

Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Arts, Community and Events									
23	Henderson Youth Facility, Funding and Licence year 2	<p>Funding Agreement: Zeal Education Trust to facilitate and deliver work plan outcomes, including activities and programmes at Henderson Youth Facility for the years 2017-2022, commenced 1 July 2017 and terminating on 30 June 2022.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p> <p>Licence to Occupy and Manage: Zeal Education Trust to occupy and manage the operation of Henderson Youth Facility for the years 2017-2022, commenced 1 July 2017 and terminating on 30 June 2022.</p>	Q2/3 briefing on progress at a local board workshop. Confirm deliverables and to make sure the work is aligning to the boards initial feedback on the local board area Ngahere Knowing programme.	CS: ACE: Community Places	\$163,172 ABS: Opex	In progress	Green	<p>During Q1, the 2018/2019 financial year instalment was paid to the group.</p> <p>The usage of the recording studios at Zeal West the Afterschool Hangs programme have grown significantly. Student work from the photography programme was exhibited at Glen Eden Library in August 2018.</p> <p>Planning for a regional hui has started and is scheduled for 5 December 2018.</p>	<p>Developed a working relationship/partnership with local dance company Notorious Dance Company. They will become regular users in 2019 and will bring more young people into the facility.</p> <p>Developed a partnership with Skycity taking Zeal into supporting youth employment, so far they have been successful and supporting three young people getting jobs in Skycity and five to interview stage.</p> <p>Celebrated Zeal 10th Birthday, this was one of the biggest events of the year.</p> <p>Holiday activity participation could have been better in Q2. Exploring ways of increasing participation for the new year.</p> <p>The Regional Hui was held on 5 December 2018 with over 30 partners in attendance.</p> <p>The main objective of this hui was to bring together the community places family (both council and community managed centres) to share information, ask any questions and learn from each other. There were several council units involved, talking to their areas of expertise such as Public Liability, Health & Safety and the council contracts system Ariba. Positive feedback such as "Very useful information and good opportunity to network", was received from our community-led partners.</p>
25	Hub West McLaren Park Community House, Funding year 3	<p>McLaren Park and Henderson South (MPHS) Community Trust to facilitate and deliver work plan outcomes, including activities and programmes at Hub West MPHS for the years 2016-2021, which commenced on 1 July 2016 and will terminate on 30 June 2021.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	No further decisions to be made in 2018/2019.	CS: ACE: Community Places	\$91,058 ABS: Opex	In progress	Green	<p>During Q1, the 2018/2019 financial year instalment was paid to the group.</p> <p>The McLaren Park and Henderson South (MPHS) run playgroup and/or arrange outings for approximately 15 families who attend each week. Feedback from parents is positive due to its inclusivity. Office hours have been extended due to the high demand from hirers.</p> <p>Planning for a regional hui has started and is scheduled for 5 December 2018.</p>	<p>Hubwest continue to deliver their workplan with all activities being successful and continuing into the new year.</p> <p>An opportunity to introduce Pakistan dancing classes at the Hub initiated some unexpected programming, this is being trialed for a month and will be reviewed, success will be based on community interest.</p> <p>The Regional Hui was held on the 5 December 2018 with over 30 partners in attendance.</p> <p>The main objective of this hui was to bring together the community places family (both council and community managed centres) to share information, ask any questions and learn from each other. There were several council units involved, talking to their areas of expertise such as Public Liability, Health & Safety and the council contracts system Ariba. Positive feedback such as "Very useful information and good opportunity to network", was received from our community-led partners.</p>
26	Hub West McLaren Park Community House, Licence year 2	McLaren Park and Henderson South (MPHS) Trust to occupy and manage the operation of Hub West McLaren Park Community House for the years 2017-2021 which commenced on 1 July 2017 and will terminate on 30 June 2021.	No further decisions to be made in 2018/2019.	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	This is year 2 of 4 years. No update is scheduled or required.	This is year 2 of 4 years. No update is scheduled or required.

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27	Ranui Community Centre, Funding year 3	<p>Ranui Community Centre Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Ranui Community Centre for the years 2016-2019, which commenced on 1 July 2016 and will terminate on 30 June 2019.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	No further decisions to be made in 2018/2019. Q4: Workshop for funding decision re 2019/2020 term.	CS: ACE: Community Places	\$52,333 ABS: Opex	In progress	Green	<p>During Q1, the 2018/2019 financial year instalment was paid to the group.</p> <p>Plastic Free July activities were facilitated at the centre by the Sustainability Coordinator. These included workshops on making honey wraps and shopping bags and many regular centre users joined in. Korero Cafe is closed on Sundays but turnover is the same.</p> <p>Planning for a regional hui has started and is scheduled for 5 December 2018.</p>	<p>A highlight for Q2 was the trial of art classes for children ages 7-12 years. It was promoted through Facebook and was oversubscribed within 48 hours. The high amount of interest from the local community indicates that it met a gap in the community .</p> <p>The Regional Hui was held on the 5 December 2018 with over 30 partners in attendance.</p> <p>The main objective of this hui was to bring together the community places family (both council and community managed centres) to share information, ask any questions and learn from each other. There were several council units involved, talking to their areas of expertise such as Public Liability, Health & Safety and the council contracts system Ariba. Positive feedback such as "very useful information and good opportunity to network", were received from our community-led partners.</p>
28	Sturges West Community House, Funding year 2	<p>Fund Sturges West Community House Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Sturges West Community House for the years 2017-2020, which commenced on 1 July 2017 and will terminate on 30 June 2020.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	No further decisions to be made in 2018/2019.	CS: ACE: Community Places	\$39,176 ABS: Opex	In progress	Green	<p>During Q1, the 2018/2019 financial year instalment was paid to the group.</p> <p>A new weekly dementia support group has started which enables dementia sufferers and their carers get together to have a coffee and connect.</p> <p>Planning for a regional hui has started and is scheduled for 5 December 2018.</p>	<p>The card club has been very successful this quarter, with new members joining. They come together and spend two hours playing cards and then have a shared lunch together, a club member requested to share the following comments "made some lovely friendships, enjoy playing cards even with the ones who try and cheat (talking about her husband), great to have a shared lunch together, very friendly atmosphere, nice to talk to others with common interests".</p> <p>The Regional Hui was held on the 5 December 2018 with over 30 partners in attendance.</p> <p>The main objective of this hui was to bring together the community places family (both council and community managed centres) to share information, ask any questions and learn from each other. There were several council units involved, talking to their areas of expertise such as Public Liability, Health & Safety and the council contracts system Ariba. Positive feedback such as "Very useful information and good opportunity to network", was received from our community-led partners.</p>

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29	Massey Community Hub, Funding and Licence year 2	Funding Agreement:Massey Matters Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Massey Community Hub for the years 2017-2020, commenced 1 July 2017 and terminating on 30 June 2020.Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.Licence to Occupy and Manage:Massey Matters Incorporated to occupy and manage the operation of Massey Community Hub for the years 2017-2020, commenced 1 July 2017 and terminating on 30 June 2020.	No further decisions to be made in 2018/2019.	CS: ACE: Community Places	\$52,780 ABS: Opex	In progress	Green	During Q1 the 2018/2019 financial year instalment was paid to the group. Te Wiki o Te Reo 2018 brought our te reo class and the Massey High School Kapa Haka group together in mutual celebration of Maori reo and kitanga.Planning for a regional hui has started and is scheduled for 5 December 2018.	Food Matters Project/Pay it Forward Fridge is up and running. Since opening, staff have been able to engage with many new individuals who drop by to visit the fridge. Community members pay it forward to each other by donating grocery items. This also provided a great opportunity to support Fair Food to make connections that will enable them to create a base and continue to expand their project. In the three months they diverted 171 banana boxes and 700 individual items of rescued food from landfill. Trading Foyer, where community bring in recycled goods is running successfully. A volunteer is actively keeping it looking good. In 3 months 72 banana boxes of goods, a mountain of clothes and books were rehomed. We are committed to continuing with this as a service that is not only valued by the community and brings people in and reduces landfill waste.The Regional Hui was held on the 5 December 2018 with over 30 partners in attendance.The main objective of this hui was to bring together the community places family (both council and community managed centres) to share information, ask any questions and learn from each other. There were several council units involved, talking to their areas of expertise such as Public Liability, Health & Safety and the council contracts system Ariba. Positive feedback such as "Very useful information and good opportunity to network", was given from our community-led partners.
31	Manutewhau Community Hub (West Harbour Community Hub), Funding year 3	Massey Matters Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Manutewhau Community Hub for the years 2016-2019 which commenced on 1 July 2016 and terminated on 30 June 2019.Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	Q4: Workshop for funding decision re 2019/2020 term.	CS: ACE: Community Places	\$58,612 ABS: Opex	In progress	Green	During Q1, the 2018/2019 financial year instalment was paid to the group. Several youth have approached the Hub and asked to become youth ambassadors for the Love Massey Project. We will be working with them in Q2 to create youth-led programmes to support community pride and engagement. Planning for a regional hui has started and is scheduled for 5 December 2018.	The community fridge was installed by Oceania Careers Academy and Tamaki College and opened in this quarter, a great example of collaborative work with other community organisations across the region.There have been lots of donations of fresh fruit and veggies from local residents gardens and they have seen new faces at the hub because of the fridge resulting in an increase of local involvement in the hub activities.They held their second new residents dinner which was attended by six families, who got the opportunity to be welcomed into the community and to meet other new families.A mural on the front of the Manutewhau building is the outcome of a collaborative project with local community groups, each letter was designed by a different school, kindy or youth group. This was a positive activity connecting different groups.The Regional Hui was held on 5 December 2018 with over 30 partners in attendance.The main objective of this hui was to bring together the community places family (both council and community managed centres) to share information, ask any questions and learn from each other. There were several council units involved, talking to their areas of expertise such as Public Liability, Health & Safety and the council contracts system Ariba.Positive feedback such as "Very useful information and good opportunity to network", was given from our community-led partners.
32	Manutewhau Community Hub (West Harbour Community Hub), Licence year 2	Massey Matters Incorporated to occupy and manage Manutewhau Community Hub (West Harbour Community Hub) for the years 2017-2019, commenced 1 July 2017 and terminating on 30 June 2019.	Q4: Workshop for funding decision re 2019/2020 term.	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	This is year 2 of year 2. No update is scheduled or required.	This is year 2 of year 2. No update is scheduled or required.

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33	Glendene Community Hub, One year Funding	A one year term agreement with Glendene Community Society Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Glendene Community Hub for the 2018/2019 year, commencing 1 July 2018 and terminating on 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.	The local board has an oversight and monitoring role. Q4: Workshop for funding decision re 2019/2020 term.	CS: ACE: Community Places	\$58,554 ABS: Opex	In progress	Green	During Q1, the 2018/2019 financial year funding agreement was signed and paid. Soup Saturdays ran every Saturday in July and we pulled in our Hub groups to take turns to make a pot of soup to serve the community. Each Saturday around 10-15 people turned up to try a soup and mix and mingle. Pak n Save Alderman Drive donated bread and veges for this. Planning for a regional hui has started and is scheduled for 5 December 2018.	Spring cultural event held on 6 October 2018. They had bouncy castle, face painting, youth group performance and cultural food. Eco Matters donated wood for planter boxes and (vegetable/herb) seeds, community were able to paint/create their own planter boxes and plant seeds in their boxes to take home. People from the community from different cultures shared their cultural dishes in a shared lunch. The Regional Hui was held on the 5 December 2018 with over 30 partners attending. The main objective of this hui was to bring together the community places family (both council and community managed centres) to share information, ask any questions and learn from each other. There were several council units involved, talking to their areas of expertise i.e. Public Liability, Health & Safety and the council contracts system Ariba "Very useful information and good opportunity to network". Positive feedback was given from our community-led partners.
34	Glendene Community Hub, One year Licence	A one year term with Glendene Community Society Incorporated for operation of the Glendene Community Hub: 82 Hepburn Road, Glendene being part of Lot 41 DP 48056 contained in NA 1925/33 for the 2018/2019 year, commencing 1 July 2018 and terminating on 30 June 2019. i) Rent- \$1.00 plus GST per term if requested. ii) All other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines July 2012. iii) Site plan to be approved by Community Leasing Team.	No further decisions to be made in 2018/2019.	CS: ACE: Community Places	\$0 ABS: Opex	Completed	Green	In Q1, the Licence to Occupy and Manage was executed, which was anticipated to be completed in Q2.	In Q1, the Licence to Occupy and Manage was executed.
142	Citizenship Ceremonies - Henderson-Massey	Deliver an annual programme of citizenship ceremonies in partnership with the Department of Internal Affairs.	The following decision point is required: 1. Increase in citizenship budget by 20% to cover costs of increased number of ceremonies now held. Budget will increase from \$23,595 to \$28,314.	CS: ACE: Events	\$28,314 ABS: Opex	In progress	Green	The Civic Events team delivered three citizenship ceremonies on three separate occasions during Q1, with 323 people from the local board area becoming new citizens.	The Civic Events team delivered three citizenship ceremonies on three separate occasions during Q2, with 297 people from the local board area becoming new citizens.
144	Anzac Services - Henderson-Massey	Support and/or deliver Anzac services and parades within the local board area.	Decisions to be made: 1. Local Board representation at local Anzac Services and Parades.	CS: ACE: Events	\$15,000 LDI: Opex	In progress	Green	Scheduled for Q4. Planning will commence in Q2.	Scheduled for Q4. Planning commenced in Q2.
146	Local Civic Events - Henderson-Massey	Deliver and/or support civic events within the local board area which reflect and celebrate moments of significance for communities.	The following decisions are required: 1. Activities and programmes to be supported through this fund.	CS: ACE: Events	\$10,000 LDI: Opex	In progress	Green	Te Atatu Marae Coalition Matariki Celebration was held on the 1 July 2018 with approximately 1800-2000 people attending. It was held alongside Te Atatu Marae Coalition. Project Twin Stream's 15th Year Anniversary Celebration was held on the 29 August 2018. Around 75 people attended. The documentary Voices from the Stream, was played after the official speeches.	There were no civic events scheduled or held in Q2.

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147	Event Partnership Fund - Henderson-Massey	<p>Non-contestable core funding for community events:</p> <ul style="list-style-type: none"> - Elvis in the Park (Memories of Elvis Fan Club) \$3,000 - Westgate Christmas Parade (Henderson Rotary Club) \$5,000 - Te Atatu Peninsula Christmas Parade (Te Atatu Parade Committee) \$5,000 - Love Hendo (Corban Estate Arts Centre) \$8,000 - Diwali& Holi Festivals (Waitākere Indian Association) \$23,500 - Toddler Day Out (Violence Free Waitākere) \$10,000 - Te Atatu Spring Festival (Margaret Lowe on behalf of the Te Atatu Spring Festival) \$5,000 - Te Atatu South Community Day (Heart of Te Atatu South/HOTAS) \$5,000 - Massey Events (Massey Matters) \$15,000 - Ranui Events (Ranui Action Project) \$15,000 - Waitangi Day (Te Whanau O Waipareira Trust) \$20,000 - McLaren Park Events (MPHS) \$15,000 - Matariki Celebrations (Te Atatu Marae Committee) \$5,000 <p>Total = \$134,500</p>	<p>The following decisions are required:</p> <ol style="list-style-type: none"> 1. Confirm events and delivery partners. 2. Confirm funding amounts. 	CS: ACE: Events	\$134,500 LDI: Opex	In progress	Green	<p>Seven grants with a value of \$79,500 have been paid out to recipients.</p> <p>Confirmed dates for funded events:</p> <ul style="list-style-type: none"> - Elvis in the Park on 14 January 2019 - Te Atatu Chirstmas Parade on 1 December 2018 - Te Atatu Spring Carnival from 21 September 2018 to 23 September 2018 - Waitangi@Waitangi on 6 February 2019 - Waitakere Diwali and Holi Festival on 28 October 2018 and 24 March 2019 - Love Hendo from 8 March 2019 to 29 March 2019 - Massey Events from 1 July 2018 to 30 June 2019. 	<p>Eight grants with a value of \$84,500 have been paid out to recipients.</p> <p>Confirmed dates for funded events:</p> <ul style="list-style-type: none"> - Elvis in the Park on 14 January 2019 - Te Atatu Chirstmas Parade on 1 December 2018 - Te Atatu Spring Carnival from 21 September 2018 to 23 September 2018 - Waitangi@Waitangi on 6 February 2019 - Waitakere Diwali and Holi Festival on 28 October 2018 and 24 March 2019 - Love Hendo from 8 March 2019 to 29 March 2019 - Massey Events from 1 July 2018 to 30 June 2019. - Westgate Santa Parade 1 December 2018.
149	Delivered Events - Henderson-Massey	<p>Deliver community events within the local board area:- Movies in Parks (\$14,500)- Kite Day (\$16,000)- Henderson Christmas Festival (\$35,000)- Snow in the Park (\$50,000)- Brass at the Falls (\$10,000)- Busking on the Bridge (\$10,000)Total = \$135,500</p>	<p>Following decisions are required:1. Confirm events to be delivered.2. Confirm budget allocated to each event.3. Rank movie preferences.</p>	CS: ACE: Events	\$135,500 LDI: Opex	In progress	Green	<p>Movies in Parks Event date is confirmed in Q4 on 20 April 2019 at Henderson Park. This is combined with Music in Parks event as the pre-entertainment. Planning is underway with a focus on engaging community groups to activate to enhance the event and with local food vendors.Come Fly A KiteEvent date is confirmed in Q3 on 24 March 2019. Planning is underway.Henderson Christmas Festival Event date is confirmed for 16 December 2018 at Henderson Park, with the event permit application submitted. Programming will focus on engaging local community participation with family-friendly entertainment, activities and food stalls. Snow in the Park Event to be delivered in Q4 on 23 June 2019. Planning is underway.Brass at the Falls Events to be delivered in Q3. Planning is underway. Two extended programmes will be held on 3 March 2019 and 10 March 2019. A rain date has been confirmed, should either day need to be postponed due to weather, for 17 March 2019.Busking on the BridgeEvent to be delivered in Q4 from 11 April 2019 to 13 April 2019. Planning is underway.</p>	<p>Movies in ParksPlanning is on track with pre-entertainment being sourced and the event permit issued for Henderson Park screening Saturday 20 April 2019. Public screening licence for "Peter Rabbit" has been approved. Event specific marketing starts three weeks prior to each event. Movies in Parks is zero waste, smoke and alcohol free. Series sponsors are NIB Health Cover, Te Wananga o Aotearoa, Globelet, MenuLog and media partner More FM. Come Fly A KitePlanning is on track, with the event permit process underway. Henderson Christmas FestivalEvent was delivered on Sunday, 16 December 2018. A detailed debrief report will be presented in Q3. Snow in the ParkEvent to be delivered in Q4. Planning will commence in Q2.Brass at the FallsThree events will be delivered in Q3 on Sunday 3 March, Sunday 10 March, Sunday 17 March. The entertainment programme has been finalised, with marketing underway. Busking on the BridgeEvent to be delivered in Q4 from 11 April - 13 April. Planning is underway.</p>

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243	Operational Grant - Pacifica Arts Centre	Fund the Pacific Mamas Arts and Cultural Trust to operate the Pacifica Arts Centre, providing Pacific cultural services, activities and programmes including performing arts; language and visual arts; Pacific "living art" experiences for the community; exhibition opportunities for local Pacific artists; Pacific arts; and cultural outreach to the wider Auckland region.	No further decisions anticipated	CS: ACE: Arts & Culture	\$153,607 ABS: Opex	In progress	Green	The funding agreement with Pacifica Arts Trust for the 2018/2019 financial year has been administered. Q1 saw the Pacifica Arts centre deliver a range of programmes on-site and off-site. These ranged from Bone Carving workshops through to the first Fijian Meke Vaka Viti (dance) programme, and the Our Pacific Arts schools programme. These programmes were highlights, as were the Turou Takitua Sunday Story Sessions – a monthly session in which Pacific stories can be told.	Highlights from Q2 include, the InterACTing Festival where The Pacifica Mamas held all ages Pacific drumming workshops for people with disabilities (150 in attendance). Tuvaluan Independence and language week was celebrated at the centre - attracting Tuvaluan community members from across Auckland. Participants: 500 (over 2 days). Pacifica Arts hosted the Creative NZ Pacific Heritage Arts Fono which acts to support the development, preservation, and transmission of Pacific heritage arts practices in New Zealand. This is the only event of its kind, bringing together master knowledge-holder, young people, community and cultural leaders and organisations. The event was well-attended by participants from New Zealand, the United States of America (USA) and across the Pacific. Participants: 750 (across 3 days).
244	Operational Grant - Corban Estate Arts Centre	Fund the Waitākere Arts and Culture Development Trust to operate the Corban Estate Art Centre, providing exhibitions, public programmes, short-term artist residencies on site, educational programmes, and venue for hire for performances and events.	No further decisions anticipated	CS: ACE: Arts & Culture	\$571,351 ABS: Opex	In progress	Green	The funding agreement with Corbans Estate Arts Centre for the 2018/2019 financial year has been administered. During Q1, the Corbans Estate Arts Centre ran 4 off-site and 105 on-site programmes. These programmes had 4,843 participants and a total of 20,062 attendees. Highlights included the annual Word Up! For young song writers and performers.	In Q2, Corbans Arts Estate had 18986 visitors, held 25 offsite and 98 onsite programmes. The Annual Open Arts Day, saw 1650 participants through the Estate. Visitors enjoyed free workshops, performances and chatting to 24 onsite artists and arts organisations. Kakano Youth Arts Collective completed two offsite murals and a path in Henderson town centre. The annual Kakano Youth Arts Centre end of year exhibition also showcased the groups work to around 300 people.
245	Operational Grant - Waitākere Central Community Arts Council	Fund the Waitākere Central Community Arts Council to provide visual arts education programmes, open studio space for artists and a programme of exhibitions.	No further decisions anticipated	CS: ACE: Arts & Culture	\$48,614 ABS: Opex	In progress	Green	The funding agreement with Waitakere Central Community Arts Council for the 2018/2019 financial year has been administered. In Q1, they ran 4 programmes with a total of 1139 participants and attendees. Highlights included a month-long exhibition at the West Coast Gallery and the Greater Auckland Art Awards & Exhibition.	Q2 saw high studio use with 994 users, an increase in volunteer hours (550 hrs) and visitors (1100) due to the Art Council's annual Greater Auckland Art Awards and Exhibition. Other highlights included a member's trip to Te Uru Art Gallery and Te Pah Homestead and two members having their artwork exhibited at Cafe Korero at the Swanson Community Centre.
246	Community Arts Programmes - Henderson-Massey	Develop and support arts and culture activity to be delivered in the local board area that increases opportunities for youth and Māori arts and culture.	Priorities to be set with the local board and projects to be scoped in Q1. Options will be discussed with the local board prior to delivery.	CS: ACE: Arts & Culture	\$18,000 LDI: Opex	In progress	Green	The funds have not been allocated. These will be scoped and reported on in Q2.	In Q2, a report on the third phase of 'Outside the Square' and a proposal for the fourth and final phase of the project was presented to the local board. Planning will commence in Q3 for a creative writing and mentoring project with school students to develop new written works focused on the students' experiences of Henderson. The focus this year will be to prepare a bi-lingual publication/output in both Te Reo Māori and English with students from Kaupapa Kura schools in the local board area.
314	Community Grants (HM)	Community grants to support local community groups through contestable funding		CS: ACE: Community Empowerment	\$124,000 LDI: Opex	In progress	Green	One Quick Response Round One has been allocated in Quarter One. \$11,120 (9 per cent of available budget) was allocated to 9 successful applicants. There is an available budget of \$112,880 remaining. Three Quick Response and one Local Grants and multi-board Grants rounds remain to be allocated.	\$39,000 has been allocated for Local Grant Round One, and \$10,336.22 for Quick Response Round Two, leaving a total of \$63,543.78 to be allocated for one local grant round and one quick response round.

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725	Venue Hire Service Delivery - HM	Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups and whether the activity is of religious ministry.	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	<p>During Q1, hirer satisfaction surveys show that 84 per cent of hirers would recommend the venues they have visited.</p> <p>Participant numbers have decreased by 4 per cent compared to the same period last year.</p> <p>Booking hours have increased by 17 per cent compared to the same period last year.</p> <p>The top three activity types during quarter one are meetings, fitness and special interest.</p> <p>A focus for staff in quarter two will be promoting our network through Google and Facebook channels.</p>	<p>During Q2, hirer satisfaction remains high with 89 per cent of hirers indicating that they would recommend the venues they have visited. Participant numbers have increased by 1.2 per cent and booking hours have increased by 11 per cent. The statistics are based on the first five months of 2018/2019. In Q3, staff will be working with communities in preparation for the 2019/2020 booking calendar opening.</p>

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733	Te Atatu Peninsula, Te Atatu South and Kelston Community Centres programme delivery	Plan, develop, deliver and evaluate a programme of activities that align to the local board outcome 'Community facilities are vibrant and welcoming places at the heart of our communities'. Providing opportunities for people to connect, learn and participate in social, cultural, art and recreational activities.		CS: ACE: Community Places	\$235,936 ABS: Opex	In progress	Green	<p>The work plan for the 2018/2019 financial year has been developed and is being implemented across the Henderson-Massey community centres. Highlights from Q1 include increased Maori-focussed programming including harakeke, korowai and te reo sessions in addition to the competitive kapa haka group 'Te Taha Tu' who were fourth at the national competitions. This is in addition to a successful collaboration with the Te Atatu Marae coalition for Matariki where 100 per cent of survey respondents (70 surveys) said they would recommend the event to others and included reasons such as 'the event is local and connects the Maori community', 'to learn about Matariki' and it was 'fun for the family'. Some long-standing programmes are still doing well including the 'Caffeine & Craft' group who create valued items such as beanies for prem babies and blankets for families in need. The Te Atatu Youth Voice group have held numbers to around 9 this year and the group contribute to activities at Te Atatu Peninsula Community Centre, in particular our End of Term Blowouts which have grown from an afternoon event to a week long series of afterschool activities. A school holiday programme at Te Atatu South Community Centre which included recreational and craft programmes which were well attended. The Kelston Creative Lab now includes Rawkus Radio, which is a youth radio station delivered in partnership with Crescendo Trust.</p>	<p>Te Atatu South Community Centre - Just Cook Healthy Ageing class. Evaluation shows people who attend Just Cook Healthy Ageing are more motivated to cook and more confident in preparing a meal. They also rely less on pre-prepared food and takeaways, and eat more vegetables than they did prior to attending the programme. Participants formed new relationships during the course, helping to reduce isolation, a huge problem for many older people. The group from Haumanu housing benefited by learning about meal planning and becoming aware of what they were eating. The class enjoyed talking about their successes and failures with each other. Te Atatu Peninsula Community Centre - Multi-activity School Holiday Programme. The October holidays was the third time the centre ran this programme, and it was the largest group so far. Compared to July 2018 we had approximately 110 registered participants, this time round increased by just over 400. We will now look at limiting registrations for April 2019. Feedback received is very positive - the community appreciate that there is free school holiday programme running out of their centre which caters to a wide range of ages (5 – 17). The programme covers a great deal of activities including; problem-solving, strategy, physical activities, team cohesion, team dynamics, confidence building exercises, skill development, agility exercises and mental skills development. Te Atatu Peninsula Community Centre - Tai Chi pilot programme. This 11 week pilot programme has been extremely popular. Not only are the participants benefitting from the health aspects of this programme they are also benefitting socially. By attending free Tai Chi class, social connections have been made and now the participants are meeting up for coffee dates and joining other activities together. A example of one of the positive feedback received was from a lady who prior to attended the class was unable to stand straight, walked with a limp and had numbness in her right hand. However, after attending the 11 week programme, she is now walking with her back straight, feeling has come back into her hand and no longer walks with a limp. Kelston Community Centre - Crescendo Trust Kelston Mentoring and Rawkus Radio. Completed close to 100 hours of mentor/studio time with our young people, 27 new pieces of music created by participants, three studio collaborations with five different mentees and four new mentees enrolled in the programme. Feedback from participants include that 'the sessions are the one thing they look forward to each week'. There has been visible growth in the confidence, on a personal and artistic level, with many of the participants and the physical space is now beginning to inspire, and provide a safe, stable place for the more at-risk participants. During Labour Weekend 2018, Crescendo/Rawkus had a stall at the Armageddon expo. 13 people signed up to get involved, two have followed through and one of those two are now a member of the Rawkus crew and are now streaming on Twitch under the Rawkus banner. Through a new partnership – Rawkus has gained access to a better transmitter and is now able to broadcast further than before.</p>

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
734	Māori naming of community centres and venues for hire	Identify opportunities for the naming/renaming of Community Centres and Venues for hire through a process of engaging with Mana Whenua. To include the naming of Westgate multipurpose facility.	Q1 - Q2 Workshop locations for naming in year One. Q2 - Q3 Approve preferred names.	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	During Q1, initial engagement with manawhenua and internal colleagues aligned to Te Kete Rukuruku/Māori naming of parks and facilities. A workshop on facility naming with the local board was rescheduled to 9 October 2018.	A workshop was held and a report was presented to the local board's December 2018 business meeting during which a resolution was made (HM/2018/204) granting for the naming of Te Manawa (Westgate Community Hub). A workshop to discuss the naming and wider project work associated for Kelston will be held in March 2019.
820	Local Maori Responsiveness Action Plan	Work with mana whenua and mataawaka to develop the initiatives outlined in the Toitu Waitakere report which informs a Māori Responsiveness Action Plan. The action plan includes the following: • Key aspirations and priorities for Maori in the area • Opportunities to work together • A plan for building strong relationships and sharing information with Māori.	The decision to proceed with the Māori Responsiveness Plan has been agreed. Workshop feedback from elected members will be incorporated into the West Auckland Guide to Respond to Māori Aspirations for the Three western local boards. This is currently being drafted.	CS: ACE: Community Empowerment	\$30,000 LDI: Opex	In progress	Green	Three meetings occurred during Q1. These focused on finalising the West Auckland Guide to Respond to Māori Aspirations for the three western local boards. The guide is based on last year's research and input from local hui. The final draft of the guide is near completion. Input from elected members and local Māori will be sought from future workshops and hui. It is anticipated that actions within the guide will be agreed by the end of Q2. Implementation of the guide will occur in Q3 and Q4.	Waitakere Ki Tua - the Māori Responsiveness guide is completed for the three western boards. The guide was workshoped and approved in principle by the three local boards. In Q3, this work will be ratified at west local board business meetings. In February 2019, local Māori stakeholders will inform the boards on the next steps in the appointment of a Māori broker. This position will manage the plan with the local boards and the Maori community. A financial contribution to this position will be made from the allocated budget for this project.
822	Build Capacity: governance and business support for local community organisations	Fund McLaren Park Henderson South to deliver training, mentoring and support to local community groups to ensure there are strong business and governance practices for community groups and organisations in the Henderson-Massey area. Support provided includes provision of: • accounting, human resource, administrative and legal requirements • governance best practice for community trusts and boards. Note: this activity amalgamates two previously separate activities (from 2017/2018) and provides savings of \$45,000. \$12,000 has been redistributed to other groups and savings of \$33,000 yet to be allocated.	No further decisions anticipated	CS: ACE: Community Empowerment	\$90,000 LDI: Opex	In progress	Green	This project received two-years of funding. The governance and organisational training programme is finalised and underway with local agencies and not-for-profit organisations in the local board area. The funding agreement for two years is completed, with the 2018/2019 financial year budget being received by MPHS for the first year of its operation.	The second workshop series of the Governance and Business Support programme, run by McLaren Park Henderson South is completed. The series included 24 training workshops which ranged from marketing, IT needs, and managing risk for boards. 127 participants attended the Governance and Community Business Hub workshops. As a result of this work there is increased interest in coaching and mentoring, and succession planning. New workshops to address these needs will occur in Q3.
829	Increase diverse participation: engaging children and youth, McLaren Park Henderson South (MPHS).	Fund McLaren Park Henderson South (MPHS) to deliver community-led child friendly programmes and provide oversight of the local contract for early childhood education for the Henderson South area. Provide support for the community based early childhood education coordinator role. Budget: Early Childhood Coordinator \$25,000 Child friendly programmes \$7,000 \$32,000	No further decisions anticipated	CS: ACE: Community Empowerment	\$32,000 LDI: Opex	In progress	Green	This programme was approved for two-years of funding. The community-led early childhood and after school programmes are underway. The funding agreement for two years is completed, with the 2018/2019 financial year budget being received by MPHS for the first year of its operation.	In Q2, McLaren Park Henderson South (MPHS) worked with locals to engage children and youth on focused programmes. Programmes for pre school children, 12 play group sessions, four playday trips and one parent workshop were completed. Attendance reached between 15 -24 family group with some weeks reaching capacity. Active Adventure is a weekly programme that caters for intermediate and secondary aged school children. Nine sessions and two community trips occurred in this quarter. Between 12 to 24 youth currently participate in the programme. The groups are growing and primary aged children will be included from February 2019.
833	Respond to Maori Aspirations: Nga Kawa o Tangaroa Tikanga: working with local Maori youth	Fund Te Whanau o Waipareira Trust to deliver Nga Kawa o Tangaroa Tikanga-reconnecting rangitahi to their culture. This is a youth development programme that focuses on diving and collecting kai moana (shellfish), whilst strengthening whanau ties through activities.	No further decisions anticipated	CS: ACE: Community Empowerment	\$15,000 LDI: Opex	In progress	Green	Nga Kawa o Tangaroa was approved for two-years funding. The 16 week course commenced in August 2018. The funding agreement for two years is completed, with the 2018/2019 financial year budget received by Te Whanau o Waipareira Trust. This programme is for rangatahi leadership and teaches youth how to dive and harvest kai moana. Two intakes of rangatahi will occur throughout the 2018/2019 financial year.	The dive programme that was completed in early summer highlighted many achievements of rangatahi who attended the course. This included progress made in personal diving skills, observing how youth have pushed their way through personal barriers, and observing the pride of their whanau at each rangatahi's graduation from the programme. The growth in mana is high as rangatahi progress from the pool to open water dive situations. Te Nga Kawa o Tangaroa programme is a very popular and a very useful youth programme run by Te Whanau o Waipareira Trust.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
838	Build capacity: Community Waitakere work programme	Fund Community Waitakere to engage community to build capacity and participate in neighbourhood placemaking. This includes provision of community training programmes, affordable working and networking space, and anchor support for community groups requiring mentoring.	No further decisions anticipated	CS: ACE: Community Empowerment	\$33,000 LDI: Opex	In progress	Green	This programme was approved for two-years of funding. The funding agreement for Community Waitakere's work programme is to build and strengthen capacity in the community via training, networking, provision of e-newsletters and the running of the resource centre in Henderson Town Centre. The funding agreement for two years is completed, with the 2018/2019 financial year budget received by community Waitakere.	In Q2, Community Waitakere was working with Te Kura Kaupapa Maori o Te Kotuku, Waves and Auckland Libraries to take Kei Tua o Te Tatau (Behind Closed Doors) art exhibition on a hiko across the west. This has raised the white ribbon message on Family Violence. The exhibition has been received very well by the public. Twenty-nine newsletters were sent to over 1100 subscribers in this quarter, and two Open Door Days occurred for the Kalandra Education Group and Te Whanau o Waipareira. Over 60 people attended both open days. Community Waitakere appointed a new Chief Executive in this quarter who is familiarising himself with the current work programme and its priorities.
839	Build Capacity (HM):Massey Matters work programme and match fund	Fund Massey Matters to deliver capacity building services from its community based hub that: <ul style="list-style-type: none"> • builds capacity of the local community to respond to local issues in its own way • provides professional information sharing networks • supports community led place making activities • provides match funding to local residents to further local neighbourhood initiatives. Work programme \$110,000 Match funding - \$5000	No further decisions anticipated	CS: ACE: Community Empowerment	\$115,000 LDI: Opex	In progress	Green	The local board approved a two-year work programme for Massey Matters. In Q1, the funding agreement and the Results Based Accountability template outlining what will be undertaken throughout the year were completed. Projects are underway for BOOST - residential leadership, neighbourhood networking, youth programmes and after-school activities.	Massey Matters is undertaking a considerable work programme to build and consolidate its capacity as a community organisation. Q2 achievements include the coordination of the Boost programme, which develops local people to assume leadership roles in the community. Two courses were held and 28 candidates attended. The Elevate programme commenced in November 2018, and a community Pay It Forward Fridge is now in place that has 50 plus people subscribing to it. The Fridge project has two monitors paid through Community Organisations Grant funding to ensure its smooth operation.
841	Community-led place making: Neighbours Day	Fund community organisations to promote and engage communities in neighbourhood activities in the week of Neighbours Day.	No further decisions anticipated	CS: ACE: Community Empowerment	\$8,000 LDI: Opex	In progress	Green	Neighbours Day is supported in the local board area through individual grants to residents for neighbourhood BBQs and community hubs activating neighbourhood activities to promote neighbourhood connections and sense of place. Massey Matters, RAP and McLaren Park Henderson South (MPHS) will promote hub activities and Community Waitakere has received its allocation for individual Neighbours Day requests.	Neighbours Day NZ is celebrated from 22 -31 March 2019. All allocations have been paid to hubs to administer and coordinate Neighbours Day activations in Henderson, Massey and Ranui. Community Waitakere will coordinate requests from residents across the local board area. The work for this part of the programme will occur in Q3.
842	Community-led place making: Ranui neighbourhood development	Fund Ranui Action Project (RAP), including the Ranui Empowerment Coordinator, to undertake a range of community programmes that support place making, activation, community led safety initiatives, youth and migrant activities that promote a strong sense of community pride and ownership. <ul style="list-style-type: none"> • Ranui community development \$30,000 • Ranui empowerment coordinator \$10,000. Specific activities include: <ul style="list-style-type: none"> • support Women Helping Ourselves (WHO) group (migrant and refugees) • the gardening project • Te Mana o te Wahine and the night shift • Ranui youth through mural work with Kakana. 	No further decisions anticipated.	CS: ACE: Community Empowerment	\$40,000 LDI: Opex	In progress	Green	The RAP Neighbourhood Development programme was approved for two-years of funding. The funding agreement is completed. Current work underway includes Te Wiki o Te Reo Maori activities, community networking activities across Ranui including the resumption of the Western Park Village stakeholders hui, driver licencing for Maori residents and Swing Your Poi movement for seniors.	The Ranui Action Project (RAP) continued their coordination of local networks. This attracts strong numbers of residents and agencies and supports initiatives such as the coordination for the Western Park Village Steering Group, and the Employment Training and Education Working Group. Work is currently concentrating on the preparation for Our Amazing Place Ranui 2019 planning. The Youth Empowerment Coordinator has 73 contacts with young people at the RAP house per month. These interactions supported the video 'Made Me Realise' which was completed with collaboration of Ranui 135. A young person, Johnny has written his first play, 'Sneakerhead', which played at Zeal from 4 - 6 December 2018.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
844	Community-led place making: CCTV monitoring	Fund and partner with local community and business organisations to make Henderson a safe vibrant and prosperous centre. Improve perceptions of safety in the town centre by appropriate monitoring of the cameras to reduce anti-social behaviour. Increase collaboration of key stakeholders to assist in integrated response times to incidents to improve perceptions of safety.	No further decisions anticipated	CS: ACE: Community Empowerment	\$30,000 LDI: Opex	In progress	Green	Ongoing monitoring of the CCTV system by First Security continued to be effective, providing proactive surveillance and reporting crime related activities to the police immediately. A number of CCTV footage requests received from the police have helped with their investigations and apprehension. Staff are working with Auckland Transport (AT) to transition the CCTV system across to AT.	Staff worked with First security and the police to ensure an effective monitoring guard schedule is implemented over the Christmas holiday period. Staff are working with Auckland Transport to transition the CCTV system across to Auckland Transport's Safe Cities network. Once transitioned the technical and maintenance issues will shift to Auckland Transport.
847	Community led place making: community activation and connection	<p>Activate neighbourhood-led responses to safety issues through a variety of place making initiatives that are coordinated and implemented through local community hubs and other organisations.</p> <p>Support community building activities, including neighbourhood tidy ups, karaoke music in public places and using the Ranui caravan to activate local events.</p> <p>This activity supports community hubs to build their capacity and have a flexible response to local safety issues.</p>	No further decisions anticipated	CS: ACE: Community Empowerment	\$80,000 LDI: Opex	In progress	Green	The funding agreements for placemaking are completed for Massey Matters, RAP and MPHS. Scheduled pop up activities and small projects will be undertaken over the 2018/2019 financial year from these community hubs. Kakano, which is part of Corban Estate Arts Centre, received partial funding to develop a two-year work plan indicating where murals might be painted across the board area. The findings of Kakano's research will be presented at a workshop in Q2. The agreed work will be implemented throughout the rest of the year.	In Q2 Massey Matters undertook the 'Love Massey' campaign which filmed locals who identified what they loved about living and working in Massey. A 'Love Massey' facebook page was established which has 68 followers. Sixteen local schools and other groups painted murals at both Massey Matters hubs. 200 attendees were at the 'Future Massey Dreaming' launch and more than 50 forms were completed which will inform future events and placemaking activities. In Ranui, one new mural was completed in November in collaboration with Kakano and Ross Liew. Two murals in Pooks Rd were retouched. Christmas in the Carpark, held on 15 December 2018, is now in its third year and is attracting large local support from residents and businesses. McLaren Park Henderson South coordinated two pop up events in local streets. Street clean ups by McLaren Park Henderson South are scheduled for Q3.
849	Increase diverse participation: youth led initiatives	Consolidate the three neighbourhood youth voice programmes in Henderson, Ranui and Massey that encourage and support young people to give their views to influence local board work priorities and provide input into local board decision-making on issues that affect young people. Link this activity with the programmes and services operating from Zeal (a national youth service) to ensure a wide coverage of youth input. Implement youth-led projects and events, such as Youth Week which will be planned, organised and run by youth Tula'i Youth Leadership Pasifika programme (West Auckland Pasifika Forum) Support the local community youth initiatives operating from Ranui 135. Develop rangatahi leadership programme for HM youth. Budget: \$12,000 to Tula'i Youth Leadership Pasifika programme \$5,000 - Youth Week \$15,000 Youth Voice implementation - split between three neighbourhood hubs, MPHS, RAP and Massey Matters \$20,000 Rangitahi project \$20,000 Ranui 135 to support local community youth initiatives	No further decisions anticipated	CS: ACE: Community Empowerment	\$72,000 LDI: Opex	In progress	Green	Funding agreements for Youth Voice to continue its development across MPHS, RAP and Massey Matters are completed. The funding agreement for Te Whanau o Waipareira Trust Youngatira programme is also completed. The rangatira leadership programme allows youth to learn all facets of movie making and to produce a brief movie by year end. The Ranui 135 mentoring programme for girls in primary and intermediate school is underway. Youth week payments are underway to ZEAL. The West Auckland Pasifika Forum (WAPF) hosted a strategic governance workshop in Q1. Strategic decisions include being established as a legal entity, widening the scope of the group to deliver on other community areas such as wellbeing and mental health. The Tula'i project will remain the key priority for WAPF going forward.	Youth Voice initiatives continue across the local board area. In Massey, weekly meetings occur and a Haunted House event occurred on 27 October 2018 that had 80 attendees. In Ranui, the caravan/mobile office is near completion which will be linked to youth and their activities around street interviews and building on local story telling. McLaren Park Henderson South are currently planning for the next Youth Voice camp in early 2019. Ranui 135 have established the 'Clubhouse' for young women to be mentored into leadership. Three groups in three schools have been established in this quarter. This work is considered very important by school authorities. The children involved would love this support to continue into their future school years. The Yongatira work will not commence until 2019. Tual'i continues its active work with Pasifika youth.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
851	Community led place making: Pomaria/Lincoln North Neighbourhood Development	Fund Community Waitakere to develop connected neighbourhoods in Lincoln North/Pomaria areas by: <ul style="list-style-type: none"> • facilitating resident engagement through neighbourhood events • encouraging resident led neighbourhood planning and implementation of neighbourhood activities • strengthening linkages with local neighbourhood networks to increase neighbourhood participation e.g. Hippy • launching local events to support national initiatives such as White Ribbon Day • collating and sharing information with local residents on local community assets that are available to support neighbours getting together. 	No further decisions anticipated	CS: ACE: Community Empowerment	\$45,000 LDI: Opex	In progress	Green	The Lincoln Road/Pomaria Road Community Development programme has received two-years of funding. The funding agreement for Community Waitakere is completed. In Q1, local community networks continue consolidation. Planning is underway to increase the involvement from Henderson Intermediate School. This is the third year of funding for this project and there is significant growth in community connectedness, particularly from the small community radio that operates from the primary school.	Community Waitakere continues to support the growth in neighbourhood development in the Pomaria and Lincoln Road North area. Pomaria school community radio outreach delivers local information to the local community, and the revolving fridge project has resulted in a number of volunteers increasing their leadership skills. The recent success of the In Case of Emergency programme has highlighted an opportunity for Emergency Management and Community Waitakere to collaborate around future programmes in other local areas. This is a strong project that generates and support a sense of community belonging.
853	Community-led place making: Massey Matters neighbourhood development	Fund Massey Matters to work with the Massey local community in a range of programmes and initiatives including: <ul style="list-style-type: none"> • resident led initiatives for street clean ups and street bbqs that generate local participation • neighbourhood exercise in parks in summer months • youth involvement in YMCA and Raise Up • youth voice initiatives and youth events • local events such as the Massey Christmas party • place making pop up activities • community led concept design for Triangle Park. 	No further decisions anticipated	CS: ACE: Community Empowerment	\$45,000 LDI: Opex	In progress	Green	The Neighbourhood Development allocation to Massey Matters was approved for two-years of funding. The funding agreement for Massey Matters is completed. Scheduled work includes freedom gardens, Manutewhau awa clean up, neighbourly events, summer series bbqs and eight community activation stations coordinating local pop up events.	In Q2, a wide variety of networking opportunities occurred which have involved many sectors of the local community at Massey. Activities have included street bbqs, collaborative market place opportunities, a free christmas lunch in collaboration with Hare Krishna, a new residents dinner was celebrated which had 18 attendees and Christmas in the Park and Christmas Elf day was celebrated by local residents. Massey Matters has been proactive in consolidating its programmes in the Neighbourhood Development space.
854	Increase diverse participation: West Auckland Enterprise and Skills Training (WEST) work programme	Fund WEST to deliver economic development services in the West including services for under 25 years and over 25 year old people via the West Work Ready programmes to: <ul style="list-style-type: none"> • assist people into part time and full time employment in west Auckland • provide training courses that cover a wide variety of topics that allow people to be work ready. • support applicants throughout their employment journey so that they succeed in a job offer. • coordinate quarterly meetings for the youth employment providers network • provide the online network directory for all • provide first aid training and training in fork lift certification, passenger service , heavy licensing • work in partnership with other organisations. 	No further decisions anticipated'	CS: ACE: Community Empowerment	\$28,309 ABS: Opex	In progress	Green	The funding agreement for West Auckland Enterprise Skills and Training (WEST) is completed. The work scheduled includes supporting employability and skills development in the local board area through its WEST Business network, provision of courses and WEST Work Ready programmes.	WEST held 13 courses in Q2, including F endorsement and OSH operator for Forklift Certificate course, Driver Education Learner Licence Theory Preparation, Restricted and Full Licence Preparation, WEST work ready employment support and Becoming Financially Fit courses. Ninety-six people attended courses in Q2. Satellite workshops to support the development of community courses were held at Ranui Community Centre. WEST also developed and distributed a resource Homelessness and Housing Resources in West Auckland. WEST now has an online registration platform and many of the 2019 courses are full. New courses are being offered in 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
855	Community-led place making: activating places and connections for older people	<p>Activate neighbourhood led responses for older people that are coordinated through community hubs of Ranui Action Project, MPHS and Massey Matters, so that older peoples' networks are extended, and isolation of the elderly is reduced</p> <p>Build capacity for agencies working with older people in the local board area</p> <p>Support and strengthen community agencies and groups who already network and link with older people so that local responses to Maori, Pacific, Asian and other older people.</p> <p>Develop and supply tools within council and externally, such as local retirement villages, Age Concern, marae, the Fono to enable community led support for programmes for older people.</p>	No further decisions anticipated	CS: ACE: Community Empowerment	\$10,000 LDI: Opex	In progress	Green	The Older Persons programme is underway. Funding agreements with Waitakere Grey Power Association Inc, RAP and MPHS are completed. MPHS has a JOY Club (Just Older Youth) where older residents of Henderson South get together and coordinate a programme for themselves. RAP has a focus on older people, movement and poi dancing. Grey Power will invest in its volunteers.	Grey Power has written a letter of thanks to the local board for the allocation of \$10,000. This money contributes to volunteers and enables the Chair to attend a national conference each year. The JOY club at MPHS, meets weekly and has engaged in community trips such as Bastion Point, Corbans Estate Arts Centre and Te Uru gallery. They have also activated an over 65 years for Zumba classes. Swing Your Poi continues to operate from RAP which attracts up to five people per session.
968	Kelston Community Centre Operational Model review	Review the operational model for Kelston Community Centre to identify the opportunities presented by the renewal of this facility. Engage with community regarding model as appropriate. Incorporate a review of the existing facility name - align this to the maori naming initiative	Q1 - Workshop with local board members to confirm scope and approach Q2 - meet with LB to consider and decide any changes to focus of facility or facility name	CS: ACE: Community Places	\$10,000 LDI: Opex	In progress	Green	During Q1, an architect was engaged and work progressed to identify capex and renewal priorities and costs for upgrading facility. A workshop was held with the local board to input into the community needs assessment scope. Mobius research was engaged to undertake a needs assessment. The focus on next quarter is completion of the needs assessment and sharing findings with the local board.	Mobius research have progressed the needs assessment. The findings will be reported to a local board workshop March 2019 along with consideration of a new name for the centre and a programme of work to upgrade it.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1264	Apply the empowered communities approach – connecting communities (HM)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes five key activity areas:</p> <ol style="list-style-type: none"> Engaging communities: <ul style="list-style-type: none"> reaching out to less accessible and diverse groups - focussing on capacity building and inclusion supporting existing community groups and relationships. Strengthen community-led placemaking and planning initiatives - empowering communities to: <ul style="list-style-type: none"> provide input into placemaking initiatives influence decision-making on place-based planning and implementation. <p>This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations.</p> <ol style="list-style-type: none"> Enabling council: <ul style="list-style-type: none"> supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: <ul style="list-style-type: none"> this does not replace or duplicate any stand-alone local board Maori responsiveness activities. Reporting back - to local board members on progress in activity areas 1 - 4. 	No additional decisions anticipated.	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	The Henderson Massey work programme promotes communities to develop a number of projects that respond to Maori aspirations, youth leadership, placemaking, community development and capacity building. Community-led programmes are developed through community hubs that have influence and leverage in their local communities.	The Community Empowerment programme is well established and underway. Community development, including capacity building, placemaking, older persons, and youth programmes are underway and received approval for two year funding from the local board. The Māori Responsiveness programme had its plan approved by the western local boards in Q2, and will be implemented in Q3.
1445	Westgate multipurpose facility - getting ready for service	<p>Work with the local board to plan and prepare for the operation of the new Westgate multipurpose facility - completion of the build is expected in Q3 of FY19</p> <p>Planning and preparation to be funded from ABS</p>		CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	<p>During Q1, staff engaged with the mana whenua forum and identified iwi Te Kawerau a Maki and Ngati Whatua Kaipera to work together to develop the name and narrative of the facility for adoption by the local board in Q2.</p> <p>Staff have updated the local board on operational planning and received input at a workshop.</p> <p>The recruitment process for the Community Hub manager and Operational Project manager commenced in September 2018, with starting dates identified for early Q2.</p>	<p>During Q2 operational planning has progressed as planned;</p> <ul style="list-style-type: none"> Community Hub Manager was recruited and is now in place Recruitment for all other roles underway Naming on facility was approved on 11 December 2018 and will be now known as Te Manawa Event planning for opening has also commenced for March 2019.
1446	Making the most of what we've got	Work with the communications and engagement team to develop an approach or campaign that raises awareness of the many activities and experiences available within HM and strengthen connections.	Q1 - workshop subject matter with local board members to confirm scope Q2 / Q3 - Confirm the implementation plan	CS: ACE: Community Places	\$25,000 LDI: Opex	In progress	Amber	During quarter one, discussions and progression with Local Board Communications staff in developing a plan. Further planning will happen in Q2 to develop an approach that connects awareness of all activities in the Local Board area.	This initiative has been delayed until quarter three due to progressing other priorities for Henderson-Massey LB. This initiative has been delayed until quarter three.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2805	Community Response Fund - Henderson-Massey	Discretionary fund to respond to community issues as they arise during the year	The local board will consider strategic assessments of proposed initiatives and/or projects, and approve funding for those projects after consideration of their likely benefits	CS: ACE: Advisory	\$58,000 LDI: Opex	In progress	Green	No allocations in Q1. Balance: \$58,000	HM/2018/184 (a) i \$5,000 to Waitakere Central Community Arts Council ii. \$3,000 to Papaya Stories iii. \$5,000 to the West Auckland Historical Society b) \$7,000 to commission an independent contamination report on Matipo Reserve in Te Atatu Peninsula. HM/2018/213 (a) \$15,080 for artworks on unused billboards facing the platform of Henderson train station. Balance: \$22,920.
3289	Henderson Train Station Art Works and Humans of Hendo	4 billboards have been sitting in a dilapidated state facing the Henderson train railway platform. This project will fill the empty space with local artworks and community groups will instill a sense of belonging and brighten up the space	HM/2018/213 Allocate \$15080 of locally driven initiatives opex remaining from the 2018/2019 financial year for artworks on the unused billboards on platform of Henderson Train Station \$1000 of this is for koha to Humans of Hendo for the use of artists work	CS: ACE: Community Empowerment	\$1,000 LDI: Opex	Approved	Green	This item was added to the work programme in Q2.	The local board allocated \$15080 of locally driven initiatives opex remaining from the 2018/2019 financial year for artworks on the unused billboards on platform of Henderson Train Station \$1000 of this is for koha to Humans of Hendo for the use of artists work.
860	Youth Connections.	Youth Connections will: <ul style="list-style-type: none">• Provide quality advice and expertise on youth employment solutions. Locally, this is done through community-led solutions that identify and create jobs for youth; particularly those who are furthest from the job market.• Facilitate local opportunities for all youth to be meaningfully engaged in education, employment or training, and have clear employment pathways• Develop an extensive network of stakeholders in the youth employment space throughout the council family and the business community• Develop tools to build an enabling environment for young job seekers and youth-friendly employers.	Local board to approve Youth Connections youth employment initiatives to be delivered by The Western Initiative from 1 November 2018.	CS: ACE: Community Empowerment	\$50,000 LDI: Opex	In progress	Green	Two young people were funded to participate in 'Achieving at Waitakere's Youth Employment Support Service' (YESS) programme which started in May 2018. The programme allows access to education, training and employment opportunities. The service is engaging young people to connect to opportunities with employers and tertiary trade training partners. Active partnering employers to date include Countdown and Mainfreight. YESS are working with Diversity Works NZ, tertiary institutions and employers to address unconscious bias, and promote the positive effect of awareness raising of personal circumstances, such as homelessness, that may otherwise lead to issues in the workplace or loss of employment. The service has developed links with a local community garden to provide a safe space for young people to build life and work skills. YESS are looking to develop this relationship to further support programme participants. Staff updated the local board at a workshop on the up-coming Youth Connections programme transition from the Community Empowerment Unit to The Western Initiative (TWI). Staff are working towards transitioning the programme to TSI as of 1 November 2018.	Programme transferred to The Western Initiative on 1 November 2018. The transition of the programme included responsibility for programme delivery and local board investment to support youth employment initiatives. For an update on Q2 programme activity refer to The Southern/Western Initiatives local board work programme Q2 report.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Community Facilities: Build Maintain Renew									
696	Henderson-Massey Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$7,653,064 ABS: Opex	In progress	Green	It has been a relatively smooth and steady start to the year with the full facility maintenance contractor now into the second year of the contract. The local parks network in Henderson-Massey has been characterised by saturated ground conditions at many sites, typical of winter conditions. The contractor mowed around boggy areas to avoid ground damage and focused on edging and 'front of house' presentation to ensure functional and aesthetically pleasing parks. Challenges in the playground space have been the ongoing vandalism at Tui Glen, which forced the closure of the rope bridge connecting the two towers (replacement of the bridge is scheduled over Spring). Winter sports were a success with very low numbers of field closures. A highlight was hosting a semi-final for the mens premiere rugby championship at Moire Park. In building maintenance, West Wave's leisure pool was shutdown in September. Key challenges were repairing a significant roof leak at Kelston Community Centre, and refurbishing the Building Management System at Henderson Library, to address heating issues. Audit results have been largely positive and are upward trending and this is likely reflected in the low number of customer complaints received over the quarter.	Parks and Open Spaces: the quarter experienced lower rainfall when compared with historical averages which enabled the contractor to gain access to all areas of reserves for mowing in a timely manner which was pleasing. Preparations of sports fields for the summer codes (line-marking, renovations etc.) was executed successfully and a big focus for the contractor was coordinating with NZ Baseball for the successful preparation and delivery of facilities at McLeod Park for the NZ Tuataras inaugural season in the Australian Baseball League over November and December 2018. Another key focus has been preparing for the busy summer period with the contractor needing to increase cleaning and litter collection frequencies. Buildings: The key event in the buildings space was the flooding at West Wave (note this was not due to contractor error) in December which required an intensive response from contractors to enable the full reopening of the facility. Works were fully completed by New Years Eve although the majority of customer facing areas were reopened much earlier. The contractor has also been involved in the practical completion and handover to Auckland Council of the new Te Manawa multi-purpose facility at Westgate. Audit results undertaken over this period indicate excellent performance by the contractor with a +95% pass rate over the period.
697	Henderson-Massey Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$368,444 ABS: Opex	Approved	Green	The first quarter was influenced by remedial work after the April storm. The continued storm clean up was balanced against addressing deferred requests prior to the storm, and higher priority new requests received. Outstanding work is now limited to sites where access has been restricted due to ground conditions. It is anticipated these sites will be accessible shortly into the second quarter, weather dependant. The scheduled works programme was delayed as a consequence of the storm and deferred works, but is now on track. Replacement planting of trees removed throughout the year has been completed during the quarter.	The second quarter continued to be influenced by wet weather, limiting access to many locations, with remaining material from the April storm only being able to be cleared during December 2018. As conditions improve we see a general movement from primarily street tree focused activities to a summer parks tree maintenance programme. As weather improves, a close watch will be kept on the need for watering of new trees planted during winter.
698	Henderson-Massey Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$561,004 ABS: Opex	Approved	Green	During the first quarter, the annual update of the Site Assessment Reports, a large portion of the pest animal monitoring, and the majority of the first pulse of the rat control programme have been completed. Various unscheduled activities were completed which included a mixture of pest animal control and pest plant control. Request for service work orders received, continue to be seasonally normal, with an increasing trend in activity becoming apparent during the late stages of the quarter.	Works during the second quarter have predominantly been undertaken in High Value sites. The first pulse of the rat control programme has been completed and now moving to the second pulse. High Value pest plant control remains high on the agenda throughout the summer months. Request for service work orders received are trending slightly above average for the season. It is anticipated that requests for wasp control will likely pick up in quarter three.
1233	Henderson fairy lights maintenance	Annual maintenance on Henderson fairy lights in Henderson and Te Atatu.	No further decisions anticipated	CF: Operations	\$4,400 LDI: Opex	In progress	Green	The lights were repaired over the quarter and are operational. Works will take place in quarter two to adjust the lights to take account of the trees growth.	The lights remain operational. The lights were not adjusted over this period but will be inspected in quarter three (maintenance is twice yearly).
1687	247 Edmonton Road, Te Atatu South - renew first floor	Refurbish the first floor of building to enable the current tenants to extend their lease and ensure is fit for their purpose.	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Compiling tender document to procure an architect. Next steps: Evaluate tender submissions and formally engage the architect.	Current status: Project Initiation Form has been submitted for endorsement and a budget shortfall has been identified. Next steps: On receipt of signed Project Initiation Form, additional budget will be applied for.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1688	399 Don Buck Road, Massey - renew building	Renew all condition 4 and 5 assets in the building. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works.	No further decisions anticipated	CF: Investigation and Design	\$80,000 ABS: Capex - Renewals	In progress	Green	Current status: A site visit and the scope of works have been completed. Stakeholders have been consulted and specifications completed. Next steps: Procure the physical works contract.	Current status: Stakeholders have been consulted and specifications completed. Contract is currently being procured. Site visit has been completed with contractors. Next steps: Award the physical works contract. Negotiating with successful tender on timing of physical works.
1689	Corbans Estate Arts Centre - refurbish all buildings and repaint bridge	Renew all condition 4 and 5 assets in the building. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works. Priority to be given to heritage items.	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Liaising with Auckland Council representatives to determine heritage, asbestos and seismic scope. Next steps: Procurement of specialist consultants to undertake surveys and provide recommendations.	Current status: Buildings - heritage architect assessment underway. Arts Bridge - cost estimate received and option analysis is underway. Next steps: Buildings - review assessment with Architect. Arts Bridge - submit Project Initiation Form to Project Delivery team for delivery.
1690	Falls Park - install carpark retaining wall	Install a retaining wall at car park - adjacent to the stream, to ensure stability which has been identified after a bad storm which resulted in a land slip.	No further decisions anticipated	CF: Investigation and Design	\$150,000 LDI: Capex	In progress	Green	Current status: Initial assessment undertaken. Ground investigation survey in progress. The survey report is due for submission by the end of September. Next steps: Undertake a risk assessment and confirm the need for detailed design.	Current status: Initial assessment undertaken. Ground investigation survey in progress and awaiting the survey report. Next steps: Undertake risk assessment and confirm requirements for detailed design.
1691	Fred Taylor Park - renew sports field	Fred Taylor Park sports field renewal. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2663).	No further decisions anticipated	CF: Project Delivery	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Tender documents have been released. Currently negotiating with the successful contractor. Next steps: Physical works to commence in November.	Current status: Physical works have started and will be completed by this November. Turf is growing well and being fertilised on a regular basis. Next steps: Complete grow in phase and hand field back to the Operations team.
1692	Glendene Reserve - install handrail and fencing	Install a handrail and fence to ensure stability which has been identified after a bad storm which resulted in a land slip.	No further decisions anticipated	CF: Investigation and Design	\$25,000 LDI: Capex	In progress	Green	Current status: An initial assessment has been undertaken. The survey work has been scoped and a quote for conducting the survey requested. Next steps: Conduct a landslip survey. Commence design work once the survey is completed.	Current status: Ground investigation survey in progress and awaiting for the survey report. Next steps: Obtain the survey report and commence design work.
1693	Harbourview-Orangihina - renew car park	Renew wheel stops. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3318).	No further decisions anticipated	CF: Project Delivery	\$14,500 ABS: Capex - Renewals	Completed	Green	Project completed in 2017-2018 financial year.	Project completed.
1694	Henderson Bowling Club - renew roof	Number of problems with this roof due to deterioration and weather tightness issues. Existing roof consists of three elements, all of which are showing signs of decay due to age and weathering. Main pitched roof - asbestos sheeting - going brittle; brown-built metal roof is deteriorating - rust spots showing. Dormer butanol flat roof is deteriorating. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3294).	No further decisions anticipated	CF: Investigation and Design	\$145,000 ABS: Capex - Renewals	Completed	Green	Current status: Site establishment, including site fencing and scaffolding has been completed. Cleaning of the super six roof is nearly complete. Paint work commenced on the Bowling Club and Croquet Club roof. Next steps: Complete cleaning work and continue paint work on super six roof.	Project completed November 2018.
1695	Henderson Park - install retaining wall	Install a retaining wall to ensure stability which has been identified after a bad storm which resulted in a land slip.	No further decisions anticipated	CF: Investigation and Design	\$80,000 LDI: Capex	In progress	Green	Current status: The ground investigation survey is in progress. The survey report is due for submission by the end of September. Next steps: Commence detailed design after the completion of the survey.	Current status: Ground investigation survey in progress and awaiting for the survey report. Next steps: Commence detailed design after completion of survey.
1697	Henderson Youth Facility - renew PAC unit controller at Zeal café	Renew packaged air conditioning controller unit	No further decisions anticipated	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	In progress	Green	Current status: Work with the operations and aquatics team to identify the requirements of the project. Next steps: Complete scope and business case for sponsors approval.	Current status: Work with operations and aquatics team to identify the requirements of the project. Next steps: Complete scope and business case for sponsors approval.
1698	(OLI) Henderson-Massey - develop sports infrastructure	Overview - Sports development in the Henderson-Massey area. Stage One - investigation and option analysis for field and lighting upgrades, to provide for the shortfall of 30 hours per week. Options to be approved by the local board. Develop a business case for the sports development provisional requirements, including land acquisition and the development of sports facilities. Stage two - Yet to confirm the full staged approach to the initiative.	Design to be approved by the local board	CF: Investigation and Design	\$200,000 ABS: Capex - Growth	Approved	Green	Current status: Investigation has started with council operations and maintenance team. The project will be based on the sports field type and proximity to surrounding residents. Henderson Park and Te Atatu Peninsula Park are being explored to create sporting capacity. Next steps: Once the condition of the fields have been confirmed, this will provide direction as to which field needs upgrading.	Current status: An area of land has been identified as suitable to purchase to develop sports field infrastructure on. Parks and Recreation Policy and Panuku are leading the negotiations with the land owner. Next steps: Continue negotiation process to achieve a favourable outcome.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1699	Henderson-Massey - LDI minor CAPEX fund 2018/19	Funding to deliver minor CAPEX projects throughout the financial year as approved in the monthly local board workshops. Propose: Investigate additional pathway connections to the new special housing area.	Local Board to resolve each item proposed	CF: Investigation and Design	\$50,000 LDI: Capex	In progress	Green	Current status: Awaiting change in requirements for resource consents for park furniture before installation. This could take approximately 8 months. Next steps: Pricing for water fountain for Sunvue Reserve.	Current status: Awaiting change in requirements for resource consents for park furniture within front and side sides before installing in approximately 8 months. Next steps: Pricing for water fountain for Sunvue reserve.
1701	Henderson-Massey - renew amenity lighting 2018/2019+	Renew the amenity lighting at the following sites: Catherine Mall, Ranui Domain, Rush Creek Reserve, Taipari Strand, Waitakere Civic Centre and Waitakere Library car park building. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works.	No further decisions anticipated	CF: Investigation and Design	\$29,000 ABS: Capex - Renewals	In progress	Green	Current status: The lights at each site are currently being investigated, the condition of the assets are being assessed. Next steps: Prepare condition report including recommendations, and identify the schedule of works for each location.	Current status: Physical works tender submissions have been received, and are currently being evaluated. Next steps: Award the physical works contract.
1702	Henderson-Massey - renew amenity lighting 2017/2018+	Renew the amenity lighting at the following sites: Cron Reserve, Fairdene Reserve, Glen Norman Reserve, Jack Pringle Village Green, Lone Tree Park, Millbrook Esplanade, Starling Park and Tracey Park. Massey Leisure Centre and Library, Moire Park, Riverpark Reserve. This project has been bundled with a continuation of the 2017/2018 programme (previous SP18 ID 2670).	No further decisions anticipated	CF: Investigation and Design	\$85,000 ABS: Capex - Renewals	Cancelled	Grey	Current status: The lights at each site are currently being investigated, the condition of the assets are being assessed. Next steps: Prepare condition report including recommendations, and identify the schedule of works for each location.	Bundled with Henderson-Massey - renew amenity lighting 2018/2019+ SP ID 1701. This project has been bundled with 18622 Henderson-Massey - renew amenity lighting 2018/2019+ SP ID 1701
1703	Henderson-Massey - renew coastal structure 2016/2017 - 2018/2019	Harbourview/Orangihina, Kelvin Strand and Spinnaker Strand wall renewals. This project is a continuation of the 2017/2018 programme (previous ID 2685).	No further decisions anticipated	CF: Investigation and Design	\$320,000 ABS: Capex - Renewals	In progress	Green	Current status: The consultant met the iwi trust on site, and agreed on the proposed machinery access to the coastal area for construction work, and updated the design plans accordingly. The consultant is very close to completing the resource consent application. Next steps: Finalise the resource consent application and lodge it.	Current status: The resource consent application has been lodged to the council consent team on 10 October 2018. Responded back to section 92 response from the consenting team. Next steps: Approval of resource consent.
1704	Henderson-Massey - renew community facilities signage	Renew facilities signage to Auckland Council guidelines including Te Reo Maori, this project is for community facility buildings, not park signage. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2681).	No further decisions anticipated	CF: Investigation and Design	\$12,000 ABS: Capex - Renewals	Approved	Green	Current status: Awaiting the local board's decision on the naming protocols for Te Reo to be included. Next steps: Once the naming format guidelines are confirmed, engagement with Council's Communications and Marketing team may commence to arrange mock-ups.	Current status: Review list of sites and confirm with Parks, Sports and Recreation if impacted by Te Reo naming. Next steps: Forward findings to the work programme team to enable an accurate update to be provided to the local board.
1705	Henderson-Massey - renew park car parks 2018/2019+	Renew the car park at the following sites: Corban Reserve and Te Atatu Peninsula Park. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works.	No further decisions anticipated	CF: Investigation and Design	\$25,000 ABS: Capex - Renewals	In progress	Green	Current status: Managing the civil engineering contract for the carpark surveys which are being undertaken at Corban Reserve and Te Atatu Peninsula Park. Next steps: Review engineers reports and recommendations to determine the best way forward.	Current status: Project Initiation Form submitted to the operations team and project sponsor for approval. Next steps: Handover of the project to project delivery.
1706	Henderson-Massey - renew park fencing 2018/2019	Renew park fencing at the following sites: Gloria Park and Sunline Reserve. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works.	No further decisions anticipated	CF: Investigation and Design	\$13,500 ABS: Capex - Renewals	In progress	Green	Current status: Compiling information on each location identified within the project, to determine level of works required. Next steps: Issue tender document for pricing by a specialist consultant if required.	Current status: Project Initiation Form complete. Budget change request process underway. Next steps: hand over to Project Delivery team.
1707	Henderson-Massey - renew park furniture 2018/2019	Renew park furniture throughout the local parks in Henderson-Massey based on condition data. This project will include investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works.	No further decisions anticipated	CF: Investigation and Design	\$49,000 ABS: Capex - Renewals	In progress	Green	Current status: Compiling information on the assets located in each of the sites, to determine the level of works required. Next steps: Issue tender document for pricing by a specialist consultant.	Current status: The approved scope is being reviewed and tender documentation will be prepared for release in late January 2019. Next steps: Release the physical works tender and award of contract.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1708	Henderson-Massey - renew park structures 2018/2019+	Renew park structures at the following sites: Chapman Strand, Dawnhaven Esplanade, Gloria Park, Harbourview-Orangihina, Ranui Domain, Sherwood Park, Taipari Strand, Te Rangi Hiroa/Birdwood Winery, Tuscany Green, Waimanu Bay Reserve. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works.	No further decisions anticipated	CF: Investigation and Design	\$30,000 ABS: Capex - Renewals	In progress	Green	Current status: Investigation and design. Next steps: Writing of a business case.	Current status: Following investigation it has been determined that the large retaining wall and shared path at Coletta Esplanade requires renewal as a priority as it has been slumping for some time. This asset is a part of the Henderson Creek Cycleway and is adjacent to Central Park Drive. Structural assets are being investigated at Chapman Strand, Harbourview-Orangihina, Ranui Domain, Taipari Strand, Te Rangi Hiroa/Birdwood Winery, Tuscany Green and Waimanu Bay Reserve to determine renewal requirements. No work is required at Dawnhaven Esplanade, Gloria Park or Sherwood Park at this time. Next steps: Determine renewal requirements for structures at the identified sites and undertake required design work.
1709	Henderson-Massey - renew park structures 2017/2018+	Coletta Esplanade, Cranwell Park, Dawnhaven Esplanade, Gloria Park, Harbourview-Orangihina, Moire Park, Riverpark Reserve. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2671).	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Following the investigation phase it was found that the project work is only required in Coletta Esplanade, Cranwell Park, Moire Park and Riverpark Reserve. Maintenance requirement for the other parks has been sent to the Operations team to complete. Detailed design work is underway. Next steps: Complete design and consent phase.	Current status: Following the investigation phase it was found the project work is required in Coletta Esplanade, Cranwell Park, Moire Park and Riverpark Reserve only. Maintenance requirement for the other parks has been passed on to the operations team to complete. Detailed design work is underway. Next steps: Complete design and consent phase.
1710	Henderson-Massey - renew play spaces 2018/2019+	Renew the play spaces at the following sites: Durham Green and Sarajevo Reserve. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works.	No further decisions anticipated	CF: Investigation and Design	\$12,000 ABS: Capex - Renewals	In progress	Green	Current status: Planning community engagement process to ensure local residents have an opportunity to input into the project. Next steps: Detail the engagement process findings into a scope for the design team.	Current status: Review and collate survey responses. Next steps: Meet with design specialist to identify suitable design options for each playground.
1711	Henderson-Massey - renew play spaces 2017/2018+	Spargo Reserve, Te Atatu Peninsula Park. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2672).	No further decisions anticipated	CF: Investigation and Design	\$200,000 ABS: Capex - Renewals	In progress	Green	Current status: Concept design is complete. Detail design phase will begin shortly. Next steps: Detailed design phase.	Current status: Final changes to the design of the playgrounds has been completed and procurement of the physical works has commenced late November 2018. Next steps: Review tender submissions and award contract December 2018.
1712	Henderson-Massey - renew playground under surface 2018/2019	Renew playground under surface at the following sites: Barry Reserve, McKinley Park, San Bernadino Reserve and Xena Park.	No further decisions anticipated	CF: Investigation and Design	\$81,000 ABS: Capex - Renewals	Completed	Green	Current status: Tender out with contractors for pricing. Next steps: Complete tender evaluation and programme delivery dates with contractor.	Project completed November 2018.
1713	Henderson-Massey - renew sports fields 2018/2019+	Renewal of cricket wickets and goal posts at the following sites: Henderson Park, Jack Pringle Sports Park, McLeod Park, Moire Park, Ramlea Park and Royal Reserve.	No further decisions anticipated	CF: Investigation and Design	\$16,000 ABS: Capex - Renewals	In progress	Green	Current status: Operations and Maintenance team have advised that all goal posts and cricket wickets are in good condition. Which has meant the direction is now set towards which fields are in need of renewal. Next steps: The aim is to have direction on which sports field would warrant a renewal by the end of October 2018	Current status: Operations and Maintenance team have advised that all goal posts and cricket are in good condition. Which has meant the direction is now set towards which fields are in need of renewal. Jack Colvin Park field 1 has been identified for a renewal. Next steps: A consultant will be engaged by the end of December 2018 to undertake the investigation and design work.
1714	Henderson-Massey - renew walkways and paths 2018/2019+	Renew walkways and paths at the following sites: Awaroa Park, Claverdon Park, Coletta Esplanade and Durham Green. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works.	No further decisions anticipated	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Scoping project and identifying works required. Next steps: Detail requirements into a tender document for pricing by a specialist consultant.	Current status: Scoping investigations of each site is underway. Next steps: Preparation of Project Initiation Form for handover for Project Delivery.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1715	Henderson-Massey - renew walkways and paths 2017/2018+	Corban Reserve, Cranwell Park, Dawnhaven Esplanade, Don Buck Corner, Henderson Valley Park, Lloyd Morgan Lions Club Park, Lydford Green, Marlene Glade, McCormick Green, Moire Park, Pooks Reserve, Renata Esplanade, Springbank Esplanade, Taipari Strand, Te Atatu Peninsula Park, Te Atatu South Park, Vitasovich Esplanade, Wakeling Park. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2673).	No further decisions anticipated	CF: Investigation and Design	\$175,000 ABS: Capex - Renewals	In progress	Green	Current status: Project scope is currently being finalised. Next steps: Detailed design and tenders for work to be undertaken.	Current status: The tender document is being compiled and will be advertised in early December. Next steps: Engage contractor and commence physical works.
1716	Henderson-Massey - renewal of park signage across multiple sites	Renew signage including Te Reo Maori at the following sites: Chilcott Brae, Coroglen Reserve, Divich Reserve, Emerald Valley Park, Fairdene Reserve, Harbourview-Orangihina, Henderson Park, Hindmarsh Green, Kaikoura Reserve, Lloyd Morgan Lions Club Park, Lowtherhurst Reserve, Manutewhau Reserve, Manutewhau Walk, Marinich Reserve, McKinley Park, McLeod Park, Midgey Park, Millbrook Esplanade, Moire Park, Opanuku Reserve, Riverpark Reserve, Rush Creek Reserve, Sarajevo Reserve, Serwayne Walk, Starforth Reserve, Starling Park, Swan Arch Reserve, Te Atatu Peninsula Park, Tui Glen Reserve, Wakeling Park. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works. All signage to include Te Reo Maori. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2680).	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	Approved	Green	Current status: Awaiting the local board's decision on the naming protocols for Te Reo to be included. Next steps: Once the naming format guidelines are confirmed, council's marketing team will arrange design mock-ups for approval by the local board.	Current status: Review list of sites and confirm with Parks Sports and Recreation if impacted by Te Reo naming. Next steps: Forward findings to the work programme team to enable an accurate update to be provided to the local board.
1717	Kelston Community Centre - comprehensive renewal	Refurbish the facility to ensure fit for purpose. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2688).	Design to be approved by the local board	CF: Investigation and Design	\$30,000 ABS: Capex - Renewals	In progress	Green	Current status: Working with Community Services to understand the scope. Next steps: Meet with the architect engaged by Community Services to review costs and value engineer current design proposal.	Current status: Immediate weather tightness and roof repairs to be completed by December 2018. Next steps: Meet with architect engaged by Community Services to review costs to engineer current design proposal for the interior renewal.
1718	Lloyd Morgan Lions Club - develop upgrade concept plan - stage 1	Develop the upgrade concept plan, to be approved by the local board.	Design to be approved by the local board	CF: Investigation and Design	\$20,000 LDI: Capex	In progress	Green	Current status: This project is on hold, awaiting strategic assessment. Next steps: Community Services to undertake a strategic assessment and present it to the local board. This will inform the next steps.	Current status: The local board approved the additional funding requested at the business meeting held on 11 December 2018. Next steps: Engage consultant for design work.
1719	Massey Domain - develop sports and infrastructure	Installation of artificial turf in Massey Domain including the drainage and sand slits. This project is a continuation of a multi-year project from the 2017/2018 programme (previous SP18 ID 3080).	Design to be approved by the local board	CF: Project Delivery	\$99,907 ABS: Capex - Growth	Completed	Green	Project completed in 2017-2018 financial year.	Project completed.
1720	Massey Leisure Centre - renew facility	The entire flat roof section requires replacement and there are structural renewals required to the associated wall framing. Replace the acoustic panels to ensure the facility is fit for purpose. Replace floor tiles in bathrooms and accessible toilets. Replace the butynol roof. A section of the pavers outside the gym have become unstable and need replacing. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$176,608 ABS: Capex - Renewals	Approved	Green	Current status: Building survey has been completed. Next steps: Scope of works to be determined.	Current status: Consultant engaged to complete scope of works for immediate weather tightness issues. The report has been discussed with the local board at a workshop. Next steps: The local board have requested that Community Services provide options for the future use of the library space to enable the board to make an informed decision on the approval for funding of physical works.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1725	Massey North Youth Facility - improvements	Improving the youth facility at Massey North. Project brought forward for delivery from FY19 to FY18 as part of the risk adjusted programme. This project is considered a health and safety issue. Black mold is prevalent in this area of the building and this should be remediated immediately. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3529).	Design to be approved by the local board	CF: Investigation and Design	\$30,000 ABS: Capex - Development	In progress	Green	Current status: This project is considered a health and safety issue. Black mould is prevalent in this area of the building and this should be remediated as a matter of urgency. Quotes have been provided to undertake health and safety related work at this site. Next steps: Scoping documents are being prepared for the engagement of a consultant to undertake and prepare a building survey.	Current status: A consultant has been engaged to complete the scope of works for immediate weather tightness issues and a report was discussed with the local board at a workshop. Next steps: The local board have requested that Community Services provide options for the future use of the library space to enable an informed decision on the approval for funding for physical works.
1726	Moire Park development	Install sand field, irrigation and lighting on field 3 & 4. This project is a continuation of a multi-year project from the 2017/2018 programme (previous SP18 ID 2824).	Design to be approved by the local board	CF: Project Delivery	\$200,000 ABS: Capex - Growth	In progress	Green	Current status: The contract for physical works on Field 5 has been issued to the contractor, and the construction work will commence in October 2018. Next steps: Start physical works on Field 5 in October 2018.	Current status: Physical work has been commenced. Next steps: Progress physical works to completion in early May 2019.
1727	Riverpark Reserve - renew and upgrade playground	Renew and upgrade the playground to appeal to all ages with a more challenging and unique element incorporating natural play. LDI allocation breakdown as follows: \$10,000 FY18 consultation and design; \$100,000 LDI capex for physical works in FY19, \$4,000 to install the fitness stations but on condition the Riverpark Action Group be successful in the purchase of the equipment, if not successful the \$4,000 is to be reallocated to the overall upgrade project. This project is a continuation of the 2017/2018 programme (previous SP18 ID 19968).	Design to be approved by the local board	CF: Investigation and Design	\$154,000 ABS: Capex - Renewals;LDI: Capex	In progress	Green	Current status: Onsite consultation was held on 27 September. The 'Have Your Say' on-line survey will close 7 October. Next steps: Analysis of the survey results will inform the design brief for the playground.	Current status: At the business meeting on 11 December 2018, the local board approved the concept design and an additional \$50,000 locally driven initiative funding. Next steps: Construction drawings.
1728	Royal Reserve - renew changing room and toilet block	Refurbish toilet and changing block. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works.	Design to be approved by the local board	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Investigation, including option analysis and design, will begin shortly. Next step: Write business case.	Current status: Detailed scope for tendering is being prepared and will be ready January 2019. Next steps: Procurement to follow once tender documents are available.
1729	Te Atatu Peninsula Community Centre - review and replace heating system	Investigate options to keep the heat within the community centre, currently this is a challenge and requires addressing. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works.	No further decisions anticipated	CF: Investigation and Design	\$80,000 ABS: Capex - Renewals	In progress	Green	Current status: Meeting Centre Manager on site to gain a better understanding of current issues which will form the scope of work. Next steps: Document the scope of work and issue a tender to relevant specialist consultants.	Current status: Consultant has advised they no longer want to submit a fee proposal. Next steps: Commence a new round of tendering in January 2019.
1730	Te Atatu Peninsula Community House - refurbish interior and exterior of buildings	Replacement of floor, wall coverings and curtains in both buildings. Replace kitchen in blue house.	No further decisions anticipated	CF: Investigation and Design	\$65,000 ABS: Capex - Renewals	In progress	Green	Current status: Finalising contract documentation. Next steps: Procure physical works contract.	Current status: Finalising contract documentation. Completed a site visit with the invited contractors. Next steps: Procure physical works contract.
1731	Te Atatu South Community Centre - refurbish exterior of building including signage renewal	Refurbish the exterior of the centre as required, including signage renewal which will include Te Reo Maori.	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Visit site with the Centre Manager and relevant stakeholders to confirm the extent of works required.Next steps: Engage specialists to provide specifications for physical work components.	Current status: Tender currently with contractors for pricing closing mid December 2018. Next steps: Tender to be reviewed and contract awarded early January 2019.
1732	Te Atatu South Park - implement concept plan - stage 1	Implement the concept plan the local board have approved to upgrade and improve this local park.	Design to be approved by the local board	CF: Investigation and Design	\$20,000 LDI: Capex	In progress	Green	Current status: Reviewing strategic assessment document. Obtaining details on key stakeholders. Next steps: Provide scope to specialist consultants to commence design process.	Current status: The Henderson Massey Local Board approved the additional funding requested at the 11 December 2018 Business Meeting. Next steps: Engage consultant for design work.

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1733	Te Pai Park Netball courts - increase light capacity	Install lighting at the facility to extend playing capacity. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2701).	Design to be approved by the local board	CF: Project Delivery	\$30,000 ABS: Capex - Growth	In progress	Green	Current status: The tender documentation was completed and the prices for the physical works received. The contract has been awarded to a successful contractor. The light fittings are on route from Germany. Next steps: Physical works to commence in November 2018.	Current status: Tender documentation is complete, Contract has been awarded to successful contractor. Work programme has been submitted and physical works due to be delivered in February 2019. Next steps: Physical works to commence in February 2019, and completed by June 2019.
1734	Te Rangi Hiroa Nursery/Birdwood Winery - implement master plan - stage 1	Implement the concept plan the local board have approved to upgrade and improve this site.	Design to be approved by the local board	CF: Investigation and Design	\$35,000 LDI: Capex	In progress	Green	Current status: This project is on hold, awaiting a strategic assessment from Community Services.	Current status: Compilation of scoping document is underway. Next steps: Request professional services fee proposals.
1735	The Concourse Strand - renew car park	Renew car park. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2703).	No further decisions anticipated	CF: Investigation and Design	\$25,000 ABS: Capex - Renewals	On Hold	Amber	Project is on hold as Watercare is using the carpark for work site storage, and a site inspection is not possible at this time.	Project is on hold as Watercare are using the carpark for work site storage and site inspection is not possible at this time. Project is on hold as Watercare are using the carpark for work site storage and site inspection is not possible at this time.
1736	West Wave Aquatic Centre - comprehensive renewal	Leisure Pool renewal works during shut down. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2704).	No further decisions anticipated	CF: Investigation and Design	\$500,000 ABS: Capex - Renewals	In progress	Green	Current status: A structural (seismic) investigation has been undertaken. Mechanical and electrical services investigations are in progress. The initial budget estimates indicate that the issues are more significant than initially understood and additional budget will be required. Next steps: Services/building fabric investigations are to be undertaken this term, and along with the seismic investigation, will inform a strategic assessment that will establish budget and scope of works required at the facility. At this stage, it is anticipated that physical works may be undertaken in early 2020, subject to approval of the strategic assessment in mid-2018, design in 2018-2019, the procurement of long lead-time items and the physical works contractor will commence in financial year 2019. Urgent works to the Main Pool Hall Lighting, Upper Fitness Centre HVAC, Learn to Swim and Hydrotherapy Pools HVAC and the Variable Floor, are proposed to be separated out and managed in stages.	Current status: Mechanical and electrical services investigation is in progress. The initial budget estimates indicate that the issues are more significant than initially understood and additional budget will be required. Next steps: Structural (seismic) investigation has been undertaken. Services/ building fabric investigations are to be undertaken this term and, along with the seismic investigation, will inform a strategic assessment that will establish budget and scope of works required at the facility. At this stage, it is anticipated that physical works may be undertaken in early 2020, subject to approval of the strategic assessment in mid-2018, design in 2018-2019, procurement of long lead-time items and physical works contractor will commence in financial year 2019. Urgent works to the Main Pool Hall Lighting, Upper Fitness Centre Heating, ventilation, and air conditioning (HVAC), Learn to Swim and Hydrotherapy Pools Heating, ventilation, and air conditioning (HVAC), and Variable Floor are proposed to be separated out and managed as "Stage 1".
1737	West Wave Aquatic Centre - renew HVAC - recreation centre	Refurbishment or replacement of units (PRU1-03 and PRU1-04) that supply heating and cooling to the lower fitness centre, dry drive pit and spin room. Replace air conditioning unit serving the Plunket rooms. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3261).	No further decisions anticipated	CF: Investigation and Design	\$5,000 ABS: Capex - Renewals	Completed	Green	Project completed in 2017-2018 financial year.	Project completed.

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1738	Westgate - develop multipurpose facility and town square	New library (library and community facilities, CAB, public toilets, public arts - children`s multipurpose area) and town square (soft and hard landscaping and traffic shared space).This project is a continuation of a multi-year project from the 2017/2018 programme (previous SP18 ID 2705).	No further decision points at this stage	CF: Project Delivery	\$15,901,097 ABS: Capex - Development	In progress	Amber	<p>Current status: This project covers both the Town Square and Multipurpose Facility located at Kohuhu Lane, Westgate. The Town Square is complete and operational. The Multipurpose Facility physical works commenced on the 6 March 2017, with a planned opening date in the first quarter of 2019. All consents have been granted and are in use. Large value variations to the main contract have been required for the inclusion of artwork, which was previously to be delivered outside of the main contract, as well as for enabling works required, including non-project infrastructure and remediation costs. Next steps: Physical works will progress on site, completion of the physical works will be followed by the commissioning of building services and preparation for opening will be complete in the first quarter of 2019. A period of fit out by Libraries and Information and Arts, Culture and Events will take place after the contractor has left site. Risks outstanding are the provision of car parking. Scope required by the project has had to be added to the build contract, resulting in additional costs, as well as outstanding design and coordination risks. These risks are increasing in severity as the project continues. Risks are also introduced with seismic restraint of artwork and furniture, required under building regulations, and located within heavily congested service areas. However these risks are monitored and mitigated by the project team.</p>	<p>Enabling works to implement sediment control system have caused delays along with further delays due to large number of clarifications required by contractor. These delays have also resulted in additional cost to the project. Changes in building compliance requirements have also resulted in additional work. Project level risk of car parking is still outstanding, anticipated cost of certain elements has been exceeded along with claims from contractor due to delays, workshops have been undertaken to identify and mitigate risk. Risks due to delays of provision of information and additional information not covered in tender documentation have increased in severity, areas of particular concern are services, heating, ventilation and air conditioning, as well as seismic restraint of artwork furniture within a heavily congested service area. Ceiling interfaces also require additional detail. Facility does not have an agreed name the process to name is underway currentlyCurrent status: This project covers both the Town Square and Multipurpose Facility located at Kohuhu Lane, Westgate. The Town Square is complete and operational. The Multipurpose Facility physical works commenced on the 6 March 2017, with a planned opening date in the first quarter of 2019. All consents have been granted and are in use. Large value variations to main contract have been required for the inclusion of function artwork furniture which was previously to be delivered outside of the main contract, for enabling works required including non-project infrastructure and remediation, in addition to costs due to extensions of time related to delays in provision of design information to the contractor.The works that have been completed to date:</p> <ul style="list-style-type: none"> • Building drainage • Building foundations • Building concrete superstructure, all three floors are complete. • Structural steel elements including but not limited to steel roof, steel façade structural support and steel footpath canopy support • Wind lobby skylight installed • Glass façade complete • Steel staircases installed • Services installed • Wall framing complete to all levels. • Wall lining complete to all levels • Ceiling linings complete on first and second floor • Level 3 louvres installed • Glass balustrades installed • Both elevators are complete • Main switch board operational • Data rooms complete • Façade and glazing complete • All aluminium cladding complete • Plant room installation complete • Roof membrane complete • Lighting installation complete • Flooring installation complete on all floors • Ceiling lining installation complete • Internal painting on all floors complete • Kitchen fit out completed • External paving completed. <p>Next steps: Physical works of facility are near completion, the period of commissioning of building services and preparation for opening starting in 2019. The car park will also be completed during this period prior to opening late in the first quarter of 2019</p> <ul style="list-style-type: none"> • Identification of and attendance to minor defects and outstanding minor items of work • Commissioning of building near complete • Information services requirements are currently being undertaken • Planning of operational use of the building. • Construction of car park due to begin in 2019. Planned opening date first quarter of 2019, contractor is due to complete their work in late 2018. A period of fit out by Libraries and Information and Arts, Culture and Events will take place after the contractor has left site. Progress on site is progressing with delays incurred due to provision of design information to contractor, however these and other delays incurred including enabling works are
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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
									accounted for within project programme. Risks outstanding of provision of car parking, scope required by the project has had to be added to the build contract resulting in cost as well as outstanding design and coordination risks, these risks are increasing in severity as progress on site continues. Risks also introduced with seismic restraint of furniture, required under building regulations and located in areas of heavily congested service duct routes. However these risks are monitored and mitigated by the project team. The naming of facility is due to be presented by Community Places to the Henderson-Massey Local Board on 12 December this has been completed in consultation with local Mana Whenua - Te Kawerau a Maki and Ngāti Whātua O Kaipara. The Henderson-Massey Local Board are also invited to attend site on the 12th of February 2019, a blessing to enable operation staff to be on site prior to open will take place in the first weeks of 2019.
2191	Moire Park - upgrade playspace	Upgrade and renew the current playspace to a destination playground for the current and new community users to enjoy. Year one investigation, detailed design and scoping, year two physical works.	Design to be approved by the local board	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals; ABS: Capex - Growth	On Hold	Amber	Current status: Meeting with Community Services representative to review strategic assessment document. Next steps: Commence stakeholder engagement including gain feedback from the local community.	Project placed on hold until scope confirmed. Current status: Awaiting confirmation of project scope. Next steps: Appoint playground design consultant.
2744	Te Whau Pathway Stage 1B - Tiroroa Esplanade - develop connector path	Develop the Te Whau Pathway connector pathway through Tiroroa Esplanade. The Whau LB approval on stage 1B is WH/2016/60. Funded by Auckland Transport, funding agreement received and processed.	Design to be approved by the local board	CF: Project Delivery	\$300,000 External funding	Completed	Green	Current status: Top soiling is completed as per the landscaping plan. Seeding on the top of the topsoil and minor planting work is ongoing. Next steps: Complete the remaining works. Overall landscape planting will be carried out in the next planting season as separate contract.	Project completed November 2018.
2840	Te Atatu Waka Ama - investigate options	Investigate options analysis for the proposed public water access to the Whau River in the Te Atatu vicinity, create a new waka ama facility for the users, ensure to address possible collaboration with the Te Whau Pathway development and/or the Te Atatu Boat Club. Produce a recommended options analysis with cost estimate back to the local board by May 2018. Project carried forward from FY17/18, previous SharePoint ID 1003.	No further decisions anticipated	CF: Investigation and Design	\$24,469 LDI: Opex	In progress	Green	Current status: Council staff are drafting design options based upon coastal constraints, Te Whau pathway alignments, and planning restrictions of the area. Next steps: Council staff will continue preparing options and present them to the local board on 16 October 2018, to discuss both the positive and negative outcomes for each option. Following discussions, a refined concept plan will be carried forward for further investigation.	Current status: Council staff presented (2) site options at the local board workshop on 20 November 2018. These same options were reviewed on site with waka ama on 06 December 2018. A resulting third option was discussed and will be further developed. Next steps: Council staff will prepare a third option and will better define costs of components. Options will be presented at a local board workshop in the next quarter.
2860	(OLI) Henderson-Massey - investigate options for aquatic pool development	Overview - Aquatic facility development in the Henderson-Massey area. Stage one - investigation and options analysis for aquatic provisional requirements in the Henderson-Massey area. Stage two - Yet to confirm the full staged approach to the initiative.	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex - Development	Approved	Green	Current status: Underway – indicative timeline and deliverables presented in a workshop to the local board on 2 October. Next steps: Develop an engagement plan for key communication with the local board throughout project delivery.	Current status: An internal workshop was held in order to gain technical information to inform the final stages of the development for the consultant brief, project and engagement plan. Next steps: We be engaging consultants in the next reporting period and circulating the engagement plan.
2950	Henderson-Massey - renew park buildings 2016/2017	Renewal of park toilet blocks. This project is carried over from the 2017/2018 programme (previous ID 3007).	No further decisions anticipated	CF: Project Delivery	\$903 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed December 2018.
2951	Henderson-Massey - renew building FY17-18	Falls Park Shelter and Moire Park toilet renewals. This project is a continuation of the 2017/2018 programme (previous ID 3303)	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed.
2952	Henderson-Massey - renew structure 2017/2018	Coletta Esplanade, Cranwell Park, Dawnhaven Esplanade, Gloria Park, Harbourview-Orangihina, Moire Park, Riverpark Reserve. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2686).	No further decisions anticipated	CF: Project Delivery	\$57,800 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Contract has been awarded and physical works scheduled. Commencement of physical works is scheduled for November, when weather permits. Next steps: Physical works to be completed and then close out project.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2988	Royal Reserve - develop park	Upgrade of park with playground, footpaths, fitness equipment and additional parking. This project is carried over from the 2017/2018 programme (previous ID 3182).	No further decisions anticipated	CF: Project Delivery	\$282,406 Growth	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	Time frames have been pushed back, meaning construction occurring in winter and therefore the snow in the park event will need to be carefully considered. Current status: The carpark has been asphalted and line marked and ready for opening once the operations team have signed off the asset. Next steps: Hold practical completion meeting and open carpark before the Christmas holidays. Plan opening event for late January / February 2019. The event will be work shopped with the board to understand event requirements.
2989	Te Pai Park - renew netball court & goal posts	Te Pai Park netball court renewal. Replace goal posts - Health and safety critical works. This project is a continuation of the 2017/2018 programme (previous ID 2700)	No further decisions anticipated	CF: Project Delivery	\$214,188 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: 14 courts have been completed and handed over to Waitakere Netball for use. Wet weather has impacted delivery progress. Programme has been finalised and stakeholders have been consulted. Next steps: Complete the front 7 courts by March 2019, Contractors are now underway to complete the remaining 7 courts. Rubber underlay is completed, top coats to be laid prior to Christmas. Line marking to commence in the new year.
3039	West Wave Aquatic Centre - renew chlorine generation system	Renew the chlorine generation system at the centre to ensure the facility remains fit for purpose. This project is carried over from the 2017/2018 programme (previous ID 3264).	No further decisions anticipated	CF: Project Delivery	\$14,000 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Quote received from contractor is more than allocated budget. Aquatic team reviewing alternative options. Next steps: Pending direction from the Aquatic team, complete business case and submit for approval.
3079	Henderson-Massey - renew park furniture 2017/2018	Don Buck Corner, Featherstone Park, Kayle Glen Walk, Kelvin Strand, Realm Esplanade, Te Rangi Hiroa/Birdwood Winery, Zita Maria Park. This project is carried over from the 2017/2018 programme (previous ID 2667).	No further decisions anticipated	CF: Project Delivery	\$65,845 ABS: Capex - Renewals	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Insufficient budget allocated. Project will continue once additional budget has been confirmed. Current status: Contract has been awarded. Physical works are underway. Next steps: Physical works completed prior to Christmas.
3095	Lloyd Morgan Lions Club - demolish White House	Demolish White House and reinstate to lawn This project was carried over from FY2017/2018, previous SP ID 3543	No further decisions anticipated	CF: Project Delivery	\$109,199 ABS: Opex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed December 2018.
3122	Te Whau Pathway Stage 1B - Roberts Field - develop boardwalk connections	Develop the Te Whau Pathway main pathway through Roberts Field. The Whau LB approval on stage 1B is WH/2016/60. This project is a continuation of the 2017/2018 programme (previous ID 3432)	Design to be agreed with local board	CF: Project Delivery	\$165,513 Growth	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed November 2018.
3154	West Wave - renew minor electrical assets	Install new BBQs, renew car park lighting, replace USD controllers, install canopy lighting strip and carry out multiple repairs (mostly power boards) based on the thermal imaging report.	No further decisions anticipated	CF: Project Delivery	\$0ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed.
3228	Henderson-Massey – upgrade of Jack Pringle Sports Park skate park and basketball court	Upgrade the skate park with additional skate items. Upgrade the basketball court by doubling its size and installing a second hoop.	No further decisions anticipated	CF: Project Delivery	\$136,500 ABS: Capex - Renewals	In progress	Green	Q1 commentary not captured for new projects created after Q1 completion.	Current status: Investigation and design is underway. Next steps: Procurement of professional services.
3229	Henderson-Massey – install Danica Esp to Te Atatu Road pathway	Construct a 3m wide concrete cycle/foot path between Danica Esplanade and Te Atatu Road cycleway at the northern end of Harbourview/Orangihina Reserve. Bollards shall be installed at each end as a barrier to vehicles.	No further decisions anticipated	CF: Project Delivery	\$26,500 ABS: Capex - Renewals	In progress	Green	Q1 commentary not captured for new projects created after Q1 completion.	Current status: Project scope is completed and approved. Procurement of physical work is under way. Next steps: Physical works to start early 2019.

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3230	Henderson-Massey – install minor assets NZTA funding	Install a drinking fountain at McLeod Park between the playground and club building. Install a drinking fountain at Te Atatu Peninsula Park between the carpark and Football/cricket club building. Install park seating at Kelvin Strand adjacent to the playground.	No further decisions anticipated	CF: Project Delivery	\$20,800 ABS: Capex - Renewals	In progress	Green	Q1 commentary not captured for new projects created after Q1 completion.	Current status: Project has been scoped and approved. Contract documentation has been completed. Next steps: Procurement of physical work in January 2019.
Community Services: Service Strategy and Integration									
1393	Harbourview Orangihina Park Master Plan (formerly Harbourview-Orangihina: Prepare a Management Plan for Stage 2 in 2017/18 WP)	Develop a master plan to guide decision making for the management and future development of Harbourview Orangihina Park	08/18: Decision to adopt master plan following consultation	CS: Service Strategy and Integration	\$0 LDI: Opex	In progress	Green	Community engagement commenced 13 August 2018 and closed 9 September 2018. Feedback is currently being analysed and is on track to report on by early quarter three.	Public Hearing on the masterplan was held in December; including Local Board deliberations on the written and verbal submissions. Report on the deliberations and plan amendments forwarded to the Local Board chair for review and approval. Q3 deliverables: To report final plan to the Local Board for adoption in February; subject to Local Board confirming deliberations/plan amendments.
1396	Determine future use of current Massey Library upon Westgate completion.	Investigate options for the vacated library space which will complement the Massey Leisure Centre.	Feedback on preferred option to inform business case Oversight of implementation	CS: Service Strategy and Integration	\$0 Regional	In progress	Green	The scope for this project is currently being developed. Local board meeting planned for quarter two to outline project approach.	Introductory workshop held with the Local Board in November and draft criteria to assess options was presented for Local Board feedback. Q3 deliverables: Possible options are being developed and will be workshopped with the local board in quarter three.
Infrastructure and Environmental Services									
436	New Project: Henderson-Massey North-West Wildlink Assistance Programme - Pest Free Te Atatu Coordinator	In 2017, a Pest Free Te Atatu initiative was developed in alignment with Pest Free Auckland. The project plan aims to establish pest control with 776 private householders (one in five) on the peninsula as well as pulling in public land management. Community Waitakere have been taken a lead with other community groups and council staff with this initiative. Community Waitakere applied for, and were granted partial funding, for a project coordinator through the Regional Environment and Natural Heritage Grant 2017/2018 funding round. It is proposed that the local board support the unfunded portion to increase capacity and interest within the community to achieve Pest Free Te Atatu. The funding would increase the capacity of the project coordinator role created by Community Waitakere. The budget proposed for covering a part-time coordinator is \$20,000. The Te Atatu Marae Coalition has indicated interest in working with the coordinator, noting that a marae is planned to be built in the area within the next few years.	No further decisions anticipated	I&ES: Environmental Services	\$20,000 LDI: Opex	In progress	Green	Staff have discussed the Pest Free Te Atatu coordinator role with Community Waitakere. A funding agreement will be in place by 30 October to fund the additional hours for this position. Quarterly updates from the coordinator will be provided through council officers.	A funding agreement was signed by Community Waitakere in quarter two. The pest free co-ordinator will aim to work with up to 776 private Te Atatu Peninsula landowners to undertake pest control on both public and private land. Community Waitakere will provide further updates to the local board on progress with this co-ordinator's project work in early 2019.
595	Septic tank pumpout programme - Henderson-Massey Local Board	This programme seeks to manage the triennial pumpout of septic tanks within the former Waitakere City Council area.	No further decisions anticipated	I&ES: Healthy Waters	\$39,635 ABS: Opex	In progress	Green	There are approximately 4,300 private on-site wastewater treatment systems serviced on a triennial cycle by the pumpout programme. The septic tanks are spread across three local boards on properties paying the targeted rural sewage rate. There were no scheduled pumpouts in the Henderson-Massey area for quarter one. The local board have been sent a memo about the future of the scheme and this will be discussed at a workshop in October 2018.	There were no scheduled and no unscheduled pumpouts in the Henderson-Massey area for quarter two. In November 2018 the local board has endorsed a report recommending replacing this programme with compliance monitoring of septic systems.

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634	Ngā Puna Manaaki Inanga project (year two)	<p>Following on from stage one of this project in the 2017/2018 financial year, the second stage of this project will involve restoring and mitigating inanga spawning sites that have been identified in stage one. The local community will be engaged to help restore these sites. A number of measures will be used including:</p> <ul style="list-style-type: none"> - planting of grasses around the saline wedge - interpretive signage - fencing or planting to prevent trampling or erosion at spawning sites - weed control - targeted pest control. <p>The improvement of habitat in these areas can improve water quality as restored riparian margins reduce the run-off of pathogens, sediment and nutrients. This improvement applies in both rural and urban environments. The improvement of the riparian margin improves stability of the stream bank and therefore reduces erosion and sedimentation.</p>	No further decisions anticipated	I&ES: Healthy Waters	\$23,000 LDI: Opex	In progress	Green	This contract has been assigned to a contractor and the project planning is underway. The project is due for completion in June 2019. In quarter two salt wedge surveys on sites identified will be conducted and engagement will be with the local community.	The Totems for art installation within Coletta Esplande, Te Atatu South, have been sourced and shaped by Anna Crichton and the Henderson Men's Shed hosted the painting of the totems by Supported Life young people. They are also building mounting systems for the totems and the installation is planned for January/February 2019. Site visits have been made to sites to review the planting and mitigation plans. In quarter three the community will be engaged around the egg/fish spawning surveys which are due to commence in Spring 2019.
635	Totara Ponds, Westgate	<p>Westgate (Massey) area continues to be a priority site for development. To support this development, Auckland Council has been delivering a programme of open space and stormwater reserves and has included land acquisition projects many of which have been completed. The programme objective is to deliver the network of stormwater infrastructure and associated open space to enable development to progress in line with developer aspirations. This project involves the acquisition of land and construction stormwater ponds to allow the development of plan change 15. Stormwater management, and its impact on waterways, is of key significance to mana whenua in their role as kaitiaki of Auckland's natural environments. Te Kawerau ā Maki have been consulted as a part of plan change 15, and are involved in the design development for the Totara Creek open space.</p>	No further decisions anticipated	I&ES: DPO	\$350,000 ABS: Capex – Development	In progress	Green	This project will soon be moved into closing phase. The last of the ponds have reached practical completion with operational handover yet to occur. Practical completion walkover is scheduled at the end of October 2018.	The practical completion walkover for pond one has been undertaken. The overall park plan has been slightly delayed to account for modified park contours. The initial riparian planting on western section was completed in quarter two. The next steps will involve weeding works on the west bank of the Sakaria Creek over the 2018/2019 summer period. The planting process for pond one is ready to go to tender and is near Engineering Approval Completion Certificate.
636	Industry Pollution Prevention Programme (EcoMatters)	<p>This project will involve identifying businesses in Henderson-Massey that could have the greatest impact on stream health due to potential industrial discharges, contaminated stormwater, or litter, and to provide pollution prevention advice to these businesses. This project has potential to engage Māori communities in stream protection initiatives, enhancing wellbeing, developing capacity, and enabling kaitiakitanga. For Māori, water quality is core indicator of ensuring sustainable futures as evidenced in The Māori Report for Tāmaki Makaurau 2016.</p>	No further decisions anticipated	I&ES: Environmental Services	\$10,000 LDI: Opex	In progress	Green	In quarter one community opening event for the addition to the "We are all Kaitiaki of the streams" mural at Sunnyvale shops. The mural extension was achieved through collaboration between EcoMatters, McLaren Park Henderson South and local business owners. The event to celebrate the unveiling of the mural extension was attended by 40 people, including Henderson-Massey Local Board Chairperson Shane Henderson.	Ongoing engagement with Sunnyvale shop owners and adjacent residents was undertaken in quarter two, as well as continued engagement with McLaren Park Henderson South and Community Waitākere community organisations ahead of planned programme delivery involving local businesses in quarters three and four. Planned action in quarter three includes engagement with industry in Aetna Place, Keeling Road and Railside Avenue. This will involve 50 visits to industry worksites to promote knowledge of connection to the local waterway and reminder of pollution risks. A lunchtime industrial water quality monitoring programme will be initiated as part of EcoWest festival, which will encourage companies to participate in local water quality monitoring.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
637	Love Your Streams (EcoMatters)	This project will involve: <ul style="list-style-type: none"> engaging and supporting individuals, schools and community groups to adopt a proactive approach to pollution prevention of Henderson-Massey waterways organising and facilitating events to promote stream stewardship enabling community streamside weeding bees and planting at priority sites within the Henderson-Massey Local Board area, including continuing to support weeding bees and planting events along the Manutewhau Stream and in Sunnyvale. 	No further actions anticipated	I&ES: Environmental Services	\$24,000 LDI: Opex	In progress	Green	Activity in quarter one comprised 13 weeding and, or planting events involving approximately 300 volunteers contributing a combined 880 hours of time. A total of 2500 plants were planted. The total value of voluntary and EcoMatters staff time contributed to the initiative in quarter one was approximately \$40,000. Programming for quarter two is in progress.	Quarter two activity included continued work on Sunnyvale Backyard Stream Projects (Waari and Sunnyside Streams), as well as supporting local community group education and action in Glendene Reserve and the Henderson-Massey Wildlink collaboration. In total, 14 events, working bees and educational workshops were organised and delivered. Planned action for quarter three includes maintaining and extending restoration areas on the Waari and Sunnyvale streams with property owners, residents and other volunteers. This will include three working bee and/or spray events on each stream between January and March 2019.
638	War on Weeds (EcoMatters)	This project consists of a campaign which will run in March 2019, where jumbo bins are provided at key sites in the local board area for a four-week period for community disposal of weeds. This project has the potential to contribute towards Māori outcomes through enabling weed control efforts to enhance the mauri of the Henderson-Massey Local Board area. This project aligns with the council's empowered communities aspirations, where communities have greater control and influence over things they care about; local initiatives are designed and delivered locally; volunteers and community groups have increased capacity and capability; and the council and communities work together collaboratively towards better environmental outcomes.	No further decision anticipated	I&ES: Environmental Services	\$8,000 LDI: Opex	In progress	Green	Planning commenced in quarter one for the War on Weeds public weeding campaign scheduled for delivery throughout March 2019. EcoMatters will provide jumbo bins at sites in the local board area throughout March 2019 for community disposal of weeds and to raise awareness of weed issues. The bin sites will be confirmed with the board prior to promotion of the campaign in targeted media in February 2019.	Planning continued in quarter two for the delivery of the War on Weeds campaign in March 2019. Planning is focussed on ensuring the initiative can be delivered within the available funding and in accordance with any applicable kauri dieback-related protocols, which may necessitate some delivery changes compared with previous years. Any changes to War on Weeds will be clearly communicated to the local board and the public when the campaign is promoted in February 2019.
639	Love Your Neighbourhood (EcoMatters)	This project will involve: <ul style="list-style-type: none"> providing rapid response assistance up to a value of \$500 to support volunteer-driven practical environmental initiatives (such as environmental clean ups and restoration, community planting and food growing) providing practical assistance to not-for-profit preschools to enable environmental education initiatives; in particular edible gardens and water saving collection devices promoting across the Henderson-Massey Local Board area responding to requests from the Henderson-Massey Local Board to support community action. 	No further decisions anticipated	I&ES: Environmental Services	\$11,000 LDI: Opex	In progress	Green	One application was approved in quarter one for \$500 to enable the Leataata O Tupulaga O Le Pasefika pre-school's streamside clean up and planting initiative. The Love Your Neighbourhood initiative was promoted to the community prior to of quarter one and further promotion is scheduled for quarter two.	Seven applications were approved in quarter two, a significant increase from quarter one, resulting in a total of \$4,000 allocated from the initiative to date and \$5,500 remaining. Initiatives supported in quarter two included the pest control and restoration activities of the Friends of Glendene Reserve, gardening-related initiatives being undertaken by five schools (Liston College, Rutherford College, Flanshaw Road School, Freyberg Community School and Henderson Primary School), and an early childhood centre that received funding to support their community garden.
640	Project HomeWise - Henderson-Massey (EcoMatters)	This project will involve a minimum of six workshops to be provided to communities on topics such as: <ul style="list-style-type: none"> waste minimisation (how to sort your household rubbish, including home composting, options and demonstration) water saving (how to reduce your water consumption and bills) energy efficiency (cut your power bill) sustainable living. 	No further decisions anticipated	I&ES: Environmental Services	\$10,000 LDI: Opex	In progress	Green	Two HomeWise workshops were delivered in the board area during quarter one. These were held at Glendene Community Hub on 20 September 2018 and at the Te Atatū Peninsula Community Centre as part of the Spring Festival on 23 September 2018. In addition, a HomeWise information stand was used to provide one-on-one advice at a market event at the Rānui Community Centre. Planned engagement with community groups will enable development of the workshop schedule for quarter two onwards.	One HomeWise workshop was conducted in quarter two with 25 attendees. Two further workshops have been arranged for quarter three. A giveaway kit was developed and negotiated with suppliers to help motivate change and improve the health and wellbeing of the low income families participating in the workshops. Kit contents currently include a draft stopper, LED bulb, hydrometer (for measuring dampness), thermometer, shower timer and a window moisture remover. EcoMatters is working with a number of other organisations to provide advice. For example, they are collaborating with Women's Centre Waitākere, an organisation that works with women and their young families to reduce domestic violence and enable more emotional and financial independence. Women's Centre Waitākere already run workshops on anti-violence, cooking and budgeting and are looking forward to being able to offer their families the HomeWise workshop in the new year.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
641	Kaitiaki Project - Pā Harakeke	This project will be year four of a multi-year initiative to develop three pā harakeke (flax gardens) with Māori communities in the Henderson-Massey Local Board area. Focus will be on: <ul style="list-style-type: none"> • further developing the pā harakeke established at Harbourview-Ōrangihina • completing a pā harakeke in Rānui • working with Piringatahi Marae on pā harakeke-related planning. Engagement with Te Kawerau ā Maki was undertaken during the development of the project, including on the pā harakeke locations. The Te Atatū Marae Coalition, local weavers and TAT UpCycle are key partners in the Harbourview-Ōrangihina pā harakeke. Engagement is maintained with the Rānui Māori Women's Welfare League, who have expressed their ongoing support for this initiative. Te Ūkaipō is a key partner in establishing a pā harakeke in Rānui. Key aspirations expressed have focused on building local capacity in the traditional knowledge of practices and uses relating to harakeke.	No further decisions anticipated	I&ES: Environmental Services	\$10,000 LDI: Opex	In progress	Green	The process for developing a community lease with the Te Ukaipo community organisation commenced following the receipt of formal land owner approval for the development of a new pā harakeke (flax garden) at Te Rangi Hiroa reserve in Rānui. Establishing the community lease for the pā harakeke site will include consultation with iwi and public notification. The development of a community outcomes plan for the Te Rangi Hiroa pā harakeke is in progress. The community lease process is on track for completion before the end of quarter two.	Quarter two activity centred on the process for establishing a community lease with the Te Ukaipo community organisation for the establishment of a new pā harakeke (flax garden) at Te Rangi Hiroa reserve in Rānui. The proposal was discussed at the mana whenua forum on 7 November 2018, with iwi indicating their support for the initiative and seeking clarification of some aspects. Responses to the questions raised by iwi at the mana whenua forum will be formally responded to in writing as part of the iwi engagement process. The community lease application was discussed with the board at a workshop in quarter two and the board indicated their support for the proposal. The community lease process is now anticipated to be completed in quarter three and a funding agreement with Te Ukaipo for the creation of the garden will be established once the community lease is confirmed.
642	New Project: Temporary bike hub and permanent bike hub feasibility (EcoMatters)	This project will involve: <ul style="list-style-type: none"> • in collaboration with the Panuku Development Auckland "Unlock Henderson" project, operating a temporary bike hub at Auckland Council's Henderson site • identifying a location and community partners for a future permanent bike hub repair centre for secondhand bikes in the Henderson-Massey Local Board area • developing a sustainable operating model for the bike hub that will result in predictable operating hours for users • securing funding and support from other sources to enable the development of the bike hub and its programmes. 	No further decisions anticipated	I&ES: Environmental Services	\$10,000 LDI: Opex	In progress	Green	In quarter one, the funding agreement for the Henderson Bike Hub project was established with the EcoMatters Environment Trust. The Henderson Bike Hub has experienced steady growth since opening in April 2018 with funding support from Panuku and the board. However, the current site at the Auckland Council Henderson Service Centre has limitations in that it is a poorly activated area at weekends. The site also experienced a drop in visitors when the temporary pump track was removed. Discussions have been progressing with Panuku and Auckland Transport to relocate the Henderson Bike Hub to a new temporary location at The Falls carpark - a site with much better public visibility and direct connections to the cycle network. With the imminent move to the new site now being finalised, the bike hub has been closed at the current site in preparation for the move to The Falls carpark. This will ensure the available funding is used most effectively to enable development and operation of the bike hub at the new site. The Falls carpark site is scheduled to open on 3 November 2018 and operate from Friday to Sunday from 10am to 4pm.	The bike hub reopened as planned at The Falls carpark site, 14 Edmonton Road, on 3 November 2018. The bike hub is open 10am to 4pm Friday to Sunday. Visitor numbers are steady at approximately 20 per day. The bike hub reopening was not widely publicised to enable reestablishment of the service at the new site before it is promoted more widely in quarter three. Planned activity for quarter three includes finalising details for a significant launch event.
643	EcoWest Festival - Henderson-Massey (EcoMatters)	This funding will support the running of the EcoWest festival which will run from March-April 2019. EcoMatters deliverables include: <ul style="list-style-type: none"> • providing a community-based environmental festival with access to free public events • designing and delivering an event that provides information and practical ideas for making sustainable living easy • marketing the festival to businesses, institutions and community groups acknowledging Henderson-Massey Local Board's funding • promoting the festival in ways that target the diversity and distribution of the population • working collaboratively with other agencies who may be delivering similar events in the other sub-regions at the same time. Previous EcoWest Festivals have included events that focus on Māori history and kaitiakitanga.	No further decisions anticipated	I&ES: Environmental Services	\$9,000 LDI: Opex	In progress	Green	Planning and development for the March - April 2019 EcoWest Festival is scheduled to commence in quarter two. A request for expressions of interest from event organisers to register their events will be issued in December 2018.	Planning and development for the 16 March to 14 April 2019 EcoWest Festival commenced in quarter two. A request for expressions of interest from event organisers to register their events was issued in November 2018. Event organisers have until 28 January 2018 to submit expressions of interest. The EcoWest Festival will commence with a new official launch event on 16 March 2018.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
644	EcoMatters Environment Centre and Sustainability Hub (Henderson-Massey)	This funding will support the operation of EcoMatters Environment Centre and associated education programmes, as well as provide baseline funding for Ecomatters Trust. Ecomatters deliverables include: <ul style="list-style-type: none"> managing the Ecomatters Environment Centre promoting the service to the diversity of Henderson-Massey communities providing and promoting a free or affordable meeting space to other environmentally focused community groups delivering a minimum of 26 sustainability-related seminars or workshops within the funding period, including a minimum of five workshops held in the Henderson-Massey Local Board area. These workshops will be held in addition to the six HomeWise energy and water efficiency workshops held across the local board area. 	No further decision anticipated	I&ES: Environmental Services	\$35,000 LDI: Opex	In progress	Green	In quarter one the EcoMatters environment centre (EcoHub) was open to the public in line with its operating target of 30 hours per week. This included continuing with revised opening hours to enable the EcoHub to operate on Sundays from 10am to 2pm, providing enhanced access for the community. Seven workshops were held in quarter one. The topics covered by the workshops included creating a zero waste kitchen, making cleaning products and reusable food wraps, reusable bag-making, fruit tree growing, rainwater harvesting and seed sowing and spring gardening. The Kōrero Crew initiative was launched on 18 September 2018, which is an ongoing weekly Te Reo Māori workshop held at the EcoHub. The workshops were promoted via social media, direct email and the Western Leader newspaper. Events planned for quarter two include the 'Spring into Action' morning at the EcoHub on 6 October 2018 featuring a range of sustainable living activities, including a group cycle ride, composting, potting up native seedlings, making produce bags and a panel discussion about community collaboration and food. A hui exploring the implications of, and actions that may be taken to reduce the spread of kauri dieback is being developed for November 2018.	In quarter two the EcoMatters environment centre (EcoHub) was open to the public in line with its operating target of 30 hours per week. This included continuing with revised opening hours to enable the EcoHub to operate on Saturdays and Sundays from 10am to 2pm, providing enhanced access for the community. Five workshops were held in quarter two. A workshop highlight was the Love Our Kauri hui and webinar held on 24 November 2018, which included a panel of experts. The workshop was made live via Facebook and live questions from around the world were passed to panellists. As of 5 December 2018 there were 1211 unique views of the workshop, significantly expanding the workshop's reach. Other workshop topics included vertical gardening, worm farming, solar hot water, low waste cooking, and coaching in nature. The Spring into Action event at the EcoHub on 6 October 2018 featured a range of sustainable living activities, including a group cycle ride, composting, potting up native seedlings, making produce bags and a panel discussion about community collaboration and food. Events planned for quarter three include the EcoWest Festival launch event on 16 March 2019.
1239	New Project: Henderson-Massey North-West Wildlink Assistance Programme - Rutherford College Lower Field Planting	The lower field at Rutherford backs directly onto a fragile saltmarsh wetland area home to both moho pererū (banded rail) and the māātā (fernbird). This site has been identified by Auckland Council as a Significant Ecological Area. There is no native vegetation buffer between the field and the saltmarsh and allows both pest mammals and rubbish to enter the wetland area freely. Community Waitākere are proposing to plant approximately 3,000 native plants along the entire lower field area to create a buffer of vegetation, and create a larger and safer habitat for the saltmarsh birds. This planting would be carried out on partnership with Rutherford College, the Graeme Dingle Foundation and He Tohu Aroha Nursery who could supply some of the native plants. A budget of \$13,800 will cover plant purchases and site preparation. Staff time will be provided in kind from Community Waitākere. The Te Atatū Marae Coalition has expressed that it would like to be involved in the programme.	No further decisions anticipated	I&ES: Environmental Services	\$13,800 LDI: Opex	In progress	Green	Staff have discussed this planting project with Community Waitākere. Planting site and extent have been confirmed. A funding agreement will be in place with Community Waitākere by 30 October to fund materials and contractor costs for this. Site preparation will happen over late summer with planting occurring May - June 2019.	A funding agreement was signed by Community Waitākere in quarter two. Community Waitākere will provide further updates to the local board on progress of site preparation and plant supply in readiness for native planting completed by the end of June 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1240	New Project: Henderson-Massey North-West Wildlink Assistance Programme - Pest Trapping Tunnels	With the assistance of Community Waitākere and input from pest control experts, He Tohu Aroha nursery would like to build pest trapping tunnels. These could be distributed to the community as part of the Pest Free Te Atatū and North-West Wildlink projects. Participants who are completing community hours at the nursery would work with the nursery staff to build the traps. They would be based on a proven standardised design that could be used in both residential and parks land. This would help tie He Tohu Aroha into other community initiatives, and allow reformed prisoners to learn new skills. These traps could create an income source that could allow more traps to be made and distributed. A budget of \$7,500 would cover the cost of building approximately 300 traps, as well as the tools required for set up. Staff time will be provided in kind by He Tohu Aroha and Community Waitākere.	No further decisions anticipated	I&ES: Environmental Services	\$7,500 LDI: Opex	In progress	Green	Staff have discussed this project with Community Waitākere and He Tohu Aroha nursery. A funding agreement will be in place with Community Waitākere by 30 October to fund materials costs for the production of 300 trap boxes to be used for Pest Free Te Atatū.	A funding agreement was signed by Community Waitākere in November 2018 with funds released for the material costs for the production of 300 trap boxes to be used for Pest Free Te Atatū. Community Waitākere will provide further updates to the local board on progress with this project in early 2019.
Libraries									
1099	Provision of Library Service - Henderson-Massey	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - Massey Library for 56 hours over 7 days per week. (\$637,298) - Rānui Library for 56 hours over 7 days per week. (\$441,664) - Te Atatu Peninsula Library for 48 hours over 6 days per week. (\$424,955) - Henderson Library for 56 hours over 7 days per week. (\$819,770)	No further decisions anticipated	CS: Libraries & Information	\$2,323,687 ABS: Opex	In progress	Green	Both the numbers of visits and items borrowed saw decreases in all libraries during this first quarter. The exception is Rānui Library where a 2 per cent increase in the number of items borrowed was recorded. At Henderson Library both of these measures were affected by the 15 day closure due to a partial refurbishment of the interior. Despite Henderson's temporary closure the use of wifi and public pcs in the libraries increased by 2 per cent.	Massey Library had a three per cent increase in visitors this quarter and a 32 per cent increase in public Internet sessions for PCs and WiFi. The use of digital formats continues to rise across the network specifically the borrowing of eBooks, eMagazines and eAudiobooks. Much daily staff interaction with customers is around technology and assisting people to use the full range of what the library service provides, often for personal life administration or interacting with government and other agencies.
1100	Preschool programming - Henderson-Massey	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their children's early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Pre-school programming continues with strength and due to large attendance numbers, Massey Library has added another session to the weekly programme there. More than 8000 adults and children have participated in pre-school programmes this quarter. Special bi-lingual and themed storytimes were for Matariki, Cook Islands Language Week, Tongan Language Week, Te Wiki o Te Reo Māori, and Comic Book Month highlighting the diversity of staff responsiveness required to match that of the community members attending. Outreach to local pre-schools/early childhood centres continues with staff delivering programmes from every site.	Pre-school programming continues to be popular with regular and new attendees across all board libraries. Te Atatu has a regular bi-monthly storytime visit with the local Samoan pre-school. Recently, Henderson Library received the following feedback "Wishing you all a very happy Christmas and New Year period. Wriggle and Rhyme and Storytime have been such incredible supports this year after having my first baby in December last year. Alexander and I have loved the fun, music and bubbles so much and they have given us something to look forward to." Massey Library hosted more increasingly popular, 'Dogabled' storytimes in November and December which are designed to increase children's confidence and safety around dogs. The four board libraries attracted more than 2500 children and parents/caregivers to in-house pre-school programmes this quarter.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1101	Children and Youth engagement - Henderson-Massey	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	<p>Visits from Arohanui units continue at Te Atatu Peninsula library co-ordinating with their current curriculum topics and the Correspondence School for teens, Te Aho o te kura Pounamu attended for lessons in using library resources also attended this quarter.</p> <p>The St Johns run 'Call the Ambulance' storytime for school-aged children at Massey and Te Atatu Peninsula libraries proved popular.</p>	<p>Local schools were visited by children's librarians to promote the summer reading programme Kia māia to whai/ Dare to Explore. By December end, registration numbers were strong, with over 600 children registered in the programme which will finish at the end of January. A range of reading challenges and other activities have been on offer so far including Quivervision where an app makes children's pictures come to life with augmented reality. The October school holiday programme attracted 664 participants across all four libraries. Te Atatu Library hosted the senior syndicate from Edmonton School offering lessons on getting the most out of your public library and other fun activities. Such was the success that more visits have been requested and are planned for next year. Te Atatu Intermediate visited and provided an artwork depicting the Suffrage 125 movement. At Ranui Library initial meetings have been held and planning is underway with organisers of the Tuvaluan Learning Centre to enable Tuvaluan children in Ranui to create their own stories/content which can then be published by Auckland Libraries. This will gain impetus in early 2019. Over the summer, Henderson has been showing Summer Shorts, a collection of home grown films produced by local teens on a variety of topics such as immigration and bullying. Also at Henderson, the West Auckland Mentoring group have been running peer mentoring sessions on Thursday nights with good attendance of local teenagers keen to prepare well for NZCEA exams.</p>
1102	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Henderson-Massey	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	<p>Along with displays and exhibitions in the JT Diamond Room at Henderson Library, the cultural diversity of Henderson-Massey was celebrated through all the different language weeks in this quarter. Te Atatu library's 'The Street where you Live' event where past and present residents discussed the urban developments of the 1950s and 1960s was well attended during Local History Month and stories were captured as oral histories to be deposited into the West Auckland Research Centre and 'Local History Online' database accessible through Auckland Libraries web catalogue and available for all. Bi-lingual story times were delivered throughout all the local board libraries. Cook Island's Language Week a highlight as Henderson Library's Pasifika specialist delivered and supported a number of other libraries in the region delivering storytimes and activities. Ranui library's Cook Islands Language Week event attracted 100 attendees and consisted of bilingual storytelling from the Pacifica Mamas and Turou Takitua Collective and music performed by the Liston College Cook Islands Drummers.</p>	<p>A monthly movie club started after consultation with retired/older customers at Ranui Library. During Diwali, residents of St Margarets enjoyed a Indian craft activities at Te Atatu Peninsula and elsewhere there were Diwali themed storytimes and music and workshops by the Auckland Jharna-Kala Indian group. Dr Pooja presented holistic health talks in the four libraries. The 'Waves Trust Violence Free' art installation 'Doors' rotated around all 4 libraries and was well received by all the communities. Korean water colourists exhibited their work at Henderson and the art was much admired by customers. Research West launched their exhibition, Mokaa express: land of opportunity detailing the experiences of 125 Indian settlers in New Zealand. During December, Christmas story times were held in all libraries and were well attended. Three Christmas concerts were held at Ranui Library: a local ukelele group, a youth group and a Chinese cultural group. This prompted written feedback "Plenty of choices, friendly staff who always have a range of activities to suit all ages. It's great to see all the children reading, singing and listening to stories. Well done Ranui Library". In Massey Library, 'Work Connect Drop-in- Sessions' were offered to support skilled migrants finding employment. Massey hosted a 'Have Your Say Session' on the 'Public Safety and Nuisance Bylaw'.</p>

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1103	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Henderson-Massey	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	All four of the local board libraries delivered events using Māori themes and language for both adults and children throughout Matariki and Te Wiki o te reo Māori including Rongoā, kite-making, planting and bi-lingual storytimes. Staff committed to an increased use of the language during Te Wiki o te reo Māori both oral and written. The weekly Karapu Kōrero, conversation classes at Te Atatu continue to be well attended.	Karapu Kōrero continues at Te Atatu Peninsula with a core group of people. A project was co-designed with Māori specialist librarians from Henderson-Massey and Te Kura Kaupapa o te Kotuku ki students and teachers. The design challenge was "how do we engage kura kaupapa to connect with Auckland Libraries resources". Working with the Mobile Libraries team, staff then delivered a programme to 127 kura kaupapa students using resources that kura identified as useful. Outreach to Puawairua Kohanga Reo continues. In Henderson-Massey Board we are fortunate to have library staff fluent in te reo Māori to enable successful outcomes.
1104	Learning and Literacy programming and digital literacy support - Henderson-Massey	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Henderson Library in collaboration with Job Café 45 launched a 'Work Ready' drop in series to assist those in the community to find employment. This has been a resounding success and plans are in place for further delivery. The organiser told us 'It was a full on morning and I see a natural progression for delivering half hour to one hour workshops for the Henderson Library visitors'. The number of people attending who were intellectually challenged was noted also a lack of self-worth and self-doubt was strong. Much work to do in this area and an ongoing collaboration with the library. An attendee recently returned to a 'drop in' session to let us know they had been successful in getting a job and to say thank you for the help received.	A group of teenage students from a local kura kaupapa who were attending classes at the Community Centre also attended digital classes at Te Atatu Library. Book a Librarian sessions continue to be popular in all four libraries, supporting customers with writing CVs and job hunting, help with digital devices and setting online accounts for social media, banking and other transactions. Monthly book chat sessions continue at Henderson and Ranui libraries. 'Work Ready' drop in sessions at Henderson continue to support locals who are looking for employment.
Local Economic Development: ATEED									
612	H-M Pop-up Business School	Henderson-Massey has a low number of jobs per resident and the quality of jobs is lower than average. Many people commute out of the area for work. The Pop-Up Business School provides a free 10 day business school to provides education, support for local people interested in starting their own business. Examples elsewhere have had positive results in terms of the numbers of businesses established. By supporting local residents by providing entrepreneurial training the generation of local businesses will be increased and local employment opportunities provided.	This project could proceed with unspent 2017/18 funds. If so this funding may not be required, unless a follow-on event is required i.e. another pop-up school to run if the first is successful. Or supporting attendees of the first school further. Alternatively similar programmes in partnership with Waipareira Trust are also being explored.	ATEED: Local Economic Growth	\$7,500 LDI: Opex	Approved	Green	No progress using this fund as the same event was delivered in Q1 using deferred funds from 2017/18. The funds for 2018/19 could be used to deliver another PopUp Business School later in the financial year 2018/19 or an alternative programme could be supported.	It is possible to run this event in May / June 2019 in partnership with Whau and Puketapapa Local Boards and MSD.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
617	Support for the Kitchen Project	<p>The Kitchen Project is an initiative established in Henderson. The project aims to supporting food entrepreneurs who are starting out, providing them with affordable commercial kitchen space for product development and business mentoring to provide sound business skills.</p> <p>It is envisioned that The Kitchen Project will provide an opportunity for those who would not have access to business support, including but not limited to Youth and the migrant communities.</p> <p>A pilot intake of participants commenced on the project in March 2018. The current participants are doing very well and one has launched his product and his website see https://www.sweetandme.co.nz/</p> <p>The project is funded by Panuku Development Auckland, ATEED and income from participants. To be sustainable the project needs to attract further sponsorship. A project manager has been appointed by ATEED to ensure the financial sustainability of the project going forward.</p> <p>The project are very keen to get the recruitment for the next cohort underway in July for a September start date and need funds for this to happen.</p> <p>This project will provide sponsorship to the project while it establishes and attracts additional funding.</p>	Should the Pop-Up Business School (SharePoint ID 612) resource not be required (if funded using 2017/18 deferred funds) then it is recommended that funding also support the Kitchen Project to secure its future while additional external sponsorship is sought.	ATEED: Local Economic Growth	\$10,000 LDI: Opex	Completed	Green	Grant paid to the recipient. The Kitchen Project has recruited its second cohort.	Grant paid to the recipient. The Kitchen Project has recruited its second cohort.
648	Young Enterprise Scheme (HM)	<p>The Auckland Chamber of Commerce , on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Kick Start Days in February 2019. The Kick Start days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2019 year, what YES is all about, and what is in store for them.</p>	No further decisions anticipated	ATEED: Local Economic Growth	\$2,000 LDI: Opex	Completed	Green	The Young Enterprise Scheme is being delivered by the Auckland Chamber of Commerce. A request for the funding has not yet been recieved in order to facilitate the payment on behalf of the local board. This is expected to happen during the second quarter.	The Auckland Chamber of Commerce invoiced for the allocated funds from local boards and payment has been made.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2844	PopUp Business School (using deferred funds)	<p>Henderson-Massey has a low number of jobs per resident and the quality of jobs is lower than average. Many people commute out of the area for work.</p> <p>The Pop-Up Business School provides a free 10 day business school to provides education, support for local people interested in starting their own business.</p> <p>Examples elsewhere have had positive results in terms of the numbers of businesses established.</p> <p>By supporting local residents by providing entrepreneurial training the generation of local businesses will be increased and local employment opportunities provided.</p> <p>Note: the budget for this activity is deferred from 2017/2018.</p>	No further decisions anticipated	ATEED: Local Economic Growth	\$23,000 LDI: Opex	Completed	Green	PopUp Business School was promoted in July and delivered in August 2018. 57 people attended.	A summary report of outcomes is available and can be circulated to the Local Board.
2846	Green Tech Hub feasibility	<p>Feasibility study to see if there is demand and a need for a shared working space in Henderson for small businesses with an environmental sustainability focus.</p> <p>Note: the budget for this activity is deferred from 2017/2018.</p> <p>ATEED are also part funding this work.</p>	No further decisions anticipated	ATEED: Local Economic Growth	\$22,000 LDI: Opex	In progress	Green	The work has been contracted and is underway and due to report back in quarter 2.	Feasibility study reported back and this has been discussed internally with a view to presenting to the ATEED Leadership Team before deciding on next steps. Report will be made available to the local board in Q3.
Parks, Sport and Recreation									
441	HM: Connections Plan Development	<p>Development of a connections plan for the Henderson-Massey Local Board area. This plan will identify walking and cycling connections throughout the local board area and determine service provision.</p> <p>This is a collaboration with Auckland Transport who are involved with advisory information and input role.</p>	Q3 workshop presentation the draft Connections Plan. Formal adoption of the plan is anticipated in Q4 at a business meeting.	CS: PSR: Park Services	\$40,000 LDI: Opex	In progress	Green	A local board workshop attended on 11 September to confirm scope and gain support for the creation of a project working group.& Professional services currently being procured.	The first Working Group meeting took place on 26 November to gain an understanding of other council projects that would contribute to the Connections Plan and to discuss the engagement process. The local board supported the engagement process at their workshop on 27 November. Engagement with targeted stakeholders will take place early in the new year.
442	HM: Parks Opening Events	<p>Delivery of opening events for key park projects. Projects to be identified by the Local Board.</p> <p>This includes a FY17/18 budget deferral of \$5,000.</p>	No further decisions anticipated	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	A list of park events have been provided to Civic Events.& Civic Events will deliver this work item.	This item will be reported on by the Events Team as budget has been transferred from PSR to ACE
443	HM: Play Provision Assessment	<p>Complete service provision assessment to identify gaps in play provision and types of play experiences provided, to inform and prioritise projects for investigation, design and project delivery requirements.</p>	Q3 workshop presentation the draft report. Formal adoption of the plan is anticipated in Q4 at a business meeting.	CS: PSR: Park Services	\$20,000 LDI: Opex	In progress	Green	A local board workshop was attended on 21 August to confirm the project scope. Professional services procurement began in September. It is anticipated that professional services will be awarded in early Q2.	Professional services were awarded in October. Information gathering is currently underway and site inspections will be undertaken over December 2018 and January 2019. It is anticipated that the draft report will be presented to the local board at a workshop in Q3 at the 80% completion stage.
445	HM: Henderson Valley Park Equestrian Facilities FY19	<p>Continue to support Henderson Valley Pony Club and West Auckland Riding for Disabled Association to develop equestrian facilities at Henderson Valley Park.</p>	Workshop update in Q3.	CS: PSR: Active Recreation	\$30,000 LDI: Opex	In progress	Green	Henderson-Massey Local Board resolved on 18 September 2018 to accept a surrender of lease from Henderson Valley Pony Club and grant a new lease to Henderson Valley Pony Club. Henderson Valley Pony Club and West Auckland Riding for Disabled Association continue to collaborate to resolve a memorandum of understanding for their future relationship. A workshop will be held with Henderson-Massey Local Board during Quarter 2 to discuss a proposal for applying the FY19 LDI allocation to support the project.	Ongoing discussions with Henderson Valley Pony Club and West Auckland Riding for Disabled Association. Workshop planned for Q2 did not take place and is rescheduled in Q3.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
446	HM: Waitakere Regional Hockey Turf Trust Facility Partnership FY19	Continue to support Waitakere Regional Turf Trust towards completion of toilet and changing facilities for hockey turf and Henderson High School. Facility partnership grants totalling \$217,000 to Waitakere Regional Hockey Turf Trust. LDI Opex not required; Staff time only for 2018/2019.	For information and reporting only.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Quotes obtained from planning consultants and preferred supplier identified, but yet to be contracted. Resource consent application will be prepared and submitted in Quarter 2.	Planning consultant engaged by the trust, and resource consent application was submitted in Quarter 2. Project control group meetings are ongoing; discussions to refine design ahead of detailed design phase which will follow granting of resource consent.
474	HM: specific implementation plan for Auckland's Urban Forest (Ngahere) Strategy	Develop a local board specific programme which will identify, increase and protect Auckland's Urban Forest (Ngahere). Information sessions were held with local boards on the Urban Forest Strategy in August 2017. This is a three year project: Year one 'knowing' phase: complete spatial mapping of the existing tree canopy cover on public and private land in the local board area. Determine the extent, type and age of urban Ngahere. Develop options and identify any funding required for programmes in years two and three: Year two 'growing' phase: Find space for planting new trees using partnerships, including community groups, schools and the Million Trees Program. Year three 'protecting' phase: direct and indirect methods for the community to nominate and protect trees.	Q4 workshop to discuss the draft local Ngahere assessment report.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	Workshop with board members in September to share the programme and note their feedback. Preparing for the next steps - the planning phase. Background analysis of the LIDAR mapping is underway to determine early indicators on the extent and condition of the local board area tree cover.	Continued analysis of the data released from the regional LiDAR mapping. Initial drafting of the local Ngahere Assessment Report is in progress. At a Q2 workshop the local board reviewed their Q1 workshop feedback and confirmed the key deliverables for the Ngahere-Knowing programme. This will inform the planning options for Phase 2 Ngahere-Growing for delivery in FY2019-2020.
502	HM: West Wave Pool and Leisure centre: Operations	Operate the West Wave Pool & Leisure Centre and the Massey Leisure Centre in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	• Net position improved by 34% v Quarter 1 FY18 (\$350,000 v \$261,000) • Customer satisfaction (measured by NPS survey) is neutral, having improved from -3 points to 0 over the quarter • Active aquatic visits (all visits less spectators) was similar v Quarter 1 FY18 (110,850 v 110,448) • Membership grew by 2% v Quarter 1 FY18 (2839 v 2794) Although Quarter 1 visits in FY19 are lower than the same period last year, financial performance has improved - revenue has increased, which is reflected in the centre's net position year to date. The facility has experienced maintenance issues this quarter that have impacted operations, with unplanned closures of the hydroslide, hydrotherapy pool and leisure pools, on top of a planned maintenance shutdown for the leisure area. The centre has held large international events such as the Pan-Pacific games, which provide good exposure and high visitation to the facility. Work is continuing on pool space provision, to improve access for the community and balance the needs of diverse user groups and the public. Staff are consulting with stakeholders, with planned changes to occur in Q2 and Q3.	Active visits Sept-Nov = 193,204; a 27% decrease on the same period last year. Customer satisfaction (12-month average to end Q2, measured by Net Promoter Score (NPS)) decreased from Q1; from -4 to -8 (Council average = 31). Membership at end December to 3,435; up 23% on the same time last year. The Leisure pools area was shut down for maintenance in September, which affected visitor numbers. Significant maintenance work on the hydroslide has been carried out and it is due to reopen in January. Changes to pool space provision for Q3 will see a difference in the way that user groups operate and increase for diving access. This quarter the staff have hosted well-attended community engagement initiatives and run a series of promotions for new memberships, which will continue into the new year. Membership has shown encouraging growth. There was a spate of car break-ins in the car park which has been off-putting for staff and customers. Staff are working with the community policing team on strategies to reduce the incidence of these and believe that there has been an improvement.
503	HM: Deliver park restoration SH16/20	Allocate final NZTA funding to communities affected by SH16/20 project when funding becomes available - expected 2018/2019.	Workshop specific outcomes for local parks in the Henderson-Massey area.	CS: PSR: Park Services	\$0 ABS: Capex - Renewals; External funding	In progress	Green	A local board workshop was attended on 28 August. Confirmation obtained to proceed with previously approved project. Remaining budget will be allocated in future. Service assessment underway for Lloyd Morgan Lions Club Park.	The service assessment for Lloyd Morgan Lions Club Park has been undertaken. Report presented at the October business meeting where the local board approved the allocation of budget to previously approved projects. The board agreed to revisit remaining funds of approximately \$779,830 with priority given to projects in the Te Atatu South area.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
505	HM: Ecological volunteers and environmental programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events; •Plant and animal pest eradication; •Litter and green waste removal; •Contractor Support; •Tools and Equipment; •Beach/stream Clean Ups. •Brochures	No further decisions anticipated	CS: PSR: Park Services	\$39,000 LDI: Opex	In progress	Green	Close to 10,000 native plants were planted by volunteers across the Henderson Massey Local Parks. The community ranger is now working with volunteer groups on the programme for next seasons plantings.	647 volunteer hours accumulated in this quarter including for wetland million trees planting day. 7500 plants were planted as a wetland million trees planting day at Harbourview Reserve.
574	HM: Māori naming of reserves and facilities Phase Two	Identifying opportunities for park and facility naming/renaming and engaging with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage	No further decisions anticipated	CS: PSR: Park Services	\$23,000 LDI: Opex	In progress	Green	On 17 July 2018, prior to the business meeting, board members met with representative Robin Taua-Gordon from Te Kawerau a Maki who are mana whenua partners engaged in the Māori naming of parks and facilities project. At the business meeting, Robin spoke in the deputation supporting the report establishing Māori names for local parks in the Henderson-Massey local board area. The local board approved a list of 179 parks inviting mana whenua to provide a Māori name and narrative for dual naming. Mana whenua will progress their process to identify Māori names for the approved local parks. .	Mana Whenua attended the monthly hui for the Te Kete Rukuruku programme and continued working with staff on the partnership programme for Māori naming of parks and places. Staff have meet with representatives from Te Kawerau a Maki and Ngā Maunga Whakahii o Kaipara to support iwi with additional information to understand the activities and community groups who utilise the parks. Staff have also offered additional assistance such as GEOMaps training. During Q2 and Q3, Iwi were progressing their process to identify Māori names for the approved community parks.
1507	HM: Sport and recreation participation programme	Sport and Recreation participation initiatives designed to get more residents active in Henderson-Massey to address low participation rates.	Reschedule workshop for Q3.	CS: PSR: Active Recreation	\$40,000 LDI: Opex	In progress	Green	2018/2019 Agreement has commenced and is now a combination of both community brokering and activation delivery. A schedule of delivery is being received monthly and there is clear alignment with the Active Recreation Unit's "Game Plan refresh" – An activation approach to enable Aucklanders to get active their way. .	Staff receive monthly reports and hold bi-monthly meetings with Sport Waitakere to ensure delivery is on track and future planning of events are received. There have been some adjustments to delivery and reporting early into the agreement. Sport and Recreation staff are working with Sport Waitakere to ensure delivery meets expectations and provides quality return on investment. The planned Q2 workshop did not take place and will be rescheduled. Summer programming is expected to be promoted online and linked with council's Out and About activation brand and local board Facebook pages.
1509	HM: Waitemata Rugby Club partnership investigations FY19	Continue to develop partnership opportunities with Waitemata Rugby Football Club to investigate the potential to develop multi-sport facilities on Waitemata Rugby Football Club grounds in Henderson.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Waitemata Rugby Football Club have identified a consultant to undertake the needs assessment. Work is due to start from mid-October 2018.	WRFC has engaged an independent consultant who is currently working on the needs assessment.
1511	HM: Dive Auckland feasibility studies FY19	Advise local board on implementation of key recommendations from the Dive Auckland feasibility studies for a potential Dive Centre of Excellence.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Amber	Facilitated input from West Wave centre management and Community Facilities into a memo and workshop for Henderson-Massey Local Board regarding proposals from Auckland Diving Community Trust. Discussions regarding scheduling of pool time are ongoing between Auckland Diving Community Trust and West Wave.	All capital works are on hold pending condition assessment being undertaken by Community Facilities. Discussions escalated to the Head of Active Recreation, which has meant that Sport & Recreation staff have taken a reduced role. West Wave centre management have identified a potential scheduling solution and are working through this with user groups.
1513	HM: Project Twin Streams community maintenance FY19	Complete contracts with community organisations to maintain the Project Twin Streams areas in the Henderson-Massey local board area. Enable and monitor delivery of Project Twin Streams maintenance by community organisations.	No further decisions anticipated	CS: PSR: Park Services	\$470,000 ABS: Opex	In progress	Green	Voices of the Stream - Project Twin Streams documentary was screened on 29 August 2018 with 70 people in attendance. This also commemorated 15 years of the project. Maintenance and Health & Safety audits were all passed with 92-100% for Te Ukaipo, Community Waitakere and Maclaren Park Henderson South (MPHS).	Maintenance and Health & Safety audits were all passed for Te Ukaipo, Community Waitakere and Maclaren Park Henderson South (MPHS).
1558	HM: bike facility provision	Strategic assessment for the provision of bike facilities within the Henderson Massey Local Board area.	Q3 workshop with the local board to discuss the assessment.	CS: PSR: Park Services	\$0 LDI: Opex	In progress	Green	Staff have met with Cycle West to discuss the cycling provision. Scope to be agreed with the local board.	This assessment is ongoing. Staff to meet with Cycle West in early 2019 to provide an update on the draft plan and seek feedback prior to discussions with the local board.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Plans and Places									
1429	Scoping improvements for Te Atatu South	Investigate needs and scope physical and other related improvements in and around Te Atatu South centre, with Auckland Transport, local board and community.	Further decisions for the Local Board in 19/03/19	CPO: Plans and Places	\$30,000 LDI: Opex	In progress	Green	Scoping is completed, Urban Design consultants engaged and design of public engagement and its timesframes approved by Local Board	Public consultation is completed, Consultants and Council/CCO project team assessing feedback from community
The Southern Initiative									
860	Youth Connections.	Youth Connections will: <ul style="list-style-type: none"> • Provide quality advice and expertise on youth employment solutions. Locally, this is done through community-led solutions that identify and create jobs for youth; particularly those who are furthest from the job market. • Facilitate local opportunities for all youth to be meaningfully engaged in education, employment or training, and have clear employment pathways • Develop an extensive network of stakeholders in the youth employment space throughout the council family and the business community • Develop tools to build an enabling environment for young job seekers and youth-friendly employers. 	Local board to approve Youth Connections youth employment initiatives to be delivered by The Western Initiative from 1 November 2018.	TSI: The Southern Initiative	\$50,000 LDI: Opex	In progress	Green	Two young people were funded to participate in 'Achieving at Waitakere's Youth Employment Support Service' (YESS) programme which started in May 2018. The programme allows access to education, training and employment opportunities. The service is engaging young people to connect to opportunities with employers and tertiary trade training partners. Active partnering employers to date include Countdown and Mainfreight. YESS are working with Diversity Works NZ, tertiary institutions and employers to address unconscious bias, and promote the positive effect of awareness raising of personal circumstances, such as homelessness, that may otherwise lead to issues in the workplace or loss of employment. The service has developed links with a local community garden to provide a safe space for young people to build life and work skills. YESS are looking to develop this relationship to further support programme participants. Staff updated the local board at a workshop on the up-coming Youth Connections programme transition from the Community Empowerment Unit to The Western Initiative (TWI). Staff are working towards transitioning the programme to TSI as of 1 November 2018.	A total of ten young people have been supported to participate in 'Achieving at Waitakere's Youth Employment Support Service' (YESS) with two of these funded by Youth Connections. The programme provides access to education, training and employment opportunities. The two young people have both passed their training courses. One received a certificate of recognition from Maori and Pacific Trade Training Scholarships and both have had successful short term employment and are pursuing longer term opportunities. The Vocational Pathways Programme and Expo has had 50 students from the West complete individual outcome plans with a focus on a Te Ao Maori approach to careers and are running a job interviews programme and workshops. Job opportunities include running of the the Oratia Farmers market at the Kura. Central Park Henderson Business (CPHB) businesses was funded to facilitate employment and education opportunities between youth and local businesses. CPHB published articles in their magazine which goes to over 160 employers. CPHB are also investigating the appetite for a West specific employment expo amongst local businesses and other key stakeholders (schools, private training establishments, industry training organisations). Ranui Employment Pathway is supporting young people to complete pathway plans into employment or education. They have exceeded the target to register 25 young people and plans are in place for 20 young people to date. They are providing online access to opportunities and building relationships with employers, schools and community networks. Three people have got jobs and this continues to be a focus, including overcoming the barrier of lack of driving licences. The F endorsement/ OSH operator programme run by West Auckland Enterprise, Skills & Training (WEST) was due to complete in July 2018. There have been some challenges in programme delivery in 2018 which WEST are working through. However, during this time several young people have been certificated and others will complete certification in March. These young people were at risk of leaving school without a relevant qualification or employment. WEST worked with the young people to obtain their forklift certification, support to understand and pass the theory component of the test and the school provided C.V writing and job application support. Overall, WEST have supported 16 young people with five moving into employment.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
CF: Community Leases											
1305	Lloyd Morgan Lions Club Park, 247 Edmonton Road, Te Atatu South: Lease to Family Action	New ground lease to existing group	CF: Community Leases	16/09/2008	1 x 5 years	15/09/2018	\$210.00	Completed	Green	This lease project is proposed to start in quarter three. The current lease is holding over on a month by month basis.	New ground lease to Family Action, Lloyd Morgan Lions Club Park, Te Atatu South has been completed in Quarter 2 Resolution number HM/2018/204
1306	Moire Park, 41 Granville Drive, Massey: Lease to The Massey Athletic Club Incorporated	New ground lease to existing group	CF: Community Leases	1/08/2008	1 x 5 years	31/07/2018	\$633.00	Completed	Green	A report is due to be presented to the Henderson-Massey Local Board at its business meeting of 16 October 2018, recommending granting a new community lease to The Massey Athletic Club Incorporated, for a term of 10 years commencing 1 August 2018, with one 10 year right of renewal.	Community lease to The Massey Athletic Club Incorporated is completed. Resolution number HM/2018/161
1307	Lloyd Morgan Lions Club Park, 247 Edmonton Road, Te Atatu South: Lease to The Order of St John Northern Region Trust Board (Training Rooms)	New ground lease to existing group	CF: Community Leases	1/08/1985	1 x 11 years	31/07/2018	\$5.00	Approved	Green	This lease project is proposed to start in quarter four. The current lease is holding over on a month by month basis.	Lease project is proposed to start in quarter four. The current lease is holding over on a month by month basis.
2458	Cranwell Park, 20 Alderman Drive, Henderson: Renewal of Lease to Henderson Croquet Club Incorporated	Renew lease from 01 August 2005 to 31 July 2026 to existing group	CF: Community Leases	1/08/1984	2x21 years	31/07/2047	\$1.00	Approved	Green	The renewal of lease process is proposed to start in quarter three. The current lease is holding over on a month by month basis.	The renewal of lease process is proposed to start in quarter three. The current lease is holding over on a month by month basis.
2459	Cranwell Park, 20 Alderman Drive, Henderson: Lease to Royal New Zealand Plunket Trust Incorporated	New lease to existing group. Deferred from the 2017/2018 work programme.	CF: Community Leases	25/03/1999	Nil	30/06/2015	\$10.00	Completed	Green	A report is due to be presented to the Henderson-Massey Local Board at its business meeting of 16 October 2018 recommending granting a new community lease to Royal New Zealand Plunket Trust for a term of five years commencing 16 October 2018 with one five year right of renewal.	New community lease to Royal New Zealand Plunket Trust, Cranwell Park, Henderson is completed. Resolution number HM/2018/160
2460	Kaumatua Reserve, 580 Te Atatu Road, Te Atatu Peninsula: Lease to Royal New Zealand Plunket Trust Incorporated	New lease to existing group. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/11/2010	Nil	30/10/2016	\$150.00	Approved	Green	Budget has been allocated in the 2018/2019 financial year to refurbish the building. This lease project is proposed to start in quarter four. The current lease is holding over on a month by month basis.	Budget has been allocated in the 2018/2019 financial year to refurbish the building. The lease project is proposed to start in quarter four. The current lease is holding over on a month by month basis.
2461	Marinich Reserve, 20 Marinich Drive, Ranui: Ground lease to Ranui Action Project Incorporated	New ground lease to existing group. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/05/2006	Nil	30/04/2016	\$150.00	Completed	Green	A report is due to be presented to the Henderson-Massey Local Board at its business meeting of 16 October 2018 recommending to classify Marinich Reserve and grant a licence to occupy to Ranui Community Centre Incorporated for a term of five years commencing 16 October 2018 with one five year right of renewal.	Licence to occupy to Ranui Community Centre Incorporated is completed. Resolution number HM/2018/159
2462	Riverpark Reserve, 14 Bittern Place, Henderson: Surrender of lease - building to be re-located	Once relocation is completed - lease can be surrendered. Surrender of lease to Scouting group. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/05/1984	Nil	30/04/2017	\$5.00	Approved	Green	This lease project is proposed to start in quarter four as the removal of the scout building is anticipated to take place between September 2018 and March 2019.	Removal and relocation of the scout building is anticipated to take place before 31 March 2019. Surrender of lease proposed to start once building has been removed.

Work Programme 2018/2019 Q1 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2463	Matipo Reserve, 18A Matipo Road, Te Atatu Peninsula: Club has been struck off incorporated societies register therefore lease no longer exists	New ground lease.Deferred from the 2017/2018 work programme.	CF: Community Leases					In progress	Green	The Te Atatu North Womens Bowling Club Incorporated had a ground lease with council for the bowling greens located at Matipo Reserve. The club were struck off the incorporated societies register and the lease is no longer valid. The reserve is currently vacant. Before a decision can be made on the future use of the reserve the following is required:-- A contamination report comprising a preliminary site investigation and a detailed site investigation.- Advice from Panuku on what the future options may be including lease needs, recreational needs and optimisation possibilities.The contamination report and advice from Panuku are anticipated to be received by quarter four.	Contamination report comprising a preliminary site investigation and a detailed site investigation is anticipated to be received by quarter four.
2464	11 Trading Place, Henderson: Lease to Waitakere Citizens Advice Bureaux - Waitakere Central Library	New lease to existing group.Deferred from the 2017/2018 work programme.	CF: Community Leases	15/01/2006	Nil	15/01/2016	\$15,000.00	Approved	Green	Citizens Advice Bureau have responded with suggested changes to the original draft deed of community lease. Council officers will work with Auckland Council legal advisors to review these changes to prepare a deed for final review and execution.	The draft lease is with council's solicitors for review following input from Citizen Advice Bureau (CAB) and council staff. If no further issues are raised, the revised deed will be sent to CAB for execution and any renewals under the lease can be progressed. This is anticipated to be finalised in quarter four.
2465	Fred Taylor Park, 184 Fred Taylor Drive Massey: Renewal of lease to Waitakere City Association Football & Sports Club Incorporated	Renew lease from 01 April 2018 to 31 March 2051.Deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/1985	1x33 years	31/03/2051	\$5.00	In progress	Green	The club has applied for landowner approval to extend the current lease footprint. The renewal of the lease is proposed to start in quarter four, after the landowner approval application has been determined. The lease is currently holding over on a month by month basis.	Proposed renewal of lease to Waitakere Football Club, Fred Taylor Park, Kumeu will start in quarter three. Follow up email has been sent to club requesting completed application and supporting documentation. Lease advisor to proceed with renewal once application is processed.
2466	Tui Glen Reserve, 2 Claude Brookes Drive, Henderson: Lease to Waitemata Maori Wardens Trust Incorporated	New lease to existing group (Glen Haven Cottage).Deferred from the 2017/2018 work programme.	CF: Community Leases	2/08/2004	Nil	1/08/2006	\$150.00	In progress	Green	Council officers are making all efforts to contact the wardens to discuss the lease proposal. To date contact has been unsuccessful. A workshop with the Henderson-Massey Local Board will be held in quarter two to discuss leasing options.	Workshop to be held with the Henderson-Massey Local Board in February 2019 to discuss lease proposal.
2467	Birdwood Winery Estate, 99 Glen Road, Ranui: Lease to The West City Darts Association Incorporated (top floor)	New lease to existing group. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/07/1986	1x10 years			Approved	Green	This lease is proposed to start in quarter three. The current lease is holding over on a month by month basis.	Lease to be workshopped with Henderson-Massey Local Board in March to discuss options
2468	Birdwood Winery Estate, 99 Glen Road, Ranui: Lease to West District Model Railway Club Incorporated (bottom floor)	New lease to existing group.Deferred from the 2017/2018 work programme.	CF: Community Leases				\$0.00	Approved	Green	This lease is proposed to start in quarter three. The current lease is holding over on a month by month basis.	Lease to be workshopped with Henderson-Massey Local Board in March to discuss options