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# Ngāti Whātua Ōrākei Reserves Board

## OPEN MINUTES

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Minutes of a meeting of the Ngāti Whātua Ōrākei Reserves Board held in the Ōrākei Marae, 59b Kitemoana Street, Orakei, Auckland on Monday, 3 December 2018 at 7:11pm.

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### PRESENT

<b>Chairperson</b>	Marama Royal
<b>Deputy Chairperson</b>	Cr Desley Simpson, JP
<b>Members</b>	Renata Blair
	Cr Linda Cooper, JP
	Member Wyllis Maihi
	Kit Parkinson

### IN ATTENDANCE

Jane Aickin	Paeurungi Te Waka Tai-ranga-whenua, Auckland Council
Jamie Sinclair	Chief Executive Officer, Ngāti Whātua Ōrākei Trust
Mike George	Manager - Partnerships Communications
Neil Huang	Finance Manager
Munen Prakash	Lead Financial Advisor
Xanthe White	Landscape Architect
Dominic Wilson	Head of Co-Governance
Maea Petherick	Senior Governance Advisor

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## 1 Apologies

There were no apologies.

## 2 Declaration of Interest

There were no declarations of interest.

## 3 Confirmation of Minutes

Resolution number NGA/2018/22

MOVED by Cr L Cooper, seconded by Mr R Blair:

**That the Ngāti Whātua Ōrākei Reserves Board:**

- a) confirm the ordinary minutes of its meeting, held on Monday, 20 August 2018, as a true and correct record.

**CARRIED**

## 4 Extraordinary Business

There was no extraordinary business.

## 5 Minutes of the Ngāti Whātua Ōrākei Reserves Board meeting, 20 August 2018

The minutes were confirmed at item 3.

## 6 Audit and Annual Performance Report for the year ending 30 June 2018 for Ngāti Whātua Ōrākei Reserves Board

Note: clauses f) and g) were incorporated with the agreement of the meeting.

Resolution number NGA/2018/23

MOVED by Mr K Parkinson, seconded by Mr R Blair:

**That the Ngāti Whātua Ōrākei Reserves Board:**

- a) delegate authority to the Chair to sign the letter of representation for external auditor RSM Hayes for the year ending 30 June 2018 (Attachment A of the agenda report).
- b) delegate authority to the Chair to sign the letter of confirmation for repairs and maintenance cost (Attachment B of the agenda report).
- c) delegate authority to the Chair and Deputy Chair to adopt and sign financial performance report for year ending 30 June 2018 (Attachment C of the agenda report).
- d) note the letter of continuing financial support from Auckland Council (Attachment D of the agenda report).
- e) approve the distribution of a copy of the audited financial performance report to the trustee of the reserves board and to Auckland Council respectively.
- f) request management draft a fraud policy for a workshop in February 2019.
- g) request management draft a formal funding agreement to be endorsed at the May 2019 meeting.

**CARRIED**

## 7 Brand and identity programme

Note: changes to clauses a) and b) were incorporated with the agreement of the meeting.

Resolution number NGA/2018/24

MOVED by Member WM Maihi, seconded by Cr L Cooper:

**That the Ngāti Whātua Ōrākei Reserves Board:**

- a) **ask officers to scope the development of a website presence and explore dual branding to help increase whanau and public access to information, programmes and events relating to the Whenua Rangatira and Pourewa Creek Recreation Reserve**
- b) **approve expenditure on a wayfinding signage plan for Pourewa Creek Recreation Reserve noting that the location, scale and scope of signage first be reported back to the board in February 2019 for approval.**

**CARRIED**

## 8 Quarterly report and general update

Note: changes to clauses a) and b) were incorporated with the agreement of the meeting.

Resolution number NGA/2018/25

MOVED by Mr R Blair, seconded by Deputy Chairperson D Simpson:

**That the Ngāti Whātua Ōrākei Reserves Board:**

- a) **note that it is not the practice of the reserve board to grant any form of easement that would fetter Ngāti Whātua Ōrākei interests in Pourewa Creek Recreation Reserve and Whenua Rangatira as this land has been returned to Ngāti Whātua Ōrākei by way of treaty settlement.**
- b) **support the Ngāti Whātua Ōrākei Trust Board and decline the landowner approval request for works within Pourewa Creek Recreation Reserve adjacent to 37 Awarua Avenue, as it has not been completed on a policy or decision making guide for this type of application, including a consideration of cumulative effects, they do not now want to set a precedent.**
- c) **approve additional expenditure of \$19,000 for the kaitiaki service for the rest of the year to be funded from savings made in the maintenance budget from delays in implementing increase service levels.**
- d) **delegate authority to the Chief Executive Ngāti Whātua Ōrākei Trust and Kaiwhakahaere Te Waka Tai-ranga-whenua to recruit a programme manager for the reserves board, within available budget, and that programme manager be charged with scoping all elements of the reserves board 10-year work programme, contracting resource and driving outcomes.**
- e) **request a report back from management on resolution d) with particular regard to the budget implications.**

**CARRIED**

**9 Ngāti Whātua Ōrākei Reserves Board 2019 meeting dates**

Note: this item was deferred to February 2019.

Member Renata Blair closed the hui with a karakia.

8.54 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE NGĀTI WHĀTUA ŌRĀKEI  
RESERVES BOARD HELD ON

**DATE:**.....

**CHAIRPERSON:**.....