

I hereby give notice that an ordinary meeting of the Upper Harbour Local Board Community Forum will be held on:

Date: Thursday, 7 February 2019
Time: 6.30pm
Meeting Room: Upper Harbour Local Board Office
Venue: 30 Kell Drive
Albany

Upper Harbour Local Board Community Forum OPEN AGENDA

MEMBERSHIP

Chairperson	Margaret Miles, QSM, JP
Deputy Chairperson	Lisa Whyte
Members	Uzra Casuri Balouch, JP Nicholas Mayne John McLean Brian Neeson, JP

(Quorum 3 members)

Cindy Lynch
Democracy Advisor

31 January 2019

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1 Welcome

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

The Auckland Council Code of Conduct for Elected Members (the code) requires elected members to fully acquaint themselves with, and strictly adhere to, the provisions of Auckland Council's Conflicts of Interest Policy. The policy covers two classes of conflict of interest:

- i. a financial conflict of interest, which is one where a decision or act of the local board could reasonably give rise to an expectation of financial gain or loss to an elected member
- ii. a non-financial conflict interest, which does not have a direct personal financial component. It may arise, for example, from a personal relationship, or involvement with a non-profit organisation, or from conduct that indicates prejudice or predetermination.

The Office of the Auditor General has produced guidelines to help elected members understand the requirements of the Local Authority (Member's Interest) Act 1968. The guidelines discuss both types of conflicts in more detail, and provide elected members with practical examples and advice around when they may (or may not) have a conflict of interest.

Copies of both the Auckland Council Code of Conduct for Elected Members and the Office of the Auditor General guidelines are available for inspection by members upon request.

Any questions relating to the code or the guidelines may be directed to the Relationship Manager in the first instance.

4 Confirmation of Minutes

That the Upper Harbour Local Board Community Forum:

- a) confirm the ordinary minutes of its meeting, held on Thursday, 6 December 2018, as a true and correct record.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Upper Harbour Local Board Community Forum. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

8.1 Business North Harbour

Te take mō te pūrongo

Purpose of the report

1. To provide members with an update and overview on the activities of Business North Harbour.

Whakarāpopototanga matua

Executive summary

2. Janine Brinsdon, General Manager, and Peter Lamberton, Chairperson, of Business North Harbour, will be in attendance to update members on various aspects of their activities over the past 12 months.

Ngā tūtohunga

Recommendation/s

That the Upper Harbour Local Board Community Forum:

- a) receive the deputation from Janine Brinsdon and Peter Lamberton from Business North Harbour, and thank them for their attendance and presentation.

8.2 The Men's Shed, North Shore

Te take mō te pūrongo

Purpose of the report

1. To provide members with an overview on the activities of the Men's Shed in Glenfield.

Whakarāpopototanga matua

Executive summary

2. Larry Klassen, Chairman, and Kerry Stenhouse, Treasurer, from the Men's Shed North Shore Trust, will be in attendance to give board members an overview of their activities and achievements and to identify potential areas for future collaboration.

Ngā tūtohunga

Recommendation/s

That the Upper Harbour Local Board Community Forum:

- a) receive the deputation from Larry Klassen and Kerry Stenhouse from the Men's Shed North Shore Trust, and thank them for their attendance and presentation.

Attachments

- A The Men's Shed North Shore Trust presentation 11

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

ATTACHMENTS

Item 8.2 Attachment A The Men's Shed North Shore Trust
presentation

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February 2019 Intro for Upper Harbour Local Board



Contents

- History
- Focus of MSNS
- Current Status
- Projects
- Trends and Plans
- Summary





History of MSNS

- Our purpose built Shed has been open for OVER 5 years now
- MSNS remains New Zealand's leading Men's Shed
- We have had a solid base of membership and support – and we have Kaipatiki Local Board, KCFT, Barfoot & Thompson, and Metlifecare to thank!
- Within a year of opening, found demand outstripping our space and started planning the first extension for Engineering
- On completion of our first extension, started planning and fundraising for the second extension for Electronics
- The second extension is now nearing completion, and we continue to optimise the space we have
- Further extension of our facility will be difficult
- The operating days were increased from 3 to 4 days per week (M, W, F, Sat), and utilisation remains high





Focus of MSNS

In the course of discussing recent challenges the Board of Trustees has reiterated the focus of the Men's Shed North Shore. That being:

- provide a safe, equipped workshop for our members
- facilitate and execute community projects in the workshop
- enable our members to complete their own projects of choice in the workshop
- provide a welcoming environment whereby members can contribute their skills and efforts to such projects without pressures or demands
- build an atmosphere of friendship and comradeship





Current Status of the Shed

- In addition to a dedicated engineering workshop, woodworking areas and a new deck outside, we now have a dedicated \$60,000 electronics area
- Membership continues to grow with several ladies having joined this year. We have over 190 members at year end (a 50% increase in 20 months!)
- On average we have 22 members attending the Shed with 75 hours of work each day. On peak days we have over 30 attendees and over 100 hours of work
- The split between personal project hours and community project hours is 64% community work
- The Shed is on sound financial footing with a modest contingency fund for unexpected events with much appreciated financial support from Lion Foundation, COGS, Barfoot & Thompson, and Metlifecare





Example projects undertaken

- Over the past year, we have undertaken over 160 community projects (up from 60 projects in 2016) including:
 - 120 bird feeders for Dulux
 - Notice Board for Birkenhead Citizens Advice Bureau
 - Sensory Board for Wairau Valley Special School
 - Wishing Trees for Libraries (AK North Community & Dev)
 - Kids Chairs for Birkenhead Play Centre
 - Ply Christmas Trees for Rotary Club
 - Toy Repairs for kindergartens
 - Prams for Rangitoto Kindergarten, ABC, and others
 - Lock Box for Rangitoto Kindergarten
 - Mud Kitchen for Glenfield Primary School
 - Mods to bed control system for local disabled retiree
 - Wiring, insulation, and Lining of the Electronics Workshop





Trends and Plans

- Our membership continues to grow, and demographics are shifting with more young members
- The electronics workshop has just opened
- Our view that this diversification is essential to staying relevant to senior and junior members has been proven
- Demographics change has influenced the split of personal / community work and presented a challenge
- To meet this challenge, we have refocussed on our culture and values at the Shed and surreptitiously encourage younger members to explore the joy of community projects
- Similarly we are refining our community presence (social media) to widen awareness, stay relevant to the community, and garner support
- **A concern on the horizon includes meeting increasing demand (both membership and community projects)**





Addressing the Demand Concern

- Enlarging the current facility will prove difficult
- Working with a 2nd site is a potential
- MSNS is open to exploring possibilities such as:
 - Adding another site in Upper Harbour to the existing organisation
 - Collaboration with another Men's Shed organisation to assist development
 - Simply sharing our experience with another Shed





Summary

- MSNS is Auckland's leading Men's Shed
- Our success has driven 2 extension projects and increased weekly open-hours by 33%
- We have enjoyed unparalleled support from the community, Community Board and organisations
- Our membership remains strong, and continues to evolve
- The unique culture at the Shed is a precious asset
- Help us to keep spreading the word about the Men's Shed!

