

Puketāpapa Local Board Workshop Record

Workshop record of the Puketāpapa Local Board held in the Puketapapa Local Board office, 560 Mt Albert Road, Three Kings, on 29 November 2018, commencing at 9.30 am.

PRESENT

Chairperson: Harry Doig

Members: Anne-Marie Coury
Julie Fairey
David Holm
Shail Kaushal
Ella Kumar left at 11.10 am Item 4 Grants arrived back at 1.20pm

Apologies:

Also present: Victoria Villaraza, Mary Hay, Ben Moimoi and Selina Powell

Workshop Item	Governance role	Summary of Discussions
Declarations of Interest		Member Fairey declared a perception of interest for Item 4 Grants pertaining to the Friends of Wairaki Stream.
1.0 Item Agenda Run Through Name: Harry Doig Role: Chair		Members noted questions for officers.
2.0 Item Healthy Puketāpapa Action Plan (integrated line) Name: Gill Plume Role: Project Manager Department: Name: Yasmeen Hayes Role: Transition Manager	<i>Local initiatives/specific decision</i>	The board was update on the development of this project. A further workshop to be scheduled in February 2019.

<p>3.0 Item Local Board Agreement</p> <p>Name: Mary Hay Role: Senior Local Board Advisor Department: Local Board Services</p> <p>Name: David Rose Role: Lead Financial Advisor Department: Corporate Property and Finance</p>	<ul style="list-style-type: none"> • <i>Setting direction/priorities/budget</i> 	<p>The board discussed the draft LBA consultation material and provided feedback to officers.</p> <p>A report will be presented to the extra ordinary meeting of the Puketāpapa Local Board on 13 December 2018.</p>
<p>4.0 Item Quick Response Applications (Round Two)</p> <p>Name: Moumita Dutta Role: Senior Grants Advisor Department: Operations Support</p>	<ul style="list-style-type: none"> • <i>Local initiatives specific decision</i> 	<p>The board was updated on Quick Response applications (Round Two) received to date.</p> <p>Next steps the Quick Response Grants Applications Round Two Report would go to the Puketāpapa Local Board Business meeting 6 December 2018.</p>
<p>5.0 Item Local carbon living menu of options for local boards</p> <p>Name: Nick FitzHerbert Role: Relationship Advisor Relationship Management Unit</p> <p>Name: Rebecca Haydon Role: Low Carbon Specialist Low Carbon Specialist Environmental Services - Infra & Env</p>	<ul style="list-style-type: none"> • <i>Local initiatives/specific decision</i> 	<p>The board was informed by officers on the options for funding low carbon projects both current and additional in 2019/2020.</p> <p>A further workshop in March 2019 to discuss draft work programme and priorities for the board.</p>
<p>6.0 Item Social Innovation and enterprise</p> <p>Name: Sunita Kashyap Role: Specialist Advisor Department: Community Empowerment Unit</p> <p>Name: Rosetta Fuimaono Role: Specialist Advisor Department: Community Empowerment Unit</p>	<ul style="list-style-type: none"> • <i>Local initiatives/specific decision</i> 	<p>The board was updated on this work programme line and the current delivery of it to ensure that it aligns with the board direction.</p>

<p>7.0 Item Community Facilities</p> <p>Name: Rodney Klaassen Role: Stakeholder Advisor, Stakeholder & Land Advisory Department: Community Facilities</p> <p>Name: Katrina Morgan Role: Work Programme Lead, Investigation and Design Department: Community Facilities</p> <p>Name: Jody Morley Role: Manager Project Delivery, Project Delivery Department: Community Facilities</p> <p>Name: Sam Pohiva Role: Area Manager Operational Management and Maintenance, Operational Management and Maintenance, Department: Community Facilities</p> <p>Name: Emily Ese Role: Senior Maintenance Delivery Coordinator, Operational Management & Maintenance Department: Community Facilities</p> <p>Name: Justin Cash Role: Maintenance Delivery Coordinator, Operational Management & Maintenance Department: Community Facilities</p>	<ul style="list-style-type: none"> • <i>Oversight and monitoring</i> 	<p>The board was updated by officers on the programme of work and maintenance for the area. Officers to provide advice on matters raised by members.</p>
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The workshop concluded at 3.12 pm