

Work Programme 2018/2019 Q2 Report

ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Arts, Community and Events									
108	Event Partnership Fund - Waitematā	This non-contestable fund allows the local board to partner with local groups on community-led events. It allows the local board to support and develop the events, establishing these as signature events for the area. 2018/2019 is the second year of the three year funding commitments: Festival Italiano FY17/18 18/19 19/20 \$25,000; \$25,000; \$25,000 Artweek Auckland FY 17/18; 18/19; 19/20 \$23,000; \$23,000; \$23,000 West End Cup FY 17/18; 18/19; 19/20 \$10,000; \$10,000; \$10,000 Grey Lynn Park Festival FY 17/18; 18/19; 19/20 \$25,000; \$25,000; \$25,000	No action required	CS: ACE: Events	\$83,000 LDI: Opex	In progress	Green	This fund has been allocated and funding agreements have been sent out to recipients for; Festival Italiano, West End Cup, Grey Lynn Park Festival and Artweek. This is the second year of a three-year partnership commitment for these events. Accountability documentation for the 2017/2018 financial year will be provided to the local board at an Events workshop in October 2018.	This fund has been allocated and funding agreements have been sent out to recipients for; Festival Italiano, West End Cup, Grey Lynn Park Festival and Artweek. This is the second year of a three-year partnership commitment for these events. Accountability to be provided to the local board in Q4.
109	Franklin Road Christmas Lights	Funding to enable the community to deliver a safe and free event to celebrate Christmas.	No further decisions required	CS: ACE: Events	\$7,000 LDI: Opex	In progress	Green	This fund has been allocated to the Franklin Road Christmas Lights. A funding agreement has been completed and payment is in progress.	This fund has been allocated to the Franklin Road Christmas Lights. A funding agreement has been completed and payment has been made. The event took place in Q2.
110	Local Civic Events - Waitematā	Deliver and/or support civic events within the local board area including Ngāti Whatua Governor Hobson commemoration	Confirm programmes and activities that are to be supported by this line.	CS: ACE: Events	\$13,000 LDI: Opex	In progress	Green	Teed Street Blessing was held on 21 July 2018, with an attendance of around 40 guests. There was food tasting at five different restaurants on Teed Street included in the event. "LIGHT WEIGHT O" Public Art work CELEBRATION was held on 1 August 2018. Speeches were followed by a Morning tea. 60 guests attended and enjoyed the new art work on O'Connell Street.	Vermont Reserve playground opening was held on 22 November 2018. Around 80 people attended the event. Ventia provided a sausage sizzle. Sackville Reserve playground was held on 5 December 2018. Around 50 guests attended the event. A local board member cooked the sausages. Western Park stairs blessing was held on 12 December 2018. Around 14 guests attended the event. A morning tea at Studio One followed the opening ceremony. Te Hā o Hine place plaque unveiling was held on 13 December 2018. Around 20 guests attended this event. Ngāti Whatua Ōrākei conducted the unveiling ceremony followed by speeches from Ngāti Whatua Ōrākei Trust members and Chairperson Pippa Coom. A morning tea at a local cafe was offered to guests after the ceremony.
111	Waitematā - Parnell Festival of Roses	Deliver a community event when the roses are in bloom at the Parnell Rose Gardens. 2018 is celebration of event 25th anniversary.	Approval of event plan. Confirmation of additional budget, including increased operational costs, elements requested by LB (eg. transport plan), plus additional programming for 25th anniversary.	CS: ACE: Events	\$40,300 LDI: Opex	Completed	Green	Final operational planning is ongoing, with marketing and communications due to be posted in October and November 2018. The event is being delivered on 18 November 2018 at Dove Myer Robinson Park.	Event was delivered in Q1.
112	Anzac Services - Waitematā	Support and/or deliver Anzac services and parades within the local board area.- Grey Lynn RSA (grant) \$4,650	Come back for approval of allocation of funding	CS: ACE: Events	\$7,000 LDI: Opex	Approved	Green	Scheduled for Q4. The funding agreement will be prepared in Q3	Event will be delivered in Q4. The funding agreement will be prepared in Q3 after local board input.

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113	Local Event Development Fund - Waitemata	Support local community events through contestable grants as part of the Waitemata Community Grants Policy.	Confirm the allocation of funding and amounts.	CS: ACE: Events	\$42,000 LDI: Opex	In progress	Green	This fund has been allocated and the funding agreements have been sent out to the successful recipients. \$42,000 allocated across: Opening Night Franklin Road Christmas Lights: \$1,887.91 Lightpath Festival: \$15,112.09 The Farmers Santa Parade: \$5,000 Auckland International Buskers Festival: \$15,000 Doc Edge Festival 2019: \$5,000. Accountability to be provided to the local board in Q4.	This fund was fully allocated during Q1. \$42,000 allocated across: Opening Night Franklin Road Christmas Lights: \$1,887.91 Lightpath Festival: \$15,112.09 The Farmers Santa Parade: \$5,000 Auckland International Buskers Festival: \$15,000 Doc Edge Festival 2019: \$5,000. Accountability to be provided to the local board in Q4.
114	Myers Park Medley	Deliver the Myers Park Medley.	Approval of event plan.	CS: ACE: Events	\$20,000 LDI: Opex	In progress	Green	Programming and delivery planning is underway for Myers Park Medley on 17 February 2019. Pre-entertainment will be sourced locally during Q2, for engagement and activation by those from within the community.	Programming and delivery planning is on track, with the event scheduled for 17 February 2019.
115	Citizenship Ceremonies - Waitemata	Deliver an annual programme of citizenship ceremonies in conjunction with the Department of Internal Affairs.	No further decisions anticipated.	CS: ACE: Events	\$19,316 ABS: Opex	In progress	Green	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q1, with 258 people from the local board area becoming new citizens.	The Civic Events team delivered two citizenship ceremonies on two separate occasions during Q2 with 207 people from the local board area becoming new citizens.
116	Good Citizens Awards - Waitemata	Deliver the Good Citizens Awards event within the local board area.	No further decisions required.	CS: ACE: Events	\$5,000 LDI: Opex	Approved	Green	Planning will commence in Q3. Scheduled for Q4.	Planning will commence in Q3. Event scheduled for Q4.
201	Year 3 of 3 year term grant: Funding Agreement & Licence to Occupy and Manage - Grey Lynn Community Centre	Funding Agreement: Grey Lynn Community Centre Incorporated to facilitate and deliver work plan outcomes, including activities and programmes at Grey Lynn Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed. Licence to Occupy and Manage: Grey Lynn Community Centre Incorporated to operate the Grey Lynn Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	No further decisions anticipated for 2018/2019.	CS: ACE: Community Places	\$46,866 ABS: Opex	In progress	Green	During Q1, the 2018/2019 financial year instalment paid was paid to the group. Highlights for this quarter include: - A couple of playgroups have moved out of the centre as they have been very successful and have grown in numbers and the centre cannot provide a larger child friendly space with access to the outside area. - The Good Medicine Clinic operating out of the centre offers medical services to those in need at a low cost and uses its profits for good. The centre manager has identified a growth in the diversity of visitors to the centre who attend the clinic and sees this as an opportunity to meet the needs of the wider community who have not previously accessed the centre. Planning for the regional hui has started and is scheduled for 5 December 2018. The regional hui provides the opportunity for community groups and staff who manage community centres, houses and hubs to come together twice a year to network with other community groups. There is an information sharing component for the planned Q2 hui, which will focus on topics relevant to the community groups role in managing and operating community facilities, these topics will be Public Liability, Health & Safety, update of the Community Voice project facilitated by Cissy Rock with community groups earlier this year and Ariba (Council contracts management system).	A new coordinator has been employed, who will support the activation and programming at the centre. One of the areas of focus for 2019 will be improving the Grey Lynn Kids playgroup and the School Holiday programmes. The Good Medicine Clinic was attended by approximately 1,000 people per month. The Regional Hui was held on 5 December 2018 with over 30 partners attending. The main objective of this hui was to bring together the community places family (both council and community managed centres) to share information, ask any questions and learn from each other. There were several council units involved, talking to their areas of expertise including Public Liability, Health and Safety and the council contracts system Ariba. Positive feedback was given from our community partners.

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202	Year 3 of 3 year term grant: Funding Agreement and Licence to Occupy and Manage - Ponsonby Community Centre and Leys Gymnasium	Funding Agreement: Ponsonby Community Centre Incorporated to facilitate and deliver its work plan outcomes including programmes and activities at Ponsonby Community Centre including Leys Gymnasium for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed. Licence to Occupy and Manage: Ponsonby Community Centre Incorporated to operate the Ponsonby Community Centre and Leys Institute Gymnasium for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019.	No further decisions anticipated for 2018/2019.	CS: ACE: Community Places	\$48,253 ABS: Opex	In progress	Green	During Q1, the 2018/2019 financial year instalment was paid to the group. The new free Seniors Yoga Classes had approximately 70 people attending the first class. Positive feedback was received from participants. Planning for the regional hui has started and is scheduled for 5 December 2018. The regional hui provides the opportunity for community groups and staff who manage community centres, houses and hubs to come together twice a year to network with other community groups. There is an information sharing component for the planned Q2 hui, which will focus on topics relevant to the community groups role in managing and operating community facilities, these topics will be Public Liability, Health & Safety, update of the Community Voice project facilitated by Cissy Rock with community groups earlier this year and Ariba (Council contracts management system).	Following on from Q1 the free Seniors Yoga Classes have remained successful and they have added another session during the week to meet the demand. Annual General meeting for the Ponsonby community centre society was held in November 2018 with new board appointments for 2019. One of the focuses for the board in 2019 will be ongoing research into what community and stakeholders want to see in the two facilities. The Regional Hui was held on 5 December with over 30 partners attending. The main objective of this hui was to bring together the community places family (both council and community managed centres) to share information, ask any questions and learn from each other. There were several council units involved, talking to their areas of expertise including Public Liability, Health and Safety and the council contracts system Ariba. Great feedback was given from our community partners "Very useful information and good opportunity to network".
203	Year 3 of 3 year term grant: Funding Agreement and Licence to Occupy and Manage - Parnell Community Centre	Funding Agreement: Parnell Community Trust to facilitate and deliver work plan outcomes including activities and programmes at Parnell Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Operational funding amount to be adjusted annually in accordance with Auckland Council's agreed inflationary mechanism once confirmed. Licence to Occupy and Manage: Parnell Community Trust to operate the Parnell Community Centre for the years 2016-2019, commenced 1 July 2016 and terminating 30 June 2019. Staff will work with the Parnell Trust to identify programme and shared workspace opportunities with the Parnell library.	No further decisions anticipated for 2018/2019.	CS: ACE: Community Places	\$55,965 ABS: Opex	In progress	Green	During Q1, the 2018/2019 financial year instalment was paid to the group. Planning for the regional hui has started and is scheduled for 5 December 2018. The regional hui provides the opportunity for community groups and staff who manage community centres, houses and hubs to come together twice a year to network with other community groups. There is an information sharing component for the planned Q2 hui, which will focus on topics relevant to the community groups role in managing and operating community facilities, these topics will be Public Liability, Health & Safety, update of the Community Voice project facilitated by Cissy Rock with community groups earlier this year and Ariba (Council contracts management system).	In Q2 Parnell delivered 46 activities to the community, a mixture of language classes, activities for Seniors, Arts and Crafts and recreational. A highlight for this quarter is the inclusion of their walks in the Auckland Heritage Festival programme, which were well attended and received lots of positive feedback. The Regional Hui was held on 5 December 2019 with over 30 partners attending. The main objective of this hui was to bring together the community places family (both council and community managed centres) to share information, ask any questions and learn from each other. There were several council units involved, talking to their areas of expertise including Public Liability, Health and Safety and the council contracts system Ariba. Positive feedback was given from our community led partners.
275	Year 3 of 3 year term grant: Grey Lynn Community Centre -LDI Additional Funds	Additional funds to assist Grey Lynn Community Centre Incorporated to deliver on its funding agreement to be paid in Q1.	To be considered in conjunction with line 969 ; proposed pilot for Grey Lynn Library Hall and resolution WTM / 2016 / 86 i) ii) and iii).	CS: ACE: Community Places	\$20,000 LDI: Opex	Completed	Green	The funding instalment has been paid. No further updates are scheduled or required.	The funding instalment has been paid. No further updates are scheduled or required.
287	Operational Expenditure - Studio One Toi Tu (Council Facility)	Operate Studio One Toi Tu, providing a diverse programme of art classes, workshops and events for adults and children; an affordable hiring space for artists to exhibit their work; shared studio spaces and makers space; and spaces for event and workshop hireage. - provide shared studio spaces and makers space - provide spaces for event and workshop hireage.	No further decisions anticipated.	CS: ACE: Arts & Culture	\$353,475 ABS: Opex	In progress	Green	In Q1, there were 5,890 visitors and 1,458 participants across 77 exhibitions and events at Studio One Toi Tū. A highlight was Matariki exhibition Ngā Rangatahi Toa, Te Pou O Tipuna. Works were created in wānanga by rangatahi and whānau of Ngā Rangatahi Toa, and explored personal and inter-generational narratives that weave past, present and future. The opening of the Creative Studio Residency programme for 2018 had 200 visitors and performances by residents, Cait Johnson, Toni Gill, Stjohn Milgrew, Jack Tilson and Dance Plant Collective. The call for 2019 residents closed in September 2018. Toi Tū is involved in Heritage Festival events.	In Q2 there were 6,248 visitors including 1,662 participants across 73 programmes at Studio One Toi Tū. Highlights were Artweek participation with Electric Night and art tours detailing Toi Tū's history and arts community. Ahead of the Curve was a pop up exhibition with Seed Gallery artists and makers contributing. Flash Tattoo Weekend in conjunction with Two Hands Tattoo was a three day event and a Makers Market Day in early December offered a variety of stalls from the Toi Tū community and the wider public. This was timed with pre-Christmas happenings across the wider Ponsonby area.

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288	Operational Expenditure - Community Arts Programme	Fund a programme of temporary projects within the local board area (for example, Pop).	Programme options to be presented to the local board at a workshop.	CS: ACE: Arts & Culture	\$65,000 LDI: Opex	In progress	Green	At a workshop in Q1, the local board supported a continuation of the 2018 programme for Pop 2019 implementation. There will be a workshop in Q2 to detail that direction so that planning can commence for the delivery of Pop 2019 in Q3.	At a workshop in Q2 the local board supported a plan for Pop 2019 to be implemented across various sites. A two week Pop season from 22 February 2019 to 12 March 2019 will be delivered at Karanga Plaza, Ellen Melville Centre, Symonds Street Cemetery, and a live performance project will be held at the French Markets, Parnell and Te Wero and Karanga Plaza at Wynyard Quarter.
289	Regional Work Programme Information and Updates	Provide timely information on regionally funded Arts and Culture projects, programmes and initiatives that have an impact or occur in the local board area.	No further decisions anticipated.	CS: ACE: Arts & Culture	\$0 Regional	In progress	Green	<p>Myers Park underpass: The project is in a preliminary design phase with artists Graham Tipene and Barrington Gohns collaborating to develop a cost effective design that meets both stormwater and Public Art requirements and objectives.</p> <p>City Rail Link Limited precinct plan and Lower Queen Street design programme: threshold videography work is near completion. Expressive artwork opportunities were reviewed and prioritised at a September meeting with CRL. A brief has been developed for an artwork on Lower Queen Street. Progressing artist selection is on hold until funding is confirmed.</p> <p>Light Weight O: a celebration was held on 1 August 2018 to mark the completion of the work.</p> <p>Taurarua Judges Bay is on track for completion in Q2.</p> <p>Wynyard Quarter public art plan implementation: staff worked with Panuku to appoint a curator to lead the development of this work and following a hui with Panuku and mana whenua, an artist's brief has started for Daldy Street and Madden Street.</p> <p>Federal Street South stage 2: a concept and proposed design will be delivered in Q2 and implementation is scheduled for April 2019.</p>	<p>Myers Park underpass: The artwork component of the project, titled Horotiu-Whakarongo, is in a preliminary design phase with artists Graham Tipene and Barrington Gohns. The parent project is on hold while options for the storm-water requirements are worked through.</p> <p>City Rail Link Limited precinct plan and Lower Queen Street design programme: videography of the station entry/exit points has been completed and is expected to be released in early Q3.</p> <p>Taurarua-Judges Bay: Artwork was completed and installed in November 2018.</p> <p>Wynyard Quarter public art plan implementation: Four artists have been commissioned to develop art work concepts for Madden and Daldy Streets which is the first of three sites identified for Wynyard Quarter in the plan. The public art is funded by the Wynyard Central developer art contribution.</p> <p>Federal Street South stage 2: an artwork concept has been endorsed by PAAP and the artwork proposal is in developed design. The detailed design will be delivered end-March 2019.</p> <p>Rainbow Machine: the artwork will launch into Silo Park (alongside 'Silo 7') on Saturday 26 January 2019. There will be activations in support of this artwork over this Auckland Anniversary weekend (26-28 Jan).</p>
406	Community Grants (WTM)	Funding to support local community groups through a contestable grants process.	Local board to approve future grant round allocations.	CS: ACE: Community Empowerment	\$150,000 LDI: Opex	In progress	Green	The local board allocated \$22,380 to Quick Response, Round One, and \$51,900 to Local and Multiboard Grants, Round One. This leaves a total of \$75,720 to be allocated to the remaining grant rounds.	The local board allocated \$28,078 to Quick Response, Round Two, leaving \$47,642 to be allocated to the remaining grant rounds.
408	Accommodation grant	Funding to support local community groups through accommodation grants.	Local board to approve future grant round allocations.	CS: ACE: Community Empowerment	\$125,000 LDI: Opex	Approved	Green	There were no allocations for the accommodation support fund in Q1.	There were no allocations for the accommodation support fund in Q2.
754	Venue Hire Service Delivery - WTM	Provide, manage and promote venues for hire, and the activities and opportunities they offer by; - managing the customer centric booking and access process - continue to develop and deliver service improvement initiatives - aligning activity to local board priorities through management of the fees and charges framework. These include whether activities contribute to community outcomes offered by not-for-profit and community groups	Q4 - Local Board to approve fees and charges schedule for 2019/2020	CS: ACE: Community Places	\$0 ABS: Opex	In progress	Green	During Q1, the hirer satisfaction survey results show that 97 per cent of hirers would recommend the venues they have visited. Participant numbers and booked hours have increased by significantly due to the reopening of Ellen Melville Centre and the addition of Cox's Bay Pavilion to the portfolio during this same period last year. The top three activity types during quarter one are meetings, special interest and arts and cultural events. A focus for staff in Q2 will be promoting our network through Google and Facebook channels.	During Q2, hirer satisfaction remains high with 92 per cent of hirers indicating that they would recommend the venues they have visited. Participant numbers and booking hours have increased significantly due to the popularity of the newly refurbished Ellen Melville Centre and the addition of Cox's Bay Pavilion to the portfolio. In quarter three, staff will be working with communities in preparation for the 2019/2020 booking calendar opening.

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862	Build capacity: Inner City Network	<p>Fund the inner city network to increase community connectedness and capacity building in the central city.</p> <p>The Inner City Network is a central hub for people to exchange information on what's happening in the central city, connect, network, collaborate and initiate community projects.</p>	No further decisions anticipated	CS: ACE: Community Empowerment	\$5,000 LDI: Opex	In progress	Green	<p>The Inner City Network is delivered through a partnership between council and the Ellen Melville Centre team, under a model that empowers other stakeholders to take a lead role in organising the monthly meetings. In Q1, the network changed its name to Central City Community Network to better reflect its membership. It formalised its meeting structure and prioritised topics. As a result, the subsequent Q1 meetings focused on neighbourhood development, the Homeless Count, and on promoting a Central Library project, the Wahine Take Action exhibition.</p> <p>The network membership increased with 26 new members, which represents a nearly 30 per cent increase. Members reported positive outcomes as a result of networking opportunities, such as increased interaction and collaboration within the central city.</p>	At the local board's request, the Q2 Central City Community network meetings focused on the Downtown Development programme, particularly on the Queens Wharf Mooring Dolphin and the Ferry Basin Downtown Public Spaces, and on the City Rail Link development. The presentations clarified details for participants, and generated vigorous debates on the inclusion of community voice in public planning. In the last meeting of 2018, the network meetings were mentioned amongst the highlights of city central community work.
863	Community-led placemaking: Waitemata community empowerment initiatives	<p>Fund and support local community-led initiatives that empower and engage communities to:</p> <ul style="list-style-type: none"> - have a say in the in council planning and, decision making - actively engage in placemaking projects - ensure community aspirations are reflected in council initiated projects. <p>Note: the 2018/2019 budget figure shown for this activity includes the \$20,000 originally approved plus \$40,000 deferral from 2017/2018.</p>	Consider projects and allocate funds in Q2.	CS: ACE: Community Empowerment	\$60,000 LDI: Opex	In progress	Green	<p>Staff finalised a project plan, that details opportunities for collaboration and agreed outcomes, for the eight place-making activities covered in this project include:</p> <ol style="list-style-type: none"> 1. 254 Ponsonby Road 2. Grey Lynn: Great North Road Vision Project 3. Grafton Residents Association vision project (Grafton Mural) 4. Newmarket Station Square 5. Heard Park Activation 6. Sugar Tree City Centre 7. St Mary's Bay Weed Management 8. City Centre Mural. <p>Implementation will occur Q2, Q3 and Q4.</p>	<p>In Q2, staff engaged in scoping the redevelopment of the Sturdee Street mural. The scale of mural is 250 metres long and its location represents Auckland's original shoreline. Initial discussions with the Arts team, Graffiti Advisor and Ngāti Whatua Ōrākei are pointing towards an expression of interest process, possibly run by mana whenua with extensive community engagement.</p> <p>Staff completed a funding agreement to enable the community-led Seafield View Road art project. This is a mural panel depicting famous people who have lived in Grafton. The mural panels will cover the construction hoardings during development of the site at location.</p> <p>Staff have met with community organisations to discuss potential projects and options for funding. A report with options for funding will be prepared in Q3 and presented to the local board for their consideration.</p>
865	Community-led placemaking: Waitemata gardens, food and sustainability.	<p>Fund, facilitate and grow the network of local community/groups with an interest in local community gardens, food production and sustainability initiatives by: - funding Gardens 4 Health to provide capacity building through education and maintenance of the local community garden network- strengthening connections between council projects to increase cross-council collaboration e.g. Waitemata Low Carbon Action, Waste Minimisation, the Compost Collective, Civil Defence community-led pollinator paths, Resilient Communities and implementation of local area plans.</p>	No further decisions anticipated.	CS: ACE: Community Empowerment	\$6,000 LDI: Opex	In progress	Green	<p>Funding agreement for the Gardens for Health project umbrella organisation Diabetes Project Trust are in progress. This will be completed in Q2, which will enable Gardens for Health to deliver capacity building through education and maintenance of the local community garden network.</p>	<p>Staff completed a funding agreement for Gardens 4 Health project. Gardens 4 Health delivered capacity building workshops and provided education and support to the local community garden network. Several of the community gardens have recently attracted new volunteers, serving as a way to bring communities together. An example of this can be seen through the Organic Market Garden in Symond Street garden which is a collaboration with 'For the Love of Bees' project. There has been significant community engagement to cultivate soil and prepare garden beds for seasonal market garden crops. Gardens 4 Health also co-presented with Grey Lynn 2030 to the local board about the food forest proposal.</p>

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866	Increase diverse community participation : children and youth voice (WTM)	<p>Develop, support, partner and mentor youth to ensure that they have an influence on council decision-making and planning, especially on activities on things that they care about most.</p> <p>The focus for this activity will be guided by the recommendations in the child and youth friendly gap analysis report for Waitemata local board area, I am Auckland review and youth hub feasibility in the central city report.</p> <p>Continue to work with the Waitemata Youth Collective on new approach's and ways of engaging and increase youth civic participation.</p> <p>Note: the 2018/2019 budget figure shown for this activity includes the \$10,000 originally approved plus \$6,385 deferral from 2017/2018.</p>	No further decisions anticipated.	CS: ACE: Community Empowerment	\$16,385 LDI: Opex	In progress	Green	Staff have identified four different operating models for the local board to consider in re-establishing a Waitemata Youth Voice collective. Staff will present options to the local board in Q2 and begin implementation in Q3.	In Q2, staff presented options and a draft project plan to the local board to seek further direction and agreement of the next steps. Staff completed a stock-take of organisations and groups working with young people in the local board area and had conversations with youth service providers about the possibility of building a youth voice platform. In December 2018, 70 people attended the Youth Service Providers Hui. Over 30 different organisations were represented. The focus of this first hui was to build whakawhanaungatanga and connections. Staff will update the local board in Q3 on the findings from the hui and next steps for the project.
867	Local Māori Responsiveness Action Plan (WTM)	<p>Work with mana whenua and mataawaka to create a local responsiveness engagement and implementation plan, building on the initial groundwork undertaken in 2017/2018.</p> <p>The plan will which include the following:</p> <ul style="list-style-type: none"> • key aspirations and priorities for Māori in the area • opportunities to work together • a plan for building strong relationships and sharing information with Māori. <p>Note: the budget for this activity is deferred from 2017/2018.</p>	Approve engagement and implementation plan in Q2.	CS: ACE: Community Empowerment	\$5,000 LDI: Opex	In progress	Green	Scoping work is underway. A detailed project plan will be workshopped with the local board in Q2.	An update of the scoping work carried out in Q2 was workshopped with the local board in November 2018. The scoping and engagement work identified opportunities where mana whenua and mataawaka could be engaged to lead community projects. A stocktake of groups, organisations, services and programmes to identify future opportunities began in Q2 and will continue in Q3.
886	Ellen Melville Centre programme delivery	Plan, develop, deliver and evaluate a programme of activities that; <ul style="list-style-type: none"> • aligns to the outcome area of 'inclusive communities that are vibrant, healthy and connected' • ensures community participation • enables more residents to feel connected to their community spaces • allows participants to learn, grow and come together to have fun 	No further decision points.	CS: ACE: Community Places	\$110,647 ABS: Opex	In progress	Green	During Q1, the work plan for the 2018/2019 financial year has been developed and is being implemented. Highlights include events such as the Kauri Lounge interactive/VR urban forest activation - a partnership with the Media Design School, lunchtime events for Conservation Week and a partnership with the Festival of Architecture, which collectively saw around 2000 people visit the centre in one week. Other events such as the Maori Film Festival, Taste of Japan Festival, and Fashion Week Exhibition, Suffrage 125 events, Heritage Festival and Art Week events have drawn diverse audiences. New programmes with Love Food Hate Waste (Community Lunch and Mums and Babies Cooking), Little Unity Books, Mum's and Bubs Yoga, Radio bFM and Films for the Future plus Splice's String Me Along and monthly movies are growing in participant numbers. bFM are drawing around 100-200 people per concert and Films for the Future are attended by between 50 and 80 people per movie. A number of short length programmes such as free Victory Dance Classes and Creative Writing were well attended. Many programmes that have running been since the re-opening of the centre continue to grow, including Pop in and Play, Plunket Clinic, Youthtown's Open Performing Arts Space, Splice's Tea, Talk and Culture and Tsudoi Japanese and Kiwi Culture Exchange.	In Q2 programme participation has grown between 10-50 per cent. Plunket and Tsudoi have requested to extend their programme dates and times and to use a larger space to accommodate the attendee numbers. The Tea, Talk and Culture programme also reached maximum capacity in their existing space. Numbers attending events have grown with successful Diwali events and an increase in numbers attending the regular Films for the Future, Love Food Hate Waste Community Lunch and bFM events. The Christmas Community Lunch event held on 13 December 2018 was attended by around 60 people including members of the Homeless Shower and Love Food Hate Waste programmes as well as local residents and provided an integrated diverse community event for all to enjoy.

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1226	Community Disaster Resilience Building	<p>During 2016, Auckland Emergency Management and the local board identified the location of suitable facilities across the local board area that could provide communities with emergency preparedness information and welfare support during an emergency.</p> <p>The next step is to build a partnership with those facilities who are interested in taking on a leadership role in promoting emergency resilience building with their local communities and providing a place of safety for their community if the community requires this, during an emergency.</p> <p>This will fund two emergency resilience building workshops for community facilities and their communities.</p>	Back to board to confirm scope.	CS: ACE: Community Empowerment	\$5,000 LDI: Opex	In progress	Green	Staff and the Auckland Emergency Management team reviewed the previous work that identified the location of suitable facilities across the local board area that could provide communities with emergency preparedness information and welfare support during an emergency. Staff will work with the Place Team to engage with local community centres identified as suitable and to address their specific emergency preparedness needs in a way that will align with the management of the centres.	The Community Empowerment Unit, Auckland Emergency Management and Community Places teams have identified three community centres (Grey Lynn, Parnell and Ponsonby) whose communities will benefit from the In Case of Emergency (ICE) workshops. ICE workshops are designed to encourage step-by-step action on emergency preparedness and building local networks and social connectedness. They will be adapted to specific Waitemata requirements and delivered in Q3 and Q4.
1267	Apply the empowered communities approach – connecting communities (WTM)	<p>Broker strategic collaborative relationships and resources within the community. This includes five key activity areas: 1. Engaging communities: • reaching out to less accessible and diverse groups - focussing on capacity building and inclusion • supporting existing community groups and relationships. 2. Strengthen community-led placemaking and planning initiatives - empowering communities to: • provide input into placemaking initiatives • influence decision-making on place-based planning and implementation. This includes urban revitalisation activities, collaborating with relevant council departments and council-controlled organisations. 3. Enabling council: • supporting groups to gain access to operational and technical expertise and identify and address barriers to community empowerment. 4. Responding to the aspirations of mana whenua, mataawaka, marae and Māori organisations: • this does not replace or duplicate any stand-alone local board Maori responsiveness activities. 5. Reporting back - to local board members on progress in activity areas 1 - 4.</p>	No further decisions.	CS: ACE: Community Empowerment	\$0 LDI: Opex	In progress	Green	<p>Ponsonby Park: The Strategic Broker continued to liaise with the community-led group and followed up with Panuku on numbering and noticeboard location. Staff, the local board and the Ponsonby Park group met on 4 September 2018 to outline the next steps in the process to the community group. Newmarket Station Square: The Strategic Broker continued working with Newmarket Business Association on implementing initiatives from the Station Square community engagement report. This includes leveraging opportunities to positively activate the square. The Parks, Sport and Recreation Youth Needs Assessment will start for the square in October 2018. This will identify youth engagement and place-activation opportunities. The Liston House outreach programme started in September 2018 and will be reviewed and reported back to the local board in Q2. Parnell Plan Engagement: The Strategic Broker supported the stakeholder meetings and internal stakeholder workshops and reviewed feedback from the community consultation. Grey Lynn Business and Resident Associations: The Strategic Broker worked with the Auckland Design Office and the Grey Lynn community on community safety and placemaking initiatives and is supporting the residents association to complete the visioning report. Staff are also supporting the implementation of the business associations' new strategic plan.</p>	<p>Ponsonby Park: The strategic broker liaised with the community-led group and supported the group's presentation of their business case report on to the Environment and Community Committee in December 2018. The Committee resolved for a whole of site park development. Newmarket Station Square: The strategic broker supported the Parks Sport and Recreation youth needs assessment work and youth engagement activations this quarter. The broker followed-up with Newmarket Business Association to clarify next steps and opportunities for the Newmarket Station Square. Parnell Plan Engagement: The strategic broker supported the finalisation of the Parnell Plan and the engagement with the community stakeholder group. This was reported to the local board by the Plans and Places team in December 2018. Grey Lynn Business and Resident Associations: The strategic broker met with the Grey Lynn Business Association to provide them with advice from council's bylaws team, and to scope some small placemaking ideas for the Grey Lynn village area. The placemaking initiatives will be implemented in Q3.</p>

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1540	Build capacity: responsiveness to emerging needs and issues of Waitemata's homeless community	<p>Fund initiatives that seek to address issues caused by homelessness in the Waitemata Local Board area.</p> <p>Partner with community agencies, central government and collaborate with council teams to ensure a holistic and joined-up approach to addressing issues in the board area.</p>	Local board to confirm initiatives in Q2.	CS: ACE: Community Empowerment	\$20,000 LDI: Opex	In progress	Green	In September 2018, the local board endorsed a pilot outreach programme by James Liston Hostel to be held at Outhwaite Hall from September to December 2018. The programme will provide 11 weeks of engagement and support, between 8.00am and 2.00pm, supervised by James Liston Hostel staff. This will provide an opportunity to engage with people experiencing homelessness in the area and provide links to support services. In Q2, staff will scope funding options for the local board's consideration.	<p>A pilot outreach programme was rolled out by James Liston Hostel at Outhwaite Hall. Staff engaged with hostel residents, and also reached out to and engaged people experiencing homelessness in the Grafton/Newmarket area. Staff will review the hall's availability and explore options to support the outreach programme during the winter months of 2019. It is anticipated that the redevelopment of James Liston Hostel will be completed in March 2019.</p> <p>Staff supported the design of the Street Guardian pilot which was led by Heart of the City and supported by the Auckland City Mission. The project was piloted in Q2 with five volunteer days across Auckland, attended by people experiencing homelessness. Participants reported increased levels of self-esteem and connection with others. Heart of the City are planning a second pilot in February 2019.</p> <p>Staff met with community organisations to discuss potential projects and options for funding. A report will be prepared in Q3 and presented to the local board for consideration.</p> <p>Staff have also completed a stock-take and map of all the volunteer groups and individuals in the local board area providing support, including giving out meals, looking after the free food fridge, in order to strengthen coordination across these initiatives.</p>
2442	Operational Grant – TAPAC	Investigate the level of support to fund The Auckland Performing Arts Centre At Western Springs Incorporated to operate The Auckland Performing Arts Centre (TAPAC) for the performance, display, and promotion of the arts.	Local board to approve level of funding in Q1	CS: ACE: Arts & Culture	\$20,000 LDI: Opex	In progress	Green	Staff met with TAPAC management and at a workshop with the local board in Q1 and discussed funding options. Staff will prepare a report with recommendations for the level of funding to bring TAPAC on board as an arts partner.	At the 20 November 2018 business meeting, the local board approved the establishment of The Auckland Performing Arts Centre (TAPAC) as an arts partner of the local board and allocated \$42,500 towards operational expenses for the remainder of 2018/2019 and \$85,000 for 2019/2020. A funding agreement has been administered and TAPAC will report on their outcomes. End of year highlights at TAPAC included showcase staging of their performing classes for family, friends and the public and a return visit of The Nutcracker, performed for children in Russian, by Nash Dom. A diverse workshop programme is in place for the summer.
2452	Future governance and management options for Ellen Melville Centre	Initiate discussions with the Local Board and community organisations on future governance and operating models for the Ellen Melville Centre	Back to board to confirm scope.	CS: ACE: Community Places	\$0 ABS: Opex	Approved	Green	No activity occurred in Q1. Initiative starts in Q3.	No activity occurred in Q2. Initiative starts in Q3.
2812	Community Response Fund - Waitematā	Discretionary fund to respond to community issues as they arise during the year	The local board will consider strategic assessments of proposed initiatives and/or projects, and approve funding for those projects after consideration of their likely benefits	CS: ACE: Advisory	\$37,000 LDI: Opex	In progress	Green	<p>Budget was reduced to \$32,500 by revised budget. No allocations.</p> <p>Balance: \$32,500</p>	<p>The local board allocated \$22,500 from this budget to TAPAC's arts partnership WTM/2018/185.</p> <p>The remaining balance for this budget is \$10,000.</p>

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Community Facilities: Build Maintain Renew									
823	Waitematā Full Facilities Contracts	The Full Facilities maintenance contracts include all buildings, parks and open space assets, sports fields, coastal management and storm damage.	No further decisions anticipated	CF: Operations	\$5,015,146 ABS: Opex	In progress	Green	The first quarter has been spent largely remediating the remainder of the April storm responsive work orders. The winter months were unusually wet, however, the pro-active planning for managing the winter months has had a positive result. The contractor ensured weekly cycled visits were in place for every site, informative signage was installed on the wet sites, and weekly wet area mowing reports were provided to inform elected members. Conscious of the seasonal change into the dryer months, the contractors have started prioritising tracks that need immediate attention, to ensure they are fit for public use. There is an increase of usage in our open spaces as the temperature warms, and the summer event season begins. A considerable amount of time has been spent collaborating with stakeholders in the planning and preparation for the streetscape contracts coming over to Community Facilities in 2019. Full playground condition assessments have been completed across all sites, any maintenance works and renewal programming required is now underway.	The second quarter of the year has seen a slower than usual spring flush, contractors have managed to deal with the necessary increase in grass growth. Weekly cycle visits and informative signage continued to be used for those few areas that remained particularly wet. The Rose Festival at the Dove Myer Robinson Park rose garden drew crowds to a colourful array of roses. The focus has been on ensuring safe structures. This particularly refers to the wooden staircase leading from Mayoral Drive into Myers Park, which required replacement of slats and posts. Another safety aspect was the installation of sharps bins in the toilets to ensure safe disposal of needles. With the increase in events during this time, it was imperative that the contractors maintained the specifications, especially in the respective parks, ahead of, and after events. We have noted that there was a pattern in the type of 'Requests for Service' being logged. These were still largely related to our corporate buildings, which is being addressed. Continuous solutions are being sought for a more proactive approach. The Parnell Baths and Point Erin Pools reopened after shutdowns. We are working closely with Ventia to ensure the smooth running of these sites.
825	Waitematā Arboriculture Contracts	The Arboriculture maintenance contracts include tree management and maintenance.	No further decisions anticipated	CF: Operations	\$369,296 ABS: Opex	Approved	Green	The first quarter was influenced by remedial work after the April storm. The continued storm clean up was balanced against addressing deferred requests prior to the storm, and higher priority new requests received. Outstanding work is now limited to sites where access has been restricted due to ground conditions. It is anticipated these sites will be accessible shortly into the second quarter, weather dependant. The scheduled works programme was delayed as a consequence of the storm and deferred works, but is now on track. Replacement planting of trees removed throughout the year has been completed during the quarter.	The second quarter continued to be influenced by wet weather, limiting access to many locations, with remaining material from the April storm only being able to be cleared during December 2018. As conditions improve we see a general movement from primarily street tree focused activities to a summer parks tree maintenance programme. As weather improves, a close watch will be kept on the need for watering of new trees planted during winter.
827	Waitematā Ecological Restoration Contracts	The Ecological Restoration maintenance contracts include pest plant and animal pest management within ecologically significant parks and reserves.	No further decisions anticipated	CF: Operations	\$96,239 ABS: Opex	Approved	Green	During the first quarter, the annual update of the Site Assessment Reports, a large portion of the pest animal monitoring, and the majority of the first pulse of the rat control programme have been completed. Various unscheduled activities were completed which included a mixture of pest animal control and pest plant control. Request for service work orders received, continue to be seasonally normal, with an increasing trend in activity becoming apparent during the late stages of the quarter.	Works during the second quarter have predominantly been undertaken in High Value sites. The first pulse of the rat control programme has been completed and now moving to the second pulse. High Value pest plant control remains high on the agenda throughout the summer months. Request for service work orders received are trending slightly above average for the season. It is anticipated that requests for wasp control will likely pick up in quarter three.
1232	Grey Lynn Park - portacabin hire	The hiring of a portacabin while changing rooms are unavailable	No further decisions anticipated	CF: Investigation and Design	\$6,000 LDI: Opex	Completed	Green	Current status: Portacabin changing facilities to be removed early October. Next steps: Remove the portacabin changing facilities.	Project completed October 2018.
2026	313 Queen Street - renew vacant space	Renew kitchen, windows, bathroom facilities, and hot water capacity to enable reactivation of leasable space. Stage one - investigate, design and scope physical works. Stage two - commence physical works. This is a multi-year funded project to be initiated as part of the 2018/19 programme.	No further decisions anticipated	CF: Project Delivery	\$28,000 ABS: Capex - Renewals	In progress	Green	Current status: Physical work is underway. Next steps: Close out the project. Estimated completion is set for end of October.	Current status: Practical completion meeting has been scheduled for mid January 2019. Next steps: Project closure
2027	Basement Theatre - upgrade toilet and building accessibility	Upgrade existing toilet facilities and accessibility of the theatre building on the ground level. Project has been completed but this a multi-year funded project with funding allocated in the 2018/2019 programme.	No further decisions anticipated	CF: Project Delivery	\$40,000 ABS: Capex - Renewals	Completed	Green	Project completed	Project completed.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2028	Basque Park - renew and upgrade park assets	Renew and upgrade park assets. Stage one - investigate, design and scope physical works including options to increase the level of service at the park. Options will be presented to the board for consideration and approval. Stage two – undertake physical works. This is a multi-year funded project to be initiated as part of the 2018/19 work programme.	Options for park assets upgrades to be approved by the local board	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	Approved	Green	Current status: Strategic assessment underway. Next steps: Strategic assessment will inform the scope. Business case approval to follow.	Current status: Business case is underway. Next steps: Business case approval.
2029	Central Library - renew roof and cladding	Renew roof and cladding to prevent ongoing water leaks into the library, causing rotting timber and damage to walls, ceilings and carpet. Indicative construction start for Stage 1 (total roof top) is July 2018 with an estimated completion in January 2019. Stage 2 (for lower decks) is estimated to be completed by the end of August 2019.	No further decisions anticipated	CF: Project Delivery	\$200,000 ABS: Capex - Renewals	In progress	Green	Current status: Completed documentation for top roof and commencing preliminary design for lower roofs. Next steps: Building consent approval, followed by tendering for the total roof renewal. Estimated construction completion by the end of August 2019. Work is deemed necessary to prevent ongoing water leaks into the library, causing rotting timber and damage to walls, ceiling and carpets.	Current status: Consultant is now engaged to investigate feasibility of potential metal roofing overlay option for top roof extending over level three balcony, to provide long-term and more effective solution to water-leak problems. Next steps: Building consent approval, followed by tendering for the top and lower roof areas, with estimated construction start in December 2019, to coincide with the summer months, and completion in June 2020 or sooner. The Whare Room and street canopy are singled out for priority action due to ongoing water leaks, with estimated start in January 2019 and completion in May 2019, subject to building consent processing time; work is deemed necessary to prevent ongoing water leaks into the library, causing rotting timber and damage to walls, ceiling and carpets.
2030	24 Logan Terrace, Parnell - remediate major slip	Soil nail at crest, re-build stairs using mixed techniques to ensure future stability. Stage one - investigate, design and scope physical works. Stage two - commence physical works. This is a multi-year funded project to be initiated as part of the 2018/19 programme.	Options to be consulted with the board	CF: Project Delivery	\$25,000 ABS: Capex - Renewals	In progress	Green	Current status: Tender documents are being prepared. Next steps: Physical works contract will be awarded in late November.	Current status: Tendering is underway. Seeking Tree Asset Owner Approval and discussions with the private land owner regarding soil nailing works are proceeding. Next steps: Physical work is planned to commence mid-end of February 2019.
2031	Bayfield Park - renew pedestrian bridge	Renew pedestrian bridge at Bayfield Park. Conversation in place with Auckland Transport to potentially include the renewal of the Bayfield Pedestrian Bridge in the greenways connection plan. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This is a multi-year funded project and is a continuation of the 2017/18 programme.	Options to be consulted with the board	CF: Investigation and Design	\$90,000 ABS: Capex - Renewals	In progress	Green	Current status: Local board has approved the Greenway Connection Plan through Cox's Bay Reserve. This will mean the project completely replaces the bridge and in its place will be a wider, higher bridge to eliminate the current steps and will include widening paths on either side leading from Cox's Bay and Wharf Road. The local board's request is that any money allocated to this renewals project be transferred to the new project to deliver the Greenway connection through Cox's Bay reserve to Wharf Road via Bayfield Park. Next steps: Decision has been made for renewal of bridge to be part of Greenways Connection Network. This revised scope has been established through the funding agreement between Auckland Transport and the local board. Investigation and Design to investigate.	Local Board have decided on renewal of the bridge or upgrading the bridge as part of the greenways connection plan. Current status: The remaining budget for "Bayfield Park Bridge Renewal" has been successfully combined with the Auckland Transport Funding Agreement to investigate, design, and deliver a new pedestrian bridge and upgraded cycleway connections as outlined in the Waitemata Greenways plan connection G3. The intended outcome is to remove the stairs, widen the connection to a shared path dimension, and modify the existing bridge. Next steps: This scope of work is being prepared by Auckland Council staff for procurement of professional services, and expect to have an awarded consultant by the end of February 2019. This project manager will attend the next available workshop to review the selected consultant, timeframes, and a review of outcomes.
2032	Bayfield Park - renew stormwater	Renew stormwater system at the park to ensure fit for purpose. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This is a multi-year funded project to be initiated in the 2018/19 programme.	Options to be reviewed by the local board	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	In progress	Green	Current status: Investigating the site for stormwater renewal Next steps: Business case approval	Current status: The business case is underway. Next steps: Options will be presented to the local board to seek direction.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2033	Central Library - replace air handling units	Replace air handling units with two separate smaller units and replace air handling unit plug fans in local board serviced areas/plant rooms. This is a multi-year funded project and is a continuation of the 2017/2018 programme (previous SP18 ID 2146).	No further decisions anticipated	CF: Project Delivery	\$150,000 ABS: Capex - Renewals	In progress	Green	Current status: Planning for replacement of remaining air handling units (AHUs) in the library. AHU 23 was replaced in financial year 2017/2018. Next steps: Execution and delivery progressively over a multi-year period to ensure minimum disruption to the library, with expected completion by 30 June 2021, if not earlier, taking into account access difficulties, requirement to maintain air-conditioning during replacement and complex technical interface.	Current status: Delivering for replacement of remaining air handling units (AHUs) in the Library. AHU 23 was replaced in 2017/2018. Cost estimates are based on current proposal of 'like-for-like' replacement of AHUs. Consultant is also currently working with Project Delivery and Council Sustainability teams to determine feasibility of installing an innovative new system of AHUs. These will have integrated heat pumps which will eventually remove the need for the existing central boiler and chiller, resulting in potentially significant savings in energy, operating and maintenance costs, as well as aligning with council's sustainability objectives. Next steps: Execution progressively over a multi-year period to ensure minimum disruption to the Library, with expected completion by 30 June 2021 if not earlier.
2034	Central Library - comprehensive renewal	Comprehensive internal building refit including replacement of furniture, fixtures and fittings. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This is a multi-year funded project to be initiated in the 2018/19 programme.	No further decisions anticipated	CF: Investigation and Design	\$30,000 ABS: Capex - Renewals	In progress	Green	Current status: To undertake a strategic assessment. This will inform the next steps. Next steps: Commence preliminary design.	Current status: Initiation associated with investigation, design and scoping of physical works, starting in December 2018. This is a multi-year funded project involving comprehensive internal building refit, including replacement of furniture, fixtures and fittings. Next steps: Planning for progressive implementation of physical works with estimated completion in May 2020.
2035	Grey Lynn Community Centre - comprehensive renewal	Renew the centre to include the following: refurbishment of the exterior, (including accessibility); renewal of the main hall kitchen; refurbishment of the garden room, main hall, staff kitchen and workroom; partial reroof and replacement of internal membrane (photovoltaics). Works to also include the playground renewal. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). LDI Capex may be sought to fund these options. Stage two - physical works commence. This is a multi-year funded project to be initiated in the 2018/2019 programme.	Options to be reviewed by the local board	CF: Investigation and Design	\$150,000 ABS: Capex - Renewals	In progress	Green	Current status: Liaison with Community Services regarding service levels. Next steps: Project to be planned based on the outcome of the Community Services workstream.	Current status: External timber access ramped replaced in November 2018 due to health and safety concerns. Broad project scope finalized which includes complete external deck replacement, extensive roof repairs, hall flooring and lighting, hall feature cladding. Next steps: Approve business case and scope lock point. Go out to market for design services early 2019.
2036	Grey Lynn Library - comprehensive renewal	Comprehensive building refit including FF&E, kitchen replacement and refurbishment of workroom. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This is a multi-year funded project to be initiated in the 2018/19 programme.	Options for increased level of service, if recommended, to be presented to the local board in a workshop.	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	Approved	Green	Current status: The assets under this category will be assessed to determine the scope for the renewal. Next steps: Once the assessments have been completed the options for the renewal will be recorded for consideration and prioritisation.	Current status: Engage professional services to produce a detailed assessment report and assist with physical works tender. Next steps: Issue tender for physical works.
2038	Herne Bay Petanque Club - refurbish bathrooms	Replace the bathroom fixtures and fittings to ensure fit for purpose. This project has been identified by the facility user and the leasing team. The assets are in very poor condition and not fit for purpose therefore an urgent renewal is required. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This is a multi-year funded project to be initiated as part of the 2018/19 programme.	No further decisions anticipated	CF: Investigation and Design	\$25,000 ABS: Capex - Renewals	Completed	Green	Current status: Project scoped. Project initiation form submitted for approval. Contractor is currently pricing the works. Next steps: Appoint contractor and carry out physical works. Consult with facility user where necessary.	Project completed December 2018.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2039	Home Reserve - renew playground	Renew playground. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two includes the physical works. This is a multi-year funded project to be initiated in the 2018/19 programme.	Options to be approved by the local board	CF: Investigation and Design	\$10,000 ABS: Capex - Renewals	Approved	Green	Current status: Option assessments are being drafted for the local board workshop in October 2018. Next steps: Complete options assessment and present the final options to the local board for decision making.	Current status: Report on a consultation plan for local board approval in February 2019. Next steps: Complete consultation and present the final options to the local board for decision making.
2040	Leys Institute Hall - refurbish interior	Refurbish gym toilet, kitchen area, lighting in hall and window joinery. Repaint interior to include entrance hall, stairs, landing, toilets, meeting rooms and community hall. Schedule of works and concept underway with exterior consultants. Consulting with community hall stakeholders and gather feedback before confirm final design.	No further decisions anticipated	CF: Investigation and Design	\$40,000 ABS: Capex - Renewals	In progress	Green	Current status: Finalising the business case. Next steps: Execute and deliver physical works.	Current status: Painting scheme approved by council heritage team. Scope finalized and contractor has been appointed to carry out the works. Next steps: Complete the works before the end of March 2019.
2041	Myers Park - renew access road	Renew access road which includes upgrade road base, sub base and surfacing, as well as drainage works and road markings. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works to commence December 2018.	Options to be reviewed by the local board	CF: Project Delivery	\$120,000 ABS: Capex - Renewals	In progress	Green	Current status: The investigation and design phase is completed. Next steps: Consult with the board prior to physical works being underway. Physical works are scheduled to begin in December 2018 and to be completed in January 2019.	Current status: Site is contaminated therefore, work implementation is not possible over the Christmas holiday since the soil excavation should be done continuously. Negotiation with Auckland Kindergarten Association is underway to reschedule the construction work for after the holidays. Next steps: Project close out.
2042	Myers Park Caretakers Cottage and shed - renew and restore	Renew and restore Myers Park Caretaker's Cottage and shed to preserve heritage value. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. LDI funding may be sought to fund increased levels of service. This is a multi-year funded project to be initiated in the 2018/19 programme.	Options to be reviewed by the local board	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	Approved	Green	Current status: The asset will be assessed to determine the scope for the renewal. Next steps: Once the assessment has been completed the options for the renewal will be drafted.	Current status: The asset will be assessed to determine the scope for the renewal. Next steps: Once the assessment has been completed the options for the renewal will be drafted.
2043	Parnell Baths - comprehensive renewal	Comprehensive upgrade - encompassing pool tank refloating, plant maintenance, pool concourse and pipework replacement, structural works, refurbishment of building fabric and surfaces. This project is a continuation of the 2017/2018 programme (previous SP18 ID 3155).	No further decisions anticipated	CF: Project Delivery	\$620,000 ABS: Capex - Renewals	Completed	Green	Current status: Physical works on track to be completed mid-November 2018. The facility is expected to re-open on 1 December 2018. Next steps: Physical works will continue through to mid-November 2018, following which the operator will have two weeks to set up prior to the planned re-opening on 1 December 2018. A communications plan is being prepared to advise of the re-opening date of 1 December 2018.	Physical works are complete and the facility re-opened on 1 December 2018. Settlement of contractor's final account may require contract variation. Project completed November 2018.
2044	Parnell Library - comprehensive renewal	Comprehensive building refit, including carpet, toilet, and interior repaint. Including furniture, fixtures and fittings. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2147).	Options to be reviewed by the local board	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Amber	Current status: Lease negotiations are ongoing for the library. A stakeholder meeting with the library has been held to discuss the scope of works. Next steps: Engaging consultants to bring concept plans for refurbishment underway.	The future lease of the Parnell Library has yet to be clarified. The purpose of this project was to bring back status quo to the leased space if lease is not renewed. The scope of the project would need to be clarified if the lease is being renewed. Suggesting to push project into financial year 2020. Heritage components are part of internal refurbishment. The exterior of the building is covered by the building owner and not the responsibility of Auckland Council. Current status: Lease negotiations are ongoing for the library. A stakeholder meeting with the library has been held to discuss the scope of works. Next steps: Engaging consultants to bring concept plans for refurbishment underway.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2045	Ponsonby Community Centre - refurbish interior and exterior	Refurbish centre. The work will include building access, toilets, security access and acoustic panels. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Scope of work to be confirmed prior to stage two when physical works commence. This is a multi-year funded project and is a continuation of the 2017/2018 programme (previous SP18 ID 2143).	Options to be reviewed by the local board	CF: Investigation and Design	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Scope of works including concept and design for exterior staircase underway. Engaged colour consultants for interior and exterior repaint. Structural assessment of the lean on the building housing the kitchen, and building survey in progress with internal departments. Next steps: Finalising design and consulting with community centre manager.	Current status: Scope of works including concept and design for exterior staircase underway. Engaged colour consultants for interior and exterior repaint. Structural assessment of lean on building housing the kitchen and building surveys in progress with internal departments. Finalising design and consulting with community center manager. Write business case. Next steps: Hand over project for scheduling and physical delivery. Local board to be updated regarding scope of works.
2046	Pt Erin Pool - comprehensive renewal	Renew the pool facilities. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This is a multi-year funded project and is a continuation of the 2017/2018 programme (previous SP18 ID 2152).	Options to be reviewed by the local board	CF: Project Delivery	\$100,000 ABS: Capex - Renewals	In progress	Green	Current status: Consultants to undertake the scoping are currently being engaged. Next steps: Finalise the scope, with physical works being planned for next financial year.	Current status: Consultants are to undertake scoping and condition reporting. Next steps: Receive condition report and make plans to implement physical works.
2047	St Stephens Cemetery - renew walkway	Renew the asphalt path leading from the top of the cemetery to Judges Bay Road. This project was on hold awaiting storm water disposal options and Heritage NZ consent. Stage one is the continued investigation and redesign including options for assets that may benefit from an increased level of service subject to local board approval. Following design approval, stage two will include physical works.	Options to be approved by the local board	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	On Hold	Amber	Current status: Footpath pavement renewal project on hold pending decision on storm water disposal options and Heritage New Zealand consent. Next steps: Review storm water options and budget requirements.	Project on hold while awaiting decision and due to lack of budget. Renewal of paths as they are opposed by Heritage NZ and Council Heritage. Current budget allocation is insufficient for the required investigation and redesign. Current status: Footpath pavement renewal project on hold pending decision on storm water disposal options and Heritage New Zealand consent. Next steps: Review storm water options and budget requirement
2048	Waitematā - renew paving, courts and car park FY17	There are four sub-projects under this project: 1. Upgrade Victoria Park access road. This includes upgrade sub-base and surfacing including drainage works and road markings 2. Upgrade Pompallier Reserve. This includes replacing the existing brick foot path with similar materials 3. Replace damaged concrete foot path at Hukanui Crescent, St. Mary's Bay 4. Replace damaged concrete foot path at Jaggars Bush Reserve at Meola Road, Western Springs.	No further decisions anticipated	CF: Project Delivery	\$50,000 ABS: Capex - Renewals	In progress	Green	Works are completed for Pompallier Reserve, Hukanui Crescent and Jaggars Bush Reserve. Physical work to repair the access road in Victoria Park is planned for early November. Next steps: Finalise physical works and complete.	Current status: Due to cricket season in summer, construction and gate replacement, with bollards have been delayed to start in early April 2019. Next steps: Starting the construction work.
2049	Waitematā - renew park furniture, fixtures and utilities FY19+	Renew seats, bins, signage, bollards etc as follows: Plaques, signs: Bayfield Park, Cox's Bay Reserve, Dove Myer Robinson Park, Grey Lynn Park. Seats, tables: Brown Reserve, Symonds Street Cemetery West, Tirotai Reserve. Pergolas, gazebos, shelters: Dove Myer Robinson Park.	No further decisions anticipated	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	Approved	Green	Current status: The assets under this category will be assessed to determine the scope for the renewal. Next steps: Once the assessments have been completed the options for the renewal will be recorded for consideration and prioritisation.	Current status: Scope of work is yet to be determined. Putting together a list of category three to five 'potentials' assets or equipment that would feed the next financial year and subsequent two financial years based on current council staff data. Teams are being organised for site visits and business case developments. Next steps: Site visits and business case developments.
2050	Waitematā - renew park fencing FY19+	Scoping for future years physical works: Condition four and five fences. Priority sites identified as: Arch Hill Scenic Reserve and Cox's Bay Reserve. Alternative priority sites may be nominated by the board.	Options to be approved by the local board	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	Approved	Green	Current status: The assets under this category will be assessed to determine the scope for the renewal. Next steps: Once the assessments have been completed the options for the renewal will be recorded for consideration and prioritisation.	Current status: Scope of work is yet to be determined. Putting together a list of category three to five 'potentials' assets or equipment that would feed the next financial year and subsequent two financial years based on current council staff data. Teams are being organised for site visits and business case developments. Next steps: Site visits and business case developments.
2051	Waitematā - renew park roads and carparks	Scoping for future years physical works. Condition four and five roads and carparks. Priority sites identified as: Cox's Bay Reserve; Dove Myer Robinson Park. Alternative priority sites may be nominated by the board.	Options to be approved by the local board	CF: Investigation and Design	\$5,000 ABS: Capex - Renewals	Approved	Green	Current status: The assets under this category will be assessed to determine the scope for the renewal. Next steps: Once the assessments have been completed the options for the renewal will be recorded for consideration and prioritisation.	Current status: Scope of work is yet to be determined. Putting together a list of category three to five 'potentials' assets or equipment that would feed the next financial year and subsequent two financial years based on current council staff data. Teams are being organised for site visits and business case developments. Next steps: Site visits and business case developments.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2052	Waitematā - renew park paths and tracks	Renew condition 4 and 5 paths and tracks. Priority sites identified as: Albert Park; Arch Hill Scenic Reserve; Coxs Bay Reserve; Dacre Reserve. Alternative priority sites may be nominated by the board. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This project is a multi-year funded project to be initiated as part of the 2018/19 programme.	Options to be approved by the local board	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	In progress	Green	Current status: Project is in early stage of investigation and design to identify required works in various locations. Next steps: Preparing scope of works.	Current status: Scope of work is yet to be determined. Putting together a list of category three to five 'potentials' assets or equipment that would feed the next financial year and subsequent two financial years based on current council staff data. Teams are being organised for site visits and business case developments. Next steps: Site visits and business case developments.
2053	Waitematā - renew park sport lights and sport goals	Scoping for future years physical works. Condition four and five sport lights and goals. Priority sites identified as: Grey Lynn Park; Western Park - Freemans Bay. Alternative priority sites may be nominated by the board.	Options to be approved by the local board	CF: Investigation and Design	\$33,350 ABS: Capex - Renewals	In progress	Green	Current status: Currently working on scoping and investigating the nine sports parks fields and asset condition rating. Next steps: Prepare local board report for consideration.	Current status: Currently working on scoping and investigating the feasibility of renewing sport lights and sports goals. Next steps: Investigate costing for renewals.
2054	Waitematā - renew park structures	Scoping for future years physical works. Condition four and five park handrails and platforms. Priority sites identified as Dove Myer Robinson Park; Grey Lynn Park; Western Springs Lakeside: Westmere Park, Weona Place Access. Alternative priority sites may be nominated by the board.	Options to be approved by the local board	CF: Investigation and Design	\$15,000 ABS: Capex - Renewals	Approved	Green	Current status: The assets under this category will be assessed to determine the scope for the renewal. Next steps: Once the assessment have been completed the options for the renewal will be recorded for consideration and prioritisation.	Current status: Scope of work is yet to be determined. Putting together a list of category three to five 'potentials' assets or equipment that would feed the next financial year and subsequent two financial years based on current council staff data. Teams are being organised for site visits and business case developments. Next steps: Site visits and business case developments.
2055	Waitematā - renew park play spaces	Scoping for future years physical works. Condition four and five park play spaces. Priority sites identified as Gladstone Park; Moira Reserve. Alternative priority sites may be nominated by the board.	Options to be approved by the local board	CF: Investigation and Design	\$25,000 ABS: Capex - Renewals	Approved	Green	Current status: The assets under this category will be assessed to determine the scope for the renewal. Next steps: Once the assessments have been completed the options for the renewal will be recorded for consideration and prioritisation.	Current status: The assets under this category will be assessed to determine the scope for the renewal. Next steps: Once the assessments have been completed the options for the renewal will be recorded for consideration and prioritisation.
2056	Western Park - renew boardwalk and paving	Western Park boardwalk, paths and stair renewals. Install bluestone edging to path renewals in line with development plan. This project is carried-over from the 2016/2017 programme (previous ID 3771).	No further decisions anticipated	CF: Project Delivery	\$146,000 ABS: Capex - Renewals	Completed	Green	Current status: The stairs and walkway are complete and opened for public use. The site fences have been removed and relocated to the decking platform on Hopetoun Street so that the decking renewals works can start. Next steps: Complete renewal of the decking area by late October 2018.	Project completed October 2018.
2057	Western Springs Lakeside Park - renew playground	Renew the playground in accordance with the Western Springs master plan.	Options to be approved by the local board	CF: Project Delivery	\$30,000 ABS: Capex - Renewals	In progress	Green	Current status: This project is on hold until the Western Springs Park master plan has been consulted on. Project timelines have been moved to allow for construction in summer (February-May 2020). Next steps: Start on a concept plan for the playground once the master plan consultation is complete.	Current status: Commence conceptual design stage. Provide options for playground equipment for local board approval by April 2019. Next steps: Start on concept plan options for the playground. Project timelines have been moved to allow for construction in summer (February-May 2020).
2058	Waitematā - renew old open space signage	Replace old signage across open spaces in the local board area. Stage one - investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This is a multi-year funded project to be initiated in the 2018/19 programme.	Options to be reviewed by the local board	CF: Investigation and Design	\$20,000 ABS: Capex - Renewals	Approved	Green	Current status: The assets under this category will be assessed to determine the scope for the renewal. Next steps: Once the assessments have been completed the options for the renewal will be recorded for consideration and prioritisation.	Current status: The assets under this category will be assessed to determine the scope for the renewal. Next steps: Once the assessments have been completed the options for the renewal will be recorded for consideration and prioritisation.
2059	Alberon Reserve - install retaining wall	Install retaining wall to ensure stability following a land slip. Stage one includes the investigation, design and scope of the physical works. Stage two will include the physical works. The installation of the retaining wall is funded by	No further decisions anticipated	CF: Investigation and Design	\$50,000 Regional	In progress	Green	Current status: Conditional assessment is underway. Next steps: Consultant engagement in early November.	Current status: Conditional assessment is underway. Next steps: Consultant engagement.
2060	Salisbury Park - improve entranceway	Improve entrance to Salisbury Park in line with the concept plan being developed in 2017/2018.	Options to be approved by the local board	CF: Investigation and Design	\$400,000 LDI: Capex	In progress	Green	Current status: Public consultation complete and local board have requested a Traffic Monitoring Report be commissioned to inform their decision. Next steps: Developed design and consenting phase.	Current status: Local board have approved concept design; Developed design underway. Next steps: Update board with developed design and cost estimates (anticipated March 2019) prior to handover to Project Delivery for procurement of physical works.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2061	Symonds Street Cemetery - develop pathways (stage 2)	Install new basalt pathways, pavers and seating at Catholic Memorial.	Options to be approved by the local board	CF: Investigation and Design	\$60,000 LDI: Capex	In progress	Green	Current status: Detailed design and resource consenting phase is underway. Resource consent is due to be lodged after further specialist reports are obtained. Options will then be presented at the local board workshop in October 2018. Next steps: Physical works to commence during the 2019 summer period as planned.	Current status: Approvals have been received and we are waiting to present the report to infocouncil in February 2019 in order to lodge resource consent and proceed. Next steps: Resource consent application to be lodged. Physical works to commence during the 2019 summer period as planned.
2062	Waitematā - LDI Minor Capex Fund 2018/19	Funding to deliver minor capex projects throughout the financial year as approved in the monthly local board workshops.	Options to be approved by the local board	CF: Investigation and Design	\$50,000 LDI: Capex	Approved	Green	Current status: Scope of works yet to be determined. Currently assessing the condition of assets within this category to identify priorities, noting those identified by the board. Options will then be documented. Next steps: Site visits and business case development. Options will be presented to local board for approval towards the end of Quarter 4 and progressively thereafter as business cases are completed by site.	Current status: A funding contribution for the installation of a shade sail at Ponsonby Community Centre has been approved by the local board. Next steps: Funding for additional minor capex assets to be approved by the local board as required.
2063	Waitematā - Open Space Development Plans	Undertake the review of open space development plans, and align work with the three-year renewals programme to be discussed in October 2018. The development plans to be included are: Pt Resolution; Myers Park; Meola Reef; Western Park; and Grey Lynn Park.	Options to be approved by the local board	CF: Investigation and Design	\$5,000 LDI: Capex	Approved	Green	Current status: The assets under this category will be assessed to determine the scope for the renewal. Next steps: Once the assessment has been completed the options for the renewal will be recorded for consideration and prioritisation.	Current status: The assets under this category are still to be assessed to determine the scope for the renewal. This project is one of the sites we will be assessing as part of a bigger exercise to look at all renewals that are in poor condition. Next steps: Once the assessment have been completed the options for the renewal will be recorded for consideration and prioritisation.
2065	Grey Lynn Park - develop new changing rooms	Develop four changing rooms and four toilets including demolition of the old athletics building. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2158).	Options to be approved by the local board	CF: Investigation and Design	\$200,000 ABS: Capex - Growth	In progress	Green	Current status: Project team has met with Healthy Waters, Closed Landfill and Watercare to identify site constraints. Preparation of detailed concept underway. Presented update to local board on 11 September 2018. Next steps: Complete detailed geotechnical site investigation. Confirm preferred site and concept in November 2018.	Current status: Council review of concept design – completed early November 2018; Local board workshop – completed 13 November 2018; Consultation with Richmond Rovers Rugby League Club 29 November 2018; Resource consent to be lodged by 21 December 2019. Next steps: Developed design – complete end of January 2019; Council review of developed design – January 2019; Detailed Design – to be completed by end of February 2019; Local board workshop - final design March 2019.
2066	Olympic Pool - improve acoustics in main pool	Install sound treatment to improve acoustics and reduce levels of reverberation noise in the main pool area.	No further decisions anticipated	CF: Project Delivery	\$130,000 ABS: Capex - Renewals	On Hold	Amber	Current status: Awaiting advice on whether the project will proceed. Next steps: Results of the structural assessment are still pending.	Project on hold due to structural assessment of the pools. Schedule unlikely to be achieved, recommend project be rolled into structural remedial works if they are going to occur. Current status: Awaiting advice on whether the project will proceed. Next steps: The structural assessment results are still to be received.
2067	Olympic Pool - replace main pool sparge line	Assess current line and consider the most appropriate method to renew line for future proofing. This project is a continuation of the 2017/2018 programme (previous SP18 ID 2151).	No further decisions anticipated	CF: Investigation and Design	\$210,000 ABS: Capex - Renewals	In progress	Amber	Current status: Detailed seismic assessment is underway. Due to the size of the facility and complex condition, additional professional advice is sought prior to the report being finalised. Next steps: On receipt of the report a strategic assessment will be carried out and recommendations will be provided in regards to its future. On hold: This project has been placed on hold until a complete seismic assessment is done on the building.	A complete seismic assessment is to be done on the building. Current status: Spa pool water leak has been repaired. Next steps: Boiler replacement, works on hot water storage and seismic works under sauna is being planned.
2736	Studio One - Art station - renew buildings	Renew condition 4 and 5 assets in the villa, technicians office, cell block and studio one. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two includes the physical works. This is a multi-year funded project to be initiated in the 2018/19 programme.	Options to be approved by the local board	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	Approved	Green	Current status: Scope of works yet to be determined. Currently assessing the condition of assets within this category to identify priorities. Options will then be documented. Next steps: Site visit and business case development. Options will be presented to local board towards the end of Quarter 4.	Current status: Scope of work is yet to be determined. Putting together a list of category three to five 'potentials' assets or equipment that would feed the next financial year and subsequent two financial years based on current council staff data. Teams are being organised for site visits and business case developments. Next steps: Site visits and business case developments.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2769	Newmarket Park - install park signage	Install additional signage.	No further decisions anticipated	CF: Investigation and Design	\$30,000 LDI: Capex	Approved	Green	Current status: Scope of works yet to be determined. Currently assessing the condition of assets within this category to identify priorities. Options will then be documented. Next steps: Site visit and business case development. Options will be presented to local board for approval towards the end of Quarter 4.	Current status: Scope of works and signs to be installed are yet to be determined. Next steps: Finalise scope, identify signage requirements and present options to the local board for direction.
2770	Symonds Streets Toilets - renew heritage toilets	Renew Symonds Street toilets. Stage one: investigate, design and scope physical works (including options to propose to the local board for assets that may benefit from an increased level of service). Stage two - physical works commence. This project is a multi-year funded project to be initiated as part of the 2018/19 programme.	Design options to be approved by the local board	CF: Investigation and Design	\$50,000 ABS: Capex - Renewals	Approved	Green	Current status: Strategic management identification. Next steps: Business case approval.	Current status: Strategic assessment Identification. Next steps: Business case approval.
2787	Waitemata - Agrichemical Free parks.	Deliver agrichemical free parks at Western Park, Albert Park, Myers Park and the non-sport field sections of Victoria Park	No further decisions anticipated	CF: Operations	\$71,108 LDI: Opex	Approved	Green	Current status: Costs have been approved by the local board and work to implement the project is underway. Next steps: Business as usual under operational maintenance management. Audits will continue.	Operational team to continue with the auditing process.
2788	Waitemata - Urban Forest Restoration	Deliver local restoration projects to restore the urban forest in the local board area.	Options to be approved by the local board	CF: Operations	\$65,000 LDI: Opex	Approved	Green	Current status: The following sites have been selected for activity: St Stephens and Cemetery, Pt Erin Park, Point Resolution (may include Hobson Bay Esplanade), Seddon Fields, Westmere Park, Weona Place Access and West mere Lamington Esplanade. Works are currently being priced by the supplier. Next steps: Options to be presented to the local board for approval.	Current status: The following sites have been selected for activity: St Stephens and Cemetery, Pt Erin Park, Point Resolution (may include Hobson Bay Esplanade), Seddon Fields, Westmere Park, Weona Place Access and Westmere Lamington Esplanade. Works are currently being priced by the supplier. Next steps: Options to be presented to the local board for approval.
2789	Western Springs Bush Restoration - develop pathways	Develop pathways at Western Springs. Stage one includes the investigation, design and scope of the physical works (including options for assets that may benefit from an increased level of service subject to local board approval). Stage two includes the physical works. This is a multi-year funded project to be initiated in the 2018/19 programme.	Options to be approved by the local board	CF: Investigation and Design	\$50,000 LDI: Capex	Approved	Green	Current status: Scoping has not yet begun, resource required to begin scoping of options. Next steps: Assign project to project manager to begin investigation.	Current status: Assign project manager and begin scoping options for pathway development. Next steps: Produce business case.
2867	(OLI) Ponsonby Park - develop civic park space	Overview - development of a civic park space in the Ponsonby area. Stage one - investigate feasibility and develop a business case for the civic area. Stage two - yet to confirm the full staged approach to the initiative.	Ongoing decision making anticipated throughout the delivery of this initiative	CF: Project Delivery	\$100,000 ABS: Capex - Development	Approved	Green	Current status: Preparing to report to the Environment and Community Committee in December 2018, seeking a new decision over the retention or sale of a portion of the 254 Ponsonby Road site. Next steps: Staff are scheduled to brief the Waitematā Local Board on their preliminary recommendations in late October 2018. Formal feedback from the local board will be sought in November 2018, and incorporated into the final report to the Environment and Community Committee.	Current status: Project is on track. Report to Environment and Community Committee has been prepared, incorporating feedback from the Waitematā Local Board. Now awaiting consideration by Environment and Community Committee at meeting on 4 December 2018. Next steps: Report to be considered by Environment and Community Committee on 4 December 2018. Subject to committee decision, the project will then proceed to a detailed business case and design.
2879	Weona Coastal Walkway - implementation	Construction of a coastal walkway, associated esplanade reserve and ecological restoration of adjacent areas. This project is carried over from the 2016/2017 programme (previous ID 2921).	Programme to be agreed before implementation	CF: Project Delivery	\$9,012 ABS: Development	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Fence installation at 60A Sunny Brae Crescent has been completed. Next steps: Project close out.
2886	Albert Park - renew cottage	Structural review, seismic strengthening, exterior and interior upgrade of the Albert Park caretakers cottage. This project is carried over from the 2016/2017 programme (previous ID 3069).	No further decisions anticipated	CF: Project Delivery	\$34,134 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed November 2018.
2902	Waitemata - renew signage FY17	Waitemata Signage Renewal. This project was carried-over from FY2017/2018, previous SP ID 3245	No further decisions anticipated	CF: Project Delivery	\$27,544 ABS: Capex	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	Delays due to release of new design templates and finalised icons for formatting new signs. Current status: Grey Lynn Park signs ARE THE FINAL SIG including new renewal for Vermont Park name sign. Next steps: Completion of sign renewals.

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2903	Albert Park - renew structures and utilities	Albert Park handrail, lighting and step renewals. This project is carried over from the 2016/2017 programme (previous ID 3064).	No further decisions anticipated	CF: Project Delivery	\$31,460 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Plastering of walls and steps complete, samples for handrail prepared and awaiting heritage approval. Next steps: Complete detailed design and tender
2904	Symonds Street Cemetery - renew west structures	The project scoping is being written This project was carried over from FY2017/2018, previous SP ID 3210	No further decisions anticipated	CF: Project Delivery	\$88,365 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: The renewal part of this project is to be combined with the Symonds Street Cemetery Path Network project. The scope of the renewal works has been included in the scope and final design of the path network project. This project is the renewals component of SharePoint ID 2061 to renew paving and asphalt paths around the Catholic Memorial (as required by Heritage NZ). Next steps: Resource consent application is ready to be submitted.
2905	Waitemata - renew utilities and furniture FY17	Waitemata utility and furniture renewal This project was carried over from FY2017/2018, previous SP ID 3247	No further decisions anticipated	CF: Project Delivery	\$40,050 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Delays due to wider changes to park development that effects the scoped renewal assets. Wait till park designs are in place to implement Current status: The renewal of the water fountains at Western Springs should wait until the design review of the park is complete as was suggested for the sign renewal within the park. Wellpark Reserve path lighting - current design costs received. Next steps: Place renewal of assets at Western Springs on hold, proceed to implement lighting upgrade at Wellpark Reserve.
2906	Waitemata - renew playspace FY17-19	Arch Hill Scenic Reserve, Brown Reserve, Francis Reserve, Freemans Bay Community Centre, Ireland Reserve, Outhwaite Park, Sackville Reserve, Vermont Reserve Playspace Renewals. Health and Safety Urgent renewals addition; Arch Hill Scenic Reserve, Francis Reserve, Moira Reserve, Pt Erin Park, St Marys Reserve, Vermont Reserve. This project is carried over from the 2016/2017 programme (previous ID 3067).	No further decisions anticipated	CF: Project Delivery	\$95,330 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Ireland Reserve playspace renewal completed September 2018.
2973	Waitemata - Parks Improvement Projects - LDI	Small projects to upgrade park facilities and assets. This project is carried over from the 2016/2017 programme (previous ID 654).	Consult on projects and expenditure with local board.	CF: Project Delivery	\$79,402 LDI: Capex	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	Panuku and Liquor King no longer in support of the Community noticeboard on Ponsonby Road. Panuku formalising a letter to the board explaining this. Completed works: 1. Grey Lynn Park Playground - picnic tables and cycle stands. 2. Francis and Moira Reserve entrance poles signs. 3. Ernest Davis lookout signage. 4. Grey Lynn Park - monkey bars installed. 5. Grey Lynn Park - pump track improvements. New works approved by the local board in December 2017: 1. Domain Signage - improve connectivity between the Domain and Parnell Rail Station: Handed over to the Domain team to deliver. 2. 254 Ponsonby Road - notice board signage: Liquor King and Panuku are no longer in support of the new signage and have requested the original noticeboard remain with no alterations. Compiling letter from Panuku to local board and community group. 3. 70-74 Wellington Street: Local board increased scope in May 2018. Costs confirmed. In delivery June/July. 4. Auckland Women's Centre - new signage: Signage installed and project complete. Kelmarna Community Gardens - redevelop entrance way: 5. Pollinator pathways Status: Costings estimate has been supplied by non-full facility maintenance contractor and supplied to operational maintenance for review. Next steps: Operational maintenance to confirm/validate costings. Once completed costings to be tabled with local board to discuss and receive direction.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2993	Albert Park - development - stage 4	Renewal of asphalt paths within Albert Park. This is the final stage of path renewals within the park and will complete all remaining sections. This project was carried forward from FY17/18, previous SharePoint ID #2904	No further decisions anticipated	CF: Project Delivery	\$19,003 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: A section of footpath within Albert Park has been proposed to be removed as part of the security improvement measures to eliminate antisocial behavior within the Park. Next steps: Prepare memo setting out the background to the recommended closure of the path and submit to the November 2018 Waitemata Local Board workshop for consideration.
3008	Highwic House - renew roads and car parks	Renewal of the various pavement areas surrounding Highwic House. This project was carried over from FY2017/2018, previous SP ID 3009	No further decisions anticipated	CF: Project Delivery	\$132,177 ABS: Capex	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	Delay due to consent requirements and capacity within Heritage New Zealand - project now progressing. Current status: Heritage New Zealand and council's built heritage team will be confirming pavement renewal options in December 2018 that meet Heritage and Archaeological criteria for the Highwic House paved areas. Next steps: Prepare and lodge resource consent and authority to modify with Heritage New Zealand and council's Heritage Team, procure contractor for commencing works in April 2019.
3012	Albert Park - renew band rotunda	Albert Park Band Rotunda renewal. This project is carried over from the 2016/2017 programme (previous ID 3059).	No further decisions anticipated	CF: Project Delivery	\$52,140 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed November 2018.
3017	Coxs Bay - reinstate pathway - stage 3 - Parawai Crescent section	Renewal of the final section of the greenway path at Cox's Bay Reserve running parallel to Parawai Crescent. Path to be realigned and retained to bring it back within the park boundary. Timeframe approximately 6 months. This project was carried forward from FY17/18, previous SharePoint ID #2956	No further decisions anticipated	CF: Project Delivery	\$116,576 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Consultation has been completed and the footpath design has been finalised. Next steps: Resource and building consents are currently being sought, with contractor procurement to be undertaken for works being carried through April and May 2019.
3047	Albert Park - reinstate Zig Zag track FY17	Reinstatement and completion of zig zag track at Albert Park. This project was carried over from FY2017/2018, previous SP ID 2157	No further decisions anticipated	CF: Project Delivery	\$30,000 ABS: Development	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	Delay in obtaining Resource Consent due to impact of Regional Facilities Auckland stormwater investigation and design works. Current status: Detailed design for the zig zag track including remediation of the stormwater drainage within the South-Western sector of Albert Park affecting the Art gallery has been completed and consultation undertaken with key stakeholders including the Auckland Council Heritage team, Heritage New Zealand, Auckland Council Stormwater, Arborists and Regional Facilities Authority. Next steps: Confirm Iwi consultation and lodge applications for Engineering and Resource Consent and Heritage New Zealand authority to modify.
3056	Studio One - Artstation - refurbish roof to fix leak	Fix roof leak and damaged effected areas This project was carried over from FY2017/2018, previous SP ID 3202	No further decisions anticipated	CF: Project Delivery	\$7,000 ABS: Capex	In progress	Amber	Q1 commentary not captured for Carry Forward projects.	Further roof leaks have identified the need for a wider assessment of the roof condition. This will delay delivery but will achieve a better result long term for the users. Current status: In the process of consultancy engagement to locate the roof leaks. Next steps: Collecting tender documents
3077	Grey Lynn Paddle Pool - refurbish building	Renew all interior finishes, doors, floor coverings. Upgrade electrical fittings including distribution board. This project was carried over from FY2017/2018, previous SP ID 2148	No further decisions anticipated	CF: Project Delivery	\$39,083 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed November 2018.
3080	Heritage Foreshore - interpretation panels	Digitisation of Heritage Foreshore Trail interpretation signs This project was carried over from FY2017/2018, previous SP ID 2383	Design to be agreed with local board	CF: Project Delivery	\$13,840 LDI: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed October 2018.
3094	Leys Institute Hall - renew security access	Renew security access This project was carried over from FY2017/2018, previous SP ID 2142	No further decisions anticipated	CF: Project Delivery	\$31,185 ABS: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed December 2018.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
3100	Masonic Lodge Hall - demolish and remove	Demolish and remove Masonic Lodge Hall. This project was carried over from FY2017/2018, previous SP ID 2382	No further decisions anticipated	CF: Investigation and Design	\$0 ABS: Opex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Local board have approved concept design for Salisbury Reserve entrance allowing demolition of the hall to proceed as part of the reserve development. Developed design underway. Next steps: Update local board with developed design and cost estimates prior to handover to project delivery team for physical works phase.
3109	Outhwaite Park - renew playground	Renew playground This project was carried over from FY2017/2018, previous SP ID 2161	Design to be agreed with local board	CF: Project Delivery	\$148,066 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Completed developed design for carpark widening to meet safe parking and pedestrian access requirements while retaining protection of heritage tree. Design for play area can now be fully developed. Next steps: Finalise play design and detailed design of carpark including revised budget requirements early March 2019.
3115	Pt Erin Pool - replace playground	The existing play ground equipment is old and needs new play ground equipment. This project was carried over from FY2017/2018, previous SP ID 2153	No further decisions anticipated	CF: Project Delivery	\$108,240 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Received quote for replacement. Determination of the right location is currently be discussed. Probably will be more economical to bundle this project with comprehensive upgrade to achieve economy of scale. Next steps: Await decision for new location.
3125	Waitemata - Te Ha o Hine - install signage	Install sign at Te Ha o Hine This project was carried over from FY2017/2018, previous SP ID 2384	Design to be agreed with local board	CF: Investigation and Design	\$16,800 LDI: Capex	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed September 2018.
3136	Elam Street - renew walkway	Renew walkway This project was carried over from FY2017/2018, previous SP ID 3309	No further decisions anticipated	CF: Project Delivery	\$216,037 ABS: Capex	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Design is complete. Consent has been granted conditional on arborist approval for trees. At the same time Community Facilities and legal department are involved with neighboring property due to garage being built on council land and the impact on the project. Next steps: Complete physical works January to March 2019.
3175	Victoria Park - develop greenway (AT Funded)	Additions to existing greenway route. This project was carried forward from FY17/18, previous SharePoint ID #3472	No further decisions anticipated	CF: Investigation and Design	\$249,155 External funding	In progress	Green	Q1 commentary not captured for Carry Forward projects.	Current status: Resource consent granted and project being handed over for delivery. Next steps: Procurement for physical works.
3176	Salisbury Reserve - develop greenway (AT Funded)	Additions to existing greenway route. This project was carried forward from FY17/18, previous SharePoint ID #3471	No further decisions anticipated	CF: Project Delivery	\$4,220 External funding	Completed	Green	Q1 commentary not captured for Carry Forward projects.	Project completed October 2018.
3223	Weona to Westmere walkway signage, Waitemata - install access signage	Install additional signage	No further decisions anticipated	CF: Project Delivery	\$10,000 ABS: Capex - Renewals	In progress	Green	Q1 commentary not captured for new projects created after Q1 completion.	Current status: Identifying the signs renewal or new required signs. Next steps: Consultant engagement.
3231	Central Library - renew boiler	Overview - the age of the existing boiler (34 years) has extended past the normal service life of 20 - 25 years. Recommendations are to replace the boiler. Current status - stage one - investigate and scope options to replace the boiler including consideration for heat pumps as an option. Stage two - deliver physical works in conjunction with the scheduled replacement of the roof. This project is a critical work which is to be delivered within a constrained timeframe.	No further decisions anticipated	CF: Project Delivery	\$350,000 ABS: Capex - Renewals	In progress	Green	Q1 commentary not captured for new projects created after Q1 completion.	Current status: Investigate and scope options to replace the boiler including consideration for heat pumps as an option. The age of the existing boiler (34 years) has extended past the normal service life of 20 - 25 years and replacement is recommended to ensure reliability of operation. Next steps: Deliver physical works in conjunction with the scheduled replacement of the roof. Estimated installation start for new boiler is March 2019 and completion in May 2019.

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3285	Western Springs - renew wastewater pipe	Overview - the wastewater pipe was previously connected to a building located at the Auckland Zoo. This building has now been demolished and the pipe needs to be redirected to the existing adjacent toilet block. The toilets have been out of use during the construction works and portaloos have been in service. Current status - deliver the physical works to redirect the wastewater pipe and recommission the toilets. Portaloos will be removed.		CF: Project Delivery	\$60,000 ABS: Capex - Renewals	Proposed	Green	Q1 commentary not captured for new projects created after Q1 completion.	Current status: Design complete. Tender process is underway. Next steps: Complete physical works. Anticipate physical works to be completed January - February 2019.
Community Services: Service Strategy and Integration									
1405	Investigate Ponsonby and Grey Lynn library facilities giving consideration to facility condition and suitability.	Investigation options for provision of library services in Grey Lynn and Ponsonby acknowledging the condition of the heritage assets	Oversight of options identified. Feedback on preferred option to inform business case	CS: Service Strategy and Integration	\$0 Regional	In progress	Green	Scope is complete in preparation for a local board workshop on 30 October 2018. Current state research and analysis is progressing.	Introductory workshop was held on 30 October. Current state information is being analysed.
1406	Investigate options for provision of services in Parnell giving consideration to tenure and suitability.	Investigation options for provision of services in Parnell acknowledging the lease tenure and partnering relationship	Oversight of options identified. Feedback on preferred option to inform business case	CS: Service Strategy and Integration	\$0 Regional	Approved	Green	Currently working with project group on the seismic upgrade of the hall and renewal of the library. Next steps are to complete scope to investigate future service provision options, which will be presented back to the local board in quarter two.	Scope will be workshopped on 5 February 2019. Q3 deliverable: Current state assessment will commence.
Infrastructure and Environmental Services									
10	Compost Food Waste Initiative	<p>This project will work with community gardens in Waitemata to develop an integrated approach to creating active community composting sites for business and household food scraps. This will be a collaborative initiative with community gardens, residents, businesses and the Compost Collective. It will build on work previously done. The result of this investment will develop capacity, identify barriers, appropriate waste streams and opportunities to develop a scalable network of feasible and viable community composting initiatives.</p> <p>This project will deliver:</p> <ul style="list-style-type: none"> • trialling and testing different approaches to community composting for food scraps with community garden, local businesses and residents • building a vibrant network to share knowledge, and skills • a report that outlines ingredients for success, what's required to continue to build capability, opportunities and next steps to create and scale initiatives that are viable and feasible. 	No further decisions to be made in 2018/2019.	I&ES: Waste Solutions	\$20,000 LDI: Opex	In progress	Green	Resilio has been engaged as the contractor to undertake this work. The project scope has been defined and the contract is being finalised.	<p>Resilio has commenced the delivery of this project by reaching out to community gardens in the Waitemata Local Board area and assessing their capacity to build a network and manage food scrap composting. The project includes four aspects:</p> <ul style="list-style-type: none"> • building on existing networks and relationships to explore a collaborative approach to neighbourhood scale food scraps composting • conducting case studies to inform understanding of opportunities and challenges of a compost network and establishing good practice examples • trialling different approaches to community composting for food scraps with community gardens, local businesses and residents • develop a sector network to share knowledge skills and training <p>In quarters three and four case studies will be examined and trials conducted for community composting of food scraps.</p>

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
690	Waititiko, Waiateao (Meola and Motions Creek catchments) and the Three Kings to Western Springs Aquifer Initiative (Waitematā)	This project will be focused on the Western Springs-Meola-Three Kings Aquifer, comprising of the Waititiko (Meola) and Waiateao (Motions) Creeks. The initiative will aim to identify the issues, opportunities and existing programmes in place to restore the aquifer and related groundwaters. This assessment will identify gaps and inform options for future works in the area. It is proposed to utilise knowledge from stakeholders and involve partnerships with interested and influential parties operating within the catchment which covers three local boards, Puketāpapa, Albert-Eden and Waitematā. These would include local communities, mana whenua, Auckland Council, Watercare and Auckland Transport. It is proposed that the Albert-Eden and Waitematā Local Boards fund \$10,000 each towards this project, and the Puketāpapa Local Board funds \$5,000 as they have a smaller share of the catchment.	No further decisions to be made in 2018/2019.	I&ES: Healthy Waters	\$10,000 LDI: Opex	In progress	Green	A contractor has been engaged to prepare a report demonstrating the issues/threats/opportunities/existing programmes for the integrated management of the aquifer. A literature review is complete and will be presented to the local board in November. After feedback from the board, engagement will begin with key stakeholders including Auckland Transport, Watercare, local community groups, Auckland Council, mana whenua, schools and sports clubs. Responses from the engagement will be incorporated into the final draft.	A literature review was completed as part of the Waititiko, Waiateao (Meola and Motions Creek catchments) and the Three Kings to Western Springs Aquifer Initiative project. During this review the Urban 10 Year Implementation Plan South Waitematā was identified, this plan was commissioned by the Auckland Council Sustainable Catchments team in 2014. The Urban 10 Year Implementation Plan South Waitematā achieves the same outcomes as the Waititiko, Waiateao (Meola and Motions Creek catchments) and the Three Kings to Western Springs Aquifer Initiative. The plan identifies the issues and opportunities to restore the Meola/Motions catchments. As a result of funding this document, Albert-Eden, Puketāpapa and Waitematā Local Boards were left with an unspent budget of \$19,277.00. The local boards endorsed investing the remaining budget towards water quality monitoring at the Three Kings Aquifer at a workshop on 23 November 2018. The Research Investigation and Monitoring Unit is currently designing a monitoring regime, which will be provided to the boards in quarter three prior to testing beginning.
898	Waititiko (Meola Creek) restoration initiative - Waitematā local board	Support a catchment approach to restoring Waititiko by empowering community and school groups to undertake water quality monitoring and riparian restoration planting. This will continue at four sites on the Albert-Eden side of Waititiko and at two sites on the Waitemata side. This stream catchment initiative requires both the Albert-Eden and Waitemata local boards to contribute budget for the restoration activities. The following groups from Waitematā require support to maintain the following restoration activities: Western Springs College: Planting and weeding Pt Chevalier Scouts - MOTAT Aviation: Planting and weeding	No further decisions to be made in 2018/2019.	I&ES: Healthy Waters	\$20,350 LDI: Opex	In progress	Green	A contractor has been appointed to facilitate, engage and coordinate restoration efforts across the Lower Meola Creek. A second contractor is currently being arranged to complete the necessary weed control and site preparation at the six sites. The maintenance contract will be confirmed in quarter two with the first round of maintenance undertaken by the community and contractors at all sites during quarter two and quarter three. A Waicare kit will be located at the Auckland Zoo and it will be available to the six groups in quarter two to perform their water quality testing activities.	There was a Bluegreens planting event in August 2018 with 143 plants in an area south of the spring. Other initiatives from the Bluegreens volunteer group included monitoring of pest and trapping. Conservation Volunteers New Zealand has been approached to support the planting at Motions Road and over quarter two 560 plantings have occurred. During quarter three will be a planting growing unit installed at Pasadena Intermediate. In quarter four students will begin the process of learning how to grow plants through the Trees for Survival programme. At Point Chevalier school, 130 plants were planted on the bank below Te Mahurehure Marae by 100 children. At Western Springs College students are working on clearing and bagging tradescantia. During quarter three Wildlands will implement weed control and site maintenance before planting. The floodplain will be planted in carex and cyperus to slow water flow, trap debris and stabilise the banks. The Point Chevalier Scouts undertook a hand release event in December 2018. During quarter three and four they will start working on a new area. St Lukes Environmental Protection Society has inquired on opportunities to join the restoration efforts at Meola Creek. Staff are discussing ways to support the group during this financial year.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
899	Streamside Assistance - Newmarket Stream Stage 2	From the Deck, Newmarket Stream Community Restoration Project is a community led initiative. Facilitated by Gecko Trust, in partnership with Auckland Council. The Newmarket Streamside Assistance project is building on existing community members. Encouraging their enthusiasm and leadership, embracing a shared learnings approach. The second year of this project roll out will build on the outcomes of the first. For example resources and educational tools are developed as the community further defines its focus. This will benefit the community by giving them opportunities to connect with more neighbours and allow them to share lessons learnt and build resilience. Tasks and events: <ul style="list-style-type: none"> • Coordination within the community • Revisit priorities and revise plan as necessary • Build on leadership and education • Hold planned events. Including networking and practical training and working days • Continue to develop strategic decision making documents 	No further decisions to be made in 2018/2019.	I&ES: Healthy Waters	\$22,500 LDI: Opex	In progress	Green	Te Ngahere has been contracted to prepare a Newmarket Stream Restoration Plan to manage and guide the community efforts around weeding and planting. Further community engagement is planned to increase landowners' awareness around the importance of water quality and stream ecology. These efforts will take place during quarters two and three and will involve sending project information via email and letters to landowners, door knocking and community meetings. Healthy Waters staff and From the Deck are currently discussing opportunities to join Waicare to perform water quality testing. Water testing will further empower and engage local communities in understanding and addressing the water quality issues that their local stream is facing, training is likely to start during quarter two with ongoing testing to be carried out over the financial year.	From the Deck have engaged the community with two social gatherings and their spring newsletter. This has resulted in a high rate of landowners approval and support of the project. The group have built stone steps to enable access to the stream and conducted rat pulses and discussions on how to improve these as the majority of traps are using poison, making it difficult to confirm rat deaths. On 25 November 2018 the group conducted a weeding bee with the community and Conservation Volunteers New Zealand. During quarter three Te Ngahere will undertake chemical weed control as well as site preparation for the planting season. Te Ngahere have developed a five year management plan which is being reviewed by Auckland Council's subject matter experts. The plan will be finalised by the end of quarter three.
928	Low Carbon Lifestyles - Waitematā	The project supports and empowers householders to lead low carbon lifestyles. Targeted advice will be provided to residents on home energy efficiency with the potential to extend this to water conservation, zero waste, smarter mobility and/or food security. The project involves a doorstep conversation with residents and may also include the provision of energy saving devices.	No further decisions to be made in 2018/2019.	I&ES: Environmental Services	\$30,000 LDI: Opex	In progress	Green	Home energy advice has been delivered to 265 households in the Grey Lynn area. Of these, 242 provided contact phone numbers, allowing for a follow-up phone call during October 2018. The data collected from the 242 households shows that: <ul style="list-style-type: none"> • This accounts for 829 residents • 31% of these households rent and a further per cent are Housing New Zealand tenants • These households spend an estimated total of \$366,000 per annum on heating, lighting hot water and standby appliances • 26 per cent reported an incidence of mould • Collectively these households spend 6,539 minutes in the shower each day or an average of 8.5 minutes per shower. Households were provided with tailored advice to improve energy efficiency. Together they made a total of 841 commitments to take action and will be contacted in October to determine what behaviour change has occurred as a result.	In quarter two households were contacted to follow up on actions taken as a result of the doorstep energy efficiency advice given in quarter one. Of the 242 households who provided contact phone numbers, 195 households were successfully contacted four weeks after the initial doorstep discussion. Of those contacted, 68 per cent had taken a total of 435 actions, an average of 2.6 actions per home. A further 229 actions were still planned to be taken. The most common actions completed were discussing energy efficiency with others, turning off appliances, reducing shower times and changing to energy efficient lightbulbs. Carbon savings will be calculated when the low carbon lifestyles project is completed in all participating local boards. Results of the project will be made available in quarter four.
929	Low Carbon Network	Support the development and activities of the Waitematā Low Carbon Network. The Low Carbon Network is a network of individuals, households, groups, businesses operating within the local board area working together to promote, support and local community activities that implement the Waitematā Local Board's Low Carbon Action Plan. Priorities for the network are identified through discussions with members and include a range of activities such as putting on a variety of networking events, providing opportunities for people to help and get involved in projects, promotion to attract and engage a wider audience and continue to develop the Facebook group into an online low carbon portal. Activities for the coming year will be discussed by the network and outlined at the beginning of the new financial year.	No further decisions to be made in 2018/2019.	I&ES: Environmental Services	\$10,000 LDI: Opex	In progress	Green	A single provider has been assigned to manage and administer all Waitematā, Puketāpapa and Whau low carbon networks through the appointment of a community low carbon broker. A total of seven events or meetings will be held across the three network areas. Following the appointment of the low carbon broker, activities for quarter one included: - building on stakeholder lists and an introductory email sent to 230 members. Members were encouraged to suggest actions for the year. - updates were given on the Low Carbon Auckland Facebook page which now has 116 followers. - a low carbon network event for Waitematā is planned for November 2018, focused on trees and carbon sequestration as requested by the network members.	In quarter two, regular posts have been made on the Waitematā Low Carbon Facebook page on topics including climate change, the Climate Action Plan, the council's plastic bag submission and zero waste actions. The group now has 129 members. Activities for quarter two included: - a Rākau (trees) event at the Sustainable Coastlines Flagship, creating a new partnership opportunity for future events. There were 17 attendees, plus local board members, with six new people signing up on the night. Presentations were made by Dr Luitgard and Waitematā Local Board member Rob Thomas - regular updates on the Facebook page, which has increased to 129 followers - low carbon network members met with senior council staff to discuss Auckland Council's plastics recycling strategy- other events across the low carbon networks included the Whau network launch and local cycle map 'Pedal Puketāpapa' launch and end of year event supporting food waste rescue initiative 'Everybody Eats'.

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931	Low Carbon Multi-unit Dwellings	<p>This proposal provides apartment managers and body corporates advice on how best to reduce their CO2 emissions.</p> <p>Options for 2018/2019 include: Continuation of the approach undertaken in 2017/2018 by:</p> <ul style="list-style-type: none"> • Building on the brief scoping review that was undertaken in 2017/2018, to continue to improve understanding of best practice as this is a relatively new area in NZ. • Further developing and refining of the assessment tool and implementation approach on more apartments, including match funded audit of the common areas, provision of a report and advice for making changes, provision of support to prioritise actions and make changes <p>OR</p> <ul style="list-style-type: none"> • Development and promotion of an online DIY self- assessment tool for apartment managers to use. (note: this may be a better option in 2019/2020 once we have refined the assessment tool and process further). 	No further decisions to be made in 2018/2019.	I&ES: Environmental Services	\$20,000 LDI: Opex	In progress	Green	<p>During quarter one the key deliverables of the project were agreed. The first of the two options the board approved was selected by staff to build on the scope of the 2017/2018 Low Carbon Multi-unit Dwellings project by refining the assessment tool, process and implement the approach on more apartments.</p> <p>Procurement has been completed with Ecological Associates secured as the vendor. Initial enquires are underway to identify suitable apartments for the 2018/2019 project.</p>	<p>During quarter two the services agreement was set up and one of two case study assessments were completed.</p> <p>In quarter three the contractor will be engaged and the second case study assessment will take place. During quarter three progress at City Gardens Apartments since last year's multi-unit dwelling assessment funded by the local board will be reviewed, and the potential to include additional elements for future assessments in apartments will be considered, for example waste management and transport.</p>
975	Waipapa Stream Restoration Programme – Parnell	As part of the 2012 Waipapa Stream ten-year restoration plan, this year's programme (year six) is a continuation of restoration works of pest plant control and replacement native planting along the open section of Waipapa Stream. The programme will continue to increase local community engagement to significant groups that are currently missing from the programme such as more direct neighbours, local schools and mana whenua.	No further decisions to be made in 2018/2019.	I&ES: Environmental Services	\$20,000 LDI: Opex	In progress	Green	Procurement is underway for a restoration facilitator that will coordinate half of the stream restoration works to be led by a community group. Procurement is also underway for a specialist pest plant control contractor that will focus on tree privet and brush wattle removal in the upper part of the stream. Community engagement opportunities will continue regularly throughout the year.	On 17 November 2018, a poem competition was held at Parnell School. Students were asked to write a poem that related to the Waipapa Stream and Auckland Domain environment. On a community weeding day at the stream, the winning poems were painted by a local calligrapher on the handrail running alongside the stream. The community group are continuing pest plant and animal control work at the stream and investigating setting up a trap loan service through Parnell Library. Community connections have been made with the Auckland Museum, Eastern Song Bird and From the Deck (Newmarket Stream Community group). By connecting wider community groups, staff intend to connect pest control across the areas and enable groups to share knowledge and resources. Staff are investigating opportunities to create a stream habitat for native fish with a biodiversity freshwater ecologist. A community workshop will be carried out in quarter three during March to discuss how the stream habitat is created and how local residents can take part. Contractor pest plant control across the upper section of the stream is scheduled to commence in quarter three.
1536	Waiparuru Stream Restoration	<p>The stream restoration project is two-phased:</p> <ol style="list-style-type: none"> 1. Assess what treatment is occurring in the stormwater network to prevent rubbish and other gross pollutants from entering the water course and establish a plan for addressing this issue 2. Work with Parks and Biosecurity to create a five-year restoration plan, including: engaging local community groups, business and land owners to establish a weed and pest management plan and planting plan. 	No further decisions to be made in 2018/2019.	I&ES: Healthy Waters	\$20,000 LDI: Opex	In progress	Green	<p>During quarter one, the outline of a management plan has been drafted, a stream clean-up took place and water quality monitoring has been developed.</p> <p>Engagement with Ngāi Tai ki Tāmaki and Ngāti Whātua Ōrākei is scheduled for quarter two.</p> <p>A series of site visits to Waiparuru Stream during quarter one have confirmed that there are health and safety issues that will prevent community engagement through a community planting day. Staff are looking at other opportunities to engage the community for example guided heritage walks and treasure hunt activities.</p>	<p>Wildlands are developing a five-year management plan for the area. Mana whenua feedback has been previously published in the Symonds Street Cemetery – Māori Heritage Report and the Cultural Values Assessment – Discovery Protocol, Vegetation Character Plan concerning their priorities for the stream. The plan will incorporate these priorities and staff will also send the draft management plan to mana whenua for their feedback in February 2019. The management plan is scheduled to be completed during quarter three.</p> <p>A water quality assessment was conducted using Wai Care and the results showed high concentrations of nitrates and phosphates which may have been exacerbated by the heavy rain experienced before the testing. It was also noted that the macro-invertebrate fauna of the stream is characteristic of areas with poor water quality.</p> <p>Conversations will begin with local community groups to establish a permanent Wai Care testing group during quarter three.</p>

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2388	Digital Safeswim Signs	The project will deliver design, installation and testing of digital Safeswim signs at Herne Bay and Judges Bay.	Land owner approval will be sought from the board in late 2018 ahead of sign installation.	I&ES: Healthy Waters	\$50,000 LDI: Capex	In progress	Amber	In the first quarter, council staff:- developed new technical specifications for digital signage that would be significantly more reliable and robust than the existing sign at St Mary's Bay, which has now been replaced. -met with the local board at a workshop in August 2018 to discuss the new design with the board to gain informal feedback on them as well as proposed locations for the signs in Herne Bay and Judges Bay. -completed a procurement process and selected a supplier to provide improved digital signs for installation at Judges and Herne Bay. The chosen supplier will visit the sites again in early October 2018 before submitting a memo to the local board confirming the exact installation locations, providing an overview of the works required and supplying images of what the signs will look like as part of the process for gaining formal landowner approval to install the signs. -staff aim to have the two signs installed by the end of 2018, pending the success of a fast procurement process.	Procurement processes have delayed the delivery timeline for this work. It is now anticipated that the signs will be operational in April 2019, instead of late 2018 as stated in quarter one. The signs are still expected to be delivered within the financial year. Due to delays in the procurement process it is now expected that the signs will be installed in March 2019 for testing and operational in April 2019. A workshop was held on 18 December 2018 to discuss the delays.
Libraries									
1198	Provision of Library Service - Waitematā	Deliver a library service - Help customers find what they need, when they need it, and help them navigate our services and digital offerings. Providing information, library collection lending services and eResources as well as support for customers using library digital resources, PCs and WiFi. Hours of service: - Central City Library for 67 hours over 7 days per week. (\$2,145,649) - Grey Lynn Library for 48 hours over 6 days per week. (\$320,841) - Leys Institute Library for 52 hours over 6 days per week. (\$311,336) - Parnell Library for 52 hours over 6 days per week. (\$304,715)	No further decisions anticipated	CS: Libraries & Information	\$3,082,542 ABS: Opex	In progress	Green	When compared to the previous year, Waitematā has seen an overall increase of visits by five per cent. The Waitematā Local Board continues to have the highest number of visits across the network with 359,993 people visiting this quarter, increasing by five per cent since last year. The number of issues of physical and digital items has also increased by three per cent. Waitematā continues to have the highest number of PC and Wifi sessions across all the local boards in Auckland.	Waitematā libraries were one of three local board areas that saw an increase in visits this quarter, with both Central and Grey Lynn having a two per cent increase in visitors. We continue to have the highest number of PC and WIFI sessions in Auckland with 358,774. The next highest local board, Henderson-Massey reported less than half this number. We have also looked to try new types of library offers, with Central City Library launching 'The Desert Island Bookcase', co-designed with Aucklanders. Aucklanders were asked which book they would want to have with them if they were stranded on a desert island, and the submissions were collated into a collection. It displays the diversity of our city, with submissions varying from fictional classics, to picture books, to treasured religious texts. Its a great quick stop for an awesome, peer recommended read!
1199	Additional hours to network standard: Grey Lynn Library - Waitematā	0.5 additional opening hours at Grey Lynn Library per week	No further decisions anticipated	CS: Libraries & Information	\$2,900 LDI: Opex	In progress	Green	The Grey Lynn Library has been open an extra half hour each Saturday.	The Grey Lynn Library has been open an extra half hour each Saturday.
1200	Preschool programming - Waitematā	Provide programming for preschoolers that encourages early literacy, active movement, and supports parents and caregivers to participate confidently in their childrens' early development and learning. Programmes include: Wriggle and Rhyme, Rhymetime, Storytime.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	All Waitematā libraries continue to deliver popular pre-school programming sessions to build literacy among the youngest members of our communities. These programmes are delivered both onsite and through outreach opportunities to pre-schools and kindergartens on an as needed basis. These sessions are developed to lift literacy, numeracy, and oral language skills. Leys Institute has seen regular visits to the library by local pre-school groups as a result of the strong relationships they have fostered through their outreach. Additionally, Storytime and Rhymetime sessions are delivered in the community at festivals, family days and in public locations. In September Parnell Library held their first Rhymetime in the Domain session attracting 130 parents and young children. The initiative will be repeated once a month over the summer for local families.	Waitematā was one of the highest reach local board areas this quarter, connecting with 2147 kids and parents in our communities. Taking pre-school programmes out into the community has continued this quarter with programmes being delivered at The Domain and the Grey Lynn Womens Centre to name a few. Parnell Library took part in the Parnell Festival of Roses in November, as well as delivering a family friendly Rhymetime on the main stage, they also provided a quiet enclave amongst the busy festival, in which people could enjoy some books, colouring and craft activities. For Central area, the COMET report about Education, Skills and Learning in the Waitemata, indicating high number of children in ECE, reinforced our focus on early literacy outreach to ECEs centres. This programme continued as well as weekly preschool programme fostering relationships and friendships among the caregivers, young families and their whanau.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1201	Children and Youth engagement - Waitematā	Provide children and youth services and programming which encourage learning, literacy and social interaction. Engage with children, youth and whanau along with local schools to support literacy and grow awareness of library resources. Provide a flagship language and literacy-building summer reading programme for 5-13 year olds.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	This quarter saw 846 people (595 children) attending school holiday activities across Waitematā libraries. The activities were varied, all with a focus on learning and supporting the New Zealand curriculum. These events provide opportunity for new social networks amongst the young people and their parents. Parnell Library and Leys Institute collaborated on an evening Super Hero Storytime, attracting families from around the local board. Waitematā libraries also host regular school visits to showcase the educational resources available to students. This quarter Central City Library have hosted a series of primary school visits from around the region. The students toured the library, participated in activities, and gained an understanding of how they can effectively use the library to assist them in their studies.	This was a busy quarter for engaging with school-aged children to promote the Auckland Libraries summer reading programme Kia Maia te whai/Dare to Explore. Parnell library choose to engage with kids in their after-school programmes as well, which allowed a more personal approach when talking to the kids, and has resulted in more registrations for that library than previous years. Grey Lynn Library has built a particularly good relationship with Grey Lynn School this quarter. As the school library is currently closed due to the building work, classes have been visiting Grey Lynn Library throughout term four. Central Library delivered a highly successful programme 'STEAM Girls'. This innovative and exciting programme was developed in partnership with OMG Tech, and delivered hands-on experiences for girls, from problem-solving to coding, from working individually to collaborating in a diverse group. As part of the partnership, OMG Tech also upskilled the library staff who now have the tools deliver sessions similar to this independently. Attendance at events like these show a strong interest in this type of programming from the community.
1202	Support customer and community connection and Celebrate cultural diversity and local places, people and heritage - Waitematā	Provide services and programmes that facilitate customer connection with the library and empowers communities through collaborative design and partnerships with Council and other agencies. Provide programmes for our homeless community in the Central Library. Celebrate local communities, cultural diversity and heritage. Gather, protect and share the stories, old and new, that celebrate our people, communities and Tāmaki Makaurau.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Libraries are important places in our communities for discovery and discussion. Central Library has been focusing on connecting with underserved community groups to foster their sense of belonging in the library. This quarter their partnership with a local LGBTIQ charity saw a large turnout to a Queer and Transgender movie night held in the Whare Wānanga. Leys Institute Library have also launched their inaugural Classic Film Club which is proving popular with local residents. The Waitematā libraries celebrated the 125th anniversary of women receiving the vote in NZ, with talks, activities and displays. This included Central City Library participating in the Sunrise Celebration in Aotea Square alongside the Prime Minister. This celebration culminated in the crowds visiting the library to view the exhibition "Wāhine Take Action" and attend a lunchtime talk on creativity and activism. We measured an increased visitor count of around 3000 people on that day.	Leys Institute Library was busy this quarter, celebrating Spanish culture week with food and song and even having visitors from Australia attend evening talks and library tours. They were also able to interview locals Mrs Vivienne Leys and daughter Philippa Leys to record their memories of the heritage legacy that is Leys Institute. Grey Lynn Library hosted a book launch for Bob Orr's new book of poetry 'One hundred poems and a year', which gave the community the opportunity hear local poetry being performed. Central Library hosted a Clothes Swap seeing 500 people attend to swap their unwanted threads for new ones. Sustainability and sewing workshops were also run throughout the day in the Makerspace. Over 30 bags of leftover clothing was donated to the City Mission. Central Library also created a video project to highlight the huge and fantastic amount of diversity we have in our customers and staff! Around 40 people contributed to the project, each sharing a New Year's wish for the community, in the language of their choice. We are thrilled to have more than 20 languages represented. The video was shared nationally and internationally on social media, and someone commented on Facebook "This made me cry with joy and pride", which was a fantastic outcome that we are very proud of.
1203	Celebrating Te Ao Māori and strengthening responsiveness to Māori. Whakatipu i te reo Māori - Waitematā	Celebrating te ao Māori with events and programmes including regionally coordinated and promoted programmes: Te Tiriti o Waitangi, Matariki and Māori Language Week. Engaging with Iwi and Māori organisations. Whakatipu i te reo Māori - champion and embed te reo Māori in our libraries and communities.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Celebrating Te Reo Māori and bringing Te Ao Māori to life continues to be a focus for our local board. All Waitematā libraries have created a dedicated Kōrero Māori space where people can speak and practice Te Reo. We celebrated Te Wiki o te Reo Māori (Māori Language Week) with the delivery of bilingual pre-school programmes, kapa haka performances, craft activities, and public talks. The Waiata group and Te Reo Book Club at Central welcomed increased patronage.	Te Reo Māori continues to be a focus for our libraries, as we use the language more often in our greetings and in our storytimes and other sessions. We recently received feedback from a customer that "Storytime on Saturday was good fun, and used te reo to reinforce what our daughters are learning at school". This shows we are meeting our goals to be part of the educational and cultural ecosystem. The fortnightly programme at Central 'Waiata in the Whare' and our weekly Te Reo Club continue to run with high numbers. Members come from all levels, from those who have completed te reo courses and wish to complement their learning and practice, right through to absolute beginners. We have recently appointed a new Māori role in Central Library and look forward to seeing increased public initiatives as a result.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1204	Learning and Literacy programming and digital literacy support - Waitemata	Provide learning programmes and events throughout the year. Support our customers to embrace new ways of doing things. Lift literacy in the communities that need it most. Help customers and whānau learn and grow, and provide opportunities for knowledge creation and innovation.	No further decisions anticipated	CS: Libraries & Information	\$0 ABS: Opex	In progress	Green	Our libraries have been offering outstanding opportunities for customers to grow their digital skills. Grey Lynn Library has launched a new weekly Digital drop-in session; providing an opportunity for people to learn about their digital devices. Central Library delivered two STEAMGirls workshops for girls ages between nine and thirteen. The workshops introduced core concepts such as coding, 3D printing, robotics and animation. There was high demand for the sessions and parents participated to support their children's learning. Waitemata libraries have delivered 41 Book a Librarian sessions this quarter, connecting attendees with digital resources, assisting on a wide range of computing topics, and providing valuable help to job seekers.	There were a number of learning opportunities in Waitemata over this quarter. Leys Institute Library saw an increase in customers dropping in to learn how to access e-books for the Christmas holidays. Parnell Library has launched a new monthly English Conversation Group for people who want to practice their English language skills. Grey Lynn Library hosted a talk from SAFE and Grey Lynn's Tart Bakery about vegan living and how to make positive change for the planet by changing the food we eat. Central City Library and CAB hosted a series of job seeking and career workshops and immigration information sessions. These workshops and ongoing staff support are having great results so far. Central City Library held a special event for Artweek that culminated in digital art from emerging female artists projected onto the St James Theatre. This event commemorated Suffrage 125 and was part of the programme for Late Night Art. The exhibited work was diverse in format, from static pieces to experimental audio/visual works. The event was attended by around 200 people over the course of the evening and provided a different way for people to engage and innovate. Many of the artists were from the local board area and you could feel the pride the felt at seeing their work come to life, and feeling the support of the community.
2108	Additional hours to network standard: Cental Library - Waitemata	2 additional opening hours at Central Library per week. (Changing weekend closing time from 4pm to 5pm) Funding for 9 months as will be implemented from September 2018	No further decisions anticipated	CS: Libraries & Information	\$94,043 LDI: Opex	In progress	Green	With the extension of opening hours on the weekend to 5pm, we have seen Central Library customers taking advantage of the later closing. Customer feedback has been enthusiastic and the library remains a busy hub between 4pm and 5pm. We are seeing an average increase in Central doorcount of about 900 people over the course of the weekend. The longer days on the weekend provide greater opportunity for library staff to run events in the afternoon at the library.	The additional opening hours on weekends has enabled library staff to start a new programme 'Browse the Basement' consisting of assisted visits to our expansive collection held in the basement. This is the first time Aucklanders have had access to browse the treasures that we hold in the back catalogue. Tours are small and offer a personalised experience. Our sessions are currently booked out well in advance. We have also received media attention for this offer in book/ reading circles. Makerspace is also being activated during this time on a Saturday with tours of our 3D Printer, Sewing Machine, and the open source software available on our creative computer suite. This has allowed staff to better promote our services and connect with a wider group of Aucklanders, many of which only visit the library on weekends.
Local Economic Development: ATEED									
658	Young Enterprise Scheme (WTM)	The Auckland Chamber of Commerce, on behalf of the Young Enterprise Trust, delivers the Young Enterprise Scheme (YES) in Auckland. ATEED as the economic development agency is a strategic partner supporting the delivery of YES. YES is a practical, year-long programme for year 12 and 13 students. Through the programme, students develop creative ideas into actual businesses, complete with real products and services and experience real profit and loss. The funding from the local board will support the delivery of the Young Enterprise Scheme Kick Start Days in February 2019. The Kick Start days are held in sub-regions (north, south, east, central/west) and are the first day students get to meet the Young Enterprise team, and find out about their 2019 year, what YES is all about, and what is in store for them.	No further decisions anticipated.	ATEED: Local Economic Growth	\$5,000 LDI: Opex	Completed	Green	The Young Enterprise Scheme is being delivered by the Auckland Chamber of Commerce. A request for the funding has not yet been received in order to facilitate the payment on behalf of the local board. This is expected to happen during the second quarter.	The Auckland Chamber of Commerce has invoiced for the allocated funds from local boards and payment has been made.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
873	Implementation of the City Fringe Local Economic Development Action Plan	Following the adoption of the City Fringe economic development action plan. The local board may need to fund actions identified. Projects will be identified in consultation with the local board. The initial focus has been on providing information to support Grey Lynn Business Association as they are not part of the Business Improvement District programme. In addition to this areas of focus will be as follows: <ul style="list-style-type: none"> - Enabling a regular forum for the Local Board (or LB representatives) and Business Associations to discuss issues - Working with the Grey Lynn BA to support them going forward (6.6 of the Action Plan) - Placemaking and streetscape activation initiatives - Business Support - Enabling business intelligence to support the city fringe economy 	Further approval of project scope and priorities for the year will be discussed with the Local Board. Staff are discussing to define the projects and initiatives that can be brought to the Board.	ATEED: Local Economic Growth	\$57,773 LDI: Opex	In progress	Green	The total budget has been amended to take account of the \$37,773 carried over from the previous financial year. Staff have met with the lead members for local economic development and are in the process of preparing a scope for the development of a City Fringe Identity that can be used by the local board and the business associations to jointly promote the area and business locations. It is anticipated that this will be put out to tender in the second quarter.	Staff have drafted a scope of works for the development of a City Fringe Identity that can be used by the local board and the business associations to jointly promote the area and business locations. This has been workshopped with the Local Board and has been circulated to the Business Associations for comments. A report will be taken to the Local Board in the next quarter to confirm the scope and enable the project to be put out to tender.
2792	Support of Grey Lynn Business Association	The allocated funds will be used to support the activities of the Grey Lynn Business Association.	approval of the project scope for support	ATEED: Local Economic Growth	\$10,000 LDI: Opex	Completed	Green	The local board approved the scope for the use of the grant at its August business meeting. The grant has subsequently been issued. Reporting on the use of the grant is the responsibility of the Grey Lynn Business Association.	No further update.
Parks, Sport and Recreation									
366	WTM: City play network assessment	Assessment of the current and needed play network in the city centre and city fringe. The assessment will fit with the outcomes of the City Centre Masterplan, board development plans and other relevant development plans e.g. Panuku led plans. The output will inform renewals projects, advice to other potential providers of play outcomes (e.g. Victoria Street linear park, Basque Park), growth needs and potential LDI projects.	Staff will report on the analysis findings in Q3.	CS: PSR: Park Services	\$20,000 LDI: Opex	In progress	Green	The scope of the play network gap analysis has been agreed with the local board at a workshop in Q1. Consultants are currently being procured for this piece of work.	The contract for the play network gap analysis has been awarded. Data collection has started.
370	Symonds Street Cemetery: Conservation of monuments programme FY19	Making safe and undertaking conservation of monuments in the cemetery. A programme of monuments have been selected from the prioritised list using 2016 asset condition survey data, based on those most at risk. This budget is required to make these monuments safe and start the planning and consent process for any conservation work or removal of unsafe items.	No further decisions anticipated.	CS: PSR: Park Services	\$40,000 LDI: Opex	In progress	Green	The FY19 conservation programme has been prepared and was adopted by the local board at the September Business meeting. Three monuments have been identified for major work in FY19. Conservation work will commence in the summer months.	The work planned for 2018/2019 has started. Conservation and restoration of three monuments in the Wesleyan cemetery; Nutting, Thorne and James.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
373	Symonds Street Cemetery: Service reponse FY19	A specific response fund to deliver objectives from the Symonds Street Cemetery 10 year development plan : : licence and management of the STQRY app •provide specialist conservator services to repair or remove graffiti vandalism on monuments; •provide conservator advice to assist families prepare consents and undertake conservation work on family graves; •purchase plants and support community and volunteer events in the cemetery.	No further decisions anticipated.	CS: PSR: Park Services	\$23,000 LDI: Opex	In progress	Green	The STQRY licence, which allows visitors to source historical information on the cemetery via the net, has been renewed. Investigation for the restoration of the John Smith monument has commenced.	Three families who attended the Heritage Festival walks at the cemetery have offered to share their family stories. This information is being edited and added to the Symonds Street Cemetery STQRY app.
491	WTM: local implementation plan of the Ngahere (Urban Forest) Strategy	Following on from the Lidar mapping this project will identify a local board area programme to deliver Auckland's Ngahere Strategy - urban forest protection, provision and management for public and private landowners. The local board will be invited to prioritise areas within Waitemata for: 1. Growing - find space for planting new trees using partnerships including community groups and schools; 2. Protecting - direct and indirect methods for the community to nominate and protect trees.	Q4 workshop to discuss the draft local Ngahere assessment report.	CS: PSR: Park Services	\$15,000 LDI: Opex	In progress	Green	Workshop with board members in September to share the programme and note their feedback. Preparing for the next steps - the planning phase. Background analysis of the LIDAR mapping is underway to determine early indicators on the extent and condition of the local board area tree cover. Updated report 'Tree loss in the Waitemata Local Board over ten years (2006 – 2016)' has been received and replaces the 'Tree loss in the Waitemata Local Board over ten years (2006 – 2015)' that was previously adopted (WTM/2018/110)	Continued analysis of the data released from the regional LiDAR mapping. Initial drafting of the local Ngahere Assessment Report is in progress At a Q2 workshop the local board reviewed their Q1 workshop feedback and confirmed the key deliverables for the Ngahere-Knowing programme. This will inform the planning options for Phase 2 Ngahere-Growing for delivery in FY2019-2020.
566	Pt Erin Pool: Operations	Operate Pt Erin Pool (through a management agreement with CLM) in a safe and sustainable manner. Deliver a variety of quality and accessible programmes and services that get the local community active. Along with core programmes that reflect the needs of the local community specific activities include programmes for, Fitness, Group fitness, Learn to swim, Aquatics.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	The outdoor pools will open in November	Point Erin has high visitor numbers due to the warm weather since opening in December. December visit data will be presented in the Q3 report.
567	WTM: Ecological volunteers and environmental programme FY19	Programme of activity supporting volunteer groups to carryout ecological restoration and environmental programmes in local parks including: •Community planting events; -Supporting Arbor Day •Plant and animal pest eradication; •Litter and green waste removal; •Contractor Support; •Tools and Equipment; •Beach/stream Clean Ups; •Brochures.	Workshop with the local board to agree the scope for Arbor Day and Grey Lynn Park volunteer activities.	CS: PSR: Park Services	\$20,000 LDI: Opex	In progress	Green	Volunteer activities in Waitemata Local Parks this quarter focused on ongoing restoration work, rubbish clean-ups, weed control animal pest control.	Volunteer activities in Waitemata Local Parks this quarter focused on ongoing restoration work, rubbish clean-ups, weed control animal pest control.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
1044	Tepid Baths: Operations	Operate Tepid Baths in a safe and sustainable manner. Deliver a variety of accessible programmes and services that get the local community active. These services include, Fitness, Group fitness, Learn to swim, Aquatic and recreation services. Along with core programmes that reflect the needs of the local community	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	<ul style="list-style-type: none"> • Net position improved 45% v Quarter 1 FY18 (\$208,000 v \$143,000) • Active visits improved by 2% v Quarter 1 FY18 (62,433 v 61,508) • Membership number improved by 20% v Quarter 1 FY18 (1,047 v 869) • Customer satisfaction (measured by NPS survey) improved by 15.3% vs FY18 (58.9 v 43.6) Tepid Baths has shown growth in financials, member activation and customer satisfaction in Quarter 1 2018-2019. This quarter Tepid Baths ran numerous activation initiatives for its members, including monthly gym challenges, September – a team challenge to raise money for Cerebral Palsy. Outdoor group fitness training sessions are planned for early October and are currently working with a delivery partner, WellMe, to pilot a comprehensive corporate wellness service to local businesses. Tepid Baths is undergoing a full facility closure from 1 October to 14 October 2018, where scheduled maintenance and refurbishments will take place. During this time there will also be a full renewal of the cardio equipment and refresh of the layout in the fitness centre.	Active visits September - November = 53,065; a 19 per cent decrease on the same period last year. Customer satisfaction (12-month average to end Q2, measured by Net Promoter Score (NPS)) increased from Q1; from 51 to 53 per cent (Council average = 31). Membership at end December = 1,087; up 21 per cent on the same time last year. Net position improved v last year to date. Tepid Baths two-week full facility maintenance shutdown in October has contributed significantly to reduced active visits. Aquatic visitation outside the shutdown period was positive. The fitness centre is continuing to grow membership, and active visits should improve going into the latter half of the financial year because of this. A refreshed gym layout, new cardio equipment, regular activation initiatives and two regional member acquisition promotions will likely contribute to improving membership numbers. Tepid Baths are currently working with partners WellMe on piloting a new corporate wellness programme to local businesses, which is set to start in Q3. The swim school team provided learn-to-swim and water safety lessons to three local schools this quarter, with 430 students completing 5-8 sessions each.
1045	Parnell Pools: Operations	Operate Parnell Pools (through a management agreement with CLM) in a safe and sustainable manner. Deliver a variety of quality and accessible programmes and services that get the local community active. Along with core programmes that reflect the needs of the local community. Specific activities include programmes for Fitness, Group fitness, Learn to swim, and Aquatics.	No further decisions anticipated	CS: PSR: Active Recreation	\$0 ABS: Opex	In progress	Green	The outdoor pools will open in December	Parnell Pools opened later than usual after a major refurbishment of the pipe work and concourse project. It is a busy summer. December visit data will be presented in the Q3 report.
1468	WTM: Delivering an Out and About programme FY19	Deliver a range of 'free to attend' activities and events in local parks, spaces and places, for all ages. Out and about will evolve to become a more responsive and tailored programme of activities that provides opportunities for everyone to be physically active. We will focus more on delivering local solutions for young people and seniors, and strengthening connections around key assets like paths, and leisure centres that can support a wider range of activities.	At a workshop in Q2, agree the amount and type of events to be included in the FY19 Out and About Programme.	CS: PSR: Active Recreation	\$15,000 LDI: Opex	In progress	Green	Active Recreation have been working alongside the Strategic Broker and other Community Services staff to identify and engage partners to deliver the 2018/19 Out and About programme. The plan is to have a final schedule by mid- November, to promote in the lead up to Christmas, and to deliver in Q3. At this stage we are proposing the following activations - park play (large games, backyard games), paths wheels day, park fun day and/or toddlers in the park, skate clinics (for beginners), park yoga, and a city based scavenger hunt through a digital application called goose chase (www.goosechase.com).	Active Recreation have finalised the activities and events to be included in the summer programme but are waiting for delivery partners to finalise dates. All activities will be loaded on the Out & About Auckland facebook page and the Waitemata local board facebook page.
2849	WTM: Newmarket Play Service Assessment	Undertake a needs assessment and engage with youth to determine the needs, scope and design for an active recreation and youth space; - under the Newmarket Viaduct on land to be leased from NZTA- Newmarket Station Square. This is a deferral from FY17/18 SharePoint #1125	Project scope to be confirmed by Local Board in Q3.	CS: PSR: Active Recreation	\$30,000 LDI: Opex	In progress	Green	Active Recreation have been finalising a service agreement with the Roots Creative to lead a process of youth engagement through activations in Newmarket Square. It is expected that after school activations will run in October and November. After the Christmas break there will be a process of design and build for new activation ideas. These will be tested through after school activations during February and March, with a final report in April.	The Active Recreation team experienced some delays to the start of this project due to event permits and the procurement process. The first youth engagement activations started on 13 November and have run weekly since. The preliminary reports show strong engagement and a range of ideas from young people which will be collated and shared early in the New Year. The Roots, who are leading this project, have worked with the Newmarket Business Association, local residents, businesses and youth to maximise engagement and minimise disruption. At least two engagement activations will take place early in 2019 with prototyping of new ideas taking place in March and April. The final report is due in May.

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ID	Activity Name	Activity Description	Further Decision Points	Lead Dept / Unit or CCO	Budget	Activity Status	RAG	Q1 Commentary	Q2 Commentary
Plans and Places									
1436	The Parnell Plan	Continuation of the preparation of a long-term local spatial plan for the Parnell area, including engagement on a draft plan leading to the completion and adoption of a final plan.		CPO: Plans and Places	\$23,450 LDI: Opex	In progress	Green	Community engagement feedback on consultation document assessed and summarised, implementation plan of actions developed, draft plan prepared that reflects feedback. Two meetings held with working group, a third meeting in early October gathered feedback on draft plan. The draft plan will be further refined and discussed with the local board at a workshop, before being reported for adoption in November 2018.	Draft Parnell plan prepared October 2018 with implementation plan, feedback received from Parnell Plan Working Group and from Local Board workshops, key action area visualisations commissioned, final draft plan developed and reported to 11 December local board meeting for adoption. Plan adopted, with final images (visuals and photos) to be approved by the Chair following consultation with working group into early 2019.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
CF: Community Leases											
1320	Community building, 271 Victoria Street, Freemans Bay: Lease to Circability Trust	Renew building lease to Circability Trust	CF: Community Leases	1/07/2013	1 x 5 years	30/06/2023	\$1.00	In progress	Green	This lease project was deferred from the 2017/2018 work programme. A lease renewal site inspection was undertaken with the Maintenance Coordinator in quarter four of 2017/2018. The group have yet to submit their completed renewal application, including a revision of their Community Outcomes Plan, to reflect the groups' current activities. Staff will follow up the filing of the application in quarter two. Staff will also follow up if outstanding maintenance issues have been passed onto Panuku to resolve. Item is green, as Lease advisor is awaiting lessee renewal information.	Staff are working with the group on the renewal application and day to day matters. The group advised they would send completed lease renewal application. To be progressed quarter three.
1323	Jubilee Building, Parnell Community Centre, 545 Parnell Road, Parnell: Licence to Parnell Community Trust	New licence to occupy and manage to Parnell Community Trust	CF: Community Leases	1/07/2016	Nil	30/06/2019	\$0.00	Completed	Green	The Community Places team manage the licence to occupy and manage project. No action required by Community Leasing.	Completed.
1324	Leys Gymnasium, Ponsonby Community Centre, 20 St Marys Bay Road, St Marys Bay: Licence to Ponsonby Community Centre Incorporated	New licence to occupy and manage to Ponsonby Community Centre Incorporated	CF: Community Leases	1/07/2016	Nil	30/06/2019	\$0.00	Completed	Green	The Community Places team manage the licence to occupy and manage project. No action required by Community Leasing.	Completed.
1325	Sea Scout Den, 55 West End Road, Herne Bay: Lease to The Scout Association of New Zealand - Hawke Sea Scouts	New ground lease to The Scout Association of New Zealand - Hawke Sea Scouts	CF: Community Leases	1/09/2003	2 x 5 years	31/08/2018	\$250.00	Approved	Green	Staff will send an application to the group, request a building condition as the tenant owns the building, and hold a workshop with the local board in quarter two.	Staff to arrange site inspection. In addition, seek information on resolving issue with Esplanade Reserve classification of part of the lease area. Workshop with local board in quarter three.
2658	Auckland Domain 100 Stanley St Parnell: Lease to Auckland Bowling Club Incorporated	Renew lease to Auckland Bowling Club Incorporated	CF: Community Leases	1/04/2012	1x7 years	31/03/2026	\$1.00	Approved	Green	The lease renewal is proposed to start in quarter three.	Lease renewal to be progressed in quarter three.
2659	Francis Reserve, 4 Warnock St, Grey Lynn : No current lease	Proposed expressions of interest to occupy the former work depot garage.	CF: Community Leases	0/01/1900	0	0/01/1900	\$0.00	In progress	Green	The project requires revisiting earlier conversations with Community Places, as they have advised that they need the garage for their operations. Once agreement has been reached a workshop will be held with the local board, this is expected to take place in quarter three.	Community Places confirmed that the garages are needed for operational purposes and leasing them will put their unit's service at risk.
2661	25 Princes Street, Auckland: Lease to Frank Sargeson Trust	Renewal of ground and building lease to Frank Sargeson Trust. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/10/2007	1x5 years	30/09/2022	\$500.00	In progress	Green	The group has completed a lease renewal application. Staff have identified that this project can be processed using the streamlined lease renewal process. Staff will arrange a site visit with the group, and prepare a streamlined lease renewal memorandum to go to the Local Board in quarter two.	Staff site visit to be arranged. Then prepare a streamlined lease renewal memorandum for local board consideration.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2662	124 Wellington Street: New lease Auckland Playcentres Association Inc - Franklin Road	New ground lease to Auckland Playcentres Association Inc - Franklin Road. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/12/2002	2x5 years	30/11/2017	\$250.00	In progress	Green	The group have advised that they are finalising their application. Staff will follow up with the group in quarter two and then arrange a workshop with the local board.	Staff to follow up with group to submit the application for a new lease.
2663	Heard Park; 192 Parnell Rd, Parnell: Lease to Royal New Zealand Plunket Society Incorporated	Lease to Royal New Zealand Plunket Society Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/07/1998	2x5 years	30/06/2013	\$250.00	In progress	Green	Staff will be meeting the local Plunket representative on-site in quarter two to continue discussions regarding the lease. Discussions will be around whether Plunket will continue leasing the building without certain amenities and in light of building works that are required.	Investigation and Design team are progressing work on a proposal for the renovation and alteration of the building and adjacent park. New lease to Plunket will be progressed when these details are finalised.
2664	545 Parnell Rd, Parnell: New lease RNZ Plunket Society	Lease to Royal New Zealand Plunket Society Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	2/01/2010	1x3 years	31/01/2016	\$250.00	Approved	Green	Panuku holds the lease from a private organisation and is negotiating for an extension to the building lease for a further three years. Once the details of this building lease are known, staff will liaise with Service and Planning and discuss with Plunket any further service provision. Auckland Council would like to see provided from the space. This lease project is expected to commence in quarter four.	Renewed head lease has been negotiated between building owner and council. Service provision issues can now be progressed with Service Strategy and Integration, before considering new/renewed leases.
2665	Bayfield Park; 10 West End Road, Herne Bay: Renewal and variation Herne Bay Ponsonby Racquets Club Inc	Renewal building lease to Herne Bay Ponsonby Racquets Club Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/11/2001	2x5 years	30/10/2016	\$150.00	Approved	Green	Staff to follow up with Parks Sports and Recreation team regarding the club's loan repayments/ restructuring in quarter two. The lease variation/extension will need to coincide with the loan.	A site meeting has been arranged to discuss aspects of the lease with the club. To be progressed quarter three.
2666	Cox's Bay Reserve; 44-66 West End Road, Cox's Bay: New lease West End Lawn Tennis Club Inc	New lease to West End Lawn Tennis Club Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	16/01/2002	2x5 years	15/01/2017	\$250.00	Completed	Green	Staff will workshop the proposed new lease with the local board in quarter two.	Completed.
2667	Grey Lynn Park; 55-61 Elgin Street, Grey Lynn: Lease Renewal Richmond Rovers Rugby League Club Inc	Renewal ground lease to Richmond Rovers Rugby League Club Incorporated. Deferred from the 2017/2018 work programme.	CF: Community Leases	8/12/2005	2x5 years	7/12/2020	\$500.00	In progress	Green	Staff will get up-to-date financial statements from the lessee to process their second right of renewal. The statements are anticipated to be received in quarter two.	The club is seeking a long term lease to apply for and secure funding. A site inspection was made which identified maintenance issues requiring immediate attention. Discussed with the local board. Staff will recommend the current lease be renewed to 2020 with a request to the club to attend to outstanding maintenance before a new lease is recommended. Working with club to develop a Community Outcomes Plan for renewal.
2668	Freeman's Bay Community Centre; 52 Hepburn St, Freemans Bay: Lease Renewal Societa' Dante Alighieri (Italian Society)	Renewal building lease to Societa' Dante Alighieri (Italian Society). Deferred from the 2017/2018 work programme.	CF: Community Leases	1/10/2006	2x5 years	30/09/2021	\$500.00	In progress	Green	A streamline lease renewal memorandum recommending a straight-forward renewal of the lease has been prepared. Staff will ask the group for their report on Community Outcomes/Key Performance Indicators which the local board have requested. This report is expected to be received in quarter two.	Staff to request from the group the report on Community Outcomes before progressing the approval memorandum.

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ID	Activity Name	Activity Description	Lead Dept/Unit or CCO	CL: Lease Commencement Date	CL: Right of Renewal	CL: Final Lease Expiry Date	CL: Annual Rent Amount (excluding GST)	Activity Status	RAG	Q1 Commentary	Q2 Commentary
2669	Freeman's Bay Community Centre; 52 Hepburn St, Freemans Bay: Lease Renewal The Children's Autism Foundation	Renewal of building lease to The Children's Autism Foundation. Deferred from the 2017/2018 work programme.	CF: Community Leases	1/01/2012	1x5 years	31/12/2021	\$250.00	In progress	Green	A streamline lease renewal memorandum recommending a renewal of the lease is with the local board for consideration. Feedback from the local board is anticipated to be received in quarter two.	The local board have approved a lease renewal. Deed of renewal to be drafted and sent to group for approval in quarter three.
2670	Albert Park; 33-43 Princes Street, Auckland: No current lease	Call for expressions of interest to occupy the former Caretakers Cottage Albert Park. Deferred from the 2017/2018 work programme.	CF: Community Leases	0/01/1900	0	0/01/1900	\$0.00	In progress	Green	Following a staff memorandum to the local board at the August 2018 workshop, staff have sought further legal advice. Staff are waiting to discuss the item with the Community Places team. A joint memorandum to advise the local board on the management arrangements of the space is proposed for quarter two.	Leasing and legal staff presented to the local board. Legislation prevents a community lease. Local board would like the building to be operated and managed by Community Places. Update on management model to be presented by Community Places to the local board.
3287	313 Queen Street, Auckland: No current lease	Expressions of interest to occupy the space.	CF: Community Leases	0/01/1900	0	0/01/1900	\$0.00	In progress	Green		Call for expressions of interest advertised. Inspection with prospective applicants undertaken. Awaiting submission of all completed applications. Assessment of applications to occur quarter three.