

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Arts, Community and Events									
58	Anchorage Park Community House and Highland Park Community House, Funding and Licence year 2	<p>Funding Agreement: Howick and Pakuranga Community House Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Anchorage Park Community House and Highland Park Community House for the years 2017-2020, which commenced on 1 July 2017 and will terminate on 30 June 2020.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p> <p>Licence to Occupy and Manage: Howick and Pakuranga Community House Incorporated for operation of the Anchorage Park Community House and Highland Park Community House for the years 2017-2020, which commenced on 1 July 2017 and will terminate on 30 June 2020.</p>	No further decisions anticipated for FY2018/2019.	CS: ACE: Community Empowerment	\$82,936 ABS: Opex	In progress	Green	<p>During Q1, funding agreements have been signed and paid.</p> <p>Highlights for this quarter include:</p> <p>Highland Park - In July, two Matariki Celebration Maori Bone Carving workshops took place and were well attended. Maori inspired jewelry was made and given to family and friends. The feedback from participants was positive. "To Mana Art" will be back again in January 2019.</p> <p>Anchorage Park - Positive hirer feedback was received regarding a warmer building after building insulation was completed by Howick and Pakuranga Community Houses Board. An increase in children's birthday party and cultural/prayer group bookings has been observed.</p> <p>Planning has started for a regional hui scheduled for 5 December 2018.</p>	<p>The Regional Hui was held on the 5 December 2018 with over 30 partners in attendance.</p> <p>The main objective of this hui was to bring together the community places family (both council and community managed centres) to share information, ask any questions and learn from each other. There were several council units involved, talking to their areas of expertise such as Public Liability, Health & Safety and the council contracts system Ariba. Positive feedback such as "Very useful information and good opportunity to network", was received from our community-led partners</p> <p>Highlights: Anchorage Community House - An increase in bookings for children's birthday party and cultural/prayer group following extensive room renovation and purchase of new appliances by Highland Park Community House (HPCH) Board.</p> <p>HPCH is in the first stages of acquiring specialised room hire booking software which will be operational in the new year and extremely useful to the operation of the community houses.</p>
117	Event Partnership Fund - Howick (Externally Delivered Events)	<p>Funding to support community events through a non-contestable process.- Fencible Walk & Christmas Lights \$12,000(Howick Village Light Trust)- Christmas in Burswood \$2,250(Life & Growth Community Trust)- Botany Community Day \$5,000(Botany Life Community Trust)- Koanga Spring Festival \$4,000(Sommerville Intermediate)- Christmas Walk Through \$5,000(Eastgate Christian Centre)- Howick Lions Water Safety Picnic \$1,400(Lions Club of Howick)- Neighbours Day \$400(Huntington Park Residents & Ratepayers Association)- Howick Fun Run \$2,250 (The Rotary Club of Howick)- Eye on Nature \$12,000 (Manukau Beautification Trust)- Pakuranga Community Carnival and River Festival 2019 \$40,000 (Pakuranga Rotary Club) - Auckland Classic Brit and Euro Car Show \$25,000 (Auckland Brit & Euro Car Show Committee) Allocated Total \$109,300- Unallocated \$9,700Budget Total \$119,000</p>		CS: ACE: Events	\$119,000 LDI: Opex	In progress	Green	<p>The event noted as Tamaki River Festival is now known as the "Pakuranga Community Carnival and River Festival" and the deliverer will be the Pakuranga Rotary Club. Funding agreements have been completed for five events in this fund with \$17,650 either been paid out or currently awaiting payment. This includes: - Botany Community Day \$5,000- Koanga Spring Festival \$4,000- Christmas Walk Through \$5,000- Howick Lions Water Safety Picnic \$1,400- Howick Fun Run \$2,250The remaining three agreements and payment of \$101,350 is expected to be completed in Q2. Eye On Nature will be done as one overall Service Agreement with other contributing south local boards.</p>	<p>The event noted as Tamaki River Festival is actually now known as the "Pakuranga Community Carnival and River Festival" and the confirmed deliverer as discussed in a board work shop back in May 2018, is the Pakuranga Rotary Club. Only \$109,300 of \$119,000 was allocated to events at the start of Q1, with \$9,300 left unallocated. Of the \$109,300, funding agreements have now been completed for nine events in this fund with \$72,722 either been paid out or currently awaiting payment. This includes:- Fencible Walk & Christmas Lights \$12,000- Christmas in Burswood \$2,672- Botany Community Day \$5,000- Koanga Spring Festival \$4,000- Christmas Walk Through \$5,000- Howick Lions Water Safety Picnic \$1,400- Neighbours Day \$400- Howick Fun Run \$2,250- Pakuranga Community Carnival and River Festival \$40,000Note that Christmas in Burswood had \$422 increase. The remaining two agreements and payment of \$37,000 is expected to be completed in Q3. This includes Eye On Nature, \$12,000 and The Classic Brit Car Show, \$25,000. The Service Agreement for Eye On Nature, is in the process of being signed.</p>
118	Event Partnership Fund - Howick (Movies in Parks)	Programming and delivery of two Regional Movies in Parks series events.	Select from options presented for venue, movie, date selection and delivery package.	CS: ACE: Events	\$27,000 LDI: Opex	In progress	Green	<p>Programming and delivery planning for two Regional Movies in Parks series events are underway.</p> <p>Venue 1: Barry Curis Date: 22 February 2018 Movie: Grease</p> <p>Venue 2: LLoyd Elsmore Date: 15 March 2018 Movie: Incredibles 2</p> <p>Pre-entertainment will be sourced locally during Q2, for engagement and activation by those from within the community.</p>	<p>Planning for Movies in Parks is on track with pre-entertainment booked and event permits issued for Barry Curtis Park screening Friday, 22 February 2019 and Lloyd Elsmore Park screening Friday, 15 March 2019. Public screening licences for "Grease" and "Incredibles 2" have been approved.</p> <p>Event specific marketing starts three weeks prior to each event. Movies in Parks is zero waste, smoke and alcohol free.</p> <p>Series sponsors are NIB Health Cover, Te Wananga o Aotearoa, Globelet, MenuLog and media partner More FM.</p>

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119	Event Partnership Fund - Howick (Empowered Events Workshops)	<p>Deliver a community focused programme of activities to support capacity and capability of community groups and organisations in the events space.</p> <p>Deliver at least two empowered event workshops with local event organisers to assist them in up-skilling in delivery of their events.</p> <p>Funding to support this programme is a line item taken from Event Partnerships Fund (non-contestable) for up to \$5,000.</p>	Confirmation of nature, scope and cost of activity to be undertaken.	CS: ACE: Events	\$5,000 LDI: Opex	Approved	Green	Deliverer and plan to be confirmed in Q2.	Leanne Roche, who has filled the new Manager Event Development role, will be taking the lead on the Empowered Events Workshops and a plan will be in place by end of Q3.
121	Howick Moon Festival	Co-creation and production delivery of a Howick Moon Festival celebrating unity, family, and peace amongst asian cultures living within the local board area.	Confirmation of Event Delivery Plan, dates, locations and expenditure budget.	CS: ACE: Events	\$50,000 LDI: Opex	Completed	Green	The inaugural event was delivered at Lloyd Elsmore Park on 22 September 2018. Welcome speeches were delivered by the local board chair and Hon Jenny Salesa, Minister of Ethnic Communities. This event was delivered in conjunction with community event organiser, Barry Hung, as part of council's empowering communities approach. This was a multi-cultural event with a focus on the Asian communities. More than 4,000 people attended, which exceeded expectations. Positive feedback was received from visitors and members who attended.	Event was delivered in Q1.
122	Citizenship Ceremonies - Howick	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	No further decisions anticipated.	CS: ACE: Events	\$27,900 ABS: Opex	In progress	Green	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q1 with 330 people from the local board area becoming new citizens.	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q2 with approximately 620 people from the local board area becoming new citizens.
123	Anzac Services - Howick	Supporting and/or delivering Anzac services and parades within the local board area.	Confirmation of allocation of funding to local Anzac Services and Parades at	CS: ACE: Events	\$23,000 LDI: Opex	In progress	Green	Scheduled for Q4. Planning will commence in Q2.	Howick ANZAC service and parade is at the planning stage. The Event permit applications has been submitted, and information such as the health and safety plan and TMP routes are being processed.
124	Local Civic Events - Howick	Delivering and/or supporting civic events within the local board area	<p>The following decisions are required:</p> <p>1. Confirmation of programmes and activities that are to be supported by this line.</p>	CS: ACE: Events	\$5,000 LDI: Opex	In progress	Green	No activity occurred during Q1 as no civic events were scheduled.	<p>Sir John Walker Promenade dawn blessing and official opening was successfully held on 6 December 2018. Approximately 40-50 people attended and Sir John himself attended the official opening along with six local board members and two councillors.</p> <p>Highbrook Walkway Dawn Blessing was held on 13 December 2018.</p> <p>Approximately 20 people attended the 6.00am dawn blessing as well as the breakfast which was hosted by the local board.</p>
125	Howick Celebrated Citizens	Deliver an event acknowledging contribution and commitment to serve the Howick area. Contractor to manage nomination process. Civic Events to deliver awards ceremony.	Local board to confirm holding of awards and format.	CS: ACE: Events	\$10,000 LDI: Opex	In progress	Green	Scheduled for Q4. Planning will commence in Q2.	A workshop with the local board has been scheduled for 14 February 2019 for their feedback on when this particular event "Celebrated Citizens" is likely to be held.
126	Volunteer Recognition - Howick	<p>Deliver a biennial event which recognises and honours contributions of volunteers to the local community.</p> <p>To be held in 2017/2018.</p>		CS: ACE: Events	\$11,000 LDI: Opex	Completed	Green	The event took place on 28 July 2018. Around 150 volunteers attended, All local board members attended and helped serve the guests.	The event occurred in Q1.
128	Stockade Hill & Mainstreet Lights - Howick	Deliver an annual event to celebrate the lighting of the Stockade Hill Christmas tree lights. Includes musical entertainment from the local community. This event coincides with the Howick Village Business Association annual Midnight Madness in Picton Street.		CS: ACE: Events	\$35,000 LDI: Opex	Completed	Green	The allocation of this event to the Civic Events team will be reviewed in Q2.	The event was delivered in Q2. Approximately 5,000 attended the Lighting of the Christmas Tree on Stockade Hill. There was a great mix of performance groups from brass band, orchestra band, hip hop dance.

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130	Music Concert - Howick	Deliver a free music concert for local board residents	Event plan and budget to be confirmed	CS: ACE: Events	\$35,000 LDI: Opex	In progress	Green	An outdoor music concert will feature in the Regional Music In Parks series at Lloyd Elsmore Park, with a special feature genre of Kiwi Anthems. This event will be delivered in Q3.	Event is on track for delivery on Sunday 24 March 2019. The performance schedule is finalised and event permit approved. Marketing is underway, via social media and print material.
206	Operational Grant - Howick Children and Youth Theatre	Fund Howick Children and Youth Theatre Incorporated to operate the Howick Children and Youth Theatre, providing a programme of rehearsals, classes, workshops, school holiday programmes, productions and a venue for hire.	No further decisions anticipated	CS: ACE: Arts & Culture	\$71,628 ABS: Opex	In progress	Green	The funding agreement with Howick Children and Youth Theatre for the 2018/2019 financial year has been administered. Reporting for Q1 has not yet been submitted.	During Q2, the Howick Children and Youth Theatre produced 23 performances which were attended by a total of 6785 visitors. The highlights included the production of Find Me, a play about mental health for youth, and the Our Speech recital, where students got to share their work with family. New students were welcomed in to our development classes.
208	Operational Grant - Howick Historical Village	Fund Howick and Districts Historical Society Incorporated to operate the Howick Historical Village, a cultural heritage site and open air museum situated in the Lloyd Elsmore Park in Pakuranga, providing professional museum services including an exhibition programme, public programmes and public off-site lectures to bring the 1850s period alive for contemporary audience.	No further decisions anticipated	CS: ACE: Arts & Culture	\$330,590 ABS: Opex	In progress	Green	The funding agreement with Howick Historical Village for the 2018/2019 financial year has been administered. During Q1, the Howick Historical Village ran 14 programmes, with 120 participants and a total of 17515 attendees. Highlights include, the activities each day of the week during the July school holidays, the creation of a children's trail based on 'Treasures from our Past', and an exhibition of precious items depicting occupations from the Village collection in support of the Auckland Heritage Festival theme of Celebrating the Heritage of our people.	During Q2, the Howick Historical Society ran 14 programmes and had a total of 17,943 visitors. The number of visitors is up from this time last year, which we attribute to the Auckland Heritage Festival. The village received a successful review of all areas of management by Qualmark, receiving a Silver Award and commendation for our work on health and safety. The village has had fruitful collaborations with students this quarter, involving hosting an intern from Auckland University who completed a research project for a Master of Heritage Conservation qualification. We also worked with a group of students from Somerville School on a gardening project. In addition to this the Uxbridge Brownies have been working on a vegetable garden project with the village.
209	Operational Grant - Howick Little Theatre	Fund Howick Little Theatre Incorporated to operate Howick Little Theatre, providing quality live theatre to the local and wider community, drama classes for children and adults, mentoring programme for emerging artist/s, workshops and a theatre venue for hire.	No further decisions anticipated	CS: ACE: Arts & Culture	\$22,039 ABS: Opex	In progress	Green	The funding agreement with Howick Little Theatre for the 2018/2019 financial year has been administered. In Q1, the Howick Little Theatre put on 57 programmes, involving 1085 participants, and 2376 visitors. These programmes took the form of classes and workshops as well as performances. The venue was also used for meetings, functions and a fundraising garage sale. Highlights included the staging of a play by local playwright Richard de Luca, called Sonny Jim, and workshops run by renowned actors and dramaturges, Murray Edmond and Miranda Harcourt.	During Q2, the Howick Little Theatre ran 79 programmes and held 20 performances, which were attended by a total of 3051 people. The final studio show of 2018 was the NZ play Eugenia, and also run our Preeves night, offering a taster of our 2019 programme. These were enthusiastically received In addition we hosted the annual awards for Zonta East Auckland and ran drama classes, rehearsals and meetings. The year wrapped up with a production of Noel Coward's I'll Leave It To You, which had multiple sell-out nights.
210	Operational Grant - Uxbridge Centre	Fund Uxbridge Community Projects Inc. to operate the Uxbridge Centre, providing art classes and workshops, performances, an exhibition programme and a piece of public art in the community.	No further decisions anticipated	CS: ACE: Arts & Culture	\$319,034 ABS: Opex	In progress	Green	During Q1, the Uxbridge Centre ran 360 programmes, with 10,294 participants and a total of 2,061 attendees. Programmes included exhibitions, musical performances, theatre, classes and workshops as an artists residency. Highlights included Estuary Arts Awards, two sell-out concerts by musician Nathan Haines, and two sell-out performances of The Changeling, directed by renowned director Michael Hurst. 50 classes/workshops were held on-site, as well as off-site at Beachlands. Hong Kong artist Cath Love produced three murals for the exhibition East, as part of her residency. This was supported the Asia New Zealand Foundation. This exhibition also featured two local artists, Oscar Low and Elliot Frances.	During Q2, the Uxbridge Centre ran 231 programmes and held 85 performances, which were attended by a total of 22,975 visitors. Our October 2018 programmes were focused on young people, with our annual Kids Arts Day, and our school holiday programmes attracting more than 120 children. Classes and workshops continued through November and December 2018. Demand for our Art for Mandarin/Cantonese speakers led to us extending this offer, and our free Te Reo classes have proved very popular. Due to demand we initiated a new range of weekend one-day workshops. Exhibitions included Wellington artist Richard Stratton's Living History, which featured work by local artists Benedict Miller Keeley and Gabriel Tiongson, and the performance of The Ladykillers was sold out. The space has also been used for a range of private, community and corporate functions.

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211	Operational Grant - Manukau City Band	Fund Manukau City Band Inc. to operate as the Manukau City Band, providing public performances to the community (including a concert targeted at a youth audience), training & tuition opportunities for new/emerging musicians, and access to instruments to five players per year.	No further decisions anticipated	CS: ACE: Arts & Culture	\$11,000 LDI: Opex	In progress	Green	<p>The funding agreement with Manukau City Band for the 2018/2019 financial year has been administered.</p> <p>In Q1, the Manukau City Band produced 15 programmes, which had a total of 506 attendees. No concerts were held in July 2018, as the band was preparing for the 2018 National Concert Bands Festival</p> <p>This festival has been the highlight of the last quarter, as the band won multiple awards, including a Silver award for the band, and several awards for individual soloists.</p>	<p>During Q2, the Manukau City Band ran 15 programmes and held six performances, which were attended by a total of 5078 attendees.</p> <p>Highlights included a joint concert held with the Eastern Stars Concert Band, and an Armistice Day performance in Manurewa to commemorate the 100th anniversary on the end of WWI.</p> <p>December 2018 was a big month, seeing us participate in the Papatoetoe Santa Parade. We also played two concerts with the Auckland Wind Orchestra and St Andrews Big Band, which were sold out, and which successfully helped raise funds for St Johns Ambulance. At Christmas time we participated in Carols on the Coast at Maraetai.</p>
213	Operational Grant - Howick Brass	Fund Howick Brass Incorporated to operate as Howick Brass and the Howick Brass Learner Band, providing rehearsal, training and tuition opportunities for brass musicians in the area; free access to instruments, uniforms and music; and public performances to the community.	No further decisions anticipated	CS: ACE: Arts & Culture	\$13,000 LDI: Opex	In progress	Green	<p>The funding agreement with Howick Brass Band for the 2018/2019 financial year has been administered.</p> <p>In Q1, the Howick Brass Band put on 20 programmes, involving 736 participants and a total of 5550 attendees.</p> <p>A highlight was participating in the National Brass Band Championships in Blenheim, where they won a range prizes: the C Grade Championship; first in Street March; and best Drum Major in C Grade. Other highlights included a combined concert with the Pakuranga Choral Society commemorating the end of the First World War.</p>	<p>During Q2, Howick Brass ran 13 programmes and held 15 performances, which were attended by a total of 15,800 attendees.</p> <p>Highlights included a joint Heritage Festival concert with the Auckland City of Sails band, as well as the Howick Midnight Madness and Lighting of the Christmas tree on Stockade Hill. While we were unable to produce the Carols by Candlelight concert this year, due to insufficient funding, we did have an intensive programme of Christmas performances including the Howick Christmas Parade.</p>
214	Operational Grant - City of Manukau Pipes and Drums	Fund City of Manukau Pipes and Drums Incorporated to provide a quality programme of traditional Celtic and Scottish music, including a programme of rehearsals and public performances, establishment of a learner band and training/tuition for emerging musicians.	No further decisions anticipated	CS: ACE: Arts & Culture	\$11,000 LDI: Opex	In progress	Green	<p>The funding agreement with City of Manukau Pipes and Drums has been drafted and emailed to the partner, but not yet returned, and therefore not actioned. Staff have made further attempts to make contact but have not received a response.</p>	<p>During Q2, Manukau City Pipes and Drums did ten performances, which were attended by more than 750 visitors (not including visitors to the many Santa Parades). Highlights included the large number of Christmas events that we performed in – the Farmers Santa Parade, as well as those for Papatoetoe, Mangere Bridge, Howick and Mangawhai Heads, as well as the Lighting the Christmas tree event at Stockade Hill, Howick. Three of these events we performed in for the first time, and this is a result our active promotion of the band. Three new players have joined the band this quarter, and one of our younger players, Joseph Peyroux, received a school award for his dedication to piping.</p>
215	Operational Expense - Community Arts Programmes	Develop a range of arts and culture programming initiatives to be delivered across the Howick Local Board area (\$38,000).	No further decision anticipated	CS: ACE: Arts & Culture	\$38,000 LDI: Opex	In progress	Green	<p>Funds currently unallocated. Scoping will occur in Q2 and this will be reported at the end of Q2.</p>	<p>The Arts Out East project ran successfully in 2018 and conversations have been initiated with the producers about the next iteration of this project. It is anticipated that this will be scoped and presented to the local board early in Q3 for review and approval. A funding agreement will then be entered in to.</p>
216	Programming Grant - Estuary Art Awards	Fund Uxbridge Community Projects Incorporated to deliver the Estuary Art Awards, a celebration of intelligent and innovative responses to ecology in the field of contemporary art. Artists are invited to research and respond to the Tāmaki Estuary, to underscore the ecological value of this vital waterway and encourage action against its pollution.		CS: ACE: Arts & Culture	\$10,000 LDI: Opex	In progress	Amber	<p>A funding agreement with Uxbridge will be administered in Q2. The local board will be updated when a date has been set for the event.</p>	<p>Uxbridge have indicated that they are committed in principle to running the Estuary Art Awards this year. However due to challenges with their financial position they cannot guarantee that they will be able to run the Awards at this stage. They expect to be able to update us on this by mid-late February.</p> <p>Uxbridge have indicated that they are committed in principle to running the Estuary Art Awards this year. However, due to challenges with their financial position they cannot guarantee that they will be able to run the awards at this stage. They expect to be able to update us on this by mid-late February 2019.</p>

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321	Community Grants (HW)	Grants to support local community groups through contestable grant rounds. Budget: - Local Community Grants \$395,000.		CS: ACE: Community Empowerment	\$395,000 LDI: Opex	In progress	Green	The local board allocated \$231,694 during Local and Multiboard Grants, Round One, leaving a total of \$163,306 to be allocated to the remaining grant rounds.	The local board allocated \$48,501 during Local Grants, Round Two, and \$38,500 during Quick Response, Round One. This leaves \$76,305 to be allocated to the remaining grant rounds.
726	Venue Hire Service Delivery - HW	Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	During Q1, the hirer satisfaction survey shows that 86 per cent of hirers would recommend the venues they have visited. Participant numbers have increased by 1 per cent compared to the same period last year. Booking hours have increased by 8 per cent compared to the same period last year. The top three activity types during quarter one are fitness, meetings and special interest. A focus for staff in Q2 will be promoting our network through Google and Facebook channels.	During Q2, hirer satisfaction remains high with 81 per cent of hirers indicating that they would recommend the venues they have visited. Participant numbers have increased by 29 per cent and booking hours have increased by 24 per cent. The statistics are based on the first five months of 2018/2019. In Q3, staff will be working with communities in preparation for the 2019/2020 booking calendar opening.
858	Healthy Howick	Working towards the goals of social connectedness and access to healthy living, this programme will include: • activating communities to develop social innovation initiatives especially in areas of waste reduction and environmental protection (\$10,000) • establishing and maintaining gardens and orchards in communities and in schools (\$15,000) • activating community to lead 'place of belonging' activity particularly in Ormiston including a focus on enhancing community safety (\$31,000) • establishing an ethnic community development fund (\$10,000) • creating opportunities for involving and increasing visibility of the LGBT, elderly and the disability community (\$5000) Note: the 2018/2019 budget figure shown for this activity includes the \$71,000 originally approved plus \$11,000 deferral from 2017/2018.	No further decisions. Report back monthly to the local board	CS: ACE: Community Empowerment	\$82,000 LDI: Opex	In progress	Green	Staff have developed a funding agreement of \$3,500 with Independent Living Services Trust to work on the needs of disability and elderly communities in Howick. Flatbush Neighbourhood Support has been established as an incorporated society. In Q2, street activations will be implemented. The first stage of the Emilia Maud Nixon Community Teaching Garden was completed and schools in the local board area are now able to use the space as part of their teaching programmes. Fruit Trees in Schools 2018 launch took place on 31 August 2018. 17 local schools are participating in the programme. GeneNow has finalised their waste minimisation action plan. In Q2, staff will seek local partnerships to work on initiatives based on their report. Staff undertook a survey with ethnic community leaders to understand how they would like to engage with the local board. The findings indicated that regular forums with representatives from the local board are preferred. Timeframes for meetings will be confirmed in Q2 and staff will work with ethnic leaders to determine funding arrangements.	A collaborative waste reduction initiative is being developed with Chinese Conservation Education Trust, Gen Now, Clean Plates and Auckland Council. Staff met with key stakeholders and funds will be allocated next quarter. The first stage of Fruit Trees in Schools 2018 was completed. 21 schools received garden kits and advice from Kings Plant Barn. Flatbush Neighbourhood Support is ready to host neighbourhood events and start up meetings. Street activations took place and the need for more volunteers has been raised. Point Research completed the community safety assessment for the Flat Bush area. The preliminary report was presented to the local board and will inform future actions and funding. The Eastern Network of Health and Disability Support has been launched. 60 representatives of services providers and social workers attended the event. This initiative aims to raise awareness and participation of the elder and disability community. A funding agreement with Rainbow Youth is being drafted. The goal is to create opportunities for involving and increasing visibility of the LGBT community. Staff completed a funding agreement with The Bridge of Love to organize Chinese Calligraphy sessions in Highland Park Library as part of the ethnic community development fund.
859	Local Maori Responsiveness Plan – Howick	Work with mana whenua and mataawaka to create a local responsiveness action plan which includes the following: • identifying key aspirations and priorities for Māori in the area • identifying opportunities to work together • collaboratively creating a plan for building strong relationships and sharing information with Māori • building on the work done to date with Te Tahawai marae in developing their strategic plan • working on implementation of the plan with the marae.	No further decisions anticipated	CS: ACE: Community Empowerment	\$5,000 LDI: Opex	In progress	Green	Following a consultation process, the Te Tahawai Marae is due to complete their strategic plan in Q2. Their vision, key focus areas and actions have received endorsement from their stakeholders. The final version will be presented to the local board in Q2, where they will be looking to identify opportunities for closer engagement and working together with the local board.	Te Tahawai Marae have completed their strategic plan and are ready to present their findings to the local board as soon as a time can be found to do this. This model of working with Māori organisations and ascertaining their needs and working with them to develop plans will be replicated with other Māori groups, which will then lead to developing a Māori responsiveness plan for the local board.

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861	Capacity Building: supporting Healthy Howick goals	Working and building capacity of organisations that contribute to the goals of Healthy Howick: social connectedness and access to healthy living.	No further decisions anticipated	CS: ACE: Community Empowerment	\$15,000 LDI: Opex	In progress	Green	<p>In Q1, staff scoped capacity building projects with Manukau East Council of Social Services (MECOSS), East Health Trust and The Sowers Trust (youth focused organisation) to engage with the community, increase understanding and participation in the Healthy Howick project.</p> <p>In Q2, staff will develop funding agreements with the organisations.</p>	<p>Sowers Trust and East Health collaborated to provide a 5 week programme on Mindful Living in Howick. These were well attended and will inform the next collaboration.</p> <p>In Q3, staff will bring together organisations that are working in the Healthy Howick space (social connectedness and access to healthy living) to create networks.</p>
864	Youth participation and development	Continue building capacity in the youth council. Connect youth with council activities to ensure that they have a voice in council planning and decision-making. Continue working with the youth council to provide pop up events for a youth space. Note: the 2018/2019 budget figure shown for this activity includes the \$30,000 originally approved plus \$30,000 deferral from 2017/2018.	No further decisions anticipated.	CS: ACE: Community Empowerment	\$60,000 LDI: Opex	In progress	Green	<p>In Q1, staff completed a services agreement with Unity House Limited to deliver a youth-led programme. This programme will include pop-up and virtual initiatives that meet the needs of the youth community in the local board area. Unity House Limited will provide a report to Auckland Council on the progress and findings of the initiative by the end of Q2.</p>	<p>Unity House is continuing to work with the youth council and wider youth to establish pop-up initiatives. They have consulted with youth, youth workers, Howick Youth Council and have held co-design sessions. In Q3, Unity House will prototype the ideas that have come from these sessions with the intention that the young people will take ownership of the events held. A progress report will also be presented to the local board. Howick Youth Council finished the 2018 calendar year having completed nine out of the 14 projects they had planned to do. They also recruited new members and held elections for next year earlier so that when they come back in 2019 they will be ready to get into the planning and implementing phase.</p>
1225	Howick Information Service review implementation	A future options report is being prepared for the Howick Local Board. Any future option will require implementation of changes in the facility and its services depending on the requirements (Locally Driven Initiatives (LDI) opex and capex may be required).	Q3 - Local board to decide on preferred future service option for Howick Information Service facility	CS: ACE: Community Places	\$0 Currently unfunded	In progress	Green	<p>During Q1, MAKE architects have been engaged to consider design solutions to enable the current facility to operate as a community hub.</p> <p>Options have been costed in preparation for a local board workshop prior to a report being received to confirm preferred operating option as well as Locally Driven Initiatives (LDI) capex and opex implications.</p>	<p>There has been no further progress during Q2. With the retention of 34 Moore Street, there is a need now to consider any redevelopment of the Howick Information Service in conjunction with this venue. Process for identifying local board priorities will be progressed in Q3.</p>

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1271	Apply the empowered communities approach – connecting communities (HW)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes five key activity areas:</p> <ol style="list-style-type: none"> Engaging communities: <ul style="list-style-type: none"> reaching out to less accessible and diverse groups - focussing on capacity building and inclusion supporting existing community groups and relationships. Strengthen community-led placemaking and planning initiatives - empowering communities to: <ul style="list-style-type: none"> provide input into placemaking initiatives influence decision-making on place-based planning and implementation. <p>This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations.</p> <ol style="list-style-type: none"> Enabling council: <ul style="list-style-type: none"> supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: <ul style="list-style-type: none"> this does not replace or duplicate any stand-alone local board Maori responsiveness activities. Reporting back - to local board members on progress in activity areas One to Four. 	No additional decisions anticipated.	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	<p>The strategic broker is working with community groups who are looking for spaces and with Community Leases who have identified premises (run by the community but owned by council) that are under-utilised in the area.</p> <p>The community groups are looking for affordable office space and/or meeting spaces. However not all the premises identified would be available to house them on a semi-permanent basis.</p> <p>The Strategic broker will continue to work with council departments and the community groups to investigate how the needs of the community groups can be matched and met.</p>	<p>The strategic broker has met with Howick Baptist Healthcare (HBH) Senior Living who are working in collaboration with other community groups on the virtual village initiative. This model is based on a similar one running successfully in Australia.</p> <p>It is community-led in terms of the activities the participants are choosing. The number of participants is increasing. The objective is to create social connectivity as this is the greatest barrier for seniors especially those 80 plus.</p>
1418	Howick Ward Day	Develop a new event focused on the Howick Ward. Initial work resourced through Events Unit (subject to availability). Timeframe: Scoping/initial design 2018/2019 Further design/delivery 2019/2020.	<ol style="list-style-type: none"> Provide initial guidance on event outcomes sought and broad design concept. Consider and approve initial scoping document. Allocate funding (2019/2020) for final event design and delivery. 	CS: ACE: Events	\$0 LDI: Opex	Approved	Green	An initial scope and steer from the local board is required to determine direction for event planning phase.	An initial scope and steer from the local board is required to determine direction for event planning phase.
1420	Hire fee subsidy - HW	Administer further fee subsidy of hire fee to specific groups funded by LDI until December 2018.		CS: ACE: Community Places	\$2,017 LDI: Opex	In progress	Green	During Q1, staff have administered the additional subsidised rates as approved by the local board. Subsidised rates have been applied until 31 December 2018. From 1 January 2019 onwards the standard rates will apply. Each group has been notified and are aware of their charges for this financial year.	Staff have administered the additional subsidised rates as approved by the local board.

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1421	Howick Information Service work programme delivery	Deliver the work programme of activities at the Howick Information Service with a focus on providing legal, social and community services for the seniors, youth, ethnic and wider communities. The work programme also includes the provision of information and directional services to tourists, visitors and locals and administrative costs of running a volunteer programme.		CS: ACE: Community Places	\$3,600 ABS: Opex	In progress	Green	During Q1, the centre hosted two well received art exhibitions through the Howick Art Group and two Friendship and Play Groups were established. Our focus for Q2 is to further develop and enhance the friendship and play groups as participation numbers increase. The centre is also developing extra mindful workshops for the public due to the success of the first one and health and safety workshop for volunteers.	Friendship and Play group was advertised on the local papers and is growing by the day, started with a group of 3 people and now they are 28. Another group is going to meet and provide their programmes at HIS, called Ladies Travel Group. U3A Research group is meeting and working at HIS twice amonth. Another Mindful workshop is already booked at HIS during June 2019. Now that Howick Radio is working from the building next to HIS, we will be advertising our programmes and services on daily bases as agreed with the radio service coordinator. We started celebrating Christmas by gathering gifts from volunteers, staff and public and send them to Starship Hospital instead of gifting each other. Our focus for Q3 is to further inhance those programmes and grab any new oportunity to serve our community.
1467	Howick Volunteer Coastguard Incorporated	Support the operational cost involved with search and rescue services from Howick Beach Provide education and training for boat crews and the boating public Maintaining working relationships with neighbouring regional and national coastguard and sea rescue services		CS: ACE: Community Empowerment	\$46,000 LDI: Opex	In progress	Green	Howick Volunteer Coastguard Incorporated (HVC) has submitted their accountability report for the 2017/2018 financial year. Staff met with HVC to prepare the 2018/2019 financial year funding agreement to be signed in Q2.	Howick Volunteer Coastguard (HVCG) received \$46,000 in October 2018 after working with staff to co-design the 2018/2019 funding agreement to align better with HVCG activities and the Empowered Communities Approach. Staff brokered a relationship between HVCG and Drowning Prevention Auckland to enhance regional collaboration in drowning prevention activities.
1524	Chinese New Year in Howick & Pakuranga	Delivery of Chinese New Year Celebrations. Two co-delivered events with the Chinese Association, Pakuranga and Botany.		CS: ACE: Events	\$60,000 LDI: Opex	Approved	Green	The event is scheduled for 9 February 2019 to 10 February 2019, with planning due to commence Q2 following the debrief of Moon Festival in Q1.	Planning has commenced in Q2.
2806	Community Response Fund - Howick	Discretionary fund to respond to community issues as they arise during the year	The local board will consider strategic assessments of proposed initiatives and/or projects, and approve funding for those projects after consideration of their likely benefits	CS: ACE: Advisory	\$38,000 LDI: Opex	Completed	Green	\$12,000 to N.008411.01 - Capacity Build - Howick Balance: \$26,000	\$26,000 to Armstice Day Balance: Nil
Community Facilities: Build Maintain Renew									
702	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	With the maintenance contracts, local board assets are able to be maintained to the approved level of service. These contracts provide for required compliance tasks and scheduled activities including planned preventative maintenance to be completed, and for response to requests for maintenance. These contracts benefit all members of the public as local board assets are able to be fully utilised if they are fit for the intended purpose, and it offers better value to ratepayers if assets remain in service for their expected life.	No further decisions anticipated	CF: Operations	\$6,455,169 ABS: Opex	In progress	Green	The first quarter has been spent largely remediating the remainder of the April storm responsive work orders. The winter months were unusually wet, however, the pro-active planning for managing the winter months has had a positive result. The contractor ensured weekly cycled visits were in place for every site, informative signage was installed on the wet sites, and weekly wet area mowing reports were provided to inform elected members. Conscious of the seasonal change into the dryer months, the contractors have started prioritising tracks that need immediate attention, to ensure they are fit for public use. There is an increase of usage in our open spaces as the temperature warms, in particular along the foreshores, the contractors are working in this area quickly, so as not to inconvenience the public. A considerable amount of time has been spent collaborating with stakeholders in the planning and preparation for the streetscape contracts coming over to Community Facilities in 2019. Full playground condition assessments have been completed across all sites, any maintenance works and renewal programming required is now underway.	The second quarter of the year has seen a slower than usual spring flush, contractors have managed to deal with the necessary increase in grass growth. Weekly cycle visits and informative signage continued to be used for those few areas that remained particularay wet. Spring flowering was prevalent in certain areas in Howick. Garden works and mulching has been underway, as well as replanting of some gardens, in particular the high profile gardens at Eastern Beach. A continued focus for our team is the cleaning of public facilities including libraries, toilets and swimming pools sites, this has resulted in a reduction of 'Request for Service's' via the call centre. The team have been working hard in the Macleans Park and also with the Friends of Mangmangeroa group with general maintenance issues. Planning and preparation for the streetscape contracts coming over to Community Facilities in 2019 is continuing.

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703	The Arboriculture maintenance contracts include tree management and maintenance.	With the Arboriculture Contracts, trees in parks and reserves, and on streets, are able to be maintained to the approved level of service. These contracts provide for a programme of tree inspection and maintenance, and for response to requests for maintenance of trees which have become damaged or are obstructions. These contracts benefit all members of the public as trees which are properly maintained are more likely to remain in good health, are less likely to become health and safety issues, and offer greater visual amenity.	No further decisions anticipated	CF: Operations	\$514,637 ABS: Opex	Approved	Green	The first quarter was influenced by remedial work after the April storm. The continued storm clean up was balanced against addressing deferred requests prior to the storm, and higher priority new requests received. Outstanding work is now limited to sites where access has been restricted due to ground conditions. It is anticipated these sites will be accessible shortly into the second quarter, weather dependant. The scheduled works programme was delayed as a consequence of the storm and deferred works, but is now on track. Replacement planting of trees removed throughout the year has been completed during the quarter.	The second quarter continued to be influenced by wet weather, limiting access to many locations, with remaining material from the April storm only being able to be cleared during December 2018. As conditions improve we see a general movement from primarily street tree focused activities to a summer parks tree maintenance programme. As weather improves, a close watch will be kept on the need for watering of new trees planted during winter.
704	Howick Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$158,666 ABS: Opex	Approved	Green	During the first quarter, the annual update of the Site Assessment Reports, a large portion of the pest animal monitoring, and the majority of the first pulse of the rat control programme have been completed. Various unscheduled activities were completed which included a mixture of pest animal control and pest plant control. Request for service work orders received, continue to be seasonally normal, with an increasing trend in activity becoming apparent during the late stages of the quarter.	Works during the second quarter have predominantly been undertaken in High Value sites. The first pulse of the rat control programme has been completed and now moving to the second pulse. High Value pest plant control remains high on the agenda throughout the summer months. Request for service work orders received are trending slightly above average for the season. It is anticipated that requests for wasp control will likely pick up in quarter three.
2325	29 Granger Road, Howick (Star of the Sea) - renew building	Overview - repair the leaks and mitigate mould in various rooms within the building to ensure the facility remains fit for purpose. Current status - in conjunction with the leasing team, investigate options to repairing the leaks and mitigate the mould Stage one - staff to consult with the local board regarding options and cost estimates for their consideration. Stage two - deli physical works. This is a multi-year funded project initiated as part of the 2018/19 programme. The estimated start date is February 2019 and the completion date is June 2020.	Options to be presented to the board for approval	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Condition assessments obtained. Site visit arranged with roofing contractor and heritage professional. Next steps: Create scope and compile project initiation form for approval.	Current status: Physical works currently underway. Specialist heritage contractor appointed to carry out the works for the chimney repairs and waterproofing. Next steps: Commence with internal renewal works once external works have been completed and signed-off. Complete all works before the end of January 2019.
2326	90R Wellington Street, Howick - Howick Domain Building - renew condition 4 and 5 assets	Current Occupier: Howick Brass Band, Howick Tennis Club and Howick Athletics Club Current status - stage one - in conjunction with the leasing team, investigate options to renew the facility and scope the required physical works to ensure the facility remains fit for purpose. Stage two - implement physical works as approved by the local board. This is a multi-year funded project initiated as part of the 2018/19 programme. Estimated completion date is June 2019.	Options to be approved by local board	CF: Investigation and Design	\$25,000 ABS: Capex - Renewals	In progress	Green	Current status: Site visited and assessment conducted. Next steps: Define the scope of the project.	Current status: Liaison with community services team regarding service levels. Next steps: Scope project through professional services. To be coordinated with the community leasing team.
2327	Buckland & Eastern Beach War Memorial Hall - refurbish facility	Overview - renew and refurbish the facility. Current status - stage one - investigate options to renew the facility in line with the recent condition assessment report and scope the required physical works to ensure the facility remains fit for purpose. Stage two - deliver physical works as approved by the local board. This is a multi-year funded project that was initiated as part of the 2018/19 programme. Estimated completion date yet to be established.	Options to be presented to board for approval	CF: Investigation and Design	\$45,000 ABS: Capex - Renewals	In progress	Green	Current status: Site visit conducted. Project broadly scoped. Consultation with heritage and seismic professionals completed. Next steps: Compile tender for professional architectural design services. Scope to align with issues identified in condition assessment.	Current status: Physical works currently underway for stage one. Next steps: Complete works before the end of December 2018. Stage two to commence mid February 2019 and scope to include new signage, renewal to bathrooms and kitchen.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2328	Cockle Bay - renew and extend seawall	Overview - renew and extend the seawall at Cockle Bay as recommended by the Coastal Management Team to ensure the seawall remains fit for purpose. Current status - stage one - in conjunction with the Coastal Management Team, investigate options to renew and extend the seawall and scope the required physical works. Proposed options and works to be consulted with the board. Stage two - implement physical works. This project is a multi-year funded project initiated as part of the 2018/19 programme. Estimated completion date yet to be established.	Options to be consulted with the board	CF: Investigation and Design	\$350,000 ABS: Capex - Renewals;LDI: Capex	In progress	Green	Current status: A resource consent for the works has been requested. Next steps: Obtain the consent and undertake the works.	Current status: Detailed design received from coastal consultant. Physical works tender to go out to market late January 2019. Consulting with archaeology professional to obtain approval for works from Heritage New Zealand. Next steps: Put out physical works tender. Intend to commence physical works early March 2019.
2329	Cockle Bay Reserve - renew play assets and fence	Overview - renew play assets, fence and seating at Cockle Bay Reserve. Current status - stage one - investigate options to renew play assets and fencing and scope the physical works to ensure the assets remain fit for purpose and provide the required level of service. Stage two - implement physical works. This is a multi-year funded project initiated as part of the 2018/19 programme.	Options to be presented to the board for approval	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	Approved	Green	Current status: The assets under this category will be assessed to determine the scope for the renewal. Next steps: Once the assessments have been completed the options for the renewal will be recorded for consideration and prioritisation.	Current status: Assessment underway for the playground and fence Next steps: Present ideas and suggestions to the local board.
2330	Howick - renew park furniture and fixtures FY19+	Overview - renew park furniture and fixtures. Current status - stage one - investigate, design and scope the works required (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - plan and deliver the physical works. This project is a multi-year funded project to be initiated as part of the 2018/19 programme. Estimated completion date yet to be established.	Options to be presented to the board for approval	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: Currently assessing the condition of assets under this category to determine the priorities. Options will then be documented. Next steps: Options will be presented to the local board for approval.	Current status: Scope of work is yet to be determined. Putting together a list of category three to five 'potentials' assets or equipment that would feed the next financial year and subsequent two financial years based on current council staff data. Teams are being organised for site visits and business case developments. Next steps: Site visits and business case developments.
2331	Howick - LDI minor capex fund 2018/19	Overview - Funding to deliver minor capex projects throughout the financial year as approved in the monthly local board workshops. Details of approved works will be added to ensure clear reporting. These improvement projects are funded by the local board's discretionary budget.	Options to be presented to the board for approval	CF: Investigation and Design	\$50,000 LDI: Capex	Approved	Green	Current status: Programme is currently under review with a view of developing a programme for prioritisation. Next steps: Further workshop project ideas with the local board	Current status: Working with Work Programme Development Team and Asset Management team to accurately identify the particular assets that are due for renewals. Next steps: Preparations for teams to go out on site and verify asset conditions are still in progress
2332	Howick - renew park fencing FY19+	Overview - renew park fencing. Current status - stage one - investigate, design and scope the works required (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - plan and deliver the physical works. This project is a multi-year funded project to be initiated as part of the 2018/19 programme. Estimated completion date yet to be established.	Options to be presented to the board for approval	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: Project in early stage of investigation and design to identify required works in various locations. Next steps: Preparing scope of works.	Current status: Scope of work is yet to be determined. Putting together a list of category three to five 'potentials' assets or equipment that would feed the next financial year and subsequent two financial years based on current council staff data. Teams are being organised for site visits and business case developments. Next steps: Site visits and business case developments.

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2333	Howick - renew park lighting FY19+	Overview - renew park lighting. Current status - stage one - investigate, design and scope the works required (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - plan and deliver the physical works. This project is a multi-year funded project to be initiated as part of the 2018/19 programme. Estimated completion date yet to be established.	Options to be presented to the board for approval	CF: Investigation and Design	\$8,000 ABS: Capex - Renewals	In progress	Green	Current status: Project in early stage of investigation and design to identify required works in various locations. Next steps: Preparing scope of works.	Current status: Scope of work is yet to be determined. Putting together a list of category three to five 'potentials' assets or equipment that would feed the next financial year and subsequent two financial years based on current council staff data. Teams are being organised for site visits and business case developments. Next steps: Site visits and business case developments.
2334	Howick - renew sports fields FY19+	Overview - renew sports fields. Current status - stage one - investigate, design and scope the works required (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - plan and deliver the physical works. This project is a multi-year funded project to be initiated as part of the 2018/2019 programme. Estimated completion date yet to be established..	Options to be presented to the board for approval	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Currently working on scoping and investigating the 14 sports parks field and asset condition rating. Next steps: Prepare local board report for consideration.	Current status: The funding for this year is to complete scoping of projects to be undertaken in 2020 Next steps: Renewal options for the 14 sportsparks within the local board area are being investigated which will only be complete towards the end of June 2019.
2335	Howick - renew park play spaces FY19+	Renew play equipment at various sites including playgrounds, skate parks and half courts. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board) and scoping. Year two - physical works.	Options to be presented to the board for approval	CF: Investigation and Design	\$30,000 ABS: Capex - Renewals	In progress	Green	Current status: Project in early stage of investigation and design to identify required works in various locations. Next steps: Preparing scope of works.	Current status: Scope of work is yet to be determined. Putting together a list of category three to five 'potentials' assets or equipment that would feed the next financial year and subsequent two financial years based on current council staff data. Teams are being organised for site visits and business case developments. Next steps: Site visits and business case developments.
2336	Howick Library - comprehensive renewal and renew air conditioning	Overview - comprehensive building refit including air conditioning, furniture, fixtures and equipment. Current status - stage one - investigate, design and scope the works required (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - plan and deliver the physical works. This project is a multi-year funded project and is a continuation from the 2017/2018 programme (previous ID 2534). Estimated completion date is yet to be established.	Design options to be reviewed by the board	CF: Investigation and Design	\$185,000 ABS: Capex - Renewals	In progress	Green	Current status: We have re-released the tender to engage an architect for the renewal due to an adjustment in the scope to incorporate an initial seismic assessment report. Next steps: Develop a preliminary design and present it to the local board for consideration.	Current status: An architect has been engaged. Consultants have started with detail assessments to provide a detail scope and cost estimate for the building renewals. Work has commenced for the air conditioning renewal at the library. Work on phase one will be completed by end of December, this phase includes the main library area, upstairs study area and repairs for the Howick Room air conditioning unit. Phase two will commence early January and is anticipated to be completed by end of February, this phase include replacement of the air conditioning units servicing the Fencible Lounge area. Next steps: Develop a preliminary design and take to the local board for review.
2337	Howick Library - renew CCTV system	Renew the CCTV system including cameras and monitor, as the current equipment is at the end of its useful life. This project has been requested by the Auckland Council Security Manager.	No further decisions anticipated	CF: Project Delivery	\$14,000 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2338	Howick Recreation Centre - comprehensive renewal	Overview - comprehensive renewal of the recreation centre including roof replacement and the upgrade of the air conditioning system. Current status - stage one - investigate, design and scope the works required (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - plan and deliver the physical works. This project is a multi-year funded project and is a continuation from the 2017/2018 programme (previous ID 2540). Estimated completion date is yet to be established.	Options to be approved by local board	CF: Project Delivery	\$200,000 ABS: Capex - Renewals	In progress	Green	Current status: Procurement for an architect for the building renewal is underway. Procurement for professional services for the Kauri Kids playground renewal is underway. Next steps: Engage consultants to begin designing the renewals.	Current status: Procurement for an architect for the building renewal is underway. Concept design is underway for Kauri Kids. Next steps: Engage consultants to begin designing the building renewals. Finalise design for Kauri Kids.
2339	Lloyd Elsmore Park Leisure Centre - comprehensive renewal	Overview - renew facility including: the upgrade of the air-conditioning in the fitness studio; upgrade of poolside changing rooms; LED upgrade of lighting throughout the facility; complete tiling of steam room; renew spa inlet jet pipework; repair splash pool leak; replace skylights in the main pool hall; repaint bleachers; replace three variable speed drives units; replace diatomaceous earth socks; replace gym carpets; refit gym changing rooms; renew membrane roof on main pool hall; back up plant room pumps and renew spin studio carpet. Current status - stage two - deliver physical works. This is a multi-year funded project and is a continuation of the 2017/2018 programme (previous ID 2543). Estimated completion date is September 2018.	No further decisions anticipated	CF: Project Delivery	\$720,000 ABS: Capex - Renewals	Completed	Green	Current status: Replacement of bench seating and adding lockers are underway. Next steps: Project close out in mid October 2018.	Project completed December 2018.
2340	Mangemangero a and Pt View - renew walkway and car park	Overview - renew walkway and car park due to recent slips in the area. Current status - stage two - deliver physical works remediating slips and renew the estuary track, weather permitting. This is a multi-year funded project and is a continuation of the 2017/2018 programme (previous SP18 ID 2545). Estimated completion date is 30 November 2018.	No further decisions anticipated	CF: Investigation and Design	\$80,000 ABS: Capex - Renewals	In progress	Green	Current status: Physical works have started. The track from the carpark to the main track is complete, while remediating slips and renewing the estuary track are progressing as weather allows. Next steps: Progress remediating slips and track renewal as weather allows.	Current status: Track and slip repairs 80 per cent complete, remainder of track remediation to proceed January / February 2019. Next steps: Complete final slip repair and track renewal late February.
2341	Ostrich Farm - sand slits, drainage and irrigation - design and consent	Sand slits, drainage, irrigation and lights. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2550).	No further decisions anticipated	CF: Investigation and Design	\$200,000 ABS: Capex - Development	In progress	Amber	Current status: The design has been restored to having nine fields and the extension of Hugh's Way removed. The layout is currently being reconfigured. Next steps: Council staff will proceed with progressing the updated concept plan and initiated site studies.	Timing of works may be impacted relating to surrounding developments and release of infrastructure. Current status: Complexity requires the identification of professional services for the design and consent process. Next steps: Once agreed, will proceed with securing a lead consultant and initiate site studies in the next quarter.
2342	Pakuranga Recreation & Youth Centre - renew carpark security cameras	Renew CCTV and security cameras to monitor the main car park area. This project has been requested by the Auckland Council Security Manager.	No further decisions anticipated	CF: Project Delivery	\$24,000 ABS: Capex - Renewals	In progress	Green	Current status: The assets under this category will be assessed to determine the scope for the renewal. Next steps: Once the assessments have been completed the options for the renewal will be recorded for consideration and prioritisation.	Current status: Site visit for assessment of this asset renewal scheduled for January 2019. Next steps: Physical works anticipated to commence in March 2019.

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2343	Pakuranga Sailing Club ramp and structures - renewal	Renew Bramley Drive Reserve boat ramp, fence, fitness station, bridge, seawall and step renewal. Stage one is investigation and design including the condition assessment and conceptual drawings which will provide a clear understanding of the recommended options. These options will be presented to the Local Board for consideration and approval. A design solution will be then be developed. Stage two will include the physical works. This is a multi-year funded project and is a continuation of the 2017/2018 programme (previous SP18 ID 2552).	Options to be approved by local board	CF: Investigation and Design	\$690,000 ABS: Capex - Renewals	In progress	Amber	Current status: An environmental and engineering consultant has provided condition assessment and options report. They are currently finalising conceptual drawings including steps, a ramp and outfalls to determine the recommended options. Consultation with the Pakuranga Sailing Club will be undertaken and final options will be presented to the local board for consideration in the October 2018 workshop. Next steps: Engage engineering consultants to commence design solution on preferred option once consultation complete.	The project will be delivered in 2020 due to extended program requirements. Current status: Business case and developed design solution on preferred option has begun. Next steps: Tender stage, evaluation and award physical works contract.
2344	Pohutukawa Avenue Esplanade Reserve - improve access	Overview - install stair access as a health and safety measure following a land slip. This work is required to ensure fit for purpose and allow for maintenance access. The project started under urgency. Further work is required that cannot be funded through ABS Capex renewals as new assets provide the best solution. LDI Capex funding is being sought. Current status - stage one - undertake geotechnical investigation and structural assessment. Stage two - provide detailed design for board consultation and approval. Apply for resource and building consents. Stage three- deliver physical works. This is a multi-year funded project and is a continuation of the 2017/2018 work programme (previous SP ID 3563). Estimated completion is yet to be established.	Options to be approved by local board	CF: Investigation and Design	\$150,000 LDI: Capex	In progress	Green	Current status: Initial inspections were completed and procurement of a structural engineer has commenced. Next steps: Complete procurement of structural engineer. Conduct site survey.	Current status: Initial inspections were completed, structural engineer engaged, geotechnical investigation proceeding. Next steps: Review of resource consent requirements if any, review draft designs in April - May 2019 in preparation for tendering.
2345	Point View Reserve - replace retaining wall	Renew the retaining wall (supporting the western end of the gateway) which is in poor condition and is the cause of road damage. Consideration will be given for other options for pedestrian access to the site around the eastern side as opposed to the western side. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two will include the physical works. This project is a multi-year funded project and a continuation of the 2017/2018 programme (previous SP ID 3566).	Options to be approved by local board	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Ground investigation works, and survey completed. Gathering required documents to engage consultant for design. Next steps: Tender process will commence in early November 2018.	Current status: Consultant has been engaged to carry out design and tender documents. Tender documents is expected to be completed before Christmas. Next steps: Physical works starts between mid to end of January 2019.
2346	Raphoe Park - renew playground	Renew playground. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two will include the physical works.	Design to be approved by local board	CF: Investigation and Design	\$150,000 ABS: Capex - Renewals	In progress	Green	Current status: Consultant is soon to be engaged for playground design and to undertake public consultation. Next steps: Options will be presented to the local board for consideration and approval.	Current status: Preliminary design is currently being produced for feedback and budget estimate. Next steps: Options will be presented to the local board for their consideration in February 2019

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2347	Rogers Park - renew playground	Develop a concept plan to increase play provision at the park, including consideration for a high degree of accessibility. The design will include options for installation of appropriate play items and supporting infrastructure. Stage one is the development of the concept plan including the investigation and scope for the physical works for local board approval. Stage two includes physical works. This project is a multi-year funded project to be initiated in the 2018/2019 programme.	Design to be approved by local board	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Consultant is soon to be engaged for playground design and to undertake public consultation. Next steps: Options will then be presented to the local board for consideration and approval.	Current status: Preliminary design is currently being produced for feedback and budget estimate. Next steps: Options will be presented to the local board for their consideration.
2348	Shelly Park - stabilise cliff with soil nails (Shelly Park Cruising Club)	Stabilise clifftop with soil nails. This project started under urgency as a health and safety issue due to a land slip. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two will include the physical works. This project is a multi-year funded project and a continuation of the 2017/2018 programme (previous SP ID 3448).	Options to be approved by local board	CF: Investigation and Design	\$300,000 ABS: Capex - Renewals	In progress	Green	Current status: Initial site assessment and report has been completed and ground investigations and site survey are currently being undertaken. Next steps: Commence detailed design once ground investigation is complete.	Current status: Geotechnical design is complete, review of resource consent and building consent requirements in progress. Next steps: Confirm resource and building consent requirements if any, tender in late February 2019.
2349	Stockade Hill, Howick - renew sign	Renew the sign at Stockade Hill.	Options to be approved by local board	CF: Investigation and Design	\$5,000 ABS: Capex - Renewals	Approved	Green	Current status: The assets under this category will be assessed to determine the scope for the renewal. Next steps: Once the assessments have been completed the options for the renewal will be recorded for consideration and prioritisation.	Current status: Assessment underway for signage at Stockade Hill. Next steps: Present ideas and suggestions to the local board.
2350	Tamaki Estuary Walkway - develop walkway - stage 2	Create a 10-15 kilometre network of shared paths along the edge of the Tamaki Inlet which once complete will link to the Rotary Walkway.	Design to be approved by local board	CF: Investigation and Design	\$200,000 ABS: Capex - Growth	In progress	Green	Current status: The path is 80 per cent complete, the boardwalk is nearing completion, however final reinstatement will be delayed due to ground conditions. Planting is also proceeding. Next steps: Finalise path completion as weather conditions allow. Complete planting August - weather and ground conditions dependent.	Current status: The walkway is complete, excluding bridge widening and minor defects to be repaired in January 2019. Next steps: Complete minor defects, bridge widening completion late March 2019.
2351	Ti Rakau Park - renew playground	Develop a concept plan to incorporate a design upgrade for the play space to a district level playground that caters for a wider audience. The design will include options for installation of appropriate play items and supporting infrastructure. Stage one is the development of the concept plan including the investigation and scope for the physical works for local board approval. Stage two includes physical works. This project is a multi-year funded project and a continuation of the 2017/2018 programme (previous SP18 ID 2556).	Design to be approved by local board	CF: Investigation and Design	\$140,000 ABS: Capex - Renewals	On Hold	Amber	Current status: Investigation underway to confirm the scope of works for this project including options for the best location for the renewal of the playground. This investigation takes into consideration the proposed changes from the AMETI (Auckland Manukau Eastern Transport Initiative) project stage two design for Reeves Road and William Roberts Road, the proposed concept plan and the playground strategy being developed by Community Services. Next steps: Complete investigation and provide options for decision making from the Howick Local Board by early November 2018.	Project on hold until Community Services and Auckland Transport agree on best options for the playground renewal, taking into consideration the AMETI Stage 2 works, the playground strategy being developed for Howick Local Board area and the concept plans proposed by the Active Recreation team. Current status: The proposed concept plan and the playground strategy being developed by Community Services will also feed towards the final location of the playground. Next steps: Carry out investigation and provide options for decision making to the Howick Local Board on the options available.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2742	Barry Curtis Park - implement Master Plan	Delivery of Barry Curtis Park Master Plan. Completing southern building toilet and changing rooms. Construct a promenade along chapel road. Install lights on field 5 and 6 and construct new carpark along Flat Bush School Road. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2825).	Options to be approved by local board	CF: Project Delivery	\$600,000 ABS: Capex - Development	In progress	Green	1. John Walker Promenade along Chapel Road - Southern end. Current status: Physical works underway. Next steps: Works planned to complete September 2018, delays due to wet weather. 2. Flat Bush School Road - Sport fields toilet and change rooms pavilion and plaza area. Current status: Building completed, outside plaza area landscape works completed August 2018, practical completion certificate issued August 2018. Next steps: Official opening planned for October 2018. 3. Southern John Walker Promenade Development along Link Road, Stancombe Road and bridge. Current status: Detail design works in progress with Auckland Transport. Next steps: Finalise physical works resource consent documents with Auckland Transport. Received an update from Auckland Transport that construction is to start October 2018.	1. John Walker Promenade along Chapel Road - Southern end. Current status: Physical works Completed September 2018, practical completion certificate issued October 2018, a hand over meeting took place on 27 November 2018. Official opening on Thursday 6 December 2018. Next steps: Defect liability period to end October 2019. 2. Flat Bush School Road - Sport fields toilet and change rooms pavilion and plaza area. Current status: Building completed, outside plaza area landscape works completed August 2018, practical completion certificate issued August 2018. Next steps: Defect liability period to end February 2019. 3. Southern John Walker Promenade Development along Link Road, Stancombe Road and bridge. Current status: Detail design works and resource consent documents in progress with Auckland Transport. Next steps: Auckland Transport update that commencement of construction October 2019.
2745	Cascade Walkway renewals	Renew walkways for the following proposed sites: Cascade Walkway No. 3 (Gosford), Cascade Walkway No. 7 (Orinda Cr) and Cascade Walkway No. 4 (Kookaburra). Works to include replacement and repair of handrails, bridge cleaning and segmental replacement of concrete pavements and foundation. This is a multi-year funded project and is a continuation of the 2017/18 programme (previous SP18 ID 2528).	No further decisions anticipated	CF: Project Delivery	\$90,500 ABS: Capex - Renewals	In progress	Amber	Current status: Footpath renewals to be undertaken within the Cascade walkway in the 2018/2019 year, have been scoped and a contractor is being procured. Engineering investigation and scoping is underway on several bridges within the Cascade walkway, to determine replacement or remedial work requirements. Next steps: Procure contractor and commence footpath pavement renewals. Complete engineering investigation on the condition of the bridges and identify replacement or remedial work requirements.	Delay due to due to scope clarifications and bridge condition inspections/condition assessments Current status: Structural design of the bridges underway. Next steps: Building consent application will be in early February and while it is being processed tender documentation to be undertaken.
2749	Blundell Park - demolish toilet	Demolish the toilet block at Blundell Park as a health and safety measure to ensure a safe and secure environment.	No further decisions anticipated	CF: Investigation and Design	\$45,000 Regional	In progress	Green	Current status: A consultant is being engaged to apply for all necessary consents for the demolition of the toilet block. Next steps: Obtain all necessary consents and prepare the tender to engage a contractor to undertake the demolition.	Current status: A consultant is being engaged to apply for all necessary consents for the demolition of the toilet block. Blundell playground renewal has been completed. Picnic tables replaced and concrete footpath being completed. Next steps: Obtain all necessary consents and prepare the tender to engage a contractor to undertake the toilet demolition.
2751	(OLI) Flat Bush - develop multi-purpose facility	Design and construct new library and multi-use community facility. Investigation (including options for sites that would benefit from an increase level of service that can be proposed to the local board), scoping and physical works, year 2+ - physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2532).	No further decisions anticipated	CF: Investigation and Design	\$156,350 ABS: Capex - Development	In progress	Amber	Current status: Strategic assessment completed and handed over to Community Facilities. Discussions with procurement are underway to assess existing contracts, to allow design services to commence. Next steps: Review consultant's contracts, and reactivate or begin procurement for a new professional services contract. A joint Panuku, Todd Property and Community Services/Facilities workshop with the local board has been proposed to confirm timing for the project.	Delays due to alignment with town centre developer's timelines may occur. Assumption that Carpark will be provided elsewhere in Town Centre by developer. Earthworks are assumed to be carried out by developer (no cost to the project). On-going liaison with Panuku and developer to occur. Scope rationalisation has taken place to determine the 'Bare Minimum Adequate' scope to enable delivery within current budget. Current status: Local board update proposed in quarter three to discuss progress, timeframes, key milestones and site considerations for the facilities. Next steps: Commence procurement for professional services contract.
2752	Highland Park Library - renew CCTV system	Replace the CCTV system including cameras and monitor, as the current equipment is at the end of its useful life. This project has been requested by the Auckland Council Security Manager.	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	Completed	Green	Current status: Physical works are completed. Next steps: Project is completed.	Project completed September 2018.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2753	Howick - renew park paths and culverts - McLean's Park	Renew and restore pathway network in McLean's Park to address severe degradation of the tracks due to weather events. Paths to be realigned to improve drainage, culverts to be expanded and vegetation to be trimmed and/or removed. This is a multi-year funded project and is a continuation of the 2017/2018 programme (previous SP18 ID 2535).	No further decisions anticipated	CF: Project Delivery	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Physical works underway. Next steps: Project close out.	Current status: Physical works underway and estimated to be completed in January 2019 excluding boardwalk. Next steps: Tender boardwalk late January for implementation late March 2019
2754	Howick - renew park walkways and pathways FY19+	Renew walkways and paths at various parks. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This is a multi-year funded project and is a continuation of the 2017/2018 programme.	Options to be approved by local board	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: The project is in the early stage of investigation and design in order to identify required works in various locations. Next steps: Preparing the scope of works.	Current status: Scope of work is yet to be determined. Putting together a list of category three to five 'potentials' assets or equipment that would feed the next financial year and subsequent two financial years based on current council staff data. Teams are being organised for site visits and business case developments. Next steps: Site visits and business case developments.
2755	Barry Curtis Park - develop Flat Bush School Rd Carpark	Construct new carpark along Flat Bush School Road. Original project is a continuation from the 2016/2017 programme (previous ID 2776), replacing items 2523,2525 and 2526.	Options to be approved by local board	CF: Project Delivery	\$1,400,000 ABS: Capex - Development	In progress	Green	Current status: Detail design works underway. Next steps: Physical works tender planned to be released by November 2018.	Current status: Physical works tender released November 2018. Next steps: Physical works contract planned to be awarded end February 2019.
2757	Barry Curtis Park - develop lighting (southern sector)	Install lighting for sports fields, Park Road and main walkways. Original project is a continuation from the 2016/2017 programme (previous ID 2776) replacing items 2523, 2525, and 2526.	Options to be approved by the local board	CF: Project Delivery	\$1,250,000 ABS: Capex - Development	In progress	Green	Current status: The flood lights to both fields, the promenade lights along Flat Bush School Road, and the main access walkways have been installed and are operational. Next steps: The access road lights will only be operational in late November 2018.	Current status: The flood lights to both training fields, the promenade lights along Flat Bush School Road and Chapel Road, the main access walkways and The access road lights have been installed and are operational. Next steps: Finalising the sign off of the project.
2758	Barry Curtis Park - develop existing Culture Lawn Chapel Rd metal carpark	Construct carpark along culture lawn chapel road. Original project is a continuation from the 2016/2017 programme (previous ID 2776) replacing items 2523, 2525, and 2526.	Options to be approved by the local board	CF: Project Delivery	\$1,500,000 ABS: Capex - Development	On Hold	Red	Current status: Developed design completed. Next steps: Construction planned for financial year 2024.	The project is on hold. Construction planned for financial year 2024. Construction planned for financial year 2024.
2771	Programme Development and Delivery - Local Initiatives	Development and delivery contractor professional fees.	Options to be approved by the local board	CF: Project Delivery	\$150,000 LDI: Opex	Approved	Green	Current status: A consultant has been engaged and initial meetings held with the local board Next steps: Report to the local board on a range of priorities.	Current status: Working with Work Programme Development Team and Asset Management team to accurately identify the particular assets that are due for renewals. Next steps: Preparations for teams to go out on site and verify asset conditions.
2773	Greenmount Development - develop public access	Greenmount development project. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This project is a multi-year funded project and is a continuation of the 2017/2018 programme (previous SP18 ID 2529).	Design to be approved by the local board	CF: Investigation and Design	\$50,000 ABS: Capex - Development	In progress	Amber	Current status: The landfill closure plan is still being negotiated between the landfill operator and council's Closed Landfill team. The land is now expected to be vested in 2020. Additionally, the Closed Landfill team have advised that on handover, the land will require further testing and it may be some time before public are able to access the site. It is possible that preliminary development, such as revegetation could start from 2020 onwards. Next steps: Commence detailed design, consenting and revegetation following site handover to council, subject to Closed Landfill approvals (this work to begin 2020).	Awaiting Landfill Operator's completion of site works to meet their resource consent requirements prior to handover to Community Facilities for development. Current status: Landfill closure plan being negotiated between landfill operator and council closed landfill team with land expected to be vested in 2020. No work is able to be commenced prior to this handover. Next steps: Commence detailed design, consenting and revegetation following site handover to council subject to closed landfill approvals (this work to begin 2020).
2858	(OLI) Flatbush - develop aquatic and recreation centre	Development of an aquatic and recreation center in Flat Bush.	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex - Development	Approved	Green	Current Status: Due diligence is progressing in preparation for a recommendation to the local board on the preferred location for the pool and leisure space. Next Steps: An update will be provided to the local board on the preferred location in quarter two.	An engagement plan will be developed over quarter three and four and shared with the board before community engagement on service requirements for the pool and leisure space.
2895	Flatbush - develop playspace	Development of new playgrounds in Flatbush area. This is allocated to the development of Dunkineely Reserve. This project is a continuation from the 2016/2017 programme (previous ID 2810).	Design to be agreed with local board	CF: Project Delivery	\$20,000 ABS: Development	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Tender for Donegal Glen playground was released however all prices were well over the approved budget. The design is being reviewed to produce savings to enable us to award the contract. Next steps: Review changes and release tender for a second round in January 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2935	Eastern Beach - renew playspace	Eastern Beach Playground Park play equipment renewals. This project is a continuation from the 2016/2017 programme (previous ID 2974).	No further decisions anticipated	CF: Project Delivery	\$129,600 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed September 2018.
2936	Glenlea Park - renew assets	Glenlea Park wall and wheel stop renewal. This project is a continuation from the 2016/2017 programme (previous ID 2975).	No further decisions anticipated	CF: Project Delivery	\$107,057 ABS: Capex	In progress	Red	Q1 commentary not captured for Carry Forward projects.	Remaining physical works will be undertaken in early financial year 2019 due to identified condition of retaining wall. Current status: Tender evaluation is under process and contract works will be awarded by end of February. Next steps: Physical works will commence in March.
2937	Howick - renew play space FY17	Various Play renewals in Howick This project was carried over from FY2017/2018, previous SP ID 3019	No further decisions anticipated	CF: Project Delivery	\$43,830 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed November 2018.
2938	Howick - renew toilets FY17-19	Bramley Drive Reserve and Mellons Bay toilet renewals. This project is a continuation from the 2016/2017 programme (previous ID 2990). This project is carried over from the 2017/2018 programme (previous SP18 ID 2542).	No further decisions anticipated	CF: Project Delivery	\$380,203 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Works at Bramley Drive toilets are nearing completion. Practical completion was scheduled for end of November 2018, however was delayed due to wet weather. The design for the toilet block at Mellons Bay has been finalized, and the documents are being prepared for consenting. Next steps: Works at Bramley Drive toilets are anticipated to be completed by early December 2018. Apply for all necessary consents for Mellons Bay.
2939	Marine Parade Esp - renew structure and furniture	Marine Parade Esplanade Reserve fence and stair renewal. This project is a continuation from the 2016/2017 programme (previous ID 2995).	No further decisions anticipated	CF: Project Delivery	\$49,455 ABS: Capex	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	Delay due to consenting issues Current status: Contractor procurement underway for works which will be undertaken in summer due to the location of the works within a coastal ecologically sensitive area. Next steps: Procure contractor to construct the steps and path in March 2019.
2960	Save the Children Shop - Make fit for purpose	Save the Children Shop minor upgrade (Howick Plunket Rooms) This project was carried over from FY2017/2018, previous SP ID 3184	No further decisions anticipated	CF: Investigation and Design	\$0 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed November 2018
2983	Flat Bush - develop walkway and cycleway paths	Create a 32 kilometre network of shared walk and cycle ways throughout the Flat Bush area. Stage one includes the investigation, design and scope of the physical works. Stage two will include the physical works. This project is a multi-year funded project and is a continuation of the 2017/2018 programme (previous SP18 ID 2531). This project was carried over from FY2017/2018, previous SP ID 2531	No decisions to be made at this stage. Local board will be updated via agreed reporting mechanisms and through local board workshops as further progress is made	CF: Investigation and Design	\$142,523 ABS: Development	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Council staff have submitted the Infrastructure Funding Agreement to the developer for the purposes of a cycleway bridge at 242-256 Flat Bush School Road and are awaiting confirmation. Next steps: Auckland Council staff are awaiting a response to the funding agreement and expect this in the next quarter.
3004	Buckland's Beach - develop walkway	Buckland's Beach Walkway Development This project was carried over from FY2017/2018, previous SP ID 2936	No further decisions anticipated	CF: Investigation and Design	\$28,505 Growth	On Hold	Amber	Q1 commentary not captured for Carry Forward projects.	Project is on hold. The development of the walkway options cannot proceed before Auckland Transport one-way system plans and consultation complete. Current status: Project is on hold following Auckland Transport's one-way system feasibility study. Discussion is required with the local board on how they wish to proceed with development of walkway. Next steps: Workshop project with local board.
3005	Panmure Bridge to Highbrook - develop walkway	Part of the Howick coastal walkway development. This project is a continuation from the 2016/2017 programme (previous ID 4057).	No further decisions anticipated	CF: Project Delivery	\$124,757 Growth	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed September 2018.
3048	Burswood Park - install bollards	Project brought forward for delivery from financial year 2019 as part of the risk-adjusted programme. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3291).	No further decisions anticipated	CF: Project Delivery	\$26,147 LDI: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed September 2018.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3049	Fencible Walk Park - install chess table	Install chess table. This project is carried over from the 2017/18 programme (previous ID 2972).	No further decisions anticipated	CF: Project Delivery	\$4,540 LDI: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed November 2018.
3063	24R William Roberts Rd, Pakuranga - redecorate interior	Occupier - Alzheimers Auckland Overview - Renew the interior of the facility to ensure that the facility remains fit for purpose. Current status - contract negotiations due to be completed Stage two - deliver physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2521).	No further decisions anticipated	CF: Project Delivery	\$18,300 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed October 2018.
3065	690 Pakuranga Highway, Highland Park - replace fence and gate	Overview - Security breaches at Highland Park stipulate that a more practical solution is required for the gate and fence at this site. Current status - tender stage is completed and a contract has been awarded. Stage two - undertake neighbour consultation and deliver the physical works. Estimated completion date - October 2018 This project is a continuation of the 2017/2018 programme (previous SP18 ID 2522).	No further decisions anticipated	CF: Project Delivery	\$6,244 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed November 2018.
3083	Howick - renew park structures 2017-18 and 2018-19	Corta Bella Place Res, Galloway Park, Glenlea Park, Highland Park Library, Murphys Bush Res, Springs Road Res. This project was carried forward from FY17/18, previous SharePoint ID 2536.	No further decisions anticipated	CF: Project Delivery	\$105,719 ABS: Capex	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	Staff changes have delayed the delivery of this work. Current status: Condition assessments have now been completed on Corta Bella Place, Galloway Park, Glenlea Park, Highland Park, Murphys Bush Reserve and Springs Road Reserve. There are minimal or no renewals of park furniture required in these parks however there is a desperate need to renew bollards in Lloyd Elismore Park as this work falls within the budget and under the description of renewal of park structures in Howick. Next steps: Scope of work relating to the renewal of bollards is underway. Once completed the project will progress to project delivery where the bollards will be installed later in 2018.
3110	Pakuranga Recreation & Youth Centre - replace lounge sliding doors	Replace the sliding door in the lounge area. This project was carried over from FY2017/2018, previous SP ID 2551	No further decisions anticipated	CF: Project Delivery	\$8,450 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed December 2018.
3179	Compass Pt Reserve - install fence	Installation of fence This project was carried over from FY2017/2018, previous SP ID 3557	No further decisions anticipated	CF: Project Delivery	\$12,675 Currently unfunded	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: This project scope includes a new fence installed along the cliff edge at Compass Point reserve (behind 50-44 Compass Point Way) so people do not use the area where the ground is unstable and unsafe. Design is complete and procurement completed. Next steps: Complete physical works by end of February 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3180	Howick Beach - install gabion wall at entrance - 1 Marine Parade	Install gabion wall at entrance of Howick beach to prevent further failure of the slope. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Project started, with renewals funding, under urgency as a health and safety issue. Further work is required that cannot be funded through renewals as new assets provide the best solution. LDI funding is being sought. Stage two - physical works commence. This project is a multi-year funded project and is a continuation from the 2016/2017 programme (previous ID 3558).	No further decisions anticipated	CF: Project Delivery	\$15,515 Currently unfunded	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed October 2018.
3186	Shelly Park Reserve - install retaining wall	Installation of retaining wall This project was carried over from FY2017/2018, previous SP ID 3567	No further decisions anticipated	CF: Project Delivery	\$60,000 Currently unfunded	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Geotechnical design is complete, review of resource consent and building consent requirements in progress. Next steps: Confirm resource and building consent requirements if any, tender in late February.
3187	Uxbridge Arts and Culture Centre - install acoustic panels and air conditioning system	Install acoustic panels into studios as originally intended and install an air conditioning system in the parts of the building that don't have it. This project was carried over from FY2017/2018, previous SP ID 3535	No further decisions anticipated	CF: Project Delivery	\$104,980 LDI: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: The installation of air-conditioning to the three rear studios and the meeting room has been completed. New power outlets have been installed in the concourse area and in the rear studios. New accessible doors are being installed in December 2018. Next steps: Complete the installation of the new accessible doors and the installation of acoustic panels to the art studios.
3188	Bucklands Beach - install fishing line bins	Install fishing line bins at Bucklands Beach as part of a community led pilot. This project was carried over from FY2017/2018, previous SP ID 3537	No further decisions anticipated	CF: Project Delivery	\$1,300 LDI: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed September 2018.
3221	Barry Curtis Park - develop lighting (Northern Sector)	Install main walkways lighting in Northern Sector, Culture Lawn Chapel Road carpark and Flat bush School Road carpark. It is expected that this project will be delivered earlier than anticipated as part of the risk adjusted programme.	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex - Renewals	In progress	Green	Current status: Physical works underway, light installation along Stancombe Road John Walker Promenade. Next steps: Works to be completed June 2020.	Current status: Physical works underway, light installation along Stancombe Road John Walker Promenade. Next steps: Works to be completed June 2020.
3241	Highland Park Library - critical works - renew and repair roof leak issues	Overview - renew and repair building assets that have been damaged due to roof leak issues. Current status - critical works to be scoped and delivered to include the following: replace retaining wall; renew flashings and roof panels, window seals and frames; replace gutters and repaint; renew drainage channels; replace carpet tiles, and external seating; install a heat pump. Physical works to be undertaken urgently.	No further decisions anticipated	CF: Project Delivery	\$100,000 ABS: Capex - Renewals	In progress	Green	Q1 commentary not captured for new projects created after Q1 completion.	Current status: Physical works currently underway. Next steps: Works scheduled to be completed by the end of January 2019.
3252	Howick - renew coastal assets	Overview - renewal remediation works to existing seawalls which have been compromised due to climate conditions. Sites to be addressed are: Bucklands Beach and Howick Beach. Current status - stage one - in conjunction with the Coastal Management team, investigate and scope critical works to ensure the assets remain fit for purpose. Stage two - implement physical works. These works are to be mandated with the local board and will be delivered as a matter of urgency. Estimated completion date yet to be established.	Scope of works to be presented to the board for review and input at a monthly workshop.	CF: Project Delivery	\$230,000 ABS: Capex - Renewals	Completed	Green	Q1 commentary not captured for new projects created after Q1 completion.	Project completed December 2018.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3253	Lloyd Elsmore Park - enhance splashpad	Overview - enhance the splashpad at Lloyd Elsmore Park. Current status - deliver physical works to install artificial turf, plant trees and upgrade footpaths to enhance the splashpad.	No further decisions anticipated	CF: Project Delivery	\$88,460 LDI: Capex	Completed	Green	Q1 commentary not captured for new projects created after Q1 completion.	Project completed November 2018.
3254	Macleans Park - install exercise equipment	Overview - install additional upper body fitness equipment at Macleans Park. Current status - delivery of 2 upper body exercise equipment to complement the existing fitness equipment at the park.	No further decisions anticipated	CF: Project Delivery	\$16,000 LDI: Capex	In progress	Green	Q1 commentary not captured for new projects created after Q1 completion.	Current status: Equipment ordered. Next steps: Installation early February
3255	Marine Parade - install traffic bollards	Overview - install additional upper body fitness equipment at Macleans Park. Current status - delivery of 2 upper body exercise equipment to complement the existing fitness equipment at the park.	No further decisions anticipated	CF: Project Delivery	\$44,400 LDI: Capex	In progress	Green	Q1 commentary not captured for new projects created after Q1 completion.	Current status: The overall extent of the existing and potential bollard installation along Marine Parade has been scoped and a budget estimate prepared. Next steps: Carry out local resident consultation to confirm the extent of the bollard installation, prepare a contract schedule and initiate physical works.
3261	Mellons Bay - renew rock revetment including consent	Re-work existing rock revetment which was carried out under emergency works in January 2018. Re-stacking and topping up to prevent voids and rock movement in order to support a PS1 sign-off. Replace the piles on the adjacent stairs with a drilled and concreted pile into the rock platform. Excavation grade back from the existing toe of bank to form a more accessible grassed slope for beach access at the northern end.	No further decisions anticipated	CF: Project Delivery	\$130,000 ABS: Capex - Renewals	In progress	Green	Q1 commentary not captured for new projects created after Q1 completion.	Current status: Physical works in progress. Next steps: Physical works scheduled to be completed by 14 December 2018.
3263	Half Moon Bay – renew coastal structures	Renew boat ramp and pontoons that have failed. This project has been undertaken under health and safety as works are critical to the network and must be maintained accordingly.	No further decisions anticipated	CF: Project Delivery	\$551,000 ABS: Capex - Renewals; External funding	In progress	Green	Q1 commentary not captured for new projects created after Q1 completion.	Current status: Sleeves installation. Next steps: project close out.
Community Services: Service Strategy and Integration									
1401	Progress development of Flat Bush community facilities	Develop a library and multi-use community facility in Flat Bush. Investigate options for the future provision of pools and leisure space to address population growth, demand and gap in provision.	Decision to confirm subject sites Feedback on business case(s)	CS: Service Strategy and Integration	\$0 ABS: Capex - Growth	In progress	Green	Design will commence on the library and multi-use community facility following consultant procurement. Due diligence is progressing in preparation for a recommendation to the local board on the preferred location for the pool and leisure space. An update will be provided to the board in quarter two.	Please see ID 2751 for the Community Facilities update on the Flat Bush projects. An engagement plan will be developed over quarter three and four and shared with the board before community engagement on service requirements for the pool and leisure space.
Infrastructure and Environmental Services									
6	Pest Free Howick	To undertake weed and pest animal control in various areas of strategic ecological and public interest, and to continue the community campaign encouraging residents to control pest plants and animals, in particular targeting rhamnus and moth plant. Te Naupata Musick Point forms part of a main biodiversity link that encourages various native species and in particular birds to navigate between the islands of Tikapa Moana (Hauraki Gulf) and the mainland, including the Hunua Ranges. Funding will enable a continued focus on both pest and animal control programmes. In addition, the project provides an opportunity to work closely with Ngaitai ki Tāmaki enabling the iwi to manage pest plants and animals on their own land. This project will also involve working with local schools to implement an education programme on controlling pest animals in back yards with a focus on rats.	No further decisions anticipated.	I&ES: Environmental Services	\$110,000 LDI: Opex	In progress	Green	A part-time contractor to assist staff with leading the community facilitation has been engaged. Discussions have been held with council staff to identify priority parks needing extra support to enhance ecological and recreational values. Pest plant control has commenced on Te Naupata Reserve and the golf course. Trapping and monitoring tools have been purchased to assist groups with pest animal control. Resources are made available to enable individuals with the correct methods to trap in their own backyards. Plans for one pestival per school term has been organised. The first pestival was hosted by Anchorage Park on 13 September 2018. Contractors have been organised and initial control on woolly nightshade has been completed at the Ōtara Creek restoration site. Biosecurity staff will also be managing weed control work on the Ōtara Creek tributaries as funded through the board's Howick stream improvement programme.	In quarter two a second pestival event was held at Mission Heights Junior College. The next pestival event will take place in quarter three. The community coordinator has assisted staff with planning and attending the pestival events, as well as developing the Pest Free Howick newsletter and other promotional materials. The coordinator will continue to lead community engagement, encouraging residents to register for traps and providing pest control support to groups and individuals. Pest plant follow-up control has been completed on Musick Point Esplanade Reserve. Staff are seeking approval from Ngāi Tai ki Tāmaki to undertake rhamnus control on private properties at the reserve. Ngāi Tai ki Tāmaki completed the first pulse of rodent and possum control on Musick Point this quarter, with further control to take place in quarter three. Pest plant control work began on private properties located adjacent to Haley Land and Point View Drive Esplanade Reserve, to support regionally funded pest control work at both reserves. Pest plant control of willows on Ōtara Creek has been progressed and suitable sites for riparian planting are currently being investigated in preparation for the winter 2019 planting season. Plants will be funded from the Mayors Million Trees project.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
171	Howick Stream Improvement Programme	Implement a package of projects to support improvements to water quality, and stream environments in Howick. Programme includes the following five projects:1. Model Small Site Project - Construction Education Flat BushFollows on from the 2017/2018 'Small sites ambassador' programme. Flat Bush site will be sponsored to put in place best practice measures to prevent sediment run off and pollution, and secure storage of waste on site. Also used for an event to demonstrate to other local operators.2. Small Sites Working GroupForum for builders, waste providers, and consultants to meet for half-day to network, share best practice and identify areas for improvement.3. 'Adopt a Spot' community restoration projectEngagement of community and business groups to adopt their local creek. Local funding and support to enable groups to undertake weed control, planting and rubbish removal.4. Willow Control Otara Creek tributariesHealthy Waters and Biosecurity partnership. Look at eradicating willows growing between Te Irirangi Drive and Chapel Road. Part of a wider plan to link restored sections of this Otara catchment to provide habitat for Giant Kōkopu.5. Community Planting EventLarge community planting event on Otara Creek to improve water quality and enhance biodiversity.	No further decisions anticipated. Year-end reports from the projects within the programme will be supplied to the board after project completion.	I&ES: Healthy Waters	\$60,500 LDI: Opex	In progress	Green	A contractor has been engaged to deliver the Adopt a Spot initiatives. The contractor is currently working with three groups to assist in the development of their restoration plans. Weed control on the Otara Creek tributaries is being managed by the biosecurity team to enhance the work being carried out as part of the Pest Free Howick work programme.	In quarter two the contractor worked with the Adopt a Spot groups to progress the delivery of their restoration plans, helping to organise regular clean-up events and working bees. Healthy Waters staff and the council's targeted initiatives compliance team are developing a workshop aimed at demonstrating best practice on small building sites. The workshop will target the Flat Bush small site builders and be held in quarter three. A quarter three community planting event on the Otara Creek has been planned at a suitable site alongside Sancta Maria College. Weed control on the Otara Creek tributaries is being managed by the biosecurity team. Pest plant control of willows has been progressed and suitable sites for riparian planting are currently being investigated in preparation for the winter 2019 planting season. Plants will be funded from the Mayors Million Trees project.
299	Tāmaki Estuary Environmental Forum (Howick)	<p>"To see Te Wai o Taiki (the Tāmaki Estuary) as a thriving, dynamic and healthy ecosystem that is loved and used by the community and which positively enhances and connects with the Manukau Harbour, the Waitematā Harbour and the Hauraki Gulf." (Tāmaki Estuary Environment Forum vision).</p> <p>Specifically this budget will fund a coordinator at 12 hours per week to support the Tāmaki Estuary Environmental Forum (TEEF), and support groups in progressing the above vision for the Tāmaki estuary.</p> <p>TEEF operate as a collaboration between five local boards, and several community organisations, to advocate for the Tāmaki catchment. This year will see exploration of additional funding sources and sponsors to support aspirations of the group. TEEF also hopes to partner with academic institutions to discover more about the environmental issues and social interactions of communities within the Tāmaki catchment.</p>	No further decisions anticipated.	I&ES: Healthy Waters	\$5,000 LDI: Opex	In progress	Green	During quarter one, elected co-chairs Julie Chambers representing the community and Carmel Claridge representing local boards established bi-monthly forum meetings. The chairs have undertaken visits to four of the five local boards that support the forum to present on recent activities and the proposed direction of the forum for the 2018/2019 financial year. The fifth presentation will be provided at the Māngere-Ōtāhuhu Local Board's November 2018 business meeting. The forum's coordinator contract has been extended to the end of June 2019. The next forum meeting is scheduled for 25 October 2018.	During quarter two bi-monthly meetings organised by the coordinator and hosted by co-chairs have continued. The terms of reference for this group is currently being reviewed and updated to provide more detail and guidance on the governance of the forum. The forum aim to repeat reserve clean-ups around the catchment in 2019 with Conservation Volunteers New Zealand. A newsletter was developed and distributed to the stakeholder list in December 2018.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
440	Flat Bush stormwater ponds	Stormwater infrastructure development in Flat Bush manages the risk of flooding in the area and mitigates the impacts of new development on water quality and open space. Drainage reserves will support the further development of Flat Bush for residential and commercial purposes.	No further decisions anticipated. Quarterly workshop updates will be provided to the board.	I&ES: DPO	\$3,759,783 ABS: Capex - Growth	In progress	Green	The Development Programme Office is continuing to engage with developers to progress the vesting and acquisition of land for stormwater management purposes and construction of stormwater ponds. The Development Programme Office and Healthy Waters are currently updating the programme plan with the aim of having the Flat Bush water quality ponds programme completed by 30 June 2022. A workshop update is scheduled with the board for 6 November 2018.	The Development Programme Office and Healthy Waters have agreed a plan to complete the Flat Bush water quality ponds and stream acquisition programme by 30 June 2021. Current land acquisition and stormwater pond projects will be completed by the Development Programmes Office in the 2019/2020 financial year before transferring the programme to Healthy Waters for completion in the 2020/2021 financial year. The programme enables the upgrade of the Tāmaki Dam and achieves network efficiencies by reducing the number of stormwater ponds throughout the catchment. Staff presented the plan for completing the programme to the Howick Local Board at a workshop in November 2018. The Development Programme Office will continue to engage with developers to progress the vesting and acquisition of land for stormwater management purposes and construction of stormwater ponds. A further workshop update for the board will be scheduled for quarter three.
Libraries									
1111	Provision of Library Service - Howick	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - Botany Library for 56 hours over 7 days per week. (\$701,652) - Highland Park Library for 56 hours over 7 days per week. (\$671,297) - Howick Library for 56 hours over 7 days per week. (\$627,672) - Pakuranga Library for 56 hours over 7 days per week. (\$598,443)	No further decisions anticipated	CS: Libraries & Information	\$2,620,363 ABS: Opex	In progress	Green	Usage of the Libraries' digital resources remains steady with access to these offerings available 24/7. While foot traffic through our libraries has decreased by 10 per cent this quarter, ratepayers and residents are increasingly seeking support from their local libraries in a multitude of ways, from requesting help to use their computers and devices, learning new skills, borrowing library materials, both online and in physical formats, providing access to Auckland Council resources or JP services or club get togethers, to those needing a space for quiet contemplation, study or social interaction our online access and opening hours provide extensive opportunities for these purposes.	Digital Library use remains strong. Increasing numbers of visitors are enjoying the activities that the libraries offer, from book clubs, book launches, knitting and handcraft clubs, adult colouring groups, JP services, Duke of Edinburgh Service students completing their Bronze, Silver and Gold requirements. Library staff also deliver high numbers of activities and programmes to external groups and organisations who are unable to visit the library in person.
1112	Additional hours to network standard - Howick	4.5 additional opening hours at Botany Library. 2.5 additional opening hours at Highland Park Library. 2.5 additional opening hours at Howick Library. 2.5 additional opening hours at Pakuranga Library.	No further decisions anticipated	CS: Libraries & Information	\$72,400 LDI: Opex	In progress	Green	There is increasing demand for access to small hire spaces that are suitable for private meetings, community get togethers and support network activities with rooms at both Botany and Howick libraries being suitable for these purposes. The longer opening hours offer greater opportunities for those in need of room hire space.	Good use has been made of our library spaces throughout this quarter with particularly large numbers of secondary school students and tertiary students seeking study space for their final exams. Staff put out additional, temporary study tables and chairs to meet the demand.
1113	Preschool programming - Howick	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their children's early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Our Rhymetime, Storytime and Wriggle and Rhyme programmes attracted 9845 participants during this quarter, with Wriggle and Rhyme sessions being the most sought after activity for parents with children aged under two years old. Storytimes and Rhymetime sessions support children's literacy skills through sharing music and stories specifically chosen to encourage verbal communication and child development. Parents are shown a variety of reading techniques aimed at engaging with their children.	Wriggle and Rhyme programmes continue to be popular throughout this quarter with more than 4400 people attending the weekly sessions. The programme is based on well researched techniques to support the development of babies and young toddlers and offers a variety of sessions that support the development of balance, co-ordination, hand, eye and brain agility. Storytime, Rhymetime and Jiggle and Jive programmes continue to attract good numbers of participants with 4487 people taking part in those activities.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1114	Children and Youth engagement - Howick	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Planning is underway for Kia Māia te Whai/Dare to Explore 2018/19 summer reading programme. Forty-eight school holiday programmes, offering activities as diverse as scratchpad coding, Karate, superheros, kite making, creating beauty products, building an anemometer, Ninja stars, Korowhai cloak making, kete basket weaving, Gladiators, Guide dogs and Fire heroes, were eagerly attended by 2219 children and their parents. Throughout this quarter our children's clubs provided activities supporting maths, science, art and language skills to over 470 children.	Kia Māia te Whai/Dare to Explore 2018/19, Auckland Libraries' flagship summer reading programme commenced on 10 December with record numbers of children enrolling in the programme. This year's theme was "Haerenga-Voyagers". Each child receives a challenge workbook upon enrolment and completes activities from a variety of challenges that interest them over the six weeks of the programme which aims to enhance children's reading levels over the lengthy summer holiday period. Local Board libraries hosted sixteen special activities to support the children's challenges with 838 people participating. Children who complete a total of five challenges receive invitations to the January 2019 finale party.
1115	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Howick	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Our Libraries provide opportunities for people to connect through mindful colouring, Embroidery Groups, Knitting in Public, book groups, Movie clubs for both adults and children and a range of healthy lifestyle activities. Family History Month presented a taste of genealogy with a lineup of experts sharing their knowledge and providing tips and tricks for researching your family tree. In late September all the libraries celebrated the Chinese Moon Festival by making Moon cakes and sharing stories about the Moon festival. Well known New Zealand authors and illustrators, Raymond Huber, Kelly Wilson, Raymond McGrath and Rachael Craw visited our neighbourhood as part of the Storylines National Book tour, with star struck youngsters meeting Kelly Wilson of TV's Kaimanawa Horses fame.	Our Libraries celebrated Diwali offering activities including Henna painting, Indian movies, Roti making, and storytime. Highland Park Library hosted a display of paintings from artist Alexander Bailey attached to Te Rawhiti Mental Health unit where a small art group is run. A number of activities available through our libraries are delivered in other languages, including Mandarin, Korean and Arabic, and target ESOL classes, storytime sessions, exercise and health workshops and Book a Librarian programmes. Prior to Christmas some of our libraries hosted carol singers and Christmas activities which were very much enjoyed by those attending.
1116	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Howick	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Matariki was celebrated in each of the libraries with special storytimes delivered in Te Reo and English. Māori New Year and planning for the year's harvest was the focus for the third kete of Te Kakano, the local partnership hosted by Howick Library, Uxbridge Centre for the Arts and Te Whare Wānanga O Matariki Marae. More than 313 tamariki and whanau participated in the activities on offer. Cockle Bay School's Kapa Haka group visited Howick Library to show off their impressive skills to an enthralled audience.	The fourth Te Kākano programme supporting literacy initiatives for Māori pre-schoolers and their caregivers was hosted by staff from Howick Library, Uxbridge Centre for the Arts and Te Whare Wānanga O Matariki Marae. This kete was themed around Kirihimete and featured stories, rhymes and activities delivered in Māori and English. With the growing interest in, and demand for, bilingual knowledge the Kia Māia te Whai/Dare to Explore 2018/19 also offered challenges in te reo.
1117	Learning and Literacy programming and digital literacy support - Howick	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Howick Local Board Libraries continue to meet the demand for ESOL and Adult Literacy support by providing regular classes aimed at supporting new immigrants to learn English and better understand the communities that they live in. Over 1200 people attended the weekly classes this quarter.	Local libraries supported ESOL and literacy activities with a variety of presentations and programmes appealing to 926 people. Staff also provided 63 Book a Librarian sessions offering digital support to people who needed assistance with laptop, device and computer queries. Access to free WiFi continues to be popular with many users bringing in their own devices to use.
Local Economic Development: ATEED									
349	Howick Tourism Development	Assist Howick Tourism Incorporated to implement the Howick Tourism Plan and update the Howick Tourism Map.		ATEED: Local Economic Growth	\$15,000 LDI: Opex	In progress	Green	A grant payment was processed in August 2018.	The grant was processed in Q1
350	Howick Business Improvement Districts Top-up Grant	Support local Business Improvement Districts including Howick Village Improvement District (HVBA) and Great East Tamaki Business Association (GETBA) through a \$30,000 grant to HVBA and a \$15,000 grant to GETBA. The grants will be used by the Business Improvement Districts to deliver economic development programmes in their areas.		ATEED: Local Economic Growth	\$45,000 LDI: Opex	In progress	Green	A grant payment was processed in August 2018.	The grant was processed in Q1

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649	Young Enterprise Scheme (HW)	The Auckland Chamber of Commerce , on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Kick Start Days in February 2019. The Kick Start days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2019 year, what YES is all about, and what is in store for them.	No further decisions anticipated.	ATEED: Local Economic Growth	\$3,500 LDI: Opex	Completed	Green	The Young Enterprise Scheme is being delivered by the Auckland Chamber of Commerce. A request for the funding has not yet been recieved in order to facilitate the payment on behalf of the local board. This is expected to happen during the second quarter.	The Auckland Chamber of Commerce invoiced for the allocated funds from local boards and payment has been made.
Parks, Sport and Recreation									
476	HW: specific implementation plan for Auckland's Urban Forest (Ngahere) Strategy	This project is to develop a specific programme which will identify, increase and protect Auckland's Urban Ngahere (Forest). This is a three year project. Year one "knowing" phase: complete spatial mapping of the existing tree canopy cover on public and private land in the local board area. Determine the extent, type and age of urban Ngahere. Develop options and identify any funding required for programmes in years two and three. Year two "Growing" phase: Find space for planting new trees using partnerships, including community groups and schools; Year three "protecting" phase: direct and indirect methods for the community to nominate and protect trees.	Q4 workshop to discuss the draft local Ngahere assessment report.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	Workshop with board members in September to share the programme and note their feedback. Preparing for the next steps - the planning phase. Background analysis of the LIDAR mapping is underway to determine early indicators on the extent and condition of the local board area tree cover.	Continued analysis of the data released from the regional LiDAR mapping. Initial drafting of the local Ngahere Assessment Report is in progress. At a Q2 workshop the local board reviewed their Q1 workshop feedback and confirmed the key deliverables for the Ngahere-Knowing programme. This will inform the planning options for Phase 2 Ngahere-Growing for delivery in FY2019-2020.
514	Pakuranga Leisure Centre: Operations	Operate Pakuranga Leisure Centre, in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include: fitness; group fitness; education; and recreation services. Along with core programmes that reflect the needs of the local community.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Active Recreation received approval from the local board to change the operating model of Pakuranga Leisure Centre, to improve community activation, to focus on programme delivery and to free up resources for alternative uses. Active Recreation management are now in the process of realigning staff roles and working with partner organisations and Community Venues to implement the new Pakuranga operating model. Year to date Pakuranga Leisure has made a big improvement in staff expenditure under the new operating model, which has improved the bottom line significantly. Pakuranga Leisure Centre's customer satisfaction (measured by NPS survey) score has also improved by 6.2 points, from 43.8 to 50.	Last quarter Active Recreation approached the local board about enhancing the operating model of Pakuranga Leisure Centre, to improve community activation, to focus on programme delivery and to free up resources for alternative uses. This was approved by the board. Active Recreation management are now in process of confirming staff role changes, developing partnerships with community organisations and implementing systems to enable better access for user groups.
515	HW: Skate Park Custodians	Provide custodian services for Sir Barry Curtis Park skatepark to perform the role of caretaker, advisor, programme and event planner and coach to provide positive skate park environment.	Workshop to confirm activation activities and any potential increase in the level of service to be provided.	CS: PSR: Active Recreation	\$51,000 LDI: Opex	In progress	Green	Active Recreation will prepare a workshop memo for the Local Board to request an increase in funding for the new skate park custodian agreement. As outlined in quarter 4, the new agreement will incorporate regular activations with an increase in funding to support this shift.	Active Recreation provided a memo in December to request an increase in funding for \$51,000 to \$65,000 per annum which was supported by the local board. The increase in funding allows a new 'activation' focus as part of the core custodian role. This will be reflected in a new 3 year agreement with the existing provider. All custodian quarterly reports will be forwarded to the local board.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
516	HW: Ecological volunteers and environmental programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events; •Plant and animal pest eradication; •Litter and green waste removal; •Contractor Support; •Tools and Equipment; •Beach/stream Clean Ups. •Brochures	No further decisions anticipated	CS: PSR: Park Services	\$40,000 LDI: Opex	In progress	Green	Volunteer activities in Howick Local Parks focused on ongoing restoration work, Community tree planting and rubbish clean-ups.	Volunteer activities in Howick Local Parks focused on ongoing restoration work, Planning for next seasons community tree planting and rubbish clean-ups.
609	HW: Dog Exercise Service Assessment	A desktop study of the Howick dog exercise network. Prepare a report for the local board to: - provide a strategic view of provision in the Howick Local Board area; - identify options for improvements or changes to the network.	Assessment findings will be presented to a Q3 workshop.	CS: PSR: Park Services	\$0 ABS: Opex	In progress	Green	A local board workshop was held in September to capture board feedback on the Dog Exercise service assessment. Staff will report back in Q3 with a list of potential sites that could become dog off leash areas.	Investigative work is currently underway. The findings will be workshopped with the local board in Q3.
875	Howick Leisure Centre:Operations	Operate Howick Leisure Centre; in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include:fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	<p>• Net position improved 99% v Quarter 1 FY18 (\$143,000 v \$72,000)</p> <p>• Early Childhood occupancy improved by 10% vs Quarter 1 FY18 (63% v 53%)</p> <p>• Centre visits decreased by 8% v Quarter 1 FY18 (54,687 v 59,164)</p> <p>• Membership number decreased slightly, by 4% v Quarter 1 FY18 (603 v 629)</p> <p>• Customer satisfaction (measured by NPS survey) decreased vs FY18 (40.9 v 57.4)</p> <p>Howick Leisure Centre has shown good growth this quarter in most functions. Although membership numbers and active visits for fitness have declined slightly v last year, recreation and early childhood occupancy have improved. The fitness centre is doing a big push on Active Recreation's spring acquisition campaign which will boost fitness membership for the summer. This quarter, Howick Leisure Centre's activation initiatives included monthly fitness challenges and free community group fitness sessions. The team is developing an Eastern bootcamp series, in conjunction with Marina Fitness and Lloyd Elsmore Park Pool & Leisure Centre. This will begin next month at Lloyd Elsmore Park. Community Facilities are currently tendering for upgrades to the centre's roof and Kauri Kids playground. Work on the new playground is projected to start in January 2019. Howick Leisure Centre was a finalist for Centre of the Year in Active Recreation's annual Be Inspired awards in August."</p>	<p>Active visits Sept-Nov = 49,996; a 21% decrease on the same period last year. Customer satisfaction (12-month average to end Q2, measured by Net Promoter Score (NPS)) decreased from Q1; from 59 to 54 (Council average = 31). Early Childhood occupancy = 60%; improving 7% on the same period last year. Membership at end December = 593; down 14% on the same time last year. Net position improved v last year to date.</p> <p>Active visits are down this quarter, but this is due to reporting issues highlighted by the new customer management system. It is believed the figures in our legacy system were inflated and the new system will produce more accurate data and more meaningful comparisons.</p> <p>Fitness membership and recreation enrolments have been quite stagnant this quarter (Howick hosts the largest OSCAR and holiday programmes), although a 7% increase in Early Childhood Education numbers has had a positive effect on centre outcomes. Council staff are developing plans for a new playground for Kauri Kids. The work is estimated to begin in either Q3 or Q4. This should further help boost Kauri Kids occupancy percentage which is currently at 60%. The centre is also awaiting a planned roof renewal. Howick Leisure is investigating meaningful improvements to membership programming including a greater emphasis on attracting seniors.</p>

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
876	Lloyd Elsmore Pool and Leisure Centre: Leisure facilities: Operations	Operate Lloyd Elsmore Pool and Leisure Centre; in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include:fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	"• Net Position improved by 23% v Quarter 1 FY18 (\$1760,000 v \$619,000)• Active visits improved by 13% v Quarter 1 FY18 (165,662 v 146,177)• Membership number improved by 24% v Quarter 1 FY18 (2,409 v 1,940)• Customer satisfaction (measured by NPS survey) improved by 13.2 vs FY18 (30.3 v 17.1)Lloyd Elsmore has continued to undergo scheduled refurbishments this quarter which has received positive feedback from the public and has most likely contributed to a vast improvement in customer satisfaction feedback v the last financial year.Lloyd Elsmore's financial net position has also improved significantly v last year to date, due to a substantial increase in fitness membership .This quarter Lloyd Elsmore activation initiatives included monthly fitness challenges and a charity Aquathon event where proceeds were donated to St John. Lloyd Elsmore is currently in the planning stages for an eastern bootcamp, run in conjunction with Marina Fitness and Howick Leisure Centre which will run out of Lloyd Elsmore Park next month.The splash pad is currently undergoing refurbishments with the goal of opening it to the public early-mid November."	Active visits Sept-Nov = 162,258; an 8% decrease on the same period last year. Customer satisfaction (12-month average to end Q2, measured by Net Promoter Score (NPS)) decreased slightly from Q1; from 22 to 20 (Council average = 31). Membership at end December = 2,463; up 14% on the same time last year. Net position improved v last year to date. Lloyd Elsmore has continued to show good results this quarter. Although active visits to the centre are down compared to the same period last year, discrepancies in reporting numbers in our previous customer management system has potentially contributed to this. Membership continued to grow this quarter which has had a positive effect on the centre's outcomes. This quarter Lloyd Elsmore combined with Marina Fitness and Howick Leisure Centre to run an eastern bootcamp. The bootcamps saw great numbers, with each session averaging over 40 people. The sessions were opened to the public in the final 3 weeks, which drew good attendance of non-members from the local communities. Lloyd Elsmore's Splash Pad opened for the summer months in late November and was the feature of Lloyd Elsmore's 'Christmas with a Splash' event on 8 December. The team hosted record visitor numbers (approx. 3,500) throughout the centre during the four-hour event.
1051	Marina Fitness: Operations	Operate Marina Fitness, in a safe and sustainable manner. Deliver a variety of fitness and group fitness programmes and services that get the local community active.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	• Net position improved by 83% v Quarter 1 FY18 (\$22,000 v \$12,000) • Customer satisfaction (measured by NPS survey) improved by 19.8 points v FY18 (76.9 v 57.1) • Active visits decreased by 6% v Quarter 1 FY18 (12,665 v 13,514) • Membership decreased by 8% v Quarter 1 FY18 (717 v 779) Marina Fitness has shown good financial growth this quarter. The refresh of the entire cardio equipment range has helped Marina to boost its membership numbers by 5% since the equipment was installed in July 2018. Active member visits remain strong this quarter although down on last year, due to a decline in membership in the latter half of last year. The new membership model has increased the average value of memberships, and increased promotional activity this quarter are beginning to improve results. Marina Fitness' customer satisfaction (NPS) score has seen a substantial improvement since the last financial year, most likely because of Active Recreation's new member engagement approach and the equipment upgrade. Marina Fitness was a finalist for Centre of the Year in Active Recreation's annual Be Inspired awards in August. This quarter the centre renewed its lease agreement with the Auckland Maritime Foundation for a six-year term.	Active visits Sept-Nov = 13,046; a 13% decrease on the same period last year. Customer satisfaction (12-month average to end Q2, measured by Net Promoter Score (NPS)) increased from Q1; from 57 to 70 (Council average = 31). Membership at end December = 713; down 12% on the same time last year. Net position improved v last year to date. Although Marina Fitness' membership numbers have remained stagnant this past quarter, average membership fees are up, so the centre continues to return good financial results and members appear to value the benefits and flexibility of the gold membership plan. Active member visits remain strong this quarter although down on last year due to a lower member base (an average member visit of 4,355 per month is historically a strong figure for the centre). A new marketing and retention calendar is in development, which will hopefully boost active visits in the coming months. New cardio equipment and an improved gym layout has likely contributed, as most detractor comments have noted that the centre can be too busy or crowded. Marina Fitness ran several in-house promotions and programmes for members, including the eastern bootcamps at Lloyd Elsmore Park.
1216	HW: Facility Partnership 2016 Howick Gymsports	A facility partnership grant from 2015/16 \$250,580 to progress the Howick Gymsport project to the next stage of planning and development.	Local board decision in regard continued endorsement of project once costs and achievability are understood. Mid/long-term decision required in regard capital development funding if project is supported.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Multi-sport concept plans have been completed and QS costing is due mid October. Costs will form the basis for business case development, expected to start in November.	Lloyd Elsmore Park multi-sport project costs came in significantly higher than anticipated. The working group have engaged an independent advisor to develop a business plan that will test project viability and sustainability. Funds remaining in this budget after completion of the business case will be approximately \$180,000. A workshop was held in December 2018 with local board members and the working group to discuss the need to bring the build cost down, based on funding available through council and non-council sources.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1220	HW: Sport and recreation initiatives	Investment in sport and recreation participation initiatives and sector development responding to identified needs in the local board area.	No further decisions anticipated	CS: PSR: Active Recreation	\$105,000 ABS: Opex	In progress	Green	Sport Auckland have delivered the following initiatives: Funding theory, sources and strategy, and planning workshops. A total of 27 clubs were in attendance. Delivery of an after school dance programme in term 3, total number of NEW attendees: 57. Delivery of an ActivAsian Programme, including a walking group and extension of the spike, spin, smash programme to the Ormiston/ Flatbush/East Tamaki area. A new Spike Spin Smash programme operating out of Sancta Maria College on a Saturday morning which is being run by a community Chinese Alliance Church group. Two Golf Have A Go Day's have been implemented at the Howick Golf Club (30th September and 6th October), with over 40 people attending over the two sessions.	The skateboard programme is booked in for Term One 2019. Running afterschool at both Pakuranga College and Botany Secondary School. Each programme is scheduled to run for six weeks, with the Lloyd Elmore skate park being activated for Pakuranga College's skate sessions. A Pilates class will run again in 2019, to increase participation in this programme. Two Active Asian golf "Have a go days" were held at the Howick Golf club with 40 participants attending over two days (on 30 September and 6 October).
1221	HW: Events in parks programme	A programme of initiatives which utilise parks facilities and open spaces and which encourage increased participation in active recreation and sporting related activities. This could include the delivery of the Out and About Programme.	"Agree the programme with the local board in a workshop".	CS: PSR: Active Recreation	\$80,000 LDI: Opex	In progress	Green	"6 activations delivered in July school holidays including kite day, 2 x doggy day out, 2 x amazing races, and the on ya wheels treasure hunt at Farm Cove which was attended by over 250 people. 3 activations delivered in August, including 2 x doggy day out, both rain affected, with 25 in attendance for the park play day at Annalong Park. 3 activations delivered in September including 2 x doggy day out, , 1 x park play day at Robin Brooke Park, and 1 x on ya wheels treasure hunt at Lloyd Elmore Park, which had over 150 in attendance".	Eight activations delivered in October include: a Kite Day at Cockle Bay (with over 200 in attendance); Art in the Park; two Amazing Races; 'On Ya Wheels' treasure hunt at Barry Curtis (which all had over 100 in attendance); Three Doggy Day Out at McLeans Park (had 12 at each session); Nine activations delivered in November include: Toddlers in the Park at Lloyd Elmore; a Park fun day at Elm Park (both with around 150 in attendance);; four yoga sessions at Crawford Reserve, (again proving popular with an average of 50 in attendance); two Doggy Days Out. Unfortunately the Prams and Pathways at Farm Cove had no attendees so we need consider how we better reach this audience.
1222	HW: Diversity in park and active recreation planning	Research and consultation on diverse cultures, age demographics and accessibility in relation to park service and active recreation needs in the Howick community	Community needs and desires with regard to park development will be reported back to the board in Q4.	CS: PSR: Park Services	\$25,000 LDI: Opex	In progress	Green	A workshop was held in September to capture local board feedback on the diversity project scope before professional services are engaged.	Work on the assessment is underway. Findings of the assessment will be discussed at a workshop in Q3.
1223	HW Community and cultural gardens service assessment	The Howick Local Board Community Gardens network review and needs assessment will provide a strategic level view of current provision and identify potential improvements that could be made to the network	Locations and project opportunities will be presented post project analysis at a workshop in Q4.	CS: PSR: Park Services	\$0 ABS: Opex	In progress	Green	A workshop was held in September to understand local board aspirations regarding the development of a community garden.	A desktop study on community garden development has commenced. The findings will be discussed with the local board in Q3.
2850	HW: Facility Partnership Fund	,A fund the Local Board can use to support sport and recreation organisations with facility partnerships including needs assessments, feasibility studies, design, planning and capital investment.	No further decisions anticipated	CS: PSR: Active Recreation	\$600,000 LDI: Opex	In progress	Green	Multi-sport concept plans have been completed and QS costing is due mid September. Costs will form the basis for business case development, expected to start in November.	A workshop with the board was held in Q2 to run through the pros and cons of various sport and recreation facility investment options. Board feedback supported the Lloyd Elmore Park multi-sport (line 1216) as a priority project. A business case needs to be completed to support project viability and sustainability before staff can put up a recommendation to allocate this funding line. The business case is due in Q3.
Plans and Places									
1561	Coordinating Howick Heritage Plan implementation	Ongoing coordination of implementation of the Howick Heritage Plan including identification of specific actions for delivery in 2018/19		CPO: Plans and Places	\$0 Regional	In progress	Green	Following agreement at the 18 June meeting to employ an external Project Manager to co ordinate the delivery of the Village Plan and the Heritage Plan actions. Invitations to tender have now been sent out. Responses are currently being evaluated and the Board will be updated on progress at their 6 November workshop	0

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1562	Howick Heritage Plan implementation of projects	Specific actions for delivery in 2018/19 include: 1. Employment of project manager to implement specific actions from the Howick Heritage Plan 2. Continuation of the digital apps project from the Howick Heritage Plan 3. Design and delivery of other projects in the Howick Heritage Plan		CPO: Plans and Places	\$100,000 LDI: Opex	In progress	Green	Following agreement at the 18 June meeting to employ an external Project Manager to co ordinate the delivery of the Village Plan and the Heritage Plan actions. Invitations to tender have now been sent out. Responses are currently being evaluated and the Board will be updated on progress at their 6 November workshop	Project Manger engaged and work likely will comence in the new year.
1563	Interpretive panels and plaques	Additional interpretative panels and plaques appropriate to the heritage that Howick offers, as guided by the Howick Heritage Plan Steering Group.		CPO: Plans and Places	\$35,000 LDI: Capex	In progress	Green	Following agreement at the 18 June meeting to employ an external Project Manager to co ordinate the delivery of the Village Plan and the Heritage Plan actions. Invitations to tender have now been sent out. Responses are currently being evaluated and the Board will be updated on progress at their 6 November workshop	Project Manger engaged
1564	Coordination of Howick Village Centre Plan implementation	Ongoing coordination of implementation of the Howick Village Centre Plan including identification of specific actions for delivery in 2018/19		CPO: Plans and Places	\$0 Regional	In progress	Green	Following the Boards agreement to appoint a Project Manager to co ordinate the implmenation of both this and the Heritage Plan actions at the 18 June meeting, invitations to tender have now been prepared. Responses to the invitations are currently being evaluated, and it is anticipated that an external Project Manager will be able to be appointed within the near future. The Board will be updated on progrees at their 6 November workshop.	0
1565	Howick Village Centre Plan implementation of supporting actions	Delivery of specific supporting actions from the plan including: 1. Employment of project manager to implement specific actions from the Howick Village Centre Plan 2. Design and delivery of other projects in the Howick Village Centre Plan		CPO: Plans and Places	\$60,000 LDI: Opex	In progress	Green	Following agreement at the 18 June meeting to employ an external Project Manager to co ordinate the delivery of the Village Plan and the Heritage Plan actions. Invitations to tender have now been sent out. Responses are currently being evlauated and the Board will be updated on progress at their 6 November workshop.	0
1566	Howick Village wayfinding and information signage	Design and installation of wayfinding and information signage to and at key locations in and around Howick Village		CPO: Plans and Places	\$40,000 LDI: Capex	Proposed	Green	Following agreement at the 18 June meeting to employ an external Project Manager to co ordinate the delivery of the Village Plan and the Heritage Plan actions. Invitations to tender have now been sent out. Responses are currently being evaluated and the Board will be updated on progress at their 6 November workshop	0

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
CF: Community Leases											
1308	32R Morrow Ave, Bucklands Beach: Lease to The Scout Association of New Zealand (Bucklands Beach Sea Scouts)	Renew building lease for 10 years from 1 December 2018 to The Scout Association of New Zealand (Bucklands Beach Sea Scouts).	CF: Community Leases	1/12/2008	Nil	30/10/2028	\$0.10	In progress	Green	Renewal of lease application received from the group earlier this month. The application will be assessed with a site visit proposed to take place in quarter two.	Site visit completed. Investigation reveals that land is unclassified recreation reserve. Land Advisory are correcting the classification of the reserve. Leasing will work with them to progress lease renewal. Anticipated this to be workshopped with the board in quarter three.
1309	Meadowland Park, 41R Meadowland Drive, Somerville: Lease to Cockle Bay Tennis Club Incorporated	New ground lease for Cockle Bay Tennis Club Incorporated. Lease expires 30 April 2019.	CF: Community Leases	1/05/2009	Nil	30/04/2019	\$0.10	In progress	Green	Cockle Bay Tennis Club, together with Howick Softball and Howick Squash, have applied for a ground lease under the entity "Meadowlands Multisport Limited". The application will be assessed and a site visit is proposed to take place in quarter two. Following the outcome of the new lease assessment, Cockle Bay Tennis Club may need to surrender/terminate the lease if a new lease is granted under the new entity.	Investigation has shown that the land is unclassified recreation reserve. This has been workshopped with the local board. A report will be submitted in quarter three, subject to iwi engagement and public notification of council's proposal to classify the reserve and grant a new lease to Meadowlands Multisport Limited.
1310	Riverhills Park, 168R Gossamer Drive, Pakuranga Heights: Lease to Fencible United Association Football Club Incorporated	New ground lease for Fencible United Association Football Club Incorporated. Lease expires 31 May 2019.	CF: Community Leases	1/06/2009	Nil	31/05/2019	\$0.10	In progress	Green	This is one of 10 leases identified on reserve land that is affected by the Auckland Manukau Eastern Transport Initiative. Leasing is currently working alongside Auckland Transport, Community Facilities and Community Services to inform all tenants of the impact that the project will have on them. An application has been sent to the club. An impact assessment, with input from council staff, is in progress and will extend into quarter two.	Club has submitted an application for a new lease. Auckland Transport are working with Park Sports and Recreation officers to consider options of a construction yard at Riverhills Reserve, for general construction use as part of the Auckland Manukau Eastern Transport Initiative. These discussions may delay processing the new lease application. Staff will carry out a site visit in quarter three.
1311	William Green Domain, 600R Pakuranga Road, Highland Park: Lease to Fencible United Association Football Club Incorporated - Academy	New ground lease for Fencible United Association Football Club Incorporated. Lease expires 31 May 2019.	CF: Community Leases	1/06/2009	Nil	31/05/2019	\$0.10	Approved	Green	This lease project is proposed to start in quarter three. An application for lease has been sent to the group.	Tenant has submitted an application for a new lease. Council staff will assess the application and carry out a site visit in quarter three.
1312	50R Vincent Street, Howick: Girl Guide Association New Zealand (Howick)	New ground lease for Girl Guide Association New Zealand (Howick). Lease expires 30 April 2019.	CF: Community Leases	1/05/2009	Nil	30/04/2019	\$0.10	Approved	Green	This lease project is proposed to start in quarter three. An application for lease has been sent to the group.	Application for a new lease received. Leasing staff will assess the application and undertake a site visit in quarter three.
1315	Howick Community Reserve, 563R Pakuranga Road, Howick: Lease to Harlequin Music Theatre Incorporated	New ground lease for Harlequin Music Theatre Incorporated. Lease expires 30 June 2019.	CF: Community Leases	1/07/2009	Nil	30/06/2019	\$0.10	Approved	Green	This lease project is proposed to start in quarter three. An application for lease has been sent to the group.	The tenant submitted an application for a new ground lease. Leasing staff assessed the application and carried out a site visit. The item was discussed at a mana whenua hui and was workshopped with the local board. A business report will be submitted in quarter three subject to the completion of the iwi engagement process.
1316	2R Bells Road, Pakuranga Heights: Lease to Pakuranga Croquet Club Incorporated	New ground lease for Pakuranga Croquet Club Incorporated. Lease expires 31 March 2019.	CF: Community Leases	1/04/2009	Nil	31/03/2019	\$0.10	In progress	Green	Lease application received. An application assessment and site visit to be undertaken in quarter two.	Leasing staff assessed the application and carried out a site visit. The item was discussed with mana whenua at a hui and workshopped with the local board. A business report will be submitted in quarter three, subject to the completion of public notification and iwi engagement process.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1317	Ti Rakau Park, 27R William Roberts Road, Pakuranga: Lease to Pakuranga Rugby League Community Sports Club Incorporated	New ground lease for Pakuranga Rugby League Community Sports Club Incorporated. Lease expires 31 March 2019.	CF: Community Leases	1/04/2009	Nil	31/03/2019	\$0.10	In progress	Green	This is one of 10 leases identified on reserve land that is affected by the Auckland Manukau Eastern Transport Initiative. The lease application is on hold until Auckland Transport has finalised its road improvement design, obtained its Notice of Requirement and agreed access to the immediate area for construction purposes, with all parties. This lease project is anticipated to begin in quarter three.	The tenant submitted an application for a new ground lease. Leasing staff have assessed the application and carried out a site visit. Subject to further discussions with council and Auckland Transport, this item will be workshopped with the local board in quarter three.
1318	Shelly Park Reserve, 197R Sandspit Road, Shelly Park: Lease to The Scout Association of New Zealand (Howick Sea Scouts)	New building lease for The Scout Association of New Zealand (Howick Sea Scouts). Lease expires 30 November 2018.	CF: Community Leases	1/12/2008	Nil	30/11/2018	\$1.00	In progress	Green	Assisting group with application. The group will enter into a joint lease agreement with Shelly Park Cruising Club Incorporated. A workshop with the local board is anticipated for quarter two.	A memorandum of understanding between Shelly Park Cruising Club Incorporated and The Scout Association of New Zealand (Howick Sea Scouts) has been submitted. An application for a new lease is yet to be received. Once received staff will assess and undertake a site visit in quarter three.
1326	Cockle Bay Domain, 47R Shelly Beach Parade, Cockle Bay: Lease to Tamaki Playcentre Association (Cockle Bay)	New ground lease for Tamaki Playcentre Association (Cockle Bay). Lease expires 30 November 2018.	CF: Community Leases	1/12/2008	Nil	30/11/2018	\$0.10	In progress	Green	This lease project is proposed to start in quarter three. An application for lease has been sent to the group.	Application is yet to be received by council. Staff have followed up with the association. Upon receipt, staff will assess the application and undertake a site visit in quarter three.
2480	Glenhouse Reserve, 6R Glenside Drive: Lease to Glen House Society Incorporated	New building and ground lease for Glen House Society Incorporated. Lease expired 31 March 2018. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/2008	Nil	31/03/2018	\$0.10	In progress	Green	This item has been workshopped with the local board. The Lease Advisor is working with the Strategic Broker to find additional community groups to maximise the use of the upstairs portion of the building. The upstairs space is quite limited and unlikely to be suitable to all community groups. The Lease Advisor has engaged with legal, to draft a provision to be included in the lease agreement, to advertise the upstairs space at least once a year. A business report to be submitted to the local board is anticipated for quarter three.	A follow-up workshop was held in quarter two. Staff to submit business report in quarter three subject to completion of building condition report.
2481	Howick Domain, 90R Wellington Street : Lease to Howick Brass Incorporated	New building and ground lease for Howick Brass Incorporated. Lease expired 21 December 2013. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/01/2004	1 x 10 years	31/12/2024	\$0.10	In progress	Green	This item has been workshopped with the local board. The Howick Domain Building will undergo renewal works. It is tenable but requires repair works to lift it to a "good" condition. A business meeting report will be submitted to the local board and is anticipated for quarter two.	A report was submitted to a local board business meeting in quarter two. The local board resolved to grant a new community lease to the group. Deed of Lease sent to group for review and execution.
2482	Star of the Sea Reserve, 29 Granger Road: Lease to Howick Children's & Youth Theatre Incorporated	New building and ground lease for Howick Children's & Youth Theatre Incorporated. Lease expired 4 May 2011. Deferred from the 2017/2018 work programme.	CF: Community Leases	5/04/2008	Nil	4/05/2011	\$0.10	In progress	Green	The lease application was received November 2016. The Lease Advisor has emailed the group to see if there have been any changes since the application was filed, and requesting the latest financial reports. Follow up will take place in quarter three.	Staff obtained a condition assessment following seismic testing of the building. Leasing staff have also engaged with heritage unit as the asset has heritage status. Leasing staff will follow up to progress of the application. This item is anticipated to be workshopped with the local board in quarter three.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2483	Howick Beach, 4R Granger Road: Lease to Howick Sailing Club Incorporated	New ground lease for Howick Sailing Club Incorporated. Lease expired 31 March 2012. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/2002	Nil	31/03/2012	\$0.10	In progress	Green	Application has been received. The group's building requires significant restoration, resulting from storm water damage in January 2018. Repair work has not yet started as the group is finalising insurance paperwork and engaging with engineers. The group have indicated an interest in leasing 112R Selwyn Road. This building is currently managed by Panuku. Community Facilities is in the process of having the asset transferred back. A building assessment has been carried out. A community needs assessment is required, but a specific timeframe is yet to be determined, as it could take months to years to be completed. This lease project will be followed up in quarter four.	The tenant has assessed the condition of their building and will submit the building condition report to council. Leasing staff will assess the application and carry out a site visit in quarter three.
2485	The Depot, Lloyd Elsmore Park 2R Bells Road, Pakuranga: Lease to Lions Club of Howick Incorporated	New ground and building lease for the Lions Club of Howick Incorporated. Lease expired 31 March 2013. Deferred from the 2017/2018 work programme.	CF: Community Leases	30/04/2003	1 x 5 years	30/04/2013	\$500.00	In progress	Green	Application sent to group. The land status is dependant on the outcome of the land classification for Revill's Boxing Gym. Application assessment and subsequent site visit anticipated for quarter two.	Application was received and assessed by leasing staff. A site visit was carried out and the item was discussed with mana whenua at a hui. The item was workshopped with the local board and the direction received is to defer the item until the land classification issue was resolved. This item will be workshopped again in quarter three as leasing staff have obtained direction from legal services in regards to the land status.
2486	Meadowland Park, 41R Meadowland Drive, Meadowlands: Lease to Meadowlands Multisport and Community Trust.	New ground and building lease for Meadowlands Multisport and Community Trust. No existing lease agreement. Deferred from the 2017/2018 work programme.	CF: Community Leases					In progress	Green	A lease application has been received. Application assessment and site visit completed. The application is in the name of "Meadowlands Multisport Limited" which includes Cockle Bay Tennis Club Incorporated, Howick Softball and Howick Squash. This item will be workshopped with the local board in quarter two.	Investigation has shown that the land is unclassified recreation reserve. Leasing staff workshopped the item with the local board to classify the reserve and grant a new lease to the group. A business report will be submitted in quarter three, subject to completion of iwi engagement and public notification process.
2487	The Depot, Lloyd Elsmore Park 2R Bells Road, Pakuranga: Lease to Revill's Boxing Gym	New building and ground lease for Revill's Boxing Gym. Lease expired 30 June 2013. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/07/2003	Nil	1/07/2008	\$500.00	In progress	Green	This item has been workshopped with the local board regarding classification of the land and the proposed new lease. Further consultation with the Stakeholder and Land Advisory unit suggests that the reserve status should be revoked so the land becomes held under the Local Government Act 2002. A workshop to discuss revocation is proposed to take place in quarter two. The lease application will be workshopped after the revocation issue has been finalised.	Staff obtained legal advice that the land does not require revocation of the reserve status but proposes that the land be reclassified to align the activities of the current and future occupants. The proposal was workshopped with the local board in quarter two. A business report will be submitted in quarter three to reclassify the reserve and grant a new lease to the tenant, subject to completion of iwi engagement and public notification process.
2488	Cockle Bay Domain, 47R Shelly Beach Parade: Lease to The Scout Association of NZ (Cockle Bay)	New ground lease for The Scout Association of NZ (Cockle Bay). Lease expired 31 July 2012. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/08/1997	Nil	31/07/2012	\$0.10	Approved	Green	This lease project is proposed to start in quarter four. An application for lease has been sent to the group.	Application was received and assessed by staff. A site visit was undertaken. The item was discussed with mana whenua at a hui and workshopped with the local board. A business report recommending a new lease will be submitted in quarter three, subject to completion of iwi engagement process.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2489	563R Pakuranga Road : Lease to The Scout Association of NZ (Minerva)	New ground lease for The Scout Association of NZ (Minerva). Lease expired 28 February 2013. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/03/1998	Nil	31/03/2013	\$0.10	Deferred	Grey	This lease project is proposed to start in quarter four. An application for lease has been sent to the group.	Local board has requested staff to reassess the application at the start of the 2019/2020 financial year. The tenant has been granted an extension of time to re-establish themselves and submit an application for a new lease. This item will be removed from this year's work programme. A building condition assessment may need to be undertaken in the event that the building ownership reverts to council.