

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Arts, Community and Events									
56	The Bays Community Centre and St Anne's Hall, Funding year 2	Fund East Coast Bays Community Project Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at The Bays Community Centre and St Anne's Hall for the years 2017-2019, which commenced on 1 July 2017 and will terminate on 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	No further decisions anticipated for FY2018/2019. Q4: Workshop for funding decision re 2019/2020 term.	CS: ACE: Community Places	\$37,480 ABS: Opex	In progress	Green	During Q1, payment was made to the group. A luncheon was held to celebrate the International Friendship Group's 25th anniversary. Planning has started for the regional hui which is set for 5 December 2018.	On 5 December 2018 Bays Community Centre staff attended the Regional Hui held in Western Springs, to network with other organisations across Auckland and Council topic experts. Other highlights from Q2 include the new website, which is attracting volunteers to register their interest including an Argentinian mother who helped out with the Christmas Craft Market on the 28 November 2018. The market showcased talents of groups using the centre, and giving the community the opportunity to buy locally made timber products, jams, mixed media artwork. The event is considered a success noting one of the outcomes from the event was new migrants made to feel like they are a welcome part of the community.
57	The Bays Community Centre and St Anne's Hall, Licence year 3	East Coast Bays Community Project Incorporated to occupy and manage for operation The Bays Community Centre and St Anne's Hall for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	No further decisions anticipated in FY2018/2019. Q4: Workshop for funding decision re 2019/2020 term.	CS: ACE: Community Places	\$0 ABS: Opex	Approved	Green	No update is required this quarter.	No update is required this quarter.
151	Anzac Services - Hibiscus and Bays	Support and/or deliver Anzac services and parades within the local board area.	No further decisions anticipated.	CS: ACE: Events	\$15,000 LDI: Opex	In progress	Green	Scheduled for Q4. Planning will commence in Q2.	Scheduled for Q4. Planning commenced in Q2.
153	Citizenship Ceremonies - Hibiscus and Bays	Deliver an annual programme of citizenship ceremonies in partnership with the Department of Internal Affairs.	No further decisions anticipated.	CS: ACE: Events	\$28,314 ABS: Opex	In progress	Green	The Civic Events team delivered one citizenship ceremony during Q1 with 185 people from the local board area becoming new citizens. DIA cancelled two ceremonies due to low numbers of candidates.	The Civic Events team delivered two citizenship ceremonies during Q2 with 320 people from the local board area becoming new citizens.
155	Local Civic Events - Hibiscus and Bays	Deliver and/or support civic events within the local board area that have meaning or are of significant importance to the community.	Further decisions required: 1. list of projects and/or programmes that will be supported by this fund.	CS: ACE: Events	\$20,000 LDI: Opex	In progress	Green	No activity occurred during Q1 as no civic events were scheduled.	A Market Day was held to celebrate the opening of Stony Homestead on 9 December 2018. Approximately 400 people attended during the day to view the stalls and enjoy local entertainment.

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156	Event Partnership Fund - Hibiscus and Bays	Funding to support community events through a non-contestable process. This is an opportunity for the local board to work in partnership with local event organisers by providing core funding for up to three years to selected events.- Sir Peter Blake Regatta (Torbay Sailing Club) \$5,000- Orewa Christmas Parade (Main Street Orewa trading as Destination Orewa Beach) \$10,000- Browns Bay Christmas Parade (Browns Bay Business Association) \$10,000- Mairangi Bay Food & Wine Festival (Mairangi Bay Business Association) \$10,000- Mairangi Christmas Parade (Mairangi Bay Business Association) \$5,000- East Coast Bays Community Project (ECBCP) Events \$17,000- Torbay Christmas Parade (Torbay Business Association) \$4,000- Rodders Beach Festival (Hibiscus Coast Rodders Club) \$10,000- Orewa Signature Events - Sandcastle, Arts & Buskers (Destination Orewa) \$17,000Total = \$88,000	No further decisions anticipated.	CS: ACE: Events	\$88,000 LDI: Opex	Completed	Green	Six grants with a value of \$63,000 have been paid out to recipients. Confirmed dates for funded event: Destination Orewa Santa Parade and Signature Events - 24 November 2018 to 27 April 2019 Sir Peter Blake - 1 December 2018 to 2 December 2018 East Coast Bays Community Project Inc - 2 November 2018 to 31 March 2019 Torbay Santa Day - 1 December 2018 Hibiscus Rodders Festival - 25 January 2019	All allocations have been paid to recipients. Confirmed dates for the following funded events: Destination Orewa Santa Parade and Signature Events - 24 November 2018 to 27 April 2019 Sir Peter Blake - 1 December 2018 to 2 December 2018 East Coast Bays Community Project Incorporated - 2 November 2018 to 31 March 2019 Torbay Santa Day - 1 December 2018 Hibiscus Rodders Festival - 25 January 2019 Mairangi Bay Food and Wine Festival - 16 February 2019 Mairangi Christmas Parade - 24 November 2018 Browns Bay Santa Parade - 1 December 2018.
157	Movies in Parks - Hibiscus and Bays	Programme and deliver a Regional Movies in Parks series events. Venue 1: Mairangi Bay Reserve Date: Early February 2019 Genre: Families Venue 2: To be decided Date: Early March 2019 Genre: Young Families	Further decisions points: 1. Rank movie preferences. 2. Venue 2 to be decided.	CS: ACE: Events	\$30,000 LDI: Opex	In progress	Green	Programming and delivery planning for two Regional Movies in Parks series events are underway. Venue 1: Orewa Date: 16 February 2019 Movie: Pitch Perfect Venue 2: Mairangi Bay Date: 22 March 2019 Movie: Paddington 2 Pre-entertainment will be sourced locally during Q2, for engagement and activation by those from within the community.	Planning for Movies in Parks is on track with pre-entertainment booked and event permits issued for Stanmore Bay Park screening Saturday, 16 February 2019 and Mairangi Bay Park screening Friday, 22 March 2019. Public screening licences for "Pitch Perfect" and "Paddington 2" have been approved. Event specific marketing starts three weeks prior to each event. Movies in Parks is zero waste, smoke and alcohol free. Series sponsors are NIB Health Cover, Te Wananga o Aotearoa, Globelet, MenuLog and media partner More FM.

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247	Operational Grant - Centrestage Theatre	Fund Centrestage Theatre Trust to operate Centrestage Theatre as an inclusive and accessible arts and culture facility, presenting performing arts programmes to the community including performing arts classes and a youth theatre programme.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$21,501 ABS: Opex	In progress	Green	<p>The funding agreement with Centrestage Theatre for the 2018/2019 financial year has been administered. There were 1,441 participants, 21 programmes and 7,120 attendees at performances or events.</p> <p>Q1 highlights include; a sell-out holiday season of the youth theatre show, Grease and this year's winter play The Crucible. Secondary school dance concerts and a local school production of Hairspray drew near capacity houses. For Matariki on the Move: Waiata, Annie Crummer, Betty-Anne Monga, Maisey Rika and Ria Hall performed to a near full house. Centrestage continues to be a destination for classes and workshops for five to 90 year olds with teenage numbers building for dance and drama.</p>	In Q2, there were 815 participants plus 4,570 attendees at 33 performances or events at Centrestage Theatre. Highlights were the end of year show The Wizard of Oz and end of year dance schools' performances. The theatre hosted the Lions variety concert and supported their fundraising for hospice. The theatre is closing across the holiday season while the foyer upstairs areas are renovated. So far they have raised \$22,000 for this upgrade.
248	Operational Grant - Estuary Arts Centre	Fund the Estuary Arts Charitable Trust to operate the Estuary Arts Centre as an arts and culture facility, providing an inclusive and accessible programme of workshops, exhibitions and related visual arts programmes.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$16,529 ABS: Opex	In progress	Green	Refer to substantive agreement for Estuary Arts Centre.	Refer to substantive agreement for Estuary Arts Centre.
249	Operational Grant Top Up - Estuary Arts Centre	Allocate additional funding for Estuary Arts Charitable Trust to operate the Estuary Arts Centre as an arts and culture facility, via the substantive ABS Operational Support Grant Funding Agreement.	Further decisions not anticipated.	CS: ACE: Arts & Culture	\$50,000 LDI: Opex	In progress	Green	<p>The funding agreement with Estuary Arts Centre for 2018/2019 has been administered.</p> <p>In Q1, there were 17,200 visitors including 2,250 participants in a total of 110 programmes, workshops or exhibiting. The school holiday programme had 90 per cent bookings across all classes and included Matariki themes.</p> <p>Highlights were the Malcolm Harrison Tribute Exhibition with works from the artist's estate and a selection from Waiheke Community Gallery and The Art of Mosaics, the 6th New Zealand National Mosaic exhibition with a weekend symposium attracting artists from across NZ. Toss the Floss, textile and embroidery exhibition highlighted the work of women who meet weekly to stitch, learn and enjoy working together.</p>	<p>In Q2, there were 14,806 visitors to Estuary Arts Centre including 1,424 participants across 92 programmes, exhibiting or workshops including children making peggy square blankets with volunteers for Women's Refuge Silverdale.</p> <p>Highlights include hosting the 5th Hibiscus and Bays Art Awards with record entries, especially from artists in the local board area, and 200 attendees at the opening. The annual Cash and Carry art sale featured 500 works under \$500 by 145 artists. Volunteers contributed 1,320 hours. The centre and cafe remained open across the holidays except 25 and 26 December 2018.</p>

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250	Operational Grant - Mairangi Arts Centre	Fund the Mairangi Arts Centre Trust to operate the Mairangi Arts Centre as an arts and culture facility, providing an inclusive and accessible programme of workshops, exhibitions and related visual arts programmes.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$83,570 ABS: Opex	In progress	Green	<p>The funding agreement with Mairangi Arts Centre (MAC) or the 2018/2019 financial year has been administered.</p> <p>In Q1, there were 7,032 visitors including 960 participants. Matariki events delivered as part of the centre's Te Ao Maori emerging artists exhibition strengthened ties to the centre's marae, Te Herenga Waka o Orewa. MAC's suffrage exhibition, Building Bridges, opened on National Suffrage day, 19 September 2018, featured work by a prominent local figure Betty Maxwell and the opening attracted 80 people. The Members exhibition and the intermediate students' In2Art exhibition attracted 150 to the opening. Ontogeny, an exhibition initiated with MAC and Goat Island Marine Discovery Centre early 2018 has travelled to Lake House Arts and will next go to the Discovery Centre in Leigh.</p>	<p>In Q2, there were 6,739 visitors to Mairangi Arts Centre (MAC) of which 554 participated as exhibitors, in workshops, at exhibition openings or attending the NZTrio concert.</p> <p>Highlight exhibitions were presented by both the Korean Calligraphy and Seoul Calligraphers Associations and the MAC Showcase presented student work of all ages from across the year's classes. An Open Studio Week allowed potential students to observe classes and to speak with students and tutors. The centre closed for the summer in mid-December 2018 for asbestos removal and roof repair. Volunteers contributed 580 hours.</p>
323	Quick and Local Contestable Grants	Funding to support local community groups through contestable grant funding. Budget: Community Grants \$498,846 plus \$195,274 carry over from 2017/2018.		CS: ACE: Community Empowerment	\$694,120 LDI: Opex	In progress	Green	<p>The original grants budget was \$498,846. There was then a carry forward of \$195,274 from 2017/2018, which increased the budget to \$694,120.</p> <p>The local board allocated \$4,005 during the Quick Response Round One, leaving a total of \$690,115 to be allocated to the remaining grant rounds.</p>	<p>The local board allocated \$287,238.24 during the Local and Multiboard Grants, Round One.</p> <p>\$5,000 was allocated from Local Community Grants budget for public notification and installation and removal of signage for the temporary alcohol ban (HB/2018/168). \$21,130 was allocated from Local Community Grants budget for additional proactive compliance for the 2018/2019 summer period (HB/2018/172). \$10,000 was allocated from the Local Community Grants budget to enable subsidy of hire fees for Orewa Community Centre (HB/2018/177).</p> <p>The local board allocated \$26,146 during the Quick Response, Round Two, leaving a total of \$340,600.76 to be allocated to the remaining grant rounds.</p>
765	Venue Hire Service Delivery - HB	Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	<p>During Q1, the hirer satisfaction survey shows that 86 per cent of hirers would recommend the venues they have visited. Participant numbers and booking hours have decreased compared to the same period last year due to Narcotics Anonymous no longer booking and an exercise group reducing their booking time. The top three activity types during quarter one were fitness, meetings and special interest. A focus for staff in quarter two will be promoting our network through Google and Facebook channels.</p>	<p>During Q2, hirer satisfaction remains high with 86 per cent of hirers indicating that they would recommend the venues they have visited. Booking hours have decreased by 10 per cent due to a couple of regular hirers no longer booking. In Q3, staff will be working with communities in preparation for the 2019/2020 booking calendar opening.</p>

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974	Capacity Building – East Coast Bays	<p>Fund the East Coast Bays Community Project to:</p> <ul style="list-style-type: none"> • Build the capacity of local community groups and organisations • Implement community initiatives that deliver on identified community needs • Build on the governance development work with East Coast Bays in 2017/2018 to ensure that this activity continues to respond to local board outcomes. 	No further decisions anticipated	CS: ACE: Community Empowerment	\$71,000 LDI: Opex	In progress	Green	<p>Staff negotiated a schedule of work including measures and actions for the East Coast Bays Community Project in Q1.</p> <p>Staff will finalise the funding agreement for the 2018/2019 financial year in Q2.</p>	<p>Negotiation of a schedule of work and funding agreement was completed in October 2018. The scheduled programme of work and service delivery includes:</p> <ul style="list-style-type: none"> - increased focus on development of the new governance team and governance processes - development of a new three-year strategic vision for the organisation - establishment of an upgraded communication and engagement capability including a revised database and greater social media capability for the organisation - development of a sustainable community wellbeing forum for the East Coast Bays area community to support development of East Coast Bays community organisations - maintenance and support to grow the East Coast Bays Community Project (ECBCP) international newcomers group and their volunteer capability - establishment of a volunteer programme to encourage local volunteer activity and recruit additional support for ECBCP projects - continued development of placemaking activity and neighbourhood events - summer and winter fun programmes - support to environmental and safety related community activity. <p>In Q3 and Q4 staff will assist the new East Coast Bays Community Project governance team and manager to further develop the strategic long-term capability of the ECBCP to support community development activity in the Bays area.</p> <p>ECBCP community activity will be reported to the local board by the ECBCP governance and management team on a quarterly basis.</p>

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976	Capacity Building – Hibiscus Coast	Fund Future Whangaparaoa to continue community-led engagement in planning and place-making priorities as identified by this group: <ul style="list-style-type: none"> Community Activator role Community Well Being group Business Network and website Whangaparaoa Library outdoor space. 	No further decisions anticipated	CS: ACE: Community Empowerment	\$60,000 LDI: Opex	In progress	Green	During Q1, staff negotiated a schedule of work including measures and actions for Future Whangaparaoa. Staff will finalise the funding agreement for the 2018/2019 financial year in Q2.	Negotiation of a schedule of work and funding agreement was completed in October 2018. The scheduled programme of work and service delivery includes: <ul style="list-style-type: none"> - supporting a business activator to develop and support local businesses- continued development of a local businesses network and mentoring programme- working with local business leaders to establish a business association for the Whangaparāoa Peninsula- supporting a community activator role to activate open spaces and community events- facilitation of the Whangaparāoa Wellbeing Network- supporting a Community Activator role for the hub, a coordinator to direct the Future Whangaparāoa Trust, and- supporting lead agencies in the development of youth participation activities. Q2 highlights include:- over 500 residents and families attended the Very Coastie Christmas Event on 9 December 2018. The event was designed to be accessible to all and encouraged senior community members to attendance- fundraising was carried out to support “Youth in Transition”, a group which provides services to support youth wellbeing and mental health services- a business breakfast in November with guest speakers from Career Mums. The breakfast encouraged businesses to consider opportunities for mothers to re-enter the workforce.
977	Responding to community needs: Hibiscus Coast and East Coast Bays	Continue to use a “Place-making Approach” to respond to community needs highlighted in both subdivisions: <ul style="list-style-type: none"> • Fund community led initiatives that promote intergenerational connections and participation Hibiscus Coast <ul style="list-style-type: none"> • Support the community to activate spaces that are accessible and well connected and that create social environments conducive to a sense of belonging in the Hibiscus area. East Coast Bays <ul style="list-style-type: none"> • Support and fund key projects (as identified in the forums to address the recommendations) that will strengthen the sense of community for people in East Coast Bays. Priority areas include projects targeted to transition stages of life for example; newcomers, new mothers, older adults, intermediate ages. 	Local board to approve scope and allocation of budget.	CS: ACE: Community Empowerment	\$35,000 LDI: Opex	Completed	Green	Staff undertook project planning and identified local groups that could be involved in delivering the project outcomes. Staff will seek opportunities for community-led placemaking in each subdivision and workshop these with the local board in Q2.	In Q2, staff completed funding agreements for Future Whangaparāoa and the East Coast Bays Community Project to respond to the findings from the 2015 Community Needs Assessment (Hibiscus Coast) and the 2016/2017 East Coast Bays Needs Assessment. The organisations will distribute funds to community proposals and clustered projects that create a sense of belonging, activate community spaces through placemaking events for families and whanau and/or encourage community-led responses to identified needs.

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978	Youth Leadership	Engage our youth to work with us, to have a voice and opportunities to learn, develop and become leaders. Implement a contestable funding process open to youth organisations to deliver: <ul style="list-style-type: none"> • high quality opportunities for young people to develop skills in leadership • opportunities for young people to participate in local projects and initiatives that are important to them • mentoring and coaching for young people who want to initiate and lead community projects. 	Local board to consider and approve grants for youth leadership in Q2.	CS: ACE: Community Empowerment	\$20,000 LDI: Opex	In progress	Green	Staff met with local board members to discuss the approach to supporting youth leadership in the local board area and attended a workshop with the local board to discuss potential approaches for implementation in the 2018/2019 financial year.	In September 2018, staff provided recommendations at a local board meeting regarding investment in youth leadership for the 2018/2019. It was agreed that alongside a contestable grants scheme for youth-led projects, staff would carry out an environmental scan of youth practice and organisations in the local board area and produce recommendations for a more integrated 'whole of board' approach from 2019/2020. In October 2018, organisations which had received grants for youth leadership projects through the contestable grants scheme in the 2017/2018 presented short videos showcasing their projects to the local board. Building on discussions with the grant recipients and feedback from the local board, staff have been designing a contestable grants scheme to support youth-led projects.
980	Community inclusion and diversity	Support activities and processes that encourage diversity in the planning and shaping of our community: <ul style="list-style-type: none"> • Promote and encourage an inter-generational approach to participation and engagement • Encourage young people to have a say in processes that concern them • Include opportunities for Maori to have a voice in activities and initiatives that concern them. <p>Activity includes:</p> <ul style="list-style-type: none"> • Responding to the aspirations of Mana Whenua, matawaaka, marae and Maori organisations • Support for an Age Friendly approach • Enable Youth Scholarship process. 	Local board to consider and approve budget allocation in Q2.	CS: ACE: Community Empowerment	\$30,000 LDI: Opex	In progress	Green	Staff received and reviewed a report from Auckland University of Technology (AUT) on Age-friendly Hibiscus and Bays in Q1. Staff will update the local board in Q2 on the recommendations and next steps following-on from the report.	In Q2, staff presented to the local board the findings and recommendations of the Age-Friendly Hibiscus and Bays Report produced by Auckland University of Technology's (AUT) Centre for Active Ageing. Staff are negotiating with AUT to carry out a follow-up piece of work designed to identify what age-friendly services, groups, assets and agencies exist in the Hibiscus and Bays area. This piece of work will be finalised by end of Q3 and will be used to inform community-based activities funded through the remaining 2018/2019 programme budget. In parallel, staff will share the Age-friendly Communities Report with key stakeholders to advocate for recommendations to be addressed through existing work programmes. This will include council colleagues in Parks and Recreation; Libraries; Arts and Culture; Events; Community Places and Auckland Transport.

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1270	Apply the empowered communities approach – connecting communities (HB)	Broker strategic collaborative relationships and resources within the community. This includes five key activity areas: 1. Engaging communities: • reaching out to less accessible and diverse groups - focusing on capacity building and inclusion • supporting existing community groups and relationships. 2. Strengthen community-led placemaking and planning initiatives - empowering communities to: • provide input into placemaking initiatives • influence decision-making on place-based planning and implementation. This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations. 3. Enabling council: • supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. 4. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: • this does not replace or duplicate any stand-alone local board Maori responsiveness activities. 5. Reporting back - to local board members on progress in activity areas 1 - 4.	No additional decisions anticipated.	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	In Q1, the strategic broker has: - supported groups such as Future Whangaparaoa (FW) and East Coast Bays Community Project (ECBCP) to keep the principles of the Empowered Communities Approach to the fore in their discussions and in the wording of key documents- supported the Pest Free environment group with the appointment and employment process for a part time contractor to work across the two sub-divisions, umbrella'ed and managed by the Governance Board of ECBCP- supported and promoted the FW group in their learning about engaging with Mana Whenua, engaging in protocols in a marae setting, and finding out about Mana Whenua aspirations- promoted the concepts and language relevant to the Empowered Communities Approach, including supporting communities to develop their own approaches and fit for purpose solutions; being mindful of Maori aspirations when articulating responses; promoting inclusion and diversity when seeking community-led responses to growth in our area.	In Q2, the strategic broker: a) supported the Hibiscus Coast Youth Centre by: - monitoring progress on their strategic review by Ploughshares; b) attended bi-monthly network meetings at Future Whangaparaoa Community Hub to: – support groups to establish a working party/project group around young people and their expressed needs - support interested groups to develop a framework for intergenerational initiatives in Whangaparāoa area - disperse and collate information from other groups attending the network meetings including social service groups and schools, and groups addressing Maori aspirations, inclusion and diversity aspects. c) provided strategic advice and input into two contestable grants funding rounds. d) Worked with community groups to improve their applications prior to decision-making, and supported them with council processes when successful. After coaching, several groups showed increased alignment between the outcome of their projects and local board priorities.
1779	Legacy ARST contestable funding – Hibiscus and Bays allocation	Legacy Auckland Regional Services Trust Fund (ARST) for arts and culture purposes. Reallocation of residual funds granted by the former North Shore City Council to be returned by the Shore Exhibition Centre Trust in FY19, and added to Locally-driven Initiatives (LDI) budgets across four local boards. The funds must be used for arts and culture purposes and as per the policy, any unallocated budget at the end of the 2018/2019 financial year will go towards savings.	Recommendation on detail of how the contestable funding could be allocated will be reported to the local board.	CS: ACE: Arts & Culture	\$52,537 LDI: Opex	Completed	Green	In Q1, staff met with the four north local board advisors to workshop a process for the reallocation of the funds for significant arts projects. A report will be brought to a local board business meeting held in Q2 for decision on how to progress the funding allocation.	The local board approved the allocation of the \$52,537 refund from the legacy Auckland Regional Services Trust fund to the Mairangi Arts Centre for an arts focused project or event.
2114	Develop Orewa Community Centre community management	Develop and support the transition of Orewa Community Centre to community-led through supporting the establishment of a community group.		CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	In Q1, staff have commenced working with local centre users. Interest has lessened to only a few core people with advice and guidance provided to them on forming a governance group. In Q2, staff will evaluate the capacity and interest and update the local board on alternative options for this work if required.	In Q2, staff met with users of the community centre who have expressed interest in forming a governance group, but there has not been the numbers and they have decided they can't move forward. No further action expected on this at this stage.

Community Facilities: Build Maintain Renew

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699	Hibiscus and Bays Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$4,713,502 ABS: Opex	Approved	Green	<p>The first quarter was unusually wet and this impacted on the maintenance of the reserves in Hibiscus and Bays. Mowing operations have been concentrated on the drier reserves. A wet parks management plan involved placing signage in the reserves and continued maintenance around the paths, bollards and entrance ways. The sports fields have been well managed and maintained in quarter one, with the majority of weekend sports games accommodated and the fields in reasonable condition at the end of the winter season. Renovations on the cool season grass fields have been completed in preparation for the commencement of summer sports. Track maintenance is improving with an increased number of resources being employed in this area, further improvements will be seen moving into the second quarter when ground conditions improve. An agreement has been made with the developers of Fairway Bay to complete path improvements between Pinecrest Drive and Harbour Village Drive, this land is currently not owned by council, but is in the process of being vested to council, overall a great outcome for the area. Several parks and reserves have been vested to council in Long Bay and Millwater over this quarter for maintenance. Of these were unexpected and new processes have been put in place to improve the vestment process moving forward. There has been a lot of work programmed for the replacement of minor assets like bins, bollards and furniture through the minor capex budget. Building maintenance requests are being completed as expected, however, more work is required on the planned preventative maintenance schedules on some of the community buildings. A planned preventative maintenance schedule is being compiled as there is now twelve months of recorded work.</p>	<p>The second quarter has seen fewer issues and complaints with mowing and edging in general across the reserves, with the majority of the reserves drying out. There have been lots of requests for new signs over the quarter, mainly due to work being conducted on Kauri Dieback plans with the specialist team. At this stage no tracks have been closed, but there are concerns regarding Alice Eaves Scenic Reserve. The sportsfields have been extensively used over the second quarter for summer sports and modules. The couch has had a slow start due to the cooler and cloudier spring. Renovations on the couch fields have been taking place over December 2018, in preparation for the next season. Ventia are now self delivering the litter bin emptying within the reserves, along with the cleaning of our open space facilities. So far this has been working well, though there have been a few issues over the Holiday period. The path between Pinecrest Drive and Harbour Village Drive has not yet had any remedial work carried out. Fairway Bay Developers have been reminded about this. Council are working to get this land transferred from the crown to council. Several new reserves have been vested to council this quarter and are now under maintenance by Ventia. The majority of these are in the Millwater, Long Bay and Red Beach area. We have had issues relating to the handover of 8 Link Crescent, the grass here is now on the maintenance schedule and a bin has been requested for this site. There has been a lot of minor capex work completed this quarter, with several playgrounds receiving new equipment including Stanmore Bay, Browns Bay and Mairangi Bay. Orewa Reserve boat ramp had a surface renewal prior to the busy summer period, Mairangi Bay boat ramp toe extension has been rescheduled for after Waitangi weekend to cause less inconvenience, Whale Cove boat ramp is currently under detailed design with Hutchinsons and being managed by the project delivery team.</p>
700	Hibiscus and Bays Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$546,664 ABS: Opex	Approved	Green	<p>The first quarter was influenced by remedial work after the April storm. The continued storm clean up was balanced against addressing deferred requests prior to the storm, and higher priority new requests received. Outstanding work is now limited to sites where access has been restricted due to ground conditions. It is anticipated that these sites will be accessible shortly into the second quarter, weather dependant. The scheduled works programme was delayed as a consequence of the storm and deferred works, but is now on track. Replacement planting of trees removed throughout the year has been completed during the quarter.</p>	<p>The second quarter continued to be influenced by wet weather, limiting access to many locations, with remaining material from the April storm only being able to be cleared during December 2018. As conditions improve we see a general movement from primarily street tree focused activities to a summer parks tree maintenance programme. As weather improves, a close watch will be kept on the need for watering of new trees planted during winter.</p>

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
701	Hibiscus and Bays Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$196,380 ABS: Opex	Approved	Green	During the first quarter, the annual update of the Site Assessment Reports, a large portion of the pest animal monitoring, and the majority of the first pulse of the rat control programme have been completed. Various unscheduled activities were completed which included a mixture of pest animal control and pest plant control. Request for service work orders received, continue to be seasonally normal, with an increasing trend in activity becoming apparent during the late stages of the quarter.	Works during the second quarter have predominantly been undertaken in High Value sites. The first pulse of the rat control programme has been completed and now moving to the second pulse. High Value pest plant control remains high on the agenda throughout the summer months. Request for service work orders received are trending slightly above average for the season. It is anticipated that requests for wasp control will likely pick up in quarter three.
1903	Amorino Park - renew walkway and utility	Renew stage 2 of the pathway project, renew retaining wall and drainage. Onerahi Chaos sub soil. The path may need to be diverted out of the coastal area, in which case an additional design will be required. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Project brought forward for delivery as part of the risk-adjusted programme in 2017/2018. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2911).	No further decisions anticipated	CF: Project Delivery	\$300,000 ABS: Capex - Renewals	Completed	Green	Works commenced on site on 26 February 2018. Works at the western end are substantially completed. Contractor returned to site on 10 September 2018 following receipt of Heritage New Zealand Authority to disturb/modify archaeological sites. The rest of the works is on the track to be completed by the end of October 2018. Next steps will include the completion of the remaining works, including reinstatement.	Project completed October 2018.
1904	Browns Bay - renew skate park and drainage	Browns Bay Beach Reserve irrigation and skate park renewal. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2055).	Design to be approved by the local board	CF: Project Delivery	\$80,000 ABS: Capex - Renewals	In progress	Green	Detailed design has been reviewed by the local board. Tendering is planned for October 2018. Construction is planned for after Easter 2019, to minimise disruption.	Detailed design has been reviewed by the local board. Tendering is underway. Construction is planned for after Easter 2019 to minimise disruption.
1905	Bushglen Reserve - implement concept plan	Implementation of the approved concept plan developed for Bushglen Reserve. Concept designs to be proposed to the local board for approval prior to detailed planning works commencing – complete (HB/2018/120). Current status - stage one – develop detailed design and obtain resource consent. Stage two – propose the detailed design to the board for approval, plan and deliver physical works. Estimated completion date yet to be confirmed.	Design to be approved by the local board	CF: Investigation and Design	\$10,000 LDI: Capex	In progress	Green	Project scoping to start in financial year 2019, as per budget allocation. The next steps will include conducting investigation, design and obtaining cost estimates for works.	Investigation and Design will be carrying on the design work from the concept design to obtain resource consent. Council Landscape Architect and Council officers are to meet with community representatives to gain a clear understanding of the site and help progress the project.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1906	Centennial Park - renew walkway and furniture	Renew Centennial Park to Campbells Bay boardwalk, fence, pathways, retaining wall, rubbish bin, seats, signs, stairs, steps, tables and track. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2056).	No further decisions anticipated	CF: Project Delivery	\$110,000 ABS: Capex - Renewals	In progress	Green	Physical works are due to commence in October 2018. The works will be monitored until completion.	Physical works have commenced in October 2018. The project manager is working with the volunteer group representative. Track work is 60 percent complete. Completion is due in March 2019.
1907	Crows Nest Walk, 16 Brighton Terrace, Murrays Bay - remediate major slip	Remediate 2 major slips. Slip 1 and 2 - stage one - undertake topographic survey and geotechnical investigation. Slip 1 and 2 - stage two - detailed design including resource and building consents. Slip 1 - stage three - clear loose debris, extensive soil nailing, concrete footpath and swale and coconut matting to support planting. Construction review. Slip 2 - stage three - construction of palisade wall (500mm diameter piles, 8m deep). Construction review. Estimated completion date yet to be established.	No further decisions anticipated	CF: Project Delivery	\$329,000 ABS: Capex - Renewals	In progress	Amber	The process of modelling the geotechnical conditions and assessing of the feasibility of the remedial options has commenced. The next phase of the project will involve identifying the likely costs to remediate the slip.	Local residents and local board members are expressing concern about the time taken to remediate this site. Currently, there is no timeline for delivery. An assessment on design options for addressing the severe slip has been commissioned. The report, which is expected in March 2019, will include looking at the connection plans, user experience and geotechnical engineering solutions, to ensure the best outcome. Thereafter options for addressing the slip will need to be confirmed and cost estimates prepared, before presenting the concept plan to local board by April 2019.
1909	Deep Creek Reserve development	Install sand slits drainage, lighting and irrigation. Install two pan toilet block and car park. Installation of drinking fountain. Current status - stage one - investigate, detailed design and obtain consents. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2821).	Design to be approved by the local board	CF: Project Delivery	\$74,000 ABS: Capex - Growth	In progress	Green	The construction works have been awarded and a pre-start meeting was held. Works will commence once ground conditions allow, likely to be in September 2019. Construction signage has been prepared and information hoardings have been installed on site. Additional soil sample testing will need to be undertaken and clarity of conditions for asset owner approval would need to be sought. (Due to site being a former clean landfill, asset owner approval needs to be received, prior to any works commencing to ensure public and worker safety).	The irrigation for the sports field is completed with grass grow-in underway. Bollards are installed, floodlights are installed, car park sub base placed and toilet block installed on site. Grass grow-in will need to be monitored and the sand for sports field topped up when required, awaiting water connection for the toilet block (Vector). Works on the car park and the installation of the swale will need to be a focus. Timber boardwalks and furniture to follow soon after.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1910	East Coast Bays Community Centre building - renew and redesign facility	2018/2019 - renew specific physical works, to be clarified with the Corporate Property department and the local board, including asbestos testing in the roof and development of a quiet room. In collaboration with the facility user groups, redesign and renew facility. Renewal may include: new tiling, replace carpet, install auto glass door at main entrance, repaint walls and ceilings, refinish doors and frames, replace flooring, renew heating in Sherwood and Inverness rooms and community space upstairs, replace main kitchen upstairs including blinds and heating, and improved/extended space for Plunket. Current status - stage one - investigate works required to ensure the facility remains fit for purpose, undertake specialist reporting, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2051).	Local board to decide what part of the building they wish to occupy	CF: Investigation and Design	\$210,000 ABS: Capex - Renewals	In progress	Amber	A 'provisional seismic assessment' has been completed, and both sides of the building are below the current standard. Awaiting a condition rating report from the asset management team.	The asset has failed its initial seismic assessment. The building also has a relatively high proportion of asbestos containing products within and on the building. A further detailed assessment is recommended so as to understand the lateral loads of the building. Awaiting detail of next steps by the Seismic team.
1911	Freyberg Park - install lights on field 3	Installation of lighting on field 3. Current status - stage one - investigate, design and obtain consents. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	Design to be approved by the local board	CF: Investigation and Design	\$50,000 ABS: Capex - Growth	In progress	Green	This project is being brought forward to be delivered in financial year 2018/2019, instead of delivery in financial year 2019/2020, as originally programmed. Tendered and contract awarded. A contract prestart meeting will now need to be held.	Physical works are in progress. Physical works will continue with a view to completion by 1 April 2019.
1912	Freyberg Park - renew sports field	Renew sports field. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2063).	No further decisions anticipated	CF: Investigation and Design	\$45,000 ABS: Capex - Renewals	In progress	Green	The site investigation has been completed and it has been identified that it would be beneficial to renew both fields 1 and 2 instead of just field 1. Working through the concept design with the supplier to gain the best results. The next step involves engaging with the league club. Physical works will not commence until after the Sunnynook upgrades have been completed, to minimise disruption on the number of fields available in the area.	Concept design to upgrade both fields 1 and 2 have been received. The option of utilising recycled glass in the drainage and sand-carpet as a trial, is currently being investigated. Work with Health and Safety is underway to understand its full nature before proceeding. The Rugby League Club will be engaged with about the recycled glass option and alternative venues will be discussed whilst physical works take place, (works will not commence until after the Sunnynook upgrades have been completed to minimise disruption on the number of fields available in the area).
1913	Gulf Harbour Marina Hammerhead Reserve - renew park toilet	Renew park toilet. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2064).	No further decisions anticipated	CF: Investigation and Design	\$60,000 ABS: Capex - Renewals	In progress	Green	A locally based external engineering consultancy company has now completed the concept design specifications for this project. This is part of a larger project to refurbish another eight public toilet blocks throughout the Hibiscus and Bays Local Board area. Design specifications now need to be reviewed, and a business case created.	Solar options (using sustainability funding) are now being investigated by a consultant recommended by the Efficiency and Sustainability team. Design specifications will now need to be reviewed, and thereafter a business case would need to be created.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1914	Gulf Harbour Reserve - develop toilet	Installation of toilet block and drinking fountain at Gulf Harbour at the sports park. Stage one - investigate, design and obtain consents for the works required. Complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3004).	Design to be approved by the local board	CF: Project Delivery	\$262,000 ABS: Capex - Growth	Completed	Green	Contract construction is underway, with an estimated completion date of December 2018. Progress will be monitored.	Project completed in December 2018.
1915	Hibiscus and Bays - action centre plans	Development of a prioritised concept plan for the delivery of works identified in the Hibiscus and Bays centre plans. Current status - stage one - in collaboration with the local board, identify sites to be considered for improvements. Scope options, with high level cost estimates, to be presented to the local board for their review and input. Stage two - develop the works into the forward work programme and undertake detailed design to be approved by the local board. The works are to be planned with future renewals, where possible. Estimated completion date yet to be established. This initiative has been funded by the local board's discretionary budget to improve the local area. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2075).	Design to be approved by the local board	CF: Investigation and Design	\$80,000 LDI: Opex	In progress	Green	An external consultant has been appointed to prepare the concept designs for the Browns Bay Gateways and a shared space, as well as the Orewa Town Centre Gateways. They will complete site investigations and produce a number of concept designs that will be costed. Concept plans will then be prepared and presented to the local board prior to Christmas.	The Project Manager has begun the investigations phase and is preparing the stakeholder engagement plan. The stakeholder engagement plan will be workshopped with the local board in February 2019.
1916	Hibiscus and Bays - actions from Browns Bay Centre Plan	Execute work resulting from the concept designs expanded from the centre plan in Browns Bay. Current status - stage one - detailed design with refined cost estimates to be presented to the board for their review and input. Stage two - obtain consents and plan the physical works with asset renewals where possible. Stage three - deliver physical works. Estimated completion date yet to be established. This initiative has been funded by the local board's discretionary budget to improve the facilities in the local area. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2078).	Design to be approved by the local board	CF: Investigation and Design	\$192,000 LDI: Capex	On Hold	Grey	The project is on hold, construction deferred until financial year 2020. This is the physical works component that will be delivered once scoping is completed.	Construction has been deferred until financial year 2020. This is the physical works component that will be delivered once scoping is completed under a separate project (#1915 Hibiscus and Bays - action centre plans). The project is on hold.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1918	Hibiscus and Bays – deliver Ecological Management Plan initiatives	Deliver initiatives outlined in the Deep Creek and Waiake Ecological Management Plan e.g. kayak pontoon. Current status - stage one - detailed design with refined cost estimates to be presented to the local board for their review and input. Stage two - obtain consents and plan the physical works with asset renewals where possible. Stage three - deliver physical works. Estimated completion date yet to be established. This initiative has been funded by the local board's discretionary budget to improve the facilities in the local area.	Design to be approved by the local board	CF: Investigation and Design	\$25,000 LDI: Capex	In progress	Green	Engagement has commenced with the Deep Creek Restoration Society and the project manager will collectively work with them on the pontoon design. Once the design is finalized, prices will need to be sought from suppliers to undertake the work. Thereafter the work will need to be awarded to the preferred supplier by the end of October 2018.	A supplier has been awarded the contract to undertake investigation and design work for pontoon design. An initial site-visit with supplier and Deep Creek Society has been conducted to collectively work through pontoon positions. The supplier now has to come up with a draft concept by the end of December 2018.
1919	Hibiscus and Bays – implement actions from Greenways Plan	Implementation of the actions approved in the Greenways Plan. Current status - stage one - detailed design with refined cost estimates to be presented to the local board for their review and input. Stage two - obtain consents and plan the physical works with asset renewals where possible. Stage three - deliver physical works. Estimated completion date yet to be established. This initiative has been funded by the local board's discretionary budget to improve the facilities in the local area.	Design to be approved by the local board	CF: Investigation and Design	\$100,000 LDI: Capex	Cancelled	Grey	Current status: This project is purely for the physical works component. The concept design is being delivered under (Hibiscus and Bays - produce concepts from greenways plan priorities). It will begin once detailed design and tendering has been completed. Awaiting detailed design of the other linked project.	This project has been merged with Hibiscus and Bays - produce concept designs from greenways plan priorities. Please refer to SharePoint ID #3081 for an updated commentary. Project record cancelled
1920	Hibiscus and Bays – install pontoons	Installation of 1 pontoon in each new subdivision before Summer 2018. Current status - stage one - detailed design, scope and plan the installation. Stage two - deliver physical works. This initiative has been funded by the local board's discretionary budget to improve the facilities in the local area.	Design to be approved by the local board	CF: Investigation and Design	\$40,000 LDI: Capex	In progress	Amber	The resource consent application is being prepared. The purchase of the pontoons and moorings will then follow, with installation proposed to begin by late October 2018.	Concerns are being flagged around the Safety in Design (SID) aspects for the pontoon at Little Manly, as it has been identified that it could be hazardous walking out to and back from the pontoon, due to the nature of the seabed and oyster shells. Currently await for a SID assessment to be completed. The standard design for the mooring is complete. Resource consent for Browns Bay has been lodged, with a view to installation in February. The priority is to now chase along the Little Manly Safety in Design report, as consenting is dependent on this.
1922	Hibiscus and Bays - investigate options for sports lighting and sportsfield upgrades	Investigation and option analysis for field and lighting upgrades to provide for the shortfall of 45 hours per week. Options to be approved by the local board.	Design to be approved by the local board	CF: Investigation and Design	\$50,000 ABS: Capex - Growth	In progress	Green	Investigation has started with council's operations and maintenance team to understand what fields will be suitable to create capacity. There are a couple of sports parks where lights could be introduced to create capacity. Once the condition of the fields and sites have been confirmed and approved by the local board, this will provide direction as to which fields need refurbishing.	Investigation has started with council's operations and maintenance team to understand which fields will be suitable to create capacity. Silverdale War Memorial Park field 3 has been identified to install new lights. A supplier has been engaged. The supplier is working on concept design and aims to have this by the end of January 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1923	Hibiscus and Bays - playground improvements	Playground improvements or small upgrades that will enhance the use of playgrounds throughout the Hibiscus and Bays Local Board area. This project is a continuation of a multi year project from the 2016/17 and 2017/2018 programmes (previous ID 2067).	Design to be approved by the local board	CF: Investigation and Design	\$100,000 LDI: Capex	In progress	Green	Play equipment installation is underway. The arborist consent for the Stillwater basketball half court is also underway. The Browns Bay basketball half court location at Freyberg Park is being discussed with stakeholders. Tendering of the Stillwater basketball court and path construction will be the next step. Commencing planning for future year's improvements, based on the Hibiscus and Bays Play Provision Study priorities, will then follow.	The play equipment installations are complete, with the exception of the Okura supernova, for which additional work on the flying fox is planned after the school holidays. The Stillwater basketball half court was completed in December 2018. The Browns Bay basketball half court for Freyberg Park is on hold until a decision is made about re-locating the condemned building. Planning for future year's improvements, based on the Hibiscus and Bays Play Provision Study priorities, will need to commence.
1925	Hibiscus and Bays - renew park buildings 2017/2018+	Renewal of the Waiwera Beach, Campbells Bay, Arkles Bay Beachfront Reserve, Orewa Reserve, Rothesay Bay Beach Reserve, Stanmore Bay Park, Leal Place parking area toilet blocks. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID's 2068 & 2069).	No further decisions anticipated	CF: Investigation and Design	\$450,000 ABS: Capex - Renewals	In progress	Green	A locally based external engineering consultancy company has now completed the concept design specifications for this project. This is part of a larger project to refurbish eight public toilet blocks throughout the Hibiscus and Bays Local Board area. Design specifications will need to be reviewed and a business case created.	Solar options (using sustainability funding) are now being investigated by a consultant recommended by the Efficiency and Sustainability team. Design specifications have now to be reviewed, and then a business case created.
1926	Hibiscus and Bays - renew park buildings 2018/2019+	Minor renewals at the following toilet blocks: Browns Bay Beach Reserve; Streetscape cnr Silverdale Street and Agency Lane; Kinloch Reserve carpark; Dacre Historic and Esplanade Reserve. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Amber	A local engineering consultancy has been approached to help with the design investigation of this project. A proposal is awaited from the consultant in order to progress to procurement.	Possible time delays due to availability of proven consultants within the industry. A proposal is awaited from the consultant in December 2018 in order to progress to procurement.
1927	Hibiscus and Bays - renew park furniture and fixtures 2018/2019+	Renew the tables, signs, BBQs, bollards, seats, rubbish bins at the following sites: Browns Bay Beach Reserve, Chelverton Reserve, Churchill Reserve, Hatfields Beach Reserve, Karaka Cove, Marellen Drive Beach Reserve, Moana Reserve, Remembrance Reserve, Vipond Road Beach Reserve, Waiake Beach Reserve. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$16,000 ABS: Capex - Renewals	In progress	Green	The available asset data has been given to a facilities management contractor to complete site visit assessments, and to complete a recommendations report. The next steps will include bundling this with similar projects and engaging a consultant to complete professional design services.	The site assessments and a recommendations report is due in mid December 2018. Thereafter the renewal will be bundled with similar projects and a consultant will be engaged to complete professional design services.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1928	Hibiscus and Bays - renew park play spaces 2017/2018+	Renew play equipment including playgrounds, skate and half courts at the following sites: Everard Reserve, Brandon Reserve, Ferry Road and Hawaiian Parade Junction and Bayside Drive. Stage one - investigate, design and scope the works required - complete. Current status - stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2071).	No further decisions anticipated	CF: Investigation and Design	\$200,000 ABS: Capex - Renewals	In progress	Amber	Professional concept design services for playspaces, including the scoping of the Orewa Reserve basketball court are complete (this included public consultation via a mail survey). These results were workshopped with the local board in June 2018. Drainage is an issue over the four playgrounds and as per the local board's request, this needs to be worked on first. A drainage consultant has been engaged to provide professional design services and design documentation will be available in October 2018. Basketball hoop supplier details have been forwarded to Destination Orewa, as they may be able to fund the hoops. Detailed design of the play equipment and basketball court surface have now been received. A memo will be forwarded to the board in October 2018 with recommendations on basketball hoop options. Drainage design documentation is to be received later in November 2018.	Due to poor drainage over the four playground sites, the drainage is now being investigated prior to any playground upgrades. The basketball hoop physical works will begin on 16 December 2018, with the hoops being erected on the 27 December, depending on the weather. Detailed design of the play equipment and basketball court surface have now been received, and a separate consultant is working on a drainage design.
1929	Hibiscus Coast - renew seawalls	Renewal of the failing coastal protection structures and other beachfront assets at the following sites: Arkles Bay, Matakatia Bay, and Wade River Berms Reserve. This project will be delivered in collaboration with the coastal subject matter experts.	No further decisions anticipated	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Amber	This project is subject to the Coastal Compartment Management Plan process and input from the coastal team. The Coastal and Geotechnical Services team are to update the Local Board in December 2019.	This project is subject to the Coastal Compartment Management Plan process and input from the Infrastructure and Environmental Services (I&ES) team. Investigation will be progressed via coastal compartment management planning utilizing Long term Plan funding recently made available. A Coastal consultant will progress this project in the new year. Community Facilities staff are also organising stakeholder meetings for all Seawall projects starting January 2019.
1930	Lakeside Reserve - renew roading and car parks	Lakeside Reserve - renew roading and car parks 2017/18 - 2018/19. This asset has been assigned a condition rating of 4. Investigation on the cause of the damage to be undertaken and reported to the board. Current status - stage one - investigate, design and scope the works required to be submitted to the local board for their review and input. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2072).	No further decisions anticipated	CF: Investigation and Design	\$80,000 ABS: Capex - Renewals	In progress	Green	The professional design and cost estimates of the carpark have now been received and reviewed. Options to renew include repaving, bitumen or strengthened concrete. There is a possibility of bundling this project with another carpark project. This option is currently being assessed.	The tenders for this work will close on 14 December 2018. Once the tenders are received they will need to be adjudicated and the successful supplier appointed. The tentative start date for the project is set for February 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1931	Long Bay Reserves - develop parks	Local park developments including internal paths, seating, signage (including Te Reo Maori) and landscaping. This project line is for reporting purposes only, the physical works are being undertaken by the developer. Nine local parks are to be developed for local enjoyment and providing amenity requirements in a high growth area. This line item is reporting on reserves 5, 6, 7, 10, 11 and 13. Current status - stage one - investigate, design and scope the works required to be submitted to the local board for their review and input. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. (Note: previous ID's 1932, 1933, 1934 & 1935).	Design to be approved by the local board	CF: Investigation and Design	\$1,800,400 ABS: Capex - Growth	In progress	Green	The Long Bay Reserves development is delivered by Todd Development. Funding agreements are being discussed and agreed for each of the remaining reserves (5, 6, 7, 8, 10, 11 and 13). The funding agreement is to be finalized and work will continue with the developer on concept designs.	The Long Bay Reserves development is delivered by Todd Development. A funding agreement for the remaining reserves five to thirteen is currently being discussed and a proposal was requested from Todd Development for presentation to the local board. The proposed development of the remaining reserves and confirmation of reserve priorities is to be discussed at a local board workshop in February 2019.
1936	Lotus Walk, 58 Sharon Road Browns Bay - remediate major slip	Remediate the slip at Lotus Walk. Current status - stage one - undertake a topographic survey, apply geological mapping. Stage two - obtain resource and building consents and remove 4 trees. Stage three - install rock bolt or anchors with whaler tie beam. Install drainage swale, an engineered handrail and concrete path. Conduct the construction review.	No further decisions anticipated	CF: Investigation and Design	\$181,000 ABS: Capex - Renewals	In progress	Amber	Design and specification is complete and is ready for tender. Work is anticipated to take place over summer, dependent of contractors availability.	Detailed design and specifications needed to be updated prior to tendering, therefore there was a time delay. Tender evaluation to be undertaken prior to Christmas 2018. Resource consent has been lodged. Work is anticipated to take place from the end of summer, dependent on contractors availability.
1937	Mairangi Bay Reserve – implement development plan	Implementation of the approved development plan for the reserve. Concept designs to be proposed to the board for approval prior to detailed planning works commencing. Current status - stage one - investigate, design and obtain cost estimate works to be reviewed by the local board. Stage two - detailed design and obtain consents. Stage three - plan and deliver the agreed physical works. Estimated completion date yet to be confirmed.	Design to be approved by the local board	CF: Investigation and Design	\$50,000 LDI: Capex	Approved	Green	The Mairangi Bay Reserve Development Plan was approved at the 19 September 2018 business meeting. Investigation into the implementation of the recommendations will now begin.	The Mairangi Bay Reserve Development Plan has been adopted by the local board and has been handed to the Investigation and Design team to progress development. Investigation and design on the recommendations in the plan are now to commence.
1939	Metro Park - develop hockey field	Grant for the development of a hockey field at Metro Park. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3374).	No further decisions anticipated	CF: Investigation and Design	\$1,000,000 ABS: Capex - Growth	Cancelled	Grey	The hockey turf is being built and managed by the Hibiscus Hockey Trust. This is a grant. Hockey turf construction has experienced delays and is now expected to open around October - November 2018, depending on progress during the winter season. The next steps would be to open the hockey turf in late 2018. Work with the Hockey Trust to remediate the surrounding council land will also be required.	This project was included for visibility only. Project cancelled in December 2018 at the request of the Work Programme Lead (no budget allocated).

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1940	Metro Park West - develop reserve	Design for the development of a large 14 hectare neighbourhood reserve within a new residential sub-division, including engagement with stakeholders to ensure the park design reflects the aspirations and requirements of the local community. Details of works and delivery timeframes to be updated once established, agreed and prioritised. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2090).	Design to be approved by the local board	CF: Investigation and Design	\$100,000 ABS: Capex - Growth	In progress	Green	Public consultation on two concept designs is taking place through the month of September 2018. Consultation material has been published on the Auckland Council website, and two public drop-in sessions have been completed. Iwi have also been approached for feedback. The consultation feedback will be reviewed in October 2018 and work will begin on developing the final revised design.	The revised concept design has been completed and was presented to the local board at a workshop on 29 November 2018. The concept was shared with the local community at the Millwater Christmas Market event in December 2018. A report to approve the concept design will be prepared for the local board business meeting in February 2019.
1941	Moana Reserve, Orewa - renew fountain	Renew the town centre fountain in collaboration with the Sustainability team. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is of high priority.	Potential decisions on how to proceed when options known	CF: Investigation and Design	\$160,000 ABS: Capex - Renewals	In progress	Amber	Meetings with the local community art centers for possible renewal options have taken place. Physical works can start after end of March/April 2019. Awaiting a proposal from a local community arts centre. This is due in September/October 2018.	Millwater Gallery/Eurobuild and Estuary Arts presented three concept designs and cost estimates to the local board in November 2018. Further designs were requested. Auckland Council and Eurobuild staff met with Destination Orewa Beach in early December to discuss the project. More concept designs will be presented to the local board in February 2019.
1942	Orewa CAB - refurbish facility and replace HVAC	Refurbishment of the CAB office to ensure it remains fit for purpose and replace the HVAC system which is currently failing. Stage one - investigate and design the works required - complete. Current status - stage two - scope, plan and deliver the physical works. Estimated completion date yet to be established.	Design to be approved by the local board	CF: Project Delivery	\$85,000 ABS: Capex - Renewals	In progress	Green	The appointment of the architect is currently underway. Once appointed (mid-September 2018) the concept design and agreed layout of the facility will commence. Using the concept design, obtain a first high level estimate of project cost. Also complete the business case for approval. Detailed design and building consent process to follow.	The concept design was approved in December 2018. Detailed design is now proceeding. The submission of the building consent application is planned for January 2019.
1943	Red Beach Park - develop sand carpet and new floodlights	Development of a sand carpet field and installation of new floodlights. Current status - stage one - investigate, design, scope and obtain consents for the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2092).	Design to be approved by the local board	CF: Investigation and Design	\$200,000 ABS: Capex - Growth	In progress	Green	The contract for the physical works has been awarded. A pre-start meeting will need to be held with the contractor and thereafter site works for the soil sports field upgrade can commence, as soon as ground conditions are dry enough.	Physical works are in progress. Lighting ducting, primary and lateral drains have been installed. Further site works will now progress.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1944	Red Beach Park - develop toilet for sport fields	Develop a toilet block for the sport fields including installation of a drinking fountain. Current status - stage one - investigate, design, scope and obtain consents for the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2093).	Design to be approved by the local board	CF: Investigation and Design	\$250,000 ABS: Capex - Growth	In progress	Green	All physical works are complete. Due to the wet ground conditions the resurfacing of the trenches to the field is delayed until weather allows for a rotary hoe. Waiting for Vector to live the plinth supplying electricity to the toilet before opening it to the public.	Project completed and handed over to Operations team. The toilet is open to the public and the project is now completed.
1945	Rock Isle Beach Reserve - rebuild toilet block	Rebuild toilet block at a site which is fit for purpose for the local community's use, including the installation of a drinking fountain. Current status - stage one - investigate, design, scope and obtain consents for the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2094).	Design to be approved by the local board	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Amber	Apply for approval from Heritage New Zealand.	A large previously undocumented midden has now been found on site. As a consequence, a full archaeological assessment has been requested for this site. Mana Whenua representatives have also been notified. The draft archaeological assessment has been received and further documentation has been sent to the Archaeologist to complete the assessment. Once this is complete an application to Heritage New Zealand will be submitted for approval.
1946	Sherwood Reserve - renew car park	Renew reserve car park. Reconfigure entranceway to stop the traffic going the wrong way, by way of a curb build out. Including installation of gates. Current status - stage one - investigate, design, scope and obtain consents for the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2095).	No further decisions anticipated	CF: Investigation and Design	\$120,000 ABS: Capex - Renewals	In progress	Amber	A locally based external engineering consultancy company has completed professional design services on this asset. In the interim, a request from the local board to investigate options to secure the carpark at night, using lockable gates, has been received. A variation has been requested from the engineering company to supply these specifications and cost estimates. Options to renew the carpark include repaving, bitumen or strengthened concrete. There is a possibility of bundling this project with another carpark project. This option is currently being assessed.	Slight time delay due to additional request to include security gates into the design. The tenders for this work will close on 14 December 2018. The tenders will be adjudicated thereafter and a successful supplier appointed. A tentative start date is set for February 2019.
1947	Sherwood Reserve - renew footbridges	Renew the 2 footbridges at Sherwood Reserve, being delivered by Healthy Waters within their Taiaotea Environmental Enhancement project. Current status - stage one - investigate, design, scope and obtain consents for the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$350,000 ABS: Capex - Renewals	In progress	Green	This project is being lead by Healthy Waters. Tenders close in October 2018. Physical works is likely to take place in summer 2019.	This project is being led by Healthy Waters. Physical works is due to commence in December 2018. The parks bridge and lighting renewal works is expected to be undertaken in the 2019/2020 financial year. The next phase of the project is to confirm the lighting design for physical works.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1948	Silverdale War Memorial - renew field 3 sand field	Silverdale War Memorial Park sand field renewal. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This is a continuation from the 2016/2017 and 2017/2018 programmes (previous ID 2097)	No further decisions anticipated	CF: Investigation and Design	\$45,000 ABS: Capex - Renewals	In progress	Green	The contract for the works has been awarded and works are scheduled to commence in September 2018. Information signage will be installed to inform car park users of the scheduled works. A traffic management plan will need to be confirmed together with the contractor, as this is a busy car park which is used by commuters. Once this is confirmed, work will commence as scheduled.	The main works on the field are completed, these works consisted of leveling the main collector and slit drains, installation of sand carpet and installation of an irrigation system. The field is being stolonised and prepared for grow-in. Monitoring of the grass grow-in of the sports field will be required.
1949	St Annes Hall Carpark - 756 Beach Road, Browns Bay - remediate major slip	Remediate major land slip. Current status - stage one - undertake a geotechnical assessment of ground conditions to establish appropriate embedment depth of new piles or alternative palisade wall. Plant adjacent to wall to minimise weed maintenance. Stage two - scope and obtain consents. Stage three - plan and deliver physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$125,000 ABS: Capex - Renewals	In progress	Amber	The design is being finalized and the planning assessment has been completed. It is estimated that construction works will be completed in late summer/autumn.	Lack of funding and resources has hampered progress. The recent allocation of budget is a significant step forward. Suitable resources now need to be engaged and communication stepped up with interested parties, including local board members. Design is being finalized and the planning assessment has been completed. It is estimated that construction works will commence Autumn 2019.
1950	Stanmore Bay Park - renew sand field on field 5	Stanmore Bay Park sand field and sport field renewal. Current status - stage one - investigate, design and scope the works required. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2100).	No further decisions anticipated	CF: Investigation and Design	\$350,000 ABS: Capex - Renewals	In progress	Green	The construction works have been awarded and a pre-start meeting was held. Works will commence once ground conditions allow, likely to be in September 2019. Completion of power upgrade by Vector, preparation of temporary signage and preparation of the site for commencement of works will be the next step.	The installation of irrigation for field 4 and slit drains for field 5 has been completed. The installation of lighting poles and wiring has also been completed. Further steps include the continued stolonising of field 5 and the initiation of grass grow-in, as well as the installation of lighting poles and the connection of electrics.
1951	Stanmore Bay Park - renew seawall	Renew park seawall. Current status - stage one - investigate, design and scope the works required. This renewal will be a collaboration with the coastal subject matter experts. Stage two - plan and deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2099).	No further decisions anticipated	CF: Investigation and Design	\$250,000 ABS: Capex - Renewals	In progress	Amber	This project is in the process of being transferred to the Auckland Council Coastal and Geotechnical Services team, who have already started assessing existing assets and coastal processes. Investigation will be progressed via coastal compartment management planning utilising Long term Plan funding recently made available. Auckland Council Coastal and Geotechnical Services team will be presenting an update in this respect over the next two months. Community consultation will also be required.	Additional budget will be required. This project has consent and the investigation and design process for the remainder of the work adjacent to the river mouth will start in March/April of 2019. Investigation will be progressed via coastal compartment management planning utilising Long term Plan funding recently made available. The investigation and design process is to start in March/April of 2019, with the help of a coastal consultant. The Coastal and Geotechnical Services team will update the local board in December 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1952	Stanmore Bay Pool and Leisure Centre - comprehensive renewal	This project is the final stage of the major multi-year comprehensive renewal. This stage includes: external painting, replacement of concourse tiling, replacement of lift and the paint work in the pool hall. Stage one - investigate, scope and plan the physical works - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3290).	No further decisions anticipated	CF: Project Delivery	\$610,000 ABS: Capex - Renewals	In progress	Green	The interior pool hall renewal works are complete. The tender for the management of the lift renewal portion and exterior painting, is under way. Painting is planned for early summer.	The interior pool hall renewal works are complete. The tender for the exterior painting is underway. Detailed design for the lift renewal is underway. The exterior painting is planned for summer.
1953	The Esplanade - Manly beachfront (east) - renew toilet	Renew beachfront toilet on the east side of the esplanade. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2102).	No further decisions anticipated	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Green	A locally based external engineering consultancy company has now completed the concept design specifications for this project. Design specifications are now to be reviewed, and then a business case is to be created.	A locally based external engineering consultancy company has now completed the concept design specifications for this project. This is part of a larger project to refurbish another eight public toilet blocks throughout the Hibiscus and Bays Local Board area. Solar options (using sustainability funding) are now being explored by a consultant recommended by the Efficiency and Sustainability team. Design specifications have now been reviewed, and the creation of a business case is required next.
1955	Hibiscus and Bays - renew coastal structures 2017/2018+	Hatfields Beach Reserve, Waiwera Bridge jetty, Waiwera Place Reserve seawall renewals. Stage one - investigate, design and scope the works required in collaboration with the coastal subject matter experts - complete. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2105).	No further decisions anticipated	CF: Investigation and Design	\$380,000 ABS: Capex - Renewals	In progress	Green	Work at Waiwera is complete apart from the removal of small rocks uncovered by recent storm events. Hatfields has been completed and Campbells has commenced. Work is to continue at Campbells Bay, with an estimated completion at the end of October 2018.	Work at Waiwera and Hatfields is complete. Campbells Bay requires some rework due to the dropping sand levels. Further focus is to complete the works at Campbells Bay. This will be completed after Waitangi weekend when the beach is less busy.
1956	Western Reserve - renew seawall consent	Gain medium-term consents for the existing structures in order to allow for maintenance, should any asset components fail. Investigate, plan and submit the resource consent, advise the local board once granted and lodge against the asset for future use.	No further decisions anticipated	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	In progress	Green	Work to date is under review and a needs assessment will now be completed.	Review earlier (2015) consent application material in liaison with the Coastal Team. The preparation of the consent application for existing coastal structures on south side of Orewa Estuary, fronting on to Western Reserve, now needs to be completed.
2763	Beechwood Drive, Hatfields Beach - develop play space	Develop a play space in collaboration with the provision study undertaken in 2017/2018 including accessibility and installation of a drinking fountain. Current status - stage one - investigate and design works to be approved by the local board. Stage two - detailed design, scope and obtain consents for agreed works. Stage three - plan and deliver the physical works. Estimated completion date yet to be established.	Design to be approved by the local board	CF: Investigation and Design	\$350,000 ABS: Capex - Growth	In progress	Green	The Hibiscus and Bays Play Provision Report findings will be used to frame the design process. The community reference group has been formed for consultation, with the first meeting completed in September 2018. Wider community consultation is being drafted, ready for an October 2018 release. Site zoning change delays are being investigated. Identifying implications of the zone change delays are to be completed next, along with the revision of the initial community feedback to frame the design parameters.	The reserve is now zoned as informal recreation, as originally planned. The first round of consultation has been completed and a design session with local children was held in December 2018. The Vector transformer relocation has been rejected due to excessive cost. Design services are being tendered. The next phase of the project involves the progression of the concept design.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2857	(OLI) Orewa Beach - Kohu-Marine View - renew northern seawall	Overview: Undertake erosion prevention work at the northern end of Orewa Beach. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3142).	No further decisions anticipated	CF: Project Delivery	\$100,000 ABS: Capex - Development	In progress	Amber	Discussions with consent application submitters will be ongoing. The local board have approved the amended design and approach, to enable further discussion, prior to formal mediation and the return to the Environment Court, likely to be in April 2019.	Yet to gain consent, environment court hearing week of 6 May 2019 will determine whether consent is granted or not Resource consent refused. Appeal to the Environment Court lodged in December 2017. Ongoing negotiations with opposing parties, including Councils Consents department. The Environment Court hearing will be held the week beginning 6 May 2019 and will determine whether consent is granted or not, thereby determining the future of this project.
2865	(OLI) Orewa Beach - develop southern seawall	Overview: Preservation of the public beach from coastal erosion. This project is independent of the the Kohu-Marine View project being delivered outside of this initiative. Stage one - develop a business case for the governing body to approve. Stage two - develop concept designs for consultation and approval by the local board and iwi. Stage three - detailed design, scope and obtain consents where required. Stage four - plan the physical works stage. Stage five - deliver physical works (this stage may be split into separate project lines, if timing and procurement efficiencies are identified.) Estimated timeframes are yet to be established.	Ongoing decision making anticipated throughout the delivery of this initiative.	CF: Project Delivery	\$100,000 ABS: Capex - Development	Approved	Green	Work has commenced to explore options to gather data, in order to develop an accurate picture of how visitors use the reserve. In turn, this will assist in identifying the experiences provided in the reserve that are of most value to visitors, and which require enhancement as part of a long-term management strategy.	Community Services is completing a Strategic Assessment for public use of the southern end. The data that was collected over the summer period, on usage patterns, once analysed, will feed into a business case to provide options to the board. This project will be implemented in a staged approach over multiple years.
2892	Sherwood Reserve - build toilet	Overview - build a new fit for purpose toilet block at the reserve. Ensure the pathways are included in this project for accessibility. Stage one - investigate, design and consent the proposed works - complete. Current status - stage two - plan and deliver the physical works. This project has an estimated completion date of July 2018. This project is carried over from the 2016/2017 and 2017/2018 programmes (previous SP18 ID 3190).	No further decisions anticipated	CF: Project Delivery	\$26,427 LDI: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed 31 July 2018.
2893	Hibiscus and Bays - implement sun smart initiative in playgrounds	Develop sun smart projects in key playgrounds throughout the Hibiscus and Bays Local Board area. This project has an estimated completion date of May 2019. This project is carried over from the 2017/18 programme (previous ID 2101).	No further decisions anticipated	CF: Project Delivery	\$148,690 LDI: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	All of the shade sails have been installed. Planning for specimen grade shade trees to be planted at some sites during autumn.
2894	Hibiscus and Bays - actions from signage audit	Deliver recommendations from signage audit to parks and reserves throughout the Hibiscus and Bays Local Board, including Maori identify. This project has an estimated completion date of June 2020. This project is carried over from the 2017/2018 programme (previous SP18 ID 2066).	Update board with proposed actions from signage audit	CF: Project Delivery	\$192,163 LDI: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	The proposed work programme was presented to the local board at the November 2018 workshop, and a report has been submitted to seek approval for the programme. Preliminary design for signage in selected reserves is underway. The next steps include the continuation of consultation with the Auckland Council Design studio and other stakeholders to understand options for new signage.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2921	Victor Eaves Park - renew and improve playground	Victor Eaves Park whole playground renewal and installation of flying fox. This project has an estimated completion date of October 2018. This project is carried over from the 2017/2018 programme (previous ID 2104).	No further decisions anticipated	CF: Project Delivery	\$171,820 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed December 2018.
2959	Mairangi Arts Centre - replace roof, gutters and remedy water-tightness	Address water-tightness and replace main roof. This project has an estimated completion date of January 2019. This project is carried over from the 2017/2018 programme (previous ID 3066).	No further decisions anticipated	CF: Project Delivery	\$105,895 ABS: Capex	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	Found asbestos in the roof tiles, this will delay the roofing project as the asbestos will have to be removed by a specialist contractor. The work is scheduled for 20 December 2018 - 10 January 2019. Future steps include ensuring that there are no further issues that will stop the project from happening during the December 2018 shutdown.
2964	Orewa Community Hall - reseal rear area	Seal rear area This project was carried over from FY2017/2018, previous SP ID 3143	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed July 2018.
2994	Awaruku Reserve - renew walkway and furniture	Description of works: Structures, walkway and furniture renewals in Awaruku Reserve. This project has an estimated completion date of October 2018. This project is carried over from the 2017/2018 programme (previous ID 2922).	No further decisions anticipated	CF: Project Delivery	\$167,005 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed 17 December 2018.
2999	Metro Park - develop eastern walkways, landscaping and signage	In accordance with the Reserve Management Plan, commence delivery of a connected walkways network, including associated landscaping. This is a continuation of the 2016/2017 programme (previous ID 3374)	No further decisions anticipated	CF: Project Delivery	\$332,042 Growth	In progress	Green	Q1 commentary not captured for Carry Forward projects.	90 percent of the walkways have been completed, along with the installation of park furniture (seats, bollard fencing and bins). The second section between the end of Longmore Lane and the hockey pitch is now open for use by the public. A short section adjacent to the artificial hockey pitches which are currently under construction cannot be completed while it is used for a construction access road. Completion of the last section has been delayed to February 2019. The final phase of the project is to complete construction of current works for a handover.
3024	Metro Park - develop netball and hockey grounds - concept plan phase 1	Description of work: Staged review of Metro Park East master development plan with phase 1, to focus on developing a Concept Plan for the southern area of Metro Park East around the artificial hockey pitches and potential netball complex, with consultation lead by the Sport and Recreation team.	No further decisions anticipated	CF: Investigation and Design	\$0 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	The concept plan for the car park and netball courts has been developed and has been presented to all stakeholders including the local board. Due to the cost estimate being significant, funding options for the project are being investigated. The Local Board has advised that Netball need to be involved. The exploration of the option of partnering with Netball and Tennis is ongoing. Once a funding plan is finalized we will seek local board approval.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3059	12 Hibiscus Coast Highway, Silverdale - renew facility	Demolish and rebuild the building. Former occupier: Nippon Judo Club. The 2017/2018 budget will carry forward into 2018/2019 to demolish the asset with further works planned the following year. The estimated completion date is yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2044).	Design to be approved by the local board	CF: Project Delivery	\$30,000 ABS: Capex	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	Community Facilities have now met with the Service and Asset Planning team to inform a way forward. A memo will be sent to the local board advising of the impending demolition of the asset. The service and asset planning team have completed an options analysis on this asset and this will be presented to the local board in February 2019. The financial year 2018 capex forecast has therefore been moved to financial year 2019. An Asbestos Demolition Survey has now been completed for this site. The demolition of the asset is currently being planned, a second of two demolition proposals is awaited from our approved demolition contractors. Local stakeholders to be informed of programme timeframes.
3081	Hibiscus and Bays - produce concept designs from greenways plan priorities	Develop seven concept designs from the greenways plan to be submitted to the local board for their approval. This project will be developed in collaboration with the parks team. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2074).	Design to be approved by the local board	CF: Project Delivery	\$196,150 LDI: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	A business report was presented to the local board in October 2018. The local board resolved to proceed with the detailed design, consenting and construction of various subsections of the Centennial Park Path. Procurement of a designer for the walkway will begin in January 2019.
3082	Hibiscus and Bays - renew walkways, paths and Emlyn Place retaining wall 2017-18	Emlyn Place, including renewing retaining wall; Joydon Place Reserve; Lucy Foster Lane - School Access way; Ocean View Road Plantation Reserve. This project has an estimated completion date of May 2019. This project is carried over from the 2017/2018 programme (previous ID 2073). Lucy Foster Lane - School Accessway and Ocean View Road Plantation Reserve were scoped in this project, however were found not to require work.	No further decisions anticipated	CF: Project Delivery	\$20,400 ABS: Capex	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	Archaeological sites have been located within two of the properties. Currently working with external Archaeologists and Heritage New Zealand. The archeological assessment and Iwi engagement has been completed for Joydon Place, and approval from Heritage New Zealand has been applied for. The assessment has also been sent to Mana Whenua representatives. Advice has recently been received that there is a small historic structure within Emlyn Reserve, professional Archaeological services have completed an initial assessment. An Ecological assessment now needs to be procured for Emlyn and Fitzwilliam Reserves. Once Heritage New Zealand has approved the Joydon Place project, the planning of physical works will proceed. Ecological assessments should be available in January 2019.
3102	Metro Park East - develop toilet block for sport fields	Develop toilet block. This project has an estimated completion date of November 2018. This project is carried over from the 2017/2018 programme (previous ID 2087).	Concept designs are presented to local board for approval	CF: Project Delivery	\$399,629 Growth	In progress	Green	Q1 commentary not captured for Carry Forward projects.	The fit out of container the toilet is currently being completed on site. The long awaited Trespa exterior panels have arrived from overseas and are ready to deliver to site. The hockey pitch construction works (Hockey Trust contract with Tiger Turf) are now impacting on completion of the toilet. The rest of the concrete pavement works have had to be delayed to February 2019 because of the significant delays in completing the hockey pitches, due to the weather and other factors. On- site works are to be completed in early 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3130	Whangaparaoa - implement concept design - 2030 Outside Library Placement	Execute work resulting from concept designs. This project has an estimated completion date of February 2019. This project is carried over from the 2017/2018 programme (previous ID 2079).	Approve concept designs once complete	CF: Project Delivery	\$84,341 LDI: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Detailed design is nearing completion and will be workshopped with the local board in February 2019. Additional funding required in the financial year 2019/2020 work programme, to enable works to begin, will need to be secured .
3135	Wade Landing Reserve - develop access way	Develop a new access way at Wade Landing Reserve, this is a legal requirement to install a right of way access to a private property. This project has an estimated completion date of June 2019. This project is carried over from the 2017/2018 programme (previous SP18 ID 2854).	Design to be approved by the local board	CF: Investigation and Design	\$18,755 Growth	On Hold	Red	Q1 commentary not captured for Carry Forward projects.	The project is not required at this point in time and has been placed on hold. If the adjacent private property is developed in the future this project will be reactivated. The adjacent property owner has been marketing the property for sale. The design of the upgraded right-of-way through the reserve is therefore not required at this point in time. If the private property is developed in the future, design for the construction of the access way will begin.
3226	Browns Bay Village Green - renew walkways and paths	Overview - renew the failing paths and access way to the park. Stage one - investigate, design and plan the physical works - complete. Current status - stage two - deliver physical works. This project has been unbundled and carried over from the 2017/2018 programme (previous ID 2073).	No further decisions anticipated	CF: Project Delivery	\$50,000 ABS: Capex - Renewals	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	This project has been split out from the original project, as it was running behind schedule. Still need to receive the drainage design. Now that pathway design is complete, the services of an Arborist have been engaged to monitor the pathway and drainage works within the dripline of trees. The Arborist is to review the designs and also provide guidance on what tree protection measures would need to be in place. An engineering consultant is now working on the design of drainage specifications for the area and this should be ready early January 2019. Once the drainage design work has been received, procurement will be progressed.
3248	Hibiscus and Bays - actions from Orewa Centre Plan	Execute work resulting from the concept designs expanded from the centre plan. This project has an estimated completion date of late 2018. This project is carried over from the 2017/2018 programme (previous ID 2077).	Approve concept designs once complete	CF: Project Delivery	\$0 ABS: Capex - Renewals	Deferred	Grey	Q1 commentary not captured for Carry Forward projects.	The project is on hold and construction has been deferred until financial year 2020. Investigation and design is underway. This is the physical works component that will be delivered, once scoping is completed under a separate project (#1915 Hibiscus and Bays - action centre plans).
Community Services: Service Strategy and Integration									
1395	Hibiscus and Bays Open Space Management Plan (formerly HB reserves: Review Reserve Management Plans in 17/18 WP)	Review existing reserve management plans and develop new reserve management plan for all parks in the local board area (year 2 of 2). To include the following reserves as a priority: • Western Reserve • Orewa Reserve • Silverdale War Memorial Park	07/18: Decision to notify draft open space management plan 02/19: Decision to adopt final open space management plan and make decisions on submissions	CS: Service Strategy and Integration	\$50,000 LDI: Opex	In progress	Green	Notification of reserve classification proposals requiring public consultation will take place early October for one month. Hearing will be scheduled for late November (if required). Target timeframe for reporting the draft plan to the local board is December 2018.	Reserve classification notification period closed on 5 November. No submissions were received and therefore no hearing is required. Q3 deliverables: February - workshop draft LPMP with the local board via two workshops, March- finalise draft LPMP and report for approval to publically notify the draft plan, April/May - public notification of the draft LPMP followed by summary of submissions and preparation for a public hearing.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2856	Silverdale War Memorial Park: Bowling Club Building: Prepare options report for sport provision - deferral from 2017/2018	Complete feasibility study including needs assessment for community and sport provision within the old bowling club premises. The building is in council ownership and there is renewal funding. This study will provide direction for the application of the renewal funding. Note: the budget for this activity is deferred from 2017/2018.		CS: Service Strategy and Integration	\$15,000 LDI: Opex	In progress	Green	Preliminary findings workshopped the local board. Further information on renewals funding available and need for community facilities in the area has been sought. Once this has been resolved, the needs assessment for the old bowling club site will be finalised. An update will be provided to the local board by the end of Q2.	Final findings of needs assessment workshopped with local board and availability of renewals funding has been clarified. Feedback from local board on desire for community facility has been further considered and additional advice will be provided to the local board at a workshop in February 2019.
Infrastructure and Environmental Services									
328	New Project - Small Building Sites Ambassador Programme	Engagement of an ambassador to work with and support Council's compliance team to reduce the amount of sedimentation, run off and litter produced from small building sites entering the waterways. Targeted areas within the Hibiscus and Bays Local Board area to be identified after consultation with the consents team and local board. These areas could include Silverdale or Orewa or Okura catchments in stage one.	No further decisions anticipated.	I&ES: Healthy Waters	\$20,000 LDI: Opex	In progress	Green	The project planning phase for this project has been completed and the contract is being finalised. The targeted initiatives team will assist with compliance in areas identified after the contractor has completed the education awareness programme. This project is planned to commence in quarter two.	The contractor commenced project scoping in December 2018 and site visits are scheduled to commence in February 2019. The targeted initiatives team will assist with compliance in areas identified in quarters three and four, after the contractor has completed the education awareness programme.
329	Water sensitive design project for schools	This schools project is a series of sessions that focus on the importance of water conservation and stormwater pollution in an urban setting. At the end of the sessions a rain barrel will be installed to harvest water for use in the school grounds.	No further decisions anticipated.	I&ES: Environmental Services	\$20,000 LDI: Opex	In progress	Amber	In quarter one, six early childhood centres were approached to participate in the water sensitive design project. Engagement of the contractors and confirmation of participating early childhood centres will occur in quarter two.	Due to a delay purchasing rain barrels the contractor will not start construction until quarter three. The project is still expected to be completed by the end of the financial year. Rainworks Limited, has been engaged as the contractor to deliver this project. Twelve rain barrels have been purchased which will be installed in quarter four. The educational component of the water sensitive design project has gone out as a closed tender to three potential providers. The successful provider will start the development of the education sessions in quarter three and deliver them in quarter four.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
335	North-west Wildlink: Hibiscus and Bays - Terrestrial	<p>This programme contributes to the North-West Wildlink corridor and consists of a range of proposed projects. It builds upon existing local board funded work along with some proposed new work and includes protection of freshwater and terrestrial areas that have been identified as key 'Wildlink Wonders'. It delivers on the ground and builds community capacity to deliver in the long term which ensures these projects have a life beyond the financial year. Proposed terrestrial projects are:</p> <p>Pest Free Coordinator: Following community facilitation workshops for existing community groups and individuals in early 2018, the implementation of the pest-free plan will be carried out by a community based pest free coordinator.</p> <p>The role will complement and extend on the work by Auckland Council parks and environmental services staff.</p> <p>Orewa Estuary Wildlink Wonders: Builds upon the Orewa Estuary Restoration Plan 2017 by facilitating a series of community activities to create community involvement in long-term restoration actions around the Orewa estuary. To motivate residents and local groups to implement the Orewa Estuary Restoration Plan.</p> <p>Weiti Wildlink: To engage with local community to undertake riparian planting, storm-water awareness raising and education for stream improvement and water quality outcomes in the Weiti, East Coast Bays area. Continue to implement the existing restoration plan into new areas as well as current areas throughout the Weiti Wildlink area.</p>	No further decisions anticipated.	I&ES: Environmental Services	\$65,000 LDI: Opex	In progress	Green	<p>Last financial year staff worked with community groups to develop the Pest Free Hibiscus and Bays Plan. This was endorsed by the local board at their September 2018 business meeting. East Coast Bays Community Trust have agreed to host the pest free coordinator role to support the implementation of this plan. The role is currently advertised with good levels of interest.</p> <p>Orewa Estuary Wildlink Wonders: A funding agreement has been completed with Forest and Bird to continue facilitating the implementation of the Orewa Estuary Restoration Plan and provide pest control materials for the community. All available land around estuary (excluding that under active development) is now covered by trapping lines.</p> <p>Weiti Wildlink: Sites adjacent to the highway have been agreed. The majority of trees will be provided by the mayors Million Trees Campaign. Procurement is underway for site preparation and additional plant supply.</p>	<p>The pest free coordinator has been appointed and is being hosted by the East Coast Bays Community Trust. The coordinator is working with community groups to deliver the Hibiscus and Bays Pest Free Strategy. Further bird monitoring for the Orewa Estuary Wildlink Wonders project during quarter two has discovered banded rail and spotless crane around the estuary. With pest control, future monitoring should show increases in numbers of these birds and other wildlife.</p> <p>The Weiti Wild-Link project site preparation and pest control are planned and technical support at a community planting day event, are scheduled for June 2019. The Mayors Million Trees project has confirmed they will supply the Weiti Wild-Link project with three native species: manuka, kanuka and coprosma. The balance of native plants are being supplied by a nursery through this project budget.</p>

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
341	North-west Wildlink: Hibiscus and Bays - Water	This programme contributes to the North-West Wildlink corridor and consists of a range of proposed projects. It builds upon existing local board funded work along with some proposed new work and includes protection of freshwater and terrestrial areas that have been identified as key 'Wildlink Wonders'. It delivers on the ground and builds community capacity to deliver in the long term which ensures these projects have a life beyond the financial year. The proposed projects are: NWW Streamside Assistance (modified programme that incorporates the previous Love Our Bays programme): To raise awareness of the ecological value of streams and importance of maintaining fresh clean water. Healthy Waters will work with the biodiversity team to identify areas that complement the biodiversity strategic priority areas. To create engaged and active local communities, empowered with a sense of Kaitiakitanga, to care for and restore their local waterways by removing weeds and planting and maintaining native plants in target areas. Community Engagement and restoration programme for Inanga Spawning on the Nukumea Stream (Orewa): To implement the outcomes from the inanga spawning investigation on the Nukumea Stream and Rothesay Bay Stream, including restoration and mitigation at these sites to improve inanga spawning habitat. A new investigation area could be included for this project for 2018 / 2019.	No further decisions anticipated.	I&ES: Healthy Waters	\$41,000 LDI: Opex	In progress	Green	A planting day was held 8 September 2018 on the Taiaotea Stream with 55 people planting 250 plants and undertaking water quality testing. A winter and spring water quality survey was undertaken on the Nukumea Stream with two groups of volunteers, extending the number of sites monitored on the stream to four.	The local community at Nukumea Stream are regularly monitoring the stream and providing useful information regarding stormwater discharges. Fifty wetland plants have been planted in the salt water wedge area to increase potential inanga spawning habitat. At Rothesay Bay a stream rubbish clean up was held with the local pippins and regular monitoring is being undertaken by the local community. The salt water wedge has been identified at Taiaotea Creek in Browns Bay and Stanmore Bay Stream in Whangaparaoa. In quarter three community groups will be engaged to assist with monitoring the streams above and Awaruku Creek in Long Bay.
1242	New Project - Business Waste Reduction Programme	This programme aims to help industry and business to identify and implement opportunities to reduce and divert waste. The approach is proactive and non-regulatory. A contractor visits businesses in the area, conducts a waste audit and talks to the business owners about potential diversion opportunities. If changes are recommended, a report is sent to the business. The area of focus for the programme will be discussed with the local board and identified using GIS mapping.	No further decisions anticipated.	I&ES: Waste Solutions	\$20,000 LDI: Opex	In progress	Green	The waste solutions team is working to procure a partner to deliver this work.	A contractor has been selected to deliver this programme. The project approach is proactive and non-regulatory. Sixty businesses in the area will be visited and given general information on waste minimisation potential. Twenty of these companies will be asked to partake in a waste audit. This will identify waste diversion opportunities for the businesses and they will receive a report of recommended changes for each individual business. The contract for delivery of this work programme will be finalised in late 2018, with delivery of works carried out from January to June 2019.

Libraries

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1105	Provision of Library Service - Hibiscus and Bays	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - East Coast Bays Library for 56 hours over 7 days per week. (\$771,985) - Ōrewa Library for 52 hours over 7 days per week. (\$571,307) - Whangaparaoa Library for 52 hours over 7 days per week.(\$489,358)	No further decisions anticipated	CS: Libraries & Information	\$1,832,650 ABS: Opex	In progress	Green	Digital Drop-in classes and Book a Librarian were attended by 127 Customers over the last quarter. Book a Librarian sessions covered a wide variety of queries including iPad help, eBooks, gmail, CV writing, tradeMe. Meanwhile Tech Toby classes continue to be popular covering Cybersecurity, Smartphones and Tablets and are now extended to East Coast Bays Library.	Overall demand is very high for specialist Librarian help, whether via drop-in or a booked session, "Book a Librarian". Working with partners, such as Tech Toby has enabled the libraries to serve more customers.
1106	Preschool programming - Hibiscus and Bays	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their childrens' early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Three preschools, Brightsparks, Coast Kindi and Pippin visited the libraries over the period and were given specially tailored tours and sessions. In addition to the regular programmes a Chinese Storytime was introduced at Ōrewa Library in September.	Outreach to pre-schools in the area continued, as well as strong participation at in-house regular events. Whangaparaoa Library had a community run spanish children's class start and Ōrewa Library have a fortnightly Mandarin Storytime.
1107	Children and Youth engagement - Hibiscus and Bays	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	East Coast Bays library hosted the Whānau Mārama parenting courses in Mandarin with a capacity crowd of parents attending each session. The theme for the Term Three School Holidays was Superheroes and there were 917 attendees at the events during this time.	Kia Māia te Whai / Dare to explore summer reading programme started with slightly higher levels of interest than previous years. Phonics classes at Whangaparaoa are in hiatus until the new year. All Year 9 students at Long Bay College (approximately 250 students) had special library sessions delivered by library staff in Term Three as part of their English curriculum, Similarly, all of St Johns School and Glamorgan primary school also had visits. (reaching almost 1000 students)
1108	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Hibiscus and Bays	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	A range of speakers at the three libraries talked on topics as diverse as 'Aging for beginners', '3000 years of Western Art' and 'The Bohemian settlers of Puhoi' and these were attended by up to 90 people each time. During Family History month, all three libraries organised local and international speakers and expert workshops to assist local genealogists. The News discussion group and Chinese Social Clubs continue to be popular at East Coast Bays Library, with an average of 12-15 participating each time.	The immensely popular Heritage month was celebrated at all three libraries with displays, talks and guided walks. Spanish Language Week was celebrated with a cooking and craft demonstration at Whangaparaoa and Ōrewa had a number of events including a Spanish Art Exhibition, and a Spanish mini-disco. New migrants were catered for by support groups at East Coast Bays, Ōrewa and Whangaparaoa, as well as a speaking series on topics such as Policing in New Zealand. Lastly, the space outside the Whangaparaoa library was activated by the Coastly Christmas event, well attended by locals. Destination Ōrewa organised Christmas events outside the Ōrewa Library: Evelyn Page choir and the Peninsula Club choir serenaded customers and passers-by with Christmas Carols old and new.
1109	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Hibiscus and Bays	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Matariki was celebrated during July in through stories, displays and craft, a highlight at East Coast Bays was the interactive display where hundreds added their star. This was followed by Māori Language week where Te Reo was the inspiration for Whangaparaoa Library's first 'art trail'. In response to customer feedback Māori language conversation classes have started at Whangaparaoa Library.	The Whangaparaoa library community continued to show interest in our Maori Language classes, which have continued to grow. Ōrewa Library started a weekly Maori weaving group in October.

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1110	Learning and Literacy programming and digital literacy support - Hibiscus and Bays	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	As well as 127 people seeking digital assistance for an hour of one on ones at the three libraries, ESOL groups continue to be popular at Orewa Library with attendees ranging in numbers from 14 to 28. Writers group meet monthly at Orewa and East Coast Bays and there are four flourishing monthly Book Chats groups within the libraries.	Whangaparaoa Library has started to deliver Spark Jump Modems for families without internet at home to narrow the digital divide. The New Seed Savers Group has been well attended, as well as Tea and Topics series. Orewa Library's weekly ESOL group has added a new "Beginners" session due to demand.
2720	Libraries Workshop & Seminar Programme 2018/2019 - Hibiscus and Bays	Host eight events, similar to TED Talks, at Whangaparaoa and East Coast Bays libraries with a focus on supporting lifelong learning (four events at each library).	No further decisions anticipated	CS: Libraries & Information	\$1,900 LDI: Opex	In progress	Green	Preliminary scoping has begun on this initiative following an informative workshop with two Local Board members.	The talks series "Ideas after hours", sponsored by the Local Board is completely planned, most speakers have been booked.
Local Economic Development: ATEED									
382	HBB - Eco tourism plan development	The Local Board has commissioned NZTRI to research the opportunity to develop a eco-tourism strategy as part of the 2017/18 work programme. This work includes a Tourism Audit. At the time of writing (Feb 2018) the findings of this research are unknown. However, in anticipation of the research indicating that the strategy development is worth pursuing it is recommended that the Local Board set aside budget to enable the continuation of the development of a strategy.	Precise scope of the next stage will depend on the recommendations of the current research work being completed by NZTRI. The Local Board will need to re-confirm scope of phase 2 following the consideration of the findings from stage 1.	ATEED: Local Economic Growth	\$50,000 LDI: Opex	In progress	Green	NZTRI have been appointed to undertake the next phase of developing a Tourism Strategy for the local board area. This includes undertaking two surveys a business and visitor survey. It is expected that the results of the survey work will be reported in June 2019, as the survey work needs to happen during high and low season. In addition to the survey work NZTRI are also facilitating the Visitor Strategy Group meetings.	NZTRI have advised that the Hibiscus & Bays Visitor Survey was launched on 10 September after finalising the questions with the Visitor Strategy Group (VSG) at the 5 September meeting. Members of the VSG gave input into the questions and to some extent, have assisted with data collection activities. Response levels to-date are fairly low (less than 100) however NZTRI will continue with data collection over the summer months; working with local stakeholders and through networks, social media and at key visitor hotspots. It should be noted that DOC and Fullers will be actively supporting data collection over the high season too. NZTRI are currently designing the Community/Business survey and this will be distributed to the VSG, and HBLB for feedback before going live in February/March 2019. The VSG has an email distribution list of around 70 people who are interested in this HBLB initiative though not all have made it to meetings. There have been three meetings of the VSG with 15-20 people attending each time. Snowplanet hosted the last meeting in September and the next meeting will be in 2019 when we present findings from the survey research.
1378	Supporting Business Associations to enhance the economic performance of town centres	To facilitate a discussion with the Business Associations in the Local Board area to identify what support the town centre business associations require to support the economic performance of their respective areas. To strengthen relationships and identify and scope initiatives that can be supported by the Local Board as part of the 2019/20 Local Board work programme This line item would be undertaken within current resources and is not requiring budget allocation in the 2018/19 work programme.	There will be regular progress reports to the Local Board. Further decisions may be required if projects are identified and scoped that require Local Board support.	ATEED: Local Economic Growth	\$0 LDI: Opex	Approved	Green	Staff have yet to engage with the Business Associations on a collective basis to discuss how they would like to work with the local board. However, this will be prioritised during the second quarter to enable any outcomes to be fed into the next years work programming discussions for the local board.	Staff will engage with the BID team at Auckland Council to seek assistance with engaging with the business associations. To seek the BID's views as to how the Local Board can support them.

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1380	Work with Silverdale Business Association to facilitate employment in Silverdale	As the representative organisation of the businesses in Silverdale. The Silverdale Business Association is a key partner in promoting the area as a place for business. This activity would seek to engage with the Business Association to identify what support the Local Board could provide it to assist in identifying initiatives that will support the businesses within the Silverdale area. With a view to identifying initiatives for implementation in the 2019/2020 financial year.	No further decisions are anticipated.	ATEED: Local Economic Growth	\$0 LDI: Opex	In progress	Green	Staff met with a representative of the Silverdale Business Association on 10 September 2018 to discuss what support the local board could provide it to assist in identifying initiatives that will support the businesses within the Silverdale area. Staff were advised that the business association may wish to undertake a business survey to help it form a better understanding of the area. This may be something the association would like to pursue with funding from the local board in the next financial year. It was agreed that the association would consider this and determine if they would require local board support.	Staff have not heard back from the Silverdale business association in regard to whether they would like to pursue funding to assist with a survey. This will be followed up as part of the work programme discussions in the next quarter.
3277	PopUp Business School North (HBLB)	The Pop Up Business School provides a free 10 day business school to provides education, support for local people interested in starting their own business. Examples elsewhere have had positive results in terms of the numbers of businesses established. By supporting local residents by providing entrepreneurial training the generation of local businesses will be increased and local employment UHLB, MSD and ATEED. Provides local community access to a free course to help them develop business skills and confidence to start their own business	No further decision points anticipated	ATEED: Local Economic Growth	\$7,500 LDI: Opex	In progress	Green	0	Approval to reallocate funding from 'Eco Tourism Plan' line item to support PopUp Business School. Upper Harbour Local Board, ATEED and MSD will also provide funding. Currently finalising a venue convenient for residents of both HBLB and UHLB areas. Expect to hold the event in March 2019.
Parks, Sport and Recreation									
404	HB: Partnership Sport and Recreation Service Assessment	Complete service assessment that identifies sport and recreation service provision opportunities to partner with the corporate and commercial sector.	No further decisions anticipated.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Engagement and advice received from Auckland Council Strategic Partnerships Team. Further investigations ongoing to establish understanding of opportunities in the local board area.	Work is ongoing to understand strategic partnership opportunities and the sport and recreation sector. An update will be provided to the local board in quarter 3.
407	Metro Park East : Trust grant for sports pavillion	Metro Park East has been identified as a key hub for sports in the Hibiscus and Bays Local Board area. A master plan for the park and feasibility study has been developed outlining the next step for development of assets on the park. The Metro Park East Trust need to raise funding to complete design, consent and quantity surveys for a new sports pavilion servicing the grass based sports at Metro Park East.	Workshop in Q3.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Amber	Funding agreement is expected to be in place by Quarter 2. Community Facilities investigation underway regarding changing room investment and potential project inclusion.	Funding agreement delayed as there have been a number of internal working group personnel changes and discussions about future governance structure. It is anticipated this will be resolved in Q3 with the group moving forward with pavilion design.
422	HB: Greenways Plan Service Assessment (Priority Route Identification Phase 2)	Complete service assessment for the continued implementation of the Hibiscus and Bays Greenways Plan to inform investigation, design and project delivery requirements.	No further decisions anticipated	CS: PSR: Park Services	\$0 ABS: Opex	On Hold	Amber	Feasibility work has been completed on identified priorities. As a result the scope and intent of this activity item will be refined with the local board.	The project is currently on hold until existing greenway priorities are progressed. 0

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423	HB: Interpretive Signage Service Assessment	Complete service assessment of options to promote the "visitor experience" through the provision of interpretive culturally (including early settlement) and location focused signage on reserves in the Hibiscus and Bays Local Board area.	Workshop in quarter 3.	CS: PSR: Park Services	\$5,000 LDI: Opex	In progress	Green	Parks and Places Specialist has engaged with Auckland Council Visitor Experience Team to optimise delivery opportunities.	Assessment is underway to understand the type of locations that will provide the best experience to reserve visitors. Opportunities are being explored to align with other Auckland Council projects being undertaken.
424	HB: Responsible Litter Disposal Service Assessment	Complete service assessment to encourage responsible litter disposal and opportunities for recycling on reserves in the Hibiscus and Bays Local Board area. The assessment shall include relocatable signage consideration.	Workshop in quarter 3.	CS: PSR: Park Services	\$0 ABS: Opex	In progress	Green	Parks and Places Specialist has commenced work with Community Facilities and Waste Management to identify improvement opportunities for the responsible disposal of litter on reserves.	Opportunities are being explored with Auckland Council Community Facilities and Waste Management to promote the responsible disposal of litter by park users.
425	Orewa Reserve Service Provision and Community Outcome Assessment	Assess service provision and community outcomes at Orewa Reserve against potential long-term management responses, to complement the development of the Open Space Management Plan currently being developed for the Hibiscus and Bays Local Board area.	Workshop in quarter 3.	CS: PSR: Park Services	\$40,000 LDI: Opex	In progress	Green	Work commenced to explore options to gather data on reserve use, through telecommunication providers, in order to develop an accurate picture of how visitors using the reserve. In turn, this will assist in identifying the experiences provided by the reserve that are of most value to visitors, and require enhancement as part of a long-term management strategy.	Options to measure visitor numbers and analyse how visitors use the reserve space have been investigated. A trial is proposed of solar powered cameras that track movements through the reserve to identify the path taken by visitors which is superimposed onto an aerial photo of the reserve. The images captured from the cameras will not be used directly but will be analysed to create numerical data to provide the required information (eg: how people move through the reserve).
426	HB: Recreational Swimming Pontoon Service Assessment	Complete service assessment for the provision of recreational swimming pontoons in the Hibiscus and Bays Local Board area.	No further decisions anticipated	CS: PSR: Park Services	\$0 ABS: Opex	Completed	Green	Service assessment completed. On 19 September 2018 the local board formally resolved to approve the installation of two new swimming pontoons, one at Browns Bay and one at Little Manly, to be funded from its 2018/2019 locally driven initiatives capital budget in accordance with the Hibiscus and Bays Local Board resolution HB/2018/122.	Completed in Q1.
427	East Coast Bays Leisure Centre Mezzanine Extension	Complete a service assessment for an extension of the mezzanine gym space at East Coast Bays Leisure Centre, to inform service provision, investigation, design and project delivery requirements.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	Approved	Green	Assessment not commenced. Expected timeframe for beginning the project is early 2019.	Assessment not commenced. Expected timeframe for beginning the project is early 2019.
475	HB: Specific implementation plan for Auckland's Urban Forest (Ngahere) Strategy	Develop a local board specific programme which will identify, increase and protect Auckland's Urban Forest (Ngahere). Information sessions were held with local boards on the Urban Forest Strategy in August 2017. This is a three year project: Year one 'knowing' phase: complete spatial mapping of the existing tree canopy cover on public and private land in the local board area. Determine the extent, type and age of urban Ngahere. Develop options and identify any funding required for programmes in years two and three: Year two 'growing' phase: Find space for planting new trees using partnerships, including community groups, schools and the Million Trees Program. Year three 'protecting' phase: direct and indirect methods for the community to nominate and protect trees.	Workshop in quarter 4 to discuss the draft local Ngahere assessment report.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	Local board workshop took place in September to discuss the programme and seek feedback. Background analysis of the Light Detection and Ranging (LIDAR) mapping is underway to determine early indicators on the extent and condition of the local board area tree cover.	A workshop took place with the board in quarter 2. Feedback confirmed key deliverables for the ngahere knowing phase. This will inform the planning options for the ngahere growing phase for 2019/2020 delivery. Continued analysis of the data released from the regional LiDAR mapping and initial drafting of the local ngahere assessment report is in progress.

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506	Freyberg Park: Community Hub Feasibility Assessment	Support Browns Bay Bowls and RSA investigate the need and feasibility of developing a community hub at Freyberg Park. A jointly funded local board contestable grant of \$30,000 (\$8,000 from Hibiscus and Bays, \$12,000 from Upper Harbour) was provided in FY16/17. No additional budget required.	No further decisions anticipated. For information only. This grant was approved in FY14/15 and is in the programme to report progress to the local board.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Amber	Awaiting completion of the Indoor Courts Facility Plan that is expected by the end of Quarter 2	Personnel turnover within the community hub group has slowed any updates. A meeting with the Community Hub group is to be scheduled in early 2019 to discuss the project.
507	Freyberg Park: Feasibility Assessment for Shared Clubrooms	Support East Coast Bays Rugby League Club to complete a feasibility assessment into the development of shared clubroom and changing facilities with softball at Freyberg Park. A Facility Partnership grant of \$40,000 was provided to East Coast Bays Rugby League from the 2013/2014 Facility Partnership Scheme.	Workshop in Q4 to discuss draft report.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Funding agreement completed and signed by the club. Project Team established to work on the project and support the club.	A draft scope has been completed and is awaiting approval from the East Coast Bays Rugby League Club. A draft report will be workshopped with the local board in quarter 4.
508	Stanmore Bay Pool and Leisure Centre Operations	Operate Stanmore Bay Pool and Leisure Centre in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Customer satisfaction (measured by NPS survey) has shown improvement. Memberships have also increased. Active visits have decreased slightly this quarter. The children in Kauri Kids early childcare recently made a Korowai (Maori cloak) during Te Wiki o te Reo Maori that was displayed in the Whangaparaoa Library. Staff from the centre have been recognised by Auckland Council at the Active Recreation's Be Inspired Award Ceremony for their first aid to a customer who was in an unconscious state.	The centre experienced a 6% decrease in active visits when measured against the same period from the previous year (September - November). Customer satisfaction levels were down slightly during quarter 2 (when compared with quarter 1). Memberships decreased by 6% and early childhood occupancy improved by 33% (when compared with the same period from the previous year). Stanmore Bay Pool and Leisure Centre was a finalist for NZ Fitness Facility of the Year. Group fitness instructor Julie Bish won the People's Choice Award, the second year in a row that a Stanmore Bay team member was recognised with this award. Member and user feedback continues to be positive with customer satisfaction levels well ahead of the average for Auckland facilities. Promotions to attract new members are planned for the Christmas and New Year period. Free beach yoga classes began in December and attendance was outstanding. The splash pad re-opened in December and feedback has been positive.
509	HB: Centennial Park Bush Society Maintenance Grant FY18/19	A grant allocated as a lump sum to Centennial Park Bush Society to support a volunteer programme of park maintenance activities.	Centennial Bush Society work programme will be presented to the local board in quarter 3.	CS: PSR: Park Services	\$10,000 LDI: Opex	In progress	Green	Collaboration with the Centennial Bush Society commenced in order to prepare the work programme	Working with community facilities to coordinate a collaborative programme of pest plant control.
512	HB: Ecological Volunteers and Environmental Programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events; •Plant and animal pest eradication; •Litter and green waste removal; •Contractor Support; •Tools and Equipment; •Beach/stream Clean Ups. •Brochures	No further decisions anticipated	CS: PSR: Park Services	\$80,000 LDI: Opex	In progress	Green	It has been a busy quarter for the ecological volunteers in the Hibiscus and Bays area with approximately 1,200 volunteer hours recorded. A number of school and community planting days have taken place across the local board area with a total of 4,000 trees planted on community parks this quarter.	Volunteer activities in Hibiscus and Bays local parks this quarter focused on rubbish clean-ups, weed control, planning with the groups for winter planting and ongoing animal pest control. One guided walk was undertaken.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
575	HB: Māori Naming of Reserves and Facilities Phase 2	Identifying opportunities for park and facility naming/renaming and engaging with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage	Receive Māori names for consideration and approval.	CS: PSR: Park Services	\$23,000 LDI: Opex	In progress	Green	On 18 July 2018 the local board resolved (HB/2018/123) on a delegation process to provide a list of parks to Mana Whenua. 21 local parks have been selected. Mana whenua will progress their process to identify Māori names for the local parks selected. It is expected that, in most cases, the gifted names (and narratives) will be adopted by the local board for use as dual names to enrich the stories of parks and support the Māori language to be visible, heard, spoken and learnt.	Mana whenua continue to work with staff on the partnership programme for Māori naming of parks and places. The Chair and Deputy Chair have confirmed an approved parks list (tranche one) of 21 community parks to invite mana whenua to provide a Māori name.
1052	East Coast Bays Leisure Centre Operations	Operate East Coast Bays Leisure Centre; in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; early childhood education; and recreation services. Along with core programmes that reflect the needs of the local community.	No further decisions anticipated.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Active visits have increased during the quarter. A new member retention software is having a positive impact by increasing engagement and reducing member cancellations. Plans to increase useage in Early Childhood Education and Group Fitness are in development. Customer Satisfaction (measured by NPS survey) has increased this quarter.	The centre experienced a 21% increase in active visits when measured against the same period from the previous year (September - November). Customer satisfaction levels improved during quarter 2 (when compared to quarter 1). Early childhood occupancy decreased by 13% and memberships increased by 13% (when compared to the same period from the previous year). The key issues raised by members include the condition of some equipment and limited space in the facility. Implementing Kauri Kids' new educational philosophy (based on a child-led, play-based curriculum) has created opportunities to utilise complementary council services like the library and village green. Changes have been made to sessions times, to improve convenience, optimise funding and drive occupancy growth.
2439	HB: Prepare a dog exercise service assessment	Complete service assessment for the provision of dog exercise options (including fenced area for dog exercise) and programmes within each of the local board subdivisions to inform service provision, investigation, design and project delivery requirements.	Workshop to consider draft assessment in quarter 3	CS: PSR: Park Services	\$5,000 LDI: Opex	In progress	Green	Parks and Places have sought regulatory input in order to assess operational and bylaw enforcement considerations for the provision of dog exercise areas. A workshop is scheduled with the board in October.	A workshop with the board took place in quarter 2. The assessment process has identified possible locations that may be suitable for a dog exercise area. The Hibiscus Coast Dog Training Club are providing input to identify what makes a dog park successful. A draft assessment will be prepared for the local board feedback in quarter 3.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
CF: Community Leases											
1276	Outram Hall, R 476 Beach Road, Mairangi Bay: lease to Murrays Bay Residents Association Incorporated.	Renew lease to the Murrays Bay Residents Association Incorporated.	CF: Community Leases	22/11/1985	1 x 33 years	21/11/2051	\$1.00	In progress	Green	The new lease to the Murrays Bay Residents Association Incorporated was workshopped with the local board on 12 July 2018. Iwi engagement has commenced and staff anticipate that public notification will be completed by quarter two. A report will be presented to the local board on completion of the public notification process.	This item will be completed during quarter three, the local board has indicated their preference to have the lease renewed and varied to include amended maintenance provisions. This approach has been confirmed as acceptable by Legal Services.
1277	R 33 Watea Road, Torbay: lease to Torbay Senior Citizens Club Incorporated.	Renew ground lease to the Torbay Senior Citizens Club Incorporated.	CF: Community Leases	1/11/1985	1 x 33 years	31/10/2051	\$1.00	On Hold	Amber	Council staff have received feedback from the Torbay Senior Citizens Club Incorporated, in which they indicated that they will not be applying for a renewal of their lease. An asset assessment report is being compiled which will highlight possible options for the site. Staff will workshop the options with the local board during quarter two.	The Torbay Senior Citizens Club Incorporated indicated that they will not be progressing with their lease renewal. Staff from Service, Strategy and Integration have assessed potential options for the building. Preliminary indications are that there is no budget provision enabling council to purchase the building. The preferred option is to allow the Torbay Senior Citizens Club to transfer ownership of their building to a new community lease tenant. This will be discussed with the local board in more detail.
1278	Stanmore Bay Reserve: lease to Hibiscus Coast Association Football Club Incorporated.	New ground lease for Hibiscus Coast Association Football Club Incorporated.	CF: Community Leases	1/12/1998	Nil	30/11/2018	\$10.00	In progress	Green	Staff have contacted the Hibiscus Coast Association Football Club regarding the proposed new lease. The group has since requested a copy of their operative lease, to assist them in completing the new application. Staff are working with the group to progress their application.	A preliminary assessment and site visit has indicated that the football association qualifies for a new community lease. Staff expect that a report on the new lease will be presented at a business meeting during quarter three.
2469	Edith Hopper Park, 34B Ladies Mile, Manly, Whangaparaoa: Renewal of lease to Hibiscus Coast Netball Association.	Renew ground lease for part of Edith Hopper to the Hibiscus Coast Netball Association. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/1985	1x33 years	31/03/2051	\$1.00	On Hold	Amber	As soon as direction is received from the group their application will be progressed. Staff from Parks, Sports and Recreation have been informed of the possible amalgamation and are in discussions with the relevant parties to explore viable options.	The Hibiscus Coast Netball Association are in talks regarding a possible amalgamation with Netball North Harbour. The lease renewal will be progressed once deliberations have concluded. Staff from Parks, Sports and Recreation plan to meet with Netball Northern during January 2019 to finalise a number of interlacing projects. Leasing staff will progress the application once a clear direction has been established.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2470	Victor Eaves Park, 87 Florence Avenue, Orewa: New lease to the Orewa Badminton Charitable Trust Incorporated.	New ground lease for part of Victor Eaves Park to the Orewa Badminton Charitable Trust Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	10/01/1999	Nil	3/01/2018	\$1.00	In progress	Green	<p>The proposed new lease to the Orewa Badminton Charitable Trust Incorporated was discussed with the local board at its workshop held on 24 May 2018. The local board indicated support for a new lease.</p> <p>Council staff from Parks, Sports and Recreation have raised concerns regarding the low level of usage of the facility and are working with the club on strategies to improve court utilisation. When a suitable plan has been developed, a report on the new lease will be presented to the board. This is expected in quarter three.</p>	Council staff are awaiting Orewa Badminton's feedback on the community outcomes plan. Once the plan has been agreed upon a report will be presented at a business meeting. Staff expect this to occur during quarter three.
2471	Victor Eaves Park, 122 West Hoe Road, Orewa: Lease renewal to Sharks Sports Trust Incorporated.	Renew ground lease for part of Victor Eaves Park to the Sharks Sports Trust Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	30/04/2008	1x10 years	29/04/2028	\$1.00	Completed	Green	Completed. Lease was renewed under delegation through the streamlined process. Deed of renewal to be executed.	Completed in quarter one
2472	Long Bay Beach Reserve, 1045 Beach Road, Torbay: Lease renewal for the Sir Peter Blake Marine Education and Recreation Board Incorporated.	Renew ground lease to the Sir Peter Blake Marine Education and Recreation Board Incorporated for part of Long Bay Regional Park. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/11/1984	1x33 years	31/10/2050	\$100.00	On Hold	Amber	<p>Staff are in the process of public notification and iwi engagement. The notification period ended on 20 August 2018 with no submissions received.</p> <p>Once endorsed the Department of Conservation will be contacted to approve the revocation.</p>	<p>Staff are addressing underlying land classification issues. Council staff are in the process of revoking the Reserves Act 1977 status of the affected land parcel and will present a report to the local board during quarter two to endorse the proposed revocation.</p> <p>Legal Services have placed a hold on this revocation application. No concrete time line for their feedback has been provided, but staff expect a response in quarter three.</p>
2473	20 Hastings Road, Mairangi Bay: New lease to the Mairangi Arts Centre Trust Incorporated.	New ground and building lease for the Mairangi Arts Centre. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/1998	1x10 years	31/03/2018	\$1.00	In progress	Green	<p>Council staff have received the new lease application by the Mairangi Arts Centre Trust Incorporated.</p> <p>Staff are in the final stages of assessing the group's application and will obtain the local board's feedback on the new lease during quarter two.</p>	This item was workshopped with the local board during quarter two, where the board has indicated their preference for a lease consisting of two 10 year terms. The proposed new lease is undergoing iwi engagement and staff expect to present a report to the local board during quarter three.
2474	Stredwick Reserve, 70a Stredwick Drive, Torbay: New lease to Titoki Montessori School Incorporated.	New ground and building lease to Titoki Montessori School Incorporated for part of Stredwick Reserve. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/2008	Nil	31/03/2018	\$1.00	Completed	Green	Council staff have completed public notification and mana whenua engagement regarding the new lease to Titoki Montessori School Incorporated. No submissions were received and staff will present a report regarding the proposed new lease to the local board during quarter two.	Completed during quarter two.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2476	1/479 Whangaparaoa Road, Stanmore Bay: New lease to the Hibiscus Coast Radio Society Incorporated.	New lease for the Hibiscus Coast Radio Society Incorporated at 1/479 Whangaparaoa Road. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/03/2007	1x5 Years	28/02/2017	\$1.00	In progress	Green	The new lease will be progressed during quarter two.	Staff are in the final stages of establishing building ownership. Staff have established that the building is owned by the radio society and the local board has indicated their preference for a new lease consisting of two 10 year terms. Staff will undertake the necessary public notification and iwi engagement and will present a report to the local board during quarter three.
2477	702 Beach Road, Browns Bay: Lease renewal to the The Scout Association of New Zealand Incorporated - Taiaotea Air Scouts.	Renewal of ground lease to the Scout Association of New Zealand Incorporated - Taiaotea Air Scouts. Deferred from the 2017/2018 work programme.	CF: Community Leases	31/01/2003	Nil	29/01/2013	\$1.00	In progress	Green	Council staff have requested updated documents to progress the Taiaotea Air Scout's lease renewal application. Once received the lease renewal will be actioned by way of the streamlined lease renewal process. Staff expect that the renewal will be finalised during quarter two.	Staff are still awaiting updated documents from the Taiaotea Air Scouts, once received the lease renewal will be finalised.
2478	Mairangi Bay Beach Reserve, Sidmouth Street, Mairangi Bay: Proposed new lease to Mairangi Bay Surf Life Saving Club Incorporated for additional land.	Proposal to lease additional land for storage on the Mairangi Bay Beach Reserve. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/06/2003	1x10 years	31/05/2023	\$1.00	On Hold	Amber	The Mairangi Bay Surf Life Saving Club Incorporated is still in the design and feasibility stage of their planned development. The proposed development is possibly in an erosion susceptible area and alternative design options might become necessary.	This item is still on hold due to the full extent of the proposed development by the club being unknown.