I hereby give notice that an ordinary meeting of the Hauraki Gulf Forum will be held on:

**Date:** Friday, 8 February 2019  
**Time:** 2.00pm  
**Meeting Room:** Room 1, Level 26  
**Venue:** 135 Albert Street  
Auckland

**Hauraki Gulf Forum**  
**OPEN AGENDA**

**MEMBERSHIP**

**Chairperson**  
Mr John Meeuwsen  
Waiheke Local Board (Auckland Council)

**Deputy Chairperson**  
Ms Moana Tamaariki-Pohe  
Tangata Whenua

**Members**  
Mr Andrew Baucke  
Department of Conservation

Mr Jeff Cleave  
Great Barrier Local Board (Auckland Council)

Cr Paul Cronin  
Matamata-Piako District Council

Cr Christine Fletcher  
Auckland Council

Mayor Sandra Goudie  
Thames-Coromandel District Council

Mr Steve Halley  
Ministry for Primary Industries

Cr Richard Hills  
Auckland Council

Mr Terrence Hohneck  
Tangata Whenua

Cr Mike Lee  
Auckland Council

Ms Nicola MacDonald  
Tangata Whenua

Mr Paul Majurey  
Tangata Whenua

Cr Rob McGuire  
Waikato District Council

Cr Dal Minogue  
Waikato Regional Council

Ms Liane Ngamane  
Tangata Whenua

Mr Dean Ogilvie  
Tangata Whenua

Ms Marty Rogers  
Te Puni Kōkiri

Mayor John Tregidga  
Hauraki District Council

Cr Wayne Walker  
Auckland Council

Cr John Watson  
Auckland Council

(Quorum 11 members)

**Mike Giddey**  
Governance Advisor

1 February 2019

Contact Telephone: 027 221 7183  
Email: mike.giddey@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
3 **Purpose**

The purpose of this Act is to—

(a) integrate the management of the natural, historic, and physical resources of the Hauraki Gulf, its islands, and catchments:
(b) establish the Hauraki Gulf Marine Park:
(c) establish objectives for the management of the Hauraki Gulf, its islands, and catchments:
(d) recognise the historic, traditional, cultural, and spiritual relationship of the tangata whenua with the Hauraki Gulf and its islands:
(e) establish the Hauraki Gulf Forum.

**Part 1 Management of Hauraki Gulf**

7 **Recognition of national significance of Hauraki Gulf**

(1) The interrelationship between the Hauraki Gulf, its islands, and catchments and the ability of that interrelationship to sustain the life-supporting capacity of the environment of the Hauraki Gulf and its islands are matters of national significance.

(2) The life-supporting capacity of the environment of the Gulf and its islands includes the capacity—

(a) to provide for—
   (i) the historic, traditional, cultural, and spiritual relationship of the tangata whenua of the Gulf with the Gulf and its islands; and
   (ii) the social, economic, recreational, and cultural well-being of people and communities:

(b) to use the resources of the Gulf by the people and communities of the Gulf and New Zealand for economic activities and recreation:

(c) to maintain the soil, air, water, and ecosystems of the Gulf.

8 **Management of Hauraki Gulf**

To recognise the national significance of the Hauraki Gulf, its islands, and catchments, the objectives of the management of the Hauraki Gulf, its islands, and catchments are—

(a) the protection and, where appropriate, the enhancement of the life-supporting capacity of the environment of the Hauraki Gulf, its islands, and catchments:

(b) the protection and, where appropriate, the enhancement of the natural, historic, and physical resources of the Hauraki Gulf, its islands, and catchments:

(c) the protection and, where appropriate, the enhancement of those natural, historic, and physical resources (including kaimoana) of the Hauraki Gulf, its islands, and catchments with which tangata whenua have an historic, traditional, cultural, and spiritual relationship:

(d) the protection of the cultural and historic associations of people and communities in and around the Hauraki Gulf with its natural, historic, and physical resources:

(e) the maintenance and, where appropriate, the enhancement of the contribution of the natural, historic, and physical resources of the Hauraki Gulf, its islands, and catchments to the social and economic well-being of the people and communities of the Hauraki Gulf and New Zealand:
the maintenance and, where appropriate, the enhancement of the natural, historic, and physical resources of the Hauraki Gulf, its islands, and catchments, which contribute to the recreation and enjoyment of the Hauraki Gulf for the people and communities of the Hauraki Gulf and New Zealand.

Part 2 Hauraki Gulf Forum

15 Purposes of Forum

The Forum has the following purposes:

(a) to integrate the management and, where appropriate, to promote the conservation and management in a sustainable manner, of the natural, historic, and physical resources of the Hauraki Gulf, its islands, and catchments, for the benefit and enjoyment of the people and communities of the Gulf and New Zealand;

(b) to facilitate communication, co-operation, and co-ordination on matters relating to the statutory functions of the constituent parties in relation to the Hauraki Gulf, its islands, and catchments, and the Forum:

(c) to recognise the historic, traditional, cultural, and spiritual relationship of tangata whenua with the Hauraki Gulf, its islands, and, where appropriate, its catchments.

16 Establishment of Forum

(1) A body called the Hauraki Gulf Forum is established.

(2) The Forum consists of the following representatives:

(a) 1 representative appointed by the Minister:

(b) 1 representative appointed by the Minister of Fisheries:

(c) 1 representative appointed by the Minister of Maori Affairs:

(ca) 7 representatives appointed by the Auckland Council:

(d) 1 representative appointed by each of the following local authorities:

(...iv) Hauraki District Council:

(...vi) Matamata-Piako District Council:

(...ix) Thames-Coromandel District Council:

(...x) Waikato District Council:

(...xi) Waikato Regional Council:

(e) 6 representatives of the tangata whenua of the Hauraki Gulf and its islands appointed by the Minister, after consultation with the tangata whenua and the Minister of Maori Affairs.

(2A) The representatives appointed in accordance with subsection (2)(ca) must—

(a) be members of—

(i) the Auckland Council; or

(ii) a local board of the Auckland Council elected in accordance with the Local Electoral Act 2001; and

(b) include 1 member of each of the Great Barrier Island and Waiheke Island local boards.

(3) The representatives appointed in accordance with subsection (2)(d) or (5) must be members of the local authority elected in accordance with the Local Electoral Act 2001.
17 Functions of Forum

(1) To promote sections 7 and 8, the Forum has the following functions in relation to the Hauraki Gulf, its islands, and catchments:

(a) to prepare a list of strategic issues, determine a priority for action on each issue, and regularly review that list;
(b) to facilitate and encourage co-ordinated financial planning, where possible, by the constituent parties;
(c) to obtain, share, and monitor information on the state of the natural and physical resources;
(d) to receive reports on the completion and implementation of deeds of recognition;
(e) to require and receive reports from constituent parties on the development and implementation of policies and strategies to address the issues identified under paragraph (a);
(f) to receive reports from the tangata whenua of the Hauraki Gulf on the development and implementation of iwi management or development plans;
(g) to prepare and publish, once every 3 years, a report on the state of the environment in the Hauraki Gulf, including information on progress towards integrated management and responses to the issues identified in accordance with paragraph (a);
(h) to promote and advocate the integrated management and, where appropriate, the sustainable management of the Hauraki Gulf, its islands, and catchments;
(i) to encourage, share, co-ordinate where appropriate, and disseminate educational and promotional material;
(j) to liaise with, and receive reports from, persons and groups having an interest in the Hauraki Gulf and business and community interests to promote an interest in the purposes of the Forum;
(k) to commission research into matters relating to the functions of the Forum.

(2) When carrying out its functions under subsection (1), the Forum must have particular regard to the historic, traditional, cultural, and spiritual relationship of tangata whenua with the natural, historic, and physical resources of the Hauraki Gulf, its islands, and catchments.

18 Powers of Forum

(1) The Forum has the powers that are reasonably necessary to carry out its functions.

(2) The Forum’s powers include the powers—

(a) to consider issues related to its purpose; and
(b) to receive reports from constituent parties; and
(c) to make recommendations to constituent parties; and
(d) to advise any person who requests the Forum’s advice; and
(e) to commission or undertake those activities that are necessary to achieve its purpose.

(3) The Forum must not—

(a) appear before a court or tribunal other than as a witness if called by a party to proceedings; or
(b) take part in a decision-making process under any enactment other than to advise when requested to do so.
ITEM  |  TABLE OF CONTENTS  
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1  |  Apologies  
2  |  Declaration of Interest  
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   |  4.2 Public Forum – Auckland Whale and Dolphin Safari  
5  |  Extraordinary Business  
6  |  Kōrero by the Minister for Māori Development  
7  |  Chairperson’s Report  
8  |  Development of budget for 2019/2020  
9  |  Executive Officer’s report  
10 |  Meeting dates and venues for 2019  
11 |  Filming of Forum meetings  
12 |  Consideration of Extraordinary Items  

Whakawātea
1 **Apologies**

At the close of the agenda no apologies had been received.

2 **Declaration of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

At the close of the agenda no requests for declarations of interest had been received.

3 **Confirmation of Minutes**

That the Hauraki Gulf Forum:

a) confirm the ordinary minutes of its meeting, held on Monday, 19 November 2018, as a true and correct record.

4 **Public Forum**

4.1 **Public Forum – Sustainable Business Network – GulfX Project**

**Te take mō te pūrongo**

**Purpose of the report**

1. Sustainable Business Network Chief Executive Officer, Rachel Brown will present on GulfX – restoring the mauri, the life-giving essence of Tīkapa Moana.

**Ngā tūtohunga**

**Recommendation/s**

That the Hauraki Gulf Forum:

a) receive the presentation from Rachel Brown, Sustainable Business Network Chief Executive Officer regarding GulfX and thank her for her attendance.

4.2 **Public Forum – Auckland Whale and Dolphin Safari**

**Te take mō te pūrongo**

**Purpose of the report**

1. Auckland Whale and Dolphin Safari General Manager, Brad Kirner, and Research & Conservation Officer, Cat Lee, will present on their marine biology research.

**Ngā tūtohunga**

**Recommendation/s**

That the Hauraki Gulf Forum:

a) receive the presentation from Brad Kirner, Auckland Whale and Dolphin Safari General Manager and Cat Lee, Research & Conservation Officer regarding their marine biology research and thank them for their attendance.
5 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”
Kōrero by the Minister for Māori Development

File No.: CP2019/00603

Te take mō te pūrongo
Purpose of the report
1. To enable the Minister for Māori Development to address the Hauraki Gulf Forum.

Whakarāpopototanga matua
Executive summary
2. Hon Nanaia Mahuta is the Minister for Māori Development and also holds the portfolios of Minister for Local Government and Associate Minister for the Environment.

Ngā tūtohunga
Recommendation/s
That the Hauraki Gulf Forum:

a) thank the Minister for Māori Development, Hon Nanaia Mahuta, for her attendance at the meeting.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Alex Rogers – Executive Officer, Hauraki Gulf Forum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Jacques Victor – General Manager Auckland Plan Strategy and Research</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo
Purpose of the report
1. To provide an update from the Chairperson on recent and upcoming activities.

Whakarāpopototanga matua
Executive summary
2. Since the last Forum meeting in November, Deputy Chair Moana and I have continued to meet with a variety of interested parties and stakeholders in the Gulf.

3. It is more and more evident that there is now a tremendous amount of energy for concerted action to improve the environmental state of the Gulf among a wide range of non-government and volunteer organisations, funding bodies and the academic community.

4. There has never been a better time for the Forum to exercise leadership, beyond working with the constituent parties, to advance the first of our 3 key strategies - “Improving integrated management through collaborative planning, informed decision making and credible action”. I believe we need to consider increasing the Forum’s resources to enable us to work systematically with this wider group of organisations, in order to effect efficiencies and better targeting of effort.

5. The communication strategy the Forum has already agreed to fund will include a focus on working with these NGOs and individuals by highlighting needs, promoting opportunities for collaboration and better targeting of funding and research and by publicising initiatives underway, providing progress reports etc.

6. While there should, of course, be no room for complacency or let up in the Forum’s advocacy with constituent parties, I am satisfied that local authorities in the Gulf catchments are now putting a great deal of effort into our second key strategy - “Restoring water quality through addressing land use activities”. Through its work on Gulf islands and other reserves, DoC is also making a big contribution in this regard. There was a very well attended meeting of Technical Officers from the constituent parties which served to underscore the more active engagement we are now achieving.

7. No particular government agency has responsibility for the active restoration of shellfish beds or marine plant life and their potential for improving water quality. This is an area where the Forum has a particular opportunity to provide leadership and advocacy to the wider community.

8. Our third strategic issue – “Advocating for protection, restoration and enhancement” of the marine environment and ecosystems is likely to get a boost from the increased focus on the Gulf foreshadowed by Fisheries NZ at our November meeting. The Ministerial Advisory Committee will add further attention on the many recommendations in the Sea Change report that aim to improve marine habitats and ensuring the abundance of marine life. We will look forward to a further report from Fisheries NZ at our meeting in May.

9. For my own part, I plan to give particular focus to 3 objectives for the remainder of my term of office.
   a) Building a consensus around an aggressive objective for a significant proportion of the Gulf to be set aside for protected reserves – I believe we should be aiming for 20%.
b) Fostering greater collaboration among a wide range of agencies and specialists beyond constituent parties to increase effectiveness and collaboration overall.

c) Seek to establish wide ranging support and community funding for and involvement in an aggressive goal to restore some of the 500 to 1500 sq kms² of lost mussel reefs in the Hauraki Gulf in appropriate areas.

10. Shellfish have the potential not only to play a major part in restoring water quality but also to establish reefs and other anchors to help reduce the effects of rising water levels and more turbulence in our waters. For a great example of an effective and ambitious effort see [https://billionoysterproject.org](https://billionoysterproject.org) in New York where there were approximately 220,000 acres of oyster reefs in and around the harbor in the 17th century.

11. In relation to the benefits of marine protected areas, I draw attention to the learnings from the Bay of Plenty, where after the grounding of the MV Rena in 2011 a navigation exclusion zone and rāhui, which lasted four years, on the area surrounding the Astrolabe Reef and the MV Rena led to the recovery of some taonga species, such as hapuku which were reportedly re-establishing around the reef. The Te Motiti Rohe Moana Trust reported that the exclusion zone had also had a spill-over “halo” effect for the waters around Motiti Island, improving availability and size of customary species.

Ngā tūtohunga

Recommendation/s

That the Hauraki Gulf Forum:

a) receive the written report from the Chairperson.

Horopaki

Context

Priority Area - Improving integrated management

Central government engagement

12. Ministers Sage, Nash and Mahuta were invited to attend the February 2019 Forum meeting, which we have brought forward to Friday, 8 February to suit their diaries (Cabinet meets on our usual Mondays). We have had confirmation of attendance from Minister of Conservation Eugenie Sage, who we will also meet on 31 January, and Minister for Maori Development and Local Government Nanaia Mahuta. Fisheries Minister Stuart Nash is unable to make the February meeting but he has indicated he wishes to attend in future – the May meeting may be particularly relevant for a workshop with him. We have extended an open invitation for all of these Ministers to attend future Forum meetings or workshops and will align Forum meetings where necessary.

13. Given that ‘Central Government Engagement’ is one of our strategic issues, I think it is encouraging that from where we were at this time last year, we now have regular engagement with the Minister of Conservation and are building relationships with other relevant Ministers.

14. The Ministerial Advisory Committee on Sea Change Tai Timu Tai Pari should add weight to this increasing engagement with central government. Alex Rogers’ experience in central government and the skill set he has acquired should be a valuable addition to this strategic effort. I hope there is more to report on the Advisory committee on 8 February.
Tangata whenua engagement
15. The Deputy Chairperson will provide a verbal update at the meeting.

Forum Operations
16. I would like to extend a warm welcome to our new Executive Officer, Alex Rogers, who provides a little more detail about himself in the EO report. Alex, Moana and I have been working and planning together very effectively and enjoyably with great input, as always, from Katina.

17. Katina has continued to work very hard and well for the Forum since our last meeting and has provided a handover process which Alex has found invaluable. We should now express our appreciation for Katina’s efforts in stepping into the breach so effectively. Her positive and amiable attitude has made her a joy to work with for all involved. The Auckland Council staff she has worked with have given her a warm send off.

18. Alex and I, joined by Moana when possible, intend to visit each of the constituent parties in situ between now and the next meeting, starting with the Waikato region.

19. As noted, Moana and I attended the 10 December Technical Officers meeting which was very well attended. Participants showed enthusiasm for their roles and future collaboration. We discussed the upcoming appointment process for the Ministerial Advisory Committee for Sea Change, preparing for reports on agenda items for the next Forum meeting per the current Forum work programme document, and how we can improve communications between Forum members and those officers supporting them, including tangata whenua members.

20. Finally, there is a need for preparations to be made for the period between the local body elections and the first 2020 Forum Meeting. We will canvas this issue at our May meeting.

Coastal Resources Ltd dumping consent
21. On 29 November 2018, Katina and I presented to the Environmental Protection Authority’s Decision Making Committee in relation to the Coastal Resources Ltd dumping consent application.


23. On 17 January 2019, the Decision Making Committee issued notice that it was formally closing the hearing on the CRL marine dumping application. The Committee has 20 working days to make its decision and then present it to the EPA.

24. The decision will be prepared for publication and publicly released as soon as practicable after that.

25. We note that there are concerns about this issue among Forum members and will report back as soon as possible after the decision.

Stakeholder engagement
26. Deputy Chair Moana and I continue to put effort into meeting with a variety of stakeholders – reactively and proactively. I have included a schedule of our meeting activity below.

27. Moana, Katina and I met with Foundation North to discuss how we can work more closely together. Subsequently, the Gulf Innovation Fund Together year 2 report was released. It can be found here: https://www.giftofthegulf.org.nz/what-we-have-learned/

28. That report provides an overview of the investments that G.I.F.T has made, the status of the projects and analysis on what is working well and has been learned.
29. I attended an event at the Outboard Boating Club to discuss the restoration of mussel beds. Attendees were professionals from a variety of educational and environmental organisations and discussion turned into a wider one about the state of the Gulf and the imbalances created by interference in the natural interaction of sea life – filterers, predators etc. What has become clearer to me from a number of these types of meetings is that at one and the same time we have a vast array of organisations and volunteers working or willing to work to improve the state of the Gulf while there is a very clear improved opportunity for leadership to reduce duplication, better prioritise efforts and funding and to increase / improve the information going to residents in and visitors to our wonderful taonga, the Gulf. I think providing that leadership should be a major focus for the Forum in 2019, starting with the communications strategy already on our work plan.

Schedule of meetings attended

30. This table outlines the meetings that Deputy Chair Moana and I have been involved in since our last formal Forum meeting.

<table>
<thead>
<tr>
<th>Date</th>
<th>Meeting</th>
<th>Attendees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, 21 November 2018</td>
<td>Meeting with Foundation North</td>
<td>John, Moana and Katina</td>
</tr>
<tr>
<td>Tuesday, 27 November 2018</td>
<td>Restoration of Shellfish Beds in Hauraki Gulf hosted at Outboard Boating Club</td>
<td>John</td>
</tr>
<tr>
<td>Thursday, 29 November 2018</td>
<td>Presentation to EPA Decision Making Committee</td>
<td>John, Katina</td>
</tr>
<tr>
<td>Monday, 10 December 2018</td>
<td>Meeting with Waikato Regional Council, Harbour Catchment briefing</td>
<td>John, Moana, Katina</td>
</tr>
<tr>
<td>Monday, 10 December 2018</td>
<td>Technical Officers Group Meeting</td>
<td>John, Moana, Katina</td>
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<tr>
<td>Monday, 10 December 2018</td>
<td>Bryde's Whale Ship Strike Meeting</td>
<td>John, Moana, Katina</td>
</tr>
<tr>
<td>Wednesday, 16 January 2019</td>
<td>Forward planning meeting with Executive Officer and Interim Executive Officer</td>
<td>John, Moana, Alex, Katina</td>
</tr>
<tr>
<td>Friday, 18 January 2019</td>
<td>Meeting with CEO of Fullers360</td>
<td>John</td>
</tr>
<tr>
<td>Tuesday, 22 January 2019</td>
<td>Meeting with the Sustainable Business Network</td>
<td>John, Alex, Katina</td>
</tr>
<tr>
<td>Tuesday, 22 January 2019</td>
<td>Forward planning meeting with Executive Officer and Interim Executive Officer</td>
<td>John, Moana, Alex, Katina</td>
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<tr>
<td>Tuesday, 22 January 2019</td>
<td>Meeting with Ports of Auckland Ltd</td>
<td>John, Moana, Alex, Katina</td>
</tr>
<tr>
<td>Wednesday, 30 January 2019</td>
<td>Forward planning meeting with Executive Officer and Interim Executive Officer</td>
<td>John, Moana, Alex, Katina</td>
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<td>Wednesday, 30 January 2019</td>
<td>Meeting with Kim Collins, G.I.F.T.</td>
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<tr>
<td>Wednesday, 31 January 2019</td>
<td>Meeting with Minister of Conservation</td>
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Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Meeuwsen – Chairperson, Hauraki Gulf Forum</td>
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</tbody>
</table>
Te take mō te pūrongo
Purpose of the report
1. To outline initial thinking regarding development of the draft budget for the next financial year (2019/2020).

Whakarāpopototanga matua
Executive summary
2. The Forum's budget has remained around its current level of $262,500 for the past five years.
3. The current budget is sufficient to keep the Forum running but provides for only limited capacity with respect to some of the Forum’s legislated purposes including the facilitation of communication, co-operation and co-ordination.
4. The Chairperson has outlined his view in his report to this meeting that there are now urgent and compelling opportunities for the Forum to exercise greater leadership.
5. In drafting the budget for 2019/2020, the Chairperson and Deputy therefore intend to look at options for providing additional funds, including for coordination and communications functions, to support such opportunities in the period ahead. Initial work suggests this would necessitate around a 20 percent increase in the overall budget.

Ngā tūtohunga
Recommendation/s
That the Hauraki Gulf Forum:

a) receive the report, and

b) note that the Chairperson, Deputy and Executive Officer will, prior to the next Forum meeting, undertake a full round of consultations of all Members on a draft forward work programme and associated budget, and

c) note that a proposed budget for 2019 / 2020 will be presented to the next Forum meeting for approval.

Horopaki
Context
6. The Forum’s budget for the past five financial years is shown below.

<table>
<thead>
<tr>
<th>Year</th>
<th>Budget</th>
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<tbody>
<tr>
<td>2018-19</td>
<td>$262,250</td>
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<tr>
<td>2017-18</td>
<td>$275,000</td>
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<tr>
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<td>$265,000</td>
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<tr>
<td>2015-16</td>
<td>$265,000</td>
</tr>
<tr>
<td>2014-15</td>
<td>$255,000</td>
</tr>
</tbody>
</table>
7. The consistency of the budget over this period reflects the fact that the Forum’s operations remained largely constant from year-to-year, with increases and decreases largely attributable to expenditure on administration.

8. At the same time, as noted in the Chairperson’s report, there is now energy for concerted action in support of the Hauraki Gulf / Tīkapa Moana. This is the case from the grass roots level all the way up to the Minister of Conservation. The Forum’s unique position presents an opportunity to harness that energy and leverage further the efforts of others.

**Ngā koringa ā-muri**

**Next steps**

9. The Chairperson, Deputy and Executive Officer will undertake a full round of consultations following this meeting to seek feedback on such an approach.

10. A proposed budget for 2019/2020 will then be brought to the next Forum meeting in May for consideration and approval.

**Ngā tāpirihanga**

**Attachments**

There are no attachments for this report.

**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Alex Rogers – Executive Officer, Hauraki Gulf Forum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Jacques Victor – General Manager Auckland Plan Strategy and Research</td>
</tr>
</tbody>
</table>
Executive Officer's report

File No.: CP2019/00367

Te take mō te pūrongo
Purpose of the report

1. To provide an update from the Executive Officer.

Whakarāpopototanga matua
Executive summary

2. In addition to those developments noted in the Chairperson’s report, the period since the last Forum meeting (19 November 2018 – 8 February 2019) also saw:
   - Meetings of the:
     - Forum’s Technical Officers
     - Bryde’s Whale Ship Strike Collaborative Group
   - Release of the following relevant reports:
     - GIFT Year 2 Report
     - OAG Performance Review of Sea Change – Tai Timu Tai Pari
   - Progress on:
     - the Forum’s Annual Poster
   - Updates from:
     - Fisheries NZ
     - Ports of Auckland Limited

3. This report also provides an update on the Forum’s finances.

4. Looking ahead, the next meeting of the Forum in May looks like it will take up several substantive issues that may necessitate a slightly longer meeting.

Ngā tūtohunga
Recommendation/s

That the Hauraki Gulf Forum:

a) receive the report.

Tātaritanga me ngā tohutohu
Analysis and advice

5. I began my tenure as the Forum’s new Executive Officer on 14 January 2019 and wish to place on record my gratitude to a number of individuals that were so generous with their time during the handover period, none more so than my predecessor and the Forum’s Interim Executive Officer for the past year, Ms Katina Conomos. Katina has done an outstanding job in her time in the role, and the Forum has been very lucky to have had her support.
6. I would also like to express my appreciation to the Chair, Mr John Meeuwsen, and Deputy, Ms Moana Tamaariki-Pohe, for the warmth of their welcome and their guidance and support throughout the initial period. In addition, I would like to record my thanks to the Auckland Council, in particular Mr Jacques Victor, Ms Erin Weber, and Ms Nicolene Strydom, for making the transition a smooth one and for supporting and facilitating both the distinct identity of the position and the necessary connections into the Administering Authority.

Technical Officers’ Meeting 10 December

7. The meeting of Technical Officers was well attended, and discussion was robust. The minutes are included as an attachment to this report. The next meeting will be held in mid-March, to be in line with the resolution that meetings of Technical Officers are held no less than six weeks prior to Forum meetings. Minutes of the 10 December meeting are attached (Attachment A).

Byrde’s Whale Ship Strike Collaborative Group Meeting 10 December

8. The annual meeting reconfirmed the Forum’s coordination role and the need for continued quarterly reporting from Ports of Auckland Limited and the International Fund for Animal Welfare (see Attachment B). Over the past calendar year, there were no Byrde’s Whale deaths in the Hauraki Gulf Marine Park attributable to ship strike. Ship speeds are now consistently around the 10-knot mark. The success of this group, and the action taken, presents a case study in the power of mutually supported voluntary action backed up with leadership and flexibility.

Gulf Innovation Fund Together (GIFT) Year 2 Report

9. The report provides an overview of the investment that GIFT has made and the status thereof. It also looks at lessons learned. Given the breadth of the investment being made by GIFT, and the connections to the Forum, the report is informative. It can be found here: https://www.giftofthegulf.org.nz/what-we-have-learned/


10. The OAG’s findings can be found here: https://www.oag.govt.nz/2018/hauraki/docs/sea-change.pdf

Forum’s Annual Poster

11. The 2019 Hauraki Gulf Marine Park poster project is progressing well and will be distributed in the New Zealand Herald on Saturday, 2 March 2019.

12. As previously reported, feedback from stakeholders indicated that a poster to raise awareness about the size and scope of the Marine Park would be of value. The poster is an aerial view map of the Park that is surrounded with rich imagery of creatures (both terrestrial and marine) that inhabit the Gulf, as well as pictorial elements which present human use of the Gulf. This is enhanced by a small number of storytelling components to draw attention to some of the challenges associated with the Marine Park, but also some of its unique attributes. The poster will feature imagery to draw attention to the extent of sedimentation flowing into the Gulf.

13. The project has received funding support from the Department of Conservation, Fullers360 and Foundation North.
Outstanding Forum resolutions

14. Progress can also be recorded against the following HGF resolutions:

- **HGF/2018/53**

  That the Hauraki Gulf Forum:
  
a) be sent a copy of the Auckland Council report to the 4 December 2018 Environment and Community Committee on region-wide sediment management.

  **CARRIED**

  This report was circulated to Forum members by email on 19 December 2018. The report can be found here (see pages 69-86):
  
  [Link](http://infocouncil.aucklandcouncil.govt.nz/Open/2018/12/ENV_20181204_AGN_6846_AT.PDF)

- **HGF/2018/54**

  That the Hauraki Gulf Forum:
  
a) Recommend that Auckland Council consider implementing a monitoring and testing programme for sediment and heavy metals in the north western tributary of the Okura Stream just downstream of the Envirofill site.

  **CARRIED**

  This recommendation has been received by Auckland Council and will be considered as part of Work Area 4.1 Sediment Monitoring Strategy of the Strategic Approach to Sediment programme, which will provide an Assessment of Options for a region-wide source to sink monitoring framework for sediment.

- **HGF/2018/55**

  That the Hauraki Gulf Forum:
  
a) Recommend that the relevant constituent parties of the Forum report on the options available for more stringent control of sediment run-off especially for catchments with sensitive receiving environments such as marine reserves.

  **CARRIED**

  This recommendation has been received by constituent parties, is not time-bound, and will be included on the agenda for the next Technical Officer’s meeting.

  Auckland Council’s Environment and Community Committee Resolution ENV/2018/169 endorsing the Strategic Approach to Sediment programme included a request that prioritisation be given to work areas and implementation that enable a limits-based approach to sediment controls, monitoring and enforcement. This request has been integrated within the appropriate work areas of the programme and a proposed implementation programme will be brought to the Environment and Community Committee in June 2019.

- **HGF/2018/56**

  That the Hauraki Gulf Forum:
  
a) Request that the Executive Officer work with Technical Officers to bring forward to the next meeting a Terms of Reference and budget for the establishment of a multi-agency working party to scope and advance marine protection initiatives in the Hauraki Gulf Marine Park.

  **CARRIED**
This resolution was discussed at the last Technical Officers meeting. The meeting recommended that the decision be postponed until the Government’s Ministerial Advisory Committee is clearer to avoid any potential duplication. This will again be an item on the agenda at the next Technical Officer’s meeting.

Fisheries NZ follow up presentation

15. Members will recall the substantial presentation from Fisheries NZ at the meeting of 19 November. A commitment was made for a follow up presentation. In preparing the agenda for this meeting, the Chairperson agreed to delay the follow up presentation from Fisheries NZ to (i) provide for the February Forum meeting to be focussed on the meeting with the Minister of Conversation and (ii) Fisheries NZ staff advised that a postponement of their subsequent presentation until May 2019 would provide for a more substantive update.

16. Fisheries NZ have received questions from Forum representatives following the November presentation and will address these in May.

Ports of Auckland Ltd.

17. Ports of Auckland Ltd. have advised that later this year they would be applying for a resource consent to deepen parts of the current channel which provides access to the Port.

18. By way of forewarning, Ports of Auckland Ltd. have provided a briefing note and map which is attached as Attachment C. Ports of Auckland staff have committed to attend the next Forum meeting to present on this matter in more detail.

Financial update

19. The 6-month performance against budget to end of December (for 2018/2019) is included as Attachment D. Expenditure is within budget.

Ngā tāpirihanga

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>Draft Minutes - Technical Officers' Meeting</td>
<td>25</td>
</tr>
<tr>
<td>B</td>
<td>Quarterly Report - Ports of Auckland Limited - Ship Speed</td>
<td>31</td>
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<td>C</td>
<td>Ports of Auckland - brief on channel deepening project</td>
<td>33</td>
</tr>
<tr>
<td>D</td>
<td>Financial report to end of December 2018</td>
<td>37</td>
</tr>
</tbody>
</table>

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Alex Rogers – Executive Officer, Hauraki Gulf Forum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Jacques Victor – General Manager Auckland Plan Strategy and Research</td>
</tr>
</tbody>
</table>
Hauraki Gulf Forum
Technical Officers Group Meeting

Date: Monday, 10 December 2018

Venue: Level 14, Room 10, Auckland Council, 135 Albert Street, Auckland.

Time: 1:00 – 2:30 PM

Attendees: John Meeuwsen, Hauraki Gulf Forum Chairperson
Moana Tamaariki-Pohe, Hauraki Gulf Forum Deputy Chairperson
Katina Conomos, Hauraki Gulf Forum, Interim Executive Officer
Mark Hamilton, Matamata-Piako District Council
Graeme McGregor, Fisheries New Zealand
Samantha Collings, Fisheries New Zealand
Martin Mariassoue, Te Puni Kōkiri
Sitese Bouna, Auckland Council
Ben Bunting, Waikato Regional Council
John Gailee, Department of Conservation
Mark Inglis, Auckland Council
Heigard Wagener, Auckland Council
BY PHONE Giles Boundy, Waikato District Council
BY PHONE - Clint Rickard, Technical Officer to Terrence Hohnke

Apologies: Scott Summerfield, Thames-Coromandel District Council
Moana Waa, Technical Officer to Moana Tamaariki-Pohe and Dean Ogilvie
Nick Reid, Auckland Council

Draft Minutes

1. Mihi and welcome
Moana Tamaariki-Pohe provided an opening mihi.

2. Hauraki Gulf Forum updates
   • John Meeuwsen outlined that going into next year he sees opportunities to align and integrate more amongst the constituent parties. With the local body elections in October, meaning a likely change to the membership, John advocates advancing the Forum’s work programme as fast as possible during the available time, particularly given the positive engagement from Central Government to date and the recent announcement to progress the Sea Change Plan.
   • Moana Tamaariki-Pohe provided an overview of a recent meeting held with Te Puni Kōkiri and with their support is looking for a more coordinated approach and involvement from tangata whenua members going forward.
   • Katina Conomos advised that the new Executive Officer, Alex Rogers, will commence on 14 January. Katina is contracted to end of January to handover to Alex.
   • The likely date for the next Forum meeting is Friday 14 February, pending confirmation of Ministers’ attendance. [NOTE: Subsequent to the meeting of technical officers the most likely date is now Friday 8 February]

3. Proposed Ministerial Advisory Group
   • The draft terms of reference that Cabinet considered when deciding to proceed with the proposed Ministerial Advisory Committee (MAC) were tabled. These have
Item 9

been released on the understanding that it is a preliminary draft, intended to inform relevant ministers of scope, output, timing and representation ahead of establishing the MAC.

- John Gallilee noted that there has been a lot of positive responses to the announcement. John noted that a Fact Sheet has been circulated and that the relevant ministries (DOC and Fisheries NZ) have a Sea Change email address for inquiries.

- Relevant ministries (DOC, Fisheries NZ and MEF) are now commencing proactive and coordinated engagement regarding the proposal, with feedback being sought through to February. The appointments to the Ministerial Advisory Group are likely to be confirmed by March 2019.

- The group discussed what would useful feedback look like, and suggested that feedback be provided along the lines of:
  - What should be the role and purpose of the group?
  - What are the skills and experience that the Advisory Group members should have?
  - Who are ideal candidates?

- Specific consultation questions are likely to be framed up by DOC & Fisheries NZ in the coming week.

- Both the Auckland Council and Waikato Regional Council have received meeting requests for face-to-face meetings later this month.

- Siets Bouma and Ben Bunting advised that both regional councils have continued steady progress on implementation of the Sea Change and that the work of the council's (current and programmed) be acknowledged by the agencies supporting the MAC and that the MAC not be communicated as a 'starting point' on implementation of the Sea Change Plan.

- Both John Gallilee and Graeme McGregor noted that their agencies are now ramping up their focus on the Sea Change Plan.

- Siets offered that the obvious gamechanger for DOC and Fisheries NZ is to look at Marine Protected Areas (MPAs). AC and WRC only can affect marine protection through the RMA.

- Ben noted the importance of the Minister for Environment participating in implementation discussions as they relate to water quality.

- John Meeuwen complimented the Auckland Council and Waikato Regional Council on their transparent approaches to responding to the Sea Change Plan so far and noted that although this hasn't been the case for DOC and Fisheries NZ to date, the Ministerial Advisory Committee is a good shift towards a healthier dialogue and action on the Sea Change plan. The Forum should encourage greater collaboration and integration amongst agencies.

- Graeme noted that as was reported by Fisheries NZ at the 19th November Forum meeting, Fisheries NZ is undergoing a change in focus toward ecosystem-based management. The Sea Change plan enables a debate around ecosystem based management. Graeme also noted that implementation will have to occur through the prevailing legislation and the need to ensure that data is robust.

- Moana requested of DOC and Fisheries NZ that if there is any feedback received that relates to tangata whenua it would be helpful for the Forum to have access to that information where relevant.


4. HGF working party regarding Marine Protection

- At the 19 November meeting the Forum requested that the Executive Officer work with Technical Officers to bring forward to the next meeting a Terms of
Reference and budget for the establishment of a multi-agency working party to scope and advance marine protection initiatives

- in the Hauraki Gulf Marine Park. This topic was discussed.
- John Meeuwsen inquired whether there were any views in opposition to the working party.
- Ben Bunting noted the importance of not duplicating existing processes.
- Similarly, John Galilee suggested that DOCs official response is likely to be that this area of work will be looked at through the Sea Change Ministerial Advisory Group.
- John Meeuwsen suggested that the Sea Change plan is likely light on Marine Protection and that the Forum's working party could compliment the Sea Change process with a look at first principles, and also a focus on more integrated picture of marine protection than what is outlined in Sea Change. For example, how much of the Gulf needs to be protected as a network to achieve a particular outcome?
- Sisiste noted that before Sea Change was published, MFE released a discussion document about MPAs and queried whether Central Government is intending to progress an MPA amendment bill. (https://www.mfe.govt.nz/sites/default/files/media/Marine/mpa-consultation-doc.pdf)
- John Meeuwsen noted that at the meeting held with Ministers Nash and Sage, Minister Sage was very clear that marine reserves needed to be bolstered substantially.
- John Galilee advised that DOC has a specific workstream around marine protected areas and reform.
- Sisiste advised that when the Auckland Council assessed the Sea Change actions it noted that MPAs are a responsibility of central government and noted the review of the MPA Act would be likely needed to support this.
- Mark Ingles expressed his support for an extra level of input on Marine Protection because he doesn't get a strong sense of network thinking around the Marine Reserves outlined in Sea Change. The Plan also did not propose marine reserves for Waiheke and Great Barrier island.
- All concurred that the Forum's working party needs to advocate for integration with any work undertaken by the MAC in relation to marine protected area discussions and the wider role of the forum around integrated management of the Gulf.
- ACTION: The group recommended that decisions around the establishment or scope of any Forum's working party be held off until after the MAC has been established. In general, the group noted its willingness to look at how best the Forum could inform and promote the work of the MAC.

5. Fisheries NZ

- John Meeuwsen thanked Fisheries NZ for their presentation to the Forum meeting on 19 November.
- Katrina advised that 11 questions were received after the presentation from Fisheries NZ and these were provided to Fisheries NZ at the meeting. Katrina advised that she had only collated the questions that morning and would discuss further with the Chair and Deputy regarding before circulating more widely to the group.
- Time is being allocated on the next Forum meeting for a follow up presentation from Fisheries NZ. John Meeuwsen encouraged Fisheries NZ to be unrestrained in what they wish to present and be open about areas where further work may be required.
6. **2019 work programme.**
   - The work programme document as presented to the 19 November Forum Meeting was included with the agenda, and Katina outlined the structure of the document and noted this remains a 'live working document'.
   - The agenda items for the February meeting were discussed.
   - One of the agenda items will be a proposed budget for the 2019/2020 year, which is scheduled to be presented in February to allow the councils and agencies time to consider for inclusion in their annual plan budgets.
   - John Meeuwen advised that he will be seeking additional resources from constituent parties – both in terms of funding and technical officer support for the year ahead.
   - Ben Bunting noted that if the Forum is seeking additional funding there needs to be a compelling case presented for this that clearly links to the functions of the forums, its work programme and demonstrates the value of the constituent party contributions.
   - John Meeuwen indicated that there is greater scope for coordination of efforts amongst constituent parties and other stakeholders and a lot to be gained by coordination and leveraging of existing community efforts.
   - Ben Bunting also noted that it's unclear at this point, but the recently proposed Sea Change Ministerial Advisory Committee may also require additional resourcing from some of the councils.

**ACTION:** as the budget starts to take shape, there was a commitment that a draft would be shared amongst the constituent parties.

- Ben Bunting advised that another report on sedimentation from the Waikato Regional Council in February is too soon as there is nothing substantive to report. It would however be appropriate to report on the progress of integrated harbour and catchment planning activities at some stage next year. This was noted.
- Sietsse Bouma advised that Auckland Council report on progress toward sedimentation management regularly given the site specific focus of recent reports on the matter.
- John Gallow suggested that an update on Sea Change implementation should be a standing item. [NB: In the next item on the agenda it was suggested that this be included in the constituent party reporting template].
- Moana Tamaariki-Pohe noted that the disparate views from Auckland Councillors shared at the last meeting can make some members uncomfortable and queried Auckland Council staff on whether there was the ability to address differing expectations prior to the formal Forum meeting. Moana noted that differences in views from Forum members and their respective agency ideally need to be resolved ahead of time rather than being re-litigated in the Forum setting.
- Katina drew attention to the Forum's recent resolution to allocate $15,000 from accumulated surplus to develop a communication and publicity strategy for the Forum. This work will be scoped in the new year and input from members and technical officers will be sought.

7. **Constituent party reporting template – what should be reported regularly, and why.**
   - Katina explained the background to this item being that for the last few meetings there has not been constituent party reporting sought against all the strategic issues, but rather reports requested specifically from certain agencies on specific topics.
   - Whilst this will continue, at the last meeting of Technical Officers it was noted that there should be a discussion on what other reporting should occur.
   - The group discussed the importance of reporting against strategic issues first and foremost. Ben Bunting noted that there are some other themes such as...
development and consents which would be of interest, but also queried what do we want the Forum Members to do with this information?

- John Meeuwsen offered that the audience for the information is the community at large, as well as the Forum members, and that compiling information across the Forum’s constituent parties enables the Forum to be a place (and record) of information relevant to the Gulf.
- John Meeuwsen suggested that in addition to the reporting on strategic issues, parties be asked to report on their activities in relation to Sea Change every quarter, to promote better integration amongst the agencies.
- There was support from the officers present for reporting against strategic issues being focussed on progress, matters of significance, change, or areas for possible collaboration.
- More detailed reports could also be sought from time to time to present more background information to the Forum.
- It was noted that biosecurity was included on the May meeting agenda (page 2 of work programme document), Katina suggested this was likely a typo and was meant to be biodiversity. Officers suggested that biosecurity is also a relevant topic but noted it is not listed as a strategic issue.
- Sietsie suggested that staff prepare the reports on behalf of the Members and that the Members present the reports on behalf of their respective agencies.
- **ACTION:** The group agreed that Katina should prepare a template for the constituent party reports and that it be circulated for comment. The report template should also include guidelines.
- Moana suggested that going forward, she will encourage reports from tangata whenua members in the same template.

<table>
<thead>
<tr>
<th>8. Other constituent party updates</th>
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</thead>
<tbody>
<tr>
<td>Due to time constraints, this matter was not discussed.</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>9. Matters for action before next Forum meeting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Were discussed throughout the meeting and are noted in the minutes.</td>
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<table>
<thead>
<tr>
<th>10. Protocols for communication</th>
</tr>
</thead>
<tbody>
<tr>
<td>This was not discussed in depth at the meeting due to time constraints but it was noted that technical officers serve as the primary point of contact between the Executive Officer and constituent agencies.</td>
</tr>
<tr>
<td>John Meeuwsen noted that the protocol for engaging with each agency varies from agency to agency. With Alex on board in the new year, protocols for communication with each agency will be clarified.</td>
</tr>
</tbody>
</table>

| 11. Martin Mariassouze provided a karakia whakapai. |

The next meeting of the Technical Officers will be scheduled approximately six weeks prior to the May 2019 Forum meeting.
Both average quarterly and average quarterly speeds are consistently around the 10 knot mark:

In 2018 we recorded 2503 transits, of which 1442 or 57.6% were at 10 knots or lower, 799 (31.9%) were between 10.1 – 12 knots, 200 (8.0%) were between 12.1 – 14 knots, and 62 vessels (2.5%) travelled at over 14 knots. There has been good compliance from all sectors.
Thursday 31 January 2019

Channel Deepening Project

In 2019, Ports of Auckland will apply for consent to deepen the Waitematā Navigation Channel.

Auckland’s population is growing fast, with a million more people expected to live here by 2050. All those extra people means more demand for the many products we all buy from overseas. That means more containerised imports, and because of economies of scale, bigger ships.

To support this growth and ensure Aucklanders are supplied with the necessities of life, Ports of Auckland has to be ready to handle increasing import volumes and bigger ships. The largest container ships we handle at the moment carry around 5,000 twenty-foot containers (TEU) and have a draft of 12.7 metres. In the next 3-5 years, we’re expecting to see ships that can carry up to 11,000 TEU, with a draft of up to 15.2 metres.

We need to deepen parts of the channel so these ships can get to the port. The shallowest parts of the Waitematā Navigation Channel are 12.5m deep at low tide, and need to be deepened to 14.5m at low tide to allow the next generation of ships to safely use our channel. (Note: Ships with a draft of over 14.2 metres will only access our port when the tide is sufficiently high.)

Ports of Auckland will use a ‘mechanical dredge’ to deepend the channel. This is a large digger sitting on a barge. The digger has an extra-long arm, and it reaches down into the sea to scoop out sediment and sea bed material.

The bed of the channel is mostly soft material like marine muds, mudstones and some sandstone and gritstone, which is easily removed by a digger. No blasting is required.

Later this year POAL will apply to Auckland Council for a 10-15 year consent to deepen the channel and we would like to meet with the Hauraki Gulf Forum before we do so, to outline our plans in more detail and to answer questions about the work. For more information please contact Matt Ball, Head of Communications, 021 495 645 or ballm@poal.co.nz.
## Accumulated funds as at 30 June 2018

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<th>Expenditure</th>
<th>Forecast</th>
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<tbody>
<tr>
<td>State of the Environment report (assume 3 x annual contributions of $50,000)</td>
<td>$50,000</td>
<td>$2,073</td>
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<tr>
<td>Communications (Annual report, seminar, website, gulf journal)</td>
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<td>$36,558</td>
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<tr>
<td>Education project (Marine park posters)</td>
<td>$30,000</td>
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<tr>
<td>Sponsorship (Marine park posters)</td>
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<td>($10,000)</td>
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<td>Facilitation of response to issues</td>
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<td>Administrative and travel expenses</td>
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<td>Administrative authority expenses</td>
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<tr>
<td>2018/2019 Auckland Council contribution offset (as resolved 20 Aug 2018)</td>
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<tr>
<td>Funds for communications and publicity strategy (as resolved 19 Nov 2018)</td>
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<td><strong>Total expenditure</strong></td>
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<th>Revenue</th>
<th>Forecast</th>
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<tr>
<td>Constituent Party contributions (2018/19)</td>
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<tr>
<td><strong>Total revenue</strong></td>
<td>$262,276</td>
<td>$262,276</td>
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</table>

| Revenue less expenditure                                                   | ($14,974)| $108,586                  |

| Net position as at end of December 2018                                   |          | $210,126                  |

### Reconciliation

- **Funds required for remainder of 2018/2019** (assumes 100% of budgeted expenditure for 2018/2019 is committed) | $123,560 |
- **Uncommitted funds as at end of December 2018**                          | $88,566  |
- **Revenue in advance for State of the Gulf report**                       | ($50,000)|
- **Accumulated funds as at end of December 2018**                          | $160,126 |

All costs are presented exclusive of GST
Te take mō te pūrongo
Purpose of the report
1. To confirm dates and venues for the Forum’s remaining meetings in 2019.

Whakarāpopototanga matua
Executive summary
2. The Forum has two meetings remaining this year.
3. The timing of those meetings should maximise (i) attendance by Forum members, and (ii) the potential for continued engagement with Ministers.
4. The venue for those meetings is open. However, unless there are offers received prior to or at the 8 February meeting from Forum members to host one or both remaining meetings this year, the venue will be that provided by the Administering Authority.

Ngā tūtohunga
Recommendation/s
That the Hauraki Gulf Forum:

a) confirm that the remaining meetings for 2019 will be held as follows:
   • From 10am Friday 24 May, Auckland Town Hall
   • From 10am Friday 23 August, Auckland Town Hall

Horopaki
Context
5. Traditionally the Forum has met quarterly, on a Monday, in Auckland. However, the schedule for 2019 has necessitated some changes to that traditional rhythm.
6. In 2019 the Forum will meet only three times instead of four, due to Local Body elections scheduled for October.
7. In addition, this meeting, the first of 2019, is being held on a Friday rather than a Monday to facilitate Ministerial attendance. Cabinet traditionally meets on a Monday in Wellington.

Tātaritanga me ngā tohutohu
Analysis and advice
8. Given a desire on both the part of Forum members and relevant Ministers to engage with each other more often, it appears to be beneficial - at least for 2019 - to plan to hold the remaining meetings on a Friday.
9. Based on earlier planning, the appropriate dates would therefore be Friday 24 May and Friday 23 August. Given that a Friday does present some logistical challenges, particularly towards the end of the day, we anticipate commencing meetings from 10am.
10. As to the venue, Auckland Council as the Administering Authority makes provision for the Forum to hold meetings at the Auckland Town Hall (Reception Lounge) as per the Service Level Agreement, or an alternate Auckland Council venue if needed. However, the Forum can choose to hold its meetings at other venues / locations, and this has occurred in the past. Indeed, on occasion it may be beneficial to hold meetings of the Forum at other locations outside of Auckland.

11. Should there be offers from other Forum members to host one or both of the remaining meetings in 2019, and absorb venue and catering costs, then the Forum could take a decision at this meeting to accept those offers. Should any offers be contingent on the Forum absorbing costs, then the offers could be accepted subject to a subsequent arrangement being reached between the Forum and that Member.

12. In the event that a meeting occurs outside of Auckland, the Auckland Council Governance Advisor would travel to support the meeting.

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Alex Rogers – Executive Officer, Hauraki Gulf Forum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Jacques Victor – General Manager Auckland Plan Strategy and Research</td>
</tr>
</tbody>
</table>
Filming of Forum meetings

File No.: CP2019/00370

Te take mō te pūrongo
Purpose of the report

1. To respond to Resolution number HGF/2018/47:
   That the Hauraki Gulf Forum:
   a) receive the presentation from Lee Short regarding video recording of Hauraki Gulf Forum meetings, thank him for his attendance and request staff to report back on options at the next meeting.

   CARRIED

Whakarāpopototanga matua
Executive summary

2. Meetings of the Hauraki Gulf Forum are open to the public and any member of the public is very welcome to attend the meetings.

3. In advance of each meeting, the location, time and agenda are published and made available to the public.

4. In addition, members of the public can make a request of the Chair to present to the Forum as part of the Public Forum component of the meetings.

5. After each meeting, the minutes are likewise published and made publicly available.

6. In respect of resolution HGF/2018/47, regarding filming of Forum meetings, the Forum has long-held practice and protocols. Forum meetings are not filmed except where, in accordance with Standing Orders and amendments thereto, the Chairperson has received and approved a request to do so. The relevant extract of the Standing Orders is included as Attachment A.

7. It is important to note that the Forum has its own unique history, legislation and composition. The Forum is distinct from, and different to, some other public bodies which film their meetings. For example, membership is not uniform and consists of elected members, appointed members and central government officials.

8. In addition, where this issue has arisen in the past, there has been opposition to changing the Forum’s long-held approach.

9. It is possible to film Forum meetings at the venue traditionally provided by the Administering Authority. However;
   i) there may be costs to doing so,
   ii) it may make it harder for the Forum to find suitable venues in other locations,
   iii) there is limited demand for such a measure,
   iv) the Forum already operates with transparency, and
   v) most fundamentally, there are characteristics unique to the Forum, as outlined above, which suggest that the Forum’s long-held practice on this issue remains appropriate.
Ngā tūtohunga
Recommendation/s
That the Hauraki Gulf Forum:

a) agree not to film its meetings, unless determined otherwise by the Chairperson in accordance with the Standing Orders and existing Amendments thereto.

Horopaki
Context
10. This report follows a request made by a member of the public at the last Forum meeting in November 2018 that the Forum film and live stream its meetings.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
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<tbody>
<tr>
<td>A</td>
<td>Standing Orders-Log of status and amendments</td>
<td>43</td>
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Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Alex Rogers – Executive Officer, Hauraki Gulf Forum</th>
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<tbody>
<tr>
<td>Authoriser</td>
<td>Jacques Victor – General Manager Auckland Plan Strategy and Research</td>
</tr>
<tr>
<td>Date</td>
<td>Description</td>
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<td>23 / 5 / 2000</td>
<td>Inaugural meeting of HGF notes requirement to use the model standing orders unless it adopts its own. Resolution includes: “That an open Forum session be held at the end of each meeting.”</td>
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<td>29 / 6 / 2005</td>
<td>A governance statement was adopted but does not appear to affect standing orders.</td>
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| 26 / 3 / 2008 | Resolution includes:  
|              | That the Forum hold an open public forum session at beginning of each meeting.  
|              | That the Forum hold an open members forum session at end of each meeting for general business.                                          |
| 11 / 4 / 2011 | A revised governance statement was adopted. This repeats the commitment above to hold a public forum and members forum. It includes a code of conduct and a code of ethics for members. Saved with standing orders. |
| 28 / 9 / 2011 | MOVED by Mayor Tregida, seconded by Cr Fletcher  
|              | a) That the report be received.  
|              | b) That the Hauraki Gulf Forum adopts the New Zealand Standard Model Orders (NZS 9202:2003) subject to the following amendments:  
|              | (i) in Standing Order 3.5.1 “meeting lapses if no quorum”, the words “10 minutes” be changed to “30 minutes” and  
|              | (ii) in Standing Order 3.3.8 the words “(c) Any recording of meetings must be notified to the Chairperson at the commencement of the meeting” to (c) “any recording of meetings must be approved by the Chairperson in terms of protocols adopted by the Hauraki Gulf Forum from time to time”. |
| 15 / 5 / 2017 | A report proposed replacing the standing order for public forums. Instead, a resolution was passed:  
|              | That the Hauraki Gulf Forum:  
|              | a) request that the Technical Officers Group and the Executive Officer of the Hauraki Gulf Forum conduct a review of the Standing Orders governing the Forum and report back at the next meeting. |
| 21 / 8 / 2017 | That the Hauraki Gulf Forum:  
|              | a) rescind resolution from its 15 May 2017 meeting: ... |
That the Hauraki Gulf Forum:
   b) authorise Auckland Council, as the Administering Authority, to undertake a review of the Forum’s standing orders and Governance Statement within the provisions of the Hauraki Gulf Marine Park Act (2000) and in alignment to the outcome of the Forum’s operating model scoping project (HGF/2017/16).

That the Hauraki Gulf Forum:
   c) request the Administering Authority to report its findings of the review of the Forum’s standing orders and Governance Statement as in resolution b) above, to a future meeting of the Forum in 2018, for its consideration.