken once the application is received.
1304	Camp Sladdin, 30R Thorps Quarry Road, Clevedon: New lease to The Scout Association of New Zealand (Clevedon)	New ground lease to existing group following a ten year lease expiring on 31 July 2018.	CF: Community Leases	1/08/2008	Nil	31/07/2018	\$0.10	In progress	Green	An application for a new lease has been received and a site visit undertaken. A report recommending a new lease will be presented in quarter two.	The due diligence checks for a new lease have been completed and a report prepared for consideration by the local board in February 2019.
2678	Wellington Street Recreation Reserve, 184 Wellington Street, Pukekohe: Renewal of lease to Parkside School Board of Trustees	Renewal of ground lease. Deferred from the 2017/2018 work programme.	CF: Community Leases	20/03/2008	1 x 10 years	19/03/2028	\$150.00	In progress	Green	A request for an application for renewal of the lease has been sent to the group. A site visit will be undertaken when the application is returned.	The application for renewal of the lease has not yet been returned. A follow up request is being sent and a site visit set to collect the application and proceed with the renewal in quarter three.
2679	Puni Recreation Reserve, Attewell Road, Puni: Renewal of lease to Puni Rugby Football Club Incorporated	Renewal of ground lease. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/08/2007	1 x 10 years	31/07/2027	\$150.00	On Hold	Amber	A request for an application for renewal of the lease has been sent to the group. A site visit will be undertaken in quarter two.	At present the club are not an incorporated society with the Companies Office - Societies and Trusts. This is a requirement for a community lease, providing a legal entity for a lease. The matter is on hold while we work with the club to remedy this situation. Staff will work with the club as at present they are not an incorporated society, a requirement for a community lease. The matter is on hold while we work to remedy this with the club.
2680	Paparata Road Local Purpose Reserve, Paparata Road, Bombay: New lease to Counties Playcentre Association Incorporated - Bombay	New ground lease (back part of groups playground only). Deferred from the 2017/2018 work programme.	CF: Community Leases	1/08/2007	1 x 5 years	31/07/2017	\$1.00	In progress	Green	A request for an application for a new lease has been sent to the group. A site visit will be undertaken in quarter two.	The application for renewal of the lease has not yet been returned. A follow up request is being sent and a site visit set to collect the application and proceed with the renewal in quarter three.
2681	89 Ardmore Quarry Road, Hunua: New lease to Manukau Trail Riders	New ground lease. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/01/1991	Nil	31/12/1995		In progress	Green	The group intends to make a presentation to the local board in a future public forum to explain what they do at the site and their plans for the future. A site visit for local board members will then be set so that the operation can be seen.	Staff are liaising with the group to make a presentation to the local board when it is ready with its plans, progress and compliance at the venue.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2682	Stadium Drive, Pukekohe: New lease to Pukekohe Light Opera Club Incorporated	New building lease.Deferred from the 2017/2018 work programme.	CF: Community Leases	1/06/1978	Nil	31/05/1991		In progress	Green	It is possible the group may move the storage of their costumes to another facility. A decision would then need to be made on what to do with the group owned buildings on the site, and the impact this could have for the skate park. It is anticipated a decision will be made on the plans, in conjunction with the appropriate stakeholders, in quarter three.	A meeting has been held with the group and it has plans to stay at the site. Talks are underway as to what may be required in terms of fencing and surveillance in relation to the adjacent skate park. A new application has been sent for the group to apply for a new lease if this is what they wish to do.
2683	Whitford Domain, Whitford Maraetai Road: New lease to Whitford Pony Club Incorporated	New ground lease.Deferred from the 2017/2018 work programme.	CF: Community Leases	1/07/2009	Nil	30/06/2014	\$0.10	In progress	Green	A request for an application for a new lease has been sent to the group. A site visit will be undertaken when the application is returned.	The application for renewal of the lease has not yet been returned. A follow up request is being sent and a site visit set to collect the application and proceed with a new lease.
2684	Whitford Memorial Park, Whitford Maraetai Road: New lease to Royal NZ Plunket Trust - Whitford	New building lease (no previous lease).Deferred from the 2017/2018 work programme.	CF: Community Leases					Completed	Green	An application for a new lease has been received and a site visit undertaken. A report recommending a new lease will be presented in quarter two.	A new community lease for 5 years plus 5 years was granted by the Franklin Local Board on 23 October 2018. Matter complete.
2685	Massey Park, Belgium St, Waiuku: New lease to Waiuku Search & Rescue	New ground lease (no previous lease).Deferred from the 2017/2018 work programme.	CF: Community Leases					In progress	Green	A request for an application for a new lease has been sent to the group. A site visit will be undertaken when the application is returned.	The application for renewal of the lease has not yet been returned. A follow up request is being sent and a site visit set to collect the application and proceed with a new lease.
2686	40 Torkar Road, Clarks Beach: New lease to Clarks Beach Bowling Club Incorporated	New ground lease.Deferred from the 2017/2018 work programme.	CF: Community Leases	1/07/1997	1 x 10 years	31/03/2017	\$307.00	In progress	Green	Staff have been working through matters relating to a sublease to a playgroup on the site and maintenance responsibilities for a shared driveway. These matters are resolved and a report for a new lease will be presented in quarter two.	The due diligence checks for a new lease have been completed and a report prepared for consideration by the local board in February 2019.
2687	Matakawau Domain Recreation Reserve, Awhitu Road: New lease to Counties Playcentre Association Incorporated - Manukau Peninsula	New ground lease.Deferred from the 2017/2018 work programme.	CF: Community Leases	1/11/2006	1 x 5 years	31/10/2016		In progress	Green	A request for an application for renewal of the lease has been sent to the group. A site visit will be undertaken in quarter two.	The application for renewal of the lease has not yet been returned. A follow up request is being sent and a site visit set to collect the application and proceed with the renewal of lease.
2688	31 Paparata Road, Bombay: The Scout Association of New Zealand - Bombay Scouts	New ground lease.Deferred from the 2017/2018 work programme.	CF: Community Leases	1/01/1997	1 x 10 years	31/12/2016		In progress	Green	An application for a new lease has been received and a site visit is being set for quarter two. Following due diligence checks, a report for a new lease will be presented in quarter three.	Due diligence checks are underway and a report for a new lease will be presented to the local board in quarter three.
2689	Racecourse Recreation Reserve, Racecourse Road: New lease to Waiuku Golf & Squash Club Incorporated	New ground lease.Deferred from the 2017/2018 work programme.	CF: Community Leases	1/03/1997	1 x 10 years	27/02/2017	\$1,050.00	In progress	Green	Staff have been working through matters relating to the surrender of a small portion of the esplanade edge of the golf course with the Operational Management & Maintenance team. Once the maintenance responsibilities are decided, a report for a new lease should be presented in quarter two.	It is possible to surrender the small portion of esplanade from the lease with little operational impact. A report is underway for a new lease although we are awaiting some work being finalised for golf courses on public land. A report will be prepared for consideration in quarter three.