

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Arts, Community and Events									
233	Operational Grant - Great Barrier Island Community Heritage and Arts Village	Fund Great Barrier Island Community Heritage and Arts Village Trust to operate the facility in a professional and inclusive manner that enables access to and participation in the visual arts for people of all ages, cultural experience and level of experience. Funding will also be used to provide community arts programmes and opportunities that reflect the cultural diversity of the local Great Barrier Island community.	No further decisions anticipated.	CS: ACE: Arts & Culture	\$10,000 LDI: Opex	In progress	Green	The funding agreement with Great Barrier Island Community Heritage and Arts Village for the 2018/2019 financial year has been administered. During Q1, the Great Barrier Island Community Heritage and Arts Village ran 25 programmes, with 33 participants and a total of 864 visitors. These programmes include exhibitions, Kids Art Club sessions and workshops. The annual winter workshop involved a diverse range of tutors teaching building with bamboo, mosaic, painting, Rongoa Māori and Silver Jewellery Design.	During Q2, the Great Barrier Island Community Heritage and Arts Village ran 13 exhibitions and held a book launch. These events were attended by a total of 3277 visitors. Highlights included the Spectacular by Nature exhibition, which coincided with a garden tour, the Downsized exhibition, and five exhibitions by solo artists, two of whom were emerging artists. We also hosted the launch of a book of poetry by Dorothy Morris, which included photographs by the local Photo Artz group. The launch included a number of performances and readings, and this event proved very popular with the local community.
405	Community Grants (GBI)	Funding to support local community groups through contestable grants.	There will be two decision rounds in Q2 and Q4.	CS: ACE: Community Empowerment	\$115,000 LDI: Opex	In progress	Green	There has not been any grant round decisions in Q1. The Local Grant Round One closed on 24 August 2018. The allocation of community grants will occur in Q2.	The local board had one local grant round, allocating a total of \$42,619.50. This leaves an amount of \$72,380.50 available to allocate for round two.
933	Investment of capital grants to sustain local community facilities	Funding to support community facilities owned by local community groups through a contestable grant. Provide advice regarding the investment of capital grants, with a focus on maintaining easy access to community services provided from fit for purpose, independently owned facilities.	There will be two decision rounds in Q2 and Q4.	CS: ACE: Community Places	\$252,000 ABS: Opex	In progress	Green	In Q1, staff commenced the Community Facility Infrastructure Needs Assessment, which builds on the previous assessment completed in 2016. During Q2, Q3 and Q4 staff will provide advice to support decision-making around grant allocation as required.	During Q2, staff have developed advice to enable decision-making around grant allocation as required and have executed grants as approved. The local board had one capital grant round in Q2 allocating a total of \$84,310. The local board also allocated up to \$6,000 from the capital grants budget to support community-owned facilities receiving voluntary asbestos inspections. There will be \$161,690 available to allocate for round two of the capital grants funding rounds in Q3. Staff have completed site visits for the Community Facilities Infrastructure Needs Assessment report and the updated version will be available by the end of Q3.
982	ANZAC Service - Great Barrier	Support Anzac services and parades within the local board area: - \$850 (grant).	A workshop will be held in Q3 to discuss the service.	CS: ACE: Events	\$850 LDI: Opex	Approved	Green	Scheduled for Q4.	Scheduled for Q4 and the grant will be paid in Q3.
1059	Increase diverse participation: Aotea Lifelong Learning Action Strategy	Collaborate with community organisation Aotea Education Limited to develop and implement a lifelong learning action strategy. Activities include: - developing options to establish additional early childhood education on the island - support for a learning hub for correspondence school students - integration of vocational pathways into secondary schooling - developing options to improve opportunities and pathways for adult education - developing and implementing a skills development programme to identify and address skills shortages amongst island businesses.	No further decision required	CS: ACE: Community Empowerment	\$30,000 LDI: Opex	In progress	Green	Staff worked with the Aotea Education Trust (AET) to finalise its implementation plan for the 2018/2019 financial year. The Trust met with the local board in a workshop to agree the implementation plan. With that implementation plan approved for 2018/2019, the funding agreement will be completed in Q2. Progress has been made on the AET implementation plan, including a business case for an additional early childhood service on the island. Staff assisted AET with its accountability reporting for its 2018 Winter Workshop Series, which was part of last year's funding agreement. In Q2, the funding agreement between council and AET should be completed and finalisation of the Trust's Adult Learning Programme.	Staff continued to work with the Aotea Education Trust to further the goals set out in its 2018/2019 workplan. This included hiring a Trust Administrator, planning for the 2019 winter workshop programme, overseeing the Aotea Learning Hub (a group study space for the island's correspondence school children), and ongoing investigations into additional early childhood education on the island.

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1062	Community capacity building: fund local organisations to design and deliver community-centred activities	Fund local community organisations to provide:- youth services and youth development- activities for over 65s - liaison between the community, council and central government to allow residents to access community services with ease- tourism developmentBudget:- Aotea Family Support \$30,000- Community Health Trust \$42,000- Destination Great Barrier Island (GBI) \$29,000.	No further decisions anticipated.	CS: ACE: Community Empowerment	\$101,000 LDI: Opex	In progress	Green	The 2018/2019 financial year funding agreements between council and Aotea Family Support, Community Health Trust and Destination Great Barrier Island (GBI) have been completed. Staff have worked with Destination GBI on the Aotea Great Barrier Island Visitors' Strategy, and with the Health Trust on finding a location on the island for a community dentist.	The three funded community groups have continued their respective work in Q2. Highlights include the ongoing success of the Health Trust's scheme to help islanders travel to town for specialist medical appointments, a quadrupling in the number of kids attending Aotea Family Support Group's school holiday and after school programmes, Destination Great Barrier Island's (GBI) progression of the Aotea Great Barrier Island Visitors Strategy (including securing funding for a full time, on-island tourism coordinator), and confirmation of several major tourist events for 2019.
1262	Apply the empowered communities approach – connecting communities (GBI)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes five key activity areas:</p> <ol style="list-style-type: none"> Engaging communities: <ul style="list-style-type: none"> reaching out to less accessible and diverse groups - focusing on capacity building and inclusion supporting existing community groups and relationships. Strengthen community-led placemaking and planning initiatives - empowering communities to: <ul style="list-style-type: none"> provide input into placemaking initiatives influence decision-making on place-based planning and implementation. <p>This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations.</p> <ol style="list-style-type: none"> Enabling council: <ul style="list-style-type: none"> supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: <ul style="list-style-type: none"> this does not replace or duplicate any stand-alone local board Maori responsiveness activities. Reporting back to local board members on progress in activity areas 1 - 4. 	No additional decisions anticipated.	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	<p>The strategic broker:</p> <ul style="list-style-type: none"> worked with a local Information Communications and Technology (ICT) expert on improving Great Barrier Island's (GBI) connectivity and submitting an Expression of Interest to the Provincial Growth Fund for funding. worked with the local board and staff to recruit a new GBI Youth Panel representative. advocated for inclusion of GBI in the Warmer Kiwi homes insulation scheme. worked with Destination Great Barrier Island and Aotea Education Trust on their Matariki Festival and Winter Workshop accountability reports. continued improving council and community communications via regular local paper articles; local radio interviews with local board representatives; regular radio notices; updating the local board Facebook page. progressed discussions with the local arts trust about an annual board-funded arts fund. hosted the Ministry of Education to discuss additional early childhood education services. worked with Destination Great Barrier Island and the local board to ensure community engagement with the Aotea Great Barrier Island Visitors strategy. worked with staff on updating the Great Barrier Island Community Facilities Report. completed Subject Matter Experts (SME) assessments of community grant applications. began compiling GBI stories and images for Community Empowerment Unit's Storymap project. 	<p>The strategic broker:</p> <ul style="list-style-type: none"> began a project assessing all community-run facilities on the island in order to update the Great Barrier Island Community Facility Report, a key document which guides local board capital grant decision-making continued improvement of council and community communications via regular local paper articles, radio interviews with local board/ council representatives, regular radio notices and updating the local board Facebook page assisted various council departments to promote and publicise events, consultation rounds and changes to services for example recycling worked with the island's new council arts advisor, the Great Barrier Arts Trust and organisers of Great Barrier's Artists in Residence programme to develop arts and culture opportunities on the island worked with Destination Great Barrier Island to progress the Great Barrier Island Visitors Strategy worked with the newly appointed Great Barrier representative on Auckland Council's Youth Advisory Panel to share his experiences with the community and the local board attended the triannual Aotea Community Hui began scoping of housing issues on the island and identifying possible solutions.
2804	Community Response Fund - Great Barrier	Discretionary fund to respond to community issues as they arise during the year	The local board will consider strategic assessments of proposed initiatives and/or projects, and approve funding for those projects after consideration of their likely benefits	CS: ACE: Advisory	\$9,251 LDI: Opex	In progress	Green	<p>GBI/2018/93 - \$4475 + GST to support Envirostrat's attendance at the Friday 10 August 2018 meeting at Glenfern.</p> <p>Balance: \$4,105</p>	<p>No allocations in Q2.</p> <p>Balance: \$4,105</p>

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2868	Iwi responsiveness - Respond to Maori aspirations: Ngāti Rehua Ngatiwai ki Aotea coordinator	Note: the budget for this activity was deferred from 2017/2018. Fund Ngāti Rehua Ngatiwai ki Aotea to appoint a Great Barrier-based representative to:- develop a relationship with the local board- coordinate responses to council-led initiatives and projects. Liaise with the appointed coordinator to develop a collaborative plan to respond to the key iwi aspirations and priorities.	No further decisions anticipated until iwi are ready to appoint a representative.	CS: ACE: Community Empowerment	\$9,828 LDI: Opex	On Hold	Amber	Deferred from 2017/2018. Activity is on hold until Ngati Rehua Ngatiwai ki Aotea Trust is ready to appoint a representative to the coordinator role.	There is a delay to this project due to local Iwi undergoing the processes of an Annual General Meeting and Treaty Settlements. The local board remain committed to this project and once iwi are ready will look to pick up discussions for an iwi liaison. Activity has not progressed to date as staff are waiting for Ngati Rehua Ngatiwai ki Aotea Trust to appoint a representative to the coordinator role.
2869	Technology connectivity	Note: the budget for this activity was deferred from 2017/2018. The \$5,000 covers the final payment to the technology expert/contractor who produced a current state of technology report to the Great Barrier Local Board. The report: - provided baseline information across the island on broadband "black spots" - identified existing technology deployed - outlined potential solutions to address issues identified. The report was delivered to the Board at the end of 2017/2018 financial year, but not in time for the final payment to come out of that year's budget. Hence the carry-forward.	No further decision points.	CS: ACE: Community Empowerment	\$5,000 LDI: Opex	In progress	Green	Deferred from 2017/2018. The Technology Report is scheduled to be on the October 2018 business meeting agenda in quarter 2. As we move forward through 2018/2019, this work will be ongoing, with an expression of interest being submitted to the Provincial Growth Fund in October 2018 for funding for a feasibility study into solutions to the island's technology issues.	Staff are awaiting a response from the Provincial Growth Fund to the local board's application for \$50,000 for a feasibility study into solutions to the island's technology issues. Should the funding come through, work will begin on the feasibility study, led by a locally-based IT consultant.
Community Facilities: Build Maintain Renew									
835	Great Barrier Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$379,210 ABS: Opex	In progress	Green	Coming into the dryer seasons, Community Facilities have completed work to install directional signage to the Kowhai Valley Track, which is envisaged to give clarification for users, and negate any further illegal access to a private property. The contractors have completed the external lighting installation at Claris airfield terminal, making the area a lot safer for both Airline and cleaning contractors after hours. Work to remove and replace the cracked and lifting concrete at the entrance to the local board office has been approved, and should be carried out and completed by quarter two. Overall, continuous and conscientious management and improvement of the maintenance delivery outcomes for our customers on Great Barrier remains a priority.	Coming into the second quarter, there has been a major focus on ensuring the contractors are meeting their service delivery outcomes, particularly in the open spaces. As a result of the quarterly playground inspections, three work orders have been raised to cover minor remedial repair and paint touch ups on Medlands Playground Reserve, Claris playground and Gooseberry Flat Beach. The uneven concrete path between Pa and Gooseberry Flat beaches has been removed and is in the renewals process to be completed and delivered at a future date. Above all, continuous conscientious effort is being made towards management and improved maintenance delivery outcomes for our customers on Great Barrier.

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1228	GBI: Maintaining View Shafts programme 2018/19	Maintaining view shafts across the island for views and safety.	A further workshop is anticipated in quarter three to discuss additional viewshafts in walkways	CF: Operations	\$5,000 LDI: Opex	In progress	Green	Pruning and selected exotic plant removals are planned to further enhance existing view shafts. Additional view shafts are being targeted for walkways, such as Harataonga, with a further workshop anticipated in quarter three to discuss additional viewshafts in walkways.	Scoping of additional viewshafts in four walkways (Harataonga, Rosalie Bay, Te Ahumata and Dolphin Bay) to be completed by the end of February 2019. Photos, GPS positions and brief descriptions will be provided for quarter three workshop (March date to be confirmed). \$1,000 to \$2,000 will be used over the next two months, to improve viewing points through Pine, Hakea and other weed removal on Harataonga track, with the remaining budget to be used in quarter four, once sites confirmed.
2020	Gooseberry Flat - renew and relocate playground	Dispose or relocate and renew the playground at Gooseberry Flat in conjunction with the Coastal Management team.	Options to be approved by local board	CF: Investigation and Design	\$80,000 ABS: Capex - Renewals	Completed	Green	Current status: Investigation of renewal requirements. Next steps: Confirmation of renewal works.	Project completed December 2018.
2022	Pa Point - renew concrete steps	Renew the concrete steps at Pa Point Reserve.	No further decisions anticipated	CF: Investigation and Design	\$30,000 ABS: Capex - Renewals	Completed	Green	Current status: Determining project scope and requirements for development of business case. Next steps: Development of business case.	Project completed December 2018.
2023	Great Barrier - LDI Minor Capex Fund 2018/19	Local Improvement Projects (LIPs) funding to deliver minor capex projects throughout the financial year as approved in the monthly local board workshops.	A further workshop is anticipated in quarter two to discuss proposed works	CF: Investigation and Design	\$20,000 LDI: Capex	In progress	Green	Current status: Proposed works to be identified. Next steps: A further workshop is anticipated in quarter two to discuss proposed works.	Current status: Proposed works to be identified. Next steps: Proposed works to be workshopped with the local board in quarter three.
2863	(OLI) Great Barrier - develop solar energy system including electric vehicle with infrastructure	Overview - Replace and upgrade council's solar energy system, introduce a PHEV (plug-in hybrid electric vehicle) with associated charging infrastructure.	Ongoing decision making anticipated throughout the delivery of this initiative	CF: Project Delivery	\$300,000 ABS: Capex - Development	In progress	Green	Current status: The contract has been signed. Next steps: The project is ready to start, equipment has been sourced and the container will be purchased.	Current status: Installation of the batteries for the storage of the solar power have commenced. Next steps: Installation works to continue and installation of the solar panels to commence. An event to celebrate the switching over to solar energy is scheduled for early April.
2870	Tryphena Coastal Trail directional signage - design	Tryphena Coastal Trail directional signage - design as per the concept plan. The scope of works includes 1. \$20k for Signage & walkway design, 2. \$10k for moving the Gooseberry Flat walkway exit to the Beach and 3. \$10k for steps to the Beach by the stone wall at the schoolplan	A further workshop is anticipated in quarter three	CF: Project Delivery	\$40,000 LDI: Capex	In progress	Green	Current status: Working with the parks and places specialist to review the proposed scope, and plan the next steps forward. Local iwi engagement has been undertaken however there may be further engagement with Ngāti Rehua-Ngātiwai ki Aotea as the project progresses. Next steps: Confirm the scope of works for this stage with the local board, confirm the consultation plan and progress the design phase.	Current status: A graphics and signage specialist has been engaged and is progressing the initial stage of this project to develop interpretive signage that is appropriate for this location. Next steps: Continue to progress this initiative with input from the local board.
2871	Great Barrier Island Interpretive signage - stage two continuation	Great Barrier Island Interpretive signage - stage two continuation	A further workshop is anticipated in quarter three.	CF: Project Delivery	\$40,000 LDI: Capex	In progress	Green	Current status: Working with the parks and places specialist to review the proposed scope, and plan the next steps forward. Local iwi engagement has been undertaken however there may be further engagement with Ngāti Rehua-Ngātiwai ki Aotea as the project progresses. Next steps: Confirm the scope of works for this stage with the local board, confirm the consultation plan and progress the design phase.	Current status: A graphics and signage specialist has been engaged and is progressing the initial stage of this project to develop interpretive signage that is appropriate for this location. Next steps: Continue to progress this initiative with input from the local board.
2872	Claris playground shade sail - design consent build	Shade sail over the Claris playground - design consent build	A further workshop is anticipated in quarter three to confirm the design.	CF: Project Delivery	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: Confirming resource consent requirements as part of the design phase. Next steps: Confirm the design with the local board and the timeframe for delivery.	Current status: Confirming resource consent requirements as part of the design phase. Next steps: Confirm the design with the local board and timeframe for delivery.

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3076	Great Barrier - renew general park assets 2017-18	Renew structures, footpaths, roading and fixtures and furniture in various parks (detail to be provided by end of calendar year). This project was carried over from FY2017/2018, previous SP ID 2262	No further decisions anticipated	CF: Project Delivery	\$37,912 ABS: Capex	Completed	Green	Current status: Work is progressing with installation of signage currently underway. Next steps: Continue to progress the works.	Project completed December 2018.
3209	Claris Cemetery – develop facility	Progress the proposed Claris Cemetery development including detailed design and resource consent. This is a carry forward project, previous SharePoint ID #2782.	We are not expecting many submissions and a hearing will only be convened if a submitter specially asks for one. If a hearing is required, there is a max period of 75 working days from the close of submissions to the hearing date.	CF: Project Delivery	\$41,359 LDI: Capex	In progress	Green	Current status: The concept design phase is complete, including the preparation of specialist reports. Next steps: Lodge the resource consent and undertake the formal public engagement process.	Current status: It was confirmed that the resource consent and change of land designation will be dealt with concurrently. Specialist reports and plans are being completed in accordance with pre-lodgement advice from specialists at regulatory services. The resource consent application is expected to be lodged in the next two weeks. Next steps: Lodge the resource consent and undertake the formal public engagement process. Implement the resource consent conditions, if applicable. Prepare detailed design, specifications and contract documentation. Confirm the engineers estimate.
3212	Windy Canyon - develop lookout stage one design	Design, consult and consent a structure enabling a short walkway and a lookout at Windy Canyon. Stage 1 is the design, consult and consent phase of the project.	The Local Board to sign off the design before lodgement of the consents. An estimate for build to be provided to the Local Board as part of the formal design signoff process. A formal report to then be submitted to the Local Board seeking the stage 2 physical works stage.	CF: Project Delivery	\$27,530 LDI: Capex	In progress	Green	Current status: The Department of Conservation manager on Great Barrier Island is assisting with the application for asset owner approval. Consultants have been requested to submit a quotation for professional services to progress the design of the approved lookout platform option. Next steps: Assess consultant quotation.	Current status: The Department of Conservation manager on Great Barrier Island is assisting Auckland Council with the application for asset owner approval and the lease arrangements. Designers are progressing the structural design of the approved lookout platform option. Example, loop walkway. Next steps: Undertake preliminary geotechnical and planning work on site. Progress the structural design and obtain a cost estimate. As the design progresses engage other specialists as required.
Community Services: Service Strategy and Integration									
1394	Great Barrier Island Community spaces and reserves activation plan	Consult on and deliver a plan for the development and activation of public spaces and reserves on Great Barrier Island	05/19: Decision to adopt activation plan. Further decision points to be agreed with local board through planning project scope.	CS: Service Strategy and Integration	\$30,000 LDI: Opex	In progress	Green	Planning for the first round of public engagement is underway for November. A draft communications and engagement plan has been prepared. Next step is public hearings anticipated during quarter two.	Community engagement took place in November/December 2018. Q3 deliverables: community feedback analysed and will be reported to the local board in February.
Infrastructure and Environmental Services									
7	Argentine ant and plague skink surveillance	To carry out surveillance for the presence or absence of Argentine and Darwin's ants, and plague skinks. The surveillance programme is complementary to the regionally funded monitoring and control work.	No further decisions anticipated.	I&ES: Environmental Services	\$24,000 LDI: Opex	In progress	Green	A contractor has been engaged and work started in September 2018. The contractor will begin monitoring and controlling specific sites in line with the seasons and best practice recommendations.	During quarter two, plague skink surveillance using intensive trapping was completed at five high risk sites in Tryphena, and Argentine ant surveillance was completed at three high risk sites in Okupu. Neither species were detected during surveillance work. Surveillance work will continue in quarter three at identified high risk residential sites in Schooner Bay, Awana and Port FitzRoy.

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8	Rabbit control	To control rabbits at Claris, Awana, Okiwi township, and Whangapoua.	No further decisions anticipated.	I&ES: Environmental Services	\$26,000 LDI: Opex	In progress	Amber	Procurement for rabbit control is well under way with a new region wide tender under assessment. This will result in better value for money and ensure the market has been fully tested and the best value for money has been obtained. This contract is expected to be awarded in September 2018. Work is due to commence in quarter two.	The board was advised that rabbit control would commence in quarter two. Due to slight delays with finalising the procurement of a pest control contractor, the work will begin in quarter three. The pest control work is still on track to be completed within the 2018/2019 financial year. Procurement for rabbit control was progressed in quarter two and is expected to be finalised in January 2019. Once confirmed, rabbit control work will begin in quarter three continuing into quarter four.
9	Weed survey	To continue the survey of the Aotea Great Barrier coast for pest plants, and undertake any removal or control of low incidence weeds.	No further decisions anticipated.	I&ES: Environmental Services	\$10,000 LDI: Opex	In progress	Green	A sole source contractor has been engaged and planning for 2018/2019 has been undertaken. Work will commence in quarter three.	Planning and preparation for the coastal weed surveillance was undertaken in quarter two. Surveillance work will commence in quarter three to capitalise on the key flowering season of coastal weed species.
11	Biodiversity Biosecurity Advisor	To employ a part time biodiversity advisor to support the delivery of environment programmes, provision of expert technical advice and supporting and facilitating landowner and community-based restoration initiatives to protect and enhance locally important indigenous biodiversity on Aotea Great Barrier.	No further decisions anticipated. A workshop with the board will be scheduled once recruitment and onboarding has been completed.	I&ES: Environmental Services	\$45,000 LDI: Opex	In progress	Amber	In quarter one, the biosecurity/biodiversity advisor has contributed to the procurement of biosecurity projects on Aotea and continued to undertake community engagement activities, such as a sea bird workshop. Next quarter the advisor will continue supporting the ecology vision through monthly meetings, give support to pest animal and pest plant control and surveillance, and attend market days (including the Labour weekend markets) to increase public awareness on conservation and biosecurity.	The biosecurity/biodiversity advisor role was vacated in November 2018. The biosecurity team will continue to manage the biosecurity/biodiversity advisor's existing workload until the new staff member is recruited in March 2019. There is a risk that not all of the work planned for quarter three and four will be delivered if significant delays in recruitment are experienced. In November 2018 the biosecurity/biodiversity advisor role became vacant as the incumbent staff member was recruited into a new fulltime biosecurity position on Aotea Great Barrier. At a December 2018 workshop the board gave direction they support the continuation of the biosecurity/biodiversity advisor role. Plans to recruit a new staff member to the vacant role are underway. It is expected that this role will be filled by the end of March 2019.
510	Pest Pathways	To provide advice to visitors to, and residents of, Aotea Great Barrier of the risks of them inadvertently transporting pests to the island, and to support inspection of goods being transported to the island. Note: the 2018/2019 budget figure shown for this activity includes the \$10,000 originally approved plus \$5,000 deferral from 2017/2018.	No further decisions are anticipated.	I&ES: Environmental Services	\$15,000 LDI: Opex	In progress	Green	The procurement for a pest pathway ambassador is on track and it is anticipated that an ambassador will be appointed to the position and working by Labour weekend. Of the 2017/2018 budget, \$5,000 was deferred to 2018/2019 for companies as risk of exporting biosecurity threats, such as quarries, to Aotea Great Barrier. Planning for this work is currently being undertaken, with the inspections anticipated to begin in quarter two.	The procurement for two pest pathway ambassadors was completed in quarter two. The ambassadors will undertake advocacy work at wharves and airports between December 2018 and May 2019. Work is forecast to be undertaken in quarter three and aligned with peak visitor times to Aotea Great Barrier.

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608	Aotea Great Barrier freshwater management programme	To deliver a comprehensive programme of water quality improvement projects, including continuing septic tank education, identifying issues on streams, training a local to inspect septic tanks, and implementing a waterways protection fund. The proposed programme follows on from the septic tank education, and stream assessment projects delivered over the past two financial years. Funding will support landowners to address any potential pollution issues through more targeted education, or providing access to funding for fencing and planting streams of stock. A portion of the proposed funding will support training of a local resident to undertake septic tank inspections.	No further major decisions are anticipated. Further workshops and updates will occur throughout the delivery of the activity.	I&ES: Healthy Waters	\$50,000 LDI: Opex	In progress	Green	At a workshop on 4 September 2018, staff discussed with the board several initiatives for progressing the 2018/2019 Aotea Great Barrier freshwater management programme. The board agreed to engage a contractor to deliver four recommended initiatives: <ul style="list-style-type: none"> • Blackwell Stream rehabilitation programme • stream health investigation and septic tank follow-up • septic tank inspections and servicing training • community planting day at a suitable site along the Blackwell Stream The Wai Ora Partnerships team (Healthy Waters) are currently completing the service agreement with the contractor. Delivery of these initiatives will commence in quarter two.	In quarter two the service agreement with the contractor was finalised and planning was undertaken for delivering on the recommended initiatives. Educational material has been developed to promote the septic tank education programme. The contractor will attend the Aotea Great Barrier Christmas market to promote the septic tank programme and to provide information on water quality and wastewater management. In quarter three the following activities will be progressed: <ul style="list-style-type: none"> • fencing discussion with residents upstream of the Blackwell Stream • further development and distribution of educational and promotional material • coordination of septic tank inspections • planning for septic tank inspections and servicing training • planning and preparation for a community planting day in April 2019.
682	Great Barrier Ecology Vision - Community Governance	To support a community governance group to implement initiatives arising from the ecology vision. Funding will also support purchase of plants, and other equipment required by community groups.	No further decisions are anticipated.	I&ES: Environmental Services	\$20,000 LDI: Opex	In progress	Green	At a workshop on 4 September 2018, the board was presented with four options for progressing the Great Barrier ecology vision community governance project for delivery in the 2018/2019 financial year. The board agreed to engage a consultant to progress phase three of the ecology vision. The primary objective of this consultant is to facilitate ecology vision meetings, coordinate any proposed ecology vision activities and help with the formation of a community governance group to lead ecology vision phase three. Staff are currently working to procure a suitable contractor for this role.	The procurement for the ecology vision facilitator was completed during quarter two. The facilitator has commenced their forward work planning for quarters three and four. The work plan will include undertaking feasibility assessments of four large community projects which are centred around the key ecology vision concepts of 'natural neighbourhoods' and 'plant, protect and provide'.
1231	Community pest control	To facilitate community pest control activity, in particular at Okiwi.	No further decisions anticipated.	I&ES: Environmental Services	\$15,000 LDI: Opex	In progress	Green	During quarter one the pest coordinator programme included community-wide rodent monitoring and maintenance of 215 rat traps. Additionally, cat traps have been deployed in the community to assist with feral cat control for biodiversity benefit. A community hui is planned for next quarter in addition to the continuation of rodent monitoring and trap maintenance.	The pest coordinator programme has continued throughout quarter two with monitoring of rodent and feral cat traps. A community hui was held with nine community members in attendance. Plans have been finalised to undertake a five-minute bird count in quarter three in addition to the continuation of rodent monitoring and trap maintenance.
2876	Provision of emergency water supply to Aotea Great Barrier	To enable the provision of emergency water supply to Aotea Great Barrier. Note: the 2018/2019 budget is a \$15,000 deferral from the Auckland Emergency Management 2017/2018 work programme project (Sharepoint #2561).	In quarter three, the local board will provide feedback to staff on the preferred option for progressing the provision of emergency water supply to Aotea Great Barrier.	I&ES: Healthy Waters	\$15,000 LDI: Opex	In progress	Green	In late July 2018 the board and Healthy Waters staff agreed that the water supply feasibility study initiative and budget would be reallocated from Auckland Emergency Management to Healthy Waters in the 2018/2019 financial year. Healthy Waters staff have undertaken investigations and site visits to scope options for progressing the provision of emergency water supply to Aotea Great Barrier. At a workshop in November 2018, staff will present options to the board and seek feedback on preferred options.	A range of options for progressing the provision of emergency water supply to Aotea Great Barrier were presented and discussed at a workshop with the board on the 6 November 2018. The board decided to meet separately in order to consider in detail the range of options. Once the board have chosen their preferred option, they will provide feedback to staff. Staff will progress the installation of emergency water supply facilities in quarter three and four.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Libraries									
1098	Provision of Library Service - Great Barrier	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - 42.5 hours over 5 days per week.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Library visits are 5 per cent higher and issues are 5 per cent less than the same period last year.	While visits have remained the same during this quarter compared to last year, item borrowing numbers are down by four per cent.
Local Economic Development: ATEED									
348	Great Barrier Visitor Strategy Implementation	Work with Destination Great Barrier Island, the local island community, Ngāti Rehua Ngātiwai ki Aotea, DOC and our island based service providers to implement Great Barrier Island Visitor Strategy developed by New Zealand Tourism Research Institute in April 2018.	Local Board alongside DGBI and the Visitor Strategy steering group will confirm the implementation plan. Staff will then agree a funding agreement with DGBI implement the determined priorities for FY18/19	ATEED: Local Economic Growth	\$25,000 LDI: Opex	In progress	Green	NZTRI finalised the visitor strategy in August 2018 with local board feedback included. The final version will be presented to the board in September	Further discussions will be required with DGBI to scope the details of the implementation plan.
1457	Dark Sky Sanctuary Leverage	Work alongside Destination Great Barrier and Dark Sky Advisory Group to leverage a successful Dark Sky Sanctuary accreditation. The funding will be used for activities such as provision of capability workshop, promotion and meeting compliance costs for having Dark Sky Sanctuary status.	no further decisions anticipated	ATEED: Local Economic Growth	\$20,000 LDI: Opex	In progress	Green	A grant payment was processed in August 2018.	Grant payment was processed in Q1 The Dark Sky Advisory Group (DAG) has continued to manage the day-to-day issues arising from the Sanctuary status, deal with long-term regulatory and strategic planning questions, outreach programme development, local signage, and general matters. In Q2 the regulatory annual report was submitted to International Dark-Sky Association; an information leaflet outlining favoured lighting arrangements for the island was completed and distributed; and metal plaques indicating dark sky sanctuary measurements are being installed on council picnic tables and bus shelters across the island highlighting best viewing locations
Parks, Sport and Recreation									
462	GBI Accessway and linkages plan FY19	Community and mana whenua consultation will be undertaken on the Great Barrier Island Accessway and Linkages Plan developed in FY18, in order to assess the level of support for those linkages that the board consider to be a priority.	Staff will report back in Q3 on findings that will identify key linkages considered a high priority for future investment and development.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	Project scope discussed with the local board at a workshop in September. Offers of service have been sought and a contractor engaged to undertake the initial desktop study part of the work.	The contractor will present the desktop survey to staff in December and the board will be presented with the findings in Q3.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
463	GBI northern cemetery site identification	Selecting an appropriate site for a new cemetery in the north of Great Barrier Island.	Delegation for the investigation into a new cemetery on Great Barrier Island sits with the Local Board. Catherine Moore, Auckland Cemeteries manager is aware of this investigation and will support the board through the investigation process. Staff will report back on the feasibility findings in Q3.	CS: PSR: Park Services	\$10,000 LDI: Opex	In progress	Green	The board have requested that the feasibility of developing a cemetery at the Okiwi DOC site is investigated.	Staff are awaiting confirmation from Department of Coservation as to when site visits anticipated for December/January will be undertaken in the Okiwi area.
1241	GBI: Visitor Maps	Implement (including launch online content) the visitor maps strategy developed in FY17/18. This includes a FY17/18 budget deferral of \$5,000.	No further decisions anticipated.	CS: PSR: Park Services	\$10,000 LDI: Opex	On Hold	Amber	Scope of the project including online content development discussed with the board in September. Draft online content will be developed with a focus on enabling visitors to better explore and enjoy the island. Draft content to be discussed with the board in Q2 and Q3.	Project on hold awaiting confirmation of brief. Staff are investigating options for a community group to lead the project. This will be discussed with the local board and confirmed in Q3.
Plans and Places									
1428	An area plan for Aotea Great Barrier	Scoping and commencement of area planning process (deriving from governing body resolution) to prepare an area spatial plan for Aotea Great Barrier based on existing strategies, which will lead to a plan change to incorporate the land use outcomes of the area plan (the existing Great Barrier HGI section of ADP) into the AUP.	Working Party (including local board) approval of Draft Area Plan for public consultation in late february 2019.	CPO: Plans and Places	\$0 Regional	In progress	Green	Project team established and background research underway. Working party established in accordance with Planning committee reolution PLA/2018/63 5 June 2018..First Working party meeting scheduled for 15 October 2018.	Preparation of background research topic papers continued with completion date expected to be end of January 2019. Project Brochure advising of project and timelines created and sent to residents in November 2018. Iwi contacted to establish first stages of consultation, with some issues re representation arising and not resolved as at 31 December 2018. Summaries of Topic papers to be reported to working party early February 2019.
3213	Great Barrier Island Historic Heritage Survey - deferral from 2017/2018	The Great Barrier Island Level 1 Heritage Survey is intended to provide the foundations of on-going study by improving our understanding of historic heritage in this area and enable recommendations for its future management. This is a carry forward project from 2017/2018, previous ID #91.		CPO: Plans and Places	\$8,000 LDI: Opex	In progress	Green	The survey is being finalised in draft form to be presented to the board in the workshop on 4 December 2018	The draft survey was delivered to the local board on 4 December 2018. The survey is now being finalised to be delivered to the board in March.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
CF: Community Leases											
2676	Lease Renewal Great Barrier Island Golf Club Inc.	Renewal or new lease at 59 Whangaparapara Road, Great Barrier Island. Club was informed by letter on 18 May 2018 to offer options for either renewal or new lease. Current term of the lease is 15 years from 1 September 2007 (final expiry 2022). Club have expressed interest in longer term lease. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/09/2012	2x5 years	31/08/2022	\$500.00	Completed	Green	Deferred item from work programme 2017/2018 Board approved renewal of existing lease and renewal deed has been executed by club and council.	Completed
2677	To consider lease of community room at local board office.	EOI to be carried out following workshop with the local board on 15 May 2018. Hector Sanderson Road, Great Barrier Island. Deferred from the 2017/2018 work programme.	CF: Community Leases	13/12/2005	2x 5 years	12/12/2020	\$500.00	Completed	Green	Completed. New lease to the Great Barrier Island Community Health Trust approved by the Great Barrier Local Board on 15 May 2018. Deed of Lease executed by the trust.	Deferred item from Work Programme 2017/2018 Completed