

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Arts, Community and Events									
69	Bayview Community Centre, Funding year 2	<p>Fund Bayview Community Centre Association Incorporated to facilitate and deliver their annual work plan outcomes, including activities and programmes for the years 2017-2020, commenced 1 July 2017 and terminating on 30 June 2020.</p> <p>Community places advisor will monitor performance, maintain relationships, enable the empowered communities approach and support opportunities to build capability and capacity with the Bayview Community Centre governance and staff where possible, including working with the centre to develop their work plan that reflects the local board's priority for placemaking.</p> <p>Operational funding amount to be adjusted annually in accordance with the Auckland Council's agreed inflationary mechanism once confirmed.</p> <p>Note: Work relating to the Governance Framework Review will commence from July 2018 once the funding is confirmed through the LTP. Following this, engagement will occur with Local Board's to understand how this impacts future FY20 Local Board work programmes. For FY19 work programmes should be framed within existing policy and approaches, this includes ABS allocation and LDI top up.</p>	No further decisions anticipated for FY2018/2019.	CS: ACE: Community Places	\$37,695 ABS: Opex	In progress	Green	<p>During Q1, payment was made to the group. Highlights for this quarter include the external review organised for the early learning centre came back very positive, in particular the staff feedback.</p> <p>Planning has started for the regional hui which is set for 5 December.</p>	<p>On 5 December 2018, Bayview Community Centre staff attended the Regional Hui held in Western Springs, to network with other organisations across Auckland and Council topic experts. Highlights from this quarter include the ERO report for the Early Childhood centre that came back to say they were found to be "well placed" to provide positive outcomes for children. Made connection with Briargate, local residential care home for dementia and residents with brain injury as well as outreach programme. We are excited to be looking at events and activities that we can run here to connect with this part of our community.</p>
70	Birkdale Community House & Beach Haven Community House, Funding and Licence year 2	<p>Fund Birkdale Beach Haven Community Project Incorporated to facilitate and deliver their annual work plan outcomes, including activities and programmes for the years 2017-2020, commenced 1 July 2017 and terminating on 30 June 2020. Community places advisor will monitor performance, maintain relationships, enable the empowered communities approach and support opportunities to build capability and capacity with the Birkdale Beach Haven Community Project governance and staff where possible, including working with the houses to develop their work plan that reflects the local board's priority for placemaking. Operational funding amount to be adjusted annually in accordance with the Auckland Council's agreed inflationary mechanism once confirmed. Note: Work relating to the Governance Framework Review will commence from July 2018 once the funding is confirmed through the LTP. Following this, engagement will occur with Local Board's to understand how this impacts future FY20 Local Board work programmes. For FY19 work programmes should be framed within existing policy and approaches, this includes \$71,264 ABS allocation and \$66,000 LDI top up.</p>	No further decisions anticipated for FY2018/2019.	CS: ACE: Community Places	\$137,264 ABS: Opex; LDI: Opex	In progress	Green	<p>During Q1, payment was made to the group. Highlights for this quarter include the sensory garden development, also the success of the volunteer programme that is having a positive impact in the lives of volunteers. Planning started for the regional hui which is set for 5 December.</p>	<p>On 5 December 2018, Birkdale Beach Haven Community Project staff attended the Regional Hui held in Western Springs, to network with other organisations across Auckland and Council topic experts. Highlights from this quarter include the welcoming of a new staff member, Rebecca who is doing events, programming and promotions. They also have opened the sensory garden and partnered with Dawn Partnership to maintain the garden. They are also building their partnerships with Volunteering Auckland and Hamaru Housing and a project called 60+ Head Hands and Hearts which is designed to reduce isolation.</p>

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72	Glenfield Community Centre, Funding year 2	<p>Fund Glenfield Community Centre Incorporated to facilitate and deliver their annual work plan outcomes, including activities and programmes for the years 2017-2020, commenced 1 July 2017 and terminating on 30 June 2020.</p> <p>Community places advisor will monitor performance, maintain relationships, enable the empowered communities approach and support opportunities to build capability and capacity with the Glenfield Community Centre governance and staff where possible, including working with the houses to develop their work plan that reflects the local board's priority for placemaking.</p> <p>Operational funding amount to be adjusted annually in accordance with the Auckland Council's agreed inflationary mechanism once confirmed.</p> <p>Note: Work relating to the Governance Framework Review will commence from July 2018 once the funding is confirmed through the LTP. Following this, engagement will occur with Local Board's to understand how this impacts future FY20 Local Board work programmes. For FY19 work programmes should be framed within existing policy and approaches, this includes ABS allocation and LDI top up.</p>	No further decisions anticipated for FY2018/2019.	CS: ACE: Community Places	\$48,099 ABS: Opex	In progress	Green	<p>During Q1, payment was made to the group. Highlights for this quarter include the completion of the new mural as part of the World War 1 centennial commemorations on the wall that faces Glenfield Road.</p> <p>Planning has started for the regional hui which is set for 5 December.</p>	<p>On 5 December 2018, Glenfield Community Centre staff attended the Regional Hui held in Western Springs, to network with other organisations across Auckland and Council topic experts.</p> <p>Highlights from this quarter include partnering with the Mental Health Foundation to trial their new Workplace Wellbeing resources as part of their commitment to the 5 ways to Wellbeing and offer additional support for the early learning centre staff as they work in a more stressful environment.</p> <p>Their student volunteer, Seongiun Yoon from the Wilson School has come to the end of his placement after two years and they are looking forward to a new student starting in 2019.</p>
73	Highbury House, Funding year 2	<p>Fund Highbury Community House Incorporated to facilitate and deliver their annual work plan outcomes, including activities and programmes for the years 2017-2020, commenced 1 July 2017 and terminating on 30 June 2020. Community places advisor will monitor performance, maintain relationships, enable the empowered communities approach and support opportunities to build capability and capacity with the Highbury House governance and staff where possible, including working with the houses to develop their work plan that reflects the local board's priority for placemaking. Operational funding amount to be adjusted annually in accordance with the Auckland Council's agreed inflationary mechanism once confirmed. Note: Work relating to the Governance Framework Review will commence from July 2018 once the funding is confirmed through the LTP. Following this, engagement will occur with Local Board's to understand how this impacts future FY20 Local Board work programmes. For FY19 work programmes should be framed within existing policy and approaches, this includes \$37,480 ABS allocation and \$20,000 LDI top up.</p>	No further decisions anticipated for FY2018/2019.	CS: ACE: Community Places	\$57,480 ABS: Opex; LDI: Opex	In progress	Green	<p>During Q1, payment was made to the group. Highlights for this quarter include a community workshop, Highbury House High Tea and the fourth Repair Cafe. Planning started for the regional hui which is set for 5 December 2018. In 2017/2018, Highbury House were paid an additional \$20,000 rather than repurposing the existing \$20,000 so in 2018/2019 there is no top up. Highbury have brought in help to diversify their funding streams to move away from 100% reliance on the local board. This is not expected to impact their delivery and will help strengthen the organisation in the long term.</p>	<p>On 5 December 2018, we held the Regional Hui held in Western Springs, to network with other organisations across Auckland and council topic experts. Highbury House staff was unable to attend. Highlights from this quarter are the Hinemoa Summer Street Party and Community Workshop.</p>

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74	Marlborough Park Youth Hall, One year Service Contract	<p>Contract Kaipātiki Youth Development Trust to facilitate and deliver their annual work plan outcomes, including youth activities and programmes for the 2018/2019 year, commencing 1 July 2018 and terminating on 30 June 2019.</p> <p>Community places advisor will monitor performance, maintain relationships, and support opportunities to build capability and capacity with the governance and staff where possible, including working with the houses to develop their work plan that reflects the local board's priority for placemaking and are in line with I am Auckland, Auckland Council's strategic action plan for children and young people.</p> <p>Kaipātiki Youth Development Trust will also collaborate and work with the Kaipātiki Community Facilities Trust, the Kaipātiki Youth Board and the Kaipātiki Houses and Centres to support youth outcomes.</p> <p>Operational funding amount to be adjusted annually in accordance with the Auckland Council's agreed inflationary mechanism once confirmed.</p> <p>Note: Work relating to the Governance Framework Review will commence from July 2018 once the funding is confirmed through the LTP. Following this engagement will occur with LB's to understand how this impacts future FY20 LB work programmes. For FY19 work programmes should be framed within existing policy and approaches, this includes ABS allocation.</p>	No further decisions anticipated for FY2018/2019. Q4: Workshop for funding decision re 2019/2020 term.	CS: ACE: Community Places	\$122,750 ABS: Opex	In progress	Green	<p>During Q1, payment was made to the group. Highlights for this quarter include the increased requests for support of children who have been excluded from school and require support.</p> <p>Planning has started for the regional hui which is set for 5 December.</p>	Marlborough Park run a variety of programmes all aimed at supporting vulnerable youth, this involves long term commitment, walking besides individuals to have a lasting impact on their lives. This quarter a highlight was seeing a young female who had dropped out of school at 14, was struggling with social skills and suicidal thoughts achieve great things. She has worked with a mentor, has completed a course, has a part-time job and the confidence and support to allow her to continue to grow.
168	Citizenship Ceremonies - Kaipatiki	Delivery of an annual programme of citizenship ceremonies in partnership with the Department of Internal Affairs.	No further decisions anticipated.	CS: ACE: Events	\$25,168 ABS: Opex	In progress	Green	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q1 with 182 people from the local board area becoming new citizens.	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q2 with 295 people from the local board area becoming new citizens.
169	Anzac Services - Kaipatiki	<p>Supporting and/or delivering Anzac Services and Parades within the local board area.</p> <p>Services in Birkenhead, Glenfield and Northcote have been identified to receive support.</p>	<p>The following decision is required:</p> <p>1. Local Board representation at local Anzac Services and Parades.</p>	CS: ACE: Events	\$30,000 LDI: Opex	In progress	Green	Scheduled for Q4. Planning will commence in Q2.	Scheduled for Q4. Planning commenced in Q2.
170	Local Civic Events - Kaipatiki	Delivering and/or supporting civic events within the local board area.	<p>Further decisions required:</p> <p>1. list of projects and/or programmes that will be supported by this fund.</p>	CS: ACE: Events	\$4,000 LDI: Opex	Approved	Green	No activity occurred during Q1 as no civic events were scheduled.	No activity occurred during Q2 as no civic events were scheduled.

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172	Event Partnership Fund - Kaipatiki	<p>Funding to support community events through a non-contestable process. This provides an opportunity for the local board to work in partnership with local event organisers by providing core funding for up to three years to selected events.</p> <p>Event organisers to provide a pre-project presentation including values and how it looks to achieves local priorities.</p> <ul style="list-style-type: none"> - Heritage Festival (Birkenhead Business Association) \$7,500 - Latin American Festival (Birkenhead Business Association) \$7,500 - Northcote Now (Kaipatiki Community Facilities Trust) \$7,500 - Chinese/Korean New Year (Northcote Business Association) \$7,500 - Birkdale/Beachhaven March Madness (Birkdale/Beachhaven Community Project) \$7,500 - EcoFest (Kaipatiki Project) \$7,500 <p>Total = \$45,000</p>	<p>Further decisions required:</p> <ol style="list-style-type: none"> 1. confirm activities and delivery organisations included within this line. 2. confirm funding allocated to each activity. 	CS: ACE: Events	\$45,000 LDI: Opex	Completed	Green	<p>Three grants with a value of \$22,500 have ben paid out to recipients.</p> <p>Confirmed dates for funded events; Kaipatiki Celebrates Diversity (Northcote Now) - 9 March 2019 March Madness - 1 March 2019 to 31 March 2019 Kaipatiki Project Eco Fest - 17 March 2019. Heritage Festival - 10/10/18 to 13/10/18 Latin American Festival - 29/02/19 Chinese/Korean New Year - 09/02/19</p>	<p>All grants have been paid out to recipients.</p> <p>Confirmed dates for funded events; Kaipatiki Celebrates Diversity (Northcote Now) - 9 March 2019 March Madness - 1 March 2019 to 31 March 2019 Kaipatiki Project Eco Fest - 17 March 2019. Heritage Festival - 10/10/18 to 13/10/18 Latin American Festival - 29/02/19 Chinese/Korean New Year - 09/02/19</p>
173	Movies in Parks - Kaipatiki	<p>Programme and deliver a Regional Movies in Parks series event.</p>	<p>Further decisions points:</p> <ol style="list-style-type: none"> 1. Confirm opting out of sponsorship, budget cost would reduce to \$13,500 if participating in full sponsorship programme. 2. Rank movie preferences 3. Confirm location 4. Confirm pre-show activities. 	CS: ACE: Events	\$17,500 LDI: Opex	In progress	Green	<p>Programming and delivery planning for one Regional Movies in Parks series event are underway.</p> <p>Venue: Harvey Wright Date: 1 February 2019 Movie: Small Foot</p> <p>Pre-entertainment will be sourced locally during Q2, for engagement and activation by organisers and the Kaipatiki Community Facilities Trust.</p>	<p>Planning for Movies in Parks is on track with pre-entertainment being sourced locally and the event permit has been issued for Harvey Wright Sportsfield screening Friday, 1 February 2019. Screening licence for "Smallfoot" has been approved.</p> <p>Event specific marketing starts three weeks prior to each event. Movies in Parks is zero waste, smoke and alcohol free.</p> <p>Series sponsors are NIB Health Cover, Te Wananga o Aotearoa, Globelet, MenuLog and media partner More FM.</p>
174	KCFT Delivered Events - Kaipatiki	<p>Funding to support events delivered by the Kaipatiki Community Facilities Trust on an annual basis.- Summer and Winter Fun Programme- Tartan Day Tattoo- Access All-Xmas on Marlborough- Carols by Candlelight- Our Everyday Hero's- Converge- Matariki Activation- Amazing Kaipatiki (to be replaced with the Waitangi Day Family event)- Fiafa Fanau- Diversity Workshops (Maori weave, Pacific and Tapa, Multi cultural workshops and activations)- Summer Music Programme (x10)- Neighbourhood Movies Programme (x3)</p>	<p>Further decision points:1. Confirm list of events/activities which will be delivered.2. Confirm delivery KPI's in line with local board priorities and outcomes.3. Confirm funding allocations to each agreed event/activity.</p>	CS: ACE: Events	\$135,000 LDI: Opex	In progress	Green	<p>Payment has been made to the Kaipatiki Community Facilities Trust to support the summer events programme.</p>	<p>A change to the events schedule was proposed due to the lack of uptake and support for the 'Amazing Kaipatiki' event, the portion of funds intended for the event has been repurposed to support the redevelopment of the 'Waitangi Day Family Event' in February 2019. The change to the events schedule has been approved under the Local Board Chairs delegated authority.</p>
175	Community Volunteer Awards - Kaipatiki	<p>Deliver a Community Volunteer Awards event within the local board area.</p>	<p>Further decision points:</p> <ol style="list-style-type: none"> 1. Confirm type of Award Ceremony. 2. Confirm timing for delivery of Award Ceremony. 	CS: ACE: Events	\$0 LDI: Opex	In progress	Amber	<p>Scheduled for Q4. Planning will commence in Q2.</p>	<p>Planning did not commence in Q2. A workshop will be held with the local board to progress in Q3.</p> <p>Discussions will commence in Q3.</p>

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176	Christmas Events - Kaipatiki	Funding to support Christmas event activity in the local board area. - Birkenhead Christmas Parade (Birkenhead Rotary Club) \$7,500 - Glenfield Christmas Parade (Lions Club of Glenfield) \$7,500	Further decision points: 1. Confirm funding recipients. 2. Confirm funding allocation to each recipient.	CS: ACE: Events	\$15,000 LDI: Opex	In progress	Amber	One grant with a value of \$7,500 has been paid. Confirmed dates for funded events; Glenfield Christmas Parade - 2 December 2018	Birkenhead Rotary Club are yet to complete previous years accountability requirements and as a result funds allocated through the 2018/2019 work programme have not been released. Once accountability requirements are met the allocation will be process for payment. A grant of \$7,500 has been paid out to the Lions Club of Glenfield for the delivery of the Glenfield Santa Parade. The second grant of \$7,500 has yet to be paid out to the Birkenhead Rotary Club who are yet to complete accountability requirements from previous financial years.
254	Operational Grant - NorthArt	Fund Northart Society Incorporated to operate NorthArt as an arts and culture facility, including management, operations and programming of the facility. NorthArt will operate the facility in an inclusive manner that enables access to and participation in the visual arts, provide opportunities that reflect the cultural diversity of the local community and encourage all ages and ethnicities to take part. NorthArt will promote its activities, services, programmes and artists within the local and wider community to encourage public participation.	No further decisions anticipated.	CS: ACE: Arts & Culture	\$85,764 ABS: Opex	In progress	Green	A funding agreement for 2018/2019 was administered with NorthArt. In Q1, NorthArt had a total of 4,092 visitors, delivered 24 programmes to 577 participants, and recorded a total of 680 hours of volunteer hours. Highlights included: 'The Ties that Bind' exhibition that showcased current and former students and teachers of Birkenhead College and the 'Blue & White' exhibition that was curated by Miao Xu and attracted a large number of local Chinese community to the gallery.	In Q2, NorthArt had a total of 4,068 visitors, delivered 11 programmes to 320 participants, and recorded a total of 605 volunteer hours. Highlights included: 'The Poetic Condition' with both local and artists from The Hague, Netherlands. This exhibit integrated public programming, including a successful film festival. In November, Northart celebrated its 20th anniversary. 'Twenty' showed 20 works by 20 artists. 'First Five' reprised the first exhibition ever held at Northart in November 1998 with artworks from that time. 2 pre-Christmas shows exhibited small works of art and craft all priced under \$100. Both exhibits proved popular.
256	Operational Expenditure - Community Arts Programmes	Support arts and culture initiatives to be delivered across the local board area.	Carry-forward budget for up to \$10,000 from FY17/18.	CS: ACE: Arts & Culture	\$0 LDI: Opex	In progress	Green	A funding agreement with the Birkenhead Business Association was administered for 50 per cent of the acquisition cost of the 'The Night Owl', totalling \$3,881.25. The local board have requested for the remaining budget to be added to the ARST funding. A report will be presented to the board at a business meeting in Q2 to approve this decision.	The 'Night Owl' remains positioned in Birkenhead town centre. Local board members were invited to the unveiling of a new plaque in recognition of the local board and the Business Associations financial contribution to acquiring 'The Night Owl' for the town centre. The remaining funding (\$6,118.75) will be transferred to the ARST funding line item when the ARST funding report is presented at a Q3 business meeting.
319	Community Grants (KT)	Support local community groups through contestable grants		CS: ACE: Community Empowerment	\$189,900 LDI: Opex	In progress	Green	Round One Local Grants and Multi-board Grants has been allocated in Quarter One. \$79,869.45 was allocated. Two local grant rounds and one multi-board grant round remain to be allocated in this financial year. There is an available budget of \$110,030.55 to be allocated.	A total of \$20,000 was reallocated from the LDI budget for Highbury House, to the grants budget (KT2018/222). This increased the budget to \$130,030.55. A total of \$94,279 was allocated in Local Grants Round Two. This leaves a total of \$35,751.55 to be allocated in local grants round three.
332	Secondary Schools Scholarships	Administer grants to support secondary schools/students.		CS: ACE: Community Empowerment	\$6,000 LDI: Opex	In progress	Green	\$2,000 has been paid to Glenfield College. Birkenhead High School and Northcote High School will be paid \$2000 in October in quarter two.	A total of \$6,000 was allocated for the scholarships to three schools, being Glenfield College, Birkenhead High School and Northcote High School.
727	Venue Hire Service Delivery - KT	Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	During Q1, the hirer satisfaction survey shows that 67 per cent of hirers would recommend the venues they have visited. Participant numbers have increased by 2 per cent compared to the same period last year. Booking hours have increased by 44 per cent compared to the same period last year. The top three activity types during quarter one are fitness, early childhood/school groups and religious activity. A focus for staff in quarter two will be promoting our network through Google and Facebook channels	During Q2, hirer satisfaction remains high with 80 per cent of hirers indicating that they would recommend the venues they have visited. Participant numbers have increased by 3 per cent and booking hours have increased by 43 per cent. The statistics are based on the first five months of 2018/2019. In quarter three, staff will be working with communities in preparation for the 2019/2020 booking calendar opening.

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1023	Placemaking pilot	Engage an individual or group to scope and map opportunities in placemaking across Kaipātiki by working with existing and new community groups or individuals in Kaipātiki to bring back recommendations to the local board for immediate engagement, and to be inclusive of the many voices that represent Kaipātiki.	No further decisions anticipated	CS: ACE: Community Empowerment	\$50,000 LDI: Opex	In progress	Green	In Q1, staff identified interested communities where a pilot could be initiated. In Q2 staff are assessing the capacity/readiness of a community/communities to undertake a community-led placemaking pilot that will be sustainable following the initial support provided. Staff will provide an update to the local board at a workshop in Q2.	Following a workshop in December 2018, staff met with the local board chairperson to seek further direction and consider local board workshop feedback. It was agreed that staff proceed to engage a contractor with placemaking and community-led development expertise. Staff have contacted and will engage Inspiring Communities to carry out the activity. The scope of work to be agreed with the contractor includes identification of suitable localities through informal mapping across the Kaipātiki area. Inspiring Communities will- identify groups interested in/involved in undertaking placemaking- identify areas where there are gaps and opportunities for piloting activation and placemaking - investigate potential target areas for placemaking activity recommended by local board members; Totara Vale, Northcote Rosy Bolt Reserve, Windy Ridge, Glenfield and community hubs- develop projects that will bring neighbours to a place and identify residents/ leaders who can be mentored and supported through placemaking activity- liaise with community organisations, hubs, resident groups, centres to build on existing knowledge, networks and resources Once feasible community-led projects are identified, the contractor will provide support to progress projects in collaboration with interested Kaipātiki community groups and organisations. Staff will work with the contractor and seek direction from the local board on criteria and priorities for placemaking activations.
1025	Build management operational capacity- Kaipātiki community organisations	<p>Continue with support in integrating and building operational capacity within and between the Kaipātiki community organisations such as community houses, centres, Kaipātiki Community Facilities Trust (KCFT), Kaipātiki Project, Pest Free Kaipātiki, Uruamo Marae Committee, Hearts & Minds, Men's Shed and NorthArt) through:</p> <ul style="list-style-type: none"> Continued development of organisations' web-based tools Workshop opportunities to grow the organisations' involvement/leadership in place making Continued opportunities to network between organisations through delivering community organisation-led workshops or events that are targeting to upskill the community organisations in the area <p>Identify other community organisations that can be supported by the capacity building fund to upskill in areas that align with delivering successful outcomes outlined in the local board plan direction setting vision, eg. Leadership, place making and opportunities presented to other organisations in previous years</p>	No further decisions anticipated	CS: ACE: Community Empowerment	\$20,000 LDI: Opex	In progress	Green	<p>Staff negotiated with Hearts and Minds to deliver workshops and further network meetings on the development of the management HR support tool for Kaipātiki organisations. In Q2, staff will develop a service agreement with Konnect Concepts to deliver phase two development of the digital HR support tool. Proposed work will include the addition health and safety and governance sections to the website.</p>	<p>Funding and service agreements were negotiated and finalised in Q2 with Hearts and Minds and Konnect Concepts.</p> <p>Hearts and Minds have agreed to provide management and governance training assistance to two organisations seeking one to one assistance: Bayview Community Centre and Kaipātiki Project Environment Centre.</p> <p>Hearts and Minds will also provide three community sector hui and two training workshops on placemaking activation.</p> <p>A planned workshop in December 2018 on "Presenting to corporate environments" was called off due to insufficient numbers to justify engaging specialist corporate speaker Eleni Balmer.</p> <p>Staff have negotiated with Konnect Concepts to finalise deliverables on phase 2 of the web based management support web tool. This includes the development of a Health and Safety toolkit with templates that will enable sites to implement Health and Safety practices.</p>

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1027	Build governance capacity for trustees and board members of community groups (KT)	Work with trustees and board members of community groups to support effective governance structures and professional operational capability. Activities include support with: <ul style="list-style-type: none"> • Assistance with strategic and business planning, • Understanding financial accounts, • Risk management • HR issues • Governance and corporate structures • Understanding of Te Tiriti o Waitangi and increase organisations ability to build relationships with iwi, mataawaka and other topics as requested. Timelines and delivery will be finalised in consultation with the trustees, working with and utilising subject matter experts, presentations and other tools	No further decisions anticipated	CS: ACE: Community Empowerment	\$20,000 LDI: Opex	In progress	Green	Staff negotiated with Hearts and Minds to deliver governance capacity building training with Kaipatiki community organisations. Staff will finalise a funding agreement in Q2 for this activity.	Staff completed the Hearts and Minds funding agreement. In Q2, Hearts and Minds facilitated a training workshop on governance for Pest Free Kaipātiki participants and a strategic planning workshop. They also engaged with the following organisations to identify and plan their governance and management training needs: <ul style="list-style-type: none"> - Uruamo Marae Committee (will include provision of a specialist Maori facilitator) training included an overview of governance, expectations of governance boards and the difference between governance and management. - Bayview Community Centre; external facilitator engaged to facilitate a session on the difference between governance and management. - Kaipātiki Community Facilities Trust – Hearts and Minds are in discussion regarding future training support requirements. Konnect Concepts will deliver on phase 2 of the web-based management support web tool. The development of a governance toolkit will be added to the website.
1028	Increase diverse participation: Kaipātiki Community Facilities Trust (KCFT)	Fund the Kaipātiki Community Facilities Trust to deliver a range of neighbourhood based, community wide, programmes and activities that: <ul style="list-style-type: none"> • bring communities within Kaipātiki together through a range of community networks • enable increased participation by diverse groups, including new migrants, in the community • respond to and support the aspirations of Maori within Kaipātiki • strengthen neighbourhood connectedness • production and installation of two sets of seasonal street banner flags at 27 double sided sites in Kaipātiki. 	Standard Yearly work programme presentation by KCFT	CS: ACE: Community Empowerment	\$228,000 LDI: Opex	In progress	Green	Staff received Kaipatiki Community Facilities Trust (KCFT) financial accounts and accountability reports for the 2017/2018 financial year. Staff negotiated a schedule of work for the 2018/2019 financial year, detailing measures and actions for Kaipatiki Community Facilities Trust work programme. Staff will finalise the funding agreement in Q2.	Staff completed a funding agreement and schedule of deliverables for KCFT in Q2. Staff reported to the local board on the KCFT schedule of work 2018-2019 in November 2018. Below is a snapshot of KCFT activity across Q1 and Q2: <ul style="list-style-type: none"> - University student support – work experience and education support currently provided for three Massey University Social Work Students and one AUT Health and Promotion Student - Support provided to the local Chinese Community with their “active in community plans”. Over 25 attend the Tai Chi Morning Programme in the Northcote HUB, with additional support in the Housing for Older People Programme of being active in your place of space. - Support provided to the Northcote college special needs students within the KCFT offices. - Continued support from the Kaiwhakahaere to the Trust Board of the Uruamo Maranga Ake Marae. - Maintenance and support to the Kaipatiki Community network, the HNZN/Community Constables Network, Northcote Tasking Group, Northern Employment HUB and Library Managers Network. KCFT provided an updated report to the local board in November 2018.
1029	Increase diverse participation (KT): Youth voice and youth-led initiatives	Partner with and fund youth organisations to: <ul style="list-style-type: none"> • develop and support young people to express their collective voice • provide input into local board decision-making on issues that affect young people • design and deliver youth-led projects and events across the local board area. 	No further decisions anticipated	CS: ACE: Community Empowerment	\$25,000 LDI: Opex	In progress	Green	Staff negotiated a schedule of work including measures and actions with Kaipatiki Community Facilities Trust for delivery of youth voice projects. In Q2, staff will finalise a funding agreement for the 2018/2019.	Staff completed funding agreement and schedule of deliverables for Kaipātiki Community Facilities Trust (KCFT). In Q2:- The youth navigator is involved in mentoring 32 Birkenhead College students. Nine are not in school, six are actively seeking work. - Three colleges are supporting the building construction industry presentations within schools.- Four local businesses have been in contact with KCFT about potential positions within their organisations.- Kaipātiki Youth Board have set their strategic purpose for 2018-2019 and meet fortnightly. Youth have participated in three Kaipātiki Local Board community forums, the age friendly city workshop and the Awataha Greenway consultation- Kaipatiki Local Youth Board is currently chaired by a young Pacific person who is keen to engage and increase Pacific young people's involvement in local affairs.

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1030	Manaakitanga	Continue to build relationships to fulfil the aspirations of the local Maori - mataawaka and mana whenua. This will include supporting the Uruamo Maranga Ake Marae project and establishing a mataawaka and mana whenua orientated intergenerational (steering, decision-making or succession and leadership) group, led by kaumatua that supports the initiation of a North Shore or Kaipātiki taumata.	Review and approve final version of the strategy	CS: ACE: Community Empowerment	\$5,000 LDI: Opex	In progress	Green	Scoping for a business analyst to report on Maori aspirations of Kaipatiki at an upcoming Maori aspirations hui have started. The hui will support community organisations in the Kaipatiki area. Timing of the hui is yet to be determined.	Staff met with the Chair of the Uruamo Marae Committee twice during Q2 to discuss status of the Kaipatiki Maori aspirations hui. Delays for a business analyst to report on Maori aspirations in Kaipatiki have led to a change of focus to deliver an alternative work programme. There will be three workshops on story telling, tikanga, te reo and increasing Maori participation in civic participation. Changes to the work programme have been discussed with the Local Board Services team and advice will be shared with the Local Board members. Planning is now in progress to arrange the workshops.
1031	Hearts and Minds operational funding	Fund Hearts and Minds (formerly Raeburn House) to operate premises at the Norman King building as community meeting space and to provide a range of community capacity building and neighbourhood development services.	No further decisions anticipated	CS: ACE: Community Empowerment	\$47,509 ABS: Opex	In progress	Green	Staff negotiated a 2018/2019 financial year schedule of work with Hearts and Minds for the management of the community hub facility. In Q2, staff will finalise the funding agreement.	Staff completed the asset-based service agreement and programme deliverables for the operation of the Norman King Hub. In Q2, Hearts and Minds; <ul style="list-style-type: none"> - supported youth wellbeing in the Hub through the delivery of a Youth Art Therapy course (for people aged between 18-24). This was delivered from October through to December 2018. - supported cultural inclusivity; Global Food & Friends provide opportunities for newcomers of all cultures to connect, learn and share. - organised the 'How to run community events' workshop facilitated Arts, Community and Events Event Facilitator and KCFT. 17 attendees from eight Kaipātiki organisations attended. - workshop on presenting to Corporates and Businesses in December 2018 was cancelled due to low numbers.
1272	Apply the empowered communities approach – connecting communities (KT)	Broker strategic collaborative relationships and resources within the community. This includes five key activity areas: 1. Engaging communities: • reaching out to less accessible and diverse groups - focussing on capacity building and inclusion • supporting existing community groups and relationships. 2. Strengthen community-led placemaking and planning initiatives - empowering communities to: • provide input into placemaking initiatives • influence decision-making on place-based planning and implementation. This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations, including Panuku. 3. Enabling council: • supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. 4. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: • this does not replace or duplicate any stand-alone local board Maori responsiveness activities. 5. Reporting back - to local board members on progress in activity areas 1 - 4.	No additional decisions anticipated.	CS: ACE: Community Empowerment	\$0 ABS: Opex	In progress	Green	The strategic broker supported collaborative engagement and community development initiatives that support empowerment opportunities for communities: - Connecting in with migrant communities groups and initiatives, including Chinese Network, Nepalese group and workshopping alongside the New Migrants Network (run by DIA) to get a better understanding of support that could be coordinated. - Working alongside Pacifica network groups, such as the Pacifica group at Harbour Sport and connecting different community networks and initiatives. - Workshopping with Panuku potential support for the Northcote Awataha Greenway Project.	The strategic broker supported collaborative engagement and community development initiatives that support empowerment opportunities for communities: - connected in with migrant communities groups and initiatives and assisting the newcomers coordinator and Department of Internal Affairs with the North Shore Local Settlement Network Meeting in Beach Haven- connected with North Shore Neighbourhood Support manager- continued to connect with and workshop placemaking and community connections with Panuku and Northcote development-supported engagement alignment with local board services engagement advisor to better connect into the community networks - supported capacity and capability building through responses to enquiry processes for organisations in Kaipatiki- supported mataawaka in the community to engage with Kaimataara o Kaimanawa and aspirations to influence the renaming of this space- supported local community organisation and watersports club, Aratika to reach aspirations in community development (in progress).
1780	Legacy ARST contestable funding – Kaipatiki allocation	Legacy Auckland Regional Services Trust Fund (ARST) for arts and culture purposes. Reallocation of residual funds granted by the former North Shore City Council to be returned by the Shore Exhibition Centre Trust in FY19, and added to LDI budgets across four local boards. The funds must be used for arts and culture purposes and as per the policy, any unallocated budget at the end of the 2018/19 financial year will go towards savings.	Local Board to confirm art and culture projects to be funded out of this budget.	CS: ACE: Arts & Culture	\$96,913 LDI: Opex	In progress	Green	In Q1, staff met with the four north local board advisors to workshop a process for the reallocation of the funds for significant arts projects. If the remaining budget for Community Arts Programmes gets rolled into the ARST fund then the total budget will be \$103,031.75. A report will be available for a Q2 business meeting for each local board with options on how they wish to progress the funding allocation.	The Arts and Culture team and the local board have workshopped further options for the ARST funding. While discussing, the local board confirmed their aspiration for a piece of public art for the Kaipatiki local board area. The original ARST Funding report did not go to the board in Q2, an altered report will be finalised in Q3 to provide options and recommendations on achieving the desired public art outcome.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2450	MOU and Partnership Agreements	Engage a project lead to facilitate the review of the current Kaipatiki Community Facilities Trust partnership agreement. To extend upon partnership relationships developing a suite of template options to formalise the relationships between the local board and community organisations relative to the scope or scale of the relationship with a spectrum of community organisations in Kaipātiki. This ranges from groups who receive operational funding to groups that currently do not, whilst dove-tailing with the regional work on 'non-substantive' council-controlled organisations and council organisations.	No further decision required.	CS: ACE: Community Empowerment	\$15,000 LDI: Opex	In progress	Green	Staff explored options to review the partnership agreement between Kaipatiki Community Facilities Trust and the local board. In Q2, staff will further define the scope of the review and will identify potential providers to undertake the review. Staff will update the board at a workshop in Q2.	Staff have negotiated a service agreement with Cosynergy to facilitate the review of the Kaipātiki Community Facilities Trust/local board partnership agreement and provide information regarding partnership relationships. The proposed work will provide recommendations regarding a future draft partnering agreement presented for consideration by the boards of both parties and development of recommendations on template options to support a range of relationships between the local board and other community organisations in Kaipātiki. Staff will report to the local board in Q4 on the outcome of the work.
2700	Youth programmes funding review	Funding review of all activities taking place in the youth space under the ACE umbrella to line up with objectives in the Kaipātiki Local Board Plan		CS: ACE: Community Empowerment	\$15,000 LDI: Opex	In progress	Green	Staff identified potential service providers to undertake a review of all youth activities in the local board area. In Q2, staff will engage a provider to undertake the review.	Staff identified Point Research as the preferred research organisation to undertake the review of the youth programme lines in Kaipatiki Local Board area. Staff have developed a briefing document/procurement plan and have shared it with Point Research. Staff will develop a service agreement with Point Research in Q3 and the review will be completed by the end of the financial year.
Community Facilities: Build Maintain Renew									
705	Kaipatiki Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$4,641,856 ABS: Opex	Approved	Green	Sadly Kauri Dieback became a focus in Kaipatiki, with a confirmed case identified. Kauri Park and Muriel Fisher Reserves were closed to the public in late July. Early September saw many tracks closed as a precautionary measure to protect the remaining healthy Kauri. Three playgrounds were handed over to Operational Management and Maintenance from Project Delivery after the completion of their renewal - Teviot Reserve, Tui Park and Lancelot Reserve. Two pool shutdowns for renewals and maintenance were completed during this quarter. The Full Facilities contractor has managed the spring flush very well this year with mowing performance within acceptable performance levels. Maintenance of open space assets, parks and reserves are within agreed performance measures. Sportsfield renovations completed exceptionally well. Built space assets are being maintained within acceptable performance levels.	This quarter saw several reserves closed, along with many tracks, in an effort to manage the spread of Kauri Dieback disease, which still remains a focus in the Kaipatiki Local Board area. Our Full Facilities (FF) contractors have worked diligently alongside community volunteer groups and Operational Management and Maintenance staff, to effect these closures and manage them on an ongoing basis. Following cooler spring conditions that discouraged grass growth, there was a growth flush during December 2018, due to warmer weather and higher than usual rainfall. The FF contractor handled this well, however, this means they will need to be vigilant with their schedules going into the new year. Planned preventative maintenance, primarily around hard surfaces / tracks and paths, needs to be stepped up if we are to arrive at quarter three, end of summer, ready to go for the winter months. We are working with the contractor on some furniture upgrades that fall outside of project delivery. Of note is the furniture at Hilders Reserve / Larkins Landing, where the contractor will be carrying out soft washes of the old, donated seating, prior to Project Delivery starting the scoping of work required.
706	Kaipatiki Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$332,730 ABS: Opex	Approved	Green	The first quarter was influenced by remedial work after the April storm. The continued storm clean up was balanced against addressing deferred requests prior to the storm, and higher priority new requests received. Outstanding work is now limited to sites where access has been restricted due to ground conditions. It is anticipated these sites will be accessible shortly into the second quarter, weather dependant. The scheduled works programme was delayed as a consequence of the storm and deferred works, but is now on track. Replacement planting of trees removed throughout the year has been completed during the quarter.	The second quarter continued to be influenced by wet weather, limiting access to many locations, with remaining material from the April storm only being able to be cleared during December 2018. As conditions improve we see a general movement from primarily street tree focused activities to a summer parks tree maintenance programme. As weather improves, a close watch will be kept on the need for watering of new trees planted during winter.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
707	Kaipatiki Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$210,046 ABS: Opex	Approved	Green	During the first quarter, the annual update of the Site Assessment Reports, a large portion of the pest animal monitoring, and the majority of the first pulse of the rat control programme have been completed. Various unscheduled activities were completed which included a mixture of pest animal control and pest plant control. Request for service work orders received, continue to be seasonally normal, with an increasing trend in activity becoming apparent during the late stages of the quarter.	Works during the second quarter have predominantly been undertaken in High Value sites. The first pulse of the rat control programme has been completed and now moving to the second pulse. High Value pest plant control remains high on the agenda throughout the summer months. Request for service work orders received are trending slightly above average for the season. It is anticipated that requests for wasp control will likely pick up in quarter three.
1686	17 Lauderdale Road, Birkdale - renew/rebuild facility	Demolish and rebuild the building to today's level of service and allowing for an additional occupier. Current status - stage one - investigate options to renew and upgrade the asset to ensure it remains fit for purpose, design to be approved by the local board. Stage two - implement works for the full facility renewal and upgrade. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2746). Estimated completion date yet to be established. This project is funded by the local boards discretionary budget and the renewal budget. Occupier: Kaipatiki Project Incorporated.	Board to decide the form of the building renewal/rebuild	CF: Investigation and Design	\$350,000 ABS: Capex - Renewals; LDI: Capex	In progress	Amber	Current status: Different pedal workshops, in relation to the living building challenge for the rebuild are being undertaken with stakeholders, the sustainability team, landscape architects, architects and Iwi. Preliminary concept design continues in conjunction with these stakeholders utilizing the living building challenge components. The co-location arrangements are being worked through with tenants and leasing team. Next steps: Presenting the preliminary design and concepts to stakeholders and the local board. Thereafter, registration of living building challenge.	A value management process was required to identify the primary purpose, benefits and key features of the rebuild. This took some time and has delayed the time frames for delivery, however has provided a clear direction and scope for the project and will enable staff to provide the local board with more robust information to assist with their decision-making. This will also assist with a smoother delivery through the next phases of the project. Current status: Concept design and cost estimates based on the concept design are being worked on at present. Identifying costs differences between a base concept build on the basic sustainability framework, and a build to meet the standards of the Living Building Certification. The Sustainability team is working with water and waste water management specialists to identify best options available that will work with the sustainability framework and within available budget. Communications are being upheld with Watercare and Planning to understand rules and regulations. Next steps: Present the adapted concept to the local board and progress to detailed design.
1783	Dudding Avenue Reserve - renew tracks	Renew the tracks throughout the reserve. This project is a local board priority, ensuring the protection of the Kauri on site and ensuring the track is fit for purpose and future proofed. Stage one - investigate, scope and plan the physical works including obtaining consents if necessary - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2965).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Tendering for the physical works was initiated in September 2018, with site works expected to commence in early 2019. Next steps: Complete the tendering process.	Current status: Physical works commenced on site in November 2018 and are expected to be completed by the end of January 2019. Next steps: Physical works on site to be completed.
1784	Eskdale Reserve Network - renew tracks and furniture - Stage 1	Eskdale Reserve and Francis Jendall Reserve paths, fence, steps, bridge and sign renewals. This project is a local board priority ensuring the protection of the Kauri on site and ensuring the track is fit for purpose and future proofed. Project information signage is due for installation in July 2018. Stage one - investigate, scope and plan the physical works including obtaining consents if necessary - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2749).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$200,000 ABS: Capex - Renewals	In progress	Green	Current status: The Lauderdale Bridge and Brunton Place sections are complete. Work is progressing on the sections at the top of the reserve. These are expected to be completed in October 2018. Next steps: Complete the site construction of the tracks and structures.	Current status: Track work is complete and handed over to operations. Next steps: Complete additional tree safety work and replanting next Autumn.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1785	Fred Anderson Reserve - renew walkways and barrier	Renew walkway and barrier at the reserve. Current status - stage one - investigate, scope and plan the physical works. Stage two - delivery physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2750).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: A tender for a similar walkway elsewhere has just closed and the process of appointing the successful contractor is nearing completion. The project will be added to the recently closed tender, and the contractor will complete both pieces of work. Next steps: Schedule the project.	Current status: The project was awarded and the work is scheduled to commence in February 2019. Next steps: Ensure the project commences in February 2019.
1786	Glenfield Cemetery - renew pathways, carpark and entrance plinths	Carpark and path renewals including entrance plinths Stage one - investigate, scope and plan the physical works - complete. Current status - stage two - deliver physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3349).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$320,000 ABS: Capex - Renewals	Completed	Green	Project completed August 2018.	Project completed August 2018.
1787	88-94 Bentley Avenue, Glenfield - replace HVAC R22 and roof	Replace the roof area above the service centre and library entrance ways with a new design that ensures weather tightness. Replace HVAC that service the workroom with a new system and install seismic restraints for all heat pump split units. Repair balcony to ensure structural integrity and weather tightness. Stage one - site investigation and specialist reports undertaken - complete Current status - stage two - develop concept design, estimated completion: July-September 2018 Stage three - develop the agreed detailed design, estimated completion: September-November 2018 Stage four - obtain consents, estimated completion: November 2018 – January 2019 Stage five - deliver physical works, estimated completion: January-June 2019 This project is a continuation of the 2016/2017 programme (previous SP17 ID 232).	No further decisions anticipated	CF: Investigation and Design	\$240,000 ABS: Capex - Renewals	Approved	Green	Current status: An asbestos survey of the roof has been completed. The contract for the initial seismic assessment work has been awarded. Next steps: Complete initial seismic assessment.	Current status: The initial seismic assessment report received from the consultant has been reviewed. Feedback on it has been conveyed back to the consultant for correction/amendments. Awaiting final amended copy of initial seismic assessment report. Next steps: A consultant has been engaged to scope and produce a fee proposal to undertake concept design for the affected area.
1788	Glenfield Pool and Leisure Centre - renew sauna and steam room	Renew sauna and steam room as per the new configuration which complies with health and safety regulations. Stage one - investigate, scope and plan the physical works - complete. Current status - stage two - deliver physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2754).	No further decisions anticipated	CF: Project Delivery	\$349,200 ABS: Capex - Renewals	Completed	Green	Current status: Physical works are underway and are forecast to be completed by the end of October 2018. Next steps: Progress physical works to completion.	Project completed on 9 November 2018.
1789	Glenfield War Memorial Hall - replace weatherboards	Replace weatherboards on the hall exterior. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Project Delivery	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: The tender process began during September 2018 and it is envisaged to award the successful tenderer during October 2018. Next steps: Work is scheduled to start in January/February 2019.	Current status: Project is currently underway (December 2018) and exterior wall repairs and painting is expected to be complete prior to the 2018 Christmas break. The roof wash and paint will be complete in January 2019. Next steps: Handover to maintenance and close the project.
1790	Gold Hole - renew seawall	Renew seawall Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established.	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	Cancelled	Grey	Current status: Assess the repair requirements and options. Next steps: Develop a business case.	Project cancelled. Current status: It has been confirmed that this is under a lease agreement and therefore not the responsibility of Community Facilities. Next steps: Work with leasing to identify the lease holders and remove from current renewal programme

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1791	Halls Beach - renew path and furniture	Renew path and furniture. Current status - stage one - investigate, scope and plan the physical works to be reviewed by the local board for their input. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2757).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$40,000 ABS: Capex - Renewals	In progress	Green	Current status: The preferred supplier has been appointed (beginning of September 2018) and the work is scheduled to commence in November 2018 through to January 2019. Next steps: Ensure that the work is scheduled.	Current status: Due to an unforeseen circumstance affecting the supplier, the start was delayed by more than a month. The work is now scheduled to start on 16 December 2018 and completion is scheduled for February 2019. Next steps: Ensure work commences as per schedule.
1792	Hellyers Creek Reserve and Shepherds Park - renew walkways	Renew the Shepherds Park coastal walkway (including drainage) in conjunction with the Hellyers Creek Reserve walkways, to allow a more holistic approach to the walkway network. Include in scope investigations for new connections as per the Kaipatiki Connections Network Plan Current status - stage one - investigate and scope the works to be presented to the local board for their input. Stage two - plan and deliver physical works. Estimated completion date yet to be established.	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Awaiting the strategic assessment to inform the outcomes required. The physical works for this project will be planned in stages to match budget allocations. Next steps: Scope options and prepare the business case.	Current status: Scope options for works to inform business case, with consideration to other track networks and street access. Next steps: Obtain approval for business case. The physical works for this project will be planned in stages to match budget allocations and summer works.
1793	Hilders Park Wharf - remedial works to wharf structure	Wharf has been assessed as having structural issues and the scope of work has been defined for delivery. Piles to be addressed as part of the scoping of the project. The wharf will be made safe with temporary measures until the physical works are complete. This is a priority project for the local board and is a heritage asset so will be scoped in collaboration with the heritage team. Current status - stage one - investigate the options to remedy and ensure the asset is made safe in collaboration with the heritage team. Stage two - scope and plan the physical works to be presented to the local board for their review and input. Stage three - deliver physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2758).	Preferred option to be agreed with local board	CF: Investigation and Design	\$200,000 ABS: Capex - Renewals	In progress	Green	Current status: prices received for technical services and evaluated. Next steps: Award contract for technical services for commencing design for structural upgrade works requiring a building consent.	Current status: Technical services procured. Concept design for a floating pontoon option to replace the wharf head and loading platforms given to the Frank Larking Boat steering group for community consultation feedback. Next steps: Review initial community feedback. Local Board to assess if it needs to go to a wider audience.
1794	Hinemoa Reserve - renew paths and lighting	Path and light renewals. Current status - stage one - investigate, scope and plan the physical works, with considerations to future proofing the security of the community at the site. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3319).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$200,000 ABS: Capex - Renewals	In progress	Amber	Current status: The final route realignment of the proposed new section, linking the two existing paths, has been confirmed. A further site visit and scoping for the next steps of the project will be required. Next steps: Receive a new fee proposal to complete the design, specialist reports for ecology and arboriculture, and a variation to the existing consent. Preliminary design of the new alignment is to be reported to the local board before commencing public consultation. Physical works are not likely to occur until summer of 2019/2020.	Amendment required to existing consent that may impact of timelines Current status: The final realignment route of the proposed new middle section to link the two existing paths together has been confirmed with a further site visit and scoping for the next steps of the project. Next steps: Receive new fee proposal to complete design, specialist reports for ecology and arboriculture, and a variation to the existing consent. Preliminary design of new alignment to be reported to the local board before commencing public consultation. Physical works not likely to occur until summer of 2019/2020
1795	John Kay Park - renew car park and path	Renew car park and path. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established.	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Confirm business case and scope of works. Next steps: Progress design for the carpark renewal.	Current status: Land survey and arborist assessment completed. Concept design underway. Next steps: Progress design and consents. Consultation with tennis club to continue to confirm best timeframe for physical works.

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1796	Kaipatiki - install shade sails	Installation of shade as per the following: - Little Shoal Bay Reserve: 8 shade sails - \$42,490 - Inwards Reserve: 6 shade sails - \$33,150- Third playground to be confirmed – \$15,000- Large grade deciduous shade trees - \$10,000Stage one - investigate and scope the works workshopped with the local board.Stage two - plan and deliver the physical works starting November/December 2018.	No further decisions anticipated	CF: Project Delivery	\$100,000 LDI: Capex	In progress	Green	Current status: Shade sail options for Little Shoal Bay Reserve, Inwards Reserve and Manuka Reserve play spaces were discussed with the local board in September 2018. Options are being priced.Next steps: Add the confirmed sites to the current Hibiscus and Bays sunsmart contract, with the intention of installation before Christmas 2018.	Current status: The shade sails have been installed at Little Shoal Bay Reserve and Inwards Reserve. Planning for autumn shade tree planting is underway.Next steps: Large grade shade trees are planned to be planted in some reserves in May 2019.
1797	Kaipatiki - install new signage	Installation of park entrance and way finding signage across the Kaipatiki area. Current status - stage one - identify sites to be considered by the local board, scope and cost estimate the sign options and present to the board for their approval. Stage two - detailed design, obtain consents where necessary and plan the physical works. Stage three - deliver physical works. Estimated completion date yet to be established.	Sites and detail to be approved by the local board	CF: Investigation and Design	\$50,000 LDI: Capex	In progress	Green	Current status: Review the project brief and work with the asset management team to identify relevant assets in scope. Next steps: Scope the works and plan delivery.	Current status: Site investigations are completed and a work programme is being drafted based on identified priorities. Next steps: Calculate cost estimate for delivery of proposed programme. Once available, present proposed work programme to local board.
1799	Kaipatiki - renew coastal assets 2017/2018+	Renew the Rosecamp Road Reserve foreshore in collaboration with the coastal team. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2762).	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$250,000 ABS: Capex - Renewals	In progress	Green	Current status: The most suitable renewal option has been identified and confirmed. The consent application has been lodged. Next steps: Await consent decision.	Current status: Consents have been received for Rosecamp Road Gabion Basket seawall and tender documents are being prepared with a view to tendering in February. Next steps: Complete physical works, most likely to take place in April or May 2019.
1800	Kaipatiki - renew furniture and fixtures 2017/2018+	Renew seats, bins, signage, bollards at Leigh Scenic Reserve, Manuka Reserve, Monarch Park, Rewi Alley Reserve, Stafford Park, Teviot Reserve. Stage one - investigate, scope and plan the physical works - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2764).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$56,000 ABS: Capex - Renewals	In progress	Green	Current status: The project is 90 per cent complete, with a few minor items still outstanding. Next steps: Conduct a final inspection of all of the new assets.	Current status: Phase one complete (December 2018 including replacement of fence in Stafford Park). Next steps: Investigate the remaining condition four and five fixtures and compile a list of items/fixtures to be replaced in the next financial year.
1801	Kaipatiki - renew furniture, signs and fixtures 2018/2019+	Renew condition 4 and 5 seats, bins, fitness stations, BBQs, pergolas, tables, drinking fountains, flagpoles and signage at the following parks: Downing Street Reserve; Hinemoa Park; Holland Reserve; Kaipatiki Park; Mayfield Reserve; Normanton Reserve (to be delivered in conjunction with the nature play and Healthy Waters daylighting works); Onepoto Domain; Powrie Reserve; Rotary Grove (Northcote); Shepherds Park (toilet block side fitness stations); Stancich Reserve; Stokes Point / Northcote Reserve; Tuff Crater; Tui Park; Vandeleur Reserve; Windy Ridge Reserve. Current status - stage one - investigate, scope and plan the physical works.Stage two - deliver physical works.Estimated completion date yet to be established.	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$60,000 ABS: Capex - Renewals	In progress	Green	Current status: The project has been added to the work programme for the 2018/2019 financial year.Next steps: Review the project brief, visit various sites and assets to understand options, and scope the works.	Current status: Attending various sites to produce scope of works. Next steps: Summarise findings of various locations and bring together scope of works.

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1802	Kaipatiki - renew minor park buildings 2018/2019+	Renew the toilet blocks at Hilders Park and Kaipatiki Park. Current status - stage one - investigate, scope and plan the physical works in conjunction with the heritage team for Hilders Park toilet block. Stage two - deliver physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	In progress	Green	Current status: The project has been added to the work programme for the 2018/2019 financial year. Next steps: Review the project brief, understand the options and scope the works. Include the heritage department in the initial assessment.	Current status: Engaged consultants to identify renewal work per site. New Step: Continuing to complete site visits and begin scope of works.
1803	Kaipatiki - renew play space - 2018/2019 - design & scoping	Investigate and scope the play space renewals at Camelot Reserve; Heath Reserve and Target Reserve, options for proposed increased levels of service will be presented to the local board for its consideration. The physical works stage of these play space renewals will be delivered as separate project lines upon approval of the local board.	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Review the project brief and the Kaipātiki playspace study. Identify play requirements per site. Next steps: Prepare scope by playground, and engage professional services to develop options for the renewal.	Current status: Site investigations are being undertaken and scopes are being drafted in an overall business case. Next steps: Get approval from the local board to undertake consultation with the community. Identify options and prepare for presentation to the local board.
1804	Kauri Glen Reserve - renew track and furniture	Design, consents and physical works for whole track network including the furniture asset renewals. Current status - stage one - investigate, scope and plan the physical works in collaboration with the bio security team, ensuring Kauri protection is maintained. Stage two - deliver physical works. Estimated delivery time - September to October 2018. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3416).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$285,000 ABS: Capex - Renewals	In progress	Green	Current status: Tendering of physical works for Stage One: Section 18 alignment, commenced in September. Next steps: Procurement of construction services for stage one. Detailed design for remaining stages to continue. Stage one: Physical works planned for summer 2018/2019. Stage two: Physical works planned for summer 2019/2020. Stage three: Physical works planned for summer 2020/2021.	Current status: Stage 1: Section 18 realignment: physical works due to start February 2019 and be completed April 2019. Next steps: Stage 2: Physical works planned for summer 2019/2020, Stage 2: Physical works planned for summer 2020/2021
1805	Kauri Park track and signage renewals	Kauri Park boardwalk, bridge, sign and track renewals. Current status - stage one - investigate, scope and plan the physical works in collaboration with the parks and biosecurity teams, ensuring Kauri protection is maintained. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2771).	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$60,000 ABS: Capex - Renewals	In progress	Amber	Current status: Kauri Park has been closed due to Kauri Dieback. Arborist and ecological assessments have commenced to develop an agreed plan. Next steps: Understand the impact of the closure, and agree a concept plan with the local board and volunteers. Stage one: Physical works planned for summer 2019/2020. Stage two: Physical works planned for summer 2020/2021. Stage three: Physical works planned for summer 2021/2022.	Kauri Die back has been discovered in the park and the park has been closed temporarily. Work with stakeholder groups regarding best way forward. Current status: Park has been closed due to Kauri Dieback. Arborist and ecological assessments have commenced for the agreed plan and are being reviewed. Next steps: Understand impact of closure and agree Concept Plan with Local Board and volunteers. Stage 1: Physical works planned for summer 2020/2021. Stage 2: Physical works planned for summer 2021/2022. Stage 2: Physical works planned for summer 2022/2023.
1806	Le Roy's Bush / Little Shoal Bay - renew tracks, signage and furniture	Renewal of signage, furniture and whole track network, including expansion of the narrow boardwalk, ensuring the assets are fit for purpose. Renew the interpretive signage at the bottom of the track. Stage one - investigate, scope and plan the physical works in collaboration with the parks and biosecurity teams, ensuring Kauri protection is maintained - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3050).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$200,000 ABS: Capex - Renewals	In progress	Green	Current status: Tendering of physical works for stage one has been completed and the contract has been awarded. Works to get underway when ground conditions allow in the Spring. Next steps: Begin construction in the Spring.	Current status: Tendering of physical works for stage one has been completed and the contract has been awarded. Works to get underway in January 2019. Next steps: Begin construction in the January 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1807	Lynn Reserve - renew playground and furniture	Investigate the provision for upgrading this play space. Investigate the provision of the seating in the reserve, scope renewing the existing seats and present the board with recommendations for seating installations. Current status - stage one - investigate, scope and provide cost estimates to be presented to the board for their input and approval. Stage two - design and plan the approved works. Stage three - deliver physical works. Estimated completion date yet to be established.	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Review the project brief and clarify the scope. Next steps: Identify options and plan delivery.	Current status: Site investigations are being undertaken and scopes are being drafted in an overall business case. Next steps: Identify options and prepare cost estimates.
1808	Manuka Reserve - renew playground and half court	Renew playground and half court. Stage one - investigate, scope and plan the physical works - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2773).	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$150,000 ABS: Capex - Renewals	In progress	Green	Current status: The concept design has been approved. The developed design of the play space is complete, with the exception of the pataka structure, which is under way. Heritage New Zealand Authority application is under way. Next steps: Consenting and equipment tendering. Construction is planned to start in May 2019.	Current status: The developed design is complete, with the exception of the pataka structure; the design for which is under way. A report will be taken to the local board business meeting in February 2019 for approval. Heritage NZ authority application is under way and consenting documents are being collated. Next steps: Consenting; equipment tendering. Construction is planned to start in May 2019.
1809	Marlborough Park - renew path, furniture, skate and playspace	Renew the pathways, skate park, furniture and play space. The local board's preference is to deliver the skate park before summer. The delivery timeframe is to be aligned with the gala event to ensure no disruption is caused. The renewal of the play space is to be scoped focussed on older children. Stage one - investigate, scope and plan the physical works. Current status - stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2774).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$450,000 ABS: Capex - Renewals	Completed	Green	Project completed August 2018.	Project completed August 2018. The play area for older children and the skatepark will be delivered under a separate SharePoint project number. Please refer to project ID #3177 for the skatepark project.
1810	Marlborough Park Hall - replace roof	Roof replacement of the hall. Stage one - investigate, scope and plan the physical works - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2776).	No further decisions anticipated	CF: Project Delivery	\$135,000 ABS: Capex - Renewals	Completed	Green	Project completed June 2018.	Project completed June 2018.
1811	Normanton Reserve - renew basketball courts, path drainage and drinking fountain	Renew basketball courts. Renew pathway drainage to stop flooding and reduce maintenance, including the cracked pathway that runs between Normanton Reserve and Ashfield Road. The healthy waters team are to be consulted with when scoping the works. Renew the drinking fountain on site. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Engineering design drawings commenced for tendering physical works. Next steps: Complete drawings, specifications and schedule for tendering package. Thereafter complete the business case to confirm the scope of works.	Current status: Design options for renewal of basketball courts received, along with the design for skate the feature replacement on the side of the path. Next steps: Complete Project Information Form (Business Case) to confirm the scope of works.
1812	Northcote War Memorial Hall - renew heritage facility	In conjunction with the heritage team, refurbish the heritage facility, including the kitchen and downstairs area. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$30,000 ABS: Capex - Renewals	In progress	Green	Current status: Currently consulting with the asset team and Auckland Council Heritage department on project requirements. The stakeholders that need to be involved with the renewal work are being established. Next steps: Produce a business case that will explore the options.	Current status: We have appointed a heritage architect who will now commence with the concept design. Next steps: Establish a high level programme for the design work through to delivery.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1813	Onepoto Domain - renew pathway (H&S)	Renew the failing pathway at the duck pond in the Domain, to ensure it is future proofed and fit for local use. Investigate the bike track flooding zone, and include the remediation in the scope of works. Design to be submitted to the local board for their review and input. Proposals for connections and/or reconfiguration of pathways to be presented to the local board for their consideration. Current status - stage one - investigate, design and cost estimate the proposed works and recommended connections for the local boards approval. Stage two - detail scope and plan the physical works. Stage three - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3134).	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$150,000 ABS: Capex - Renewals	In progress	Amber	Current status: Auckland Council staff presented a series of pathway and turning circle options at the 12 September 2018 workshop, and received direction that the scope of work should concentrate efforts on the duck pond pathway connection. All other suggested improvements will be considered on an item by item basis, and will be considered for inclusion in this scope of work. Next steps: Auckland Council staff will prepare the construction documents and engineer's cost estimate for the duck pond pathway connection. This information will be presented to the local board through a business report, with the additional design options as secondary choices.	Delivery of physical works must be before autumnal rains. Current status: Auckland Council staff are preparing the construction documents and engineer's costs estimate for the duck pond pathway connection, as requested during the September local board workshop. Next steps: Once the construction design package is complete, a cost review will be conducted to affirm the works are within budget. The final design will be taken before the local board for approval.
1814	Onepoto Domain - renew sports field	Renew sports fields with consideration to the pathway network at the domain, which may include a future cycle path. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$31,000 ABS: Capex - Renewals	In progress	Green	Current status: A draft concept was received as part of the sports field renewal and installation of senior baseball diamond. The feasibility of installing a senior baseball diamond is being worked through with council planners. The site has an 'outstanding natural feature' overlay, which provides a constraint on the senior baseball diamond proposal. Next steps: Once greater clarity is received from the council planner and a concept has been finalized, engagement with all sport users and the local board will occur.	Current status: Concept design will be for the sports field renewal only and not the installation of the Senior Baseball diamond, based on previous input provided by the local board at a workshop. The local board provided constructive feedback on our Baseball proposal, and would like us to proceed without including a Baseball diamond. Next steps: Progress project through to detailed design and engage with all sport users once detailed design received.
1815	Onewa Domain - renew park assets	Renew fence, rubbish bin, sign, car park, retaining wall, amenity lights and roading. Renew sports field lighting on fields 2 and 3. Bollards are to be replaced as a matter of urgency as a health and safety measure. Current status - stage one - investigate, design and cost estimate the proposed works for the board to review and provide input. Stage two - detail scope and plan the physical works. Stage three - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2779).	No further decisions anticipated	CF: Project Delivery	\$300,000 ABS: Capex - Renewals	In progress	Green	Current status: A resource consent application for the Smiths Bush drainage work has been lodged. Consultation with sports clubs on the amended car park layout plans, and the amended construction timetable, is in progress and to be taken to the local board workshop on 10 October 2018. Next steps: Minor amendments to be made to the detailed drawings from consultation feedback and then prepare the tender package. Proposed amended construction timetable to minimise disruption to the main stakeholders, being netball, cricket, athletics and rugby. Financial year 2018/2019 - car park No. 3 (netball) 14 January - 29 March 2019; car park No. 2 (cricket/athletics) 1 April - 14 June 2018. Financial year 2019/2020 - car park No. 1 (rugby) 8 July - 16 August 2019.	Current status: Resource consent for Smiths Bush drainage works received. Tender evaluation for car park renewals completed and preferred supplier identified. Next steps: Hold construction prestart meetings for drainage works to be done in January 2019, and car park renewals to commence in mid-January 2019. Proposed construction timetable to minimise disruption to main stakeholders being netball, cricket, athletics and rugby. Financial year 2018/19 - car park No. 3 (netball) 14 January - 29 March 2019; car park No. 2 (cricket/athletics) 1 April - 14 June 2019. Financial year 2019/20 - car park No. 1 (rugby) 8 July - 16 August 2019
1816	Onewa Domain - renew sports field lighting on fields 2 and 3.	Renew sports field lighting on fields 2 and 3. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$25,000 ABS: Capex - Renewals	In progress	Green	Current status: Working closely with the operations and maintenance team to understand the historic work that has been completed on the lights. Next steps: Once the historic work is confirmed, this will provide good direction as to what work needs to be undertaken. Advice should be available by the end of October 2018.	Current status: Handed from Investigation and Design to Project Delivery 28 November 2018. Quote received to upgrade some of the underground cabling. Next steps: Confirm scope of works with Investigation and Design to understand the project and plan the project.
1817	Onewa Domain - renew sports fields 4 and 5.	Renew sports fields 4 and 5. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Working closely with the operations and maintenance team to understand the nature of fields four and five. Next steps: Once direction is confirmed, this will provide good direction as to what work needs to be undertaken, and for preparing scoping documents.	Current status: Supplier has been engaged to conduct the investigation and design work. Next steps: Supplier to deliver concept options by the end of January 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1818	Pemberton Reserve - renew play module removed due to health and safety issue	Replace play module that was removed due to health and safety concerns. This module is the large climbing frame with nets, rock wall and ladders. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2786).	No further decisions anticipated	CF: Investigation and Design	\$45,000 ABS: Capex - Renewals	In progress	Green	Current status: Detail design, specification and compiling a pricing schedule is currently underway. Next steps: Once the design and layout is done, pricing will need to be obtained from the play space contractor, as well as the play equipment supplier. This project is planned for February/March 2019.	Current status: We have received various proposals and pricing from suppliers. We are currently in the process of refining the preferred option. Next steps: Finalise pricing for the preferred option and appoint the successful supplier.
1819	Portsea Reserve - renew play space and furniture	Renew play space and furniture. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established.	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: Review the project brief and clarify the scope. Next steps: Identify the options and plan the delivery.	Current status: Site investigation underway with details collated in a draft business case. Information for consultation process being drafted. Next steps: Identify options and plan delivery once approval is sought from the local board.
1820	Rangatira Reserve - renew park assets	Overview - Renew the following assets at the reserve: Pathway, bridge, retaining wall, signage as per the consent conditions and the track at the school which has collapsed and requires future proofing. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2780).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$250,000 ABS: Capex - Renewals	In progress	Green	Current status: An assessment of the priorities for which sections are to be renewed have been confirmed through the local board. Design work for the renewal of the path on the slip area near Kauri Park School is being investigated. Next steps: Confirm the funding. Complete the design on the slip area.	Current status: Planning for Section S3 around the slip area near Kauri Park School is underway. Tendering for the renewal work for tracks around Birkenhead College, Mirage Place and Taurus Crescent has been initiated and works will begin on these sections in the autumn. Next steps: Present completed design on addressing the slip area to the local board, prior to tender.
1821	Rewi Alley Reserve - renew pathways, boardwalk and pedestrian bridge	Renew the pathways, including the new path to the toilet block, renew the boardwalk and pedestrian bridge. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2782).	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: A procurement plan has been approved. A tender price for detailed design work has been requested. Next steps: Evaluate the tenders and award the tender to the preferred consultant to carry out the detailed design work.	Current status: The consultant is currently working on initial design. Next steps: Obtain the initial design plans from the consultant and review internally.
1822	Shepherds Park - renew entrance signage and fencing	Renew entrance signs including park map and replace fencing. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established.	Local board to approve the draft signage map	CF: Project Delivery	\$25,000 ABS: Capex - Renewals	In progress	Green	Current status: Confirm the business case for the renewal works. Next step: Commence with the signage design.	Current status: Confirm details for entrance signs to reserve, including updating maps. Next steps: Obtain local board approval for maps and signage design. Order signs for installation.
1823	Soldiers Bay - renew access way track	Renew access way track. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established.	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$12,000 ABS: Capex - Renewals	In progress	Green	Current status: The project has been added to the work programme for the 2018/2019 financial year. An initial site visit to review project brief will be undertaken. Next steps: Understand options and scope of works, incorporating the Kauri Dieback strategy.	Current status: Identifying scope of works and drafting concept for the renewal of the access way. Next steps: Detail design.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1824	Sulphur Beach Reserve - renew park roading and car parks	Renew the surface of the carpark and roading at the reserve. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2767).	No further decisions anticipated	CF: Project Delivery	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Detailed designs have been completed for car the park renewal works. Works will involve excavations around a protected pohutukawa tree, and during the consultation to obtain Tree Asset Owner Approval (TAOA) requests were received to reconsider elements of the design around tree. These queries have been passed to the consultant to determine what the options are to protect and retain the pohutukawa. Concurrently discussions are being held around options to install passive CCTV monitoring. Options will be presented to the local board at a later date for consideration. Next steps: Finalise these design items around the pohutukawa tree and obtain the TAOA. Confirm the most opportune time to complete the physical works with the key stakeholders, and release the tender. Continue to concurrently investigate CCTV possibilities and amenity lighting.	Current status: Detailed designs have been completed for car park renewal works. Works will involve excavations around a protected pohutukawa tree and during the consultation to obtain Tree Asset Owner Approval (TAOA) it was requested to reconsider some elements of the design around this tree. These queries have been passed on to the consultant who is determining what the options are to protect and retain the pohutukawa without adversely affecting it. Concurrently discussions are being had with the security team and Auckland Transport around options to install passive Closed-circuit television (CCTV) monitoring into the space. Next steps: Finalise design items around the pohutukawa tree and obtain TAOA. Confirm most opportune time to complete the physical works with the key stakeholders and release the tender. Continue to investigate CCTV possibilities and also amenity lighting concurrently.
1825	Vandeleur Reserve - renew playspace and pathways	Renew playspace and pathways. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established.	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$35,000 ABS: Capex - Renewals	In progress	Green	Current status: Review the project brief and clarify the scope. Next steps: Identify the options and plan the delivery.	Current status: Site investigation underway with details collated in the draft business case. Information for the consultation process is being drafted. Next steps: Identify options to present to the local board for approval and thereafter plan delivery.
1826	Verran Road Reserve/ Castleton Reid/ Ridgewood Reserve track network	Renew the walkway at the reserve, ensuring this is future proofed and fit for community use. Stage one - investigate, scope and plan the physical works - complete. Current status - stage two - deliver physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2785).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Physical works are progressing. Approximately a third of the paths are completed to date. Next steps: Continue with the physical works. Due to be complete by mid-November 2018.	Current status: Physical works nearing completion although may run into January 2019 before fully finished. Next steps: Complete physical works in preparation for handover to Operational Management and Maintenance.
1827	Birkenhead War Memorial Park - renew bleachers - Harvey Wright field	Investigate the remedial work required for the bleachers sited at the Harvey Wright field at the park. Current status - investigate options with quantity surveyed cost estimates and supporting reports and present to the local board for further decision making. Stage two - scope and plan the decided physical works including obtaining of any required consents. Stage three - deliver the approved physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: A preferred supplier has been identified and a pre-commencement meeting has been set-up to work through the next steps. A geotech report has been produced. Next steps: Work through the investigation and design stage with the preferred supplier, and produce seating options. The communication of the options to the rugby club and the local board will be prioritised through this stage of the project.	Current status: Concept options have been provided by supplier. The options have been presented to the Rugby Club and they have provided feedback on their preferred option. Next steps: Work with the consultant on the preferred option in greater detail.
1828	Telephone Road Reserve, Chelsea Bay - install dog gating	Install a gate at the entrance to the track at the south-western corner of the reserve to ensure dogs within the 24/7 off-leash area are secure and unable to access residents properties. Current status - stage one - investigate, design and cost estimate the works for the local board's approval. Stage two - plan and deliver physical works. Estimated completion date yet to be established. This open space improvement project has been funded by the local board's discretionary budget.	No further decisions anticipated	CF: Investigation and Design	\$10,000 LDI: Capex	In progress	Amber	Current status: Investigate the site and understand the requirements. Next steps: Identify options and present these back to the local board.	Project awaits the outcome of local board decision on the report submitted following the November 2018 workshop. Without a decision the project cannot continue. Current status: An option assessment had been completed for this project and was presented to the local board at the November 2018 workshop. A report on the options has been submitted to receive local boards decision on the preferred option. Next steps: Plan delivery of the preferred option.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1829	Jean Sampson Reserve - upgrade toddler park	Upgrade toddler playground covering combined footprint of existing playground and seating area. The design is to be developed with a similar style to the play space at Lake Town Green, Hauraki Corner. The design is to include sand play, slide mound, swings, music play, shade sail and nature play (no wood chip cushion fall as not suitable for toddlers). The basketball area is to be retained with the addition of a toddler hoop. The donated fire engine piece is also to remain in the design. Replace the bollards with a picket fence (in keeping with heritage). Add a small bike loop to the south of the playground with "traffic markings" for the kids to enjoy. Current status - stage one - investigate, design and scope the works for the local board to approve. Stage two - obtain consents and plan the physical works. Stage three - deliver physical works. Estimated completion date yet to be established. This project has been funded by renewals and the local boards discretionary budget.	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$250,000 LDI: Capex	In progress	Green	Current status: Review the project brief and clarify the scope. Next steps: Identify the options and plan the delivery.	Current status: Site investigation visits were undertaken and feedback from key stakeholders was received. Based on this and the recommendations from the play provisions and sunsmart study, a business case is being prepared. Next steps: Finalise the business case and prepare the concept plan for the upgrade of the play space.
1830	Shepherds Park - Install coastal track connection to Tui Park	Installation of coastal track connection from Shepherds Park to Tui Park (Gazelle Avenue), along the coast with a possible spur to Tui Park beach, this investigation is to be undertaken in collaboration with the coastal team. Current status - stage one - develop concept design for the coastal connection track to be presented to the local board for their approval. Stage two - detailed design, obtain consents where necessary and plan the physical works. Stage three - deliver physical works. Estimated completion date yet to be established.	Concept design to be approved by the local board prior to detailed design stage.	CF: Investigation and Design	\$200,000 ABS: Capex - Development	In progress	Green	Current status: Awaiting the strategic assessment to inform the outcomes required. Next steps: Scope the options and prepare a business case.	Current status: The alignment option was presented to the local board at the December 2018 workshop. Consultation commenced with the Accessible Parks local group. Next steps: Consult local groups and neighbouring owners and residents from February 2019. Present a report on the alignment and costs to the local board in March or April 2019.
1831	Kaipatiki - install dog agility equipment	Installation of dog agility equipment in the Kaipatiki area. Site options to be submitted to the local board in collaboration with the Parks and Places Advisor. The site is to be approved by the local board.	Location and design to be approved by the local board	CF: Investigation and Design	\$20,000 LDI: Capex	In progress	Green	Current status: An area of Eskdale Reserve, next to Glenfield Road, has been identified as a suitable location for the installation of dog agility equipment. Community Services are completing a strategic assessment for this site. The Men's Shed have been identified as the preferred supplier to make the equipment. They are a vendor in the Auckland Council system. Next steps: Await the strategic assessment and discuss the project with the Men's Shed.	Current status: Preliminary design of a suitable agility course is underway and an initial meeting with the members of the Men's Shed was held to discuss their involvement. Next steps: Develop the course design and determine the agility equipment to be procured. Present details to the local board.
1832	Kaipatiki - develop Food Forest network	This project is to plant fruit trees within the Kaipatiki area, sites to be determined by the local board. This initiative will be planned in collaboration with the operations and parks teams, to ensure we are aligning with the "pest free" strategy. Details are yet to be defined.	Sites to be approved by the local board	CF: Investigation and Design	\$10,000 LDI: Capex	Approved	Amber	Current status: Awaiting a strategic assessment from Community Services to determine the outcomes required. Next steps: Confirm the scope and options for project delivery. Plantings are best completed in winter when the weather is more suitable for the trees to get established.	Community Services to confirm Strategic Assessment Current status: Awaiting a strategic assessment from Community Services to determine the outcomes required. Next steps: Confirm the scope and options for project delivery. Plantings are best completed in winter when the weather is more suitable for the trees to get established.
1997	ActivZone - replace roof over training and turret	Roof replacement over training and turret. Stage one - investigate, scope and plan works. Stage two - delivery physical works - complete. This project line is inserted as the final payment for the completed works and a continuation of the 2017/2018 programme (previous SP18 ID 2896).	No further decisions anticipated	CF: Project Delivery	\$25,000 ABS: Capex - Renewals	Completed	Green	Project completed July 2018.	Project completed July 2018.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1999	Bartley Street - renew toilet	Bartley Street toilets renewal. Demolish and replace the toilet block in Jean Sampson Reserve, Northcote Point as resolved under KT/2017/129. Current status - stage one - investigate, scope and plan the physical works. Stage two - implement demolition and rebuild works to align with the provisional requirements in the local board area. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2737).	No further decisions anticipated	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: The building consent for the new Permaloo toilet in Jean Sampson Reserve has been lodged. No resource consent is required. Contract signed for the off-site construction of the prefabricated toilet building to commence. Next steps: receive building consent. Complete detailed design and prepare tender documentation for the tender package. Lodge resource consent for the demolition of the Bartley Street toilet building.	Current status: Building consent for the Jean Sampson Reserve new Permaloo toilet has been received. No resource consent is required. Construction of the prefabricated toilet building off-site is in progress. Next steps: Receive tender documentation for the tender package. Lodge resource consent for the demolition of the Bartley Street toilet building.
2000	Beach Haven Community House and Creche - refurbish kitchens	Refurbishment of kitchen, including appliances and flooring as required at the facilities. Current status - stage one - investigate, scope and plan the physical works. Stage two - delivery of physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Initial site visit done with kitchen supplier and end users to determine requirements. Prepare concept designs and costs for further discussions. Next steps: Finalise and agree on the design/layout.	Current status: The work is scheduled to take place during January 2019. Next steps: Install the kitchens.
2001	Beach Haven Kauri Kids - renew playground fence and soft matting	Renewal of the deteriorated fence as it is swelling up in winter and falling apart in summer. Replace the soft matting in the playground. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2740).	No further decisions anticipated	CF: Project Delivery	\$40,000 ABS: Capex - Renewals	In progress	Green	Current status: Project is delayed due to wet and muddy conditions around the site. The start has been postponed until end of September 2018. Next steps: Start the project.	Current status: All fencing is complete. New double gate is scheduled to be installed on 10 December 2018. Next steps: Do final inspection and handover.
2002	Beach Haven Sports Centre - comprehensive renewal	Refurbish and reconfigure the facility to ensure it remains fit for purpose and more efficient to all user groups, including reduced maintenance moving forward. The strategic assessment is underway and the scope of works is to align to the provisional needs identified. Scope to be approved by the local board prior to detailed design commencing. Current status - stage one - investigate and scope the recommended physical works for the board to approve. Stage two - detailed design and consents obtained. Stage three - deliver physical works. Estimated completion date yet to be established.	No further decisions anticipated	CF: Investigation and Design	\$25,000 ABS: Capex - Renewals	In progress	Amber	Current status: The project has been added to the work programme for the financial year 2018/2019. Reviewing the project brief and arranging site visit to understand scope and requirements. Strategic assessment underway. Next steps: Engage professional services to investigate options for renewal, scope of works and begin concept design.	Understanding the potential future options for the use of the facility is largely based on the Strategic Assessment, as well as the extensive renewal work required throughout the building. Initial building reports and options analysis for the comprehensive renewal are required to be completed in order to establish future use. Maintenance still needs to be carried out during investigation period. Current status: Reviewing of building condition report provided by Asset Management Information Team. Reviewing of draft concept plans for potential refurbishment. Next steps: Awaiting outcome of the strategic assessment being carried out by the Service Strategy and Integration department.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2003	Birkdale Community Hall - rebuild facility	<p>Overview: Upon receipt of the recent engineers structural investigation and reported findings, this facility is at the end of its life and requires demolishing and rebuilding, ensuring the design is fit for purpose and future proofed for community requirements. Rebuild options to be developed with high level cost estimates for the local board's review and input.</p> <p>Current status - stage one - investigate and design the concept options for the rebuild to be presented to the local board and community group for further decision making.</p> <p>Stage two - detailed design of the agreed concept plan for the rebuild, and scope the works required for local board input and agreement.</p> <p>Stage three - obtain consents and plan the physical works.</p> <p>Stage four - deliver the physical works stage. Estimated completion date yet to be established.</p> <p>This project is a continuation of the 2017/2018 programme (previous SP18 ID 2741).</p> <p>This project has been funded by renewals and the local board's discretionary fund as an increased level of service.</p>	Concept design and cost estimates are to be presented to the local board for review, input and further decision making.	CF: Investigation and Design	\$60,000 ABS: Capex - Renewals	In progress	Green	<p>Current status: The outcome of the Birkdale Hall and Kauri Kids building assessment was presented to the local board in October 2018. Consultants have been engaged to begin site surveys, and start producing concept designs for the rebuild of this facility and the Birkdale Kauri Kids building. The two projects are currently being investigated as one project. Concept designs will be presented to local board in early 2019.</p>	<p>Current status: Developing concept design and completing site surveys. Two options are still being investigated in conjunction with stakeholders.</p> <p>Next steps: Stakeholder meeting to review concept design, and produce cost estimate based on concept plans.</p>
2004	Birkdale Kauri Kids - renew facility	<p>Interior and exterior painting, playspace, renew flooring, renew bathroom area, renew fencing, replace shade sail and renew heating and ventilation to ensure the facility is fit for purpose. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme addition (previous SP18 ID 3556).</p>	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Amber	<p>Current status: The scope of works is being assessed according to the asset condition assessment report. A site visit with head teacher has been undertaken to seek feedback on the current issues. A full investigation of the current condition has been undertaken and options for renewal or replacement are to be investigated. Next steps: Engage professional services consultants to undertake concept and preliminary design work with options for replacement.</p>	<p>Two options for the concept design of rebuild are underway. High level cost estimates will be available once the concept is completed. Current status: Site surveys, Geotech and Topo surveys are to be completed to identify the best onsite location for the possible rebuild. A draft Concept Design, with two rebuild options, is being developed. Next steps: Completing the concept design with the input of stakeholders and under the regulations of the Ministry of Education, for the rebuild for Kauri Kids and the Auckland Council Building Framework.</p>

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2005	Birkenhead Pool and Leisure Centre - replace failed flooring	Replace the failed flooring in the centre where the rock climbing component is. Currently this area is closed to the public. Stage one - investigate, report and scope the works required for local board approval - complete. Current status - stage two - detailed design, consents obtained and plan physical works. Stage three - plan and deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme addition (previous SP18 ID 3461).	No further decisions anticipated	CF: Investigation and Design	\$80,000 ABS: Capex - Renewals	In progress	Green	Current status: Tenders closed on 2 October 2018, slightly later than planned due to a request for a tender period extension. Five tenders were received. Adjudication is currently under way and an appointment should be made by mid October 2018. Building consent has been lodged and is expected to take approximately two months to process, due to the complexity of the project. Building consent is expected to be granted at the beginning of December 2018. Next steps: once the winning tenderer has been appointed, they will concentrate on the timber floor repairs immediately – which will be stage 1 of the project (the project is running slightly behind schedule, but it is still hoped that the floor will be completed by mid-November). Stage 2 of the project is the external and consented work – re-pitching of front roof and rebuilding of internal gutter, replacement of asbestos cladding, re-routing of underfloor storm-water and new concrete apron with the retaining wall against the Southern wall. Some preparation work will commence at the end November/beginning December in order for the contractors to start immediately in January 2019. The exterior work will have virtually no impact on the internal operation of the main rock climbing area. The exterior work will probably take approximately three months (January – March 2019).	Current status: Building work is well underway and stage 1 (internal floor replacement work to rock climbing area) will be completed by 4 January 2019. The building consent has not yet been issued, but is imminent (as of 10 December 2018). Stage 1 floor repairs were delayed by two to three weeks due to substantial moisture and mold issues that have since been resolved and plans put in place to address the issues in future. Next steps: Commence with stage 2 of the project (which consists of all the external and consented work – re-pitching of front roof and rebuilding of internal gutter, replacement of asbestos cladding, re-routing of underfloor storm water and new concrete apron with the retaining wall against the Southern wall) on 7 January 2018. The exterior work will take approximately two and a half months to complete, with the expected completion early in March 2019. Please note that the rock climbing area and gym can be used during this time.
2007	Birkenhead War Memorial Park - renew sports lighting	Renew the lighting at the sportsfields, this project relates to the Harvey Wright fields. Current status - stage one - investigate, scope and plan the physical works in alignment with the bleacher renewal project being undertaken where possible. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2745).	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Condition assessment has been undertaken to understand the existing lighting condition and the extent of what is required to upgrade. The concept design has been received, with options to replace like for like or upgrade the current lighting. Currently, working through the best option for the park and user. Next steps: Once the options have been finalised for the site and rugby, the rugby club will be consulted.	Current status: Concept options have been reviewed and field 2 was identified as contaminated landfill. This has meant that additional geotechnical testing needs to be undertaken to determine one light poles suitability to sub-soil conditions. The Rugby Club has been engaged about the project and is happy with current proposals. Next steps: Once the testing has been completed and direction received for the best option, the rugby club will be re-engaged.
2008	Chatswood Reserve - renew signs, tracks, furniture	Renew the boardwalk, path, bridge, retaining wall, signage and steps at the reserve, to ensure the assets remain fit for purpose and reduce maintenance requirements. This track renewal is a priority for the local board ensuring the protection of the Kauri on site. Current status - stage one - investigate, scope and plan the physical works, including obtaining consents if necessary. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2747).	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$150,000 ABS: Capex - Renewals	In progress	Green	Current status: Consultation with the volunteers is ongoing. Next steps: Undertake arborist and ecological assessment for agreed concept design. Present concept design to local board for approval. Stage One: Physical works planned for the summer 2018/2019 will focus on the main spine of the track. Stage Two: Physical works planned for summer 2019/2020 will be confirmed following consultation with the volunteers and the local board. Stage Two: Physical works planned for summer 2020/2021 will be confirmed following consultation with the volunteers and the local board.	Current status: Consultation with the volunteers is ongoing. The arborist and ecological assessment for the agreed concept design is being undertaken and reviewed. Next steps: Stage One: Physical works planned for summer 2019/2020 will focus on the main spine of the track. Stage Two: Physical works planned for summer 2020/2021 will be confirmed following consultation with the volunteers and the local board. Stage Two: Physical works planned for summer 2021/2022 will be confirmed following consultation with the volunteers and the local board.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2009	Chelsea Estate Heritage Park - renew tracks	Renew the tracks throughout the park. This project is a local board priority, ensuring the protection of the Kauri on site and ensuring the track is fit for purpose and future proofed. Current status - stage one - investigate, scope and plan the physical works, including obtaining consents if necessary. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2947).	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Stage One will be tendered in early October for construction in the summer 2018/2019. The bridge and realignment of the track will be delivered as a separate project. Next steps: Stage One: Physical works planned for summer 2018/2019 and will include the tracks behind the tennis courts. Stage Two: Physical works planned for summer 2019/2020 will be confirmed following consultation with the volunteers. Stage Two: Physical works planned for summer 2020/2021 will be confirmed following consultation with the volunteers.	Current status: Stage One physical works is due to commence in January 2019 and be completed in April 2019. The bridge and realignment of the track will be delivered as a separate project. Next steps: Stage Two: Physical works planned for summer 2019/2020 will be confirmed following consultation with the volunteers. Stage Two: Physical works planned for summer 2020/2021 will be confirmed following consultation with the volunteers.
2010	Chelsea Estate Heritage Park – renew Colonial Road track and bridge	Renew the track and bridge at the Colonial Road side of the park. This track is prone to flooding and failed after the January 2018 storm event. The project will ensure the assets are future proofed and fit for community use. It is proposed that the bridge is relocated and the track realigned with consideration to the current local board plans. Current status - stage one - investigate, scope and plan the physical works, obtaining consents if necessary. Stage two - deliver physical works. Estimated completion date yet to be established.	Local board to approve the scope detail prior to physical works commencing	CF: Project Delivery	\$25,000 ABS: Capex - Renewals	In progress	Amber	Current status: Project is on hold. Project name and scope has changed. Seeking clarification before proceeding.	Project was on hold for over a year, however it is now progressing Current status: A report has been commissioned to assess the options for reopening the track damaged by a slip. Investigations are underway to determine the best way to provide safer access down Colonial Road for pedestrians, in consultation with CHERPA. Next steps: A concept plan will be presented to the local board for approval to proceed.
2011	Elliott Avenue Reserve - renew park assets	Renew playspace with current level of service, furniture and correct signage. Current status - investigate, scope and plan the physical works, including obtaining consents if necessary. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2967), currently on hold until the priorities from the Sunsmart and Playspace provision study have been established, ensuring future proofing for the local community. This project has been funded by renewals and the local board's discretionary fund.	Local board to approve scope details prior to physical works phase	CF: Project Delivery	\$90,000 ABS: Capex - Renewals	In progress	Green	Current status: A concept design was presented to the local board at a March workshop. They expressed concerns about the preliminary concept for stage one. Next steps: This will be reviewed once the wider Kaipātiki play and sunsmart provision analysis has been completed by Community Services. Outcomes will be reported back to the local board once ready.	Current status: A Strategic Assessment will be undertaken, with consideration to the recently completed Play Provision and Sunsmart Study, and options will be presented to the local board. Next steps: Report to the local board on options for this reserve.
2012	Hilders Park – renew play boat	Modify and renew the existing boat to become a play item on parkland in Hilders Park / Larking's Landing. Current status - stage one - investigate, scope and plan the physical works to be reviewed by the local board for their input. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3011).	Preferred option to be agreed with local board	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Engineering design being completed for foundations required for the boat to be relocated to Larking's Landing. Resource consent has been granted. Next steps: Complete foundations design and procure a preferred contractor for preparing the site for the boat to be removed from the beach as soon as possible. Continue with steering group meetings as required.	Current status: Received price from preferred landscape contractor for site works to prepare the boat foundations which are not able to be done before Christmas. The Steering Committee has agreed to leave the boat on the top of the beach over the summer holidays in order to move it in one operation to reduce the risk of damage if it was to be moved twice. Next steps: Award contract and hold a prestart meeting, and confirm a works programme for when the works can start in 2019.
2013	Lysander Crescent Reserve - improve play space and renew paths and structures	Improve play space as per the approved design presented to the local board. Renew paths and retaining wall adjacent to the basketball court. Stage one - investigate, scope and provide cost estimates to be presented to the board for their input and approval - complete. Current status - stage two - design and plan the approved works. Stage three - deliver physical works. Estimated completion date is February 2019. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3063).	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$49,000 LDI: Capex	In progress	Amber	Current status: The Duty Commissioner has requested the specialist stormwater report be provided before making a decision on the resource consent application. Next steps: Receive the decision on the consent. Prepare the tender documentation for obtaining quotes.	Consent issues being raised around stormwater mitigation Current status: Decision on resource consent application overdue and is being followed up. Next steps: Receive the decision on the consent. Prepare the tender documentation for obtaining quotes

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2014	Monarch Park - develop toilet	Installation of a new single pan toilet facility at the Moore Street entrance (type Exeloo Jupiter Satin Single 51D) including a sealed connection to the path and drinking fountain. Wayfinding signage is to be installed at the playground to promote the new location of the public convenience. An additional sign with a map is to be installed at the Moore Street entrance as part of this project delivery. The exterior design of the toilet is to be in keeping with the "Monarch Butterfly" theme of the park. Stage one - investigate, design and scope the construction. Design to be approved by the local board - complete. Current status - stage two - detailed sign design, planning and deliver physical works. Estimated completion date - June 2019. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3099).	Design to be approved by the local board	CF: Investigation and Design	\$213,745 LDI: Capex	In progress	Amber	Current status: Building consent and tender documentation is being prepared. Next steps: Tender for physical works and begin construction in early 2019.	Budget looks to be insufficient due to connection costs and further investigation costs are required. Current status: Building consent was lodged on 15 October 2018. Options for exterior artwork are being prepared for local board approval. Next steps: Lodge resource consent and confirm the order for the toilet facility, with expected lead time of 18 weeks.
2015	Tuff Crater - renew track and signage including St Peters	Renew track and signage that are in poor condition and no longer fit for purpose. The scope of works is to be reviewed by the local board for their input and further decision making. Current status - stage one - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3229).	Local board to approve scope details prior to physical works phase	CF: Investigation and Design	\$320,000 ABS: Capex - Renewals	In progress	Green	Current status: The cost estimate at developed design stage has been shown to be greater than the available budget, which requires a further scoping discussion. Options that are closer to the available budget will be discussed in the November workshop and the board will be asked for direction as to the preferred outcome. A report will then be submitted, aiming for the February 2019 business meeting.	Current status: Auckland Council staff presented to the board workshop on 14 November 2018, and discussed preferred direction after discovering the preliminary estimate is in excess of the available budget. The preferred direction was to proceed with the current design and consent efforts per the full perimeter track, but identify work for physical works that match to the available budget. Next steps: Auckland Council staff will proceed with preparing a revised design and seek formal approval in the next quarter.
2138	Glenfield Pool and Leisure Centre - demolish and rebuild rear fire exit	Replace old fire exit, including stairs and door. Stage one - investigate, scope and plan the physical works - complete. Current status - stage two - deliver physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2752).	No further decisions anticipated	CF: Project Delivery	\$40,000 ABS: Capex - Renewals	Completed	Green	Project completed July 2018.	Project completed July 2018.
2139	Glenfield Pool and Leisure Centre - Gut and refit reception, foyer, gym floors, café and courtyard	Replace reception desk and joinery, floor coverings and finishes, wall finishes, security and controls, signage, lighting and ceiling. Renew the entry to the courtyard from the café. Current status - stage one - investigate, scope and cost estimate the physical works to be presented to the local board for their review and input. Stage two - plan and deliver physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2753).	No further decisions anticipated	CF: Project Delivery	\$300,000 ABS: Capex - Renewals	In progress	Amber	Current status: The draft concept has been completed and final design is in progress. Next steps: Design to be tendered and contractor to be engaged.	Scope of works needs refining with Pools and Leisure, as what has been requested in order to fit with the centre's master plan, is beyond scope of renewal works and budget. Current status: Draft concept has been completed and final design is being finalised. Next steps: Design to be tendered and Contractor to be engaged.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2737	(OLI) Birkenhead War Memorial Park - deliver master plan	Overview - Deliver the approved master plan developed for the park. Stage One - Demolish grandstand Demolish the grandstand at the park as a health and safety measure to align with the park's master plan. Investigate, scope, consent, plan and deliver the works. This stage will be a collaborative approach with the sustainability team to ensure minimum waste objectives are met. Stage Two - Yet to be agreed. Estimated completion date yet to be established. The redevelopment of this site is the local board's highest priority initiative. This project is a continuation of the 2016/2017 programme (previous SP18 ID 4411).	No further decisions anticipated	CF: Project Delivery	\$197,068 ABS: Capex - Renewals	Approved	Green	Current status: The contract has been awarded to demolition and salvage contractors. A prestart meeting was held on 28 September 2018. Deconstruction of the grand stand will commence in October 2018.	Current status: The grand stand was successfully deconstructed in October 2018. Work re-commenced on the Birkenhead War Memorial Park masterplan in November 2018. Three workshops with the local board/political working group were held during November and December 2018. Next Steps: Workshop with political working group in January 2019 to present the draft masterplan. Approval of the draft plan for consultation at a business meeting in February 2019. Commence public consultation in March 2019. Project completion anticipated for August 2019.
2922	Birkenhead War Memorial Park - renew fields 2 and 3	Renew the sports fields 2 and 3. This project has an estimated completion date of October 2019. This project is carried over from the 2017/2018 programme (previous ID 2928).	No further decisions anticipated	CF: Project Delivery	\$92,438 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: The main works are complete and the fields are now being managed by the operations team. Next steps: Monitor field performance.
2923	Birkenhead War Memorial Park - renew tracks	Renew tracks in the site. Assess costs to complete and apply for locally driven initiatives (LDI) funding, if required for tidying up the bottom of the pump track, prior to confirming the scope of works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2929).	No further decisions anticipated	CF: Project Delivery	\$26,061 ABS: Capex	On Hold	Red	Q1 commentary not captured for Carry Forward projects.	Project has been placed on hold as instructed, until the development plan for reserve is complete. Current status: Project has been placed on hold. Assessment of quality and costs are complete. Next steps: Awaiting completion of Birkenhead War Memorial Park Development Plan.
2924	Locket Reserve - renew play space	Renew the play space at the reserve to ensure it remains fit for purpose. This project has an estimated completion date of August 2018. This project is carried over from the 2017/2018 programme (previous ID 3058).	No further decisions anticipated	CF: Project Delivery	\$81,008 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed November 2018.
2961	Kaipatiki - renew fixtures, furniture and equipment 2016/2017	Glenfield Library - renewals - change in shelving layout to create more areas for seating- replace armchairs, study chairs and event chairs - provision of study desks with access to power points - focus on improving the children's area. This project has an estimated completion date of October 2018. This project is carried over from the 2017/2018 programme (previous ID 3031).	No further decisions anticipated	CF: Project Delivery	\$165,183 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: The trees for the children's area have been installed and pillars painted, remaining furniture to be delivered by end of February 2019. Next steps: We anticipate the forest feature in the children's area to be completed by early March 2019.
3010	Tamahere Reserve - renew and improve play space area	Overview - relocate and renew the playspace at the reserve, including the increase level of service components that the local board have funded from their discretionary budget. Stage one - investigate and provide a detailed design of the rebuild of the play area, including the additional new assets that the local board have funded. Scope the works and present this to the board for their approval - complete. Current status - stage two - plan and deliver the works approved by the local board. Estimated completion date - June 2019. This project has contributory funding from the local board's discretionary budget to install improvements to the site, including new seating, a shade sail and furniture for the community's enjoyment. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3214).	Design to be approved by the local board	CF: Project Delivery	\$181,820 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: The construction of the play space in the new location within Tamahere Reserve has begun with earthworks and set out works underway. The existing playground will remain open until the new play space is opened (removal is scheduled thereafter). Next steps: Finalise initial earthworks and prepare site for play equipment installation (scheduled for January 2019).

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3025	Rewi Alley Reserve - install toilet block	Build a new single-pan Exeloo (Jupiter silver model) at Rewi Alley Reserve (R52 Trias Road, Totara Vale 0629). Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2781).	No further decisions anticipated	CF: Project Delivery	\$86,037 ABS: Development	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed July 2018.
3036	Lancelot Reserve - renew playspace	Renew playspace. This project is carried over from the 2017/18 programme (previous ID 3048).	No further decisions anticipated	CF: Investigation and Design	\$12,260 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed October 2018.
3037	Park Reserve - renew playspace 2016/2017	Funding to be used for Tui, Teviot, and Lancelot play space renewal projects. This project has an estimated completion date of August 2018. This project is carried over from the 2017/2018 programme (previous ID 3154).	No further decisions anticipated	CF: Project Delivery	\$35,260 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed August 2018.
3038	Teviot Reserve - renew playspace, paths and bollards	Renew playspace, paths and bollards. This project is carried over from the 2017/18 programme (previous ID 3223).	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed July 2018.
3051	Shepherds Park - retaining wall and path	Underpinning of tennis court and new retaining wall	No further decisions anticipated	CF: Project Delivery	\$34,176 LDI: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Due to unforeseen circumstances affecting the supplier, the start was delayed by more than a month. The work is now scheduled to start on 23 January 2019, and completion is scheduled for February 2019. Next steps: Ensure work commences as per schedule.
3060	15 Chartwell Ave, Glenfield - demolish and rebuild garage	Demolish existing garage and old prayer room and rebuild one purpose-built storage garage on the same site. This project has an estimated completion date of June 2019. This project is carried over from the 2017/2018 programme (previous SP18 ID 2770). Occupier; Kaipatiki Facilities Trust	No further decisions anticipated	CF: Project Delivery	\$95,664 ABS: Capex	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	Likely to be difficulties with the resource consent process due to the structure's location on a known flood plain. Current status: After consulting with the Community Facilities senior planner it has been decided to lodge the resource consent now and address the likely Requests For Information (RFI's) once received, as it is unclear what approach the processing planners will take with the resource consent submission. Concurrently Land Owner Approval (LOA) has been submitted to the local board to approve the non-compliant height-to-boundary works. The neighbor on the northern side of the property has provided their consent. Next steps: Lodge consent and await any requests for further information in order to clarify what will be needed to address the flood risk. Obtain the LOA from the Kaipatiki Local Board in order to continue on to the building consent phase, following the granting of the resource consent.
3061	18 Denby Lane, Northcote Point - reroof building and renew electrical board	Reroof the building which is currently leaking and renew electrical board which failed inspection. This project has an estimated completion date of August 2019. This project is carried over from the 2017/2018 programme (previous ID 2735).	No further decisions anticipated	CF: Project Delivery	\$20,000 ABS: Capex	On Hold	Amber	Q1 commentary not captured for Carry Forward projects.	The initial seismic assessment found significant issues. Advised not to continue with the replacement of the roof until such time as the detailed seismic assessment has been done. The detailed assessment is scheduled to be done in August 2018. This report will likely recommend some significant work that would need to be undertaken as part of the roof replacement project. Current status: Project is on hold. Next steps: Schedule a workshop with the local board to discuss options for this building. The workshop is planned for late January/early February 2019 pending available workshop slots.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3071	Chelsea Estate Heritage Park - renew barrier	Renew barrier at the park. This project has an estimated completion date of November 2018. This project is carried over from the 2017/2018 programme (previous ID 2748).	No further decisions anticipated	CF: Project Delivery	\$33,320 ABS: Capex	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	Project delayed due to Watercare work in the same area. Watercare project is expected to be complete in September 2018. Current status: Work will commence on 13 December 2018 with the removal of fencing along Rawene Road. Completion is planned for early January 2019. The repairs to the car park and bollards off Colonial Road will be done at a later date as Watercare's project is still underway, and their traffic could potentially damage the car park and new bollards. Next steps: Confirm when Watercare's project will be complete.
3074	Glenfield Pool and Leisure Centre - refurbish roof	Refurbish roof by replacing failed flashings and sections where penetrations have caused leaks. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2755).	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Second opinion obtained and the existing roof can be refurbished under new technology and a 10+ warranty achieved. The project will have significant savings. Next steps: Awaiting cost estimate for refurbish roofing works.
3075	Glenfield Pool and Leisure Centre - structural assessment and works on hydro slide and dive platform	A structural assessment of works is required for safe access to the hydro slide and dive platform. Delivery of works: To be delivered during the pool shutdown period. This project has an estimated completion date of December 2018. This project is carried over from the 2017/2018 programme (previous ID 2756).	No further decisions anticipated	CF: Project Delivery	\$1,090 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: The Hydro slide requires specialised work, the original contractors who installed the slide have been engaged to do a condition survey and repair work, which is underway. Next steps: Awaiting quote for repairs and modifications.
3088	Larkins Landing - renew furniture and fixtures	Renew furniture and fixtures at Larkins Landing. This project has an estimated completion date of June 2019. This project is carried over from the 2017/2018 programme (previous ID 3311).	No further decisions anticipated	CF: Project Delivery	\$85,524 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Resource consent has been lodged. Next steps: Received granted consent and prepare tender package for tendering of physical works.
3089	Rotary Grove - renew car park	Rotary Grove car park to be sealed. This project has an estimated completion date of February 2019. This project is carried over from the 2017/2018 programme (previous ID 2766).	No further decisions anticipated	CF: Project Delivery	\$175,985 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Tender package for pavement and drainage renewals has been completed. Next steps: Tender physical works and complete works this financial year.
3090	Kaipatiki - renew park walkways and paths 2017-18	Renew walkways and paths at Lancelot Reserve, Linley Reserve and Little Shoal Bay. This project has an estimated completion date of October 2018. This project is carried over from the 2017/2018 programme (previous ID 2768).	No further decisions anticipated	CF: Project Delivery	\$100,500 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: The Linley Reserve path construction has been completed. Little Shoal Bay steps will begin in January 2019. Next steps: Complete the physical works.
3091	Kaipatiki Active Rec - replace chair lifts - 2017/2018	Birkenhead Pool and Leisure - install chair lift (LDI funded); Glenfield Pool and Leisure - replace chair lift (renewal funded). This project has an estimated completion date of August 2018. This project is carried over from the 2017/2018 programme (previous ID 2761).	No further decisions anticipated	CF: Project Delivery	\$620 LDI: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed August 2018.
3105	Northcote Library - replace CCTV system	CCTV required in library only. This project is carried forward from 2017/2018 (previous SP ID 2778).	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed July 2018.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3156	Kaipatiki - install bike repair stations	The five sites proposed to install the stations are on the following Auckland Council parks land; 1. Onepoto Domain, in the vicinity of the learn to ride track. 2. Pump track at Birkenhead War Memorial Reserve. 3. Shepherds Park, in the vicinity of the playground and community house. 4. Outside the Birkenhead Library. 5. Marlborough Park. This project has an estimated completion date of September 2018. This project is carried over from the 2017/2018 programme (previous ID 3465).	No further decisions anticipated	CF: Investigation and Design	\$10,295 External funding	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	Delay due to availability of vandal-proof bike repair station options and cost implications Current status: Auckland Council staff received direction that 2 of the suggested sites need to be modified as suggested by Bike Auckland. These changes are being incorporated and evaluated. Construction estimate is far in excess of available funds. The project will be presented as options to the local board and direction will be sought. Next steps: Auckland Council staff will seek a market rate and will present all options at the next available local board meeting.
3177	Marlborough Park - renew skate park	Renew skate park. The local board's preference is to deliver the skate park before summer. The delivery timeframe is to be aligned with the gala event to ensure no disruption is caused. Current status - investigate, scope and plan the physical works. Stage two - deliver physical works. Estimated completion date yet to be established. This has been unbundled from Line Item 1809 and is a component of the continuation project from the 2017/2018 programme (previous SP18 ID 2774). This project is carried over from FY2017/2018, previous SP ID 3473.	No further decisions anticipated	CF: Project Delivery	\$944,750 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Skate concept has been completed. Preparation of Design and Build tender documents are underway. Next steps: Prepare tender documentation for a design and build procurement of the skatepark. Physical works are planned for summer 2019/2020 when the weather is more favourable.
3202	Birkenhead War Memorial Park - renew skate park, including park to pool access - stage 2	Stage 2 of the works were identified while renewing the skate park. Renew the retaining wall and ramp. Current status - stage one - investigate, design, scope and plan physical works. Stage two - deliver the physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 project called Stage 1 (previous SP18 ID 2744).	No further decisions anticipated	CF: Project Delivery	\$80,000 ABS: Capex	On Hold	Amber	Q1 commentary not captured for Carry Forward projects.	On hold awaiting outcome of the yet to be completed Park Master Plan. Current status: Draft detailed design is nearly complete, but on hold until the Park Master Plan refresh is completed and it is determined whether the top car park may change. The retaining wall and access ramp has been consented as part of the consent for the skate park renewal. Next steps: Receive the information from the completed Park Master Plan refresh to determine if the current draft detail requires amending to take into account any proposed changes to the top car park.
3203	Normanton Reserve - improve play space	Additional play items for older children, bike ride marking on existing path. This project has an estimated completion date of February 2019. This project is carried over from the 2017/2018 programme (previous ID 3576).	No further decisions anticipated	CF: Project Delivery	\$167,985 LDI: Capex	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	Physical works start delayed because tree consent has not been obtained. Current status: Contract awarded. However advised that the Arborist had not prepared and lodged the tree consent, so the start of the physical works has been delayed by a couple of months. Another Arborist has been appointed by the playground designer. Next steps: Lodge tree consent application.
3204	Downing Street Reserve - install retaining wall	Installation of a 35m retaining wall within the Downing Street Reserve (this is in relation to the judgement delivered on 19 March 2018) to restore support for the neighbouring property. Stage one - design the works required - complete. Current status - stage two - scope, plan and deliver physical works with the required completion date being before the end of the calendar year. This project was carried forward from FY17/18, previous SharePoint ID #3590	No further decisions anticipated	CF: Project Delivery	\$289,267 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Physical works in progress. 90 percent of the piles for the in-ground retaining wall are installed. Three additional piles to be installed to extend the wall 3 metres beyond the end of the cracked driveway to comply with the Court Order. Next steps: Continue physical works for completion in February 2019.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3250	Birkenhead War Memorial Park - Service Road (Recreation Drive to Mahara Avenue)	Detail of the activity description is dependent on the outcome of the 'One Local Initiative'.	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex - Renewals	On Hold	Amber	Current status: Project on hold as other parks project required first. Next steps: Dependencies around other internal reserve roads require resolution.	Project on hold awaiting the outcome of the One Local Initiative (OLI). Current status: Project on hold as other parks project required first. Next steps: Dependencies around other internal reserve roads require resolution.
3251	Birkenhead War Memorial Park - renew car parks	Detail of the activity description is dependent on the outcome of the 'One Local Initiative'.	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex - Renewals	On Hold	Red	Current status: This project is on hold until the master plan for the Memorial Park and the grandstand is complete. Next steps: The outcome of the master plan will determine the way forward.	Whole of park plan needs to be completed prior to renewing the carpark. Current status: This project is on hold until the master plan for the Memorial Park and the grandstand is complete. Next steps: The outcome of the master plan will determine the way forward.
Community Services: Service Strategy and Integration									
1388	Kaipatiki Open Space Management Plan	Develop a multi-park management plan(year 1 of 2) that assists the Kaipatiki Local Board in managing use, development and protection of all parks, reserves and other open space they have allocated decision-making for. \$40k will be required in 2019/20 for year 2 of this project.	10/18: Decision to notify intent to prepare open space management plan 02/19: Decision on classifying, reclassifying or revoking Reserves Act status on any local parks 04/19: Decision to notify draft open space management plan	CS: Service Strategy and Integration	\$80,000 LDI: Opex	In progress	Amber	Project initiated with Kaipātiki Political Working Party and local board workshops. Classification workstream begun with review of all parcels of park land within the local board area. An update for the local board will be provided in quarter two.	The decision to notify intent is now anticipated in April 2019 – and this will impact on timeframes for delivering the management plan. Classification review is continuing. Q3 deliverables: Complete classification review including mana whenua feedback; review with Local Board Political Working Party with the Local Board Political Working Party in quarter three.
1391	Birkenhead War Memorial Park Master Plan	Develop a master plan (year 2 of 2) to guide decision making for the management and future development of Birkenhead War Memorial Park. Note: the 2018/2019 budget figure shown for this activity includes \$30,000 deferral from 2017/2018.	08/19: Decision to adopt master plan following consultation	CS: Service Strategy and Integration	\$30,000 LDI: Opex	In progress	Green	Masterplan to commence shortly. Final completion anticipated in quarter four.	On hold since April 2018 to enable pools, leisure and recreation assessment to be incorporated as an input. BWMP masterplan recommenced in November; three workshops with the local board/ political working group were held during November and December. Q3 deliverables: Workshop with political working group in January to present the draft masterplan; approval of the draft plan for consultation at a business meeting in February 2019; commence public consultation in March 2019; project completion anticipated for Aug 2019.
1397	Investigate and provide direction on future of Glenfield Pool, Birkenhead Pool, Beachhaven sports centre and Active Zone	Investigate the need for pools and leisure facilities in North-Shore area, and provide direction on the future of Glenfield Pool, Birkenhead Pool, Beachhaven sports centre and Active Zone.	Oversight of options identified Feedback on preferred option to inform business case	CS: Service Strategy and Integration	\$0 Regional	In progress	Green	Current state analysis findings for pool, leisure and recreation provision in the Kaipātiki Local Board area were presented at the 12 September workshop. Four proposed options relating to service and asset provision are to be progressed for more detailed investigation. Timeframes will be reported to the local board in quarter two.	Short-list of options are being investigated. Final condition assessments are nearing completion. Q3 deliverables: Option assessment will continue in preparation for a workshop with the local board in quarter four.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Infrastructure and Environmental Services									
344	Industry Pollution Prevention Programme	This programme is primarily educational and informs urban industry and business owners about the impacts their activities may be having on local waterways. The programme includes a site inspection and discussion with the business owners about potential issues around pollution as well as waste minimisation techniques and spill training. If changes are recommended, a report is sent to the business. The programme involves a GIS mapping exercise to ensure that commercial businesses understand the stormwater network connections in relation to local waterways. The area for the project has been identified, in discussion with the local board, as the Wairau Valley catchment.	No further decisions anticipated.	I&ES: Healthy Waters	\$30,000 LDI: Opex	In progress	Green	Procurement has been finalised and the contractor is due to commence the project in quarter three.	A total of 121 site visits have been completed. Twenty-nine sites had recommendations made to mitigate risks of contamination of stormwater. The initial follow ups show a high number of unresolved issues, however it is expected that the next follow ups in the new year will see this number reduce. A final report and presentation to the board will be completed at the end of quarter three.
347	New Project - Small Building Sites Ambassador	Engagement of an ambassador to work with and support Council's compliance team to reduce the amount of sedimentation, run off and litter produced from small building sites entering the waterways. Targeted areas within the Kaipātiki Local Board area to be identified in collaboration with the compliance team.	No further decisions anticipated.	I&ES: Healthy Waters	\$20,000 LDI: Opex	In progress	Green	The project planning phase has been completed for this project and the contract is currently being finalised. The targeted initiatives team will assist with compliance in areas identified after the contractor has completed the education awareness programme. This project is planned to commence in quarter three.	The contractor will commence the project scoping in quarter three with site visits due to commence in March 2019. The council's targeted initiatives compliance team will assist with compliance in areas identified after the contractor has completed the education awareness programme in quarter four. Preliminary investigations indicate that the full \$20,000 budget will not be required to complete this project and an underspend of approximately \$10,000 is likely.
398	Pest Free Kaipātiki Strategy Implementation Project	This project will be delivered in collaboration with the Pest Free Kaipātiki Incorporated Society to implement the Pest Free Kaipātiki Strategy. It will involve community engagement in pest animal and plant removal and habitat and species restoration projects across the local board area by community groups with support and technical advice from council staff.	No further decisions anticipated.	I&ES: Environmental Services	\$100,000 LDI: Opex	In progress	Green	A funding agreement is currently being finalised. The budget will go towards programme and volunteer co-ordination, volunteer improvement projects, support to schools, events and promotions.	A volunteer coordinator was engaged in quarter two and has begun a volunteer recruitment programme for a variety of roles including animal pest, plant pest and kauri dieback campaigns. Volunteer training is being provided and 52 people were trained in the kauri dieback protocol. Additional volunteer recruitment efforts are being made to support the large reserves, including Rangitira Reserve and Birkenhead War Memorial Park. Planning is underway for buffer work around six reserves with kauri, and will include support to private landowners in kauri dieback, animal and plant pest control. The number of reserve groups being supported has increased to 27. Pest Free Kaipātiki and council staff have been working with Northcote College to provide information about kauri dieback and track closures in Kauri Glen Reserve.
877	Kaipātiki Project Environmental Centre Operational Funding	Provide \$45,000 for: the operation of the Kaipātiki Project Environment Centre at 17 Lauderdale Rd, Birkdale and delivery of environmental volunteer programmes and educational workshops and courses. Run the annual Kaipātiki Eco Fun Day. Attract additional resource to support development of backyard biodiversity groups for Eskdale Reserve Network and halo. Provide leadership, advice and support for the Kaipātiki Restoration Network. Provide leadership, advice and support for collaboration to develop and implement the Pest Free Kaipātiki 10-year strategy and action plan. Restoration and nursery programme and volunteers, producing an estimated 20,000 plants per annum. Work with the local board to ensure 17 Lauderdale Rd is developed into a fit-for-purpose facility. Provide \$20,000 for: Stream quality monitoring and to improve environmental water quality in Kaipātiki - through supporting local initiatives, and working with community.	No further decisions anticipated.	I&ES: Environmental Services	\$65,000 LDI: Opex	In progress	Green	Staff have been in discussion with Kaipātiki Project. A funding agreement for both the stream quality monitoring project and the operation of the environment centre and programmes is being finalised. The funding agreement will be complete by the end of October 2018.	A funding agreement is in place and funds have been released for the operation of the environment centre and water quality monitoring. A progress update will be provided to the local board in quarter three.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1537	New Project - Kauri dieback strategy for Kaipātiki	While the biosecurity team in Auckland Council is the lead agency in the management of kauri dieback, meaningful management can only be achieved through a collaborative response from all stakeholders. This project will develop a focused kauri dieback strategy for the Kaipātiki Local Board's urban forest areas and will involve mana whenua with an interest in this rohe. The strategy will also be developed in consultation with the council's Local Parks team, local community and Pest Free Kaipātiki Incorporated Society.	No further decisions are anticipated.	I&ES: Environmental Services	\$10,000 LDI: Opex	In progress	Green	Staff are currently working with Pest Free Kaipātiki and the local board to develop a strategy to prevent the spread of kauri dieback in the local board area. A report on the proposed process has been submitted to the local board October 2018 business meeting and further information will be provided to the local board in November 2018.	This funding will support kauri dieback engagement work being delivered by Pest Free Kaipātiki.
Libraries									
1118	Provision of Library Service - Kaipātiki	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - Birkenhead Library for 55.5 hours over 7 days per week. (\$554,115) - Glenfield Library for 55.5 hours over 7 days per week. (\$559,100) - Northcote Library for 53 hours over 7 days per week.(\$429,817)	No further decisions anticipated	CS: Libraries & Information	\$1,543,032 ABS: Opex	In progress	Green	Visits this quarter are down 6 per cent, in line with a slight downward trend across Auckland Libraries. Roadworks on College and Lake Roads impacted parking at Northcote Library and housing development in the area is ongoing. Book a Librarian sessions are regularly requested for basic computer skills, help with new phones, CV writing and accessing our digital collections.	Issues are up at Northcote library this quarter. The Glenfield library Children's area continues to take shape as the themed installation is progressively brought to site. The feature special archway was recently installed and children are delighted with the appearance as the approach the Children's area.
1119	Additional hours to network standard - Kaipātiki	2.5 additional opening hours at Northcote Library.	No further decisions anticipated	CS: Libraries & Information	\$12,600 LDI: Opex	In progress	Green	Weekends remain popular times to visit Northcote Library and participate in events and programmes, while book borrowing is evening out across the week. With an increase in Sunday staffing Northcote Library is now offering a monthly craft session, 'Meet, Make and Munch', which are proving popular.	Maintaining the seven day offer at Northcote library continues to provide access to the community where it is needed.
1120	Preschool programming - Kaipātiki	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their children's early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Regular preschool programming continues at all libraries. Our partnership with in-home childcare providers - Kuddles and Aroha continues as they present and co-present Rhymetime sessions at Glenfield Library and Whanau Marama continue to run parenting courses.	Birkenhead library held a collaborative community learning session with local 'Happy Kids' organisation and the New Zealand Police. Collaborative work has gone into aligning programmes across the board for 2019 which will ensure a streamlined and more customer-friendly timetable of events and programmes.
1121	Children and Youth engagement - Kaipātiki	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	A targeted co-design project with Onepoto Primary School has led to an afterschool programme at Northcote Library which is not only benefitting local children by helping them improve their reading but has also led to a radical improvement in behaviour in the library. A strong connection has been built with Onepoto to achieve this and the team are looking forward to working with the new principal. The July school holidays were a big success (at Northcote Library 100 more people on average visited each day compared to the April school holidays), featuring an interactive play by Pearangi Creative Arts that was performed at each library over one day. MakerLab and Minecraft sessions are popular at Birkenhead Library and a Saturday chess league at Glenfield Library has children and adults playing together. Outreach to local schools is growing in partnership with Auckland Libraries new mobile service. Roadshows were delivered and visits made to Northcote Intermediate, Manuka Primary, Glenfield Primary and Onepoto School, and the Birkenhead Library team joined in for Birkenhead Primary's annual book parade. Planning for the summer reading programme is underway.	October school holidays - Time Turner. Our libraries all led co-design projects, to ensure our summer reading programme delivery met the needs of our communities. At Northcote library this work saw 57% more registrations than the previous year (as at the end of December) as we focused on creating a space in which whānau and tamariki could feel safe, and promoting the programme with a focus on ensuring parents and grandparents of different backgrounds felt able to support their children throughout the programme. A full programme of events, a cosy reading burrow, staff engagement and a new code of conduct have all contributed to a busy and buzzy summer for Northcote's tamariki & whānau. The Harry Potter themed programme run at Glenfield Library was embraced by children and their parents. The Hogwarts "graduation" was run on a Saturday evening and was attended by 80 participants and their parents. Ravenclaw earned the highest number of house points! Birkenhead Library continues to run successful MineCraft, MakerLab and Coding sessions for Youth. A fabulous Halloween week brought with it some amazing displays and activities. One of particular interest for all was the Spookily decorated Mayor's 'Selfie' Chair!

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1122	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Kaipātiki	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	The libraries continue to partner with the Kaipātiki Community Facilities Trust and Panuku to deliver great programming, offering opportunities for connection and skill building. Boomerang Bag sewing bees are popular events as are open garden classrooms at Northcote Library's community garden. Birkenhead's recently launched Korean Bookchat is growing in numbers and new monthly craft sessions at Northcote Library are providing welcome opportunities to connect and learn something new. The Snow Day at Northcote was a fun event for local whānau. Local talent is showcased on Birkenhead Library's new art wall, which has recently held exhibitions of photographs from the NZ Architecture Festival and the local Birkenhead photography competition.	Kaipātiki libraries is now running the bar-hopping book club Reading between the Wines on the North Shore. Starting in October team members have run three gatherings in local bars in Northcote, Birkenhead and Glenfield. These provide a fun way for customers to connect with the library outside the branch. Northcote's monthly Tea and Topics for the Chinese Community has grown so popular over the last quarter (close to 200 members of the community attended in October!) that we will be hosting it in the KCFT's Northcote Hub in 2019. Northcote's close partnership with Panuku continues to offer ways for the community to connect with Northcote - we celebrated Christmas with a community event in December featuring storytime with author June Pitman-Hayes. Levi Brinsdon-Hall has begun expanding his community garden work, running workshops twice a month in the library garden and in Norman King Square. (Also photography display with Fresh Concept for school holidays, Time Turner). Glenfield Library hosted a Yalda Night (21 December) celebration organised by members of our Farsi speaking parents who thought that such a celebration would allow fellow community members to meet each other and share their festival with fellow Kiwis. The tales, trimmings and food was great. Birkenhead Library held collaborative events with The Birkenhead Business Association during October. The Heritage festival brought with it many a delight, from a 'pop-up' farm through to retro celebrations and activities. Successful Heritage Talks were held in the Library by local community members.
1123	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Kaipātiki	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	This year's Te Wiki o Te Reo Māori was the most successful yet across New Zealand and the Kaipātiki libraries were no exception. Customers embraced the spirit of championing Te Reo Māori and events in te reo and incorporating aspects of Māori culture, such as weaving, at all libraries were well attended, indicating a great interest in regular programming with a te reo Māori component. Matariki also provided opportunities to share Te Ao Māori with our communities, Tamati Ihaka presented four educational sessions on Matariki at Glenfield Library. The Māori collection is being relabelled at Northcote Library, improving its appearance and accessibility. All libraries include a 'Kōrero corner', a space where speaking and practising Te Reo is encouraged and welcome, or signage acknowledging speaking Te Reo is welcome throughout the whole library. We are proud of our commitment to growing usage of and normalising Te Reo Māori across the Kaipātiki Libraries	This year Auckland Libraries has developed a fully Te Reo Māori version of Kia Māia te Whai, our annual summer reading programme. Rather than being a direct translation of the bilingual programme, this year it has been developed separately by our Māori specialist staff. At Northcote Library in particular this has meant that our Kaikokiri Rātonga Māori, Leilani Mclean, has been able to have meaningful connections and conversations in Te Reo Māori with tamariki that attend kura. We are really hoping to expand on this work in 2019. When Glenfield library shared some of their "old" furniture with local school libraries they were delight to receive a gift for the Library's "Korero Lounge" from Birkenhead College students. They gave us 3 cushions and antimacassars featuring bold Maori designs.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1124	Learning and Literacy programming and digital literacy support - Kaipātiki	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	We have been building our relationship with local rest homes by reading to a group at Orchards once a week and facilitating the delivery of books to housebound individuals using volunteers. At Glenfield Library a bi-lingual, English/Korean suicide prevention group called ReconnectNZ ran two workshops that attracted 80 people. Glenfield Library did an outreach activity with Auckland Literacy North ESOL students to promote library membership and showcase our ESOL resources, and Northcote Library has partnered with Aspire2 International to bring free English classes to the community.	Korean group library tours were held at the Birkenhead library. The regular meeting of BookChat groups continues to be a great success across the board. Books in Bloom, a monthly get-together for Korean young adults to discuss anything from books and literature through to fashion choices and social media makes for interesting conversation and networking. Ineka from Northcote library spent time at Birkenhead College promoting our Great Summer Read competition to class groups, taking a mini pop-up library with her. This visit was lined up to tie in with the school library closing for the end of the school year, offering a chance for the students to engage with reading over the summer. Ineka joined up 17 new members, gave out replacement library cards, and issued 27 books. We expect to report that we have bested our level of participation in both of our big summer reading programmes. Both end in January 2019 so we will provide more detail next quarter.
Local Economic Development: ATEED									
651	Young Enterprise Scheme (KT)	The Auckland Chamber of Commerce , on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Kick Start Days in February 2019. The Kick Start days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2019 year, what YES is all about, and what is in store for them.	No further decisions anticipated.	ATEED: Local Economic Growth	\$1,000 LDI: Opex	Completed	Green	The Young Enterprise Scheme is being delivered by the Auckland Chamber of Commerce. A request for the funding has not yet been recieved in order to facilitate the payment on behalf of the local board. This is expected to happen during the second quarter.	The Auckland Chamber of Commerce invoiced for the allocated funds from local boards and payment has been made.
Parks, Sport and Recreation									
428	KT: Naturalisation of Parks Service Assessment	Complete service assessment to trial "naturalisation of parks opportunities" (i.e. edible gardens and food forests, pollinated pathways, natural meadows).	Workshop in quarter 3.	CS: PSR: Park Services	\$5,000 LDI: Opex	In progress	Green	A high level ecological option assessment of reserves has been completed which identifies where potential trial(s) may be implemented. A work shop with the local board took place on 12 Sept 2018 and guidance was provided by elected members on progressing this item, with a focus on assessing: Fruit trees located next to playspaces Natural meadows in locations where standard maintenace is problematic. Pollenated pathways (enhancing existing ecological corridors). Edible gardens (suitable locations for communities).	Further research has been completed to understand what works. A local board workshop will take place in quarter 3 to discuss potential trial sites and a draft options assessment report.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
477	KT: Specific implementation plan for Auckland's Urban Forest (Ngahere) Strategy	Develop a local board specific programme which will identify, increase and protect Auckland's Urban Forest (Ngahere). Information sessions were held with local boards on the Urban Forest Strategy in August 2017. This is a three year project: Year one 'knowing' phase: complete spatial mapping of the existing tree canopy cover on public and private land in the local board area. Determine the extent, type and age of urban Ngahere. Develop options and identify any funding required for programmes in years two and three: Year two 'growing' phase: Find space for planting new trees using partnerships, including community groups, schools and the Million Trees Program. Year three 'protecting' phase: direct and indirect methods for the community to nominate and protect trees.	Quarter 4 workshop to discuss the draft local ngahere assessment report.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	Local board workshop took place in September to discuss the programme and seek feedback. Background analysis of the Light Detection and Ranging (LIDAR) mapping is underway to determine early indicators on the extent and condition of the local board area tree cover.	A workshop took place with the board in quarter 2. Feedback confirmed key deliverables for the ngahere knowing phase. This will inform the planning options for the ngahere growing phase for 2019/2020 delivery. Continued analysis of the data released from the regional LiDAR mapping and initial drafting of the local ngahere assessment report is in progress.
523	KT: Ecological Volunteers and Environmental Programme FY19	Programme of activity supporting volunteer groups (existing and new) to carryout ecological restoration and environmental programmes in local parks including: •Community planting events; •Plant and animal pest eradication; •Litter and green waste removal; •Contractor Support; •Tools and Equipment; •Beach/stream Clean Ups. •Brochures	No further decisions anticipated	CS: PSR: Park Services	\$80,702 LDI: Opex	In progress	Green	It has been a busy quarter for the ecological volunteers in the Kaipātiki area with over 1,300 volunteer hours recorded . A number of school and community planting days have taken place across the local board area with a total of 3,693 plants planted on community parks in Kaipātiki. Kauri Die Back preventative measures have included the temporary/partial closure of a number of reserves where volunteers are historically active. Training days have been provided for volunteers (via Pest Free Kaipatiki) to provide certified hygiene training for volunteers working in areas with Kauri.	Volunteer activities in Kaipātiki local parks this quarter focused on rubbish clean-ups, weed control, planning with the groups for winter planting and ongoing animal pest control. One guided walk was undertaken and 2 school educational talks on kauri die back took place at Glenfield Primary and Northcote College.
577	KT: Māori Naming of Reserves and Facilities Phase Two	Identifying opportunities for park and facility naming/renaming and engaging with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage	Receive Māori names for consideration and approval.	CS: PSR: Park Services	\$23,000 LDI: Opex	In progress	Green	Parks specialists and the Chair have reviewed a draft parks list for further discussion and consideration with the local board. A local board workshop is scheduled in Q2 to provide elected members with an opportunity to input prior to the development of a formal report for consideration.	Mana Whenua continue to work with staff on the partnership programme for Māori naming of parks and places. At the 12 December 2018 business meeting, Te Rūnanga o Ngāti Whātua reps Tyrone Raumati and Ngaio Kemp were welcomed during the presentation of the report to the board. The board approved a list of 26 parks (tranche one) inviting mana whenua to provide a Māori name and narrative for the community parks.
607	Glenfield Pool and Leisure Centre and ActivZone Operations	Operate in a safe and sustainable manner: Glenfield Pool & Leisure Centre; ActivZone; Deliver a variety of accessible programmes and services that get the local community active. Services include: fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Along with core programmes that reflect the needs of the local community.	No further decisions anticipated.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Priority goals for the quarter include improvements to maintenance and cleanliness across the full facility, health and safety and the right team behaviours. Glenfield has achieved the Quarter 1 measures for all of these goals and also increased customer satisfaction scores (measured by our NPS surveys). The sauna and steam room closure has resulted in an increase in member cancellation and suspensions this quarter. Glenfield ran activation programmes for members in the gym and group fitness to highlight the effectiveness of 30 minute workouts. Staff have introduced new welcome packs that include coupons to encourage new members to try a range of centre services. Signage has been updated to create a more logical way for people to find information centre services. The centre had a full facility maintenance shut down in early September. The new sauna and steam room are expected to re-open on the 26 October 2018.	The centre experienced a 13% decrease in active visits when measured against the same period from the previous year (September - November). Customer satisfaction levels improved during quarter 2 (when compared with quarter 1). Memberships increased slightly and early childhood occupancy improved by 10% (when compared with the same period from the previous year). This quarter Glenfield Pool and Leisure Centre celebrated its 30-year anniversary, underwent a pool maintenance shutdown and completed a significant project to install a new steam and sauna area. The steam room was damaged soon after opening and as a result the the spa area was closed to resolve several issues. Visitor numbers were impacted for the quarter. Member retention initiatives have been introduced together with plans to engage and activate our local community. Swim school enrolment is up, due to operational and planning improvements and recreation at ActivZone has increased.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
650	Birkenhead Pool and Leisure Centre and Beachaven Leisure Centre Operations	Operate in a safe and sustainable manner: Birkenhead Pool & Leisure Centre; Beachaven Leisure Centre. Deliver a variety of accessible programmes and services that get the local community active. Services include: Fitness; group fitness; learn to swim; early childhood education; aquatic and recreation services. Core programmes that reflect the needs of the local community. Kauri Kids (Birkdale and Beachaven).	No further decisions anticipated. Active Rec are presenting the Game Plan to the local board on 5 December.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Amber	The centre has experienced a challenging first quarter to the year. Centre visits are down 43%, due to a two week full aquatics shut down and the ongoing rock wall closure. The internal building repairs are scheduled to finish in November and staff are developing promotions to support the rock wall re-opening. Soon after the maintenance shutdown, the main pool was then closed for 6 days in September due to a cracked heating pipe. The swim school students were accommodated at other centres for the last 3 weeks of the term. Lessons will resume in the Birkenhead learner pool in the new term. Fitness memberships have grown slightly and the July school holiday programme ran at 78% capacity.	Recreation visits for the period are down due to the rock wall and gym being closed for extensive repair. The rock wall and gym are now scheduled to re-open mid-January. The centre experienced a 12% decrease when measured against the same period from the previous year (September - November). Customer satisfaction levels increased slightly during quarter 2 (when compared with quarter 1). Early childhood occupancy improved by 23% and memberships were down slightly (when compared with the same period last year). Recreation visits for the period are down due to the rock wall and gym being closed for extensive repair. The rock wall and gym are now scheduled to re-open mid-January. Holiday programmes achieved 85% capacity for week prior to Christmas. Both Beach Haven and Birkdale Kauri Kids centres have growing rolls.
2845	Fernglen Reserve: Prepare a development plan	This is a deferral activity from FY17/18 \$20,000 Complete review of draft development plan in consultation with Fernglen Management Committee and Local Board to ensure it meets agreed service outcomes.	Workshop with local board in quarter 3.	CS: PSR: Park Services	\$20,000 LDI: Opex	In progress	Green	Item deferred from 2017/18. No further progress in Q1.	At a workshop in quarter 2 the board provided guidance on the scope of the project. Professional services have been engaged. A progress update will be provided to the board in a workshop in quarter 3.
Plans and Places									
1431	The Sunnynook Plan - Totara Vale component	Reviewing, completing and adopting the final plan for Sunnynook, Totara Vale and Forrest Hill areas, following engagement on the draft plan.		CPO: Plans and Places	\$0 Regional	In progress	Green	Sunnynook Plan approved by the Board 19 September 2018 for publication	Final version published and distributed November 2018.

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CF: Community Leases											
1327	Mayfield Centre, 5 Mayfield Road, Glenfield : Lease to North Shore Womens Centre.	New building lease to North Shore Womens Centre	CF: Community Leases	1/08/2016	1 x 1 year	31/07/2018	\$1.00	In progress	Green	The new lease application has been received from the existing group. A memo will be presented to the local board in quarter two, in relation to the requirement for the calling of expressions of interest, if deemed appropriate by the local board.	Item workshopped with local board and presented at Mana Whenua Forum. Report to be presented in quarter three.
1328	5 Mayfield Road, Glenfield, Mayfield Centre (1 Mayfield Road): Lease to SeniorNet Glenfield Incorporated.	Renew building lease for one year from 01 March 2018 to SeniorNet Glenfield Incorporated	CF: Community Leases	1/03/2017	1 x 1 year	28/02/2019	\$1.00	Completed	Green	The lease renewal application by the group has been received. Assessment and site visits are planned for quarter three.	Report presented to and approved by the local board. Deed drafted in quarter two, to be finalised in quarter three.
1329	5 Mayfield Road, Glenfield, Mayfield Centre: Lease to Shakti Community Council Incorporated.	Renew building lease for one year from 1 May 2018 to Shakti Community Council Incorporated	CF: Community Leases	1/05/2017	1 x 1 year	30/04/2019	\$1.00	Completed	Green	Staff have received the lease renewal application from the group. Site visit to be completed in quarter two	Report presented to and approved by the local board. Deed drafted in quarter two. To be finalised in quarter three.
2490	Jessie Tonar Reserve, 20 Kaka Street, Northcote: Lease to New Zealand Ki Society Incorporated	New ground and building lease for New Zealand Ki Society. Lease expired 30 November 2017. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/12/2007	Nil	30/11/2017	\$1.00	On Hold	Amber	Staff have attended initial meetings with Panuku concerning the rejuvenation of the reserve. The group's application for a new lease is in abeyance until further information becomes available on the project. This is part of the bigger Greenways project.	The land occupied by the New Zealand Ki Society is part of a wider rejuvenation project. The new lease to the group will be progressed once the full impact of the project has been assessed. Memo drafted, waiting on overall plan before presenting at a workshop.
2491	152 Queen Street, Northcote: Lease to Northcote Point Community Creche Incorporated	New ground and building lease for Northcote Point Community Creche. Lease expired 30 April 2018. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/05/2008	Nil	30/04/2018	\$1.00	In progress	Green	Staff have received the new lease application from the group and completed the site visit. Expression of interest options and land classification will be workshopped with the local board in quarter two.	New lease workshopped with local board and presented to the Mana Whenua forum. Land to be classified. Report for new lease and land classification to be presented to the local board in quarter three
2492	37 Totaravale Dr, Sunnynook: Lease to North Shore Playcentre (Totaravale)	New building lease for North Shore Playcentre (Totaravale). Lease expired 31 March 2018. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/2008	Nil	31/03/2018	\$1.00	In progress	Green	Staff have received the new lease application from the group. The site visit will be completed in quarter two.	Site visit completed and new lease workshopped with the local board. The proposed lease has been presented at the Mana Whenua forum. Report to be presented to the local board in quarter three.
2494	Rawene Road, Birkenhead: Lease to Royal New Zealand Plunket (Birkenhead)	New building and ground lease (multi premises lease) for Royal New Zealand Plunket (Birkenhead). No existing lease. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0	0/01/1900	\$0.00	Approved	Green	There is currently no lease in place. The group will be invited to submit their application for a lease in quarter two.	Waiting on further information from the group before progressing application.
2495	6 Drome View Place, Beach Haven: Lease to Royal New Zealand Plunket (Beach Haven)	New ground lease (multi premises lease) for Royal New Zealand Plunket (Beach Haven). Lease expired 30 April 2013. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/05/2003	Nil	30/04/2013	\$1.00	Approved	Green	The group's lease is currently holding over on a month-by-month basis. The group will be invited to submit their application for a new lease in quarter two.	Application received. Site visit scheduled for quarter three. Item will be workshopped in quarter three
2496	McFetridge Park, 115 Archers Road, Hillcrest: Lease to Marlborough Recreation Trust (Mc Fetridge Park)	Renew ground lease for Marlborough Recreational Trust. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/12/2016	Nil	30/11/2026	\$1.00	Completed	Green	Staff have received the lease renewal application and completed a site visit. A report regarding the lease renewal will be presented to the local board during quarter two.	Report presented and approved by the local board. Deed drafted to be finalised in quarter three.
2497	Marlborough Park, R 13 Chartwell Avenue, Glenfield: Lease to Marlborough Recreation Trust (Marlborough Park)	Renew ground lease for Marlborough Recreational Trust. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/12/2016	Nil	30/11/2026	\$1.00	In progress	Green	Staff have received the lease renewal application and completed a site visit. A report regarding the lease renewal will be presented to the local board during quarter two.	Report presented to local board and item deferred due to public access requirements. Meeting with club arranged for quarter three to discuss.

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2498	Eskdale Reserve: Lease to Chelsea Pony Club	New building and ground lease for Chelsea Pony Club. No existing lease. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0	0/01/1900	\$1.00	Approved	Green	A new lease application form will be sent to the group in quarter two.	Lease application sent to club. Application review and site visit planned for quarter three.
2499	Ross Reserve: Lease to Glenfield Bowling Club Incorporated	New ground lease for Glenfield Bowling Club Incorporated. Lease expired 31 August 2016. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/09/2006	Nil	31/08/2016	\$1.00	In progress	Green	Staff have completed iwi engagement and public notification for the new lease and no submissions were received. A report considering the new lease will be presented to the local board during quarter two.	Memo sent to board in quarter two to discuss new lease and land classification issues that have arisen. To be progressed with board in quarter three.
2500	Birkenhead War Memorial Park, 48 Mahara Avenue, Birkenhead: Lease to Birkenhead City Cricket and Sports Club Incorporated	New ground lease for Birkenhead City Cricket and Sports Club Incorporated. Lease expired 31 December 2016. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/12/2007	Nil	31/12/2017	\$1.00	Deferred	Grey	Staff have received the new lease application. The group's application is in abeyance until a comprehensive plan for the Birkenhead War Memorial Hall has been finalised.	Birkenhead War Memorial Hall is part of the overall plan to renovate the entire park and the new lease application will be progressed when the full impact of the project has been assessed. Staff have received the new lease application. Processing is postponed until a comprehensive plan for the Birkenhead War Memorial Hall has been finalised.
2502	Fernglen Reserve, 36 Kauri Road, Birkenhead: Lease to Fernglen Native Plant Garden Educational Charitable Trust	New ground lease for Fernglen Native Plant Garden Educational Charitable Trust. Lease expired 31 August 2016. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/09/2006	Nil	31/08/2016	\$1.00	In progress	Green	The proposed new lease was workshopped with the local board on 22nd August 2018, during which queries were raised. The local board's concerns are being investigated and this item will be workshopped with the local board again during quarter two.	Building assessment completed. Building condition issues raised with group. Working on a long term maintenance plan with group to attach as part of the Community Outcomes Plan. Report to be presented to board in quarter three.
2503	Akoranga Reserve, 5A Akoranga Drive: Lease to North Harbour Table Tennis Charitable Trust	Renew ground lease for 11 years commencing 12 December 2017 for North Harbour Table Tennis Charitable Trust. Deferred from the 2017/2018 work programme.	CF: Community Leases	12/01/1995	1 x 11 years	12/01/2028	\$1.00	Completed	Green	The lease renewal application was workshopped with the local board on 22nd August 2018. A report considering the renewal will be presented to the local board during quarter two.	Report presented to the local board and resolution passed. Deed drafted and sent to group in quarter two.
2505	Akoranga Reserve, 5A Akoranga Drive: Lease to North Harbour Table Tennis Charitable Trust - Airspace License	Renew license for use of airspace for 11 years commencing 12 December 2017 for North Harbour Table Tennis Charitable Trust. Deferred from the 2017/2018 work programme.	CF: Community Leases	12/01/1995	1 x 11 years	12/01/2028	\$1.00	Completed	Green	The lease renewal application was workshopped with the local board on 22nd August. A report considering the renewal will be presented to the local board during quarter two.	Report represented to board and resolution passed. Deed drafted and sent to group in quarter two.
2506	Sheperds Park, 31-35 Cresta Avenue, Beach Haven: Lease to Beach Haven Bowling Club Incorporated	Renew ground lease for 11 years commencing 1 May 2018 for Beach Haven Bowling Club Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/05/2018	Nil	30/04/2029	\$1.00	In progress	Green	The lease renewal is placed in abeyance whilst the local board considers its position on the proposed marae site for Shepherds Park.	The lease renewal to Beach Haven Bowling Club is on hold pending the local board's direction on the proposed marae site on Shepherds Park. Variation to lease area negotiated and workshopped with the local board. Report drafted to be presented to board in quarter three.
2507	Sheperds Park, Melba Street, Beach Haven: Lease to Birkenhead United Association Football and Sports Club Incorporated	Renew ground lease for 33 years commencing 1 May 2018 for Birkenhead United Association Football and Sports Club Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	1 x 33 years	1/05/2051	\$10.00	In progress	Green	A report considering the lease renewal is being approved and will be presented to the local board in quarter two.	The local board requested further information on renewal term of 33 years. Have negotiated a lease surrender and a new 10+10 year lease. Report and Community Outcomes Plan drafted to be presented to the local board in quarter three.
2508	Fairway Lodge, 2 Argus Place, Sunnybrae: Lease to Order of St John Northern Regional Trust Board	Renew ground lease for 11 years commencing 30 November 2017 for Order of St John Northern Regional Trust Board. Deferred from the 2017/2018 work programme.	CF: Community Leases	30/11/2017	2 x 11 years	29/11/2028	\$0.00	Completed	Green	A report considering the renewal of lease will be presented to the local board during quarter two.	Report presented to the local board and resolution passed. Deed drafted to be finalised in quarter three.

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2510	44 Northcote Road, Northcote: Lease to Takapuna Rugby League Football Club Incorporated	Renew building and ground lease for 33 years commencing 28 February 2008 for Takapuna Rugby League Football Club Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/03/1975	1 x 33 years	28/02/2041	\$0.00	Completed	Green	Deed of renewal has been sent to the club for execution.	Deed executed.
2511	Little Shoal Bay, 20R Council Terrace, Northcote: Lease to Little Shoal Bay Boatowners Association	New ground and building license to occupy to Little Shoal Bay Boatowners Association. License expired 30 April 2012. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0	30/04/2012	\$1.00	In progress	Green	Staff have been communicating with the group with respect to its occupation arrangement and anticipate finalising the group's application in the next quarter, with the intention of reporting this to the local board at the end of quarter three, alternatively at the beginning of quarter four.	The group has yet to submit its application. Once received, the application will be assessed and followed up with a site visit and then workshopped with local board. Quarter four activity.