

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Arts, Community and Events									
177	Citizenship Ceremonies - Rodney	Delivery of an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	No further decisions anticipated.	CS: ACE: Events	\$28,314 ABS: Opex	In progress	Green	The Civic Events team delivered one citizenship ceremony Q1, with 83 people from the local board area becoming new citizens.	The Civic Events team delivered two citizenship ceremonies Q2, with 124 people from the local board area becoming new citizens.
178	Anzac Services - Rodney	Supporting and/or delivering Anzac services and parades within the local board area.	Seek input from the board regarding specific allocation of the budget and representation at events.	CS: ACE: Events	\$23,000 LDI: Opex	In progress	Green	Scheduled for Q4. Planning will commence in Q2.	Planning commenced in Q2. Scheduled for Q4.
179	Local Civic Events - Rodney	Delivering and/or supporting civic events within the local board area. Delivering and/or supporting a volunteer awards event every 2 years.	Seek input on a list of projects that will be supported by this budget.	CS: ACE: Events	\$5,000 LDI: Opex	In progress	Green	Wellsford Skate Park Opening was delivered on the 14 September 2018, with 250-300 people attending.	There were no civic events scheduled or held in Q2.
180	Targeted Events - Rodney	Funding to support community events through a non-contestable process. This provides an opportunity for the local board to work in partnership with local event organisers by providing core funding for up to three years to selected events. <ul style="list-style-type: none"> - Kowhai Festival (Kowhai Festival Trust) \$5,000 - Warkworth A&P Show (Warkworth A&P Society) \$2,000 - Helensville A&P Show (Helensville A&P Society) \$2,000 - Wellsford Country Show (Wellsford A&P Society) \$2,000 - Warkworth Christmas Parade (OneWarkworth) \$2,000 - Wellsford Christmas Parade (Wellsford Promotions Assn) \$2,000 - Helensville Christmas Parade (Helensville Christmas Parade Society) \$2,000 - Matariki Events or Contestable Events \$8,000 TOTAL = \$25,000	Further decision points: 1. Confirm activities and delivery organisations included in this line. 2. Confirm funding for Matariki Events or Contestable Events \$8,000 (note: funding for other named events does not require further local board decision at a business meeting).	CS: ACE: Events	\$25,000 LDI: Opex	In progress	Green	Two grants with a value of \$7,000 has been paid out to recipients. Confirmed dates for funded events; - Kowhai Festival 27 October 2018 to 28 October 2018 - Helensville A&P Show 23 February 2019 A single Targeted Events Round (contestable) opened between 20 August 2018 to 31 August 2018. Out of the ten applications received, the following two events received support: Warkworth Hockey Turf Charitable Trust - \$4,000 North West Health Experience 2019 - \$4,000.	Seven grants with a value of \$21,000 have been paid out to recipients. Events delivered in 2018; - Kowhai Festival 27 October 2018 to 28 October 2018. - Helensville A&P Show 23 February 2019. - Warkworth Hockey Turf Charitable Trust - \$4,000 (allocated through Targeted Events Round). - Wellsford Christmas Parade - 18 November 2018. - Helensville Christmas Parade - 8 December 2018. Events to be delivered in Q3 – Q4; - Warkworth Christmas Parade - event has been postponed due to adverse weather and an alternative will be delivered in January 2019 - North West Health Experience 2019 - \$4,000 (allocated through Targeted Events Round).
251	Operational Grant - Helensville Art Centre	Fund Art Kaipara Trust to operate the Helensville Arts Centre, providing programmes of visual arts and craft exhibitions, workshops and talks to the community.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$20,000 LDI: Opex	Completed	Green	The 2018/2019 financial year funding agreement with Art Kaipara Inc. for Art Centre Helensville has been administered. In Q1, there were 1,260 visitors to the centre including 708 participants exhibiting or participating in workshops. For Matariki, an exhibition and a weaving workshop were held. Art Kaipara Members exhibition drew 56 exhibitors with 50 attendees at the opening and the annual 3 For All exhibition attracted 30 exhibitors presenting three works each.	In Q2, there were 3,002 visitors to the centre including 319 participants exhibiting or participating. A highlight was the Labour Weekend Arts in the Ville with a kids' treasure hunt across Helensville of corrugated iron letters and ending at the art centre to view the exhibition, Take A Letter. The winner received a Mahoe Leaf artwork by Jeff Thomson. Workshops in Q2 included mixed media, ceramics and corrugated iron weaving for all ages. A four week youth upcycling sculpture workshop culminated in an evening showing of the documentary filmed throughout.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
252	Operational Grant - Kumeu Arts Centre	Fund the Kumeu Arts Centre Inc to operate the Kumeu Arts Centre, providing providing programmes of visual arts and craft exhibitions, workshops and talks to the community.	Further decision points not anticipated.	CS: ACE: Arts & Culture	\$40,000 LDI: Opex	Completed	Green	The 2018/2019 financial year funding agreement with Kumeu Arts Centre Inc. has been administered. In Q1, there were 3,605 visitors to the centre including 1,476 workshop participants or exhibitors. A full holiday programme was delivered by Creative Matters of Muriwai and for Matariki, a pingao weaving workshop was held. National Poetry Day was celebrated in conjunction with a Kumeu Live event. Exhibitions included Drawn-In, and the Waimauku Primay School exhibition which attracted more visitors than in previous years for Q1.	In Q2 there were 3,786 visitors to the centre including 2,191 exhibitors, participants or attendees. Highlights were the free annual Arts in Action which attracted 450 people and five Kumeu Live concerts with Paul Ubana Jones drawing an audience of 100. Exhibitions were Michelle Durrant's photography, The Affordable Arts Sale and the second Kumeu Art Awards with 120 entries and 80 works displayed. The opening had 100 attendees 100 and awards were presented by Linda Tyler. Creative Matters held Christmas present workshops and volunteers were thanked at the Christmas party.
755	Venue Hire Service Delivery - RD	Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$11,381 ABS: Opex	In progress	Green	<p>During Q1, the hirer satisfaction survey shows that 81 per cent of hirers would recommend the venues they have visited.</p> <p>Participant numbers have increased by 40 per cent compared to the same period last year.</p> <p>Booking hours have increased by 18 per cent compared to the same period last year.</p> <p>The top three activity types during quarter one special interest, music and youth activity.</p> <p>A focus for staff in quarter two will be promoting our network through Google and Facebook channels.</p>	During Q2, hirer satisfaction remains high with 82 per cent of hirers indicating that they would recommend the venues they have visited. Participant numbers have increased by 21 per cent and booking hours have increased by 17 per cent. The statistics are based on the first five months of 2018/2019. In Q3, staff will be working with communities in preparation for the 2019/2020 booking calendar opening.
967	Rodney Rural Halls - future direction	Plan, develop and deliver a strategic 5 year plan for the continued delivery of rural hall services. Ensure that the operational and service model for rural halls is considered in the development and delivery of council policies: - Community Facilities Partnership Policy - The empowered communities approach and enabling council workstream - Development of Levels of Service (Governance Framework Review response)	Seek input from the board regarding the proposed future direction and priority focus areas for the operation of rural halls	CS: ACE: Community Places	\$0 ABS: Opex	Approved	Green	No milestones for Q1-Q3. Initiative starts in Q4.	No milestones for Q1-Q3. Initiative starts in Q4.
1038	Rodney Rural Hall - delivery support	- Provide ongoing support for each hall committee - Provide quality advice to the Rodney Local Board on issues relating to rural halls - Support committees to transition to the incorporated community-led model or partnership model, where appropriate. - Support committees to increase there capacity and capability	No further decisions anticipated	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	<p>During Q1, the Warkworth Town Hall Facility Coordinator recruitment process began and the coordinator will start on 1 October 2018.</p> <p>Staff have commenced working alongside Wellsford Community Centre Committee to understand model of operation and have started to develop a plan for service delivery.</p> <p>Staff continue to work with other Rodney rural hall committees providing leadership and advice.</p>	<p>During Q2 an update on the hall portfolio was presented at a Rodney Local Board workshop in October 2018. This included a review from the Coatesville and Point Wells hall committees, who are successfully operating under the community led model.</p> <p>Staff continue to provide ongoing support to the Wellsford community centre committee who are making changes to increase services delivery.</p> <p>Staff continue to work with other Rodney rural hall committees providing leadership and advice</p>

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1040	Warkworth Town Hall promotion and activation	The purpose of this role is to promote and establish the newly renovated Warkworth Town Hall as a vibrant and well used community centre and outstanding performance venue for the district. The facility and programme co-ordination will ensure that activities are provided that reflect the needs of the local community and that it is widely accessible to a range of community groups for a variety of purposes. There will be a focus on promoting the town hall and ensuring it is well known and used by both the local community and external users .LDI - \$35kABS - \$62kIt is to be noted that this budget includes operational support and project costs as well as salary.	Future operational model of the Warkworth Town Hall - Q4	CS: ACE: Community Places	\$97,000 ABS: Opex; LDI: Opex	In progress	Green	During Q1, the Warkworth Town Hall Facility Coordinator recruitment process begun with the coordinator starting on 1 October 2018.	During Q2, The new coordinators have successfully built relationships with all key stakeholders and users of the hall including the WWTH Trust. The coordinators have promoted and activated the hall through the relationships they have built, being on site and using social media. The coordinators delivered a successful Christmas event at the hall which was well received and attended by the local community.
1049	Community Participation and Placemaking	Design and run community engagement processes ensuring a diverse range of community voices are heard. Create and support opportunities for resident input into the design and delivery of local projects. Provide resources and assistance to communities so they will have the skills and confidence to run their own projects. Activate the Rodney Youth Voice Plan.	Seek input from the board on the general scope of the activities and projects proposed for the year	CS: ACE: Community Empowerment	\$29,000 LDI: Opex	In progress	Green	The strategic broker: - met with staff of the Mahurangi East library to talk about how young people might get involved in improving the area around the skate park. - supported local women to organise weekly drop-in sessions; Wellsford Community Tea and Toast. - supported Parks, Sport and Recreation staff with project planning and drafting a partnering agreement for the Mahurangi College Restoration project involving school, community, and council. This is out for consultation by the school and community. - finalised an agreement with The Men's Centre to transfer \$40,000 to SKYouth to run the Helensville Youth Project for two years. There will be a presentation and a report to the local board at the end of each year. - assisted with the Matakana Community Workshop called to identify community priorities for future projects. - attended the committee meeting of the Snells Beach Bowling Club Meeting to discuss options for raising funds for an artificial turf. - met with council's environmental team to discuss options for the additional funding from the local board to support volunteer groups working on environmental projects in the wider Warkworth Mahurangi catchment. The broker will continue to provide support to this initiative. In Q2, the broker will work with the local board to identify which activities and projects require community engagement processes, community input to design and delivery, and relevant resources and assistance to communities.	Mahurangi College Restoration - staff are working to progress a Memorandum of understanding and Licence to Occupy agreement as this is a better option than a Partnering Agreement with the school. Work has begun with the relevant council departments to progress this. Kawau Bay Sun Shelter - the Kawau Bay Fishing Club presented their petition for a shelter at Snells Beach to the local board and have submitted an application for landowner approval. Staff are providing the group with support with council processes. Wellsford Tea and Toast - this has been a really successful weekly drop in for Wellsford people, which finished the year with a great Christmas morning tea. Staff provided a small amount of resourcing and moral support for the women running this project. Mahurangi East Bowling Club - discussions with the club about funding options and letter of support written.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1054	Helensville Town Centre Revitalisation	Partner with the North West Business Association (NWBA), the wider Helensville community and work with other council departments to design, develop and deliver community projects that will contribute to revitalising the Helensville Town Centre. Support the implementation of Stage 1- the Helensville Streetscape Project and ensure community input and involvement. Support the design and development of Stage 2 – improvements to the Creek Lane area and ensure community input and involvement. Note: this activity reflects a collaborative cross council approach and the operational and capital expenditure associated with this work item are held in the Community Facilities Investigation and Design (I&D) work programme budget. Community Empowerment Unit staff will utilise funding held by I&D for any required expenditure for this activity.	The local board will consider strategic assessments of proposed initiatives and approve funding for these projects and landowner consent.	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	The strategic broker worked with council's Investigation and Design Unit to develop a professional services scope for 4Sight. At the local board's request, an additional consultation session on the concept plan with the community was organised in Q1. Next stage is drafting the detailed design and consulting community on this. In Q2 - Q4, the broker will keep the local board informed of progress of strategic assessments being undertaken and seek approval for funding and consents as needed.	4Sight Consulting have been working on the detailed design for the Streetscape Project. Many parts of the design are completed. Approval is still being sought from NZTA for the tree planting plan. There also needs to be further input into the design from iwi. It is anticipated that both these matters will be resolved in Q3.
1055	OWL Hub (Old Wellsford Library)	Continue to support the community to run and manage the former Wellsford Library building as a community hub for a further six months. Work with the community to develop a plan for them to run and manage it themselves following this six month period.	No further decisions anticipated	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	Consideration is being given to moving the oversight of this project to the rural halls advisor.	The OWL Hub has regular use as a popular local venue for hire and continues to be managed by a small community committee. Only a minimal amount of support is now needed by the strategic broker. Discussions are underway as part of the wider Wellsford Community Plan project on how to run the OWL Hub and the Community Centre in more collaborative ways. There will further information on this in Q3.
1056	Warkworth Placemaking Project	Partner with the Warkworth community to design, develop and build an attractive multi-use community gathering space adjacent to the river. Facilitate the establishment of a neutral community convening group and use the Pomegranate Centre (Milenko) community partnering process to design and build the project. Note: this activity reflects a collaborative cross council approach and the operational and capital expenditure associated with this work item are held in the Community Facilities Investigation and Design (I&D) work programme budget. Community Empowerment Unit staff will utilise funding held by I&D for any required expenditure for this activity.	The local board will consider a strategic assessment of the initiative and approve funding and provide landowner approval	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	Two meetings were held with Resilio to discuss and confirm scope, process, timeframes of work. A proposal was received from Resilio and a services agreement completed in Q1. The local board will be kept updated in Q2 of progress.	This project is progressing well. Resilio held a community consultation day at the Kowhai Festival and received lots of useful feedback on what people want from community spaces. Based on this and the likely amount of budget available a decision has been made for the first community space to be developed adjacent to the library rather than by the skate ramp. There have been two consultation sessions with iwi and they have had input into the early design and the concept plan. A community consultation session on the concept plan was held in mid December 2018 and the detailed design should be ready for further public input at the beginning of Q3.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1057	Wellsford Planning and Town Centre Revitalisation	Design a process to generate ideas from a wide cross section of the community on what they want for the town in the future. Stage 1: Community Conversations Stage 2: Community Plan Develop a simple community plan that outlines community aspirations and priorities for Wellsford and identifies potential community projects. Stage 3: Implement Town Centre Projects Use the Pomegranate Centre (Milenko) community partnering process to design and build projects. Collaborate with other council departments on scoping and delivery of capital expenditure (capex).	The local board will consider a strategic assessment of proposed town centre projects and approve funding and provide landowner approval where required.	CS: ACE: Community Empowerment	\$10,000 LDI: Opex	In progress	Green	Meetings of the Wellsford Community Network have been held and the membership is growing. A Wellsford Aspirations steering group has been established and is committed to developing a community plan. The Tea and Toast weekly drop-in sessions are running well and the next project will be a community noticeboard.	A forum of approximately 20 people called "Wellsford Community Voice" has been developed to lead the community planning process. With support from the consultant they have hosted a series of seven community engagement events across Wellsford. The purpose of these sessions has been to identify community aspirations and ideas for the future of Wellsford. These were presented to the local board in December 2018. This information will be written up into a draft community plan over January and finalised with the Wellsford community early in Q3.
1466	Local Board subsidies for venue hire fees LDI \$10k - RD	Administer further hire fee subsidy funded by LDI. This is for potential fee waivers.	Seek board approval of fee waivers as required.	CS: ACE: Community Places	\$10,000 LDI: Opex	In progress	Green	During Q1, staff have administered the additional subsidised rates as approved by the local board.	In Q2, staff have administered the additional subsidised rates as approved by the local board.
1470	Green Road Reserve Master Plan - Community Engagement	Design a process to generate ideas from a wide cross section of the local community on how they would like to see the Green Road land in Dairy Flat developed and used in the future. Ensure community aspirations are reflected in the master plan including vision, guiding principles and the processes for development, management and use of the reserve. Create and support opportunities for local people to be involved in the design and development of Green Road in an ongoing way once the reserve is established. Collaborate with other council departments on scoping and delivery of capital expenditure (capex). Note: this activity reflects a collaborative cross council approach and the operational and capital expenditure associated with this work item are held in the Service Strategy & Integration Department's (SS&I) work programme budget. Community Empowerment Unit staff will utilise funding held by SS&I for any required expenditure for this activity.	No further decisions anticipated	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	The needs assessment is underway and the masterplan community engagement will be reported on in Q2.	CEU have not been involved in this project apart from an initial meeting at the outset.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Community Facilities: Build Maintain Renew									
802	Rodney Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$5,290,109 ABS: Opex	In progress	Green	Quarter one has seen standard wet winter conditions saturating the ground of many parks. The contractor has mown around boggy areas to avoid ground damage, and focused on edging and 'front of house' presentation to ensure functional and aesthetically pleasing parks. The quarter has seen a number of coastal structures sustain damage through natural events including Leigh Wharf (ship worms), Helensville River Walkway boardwalk (pile damage), a jetty in Puhoi (end of life) and Scott's Landing boardwalk (wave damage). A focus of quarter two will be addressing these issues. Winter sports were a success with very low numbers of field closures. A highlight was the hosting of a Mitre 10 Cup game, and the Auckland Blues vs Wellington Hurricanes match at Warkworth A&P Showgrounds. Overall, audit results have improved over this period. Highlights in the built space include short term works completed to reduce the likelihood of flooding at Helensville Art Centre, whilst a larger project is being scoped. The provision of improved sub-floor ventilation at Huapai Service Centre / Kumeu Library, to reduce moisture in the building, is also highlighted.	With the maintenance contracts, local board assets are able to be maintained to the approved level of service. These contracts provide for required compliance tasks and scheduled activities including planned preventative maintenance to be completed, and for response to requests for maintenance. These contracts benefit all members of the public, as local board assets are able to be fully utilised if they are fit for the intended purpose, and it offers better value to ratepayers if assets remain in service for their expected life.
804	Rodney Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated.	CF: Operations	\$347,891 ABS: Opex	In progress	Green	The first quarter was influenced by remedial work after the April storm. The continued storm clean up was balanced against addressing deferred requests prior to the storm, and higher priority new requests received. Outstanding work is now limited to sites where access has been restricted due to ground conditions. It is anticipated these sites will be accessible shortly into the second quarter, weather dependant. The scheduled works programme was delayed as a consequence of the storm and deferred works, but is now on track. Replacement planting of trees removed throughout the year has been completed during the quarter.	The second quarter continued to be influenced by wet weather, limiting access to many locations, with remaining material from the April storm only being able to be cleared during December 2018. As conditions improve we see a general movement from primarily street tree focused activities to a summer parks tree maintenance programme. As weather improves, a close watch will be kept on the need for watering of new trees planted during winter.
805	Rodney Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$480,208 ABS: Opex	In progress	Green	During the first quarter, the annual update of the Site Assessment Reports, a large portion of the pest animal monitoring, and the majority of the first pulse of the rat control programme have been completed. Various unscheduled activities were completed which included a mixture of pest animal control and pest plant control. Request for service work orders received, continue to be seasonally normal, with an increasing trend in activity becoming apparent during the late stages of the quarter.	Works during the second quarter have predominantly been undertaken in High Value sites. The first pulse of the rat control programme has been completed and now moving to the second pulse. High Value pest plant control remains high on the agenda throughout the summer months. Request for service work orders received are trending slightly above average for the season. It is anticipated that requests for wasp control will likely pick up in quarter three.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1834	15 Mill Lane, Warkworth - renew facility	Occupier: Rodney Plunket Current status - stage one - investigate options to renew the facility and scope the required physical works to ensure the facility remains fit for purpose. In conjunction with the leasing team, investigate the options to reinstate the toilets in the facility for public use, consultation and cost estimates to be presented to the board for their consideration. Stage two - implement physical works as approved by the local board. Estimated completion date yet to be established.	Reallocation of funding to be discussed with the local board.	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	Cancelled	Grey	Current status: Reviewing the project brief, understanding the options and the scope of works. Next steps: Arranging a stakeholder meeting to better understand the needs and requirements of the current use, and future use, of the facility.	Overall Condition Report has not yet been completed. Ownership of the building to be clarified. Current status: It has been identified the building does not belong to council but in fact owned by Plunket and they have a ground lease. The board requested the single use toilet be investigated for conversion to a public use facility however this is no longer a feasible option and was not identified in the recently adopted toilet provision study as a requirement in the area. Next steps: Close out the project as no works identified on council owned assets on site. No further work anticipated. Reallocation of funding to be discussed with the local board.
1835	49 Commercial Road, Helensville - implement works from structural review and replace roof at the centre	Current status - stage one - investigate building water tightness and present findings to the local board - nearing completion. Next steps - stage two - implement the physical works required to future proof the facility including replacement of the roof at the civic centre. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2625).	Seek input from the local board at a workshop prior to commencing works.	CF: Investigation and Design	\$500,000 ABS: Capex - Renewals	In progress	Green	Current status: Structural and condition assessments are being reviewed by the council asset management specialist team. An engineer has been engaged to provide design options for short term remedial works, and long term re-clad option. Next steps: Present the options to the local board. Begin the design phase.	Current status: Structural and condition assessments are being reviewed by the council asset management specialist team. Engaged engineer to provide design options for short term remedial works and long term re-clad option. Subfloor areas have been surveyed as part of full building investigation. Next steps: Present options to local board in February 2019. Begin the design phase.
1836	49 Commercial Road, Helensville - renew car park stormwater system	Overview - the corner of the car park between the disabled car parks and the ground floor accessible ramp need to be recontoured to reduce the flooding this facility experiences in wet weather. An additional cesspit will be installed and fed into a downstream manhole to provide further reduction in flooding. Current status - stage one - investigate the options to remedy the flooding and seek local board input at a workshop. Stage two – detailed design, scope and plan the physical works. Stage three - implement physical the approved works to ensure the car park is future proofed for community use. Estimated completion date yet to be established.	No further decisions anticipated.	CF: Investigation and Design	\$165,000 ABS: Capex - Renewals	In progress	Green	Current status: The draft design is being reviewed by engineers and quantity surveyors. Healthy Waters is currently reviewing the plans and approval of the designs. Next steps: Gather the engineers estimate of costs for the works, after design completion. Consultation with neighboring property.	Current status: Healthy Waters feedback received and final design is underway. Next steps: Receive engineers estimate and consult with neighboring property owner.
1837	Algies Bay Reserve - renew south-eastern seawalls	Stage one - investigate options to renew the asset to ensure it remains fit for purpose - complete. Current status -stage two - implement works for the rebuild of the seawall and landward treatment. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2910). Estimated completion date yet to be established.	No further decisions anticipated.	CF: Project Delivery	\$385,000 ABS: Capex - Renewals	In progress	Green	Current status: Physicals works started mid-July. Next steps: Works are scheduled to be completed by mid-December.	Current status: Physical works commenced mid-July and are 90 percent complete. Temporary works on the beach are proposed to be removed before Christmas to leave the remaining works on the reserve to be completed in the new year. Some additional remedial works along other sections of Algies Bay currently being scoped to include as contract variations before the contractor leaves site. Next steps: Complete remaining works including reinstatement. Obtain prices for proposed additional remedial works and process contract variation.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1838	Atlas Site – activate plan	Current status - stage one - in consultation with Auckland Transport, develop a concept plan to be approved by the local board. Stage two – detail design, scope the approved development and obtain consents. Stage three – plan and deliver physical works. Estimated completion date yet to be advised. Funded by Local Board's Discretionary budget.	Q4 Feasibility study report to the local board.	CF: Investigation and Design	\$50,000 LDI: Opex	In progress	Green	Current status: The project has been added to the work programme for the 2018/2019 financial year. Next steps: Review the project brief, understand the options and scope the works.	Current status: Strategic Assessment has been received and documentation to engage professional services to undertake more detailed ground investigations (including contaminated land, geotechnical assessment and topographical surveys) have been produced. Next steps: Release tender for ground investigation services
1839	Coatesville Settlers Hall - replace roof components	Stage one - investigate the works required on the roof to ensure the facility is watertight and fit for purpose - completed. Current status - stage two - replace flashings, roof finishings and iron sheets where required in order to maintain the structural integrity of the roof, reduce maintenance and future proof the asset. Estimated completion date yet to be established.	No further decisions anticipated.	CF: Project Delivery	\$45,000 ABS: Capex - Renewals	In progress	Green	Current status: The scope has been agreed and contract documentation is in progress. Next steps: Procure the physical works contract.	Current status: Contract has been awarded. Next steps: Works will start in May 2019 to avoid hall bookings.
1840	Rodney - Community Led Playspace - development	Overview - this item is to fund the professional services for the planning of the community led playspace development projects. Estimated completion date yet to be established. Funded by Local Board's Discretionary budget.	Discuss potential allocations with the local board at a workshop prior to progressing.	CF: Investigation and Design	\$20,000 LDI: Opex	Approved	Green	Current status: The local board is to review the options and decide which of the projects will be funded. Next steps: The local board will need to allocate funding.	Current status: Awaiting final decision from the local board regarding funding allocation. Next steps: Funding is expected to be allocated shortly by the local board.
1841	Cotterell St Esplanade Reserve, Leigh - replace boardwalk foundations	Current status - stage one - investigate the works required to ensure the asset remains fit for community use. Stage two - replace boardwalk foundations to ensure the asset maintains structural integrity. Estimated completion date yet to be established.	No further decisions anticipated.	CF: Investigation and Design	\$40,000 ABS: Capex - Renewals	In progress	Green	Current status: The project has been added to the work programme for the 2018/2019 financial year. Next steps: Review the project brief, understand the options and scope the works.	Current status: A site walkover has been undertaken with an engineer. Due to slips that have occurred in the area following failure of the piles, a geotechnical assessment had to be carried out. This has resulted in a significant increase in the cost for the engineer to carry out works. Additional budget will be requested if required, once the engineer's estimate for the works is received. Next steps: Engage the engineer to carry out geotechnical assessment and develop designs for renewing the foundations of the boardwalks.
1842	Horseshoe Bay Reserve - renew walkways	Stage one - investigate the renewal of walkway structures and prepare the scope of works - complete. Current status - stage two - implement the works required to renew the failing retaining walls that support the walkways at the reserve. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3016).	No further decisions anticipated.	CF: Project Delivery	\$60,000 ABS: Capex - Renewals	In progress	Green	Current status: A contract prestart meeting has been held with archaeologist. A further prestart meeting with the arborist is required, prior to site works commencing. A nine week works programme has been received. The Sandspit Residents and Ratepayer Association have been advised of the pending start of physical works. Next steps: Complete prestart meeting requirements. Receive a confirmed start date for site works to commence.	Physical works deferred to start October 2018 due to contractor availability. Current status: Physical works are in progress. Three retaining walls are completed. First of three footbridge replacements are underway. Next steps: Progress physical works for completion in January 2019.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1843	Huapai - 179 Matua Road - develop playground and associated landscaping	Overview - deliver a new playground including associated landscaping and infrastructure to support the growth in the local area. Current status - stage one - investigate, design and scope physical works to be approved by the local board. Stage two - implement the approved works to develop a community playspace with associated landscaping. Estimated completion date yet to be established.	Design to be approved by the local board.	CF: Investigation and Design	\$50,000 ABS: Capex - Growth	In progress	Green	Current status: The Rodney Play Provision Study is being used to decide the project strategy. A consultation strategy is being developed. Next steps: Initial community consultation to be held regarding Kumeu/Huapai play provision and opportunities.	Current status: Initial consultation on the wider Huapai area play strategy is open over the summer holidays. Next steps: Review feedback and confirm resulting strategy with the Local Board once consultation closes.
1844	Huapai Recreation Reserve - development	Overview - development of the recreation reserve including sports field lighting, installation of field irrigation, installation of sand slits on field 4, develop a new field with lighting and develop a new field sand carpet. Renew the carpark and replace a playspace component. Stage one - investigation, design and scope of works as agreed by the local board - complete. Current status - stage two - implement agreed physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2818).	No further decisions anticipated.	CF: Project Delivery	\$522,000 ABS: Capex - Renewals; ABS: Capex - Growth	Completed	Green	Project completed in 2017-2018 financial year.	Project completed.
1845	Kumeu Library - replace roof, interior and exterior walls, repaint and renew ceiling	Overview - the library interior space requires walls and ceilings to be re-lined with plasterboard and painted due to the water damage that had occurred because all of the roof profiles leak. Current status - stage one - investigate options to remedy the water tightness in the building, present options to the local board for further decision making. Stage two - design and scope the approved physical works. Stage three - deliver physical works. Estimated completion date yet to be established. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3044).	Final design and scope of works to be approved by the local board.	CF: Investigation and Design	\$320,000 ABS: Capex - Renewals	In progress	Amber	Current status: Assessment of the structural and condition surveys has been completed by the council Community Facilities - Asset Management team and discussed with the local board to determine future outcomes. Interim remedial work has been completed on the window sill cracks and subfloor areas. The subfloor is now dry, due to the installation of a temporary industrial blower, which will remain in place to ensure moisture levels are maintained to an acceptable level. Next steps: Investigate temporary pre fabricated building options. The cracks within the sills and walls and the timber moisture levels are being monitored until further notice. Underfloor ventilation penetrations may be modified to allow further airflow.	Due to the complex nature of this project, we have contacted a suitably qualified external building engineer to scope the targeted renewal plan. This targeted renewal work will likely trigger building consent, if we are to replace the roof membrane system. While this is underway, we are also carrying out other smaller scale work work under maintenance OPEX funding. Current status: The local board approved the targeted renewal plan for the asset at the November business meeting. Next steps: Working with structural engineering to plan for these renewals, then move to delivery.
1846	Leigh Hall - refurbish interior	Current status - stage one - investigate the refurbishment to the interior of the rural hall replacing asset components that remain functional throughout power outages. Prepare the scope of works including the main hall, kitchen and toilets, input on the scope will be sought from the local board. Stage two - deliver physical works. Estimated completion date yet to be established.	No further decisions anticipated.	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: The project has been added to the work programme for the 2018/2019 financial year. Site visits have been undertaken to understand the project brief. Next steps: Understand the options and identify the scope of work.	Current status: Initial site visits complete. Review of existing building condition is underway. Next steps: Schedule stakeholder meeting to investigate and gather feedback for kitchen redesign in the community hall and collate knowledge of existing building issues from committee members.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1847	Leigh Library - renew heritage facility	Current status - stage one - in conjunction with the heritage team, investigate and scope the refurbishment at the library and present to the local board for their input. Stage two - deliver physical works. Estimated completion date yet to be established.	No further decisions anticipated.	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: The project has been added to the work programme for the financial year 2018/2019. Undertaking site visit to clarify project brief. Next steps: Understand options and scope works in conjunction with heritage department.	Current status: The review of the existing condition reports and Operational Management and Maintenance information by a heritage architect is underway. Site visits to establish scope of works have been scheduled. Next steps: Scope of works to be reviewed and finalised in conjunction with Auckland Council Heritage department.
1848	Mahurangi Community Centre - renew heating system	Current status - stage one - investigate and scope the replacement of the current heating system with a more appropriate energy saving heating and cooling option upon consultation with the internal sustainability team. Stage two - deliver physical works in conjunction with the heating system renewal at the adjoining library. Estimated completion date yet to be established.	No further decisions anticipated.	CF: Investigation and Design	\$35,000 ABS: Capex - Renewals	In progress	Grey	Current status: The project has been added to the work programme for the financial year 2018/2019. Initial site visit completed. Next steps: Review the project brief, understand options and engage specialists consultants to complete building condition report.	This project has been merged with Mahurangi East Library - comprehensive renewal. Please refer to SharePoint ID #1849 for an updated commentary. Project record cancelled.
1849	Mahurangi East Library - comprehensive renewal	Overview - comprehensive building refit with proposed reconfiguration of mezzanine floor to open the area from the community centre to the library workroom for secure storage. Current status - stage one - investigate, develop design options with cost estimates to be presented to the board for further decision making. Stage two – detailed design, scope and plan the physical works. Stage three - deliver physical works. Estimated completion date yet to be established.	Reconfiguration options to be presented to the board for further decision making.	CF: Investigation and Design	\$90,000 ABS: Capex - Renewals	In progress	Green	Current status: Initial site visit completed to understand project and engage with stakeholders. Next steps: Review the project brief, understand options and engage specialists consultants to complete building condition report.	Current status: Initial site visit completed to confirm project scope. Next steps: Engage specialists consultants to complete building condition report. and concept design.
1850	Muriwai Beach - renew and upgrade playground	Overview - renew the current playground and upgrade with challenging play equipment. Current status - stage one - investigate, design and scope the physical works in collaboration with the parks subject matter experts to discuss with the board at a workshop. Stage two – deliver agreed physical works. Estimated completion date yet to be established. Funding Details: Renewal budget - \$300,000 and Local Board's Discretionary budget - \$56,000. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3401).	No further decisions anticipated.	CF: Investigation and Design	\$300,000 ABS: Capex - Renewals	In progress	Green	Current status: Consultation and design are complete and the plan has been approved by the local board. The Challenging Play equipment has been ordered and other equipment tendering is complete. Next steps: Site works tendering. Construction is being planned to take place during summer 2018-2019 and to ensure that the playground is operational over the summer holiday period.	Current status: Design and equipment tendering are complete. Site works tendering is underway with construction now planned to start in February to avoid the risk of the playground being incomplete at Christmas. Next steps: Start of construction works.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1851	Omaha Residential - renew walkways	<p>Overview - renew walkways to maintain current service levels.</p> <p>Stage one - investigate and scope the physical works to present to the local board for their review and input.</p> <p>Sites to be investigated are Blue Bell-Thistle-Day Dawn walkway, Day Dawn-Blue Bell walkway, Dungarvon-Blue Bell walkway, Jane Gifford-Meiklejohn walkway, Success-Dungarvon-Dorine walkway and William Fraser Reserve walkway.</p> <p>Current status - stage two - deliver physical works.</p> <p>Estimated completion date yet to be confirmed.</p> <p>This project is a continuation of the 2017/2018 programme (previous SP18 ID 2634).</p>	No further decisions anticipated.	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Green	<p>Current status: Site investigation and scope clarifications are being undertaken.</p> <p>Next steps: Confirm scope and determine if there are any resource consent requirements. Begin design work where necessary.</p>	<p>Current status: This project has been split in two stages for delivery. This was undertaken to fast track the renewal of those walkway sections which are ready to tender while some others require further investigation with an arborist.</p> <p>Stage one: The package of works has been released for tender and pricing is scheduled to be submitted in January.</p> <p>Stage two: Resource consent advice is currently being sought and an arborist assessment has been undertaken for these pathways.</p> <p>Next steps: Stage one: Review tender submission and award contract.</p> <p>Stage two: Confirm scope and determine if there are any resource consent requirements. Begin design work where necessary.</p>
1852	Pakiri Hall - refurbish toilets	<p>Stage one - investigate the refurbishment to the toilets including vanities, toilet suites, flooring and painting and prepare the scope of works - complete.</p> <p>Current status - stage two - deliver physical works.</p> <p>Estimated completion date yet to be confirmed.</p> <p>This project is a continuation of the 2017/2018 programme (previous SP18 ID 2635).</p>	No further decisions anticipated.	CF: Investigation and Design	\$75,000 ABS: Capex - Renewals	Completed	Green	<p>Current status: Works have commenced on the bathrooms on 3 September 2018. The variation for the asbestos removal has been received and accepted. The hot water source has been changed to a more suitable location.</p> <p>Next steps: Refurbishment of the lavatory including vanities, toilet suites, flooring and painting are estimated to be completed in early October 2018.</p>	Project completed October 2018.
1853	Port Albert - renew reserve assets 2018/2019	<p>Overview - renew reserve assets at Port Albert ensuring to maintain current service levels.</p> <p>Current Status - stage one - investigate and scope the physical works to be presented to the local board for their review and input. Assets to be investigated are walkways, amenity lighting and minor assets at Port Albert Recreation Reserve and park roading, car park, toilets and minor assets at Port Albert Wharf Reserve.</p> <p>Stage two - deliver physical works.</p> <p>Estimated completion date yet to be confirmed.</p>	No further decisions anticipated.	CF: Investigation and Design	\$170,000 ABS: Capex - Renewals	In progress	Green	<p>Current status: The project has been added to the work programme for the financial year 2018/2019.</p> <p>Next steps: Review the project brief, understand options and scope works.</p>	<p>Current status: The project scope has been approved and a cost estimate is being prepared.</p> <p>Next steps: Tender documentation will be prepared in early 2019. The project will then be tendered and a contractor engaged to complete the asset renewal.</p>
1854	Puhoi Town Library - renew heritage facility	<p>Current status - stage one - in conjunction with the heritage team, investigate and scope the refurbishment at the library, input on the design and scope will be sought from the local board. The entrance door, pathways, signage (with local input) and the chimney are to be included.</p> <p>Stage two - deliver physical works.</p> <p>Estimated completion date yet to be established.</p>	No further decisions anticipated.	CF: Investigation and Design	\$60,000 ABS: Capex - Renewals	In progress	Green	<p>Current status: The project has been added to the work programme for the financial year 2018/2019.</p> <p>Next steps: Review the project brief, understand options and engaging with Heritage Department to establish scope of works.</p>	<p>Current status: The review of the existing condition reports and Operational Management and Maintenance information by a heritage architect is underway. Site visits to establish scope of works have been scheduled.</p> <p>Next steps: Scope of works to be reviewed and finalised in conjunction with Auckland Council Heritage department.</p>

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1855	Ranfurly Hall - refurbish flooring throughout	Investigate, scope and deliver the renewal of the flooring in the kitchen and main hall ensuring current service levels are maintained. Estimated completion date yet to be established.	No further decisions anticipated.	CF: Investigation and Design	\$35,000 ABS: Capex - Renewals	In progress	Green	Current status: The project has been added to the work programme for the financial year 2018/2019. Next steps: Visit site, review the project brief, and obtaining condition assessment.	Current status: Scope will be compiled into tender document in January 2019. Next steps: Advertise tender.
1856	Rautawhiri Park - renew courts	Complete the physical works stage of the court renewal at Rautawhiri Park. The physical works stage was brought forward as part of the risk-adjusted programme. Completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2636).	No further decisions anticipated.	CF: Project Delivery	\$1,700,000 ABS: Capex - Renewals	Completed	Green	Project completed August 2018	Project completed August 2018.
1857	Rautawhiri Park - renew toilets and changing rooms	Current status - stage one - investigate and scope the refurbishment of the toilets and changing rooms by the fields. Stage two – plan and deliver physical works. Estimated completion date yet to be established.	No further decisions anticipated.	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: The project has been added to the work programme for the financial year 2018/2019. Next steps: Review the project brief, understand options and scope works.	Current status: Engage professional services to investigate renewal options and feasibility of refurbishment or replacement of the toilet block and changing rooms. Next steps: Begin scoping of works.
1858	Riverhead Historic Mill Reserve - renew seawall	Current status - stage one - in collaboration with the coastal specialists, investigate and scope the renewal of the seawall at the reserve. Stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2637).	No further decisions anticipated.	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Amber	Current status: Renewal works awaiting coastal project prioritisation and heritage specialist assessment. The coastal wall is part of a heritage site that is currently partially blocked off from public use. Next steps: Summarise the scope of works for the heritage site and create a business case.	Coastal Project Prioritisation. Condition of Heritage Wall has not changed since last engineering report has been issued. Current status: The coastal wall is part of a heritage site that is currently partially blocked off from public use. Undertake some basic Health and Safety works - re-align fencing. Next steps: Engage contractor to erect safety fencing.
1859	Rodney – develop concept plan – play provision	Investigate and prepare a concept plan to deliver the provisional gaps in playspaces within the Rodney open space network, this plan is to include mapping of the options. Upon completion the plan is to be submitted to the local board for further decision making. The implementation stage will be at the local boards discretion. Estimated plan submission date yet to be established. Funded by Local Board's Discretionary budget.	Submit concept plans for discussion to the local board before seeking formal approval.	CF: Investigation and Design	\$40,000 LDI: Opex	In progress	Green	Current status: Strategic Assessment has been completed and various playgrounds have been identified. Next steps: Community Services are presenting strategic assessment to resolve playground location for development of concept plan.	Current status: Development opportunities within the Rodney Local Board area have been identified through Strategic Assessment and presented to the local board. A concept design will be developed for a new playground at Cabeleigh Reserve in Helensville. Next steps: Appoint a playground design specialist.
1860	(OLI) Rodney – develop indoor multi sport facility - Huapai	Overview - to develop an indoor multi sport facility in Huapai. Stage one - investigate feasibility and develop a business case for the indoor multi sport facility requirements. Stage two - yet to confirm the full staged approach to the initiative. \$1,000,000 will be contributed to the development of the facility for the physical works stage of the development, and is funded through the Local Board's LDI Capex budget.	No further decisions anticipated to complete stage one of this development.	CF: Investigation and Design	\$80,000 ABS: Capex - Development; LDI: Capex	Approved	Green	Current status: Conducting the needs assessment component of the strategic assessment. Next steps: Finalise the needs assessment and begin collating information for the development of the business case.	Current status: Work shopped with the local board in December 2018 around the needs assessment for the indicative business case. Next steps: An update is expected in March 2019 for the process of the economic case. Meeting with local board is booked for March where staff will speak in more detail about their analysis. Cost-benefit analyses are not being developed to inform the indicative business case for the One Local Initiative.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1861	Rodney - LDI Community Led fund 2018/2019 - 2020/2021	Overview - this item is to fund the 20% contribution to community led projects from 2018/2019 to 2020/2021. The projects will be approved at the boards discretion. Funded by Local Board's Discretionary budget.	Details to be approved by the local board.	CF: Investigation and Design	\$60,000 LDI: Capex	In progress	Green	Current status: Local board to review and decide which projects will be funded. Next steps: Local board to allocate funding.	Current status: Hamatana Walkway, Snells Beach - An application from the Snells Beach Residents and Ratepayers Association to construct a walkway was discussed with the local board at a workshop on 8 November 2018. Next steps: Hamatana Walkway - a report will be presented to the local board in February 2019 to request the allocation of funding towards the project. An easement to cross private property will be investigated as part of the project. An agreement with the Department of Conservation (DoC) for the walkway to be located on DoC land will be progressed.
1862	Rodney - renew coastal assets	Overview - renew coastal assets to maintain current service levels. Current status - stage one - investigate and scope the physical works. Sites to be investigated are Willjames Ave Esplanade and Recreation Reserve, Scotts Landing Wharf, Rainbows End Reserve, Puhoi Hall Grounds and Esplanade Reserve, Port Albert Wharf Reserve, Point Wells Foreshore Reserve, Leigh Harbour Cove Walkway and Buckleton Beach Reserve. Stage two – plan and deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated.	CF: Investigation and Design	\$200,000 ABS: Capex - Renewals	In progress	Green	Current status: The project has been added to the work programme for the financial year 2018/2019 to investigate asset renewal at various coastal locations. Next steps: Identifying the renewable assets per site and assess asset condition before engaging coastal specialists.	Current status: Identifying the renewable assets per site and assess asset condition before engaging coastal specialists. Leigh Wharf Fender Pile replacement - seeking prices for 14 replacement piles. Next steps: Organise site visits for each location and renewable asset. Leigh Wharf - award work
1863	Rodney - renew community facilities	Overview - renew community facilities in the Rodney area. Current status - stage one - investigate and scope the physical works for local board input. Sites to be investigated are to include Te Hana hall (toilet reinstatement also to be included in the investigation phase of this project), Wellsford Community toilet block for public use (security to be taken into account with proposal) and facilities with a condition rating of poor. Stage two – plan and deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated.	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: The project has been added to the work programme for the financial year 2018/2019. Reviewing project brief. Next steps: Arrange site visits to various sites based on their condition data to understand options and scope of works.	Current status: Arrange site visits to various sites based on their condition data to understand options and scope of works. Next steps: Engage internal departments for initial building condition assessments.
1864	Rodney - renew park fencing 2018/2019+	Overview - renew park fencing to maintain current service levels. Current status - stage one - investigate and scope the physical works. Sites to be investigated are Worthington Road Reserve, Whangateau Reserve, Sunburst Reserve and Tamatea Esplanade, Snells Beach Esplanade, Snells Beach (Sunrise Boulevard), Shelly Beach Reserve, Sandspit Recreation Reserve, Puhoi Pioneer's Memorial Park Domain, Parry Kauri Park, Kings Farm (Wainui), Harbour View Road Coastal Reserve and Goodall Reserve. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$49,000 ABS: Capex - Renewals	In progress	Green	Current status: This project has been added to the 2018/2019 work programme. Initial site visits to various locations have started. Next steps: Identifying assets in various locations and assess current condition.	Current status: Complete site visits. Next steps: Identify scope of works on individual sites and combine with other renewal works where feasible.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1865	Rodney - renew park furniture 2018/2019	Overview - renew park furniture to maintain current service levels. Current status - stage one - investigate and scope the physical works to be presented to the local board for their review and input. Sites to be investigated are Wellsford War Memorial Park, Wellsford Centennial Park, Warkworth Service Centre, Warkworth River Bank-Town Walkway, Tomarata Dune Lakes Reserve, Shelly Beach Reserve, Sandspit Recreation Reserve, Point Wells Foreshore Reserve, Omeru Scenic Reserve, Goodall Reserve and Brick Bay Drive - Puriri Place Reserve. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated.	CF: Investigation and Design	\$55,980 ABS: Capex - Renewals	In progress	Green	Current status: The project has been added to the work programme for the financial year 2018/2019. Review the project brief. Next steps: Arrange initial sites visits to understand options and scope of works.	Current status: Initial site visits in progress to identify the scope of works for each site. Next steps: Review schedule of works in conjunction with Operational Management and Maintenance. Consult with community as required per site.
1867	Rodney - renew park play spaces 2017/2018+	Overview - renew park play spaces to maintain current service levels. Stage one - investigate and scope the physical works for local board approval. Sites to be renewed are Tuna Place Reserve (single component replacement), Shoesmith Domain Recreation Reserve (full replacement, to be designed in collaboration with Warkworth Primary School) and Point Wells Community Centre (replace junior components). Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2652).	No further decisions anticipated.	CF: Investigation and Design	\$148,000 ABS: Capex - Renewals	In progress	Green	Current status: Completing concepts for renewal of play spaces. Identifying specific replacement of equipment for playgrounds at Shoesmith, Warkworth and Tuna Place, Omaha - only partial renewal of equipment and grounds required. Next steps: Complete consultation to obtain community feedback on the full replacement of Point Wells and finalise concept plans.	Current status: Point Wells: Concept design adopted by Local Board. Final Concept handed to community for further feedback. Development of detailed design has started. Next steps: Complete business case and share detail design with community.
1868	Rodney - renew park play spaces 2018/2019+	Overview - renew park play spaces to maintain current service levels. Current status - stage one - investigate and scope the physical works required. Sites to be investigated are Riverhead War Memorial Park and Shelly Beach Reserve. Merlot/Sunnyvale playspace - investigate and scope for local board input the works required to deliver relocate and renew the playground to the larger reserve area as per the Rodney play provision assessment. Stage two - plan and deliver physical works. This project may be unbundled for the physical works component, to be advised once investigation and design phase is complete. Estimated completion date yet to be confirmed.	Seek input on designs from the local board at a workshop.	CF: Investigation and Design	\$80,000 ABS: Capex - Renewals	In progress	Green	Current status: The project has been added to the work programme for the financial year 2018/2019. Next steps: Arrange site visits to establish options for renewal for each playground.	Current status: Arrange site visits to establish options for renewal for each playground. Review opportunities identified in Rodney Playground Provision document in conjunction with the renewals. Next steps: Engage consultants to complete site investigations, and draft concept of renewals. Initiate community and Iwi consultation.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1869	Rodney - renew park roading and car parks 2017/2018+	Overview - renew park roading and car parks to maintain current service levels. Stage one - investigate and scope the physical works. Sites to be investigated are Old Masonic Hall, Matheson Bay Reserve, Tomarata Dune Lakes Reserve, Shelly Beach Reserve, Riverhead War Memorial Park, Harry James Reserve, Currys Bush Reserve, Bourne Dean Recreation Reserve and Algies Bay Reserve. Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2647).	No further decisions anticipated.	CF: Investigation and Design	\$269,000 ABS: Capex - Renewals	In progress	Green	Current status: The scope of works for each location has been identified and the preliminary design for the recommended solution is underway. Next steps: Review preliminary designs.	Current status: This project has been unbundled and is now only Algies Bay. Physical works are underway. Next steps: Progress physical works to completion.
1870	Rodney - renew park roading and car parks 2018/2019+	Overview - renew park roading and car parks to maintain current service levels. Current status - stage one - investigate and scope the physical works for local board approval. Sites to be investigated are: Te Moau Reserve and River Esp., Point Wells Community Centre, Mahurangi West Hall, Jamieson Bay Esplanade Reserve, Wellsford Centennial Park (drainage), Falls Road River Esplanade Reserve and full tar seal of Kaukapakapa carpark as discussed with the local board. Stage two - deliver physical works. This project may be unbundled for the physical works component, to be advised once investigation and design phase is complete. Estimated completion date yet to be confirmed.	No further decisions anticipated.	CF: Investigation and Design	\$200,000 ABS: Capex - Renewals	Cancelled	Grey	Current status: The scope of works for each location has been identified and the preliminary design for the recommended solution is underway. Next steps: Review preliminary designs.	Project merged with SP ID 1869 Rodney - renew park roading and car parks 2017/2018+ Project merged with SP ID 1869 Rodney - renew park roading and car parks 2017/2018+ (November 2018) as requested by Work Programme Lead.
1871	Rodney - renew park signage 2018/2019+	Overview - renew park signage to maintain current service levels. Current status - stage one - investigate and scope the physical works. Sites to be investigated are Tabora Cemetery, Tabora Reserve, Waimanu Reserve, Tomarata Dune Lakes Reserve, Te Moau Reserve and River Esplanade, Harbour View Road Coastal Reserve, Goodall Reserve, Buckleton Beach Reserve and Birds Beach Recreation Reserve. Stage two – plan and deliver physical works. Estimated completion date yet to be confirmed.	Seek input from the local board prior to implementation.	CF: Investigation and Design	\$34,000 ABS: Capex - Renewals	In progress	Green	Current status: The project has been added to the work programme for the financial year 2018/2019. Next steps: Review the project brief, understand options and scope works.	Current status: Initial site visits in progress to identify the scope of works for each site. Next steps: Review schedule of works in conjunction with Operational Management and Maintenance. Consult with community as required per site.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1872	Rodney - renew park structures 2017/2018+	Overview - renew park structures to maintain current service levels. Stage one - investigate and scope the physical works. Sites to be investigated are Wonderview Road/Cotterell Street Esplanade, Wellsford War Memorial Park, Wellsford Community Centre Grounds, Ti Point Walkway, Snells Beach Esplanade, Shoesmith Domain Recreation Reserve, Pigeon Place access way, Parry Kauri Park, Omaha Beach Boat Launching and Wharf, Kohuora Stream boardwalk track, Matheson's Bay Reserve (community led Kauri protection), Martins Bay, Mangakura Reserve, Leigh Harbour Cove Walkway, Highfield Garden and The Glade Reserve, Harbour View Road Coastal Reserve, Buckleton Beach Reserve. Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2649).	No further decisions anticipated	CF: Investigation and Design	\$180,000 ABS: Capex - Renewals	In progress	Green	Current status: A prestart meeting has been held with the volunteer group who will be constructing the Kohura Track boardwalk. Project manager to approve all material costs. The volunteer group will provide free labour. Construction due to start during October 2018. Design and consenting is underway for the renewal of the Totara Road esplanade boardwalk from the end of Kowhai Terrace in Leigh which is currently closed. The concept phase for the following projects has been completed: Brick Bay Drive - Puriri Place Reserve handrail replacement, Goodall Reserve - steps at side of bowling club, Sandspit Reserve - pergola roof renewal, Ti Point Wharf - handrail renewal and Whangateau Domain Recreation Reserve - replace boardwalks. Next steps: Procure physical works.	Current status: A prestart meeting has been held with the volunteer group who will be constructing the Kohura Track boardwalk. Project manager to approve all material costs. The volunteer group will provide free labour. Construction has commenced in October 2018. Design and consenting is underway for the renewal of the Totara Road esplanade boardwalk from the end of Kowhai Terrace in Leigh which is currently closed. The concept phase for the following projects has been completed: Brick Bay Drive - Puriri Place Reserve handrail replacement, Goodall Reserve - steps at side of bowling club, Sandspit Reserve - pergola roof renewal, Ti Point Wharf - handrail renewal and Whangateau Domain Recreation Reserve - replace boardwalks. Next steps: Procure physical works for remaining sites.
1873	Rodney - renew park structures 2018/2019+	Overview - renew park structures to maintain current service levels. Current status - stage one - investigate and scope the physical works to be presented to the local board for their review and input. Sites to be investigated are Whangateau Reserve, Wellsford Centennial Park, Sunburst Reserve and Tamatea Esplanade, Shoesmith Domain Recreation Reserve, Sesquicentennial Walkway, Rotary Grove (Warkworth), Elizabeth Street Reserve and William Fraser Reserve. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated.	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: This project has been added to the 2018/2019 work programme. Initial site visits to various locations have started. Next steps: Identifying assets in various locations and assess current condition.	Current status: Complete site visits. Next steps: Identify scope of works on individual sites and combine with other renewal works where feasible.
1874	Rodney - renew park toilets 2017/2018+	Overview - renew park toilets to maintain current service levels. Stage one - investigate and scope the physical works. Sites to be investigated are Snells Beach (Sunrise Boulevard), Sandspit Recreation Reserve, Huapai Riverbank Service Centre and 118 Rodney Street - Wellsford. Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2642).	No further decisions anticipated.	CF: Investigation and Design	\$250,000 ABS: Capex - Renewals	In progress	Green	Current status: Wellsford Toilets: Options analysis for a new toilet block is underway and a CCTV investigation of aligning the waste water system. Options include refurbishment of existing toilet, refurbish and extend existing to enhance capacity and demolish and rebuild. Snells Beach. Community consultation has taken place and the design has been agreed. Completing scope of works for Sandspit Wharf Exeloo and Huapai-Kumeu Service Centre toilet refurbishment. Next steps: Snells Beach, Sandspit and Huapai: Preparing documentation and finalising business case for physical works. Wellsford Toilet: Presenting options and concepts to local board once option analysis completed. Undergoing consultation process and feedback with community.	Current status: Wellsford Toilets: Options analysis completed. Options include refurbishment of existing toilet, refurbish and extend existing to enhance capacity and demolish and rebuild. Options being presented to the local board in October. Snells Beach, Sandspit Wharf Toilet and Huapai-Kumeu Service Centre toilet refurbishment handed over to project delivery for physical works. Snells beach project has been awarded to the contractor who has started fabricating the toilet in the factory. Next steps: Snells Beach, Sandspit and Huapai: prepare procurement for physical works. Wellsford Toilet: undertake consultation and receive feedback from the community.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1875	Rodney - renew park toilets 2018/2019+	Overview - renew park toilets to maintain current service levels. Current status - stage one - investigate and scope the physical works for local board input. Sites to be investigated are Wellsford Centennial Park, Shoesmith Domain Recreation Reserve (woman's showers), Leigh Wharf Reserve, William Fraser Reserve (currently under the surf club – investigation to include rebuilding toilet block in the reserve - surf club toilets to be left in good condition.), Stables Landing Reserve, Opahi Bay Beach Reserve, Kumeu Utility Reserve and Kumeu Main Road (by "Fireplace" - inspect condition and scope works if necessary). Stage two – plan and deliver physical works. This project may be unbundled for the physical works component, to be advised once investigation and design phase is complete. Estimated completion date yet to be confirmed.	Seek input from the local board prior to implementation.	CF: Investigation and Design	\$280,000 ABS: Capex - Renewals	In progress	Green	Current status: The project has been added to the work programme for the financial year 2018/2019. Next steps: Review the project brief, organise site visits to understand possible options and scope works.	Current status: Site visits are underway. Next steps: Engage consultants to complete first review of assets to identify requirement of refurbishment and / or replacement. Communication with Operational Maintenance and Management and Healthy Waters.
1879	Rodney - renew park walkway and paths 2017/2018+	Overview - renew park walkways and paths to maintain current service levels. Stage one - investigate and scope the physical works. Sites to be investigated are Worthington Road Reserve, Whangateau Harbour Esplanade Reserve, Wellsford War Memorial Park, Shelly Beach Reserve, Pigeon Place access way, Omaha South Quarry Reserve, Goodall Reserve, Fidelis Avenue Reserve, Elizabeth Street Reserve and Currys Bush Reserve. Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2650).	No further decisions anticipated.	CF: Project Delivery	\$174,000 ABS: Capex - Renewals	In progress	Green	Current status: Initial site assessment has been completed. The council arborist has been consulted regarding the effect on trees and Tree Asset Owner Approval (TAOA) requirements for these path works. An onsite review of proposed scope is scheduled for late September. This will confirm any resource consent requirements. Next steps: Following arborists advice around effect on trees, begin engaging a designer to complete a detailed design for structural elements, specifically the proposed floating pontoon sections of walkway at Rahui Te Kiri Reserve.	Current status: The project is going to be divided into two stages, based on complexity of works. Goodall Reserve, Omaha South Quarry and Fidelis Avenue form stage one and have been tendered and a contract is been awarded. Works will begin in January. Rahui Te Kuri, Pidgeon Place and Harbour View Coastal Reserve form stage two. Rahui Te Kuri requires a resource consent which has been lodged. Pidgeon Place requires a tree consent which is being prepared for submission in January. Harbour View Coastal Reserve track has been designed and is ready to tender. Next steps: Stage one: confirm the programme for delivery and undertake physical works from January. Stage two: receive the approved resource consent for Rahui Te Kuri and the approved tree consent for Pidgeon Place. Prepare the tender documentation and release to market in late February.
1880	Rodney - renew park walkway and paths 2018/2019+	Overview - renew park walkways and paths to maintain current service levels. Current status - stage one - investigate and scope the physical works. Sites to be investigated are Wellsford Community Centre Grounds, Snells Beach (Sunrise Boulevard), Riverhead War Memorial Park, Omaha South Quarry Reserve, McElroy Reserve and Leigh Harbour Cove walkways. Stage two – plan and deliver physical works. This project may be unbundled for the physical works component, to be advised once investigation and design phase is complete. Estimated completion date yet to be confirmed.	No further decisions anticipated.	CF: Investigation and Design	\$23,500 ABS: Capex - Renewals	In progress	Green	Current status: The project has been added to the work programme for the financial year 2018/2019. Next steps: Review the project brief, understand options and scope works.	Current status: Complete site visits. Next steps: Identify scope of works on individual sites and combine with other renewal works where feasible.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1881	Rodney - renew park drainage 2017/2018+	Overview - renew park drainage to maintain current service levels. Stage one - investigate and scope the physical works. Sites to be investigated are Waimauku War Memorial Hall, Te Moau Reserve, River Esplanade, Helensville River Reserve and Harry James Reserve. Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2651).	No further decisions anticipated	CF: Investigation and Design	\$146,900 ABS: Capex - Renewals	Cancelled	Grey	Current status: The scope of works for each location has been identified and the preliminary design for the recommended solution is underway. Next steps: Review preliminary designs.	Project merged with SP ID 1869 Rodney - renew park roading and car parks 2017/2018+ Project merged with SP ID 1869 Rodney - renew park roading and car parks 2017/2018+ November 2018 as requested by Work Programme Lead.
1882	Rodney - renew sports fields 2018/2019+	Overview - renew sports fields to maintain current service levels. Current status - stage one - investigate and scope the physical works. Sites to be investigated are Rautawhiri Park, Shoemith Domain Recreation Reserve. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Operations and Maintenance have advised and provided condition assessment that highlights Ruatawhiri Park fields 3 and 4 are in the greatest need of renewal. Next steps: Develop professional services documentation to engage a supplier to undertake the investigation and design work.	Current status: Operations and Maintenance have advised and provided a condition assessment that highlights Ruatawhiri Park fields 3 and 4 are in the greatest need of renewal. Professional Services are out for tender. Next steps: Once supplier is engaged to undertake the investigation and design work. Progress to concept design.
1883	Rodney - review and renew cardax system in community places	Current status - stage one - in conjunction with the security and access team, investigate and scope the installation of a cardax access system in Rodney community places. Stage two - deliver physical works. Estimated completion date yet to be established.	No further decisions anticipated.	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	Approved	Green	Current status: The project has been added to the work programme for the financial year 2018/2019. Next steps: Review the project brief and previous assessment by Rural Hall Advisors and Venue for Hire to understand options and scope works.	Current status: Review the project brief and previous assessment by Rural Hall Advisors and Venue for Hire, understand options and scope works. Next steps: Review options available for individual locations and present overview of cardex capability to Local Board in February 2019 for decision making.
1884	Rodney Greenways Plan – develop design	Current status - stage one - develop detailed design with cost estimates for the pathways in Omaha, Huapai, Riverhead and Wellsford in accordance to the Greenways Plan. The implementation stage of the prioritised works will be at the local boards discretion. Estimated completion date yet to be advised. Funded by Local Board's Discretionary budget.	Design to be approved by the local board.	CF: Investigation and Design	\$149,830 LDI: Opex	In progress	Amber	Current status: The project has been added to the work programme for the financial year 2018/2019. Review the project brief, understand options and scope works. Next steps: Engaging professional services to start concept plan and stakeholder engagement.	Current status: This project is the second phase of the Rodney Greenways - Stage 1 project. Route options were identified to progress through to design and were discussed with the local board at a workshop on 8 November 2018. The local board advised that no further design work is to be progressed at this time. Next steps: Pending direction from the local board regarding the future scope of work.
1885	Rodney Recreational Walkways - Rautawhiri Park - development	Design of a walkway and fitness trail, around the perimeter of the park. Current status - stage one - develop detailed design for a walkway and fitness trail around the perimeter of Rautawhiri Park for the local boards input. Stage two - scope and plan the physical works stage. Stage three - commence physical works. Estimated completion date yet to be advised.	No further decisions anticipated.	CF: Project Delivery	\$63,527 ABS: Capex - Growth	Completed	Green	Current status: The contractor completed sections 1, 2 and 4 on 20 August, prior to the Tough Guy and Gal Challenge Event, scheduled for 22-28 August. However due to the very wet weather, sections 2 and 4 are unworkable, even after trial attempts with alternative working methodology. The contractor has postponed works until October-November when the site is dry, with the expected completion date of mid to end December 2018. Next steps: Resume the construction work on section 2 and 4 during dry season around October-November with expected completion by mid to end December 2018.	Project completed December 2018.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1886	Rodney Town Centre Revitalisation – develop concept plan - Helensville	Current status – stage one - develop concept design for the revitalisation of the town centre at Helensville to be submitted to the local board for approval. The implementation stage will be at the local boards discretion and reported under line item 1887. Estimated completion date yet to be advised. Funded by Local Board's Discretionary budget.	Design to be approved by the local board.	CF: Investigation and Design	\$5,000 LDI: Opex	In progress	Amber	Current status: The project has been added to the work programme for the financial year 2018/2019. Review the project brief, understand options and scope works. Next steps: Engaging professional services to start concept plan and stakeholder engagement.	Project to be merged with SharePoint ID1887. Current status: Contract has been awarded to develop concept design. Community engagement is underway. Next steps: Provide a project update to the local board and continuing community engagement before moving to detailed design phase.
1887	Rodney Town Centre Revitalisation – implement concept plans	Current status - stage one – detailed design with cost estimates to be presented for local board input and prioritising. Stage two – scope and plan the prioritised works in the approved concept design for the revitalisation of the Helensville and Warkworth town centres. Stage three - obtain resource consents where necessary and commence physical works. Estimated completion date yet to be advised. Funded by Local Board's Discretionary budget.	Design to be approved by the local board.	CF: Investigation and Design	\$822,000 LDI: Capex	In progress	Green	Current status: The project has been added to the work programme for the financial year 2018/2019. Next steps: Implementation of concept plans will begin if predecessor project for development of plans has been completed.	Project to be merged with SharePoint ID 1886. Implementation and development for Warkworth and Helensville now one project. Current status: Implementation of concept plans will begin if predecessor project for development of plans has been completed. Next steps: Next steps to be identified once concept plans complete and this project is being started.
1888	Shelly Beach - renew coastal structure	Stage one - investigate the renewal of the coastal assets at Shelly Beach Reserve - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2653).	No further decisions anticipated.	CF: Project Delivery	\$280,000 ABS: Capex - Renewals	In progress	Green	Current status: Resource consent granted in June 2017. Next steps: Physical works commenced mid-June, with an estimated completion in early 2019.	Current status: Physical works commenced in June 2018. Demolition of old boatshed and groynes completed. Construction of wall including capping beam and drainage on 4,5,7 and 8 groynes completed. Construction of groynes 5 and drainage almost completed. Construction of groyne 1 (northernmost) and drainage work ongoing. Construction of wall 1 including capping beam between groyne 1 and 2 ongoing. Next steps: Install stormwater line 1. Complete construction of groyne 1 including drainage work and wall 1 and capping beam prior to Christmas. The contractor is planning to construct groyne 2 (adjacent to wharf) including drainage work after Christmas and new year break in January 2019. Continue the construction of groyne 3 in February 2019. The project is expected to be completed by the end of May 2019.
1889	South Head Hall - refurbish toilet block	Current status - stage one - investigate the refurbishment to the toilet block at South Head hall including painting the exterior and interior and prepare the scope of works. Stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2654).	No further decisions anticipated	CF: Investigation and Design	\$150,000 ABS: Capex - Renewals	In progress	Green	Current status: Concept designs and updating existing site plans are in progress incorporating feedback from consultation with user groups. Engaging electrical engineers to investigate compatibility of existing electrical system and potential upgrades required. Options are being assessed that include measures to enable community to use halls in event of emergency. Next steps: Provide concept designs for feedback from hall users and venue hire. Present sustainability options for power back up systems to local board for feedback.	Current status: Concept designs and updates of existing site plans are in progress, incorporating feedback from consultation with user groups. Next steps: Engage electrical engineers to investigate compatibility of existing electrical system and potential upgrades required. Provide concept designs for feedback from hall users and venue hire. Present sustainability options for power back up systems to local board for feedback.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1890	Tapora Reserve - renew car park	Stage one - investigate the renewal of the car park at Tapora Reserve - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3216).	No further decisions anticipated.	CF: Project Delivery	\$110,000 ABS: Capex - Renewals	Completed	Green	Project completed in 2017-18 financial year.	Project completed.
1891	Tauhoa Hall - renew kitchen	Stage one - investigate the renewal of kitchen at Tauhoa Hall including replacement of door and hot water system. Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2655).	No further decisions anticipated.	CF: Investigation and Design	\$35,000 ABS: Capex - Renewals	In progress	Green	Current status: Concept designs and updating existing site plans are in progress incorporating feedback from consultation with user groups. Engaging electrical engineers to investigate compatibility of existing electrical system and potential upgrades required. Options are being assessed that include measures to enable community to use halls in event of emergency. Next steps: Provide concept designs for feedback from hall users and venue hire. Present sustainability options for power back up systems to local board for feedback.	Current status: Concept designs and updating existing site plans are in progress incorporating feedback from consultation with user groups. Engaging electrical engineers to investigate compatibility of existing electrical system and potential upgrades required. Options are being assessed that include measures to enable community to use halls in event of emergency. Next steps: Provide concept designs for feedback from hall users and venue hire. Present sustainability options for power back up systems to local board for feedback.
1892	Waimauku Memorial Hall - renew heritage facility	Current status - stage one - in collaboration with the heritage team investigate the renewal of the Waimauku Memorial Hall. Stage two - deliver approved physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated.	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: The project has been added to the work programme for the financial year 2018/2019. Next steps: Review the project brief, understand options and scope works in conjunction with Heritage Department.	Current status: The review of the existing condition reports and Operational Management and Maintenance information by a heritage architect is underway. Site visits to establish scope of works have been scheduled. Next steps: Scope of works to be reviewed and finalised in conjunction with Auckland Council Heritage department.
1893	Wainui Hall - refurbish flooring and lighting	Current status - stage one - investigate the refurbishment of the flooring and lighting at Wainui Hall. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated.	CF: Investigation and Design	\$25,500 ABS: Capex - Renewals	In progress	Green	Current status: The project has been added to the work programme for the financial year 2018/2019. Review the project brief, understand options. Next steps: Arrange site visit to develop scope of works.	Current status: Tender for renewal works has been advertised. Next steps: Evaluate tender and award contract.
1894	Warkworth Library - reconfigure entranceway	Current status - stage one - investigate the configuration of the entranceway at the library to improve accessibility for all facility users and provide cost estimates and options for local board approval. Stage two – scope and plan the approved works. Stage three - deliver physical works. Estimated completion date yet to be confirmed.	Reconfiguration options to be presented to the board for further decision making.	CF: Investigation and Design	\$25,000 ABS: Capex - Renewals	On Hold	Red	Current status: The project has been added to the work programme for the financial year 2018/2019. Next steps: Review the project brief, understand and identify options after exterior refurbishment of the building has been completed.	This project to be cancelled due to the investment required. Current status: Project to be cancelled because a larger investment is required to meet the demands of growth. Timeframe for the investigation is yet to be confirmed. Next steps: No further work anticipated. Budget reallocation to be discussed with the local board.
1895	Warkworth Masonic Hall - underpin main entrance stairs	Current status - stage one - scope the works to underpin the main entrance stairs at the hall. Stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2656).	No further decisions anticipated.	CF: Investigation and Design	\$45,000 ABS: Capex - Renewals	Cancelled	Grey	Current status: Engineers report finalised. Structural items associated with the entry canopy are satisfactory for a building of this age, including the concrete access stairs. It has been recommended to carry out maintenance work on the concrete pillars by epoxy fill the crack and monitor over the period of two years. Maintenance details has been referred to Operational Management and Maintenance. Assets condition is being updated with review scheduled in two years. No physical project work to be carried out. Project can be closed. Next step: No further steps anticipated.	Project cancelled. Engineers report finalised. Structural items associated with the entry canopy are satisfactory for a building of this age, including the concrete access stairs. It has been recommended to carry out maintenance work on the concrete pillars by epoxy fill the crack and monitor over the period of two years. Maintenance details has been referred to Operational Management and Maintenance. Assets Condition is being updated with review scheduled in two years. No physical project work to be carried out.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1896	Warkworth Showgrounds - planting	Completion of the final stage of the landscape planting works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3254).	No further decisions anticipated.	CF: Project Delivery	\$1,100 ABS: Capex - Development	Completed	Green	Current status: Twenty four month contract maintenance of the final Stage 3 plantings ends November 2018. Replacement planting of dead specimen trees completed June 2018. Next steps: Continue with quarterly site visits until end of defects period November 2018.	Project completed December 2018.
1897	Warkworth Showgrounds - renew park utilities	Current status - stage one - scope the renewal of park utilities and report the findings to the local board for their review and input. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated.	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: Project redirected to address sloped sections of the metal surfaced perimeter path that continues to wash out after extreme rainfall events as a result of run-off from the adjoining grazing farmland. Previous works to deepen side drains has not fully addressed the problem. Probably will have to seal the steeper sections of the path along with some further work on the drains and culverts, some of which have partially blocked up with soil and gravel. Next steps: Re-engage previous design engineer to investigate and provide options for a solution.	Current status: Design completed and sent to contractor for pricing. Next steps: Receive quote, confirm scope of works and award contract for physical works to proceed
1898	Wellsford Community Centre - replace part of roof and refurbish toilets	Current status - stage one - scope the part replacement of the roof, new internal gutter and repair work, replacement of membrane. Refurbishment of toilets including accessibility to today's level of service. Stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2659). A full asset assessment has been presented to the local board for their review.	No further decisions anticipated	CF: Project Delivery	\$260,000 ABS: Capex - Renewals	In progress	Green	Current status: Building surveyor has prepared the final scope of works which is in review for approval. Next steps: Architectural drawings for the remedial works are underway.	Current status: Architectural drawings complete and the building consent application is currently prepared. Next steps: Tender physical works in February 2019 and award contract.
1899	Wellsford War Memorial Park - renew active youth space	Stage one - scope the renewal of Wellsford skate park including the installation of challenging active youth play space - complete. Current status - stage two - commence physical works. Estimated completion date yet to be advised. Funding Details: Renewal budget - \$250,000 and Local Board's Discretionary budget - \$198,000 This project is a continuation of the 2017/2018 programme (previous SP18 ID 3259).	No further decisions anticipated.	CF: Project Delivery	\$40,000 ABS: Capex - Renewals	Completed	Green	Project completed.	Project completed.
1900	Whangateau Hall - renew heritage facility including timber picket fence	Current status - stage one - in collaboration with the heritage team investigate the renewal of the Whangateau Hall including renewal of the picket fence. Investigate extending the footprint to allow for a marquee and put at the rear, provide details to the board for their review including options, cost estimates and consultation requirements if the extension deems feasible. Stage two – plan and deliver agreed physical works. Estimated completion date yet to be confirmed.	Seek input from the local board at a workshop.	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	In progress	Green	Current status: The project has been added to the work programme for the financial year 2018/2019. Next steps: Review the project brief, arranging site visit with stakeholders to understand options and scope works.	Current status: The review of the existing condition reports and Operational Management and Maintenance information by a heritage architect is underway. Site visits to establish scope of works have been scheduled. Next steps: Scope of works to be reviewed and finalised in conjunction with Auckland Council Heritage department.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1901	Whangateau Harbour - renew coastal structures	Stage one - investigate the renewal of the coastal structures at Whangateau Harbour including Omaha sand cliffs (north of wharf), renewal of Point Wells boat ramp, Whangateau Reserve seawall, Point Wells seawall and steps and Omaha seawall south of wharf - complete. Current status - stage two - deliver physical works. Estimated completion date yet to be confirmed. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3266).	No further decisions anticipated.	CF: Project Delivery	\$269,400 ABS: Capex - Renewals; LDI: Opex	In progress	Green	Current status: Construction of the Point Wells boat ramp commenced on 13 August 2018. Works are scheduled to be completed by late October. Omaha sand cliffs planting is completed. Storm damage sand replenishment was completed early February 2018. Whangateau campground sea wall maintenance and repairs have been completed. Next steps: Prepare consent application for Point Wells channel dredging and other structures. Repair Omaha estuary side (predator fence) stairs. The carry forward LDI opex allocated under resolution RODPC/2017/13 - 15 June 2017 has been transferred for the resource consent applications for the boat ramp and dredging, the total opex budget is \$17,400, this was transferred from I&ES, previous line item 2851.	Current status: Works in current programme including the Point Wells boat ramp, Omaha sand cliffs planting, storm damage sand replenishment and the camp sea wall repairs are complete along with some minor repair of the stairs adjacent to the predator fence on Omaha Estuary. Next steps: Coastal team preparing a Coastal Compartment Management Plan (CCMP) which will guide priorities and expenditure moving forward.
1902	Whangateau Reserve - renew park structures	Current status - stage one - scope the renewal of park structures at Whangateau Reserve. Stage two - deliver physical works. Estimated completion date yet to be confirmed.	No further decisions anticipated.	CF: Investigation and Design	\$3,500 ABS: Capex - Renewals	Cancelled	Grey	Current status: The project has been added to the work programme for the financial year 2018/2019 Next steps: Review the project brief, understand options and undertake site meeting with community members in conjunction to renewal project of Whangateau Hall. .	Project cancelled as this project bundled into SPID #1873 Rodney - renew park structures 2018/2019+ Current status: Double up of project in work programme. Scope of works already included in another project. Next steps: No further steps. Project to be cancelled.
2721	Kumeu Arts Centre - investigate design options	Investigate design options for an expansion at the facility and submit to the local board for further decision making. Estimated completion date yet to be confirmed.	No further decisions anticipated.	CF: Investigation and Design	\$6,000 LDI: Opex	In progress	Amber	Current status: Resource consent lodged on 6 September. The planner is working on a section 92 response, as requested by the consent team. The final floor plan has been confirmed and approved by the local board, with Ecopod the preferred option. The architect has completed the detailed design plans for the building. The engineering consultant is finalising the detailed design work of the foundation and civil works and a separate building consent was lodged at the end of September. Tender pricing has been obtained for the Ecopod prefabricated building. Next steps: Awaiting response on section 92 resource consent request. Sign the contract with Ecopod for the prefabricated building. The expected completion date has been extended to mid to end February 2019 to comply with the potential consent requirements and procurement process for the EcoPod. Issues/Risks: Resource consent conditions, carpark requirement, stormwater retention, condition of existing services on site, interlink with Huapai Hub project works.	Resource consent conditions, carpark requirement, stormwater retention, existing services on site condition, new public water supply, interlink with Huapai Hub project and also Healthy water new water supply scheme project. Due to the complication on the existing underground services (stormwater, sanitary sewer and water supply) and resource consent requirements and building consent issues, there had been delay on lodgement of the resource and building consent issues that has impacted on the completion date to mid to end of April 2019. Current status: Awarded the civil work contract and commenced prestart meeting for excavation work. Resource consent granted on 26 November 2018. Approval of the building consent is pending to carrying out trenching work for drainage and footing work. Next steps: Awaiting approval of building consent. The expected completion date of the project is currently late April 2019.
2791	Rodney Town Centre Revitalisation – develop concept plan - Warkworth	Current status – stage one - develop concept design for the revitalisation of the town centre at Warkworth to be submitted to the local board for approval. The implementation stage will be at the local boards discretion and reported under line item 1887. Estimated completion date yet to be advised. Funded by Local Board's Discretionary budget.	Design to be approved by the local board.	CF: Investigation and Design	\$5,000 LDI: Opex	In progress	Green	Current status: A procurement process is underway to engage a landscape architect to develop the concept plan. Next steps: The contract will be awarded in October 2018, and work on the design will begin.	Current status: Contract has been awarded to develop concept design. Community Engagement ongoing. Next steps: Project update to Local board and continue community engagement. Progress to detailed design.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2824	Puhoi Pioneers Memorial Park - remove failed structures	Due to health and safety concerns the barn, stockyards and shelter are to be removed from the park to eliminate public risk. These assets are at the end of their life and are past remediation. Current status - stage one - investigate, consult with lease holders and advisors, scope and plan the removal of assets ensuring to collaborate with the sustainability team to allow for repurposing of any useful materials. Stage two - deliver physical works as a matter of urgency. Estimated completion date yet to be established. Occupier: The Puhoi Community Forum Incorporated	No further decisions anticipated	CF: Investigation and Design	\$30,000 ABS: Opex	In progress	Green	Current status: Review project brief and understand options. Next steps: Arrange site visit and prepare scope of works.	Current status: Consultation is being organized with the Puhoi Community Forum to confirm what buildings will be demolished and what will be retained. The intention of the forum is to restore the retained buildings. Next steps: Organise meeting the Puhoi Community Forum in January 2019.
2896	Rodney - develop recreational walkways and bike trails	Walkway and cycleway development, Te Whau Esplanade walkway completion, Huapai Domain perimeter walkway, Jamieson Bay walking access, Rautawhiri perimeter path planning, Kowhai Park to Warkworth Showgrounds link, Greenways delivery Wellsford-Warkworth-Waimauku-Kumeu-Huapai and Riverhead. This project is carried over from the 2017/2018 programme (previous ID 2640). This project was carried-over from FY2017/2018, previous SP ID 2640	Design to be agreed with local board	CF: Project Delivery	\$23,976 Growth	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed.
2995	Kowhai Park - renew walkway, car park and toilet	Description of works; Renewal of car park and landscaping in conjunction with toilet block at Kowhai Park. Also completion of renewal of bush walking tracks footbridges and signage from Financial Year 2016, and replacement of main steel girder footbridge with public water line attached to it that suddenly became urgent as a result of a condition rating undertaken in error by Auckland Transport.-Like for like renewal (replacement) of car park, public toilets, campervan dump station, and pedestrian footbridge based on Option 5 of Feasibility Report. New layout to take into account NZTA Notice of Requirement for future sate highway widening, heritage considerations, landscaping and gateway entrance for Warkworth and Kowhai Coast. This project is carried over from the 2017/2018 programme (previous ID 3043).	No further decisions anticipated	CF: Project Delivery	\$38 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed November 2018.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2998	Wellsford Centennial Park - replace cricket wicket and sand carpet on field 1	Description of works; Renewal of No.1 sand carpet field with new irrigation (currently non-irrigated) and renewal of artificial cricket wicket. This project was carried over from FY2017/2018, previous SP ID 3260	No further decisions anticipated	CF: Project Delivery	\$0 ABS: Capex	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	No FY 2018/19 budget. Budget change request submitted December 2018. Current status: New irrigation installed and a further application of sand applied to build up the sand carpet is underway. The existing kikuyu turf has been retained. The field was returned for play of rugby games on 17 March 2018. Next steps: Sand slitting, renewal of the artificial cricket wicket and further sand top dressings to be completed in spring/summer 2018. Sand slitting programmed for January 2019.
3000	Whangateau Reserve - renew toilet waste water system	Description of works; Waste water system renewal. This project is carried over from the 2017/2018 programme (previous ID 3267).	No further decisions anticipated	CF: Project Delivery	\$304,709 ABS: Capex	On Hold	Red	Q1 commentary not captured for Carry Forward projects.	Healthy Waters completing wider investigation of waste water solutions for the area. NO physical works will be completed in FY18. Current status: Healthy Waters will install the waste water measuring equipment and investigating waste water systems. Next steps: Project to be placed on hold until all renewal items are identified in conjunction with Healthy Waters solution for waste water systems for the entire Whangateau Reserve.
3027	Warkworth Library - refurbish exterior	Refurbish the exterior of the building to ensure the facility remains sealed and fit for purpose. This project is carried over from the 2017/2018 programme (previous ID 3399).	No further decisions anticipated	CF: Project Delivery	\$48,699 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed November 2018.
3041	Leigh Recreation Reserve (Goat Island) - install retaining wall around tree	Installation of a retaining wall around a large protected tree. This project is carried over from the 2017/2018 programme (previous ID 3053).	No further decisions anticipated	CF: Project Delivery	\$62,955 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Planting of cliff and upper plateau complete. Construction of fence commenced prior to Christmas with the installation of posts. Next steps: Complete installation of fence panels which will be completed by the end of January.
3045	Rodney Recreational Walkways - Kowhai Park Reserve - develop walkway/cycleway	Description of work; Design of a walkway/cycleway development, linking Warkworth Showgrounds to Kowhai Park Reserve with a suspension bridge. 2017/2018 - investigation, design and planning, 2018/2019 - resource consent and 2019/2020+ physical works. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3178).	Design to be approved by the local board	CF: Investigation and Design	\$45,225 Growth	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: The Queen Elizabeth 11 Trust (QE11) have provided temporary consent for the proposed walkway pending written confirmation from all private landowners. One of the private landowners revoked his original approval in mid-November 2018. Next steps: Pending advice from the local board regarding future progress.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3057	Kumeu Arts Centre - improve assets	Install a portable prefabricated studio at the centre for the community to enjoy. This initiative has been funded by the local board from their discretionary budget. This project is carried-over from the 2017/2018 programme (previous SP ID 3297).	No further decisions anticipated	CF: Project Delivery	\$291,344 LDI: Capex	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	Resource consent conditions, carpark requirement, stormwater retention, existing services on site condition, new public water supply interlink with Huapai Hub project and also Healthy water new water supply scheme project. Due to the complication on the existing underground services (stormwater, sanitary sewer and water supply) and resource consent requirements and building consent issues, there had been delay on lodgement of the resource and building consent issues that has impacted on the completion date to mid to end of April 2019. Current status: The building consent for the installation of the Ecopod building and associated works has been approved and issued on 14 January 2019. Ecopod has started building the pods at their yard. The pods are expected to be transported to site within eight weeks. The civil works are planned to commence just before the pods are on site to ensure that there is no risk of flooding of the streams during rain events due to earthworks. Based on the revised work programme obtained from both Ecopod and the civil works contractor, it is estimated that the project will be completed by mid-April. Next steps: Continue building the pods at Ecopod's yard. Wait for a few weeks before commencing civil works on site to suit with timing of transportation of the pods to the site.
3078	Helensville War Memorial Hall - replace extractor system in toilets	Replacement of the extractor system in the toilets. This project is carried over from the 2017/2018 programme (previous ID 2627).	No further decisions anticipated	CF: Project Delivery	\$36,827 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed October 2018.
3116	Rodney - renew minor park buildings 2017/18	Matheson Bay, Big Omaha Wharf. This project is carried over from the 2017/2018 programme (previous ID 2642).	No further decisions anticipated	CF: Project Delivery	\$119,457 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: The agreed delivery option at the October Local Board workshop is to remove the existing toilet block and replace it with a new single pan toilet in the open grass area in the park. Next steps: Prepare resource consent application, including a heritage assessment of existing block.
3117	Rodney - renew park fencing 2017/18 - 2018/19	Wonderview Road/Cotterell Street Esplanade, Ti Point Road Reserve, Tapora Recreation Reserve, Riverhead War Memorial Park, Port Albert Wharf Reserve, Lucy Moore Memorial Park, Huapai Recreation Reserve, Helensville River Walkway, Glasgow Park, Bourne Dean Recreation Reserve, Ariki Reserve. This project is carried over from the 2017/2018 programme (previous SP ID 2644).	No further decisions anticipated	CF: Project Delivery	\$135,820 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: The contract has been awarded. Next steps: Construction works to commence in January 2019

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3118	Rodney - renew park furniture 2017/18	Wellsford South Entrance Reserve Layby, Warkworth River Bank-Town Walkway, Tapora Recreation Reserve, Sunburst Reserve and Tamatea Esplanade, Snells Beach (Sunrise Boulevard), Sesquicentennial Walkway, Riverhead War Memorial Park, Rautawhiri Park, Port Albert Rec Reserve, Parry Kauri Park, Matakana Wharf Reserve, Kings Farm (Wainui), Huapai Riverbank, Huapai Service Centre, Huapai Recreation Reserve, Goodall Reserve, Cement Works, Birds Beach Recreation Reserve, Ariki Reserve. This project was carried over from FY2017/2018, previous SP ID 2645	No further decisions anticipated	CF: Project Delivery	\$25,208 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed August 2018.
3127	Wellsford Centennial Park - install sand field on field 2	Install the sand slits. drainage and irrigation. This project is carried over from the 2017/2018 programme (previous ID 2657).	Design to be agreed with local board	CF: Project Delivery	\$30,762 Growth	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Installation of lateral and slit drains was completed in March 2018 and a further application of sand applied to build up the sand carpet with the existing kikuyu turf to be retained. Note: works being carried out in conjunction with the No.1 renewal and Designated Training Area upgrade. Please refer to (SharePoint ID 3260 Wellsford Centennial Park - replace cricket wicket and sand carpet on field 1) for commentary details. Next steps: Apply further sand top dressings in spring and summer; level out soil stockpiles and complete reinstatement.
3128	Wellsford War Memorial Library - renew furniture, fittings and equipment	Renew furniture, fittings and equipment. This project is carried over from the 2017/2018 programme (previous ID 2660).	No further decisions anticipated	CF: Project Delivery	\$58,624 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed.
3137	Rodney - create active recreation spaces	Create active recreation spaces. This project is carried over from the 2017/2018 programme (previous ID 2846).	No further decisions anticipated	CF: Investigation and Design	\$7,520 LDI: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Funding from this programme was allocated by the local board in 2017 towards the construction of the Rautawhiri Park perimeter walkway stages one and two. Next steps: The remaining funding is available to be re-allocated by the local board.
3139	Rodney - improve town centre	Improvements in the town centre yet to be scoped and decided. This project is carried over from the 2017/2018 programme (previous ID 3375).	No further decisions anticipated	CF: Investigation and Design	\$220,000 LDI: Capex	In progress	Grey	Q1 commentary not captured for Carry Forward projects.	Project merged with Rodney Town Centre Revitalisation – implement concept plans. Please refer to SharePoint ID #1887 for an updated commentary. This project is cancelled.
3145	Huapai Service Centre Riverbank - develop community space	Develop a community space in the old carpark, community led project. This project is carried over from the 2017/2018 programme (previous ID 3401).	Design to be signed off by local board	CF: Project Delivery	\$36,298 LDI: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Construction of stage 1 (lower seating, garden and lawn space) is complete, with the help of many volunteers. Stage 2 site works are under way, in conjunction with the Kumeu Arts Centre extension project. The consent for the platform is under way. Next steps: Construction of the platform.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3148	Martins Bay - renew swimming pontoon	The project requires the following work to be undertaken to renew the swimming pontoon at Martins Bay Reserve;1. Assess that the mooring is in good condition and replace components as required.2. Purchase and install a new swimming pontoon on its mooring. This shall include signage and access ladders.This project is carried over from the 2017/2018 programme (previous ID 3392).	No further decisions anticipated	CF: Project Delivery	\$12,032 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed November 2018.
3155	Rodney - implement greenway trail development	Sites identified as priority for the study; Centennial Park Rd and Wellsford Centennial Park, Esplanade Reserve, Kumeu River – Huapai to Kumeu town centre, Riverhead Victoria St (unformed road) and Omaha Wetlands Walk	No further decisions anticipated	CF: Investigation and Design	\$0 LDI: Opex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed November 2018.
3193	Huapai Recreation Reserve - install amenity lighting	Installation of amenity lighting in the carpark as a matter of health and safety. This project has been requested by the local board after receiving concerns from the public regarding their personal safety at the site. Note we do not want the lighting to throw over the playground which may encourage anti-social behaviour in the evenings. This project is carried over from the 2017/2018 programme (previous ID 3539).	No further decisions anticipated	CF: Project Delivery	\$284,400 Growth	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Physical works are complete. Next steps: None
3208	Snells Beach - improve skate park	Improvements to the skate park, this is a community led project. This project is carried over from the 2017/2018 programme (previous ID 3587).	Design to be signed off by local board	CF: Project Delivery	\$45,200 LDI: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Construction is complete. Next steps: Handover.
3210	William Fraser Reserve - renew toilet block	Refurbishment of toilet interior and investigation into water supply issues. This project is carried over from the 2017/2018 programme (previous ID 3272).	No further decisions anticipated	CF: Project Delivery	\$24,867 ABS: Capex - Renewals	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed November 2018.
Community Services: Service Strategy and Integration									
1386	Rodney Open Space Management Plan	Develop a multi-park management plan (year 1 of 2) that assists the Rodney Local Board in managing use, development and protection of all parks, reserves and other open space they have allocated decision-making for. \$40k will be required in 2019/20 for year 2 of this project.	Workshop scenarios with the local board	CS: Service Strategy and Integration	\$80,000 LDI: Opex	In progress	Green	The reserve classification review is underway. An update for the local board will be provided in quarter two.	The reserve classification review is on track and the LPMP programme will be presented to the local board in March.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1390	Green Road Reserve Master Plan	Develop a master plan to guide decision making for the management and future development of Green Road Reserve. Note: the 2018/2019 budget figure shown for this activity includes the \$55,000 originally approved plus \$50,000 deferral from 2017/2018.	10/18: Agree to release the draft master plan for consultation 02/19: Decision on master plan following consultation	CS: Service Strategy and Integration	\$105,000 LDI: Opex	In progress	Green	Needs Assessment engagement completed. Good response with high quality feedback received. The Needs Assessment is being drafted and will be workshopped with the local board in November 2018.	The board approved the vision and principles at their December meeting. Work is underway to prepare master plan scenarios to workshop with the Local Board in March.
Infrastructure and Environmental Services									
358	Rodney Healthy Harbours Riparian Restoration Fund	The continuation of the 2017/18 fund to provide landowners and community groups with financial assistance to protect and restore the riparian margins of waterways within the Rodney Local Board area. Specific catchments will be selected across the Rodney region based on based on water quality and community engagement drivers. Areas within previous targeted catchments identified and targeted to create larger fenced riparian corridors within the catchments. Extend the fund to include public areas such as esplanade reserves to allow community groups to apply for funding. Letters will be sent to all landowners in specific catchments who have streams, wetlands and or overland flow paths flowing through their property. Details of a contact person will be given in the letter to provide assistance. The delivery model requires the use of external contractors who are managed by the Waterways Planning Team within Council to assist with the delivery of the fund. The contractor ensures commitments described in the individual funding agreements are delivered as per agreement on time. Grants are paid once works complete, invoices provided and works inspected. The contractor also assists landowners with applications for the fund. The cost is approximately \$40,000 for the contractor to deliver these works.	No further decisions anticipated.	I&ES: Healthy Waters	\$290,000 LDI: Opex	In progress	Green	The fund opened on 10 September 2018 and will close on 29 October 2018. It can be accessed from the Auckland Council website and a contractor is in place taking queries from landowners. Letters have been sent to all landowners in the targeted catchments (Makarau, Upper and Lower Kaipara and Rangitopuni). All partners of the fund have been updated and invited to pass on fund details to their landowners in the Rodney Local Board area. Workshops have been held with Dairy New Zealand and Beef and Lamb New Zealand landowners in Kaukapakapa and Mahurangi. Presentations were given at the Integrated Kaipara Harbour Management Group Hui and to Nga Maunga Whakahii o Kaipara regarding the fund.	The fund closed on 29 October 2018. There were nineteen applications for the fund requesting \$433,600 for fencing and planting projects in the targeted catchments. Assessments have been undertaken and the initial decisions shared with the local board members 17 December 2018. Successful applicants were advised shortly after this.
360	Rodney Local Board Drainage Districts	A process for the management of the Okahukura, Te Arai, and Glorit drainage districts (the districts) and the budget allocated to these districts was agreed March 2017. Healthy Waters staff will establish stakeholder liaison groups for each district and assist in identifying local concerns and issues within the districts. These issues will then be prioritised and maintenance works implemented by Healthy Waters within the budget available. Where possible local contractors will be used to implement the works whilst maintaining Councils Health and Safety regulations.	No further decisions are anticipated.	I&ES: Healthy Waters	\$26,500 ABS: Opex	In progress	Green	A workshop was held with the local board by the Healthy Waters operations team in September 2018 to discuss options for the expenditure of the budget. Staff recommend spraying of drains within the three districts to keep them clear of weeds. The local board requested more information about the use of agri chemicals in waterways. This information is being compiled and will be given to the board in early October 2018.	Approximately 4,000 metres of water courses overgrown with weeds have been identified. These watercourses will be sprayed by a qualified contractor. Discussions with the relevant land owners have been held. The works were undertaken and were completed at the end of December 2018. Two Raupo islands have been removed that blocked the stream below Slipper Lake in Te Arai.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
361	New Project - Small Building/Business Sites Ambassador	Engagement of an ambassador to work with and support council's compliance team to reduce the amount of sedimentation, run off and litter produced from small building sites entering waterways. Targeted areas within the Rangitopuni catchment in the Rodney Local Board area to be identified. These could include cleanfill sites that discharge into local waterways.	No further decisions anticipated.	I&ES: Healthy Waters	\$20,000 LDI: Opex	In progress	Green	The initial project planning phase is complete and the contract is currently being finalised. The targeted initiatives team will assist with compliance in areas identified by the contractor after the education programme. This project is planned to commence in quarter two.	The contractor has commenced site visits and these were completed in December 2018. A snapshot report with the key findings will be provided to the Rodney Local Board in February 2019. The targeted initiatives team has been advised of the areas which need follow up compliance and will follow through with their visits in quarters three and four, after the contractor has completed the education awareness programme.
Libraries									
1172	Provision of Library Service - Rodney	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service:- Helensville Library for 44 hours over 6 days per week. (\$289,789)- Kumeu Library for 48 hours over 6 days per week. (\$348,170)- Mahurangi East Library for 44 hours over 6 days per week. (\$266,357)- Warkworth Library for 52 hours over 7 days per week. (\$418,529)- Wellsford Library for 44 hours over 6 days per week. (\$286,559)	No further decisions anticipated	CS: Libraries & Information	\$1,609,403 ABS: Opex	In progress	Green	Kumeū and Wellsford have seen an increase in visitor numbers this quarter compared to the same period last year. While Warkworth still remains highest with 8000 more visitors than Kumeū, items borrowed has seen Kumeū record higher issues than Warkworth during August and September. This is a first.	Visitor numbers to Warkworth Library remain higher than other Rodney Libraries with more than 31,000 visiting this quarter. This is 11,470 more visitors than the next highest Wellsford Library. Use of public pcs and wifi have increased 28 per cent at Helensville Library this quarter.
1173	Additional support for volunteer library - Rodney	Top-up of annual grant payment to Pt Wells Library.	No further decisions anticipated	CS: Libraries & Information	\$2,000 LDI: Opex	In progress	Green	This has been approved for this year.	This has been paid for 2018/19 year.
1174	Preschool programming - Rodney	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their childrens' early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Programmes to pre-schoolers continues to thrive reaching over 5000 children, parents and caregivers this quarter. This includes 37 visits to preschools across the district. A highlight at Mahurangi East was a Wriggle & Rhyme session held at Amberlea Rest Home, the mums and babies delighting the residents there who joined in with enthusiasm. Wellsford launched the Kākano Programme, a co-designed programme between Wellsford Kindergarten, HIPPY families and the Auckland Botanic Gardens themed around nature, healthy kai and sustainability.	In addition to the ad-hoc engagement we have daily with preschoolers and their families, regular, advertised pre-school programmes engaged over 4300 people during this quarter. This includes seasonal engagement and visits to local early childhood centres.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1175	Children and Youth engagement - Rodney	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	School visits across Rodney reached over 1000 children of which 325 were from a visit to Waimauku School from Kumeu; library during Book Week. The July school holidays's theme was 'Building Heroes' and activities throughout the libraries ranged from bee keeper talks at Wellsford and Kumeu; Lights out, after hours at Kumeu; library involving toys and activities and at Helensville, a soft toy story-time session with St Johns ambulance in tow proved popular.	The October school holiday activities themed "Time Turners" included a range of popular activities; a Mad Hatters tea party, medieval games, building Edison robots and Horrible Histories. Mahurangi East and Warkworth Libraries ran "The Great Alon Shaw Mahurangi Quiz" to encourage people to get to know our community. Renowned author and reading advocate Kate de Goldi met keen young writers and librarians from local schools at two events facilitated by our staff. Kids clubs at the different libraries included digital sessions, collaboration with the Women's Institute and Diwali activities. Kumeu hosted a band from Huapai school for a concert. Warkworth Library have weekly library sessions with two groups from Mahurangi College Student Learning Centre (one with non-verbal students) called "Sharing Stories". Engagement numbers totalled over 2,600 children, parents, teachers and caregivers. December saw the start of Kia māia te whai/Dare to Explore Summer reading programme.
1176	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Rodney	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Mahurangi East, Warkworth and Wellsford Libraries celebrated National Poetry Day with a number events including poetry boards, live poetry readings, body painting and an open mic session, featured on the front page of Mahurangi Matters. Mahurangi East, and Kumeu library continue to provide bulk loan services to local retirement villages and rest homes. Helensville continues to provide singing and reading sessions to a local rest home Craigwell. Community outreach presentations and interactive downloadable media workshops were given by Warkworth to Rotary, SeniorNet, Men's Rebus Club, Women's Institute and Grey Power. A co-design project involving the Shelly Beach community between Helensville and Kumeu is progressing.	Our libraries continue to be involved in community and local events including the Kowhai Festival (Warkworth), Santa Parades(Kumeu, Warkworth & Mahurangi East), Highfield Donkey Park (Mahurangi East), Arts in the Ville over Labour Weekend (Helensville) as well as collaborating with other Council and community groups to provide interesting and relevant programming. A historical talk celebrating Scottish immigration and heritage in North Rodney was well attended and ongoing regular support and programmes is given to rest homes by Helensville and Mahurangi East libraries. The North Rodney libraries worked together to research the community need and potential for for a "Mens Shed" and met with interested parties to progress this. A highlight seasonal events was the now annual Christmas Cards for Amberlea project run at Mahurangi East Library.
1177	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Rodney	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Matariki was supported with special storytimes in all the libraries and Kōrero Māori spaces have been identified in all branches where the language can be practiced. Te wiki i te reo Māori was celebrated with "Cuppa and Korero" every day at Wellsford.	"Library was medium busy with some Te Reo Māori being played to children. This was not disruptive and great to see happening." This is written customer feedback for Mahurangi East Library where Te Ao and Te Reo Māori is a semi-regular part of the programming there. The 'Te Kākano' programming in Wellsford is proving to be a success with three sessions engaging 79 tamariki and 42 adults.
1178	Learning and Literacy programming and digital literacy support - Rodney	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	One-on-one 'Book-a-Librarian' sessions numbered 110 this quarter. They continue to remain an important part of our digital and learning services offer in all branches, assisting particularly with CV's, downloading e-books and job applications.	One-on-one 'Book-a-Librarian sessions numbered 74 this quarter. Customer feedback comments include "I love to go to the library and study, free wifi really helps me as I can't afford wifi at home" "I just found out that the library provides a scanning service. I don't have a scanner so am very happy that not only does the library provide this they also taught me how to do it, and it's incredibly easy and so convenient as it emailed my document to me!!! And from a Helensville customer "Not being able to scan has held me back, but not longer. A+++ fantastic service."

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1179	Support communities running volunteer libraries in Leigh and Point Wells - Rodney	Annual grants made to each of the libraries that are operational (ABS opex element). In addition, Auckland Libraries continue to provide bulk loans of materials, and professional advice. (Funded within ABS Opex budget activity: "Library hours of service - Rodney")	No further decisions anticipated	CS: Libraries & Information	\$4,500 ABS: Opex	In progress	Green	Both libraries continue to receive bulk loans from Auckland Libraries to supplement their borrowable collections for these communities.	Leigh and Point Wells continue to be supported by Warkworth and Mahurangi East Libraries acting as facilitators for the Auckland Libraries Rural Librarian role including investigating potential and supporting new programmes and services where warranted. The annual grants were paid promptly prior to Christmas.
1471	Support and encourage volunteers in our libraries - Rodney	Support volunteers to add value to the Helensville, Kumeu, Mahurangi East, Warkworth and Wellsford libraries within the Auckland Libraries Volunteer Framework.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Volunteers continue to assist in a variety of ways. At Wellsford this includes running a knitting club, genealogy group, book club and a new Tuesday 'tea and toast' meeting for newcomers to Wellsford. Ukelele lessons are now given at Kumeu and Wellsford. Helensville volunteers deliver to housebound customers and assist with programmes at the rest-home. Mahurangi East Friends of the Library host a new and ongoing Eco-bags initiative for a plastic-free library.	Several new volunteers have been recruited to enable extension of the Housebound services at Warkworth and Mahurangi East. Friends of the Library events at Mahurangi East engaged 138 people including over 50 who attended their fourth annual Diwali luncheon.
Local Economic Development: ATEED									
Parks, Sport and Recreation									
447	RD: Investigate options to deliver local paths	Investigate governance models to enable community groups to deliver Greenways (Local Paths). Prepare a Strategic assessment of opportunities to support communities to deliver a sustainable and resilient local path network.	Q3 presentation to the local board.	CS: PSR: Park Services	\$30,000 LDI: Opex	In progress	Green	A workshop was held with the Local Board on 13 September to clarify the scope and intention of this item. A service assessment will be prepared to advise local board on how best to support communities that wish to develop walkways that cross land owned by multiple parties. Learnings will be taken from the work with the Walking Access Commission on the Puhoi to Parkiri Greenways Plan. The advice will be presented in a way that will be a useful guide to communities progressing existing projects or starting new initiatives.	-Work in progress. Options to facilitate successful track projects that cross land owned by multiple individuals and agencies are being explored. Data and information is being gathered from comparable examples around the region.
448	RD: Local Parks Service Assessment for improving local active spaces in Rodney, such as for splashpads, lighting, boat ramps and fitness equipment	Complete service assessments for open space provision to identify options to: a) Provide more water play experiences such as splash pads. b) Investigate opportunities to improve safety of reserve carparks that are often used after hours through proper use of lighting and other CPTED principles. c) Identify opportunities to improve the provision of boat ramps. d) Improve the provision of fitness equipment.	Present draft service assessments at a local board workshop in Q3.	CS: PSR: Park Services	\$65,000 LDI: Opex	In progress	Green	An initial workshop was held on 13 September to seek direction on this item; the next step is to undertake initial investigations and prepare draft service assessments in Q3.	Assessments are underway, and draft material will be prepared for local board consideration in Q3.
449	RD: Warkworth Showgrounds: Multi-Sport facility - Stage One Detailed Design gym sports component	A \$150,000 grant to the Mahurangi Community Sport and Recreation Collective to contribute toward the costs of consent and detailed design of stage one of the Warkworth Multi-Sport Facility.	No further decisions anticipated	CS: PSR: Active Recreation	\$150,000 LDI: Opex	Completed	Green	Draft funding agreement prepared and provided to Mahurangi Community Sport and Recreation Collective for review. Currently awaiting a response.	Funding agreement finalised and executed.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
452	RD: Wellsford Community Sport and Recreation Plan Implementation FY19	To support the Wellsford Sport and Recreation Collective in leading the implementation of the Wellsford Sport and Recreation Plan.	No further decisions anticipated.	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	Through discussions held with staff managing the One Local Initiative – Indicative Business Case for Rodney Local Board it has been established that memorandums of understanding with key stakeholders, most notably Kumeu Racquets due to the opportunity to secure their capex contribution, will be prepared by Sport and Recreation staff. An aligned investment of the LDI allocation was also discussed.	Centennial Park: Condition assessments received on non-council assets and general park drainage, which indicate overall poor condition of assets and drainage. Staff working group have discussed potential responses. Community Facilities staff have facilitated urgent clearing of neighbours swale drain (which was affecting the netball courts) and are investigating temporary solutions to tennis court condition. Longer term solutions for all assets will require a coordinated response. Community Services staff have met with Wellsford Sport and Recreation Collective to update and ensure continued dialogue with Centennial Park tenants.
558	RD: Ecological volunteers and environmental programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events; •Plant and animal pest eradication; •Litter and green waste removal; Support I&ES:Biodiversity and Biosecurity units, to develop and progress Community Coordinator role to allow the community to gain a sense of ownership and provide greater support, resulting in greater restoration outcomes across multiple land such as AT, riverside and private. •Contractor Support; •Tools and Equipment; •Beach/stream Clean Ups. •Brochures	No further decisions required	CS: PSR: Park Services	\$140,000 LDI: Opex	In progress	Green	Close to 6,000 native plants were planted by volunteers across the Rodney Local Parks. The community ranger is now working with volunteer groups on the programme for next seasons plantings	1295 volunteer hours were delivered this quarter. Six people attended the Kowhai guided walk event on 29 November 2018 and gave positive feedback. Thirteen people attended the Curry's Bush guided walk on 11 December 2018.
1517	RD: Kumeu/Huapai Multisport Facility at Huapai Domain 2018/2019	Progress planning for multisport facility at Huapai Domain including strategic assessment and definition of benefits; identification of committed partners; refining ownership and governance model; refining scope of facility; business modelling. This includes the FY17/18 deferral (FIN/2018/86 September 2018) of \$30,000 from SharePoint line #892	Workshop project scope in Q3.	CS: PSR: Active Recreation	\$0 LDI: Opex	In progress	Green	Through discussions held with staff managing the One Local Initiative – Indicative Business Case for Rodney Local Board it has been established that memorandums of understanding with key stakeholders, most notably Kumeu Racquets due to the opportunity to secure their capex contribution, will be prepared by Sport and Recreation staff. An aligned investment of the LDI allocation was also discussed.	No further progress on LDI Opex item. Ongoing liaison with OLI team, including attending local board workshops.
1522	Warkworth: Planning for Swimming Pool provision FY19	New scope to investigate of swimming pool or splash pad in Warkworth through further assessment of potential development partners including educational partnerships and funding option for inclusion in a business case.	No further decisions anticipated.	CS: PSR: Active Recreation	\$40,000 ABS: Opex	In progress	Green	The cost-benefit opportunity for partnership between the local board and Mahurangi College has been investigated and the Board of Trustees are expected to respond by end of October. Opportunities regarding splash pads and potential commercial funding partners are being progressed through the Strategic Partnerships team.	Mahurangi College Board of Trustees will provide a formal response to council in Jan-Feb 2019 in regard possible partnership options. Initial conversations suggest a greater investment than is available in this budget line (\$40,000), will be required to bring the pool up to a level that would make community access viable. The school are interested in exploring joint opportunities with commercial providers and council, as it is the operational side of community access that presents an even bigger challenge than funding for cosmetic upgrade.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
CF: Community Leases											
1279	296 - 300 Main Road, Huapai: Lease to Kumeu Arts Centre Incorporated	Renew building lease to existing lessee for the council-owned building it occupies. Right of renewal for five years commencing 1 August 2018.	CF: Community Leases	1/08/2013	1 x 5 years	31/07/2023	\$1.00	Completed	Green	At its business meeting of 20 September 2018, the Rodney Local Board, Parks and Recreation Committee resolved to grant the renewal and variation of community lease to Kumeu Arts Incorporated. Council staff will draft up renewal and variation documentation for signing by the lessee.	This item was completed in quarter one.
1280	1 Matheson Rd, Wellsford: Lease to Citizens Advice Bureau - Wellsford	Renew building lease to existing lessee for the rooms it occupies within the Wellsford Community Centre sited on parcels legally described as Part Sections 26 and 26A Block XVI Otamatea SD at 1 Matheson Road, Wellsford. First of two rights of renewal for three years commencing 1 July 2018.	CF: Community Leases	1/07/2016	2 x 3 years	30/06/2024	\$1.00	In progress	Green	Citizens Advice Bureau have responded with suggested changes to the original draft deed of community lease. Council officers will work with Auckland Council legal advisors to review these changes to prepare a deed for final review and execution.	The draft lease is with council's solicitors for review following input from Citizen Advice Bureau (CAB) and council staff. If no further issues are raised, the revised deed will be sent to CAB for execution and any renewals under the lease can be progressed. This is anticipated to be finalised in quarter four.
1281	Goodall Reserve, Snells Beach: Lease to The Mahurangi Community Trust Incorporated	New ground lease to existing lessee for its community building sub-leased to Fire and Emergency New Zealand (FENZ) for the purpose of fire station facilities on a portion of the parcel legally described as Lot 3 DP114828 at Goodall Reserve. Proposed term of any new lease (with provision for a sublease to FENZ) will be 10 years with one 10 year right of renewal.	CF: Community Leases	1/03/2000	Nil	28/02/2019	\$1.00	In progress	Amber	Lessee submitted application for a new community lease.	Underlying land needs to be reclassified from recreation reserve to local purpose (site for a fire station and community buildings) reserve to legally support the trust's activities. Staff arranging for a survey to be undertaken on the portion of the underlying land proposed to be reclassified from recreation to local purpose (site for a fire station and community buildings) reserve under the Reserves Act 1977. Once the area has been surveyed, staff will commence the process of the proposed reclassification.
1282	Church Hill, Warkworth: Lease to The North Shore Playcentre Association Incorporated - Warkworth	New ground lease to existing lessee for its improvements and area occupied on portions of parcels legally described as Allotments 67 and 67B Section 32, Parish of Mahurangi. Proposed term of new lease will be 10 years with one right of renewal for 10 years.	CF: Community Leases	3/05/1999	Nil	2/05/2019	\$1.00	Approved	Green	This lease project is proposed for quarter four.	This lease project is proposed for quarter four.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1283	Coatesville Recreation Reserve, Coatesville: Lease to Waitemata District Pony Club Incorporated.	New ground lease to existing lessee for its improvements on portions of land legally described as Part Allotment 256, SO69930 and Part Allotment 671 SO 51067, Paremoremo Parish at Coatesville Recreation Reserve. Proposed term of new lease will be 10 years with one right of renewal for 10 years.	CF: Community Leases	1/10/1999	Nil	30/09/2018	\$1.00	Deferred	Grey	Staff have received an application from the club for a new community lease. Staff held an initial meeting about the proposal on 13 August 2018, and will workshop the proposal with local board on 11 October 2018.	At it's workshop of 11 October 2018, the Rodney Local Board after having discussed the matter, indicated its desire to put the club's application for a new community lease on hold until after the completion and outcomes of the Rodney Local Board Open Space Reserve Management Plan. At it's workshop of 11 October 2018, the Rodney Local Board after having discussed the matter, indicated its desire to put the club's application for a new community lease on hold until after the completion and outcomes of the Rodney Local Board Open Space Reserve Management Plan. Staff advised the club, accordingly.
2626	307 Leigh Road, Ti Point; Manuhiri Kaitiaki Charitable Trust (formerly Moko Charitable Trust)	Process a new community ground lease to Manuhiri Kaitiaki Charitable Trust for its area occupied at 307 Leigh Road, Ti Point. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/06/1999	NIL	30/05/2018	\$1.00	Deferred	Grey	This lease project will be progressed in quarter two.	The lessee has requested a deferral pending a decision by the lessee as to its future plans and occupation of the site. Whilst staff anticipated that this lease project would be progressed in quarter two, the lessee has requested a deferral pending a decision by the lessee as to its future plans and occupation of the site.
2627	31 – 35 Mill Road, Helensville: Helensville Enterprises Trust	Process new community lease to Helensville Enterprises Trust for its recycling centre at 31 – 35 Mill Road. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/10/2005	NIL	30/09/2015	\$1.00	Approved	Green	This lease project will be progressed in quarter four.	This lease project will be progressed in quarter four.
2628	Bourne Dean Recreation Reserve: The Kaipara Flats Sports Club Incorporated	Process new community lease to the Kaipara Flats Sports Club for its building and tennis courts on portions of Part Allotment 7 Parish of Kourawhero and Allotment 153 Parish of Kourawhero at Bourne Dean Recreation Reserve. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/06/1993	NIL	31/05/2012	\$1.00	Completed	Green	At its business meeting of 20 September 2018, the Rodney Local Board, Parks and Recreation Committee resolved to grant a new community lease to the club. Council staff will draft up new community lease agreements for signing by the club.	This item was completed in quarter one.
2629	Harry James Reserve: Kumeu District Pony Club Incorporated	Process new community lease to Kumeu District Pony Club Incorporated at Harry James Reserve, Taupaki Road, Kumeu. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/05/2000	NIL	30/04/2015	\$1.00	Deferred	Grey	The underlying land is not yet classified under the Reserves Act 1977 and must be before any proposed new community lease may be issued to the club.	The underlying land is not yet classified under the Reserves Act 1977 and must be before any new proposed community lease may be issued to the club. The required classification tasks may be undertaken during the work on the Rodney Local Board Open Space Reserve Management Plan.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2630	Huapai Reserve: Norwest United Association Football & Sports Club Incorporated	Process new community lease to Norwest United Association Football & Sports Club Incorporated for its existing clubrooms on a portion of Huapai Reserve. Deferred from the 2016/2017 work programme. In addition, potential for Multi Sport Complex Huapai Reserve.	CF: Community Leases	1/02/1990	1 x 13 years	31/01/2016	\$1.00	In progress	Green	Staff is communicating with club about its application for a new lease. Staff intend progressing this project in quarter three.	Staff are communicating with club about its application for a new lease. Staff intend progressing this project in quarter three.
2631	Manuhiri Reserve and Tuna Place, Omaha Omaha Beach Residents Society Incorporated	Process new community lease to Omaha Beach Residents Society Incorporated for its existing tennis courts at Manuhiri Reserve. Two additional courts off Tuna Place (Omaha Dunes) omitted from original deed of lease document and will need to be recorded in any new deed of lease for courts. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/10/2002	0/01/1900	30/09/2021	\$10.00	Deferred	Grey	Staff undertook a site visit with the club's key representative to map the existing courts. This project will be deferred until the underlying land is classified under the Reserves Act 1977.	The underlying land is not yet classified under the Reserves Act 1977 and must be prior to the issue of any new community lease to the club. This project will be deferred until the underlying land is classified under the Reserves Act 1977. The land classification tasks may be undertaken during the work on the Rodney Local Board Open Space Reserve Management Plan.
2632	Market Street, Leigh: Leigh Library (volunteer community library)	Process new community lease at Market Street, Leigh. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0/01/1900	0/01/1900	\$1.00	Approved	Grey	This lease project will be progressed in quarter four.	This project is a lower priority than other community lessees relying on obtaining a new lease agreement to continue their respective activities. This lease project is deferred until other lease projects of a higher priority have been completed. As such, it will be deferred to the 2019/2020 work programme.
2633	Matakana Diamond Jubilee Park: Matakana Branch Pony Club Incorporated (Licence to occupy, renewable on annual basis)	Process renewal of licence to occupy area to Matakana Branch Pony Club Incorporated for part of Matakana Diamond Jubilee Park. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/08/2015	1x1 year	31/07/2017	\$1.00	In progress	Green	This lease project is contingent on the outcome of the community consultation undertaken on the future use of the park. This decision will inform any renewal of the club's licence.	At its business meeting of 15 November 2018, the Rodney Local Board, Parks and Recreation Committee resolved to request that staff undertake an options analysis for division of space within the Matakana Diamond Jubilee Park between the pony club, tennis club and community open space users (resolution number RODPC/2018/40 b). A decision on the options analysis will inform any renewal of the club's licence.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2634	Murray Jones Reserve: New Zealand Scouting Association Incorporated	Process new community lease to New Zealand Scouting Association Incorporated for its boat shed on a portion of Murray Jones Reserve, Riverhead. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0/01/1900	0/01/1900	\$0.00	Deferred	Grey	This lease project will be progressed once the underlying land is classified.	The Harry James Reserve must be classified under the Reserves Act 1977 prior to the issue of any new community lease to the club. This lease project will be progressed once the underlying land is classified. The land may be classified during the tasks undertaken during the work on the Rodney Local Board Open Space Reserve Management Plan.
2635	Naumai Recreation Reserve: Tauhoa Primary School Board of Trustees	Process new community lease to Tauhoa Primary School Board of Trustees for the purposes of playing fields at Naumai Recreation Reserve. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/01/2003	0/01/1900	31/12/2013	\$10.00	In progress	Green	Staff met with key representatives of Tauhoa Primary School Board of Trustees on Friday 31 August 2018. Staff intend to progress this project in quarter three.	Tauhoa Primary School Board of Trustees submitted its application form for a new community lease. The board of trustees also requested a lease for the area of Naumai Reserve currently grazed to a local farmer. On 26 October 2018 staff met with the farmer on site to discuss. At the Rodney Local Board Parks and Recreation Committee workshop of 14 February 2019, staff will present the board of trustees proposal for discussion.
2636	Omaha Drive: Omaha Beach Bowling Club Incorporated	Process new community lease to Omaha Beach Bowling Club Incorporated for its clubrooms and bowling greens on a portion of Omaha Reserve. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/12/1993	0/01/1900	30/11/2012	\$1.00	Completed	Green	At its business meeting of 19 July 2018, the Rodney Local Board, Parks and Recreation Committee resolved to approve the public notification of the proposed new community lease (resolution number RODPC/2018/20). Staff attended the North/West Mana Whenua Forum held at Orewa on 15 August 2018, at which time the proposal was presented to iwi representatives. Staff will email detailed information to all iwi for feedback, before publicly notifying the proposed community lease.	During October and November 2018, staff undertook a site visit with the Pou Kaitiaki for Ngati Manuhiri and publicly notified the proposal. At its business meeting of 13 December 2018, the Rodney Local Board resolved to grant a new community lease to the club (resolution number RD/2018/162). Staff has drafted a community lease agreement for signing and sealing by the club.
2637	Omaha Drive: Omaha Beach Community Incorporated	Process new community lease to Omaha Beach Community Incorporated for the Omaha Beach Community Centre at Omaha Reserve. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/04/1999	0/01/1900	31/03/2018	\$1.00	In progress	Green	Staff are in discussions with the group. It is anticipated that this lease project will be progressed in quarter three.	At its business meeting of 13 December 2018, the Rodney Local Board resolved to approve the public notification of the proposed new community lease (resolution number RD/2018/165). Staff will commence iwi engagement and public notification.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2638	Omaha Drive: Omaha: Omaha Beach Golf Club Incorporated	Process new community lease to Omaha Beach Golf Club Incorporated for the existing golf greens and ancillary improvements. Lessee has requested proposed new lease to run concurrently with proposed new lease to the community centre. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/07/2002	1/12/2007	30/11/2021	\$5.00	In progress	Green	Staff attended North/West Mana Whenua Forum at Orewa on 15 August 2018, at which time the proposed land classification of Omaha Peninsula was presented to iwi representatives present. It is anticipated that this lease project will be progressed in quarter three.	At its business meeting of 13 December 2018, the Rodney Local Board resolved to approve the public notification of the proposed new lease to the club (resolution number RD/2018/164). Staff will commence iwi engagement and public notification of the proposal.
2639	Omaha Reserve: Omaha Tennis Club Incorporated	Process new community lease to Omaha Tennis Club Incorporated at Omaha Reserve. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/02/1996	0/01/1900	31/01/2015	\$1.00	In progress	Green	Staff attended North/West Mana Whenua Forum at Orewa on 15 August 2018, at which time the proposed land classification of Omaha Peninsula was presented to iwi representatives present.	At its business meeting of 13 December 2018, the Rodney Local Board resolved to approve the public notification of the proposed new lease to the club (resolution number RD/2018/163). Staff will commence iwi engagement and public notification of the proposal.
2641	Opango Creek Reserve: Whangateau Traditional Boatyard Incorporated	Process new lease to Whangateau Traditional Boatyard Incorporated for its improvements at Opango Creek Reserve. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/07/2007	0/01/1900	31/08/2008	\$1.00	Deferred	Grey	Staff will progress this project once the underlying land matters have been completed.	The boatyard occupies portions of two separate land parcels (partly on unauthorised reclaimed land and partly on unclassified recreation reserve). The reclaimed land needs to be authorised and the land set aside for recreational use needs to be classified prior to any new community lease being issued to the boatyard. Land use staff are working with LINZ and DOC with regard to a potential authorisation of the currently unauthorised reclamation. LINZ representatives should update council staff by the end of March 2019.
2642	Porter Crescent, Helensville: Scouts Association of New Zealand (Helensville Scouts)	Process new community lease for the footprint of the scout den at Porter Crescent, Helensville. Deferred from the 2017/2018 work programme. Scout group to complete application.	CF: Community Leases	1/04/1974	1/04/1993	31/03/2003	\$5.00	Approved	Green	This lease project is planned for quarter four.	This lease project is planned for quarter four.
2643	Riverhead War Memorial Park: Riverhead Bowling Club Incorporated	Process new community lease to Riverhead Bowling Club Incorporated for its clubrooms and bowling greens on part of Riverhead War Memorial Park. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/01/1996	0/01/1900	31/12/2014	\$10.00	Approved	Green	This lease project is planned for quarter three.	Staff undertook a site visit on 8 November 2018. This lease project is planned for quarter three.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2644	RNZ Plunket Society Inc (River Valley Branch)	Process new lease at Corner of Commercial Road and Porter Crescent, Helensville. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/11/1996	0/01/1900	31/10/2015	\$10.00	Approved	Green	A building condition assessment has been completed for the council owned building. Staff plan to progress this project in quarter four.	Staff plan to progress this project in quarter four.
2645	Shoesmith Domain: Warkworth Association Football & Sports Club Incorporated	Process new community lease to Warkworth Association Football & Sports Club Incorporated for its clubrooms at Shoesmith Domain. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/05/1992	0/01/1900	30/04/2011	\$10.00	Approved	Green	This lease project is planned for quarter four.	This lease project is planned for quarter four.
2646	Shoesmith Reserve: Warkworth-Wellsford Pipe Band Incorporated	Process new community lease to the Warkworth-Wellsford Pipe Band Incorporated for the storage room it occupies as a bandroom within the Shoesmith Hall at Shoesmith Reserve. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0/01/1900	0/01/1900	\$1.00	Cancelled	Grey	Staff has communicated with the club about the deferral of this project. In the interim the band will continue to use the room on a temporary basis for the pipe band storage and practice.	Community Places is exploring the potential for a community management model for each of the three halls in Warkworth. As such, council is not intent on committing to a lease of the small room at Shoesmith Hall as this may restrict the options for the proposed management model. Community Places will be including current users in these discussions. This item has been cancelled. The band will continue to use the room on a temporary basis for the pipe band storage and practice.
2647	Tapora Domain Recreation Reserve: Tapora Community Sports Centre Incorporated	Process new community lease to Tapora Community Sports Centre for its tennis courts at Tapora Domain Recreation Reserve. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/10/1995	0/01/1900	30/09/2014	\$10.00	Approved	Grey	This lease project is planned for quarter four.	Staff, on undertaking the necessary background checks prior to commencing the process of a proposed new lease discovered that the lessee wound up and dissolved its legal entity in 2009. Lessee wound up and dissolved its legal entity in 2009. Staff currently investigating whether a proposed new community lease is viable which includes researching all available background information and condition of existing improvements.
2648	Warkworth Showgrounds Reserve: Warkworth Branch Pony Club Incorporated	Process new community lease to Warkworth Branch Pony Club Incorporated for its clubrooms at Warkworth Show Grounds Reserve. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0/01/1900	0/01/1900	\$0.00	Deferred	Grey	The outcome of the Rodney Local Board Open Space Management Plan will inform the progression of any new lease.	This project is on hold until the Rodney Local Board Open Space Management Plan is completed. The outcome of the Rodney Local Board Open Space Management Plan will inform the progression of any new lease.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2649	Warkworth Showgrounds Reserve: Warkworth Rodeo Club Incorporated	Process new community lease to Warkworth Rodeo Club Incorporated for its improvements at Warkworth Show Grounds Reserve. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0/01/1900	0/01/1900	\$0.00	Deferred	Grey	The outcome of the Rodney Local Board Open Space Management Plan will inform the progression of any new lease.	This project is on hold until the Rodney Local Board Open Space Management Plan is completed. The outcome of the Rodney Local Board Open Space Management Plan will inform the progression of any new lease.
2650	Warkworth Showgrounds Reserve; Mahurangi Community Sport & Recreation Collective Inc	Process new community non-exclusive licences to occupy for the two individual port-a-coms sited at Warkworth Showgrounds Reserve.	CF: Community Leases	1/03/2018	0/01/1900	28/02/2019	\$0.00	Approved	Green	This lease project is planned for quarter four.	This lease project is planned for quarter four.
2651	Wellsford Centennial Park: Wellsford Agricultural & Pastoral Society	Process new community lease at Wellsford Centennial Park - Corner of Centennial Park and Flagstaff Roads. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0/01/1900	0/01/1900	\$1.00	On Hold	Amber	Staff have deferred this project until the underlying land is classified under the Reserves Act 1977.	The land at Centennial Park needs to be classified under the Reserves Act 1977 prior to any new community lease being granted. Cross-council teams are to take a strategic view (zero to five years) of the recreational needs and facilities at Centennial Park. A master plan may be prepared for the site which may inform strategic redevelopment of the park as a whole.
2652	Wellsford Centennial Park: Wellsford Rugby Football Club Incorporated	Process new community lease to Wellsford Rugby Football Club Incorporated for its clubrooms at Wellsford Centennial Park. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/01/1996	0/01/1900	31/12/2014	\$10.00	On Hold	Amber	Staff have deferred this project until the underlying land is classified under the Reserves Act 1977.	The land comprising Centennial Park needs to be classified under the Reserves Act 1977 prior to any new community lease being issued to the club. Cross-council teams are to take a strategic view (zero to five years) of the recreational needs and facilities at Centennial Park. A master plan may be prepared for the site which may inform strategic redevelopment of the park as a whole.
2653	Whangateau Recreation Reserve: Rodney Rams Rugby League and Sports Club Incorporated	Process lease for additional premises to Rodney Rams Rugby League and Sports Club Incorporated for change rooms and water tank at Whangateau Reserve. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/01/2016	1/01/2026	31/12/2036	\$1.00	Approved	Green	This lease project is proposed to commence in quarter two.	While commencement of this project was proposed for quarter two, staff has been undertaking other lease projects of a higher priority. Staff will progress this lease project in quarter three.

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2820	1347 Ahuroa Road, Ahuroa: Ahuroa School Board of Trustees	Process renewal of the community lease to Ahuroa School Board of Trustees.	CF: Community Leases	1/10/2008	10 years	30/09/2028	\$10.00	Completed	Green	<p>This project is in addition to the 2018/2019 work programme approved by the local board.</p> <p>At its business meeting of 20 September 2018, the Rodney Local Board, Parks and Recreation Committee resolved to grant the renewal of the community lease to the Ahuroa School Board of Trustees. Council staff will draft the renewal documentation for signing by the Trustees.</p>	This item was completed in quarter one.
2821	Rautawhiri Park, 164 Rautawhiri Road, Helensville: Variation of the community lease to Helensville Tennis Club Incorporated	Process variation of the community lease to Helensville Tennis Club Incorporated to record the club's maintenance responsibilities for its courts.	CF: Community Leases	1/10/2015	5 years	30/09/2025	\$1.00	Completed	Green	<p>This project is in addition to the 2018/2019 work programme approved by the local board.</p> <p>At its business meeting of 20 September 2018, the Rodney Local Board, Parks and Recreation Committee resolved to approve a variation to the club's community lease to record the club's maintenance responsibilities for its courts. Staff will draft the variation of lease documentation for signing by the club.</p>	This item was completed in quarter one.