

HAURAKI GULF FORUM
STANDING ORDERS
Log of status and amendments

Date	
27 / 2 / 2000	Hauraki Gulf Marine Park Act 2000 requires the HGF to use the New Zealand Standard for standing orders (NZS: 9202:1992) unless it adopts its own
23 / 5 / 2000	Inaugural meeting of HGF notes requirement to use the model standing orders unless it adopts its own. Resolution includes: <i>“That an open Forum session be held at the end of each meeting.”</i>
29 / 6 / 2005	A governance statement was adopted but does not appear to affect standing orders
26 / 3 / 2008	Resolution includes: <i>That the Forum hold an open public forum session at beginning of each meeting.</i> <i>That the Forum hold an open members forum session at end of each meeting for general business.</i>
11 / 4 / 2011	A revised governance statement was adopted. This repeats the commitment above to hold a public forum and members forum. It includes a code of conduct and a code of ethics for members. Saved with standing orders.
28 / 9 / 2011	MOVED by Mayor Tregidga, seconded by Cr Fletcher a) <i>That the report be received.</i> b) <i>That the Hauraki Gulf Forum adopts the New Zealand Standard Model Orders (NZS 9202:2003) subject to the following amendments;</i> (i) <i>in Standing Order 3.5.1 “meeting lapses if no quorum”, the words “10 minutes” be changed to “30 minutes” and</i> (ii) <i>in Standing Order 3.3.8 the words “(c) Any recording of meetings must be notified to the Chairperson at the commencement of the meeting” to (c) “any recording of meetings must be approved by the Chairperson in terms of protocols adopted by the Hauraki Gulf Forum from time to time”.</i>
15 / 5 / 2017	A report proposed replacing the standing order for public forums. Instead, a resolution was passed: <i>That the Hauraki Gulf Forum:</i> a) <i>request that the Technical Officers Group and the Executive Officer of the Hauraki Gulf Forum conduct a review of the Standing Orders governing the Forum and report back at the next meeting.</i>
21 / 8 / 2017	<i>That the Hauraki Gulf Forum:</i> a) <i>rescind resolution from its 15 May 2017 meeting:</i>

	<p><i>That the Hauraki Gulf Forum:</i></p> <p><i>b) authorise Auckland Council, as the Administering Authority, to undertake a review of the Forum's standing orders and Governance Statement within the provisions of the Hauraki Gulf Marine Park Act (2000) and in alignment to the outcome of the Forum's operating model scoping project (HGF/2017/16).</i></p> <p><i>That the Hauraki Gulf Forum:</i></p> <p><i>c) request the Administering Authority to report its findings of the review of the Forum's standing orders and Governance Statement as in resolution b) above, to a future meeting of the Forum in 2018, for its consideration.</i></p>