

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept/Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Arts, Community and Events									
87	Clover Park Community House, Contract	<p>Contract to facilitate and deliver against service level outcomes, including activities and programmes at Clover Park Community House in alignment with local board priorities.</p> <p>The existing asset based services budget of \$45,583 for delivery of activities and programmes at Clover Park Community House for the 2018/2019 year will be split into two six month contracts for service of \$22,791.50.</p> <p>To provide operational stability through the expression of interest process staff recommend a 6 month interim contract for service be entered into with Clover Park Community House Incorporated.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p>	The local board has an oversight and monitoring role. Q4: Workshop for funding decision re 2019/2020 term	CS: ACE: Community Places	\$45,583 ABS: Opex	In progress	Green	During Q1, Expressions of Interest (EOI) to operate and manage Clover Park Community House have been received with a meeting scheduled for early October 2018 to review the four applications. The current committee have not submitted an EOI.	Lets Get Legal (trading as Community Builders NZ) was successful in their application to operate and manage Clover Park Community House, effective 1 July 2019 for 3 years.
89	Friendship House, One year Funding	<p>A one year term agreement with Friendship House Trust to facilitate and deliver work plan outcomes, including activities and programmes at Friendship House for the 2018/2019 year, commencing 1 July 2018 and terminating on 30 June 2019. Along with a service alignment review to be undertaken by an external provider.</p> <p>Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed.</p> <p>The service alignment review is to be completed by 31 December 2018 and reported to board in February 2019.</p>	The local board has an oversight and monitoring role. Q4: Workshop for funding decision re 2019/2020 term	CS: ACE: Community Places	\$116,151 ABS: Opex	In progress	Green	<p>During Q1, the funding agreement was signed and paid.</p> <p>Planning for a regional hui has started and is scheduled for 5 December.</p>	<p>The Regional Hui was held on 5 December 2018 with over 30 partners attending. The main objective of this hui was to bring together the community places family (both council and community managed centres) to share information, ask any questions and learn from each other. There were several council units involved, talking to their areas of expertise including Public Liability, Health and Safety and the council contracts system Ariba. Positive feedback was given from our community led partners. No representative from St Heliers or Glendowie were able to attend the Hui time.</p> <p>Highlight: A regular visitor to the Centre, who has cerebral palsy, and volunteers in the social enterprise café, has been given an opportunity to train in aspects of cleaning and café operations. He was feeling lonely and isolated due to a close sibling relocating to Christchurch, but has now gained a sense of purpose and loves to interact with people. Management is now investigating employing him on a part-time basis which will provide additional income to supplement his benefit.</p>
141	Event Partnership Fund - Otara-Papatoetoe (Signature Event)	Funding to support community events through a non-contestable process. - Signature Cultural Event \$50,000 to be awarded via an Expression of Interest process.	Confirm signature cultural event goals, provider and budget.	CS: ACE: Events	\$50,000LDI: Opex	In progress	Amber	The work program needs to be updated to reflect that that the local board will not be going through an EOI process, as the funding will now be allocated through a standard non-contestable event process. The local board have clarified that Otara Buisness Association will deliver the event again in 2019. Once the work program is updated, Events can start drawing up the funding agreement for the Otara Buisness Association.	The work Program needs to be updated to reflect that the board will not be going through an EOI process, as the funding will now be allocated through a standard non-contestable event process. The board have clarified that Otara Buisness Association will deliver the event again in 2019. Funding Agreement of \$50,000 currently being drawn up for the Otara Business Association, to be signed and paid out in Q3. Event Facilitation Team have started working with the Otara Business Association on their event permit application, and have offered further workshops to assist them in the development of their Health and Safety Plan, Waste Management Plan, and working in with the Healthy Families team. Event to take place on 6 April 2019.

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143	Event Partnership Fund - Otara-Papatoetoe (Empowered Events Workshops)	<p>Delivery of a community focused programme of activities to support capacity and capability of community groups and organisations in the events space.</p> <p>Deliver at least two empowered event workshops with local event organisers to assist them in up-skilling in delivery of their events</p> <p>Funding to support this programme is a line item taken from Event Partnerships Fund (non-contestable) for up to \$5,000.</p>	Confirmation of funding amount.	CS: ACE: Events	\$5,000 LDI: Opex	In progress	Amber	Deliverer and plan to be confirmed in Q2.	<p>Funding amount needs to approved by the local board.</p> <p>Leanne Roache, who has filled the new Manager Event Development role, will be taking the lead on the Empowered Events Workshops and a plan will be in place by end of Q3.</p>
145	Event Partnership Fund (Movies in Parks)	Programming and delivery of a Regional Movies in Parks series event.	Choice of venue, movie, date selection and delivery package from options available.	CS: ACE: Events	\$13,500 LDI: Opex	In progress	Green	<p>Programming and delivery planning for one Regional Movies in Parks series event is underway.</p> <p>Venue: Kingswood Reserve Date: 2 February 2019 Movie: The Greatest Showman</p> <p>Pre-entertainment will be sourced locally during Q2, for engagement and activation by those from within the community.</p>	<p>Planning for Movies in Parks is on track with pre-entertainment booked and event permits issued for Kingswood Reserve screening Saturday, 2 February 2019. Public screening licence for "The Greatest Showman" has been approved.</p> <p>Event specific marketing starts three weeks prior to each event. Movies in Parks is zero waste, smoke and alcohol free.</p> <p>Series sponsors are NIB Health Cover, Te Wananga o Aotearoa, Globelet, MenuLog and media partner More FM.</p>
148	Citizenship Ceremonies - Otara-Papatoetoe	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	No further decisions anticipated.	CS: ACE: Events	\$13,994 ABS: Opex	In progress	Green	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q1 with 312 people from the local board area becoming new citizens.	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q2 with approximately 620 people from the local board area becoming new citizens.
150	Anzac Services - Otara-Papatoetoe	Supporting and/or delivering Anzac services and parades within the local board area.	Confirmation of allocation of funding to local Anzac Services and Parades.	CS: ACE: Events	\$25,000 LDI: Opex	In progress	Green	Scheduled for Q4. Planning will commence in Q2.	Planning commenced in Q2. Scheduled for Q4.
152	Local Civic Events - Otara-Papatoetoe	Delivering and/or supporting civic events within the local board area and community volunteer awards (\$6,000); amend activity benefits by adding, "Community Volunteer Awards recognise and celebrate the contributions of residents to the local community	Confirmation of programmes and activities that are to be supported by this line.	CS: ACE: Events	\$16,000 LDI: Opex	In progress	Green	Te Puke o Tara was officially opened on 21 July 2018 by the Mayor Phil Goff and Lotu Fuli, local boar chair, approximately 300 people attended. Hayman Park Playground Sod Turning was held on 18 September 2018 and was attended by approximately 30 guests. After the formal ceremony the guests were invited to light refreshments at Manukau Civic Room. The Otara-Papatoetoe Volunteers awards was held on 29 September 2018. Certificates and a native plant gifts were to approximately seventy volunteers from the area by the local board.	Awaiting local board to confirm information about Milton Reserve opening. Once the project is completed, there will be an official opening. The date is yet to be confirmed.
277	Event Partnership Fund - Eye on Nature	<p>The annual Eye on Nature event delivers environmental educational activities for South Auckland schools.</p> <p>Funding recipient: Manukau Beautification Trust</p>	Confirm funding amount.	CS: ACE: Events	\$10,000 LDI: Opex	In progress	Green	<p>The 2018 Eye On Nature event was cancelled on the event day due to bad Auckland weather. As the event was cancelled on the event day, there was no unspent funds from the 2017/2018 financial year local board funding. All funds were required to pay for suppliers.</p> <p>The Manukau Beautification Trust has been advised that they are a recipient of \$10,000 funding for the 2018/2019 financial year.</p> <p>The money will be allocated via a service agreement in Q2 and Q3.</p>	<p>The service agreement for \$10,000 has now been drawn up and is in the process of being sent to the Manukau Beautification Trust.</p> <p>Once this has been signed, the funds can be paid out.</p> <p>Event is due to take place at the Auckland Botanical Gardens on the 30 March 2019.</p> <p>Expected to be completed in Q3.</p>
292	Operational Expenditure - Fresh Gallery Otara (Council Facility)	Operate Fresh Gallery Otara in an inclusive manner, curating exhibitions and related public programming; providing programmes of creative and cultural activities that reflect the cultural diversity of the localand regional community; and facilitating the display and sale of artwork to support both amateur and professional artists.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$125,518 ABS: Opex	In progress	Green	During Q1, the gallery received 2,048 visitors and delivered two programmes to 16 participants. Highlights included the collaborative delivery of the OMAC 30th celebration event which included a free beat making workshop with DJ Exile.	During Q2, the gallery received 1,231 visitors and delivered 2 programmes with 28 participants. Highlights included the opening of the collaborative exhibition 'Guest Stars' and a photography competition that was delivered for the public programming. The competition winner, Kuinita Hafoka received a digital print of her winning photograph, a family voucher for Dine restaurant, a movie gift card to the value of \$200 and a kit of art supplies.

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293	Operational Grant - Sistema Aotearoa	Fund Sistema Aotearoa to provide a programme that encourages youth in South Auckland to participate in orchestral music activities including community pre-school music sessions, concert performances, in school musicianship lessons, and instrumental tuition afterschool and in school holidays.	Amount of funding was increased from \$11,000, with an additional amount of \$4,000 allocated at September business meeting	CS: ACE: Arts & Culture	\$15,000 LDI: Opex	In progress	Green	During Q1, 77 after-school programmes were delivered and attended by 348 children. 184 children took part in five school holiday programmes, and 1,080 people attended the eight performances. Highlights included the concert performance 'Pesil Fasi! Pouuru!' where 300 Sistema students played alongside the Auckland Philharmonic Orchestra at the Vodafone Events Centre.	During Q2, 43 after-school programmes were delivered and attended by 348 children. Sistema delivered 12 school holiday programmes, and 1,510 people attended the 12 performances. Highlights included the Creative Souls Holiday Project that was delivered in collaboration with OMAC, and the National Youth Theatre Company on a holiday project that was attended by 50 Sistema students.
294	Operational Expenditure - Otarā Music Arts Centre (Council Facility)	Operate Otara Music Arts Centre (OMAC), providing music lessons for children and adults, SoundHouse classes, Recording Studio programmes and music based events. Foster and grow partnerships with external industry programmes such as Sistema Aotearoa and music education providers.	Further decision points not anticipated,	CS: ACE: Arts & Culture	\$313,893 ABS: Opex	In progress	Green	During Q1, OMAC received a total of 8,262 visitors and delivered 31 programmes with 2,780 participants. Highlights included the Stand Up, Stand Out (SUSO) heats that were held at OMAC and the finals that were held at the Vodafone Events Centre. Work has begun on recording the SUSO album in OMAC's Village studio.	During Q2, OMAC received a total of 14,398 visitors and delivered 103 programmes with 771 participants. Highlights included the end of year recital for the OMAC music student's which included over 30 individual performances, and the delivery of the Vodafone Pacific Music Awards Showcase 'Fire Family Faith' in conjunction with OMAC. The performances were supported by the Papatoetoe High School SUSO stars at was performed at the Otara fleamarket on Saturday 8 December 2018.
295	Operational Grant - Papatoetoe Historical Society	Fund the Papatoetoe Historical Society to provide essential museum services to the local and wider community through the provision of a museum and research facility, education outreach programme and six public or special events per year. Programmes will include a Community Learning Programme of guided tours, special events, schools and holidays programmes. The Society will present permanent displays and special focus exhibitions about the history of Papatoetoe, and provide access to its research materials and collections for students and individuals undertaking research.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$20,000 LDI: Opex	In progress	Green	A funding agreement for 2018/2019 was administered with the Papatoetoe Historical Society. During Q1, 877 people participated in the 13 programmes that were delivered by the Papatoetoe Historical Society. They received a total of 39 visitors, and recorded 268.5 hours of volunteer hours. Highlights included a museum visit from the local board, and a series of heritage walks with participants from Indian and Chinese communities.	During Q2, 1,163 people participated in the 18 programmes that were delivered by the Papatoetoe Historical Society. They received a total of 20 visitors, and recorded 219 hours of volunteer hours. Highlights included the two event delivered as part of the Auckland Heritage Festival; a talk at the Papatoetoe Library and a Heritage walk in Hunters Corner that was attended by 46 people.
296	Business Plan Initiatives - Fresh Gallery Otara	Execute specific initiatives from the business plan actions.	An updated action plan outlining the annual priorities from the business plan shall be presented to the LB.	CS: ACE: Arts & Culture	\$15,000 LDI: Opex	In progress	Green	The concept design for the refreshed signage at Fresh Gallery was presented to the local board in Q1 for feedback. The contractor will engage with the community for feedback, and the detailed concept design will be presented to the local board in Q2 before construction begins.	Staff are waiting for a confirmed date from Community Facilities to align the installation of the signage with the roof repairs to the Fresh Gallery. The detailed designs will be presented to the local board before construction begins.
333	Community grants (OP)	Provision of grants to support local community groups		CS: ACE: Community Empowerment	\$254,000 LDI: Opex	In progress	Green	A total of \$254,000 is available for contestable grants. A total of \$329,000 is in the LDI budget line but \$15,000 has been ring fenced for the Pursuit of Excellence Awards and \$60,000 for the BID's event fund. Local Grants Round One and Multi-board Round One 2018/2019 is completed and a total of \$153,597.91 was allocated leaving a total of \$100,402.09 remaining for three quick response rounds and one local grant round.	Quick Response Grant Round One 2018/2019 was completed and a total of \$14,400 was allocated leaving a total of \$86,002 remaining for two quick response rounds and one local grant round.

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749	Venue Hire Service Delivery - OP	Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	<p>During Q1, the hirer satisfaction survey shows that 100 per cent of hirers would recommend the venues they have visited.</p> <p>Participant numbers have increased by 93 per cent compared to the same period last year.</p> <p>Booking hours have increased by 99 per cent compared to the same period last year. This is due to the re-opening of Te Puke O Tara Community Centre.</p> <p>The top three activity types during quarter one are meetings, fitness and private events.</p> <p>A focus for staff in quarter two will be promoting our network through Google and Facebook channels</p>	During Q2, hirer satisfaction remains high with 90 per cent of hirers indicating that they would recommend the venues they have visited. Participant numbers and booking hours have increased significantly by more than double compared to the same period last year due to the opening of Te Puke O Tara Community Centre. In Q3, staff will be working with communities in preparation for the 2019/2020 booking calendar opening.
895	Te Puke O Tara Community Centre Programme Delivery	Plan, develop, deliver and evaluate a programme of activities that; - heralds the "re-birth" of the centre reopening in May 2018 - aligns to the outcome area of "honouring youth and seniors", with a strong focus on delivering programmes and activities which ensures community participation - enables more residents to feel connected to their community spaces - allows participants to learn, grow and come together to have fun		CS: ACE: Community Places	\$101,738 ABS: Opex	In progress	Green	<p>Te Puke o Tara Community Centre re-opened on 21 July 2018 with both the Mayor and local board chair presiding over proceedings. Most groups have returned to the centre and programmes are well underway. On 19 September 2018, an event was held to celebrate 125 Years of Women's Suffrage. Over 200 people participated and attendees told organisers that it was so much fun but also emotional as they reflected on women of influence in their lives. The event was reported on 1 NEWS "Pacific Update" on 21 September 2018.</p>	Q2 highlight - ELEI, a new dance programme for 7-12 year old girls focussing on developing confidence, character and leadership skills while learning old-folk Siva Samoa (Samoan traditional dancing). ELEI stands for Empower, Leadership, Excellence and Integrity. This 10 week programme commenced on 15 October 2018 and was originally intended for 25 girls but due to strong interest, started with 63 girls. About 30 families that would not normally set foot in TPOT, are now utilising the centre on Monday's. Parents and local families get to meet and socialise with other locals they have never met before. Parents say they have anticipated such a programme for a long time and most of the young girls who were born and raised in NZ and are not often exposed to their Samoan culture. ELEI has surpassed expectations and has enabled the community to be more connected.
991	Capacity-Building for business associations operating Business Improvement Districts (BIDs)	<p>Fund the three business associations operating Business Improvement Districts (BIDs) to undertake place-making activities in order to:</p> <ul style="list-style-type: none"> encourage economic development of these centres perceptions of public safety in their centres strengthen their roles as community hubs. <p>These activities might include:</p> <ul style="list-style-type: none"> contribute towards funding town centre ambassador programmes or employment of crime prevention officers hosting selected community events to make centres more attractive and welcoming to community people and visitors providing any activities to benefit the public as identified in their current strategic plans partnering with the local board to further the outcomes of the local board plan. 	<p>Q2 - report to be presented to the board seeking approval of an implementation plan for this initiative.</p> <p>This will include an accountability report from 2017/2018 work programme and information on the intended purpose for funding in 2018/2019. Note: no monies to be paid out until a resolution approving the implementation plan and endorsing the accountability report (2017/2018).</p>	CS: ACE: Community Empowerment	\$275,000 LDI: Opex	In progress	Green	<p>Otara-Papatoetoe Contestable Fund for Business Improvement Districts 2018 is live on SmartyGrants. The application and decision process will occur in Q2.</p> <p>In September the board agreed to funding the maintenance of CCTV as an interim measure until the function is transferred to Auckland Transport. It is anticipated that this will transfer to Auckland Transport by 31 December 2018.</p> <p>Otara Town Centre has submitted its accountability report for 2017/2018 financial year funded activities. A report regarding allocation of 2018/2019 financial year funded activities for business improvement districts will be presented to the local board for decision in Q2.</p>	<p>CCTV maintenance has yet to be transferred to Auckland Transport. During Q2, ARA Group NZ Ltd T/A ARA Security received \$11,325.52 of the \$26,000 that the local board set aside for CCTV maintenance on 18 September 2018. Auckland Transport and Community Empowerment staff visited all system sites on 15 November 2018. Auckland Transport is now working on the technical aspects of the transfer, mainly setting up network boxes at the town centre system sites. It is not clear yet when the transfer will be completed by. The local board will be updated if any substantial overrun is likely.</p> <p>Staff are working with Hunters Corner Business Association and Otara Business Association (OBA) to co-design bulk funding agreements to the value of \$87,000 each for 2018/2019 after the local board accepted the associations' accountability reports on 11 December 2018. It is expected that the associations will receive the bulk funding in Q3. Papatoetoe Central Main Street Society Incorporated (PCMSSI) has yet to submit its accountability report for 2017/2018. Upon receipt of the PCMSSI accountability report, staff will prepare a report to the local board to release to PCMSSI \$87,000 2018/2019 bulk funding.</p> <p>Both OBA and PCMSSI submitted separate applications to the inaugural Otara-Papatoetoe Contestable Fund for Business Improvement Districts 2018. Neither were successful.</p> <p>In Q3, CEU staff will lead collaboration between the BIDs team and Community Grants to plan an integrated council approach to working with the business associations, including working with OBA after it indicated intentions to expand its boundaries.</p>

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993	Build capacity: community-led response to alcohol licensing and advertising	Provides funding to a consultant engaged to provide policy support and advice, as requested, by community people or groups who want to engage in alcohol licensing advocacy, objections and submissions. The project has been implemented under a contract negotiated in 2014 and managed by Local Board Services Department, with CEU providing only a fund-holding function. .	No further decisions anticipated	CS: ACE: Community Empowerment	\$10,000 LDI: Opex	In progress	Green	Ten licensing applications were objected to in Q1. Nine objections were for renewals to current licenses and one new license application. All licenses are awaiting a hearing date.	From the ten applications received in Q1, three have been rejected by the District Licensing Committee; one was withdrawn; and the remaining six have not progressed. The Otara Gambling And Alcohol Group's (OGAAG) standing as an objector was challenged by an applicant in one of the cases in Q2, and they were eventually disallowed from objecting. OGAAG will continue to work to support local communities if they wish to file objections to applications for renewals or new liquor licenses in the local board area.
996	Capacity building - empowering diverse ethnic communities	<p>Fund cultural groups to strengthen and build on cultural connections, safety, health and wellbeing outcomes which could include:</p> <ol style="list-style-type: none"> 1. Working with local organisation such as Tzu Chi Compassion Foundation and Papatoetoe Sikh Temple to showcase their specific cultures and practices, programmes and activities offered for community involvement, other inclusive opportunities to increase social connections and learning - \$10,000 budget 2. Working with less visible ethnic or cultural community groups such as Bo Anh Vietnamese Temple, Cambodian Association, to build their capacity and to increase their visibility and participation in the community - \$4,000 budget 3. Partner with Asian Council on Reducing Crime to host programmes and activities to increase and enhance understanding of civic responsibilities and local decision making processes by new migrants into Otara and Papatoetoe. The activities would include learning about local bylaws, participation in voting and census - \$6,000 budget. 4. Partner with local groups to host triannual diversity forums to provide an inclusive platform for ethnic community leaders to socialise and network; identify common concerns; collaborate and innovate effective ways to address common aspirations; and to participate actively in council decisions that affect them. We would recommend a budget of \$5,000 for this. 5. Fund nga marae in Ōtara-Papatoetoe to host learning opportunities in Te Ao Maori for new migrants and resettled refugees - \$5,000 budget 	No further decisions anticipated.	CS: ACE: Community Empowerment	\$30,000 LDI: Opex	In progress	Green	<ol style="list-style-type: none"> 1. Tzu Chi Compassion Foundation has been contracted to deliver to this line for \$5,000. 2. Staff developed a funding agreement of \$4000 for Q2 with The United Buddhist Youth Association, hosted at the Vietnamese Bao An Temple, to organise an Open Day for the wider community in February 2019. It is anticipated this will help raise the visibility of this smaller ethnic communities and encourage their connections with and participation in local democratic processes. 3. Staff completed a funding agreement for \$6,000 for the Asian Council on Reducing Crime to organise some cultural and bylaw bus trips. This year, the trips will focus on involving community members who are not generally engaged. 4. Staff delivered the first Southern Boards Diversity Forum hosted by the local board. The event included the participation from the Papakura, Manurewa and Mangere-Otahuhu Local Boards, the Ethnic Peoples and Pacific Peoples Panel and 120 community participants. The Minister of Ethnic Communities, Honorable Jenny Salesa, spoke to the group and commended the timeliness of the initiative for leaders of diverse community groups to talk and listen together. Both Manurewa and Mangere Otahuhu Local Boards have expressed their interests to host future similar events. This constituted the first of the triannual events. A second forum is scheduled for Q2. 5. Staff are investigating options to identify an appropriate community group to be contracted to deliver Te Ao Maori learning opportunities for new migrants and resettled refugees in Q2. 	<p>-The Papatoetoe Dashmesh Darbar Sikh Temple has been contracted to deliver to this line for \$5,000, to organise an Open Day for the wider community before June 2019. It is anticipated this will help raise the visibility of this Sikh community and encourage their connections with and participation in local democratic processes</p> <p>-Staff delivered the second Diversity Forum in November 2018 which was attended by 80 community participants from more than 14 ethnicities. The English Language Partners South Auckland brought four of their new migrant students to share about their lives in New Zealand, and they did this with great effort in their elementary English. The Auckland Regional Migrant Services presented about their services to support new migrants, especially the WISE Collective social enterprise project. The Pacific Vision Aotearoa coordinator shared ideas for recycling and waste reduction during the festive season. Two Chinese calligraphers offered to write names and good luck messages in traditional inkbrush for attendees. A Myanmar Karen youth performance group demonstrated their unique dance.</p> <p>-Staff are investigating options to contract an appropriate community group to deliver Te Ao Māori learning opportunities for new migrants in Q3.</p>

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997	Capacity-Building for neighbourhood development in Ōtara-Papatoetoe	Fund programmes and activities that will build on and strengthen continued efforts to make Ōtara-Papatoetoe neighbourhoods well-connected and desirable places to live and visit. These could include: 1. The World Council of Sikh Affairs to empower the Indian Wardens to continue to facilitate and promote community connectedness and safety through hosting regular safety network and other meetings, local events to celebrate diversity, promote greater inclusion and community cohesion in Papatoetoe – budget \$8,000. 2. Thriving Otara Collective to progress and advocate the Otara Vision using the Results-Based Accountability Framework – budget \$10,000. 3. Otara Network Action Committee to host regular community network meetings in order to share information about what is happening and on offer in Otara – budget \$1,000. 4. Counties Manukau DHB to host regular network meetings in order to share information about what is happening and on offer in Papatoetoe – budget \$1,000. 5. Ngati Tamaoho Trust to provide capacity-building programmes to teach locals skills to improve their health and wellbeing that have been identified by them via surveys and feedback e.g. numeracy and literacy, dealing with stress, financial literacy, Te Tiriti o Waitangi workshops, cultural awareness, working with diversity, computer literacy, parenting, dealing with stress, applying for grants, English language, getting a drivers' licence and so on – budget \$12,000. 6. TOPS to help Ōtara-Papatoetoe residents to organise and host events to promote neighbourliness and a sense of community e.g. Neighbours Day Aotearoa (NDA), Neat Streets – budget \$2,000. 7. Community safety meeting, \$2,000. 8. Community builders, \$15,000. 9. Papatoetoe Sunday Markets, \$2,000. Staff are awaiting 2017/2018 financial year accountability reports from some community partners before new agreements are developed.	Additional projects to be approved including reallocation of \$10,000 unspent funds from the Ngati Tamaoho work line to develop some initiatives, especially in Papatoetoe.	CS: ACE: Community Empowerment	\$53,000 LDI: Opex	In progress	Green	<p>1. Funding agreement with The World Council of Sikh Affairs will be completed in Q2 for them to continue to facilitate and promote community connectedness and safety through hosting regular safety network and other meetings, local events to celebrate diversity, promote greater inclusion and community cohesion in Papatoetoe – budget \$8,000. 2. Thriving Otara Collective is working with staff to progress and advocate findings from the Otara Vision using the Results-Based Accountability Framework – budget \$10,000 will be completed in Q2. 3. Otara Network Action Committee to host regular community network meetings in order to share information about what is happening and on offer in Otara – budget \$1,000 to be actioned in Q2. 4. Counties Manukau DHB to host regular network meetings in order to share information about what is happening and on offer in Papatoetoe – budget \$1,000 could be re-allocated in Q2 because of underspend from last year. 5. Ngati Tamaoho Trust to provide capacity-building programmes to teach locals skills to improve their health and wellbeing that have been identified by them via surveys and feedback e.g. numeracy and literacy, dealing with stress, financial literacy, Te Tiriti o Waitangi workshops, cultural awareness, working with diversity, computer literacy, parenting, dealing with stress, applying for grants, English language, getting a drivers' licence and so on – budget \$12,000 may be re-allocated in Q2 following confirmation with group about unspent funds from last year. 6. TOPS to help Ōtara-Papatoetoe residents to organise and host events to promote neighbourliness and a sense of community e.g. Neighbours Day Aotearoa (NDA), Neat Streets – budget \$2,000 will be paid out in Q2. 7. Community safety meeting, \$2,000 - allocated to Otara Business Association for their Community Safety Network meetings and to Otara Gambling and Addictions Group for their network meetings and related activities to be completed in Q2. 8. Community builders, \$15,000 - funding agreement with Let's Get Legal Trust will be completed in Q2. 9. Papatoetoe Sunday Markets - \$2,000 held by Otara Business Association to be disbursed to the two operators of the six-week market events in Q2.</p>	<p>1. Funding agreement with The World Council of Sikh Affairs has been signed to continue to facilitate and promote community connectedness and safety through hosting regular safety network and other meetings, local events to celebrate diversity, promote greater inclusion and community cohesion in Papatoetoe – budget \$8,000. 2. Funding agreement with Thriving Otara Collective has been signed to deliver the Otara Vision using the Results-Based Accountability Framework – budget \$10,000. 3. Funding agreement with Otara Network Action Committee has been signed for them to host regular community network meetings in order to share information about what is happening and on offer in Otara – budget \$1,000. 4. Funding agreement with Age Concern Counties Manukau has been signed for them to host regular network meetings in order to share information about what is happening and on offer in Papatoetoe – budget \$1,000. 5. Ngati Tamaoho Trust is expected to not require any more funds for this financial year, and staff would seek approval from local board to repurpose the \$10,000 budget of 2018/2019 (less \$2000 top up for TOPS for Neighbours Day Aotearoa activities) for capacity-building programmes, especially in Papatoetoe. 6. Funding agreement with TOPS has been signed by the recipient but is waiting for local board decision to top up their budget from \$2000 to \$4000 before the funding can be released. This is for TOPS to include Papatoetoe residents as well as Ōtara to organise and host events to promote neighbourliness and a sense of community, including Neighbours Day Aotearoa (NDA), Neat Streets. 7. Funding agreement (\$4000) with Otara Business Association has been signed for their Community Safety Network meetings, to Otara Gambling and Addictions Group for their network meetings and related activities, and Papatoetoe Sunday Markets. 8. Funding agreement with Let's Get Legal Trust on Community builders has been signed (\$15,000). 9. Otara Business Association is working with market operators to be reimbursed.</p>
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998	Capacity-Building for seniors in Ōtara-Papatoetoe	<p>Fund local community groups to provide programmes that will ensure seniors know about and have access to quality facilities, resources, opportunities and activities.</p> <p>Activities could include:</p> <ol style="list-style-type: none"> 1. Partner with Papatoetoe Senior Citizens Club to work with at least two other ethnically diverse senior groups and co-host workshops to promote community resilience – budget \$2,000 2. Partner with Injury Prevention Aukilani to deliver workshops in Ōtara-Papatoetoe on health and wellbeing - budget \$3,000 3. Partner with Otara Skills Shed to provide regular activities for seniors to socialise while learning new skills – budget \$4,000 4. Partner with local retirement housing providers to host social events for residents and local seniors to promote greater inclusion and neighbourliness – budget \$2,000 5. Partner with Age Concern Manukau to coordinate community events and a 'seniors advisory group' to advise local board policies and plans – budget \$4,000 	Additional projects to be approved.	CS: ACE: Community Empowerment	\$25,000 LDI: Opex	In progress	Green	<ol style="list-style-type: none"> 1. Staff will continue trying to identify an appropriate senior group/s to co-host workshops for promoting community resilience in Q2 2. Staff working to identify appropriate provider for workshops for senior health and wellbeing in Q2. We have redirected \$1,000 of this line to activity 5 below as we expect the delivery to be from Q3 onwards. 3. A funding agreement will be drafted in Q2 with The Roots Collective for \$4,000 to deliver regular activities for seniors 4. Staff will be drafting a funding agreement with an appropriate community group to host social events for local seniors and residents for \$2,000 5. Staff will be completing a funding agreement for \$5,000 in Q2 with Independent Living Services to conduct research on the priorities of seniors in the Ōtara-Papatoetoe community. The research will focus on the impact of disability on seniors. Independent Living Services will organise education events to create community awareness and liaise with service providers to connect and provide information to local seniors and their families. 	<p>-Funding agreement (\$5,000) with Independent Living Services (ILS) has been signed to conduct research on the priorities of seniors in the Ōtara-Papatoetoe community. As the first step, ILS set up an Eastern Health Network in November 2018, which involved dozen of health providers who service the local board area. Their research will focus on the impact of disability on seniors. Independent Living Services will also organise education events to create community awareness and liaise with service providers to connect and provide information to local seniors and their families.</p> <p>-A funding agreement has been signed with The Roots Collective for \$4,000 to deliver regular activities for seniors</p> <p>-Staff will be identifying appropriate community groups in Papatoetoe and drafting funding agreement to host social events for local seniors and residents for \$2,000.</p> <p>-Staff are closely working with Age Concern Counties Manukau and other organisations to investigate the best form of working group to look at the age-friendliness of Otara-Papatoetoe (\$4000 budgeted).</p>
999	Capacity-Building for youth in Ōtara-Papatoetoe	<p>Fund and support local youth-led initiatives to increase youth leadership and participation in all sectors that affect their life outcomes e.g. education, employment and training, council decision making, housing and other youth-identified local issues.</p> <p>Activities could include:</p> <ul style="list-style-type: none"> • Fund Third Avenue to continue providing youth development, leadership training and mentoring programmes and services for TOPS (Ōtara-Papatoetoe youth council aka The Ōtara-Papatoetoe Squad) • Fund TOPS to coordinate and host a significant youth event or activity • Partner with local high schools to support youth development opportunities. • YWCA youth scholarship 	No further decisions anticipated	CS: ACE: Community Empowerment	\$38,000 LDI: Opex	In progress	Green	<p>Staff completed the funding agreement for 3rdAve Productions to provide youth development, leadership training and mentoring programmes for TOPS (The Ōtara-Papatoetoe Squad) - the Ōtara-Papatoetoe Local Board Youth Council.</p>	<p>Following resolution OP/2018/165, staff completed a funding agreement with 3rd Avenue Productions to increase funding for Ōtara-Papatoetoe Youth Council (TOPS). 2018 Civic Leadership Awards for the six local high schools were held. 12 nominations were received and local board members presented the awards. There is an opportunity to improve communications and promotion as some schools were not fully aware of the programme. Civic Leadership Awards Dinner to be held in Q3. Otara-Papatoetoe Youth Council (TOPS) delivered a series of youth events. However, there is a need for 3rd Avenue Productions to comply with the reporting process using the reporting templates provided in the funding agreement.</p>

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1000	Community-led placemaking: teaching gardens in Ōtara-Papatoetoe	<p>Collaborate with Parks, Sports and Recreation, as well as Community Facilities (Leasing), to support the Auckland Teaching Gardens Trust's on-site educational gardening programmes for local residents at East Tamaki Reserve, Middlemore Park, and Charntay Park in Otara and Stadium Reserve in Old Papatoetoe.</p> <p>Note that the budget and overall leadership of this programme is within the Park Sports and Recreation work programme.</p> <p>The roles of each unit/departments are outlined below:</p> <ul style="list-style-type: none"> • Community Empowerment Unit - supporting the community groups in terms of their sustainability/growth/capacity to deliver community outcomes. The teaching garden groups are a hub for wider community projects many of which are on private or ministry of education land. • Community Facilities - creating, holding and reviewing the lease and maintenance of the areas outside of the lease (there have been some asset maintenance issues raised at the gardens in Ōtara-Papatoetoe LB but it appears these are not within the lease but in adjacent park land areas) • Parks Sport and Recreation – understand, monitor and fund the overall programme. This includes understanding opportunities to grow the programme, link it with the objectives of connecting people with nature and set service levels and associated outcomes for the programme which can help inform future leases and future funding allocation/needs. 	No further decisions anticipated	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	<p>Staff completed the funding agreement for the Auckland Teaching Gardens Trust to work across Otara-Papatoetoe, Mangere-Otahuhu and Manurewa Local Board areas. In Q2, staff will support the Trust to develop a strategic plan. The Auckland Teaching Gardens Trust provide community hubs for local residents to learn about gardening for health and increasing food security.</p>	<p>Staff met with Auckland Teaching Gardens Trust to discuss the development of their strategic plan. Auckland Teaching Gardens Trust plans to progress this work in Q3. Community Empowerment Unit will provide support and capacity building. Currently, the Trust is collaborating with The Southern Initiative, Panuku, Healthy Families, local board and CEU on the Food Hub project in the old Papatoetoe Netball courts.</p>
1001	Respond to Maori aspirations - Maori responsiveness	<p>Fund Ngati Otara Marae \$5,000 to enable them to continue their programme of professional and governance development for their committee and staff. Continue to build on funding relationship with Ngati Tamaoho to promote and support their programmes and services delivered to people on behalf of the local board. Continue to strengthen relationship with Ngati Otara and Whaiora nga marae and promote their programmes to welcome and promote Te Ao Maori to newcomers.</p>	No further decisions anticipated	CS: ACE: Community Empowerment	\$10,000 LDI: Opex	In progress	Green	<p>Ngati Otara Marae completed their schedule of capacity-building programme and with delivery in Q2, Q3 and Q4. Staff are continuing to help progress the marae komiti's plans to build their new cultural centre as part of the wider Ngati Otara Multisport Facility and Cultural Centre project. Hikoia Te Korero Te Korero Manukau Parade A celebratory parade was held in September 2018 at Manukau CBD during Te Wiki o te reo Maori created a huge ground swell with the local community, schools, business, local/central government, and NGO's which was a part of a national event celebrating Te Reo. A coordinated weeklong series of activities in Manukau promoted and supported Te Wiki O Te Reo Māori. This work was informed through Auckland Council's Te Reo policy, and in a wider context the Māori Responsiveness Framework and Auckland Plan. The inaugural event was a huge success with over 3,000 people participating demonstrating diversity and inclusion.</p>	<p>On 14 November 2018, the strategic broker convened a meeting between the Ngati Otara Marae and representatives from Foundation North, Te Puni Kokiri, Internal Affairs and council to investigate ways for the marae to raise the needed funds for their approved plans for the new cultural centre. The marae held their Open Day after the meeting to encourage wider community buy-in for the plans. The feedback was overwhelmingly positive. Final costings for the plans are expected in Q3. CEU will work with council's Marae Development team to help coordinate a working group of representatives from potential funders to help progress fund-raising activities for the marae. It is expected that the marae will use some of the available funding to continue building the capacities and capabilities for the new committee to manage all related activities to deliver on the new building. The broker is also working closely with Kia Aroha College to investigate ways to empower them to engage more closely with the wider community.</p>

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1256	Apply the empowered communities approach – connecting communities (OP)	<p>Broker strategic collaborative relationships and resources within the community.</p> <p>This includes five key activity areas:</p> <p>1. Engaging communities:</p> <ul style="list-style-type: none"> reaching out to less accessible and diverse groups - focussing on capacity building and inclusion supporting existing community groups and relationships. <p>2. Strengthen community-led placemaking and planning initiatives - empowering communities to:</p> <ul style="list-style-type: none"> provide input into placemaking initiatives influence decision-making on place-based planning and implementation. <p>This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations.</p> <p>3. Enabling council:</p> <ul style="list-style-type: none"> supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. <p>4. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations:</p> <ul style="list-style-type: none"> this does not replace or duplicate any stand-alone local board Maori responsiveness activities. <p>5. Reporting back - to local board members on progress in activity areas 1 - 4.</p>	No further decisions anticipated	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	<p>The strategic broker:</p> <ul style="list-style-type: none"> established a working group with input from The Southern Initiative, Libraries and Panuku Auckland to provide advice and guidance to six community groups who expressed interest to resurrect a Sunday Market in old Papatoetoe. The first of the demonstration markets began in August 2018 and will continue through until October 2018. promoted the Empowered Communities Approach when working on various projects, including the Diversity Festival, Hikoia te Korero, Southern Boards' Diversity Forum and the Pursuit of Excellence Awards. Outcomes include new collaborations between community groups to work together, new partnerships to build capacities and capacities for newer or smaller groups, strengthened and expanded community networks to encourage more active and inclusive participation. 	<p>The strategic broker:</p> <ul style="list-style-type: none"> supported community groups to operate the Sunday markets in Papatoetoe. One group has applied for resource consent for a permanent market. The temporary markets continued over Q2 and will finish in mid-January 2019. The local board has granted \$2000 towards their promotion and advertising costs. participated in a cross-council assessment panel to choose an appropriate community group to manage the Clover Park community house. A robust process was piloted with a positive outcome achieved through the joint efforts of local board, Leasing, Community Places and Local Board Services continued active participatory work with The Thriving Otago Collective that launched its 2018 Otago Residents' Survey report of findings from 1003 households. maintained relationships with cross-council colleagues in diverse forums including Manutahi collective; Transform Manukau engagement and working group; South Auckland Youth Network maintained positive working relationships with community people and groups and communicating any updates, including Otago and Papatoetoe community networks. started a new relationship with staff from Kia Aroha college and investigated ways to involve them more in wider community activities including some funding from the Increasing Māori Responsiveness work line.
2810	Community Response Fund - Ōtara-Papatoetoe	Discretionary fund to respond to community issues as they arise during the year	The local board will consider strategic assessments of proposed initiatives and/or projects, and approve funding for those projects after consideration of their likely benefits	CS: ACE: Advisory	\$236,000 LDI: Opex	In progress	Green	<p>OP/2018/104 & 105 - Additional funding provided to other projects.OP/2018/142 - \$20,000OP/2018/143 - \$5,000OP/2018/164 - \$26,000OP/2018/165 - \$15,000+\$4,000+\$4,000OP/2018/166 - \$29,000Balance: \$66,000</p>	<p>OP/2018/199 - \$5,000 - to the PopUp Business School event OP/2018/216 - \$10K - Concept plan for Whitley Two ReserveOP/2018/217(a) - \$12,600 Softball development skills for children and young people - \$3,000Coach the coaches clinics for basketball coaches - \$4,000Swimming lessons for teenage girls to develop water confidence - \$2,600Triathlon for years 5 and 6 children - \$3,000.OP/2018/217(b) - \$20K - Removal of trees from Puhinui Reserve to enhance safetyOP/2018/223 - \$11K - 19R Boundary Road Skills Shed programming and activationsBalance: \$7,400</p>
2874	Maori input into decision making	Support and develop the Māori Input Into Local Board Decision Making Group (multi-board Māori decision making group) and implement past recommendations of the group	No further decisions anticipated	CS: ACE: Community Empowerment	\$5,000 LDI: Opex	In progress	Green	<p>Otago Health has been contracted to facilitate the Improving Maori Input into Local Board Decision-Making (IMI) reference group and the project delivery group to ensure greater local board responsiveness to mana whenua groups. Three mana whenua groups presented their priorities and aspirations to elected members and staff from seven local boards at the Mana Whenua Hui in Q1.</p>	<p>The Strategic Broker is on the Project Delivery Team for Improving Māori Input Into Local Board Decision Making (IMI) – A work programme has been ratified by mana whenua and local board members and actions agreed:</p> <ul style="list-style-type: none"> Working together to focus council effort and resources on increasing Māori voter participation in the urban south, incorporating ideas and suggestions of mana whenua. Working together to ensure opportunities for education of elected local board members and government officials. Working together to explore holding swearing-in ceremonies for the new local board members on local marae in November 2019, to commence a strong partnership in the new electoral term.

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1002	Youth Connections - Otara-Papatoetoe	<p>Youth Connections will:</p> <ul style="list-style-type: none"> • Provide quality advice and expertise on youth employment solutions. Locally, this is done through community-led solutions that identify and create jobs for youth; particularly those who are furthest from the job market. • Facilitate local opportunities for all youth to be meaningfully engaged in education, employment or training, and have clear employment pathways • Develop an extensive network of stakeholders in the youth employment space throughout the council family and the business community • Develop tools to build an enabling environment for young job seekers and youth-friendly employers. 	Local board to approve youth Connections Youth Employment initiatives to be delivered by The Southern Initiative from 1 November 2018.	CS: ACE: Community Empowerment	\$50,000 LDI: Opex	In progress	Green	<p>DINE Academy have trained 15 young people from April 2018. Eleven have secured casual employment, four of which were previously not in employment, education or training. Of the 15 trained, 11 have entered or remained in education or training. The Manukau Institute of Technology (MIT) Accelerator Programme provides youth with restricted licence training, defensive driving, practical time in a vehicle and a restricted licensing test. Twenty-five students started the programme in Q1, two who have taken their tests independently and one has withdrawn from the programme. The remaining 22 are undergoing training and will be referred to the testing stage once they have completed.</p> <p>Staff updated the local board at a recent workshop to on the up-coming Youth Connections programme transition from the Community Empowerment Unit to The Southern Initiative. Staff are working towards transitioning the programme to TSI as of 1 November 2018.</p>	Programme transferred to The Southern Initiative on 1 November 2018. The transition of the programme included responsibility for programme delivery and local board investment to support youth employment initiatives. For an update on Q2 programme activity refer to The Southern/Western Initiative local board work programme Q2 report.
Community Facilities: Build Maintain Renew									
791	Otara-Papatoetoe Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$2,639,146 ABS: Opex	In progress	Green	<p>Quarter one was a relatively wet start to the 2019/20 financial year for Citycare the full facility maintenance contractor for the RIMA Sector. Parks and sportsfields across the local board area were saturated and had high-water tables, typical of winter. Access to mow sites was one of the main issues encountered by the contractor. Wet and soft ground prevented the heavy machinery from mowing vast areas on some of the parks and sportsfields. To avoid causing damage to the grounds, excessively wet sites were exempted from mowing. The agreed duration for the exemptions was 10 days and was reviewed thereafter. Where exemptions were granted, the contractor was still required to mow and maintain reserve frontages, boundaries, tree clearance and edging. The turf mowing in both open and built spaces has been challenging, but the contractor has managed to maintain a high mowing frequency during the period. Audit results have been largely positive and upward trending for most local board areas, which is likely reflected in the lower number of customer complaints received during the quarter. Some results for the quarter are reflective of a number of elements, for example the wet weather and asset conditions, especially around the open space assets which are in need of renewals. Major Pool shutdowns were completed at the Franklin Pools, Papakura, whilst Papatoetoe Pools is currently shut for maintenance. The Norman Kirk Pool in Otara, is planned to be shut on 15 October, and Totara Pools on 11 November 2018.</p>	Rainfall and soil temperature readings were down from the historical average which has resulted in a rather slower growth than expected during this quarter. Sports fields preparations were undertaken early in the quarter with, summer sports generally commencing in early November 2018. Sportsfield preparations included line marking, adjusting the mowing heights and the preparation of cricket wickets to ensure a safe and fit for purpose playing surface. However, the rain in December 2018 created the ideal growth condition which saw a lot of the turf growth across the RIMA Region. This was notable in December and was picked up in the audits for the period.
793	Otara-Papatoetoe Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$326,451 ABS: Opex	In progress	Green	<p>The first quarter was influenced by remedial work after the April storm. The continued storm clean up was balanced against addressing deferred requests prior to the storm, and higher priority new requests received. Outstanding work is now limited to sites where access has been restricted due to ground conditions. It is anticipated these sites will be accessible shortly into the second quarter, weather dependant. The scheduled works programme was delayed as a consequence of the storm and deferred works, but is now on track. Replacement planting of trees removed throughout the year has been completed during the quarter.</p>	The building space has been relatively uneventful over this quarter. The primary focus for the contractor has been ensuring all the summer hot spots (particularly coastal sites) are fit for purpose and that cleaning and litter collection frequencies are adequate to meet expected demand.

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794	Otara-Papatoetoe Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$65,397 ABS: Opex	In progress	Green	During the first quarter, the annual update of the Site Assessment Reports, a large portion of the pest animal monitoring, and the majority of the first pulse of the rat control programme have been completed. Various unscheduled activities were completed which included a mixture of pest animal control and pest plant control. Request for service work orders received, continue to be seasonally normal, with an increasing trend in activity becoming apparent during the late stages of the quarter.	Works during the second quarter have predominantly been undertaken in High Value sites. The first pulse of the rat control programme has been completed and now moving to the second pulse. High Value pest plant control remains high on the agenda throughout the summer months. Request for service work orders received are trending slightly above average for the season. It is anticipated that requests for wasp control will likely pick up in quarter three.
2068	Allan Brewster Recreation Centre - comprehensive renewal	Comprehensive upgrade including kitchen, fitness area air-conditioning, fitness area changing room, full refit and paint throughout, lunch room, roof, stadium air-conditioning, stadium changing rooms, staff shower, storeroom roller door, committee rooms, offices, CCTV replacement and lift if needed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2275).	No further decisions anticipated	CF: Project Delivery	\$116,190 ABS: Capex - Renewals	In progress	Green	Current status: These are part of multiple bundled projects for comprehensive renewals. Detail and design currently in progress. Next steps: Physical works in accordance to centre's schedule.	Current status: Physical works tender completed and evaluation in progress. Next steps: Physical works in accordance to centre's schedule.
2069	Allan Brewster Recreation Centre - relamp stadium lighting with LED	Re-lamp stadium with LEDs. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3327).	No further decisions anticipated	CF: Project Delivery	\$36,300 ABS: Capex - Renewals	Completed	Green	Project completed in 2017-18 financial year.	Project completed.
2070	Aorere Park - renew amenity buildings	Renew toilet block and changing rooms.	If full replacement is needed, board to sign-off design	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Investigation, scoping and design phase. Next steps: Pricing and develop business case.	Current status: Investigation, scoping and design phase. Next steps: Pricing and develop business case.
2071	Coombe Avenue - renew playspace	Coombe Avenue Reserve whole playground renewal. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2278).	No further decisions anticipated	CF: Project Delivery	\$76,200 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.
2072	East Tamaki Reserve - renew assets	East Tamaki Reserve courts, car park, paths, playground, rubbish bins and seats renewals. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2279).	No further decisions anticipated	CF: Project Delivery	\$180,000 ABS: Capex - Renewals	Completed	Green	Project completed in 2017-18 financial year.	Project completed.
2073	Fresh Art Gallery - renew roof, gutters and internal fit-out	Roof and gutter replacement. Internal refit to support.	Any design decisions	CF: Investigation and Design	\$150,000 ABS: Capex - Renewals	In progress	Green	Current status: Acquire assessment on building before moving on this project, however project will be considered as part of the ongoing roofing inspections and recommendations for repair. Site visit with consultant completed. Next steps: Engage consultant for design and recommendations of internal works.	Current status: The contract will combine the roofing with the following projects: Otara Business Hub - investigate options for installing lighting. Otara Library - comprehensive renewal, Otara Music Arts Centre - renew co-located entrance and reception area. OMAC - investigate feasibility of canopy replacement and subsequent physical works. Next steps: Engage consultant for scoping required works and preliminary design
2074	Hayman Park - renew assets	Renew rubbish bins, seats and signs. Removal of maze and salvage tiles where possible. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2280).	No further decisions anticipated	CF: Project Delivery	\$150,000 ABS: Capex - Renewals	In progress	Green	Current status: The contractor has been appointed, and contract documentation is being completed. Next steps: Hold pre-start meeting and commence physical works.	Current status: Physical works are underway and progressing to programme. Toilet foundations and framing are in place and the new shared concrete path is being poured. Completion is expected June 2019 subject to weather. Next steps: Continue physical works to completion.
2075	Hayman Park - renew skate park	Hayman Park Skate Park renewal. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2281).	No further decisions anticipated	CF: Project Delivery	\$223,000 ABS: Capex - Renewals	In progress	Green	Current status: The contractor has been appointed, and contract documentation is being completed. Next steps: Hold a pre-start meeting and commence physical works.	Current status: Physical works are underway and progressing to programme. Toilet foundations and framing are in place, and the new shared concrete path is being poured. Completion is expected June 2019 subject to weather. Next steps: Continue physical works to programme.
2076	Hayman Park Stage 1 - develop park	Construction of new destination playground, paths, toilets and kiosk. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2282).	Design to be agreed with local board	CF: Project Delivery	\$500,000 ABS: Capex - Growth	In progress	Green	Current status: The contractor has been appointed, and contract documentation is being completed. Next steps: Hold a pre-start meeting and commence physical works.	Current status: Physical works are underway and progressing to programme. Toilet foundations and framing are in place, and the new shared concrete path is being poured. Completion is expected June 2019 subject to weather. Next steps: Continue physical works to programme.

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2078	Kohuora Park - renew park structures	Renew platform at Kohuora Park. Approved as part of the 2017/18 programme. Activity previously titled "Ōtara-Papatoetoe - renew park structures".	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Finalising scope of work and costing. Next steps: Prepare contract and commence physical works.	Current status: Contractor has commenced work on site. Next steps: Monitor project to completion.
2079	Manukau Sports Bowl - renewals	Manukau Sports Bowl car park, fence, path, retaining wall, rubbish bin and shelter renewals. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2284).	No further decisions anticipated	CF: Project Delivery	\$31,000 ABS: Capex - Renewals	In progress	Green	Current status: Awaiting budget variation request approval. Next steps: Tender the work to market.	Current status: Start physical works in January 2019. Next steps: Complete physical works.
2080	Ngati Ōtara Park - develop multi-purpose facility and park	Develop a multi-purpose facility at Ngati Ōtara Park - stage 1 and the Marae - stage 2. \$3,717,850 LTP development budget 2017/18-2019/20; \$500,000 renewal (2018/19); \$500,000 LDI CAPEX (2018/19). This project is a continuation of the 2017/2018 programme (previous SP18 ID 2270).	Design to be agreed with local board	CF: Investigation and Design	\$1,150,000 ABS: Capex - Development; #ABS: Capex - Renewals; #LD I: Capex	In progress	Green	Current status: Developed design awarded to consultant team and underway. Next steps: Developed design and consent phase for both multi-sport and marae facilities.	Current status: Developed design for both multi-sport and Marae facilities underway with resource consent lodgement expected early 2019. Next steps: Detailed design phase for both multi-sport and Marae facilities following resource consent outcome.
2081	Ōtara Business Hub - replace roof stage 1	Isolated and temporary renewal of roofs 3, 4, and 6 of the Ōtara Business Hub. Costs are estimated to be more than current year's budget and will be confirmed on further inspection. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2266). Project previously named "Ōtara Citizens Advice Bureau - replace roof" and is bundled with "OMAC - investigate feasibility of canopy replacement and subsequent physical works".	No further decisions anticipated	CF: Investigation and Design	\$120,000 ABS: Capex - Renewals	In progress	Green	Current status: Business case is being developed to incorporate recommendations from the consultant on the approach of the required renewal / replacement works to incorporate findings from the roof assessment report. Preliminary discussion has happened with the local board regarding the potential plans and cost. The focus is now to look at the options with the Facilities Maintenance contractors and try to find a better approach before requesting additional funds and increasing the scope. The current plan is to repair where possible. Seismic report is underway. Next steps: Complete the engagement with the Facilities Maintenance contractors, prepare for delivery for summer.	Current status: Business case is being developed to incorporate recommendations from the consultant on the approach of the required renewal / replacement works to incorporate findings from the roof assessment report. Preliminary discussions have been held with the local board regarding the potential plans and cost. The focus is now to look at the options with the Facilities Maintenance contractors to repair where possible and identify scope and funding options. Seismic report is underway. Next steps: Complete the engagement with the Facilities Maintenance contractors and prepare for delivery during summer 2019.
2082	Ōtara Creek Esplanade Path Network	Ōtara Creek Reserve and Ōtara Creek Reserve South path renewals. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2287).	No further decisions anticipated	CF: Investigation and Design	\$160,000 ABS: Capex - Renewals	In progress	Green	Current status: Public consultation documentation being prepared for letter drop to residents adjacent to considered paths. Next steps: Analysis of data collected to inform the design of the improved paths.	Current status: Letter drop to neighbouring residents has not provided further feedback. Transpower supports the proposed path connecting directly to the road crossing on East Tamaki Drive, even though it will be closer to the pylon. Next steps: Prepare scope of works for the professional services.
2083	Ōtara Creek Reserve - renew pedestrian bridge and path	Ōtara Creek Reserve South, pedestrian bridge renewals. Renewals funding is \$1,090,000 over 3 years, arts funding \$325,000 in 2018/19. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3147).	Board to approve design	CF: Investigation and Design	\$620,000 ABS: Capex - Renewals; #Regional	In progress	Amber	Current status: Project is undergoing design changes with safety considerations. Next steps: Finalise design and tender for physical works.	Project on hold as safety in design review is being conducted. Current status: Physical works tender has been concluded, negotiation with a preferred contractor is in progress. Next steps: Physical works.
2084	Ōtara Library - comprehensive renewal	Comprehensive building refit including exterior repaint including FF&E. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works.	No further decisions anticipated	CF: Investigation and Design	\$45,000 ABS: Capex - Renewals	In progress	Green	Current status: Engage consultant to scope requirements and supply preliminary design. Next steps: Budget costing and Business Case	Current status: Contract to be combined with the following projects: Ōtara Business Hub - investigate options for installing lighting, Ōtara Music Arts Centre - renew co-located entrance and reception area. Ōtara Music Arts Centre - investigate feasibility of canopy replacement and subsequent physical works, Fresh Art Gallery - renew roof, gutters and internal fit-out. Next steps: Engage consultant for scoping required works and preliminary design.
2085	Ōtara Music Arts Centre - renew co-located entrance and reception area	Renew co-located entrance and reception area. Include lighting to brighten entrance and reception. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2269).	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Project is currently awaiting the result of the roofing projects works. Once the roofing direction is determined then consultant will be engaged for designing. Next steps: Engage designer to design and meet with Ōtara Music Arts Centre (OMAC).	Current status: Contract to be combined with the following projects: Ōtara Business Hub - investigate options for installing lighting, Ōtara Library - comprehensive renewal, Ōtara Music Arts Centre - investigate feasibility of canopy replacement and subsequent physical works, Fresh Art Gallery - renew roof, gutters and internal fit-out. Next steps: Engage consultant for scoping required works and preliminary design.
2087	Ōtara Pool and Leisure Centre - renew roof	Refurbish/replace roof where required.	No further decisions anticipated	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: Approved technical drawings and pricing, requested building consent. Next steps: Complete business case and prepare for delivery.	Current status: Approved technical drawings and pricing, requested building consent. Currently in detailed design. Building consent to be lodged in January 2019. Next steps: Complete business case and prepare for delivery.

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2088	Ōtara Senior Citizens Lounge - refit facility	Reconfigure storage area including replacing shelving, painting and varnishing, replacement of window coverings with blinds, replacement of flooring. Replace old zip with boil and brew heating unit, replace old hot cylinder under bench (repeat). Replace old and swollen joinery around kitchen. Occupier: Ōtara Senior Citizens Club.	No further decisions anticipated	CF: Project Delivery	\$25,000 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.
2089	Ōtara Town Centre - renew fish canopy	This asset poses a health and safety risk in its current condition. The rating has escalated to a 4 to 5. Investigation is in progress to address the structure and options will be presented to the local board for their consideration.	No further decisions anticipated	CF: Investigation and Design	\$160,000 ABS: Capex - Renewals	In progress	Green	Current status: Business case completed, cost estimate needs to be considered on asset value, will seek additional funds. Next steps: Notify stakeholders and prepare for delivery.	Current status: Business case completed, cost estimate needs to be considered on asset value, will seek additional funds for works, possible cheaper solution investigated, waiting for response. Next steps: Notify stakeholders, move into delivery and tender works.
2090	Ōtara-Papatoetoe - install CCTV cameras	Install CCTV cameras within the Ōtara-Papatoetoe area. Year one - investigation in collaboration with the council security team and Community Empowerment, scoping and physical works. Possible sites include Rongomai and East Tamaki.	Programme to be agreed before implementation	CF: Investigation and Design	\$15,000 ABS: Capex - Development	Approved	Green	Current status: Finalising scope of work and costing. Next steps: Prepare contract and commence physical works.	Current status: Closed-circuit television (CCTV) is now being managed by Auckland Transport and the appropriate contacts are being sought to best scope the desired works.
2091	Ōtara-Papatoetoe - investigate options for sports lighting and sportfield upgrades	Investigation and option analysis for field and lighting upgrades to provide for the shortfall of 48 hours per week. Options to be approved by the local board.	Design to be agreed with local board	CF: Investigation and Design	\$50,000 ABS: Capex - Growth	In progress	Green	Current status: Currently working on scoping and investigating the fourteen (14) sports parks field and sports lighting condition rating. Next steps: Prepare local board report for consideration.	Current status: Currently working on scoping and investigating sports parks field and sports lighting condition rating. Next steps: Develop recommendation report for consideration by the local board.
2092	Ōtara-Papatoetoe - renew car parks and roading FY18+	Renewal of car parks and roading in Kohuora Park, Ngati Ōtara Park, Osterley Way 9 Grounds, Papatoetoe Recreation Grounds, Robert White Park, Murdoch Park. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2291).	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Conduct the tender process in accordance with the terms of the request for tenders. Next steps: Appoint preferred contractor to undertake the construction and commence physical works.	Current status: Detailed designs to be completed. Next steps: Tender to the market
2093	Ōtara-Papatoetoe - renew car parks FY17+	Aorere Park, Papatoetoe Recreation Grounds, Robert White Park, Sels Park, Waipapa Park (Electrocorp 2 & 3) car park renewals. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2288).	No further decisions anticipated	CF: Project Delivery	\$200,000 ABS: Capex - Renewals	Completed	Green	Project completed at all sites namely, Aorere Park, Papatoetoe Recreation Grounds, Robert White Park, Sels Park and Waipapa Park (Electrocorp 2 & 3).	Project completed at all sites namely, Aorere Park, Papatoetoe Recreation Grounds, Robert White Park, Sels Park, Waipapa Park (Electrocorp 2 and 3).
2094	Ōtara-Papatoetoe - renew courts 2018/19	Cooper Park (Whitley No 2 Reserve), Dissmeyer Park, Sandbrook Reserve, Sunnyside Domain.	No further decisions anticipated	CF: Investigation and Design	\$5,300 ABS: Capex - Renewals	In progress	Green	Current status: Awarded contract for design and schedules, waiting for draft designs and community engagement timelines if required. Next steps: Present concept findings to the local board.	Current status: Community engagement is underway to determine the demographics and ideals of the community in consultation and the Have Your Say website. Letters have been delivered. Consultation will help inform a draft concept of each playspace that was identified in the project scope. Feedback will be presented to the local board to enable decisions for future funding and programming. Next steps: Present the draft concept plan to the local board identifying any additional funding, upgrades and determine a priority for future programming.
2095	Ōtara-Papatoetoe - renew libraries furniture, fittings and equipment	This project will occur at the Manukau Library and Papatoetoe Library. This design of the project will occur in 2017/2018 and installation of the furniture, fittings and equipment in 2018/2019. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2273).	No further decisions anticipated	CF: Project Delivery	\$186,400 ABS: Capex - Renewals	In progress	Green	Current status: An architect has been engaged to specify the replacement furniture items for Manukau Library. Next steps: Complete the specifications and order the replacement furniture items.	Current status: Scoping with the Libraries team. Next steps: Design drawings.
2096	Ōtara-Papatoetoe - renew park access FY18+	Scoping for future years physical works. Condition 4 and 5 carparks, paths, and wheel stops. Priority sites identified as: Sandbrook Reserve, Stadium Reserve, Wiri Stream, Kimpton Park, Omana Park.	No further decisions anticipated	CF: Project Delivery	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: The consultant has started to scope the works required. Priority sites identified as: Sandbrook Reserve, Stadium Reserve, Wiri Stream, Kimpton Park, Omana Park. Works are also being carried out at Papatoetoe Recreation grounds. Next steps: Prepare a business case which is expected by end of November 2018.	Current status: Consultant has started to scope works required. Priority sites identified as: Sandbrook Reserve, Stadium Reserve, Wiri Stream, Kimpton Park, Omana Park. Works are also being carried out at Papatoetoe Recreation Grounds. Next steps: Prepare a business case which is expected by the end of December 2018.

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2097	Ōtara-Papatoetoe - renew park public amenities FY18+	Scoping for future years physical works. Condition 4 and 5 toilets. Priority sites identified as: Omana Park (previously included James Watson Park - removed as renewal not needed). Alternative priority sites may be nominated by the board.	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: The contractor cost estimates are under review by an internal quantity surveyor. The draft business case has been reviewed. Next steps: Complete the required changes (with approved cost estimates) to the business case for handover to project delivery for execution and delivery.	Current status: Finalise project scope and costing. Next steps: Issue a contract for this project.
2098	PACT Building (ex St Johns Hall) - refurbish facility	Full building refurbishment. Occupier: Papatoetoe Adolescent Christian Trust.	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: Scope requirements. Next steps: Pricing and business case	Current status: Completing business case following pricing confirmation. Next steps: Plan physical works.
2099	Papatoetoe Centennial Pools - renew various major components throughout centre	Renew outdoor plant room roof; repaint indoor pool area, public changing rooms, Reception, spa area; replace concourse; reception carpet offices; replace poolside doors; retile family changing room and spa pool; and replace fencing. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2277).	No further decisions anticipated	CF: Project Delivery	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: These are part of multiple bundled projects for comprehensive renewals. Detail design is currently in progress. Next steps: Physical works to be done in accordance with the centre's schedule.	Current status: Physical works tender completed and the evaluation is in progress. Next steps: Physical works in accordance to centre's schedule.
2100	Papatoetoe Town Hall - renew facility	Renew condition 4 and 5 assets including repainting the dining area and renewing the airflow system. Year one - investigation (including options for sites that would benefit from an increase level of service to propose to the local board), scoping and physical works, year 2+ - physical works.	Any design decisions to be decided by local board	CF: Investigation and Design	\$25,000 ABS: Capex - Renewals	In progress	Green	Current status: Acquire pricing. Next steps: Develop a business case.	Current status: Pricing for scoped work being confirmed. Next steps: Develop a business case and programme physical works.
2101	Puhinui Reserve - renew tracks & crossings	Metal track & structure renewal.	No further decisions anticipated	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: The tracks and crossings in Puhinui Reserve have been marked as one that will be included in a Conditions of Contract for Consultancy Services (CCCS) agreement that will be tendered through a closed tender method to procure the services of a structural engineer. Next steps: Finalise all sites to be included in the structural engineer Conditions of Contract for Consultancy Services (CCCS) agreement. Draw up a contract for walkways and paths to be procured through the closed tender process.	Current status: The consultant is preparing multiple options for track renewal with cost estimates for each option. Next steps: Analyse the options and prepare for delivery.
2102	Sunnyside Domain - renew play space	Renew playground. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3208). Project previously was to reconfigure the car park but this work is not needed now. However, the play space does need renewal.	Approve play space design	CF: Project Delivery	\$400,000 ABS: Capex - Renewals	In progress	Green	Current status: The concept design has been completed and presented to the local board at an August workshop. The local board has requested a formal report for approval. Next steps: Preparation of the report. Commencement of a planning check on the designs and, if required, prepare consent documentation.	Current status: Physical works tender has been awarded. Next steps: Anticipated site commencement is March 2019.
2103	Te Puke o Tara Sports Park - develop change rooms	The project will install two new changing rooms and three new toilets. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3221).	Design to be agreed with local board	CF: Investigation and Design	\$40,000 ABS: Capex - Growth	In progress	Green	Current status: This is a multi year project. The funding for the physical work is available in financial year 2019/2020. The scoping and design will begin in financial year 2018/2019. Next steps: Finalise investigation and initiate design.	Current status: This is a multi year project. The funding for the physical work is available in financial year 2019/2020. The scoping and design will begin in financial year 2018/2019. Consultation and investigation is underway with preliminary design meetings completed. Next steps: Finalise scope and complete detailed designs.
2104	Te Pupu Tahī Tanga Ōtara Wardens Building - refurbish building	Refurbish building interior. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2267).	Local board to be involved in consultation	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Contractor has commenced work on site. Next steps: Monitor project to completion	Current status: Contract has commenced work on site. Next steps: Monitor project to completion
2105	The Chambers - comprehensive renewal	Review options for renewal of building and subsequent physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3224).	Local board to approve any design work	CF: Project Delivery	\$240,000 ABS: Capex - Renewals	In progress	Green	Current status: Work is underway to make the building water-tight, safe and clean. Next steps: Water-tightness work completion is due at the end of October.	Current status: The work to make the building safe, clean and water-tight is complete. Next steps: Evaluate potential for additional work to accommodate any movement of tenants.

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2106	Tupu Youth Library - replace roof and comprehensive renewal	Full reroof due to continuing leaks. The comprehensive renewal scheduled for FY20 has been brought forward on the basis of the roof renewal. Upon investigation the roof has leaked into the ceiling and the internal structural walls. This facility will require shutdown while works are underway, therefore we want to conduct physical works in their entirety throughout FY19. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2274).	No further decisions anticipated	CF: Investigation and Design	\$500,000 ABS: Capex - Renewals	In progress	Green	Current status: Project has completed draft, waiting on results, will look to handover to delivery phase. Next steps: Tender detailed design for physical works.	Current status: Design review in the light of scope that has not been resolved. Next steps: Building consent.
2725	Ōtara Business Hub - investigate options for installing lighting	Investigate options and CPTED concerns for installing lighting (solar preferred) in the courtyard outside OMAC and Ōtara Library. Further costs may be incurred dependent on lighting design chosen	Lighting design	CF: Investigation and Design	\$2,000 LDI: Capex	In progress	Green	Current status: Designer engaged. Next steps: Present estimates and options to the local board.	Current status: Contract to be combined with the following projects: Otara Library - comprehensive renewal, Otara Music Arts Centre - renew co-located entrance and reception area, Otara Music Arts Centre - investigate feasibility of canopy replacement and subsequent physical works, Fresh Art Gallery - renew roof, gutters and internal fit-out. Next steps: Engage consultant for scoping required works and preliminary design.
2887	Te Puke O Tara Community Centre - refurbish centre	Renewal and redevelopment of centre. This project is carried over from the 2016/2017 and 2017/2018 programme (previous ID 2272).	No further decisions anticipated	CF: Project Delivery	\$306,556 ABS: Development	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed.
2945	Kurt Elsa Park - renew playspace	Kurt-Elsa Park (Kurt Lane Reserve) whole playground renewal. This project is carried over from the 2016/2017 and 2017/2018 programme (previous ID 2283).	No further decisions anticipated	CF: Project Delivery	\$24,658 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed.
2946	Milton Park - renew playspace	Milton Park whole playground renewal. This project is carried over from the 2016/2017 and 2017/2018 programme (previous ID 2285).	No further decisions anticipated	CF: Project Delivery	\$62,000 ABS: Capex	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	completion date was set for end of December however with the wet weather completion has been extended to end of January. Current status: Physical works on site due to complete by the end of January. Next steps: Project complete.
2947	Otamariki Park - renew playground	Otamariki Park whole playground renewal. This project is carried over from the 2016/2017 and 2017/2018 programme (previous ID 2286).	No further decisions anticipated	CF: Project Delivery	\$542,038 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Physical works have commenced on site. Anticipated completion date by mid-March 2019. Next steps: Monitor physical works.
2971	Otamariki Park - develop toilet and drinking fountain	Design and build a fully accessible, robust, attractive single public toilet facility and an accessible drinking fountain on the route from the Otamariki Park playground to the on road parking. This project is carried over from the 2017/2018 programme (previous SP18 ID 3146).	No further decisions anticipated	CF: Project Delivery	\$136,027 LDI: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Physical works have commenced onsite. Next steps: Toilet block will not be operational until the playground is completed in late March 2019.
3106	OMAC - investigate feasibility of canopy replacement and subsequent physical works	Redesign and replace canopy if needed. This project was carried over from FY2017/2018, previous SP ID 2268	No further decisions anticipated	CF: Investigation and Design	\$8,977 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Contract to be combined with the following projects: Otara Business Hub - investigate options for installing lighting, Otara Library - comprehensive renewal, Otara Music Arts Centre - renew co-located entrance and reception area, Fresh Art Gallery - renew roof, gutters and internal fit-out. Next steps: Engage consultant for scoping required works and preliminary design.
3201	Rongomai Walkway	Completion of the pathway through Rongomai Park connecting to Te Irirangi Drive, East Tamaki (2m wide concrete path approximately 200m long). This project was carried over from FY2017/2018, previous SP ID 3550	No further decisions anticipated	CF: Investigation and Design	\$173,260 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: The short connection from the existing path built by Rotary to the Rongomai Park car park is possible. The longer path connecting through to the pedestrian bridge is not supported by Transpower until they lift the transmission lines. The lower route through Rongomai Reserve connecting through to Belinda Place has two different options. Next steps: Workshop route options with the local board.

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3222	Sandbrook Reserve - demolish vandalised building	Demolish vandalised building and return to green space	No further decisions anticipated	CF: Project Delivery	\$300,000 ABS: Opex	In progress	Green	Q1 commentary not captured for new projects created after Q1 completion.	Current status: Asbestos assessment underway and pricing being obtained. Next steps: Develop business case and programme physical works.
3227	Milton Park walkway (option 1)	Develop a 100m x 2.5metre footpath connection from Landon Avenue to the northern end of school boundary. Funded by Auckland Transport Local Board Transport Capital	No further decisions anticipated	CF: Investigation and Design	\$87,000 External funding	In progress	Green	Q1 commentary not captured for new projects created after Q1 completion.	Current status: Site visit conducted with designer and stakeholder to look at path alignment. Planning assessment completed which showed that resource consent is not required. Next steps: Finalise detailed design with stakeholders by the end of February 2019.
Community Services: Service Strategy and Integration									
Infrastructure and Environmental Services									
604	Puhinui Reserve Restoration	This project will deliver fencing and re-planting of Puhinui Reserve.	There are no further decisions in 2018/2019.	I&ES: Environmental Services	\$20,000 LDI: Opex	In progress	Green	During quarter one revegetation continued at Puhinui Reserve. Contractors were engaged to carry out site preparation for the planting of 18,000 native trees and shrubs. Weed control is planned for the reserve in quarter two.	The planting of 18,000 native trees and shrubs was completed in quarter two through a combined corporate and community planting event. This planting aims to restore and enhance strategically important inanga (whitebait) spawning zones along several hundred metres of the lower Puhinui Stream. The plants are establishing well. In quarter three the winter planting plans will be finalised.
606	Ōtara Lakes and Waterways - Ōtara Litter Action Plan	The project will continue implement the Ōtara Litter Action Plan. This will include two Neat Streets events, two clean ups, engagement with original Neat Street sites and one litter/illegal dumping activation. The Neat Street events will align with the the board's funded Neighbourly Day (Arts, Culture and Events).	There are no further decisions in 2018/2019.	I&ES: Healthy Waters	\$40,000 LDI: Opex	In progress	Green	Contractors for neat streets events have been engaged and the events will be held in 2019. Dates and locations of the events are yet to be confirmed. A clean-up was held during quarter one at Ōtara Creek reserve during 'Keep New Zealand Beautiful week'. Sixty-three volunteers attended and collected 30 bags of rubbish, three trolleys and a TV. During quarter two the neat streets events will be prepared for delivery in quarter three.	The contracts for Neat Streets coordinators have been finalised. The first event at Velvet Crescent was held on 8 December 2018. Over 40 volunteers from community and church groups supported the event which saw the sorting of 27,565kg of landfill waste, 18 cubic metres of metal, 1,590kg of wood and more. The event engaged 54 households and the neat streets team will support ongoing engagement with the Velvet Crescent and Lawrence Place community. The locations for the next Neat Streets event in Ōtara will be confirmed with the board in January 2019.
610	Ōtara Adopt a Spot	To continue implementation of the Adopt a Spot programme including supporting the current four groups and recruitment of one new group in the Ōtara area.	There are no further decisions in 2018/2019.	I&ES: Healthy Waters	\$20,000 LDI: Opex	In progress	Green	A contract for professional support for the groups, additional maintenance and plant supply for winter 2019 plantings was finalised in quarter one. Work will commence in quarter two.	The Adopt a Spot plan for 2019 has been finalised by the coordinator and local ambassador and has been presented to Parks, Sport and Recreation for approval. The work for 2019 will continue to focus on the Ōtara Creek Reserve with ongoing weed control and planting (with plants supplied by the Mayors Million Trees) as well as introducing pest control for rats. The local ambassador continues to build community engagement with four volunteer events held in the last quarter.
906	Tamaki Estuary Environmental Forum Coordinator - Ōtara-Papatoetoe Local Board	To see Te Wai o Taiki (the Tāmaki Estuary) as a thriving, dynamic and healthy ecosystem that is loved and used by the community and which positively enhances and connects with the Manukau Harbour, the Waitematā Harbour and the Hauraki Gulf (Tāmaki Estuary Environment Forum vision). Specifically this budget will fund a coordinator at 12 hours per week to support the Tāmaki Estuary Environmental Forum, and support groups in progressing the above vision for the Tāmaki estuary. The forum operate as a collaboration between five local boards, and several community organisations, to advocate for the Tāmaki catchment. This year will see exploration of additional funding sources and sponsors to support aspirations of the group. The forum also hopes to partner with academic institutions to discover more about the environmental issues and social interactions of communities within the Tāmaki catchment.	There are no further decisions in 2018/2019.	I&ES: Healthy Waters	\$5,000 LDI: Opex	In progress	Green	During quarter one, elected co-chairs Julie Chambers representing the community and Carmel Claridge representing local boards established bi-monthly forum meetings. The chairs have undertaken visits to four of the five local boards that support the forum to present on recent activities and the proposed direction of the forum for the 2018/2019 financial year. The fifth presentation will be provided at the Māngere-Ōtāhuhu Local Board's November 2018 business meeting. The forum's coordinator contract has been extended to the end of June 2019. The next forum meeting is scheduled for 25 October 2018.	During quarter two bi-monthly meetings organised by the coordinator and hosted by co-chairs have continued. The terms of reference for this group is currently being reviewed and updated to provide more detail and guidance on the governance of the forum. The forum aim to repeat reserve clean-ups around the catchment in 2019 with Conservation Volunteers New Zealand. A newsletter was developed and distributed to the stakeholder list in December 2018.

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912	Manukau Harbour Forum - Ōtara-Papatoetoe Local Board	To implement the Manukau Harbour Forum work programme. The proposed work programme includes a governance review, communications plan, symposium, and an education project.	No further decisions anticipated.	I&ES: Healthy Waters	\$10,000 LDI: Opex	In progress	Green	At the August 2018 business meeting, the forum agreed to allocate its \$81,000 operational expenditure budget towards the delivery of the following projects in the 2018/2019 financial year: <ul style="list-style-type: none"> governance and management support review (\$22,000) symposium and community event (\$20,000) communications plan (\$14,000) industry education programme (\$10,000) youth leadership programme (\$15,000). During quarter one, two forum newsletters were produced and distributed to the stakeholder list. An interview with the forum chair was published on Our Auckland and shared via local board social media. The video footage taken last financial year is currently being edited into promotional videos of the Manukau Harbour. <p>Planning for the youth leadership programme, symposium and community event, and the governance and management support review is underway. An industry education programme has yet to be developed and will be discussed at the forum's October 2018 workshop.</p>	In quarter two the forum: <ul style="list-style-type: none"> provided feedback on projects to be considered under the natural environment targeted rate presented to the Environment and Community Committee on the small sites ambassador report advocating for more funding for sedimentation and pollution regulatory activity distributed the October-November 2018 forum newsletter supported the proposed industry education programme which will deliver a construction field day event in either Drury or Takanini in quarter three supported a proposal to expand the symposium and community event into several staggered components, including a stand at the February 2019 Onehunga Festival, support for March 2019 Sea Week, and a symposium in quarter four. In quarter three the next issue of the forum's newsletter will be distributed, the governance review will begin and the promotional video will be ready for publication. The youth leadership programme wānanga is scheduled for quarter four in April 2019.
914	Ōtara Lakes and Waterways - Ōtara Community Planting Project -	Selection of one site from the Watercourse Assessment Report for a community planting project in 2018-19. This will also be used as an opportunity to engage local schools to support the proposed Wai Care coordinator position being recommended by the Sustainable Schools team for the OPLB area Budget to include event costs such as BBQ	There are no further decisions in 2018/2019.	I&ES: Healthy Waters	\$20,000 LDI: Opex	In progress	Green	This is the second year of planting at Preston Road Reserve. The planting plan is underway and a contractor has been engaged. During quarter two the contractor will undertake maintenance on the 2018 planting and site preparation for the 2019 planting in autumn.	A contract has been finalised for year two of the Preston Road Reserve riparian restoration. The contractor will assist with site preparation and supply the plants for the community planting event scheduled for May 2019.
915	Ōtara Lakes and Waterways - Ōtara Planting Maintenance	First year maintenance for community planting site from 2017/2018 (four rounds maintenance in first year 10 per cent replacement plants).	There are no further decisions in 2018/2019.	I&ES: Healthy Waters	\$10,000 LDI: Opex	In progress	Green	A contract is currently being finalised for the maintenance of plantings from the 2017/2018 financial year. Planting maintenance will commence in quarter two.	A contract has been finalised for maintenance at Preston Road Reserve and in Ōtara Creek Reserve. Four maintenance visits will be conducted over quarters three and four during the growing season.
916	Ōtara Lakes and Waterways - Communications	Commencement of communication campaign for the Trust, including a drive to get people to register their interest / sign up / become a member of the Friends of the Ōtara Waterways Trust. Commission short pieces on the history, culture and ecology of the Ōtara waterways and lake, creating general awareness of the waterways.	There are no further decisions in 2018/2019.	I&ES: Healthy Waters	\$2,000 LDI: Opex	In progress	Green	The project coordinator is working with the Auckland Council Communications team to update the Ōtara Trust website and increase user interaction through creation of a generic email account. The trust coordinator will manage this account initially before handing over to the trust to run. During quarter two the email address will be created and the website updated.	Auckland Council ICT services have offered to assist with migrating the website to council hosting, allowing them to assist with webpage modification. This offer has been accepted by the Ōtara Waterways and Lake Trust and a draft scope of work will be finalised by 31 December 2018, allowing modification work to commence in quarter three.
917	Ōtara Lakes and Waterways - Coordinator	Continued engagement of the project coordinator to lead the implementation of projects from the Strategic Plan, provide administration support to the Trust, coordinate projects as being led by the Trust, continue to provide support to enable the growth of the Trust	There are no further decisions in 2018/2019.	I&ES: Healthy Waters	\$30,000 LDI: Opex	In progress	Green	During quarter one the coordinator contract was finalised and their work began. The work of the coordinator includes organisation of trust and community meetings as well as other trust projects. This work will be ongoing during the 2018/2019 financial year.	The coordinator continues to run bi-monthly trust and community panel meetings, provide administration support to the trust and coordinate projects led by the trust.

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2441	Neat Street Events (Papatoetoe and Ōtara)	To deliver two Neat Street events in the Papatoetoe area which aims to provide a reduction in illegal littering and dumping and increased awareness about what do with your waste. To deliver one Neat Streets event at Flatbush Rd, Ōtara, to remove fallen leaves.	There are no further decisions in 2018/2019.	I&ES: Waste Solutions	\$40,000 LDI: Opex	In progress	Green	Planning and contract procurement for the neat street events has taken place during quarter one. These events will be delivered during quarter two and three over the 2018 spring and summer period and will be designed to compliment the Ōtara Waterways Project events. Pre and post engagement for these events will be provided by our community partner Pacific Vision Aotearoa.	This project funds three of the five Neat Street events for the Ōtara-Papatoetoe Local Board. The other two events are funded by the Ōtara Litter Action Plan project. A Neat Streets team has been engaged to project manage and deliver all five events. In quarters three and four the three events funded by this project will be delivered. The sites selected are Pah Road Papatoetoe, Gifford and Margaret Road Papatoetoe and Flatbush Road Ōtara. All sites chosen align with areas where high levels of illegal dumping occur. The Neat Streets team have developed a relationship with Housing New Zealand Corporation to ensure waste reduction and recycling behaviours continue beyond a one-off event. The Neat Steet areas are also supported by Pacific Vision Aotearoa who hold a council contract for waste education Ōtara and Papatoetoe. The Neat Streets team will conduct educational workshops with communities alongside Pacific Vision Aotearoa to ensure that waste reduction and recycling in the area endures beyond the one-off events.
2835	Building Sustainable Communities – EnviroSchools	To generate momentum for a sustainable future for the communities of Ōtara-Papatoetoe. Year one of this three-year project will establish the partnerships and structures required to increase engagement with local schools and students, grow capacity within local communities and bring communities together. The work programme will include: • engagement of a sustainable community coordinator • mentoring of new EnviroSchools • delivery of two action days • delivery of six workshops • hui with mana whenua and community reference group	No further decisions are anticipated for the 2018/2019 financial year. The board has approved funding in principle for the 2019/2020 and 2020/2021 financial years.	I&ES: Environmental Services	\$29,000 LDI: Opex	In progress	Amber	The EnviroSchools project was recently approved at the Ōtara-Papatoetoe Local Board's September 2018 business meeting. Staff will hold a consultation co-design hui with mana whenua and the community in quarter two. A sustainable community coordinator will also be engaged in quarter two to begin project delivery in quarter three.	Recruitment of the community coordinator has been delayed, as further discussions with community partners on where to find suitable candidates are required. Staff still anticipate that the project will be delivered within the financial year. Consultation has begun with community partners to identify where to source a suitable coordinator. The job description for the coordinator will be circulated for appointment at the start of quarter three. A meeting was held for the principals and teachers of the mentor and new schools to organise the process and projects to develop the EnviroSchool kaupapa. During quarter two the format and timelines of the project were revised to initiate stronger local relationships for a better outcome from the community hui. The project was presented to the Infrastructure and Environmental Services Mana Whenua Hui during December 2018. This has connected staff to education specialists from interested iwi to allow ongoing engagement in the programme design. This group will continue to have input in to the design and implementation of the three-year enviroSchools programme.
Libraries									
1152	Provision of Library Service - Ōtara-Papatoetoe	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - Manukau Library for 56 hours over 7 days per week. (\$441,595) - Ōtara Library for 48 hours over 6 days per week. (\$346,356) - Papatoetoe Library for 48 hours over 6 per week. (\$420,957) - Tupu Library for 56 hours over 7 days per week. (\$354,114)	No further decisions anticipated	CS: Libraries & Information	\$1,607,761 ABS: Opex	In progress	Amber	Our libraries have seen a reduction in visits overall although some sites are recording a small but steady increase. Registration and active patron numbers are positive. Demand for digital assistance through Book a Librarian sessions remains steady with staff providing assistance with CVs, booking eTickets and help with a variety of devices.	Due to the New World supermarket rebuild at Papatoetoe customers are going to other areas to shop which accounts for a decrease in visitors as customers like to combine their library visit with the daily shopping. Staff continue to actively promote the library services at events and through outreach visits. In November library staff collaborated with other Community Services staff at the "Take a Break" pop up at PAK'n SAVE Mangere to build relationships and talk about services supporting whānau with babies and children under five. In December Ōtara Library became a Spark Jump partner, a partnership initiative where the library acts as an agent providing affordable internet access with no contract and no breakage fees to the community. People only top up if they have to or want to. Help with CVs, formal letters, job applications and learning how to use a device continue to be regular requests at all libraries.

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1153	Preschool programming - Ōtara-Papatoetoe	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their childrens' early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Preschool programming continues to remain strong in our libraries. Demand for outreach visits to preschools is continuous with special invitations to deliver themed programmes during Matariki, Cook Island and Tongan Language weeks. Attendance numbers at library Wriggle and Rhyme and Rhymetime sessions is also showing steady increase.	Papatoetoe staff delivered outreach themed storytimes to preschools during Diwali. Ōtara delivered Pasifika language themed storytimes in-house as well as a part of outreach visits throughout October. Tupu had an interactive Christmas storytime highlighting the Goldilocks story with a Christmas twist. Over 100 preschoolers and adults attended.
1154	Children and Youth engagement - Ōtara-Papatoetoe	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	To help our youth to develop critical thinking skills, Tupu held a 'Dawson Mystery' event where teens (and children) are put into a life-size 'Cluedo' game needing to solve who "who the murderer is". Our four libraries now have access to a 3D printer and 20 Edison robot kits and have been able to provide a digital offering in this quarter which will continue on a regular basis going forward. Tupu and Papatotoe libraries are involved with the Waka to Schools outreach programme in collaboration with the Mobile Library. They are providing roadshows to Papatoetoe West School and Ormiston School followed by monthly Mobile visits across the next 6 months. Planning is underway for Kia Māia te Whai/Dare to Explore 2018/19 summer reading programme.	The Time Turner October school holiday programme at Manukau started with a retro focus moving to the future with activities from hoola hoops to robotics. Tupu ran a 'Tupu Escape' event where 60+ participants had to solve various riddles and mysteries in order to escape a room to freedom. Ōtara has re-established storytime sessions with Wymondley Primary and Mayfield Kindergarten. In December Ōtara had 210 pupils from Mayfield Primary School enjoying library orientation and services as part of their Community Orientation day. Tupu provided three 'Freedom Readers' awards for Tangaroa College's prizegiving to committed students from the book club run in partnership with the school. In partnership with Papatoetoe Historical Society class three from Holy Cross Catholic School completed community service at Papatoetoe Library making Christmas cards for the elderly. Ōtara staff were thanked by children and parents for providing year long ukulele tutoring. Staff visited local schools to promote the Kia Māia te Whai Summer Reading programme. Enrolments were steady during December.
1155	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Ōtara-Papatoetoe	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	At Tupu the theme for the Adullam Boys Club this year is 'Serving'. The boys decided what they wanted to do in 'serving the community' so chipped in their own money and put on a free sausage sizzle for the community. Well-known local musician Lanzwel, headed a community music event 'Pyjama Jam Party' at Tupu which required all performers and attendees to wear their sleep-wear. At Papatoetoe three Pasifika woman guest speakers have shared their knowledge and expertise of Cook Island and Tongan culture with a demonstration of 'ei katu (head garlands) and samples of clothing worn today and in the past by Tongan women. For Raksha Bandhan there were stories and a rakhi thread tying activity. At Manukau the August Tea and Topics theme focussed on adoption in New Zealand and tracing birth relatives.	At Papatoetoe two speakers spoke about their experience in retaining the Niuean and Fijian language in their lives and passing this on to younger generations. For the Auckland Heritage Festival five members of the Papatoetoe community shared their "Migrant settlement stories". Papatoetoe had a "Taste of Diwali" evening with performances, games and henna painting. Ellar Kumar gave a Bollywood dance demonstration to library patrons and children from Puhinui and Holy Cross Catholic Schools. Manukau's Diwali highlight was the introduction of an annual family "Festival of Light" celebration coinciding with the launch of their new Hindi and Punjabi collection. Tea and Topics speakers Luisa Tora spoke about the Veiqia project (Fijian female tattooing). Papatoetoe staff participated in the Papatoetoe Family Fun Day and staff from Papatoetoe and Tupu entered the Papatoetoe Santa Parade wearing "Super Librarian" outfits promoting "Reading is power!" Tupu partnered with the Dawson Trust to help run the 'Lit Up' Christmas community event in the Fergusson Oaks Reserve.

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1156	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Ōtara-Papatoetoe	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	A library staff member at Ōtara committed to Māhuru Māori, a personal initiative to speak Te Reo at all times in the workplace and at home for the month of September (Māhuru). Response from community was well received. Tupu Library held a Te Reo Māori shadow puppet show for kōhanga and preschools based on the book 'Hohepa te Puru'. At Papatoetoe Ariana Howell talked about Te Whare Tapere, traditionally a place where people gather for entertainment. Bethany Matai Emunds talked about the Auckland War Memorial Museum's Māori cloak project Te Awe. Manukau welcomed a speaker from the Homai Muslim Community who spoke about the project to translate the Koran from Arabic to Te Reo. For Māori Language Week, Kōrero Te Reo Māori spaces were set up in each library to encourage conversations.	Tupu ran a Kirihimete storytime with Ngā Kō hanga Reo ō Ōtara based on the book "Kuwi's very shiny bum" by Kat Merewether (55 in attendance) . Ōtara have begun a "Kōrero corner" with a staff member holding a monthly kōrero for those in the community interested in speaking beginners level Te Reo Māori. Numbers attending have been steadily increasing.
1157	Learning and Literacy programming and digital literacy support - Ōtara-Papatoetoe	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Ōtara committed to a digital literacy programme run by Roots and other members of the community providing children and adults with the opportunity to code using 'Scratch' software makings instrument beats and sounds. After programming the children and adults were able to combine the beats together to create a song. At Papatoetoe we have monthly visits to the adult Chinese group at Youthline in Mandarin to promote the library services with practical demonstrations on using several databases. Partnership with TANI (The Asia Network Inc) with quarterly talks for the community on important information with the first talk about the New Zealand health system are being offered. A visit by staff from Manukau to the Griffins factory provided an opportunity to talk with employees about literacy and digital literacy opportunities available through our libraries.	At Papatoetoe, a talk about "Eating for a healthy heart" and "The Food Hub" was provided by TANI and the Roots Collective with Mandarin interpretation by library staff. Tupu's 'Living Legends' sessions included gamer "Ghost Chips" (real name: Reagan Kelly) talking about his journey towards becoming New Zealand's number one gamer for Tekken 7 and Street Fighter 5. In November, another 'Number one' came to speak at Tupu from the world of table tennis – New Zealand Men's Table Tennis Champion, Tony Liu. After they both shared their journeys, they also put their skills into action. Ōtara staff participated in the official launch of 'Thriving Ōtara', (the library has been involved from inception), a community lead initiative spearheaded by Ōtara Health Charitable Trust where organisations, businesses and community groups located in Ōtara commit to ensuring that people no matter what role/title they hold, contribute to ensure people in Ōtara thrive.
1158	Ōtara Library Initiative - Ōtara-Papatoetoe	Develop a co-designed framework and implementation plan for library services at Ōtara Library that recognises and celebrates the predominantly Pasifika community. The initiative will support Te Kauhanganui, Auckland Libraries' Talanoa , Auckland Libraries universal access principles and Te Kauroa Auckland Libraries Future Directions. (Funded within ABS Opex budget activity: "Library hours of service - Ōtara-Papatoetoe")	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Ōtara has nearly completed new signage and window manifestations with Pasifika and Māori themes. The new library layout creating more open space along with a study area, reading area, lounge spaces is still attracting favourable comment from users. Feedback from the Ōtara community is that the inclusion of table tennis has met some of the project's goals. As a result we are hosting many large groups exploring community initiatives as well as library services.	Ōtara Library are continuing with further refit projects on the internal part of the library with some interior changes that reflect the Pasifika community .
Local Economic Development: ATEED									
354	Little India Promotion	Hunters' Corner Business Association is interested in partnering with local board and providing match funding to promote Hunter Corner as 'Little India', an authentic India shopping and dining destination. The promotion seeks to leverage the area's Indian businesses and community events to increase economic viability and retain and attract other businesses to the area. Hunter's Corner Business Association will lead the project , and set up a project steering group. The group will include representatives from local board, business association, Papatoetoe Historical Society, and local community organisations.	The programme will proceed if the Hunter's Corner BID are in full support (i.e. publicly endorsement on 'Little India') and match funding with the local board.	ATEED: Local Economic Growth	\$20,000 LDI: Opex	In progress	Green	Hunter's Corner Business Association has set up a project steering group which includes representatives from the business association, ATEED, the local board and Papatoetoe Historical Society.	The steering group is in the process of selecting a preferred service provider to develop the Hunter's Corner promotion campaign.

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355	Otara-Papatoetoe Business Sustainability Development	ATEED will work with Sustainable Business Network (SBN) to promote sustainable business practices. The focus for action is expected to be in a few key areas, such as waste minimisation. It will signal specific implementation options (e.g. used oil collection, food waste collection); an indicative set of basic resources to deploy with participants (e.g. simple checklists, top tips sheets, posters); and a simple measurable outcomes system. The work will also include identifying the needs of local business through an initial NEEDs assessment by working with interested businesses.		ATEED: Local Economic Growth	\$25,000 LDI: Opex	In progress	Green	The initial engagement with Ōtara Business Association, Old Papatoetoe Business Associations, Hunters Corner Business Association and Manukau Business Association was completed. A survey will be deployed in quarter two to gain a better understanding of the local conditions and ensure that the programme delivery appropriately reflects the conditions.	The survey is currently out in the field. We aim to have the topline results back in February 2019.
655	Young Enterprise Scheme (OP)	The Auckland Chamber of Commerce, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Kick Start Days in February 2019. The Kick Start days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2019 year, what YES is all about, and what is in store for them.	No further decisions anticipated	ATEED: Local Economic Growth	\$3,000 LDI: Opex	Completed	Green	The Young Enterprise Scheme is being delivered by the Auckland Chamber of Commerce. A request for the funding has not yet been received in order to facilitate the payment on behalf of the local board. This is expected to happen during the second quarter.	The Auckland Chamber of Commerce has invoiced for the allocated funds from local boards and payment has been made.
3276	PopUp Business School South Auckland (OPLB)	The Pop Up Business School provides a free 10 day business school to provide education, support for local people interested in starting their own business. Examples elsewhere have had positive results in terms of the numbers of businesses established. By supporting local residents by providing entrepreneurial training the generation of local businesses will be increased and local employment opportunities provided. Project to be supported in partnership with OPLB, MSD and ATEED.	No further decision points anticipated	ATEED: Local Economic Growth	\$5,000 LDI: Opex	In progress	Green	Project proposed to local board.	Funding from Community response fund allocated and event enabled by co-funding from MOLB, MSD and ATEED. Event was run successfully at Te Haa o Manukau in Manukau. Final reporting on outcomes and follow up workshops with attendees will take place early in 2019.
Parks, Sport and Recreation									
394	Manukau Sports Bowl: Service Assessment	Continue to work with Panuku Develop Auckland to prepare a Service Assessment for the Manukau Sports Bowl which identifies future service level provision based on the findings of a Sports Facilities Needs Assessment, a Facilities Plan plus local and regional recreational provision gaps and Panuku development objectives.	Workshop with board in Q3 to agree priority service outcomes for Manukau Bowl.	CS: PSR: Park Services	\$20,000 LDI: Opex	In progress	Green	A local board workshop was held in August to provide an update to the board on the process for master plan development. Service assessments are currently under development to determine national, regional and local sport and recreation provision gaps to feed into the master planning process. Further workshops are planned to discuss provision gaps.	PSR & Panuku are identifying regional and local provision gaps in sport & recreation based on service assessment studies. The findings will be workshopped with the local board in Q3.
395	OP: Play Network Analysis	Prepare a Play network analysis to determine the current level of play service provision across the local board area and identify opportunities to enhance existing levels of service.	The findings of the analysis will be reported back to the board in Q3/Q4.	CS: PSR: Park Services	\$20,000 LDI: Opex	In progress	Green	The local board provided feedback at a workshop on project scope prior to engaging professional services to develop the Play Network Analysis.	The service assessment is underway and will be reported to the board in Q3/Q4.
396	OP: Parks Tree Planting Programme	Carry out specimen tree planting in parks to improve amenity, landscape, biodiversity and where desirable, shade levels.	Direction on the outcomes and benefits to be derived from planting at a workshop in Q3	CS: PSR: Park Services	\$20,000 LDI: Opex	In progress	Green	Delivery of this project will be aligned with the Ngāhere Strategy and trees will be planted in Q4.	A workshop will be held in Q3 to provide feedback on the objectives of planting

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483	OP: Specific implementation plan for Auckland's Urban Forest (Ngahere) Strategy	<p>This project is to develop a local board specific programme which will identify, increase and protect Auckland's Urban Forest (Ngahere). Information sessions were held with local boards on the Urban Forest Strategy in August 2017.</p> <p>This is a three year project:</p> <p>Year one 'knowing' phase: complete spatial mapping of the existing tree canopy cover on public and private land in the local board area. Determine the extent, type and age of urban Ngahere. Develop options and identify any funding required for programmes in years two and three:</p> <p>Year two 'growing' phase: Find space for planting new trees using partnerships, including community groups, schools.</p> <p>Year three 'protecting' phase: direct and indirect methods for the community to nominate and protect trees</p>	Q4 workshop to discuss the draft local Ngahere assessment report.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	<p>Workshop with board members in September to share the programme and note their feedback. Preparing for the next steps - the planning phase. Background analysis of the LIDAR mapping is underway to determine early indicators on the extent and condition of the local board area tree cover.</p>	<p>Continued analysis of the data released from the regional LiDAR mapping. Initial drafting of the local Ngahere Assessment Report is in progress.</p> <p>At a Q2 workshop the local board reviewed their Q1 workshop feedback and confirmed the key deliverables for the Ngahere-Knowing programme. This will inform the planning options for Phase 2 Ngahere-Growing for delivery in FY2019-2020.</p>
543	OP: Out and About active parks programme FY19	<p>Deliver a range of 'free to attend' activities and events in local parks, spaces and places with a greater focus on communities of activity as identified through the Auckland Approach. We will continue to provide activities for children and families, and identify partners who can provide more opportunities for young people and seniors to be physically active</p>	No further decisions anticipated	CS: PSR: Active Recreation	\$40,000 LDI: Opex	In progress	Green	<p>Four activations delivered in July including: two Amazing races at Kingswood Reserve (42) and Ngati Otara (6 rain affected); one Kite day at Allenby Park (65); one Play day at Pearl Baker Reserve which had over 80 in attendance; one Park play day at Otamariki Park in September that had 65 in attendance.</p> <p>No activations in August.</p> <p>A total of eight Community Leisure Management activations are scheduled for Q2. We are in the process of confirming some community led delivery at Cooper Park and a number of local community fitness activations. These activations will be confirmed in Q2 and delivered in either Q2 or Q3.</p>	<p>October events: Amazing Race at Kingswood Reserve (20 attendees); Art in the Park at Allenby Park (45 attendees); Play Day at Fergusson Oaks (85 attendees).</p> <p>November - Park fun day at Milton Park (122 attendees); Four Park Play sessions at Pearl Baker Reserve (averaging nine attendees).</p> <p>During this quarter staff have engaged with a number of local providers including Boot It Manukau and ID Fitness who will be delivering free community classes beginning in January for eight weeks at Allenby and Kohuora Parks. Also working with a group from Cooper Crescent to support some community led activations early in 2019.</p>

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544	Otara Pool and Leisure Centre: Operations	Operate Otara Pool & Leisure Centre. Deliver a variety of accessible programmes and services that get the local community active including:fitness; group fitness;learn to swim;early childhood education;aquatic services;recreation services.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	The Otara Pool and Leisure Centre has had a 3.5% decrease in active visits compared to the period last year, but with a recording issue that has been identified and rectified. Community Swim and preschool recreation continue to be the centre's flagship programmes, with over 15,000 activations this quarter. Staff launched the Let's Move seniors programme, with the aim of supporting them into different modes of activity via the pools, recreation and outdoor areas in Otara. 19% increase in revenue (vs Quarter 1 FY18) for our Early Childhood, Oscar and gym memberships, which are all growing. Customer satisfaction (measured by NPS survey) has increased from 49.1 to 65 compared to last quarter, with increased focus on the cleanliness of the facility and staff engagement. The re-opening of Te Puke o Tara has been a highlight this quarter as staff are committed to working closely with our council family to align programmes and provide options to council's community of shared spaces. The team joined in with celebrations for Cook Island and Maori Language Week, Women's Suffrage Day and International Elderly Peoples Day. The U11 & U13 Otara Orcas basketball teams continue to go from strength to strength, winning the Southside Slam tournament and finishing undefeated at the Auckland tournament. Small group training has taken off - with training in different places around the facility and the Otara town centre. The aim is to be visible to the community and help inspire them to be active. A two week maintenance shutdown is scheduled for Mon 15th October – Sun 28th October.	Active visits Sept-Nov = 75,009; a 5% increase on the same period last year. Customer satisfaction decreased slightly from Q1.Early Childhood occupancy = 65%; improving 16% on the same period last year. Membership at end December = 859; up 17% on the same time last year. Active visits this quarter have increased in comparison to the same period last year due to increased participation in evening and preschool programmes, growth in drop-in attendance and sports bookings in the stadium. The 2-week annual aquatic maintenance shutdown in late October contributed to a decrease in pool visits. We also saw a 7% increase in fitness visits and group fitness classes. The satisfaction survey scored lowest on overcrowding at the facility. This will mean we can improve and do better on crowd control in the pool area. Milestones – opening of outdoor pool on 8th December (1000 visits). Manukau Kayaking Club providing free kayaking sessions every Tuesday.
545	OP: Ecological volunteer and environmental programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events; •Plant and animal pest eradication; •Litter and green waste removal; •Contractor Support; •Tools and Equipment; •Beach/stream Clean Ups. •Brochures Full details of the work programme are in the attached memo. Undertake the removal of trees from Puhinui Reserve for safety purposes.	No further decisions anticipated.	CS: PSR: Park Services	\$60,000 LDI: Opex	In progress	Green	10,330 Volunteer hours were recorded for Q1, with 68,000 plants planted. The Community ranger assisted the Otara Lakes and Waterways Trust with a clean up at the Otara Creek reserve.	3330 volunteer hours were recorded in Q2. Volunteer activities in Ōtara-Papatoetoe Local Parks this quarter focused on ongoing restoration work, rubbish clean-ups, weed control animal pest control. Large scale clean up along Puhinui stream and Otara Creek. 5 tonnes of rubbish removed. The local board approved an additional \$20,000 for the removal of trees from Puhinui Reserve - this will be undertaken in Q3 or Q4
582	OP:Māori naming of reserves and facilities Phase two	Identify opportunities for park and facility naming/renaming and engage with Mana Whenua to develop Māori names and enhance Auckland's Māori identity and Māori heritage. Stage 2 (year 2) involves working with mana whenua on the adoption of names by the local board, and communication about new names.	Update the Local board in Q3.	CS: PSR: Park Services	\$23,000 LDI: Opex	In progress	Green	At the 21 August 2018 local board workshop staff presented an introduction of the Māori naming of parks and places project; the process and the next steps. A workshop is scheduled for Q2 to present the list of parks for discussion, historical research findings and discuss the communications approach.	Mana Whenua have attended the monthly hui for the Te Kete Rukuruku programme and continue to work with staff on the partnership programme for Māori naming of parks and places. Historical research findings and Parks data have been completed and are to be distributed to the local board. A Q2 workshop was deferred and rescheduled for Q3 to discuss the historical research findings, parks data and the communications approach for the programme.

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721	Papatoetoe Centennial Pool: Operations	Operate Papatoetoe Centennial Pool in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active including learn to swim, recreational swimming and aquatic services.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Papatoetoe Centennial Pool programming targets are meeting the Otara/Papatoetoe Local Board objectives for Quarter 1 FY19 of providing 'parks and facilities that meet people's needs' and 'honouring youth and seniors.' We saw a 21% decrease in active visits this quarter in comparison to this time last year with 63,368 visits. Ladies Night, which aims to empower the Papatoetoe female community, were a highlight this quarter, with the 125 year anniversary of womens' suffrage. Customer satisfaction (measured by NPS survey) has increased from 43.4 to 47.4 from the same quarter last year with increased focus on cleanliness of facility, staff engagement and offering a variety of programmes. Operationally, a few maintenance issues prior to our annual maintenance shutdown (17th September to 30th September) lead to various pool and sauna closures during this quarter. Visitor numbers, revenue and membership sales were affected. Centre highlights for PCP in Quarter 1 include a refresh and repainting of the cardio room which received new equipment and a fresh vibrant look. All feedback so far has been positive. The centre had a full facility deep clean during the maintenance shutdown and work on the roof and high ceilings has been completed.	Active visits Sept-Nov = 95,097; a 7% increase on the same period last year. Customer satisfaction decreased very slightly from Q1; Membership at end December = 266; down slightly on the same time last year. Highlights include the refresh of the Cardio Room - new equipment and a re-paint. Fortnightly fitness challenges. Ladies Night and our senior Aquacise class.
722	Allan Brewster Leisure Centre: Operations	Operate Allan Brewster Leisure Centre. Deliver a variety of accessible programmes and services that get the local community including group fitness, early childhood education and recreation activities.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	<ul style="list-style-type: none"> • Net position improved by \$16,000 over Quarter 1 last year • Active visits declined by 27% v Quarter 1 FY18 (21,237 vs 14,274), • Membership declined by 20% v Quarter 1 FY18 (690 vs 866) • Customer satisfaction (measured by NPS survey) declined from 58.9 v 46.2 in the quarter, but from very few responses. The fluctuation of the results is due to visits not being recorded correctly and this has been rectified to ensure all visits are captured. There has been 20% increase in stadium bookings compared to the same period last year. Kauri Kids and OSCAR are still growing and have 20% growth compared to the last quarter last year. This quarter Allan Brewster Leisure Centre hosted the national wheelchair rugby tournament and two South Side Slam basketball tournaments. Allan Brewster had a new lift installed in this quarter, and are preparing for major renewals to the fitness centre, Kauri Kids and the recreation centre in early 2019 	Active visits Sept-Nov = 47,724; a 3% increase on the same period last year - hosting large community and family events: Papatoetoe Family Fun Day and Cultural Concert, programme participation/visitors, large weddings and cultural events. Customer satisfaction increased from Q1; Early Childhood occupancy = 50%; improving slightly on the same period last year. Membership at end December = 688; down on the same time last year. Kauri Kids ECE grown from 50% to 60% full and the OSCAR programme is consistently with 75 children every day. Fitness membership is stable (650 - 690). The centre is due for a major upgrade in early 2019, to the fitness centre, childcare, upstairs hire spaces, aerobic studio, gym changing rooms and the office space. A new lift has been installed and the front entrance maintenance has now been completed. Blue Light has leased the upstairs office space and we are working with them to provide collaborative youth services in the community. The Papatoetoe Fun Day in November was very popular despite (or because of) the weather – around 800 members of the local community attended and enjoyed the festivities. We are still seeing an increase in homeless people sleeping, and building huts, at the back of the centre, and evidence of drug taking and sexual activity. We dismantle any huts or makeshift sleeping structures straight away to discourage these from becoming permanent.
769	OP: Learn to Ride (cycle) - local schools	Provide learn to ride cycle lessons to children and adults, aimed at increasing skills and confidence in bike riding. Raise awareness of existing and future local paths.	No further decisions anticipated	CS: PSR: Active Recreation	\$30,000 LDI: Opex	In progress	Green	The Sport and Recreation Lead attended a workshop with the local board on Tuesday 18 September. The Learn to Ride programme will be delivered at four primary schools in Otara and two in Papatoetoe; Six adult learn to ride sessions will be delivered over the summer. Where there is an opportunity to involve families, this will be encouraged so that adults can learn with their children. A funding agreement will be prepared for CLM.	The Learn to Ride programme had 150 participants, year five and six students at Puhinui School and Sir Edmund Hillary Collegiate. Teacher professional development was provided for six teachers. Planning is underway to expand the programme to Flat Bush School, Yendarra School, Dawson Primary School and Papatoetoe North School in Term one in 2019.

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946	OP: Community Access Grant - Papatoetoe Sports Centre/KOLMAR	Provide a community access grant to KOLMAR to assist with the operational costs of managing the Papatoetoe Sports Centre. Funding is provided as part of the regional community access grants and the local board is responsible for setting key performance indicators. This is year 2 of a 3 year funding allocation.	No further decisions anticipated	CS: PSR: Active Recreation	\$150,000 ABS: Opex	In progress	Green	The new activator role at Kolmar is delivering an increase in participation numbers. Kolmar continues to attract profile events; hosting the NZ Weightlifting championships in September. Unfortunately the proposed hockey tests against Canada are now to be hosted at Auckland Hockey's facility at Lloyd Elsmore Park.	Participation numbers are at expected numbers with the change from winter to summer codes reflected in attendance this quarter. Notable accolades received by member clubs are the One-star Quality Club Mark Award to Papatoetoe United Football Club from Auckland Football Federation. Three players from Southern Districts Hockey Club received awards at the Counties Manukau Sports Excellence Awards as did Simon Kent, head coach of the Papatoetoe Olympic Weightlifting Club. A member of the weightlifting club also broke seven national records at the New Zealand Masters Games held at the beginning of December.	
949	OP: Teaching Gardens Trust	Provide funding to the Auckland Teaching Gardens Trust to operate four teaching gardens for the community, to encourage and mentor people to grow their own food. The teaching gardens are located: * East Tamaki Reserve * Middlemore Park * Charntay Park, * Stadium Reserve, Papatoetoe	Direction on the leases for each teaching garden.	CS: PSR: Park Services	\$60,000 ABS: Opex	In progress	Green	The programme is ongoing with a focus on mentoring and teaching members of the public to grow and cook their own food. Site plot numbers have been stable, with occupancy rates slightly reduced. Occupancy rates are however expected to improve.	Community empowerment and Community Parks have been working with the trust to develop an accountability report that will be brought to the board by the Trust early in the new calendar year	
1535	Whitley Park No2 (Cooper Crescent): Prepare a service assessment	Undertake a service assessment of Whitley Park No 2 to determine the recreational outcomes for the local community.	No further decisions anticipated. Development of the concept plan will be undertaken by Community Facilities.	CS: PSR: Park Services	\$0 ABS: Opex	Completed	Green	At an October workshop, the local board provided feedback on the findings of a service assessment covering Whitley Two Reserve and Sandbrook Reserve. The local board requested a concept plan is developed for Whitley Two Reserve, only. A report will be produced in Q2 to secure LDI opex for this concept plan.	The project has been handed over to Community Facilities to develop the concept plan for the park. A draft plan will be presented to the board in Q4. The local board approved \$10,000 LDI opex to be allocated from the community response fund for the development of the concept plan.	
3288	OP: Local sporting programmes	Deliver a range of free activities and events to encourage participation by local children and young people: 1) softball development skills 2) coach the coaches clinics for basketball coaches 3) swimming lessons for teenage girls to develop water confidence 4) a triathlon for children in years 5-6	No further decisions anticipated	CS: PSR: Active Recreation	\$12,600 LDI: Opex	Approved	Green		Approval was given by the local board in November to add these activities to the work programme and funding was reallocated from the community response fund. They will be delivered in Q3 and Q4	
The Southern Initiative										
1002	Youth Connections - Ōtara-Papatoetoe	Youth Connections will: • Provide quality advice and expertise on youth employment solutions. Locally, this is done through community-led solutions that identify and create jobs for youth; particularly those who are furthest from the job market. • Facilitate local opportunities for all youth to be meaningfully engaged in education, employment or training, and have clear employment pathways • Develop an extensive network of stakeholders in the youth employment space throughout the council family and the business community • Develop tools to build an enabling environment for young job seekers and youth-friendly employers.	Local board to approve youth Connections Youth Employment initiatives to be delivered by The Southern Initiative from 1 November 2018.	TSI: The Southern Initiative	\$50,000 LDI: Opex	In progress	Green	DINE Academy have trained 15 young people from April 2018. Eleven have secured casual employment, four of which were previously not in employment, education or training. Of the 15 trained, 11 have entered or remained in education or training. The Manukau Institute of Technology (MIT) Accelerator Programme provides youth with restricted licence training, defensive driving, practical time in a vehicle and a restricted licensing test. Twenty-five students started the programme in Q1, two who have taken their tests independently and one has withdrawn from the programme. The remaining 22 are undergoing training and will be referred to the testing stage once they have completed. Staff updated the local board at a recent workshop to on the up-coming Youth Connections programme transition from the Community Empowerment Unit to The Southern Initiative. Staff are working towards transitioning the programme to TSI as of 1 November 2018.	DINE Academy trained in total 45 young people within the OPLB area. Thirty one have secured casual employment and 14 have remained in education or training. TOTAL 9 young people are registered with the MIT Driving instructor programme, where each recipient received a max of 3 lessons. TOTAL 0 young people have completed the Defensive Driver's course, (The accreditation for the AA Defensive Driving programme has taken a lot longer than anticipated, but is planned to start in the New Year. TOTAL 4 young people have not achieved their drivers licence. There are a few students who have not responded back to accepting the scholarship. The Accelerate programme has taken longer to establish than expected. Particularly around the vehicles and workshops. With this being the pilot at MIT, lessons have been learned and processes progressed. There will be additional changes to engagement and follow up with students in 2019. MIT are continually improving on their student support, but disappointed they had been unable to roll the Defensive Driving workshops out in 2018.	

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2831	Maramataka Themed Prototype Activations	<p>a) To run a co - design wananga/workshop in partnership with Te Ora o Manukau, TSI, Healthy Families Manukau Manurewa-Papakura to co-create a maramataka aligned community led activation calendar.</p> <p>b) To facilitate a healthy food prototype activation.</p> <p>c) Prototype a reo Māori (Maori language) activation. This activation can help with (re)connection to cultural heritage, which in turn helps uplift wairua. It can also help make it 'more normal' to speak and hear te reo Māori in our day to day lives.</p>	No further decisions anticipated	TSI: The Southern Initiative	\$20,000 LDI: Opex	In progress	Green	<p>Planning underway - for co design workshop. Initial mtgs with prospective workshop attendees underway.</p> <p>Co Design workshop Facilitator identified, awaiting confirmation re availability to lead and facilitate the workshop.</p>	<p>Co-Design wananga was held on Tuesday 11 December. A good cross section of attendees included mana whenua, Te Puni Kokiri, Te Wananga o Aotearoa, Pacific Vision, Taiohi Whai Oranga, Te Roopu Waiora, AUT South, and MIT.</p> <p>Options identified and put forward for consideration as potential activations. Positive feedback was recieved from attendees about the workshop and the process.</p>
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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
CF: Community Leases											
1362	The Chambers, 35 St George Street, Papatoetoe: Lease to Auckland Citizens Advice Bureaux (Papatoetoe)	Renew building lease to Auckland Citizens Advice Bureaux (Papatoetoe). This is the first of two 3-year renewals.	CF: Community Leases	1/07/2016	2 x 3 years	30/06/2024	\$1.00	Approved	Green	Citizens Advice Bureau have responded with suggested changes to the original draft deed of community lease. Council officers will work with Auckland Council legal advisors to review these changes to prepare a deed for final review and execution.	The draft lease is with council's solicitors for review following input from CAB and council staff. If no further issues are raised, the revised deed will be sent to CAB for execution and any renewals under the lease can be progressed. This is anticipated to be finalised in quarter four.
1363	Papatoetoe Old Fire Station, 145 St George Street, Papatoetoe: Lease to Youthline Auckland Charitable Trust	Renew building lease to Youthline Auckland Charitable Trust for the final term of 10 years.	CF: Community Leases	1/01/2009	2 x 10 years	31/12/2038	\$1.00	In progress	Green	Lease renewal application form has been sent to the group. Due back by 28 September 2018.	Application for lease renewal received; site visit arranged for quarter three.
1365	244R East Tamaki Road, Otara: Lease to East Tamaki Bowling Club Incorporated.	New ground lease for East Tamaki Bowling Club Incorporated.	CF: Community Leases	1/06/2009	Nil	31/05/2019	\$0.10	In progress	Green	The application pack for a new lease will be sent to the group in quarter two.	Application for new lease sent to the group; due back by 1 February 2019.
1367	67R Swaffield Road, Papatoetoe: Lease to Te Kohanga Reo National Trust Board for Ki Papatoetoe Whanau Te Kohanga Reo.	New ground lease for Te Kohanga Reo National Trust Board for Ki Papatoetoe Whanau Te Kohanga Reo.	CF: Community Leases	1/05/2009	Nil	30/04/2019	\$0.10	In progress	Green	Lease renewal application form has been sent to the group. Due back by 30 September 2018.	Reminder sent for return of new lease application form; due by 31 January 2019.
1368	Sunnyside Domain, 24R York Road, Papatoetoe: Lease to The Scout Association of NZ (Puhinui)	New ground lease to The Scout Association of New Zealand for Puhinui Scouts.	CF: Community Leases	1/05/2009	Nil	30/04/2019	\$0.10	In progress	Green	The application pack for a new lease will be sent to the group in quarter two.	Combined NZ Scouts application received; site visit to be undertaken in quarter three.
1369	Skills Shed, 19R Boundary Road, Otara: Vacant	New building lease for the skills shed at Manukau Sports Bowl.	CF: Community Leases	1/07/2018	+ 1 x 5 years	30/06/2028	\$1.00	Completed	Green	A new lease to The Roots Creative Entrepreneurs Ltd was granted by the local board on 19 June 2018 under resolution number OP/2018/96.	A new lease to The Roots Creative Entrepreneurs Ltd was granted by the local board on 19 June 2018 under resolution number OP/2018/96.
2586	Milton Park, 23R Milton Road, Papatoetoe; Lease to Chaldean Society Incorporated	New ground lease to the Chaldean Society Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/02/2008	Nil	31/01/2018	\$10.00	Completed	Green	New lease granted by the local board on 22 August 2018 under resolution number OP/2018/145.	New lease granted by the local board on 22 August 2018 under resolution number OP/2018/145.
2587	27 St George St, Papatoetoe: Lease to Manukau Performing Arts Incorporated (t/a Spotlight Theatre)	Renew building lease to Manukau Performing Arts Incorporated for the final term of 10 years Deferred from the 2017/2018 work programme.	CF: Community Leases	1/11/2007	1x10 years	31/10/2027	\$0.10	In progress	Green	A site visit has been arranged for October 2018.	Site visit deferred to quarter three. Once completed, the processing of the renewal application will be workshopped with local board.
2588	100R Otara Road, Otara: Lease to Ngati Otara Marae Society Inc.	New ground lease to Ngati Otara Marae. Deferred from the 2017/2018 work programme.	CF: Community Leases	31/03/1985	1x33 years	30/03/2051	\$0.10	In progress	Green	Application for a new lease received, site visit to be undertaken in quarter two.	Site visit deferred to quarter three. Once completed, the processing of the new lease application will be workshopped with local board.
2589	Kimpton Park, 108R Kimpton Road, Papatoetoe: Lease to Scout Association of NZ (Papatoetoe East)	New ground lease to Papatoetoe Scout Association of NZ (Papatoetoe East). Item carried over from the 2017/2018 work programme.	CF: Community Leases	1/10/2003	Nil	30/09/2017	\$10.00	Completed	Green	New 10-year + 10-year lease granted by the local board at the 18 September 2018 meeting. Resolution number OP/2018/167.	New 10-year + 10-year lease granted by the local board at the 18 September 2018 meeting. Resolution number OP/2018/167.
2591	Ngāti Otara Park, 95R Otara Road, Otara: Lease to The Otara Rugby League Football Club Incorporated	New ground lease to The Otara Rugby League Football Club Incorporated. Deferred from the 2017/2018 work programme. Awaiting application from group.	CF: Community Leases	1/06/1998	1x5 years	31/05/2018	\$0.10	On Hold	Amber	Plans for the new multi-sport building are being finalised, prior to application for resource consent for the project. The lease is on hold pending construction.	The granting of a new lease to the rugby league club is on hold pending construction of a new multi-sport building on Ngāti Otara Park; due to begin October 2019. The granting of a new lease to the rugby league club is on hold pending construction of a new multi-sport building on Ngāti Otara Park, due to start October 2019.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2592	23R Omana Road, Papatoetoe: Lease to Papatoetoe Athletics Club Incorporated	New building lease to Papatoetoe Athletics Club Incorporated. Deferred from the 2017/2018 work programme. Awaiting application from group.	CF: Community Leases					In progress	Green	Contact has been made with the new secretary of the club and the application is awaited.	Application for new building lease received; site visit to be undertaken in quarter three.
2593	Kohuora Park, 44R Station Road, Papatoetoe: Lease to Papatoetoe Panthers Rugby League Football Club Incorporated	New ground lease to Papatoetoe Panthers Rugby League Football Club Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/07/2006	Nil	30/06/2016	\$0.10	In progress	Green	A site visit has been arranged for October 2018.	Site visit deferred to quarter three. Once completed, the processing of the new lease application will be workshopped with local board.
2594	Fergusson Oaks Reserve, 102R Dawson Road, Otara: Lease to Congregational Christian Church of Samoa (Dawson Road, Ōtara) Trust Board	Renew ground lease to the Congregational Christian Church of Samoa (Dawson Road, Ōtara) Trust Board, for the final term of 10 years. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/08/2003	1x10 years	31/07/2023	\$0.10	Completed	Green	Renewal of the lease was approved by the local board at the 19 June 2018 meeting under resolution number OP/2018/98.	Renewal of the lease was approved by the local board at the 19 June 2018 meeting under resolution number OP/2018/98.
3280	East Tamaki Reserve Community Building: new tenant	Find new tenant for vacated council-owned building.	CF: Community Leases					Proposed	Green		The community building on East Tamaki Reserve has been vacated by the Manukau Pacific Island Trust, who have ceased to trade. Internal renewal work has been completed. A new tenant will need to be found for the property.