I hereby give notice that an ordinary meeting of the Hibiscus and Bays Local Board will be held on:

**Date:** Wednesday, 20 March 2019  
**Time:** 4.30pm  
**Meeting Room:** Local Board Office,  
**Venue:** 2 Glen Road, Browns Bay

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**Hibiscus and Bays Local Board**

**OPEN AGENDA**

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**MEMBERSHIP**

<table>
<thead>
<tr>
<th>Chairperson</th>
<th>Julia Parfitt, JP</th>
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<tbody>
<tr>
<td>Deputy Chairperson</td>
<td>Janet Fitzgerald, JP</td>
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<tr>
<td>Members</td>
<td>Chris Bettany</td>
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<td>Vicki Watson</td>
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<td>Mike Williamson</td>
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</tbody>
</table>

(Quorum 4 members)

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Vivienne Sullivan  
Local Board Democracy Advisor

**13 March 2019**

Contact Telephone: (09) 427 3317  
Email: vivienne.sullivan@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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<th>Local Board Members</th>
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<td>Minor landowner approvals and landlord approvals including events</td>
<td>To confirm if the matter is minor for staff to exercise their delegation for landowner approvals &lt;br&gt; To approve minor landlord approvals</td>
<td>HB/2016/190</td>
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<td>Notified Resource Consents Notified Plan Changes Notices of Requirement</td>
<td>To prepare and submit local board views and speak to those local board views at any hearings</td>
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<td>Gary Holmes or &lt;br&gt; Julia Parfitt – Chairperson or &lt;br&gt; Janet Fitzgerald - Deputy Chairperson</td>
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<td>To make decisions on matters that cannot wait until the next ordinary meeting of the local board</td>
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<tr>
<td>Infrastructure and Environmental Services</td>
<td>To approve minor changes to 2018/2019 work programme</td>
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<td>Arts, Community and Events</td>
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<tr>
<td>Parks, Sport and Recreation</td>
<td>To approve minor changes to 2018/2019 work programme</td>
<td>HB/2018/99</td>
<td>David Cooper &lt;br&gt; Mike Williamson &lt;br&gt; Caitlin Watson - Alternate</td>
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<tr>
<td>Service, Strategy and Information</td>
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<tr>
<td>Economic Development</td>
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<tr>
<td>Community Facilities and CF: Leases</td>
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<tr>
<td>Silverdale Led Heritage Character Design Guidelines</td>
<td>To approve any minor changes</td>
<td></td>
<td>Janet Fitzgerald – Deputy Chairperson &lt;br&gt; Caitlin Watson</td>
</tr>
<tr>
<td>Hibiscus and Bays Local Board Annual Report 2017/2018</td>
<td>To approve any minor changes</td>
<td></td>
<td>Janet Fitzgerald – Deputy Chairperson</td>
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### Appointments to outside organisations

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<td>Julia Parfitt - Chairperson</td>
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<td></td>
<td>Chris Bettany - Alternate</td>
</tr>
<tr>
<td>Victor Eaves Management Committee</td>
<td>Mike Williamson</td>
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<tr>
<td>Local Government New Zealand Zone One (Auckland and Northland)</td>
<td>Janet Fitzgerald - Deputy Chairperson</td>
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<tr>
<td><strong>Business Improvement Districts (BIDS)</strong></td>
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<tr>
<td>Destination Orewa Beach</td>
<td>Vicki Watson</td>
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<td></td>
<td>David Cooper - Alternate</td>
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<tr>
<td>Torbay</td>
<td>Chris Bettany</td>
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<td>Julia Parfitt - Chairperson - Alternate</td>
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<td>Browns Bay</td>
<td>Chris Bettany</td>
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<td></td>
<td>Gary Holmes - Alternate</td>
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<tr>
<td>Mairangi Bay</td>
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<td>Julia Parfitt - Chairperson - Alternate</td>
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1 Welcome

2 Apologies
At the close of the agenda no apologies had been received.

3 Declaration of Interest
Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes
That the Hibiscus and Bays Local Board:
a) confirm the ordinary minutes of its meeting, held on Wednesday, 20 February 2019, as a true and correct record.

5 Leave of Absence
At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements
At the close of the agenda no requests for acknowledgements had been received.

7 Petitions
At the close of the agenda no requests to present petitions had been received.

8 Deputations
Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Hibiscus and Bays Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

8.1 Harbour Sport Progress Update

Te take mō te pūrongo

Purpose of the report
1. Mr Kevin O’Leary, General Manager, Harbour Sport will be in attendance to provide members with an update on the work of Harbour Sport.
Ngā tūtohunga
Recommendation/s
That the Hibiscus and Bays Local Board:

a) thank Mr O’Leary for his presentation on Harbour Sport.

8.2 Hibiscus and Bays Pest Free Group

Te take mō te pūrongo
Purpose of the report
1. Ms Sally Cargill from the Hibiscus and Bays Pest Free group has requested a deputation to provide an update to the local board on the work of the group.

Ngā tūtohunga
Recommendation/s
That the Hibiscus and Bays Local Board:

a) thank Ms Cargill for her update on the Hibiscus and Bays Pest Free Group.

8.3 East Coast Bays Community Project

Te take mō te pūrongo
Purpose of the report
1. The East Coast Bays Community Project has requested a deputation to provide an update to the local board.

Ngā tūtohunga
Recommendation/s
That the Hibiscus and Bays Local Board:

a) thank the representatives of the East Coast Bays Community Project for their update.

8.4 Silverdale Area Business Association

Te take mō te pūrongo
Purpose of the report
1. Gill Plume from the Silverdale Area Business Association has requested a deputation to make a presentation to the local board on the progress and forward plans of the Silverdale Area Business Association.

Ngā tūtohunga
Recommendation/s
That the Hibiscus and Bays Local Board:

a) thank Ms Plume for her presentation on the progress and forward plans of the Silverdale Area Business Association.

Attachments
A Powerpoint presentation ................................................................. 145
8.5 Torbay, Mairangi Bay and Browns Bay Business Improvement Districts Updates

Te take mō te pūrongo
Purpose of the report
1. Joanne Martin has requested a deputation to provide the yearly update on the Torbay, Mairangi Bay and Browns Bay Business Improvement Districts.

Ngā tūtohunga
Recommendation/s
That the Hibiscus and Bays Local Board:

a) Thank Ms Martin for her update on the Torbay, Mairangi Bay and Browns Bay Business Improvement Districts.

9 Public Forum
A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

9.1 Proposed Restoration Project

Te take mō te pūrongo
Purpose of the report
1. Lezette Reid from Friends of Okura Bush will make a presentation on a potential restoration project the organisation which to undertake.

Ngā tūtohunga
Recommendation/s
That the Hibiscus and Bays Local Board:

a) thank Ms Reid for her presentation on the potential restoration project Friends of Okura Bush which to undertake.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:
“Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”
Proposed kauri dieback mitigation in local parks in the Hibiscus and Bays Local Board area

File No.: CP2019/02457

Te take mō te pūrongo
Purpose of the report

1. To endorse high level kauri protection actions for local parks and reserves within the Hibiscus and Bays Local Board area, ahead of the development of a detailed kauri dieback mitigation programme in mid-2019.

Whakarāpopototanga matua
Executive summary

2. To prevent the spread of kauri dieback and protect healthy kauri, staff have analysed all local parks and reserves in the Auckland region and developed recommended high level mitigation measures for each park.

3. This interim report provides the results of the prioritisation of local parks and reserves in the Hibiscus and Bays Local Board area. The report also seeks endorsement of the recommended high level kauri protection actions prior to the development of a detailed programme of works.

4. A detailed kauri dieback mitigation programme will be presented to the local board for approval at a mid-2019 business meeting. The report will identify specific works for each park and the associated implementation costs and timeframes.

5. There are approximately 350 local parks throughout the Auckland region that contain kauri. Protection of healthy kauri is the primary objective of council's kauri dieback management approach.

6. Following the introduction of the natural environment targeted rate, additional funding is available to support the management of kauri dieback in the Auckland region. This funding is prioritised to support the protection of high value (Category A) kauri ecosystems and minimise the risk of spreading kauri dieback.

7. In the Hibiscus and Bays Local Board area there are 11 local parks or reserves that contain kauri ecosystems. All of these parks have been analysed and allocated to one of four kauri dieback management categories, as summarised in this report.

8. Three parks in the local board area have been classified as Category A, these are Alice Eaves Scenic Reserve, Awaruku Reserve and Emlyn Place. These parks are of high recreational value and contain a high value kauri ecosystem. Investment will be required to ensure that healthy kauri are protected.

9. Recommended mitigation measures are high level and focus on asset solutions, which could include track upgrades, re-alignment or re-routing of tracks, installation of boardwalks, and installation of hygiene stations. Non-asset solutions such as awareness raising and education will also be undertaken.

10. A list of all the local parks in the local board area that contain kauri, and recommended high level kauri dieback mitigation measures is appended to this report as Attachment A. Copies of the recreational assessments for selected Category A parks have been appended to this report as Attachment B.

11. Further investigations are required to determine the exact nature of the necessary kauri protection works for each park in the local board area, as well as the costs and achievable timelines. These investigations will be completed in April 2019 and the results presented to the local board as part of the detailed kauri dieback mitigation programme at a mid-2019 business meeting.
Ngā tūtohunga
Recommendations

That the Hibiscus and Bays Local Board:

a) endorse the following high level kauri protection measures for local parks and reserves:

i) undertake detailed investigations to determine appropriate mitigation measures (such as track upgrades, track re-alignment, track re-routing, or other physical works), and consider temporary closure until mitigation works are completed to protect symptom free high value kauri ecosystems in the following Category A parks:
   - Awaruku Reserve
   - Emlyn Place

ii) undertake detailed investigations to determine appropriate mitigation measures (such as track upgrades, track re-alignment, track re-routing, or other physical works), and consider temporary closure until mitigation works are completed to prevent potentially infected kauri ecosystems in Category A park Alice Eaves Scenic Reserve from becoming a source of infection.

iii) note that the remaining Category C and Category D parks are considered to be low value kauri ecosystems with low value recreational use, thus making them a lower priority for mitigation investment at this stage. These parks are:
   - Karaka Cove
   - Forest Glen Esplanade
   - Roberta Crescent
   - 36 Hibiscus Coast Highway
   - Esplanade Reserve off Industrial Place
   - Silverdale War Memorial Park
   - Clifftop W/Way - Murrays To Churchill
   - Portal Place

b) note that a detailed kauri dieback mitigation programme with costs and timelines will be developed and submitted to a local board business meeting in mid-2019 for approval.

Horopaki Context

Natural environment targeted rate funding to support the management of kauri dieback in local parks

12. In June 2018 the governing body adopted Auckland Council’s ten-year budget for the period 2018-2028. This included a natural environment targeted rate which will provide $311 million of additional investment towards environmental outcomes over the next decade (resolution GB/2018/91).

13. Funding has been identified within the plant pathogen workstream of the natural environment targeted rate programme to support the management of kauri dieback. Along with existing local board renewals budgets, this funding will support the provision of physical works such as upgrades of tracks in parks with high-value kauri across the local parks and reserves network.
14. Funding from the natural environment targeted rate will be integrated with existing renewals budgets where available. This funding will be focused on tracks, or sections of tracks where kauri are located within 30 metres of the track, and where the park has been identified as high priority (Category A) in accordance with the categorisation process detailed in the analysis and advice section of this report.

**Overview of the kauri dieback mitigation programme**

15. There are approximately 350 local parks throughout the Auckland region that contain kauri. The funding available from the natural environment targeted rate will not be able to provide for the protection of all kauri in the region.

16. To manage investment across the region, a risk-based prioritisation approach has been applied. Local parks have been analysed in terms of kauri ecosystem value, recreational value and kauri health status, noting that the council’s primary objective is the protection of healthy kauri.

17. This report focuses on the results of the prioritisation of local parks and reserves and the high level kauri protection measures recommended for each prioritisation category.

**Tātaritanga me ngā tohutohu**

**Analysis and advice**

**Establishing kauri dieback management prioritisation categories for local parks**

18. There are 11 local parks and reserves within the Hibiscus and Bays Local Board area that contain kauri.

19. Each park was assessed and prioritised on the following basis:

- the value of the kauri ecosystem, which was classified as high, medium or low. A kauri ecosystem value was assigned by council ecologists based on the work undertaken by Singers et al (2017): *Indigenous terrestrial and wetland ecosystems of Auckland*

- the health status of the kauri, which was noted as infected, possibly infected or symptom free. This information was sourced from the council’s active surveillance programme, which includes soil sampling

- the recreational value of the park, which was identified as high, medium or low. Staff analysed key recreational activities such as recreational trails, active transport, visitor destinations, volunteer activity and sports and recreation use. Reviews of reserve management plans (if applicable) and any other relevant strategic documents were undertaken.

20. Each local park has been assigned to one of four kauri dieback management prioritisation categories, as shown below in Figure 1.
Recreational assessments for Category A parks in the local board area have been appended to this report as Attachment B. These assessments have also identified mana whenua and key stakeholders with interest in the parks. For high and medium recreational value sites, the assessments also describe service outcomes. Examples of service outcomes include connections, access to existing leased areas and facilities, and any planned development.

**Identifying high level kauri dieback mitigation measures for local parks and reserves**

22. In the context of kauri dieback mitigation, kauri-safe means that a track has a dry, mud-free surface 100 metres along the track before and after the location of kauri or kauri roots. This can be achieved in a variety of ways including boardwalks, box steps, applying soil confinement membranes and providing aggregate cover.

23. All 11 of the local parks that contain kauri within the local board area have been analysed and allocated to one of four kauri dieback management categories, as summarised in Table 1 below.

<table>
<thead>
<tr>
<th>Category</th>
<th>Kauri ecosystem value</th>
<th>Park recreational value</th>
<th>Park</th>
<th>Proposed mitigation measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>High to medium</td>
<td>High to medium</td>
<td>Alice Eaves Scenic Reserve Awaruku Reserve Emlyn Place</td>
<td>Upgrade or re-align tracks or track sections where needed, or undertake other works to protect kauri. Temporary closure may be required until works are completed.</td>
</tr>
<tr>
<td>B</td>
<td>High to medium</td>
<td>Low</td>
<td>None</td>
<td>Indefinite closure of tracks.</td>
</tr>
<tr>
<td>C</td>
<td>Low</td>
<td>High to medium</td>
<td>Karaka Cove</td>
<td>Install hygiene stations at strategic locations if needed.</td>
</tr>
</tbody>
</table>
Proposed mitigation measures in local parks in the Hibiscus and Bays Local Board area

<table>
<thead>
<tr>
<th>Category</th>
<th>Kauri ecosystem value</th>
<th>Park recreational value</th>
<th>Park</th>
<th>Proposed mitigation measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>D</td>
<td>Low</td>
<td>Low</td>
<td>Forest Glen Esplanade</td>
<td>No mitigation measures.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Roberta Crescent</td>
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<td></td>
<td></td>
<td></td>
<td>36 Hibiscus Coast Highway</td>
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<td></td>
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<td></td>
<td>Esplanade Reserve</td>
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<td>off Industrial Place</td>
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<td></td>
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<td></td>
<td>Silverdale War Memorial Park</td>
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<td></td>
<td>Clifftop W/Way – Murrays To Churchill</td>
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<td>Portal Place</td>
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24. Further investigations are required to determine the exact nature of the works recommended, their costs and feasible timelines for delivery. Investigations will be undertaken by a team of asset management experts and biosecurity staff.

25. Category A parks are those with high to medium kauri ecosystem value and high to medium recreational value. Selected tracks in these parks will be upgraded and/or provided with asset solutions that meet recreational outcomes and are kauri-safe. Category A parks in the Hibiscus and Bays Local Board area are:
   - Alice Eaves Scenic Reserve (*kauri has been identified as possibly infected*)
   - Awaruku Reserve
   - Emlyn Place

26. To protect healthy kauri and help prevent Alice Eaves Scenic Reserve from becoming a source of infection, recommended actions for these Category A parks may include temporary closure until mitigation works are completed.

27. Investigations began in February 2019 and will be completed by April 2019. Findings will inform the development of a detailed kauri dieback mitigation programme which will be submitted to a local board business meeting in mid-2019 for consideration and approval.

28. Category B parks are those with high or medium kauri ecosystem value and low recreational value. There are no Category B parks in the local board area.

29. Category C parks contain low value kauri ecosystems with high recreation values. Tracks in these parks may be recommended to have hygiene stations installed at strategic locations.

30. Category D parks contain low value kauri ecosystems with low recreation values. No action will be recommended for these parks.

31. A list of all the local parks in the local board area that contain kauri and recommended high level kauri dieback mitigation measures is appended to this report as Attachment A.

Ngā whakaawae me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

32. The recommendations in this report have been developed through collaboration between council’s Environmental Services department, Parks, Sports and Recreation department and Community Facilities department.
33. Representatives from these key departments are working as part of a dedicated and ongoing project team to ensure that all aspects of the kauri dieback mitigation programme are undertaken in an integrated manner.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

34. In September 2018 a workshop was held with the local board on the natural environment targeted rate work programme and included discussion on kauri dieback management. The local board was supportive of protecting kauri and preventing the spread of kauri dieback disease within their local board area.

35. Closing tracks in parks or reserves will have an impact on recreational activities available to communities in the local board area. Recreational assessments were undertaken to help determine the recreational value of each local park. Along with kauri ecosystem value and health status, park recreational values form the basis of the categorisation process used to determine suitable kauri dieback mitigation measures.

Tauākī whakaaweawe Māori
Māori impact statement

36. Kauri is a keystone species that supports a distinct New Zealand forest ecosystem, sustaining indigenous flora and fauna. Kauri is a taonga species. Auckland Council, in partnership with mana whenua, have a responsibility for the protection of the spiritual, economic and ecological values associated with this taonga and the ecosystems it supports.

37. Tāmaki Makaurau mana whenua kaitiaki kaimahi representatives have stressed the importance of the kauri species and expressed a desire to work more closely with the council and the Department of Conservation. Staff will work with mana whenua on the approach to kauri dieback on a site by site basis, where appropriate.

Ngā ritenga ā-pūtea
Financial implications

38. In May 2018, the Governing Body approved a natural environment targeted rate to support environmental initiatives, including addressing kauri dieback. The rate will raise $311 million over the duration of the Long-term Plan 2018-2028 (resolution GB/2018/91).

39. The costs of the mitigation measures proposed in this report will be supported by the natural environment targeted rate. Where track works are already programmed in the renewals budget, additional works required to protect kauri, such as removing muddy sections of track where kauri are at risk, will be funded by the natural environment targeted rate.

40. Detailed design work will be undertaken as part of the kauri dieback mitigation programme development for the local board area. This work will identify the level of funding required and clarify funding sources for the recommended works.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

41. Closing tracks in parks and reserves, whether temporary (until upgrade works are completed) or indefinitely (where upgrade works are not recommended) will have an impact on the recreational activities available in the local board area. This may result in additional recreational pressure on other parks and reserves.

42. To mitigate this risk, information will be provided to the public about alternative recreational activities. As part of the kauri dieback education campaign, the public will be provided with information about the reasons for the closures and the objectives of the kauri dieback mitigation programme.
43. There is also a risk of non-compliance, where mitigation measures are disregarded by the public, particularly with respect to track closures (where tracks continue to be used despite closure notices) and hygiene stations (where hygiene stations are not used, or not used correctly).

44. Risk mitigation includes the provision of appropriate information and effective implementation of track closures, including signage, physical barriers and other site-specific measures such as barrier planting.

Ngā koringa ā-muri

Next steps

45. Following the local board’s decision on the recommendations provided in this report, staff will develop a kauri dieback mitigation programme for each park in the local board area. The recommended mitigation measures will include an indicative cost and delivery timeframe.

46. A report detailing the recommended kauri dieback mitigation measures for local parks in the Hibiscus and Bays Local Board area will be submitted to the local board for decision at a mid-2019 business meeting.

Ngā tāpirihanga

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>List of local parks and reserves in the Hibiscus and Bays Local Board area and recommended high-level kauri dieback mitigation measures</td>
<td>19</td>
</tr>
<tr>
<td>B</td>
<td>Recreational assessments of Category A parks in the Hibiscus and Bays Local Board area</td>
<td>21</td>
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</tbody>
</table>

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Authorisers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phil Brown – Biosecurity Manager</td>
<td>Gael Ogilvie – General Manager Environmental Services</td>
</tr>
<tr>
<td></td>
<td>Mace Ward - General Manager Parks, Sports and Recreation</td>
</tr>
<tr>
<td></td>
<td>Barry Potter - Director Infrastructure and Environmental Services</td>
</tr>
<tr>
<td></td>
<td>Lesley Jenkins - Relationship Manager</td>
</tr>
</tbody>
</table>
## Attachment A:

### List of local parks and reserves in the Hibiscus and Bays Local Board area and recommended high-level kauri dieback mitigation measures

<table>
<thead>
<tr>
<th>Park Name</th>
<th>Prioritisation Category</th>
<th>Kauri Dieback Status</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alice Eaves Scenic Reserve</td>
<td>A</td>
<td>Possibly Infected</td>
<td>Consider temporary closure until mitigation works are completed. Undertake detailed investigations to determine appropriate mitigation (upgrade, re-alignment, re-routing, other physical works) to prevent park becoming a source of infection.</td>
</tr>
<tr>
<td>Awaruku Reserve</td>
<td>A</td>
<td>Non-Symptomatic</td>
<td>Consider temporary closure until mitigation works are completed. Undertake detailed investigations to determine appropriate mitigation (upgrade, re-alignment, re-routing, other physical works) to protect kauri.</td>
</tr>
<tr>
<td>Emlyn Place</td>
<td>A</td>
<td>Non-Symptomatic</td>
<td>Consider temporary closure until mitigation works are completed. Undertake detailed investigations to determine appropriate mitigation (upgrade, re-alignment, re-routing, other physical works) to protect kauri.</td>
</tr>
<tr>
<td>Karaka Cove</td>
<td>C</td>
<td>Not Known</td>
<td>Confirm whether kauri present. No mitigation.</td>
</tr>
<tr>
<td>Forest Glen Esplanade</td>
<td>D</td>
<td>Non-Symptomatic</td>
<td>Confirm whether kauri present. No mitigation.</td>
</tr>
<tr>
<td>Roberta Crescent</td>
<td>D</td>
<td>Not Known</td>
<td>Confirm whether kauri present. No mitigation.</td>
</tr>
<tr>
<td>36 Hibiscus Coast Highway</td>
<td>D</td>
<td>Not Known</td>
<td>No mitigation.</td>
</tr>
<tr>
<td>Esplanade Reserve Off Industrial Place</td>
<td>D</td>
<td>Not Known</td>
<td>No mitigation.</td>
</tr>
<tr>
<td>Silverdale War Memorial Park</td>
<td>D</td>
<td>Not Known</td>
<td>No mitigation.</td>
</tr>
<tr>
<td>Clifftop W/Way - Murrays To Churchill</td>
<td>D</td>
<td>Non-Symptomatic</td>
<td>No mitigation.</td>
</tr>
<tr>
<td>Portal Place</td>
<td>D</td>
<td>Non-Symptomatic</td>
<td>No mitigation.</td>
</tr>
</tbody>
</table>
Attachment B:
Recreational assessments of selected Category A parks in the Hibiscus and Bays Local Board area

KAURI DIEBACK - RECREATIONAL ASSESSMENT – ALICE EVES RESERVE
HIBISUCS AND BAYS LOCAL BOARD

Site Description
Alice Eves Scenic Reserve is located at the northern end of Chesa, within the Hibiscus and Bays Local Board Area. The Reserve is made up of three parcels of land and is approximately 46 hectares in total. It has frontage to Hillcrest and Old North Roads. The Reserve’s southern fringe is bounded by the Nukumea Stream.

Management Plan 2022
The management plan focuses on the scenic nature of the Reserve. It prioritizes the preservation of its natural and historical values and the enjoyment of the public. There are no fences over the Reserve and active use is confined to walking and to the appreciation of the natural character.

Network Connections Plan
Connections:
- The connection from Old North Road to Hillcrest Road is identified as part of the Hibiscus and Bays Local Parks Plan.

Key Reserve and Local Linkages:
- There is a pedestrian link to Hillcrest and Old North Road. The Reserve’s southern fringe is bounded by the Nukumea Stream and can be crossed by a bridge providing access into Kensington Park Village.

Key Active Volunteer Groups & Stakeholders:
- GreenLinc
- Mana Whenua
- Ngati Manukau

Service Outcome Statement:
The Reserve provides the opportunity for visitors to connect with nature through the provision of quality walking tracks. The tracks provide excellent passive and active recreation opportunities close to one of the key town centres in the Hibiscus and Bays Local Board Area.

Recreational Value Score = Medium

Service Outcomes:
1. The connections through the Reserve between Hillcrest and Old North Roads and into Kensington Park Village are maintained and enhanced.
2. Natural charter of the Reserve is protected and visitor’s ability to walk with nature is improved.
3. The recreational opportunities provided by the walking tracks are improved to provide the best possible experience for all visitors.
Site Description
Awaruku Reserve is located at the northern end of the East Bays subdivision, within the Hibiscus and Bays Local Board Area. The Reserve is completely covered with native bush and contains a track network developed through community volunteer activities.

Management Plan
N/A

Network Connectivity Plan - Greenways
The connection from Old North Road to Hillcrest Road is identified as part of the Hibiscus and Bays Local Parks Plan.

Key Reserve and Local Linkages
There is a pathway from Awaruku Heights, Peliko Crescent and Awaruku Road.

Key Active Volunteer Groups & Stakeholders
Hugh Willis
Maria Uehrma
Ngatipuna Project Manager

Volunteer Monthly Hours
30

Service Outcome Statement
This Reserve provides the opportunity for visitors to connect with nature through the provision of quality walking tracks.

Recreational Value Score - Medium

Service Outcomes:
1. The connections through the reserve between Awaruku Heights, Peliko Crescent and Awaruku Road are maintained and enhanced.
2. Natural charter of the reserve is protected and visitor’s ability to be able to connect with nature is improved.
3. The recreational opportunities provided by the walking tracks are improved to provide the best possible experience for all visitors.
Te take mō te pūrongo
Purpose of the report
1. The purpose of this report is to:
   - approve the final classification actions under the Reserves Act 1977 of those parcels of parkland following the close of the period for public submissions.
   - approve the classification of reserve land in Manly Park.

Whakarāpopototanga matua
Executive summary
2. Two reports to the local board on 19 September 2018 covered the declaration and classification, classification or reclassification of approximately 550 parcels of park land in Hibiscus and Bays.
3. Classification of reserve land is an essential step in the preparation of the Hibiscus and Bays Local Parks Management Plan and a statutory requirement under the Reserves Act 1977.
4. The reports identified that public notification was required for proposals on 22 of these parcels which the local board approved (Resolution number HB/2018/154 and 155).
5. The period for public submissions has closed and no submissions were received. A further resolution of the local board is now required to confirm the classification actions for these parcels of park land (Attachments A, B and C).
6. In addition, an area of Manly Park (Section 1 SO Plan 530988) (Attachment D) was inadvertently missed from this earlier programme of classification.
7. This unclassified reserve land is partially occupied by the Manly Bowling Club Inc. which is seeking a new lease.
8. Consistent with the balance of Manly Park, it is proposed this land parcel be classified as recreation reserve.

Ngā tūtohunga
Recommendation/s
That the Hibiscus and Bays Local Board:
   a) approve the declaration and classification of the parcels of land, pursuant to section 14(1) of the Reserves Act 1977, as described in Attachment A of the agenda report (dated 20 March 2019).
   b) approve the classification of the parcels of reserve land, pursuant to section 16(1) of the Reserves Act 1977, as described in Attachment B of the agenda report (dated 20 March 2019).
   c) approve the reclassification of the parcels of reserve land, pursuant to section 24(1) of the Reserves Act 1977, as described in Attachment C of the agenda report (dated 20 March 2019).
   d) approve the classification of 4871 square metres of Manly Park, being Section 1 SO Plan 530988, as recreation reserve pursuant to Section 16(2A) of the Reserves Act 1977.
Horopaki

Context

Classification programme

9. A review of the status and classification of local parks has been undertaken as part of the wider local parks management planning programme and was covered in two reports to the local board on 19 September 2018 (CP2018/16165 and CP2018/16166).

10. Section 16 of the Reserves Act 1977 (the Act) requires all land held as reserve to be classified appropriately. The land must be classified prior to the notification of the draft local parks management plan for it to be included in the plan.

11. Classification involves assigning a reserve (or part of a reserve) a primary purpose, as defined in sections 17 to 23 of the Act that aligns with its present values. Consideration is also given to future values and possible future activities and uses.

12. The 19 September 2018 reports covered approximately 550 land parcels with the options of:
   a. holding the land under the Local Government Act 2002,
   b. declaring land as reserves and classifying this in accordance with section 14 of the Act,
   c. classifying existing unclassified reserves in accordance with section 16 of the Act 1977, or
   d. reclassifying classified reserves in accordance with section 24 of the Act.

13. Twenty-two of the land parcels required public notification under the Act which the local board approved (Resolution number HB/2018/154 and 155). These parcels are outlined in Attachments A, B and C.

Manly Park

14. The Manly Park Reserve Management Plan (1998) prepared by Rodney District Council states that the land which contains both the bowling greens and tennis courts, being Lot 1 DP 135687, was already classified as a recreation reserve.

15. Lot 1 was a compiled plan requested by Rodney County Council in 1969 and combined eight separately defined land parcels, all of which were held by the council in fee simple as individual unclassified recreation reserves.

16. The Rodney District Council previously arranged for five of the parcels to be classified but had overlooked classifying the other three leaving Lot 1 only partially classified. This recently came to staff’s attention when reviewing the lease for the Manly Bowling Club Incorporated.

17. Lot 1 has now been redefined by SO Plan 530988 with Section 1 comprising 4871 square metres and forming the three former parcels that remain unclassified. Section 2, SO 530988 forms the other five parcels that have already been classified.

18. Attachment D includes locality maps of the Manly Bowling Club and tennis courts, a plan showing the three unclassified parcels that made up Lot 1 DP 135687 and the red bordered portion of Lot 1 that comprised the five classified parcels, together with a copy of SO 530988.
Tātaritanga me ērā tohutohu
Analysis and advice

Completing classification of publicly notified parcels

19. Public notices were placed in the North Shore and Rodney Times newspapers on 4 October 2018 in accordance with the requirements outlined in section 119 (1b) of the Act.

20. The submissions period closed on 5 November 2018. No submissions supporting or opposing the proposed classification actions were received.

21. A further resolution of the local board is required to confirm the classification actions now the public notification period has closed.

Manly Park classification

22. The local board has three options for dealing with unclassified reserve land making up Section 1, SO Plan 530988 on Manly Park.

- Option 1: Classify the land according to its primary purpose in accordance with the Act
- Option 2: Revoke the reserve status and hold the land under the Local Government Act 2002
- Option 3: Continue to hold the land as unclassified reserve under the Reserves Act 1977 (status quo).

23. Option 3 has been discounted as it would mean that the local parks management plan would not comply with the Act, the council would not be meeting its statutory obligations under the Act and staff would not be able to recommend public notification of the draft plan.

24. In considering whether to proceed with option 1 or 2, staff have considered:

- the intended purpose of the land when it was acquired;
- the benefits of unified and integrated management of an individual park;
- the long-term protection that the Act provides from inappropriate use and development;
- whether statutory processes and future decision-making will be streamlined;
- the need for greater flexibility and choice in how local parks are used by the public; and
- whether revoking the reserve status of a particular land parcel would materially lead to a greater range of park activities being able to occur.

25. With regard to Section 1 SO Plan 530988, staff have more specifically considered that the land was originally vested with the intention of it being classified a recreation reserve. Classifying as recreation reserve would be consistent with:

- the land’s current use;
- all the remaining land utilised as bowling greens under a lease to the Manly Bowling Club; and
- the rest of the land parcels that make up Manly Park.

26. Option 2 (revocation and holding the land under the Local Government Act 2002) would not materially lead to greater flexibility in the way the park is able to be used as most of the land parcel is occupied by the Manly Bowling Club.

27. It is recommended that Section 1 SO 530988 be classified as a recreation reserve by way of a resolution by the Hibiscus and Bays Local Board pursuant to section 16 (2A) of the Act (option 1). Public notification is not required under the Act.
Item 12

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

28. Appropriately classifying land parcels subject to the Act enables council to meet its statutory obligations under the Act.

29. Classification also enables land held under the Act to be formally incorporated into the Hibiscus and Bays Local Parks Management Plan.

30. Community Services, Community Facilities and Infrastructure and Environmental Services have provided information and technical advice that has helped inform reserve classification proposals.

31. Classification of the section 1, SO Plan 530988 at Manly Park will allow the council to legally issue a new lease to the Manly Bowling Club Incorporated under the Act.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

32. The local board reviewed all parcels of land in Attachments A, B and C prior to approving public notification at their 19 September 2018 meeting.

33. Public notification of the parcels in Attachments A, B and C followed the statutory process set out in the Act.

34. At the workshop held on 14 February 2019, local board members indicated their support to classify Section 1, SO Plan 530988 at Manly Park.

Tauākī whakaaweawe Māori
Māori impact statement

35. Prior to reporting to the local board on the Hibiscus and Bays classification programme and the public notification, engagement was undertaken with interested mana whenua, being: Ngāti Manuhiri, Te Kawerau ā Maki, Ngāti Whātua o Kaipara, and Ngāti Whanaunga. These mana whenua supported all proposals that required public notification.

36. Support from these four mana whenua was also recently received for the proposal to classify the unclassified reserve land at Manly Park as a recreation reserve.

Ngā ritenga ā-pūtea
Financial implications

37. Reserves will be formally classified in terms of the Act when a gazette notice describing every one of them has been published in the New Zealand Gazette. Costs associated with this process will be funded through internal statutory land management budgets.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

38. No risks have been identified with completing the classification actions as:
   • no submissions were received on the proposals that were notified, and
   • classification of Manly Park is a mandatory action under the Act if the local board chooses to continue to hold the land under the Act.

Ngā koringa ā-muri
Next steps

39. Once the local board has approved the classification actions, they must be included in a notice published in the New Zealand Gazette.
40. Approval of the gazette notice has been delegated from the Minister of Conservation to the General Manager Community Facilities. A report will be prepared seeking his signature to the gazette notice.

41. The land at Manly Park to be classified by the local board under section 16 (2A) of the Act, will be included in the same gazette notice.

42. Community Leasing will work with the Manly Bowling Club Inc. to prepare a new lease under the Reserves Act for their site at Manly Park.

**Ngā tāpirihanga**

**Attachments**

<table>
<thead>
<tr>
<th>No.</th>
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<tbody>
<tr>
<td>A</td>
<td>Parcels of land to be declared and classified under section 14(1) of the Reserves Act 1977 (public notification completed)</td>
<td>29</td>
</tr>
<tr>
<td>B</td>
<td>Parcels of land to be classified under section 16(1) of the Reserves Act 1977 (public notification completed)</td>
<td>31</td>
</tr>
<tr>
<td>C</td>
<td>Parcels of land to be reclassified in accordance with section 24(1) of the Reserves Act 1977 (public notification completed)</td>
<td>33</td>
</tr>
<tr>
<td>D</td>
<td>Manly park reserve land requiring classification as recreation reserve</td>
<td>35</td>
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**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Dafydd Pettigrew - Service and Asset Planning Specialist</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Lisa Tocker - Head of Service Strategy and Integration</td>
</tr>
<tr>
<td></td>
<td>Lesley Jenkins - Relationship Manager</td>
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Attachment A:

Parcels to be declared and classified under S14 (1) of the Reserves Act 1977
(notification completed)

<table>
<thead>
<tr>
<th>Reserve Name</th>
<th>Physical Address</th>
<th>Appellation</th>
<th>Survey Area (in sqm)</th>
<th>Reserve class</th>
<th>Reserve subclass (if required)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wade Landing Reserve</td>
<td>2A Tavern Road, Silverdale South</td>
<td>Allot 345 PSH of Okura</td>
<td>3073</td>
<td>Local Purpose Reserve</td>
<td>Community Use</td>
</tr>
<tr>
<td>Wade Landing Reserve</td>
<td>2A Tavern Road, Silverdale South</td>
<td>Allot 346 PSH of Okura</td>
<td>645</td>
<td>Recreation Reserve</td>
<td></td>
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<tr>
<td>Wade Landing Reserve</td>
<td>2A Tavern Road, Silverdale South</td>
<td>Allot 235 PSH of Okura</td>
<td>632</td>
<td>Local Purpose Reserve</td>
<td>Community Use</td>
</tr>
<tr>
<td>Whangaparaoa Community Centre</td>
<td>9 Main Street, Wade Heads</td>
<td>Section 3 SO 312325</td>
<td>32</td>
<td>Local Purpose Reserve</td>
<td>Community Use</td>
</tr>
<tr>
<td>Whangaparaoa Community Centre</td>
<td>9 Main Street, Wade Heads</td>
<td>Section 2 SO 312325</td>
<td>3</td>
<td>Local Purpose Reserve</td>
<td>Community Use</td>
</tr>
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### Attachment B

**Parcels to be classified under Section 16(1) of the Reserves Act**  
(public notification completed)

<table>
<thead>
<tr>
<th>Reserve Name</th>
<th>Physical Address</th>
<th>Appellation</th>
<th>Survey Area (in sqm)</th>
<th>Reserve class</th>
<th>Reserve sub-class (if required)</th>
</tr>
</thead>
<tbody>
<tr>
<td>36 Hibiscus Coast Highway</td>
<td>36 Hibiscus Coast Highway, Silverdale South</td>
<td>Section 3 SO 457515</td>
<td>1267</td>
<td>Recreation Reserve</td>
<td></td>
</tr>
<tr>
<td>36 Hibiscus Coast Highway</td>
<td>36 Hibiscus Coast Highway, Silverdale South</td>
<td>Section 2 SO 457515</td>
<td>268</td>
<td>Recreation Reserve</td>
<td></td>
</tr>
<tr>
<td>Amorino Reserve</td>
<td>32A Amorino Drive, Red Beach</td>
<td>Allot 630 PSH OF Waikeru</td>
<td>3647</td>
<td>Local Purpose Reserve</td>
<td>Esplanade</td>
</tr>
<tr>
<td>Millwater Parkway</td>
<td>228 Millwater Parkway,</td>
<td>Allot 677 PSH OF Waikeru SO 52461</td>
<td>16650</td>
<td>Recreation Reserve</td>
<td></td>
</tr>
<tr>
<td>Wade Landing Reserve</td>
<td>2A Tavern Road, Silverdale South</td>
<td>Part Allot 30 PSH OF Okura</td>
<td>2906</td>
<td>Recreation Reserve</td>
<td></td>
</tr>
<tr>
<td>Wade Landing Reserve</td>
<td>2A Tavern Road, Silverdale South</td>
<td>Allot 31 PSH OF Okura SO 17596</td>
<td>268</td>
<td>Local Purpose Reserve</td>
<td>Off-Street Parking</td>
</tr>
<tr>
<td>Waiiti River Titan Place</td>
<td>Titan Place, Silverdale South</td>
<td>Part Allot 178A PSH OF Waikeru</td>
<td>3256</td>
<td>Local Purpose Reserve</td>
<td>Esplanade</td>
</tr>
</tbody>
</table>
### Attachment C:

**Parcels to be reclassified in accordance with Section 24 of the Reserves Act 1977**

*(public notification completed)*

<table>
<thead>
<tr>
<th>Reserve Name</th>
<th>Physical Address</th>
<th>Appellation</th>
<th>Survey Area (in sqm)</th>
<th>Proposed Classification Reserve class</th>
<th>Proposed Classification Reserve Subclass</th>
<th>Reason for reclassification</th>
<th>Current Reserve Classification</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bay Street &amp; corner William Bayes Place</td>
<td>90 Bay Street, Red Beach</td>
<td>Lot 33 DP 34937</td>
<td>13</td>
<td>Recreation Reserve</td>
<td></td>
<td>Align reserve classification to better fit purpose</td>
<td>Road Reserve</td>
</tr>
<tr>
<td>Browns Bay Creek</td>
<td>25 Browns Bay Road, Browns Bay</td>
<td>Part Lot 31 Block X DP 10801</td>
<td>5017</td>
<td>Recreation Reserve</td>
<td></td>
<td>Better alignment of reserve classification with primary purpose</td>
<td>Local Purpose (Plantation) Reserve</td>
</tr>
<tr>
<td>Glenelg Reserve</td>
<td>Glenelg Road, Red Beach</td>
<td>Lot 20 DP 52195</td>
<td>13116</td>
<td>Local Purpose Reserve</td>
<td>Esplanade</td>
<td>Better alignment of reserve classification with primary purpose</td>
<td>Recreation Reserve</td>
</tr>
<tr>
<td>Maygrove Esplanade Reserve</td>
<td>35 Maygrove Drive, Orewa</td>
<td>Lot 732 DP 202654</td>
<td>1986</td>
<td>Recreation Reserve</td>
<td></td>
<td>Correct earlier error made in classification.</td>
<td>Local Purpose (Recreation) Reserve</td>
</tr>
<tr>
<td>Northcross Reserve</td>
<td>91 John Downs Drive, Oaktree</td>
<td>Allot 630 PSH OF Takapuna SO 51537</td>
<td>18235</td>
<td>Scenic Reserve</td>
<td>19 (1)(b)</td>
<td>Better alignment of reserve classification with primary purpose – site is a Significant Ecological Area in Unitary Plan</td>
<td>Recreation Reserve</td>
</tr>
<tr>
<td>Puriri Bush Reserve</td>
<td>27 Puriri Avenue, Orewa</td>
<td>Lot 36 DP 43768</td>
<td>5917</td>
<td>Scenic Reserve</td>
<td>19 (1)(b)</td>
<td>Better alignment of reserve classification with primary purpose – site is a Significant Ecological Area in Unitary Plan</td>
<td>Recreation Reserve</td>
</tr>
<tr>
<td>Rothesay Bay Beach Reserve</td>
<td>60 Rothesay Bay Road, Rothesay Bay</td>
<td>Lot 2 DP 16848</td>
<td></td>
<td>Local Purpose Reserve</td>
<td>Esplanade</td>
<td>Align classification with adjacent land parcel</td>
<td>Recreation Reserve</td>
</tr>
<tr>
<td>Siesta Terrace Reserve</td>
<td>Siesta Terrace, Army Bay</td>
<td>Lot 5 DP 61681</td>
<td>872</td>
<td>Recreation Reserve</td>
<td></td>
<td>Align reserve classification to better fit purpose</td>
<td>Road Reserve</td>
</tr>
<tr>
<td>Western Reserve</td>
<td>214 Hibiscus</td>
<td>Lot 2 DP 9560</td>
<td></td>
<td>Local Purpose</td>
<td>Community</td>
<td>Better alignment of reserve classification to better fit purpose</td>
<td>Recreation Reserve</td>
</tr>
<tr>
<td>Western Reserve</td>
<td>214 Hibiscus Coast Highway, Orewa</td>
<td>Lot 1 DP 142814</td>
<td>553</td>
<td>Local Purpose Reserve</td>
<td>Community Use</td>
<td>Better alignment of reserve classification with primary purpose – site leased to Estuary Arts</td>
<td>Recreation Reserve</td>
</tr>
</tbody>
</table>
Attachment D

Manly Park reserve land requiring classification as Recreation Reserve
Te take mō te pūrongo

Purpose of the report
1. To provide an update to the Hibiscus and Bays Local Board on transport related matters in their area, including the Local Board Transport Capital Fund.

Whakarāpopototanga matua

Executive summary
2. This report summarises the local board’s transport capital fund, issues raised by elected members and local board staff, consultation activity and Traffic Control Committee decisions made affecting the Hibiscus and Bays area since the last update report. More particularly the report focuses on Auckland Transport’s Safer Speeds Bylaw Consultation and the Glenvar Road - East Coast Road Single Stage Business Case.

Ngā tūtohunga

Recommendation/s
That the Hibiscus and Bays Local Board:
a) receive the Auckland Transport Update March 2019 report

Horopaki

Context
3. This report updates the local board on Auckland Transport (AT) projects and operations in the Hibiscus and Bays Local Board area. It summarises consultations and Traffic Control Committee results, and includes information on the status of the Local Board Transport Capital Fund (LBTCF).

4. AT is responsible for all of Auckland’s transport services, excluding state highways. We report on a monthly basis to local boards, as set out in our Local Board Engagement Plan. This monthly reporting commitment acknowledges the important engagement role local boards play within the governance of Auckland on behalf of their local communities.

5. The LBTCF is a capital budget provided to all local boards by Auckland Council and delivered by AT. Local boards can use this fund to deliver transport infrastructure projects that they believe are important to their communities but are not part of AT’s work programme. Projects must also:
   • be safe
   • not impede network efficiency
   • be in the road corridor (although projects in parks can be considered if there is a transport outcome).
**Tātaritanga me ngā tohutohu**

**Analysis and advice**

**Local Board Transport Capital Fund**

6. The Hibiscus and Bays Local Board’s share of the LBTCF allocated with effect from 1 July 2018, as per the local board funding policy, is $1,237,015 per annum.

7. The total remaining in the current electoral term to the Hibiscus Local Board is $1,144,389.

8. The table below reflects the status of projects to which LBTCF has already been committed:

<table>
<thead>
<tr>
<th>Project</th>
<th>Description</th>
<th>Current status</th>
<th>Changes since last update</th>
<th>Funds allocated in current political term</th>
</tr>
</thead>
<tbody>
<tr>
<td>091 – Mairangi Bay Art Walk</td>
<td>Construction of footpath amenities on Hastings Road, Mairangi Bay from the retail centre to Mairangi Bay Reserve.</td>
<td>Completed</td>
<td>No</td>
<td>$17,508</td>
</tr>
<tr>
<td>411 – Torbay Revitalisation</td>
<td>Upgrade of Torbay town centre.</td>
<td>Completed</td>
<td>No</td>
<td>$598,787</td>
</tr>
<tr>
<td>558 - Orewa Pedestrian Crossings</td>
<td>Facilities to improve pedestrian safety at the intersections of Moana and Moenui Avenues with the Hibiscus Coast Highway.</td>
<td>Completed</td>
<td>No</td>
<td>$127,510</td>
</tr>
<tr>
<td>578 - Orewa Boulevard Stage 3</td>
<td>Extension of existing Boulevard concept from Riverside Road to Empire Road.</td>
<td>A second workshop is to be scheduled for early 2019.</td>
<td>No</td>
<td>$1,330,000</td>
</tr>
<tr>
<td>579 - Torbay Parking Stage 2</td>
<td>Construction of 5 car park spaces on the Auckland Council reserve at 1022 Beach Road, Torbay.</td>
<td>Completed</td>
<td>Yes</td>
<td>$56,000</td>
</tr>
<tr>
<td>580 – Town Centre Slow Zones</td>
<td>Traffic Calming in the town centres of Mairangi Bay and Torbay.</td>
<td>Discussed at a workshop on 14 March.</td>
<td>Yes</td>
<td>$689,731</td>
</tr>
<tr>
<td>644 - Centennial Park Path</td>
<td>Auckland Council led Greenways project in Centennial Park, Campbells Bay.</td>
<td>Detailed design and construction</td>
<td>Yes</td>
<td>$220,000</td>
</tr>
<tr>
<td>581 – Seat Upgrades, Orewa</td>
<td>Supply and installation of 14 arm rests on seven seats located in the area between 292 and 350 Hibiscus Coast Highway, Orewa.</td>
<td>Completed</td>
<td>Yes</td>
<td>$5,400</td>
</tr>
</tbody>
</table>
9. A speed reduction on Hibiscus Coast Highway and those roads intersecting within the Boulevard area associated with Project 578 - Orewa Boulevard Stage 3 is included in AT’s Speed Limit Bylaw Review which is subject to public consultation until 31 March 2019. It is anticipated that further discussions will take place on the design options and indicative costings in April 2019, once the designs have been completed and costed. Following these discussions, it is hoped that external consultation will take place on the designs during May 2019.

10. Speed reductions in the Mairangi Bay and Torbay town centres associated with Project 580 – Town Centre Slow Zones, is included in AT’s Speed Limit Bylaw Review which is subject to public consultation until 31 March 2019. A further update on this, design options and indicative costings was provided at a workshop on 14 March 2019.

11. At its meeting on 17 October 2018, the local board resolved to allocate $220,000 from the funds remaining in its LBTCF to detailed design and construction for a Greenways path in Centennial Park, Campbells Bay (Resolution number HB/2018/166). The project is being led by Auckland Council’s Community Facilities team, which will provide progress updates to the local board.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

12. The impact of information (or decisions) in this report is/are confined to AT and do/does not impact on other parts of the council group.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

Auckland Transport consultations

13. Over the last reporting period, AT has invited the local board to provide their feedback on the following proposals:

<table>
<thead>
<tr>
<th>Location</th>
<th>Proposal</th>
<th>Details and Local Board Feedback</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orewa West</td>
<td>Proposed No Stopping at all Times (NSAAT)</td>
<td>Documentation describing NSAAT restrictions proposed on sections of several new internal roads in Orewa West Precinct 5 development, and ‘Give-Way’ controls at all the intersections between these new roads, was forwarded to Hibiscus Coast subdivision members on 3 February 2019. No objections were received.</td>
</tr>
<tr>
<td>Hebron Road, Waiake</td>
<td>Proposed NSAAT restrictions in Hebron Road</td>
<td>Documentation describing a proposal to install additional NSAAT restrictions on Hebron Road, Waiake to improve visibility for drivers was forwarded to members on 3 February 2019. No objections were received.</td>
</tr>
<tr>
<td>Fitzwilliam Drive, Torbay</td>
<td>Proposed bus stop outside 4 Fitzwilliam Drive</td>
<td>Members had been consulted previously on a proposed bus stop for Fitzwilliam Drive. Documentation, which included an updated plan for the bus stop and pedestrian refuge, together with background to the changes required, was forwarded to East Coast Bays Members on 22 February 2019 with a request for comments no later than 7 March 2019.</td>
</tr>
</tbody>
</table>
Traffic Control Committee decisions

14. AT’s resolution and approval process ensures the most appropriate controls and restrictions are put in place and can be legally enforced. There were no decisions made by AT’s Traffic Control Committee in relation to regulatory processes relevant to the Hibiscus and Bays Local Board during February 2019.

Issues Raised by Elected Members

15. Most issues raised by elected members and local board staff are resolved promptly by AT’s Elected Member Relationship Manager. Those which require further investigation are responded to by the relevant department of AT through its customer response team. The following list summarises these issues to 4 March 2019:

<table>
<thead>
<tr>
<th>Issue</th>
<th>Location</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Spur / Duck Creek Roads, Stillwater</td>
<td>Request for safety improvements on Spur / Duck Creek Roads, Stillwater. Member Parfitt asked on 9 November 2018 on behalf of the Stillwater Community Association that the road into Stillwater from East Coast Road (Spur/Duck Creek) be double yellow lined all the way, making it a no passing road. The Association also asked for the selective placement of speed humps, the installation of No Overtaking signage at strategic points along the road, the installation of signage to warn motorists against cutting corners, and a focused social media campaign to get this message across, the Association offering to assist with this campaign. On 11 December 2018 Member Parfitt was advised that an initial review of the suggestions raised has been carried out and further detailed investigation programmed, with a final response expected in March 2019. Under Investigation by Traffic Engineering.</td>
</tr>
<tr>
<td>2</td>
<td>Whangaparāoa Road, Stanmore Bay</td>
<td>Removal of Temporary Bus Stop on Whangaparāoa Road, Stanmore Bay. On 21 January 2019 Member Parfitt suggested removal of a temporary bus stop located on Whangaparāoa Road, Stanmore Bay, at the intersection of Whangaparāoa Road and Ti Tree Lane, be removed now that the New Network had been implemented and other permanent stops had been located a short distance away. On 4 March 2019 Member Parfitt was advised that AT Metro had reviewed bus stops in the immediate vicinity of 455 Whangaparāoa Road and agreed that this stop was no longer required. It would therefore be removed as soon as possible.</td>
</tr>
</tbody>
</table>
Safer speeds bylaw consultation

16. AT is fast-tracking implementation of a speed management plan for Auckland and delivering an ambitious $700 million safety infrastructure acceleration programme estimated to reduce deaths and serious injuries (DSI) by up to 18 per cent over an initial three-year period, and by up to 60 per cent by 2028. It will deliver major, minor and mass-action safety engineering projects, including speed management on high-risk routes and locations across the network.

17. As part of this programme, AT is proposing to change speed limits across Auckland using the Speed Limits Bylaw. This is in accordance with the special consultative procedure under the Local Government Act 2002 and with the Land Transport Rule: Setting of Speed Limits 2017 with regard to the new speed limits themselves.

18. Consultation on AT’s Speed Limit Bylaw began on 28 February and closes on 31 March. Any member of the public can submit their views during the consultation period on any aspect of the proposal.

19. The following documents relevant to the consultation are appended to this report:

- Attachment A - the statement of proposal for the Proposed Speed Limits Bylaw 2019
- Attachment B - the proposed Speed Limits Bylaw and
- Attachment C - summary of proposed changes in Hibiscus and Bays Local Board area.

20. The bylaw contains a complete list of the roads proposed for changes, including information on their current speed limits and the proposed speed limits. Attachment C shows a summarised list of the main changes specific to the Hibiscus and Bays Local Board area.

21. Following consultation, the feedback will be analysed and any required changes made. The Auckland Transport Board will then make and pass the new bylaw with the recommended changes.
22. Once consultation on the bylaw is complete and the bylaw is adopted there will be changes of signage and sometimes supporting engineering measures to encourage driving at slower speeds. These measures could include installing raised zebra crossing, raised tables, speed humps and narrowing roads.

23. The timeline for the process is:

<table>
<thead>
<tr>
<th>Step</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compile list of changes to speed limits</td>
<td>Completed</td>
</tr>
<tr>
<td>Engagement with Local Boards and Councillors</td>
<td>Completed in October – December 2018</td>
</tr>
<tr>
<td>Approval for consultation sought from the Auckland Transport Board</td>
<td>Completed in December 2018</td>
</tr>
<tr>
<td>Public consultation on the Bylaw</td>
<td>28 February – 31 March 2019</td>
</tr>
<tr>
<td>Analysis and feedback</td>
<td>April – May 2019</td>
</tr>
<tr>
<td>Bylaw (with changes resulting from public feedback) approved by the Auckland Transport Board</td>
<td>June – July 2019</td>
</tr>
<tr>
<td>Implementation of the speed limit changes</td>
<td>August 2019 onwards</td>
</tr>
</tbody>
</table>

24. The purpose of the bylaw consultation is to make people aware of the need to reduce speeds on our roads, and to provide them with the opportunity to give feedback on AT’s proposed solutions.

25. Specifically, the consultation will ask for feedback on:
   - The detail of the bylaw we want to introduce; and
   - The specific roads where we want to reduce the speed limits.

26. AT has embarked on a large stakeholder management engagement, identifying and contacting approximately 500 stakeholder groups across Auckland. This includes working with AT’s key partners and core stakeholders, such as, but not limited to local boards, residents’ associations, business associations, boards of trustees, health professionals, the freight industry, schools, accessibly groups and groups that represent the elderly.

27. Communication of the consultation and invitations to members of the public to make submissions will be wide ranging, with a region-wide multi-media campaign including:
   - Brochures posted to approximately 111,000 residents on affected roads
   - Advertisements in local papers
   - Radio advertising during key commuter times and
   - Posters on public transport and in places such as libraries, community centres, AT carparks etc.

28. There are a number of ways you can give feedback:
   - Online at [www.at.govt.nz/speed](http://www.at.govt.nz/speed) and [www.at.govt.nz/haveyoursay](http://www.at.govt.nz/haveyoursay);
   - By way of submission forms available from 12 February 2019
   - In person. Those who wish to be heard by a Hearing Panel will be given the opportunity to do so. Please contact AT on phone (09) 355 3553 if you would like to be heard in person. You will be informed of the time and venue for the hearing of submissions
   - For any queries please contact [ATSpeedProgramme@at.govt.nz](mailto:ATSpeedProgramme@at.govt.nz).

29. If adopted, the proposed speed limit changes will come into effect in August this year.
30. In 2012, AT undertook consultation on proposed road upgrades to (in part) improve access between Albany and Long Bay, and as part of the development of the Long Bay South Corridor - Scheme Assessment Report. The project was included in the 2018 Regional Land Transport Plan (RLTP) and AT has therefore very recently embarked on the Single Stage Business Case (SSBC) process. As required by business case practice, options detailed in the Long Bay South Corridor - Scheme Assessment Report will be revisited and assessed for alignment with:
   - the Government Policy Statement on Transport and
   - strategic priorities, in particular with regard to safety and access.

31. The Single Stage Business Case will:
   - establish a preferred investment option (that responds to current constraints and planned growth)
   - make the case for prioritising funding and
   - guide the required transport improvements through design and construction processes.

32. The Glenvar Road – East Coast Road study area is shown in Figure 1 below (blue outline). Impacts from outside the study area are also considered through the SSBC process, as they will have a bearing on the preferred option.

FIGURE 1: STUDY AREA MAP

33. The Regional Land Transport Plan (RLTP) identifies $45.6 million for Glenvar Road and East Coast Road corridor and intersection improvements.
34. Local board members were recently advised of the anticipated delivery programme for the improvements. Table 1 below includes further programme information:

<table>
<thead>
<tr>
<th>TABLE 1: ANTICIPATED WORK PROGRAMME</th>
</tr>
</thead>
<tbody>
<tr>
<td>WORK ITEM</td>
</tr>
<tr>
<td>Problem and Benefits Statements</td>
</tr>
<tr>
<td>Hibiscus Coast Local Board update</td>
</tr>
<tr>
<td>Options Identification</td>
</tr>
<tr>
<td>Hibiscus Coast Local Board update</td>
</tr>
<tr>
<td>Mana Whenua</td>
</tr>
<tr>
<td>Public consultation / workshops</td>
</tr>
<tr>
<td>Preferred option identification and development</td>
</tr>
<tr>
<td>SSBC complete</td>
</tr>
<tr>
<td>Peer review / Public consultation</td>
</tr>
<tr>
<td>AT Board</td>
</tr>
<tr>
<td>Contract procurement (subject to approval)</td>
</tr>
<tr>
<td>Design and construction (subject to approval)</td>
</tr>
</tbody>
</table>

35. The project team will continue to progress the business case in accordance with the above programme and report back to the Local Board with the Problem and Benefit Statements at the appropriate time.

**Tauākī whakaaweawe Māori**  
**Māori impact statement**

36. The proposed decision of receiving the report has no impacts or opportunities for Māori. Any engagement with Māori, or consideration of impacts and opportunities, will be carried out on an individual project basis.

**Ngā ritenga ā-pūtea**  
**Financial implications**

37. There are no financial implications in receiving this report.

**Ngā raru tūpono me ngā whakamaurutanga**  
**Risks and mitigations**

38. There are no risks associated with receiving this report.

**Ngā koringa ā-muri**  
**Next steps**

39. AT will provide a further report to the Hibiscus and Bays Local Board at its next meeting.
## Ngā tāpirihanga

### Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Statement of Proposal</td>
<td>47</td>
</tr>
<tr>
<td>B</td>
<td>Proposed Speed Limits Bylaw <em>(Under Separate Cover)</em></td>
<td></td>
</tr>
<tr>
<td>C</td>
<td>Summary of proposed speed changes in Hibiscus and Bays Local Board area</td>
<td>53</td>
</tr>
</tbody>
</table>

## Ngā kaihaina

### Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Authorisers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ellen Barrett – Elected Member Relationship</td>
<td>Jonathan Anyon – Elected Member Relationship Team Manager, Auckland Transport</td>
</tr>
<tr>
<td></td>
<td>Lesley Jenkins - Relationship Manager</td>
</tr>
</tbody>
</table>
Statement of Proposal
Proposed Speed Limits Bylaw 2019

Introduction

Auckland Transport ("AT") is seeking feedback on the draft Auckland Transport Speed Limits Bylaw 2019.

This Statement of Proposal sets out background information, what is being proposed, reasons for the proposal, how submissions on the proposal may be made and how long the consultation period will run for.

Background

Auckland has a serious problem with people needlessly dying and being seriously injured on Auckland’s roads. In 2017 alone, 84 people died and an additional 749 were seriously injured on our roads. That amounts to more than a 70% increase since 2014 or over five times the rate of the rest of New Zealand.

AT is responsible for managing the safe and efficient operation of Auckland’s local road network. The local road network includes public roads and beaches but excludes State Highways for which the New Zealand Transport Agency (NZTA) has responsibility.

AT is committed to improving safety on Auckland’s roads through its Road Safety Programme. AT recognises that speed management is critical to addressing Auckland’s road safety crisis and is undertaking a Safe Speeds Programme as part of its wider Road Safety Programme.

Reviewing and ensuring that speed limits across Auckland are set at levels that are appropriate for road function, safety, design and use is one of the key measures that AT is undertaking to improve safety on Auckland’s roads. Setting safe speed limits will see a reduction in deaths and serious injuries on our roads.

Speed limits must be set by bylaw in accordance with the Land Transport: Setting of Speed Limits Rule 2017 ("the 2017 Rule"). AT has the power under the Land Transport Act 1998 to make bylaws to set speed limits for roads under its control.

The Proposal

AT is proposing to make a new bylaw - the Auckland Transport Speed Limits Bylaw 2019 ("the proposed bylaw") - to set speed limits for roads under its control.

The proposed bylaw will set new safe speed limits (and confirm some current speed limits), for roads under AT’s control. It is intended to come into effect and bring the new speed limits into force on 20 August 2019.

The proposed bylaw will revoke and replace the Auckland Transport Speed Limits Bylaw 2012 (on the date that it comes into effect).

The proposed bylaw sets out new and confirmed speed limits in a series of schedules as follows:
• Schedule 1: Urban traffic areas
• Schedule 2: Roads within the urban traffic areas (other than in a designated location) where a permanent speed limit other than 50 km/h is set by this bylaw
• Schedule 3: Roads outside the urban traffic areas (other than in a designated location) where a permanent speed limit other than 100 km/h is set by this bylaw
• Schedule 4: Roads within designated locations where a speed limit is set by this bylaw
• Schedule 5: Roads that have a holiday speed limit set by this bylaw
• Schedule 6: Roads that have a variable speed limit set by this bylaw
• Schedule 7: Current speed limits set again by this bylaw
• Schedule 8: Existing speed limits set under a previous bylaw that continue in force

These schedules will form the basis of AT’s Register of Speed Limits as required by the 2017 Rule.

A full copy of the proposed bylaw is attached and forms part of this Statement of Proposal.

Reasons for the Proposal

Auckland roads are not engineered to be self-explaining to encourage safe speed behaviour by drivers. The current speed limits on most Auckland local roads are not suitable for the existing conditions. Many of the rural roads are twisting and hilly with narrow unforgiving lanes that pose challenges to even the most experienced drivers. The consequences of small driver errors on these roads can be fatal. This is considered a significant contributor to death and serious injuries (DSI), which strongly suggests that the current road environment and design of Auckland roads are not designed in such a way that the operating speed is the safe speed.

To tackle the problems of increasing deaths and serious injuries on Auckland’s roads, AT has developed a Safe Speeds Programme. This Programme is part of a wider Road Safety Programme and aims to improve the safety of Auckland’s roads by taking a more modern approach to speed management and setting safe speed limits on Auckland roads. Speed management has been identified as a cost-effective approach for reducing the number of people who die or are seriously injured on our roads.

Speed determines both the likelihood of a crash occurring and the severity of the outcome. Regardless of what causes a crash, whether people walk away or are carried away will depend on the speed their vehicles are travelling. Our crash stats show 80% of all death and serious injury occurs on 50km/h local urban roads and 45% of all local urban death and serious injury involve vulnerable road users (people walking, people on bikes, people on motorcycles, children, the elderly and the differently abled – people not in cars).

It is not just about keeping the driver and passengers of a car safe. While modern cars have improved safety features, if we crash into vulnerable road users at speeds higher than 30km/h, the risk of them dying or being seriously injured increases substantially.

AT has undertaken a review of existing speed limits across Auckland, focusing on the high risk roads across the Auckland transport system road network. As required by the 2017 Rule, speed limits have been reviewed with regard to:
• information and guidance from the New Zealand Transport Agency (NZTA), including NZTA’s Speed Management Guide (November 2018);
• the function and use of the road;
• crash risk for all road users;
• the characteristics of the road and roadsides;
• adjacent land use;
• number of intersections and property access ways;
• traffic volume;
• any planned modification to the road;

In summary, the findings of the review identified that many posted speed limits are not currently set at a safe speed. AT is proposing to set new speed limits for a significant number of roads in response to these findings.

It is proposed to introduce speed management on 10.7% of the local road network, which includes high risk roads and nearby roads for a holistic approach. This is to align with the one network approach and allows for the implementation of a consistent treatment across the road network based on the following type of areas, rural roads, urban roads, town centre, City Centre and residential roads. This is to design treatments specifically to reduce crash types that occur in each of the road types.

According to the 2017 Rule, a road controlling authority (such as AT) may only set speed limits (other than temporary or emergency speed limits) and designate an urban traffic area by making a bylaw. The proposed bylaw is needed to introduce the new speed limits that AT considers appropriate following its review of existing speed limits.

The proposed bylaw not only sets new (changed) speed limits for many roads in response to the review, it also confirms many existing speed limits for a significant number of roads. Schedule 7 of the bylaw confirms speed limits that were set by legacy district councils. Schedule 8 saves existing speed limits that were set under a previous bylaw. AT is taking the opportunity to consolidate speed limits for all roads under its control into a single bylaw.

Options considered

Option 1: No change – keep the existing speed limits for all roads across the network

Keeping the speed limits the same as they currently are for all roads across the network is considered highly undesirable as it does not respond to the findings of the review and the increase in deaths and serious injuries on Auckland’s roads.

Option 2: Set new speed limits across the network to respond to the findings of the review

Setting new speed limits across the network as outlined below.

City Centre and Town Centres

Introduce 30km/h speed limits in Auckland’s City Centre and the town centres, as listed in schedule 2 of the proposed bylaw.

The reasons for treating the City Centre and town centres include:

- Making a safer environment where there are high numbers of vulnerable road users,
o Reduce speed limits to survivable levels recognising that many users share the same space,
o Existing operating (actual) speeds are normally lower than posted speeds during peak periods due to the high volume of foot traffic,
o Creating public spaces that promote people’s health, happiness and well-being.

Urban Roads

Designate new urban traffic areas within which roads will have a speed limit of 50km/h unless specifically set at a different limit as listed in schedule 1 of the proposed bylaw. The new urban traffic areas take into account recent changes in the area, such as new developments.

Reduction of 70km/h speed limits to a safe speed limit for the road environment.

Residential Zones

Introduce a 30km/h speed limit for the roads as listed in schedule 2 of the proposed bylaw. The residential zones will:
o Reduce speed limits to survivable levels recognising that many road users share the same space,
o Provide a more people focused street where families feel safer,
o Residential roads are becoming increasingly busy as traffic levels increase, and more people choose to walk and cycle,
o Research has shown that reducing speed in residential areas has many health and well-being benefits,
o Area-wide changes rather than individual streets as they are part of a larger road network.

Rural Roads

Introduce safe speed limits on rural roads, as listed in schedules 3 and 6 of the proposed bylaw. Rural roads will:
o Focus on high crash risk routes,
o Need to introduce safe and appropriate speeds across areas rather than individual roads,
o Making key routes safer with no speed limits greater than 80km/h without a centre median separation

This option includes confirming some existing speed limits as listed in schedules 7 and 8 of the proposed bylaw.

AT now wants your feedback

Before making any final decisions on the proposed bylaw and speed limit changes, AT wants your input.
You can give us feedback from 12 February 2019 until 13 March 2019.

**How to give feedback**

There are a number of ways you can give feedback:

- Online at [www.at.govt.nz/speed](http://www.at.govt.nz/speed) and [www.at.govt.nz/haveyoursay](http://www.at.govt.nz/haveyoursay)
- By way of submission forms available from 12 February 2019
  In person. Those who wish to be heard by a Hearing Panel will be given the opportunity to do so. Please contact AT on phone (09) 355 3553 if you would like to be heard in person. You will be informed of the time and venue for the hearing of submissions.

For any queries please contact [ATSpeedProgramme@at.govt.nz](mailto:ATSpeedProgramme@at.govt.nz).
Memorandum

Attachment C: Summary of proposed changes in Hibiscus and Bays Local Board area

The following is a summary of those roads in schedules 1-3 of the bylaw while schedules 4-8 confirm existing speed limits. This summary is intended to highlight the changes proposed in the Hibiscus and Bays Local Board area. For a complete list please see attachment A.

<table>
<thead>
<tr>
<th>Road Name</th>
<th>Local Board</th>
<th>Suburb</th>
<th>Area</th>
<th>Existing Speed Limit</th>
<th>Proposed Speed Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hibiscus Coast Highway</td>
<td>Hibiscus and Bays</td>
<td>Hatfields Beach</td>
<td>between 620m north of Oteru Road and 450m north of Puriri Ave</td>
<td>70km/h</td>
<td>60km/h</td>
</tr>
<tr>
<td>Beach Road</td>
<td>Hibiscus and Bays</td>
<td>Mairangi Bay</td>
<td>between 20 m south of Penzance Rd and 42 m south of Ramsgate Terrace</td>
<td>50km/h</td>
<td>30km/h</td>
</tr>
<tr>
<td>Montrose Terrace</td>
<td>Hibiscus and Bays</td>
<td>Mairangi Bay</td>
<td>full length</td>
<td>50km/h</td>
<td>30km/h</td>
</tr>
<tr>
<td>Ramsgate Terrace</td>
<td>Hibiscus and Bays</td>
<td>Mairangi Bay</td>
<td>between Beach Rd and 119 m west of Beach Rd</td>
<td>50km/h</td>
<td>30km/h</td>
</tr>
<tr>
<td>Sidmouth Street</td>
<td>Hibiscus and Bays</td>
<td>Mairangi Bay</td>
<td>full length</td>
<td>50km/h</td>
<td>30km/h</td>
</tr>
<tr>
<td>Hastings Road</td>
<td>Hibiscus and Bays</td>
<td>Mairangi Bay</td>
<td>between Beach Rd and 86 m west of Beach Rd</td>
<td>50km/h</td>
<td>30km/h</td>
</tr>
<tr>
<td>Alice Avenue</td>
<td>Hibiscus and Bays</td>
<td>Orewa</td>
<td>between Florence Avenue and 15 m north of Florence Avenue</td>
<td>50km/h</td>
<td>30km/h</td>
</tr>
<tr>
<td>Bakehouse Lane</td>
<td>Hibiscus and Bays</td>
<td>Orewa</td>
<td>full length</td>
<td>50km/h</td>
<td>30km/h</td>
</tr>
<tr>
<td>Cammish Lane</td>
<td>Hibiscus and Bays</td>
<td>Orewa</td>
<td>full length</td>
<td>50km/h</td>
<td>30km/h</td>
</tr>
<tr>
<td>Empire Road</td>
<td>Hibiscus and Bays</td>
<td>Orewa</td>
<td>between Hibiscus Coast Highway and 40 m west of Hibiscus Coast Highway</td>
<td>50km/h</td>
<td>30km/h</td>
</tr>
<tr>
<td>Florence Avenue</td>
<td>Hibiscus and Bays</td>
<td>Orewa</td>
<td>full length</td>
<td>50km/h</td>
<td>30km/h</td>
</tr>
<tr>
<td>George Lowe Place</td>
<td>Hibiscus and Bays</td>
<td>Orewa</td>
<td>full length</td>
<td>50km/h</td>
<td>30km/h</td>
</tr>
<tr>
<td>Hibiscus Coast</td>
<td>Hibiscus and Orewa</td>
<td>between 35 m north</td>
<td>part 30</td>
<td>30km/h</td>
<td></td>
</tr>
</tbody>
</table>
## Memorandum

<table>
<thead>
<tr>
<th>Highway</th>
<th>Bays</th>
<th>of Marine View and 40 m south of Empire Road</th>
<th>part 50</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Hillary Square</td>
<td>Hibiscus and Bays</td>
<td>Orewa</td>
<td>full length</td>
<td>50km/h</td>
</tr>
<tr>
<td>Keith Morris Lane</td>
<td>Hibiscus and Bays</td>
<td>Orewa</td>
<td>full length</td>
<td>50km/h</td>
</tr>
<tr>
<td>Marine View</td>
<td>Hibiscus and Bays</td>
<td>Orewa</td>
<td>full length</td>
<td>50km/h</td>
</tr>
<tr>
<td>Moana Avenue</td>
<td>Hibiscus and Bays</td>
<td>Orewa</td>
<td>full length</td>
<td>50km/h</td>
</tr>
<tr>
<td>Moenui Avenue</td>
<td>Hibiscus and Bays</td>
<td>Orewa</td>
<td>full length</td>
<td>50km/h</td>
</tr>
<tr>
<td>Riverside Road</td>
<td>Hibiscus and Bays</td>
<td>Orewa</td>
<td>between Hibiscus Coast Highway and 60 m west of Hibiscus Coast Highway</td>
<td>50km/h</td>
</tr>
<tr>
<td>Tamaki Avenue</td>
<td>Hibiscus and Bays</td>
<td>Orewa</td>
<td>full length</td>
<td>50km/h</td>
</tr>
<tr>
<td>Tewhiti Lane</td>
<td>Hibiscus and Bays</td>
<td>Orewa</td>
<td>Full Length</td>
<td>50km/h</td>
</tr>
<tr>
<td>Beach Road</td>
<td>Hibiscus and Bays</td>
<td>Torbay</td>
<td>between 5 m south of County Road and 24 m north of Deep Creek Road</td>
<td>50km/h</td>
</tr>
<tr>
<td>Toroa Street</td>
<td>Hibiscus and Bays</td>
<td>Torbay</td>
<td>between Beach Rd and 25 m east of Beach Rd</td>
<td>50km/h</td>
</tr>
<tr>
<td>Whangaparaoa Rd</td>
<td>Hibiscus and Bays</td>
<td>Whangaparaoa</td>
<td>between Hibiscus Coast Highway and Red Beach Road</td>
<td>50km/h</td>
</tr>
</tbody>
</table>

*(Attachment C)*

Item 13
Whangaparaoa Library Courtyard Update

File No.: CP2019/02967

Purpose of the report

1. To seek approval from the Hibiscus and Bays Local Board for the final design of the Whangaparāoa Library courtyard upgrade, and to request additional funding.

Executive summary

2. The Whangaparāoa Library courtyard, in Whangaparāoa, requires investment to ensure the currently underutilised space meet the needs of the community.

3. The local board adopted an initial concept plan in March 2018 (HB/2018/30). During detailed design and further consultation, minor changes have been made to the concept plan.

4. The changes relate to the informal play area adjacent to the meeting room, and the quiet spaces of the library. Due to concerns around noise generated in this area, the artificial grass has been replaced with concrete paving and planting, creating a garden space. This area is now only accessed via the library.

5. Cost estimates based on detailed design have now been completed. An additional $112,500 of Locally Driven Initiatives Capex is requested to be approved by the local board, in order to tender the project and complete the physical works in 2019/2020 financial year.

Recommendation/s

That the Hibiscus and Bays Local Board:

a) approve the upgrade of the Whangaparāoa Library courtyard, as shown in Attachment A: ‘Detailed Design Whangaparāoa Library courtyard Upgrade.

b) approve an additional $113,000 of Locally Driven Initiatives Capex budget in 2019/2020 financial year to complete the project.

Context

6. As a result of a 2016 community empowerment workshop, run by Milkenko Matanovic, a group of passionate locals were inspired to do a local place-making project.

7. The Whangaparāoa 2030 Visioning Project was formed, and the Whangaparāoa Library courtyard project began.

8. The group sought to address the findings from the 2015 Hibiscus Coast Needs Assessment, which identified that many people in Whangaparāoa faced a sense of isolation and loneliness. The project hosted workshops and worked within the community to create a collective vision.

9. Future Whangaparāoa 2030’s vision is for a community that:

   - is strong, safe and supportive
   - is violence free and well connected
   - supports local business and innovation
values and supports young people
values and cares for our beaches, streams and bush, and
works together.

10. The Future Whangaparāoa 2030 group has been working closely with the Whangaparāoa Library, plaza management and council. The goal is to maximise opportunities and collaborate with place-making projects to create a sense of belonging.


12. A concept design was developed, and peer reviewed by an Auckland Council Service and Asset Planning Team specialist. Further changes were made to the concept after feedback from Auckland Council and stakeholders in late 2017. A final concept plan was prepared based on agreed outcomes for the courtyard and was adopted by the local board in March 2018 (HB/2018/30). The original concept plan is included in Attachment B.

Tātaritanga me ngā tohutohu
Analysis and advice

13. Through the detailed design phase minor changes have been made to the concept design.

14. Library staff expressed concern about the artificial grass/informal play space adjacent to the meeting rooms and the quiet working spaces within the library. This, along with the concerns raised about the appropriateness of artificial grass in the very shaded southern side of the building, has resulted in the removal of this artificial grass.

15. This area is now proposed to be an intimate garden space with a small paved space in the centre. When viewed from the library it will have a calm and quiet outlook. It can be used as a library breakout space which is separate from the rest of the courtyard. This area is only accessed via the library.

16. The proposal will add to the functionality and amenity of the Whangaparāoa Library courtyard and will help invigorate the area and attract more people.

17. The courtyard will be improved by providing:

- improved and additional seating
- shade
- informal play opportunities
- increased amenity planting
- public art installation using art tiles created by the community.

Ngā whakaawaewe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

18. The consequential increase in maintenance and audit requirements once the courtyard is upgraded has been discussed and accepted by the Community Facilities Operations team.

Ngā whakaawaewe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

19. The upgrade of the Whangaparāoa Library courtyard and the process used in its development meets a number of objectives and key initiatives in the Hibiscus and Bays Local Board Plan 2017. These include:
Encouraging communities to lead the revitalisation of our town centres as opportunities become available

Progress scoping and implementation of projects identified in the Silverdale, Ōrewa, Browns Bay and Whangaparāoa town centre plans

Our people are involved and have a strong sense of pride in the look and feel of their local areas

Identify, develop and support opportunities for communities to influence decisions that respond to the unique needs in their area and to run engagement processes themselves at neighbourhood and town centre level, e.g. community-led placemaking.

### Tauākī whakaaweawe Māori

#### Māori impact statement

20. As part of the Parks and Recreation Iwi Engagement North West Hui workshop on 6 June 2018, Ngāti Wai, Ngāti Manuhiri, Te Rūnanga o Ngāti Whātua, Ngāti Whātu o Kaipara, Ngāti Whātua Ōrākei, Ngāti Tai Kī Tamaki, Te Kawerau a Maki, Te Akitai Waiohua, Ngāti Te Ata Waiohua, Ngāti Paoa, Ngāti Maru, Ngāti Whanaunga, Ngāti Tamaterā, Te Patukirikiri were consulted.

21. Feedback received was that no further dialogue was required on the project.

### Ngā ritenga ā-pūtea

#### Financial implications

22. The original high level cost estimate based on the concept design done in 2017 was $85,000.

23. This estimate is now two years old and construction costs have increased during this period.

24. The estimate failed to include some of the key project costs, including project management fees and other specialist inputs required for design purposes including environmental, geotechnical, electrical and structural reports.

25. In the financial year 2018/2019, $92,000 of Locally Driven Initiatives (LDI) Capex budget was approved.

26. The new cost estimate for physical works based on the detailed design is $132,000. This does not include design fees incurred to date.

27. The table below shows a breakdown of total costs associated with the project:

<table>
<thead>
<tr>
<th>Design</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Concept Designs - Shafer Ltd</td>
<td>$3,000</td>
</tr>
<tr>
<td>Project management - Walker Landscapes</td>
<td>$5,600</td>
</tr>
<tr>
<td>Detailed design and specialist reports – WSP Opus</td>
<td>$43,600</td>
</tr>
<tr>
<td>Site investigations - Ventia</td>
<td>$500</td>
</tr>
<tr>
<td>Construction</td>
<td></td>
</tr>
<tr>
<td>Project Management – Auckland Council Staff (5%)</td>
<td>$6,600</td>
</tr>
<tr>
<td>Physical Works estimate</td>
<td>$132,000</td>
</tr>
<tr>
<td>Contingency</td>
<td>$13,200</td>
</tr>
<tr>
<td>Total</td>
<td>$204,500</td>
</tr>
</tbody>
</table>
Design

<table>
<thead>
<tr>
<th>Already Approved LDI</th>
<th>$92,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Additional Budget Required</td>
<td>$112,500</td>
</tr>
</tbody>
</table>

28. In order to progress the detailed design into the tender and construction phase an additional $112,500 LDI Capex is sought in the 2018/2019/2020 financial year.

Ngā raru tūpono me ngā whakamaurutanga

Risks and mitigations

29. Unknown construction issues identified during construction could have implications on the total budget.

Ngā koringa ā-muri

Next steps

30. If the detailed design is approved and additional budget allocated, the project will be tendered, and physical works should commence in the 2019/2020 financial year.

Ngā tāpirihanga

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Detailed Design - Whangaparaoa Library Courtyard Upgrade</td>
<td>59</td>
</tr>
<tr>
<td>B</td>
<td>Original Concept Plan approved in March 2018</td>
<td>65</td>
</tr>
</tbody>
</table>

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Authorisers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kris Bird - Manager Sports Parks Design &amp; Programme</td>
<td>Rod Sheridan - General Manager Community Facilities</td>
</tr>
<tr>
<td></td>
<td>Lesley Jenkins - Relationship Manager</td>
</tr>
</tbody>
</table>
AUCKLAND COUNCIL - HIBISCUS AND BAYS LOCAL BOARD
WHANGAPARAOA LIBRARY
LIBRARY PLAZA UPGRADE

DRAFT FOR REVIEW
Project No: 3-AL289.00
Date: 7 DECEMBER 2018
Attachment A

Hibiscus and Bays Local Board
20 March 2019

Whangaparaoa Library Courtyard Update

Item 14

1. Typical Masonry Wall

Sample Art Tiles,
Sizes vary, Approx. 90 x 90-145mm

2. Typical Art Tiles to Masonry Wall

Art No. Refer image. Approx. 3-9mm thick, sizes vary approx. 90mm x 90-145mm
To be arranged with approx. 10mm spacing between tiles. Colours and tile arrangement to be advised by engineer to the contractor/draughtsperson.

DRAFT FOR REVIEW

Constitutional Details

Sheets of

Auckland Council
Allocation of funding to Citizens Advice Bureaux

File No.: CP2019/03387

Te take mō te pūrongo

Purpose of the report

1. To seek local board feedback on the proposed new model for allocating funding to Citizens Advice Bureaux and on increasing the baseline grant to Auckland Citizens Advice Bureaux Incorporated by $200,000 in 2019-2021.

Whakarāpopototanga matua

Executive summary

2. There are 32 Citizen Advice Bureau sites in the Auckland region, operated by 11 separate Citizen Advice Bureau organisations. Bureaux staff and volunteers offer free information, advice, referral and client advisory service to local communities.

3. Local boards hold relationships with their local Citizens Advice Bureau, which report on service usage and other matters of interest to the community.

4. In 2018/2019 financial year, council granted $2.067 million to Auckland Citizens Advice Bureaux conditional on staff and Auckland Citizens Advice Bureaux jointly developing a new funding model to be agreed by 1 April 2019.

5. The new model developed with Auckland Citizens Advice Bureaux is population-based with a deprivation factor to reflect communities with high needs and access constraints.

6. Feedback is sought from the local board on the new funding model and the retention of the additional $200,000 to baseline funding of $1.867 million provided to Auckland Citizens Advice Bureaux in the 2018-2019 financial year.

7. Local board feedback will be included in the report to the Environment and Community Committee in May 2019 to approve a new funding model for Citizens Advice Bureaux.

Ngā tūtohunga

Recommendation/s

That the Hibiscus and Bays Local Board:

a) approve feedback on the new model for allocating funding to Citizens Advice Bureaux (based on 90 per cent population and 10 per cent deprivation) and on increasing the baseline grant to Auckland Citizens Advice Bureaux Incorporated by $200,000 in the 2019-2021 financial years (refer to Attachment A to the agenda report).

Horopaki

Context

8. Auckland Citizens Advice Bureaux (ACABx) was established in 2012 to provide a support structure for funding from council and other bodies and the development of a strategic direction for the service in the Auckland region.

9. Currently there are 32 ACABx sites in 18 local board areas (refer Attachment B). There are no sites in Franklin, Great Barrier and Upper Harbour.

10. Auckland CABx are members of ACABx and Citizens Advice Bureau New Zealand (CABNZ). The role of CABNZ is to support membership standards and influence development of social policies and services at a national level.
11. In 2018, a joint working group consisting of council staff and ACABx was established to develop a new funding model for Auckland CABx.

**Auckland Council funding of CAB**

12. In the 2018/2019 financial year, council granted $1.867 million to ACABx, which distributes funding to CABx to provide services across the Auckland area.

13. Through council’s 10-year Budget 2018-2028, an additional one-off grant of $200,000 was approved to maintain and develop the service in the 2018-2019 financial year (resolution number GB/2018/91). The ACABx board have distributed $90,300 of this grant to various bureaux facing financial pressure (Helensville, CAB Auckland City, Māngere). The remaining funds will be used to test new ways of delivering the service and develop a regional network provision plan.

14. Council provides accommodation for CABx at minimal cost under community lease arrangements, which is equivalent to a $641,000 subsidy per annum. In addition to the funding through ACABx, some local boards also provide grants to CABx for specific purposes.

15. The Environment and Community Committee set four conditions for the 2018/2019 financial year operational grant, as shown in Table 1 (resolution number ENV/2018/48).

**Table 1: Funding conditions 2018/2019**

<table>
<thead>
<tr>
<th>Funding condition</th>
<th>Progress to date</th>
</tr>
</thead>
<tbody>
<tr>
<td>A joint review between Auckland Council and ACABx of the funding model</td>
<td>• Joint working group established</td>
</tr>
<tr>
<td></td>
<td>• Considered what to include in the funding model</td>
</tr>
<tr>
<td></td>
<td>• Agreed a new funding model and transitional arrangements</td>
</tr>
<tr>
<td>Updated Strategic Relationship Agreement to include the development of a regional network provision plan</td>
<td>• Revised Strategic Relationship Agreement signed between Auckland Council and ACABx with scoping and timeline for regional network provision planning to be agreed by June 2019</td>
</tr>
<tr>
<td>Improved reporting and access to consistent data on the service provided at regional and site level</td>
<td>• Council, CBNZ and ACABx jointly developed new report templates for bureaux to provide data and commentary on their activities</td>
</tr>
<tr>
<td></td>
<td>• CBNZ is currently rolling out an improved database and data collection system (CABNET) which will impact the Quarter Three/Quarter Four reports for 2018/2019</td>
</tr>
<tr>
<td>Strengthened and more strategic relationships between local boards and CABx</td>
<td>• The revised Strategic Relationship Agreement sets out guidance on the relationship between local boards and CABx</td>
</tr>
</tbody>
</table>

**Tātaritanga me ngā tohutohu**

**Analysis and advice**

**Current funding model**

16. The current model allocates the funding received by ACABx to sub-regional clusters of CABx based on 2013 census population data.

17. The current funding model was implemented by ACABx with support from council as an interim approach to transition from legacy council funding to regional funding.
Council staff model

18. In April 2016, the Regional Strategy and Policy Committee resolved to:

seek information from staff regarding a review of the service after consultation with the 21 local boards on the issues raised by the Māngere-Ōtāhuhu Local Board regarding Auckland Citizens Advice Bureaux Incorporated funding, to achieve greater equity and fairness, taking into consideration social issues in local communities across Auckland (resolution number REG/2016/22).

19. A review of CAB services was undertaken, and council staff developed a revised funding allocation model using 70 per cent population, 25 per cent client usage, and five per cent deprivation. This model responded to the review findings and focused on funding to achieve greater equity and fairness.

20. This model was not supported by ACABx who strongly objected to the introduction of client usage as a funding factor.

New model from joint working group

21. The joint working group have developed a new funding model for CABx using:

- 90 per cent population, using annual Statistics New Zealand population estimates
- 10 per cent deprivation to increase the capacity of CABx to meet the complex needs of communities with higher levels of deprivation. This will support the development of new service approaches to increase the access to CAB services within these communities.

22. ACABx advise that this model will be difficult to implement at the current funding level as funding will be reduced to CAB in the north, central and Ōtara. Some CABx are experiencing financial pressure and any decline in funding would lead to a significant reduction in services.

23. If the annual grant of $1.867 million is increased by $200,000 per annum, ACABx have indicated that the new funding model could be implemented without service reductions if bureaux continue to receive funding at the 2018-2019 level at a minimum. To further moderate the redistribution impacts of the new funding model at a bureau level, population-based increases in funding would be capped at 10 per cent for 2019-2021 financial year.

24. The application of the new funding model is shown in Table 2 below.

Table 2: New funding model allocations

<table>
<thead>
<tr>
<th>Bureau</th>
<th>2018/2019 Actual</th>
<th>New model (current funding)</th>
<th>New model (plus $200,000)</th>
<th>Percentage difference between 2018/2019 Actual and New model plus $200,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Helensville</td>
<td>$40,365</td>
<td>$36,872</td>
<td>$40,365</td>
<td>0</td>
</tr>
<tr>
<td>Hibiscus Coast</td>
<td>$51,712</td>
<td>$58,713</td>
<td>$58,920</td>
<td>14</td>
</tr>
<tr>
<td>Wellsford</td>
<td>$38,298</td>
<td>$36,770</td>
<td>$38,298</td>
<td>0</td>
</tr>
<tr>
<td>CAB North Shore (5 sites)</td>
<td>$309,030</td>
<td>$250,153</td>
<td>$309,030</td>
<td>0</td>
</tr>
<tr>
<td>WaiCAB (5 sites)</td>
<td>$298,746</td>
<td>$300,401</td>
<td>$344,999</td>
<td>15</td>
</tr>
<tr>
<td>CABAC (10 sites)</td>
<td>$499,901</td>
<td>$487,965</td>
<td>$553,597</td>
<td>11</td>
</tr>
<tr>
<td>Māngere (3 sites)</td>
<td>$169,849</td>
<td>$179,162</td>
<td>$190,494</td>
<td>12</td>
</tr>
<tr>
<td>Manurewa (2 sites)</td>
<td>$82,775</td>
<td>$114,454</td>
<td>$118,217</td>
<td>43</td>
</tr>
<tr>
<td>Ōtara</td>
<td>$86,927</td>
<td>$78,215</td>
<td>$86,927</td>
<td>0</td>
</tr>
</tbody>
</table>
Item 15

<table>
<thead>
<tr>
<th>Bureau</th>
<th>2018/2019 Actual</th>
<th>New model (current funding)</th>
<th>New model (plus $200,000)</th>
<th>Percentage difference between 2018/2019 Actual and New model plus $200,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pakuranga (2 sites)</td>
<td>$98,662</td>
<td>$109,188</td>
<td>$109,262</td>
<td>11</td>
</tr>
<tr>
<td>Papakura</td>
<td>$86,471</td>
<td>$110,844</td>
<td>$112,628</td>
<td>30</td>
</tr>
<tr>
<td>Total</td>
<td>$1,762,737</td>
<td>$1,762,737</td>
<td>$1,962,737</td>
<td>11</td>
</tr>
</tbody>
</table>

Note: Based on 2018-2019 funding allocated. Excludes provision for premises lease payments to Auckland Council and ACABx fee (2 per cent)

25. The new funding model developed by the joint working group is the preferred model for implementation in 2019-2021. During this period, the regional network provision plan will be developed, and council’s level of investment can be confirmed and provided for as part of the 10-year Budget 2021-2031.

   - Focus area two – Accessible services and social and cultural infrastructure that are responsive in meeting people’s evolving needs
   - Focus area six – Focusing the council’s investment to address disparities and serve communities of greatest need.

27. The criteria applied to assess the models were developed by the joint working group. Consideration is given to equity, responsiveness to population growth and community need. Under the Auckland Plan 2050, adopting an equitable approach means prioritising the most vulnerable groups and communities to achieve more equitable outcomes. An assessment of the funding allocation model is shown in Table 3 below.

Table 3: Funding model assessment

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Current model</th>
<th>Council staff model</th>
<th>New model from joint working group (preferred model)</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Equity</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Population growth</td>
<td>X</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Community need</td>
<td>X</td>
<td>✓</td>
<td>✓</td>
</tr>
</tbody>
</table>

Advantages

- ACABx used the current funding model to transition to regional funding from legacy arrangements
- Uses latest population estimates to reflect future growth
- Deprivation factor supports equity for populations with complex issues and access constraints
- Client usage as a proxy indicator of community need
- More equitable across Auckland with population-based funding covering all the region except Great Barrier Island
- Uses latest population estimates to reflect future growth
- Targeted deprivation factor (NZDep2013, deciles 8-10) supports equity for populations with complex issues and...
28. A comparative overview of the funding models is provided in Attachment C.

29. ACABx support the new model conditional on the retention of the additional 2018-2019 one-off funding of $200,000 as part of the baseline operational grant. This increased funding level would ensure that no bureaux would lose funding when the model is implemented in 2019-2020. Increased funding enables the inclusion of the Franklin population in the new funding model.

30. ACABx has indicated that the funding for deprivation will be allocated to bureaux for initiatives to enhance access to services and to trial the development of new service models.

31. Staff support the new model as it starts to address equitable services across Auckland through population-based funding and targeted deprivation. The model provides a platform for future service growth and the development of a regional network provision plan for CAB services.

32. Staff support the addition of $200,000 to the ACABx baseline grant from 2019-2020 to implement the new model and extend service funding across the region. All CABx will receive their current or increased level of funding if council increases baseline funding by $200,000.

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Current model</th>
<th>Council staff model</th>
<th>New model from joint working group (preferred model)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>which takes into consideration that service users do not necessarily just access services in the area they live</td>
<td>access constraints</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Provides platform for Auckland Council and ACABx to work together to develop a regional network provision plan</td>
<td>Supported by ACABx if additional funding is retained</td>
</tr>
<tr>
<td>Disadvantages</td>
<td>The legacy cluster funding arrangements do not provide for service development</td>
<td>Not supported by ACABx because client usage data does not consider the range of complexity in interactions from simple information requests to lengthy interviews</td>
<td>Redistribution of bureaux funding within current funding envelope could lead to service reduction unless alternative funding is sourced</td>
</tr>
<tr>
<td></td>
<td>Relies on 2013 census data</td>
<td>Redistribution of bureaux funding within current funding envelope could lead to service reduction unless alternative funding is sourced</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Does not target funding for populations with complex issues and access constraints</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Allocation of funding to Citizens Advice Bureaux
Item 15

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
33. Council staff from across the business work cooperatively on matters concerning CABx. Council departments and units that were consulted on the new model and involved in regional network provision planning include:
   • Community Facilities and Community Places – administration of the leases for CABx premises and facility operation
   • Libraries and Information – some CABx are co-located with libraries
   • Service, Strategy and Integration – expertise in service design and integrating service offers.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
34. Local boards provided input to the 2017 review of CABx services, which has informed the development of the new funding model. Local boards generally agreed that a higher level of funding was required to maintain services, and that any funding model needed to consider the area’s demographics and other needs in addition to overall population.
35. Overall, local boards reported that they had a good relationship with CABx, that they were providing valuable, wide-ranging services to the community, and that there was room to improve reporting, service responsiveness and equity of funding.
36. Feedback is sought from the local board on the proposed new funding model and the retention of the additional $200,000 to baseline funding of $1.867 million provided to ACABx in 2018-2019.
37. Local board feedback will be included in the report to the Environment and Community Committee in May 2019 to approve a new funding model for CAB. The report will also reflect views on the implementation of the new model from ACABx consultation with bureaux.

Tauākī whakaaweawe Māori
Māori impact statement
38. CABx services are available to all, and there is currently limited targeting of services to groups, including Māori.
39. Staff and ACABx have worked together on development of the new model and no specific engagement with Māori was undertaken.

Ngā ritenga ā-pūtea
Financial implications
40. It is recommended that the additional $200,000 is retained in the ACABx baseline grant, bringing the annual total to $2.067 million in 2019-2021. This excludes any consumer price index adjustment.
41. The Māngere-Ōtāhuhu Local Board has provided funding from 2015-2018 to Māngere CAB to operate a CAB agency in Ōtāhuhu. Reliance on the local board funding would reduce under the new model, as the Māngere CAB would receive increased funding of 12 per cent if the $200,000 is retained in the ACABx baseline grant.
Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

42. In applying the new model without the retention of the additional $200,000, funding to the following bureaux would decline:
   - Helensville (-9 per cent)
   - Wellsford (-4 per cent)
   - CAB North Shore (-19 per cent)
   - CAB Auckland City (-2 per cent)
   - Ōtara (-10 per cent).

43. If the grant is increased by $200,000 per annum, no CABx face a reduction in funding.

44. There is a risk of reduction in CAB services in some communities if funding declines to CABx. To mitigate this risk, it is recommended that the additional $200,000 is retained.

Ngā koringa ā-muri
Next steps

45. Local board feedback will be included in a report to the Environment and Community Committee in May 2019 to approve a funding model.

46. Staff will work with ACABx to scope a regional network provision plan project by June 2019. The plan development will involve bureaux and other stakeholders in setting the direction for the CABx service from 2021 onwards.

Ngā tāpirihanga
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Local board feedback template</td>
<td>75</td>
</tr>
<tr>
<td>B</td>
<td>Map of bureaux locations by local board</td>
<td>77</td>
</tr>
<tr>
<td>C</td>
<td>Comparative overview of funding models</td>
<td>79</td>
</tr>
</tbody>
</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Sibyl Mandow - Advisor - ACE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Graham Bodman – General Manager, Arts Community and Events</td>
</tr>
<tr>
<td></td>
<td>Louise Mason – General Manager Local Board Services</td>
</tr>
</tbody>
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Attachment A - Request for local board for feedback

Citizens Advice Bureau (CAB) Funding allocation model - February 2019

<table>
<thead>
<tr>
<th>Local Board</th>
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</table>

Please provide feedback on the following:

<table>
<thead>
<tr>
<th>What are the local board views on the preferred model for allocating funding to CABs, including:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. The basis of funding allocation, including the population estimates and deprivation index</td>
</tr>
<tr>
<td>2. Bureau areas served (eg. alignment with local board boundaries)</td>
</tr>
<tr>
<td>3. Other local funding considerations</td>
</tr>
<tr>
<td>4. Any other local feedback regarding CABs</td>
</tr>
</tbody>
</table>

For further information or questions, please contact:

Paul Prestidge  
Specialist Advisor  
Community Empowerment Unit  
Ph 0226761409  
Email paul.prestidge@aucklandcouncil.govt.nz
Attachment B

Map of bureaux locations by local board

CAB network in Auckland

Allocation of funding to Citizens Advice Bureaux
## Attachment C

### Comparative overview of funding models

<table>
<thead>
<tr>
<th>Description</th>
<th>Current model</th>
<th>Council staff model</th>
<th>New model from joint working group</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date</td>
<td>2013-current</td>
<td>2018</td>
<td>2019</td>
</tr>
<tr>
<td><strong>Basis of allocation and data sources</strong></td>
<td><strong>100% Population</strong> (Census 2013)</td>
<td><strong>70% Population</strong> (Annual population estimates - Statistics NZ)</td>
<td><strong>90% Population</strong> (Annual population estimates - Statistics NZ)</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>25% Client usage</strong> (Bureau statistics report)</td>
<td><strong>10% Deprivation</strong> (Dep13 Deprivation index)</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>6% Deprivation</strong> (Dep13 Deprivation index)</td>
<td></td>
</tr>
<tr>
<td><strong>Model coverage</strong></td>
<td>Excludes Franklin and Great Barrier Island</td>
<td>Excludes Great Barrier Island</td>
<td>Excludes Great Barrier Island</td>
</tr>
<tr>
<td><strong>Local board boundaries</strong></td>
<td>Local board boundaries to cluster level</td>
<td>Local board boundaries to cluster level</td>
<td>Local board boundaries and board subdivisions where applicable to individual bureau level</td>
</tr>
<tr>
<td></td>
<td>Hibiscus and Bays – split between clusters 1 and 2</td>
<td>Hibiscus and Bays – split between clusters 1 and 2</td>
<td>Hibiscus and Bays – split between clusters 1 and 2</td>
</tr>
<tr>
<td></td>
<td>Upper Harbour – in cluster 2</td>
<td>Upper Harbour – 50:50 split between clusters 2 and 3</td>
<td>Upper Harbour – split at Greenhithe bridge between 2 and 3</td>
</tr>
<tr>
<td></td>
<td>ACARx maintains historic funding relativities between bureaux in clusters 1, 6</td>
<td>Franklin – included in cluster 6</td>
<td>Howick – south east area to Ōtara: balance to Papakura</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Franklin – north east area to Pakuranga: balance to Papakura</td>
</tr>
</tbody>
</table>

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**Attachment C**

Allocation of funding to Citizens Advice Bureaux
New Community Lease and Licence to the Hibiscus Coast Dog Training Club situated at Western Reserve, Orewa

File No.: CP2019/01601

Te take mō te pūrongo
Purpose of the report
1. To grant a new community lease and community licence to the Hibiscus Coast Dog Training Club Incorporated at Western Reserve, Orewa.

Whakarāpopototanga matua
Executive summary
2. Hibiscus Coast Dog Training Club Incorporated holds an operative community lease and licence to use a building and sport fields situated at Western Reserve, Orewa.
3. The lease and licence commenced on 15 March 2001 and will expire on 14 March 2020.
4. Although the agreement is still operative, the local board has indicated its preference to enter into an early new lease with the club, due to imminent expenditure on maintenance items by the club.
5. After assessing the club’s new lease application, staff are satisfied that the requirements under the Auckland Council Community Occupancy Guidelines 2012 have been met.
6. This report recommends that the Hibiscus and Bays Local Board grant a new community lease and licence to Hibiscus Coast Dog Training Club Incorporated. The recommendations within this report align with the Hibiscus and Bays Local Board Plan 2017 outcome: Our community enjoys access to quality parks, reserves and facilities for leisure, sport and recreation.

Ngā tūtohunga
Recommendation/s
That the Hibiscus and Bays Local Board:

a) grant a new community lease to the Hibiscus Coast Dog Training Club Incorporated for the footprint of the club-owned building comprising 60m² (more or less) situated at Western Reserve, Orewa, delineated in blue and marked A on Attachment A on the land described as Lot 3 DP 204342 subject to the following terms:
   i) term – 10 years commencing on 1 April 2019 with one right of renewal for a further term of 10 years
   ii) rent - $1.00 plus GST per annum if demanded
   iii) all other terms and conditions to be in line with the Reserves Act 1977 and Auckland Council’s Community Occupancy Guidelines 2012.

b) grant a new community licence to the Hibiscus Coast Dog Training Club Incorporated for the training area surrounding the club-owned building consisting of 5820m² (more or less) situated at Western Reserve, Orewa, delineated in red and marked B on Attachment A on the land described as Lot 3 DP 204342 subject to the following terms:
   i) term – 10 years commencing on 1 April 2019 with one right of renewal for a further 10 years
ii) rent - $1.00 per annum if demanded

iii) all other terms and conditions to be in line with the Reserves Act 1977 and Auckland Council’s Community Occupancy Guidelines 2012.

c) approve the contemporaneous surrender of the current operative lease and licence to the Hibiscus Coast Dog Training Club Incorporated, effective from 31 March 2019.

Horopaki
Context
7. This report considers the new community lease and licence to Hibiscus Coast Dog Training Club Incorporated for its building and dog training area at Western Reserve, Orewa.

8. The Hibiscus and Bays Local Board is the allocated authority relating to local, recreation, sport and community facilities, including community leasing matters

Land, Buildings and Lease
9. The club holds an operative community lease and community licence for its building and the surrounding dog training area located at Western Reserve, Orewa, described as Lot 3 DP 204342 held by the Crown through the Department of Conservation as a classified recreation reserve subject to the Reserves Act 1977.

10. The club is planning to undertake extensive maintenance at significant cost and have applied early for a new community lease and licence to secure its tenure.

11. The area proposed to be leased to the club consists of approximately 60m² which is for the footprint of the club’s building and is more accurately represented by the area marked A and delineated in blue on Attachment A.

12. The proposed licenced area are those parts of the land directly surrounding the club’s building and consists of approximately 5820m² and is more accurately represented by the area marked B and delineated in red on Attachment A

Hibiscus Coast Association Dog Training Club Incorporated
13. The dog training club has been in existence for more than 30 years and have trained innumerable dogs and their owners.

14. The club offers various programmes, including the Canine Good Citizen Training, Intermediate and Advanced Obedience Training as well as agility and rally courses.

15. The club is associated to the New Zealand Kennel Club Incorporated and many of their members have represented the club and the Northern Region nationally, in obedience and agility competitions.

16. In addition to formal programmes the club also educates schools and other organisations in dog training and safety.

17. The club is a valuable community asset, seeking to deliver well-socialised pets and responsible dog owners.

18. After assessing the lease application and meeting with the club, staff have determined that the club qualifies for a new community lease and licence by virtue of the following:

   i. The activity of the club supports the Hibiscus and Bays Local Board Plan 2017 outcome: Our community enjoys access to quality parks, reserves and facilities for leisure, sport and recreation

   ii. The club has not been placed in breach of the current occupancy agreement

   iii. The club’s financial accounts have a surplus with no known contingent liabilities

   iv. The club sustains its activities predominantly through membership and training fees
v. The building meets the needs of the club and users of the training grounds

vi. The building is predominantly utilised as a headquarters from which the club’s activities are coordinated.

Tātaritanga me ngā tohutohu
Analysis and advice

19. Auckland Council’s Community Occupancy Guidelines 2012 sets out the criteria for community occupancy agreements.

20. As per the guidelines, the club has an automatic right to reapply for a new lease and licence at the end of their occupancy term, a right which the club is exercising. It is recommended that a new lease and licence be granted to the club for a term of 10 years with one right of renewal for a further term of 10 years, in line with the guidelines.

21. Local boards, however, have discretion to vary the term of the lease and licence if it wishes. The guidelines suggest that where a term is varied, it aligns to one of the recommended terms contained in the Community Occupancy Guidelines 2012.

22. Staff have determined that the Hibiscus Coast Dog Training Club Incorporated meet the requirements under the guidelines to qualify for a new community lease and licence as evidenced below:

i. it is a registered incorporated society

ii. it has complied with the terms of the operative lease

iii. it has a history of delivering quality services to the local community

iv. the club is managed appropriately as evidenced by its longevity and extent of programmes offered

v. the club has provided a copy of its financial accounts which indicate that its funds are sufficient to meets its liabilities and that it possesses adequate financial reserves.

23. The club’s current lease remains operative up to 14 March 2020. However, if the local board resolves to grant the new lease and licence the operative lease will be surrendered early and a new deed of lease executed. It is proposed that the current lease and licence be surrendered on 31 March 2019 and that the new lease and licence commence on 1 April 2019.

24. The contemporaneous surrender of the operative lease and grant of a new lease will provide Auckland Council and the club with certainty and allow for the continuity of tenure.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

25. In compiling the recommendations contained herein staff obtained input from Parks, Sports and Recreation as well as Service, Strategy and Integration units. No concerns were raised and a new lease and licence on similar terms as the current occupancy agreement is supported.

26. When compiling the community outcomes plan, staff from Community Leasing and Parks, Sports and Recreation will work collaboratively with the club to design a plan based on local board priorities and desired outcomes.

27. The proposed new lease and licence has no identified impacts on other parts of the council group. The views of council-controlled organisations were not required for the preparation of this report’s advice.
Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

28. This is an approved item on the Community Facilities Work Programme for 2018/2019 and the local board expressed their support for the new lease and proposed term at a workshop held on 6 December 2018.

29. The proposed lease to the club supports the Hibiscus and Bays Local Board Plan 2017 outcome: Our community enjoys access to quality parks, reserves and facilities for leisure, sport and recreation.

30. The land classification, together with the reserve management plan, envision the park to be used for recreation. Additionally, the lease to the Hibiscus Coast Dog Training Club Incorporated is contemplated by the Western Reserve Management Plan. Consequently, staff do not foresee that there will be a significant local impact.

Tauākī whakaaweawe Māori
Māori impact statement

31. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi which are articulated in the council’s key strategic planning documents the Auckland Plan, the Long-term Plan 2015-2025, the Unitary Plan and Local Board Plans.

32. An aim of community leasing is to increase targeted support for Māori community development projects. This proposal seeks to improve access to facilities for all Aucklanders including Māori living in the Māngere-Ōtāhuhu Local Board area.

33. There are no changes to the use or operational activities being conducted on the land.

Ngā ritenga ā-pūtea
Financial implications

34. There are no direct costs to council associated with this new community lease and licence.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

35. If the Hibiscus and Bays Local Board resolve not to grant the new lease and licence to Hibiscus Coast Dog Training Club Incorporated, the club’s ability to undertake its core activities will be materially affected, which in turn will have a negative impact on the desired local board outcomes.

36. The new lease and licence also afford the club security of tenure, enabling the club to attend to the planned maintenance of its facilities. If the lease is not granted the club will be unable to maintain its infrastructure.

37. Additionally, the club is identified in the reserve management plan and is specifically suited to activate the recreational potential of the park in a sustainable manner.

38. As there is no significant departure from the approved land use or change in activities there are no identified risks in granting the lease and licence.

Ngā koringa ā-muri
Next steps

39. Subject to the local board granting a new community lease and licence, council’s community leasing staff will work with the club to execute a deed of lease and formulate a community outcomes plan in line with Auckland Council’s Community Occupancy Guidelines 2012.
## Ngā tāpirihanga
### Attachments

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<tr>
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<th>Title</th>
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<tr>
<td>A.</td>
<td>Lease and community licence area of Hibiscus Coast Dog Training Club</td>
<td>87</td>
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## Ngā kaihaina
### Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Gert van Staden - Community Lease Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Rod Sheridan - General Manager Community Facilities</td>
</tr>
<tr>
<td></td>
<td>Lesley Jenkins - Relationship Manager</td>
</tr>
</tbody>
</table>
Attachment A: GIS aerial view showing the lease and licence area of Hibiscus Coast Dog Training Club Incorporated at Western Reserve, Orewa, comprising 5860m² (more or less) legally described as Lot 3 DP 204342

Western Reserve

The area marked A is that part of the land and tenant-owned building comprising 60m² (more or less) to be leased to the Hibiscus Coast Dog Training Club Incorporated.

The area marked B is that part of the land comprising 5820m² (more or less) to be licenced to the Hibiscus Coast Dog Training Club Incorporated.
Landowner approval and new community licence to occupy applications for Metro Park East by the Metropark Community Sports Charitable Trust

File No.: CP2019/03072

Te take mō te pūrongo
Purpose of the report

1. To grant landowner approval for Metropark Community Sports Charitable Trust to place three containers on the licence to occupy area at Metro Park East, 218 Millwater Parkway, Silverdale and seek approval for a community licence to occupy for certain parts of Metro Park East to Metropark Community Sports Charitable Trust.

Whakarāpopototanga matua
Executive summary

2. Metropark Community Sports Charitable Trust has sought approval to place three containers, occupying approximately 100m², at Metro Park East, 218 Millwater Parkway, Silverdale, legally described as Part Lot 5 DP 168591.

3. The containers will be used to store sporting gear for the athletics, cricket and football clubs who utilise the park, until the proposed multi-sport pavilion is built by the Trust. The placement of the containers requires landowner approval and a community licence to occupy.

4. Landowner approval and the licence to occupy is supported by staff in Land Use Advisory, Operational Management and Maintenance, as well as Parks, Sports and Recreation. No objections or submissions were received during mana whenua engagement and public notification.

5. Additionally, the containers are integral to the activation of the park as a recreational hub.

6. This report recommends that the Hibiscus and Bays Local Board grant landowner approval and a community licence to occupy to Metropark Community Sports Charitable Trust to occupy approximately 100m² at Metro Park East. The recommendations within this report align with the Hibiscus and Bays Local Board Plan 2017 outcome: Our community enjoys access to quality parks, reserves and facilities for leisure, sport and recreation.

Ngā tūtohunga
Recommendation/s

That the Hibiscus and Bays Local Board:

a) grant landowner approval, in accordance with Auckland Council’s standards terms and conditions, for Metropark Community Sports Charitable Trust to place three containers, as indicated in Attachment A, on Metro Park East, 218 Millwater Parkway, Silverdale described as Part Lot 5 DP 168591.

b) grant a community licence to occupy to Metropark Community Sports Charitable Trust for the footprint of the three containers as indicated in Attachment B, consisting of approximately 100m², situated at Metro Park East, 218 Millwater Parkway, Silverdale and described as Part Lot 5 DP 168591, subject to the following terms:

i) term – 5 years commencing on 20 March 2019 with one right of renewal for a further 5 years
Item 17

ii) rent - $1.00 per annum if demanded

iii) all other terms and conditions to be in line with Auckland Council’s Community Occupancy Guidelines 2012.

Horopaki

Context

7. This report considers the application by Metropark Community Sports Charitable Trust (the Trust) to place three containers on Metro Park East, 218 Millwater Parkway, Silverdale.

8. The Hibiscus and Bays Local Board is the allocated authority relating to local, recreation, sport and community facilities, including community lease, licences and landowner matters.

Land and Community Licence to Occupy

9. The Trust is seeking approval to place three containers on Metro Park East. The park is described as Part Lot 5 DP 168591 and is held in fee simple by Auckland Council under the Local Government Act 2002.

10. The Trust intends on utilising the three containers on the park for storage of sporting equipment, in order to activate the sporting potential of Metro Park East. The proposal consists of moving two containers, which are already located on the park, to another location and placing a third, new container, on the park. The particulars are shown in Attachment A.

Metropark Community Sports Charitable Trust

11. Metropark Community Sports Charitable Trust is a registered charitable trust (CC55037) and consists of various sport clubs, including cricket, hockey, rugby, football and athletics.

12. Additionally, the Trust is the anticipated owner of the proposed multi-sport pavilion to be built on the park.

13. It is the intention of staff that the Trust will act as a singular point of contact for sport at Metro Park East, and that the rationalisation of the park’s storage space will happen through the Trust, once the multi-sport facility has been established.

14. In the interim, Parks, Sports and Recreation has indicated that the containers are necessary to activate the park while the development is being completed. This is considered appropriate, as the use and enjoyment of the park corresponds with the local board plan 2017 outcome: Our community enjoys access to quality parks, reserves and facilities for leisure, sport and recreation.

15. From the information provided, the proposed landowner approval and community licence to occupy will likely:

i. improve the usage of the facility as a recreational area by providing adequate, temporary storage

ii. improve the visual amenity by rationalising the placement of containers

iii. not alter the park in a permanent or irreparable way.

Tātaritanga me ngā tohutohu

Analysis and advice

Community Licence to Occupy

16. Auckland Council’s Community Occupancy Guidelines 2012, sets out the criteria for community occupancy agreements as well as community licences to occupy.

17. As per the guidelines, a licence to occupy can be granted over council-owned land with no fixed assets, as is the current case.
18. It is recommended that the licence to occupy be granted for a period of five years with one right of renewal for a further five years. However, local boards have discretion to vary the term of the licence if they wish. The guidelines suggest that where a term is varied, it aligns to one of the recommended terms contained in the Community Occupancy Guidelines 2012.

19. Staff have determined that the Trust meets the requirements under the guidelines to qualify for a community licence as outlined below:
   i. it is a registered incorporated society
   ii. the primary objectives of the Trust align with the criteria as stipulated in the occupancy guidelines
   iii. the landowner approval and community licence will activate the sporting potential of the park and is designed to meet the requirements of various sporting codes, facilitating the sharing of facilities
   iv. the Trust is the intended owner of the pavilion proposed to be built on the park, making the Trust a suitable body to take responsibility for the park’s activation.

Landowner Approval
20. The application for landowner approval is deemed to be minor, in that there will be no excavation or permanent changes made to the park.

21. Additionally, the containers can be easily removed if required without causing irreparable damage to the land.

22. If the landowner approval is granted, Auckland Council’s standard conditions of approval will apply, which includes, but is not limited to:
   i. requirements for a health and safety plan
   ii. compliance with the Resource Management Act 1991 and the operative in part Auckland Unitary Plan
   iii. waste management and control; and
   iv. reinstatement of park land.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
23. In compiling the recommendations staff have obtained input from Parks, Sports and Recreation, Land Use Advisory and Operational Management and Maintenance. No concerns were raised, and the proposed location of the containers was deemed suitable.

24. The new community licence and landowner approval has no identified impacts on other parts of the council group. The views of council-controlled organisations were not required for the preparation of this report’s advice.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
25. This item is not part of the Community Facilities’ Work Programme for 2018/2019, although the local board expressed their preliminary support for the landowner approval and licence at a workshop held on 12 July 2018.

26. The proposed landowner approval and licence to occupy to the Trust supports the Hibiscus and Bays Local Board Plan 2017 outcome: Our community enjoys access to quality parks, reserves and facilities for leisure, sport and recreation.

27. During the public notification process no objections were received, therefore there is no significant local impact expected.
**Tauākī whakaaweawe Māori**

**Māori impact statement**

28. There are no changes to the use or operational activities being conducted on the land.

29. Iwi engagement took place at the North-West Mana Whenua Forum, held at the Orewa Service Centre on 5 September 2018. No concerns were raised by iwi representatives regarding the placement of containers on the park.

30. Formal iwi engagement took place from 5 February 2019 to 5 March 2019, six responses were received which were all in support of the Trust’s application.

**Ngā ritenga ā-pūtea**

**Financial implications**

31. There are no direct costs to council associated with the landowner approval and community licence to occupy. Public notification costs were borne by Community Facilities.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

32. Should the Hibiscus and Bays Local Board resolve not to grant the landowner approval and licence to occupy, the Trust’s ability to activate the park will be severely limited, which in turn will have a negative impact on the desired local board outcomes.

33. Additionally, the Trust is the proposed owner of the future multi-sport pavilion, which makes it ideally placed to manage the storage needs of park users.

34. As the park is earmarked to be a major recreational destination, there are no identified risks associated with the interim use of containers while the park’s infrastructure is being developed.

**Ngā koringa ā-muri**

**Next steps**

35. Subject to the local board granting the landowner approval and community licence to occupy, staff will draft a landowner approval letter and execute a licence in terms of Auckland Council’s Community Occupancy Guidelines 2012.

**Ngā tāpirihanga**

**Attachments**

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<td>Attachment A Container locations</td>
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<td>B</td>
<td>Attachment B Licence area MetroPark Trust</td>
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**Ngā kaihaina**

**Signatories**

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<thead>
<tr>
<th>Author</th>
<th>Gert van Staden - Community Lease Advisor</th>
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<tr>
<td>Authorisers</td>
<td>Rod Sheridan - General Manager Community Facilities</td>
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<td></td>
<td>Lesley Jenkins - Relationship Manager</td>
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</tbody>
</table>
Attachment A: GIS aerial view showing the container locations at Metro Park East, 218 Millwater Parkway, Part Lot 5 DP 168691.

Metro Park East

Diagram indicating the location of the new Football Club container and the repositioning of the two existing containers.
Attachment B: GIS aerial view showing the licence area of Metropark Community Sports Charitable Trust at Metro Park East, 218 Millwater Parkway, Part Lot 5 DP 168591.

Metro Park East

The area marked A, comprising 100 square metres (more or less) licensed under the Local Government Act 2002.
Te take mō te pūrongo
Purpose of the report
1. To grant a new community lease to Mairangi Arts Centre Trust Board at Mairangi Bay Park, 20 Hastings Road, Mairangi Bay.

Whakarāpopototanga matua
Executive summary
2. Mairangi Arts Centre Trust Board have a community lease for the council-owned facility located at Mairangi Bay Park, 20 Hastings Road, Mairangi Bay.
3. The lease commenced on 1 April 1998 and reached final expiry on 31 March 2018. The lease is rolling over on a month-by-month basis.
4. Mairangi Art Centre Trust Board has applied for a new lease to continue offering art-based services and activities from the premises.
5. Mairangi Arts Centre Trust Board manages the Arts Centre and has become a well-established community arts organisation, providing art education programmes and exhibitions to the North Shore community for over 26 years.
6. This report recommends that the Hibiscus and Bays Local Board grant a new community lease to the Mairangi Arts Centre Trust Board. The recommendations within this report align with the Hibiscus and Bays Local Board Plan 2017 outcome: people are involved and have a strong sense of pride in the look and feel of their local areas.

Ngā tūtohunga
Recommendation/s
That the Hibiscus and Bays Local Board:

a) grant a new community lease to the Mairangi Arts Centre Trust Board for part of the land, and council-owned buildings comprising approximately 690m², on three portions of Part Lot 94 DP 18893 (Attachment A), subject to the following terms and conditions:

i) term - 10 years commencing 1 April 2018 with one 10 year right of renewal with a final expiry date of 31 March 2038

ii) rent - $1.00 plus GST per annum if requested

iii) maintenance fee - $1,000.00 plus GST per annum

iv) all other terms and conditions in accordance with the Reserves Act 1977 and the Auckland Council Community Occupancy Guidelines 2012.

Horopaki
Context
7. This report considers the new community lease to Mairangi Arts Centre Trust Board (the Trust).
8. The Hibiscus and Bays Local Board is the allocated authority relating to local, recreation, sport and community facilities, including community leasing matters.

Land and buildings
9. The Trust occupies part of the land and council-owned buildings located at Mairangi Bay Park, 20 Hastings Road, described as Part Lot 94 DP 18893. The land is currently held by the Crown, through the Department of Conservation, as a classified local purpose (community buildings) reserve and is subject to the Reserves Act 1977.

10. Due to the underlying land ownership, staff recommend that Auckland Council’s standard Treaty clause be inserted into the occupancy agreement. This was supported by iwi representatives at the Mana Whenua Forum, held on 5 December 2018.

11. The Mairangi Park Reserve Management Plan provides for the establishment of an arts facility, such as the one run by the Trust.

Mairangi Arts Centre Trust Board
12. The Trust was established in 1983 and has been managing the Arts Centre (the Arts Centre) since 1991, with the objective of engaging and empowering Auckland’s diverse communities through the arts.

13. The Arts Centre offers a plethora of art-based education services, activities and exhibitions, including live performance offerings.

14. Many of the Arts Centre’s programmes run at full capacity and enrollments come from a wide catchment area, some from outside the Hibiscus and Bays Local Board area.

15. During the last financial year the centre received 35,336 visitors, testament to the Arts Centre’s engaging services and activities.

Tātaritanga me ngā tohutohu
Analysis and advice
16. Auckland Council’s Community Occupancy Guidelines 2012 sets out the criteria for community occupancy agreements. The procedure for a new lease of council-owned buildings is to call for expressions of interest from community groups. This allows an assessment of proposals to ensure the best community outcomes are delivered.

17. Local boards, however, have discretion to forego seeking expressions of interest where suitable tenants are identified. The Trust satisfies the required criteria specified in the occupancy guidelines in the following ways:
   i. it is a registered incorporated charitable trust
   ii. it has complied with the terms of the current lease
   iii. it has a history of delivering its services to the local community
   iv. the Arts Centre is managed appropriately, as evidenced by the extent of its use and wide range of service offerings
   v. the Arts Centre has provided a copy of its financial accounts, which indicate that its funds are sufficient to meet its liabilities.

18. In terms of the guidelines, the recommended lease term for this type of facility is five years, with one right of renewal for a further five years. This is also the term generally preferred by iwi representatives at the Mana Whenua Forum.

19. However, local boards have discretion to grant an alternative term to community groups, provided that it aligns to one of the terms contained in Auckland Council’s Community Occupancy Guidelines of 2012.
20. Having regard to the local board’s and arts advisor’s express support for a longer term lease, together with the Arts Centre’s history and performance, staff recommend that the lease be granted for 10 years, with one right of renewal for a further 10 years.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views
21. In compiling the recommendations contained in this report, staff have obtained input from colleagues in Arts and Culture. Feedback is positive and support for a long term lease has been expressed.
22. Feedback was also obtained from Asset Management and Intelligence Support, who have indicated that they have no concerns regarding the proposed new lease, and that there are no planned works which will affect the tenantability of the building.
23. The new lease has no other identified impacts on other parts of the council group. The views of council controlled organisations were not required for the preparation of this report’s advice.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
24. This item is on the Community Facilities Work Programme for 2018/2019, and the local board expressed their preliminary support for the group at a workshop held on 15 November 2018, together with a preference for a lease consisting of two 10-year terms.
25. As there is no proposed change in activity on the land and the arts centre is contemplated by the management plan, staff do not foresee that there will be a significant local impact by granting the new lease.

Tauākī whakaaweawe Māori
Māori impact statement
26. There are no changes to the use or operational activities being conducted on the land.
27. Iwi engagement took place at the Mana Whenua Forum, held at the Orewa Service Centre, on 5 December 2018.
28. In addition to the presentation at the Forum, written engagement took place from 20 December 2018 to 31 January 2019.
29. No objections to the proposed lease were received, although Mana Whenua were generally more supportive of a five plus five year term. It is recommended that the local board consider this feedback when resolving on the proposed new lease.

Ngā ritenga ā-pūtea
Financial implications
30. There is no direct cost to Auckland Council in granting this lease

Ngā raru tūpono me ngā whakamaaurutanga
Risks and mitigations
31. Should the community lease not be granted, the Trust’s ability to provide its services to the community will be severely compromised, which in turn will have a negative impact on local board outcomes.
Ngā koringa ā-muri

Next steps

32. Subject to the local board granting a new community lease, council staff will work with the Trust to formalise the deed of lease and a community outcomes plan, in line with Auckland Council’s Community Occupancy Guidelines 2012.

Ngā tāpirihanga

Attachments

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<tr>
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Ngā kaihaina

Signatories

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Attachment A: GIS aerial view showing the leased area of Mairangi Arts Centre Trust Board at Mairangi Bay Park, 20 Hastings Road, Mairangi comprising 690m² (more or less) legally described as Part Lot 94 DP 18883.

Mairangi Bay Park

The areas marked A and B is part of the land and council-owned buildings comprising approximately 690m² to be leased under section 61(2A) of the Reserves Act 1977.
Te take mō te pūrongo

Purpose of the report

1. To approve the proposed local familiarisation tour and reallocation of funding from the Eco Tourism Budget line for the 2018-2019 financial year for the costs.

Whakarāpopototanga matua

Executive summary

2. The New Zealand Tourism Research Institute at the Auckland University of Technology is working with Hibiscus and Bays Local Board and Auckland Tourism Events and Economic Development on a programme of research to inform the development of a visitor strategy to promote and support sustainable tourism development in the local board area.

3. The local board has commissioned the New Zealand Tourism Research Institute to undertake further survey work in the current financial year to seek visitor and community (residents and business) input to provide deeper insights to inform the visitor strategy development.

4. A visitor strategy group has been established and comprises operators and other local stakeholders who have been brought together to investigate whether there is enough interest to form a tourism group to guide and give input to the visitor strategy; and to participate in the implementation of the plan should we proceed to visitor strategy development. The visitor strategy group has met formally on three occasions; hosted by local operators and community stakeholders, including local board members. However, beyond those designated meetings there has been little engagement with each other as a group, or with the visitor strategy programme.

5. The local board local economic development work programme has allocated $50,000 towards the development of a tourism strategy for the local board area.

6. The local board is being asked to approve the allocation of $3,500 to the delivery of a local familiarisation tour by New Zealand Tourism Research Institute (Attachment A), to strengthen the knowledge of the tourism products, attractions and the visitor strategy group itself. With the aim of enabling the visitor strategy group to become more pro-active, engage at a deeper level with the visitor strategy programme, and begin to work more collaboratively together.

Ngā tūtohunga

Recommendation/s

That the Hibiscus and Bays Local Board:

a) approve the scope of the Hibiscus and Bays Visitor Strategy Group familiarisation tour as set out in this report and in attachment A to the City Fringe Identity report

b) allocate $3,500 from the Eco Tourism work programme, SharePoint ID 382 under the Local Economic Development Work Programme towards the delivery of the Hibiscus and Bays Visitor Strategy Group familiarisation tour.
Horopaki Context

7. The Hibiscus and Bays Local Board Plan (2017) identifies the local board’s intention to grow the green economy and the eco-tourism potential of the Hibiscus and Bays area by leveraging off of the area’s natural assets such as regional parks and coastal walkways. In order to do this the local board plan identifies the local board’s intention to develop a strategy for eco-tourism.

8. In February 2018 the local board commissioned the New Zealand Tourism Research Institute (NZTRI) to undertake an initial phase of research to undertake a local tourism audit and bring together the local tourism operators with a view to outlining the opportunities and seek to establish a tourism group to work with the local board to support and promote tourism and eco-tourism within the local board area.

9. The results of the research were presented to the local board at a workshop on 12 April 2018. In summary the Local Tourism Audit reveals that there are significant attractors for visitors to Hibiscus and Bays with a good range of experiences, beautiful outdoor places including parks and natural areas, activities, trails and walks, coastal and marine experiences, and town centres in the area. The Local Tourism Audit highlights many strengths in the destination tourism offerings, but the process has also pointed out a number of areas where opportunities are being lost and the potential for economic gain and development is not being met.

10. As a result of the findings of the research it was agreed that NZTRI would pursue with convening a Visitor Strategy Group (VSG) to further discuss the opportunities and how a group could assist with the development of a strategy for tourism.

11. The local board has commissioned NZTRI to undertake further survey work in the current financial year to seek visitor and community (residents and business) input to provide deeper insights to inform the visitor strategy development. The data gathered from online visitor and community/business surveys will be useful in planning and shaping the industry in such a way that the community are consulted and involved. Other legacies from the survey research will include strengthening the foundations for collaboration between stakeholders, an increased awareness in the community of the value of tourism and how it works for individuals, businesses and the community as a whole. The research which is due to be completed at the end of the financial year will also set in place useful baseline data to evaluate the effectiveness of the visitor strategy over time.

12. In developing the eco-tourism strategy key partners, including iwi, businesses and the department of conservation will be asked to work together via the VSG, with the local board to develop a strategy, and ensure it works to grow and develop tourism in the local board area.

Tātaritanga me ngā tohutohu
Analysis and advice

13. The VSG comprises operators and other local stakeholders who have been brought together to investigate whether there is enough interest to form a tourism group to guide and give input to the visitor strategy; and to participate in the implementation of the plan should we proceed to visitor strategy development. The VSG has met formally on three occasions; hosted by local operators and community stakeholders. However, beyond those designated meetings there has been little engagement with each other as a group, or with the visitor strategy programme.

14. NZTRI is proposing to undertake a local familiarisation (local famil) of products and points of interest across the Hibiscus and Bays Local Board area for the VSG. The purpose of the local famil will be to strengthen the knowledge of the tourism products, attractions and the VSG itself, with the aim of enabling the VSG to become more pro-active, engage at a deeper level with the visitor strategy programme, and begin to work more collaboratively together.
15. NZTRI will design and co-ordinate the local famil tour and are proposing to undertake the event over a half day in April 2019. The route would include:
   - Places visited, and activities identified to date in the visitor survey
   - Regional parks
   - Orewa
   - Browns Bay
   - Whangaparāoa beaches,
   - Silverdale

16. Members of the VSG will be also given the opportunity to showcase their business or tourism products.

17. It is considered that this would be a great opportunity to build momentum and test whether there is the willingness for a VSG to drive the implementation of a tourism strategy if one was developed by the local board, and to encourage the VSG to work collaboratively together. The local board is therefore being asked to allocate $3,500 towards the delivery of the local famil tour.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

18. There are no direct impacts on other council group activities as a result of this report.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

19. The local board has supported the establishment of the VSG and is funding the research as part of the current years Local Economic Development work programme.

Tauākī whakaaweawe Māori
Māori impact statement

20. There are no direct impacts as a result of this report on Māori. However, in implementing the project consideration will be given to the need to consider any impacts on Māori and this has been included in the project scope.

Ngā ritenga ā-pūtea
Financial implications

21. The local board has allocated $50,000 in the current financial year to assist in the development of the Eco-Tourism Strategy.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

22. There is a risk that in not conducting a local famil with the VSG the ability to build momentum with the group to build a case for developing a tourism strategy and then in turn having a group able to implement it is not achieved.

Ngā koringa ā-muri
Next steps

23. Following approval by the local board the Local Economic Development team at Auckland Tourism Events and Economic Development (ATEED) will confirm back to NZTRI and add an addendum to the existing contract with ATEED on behalf of the local board.
Ngā tāpirihanga
Attachments

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Signatories

<table>
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<tr>
<th>Author</th>
<th>John Norman - Strategic Planner Local Economic Development</th>
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<tbody>
<tr>
<td>Authorisers</td>
<td>Paul Robinson – Local Economic Growth Manager</td>
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<td>Lesley Jenkins - Relationship Manager</td>
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Outline:

**Hibiscus & Bays - Visitor strategy research programme**

The New Zealand Tourism Research Institute at AUT (NZTRI) is working with Hibiscus & Bays Local Board and ATEED on a programme of research to inform the development of a Visitor Strategy to promote and support sustainable tourism development in the Local Board area. In 2018, NZTRI completed Phase One research consisting of a local Tourism Audit (online and on-site), and a database and maps of tourism assets. The database was then used to identify operators and other local stakeholders to form a tourism reference group – the Hibiscus & Bays Visitor Strategy Group (VSG). The VSG email list has grown to 67 ‘interested parties’ with around 25 people attending meetings.

The VSG comprises operators and other local stakeholders who have been brought together to investigate whether there is enough interest to form a tourism group to guide and give input to the Strategy; and to participate in the implementation of the plan should we proceed to Strategy development. The VSG has met formally on three occasions; hosted by local operators and community stakeholders. However, beyond those designated meetings there has been little engagement with each other as a group, or with the Visitor Strategy programme.

Phase Two survey research is currently in progress and seeks visitor and community (residents and business) input to provide deeper insights to inform Strategy development. It was envisaged that the VSG would engage with this aspect of the work e.g. giving input on questions to be asked, asking visitors to fill in the survey. However, while there have been a few active members of the group, there has generally been less engagement with this aspect of Strategy development than we have experienced in other Local Board areas (e.g. Rodney – Matakana/Puhiotapu to Pakiri, North West Rodney, Aotea / Great Barrier Island).

The Local Tourism Audit from Phase 1 reveals many strengths in the destination tourism offerings, but the process has also pointed out several areas where opportunities are being lost and the potential for economic gain and development is not being met. A key message from NZTRI’s Phase 1 report is that while it is good to create new experiences to strengthen the contribution of tourism to the local economy, the best way to achieve an immediate impact is by the improved performance of existing stakeholders and partners working together and collaborating. When presented with Phase 1 findings, one of the concerns of members of the VSG was that they really do not know a lot about the tourism products across the Hibiscus and Bays areas. They would enjoy an opportunity to find out more about each other.

**Local famil**

NZTRI propose a ‘local famil’ of products and points of interest across the Hibiscus Coast and East Coast Bays subdivisions for the VSG. A ‘famil’ tour, or familiarisation tour, is a common tool used in the tourism industry. This is a short tour (usually geared toward the press or travel trade) to familiarise them with the tourism products and attractions of an area. We recommend adopting the idea of a ‘local famil’ to strengthen product knowledge and cohesion of the VSG as a group. The hope is that after the tour the group will become more pro-active, engage at a deeper level with the Visitor Strategy programme, and begin to cross promote and work more collaboratively.
Scope:

NZTRI will design and coordinate the VSG Local Famil with input from Local Board and members of the VSG on itinerary, dates etc. We propose the following:

Route: After meeting at a central point with plenty of parking, the route will incorporate places visited and activities as identified in the visitor survey data to-date e.g. Regional Parks, Orewa, Browns Bay, Whangaparaoa Beaches, and Silverdale. VSG members will be sent an initial outline of the planned route and invited to provide feedback and participate in the Famil. Members will be given the opportunity to showcase their businesses or tourism products (adventure, heritage, arts, cultural, coastal, accommodation etc).

Date: April 2019

Duration: Half day – up to five hours

De-brief session: An opportunity to debrief on the day of the Famil is vital to offer an opportunity to network and get to know each other after the tour. We recommend that a simple lunch (e.g. sandwiches, coffee) be offered at the end of the Famil. We would ask a member of the VSG to provide a venue FOC (e.g. Snowplanet) and recommend that catering costs be covered by HBLB (see indicative budget below).

Reporting: NZTRI will send a two-page progress update to HBLB on the day’s activities and outcomes.

Cost: Should HBLB and ATEED wish to proceed, detailed costs will be advised to HBLB with an addendum to the existing ATEED contract. NZTRI will charge for labour on a cost recovery basis only as a contribution to the work. An indicative budget is given below:

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<th>Description</th>
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| Coach hire: (up to 5 hours)                                                | 19-Seater approx. $450 + GST  
33-seater approx. $600 + GST                                                   |
| NZTRI labour to design, coordinate and liaise with VSG, logistics (e.g. coach bookings, organise catering) and facilitate the Famil tour with two NZTRI staff to accompany the group including Project leader Carolyn Deuchar + brief report/update to HBLB | Allow $2,000                                                                   |
| Catering e.g. at SnowPlanet (e.g. 25 people @ $20 per head)                | Allow $500                                                                     |

**INDICATIVE BUDGET:** Allow $3,500

Please contact Carolyn Deuchar, NZTRI carolyn.deuchar@aut.ac.nz or 021-1665-878
Te take mō te pūrongo

Purpose of the report

1. To present highlights of Auckland Tourism, Events and Economic Development’s activities in the Hibiscus and Bays Local Board area as well as Auckland Tourism, Events and Economic Development’s regional activities for the six months 1 July to 31 December 2018.

Whakarāpopototanga matua

Executive summary

2. This report provides the Hibiscus and Bays Local Board with relevant information on the following Auckland Tourism, Events and Economic Development activities:

   - Locally-driven initiatives: Hibiscus and Bays eco-tourism plan development, supporting Business Associations to enhance the economic performance of town centres, working with the Silverdale Business Association to facilitate employment in Silverdale, and the Pop-Up Business School (North).
   - Supporting local business growth
   - Filming activity
   - Young Enterprise Scheme
   - Youth connections
   - Local and regional destination management and marketing
   - Delivered, funded and facilitated events

3. This report should be read in conjunction with Auckland Tourism, Events and Economic Development’s Quarter 1 report to Auckland Council (available at www.aucklandnz.com) and the forthcoming Quarter 2 report to the Auckland Council Finance and Performance Committee (available 11 March 2019). Although these reports focus primarily on the breadth of Auckland Tourism, Events and Economic Development’s work at a regional level, much of the work highlighted has significant local impact.

Ngā tūtohunga

Recommendation/s

That the Hibiscus and Bays Local Board:

a) receive the Auckland Tourism, Events and Economic Development’s six-monthly report.

Horopaki

Context

4. Auckland Tourism, Events and Economic Development (ATEED) has two areas of focus:
Economic Development

Including business support, business attraction and investment, local economic development, trade and industry development, skills employment and talent and innovation and entrepreneurship.

Destination

Supporting sustainable growth of the visitor economy with a focus on destination marketing and management, major events, business events (meetings and conventions) and international student attraction and retention.

5. These two portfolios also share a common platform relating to the promotion of the city globally to ensure that Auckland competes effectively with other mid-tier high quality of life cities.

6. ATEED works with local boards, council and Council Controlled Organisations (CCOs) to support decision-making on local economic growth, and facilitates or co-ordinates the delivery of local economic development activity. ATEED ensures that the regional activities that ATEED leads or delivers are fully leveraged to support local economic growth and employment.

7. In addition, ATEED’s dedicated Local Economic Development (LED) team works with local boards who allocate locally-driven initiatives (LDI) budget to economic development activities. The LED team delivers a range of services such as the development of proposals, including feasibility studies that enable local boards to directly fund or otherwise advocate for the implementation of local initiatives.

8. ATEED delivers its services at the local level through business hubs based in the north, west and south of the region, as well as its central office at 167B Victoria Street West.

9. Additional information about ATEED’s role and activities can be found at www.aucklandnz.com/ateed

Tātaritanga me ngā tohutohu
Analysis and advice

Economic Development

Locally Driven Initiatives:

10. Hibiscus and Bays eco-tourism plan development: The New Zealand Tourism Research Institute (NZTRI) was appointed to undertake the second phase of developing a tourism strategy for the local board area. This includes undertaking a business and visitor survey. It is expected that the results of the survey work will be reported in June 2019, as the survey work needs to be carried out during high and low season. In addition to the survey work, NZTRI is also facilitating the Visitor Strategy Group (VSG) meetings.

11. The Hibiscus and Bays Visitor Survey was launched on 10 September 2018 after finalising the questions with the VSG at the meeting on 5 September 2018. The VSG have assisted with data collection activities. Response levels were reasonably low (less than 100), however NZTRI continued with data collection during the summer months, working with local stakeholders and through networks, social media and at key visitor areas. The surveys are live in Quarter 3, and the Department of Conservation and Fullers will actively support the data collection as well. Research findings will be presented to the Local Board after the research is completed.

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1 This activity is subject to local boards prioritising local economic development, and subsequently allocating funding to local economic development through their local board agreements.
12. Supporting Business Associations to enhance the economic performance of town centres: ATEED staff engaged with the Business Improvement District (BID) team at Auckland Council to seek assistance with engaging with the business associations and how the local board can support them.

13. Working with the Silverdale Area Business Association (SABA) to facilitate employment in Silverdale: ATEED staff met with a representative of SABA on 10 September 2018 to discuss what support the local board could provide to assist with identifying initiatives that will support the businesses in the Silverdale area. Staff were advised that SABA may wish to undertake a business survey to help form a better understanding of the area. This may be something SABA would like to pursue with funding from the local board in the next financial year. As at the end of Quarter 2, staff were awaiting confirmation from SABA regarding whether they would like to seek funding to assist with a survey. This will be followed up as part of the work programme discussions in the next quarter.

14. Pop-Up Business School (North): Approval was received from the local board in Quarter 1 to reallocate funding from the ‘Eco Tourism Plan’ activity to support the Pop-Up Business School. The Upper Harbour Local Board, ATEED and the Ministry of Social Development will also provide funding towards this activity. The event is due to be held in March 2019.

Supporting Local Business Growth

15. This area is serviced by the Business and Enterprise team in the North hub, located at Smales Farm. The team comprises of two business and innovation advisors and administration support. The role of this team is to support the growth of Auckland’s key internationally competitive sectors and to support the creation of quality jobs.

16. A key programme in achieving this is central government’s Regional Business Partnership Network (RBPN). This is delivered by ATEED’s nine business and innovation advisors (BIAs), whose role is to connect local businesses to resources, experts and services in innovation, research and development, business growth and management.

17. ATEED’s BIAs engage 1:1 with businesses through a discovery meeting to understand their challenges, gather key data, and provide connections / recommendations via an action plan.

18. Where businesses qualify (meet the programme criteria and/or align to ATEED’s purpose as defined in the statement of intent) the advisors facilitate government support to qualifying businesses, in the form of:
   - Callaghan Innovation research and development grants (including Getting Started, project and student grants (https://www.callaghaninnovation.govt.nz/grants)
   - Callaghan Innovation subsidised innovation programmes (https://www.callaghaninnovation.govt.nz/innovation-skills)
   - RBPN business capability vouchers (NZTE), where the business owner may be issued co-funding up to $5,000 per annum for business training via registered service providers. Voucher co-funding is prioritised to businesses accessing this service for the first time, in order to encourage more businesses to engage with experts to assist their management and growth.
   - NZTE services such as Export Essentials (https://workshop.exportessentials.nz/register/)
   - Referrals to NZ Business Mentors via The Chamber of Commerce.

19. During the reporting period, ATEED BIAs met with 54 businesses in the Hibiscus and Bays Local Board area, 15 for innovation advice and services and 41 for business growth and capability advice and services (12 were returning clients). From these engagements:
   - Six connections were made to Callaghan Innovation services and programmes
   - Twenty-six RBPN vouchers were issued to assist with business capability training
   - Eight referrals were made to Business Mentors New Zealand
Item 20

Other support for new businesses

20. During the period, ATEED also ran workshops and events aimed at establishing or growing a new business and building capability. Nine people from the Hibiscus and Bays Local Board area attended an event as below:

- Starting off Right workshop – two
- Business clinic – seven

Filming activity within the Hibiscus and Bays Local Board area

21. ATEED’s Screen Auckland team facilitates, processes and issues film permits for filming activity in public open space. This activity supports local businesses and employment, as well as providing a revenue stream to local boards for the use of local parks.

22. Between 1 July and 31 December 2018, a total of 312 film permits\(^2\) were issued in the Auckland region, 11 of these permits were issued in the Hibiscus and Bays Local Board area. The Power Rangers was filmed in the Hibiscus and Bays Local Board area.

23. During the period, 75 permits were issued for television commercials in the Auckland region, making up 32 per cent of permits issued. A third of total television commercials are destined for an international market. The Hibiscus and Bays Local Board area’s share of film permit revenue was $1,156.52\(^3\) for the period (total for all local boards combined was $46,729.13).

Young Enterprise Scheme

24. The Auckland Chamber of Commerce has delivered the Lion Foundation Young Enterprise Scheme (YES) since January 2018. ATEED maintains a strategic role. During the period, there were 56 schools participating in the Auckland YES programme, representing 1,334 students completing the programme. Kingsway School, Long Bay and Whangaparāoa colleges are the three schools from the Hibiscus and Bays Local Board area participating in the YES programme.

Youth Connections – transfer to The Southern Initiative (TSI) / Western Initiative (WI)

25. Following an independent review, and with support from the major philanthropic funder, the Youth Connections programme transferred to TSI in November 2018. This transfer reflects the high numbers and concentrations of Auckland youth who are not in education, training or employment (NEET) in the southern and western initiative areas. ATEED supported the independent review, and is now working with the TSI/TWI team to support the transfer. In 2019, we will partner to evolve the ATEED-led Youth Employer Pledge with Auckland-region employers.

Destination

Local destination management and marketing activity

26. During the period, the Tourism team and local board explored ideas and opportunities linked to the Long Bay to Okura walkway, especially in seeking connectivity of routes through the various bays.

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\(^2\) This does not reflect all filming that takes place in studio, private property or low impact activity that wouldn’t have required a permit.

\(^3\) This includes Local Board fees only, other permit fees directed to Auckland Transport (Special Events) and Regional Parks. Figures exclude GST and are as per the month the permit was invoiced, not necessarily when the activity took place.
27. Locations such as the Snow Planet entertainment precinct, Waiwera, Tiritiri Matangi, Dacre Cottage and the Bird Sanctuary remain top of mind as unique locations and product offerings in the area. In addition to this, is the desire to build value in eco-tourism, which could part fund products that have restorative environmental elements, such as tree planting, wild life protection or shoreline recovery. These aspects are particularly relevant to the northern reaches of the local board area.

28. The team also worked with the local board on the Journey North project, which is a combined marketing effort between a number of local boards, to encourage visitors to explore the wider Auckland/Northland regions via a touring route option. The initiative provides a framework for tourism partners to work collaboratively to develop an offering for visitors to explore the region, encouraging visitors to drive the western route via Titirangi Village and major western beaches (e.g. Piha and Bethells) en route to Arataki Visitor Centre, before then making their way north through Rodney.

29. In early September 2018, ATEED supported the Ngā Iwi o Tāmaki Tourism hui, presenting insights on tourism opportunities in Tāmaki Makaurau and contributing to the direction of an iwi-led and iwi-driven Tāmaki Makaurau tourism strategy for 2030 and beyond. ATEED will continue to support this group as they develop the strategy and deliver on these aspirations.

30. ATEED presented to and is supporting a collective of around 27 urban marae (Te Kotahi o Tāmaki – Marae Collective) based around Tāmaki Makaurau that have come together to seek opportunities and work collaboratively to support our Māori communities.

31. ATEED is a part of the council-wide Te Kete Rukuruku – beneath our feet project to support mana whenua-led sharing of stories that raise awareness of and curiosity about the wide range of cultural stories and unique Māori identity of Tāmaki Makaurau.

Regional destination management and marketing activity

32. Regional dispersal continues to be a priority for ATEED. During the period, ATEED's Winter Campaign, Made for Winter showcased Auckland's food and beverage stories from across the Auckland region, targeting domestic visitors. Traditionally, this campaign focused on Central Business District restaurants, however for the past two years, it has extended to the wider Auckland region. There were six videos in total, each one highlighting a specific Auckland food and beverage theme.

33. The videos all feature Sir John Kirwan talking to the creators of Auckland’s food and beverage industry, getting to the heart of who they are, their story, their product and what makes Auckland’s food and beverage proposition unique and special. The following businesses were featured in the videos:
   - Gourmet Hāngi video – featuring Rewi Spraggon, Hāngi Master
   - HIPGROUP – featuring Mike de Vries (Executive Chef)
   - Matakana Markets and Village - featuring stallholders, Nico from Honest Chocolat
   - Sawmill Brewery – featuring Mike Sutherland and Kirsty McKay (owners)
   - Ben Bayley at The Grounds
   - Kai Pasifika.

34. As part of the spring media programme, ATEED partnered with travel, foodie and leisure influencers, bloggers and media personalities to create high-end, inspirational and visually impactful content illustrating Auckland as a top spring/summer destination. The core narrative was Auckland’s unique food and beverage offering, complimented further by entertainment experiences. Influencers took their audience on a journey as they explored some of the greater Auckland region’s food experience and offerings, such as the Ōtara markets, Auckland Airport region, Chelsea Bay, Takapuna, Matakana, Kumeu, Kingsland, Mission Bay and a number of other Auckland areas. The influencer content were supported with an editorial partnership with Fairfax and New Zealand Media and Entertainment highlighting the wider region’s experiences.
Delivered, funded and facilitated events

35. During the period, ATEED delivered the Auckland Diwali Festival which was held at Aotea Square and Upper Queen Street from 20-21 October 2018. There was an attendance of 59,900 down by 7 per cent from the 2017 festival, due mainly to the event being held on Labour Weekend. Results from the customer survey showed an overall customer satisfaction score of 87 per cent, with 89 per cent of people surveyed agreeing that the festival increased pride in Auckland and 95 per cent agreeing that the festival makes Auckland a more enjoyable place to live.

36. During the period, residents of the Hibiscus and Bays Local Board area were also able to enjoy events funded or facilitated by ATEED across the Auckland region, including the FIBA Basketball World Cup 2019 Asian Qualifier, Pan Pacific Youth Water Polo Festival, New Zealand International Film Festival, Auckland On Water Boat Show, Rugby League New Zealand vs Australia and Australia vs Tonga games, Auckland Diwali Festival, ASB Auckland Marathon, Auckland Tuatara Baseball home games, the ITM Auckland SuperSprint, Monster Energy S-X Open Auckland, Farmers Santa Parade, and the Wondergarden.

37. A full schedule of major events is available on ATEED’s website, aucklandnz.com

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

38. ATEED assesses and manages our initiatives on a case-by-case basis and engages with the council group where required.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

39. Local board views are not sought for the purposes of this report. Local board views were sought for some of the initiatives described in this report.

Tauākī whakaaweawe Māori
Māori impact statement

40. The proposed decision to receive the six-monthly report has no impact on Māori. ATEED assesses and responds to any impact that our initiatives may have on Māori on a case-by-case basis.

Ngā ritenga ā-pūtea
Financial implications

41. The proposed decision of receiving the report has no financial implications.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

42. The proposed decision to receive the six-monthly report has no risk. ATEED assesses and manages any risk associated with our initiatives on a case-by-case basis.

Ngā koringa ā-mūri
Next steps

43. ATEED will provide the next six-monthly report to the local board in August 2019 and will cover the period 1 January to 30 June 2019.
Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
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</thead>
<tbody>
<tr>
<td>Author</td>
<td>Samantha-Jane Miranda – Operational Strategy Advisor (ATEED)</td>
</tr>
<tr>
<td>Authorisers</td>
<td>James Robinson – Head of Strategy and Planning (ATEED)</td>
</tr>
<tr>
<td></td>
<td>Lesley Jenkins - Relationship Manager</td>
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</tbody>
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2019 Local Government New Zealand Conference and Annual General Meeting

File No.: CP2019/02322

Te take mō te pūrongo
Purpose of the report
1. To inform local boards about the Local Government New Zealand Conference and Annual General Meeting in Te Whanganui-a-Tara Wellington, from Sunday 7 July to Tuesday 9 July 2019, and to invite local boards to nominate elected members to attend.

Whakarāpopototanga matua
Executive summary
2. The Local Government New Zealand Conference and Annual General Meeting takes place at the TSB Arena, Te Whanganui-a-Tara Wellington from 1.30pm, Sunday 7th July to 12.30pm on Tuesday, 9th July 2019.

3. Local board members are invited to attend the conference. As the venue for 2019 is in Te Whanganui-a-Tara Wellington and given the cost of elected member attendance, staff recommend that one member per local board attend.

4. The Governing Body can select up to five Governing Body members to attend the conference.

5. In addition to the official delegates, Local Government New Zealand requires prior notice of which local board members plan to attend the Annual General Meeting. Members wishing to attend are asked to register their intention with the Kura Kāwana programme by Friday, 12th April 2019 so that this information can be provided to LGNZ.

Ngā tūtounga
Recommendation/s
That the Hibiscus and Bays Local Board:

a) nominate one local board member to attend the Local Government New Zealand 2019 Conference and Annual General Meeting in Te Whanganui-a-Tara Wellington, from Sunday 7th July to Tuesday 9th July 2019.

b) confirm that conference attendance, including travel and accommodation, will be paid for in accordance with the current Auckland Council Elected Member Expense Policy.

c) note that any members who wish to attend the Local Government New Zealand Annual General Meeting must provide their names to the Kura Kāwana programme team by Friday 12th April 2019 to ensure that they are registered with Local Government New Zealand.

Horopaki
Context
6. This year, the Local Government New Zealand (LGNZ) conference and Annual General Meeting (AGM) will be held at the TSB Arena, Te Whanganui-a-Tara Wellington, from Sunday 7th July to Tuesday 9th July 2019. The AGM will commence at 1.30pm on Sunday 7th July 2018, with the conference programme commencing at 4.30pm on that day and concluding at 12.30pm on Tuesday 9th July 2019.
7. The conference programme has the theme ‘Riding the localism wave: Putting communities in charge’. The high-level programme is attached (refer Attachment A).

8. The AGM takes place on the first day of the conference. The LGNZ constitution permits the Auckland Council to appoint four delegates to represent it at the AGM, with one of the delegates being appointed as presiding delegate.

9. Elected members who hold LGNZ roles are:

<table>
<thead>
<tr>
<th>Mayor Phil Goff</th>
<th>Metro Sector representative on the National Council</th>
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<tbody>
<tr>
<td>Councillor Penny Hulse</td>
<td>Chair of Zone One and Zone One representative on National Council, Member Conference Committee</td>
</tr>
<tr>
<td>Deputy Mayor Bill Cashmore</td>
<td>Auckland Council representative on Regional Sector</td>
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<tr>
<td>Councillor Wayne Walker</td>
<td>Auckland Council representative on Zone One</td>
</tr>
<tr>
<td>Councillor Alf Filipaina</td>
<td>LGNZ Te Maruata Roopu Whakahaere</td>
</tr>
<tr>
<td>Councillor Richard Hills</td>
<td>Member Policy Advisory Group</td>
</tr>
<tr>
<td>Waitematā Local Board Chair Pippa Coom</td>
<td>Member Governance and Strategy Advisory Group</td>
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10. Traditionally the four AGM delegates have been the Mayor, the Chief Executive and two Governing Body members who hold LGNZ roles.

11. The Governing Body will consider an item on AGM attendance at its meeting on 28th March 2019 which includes the recommendation that Mayor Phil Goff be the presiding delegate and the other three delegates be comprised of either:

- two members of the Governing Body who hold a formal representation role with LGNZ and the Chief Executive, or
- one member of the Governing Body who holds a formal representation role with LGNZ and the Chief Executive, and a local board member.

12. Delegates in 2018 were:
- Mayor Phil Goff
- Deputy Mayor Bill Cashmore
- Councillor Penny Hulse
- Local Board Chairperson Pippa Coom.

13. Local board members are invited to attend the conference. As the venue for 2019 is in Te Whanganui-a-Tara Wellington and given the cost of elected member attendance, it is recommended that one member per local board attend.

14. This means that a maximum of 26 Auckland Council elected members would attend the conference.

15. Delegates who attend are encouraged to report back to their local boards.
16. In addition, local board members can attend the AGM as observers, or as a delegate (depending on the Governing Body decision), provided their names are included on the AGM registration form, which will be signed by the Mayor.

17. LGNZ requires prior notice of which local board members plan to attend the AGM. Members wishing to attend are asked to register their intention with the Kura Kāwana programme by Friday 12th April 2019 so that this information can be collated and provided to LGNZ.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

18. The Governing Body will also consider an item on conference attendance at its meeting on 28th March 2019 which includes the recommendations that the Mayor is appointed presiding delegate to the AGM and that three other delegates be appointed (one of which may be a local board member). It is recommended that these delegates also attend the LGNZ conference, along with any other Governing Body members up to a total of five attendees.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

19. The LGNZ Conference has relevance to local board members and their specific roles and responsibilities and is in line with the purpose provided for in the elected member development budget.

Tauākī whakaaweawe Māori
Māori impact statement

20. The LGNZ National Council has a sub-committee, Te Maruata, which has the role of promoting increased representation of Māori as elected members of local government, and of enhancing Māori participation in local government processes. It also provides support for councils in building relationships with iwi, hapu and Māori groups. Te Maruata provides Māori input on development of future policies or legislation relating to local government. Councillor Alf Filipaina is a member of the sub-committee. Te Maruata will hold a hui on 6th July 2019.

21. Any local board member who identifies as Māori on the local board, can request to attend the Te Maruata hui on the 6th July 2019. Any request for funding to attend the hui would need to be submitted to the General Manager, Local Board Services for consideration and approval. If approved, attendance would be funded from the elected member’s development budget.

Ngā ritenga ā-pūtea
Financial implications

22. The normal registration rate is $1410 (early bird) or $1510 (standard).

23. Costs of attendance for one member from each local board are to be met from the elected members’ development budget, as managed by the Kura Kāwana Programme.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

24. The key risk is of delayed decision-making impacting costs and registration choices.

25. The sooner the registration for the nominated local board member can be made, the more likely it is that Auckland Council can take advantage of early bird pricing for the conference and flights, all done via bulk booking.

26. Delayed information may also impact registration into preferred conference streams or events.
Ngā koringa ā-muri

**Next steps**

27. Once members are confirmed to attend, the Kura Kāwana programme will co-ordinate and book all conference registrations, as well as requests to attend the AGM.

**Ngā tāpirihanga**

**Attachments**

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<tr>
<th>No.</th>
<th>Title</th>
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<tbody>
<tr>
<td>A</td>
<td>Programme for 2019 LGNZ conference and AGM</td>
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**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Linda Gifford – Programme Manager, Kura Kāwana</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Louise Mason – General Manager, Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Lesley Jenkins - Relationship Manager</td>
</tr>
</tbody>
</table>
Appendix A

LGNZ 2019 Conference and AGM Programme

Sunday 7 July 2019

Registration desk open
9:30am
Barista coffee available at the Connect Lounge in the exhibition hall from 2.00pm
Kindly sponsored by Fonterra

Council hosted tours

- Laneway Discovery
- Craft Beer Tour
- Mountain biking Adventure
- Weta Studio Tour
- Hangi Lunch at Karaka Cafe (from 12.15pm)

Ticketed event. For more information click here.

National Council meeting
10.30am
followed by lunch
Members only

Young Elected Members catch up
11.00am
Members only

Local Government New Zealand AGM
1.30pm
followed by a photo of Mayors and Chairs
Members only

Afternoon tea
3.30pm

Powhiri and hui opening ceremony
4.30pm
Justin Lester, Host Mayor, Wellington City Council

Government’s address
5.00pm

LGNZ President’s address
5.15pm
Dave Cull, President, LGNZ

Te Maruata address
5.30pm
Cr Bonita Bigham, Chair, Te Maruata
Opening keynote
Local leader to talk about Māori's view on localism:
Hon Dame Tariana Turia, former Leader of the Māori Party

Welcome from Simpson Grierson
Jonathan Salter, Partner, Simpson Grierson

Simpson Grierson Welcome Reception
Te Papa

Optional - Showcasing Wellington’s progressiveness
7.30pm - 10.30pm
A progressive dinner at three of Wellington’s renowned culinary
establishments within Courtenay Place, the Laneways and Cuba St.
Ticketed event. For further information click here.

Monday 8 July 2019

Breakfast session
7.00am Lisa King, Founder, Eat My Lunch and social entrepreneur
Ticketed event. For further information click here

Registration desk open
7.30am Barista coffee available
Kindly sponsored by Fonterra

Master of Ceremonies
Patrick Gower

Localism: No.8 wire fixes to New Zealand's challenges
Giving local people the power to make local decisions
8.35am Tania Tapsell, Councillor, Rotorua Lakes Council
Dr Lance O'Sullivan, founder and chair of The MOKO Foundation

Localism - what's your natural advantage?
Incentivising communities to take a more proactive approach to local
9.30am development
Christopher Luxon, Chief Executive Officer, Air New Zealand
Kindly sponsored by NZ Transport Agency

10.15am Morning tea

Climate change - a stitch in time
11.00am Alternative thinking to mitigating and adapting to the changing climate.
John Mauro, Chief Sustainability Officer, Auckland Council
**Leader of the Opposition’s address**
11.45am
The Leader of the Opposition will present his party’s view on localism and response to LGNZ’s localism discussion paper.
*Hon Simon Bridges*, Leader, National Party

12.00pm **Zone of Origin' crocodile bike race**

12.30pm **Lunch**

1.15pm **Have you drunk the central government Kool-Aid?**
An ex-local government back bencher view on localism.

1.45pm **Minister of Local Government address**
*Hon Nanaia Mahuta*, Minister of Local Government

**Housing and building in New Zealand - can we fix it?**
Ensuring our infrastructure is not just fit-for-purpose but supports sustained improvement in the quality of life for all New Zealanders, now and into the future.
*Justin Lester*, Mayor, Wellington City Council
*Adrian Orr*, Governor, Reserve Bank of New Zealand
*Kindly sponsored by Chorus*

2.30pm **Afternoon tea**

**Walkshops**
Wananga hikoi
*Delegates choose one workshop to attend*

**Social well-being**
- Housing affordability: Making it happen

**Economic well-being**
- Transforming the way local government works digitally

**Environmental well-being**
- Bringing back our native flora and fauna

**Cultural well-being**
- What the arts and cultural well-being means for communities
*For further information [click here]*

2.45pm **End of conference day**

**Conference dinner and LGNZ EXCELLENCE Awards**

6.45pm **TSB Bank Arena**
*Ticketed event. For further information [click here]*
Tuesday 9 July 2019

8.00am  Registration desk open  
Barista coffee available  
*Kindly sponsored by Fonterra*

9.00am  Master of Ceremonies  
**Patrick Gower**

Managing fresh water - best practice, breakthroughs in innovation and barriers  
We all have a role to play - the government, the farming sector, the businesses who use freshwater, communities and individuals - and if we all work together we can make a big difference.  
**Doug Leeder**, Chair, LGNZ Regional Group  
**Terry Copeland**, Chief Executive, Federated Farmers  
*Kindly sponsored by GHD*

9.15am  Morning tea

**Out of the Shadows**  
Raising awareness of, and community support for, a greater investment in your community’s cultural and natural heritage.

10.45am  **Natalie Palmer**, Communications and Marketing Manager, Hamilton City Council  
2019 Fulton Hogan EXCELLENCE Award for Community Engagement recipient - *Out of the Shadows: Bringing Waipa’s heritage to life.*

**Creating change: Inspiring leadership in local communities**

11.30am  Leadership in our communities  
**Colin D Ellis**

12.15pm  Early bird registration prize draw  
*Kindly sponsored by New Zealand Motor Caravan Association*

12.20pm  **Poroporoaki | Closing ceremony**

12.30pm  **Lunch**

**Member meetings Members only**

- Mayors Taskforce for Jobs AGM  
- Regional Sector meeting  
- Young Elected Members meeting
Addition to the 2019 Hibiscus and Bays Local Board Business Meeting Schedule

File No.: CP2019/02269

Te take mō te pūrongo
Purpose of the report
1. To seek approval for a meeting date to be added to the 2019 Hibiscus and Bays Local Board meeting schedule in order to adopt the Local Board Agreement 2019/2020 and the fees and charges schedule.

Whakarāpopototanga matua
Executive summary
2. The Hibiscus and Bays Local Board adopted the 2019 meeting schedule on 17 October 2018.
3. At that time the specific times and dates for meetings for the local board agreement 2019/2020 were unknown.
4. The local board is being asked to approve a meeting date in addition to the Hibiscus and Bays Local Board meeting schedule to adopt the local board agreement 2019/2020 and the fees and charges schedule.

Ngā tūtohunga
Recommendation/s
That the Hibiscus and Bays Local Board:

a) approve the meeting date of Thursday, 6 June 2019 at 4.30pm in the Council Chamber, Orewa Service Centre, 50 Centreway Road, Orewa, be added to the 2019 Hibiscus and Bays Local Board meeting schedule to adopt the local board agreement 2019/2020 and the fees and charges schedule.

Horopaki
Context
5. The Local Government Act 2002 (LGA) and the Local Government Official Information and Meetings Act 1987 (LGOIMA) have requirements regarding local board meeting schedules.
6. In summary, adopting a meeting schedule helps meet the requirements of:
   - clause 19, Schedule 7 of the LGA on general provisions for meetings, which requires the chief executive to give notice in writing to each local board member of the time and place of meetings. Such notification may be provided by the adoption of a schedule of business meetings.
   - sections 46, 46(A) and 47 in Part 7 of the LGOIMA, which requires that meetings are publicly notified, agendas and reports are available at least two working days before a meeting and that local board meetings are open to the public.
7. The Hibiscus and Bays Local Board adopted its business meeting schedule at its Wednesday, 17 October 2018 business meeting.
8. The timeframes for local board decision making in relation to the local board agreement which is part of the 10-year Budget 2018-28 were unavailable when the meeting schedule was originally adopted.
9. The local board is being asked to make decisions in early May and early June to feed into the 10-year Budget 2018-2028 process. These timeframes are outside the local board’s normal meeting cycle.

**Tātaritanga me ngā tohutohu**

**Analysis and advice**

10. The local board has two choices:

   i) Add the meeting as additions to the meeting schedule.

   or

   ii) Add the meeting as an extraordinary meeting.

11. For option one, statutory requirements allow enough time for these meetings to be scheduled as additions to the meeting schedule and other topics may be considered as per any other ordinary meeting. However there is a risk that if the local board agreement 2019/2020 and fees and charges schedule change or the information is not ready for the meeting there would need to be an additional extraordinary meeting scheduled anyway.

12. For option two, only the specific topic local board agreement 2019/2020 and fees and charges schedule may be considered for which the meeting is being held. There is a risk that no other policies or plans with similar timeframes or running in relation to the local board agreement 2019/2020 and fees and charges schedule process could be considered at this meeting.

13. Since there is enough time to meet statutory requirements, staff recommend approving this meeting as an addition to the meeting schedule as it allows more flexibility for the local board to consider a range of issues.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

14. This report requests the local board’s decision to schedule an additional meeting and consider whether to approve it as an extraordinary meeting or an addition to the meeting schedule.

**Tauākī whakaaweawe Māori**

**Māori impact statement**

15. There is no specific impact for Māori arising from this report. Local boards work with Māori on projects and initiatives of shared interest and where projects are of mutual and shared interest they will be included in the local board agreement.

**Ngā ritenga ā-pūtea**

**Financial implications**

16. There are no financial implications in relation to this report apart from the standard costs associated with servicing a business meeting.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

17. There are no significant risks associated with this report.

**Ngā koringa ā-muri**

**Next steps**

18. Implement the processes associated with preparing for business meetings.
There are no attachments for this report.

<table>
<thead>
<tr>
<th>Author</th>
<th>Vivienne Sullivan - Local Board Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authoriser</td>
<td>Lesley Jenkins - Relationship Manager</td>
</tr>
</tbody>
</table>

Ngā kaihaina

Signatories

Item 22
Ward Councillors Update

File No.: CP2019/00121

Te take mō te pūrongo
Purpose of the report
1. The Hibiscus and Bays Local Board allocates a period of time for the Ward Councillors, Councillor Wayne Walker and Councillor John Watson, to update them on the activities of the Governing Body.

Ngā tūtōhunga
Recommendation/s
That the Hibiscus and Bays Local Board:

a) thank Councillors Walker and Watson for their update.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
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<tbody>
<tr>
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<td>Lesley Jenkins - Relationship Manager</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo
Purpose of the report

1. To present the local board with a governance forward work calendar.

Whakarāpopototanga matua
Executive summary

2. This report contains the governance forward work calendar: a schedule of items that will come before the local board at business meetings and workshops over the next 12 months.

3. The calendar aims to support local boards’ governance role by:
   - ensuring advice on agendas and workshop material is driven by local board priorities
   - clarifying what advice is required
   - clarifying the rationale for reports.

4. The calendar will be updated every month. Each update will be reported back to business meetings. It is recognised that at times items will arise that are not programmed. Local board members are welcome to discuss changes to the calendar.

Ngā tūtohunga
Recommendation/s

That the Hibiscus and Bays Local Board:

a) receive the Governance Forward Work Calendar.

Ngā tāpirihanga
Attachments

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<thead>
<tr>
<th>No.</th>
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<th>Page</th>
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<tr>
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<td>Governance Forward Work Calendar</td>
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Ngā kaihaina
Signatories

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<thead>
<tr>
<th>Author</th>
<th>Vivienne Sullivan - Local Board Democracy Advisor</th>
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<tbody>
<tr>
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<td>Lesley Jenkins - Relationship Manager</td>
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</tbody>
</table>
## Attachment A

**Item 24**

<table>
<thead>
<tr>
<th>Meeting (workshop or business meeting)</th>
<th>Date</th>
<th>Topic</th>
<th>Governance Role</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Week 1 - Orewa</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Workshop</td>
<td>Thursday, 28 March</td>
<td>Community Facilities Update: Presentation of Orewa &amp; BB entrance concept plans - Kris Freyberg Park temporary changing rooms and toilets - Joe Long Bay Reserve - develop parks</td>
<td>Oversight and monitoring</td>
<td>Receive update on progress</td>
</tr>
<tr>
<td>Workshop</td>
<td>Thursday, 28 March</td>
<td>Hibiscus and Bays Open Space Network Plan</td>
<td>Input to regional decision-making</td>
<td>Provide direction on preferred approach</td>
</tr>
<tr>
<td>Workshop</td>
<td>Thursday, 28 March</td>
<td>Rationalisation of properties along Whangaparaoa and Brightside Rds</td>
<td>Keeping informed</td>
<td>Define board position and feedback</td>
</tr>
<tr>
<td>Workshop</td>
<td>Thursday, 28 March</td>
<td>Glenvar/East Coast Road Intersection</td>
<td>Input to regional decision-making</td>
<td>Receive update on progress</td>
</tr>
<tr>
<td>Workshop</td>
<td>Thursday, 28 March</td>
<td>Crows Nest Walkway</td>
<td>Local initiative / preparing for specific decisions</td>
<td>Receive update on progress</td>
</tr>
<tr>
<td><strong>Week 1 - Orewa</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Workshop</td>
<td>Thursday, 4 April</td>
<td>ATs Community Safety Fund</td>
<td>Oversight and monitoring</td>
<td>Define board position and feedback</td>
</tr>
<tr>
<td>Meeting (workshop or business meeting)</td>
<td>Date</td>
<td>Topic</td>
<td>Governance Role</td>
<td>Purpose</td>
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<tr>
<td>Workshop</td>
<td>Thursday, 4 April</td>
<td>Parks Sport and Recreation work programme update</td>
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<td>Receive update on progress</td>
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<td>Understanding how local rates work</td>
<td>Input to regional decision-making</td>
<td>Information dissemination</td>
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<td>Workshop</td>
<td>Thursday, 4 April</td>
<td>Fees and charges schedule</td>
<td>Setting direction / priorities / budget</td>
<td>Define board position and feedback</td>
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<td></td>
<td>Week 2 - Orewa</td>
<td>Local Board Agreement Workshop 3</td>
<td>Input to regional decision-making</td>
<td>Define board position and feedback</td>
</tr>
<tr>
<td>Workshop</td>
<td>Thursday, 11 April</td>
<td>Infrastructure and Environment Update</td>
<td>Oversight and monitoring</td>
<td>Receive update on progress</td>
</tr>
<tr>
<td>Workshop</td>
<td>Thursday, 11 April</td>
<td>Facilities Grants</td>
<td>Local initiative / preparing for specific decisions</td>
<td>Define board position and feedback</td>
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<td>Workshop</td>
<td>Thursday, 11 April</td>
<td>Silverdale West Dairy Flat Industrial Area Structure Plan</td>
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<td>Week 3 - Orewa</td>
<td>Hibiscus and Bays Local Parks Management Plan (Open Space Management Plan)</td>
<td>Input to regional decision-making</td>
<td>Provide feedback on policy options</td>
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<tr>
<td>Business Meeting</td>
<td>Wednesday, 17 April</td>
<td>Hibiscus and Bays Local Parks Management Plan (Open Space Management Plan)</td>
<td>Input to regional decision-making</td>
<td>Provide feedback on policy options</td>
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<td>Business Meeting</td>
<td>Wednesday, 17 April</td>
<td>Silverdale War Memorial Park Needs Assessment</td>
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<td>Business Meeting</td>
<td>Wednesday, 17 April</td>
<td>Freyberg Feasibility Assessment</td>
<td>Local initiative / preparing for specific decisions</td>
<td>Check in on performance / inform future direction</td>
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<td>Business Meeting</td>
<td>Wednesday, 17 April</td>
<td>Local Board Agreement</td>
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<td>Wednesday, 17 April</td>
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<td>Use of Orewa Library Carpark for Nautilus Remedial Works</td>
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<td>Week 3 - Browns Bay</td>
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<td>Auckland Climate Action Plan</td>
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<td>LBA Workshop 4</td>
<td>Setting directions, priorities and budgets</td>
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<td>Parks Sport and Recreation work programme update</td>
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<td>Input to regional decision-making</td>
<td>Provide direction on preferred approach</td>
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<td>Meeting (workshop or business meeting)</td>
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</table>
Te take mō te pūrongo
Purpose of the report
1. The Hibiscus and Bays Local Board held workshop meetings on 14 February 2019

Ngā tūtohunga
Recommendation/s
That the Hibiscus and Bays Local Board:
   a) endorse the record of the workshop meetings held on 14 February 2019.

Ngā tāpirihanga
Attachments

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<tr>
<th>No.</th>
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<tr>
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Ngā kaihaina
Signatories

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<tr>
<th>Author</th>
<th>Vivienne Sullivan - Local Board Democracy Advisor</th>
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<tbody>
<tr>
<td>Authoriser</td>
<td>Lesley Jenkins - Relationship Manager</td>
</tr>
</tbody>
</table>
## Hibiscus and Bays Local Board Workshop Record

Workshop record of the Hibiscus and Bays Local Board held in the Council Chamber, Orewa Service Centre, 50 Centreway Road, Orewa on Thursday, 14 February 2019 at 9.30am

### PRESENT

**Chairperson:** Julia Parfitt (from 11.03am)  
**Members:** Christina Bettany  
David Cooper (from 9.35am - 12.35pm)  
Janet Fitzgerald (Acting Chairperson)  
Mike Williamson

**Also Present:** Lesley Jenkins, Relationship Manager (until 11.15am)  
Michelle Sanderson, Senior Local Board Advisor  
Vivienne Sullivan, Democracy Advisor

**Apologies:** Gary Holmes, Julia Parfitt (for lateness), Caitlin Watson

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
</table>
There were apologies from G Holmes and C Watson for absence and J Parfitt for lateness |
| Admin Time (Michelle Sanderson – Senior Local Board Advisor) |  | The Senior Local Board Advisor discussed a variety of matters with the local board members. |
| Whangaparāoa Resource Recovery Centre |  | • Local initiatives and specific decisions  
Julie Dickinson, Victoria Mataitonga and Nick FitzHerbert were in attendance to provide an update on the Whangaparāoa Resource Recovery Centre. |
| Julie Dickinson (Principal Advisor Waste Planning) |  |  |
| Nick FitzHerbert (Relationship Advisor) |  |  |
| Victoria Mataitonga (WMMP Strategic Lead) |  |  |
| Hibiscus and Bays Local Parks Management Plan (Open Space Management Plan) |  | • Input to regional decision making  
Annette Campion and Dafydd Pettigrew were in attendance to discuss Sections A and B of the Hibiscus and Bays Local Parks Management Plan. |
<p>| Annette Campion (Consultant) |  |  |</p>
<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dafydd Pettigrew (Service and Asset Planning Specialist)</td>
<td></td>
<td>Marilyn Kelly was in attendance to provide an update on the Orewa Community Centre.</td>
</tr>
<tr>
<td><strong>Orewa Community Hall</strong></td>
<td><strong>Local initiatives and specific decisions</strong></td>
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<tr>
<td>Marilyn Kelly (Community Places Senior Relationship Advisor)</td>
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<tr>
<td><strong>Proposed new lease to Plunket, Browns Bay Village Green</strong></td>
<td><strong>Local initiatives and specific decisions</strong></td>
<td></td>
</tr>
<tr>
<td>Torbay Senior Citizens Club Building Options</td>
<td></td>
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<tr>
<td>Proposed transfer of Plunket Building at Mairangi Bay to new Toy Library</td>
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<tr>
<td>Gert van Staden (Community Lease Advisor)</td>
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<td><strong>Rodney Klaassen (Stakeholder Advisor)</strong></td>
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<td><strong>Moana Reserve Water Feature</strong></td>
<td><strong>Local initiatives and specific decisions</strong></td>
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<tr>
<td>Paul Durling (Renewals Coordinator, Community Facilities)</td>
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<td><strong>Rodney Klaassen (Stakeholder Advisor)</strong></td>
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<td><strong>Nick Hindson (Millwater Gallery)</strong></td>
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<td><strong>Phillip Ripa (Millwater Gallery)</strong></td>
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<td><strong>John Mulholland (Artist)</strong></td>
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The workshop closed at 1.20pm
## ATTACHMENTS

<table>
<thead>
<tr>
<th>Item 8.4</th>
<th>Attachment A</th>
<th>Powerpoint presentation</th>
<th>Page 145</th>
</tr>
</thead>
</table>

Silverdale Area Business Association [S.A.B.A.]

Presentation: Hibiscus & Bays Local Board 20 March 2019
SABA Vision:
Through SABA services, relationships and support, Silverdale will become the premier business environment for North Auckland.

- S.A.B.A. has a role to play in supporting the development of the business community
- S.A.B.A. has been on a journey to develop its offering to members over the past year
S.A.B.A.s Strategic Plan - July 2018 to June 2020
What have been achieved?

- Physical environment

- Road and traffic
  - Regular meetings with Auckland Transport focused on SH1 intersection, access to business park side of Silverdale, Penlink funding

- Member services
  - Membership attraction collateral
  - $10,000 funding from H&B LB / collaboration with Silverdale Hall Committee.
  - ‘Business Silverdale’ Facebook page
  - Monthly members newsletter
  - Network Meetings - held bi-monthly – [topics - security, HR issues]
Attachment A

Item 8.4

- Marketing and promotion of Silverdale
- Organisational management
  - Coordinator role
  - Website updated / database management
  - AGM held 2018 – full committee and roles
  - Processes updated – accounts / meeting agendas minutes/ planning documents
  - Interacting with Orewa BID and Future Whangaparaoa
- Strategic projects
  - NZTRI – representing S.A.B.A.
### Business growth – Silverdale area

<table>
<thead>
<tr>
<th>Year</th>
<th>Silverdale</th>
<th>Millwater</th>
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<tbody>
<tr>
<td>2018</td>
<td>5000</td>
<td>300</td>
</tr>
<tr>
<td>Employee #</td>
<td>621</td>
<td>84</td>
</tr>
<tr>
<td>Population #</td>
<td>5230</td>
<td><strong>170% growth last 5 years</strong></td>
</tr>
</tbody>
</table>

- Changing demographics for the Silverdale area – long term
  - Business numbers expected to increase / business mix change?
  - Residential numbers expected to increase
- Infrastructure development – medium to long term
  - Penlink
  - Silverdale West Dairy Flat Business Area [28,400 dwellings in the surrounding area estimated]

“Silverdale Wainui Dairy Flat will become one of Auckland’s key growth areas in the next three decades, and that growth will require significant new provision of retail and services space and business land to accommodate employment and meet the future needs of the community”

[page 37, Draft Silverdale West Dairy Flat Business Area Structure Plan]
## S.A.B.A – 2019

- Project focused on security cameras at point of entry to **industrial area**
- Utilising findings of the NZTRI research for visitor attraction & working with **leisure businesses**
- Development of the Silverdale Artisan Markets for **visitor attraction**
- Retail offerings – TBC
- Network meetings – all sectors
- Newsletters – all sectors
- Advocating for better transport outcomes – all sectors
- Growing social media reach – all sectors
- Increasing paid membership base – all sectors

**Progression towards becoming a Business Improvement District**
S.A.B.A – challenges

- **Funding resources** to do the work we want to do and understanding what is most important to the business community. Seeing the growth coming and not being able to respond to it.

- **Understanding what is happening in the area**
  - Strategically – developments, plans, demographic changes, infrastructure et
  - Operationally – street improvements just ‘happening’, what our members value and want

- **Committee development**
  - getting the right ‘business mix’ of representatives
S.A.B.A. and Hibiscus & Bays Local Board - working together

- **Communication sharing** – S.A.B.A. members have said one of the things that they would value from S.A.B.A. is information about what is happening in the area. S.A.B.A. can use their communications tools to share H&B Local Board information to the business community.

- **Funding & collaboration to undertake projects** focused on local economic development
  - S.A.B.A. business area survey – update of original survey undertaken in 2015
  - Business Expo – event focused on offering local businesses the opportunity to promote their services or goods. 2 day event held annually in area. “Buy Local” & opportunity to attract investment/partnerships interested in Silverdale’s development.
  - Marketview statistics
  - Working with the H&Bays LB Strategic Broker and supporting a Needs Assessment of community resources.
Thank you for your time....