I hereby give notice that an ordinary meeting of the Howick Local Board will be held on:

**Date:** Monday, 18 March 2019  
**Time:** 6.00pm  
**Meeting Room:** Howick Local Board Meeting Room  
**Venue:** Pakuranga Library Complex  
7 Aylesbury Street  
Pakuranga

---

Howick Local Board

OPEN AGENDA

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**MEMBERSHIP**

Chairperson  
David Collings

Deputy Chairperson  
Katrina Bungard

Members

- Garry Boles
- Jim Donald, JP
- John Spiller
- Mike Turinsky
- Adele White
- Bob Wichman
- Peter Young, JP

(Quorum 5 members)

Vanessa Phillips  
Democracy Advisor

11 March 2019

Contact Telephone: 021 891 378  
Email: vanessa.phillips@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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1 Welcome

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Confirmation of Minutes

That the Howick Local Board:

a) confirm the ordinary minutes of its meeting, held on Monday, 18 February 2019, as a true and correct record.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.

7 Petitions

At the close of the agenda no requests to present petitions had been received.

8 Deputations

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Howick Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

8.1 Anti-Social Behaviour at Tarnica Park, Howick

Te take mō te pūrongo

Purpose of the report

1. Residents from the Tarnica Park area will be in attendance to speak to the board on the implementation of lighting and the anti-social behaviour that occurs in the park.

Whakarāpopototanga matua

Executive summary

2. Residents from the Tarnica Park area will be in attendance to speak to the board on the implementation of lighting in the park and are advocating the Howick Local Board to support this.
Ngā tūtōhunga
Recommendation/s
That the Howick Local Board:

a) receive the deputation from the residents of Tarnica Park and thank them for their presentation.

9 Public Forum

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

9.1 Public Forum - Nick Pattison, Involvement and Engagement of School Aged Students in the Howick Local Board’s 2017 Plan

Te take mō te pūrongo
Purpose of the report
1. Nick Pattison and two students from Ormiston Junior College will be in attendance to talk to the local board on the Involvement and Engagement of School Aged Students in the Howick Local Board’s 2017 plan.

Whakarāpopototanga matua
Executive summary
2. Nick Pattison and two students from Ormiston Junior College will be in attendance to talk to the local board on the Involvement and Engagement of School Aged Students in the Howick Local Board’s 2017 plan.
3. Specifically, if there is currently any engagement of school(s) and how can they participate in the future and a proposal of a youth board to shadow the Howick Local Board to ensure youth voice/engagement in the long-term planning and facilitation.

Ngā tūtōhunga
Recommendation/s
That the Howick Local Board:

a) receive the presentation and thank Nick Pattison and the two students for their attendance.

9.2 Public Forum - Karen Gibson, Pedestrian Safety Concerns for Te Uho o te Nikau Primary School

Te take mō te pūrongo
Purpose of the report
1. Karen Gibson will be in attendance to present to the Board on pedestrian safety concerns for Te Uho o te Nikau Primary School.

Whakarāpopototanga matua
Executive summary
2. Karen Gibson will be in attendance to present to the Board on pedestrian safety concerns for Te Uho o te Nikau Primary School.
Ngā tūtohunga

Recommendation/s

That the Howick Local Board:

a) receive the presentation and thank Karen Gibson for her attendance.

10 Extraordinary Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”
Te take mō te pūrongo

Purpose of the report

1. This item gives the Chairperson an opportunity to update the Board on any announcements and note the Chairperson’s written report.

Whakarāpopototanga matua

Executive summary

2. Providing the Chairperson with an opportunity to update the local board on the projects and issues they have been involved with since the last meeting.

Ngā tūtohunga

Recommendation/s

That the Howick Local Board:

a) note the Chairperson’s verbal update and written report.

Ngā tāpirihanga

Attachments

There are no attachments for this report.

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Vanessa Phillips - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Nina Siers - Relationship Manager</td>
</tr>
</tbody>
</table>
Councillor Update

File No.: CP2019/02765

Te take mō te pūrongo
Purpose of the report
1. An opportunity for the Ward Councillor’s to update the Board on regional matters of interest.
2. A period of time (10 minutes) has been set aside for the Howick Ward Councillor’s to update the Board on regional matters.

Whakarāpopototanga matua
Executive summary
3. Providing the Howick Ward Councillor’s with an opportunity to update the local board on regional matters of interest since the last meeting.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:
a) note the verbal and written report from Councillor Sharon Stewart and Councillor Paul Young.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Vanessa Phillips - Democracy Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Nina Siers - Relationship Manager</td>
</tr>
</tbody>
</table>
Te take mō te pūrongo

Purpose of the report
1. To provide an update to the Howick Local Board on transport related matters in their area, including the Local Board Transport Capital Fund (LBTCF).

Whakarāpopototanga matua

Executive summary
1. A decision is not required this month but the report contains information about the following:
   - The wider ‘context’ involving a summary of the strategic projects or issues effecting the Howick Local Board (HLB) area including information about Speed Bylaw consultation
   - An update on the Local Board Transport Capital Fund (LBTCF)
   - Progress on local board advocacy initiatives
   - A summary of consultation about future Auckland Transport activities is included as an attachment.

Ngā tūtohunga

Recommendation/s
That the Howick Local Board:

a) receive the Auckland Transport March 2019 update to the Howick Local Board report.

Horopaki

Context
2. Auckland Transport is responsible for all of Auckland’s transport services, excluding state highways. Auckland Transport reports on a monthly basis to local boards, as set out in the Local Board Engagement Plan. This monthly reporting commitment acknowledges the important engagement role local boards play within and on behalf of their local communities.
3. Auckland Transport continues to deliver a number of strategic projects in the HLB area, discussed below.

Road Safety and Speed Management
5. Road safety across Auckland including in Howick has got worse over the last five years for a variety of reasons, including population growth, new demands on the road network, and more people walking, cycling and motorcycling. Auckland Transport’s leadership are keen to address this situation.
6. In December 2018, the Auckland Transport Board gave permission to consult on proposed speed limit changes across the Auckland Region including in Howick and on 28 February 2019 consultation started. A new speed bylaw will consolidate the speed limit changes.

7. Consultation on the new bylaw will run from 28 February to 31 March 2019. The purpose of the consultation is to let people know why speed reductions are required and to provide an opportunity to give feedback on the proposed solutions.

8. Specifically, the consultation will ask for feedback on:
   - The detail of the bylaw Auckland Transport wants to introduce
   - The specific roads where Auckland Transport wants to reduce speeds.

9. Auckland Transport have identified and are busy contacting approximately 500 stakeholder groups across Auckland. This includes working with key partners like local boards and other stakeholders like resident’s associations, business associations, boards of trustee’s, medical practices and other community groups.

10. Auckland Transport is posting out 110,000 letters to people directly affected by the changes and is also using the following activities to make sure people know about the bylaw review:
   - Adverts in local papers
   - Radio ads during key commuter times
   - Posters on public transport and in public places such as libraries, community centres, Auckland Transport carparks
   - Briefing key media and providing spokespersons who can speak to public and the media
   - Print in Our Auckland and to other print media
   - Social media, with both Auckland Transport and other stakeholders’ channels including a paid Auckland-wide targeted campaign
   - Electronic direct mail
   - Public drop in sessions for people to get more information will happen at these places on these dates:
     - Sunday 3 March 10am - 1pm at Round the Bays, Madill’s Farm, 6 Baddeley Ave, Kohimarama
     - Saturday 9 March 10am - 2pm at Te Atatu Peninsula Artisan & Handmade Market, Te Atatu Library, 595 Te Atatu Road
     - Thursday 14 March 4:30pm - 7pm at Albany Community Hub - Albany House, 575 Albany Highway, Albany
     - Saturday 16 March 8am - 11am at Franklin Market, 9 Massey Ave, Pukekohe
     - Tuesday 19 March 11:30am - 1:30pm at Atrium on Takutai - Britomart
     - Wednesday 20 March 11:30am - 1:30pm at Atrium on Takutai - Britomart

11. The Auckland Transport website will be up-to-date and is the best place to go to get the latest information. [www.at.govt.nz/speed](http://www.at.govt.nz/speed) this page will outline the rationale for the bylaw; provide the list of roads where speed reductions are planned. and provide a link to the online survey

**AMETI - Eastern Busway**

12. New Zealand’s first urban busway providing congestion free ‘bus only’ lanes for commuters from Panmure to Botany, AMETI – Eastern Busway, is a very big project that is starting to progress quickly.
13. On 25 January 2019, the construction contract for the first part of the project from Panmure to Pakuranga was signed in a ceremony that included the Minister of Transport and His Worship the Mayor of Auckland. Demolition work to remove buildings that are in the way has already started and construction work is set to start in April 2019.

14. Recently, Auckland Transport have been busy finishing plans for managing the flow of commuters through the construction area. This is a complex task and includes a range of activities including:

- Working with businesses and schools to help people plan routes to work that do not use cars or that travel outside of peak times
- Making sure the public are aware of the forthcoming works and can plan for themselves
- Developing a plan and procedures for active traffic management using variable electronic information signs and close control of traffic signals to help direct traffic flows
- Improving public transport options to make them more attractive to commuters.

15. A key way to improve public transport is installing temporary T2 lanes on Pakuranga Road; T2 lanes limit use of the lane to buses, cyclists and cars with two or more passengers. T2 lanes will allow buses to move more quickly and predictably between Howick, Lloyd Elsmore Park and Panmure.

16. Figure 1, below, shows the location of the temporary T2 lanes. The section between Dunrobin Place and Gossamer Drive will be installed in April 2019. The section between Gossamer Drive and the Pakuranga Mall will be installed only if it is required.

Figure 1: Pakuranga Road T2 Lanes

17. The aim of the T2 lanes is to make it easier for buses to move along Pakuranga Road and this is part of bigger project to make public transport option more attractive for commuters including:

- Establishing a park and ride for approx. 300 cars at Lloyd Elsmore Park
- Running express bus services between the Lloyd Elsmore Park and Panmure
- Running express bus services between Howick and Panmure
- Using a period of reduced fares get people to try public transport
- Increasing the number of normal public transport services.
18. The T2 lane proposal has caused some concern amongst elected representatives but Auckland Transport does not see another workable solution to the problem of moving commuters through this area. Without increased reliable public transport that requires T2 lanes commuters must continue to rely on cars; and when construction starts there simply will not be enough space to fit the same number of cars along Lagoon Drive. Therefore, it is necessary to install T2 lanes in this area.

Airport to Botany Rapid Transport Network (RTN)

19. This project involves the New Zealand Transport Agency, Auckland Airport and Auckland Transport working together over a number of years to plan and build a bus or light rail link between these points to help deliver Auckland Transport’s public transport strategy and provide an east-west RTN that links Auckland Airport with Botany via Manukau.

20. Auckland Transport spent November and December 2018 discussing the project with the community and is currently consolidating this information into the plan. The aim was to brief local boards on the preferred route in February 2019.

21. However, technical work and confirmation of the route has taken longer than planned, the project team now plans to meet with local boards in April and May 2019.

22. The project also includes early improvements projects, including the new Puhinui Interchange, which is progressing well. Contractors have finished the preliminary design work and Auckland Transport is technically reviewing it. Concurrently, Auckland Transport is working on a procuring a contractor for construction of the new station and planning its resource consent application.

23. The search for a construction contractor includes setting local procurement and sustainability criteria. Local boards are clear that a priority is making sure that local people and businesses are involved in major projects. Auckland Transport is working to make sure this priority is supported.

24. Auckland Transport also has other early work planned including improvements to walking and cycling networks around the new station.

Tātaritanga me ngā tohutohu
Analysis and advice

Local Board Transport Capital Fund

25. The LBTCF is a capital budget provided to all local boards by Auckland Council and delivered by Auckland Transport. Local boards can use this fund to deliver transport infrastructure projects that they believe are important but are not part of Auckland Transport’s work programme. Projects must also:

- Be safe
- Not impede network efficiency
- Be in the road corridor (although projects running through parks may be considered if they support a transport outcome).

26. The fund allows local boards to build transport focused local improvements in their areas. Howick Local Board’s total funding in this term is approx. $3.2 million (including new money allocated during the recent Council budget process and shown in the ‘Financial Summary’). The following table provides an overall summary of the current LBTCF position, including the increased LBTCF approved by Council and applying from 1 March 2018.
27. On 19 February 2019, the board considered the LBTCF at a workshop and made a number of decisions that are recorded in a separate decision report.

28. The current projects that the board are working on including an outline of decisions made on 19 February 2018 are summarised in the table below:

### Table 2: Local Board Transport Capital Fund Projects

<table>
<thead>
<tr>
<th>General Overview</th>
<th>Project</th>
<th>Current Status</th>
<th>Discussion</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Half Moon Bay Ferry Pier and Bus Turnaround</td>
<td>Completed.</td>
<td>Building a footpath on Cascade Road that will provide access under the bridge on the western edge of the golf course to the walking track that follows the stream.</td>
</tr>
<tr>
<td></td>
<td>Howick Village Centre Plan</td>
<td>Supporting the Howick Village Centre Plan.</td>
<td>Building a walking and cycling pathway in reserve land running parallel with Aviemore Stream.</td>
</tr>
<tr>
<td></td>
<td>Cascades Walkway</td>
<td>Building a footpath on The Parade</td>
<td>Installing a visitor information plinth at Half Moon Bay.</td>
</tr>
<tr>
<td></td>
<td>Aviemore Drive Pathway</td>
<td>Building a footpath on The Parade</td>
<td>Raising the height of the footpath in the section ‘The Parade’ roughly opposite Numbers 15-19, to improve pedestrian amenity and to help prevent inundation during storms.</td>
</tr>
<tr>
<td></td>
<td>Information Plinth at Half Moon Bay</td>
<td>Installing a visitor information plinth at Half Moon Bay.</td>
<td>Improving the ability for Botany Downs Secondary School pupils to cross Chapel Road</td>
</tr>
<tr>
<td></td>
<td>Footpath on The Parade</td>
<td>Building a footpath on The Parade</td>
<td>Improving pedestrian access to the new school on Flatbush School Road.</td>
</tr>
<tr>
<td></td>
<td>Te Uho o Te Nikau School</td>
<td>Safety improvements on Point View Drive</td>
<td>Safety improvements on Point View Drive</td>
</tr>
</tbody>
</table>

### Notes:
A ‘traffic light’ code is used to summarize the status of projects. The colours are used as follows:

- **Green** – Project progressing ‘on time’ and on budget.
- **Orange** – An issue has been identified that may need to be resolved.
- **Red** - An major issue has been identified that needs to be resolved.
### Detailed Project Progress Report

#### Half Moon Bay Ferry Terminal
Completed.

#### Howick Village Centre Plan
Council has appointed a project manager and Auckland Transport representatives had an initial meeting with them in late December 2018. Another meeting is being scheduled.

On February 2019 the Howick Local Board considered this project and has asked Auckland Transport to commit $1 million dollars of their LBTCF as a reserve for future delivery of the project. This request is detailed in a decision report on this agenda.

#### Cascades Walkway
On 20 August 2018, Howick Local Board approved construction of the project based on a firm cost estimate of $389,698.

Auckland Transport recently reported that there had been miscalculations in the firm cost estimate and that the project could cost approx. $100,000 more than budgeted.

Auckland Transport has reviewed the situation and feels that the fairest and most sensible way to proceed is that:

- Auckland Transport will cover the cost of the tender process confirming the cost
- After the tender is completed Auckland Transport will review its position but believes that it may be able to reduce the costs and cover the additional cost
- The tender process will conclude by the end of March 2019. In April 2019, Auckland Transport will report confirming its course of action.

In summary Auckland Transport is optimistic that it will be able to deliver this project slightly later than planned but at no extra cost to the Howick Local Board.

#### Aviemore Drive Pathway
Endorsement of the Howick Walking and Cycling Pathways Plan made this project more complicated as the proposal is within one of the proposed routes at a workshop on 19 February 2019 the Howick Local Board and officers thought this project should be completed as part of the Howick Walking and Cycling Pathways Plan. This plan is detailed in a decision report on this agenda.

#### Information Plinth at Half Moon Bay
This project has now been discussed a number of times including at the workshop on 19 February 2019. The Howick Local Board has not progressed the project so it will be removed from reports next month.

#### Footpath on The Parade
A rough order of cost for this project was authorised last year Auckland Transport is not currently able to investigate complex projects like this and at the workshop on 19 February 2019 Auckland Council offered to lead investigation of the project. This discussion is detailed in a decision report on this agenda.

#### Botany Downs Secondary College Crossing
A rough order of cost for this project was authorised last year and engineers have started considering it but resources being scarce have not made significant progress. At the workshop on 19 February 2019, the Howick Local Board provided direction about priorities that has allowed Auckland Transport to give this project more resources. This discussion is detailed in a decision report on this agenda.
Item 13

**Te Uho o Te Nikau School**
A variety of projects were discussed to help Te Uho o Te Nikau School and although no decision was made the Howick Local Board has asked Auckland Transport to commit $1,000,000 of their LBTCF as a reserve for future delivery of the project.

The local board's intent is to investigate use of the Regional Safety Fund in June 2019 but to hold $1,000,000 in reserve in case this does not produce results. This request is detailed in a decision report on this agenda.

**Pakuranaga Road Safety Fence**
This project was included on the agenda for discussion on 19 February 2019 but was not discussed.

**Point View Drive Safety Improvements**
This project was included on the agenda for discussion on 19 February 2019 but was not discussed.

**Points for consideration**
29. Since November 2018, the officers supporting Howick Local Board have been collating and providing information on projects to the Howick Local Board.

30. On 19 February 2019 Auckland Transport and Auckland Council, staff met with the Howick Local Board and workshoped all proposed projects. The Howick Local Board prioritised the projects before the meeting, considered them at the meeting and provided direction of priorities. The priorities that were set are reflected in both this report and in this month’s decision report.

**Local board advocacy**
31. The following table is summary of Howick Local Boards Advocacy Initiatives and progress on them.

<table>
<thead>
<tr>
<th>Advocacy Initiative</th>
<th>Key Initiative</th>
<th>Status</th>
</tr>
</thead>
</table>
| A well-integrated efficient public transportation system | Advocate to Auckland Transport to maintain and upgrade existing transportation systems, including improving safety at congestion hot spots. | Since the last report Auckland Transport has supported this ‘Key Initiative’ by:  
- Signing the construction contract for the first stage of constructing the AMETI – Eastern Busway  
- Public consultation on the Airport – Botany project starts soon. |
| Well designed and quality development in Howick | Continue to partner with Auckland Transport to develop the Half Moon Bay area as a transport hub | Auckland Transport’s Ferry Strategy will deliver improvements in ferry services. |
| Parks and open spaces allow for a wide variety of recreational activities. | Continue to extend existing walkways and cycle ways, including informative signage. | The Howick Walking and Cycling Pathway Plan is complete and Auckland Transport will work with Auckland Council to help support delivery. |
| Continue to develop integrated planning solutions which co-ordinate the planning, design and management of public spaces | Howick Local Board has requested Auckland Transport place $1 million from the LBTCF in reserve for delivery of this project. | |

**Table 3: Howick Advocacy Initiative Summary**
Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

32. Impacts on other members of the Council family of projects listed above are discussed in
detail in the decision report that is included on this agenda.

33. Auckland Council has taken leadership roles in helping deliver some projects that may be
funded by the LBTCF. This is not an unusual arrangement. It is a good way to achieve
efficiency and economy of effort when the project uses park of reserve land.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

Auckland Transport consultations

39. Over the last reporting period, Auckland Transport invited the local board to provide their
feedback on one proposal that is included in Attachment A.

Traffic Control Committee resolutions

40. This section records Traffic Control Committee (TCC) decisions. In this reporting period,
the TCC passed the following resolutions in Howick.

<table>
<thead>
<tr>
<th>Road</th>
<th>Area</th>
<th>Activity</th>
<th>Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>Golfland Drive, Corta Bella Place</td>
<td>Golflands</td>
<td>40kmph Variable Speed Limit</td>
<td>Carried</td>
</tr>
<tr>
<td>Santa Monica Place</td>
<td>Goodwood Heights</td>
<td>No Stopping At All Times, Angle Parking, Traffic Island</td>
<td>Carried</td>
</tr>
</tbody>
</table>

Tauākī whakaaweawe Māori
Māori impact statement

34. In this reporting period no projects required iwi liaison.

Ngā ritenga ā-pūtea
Financial implications

35. The status of the LBTCF is still the most significant financial implication this month because
there is still a significant amount of money in this fund. Approx. $3,200,000.

36. The board has recently decided to commit $2,000,000 to projects that although unable to be
delivered in this term provide the future Howick Local Board with additional funds to deliver
projects that current members believe are important.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

37. The proposed decision to receive the report has no risks. Auckland Transport has risk
management strategies in place for all of its projects.

38. Previous reports have highlighted the risks associated with the large amount of LBTCF
(approx. $3,200,000) still unallocated. Auckland Transport has suggested that the board
consider steps to mitigate the risk of money being spent without due consideration, including
a ‘freeze’ on use of the fund and the commitment of $2,000,000 to reserve status does reduced the amount of unallocated LBTCF to approx. $1,200,000.

Ngā koringa ā-muri

Next steps

39. Auckland Transport will provide another update report to the local board next month.

Ngā tāpirihanga

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Summary of Consultation Information Sent to the Howick Local Board in February 2019</td>
<td>23</td>
</tr>
</tbody>
</table>

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Authorisers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ben Stallworthy – Elected Member Relationship Manager, Auckland Transport</td>
<td>Jonathan Anyon – Elected Member Relationship Team Manager, Auckland Transport</td>
</tr>
<tr>
<td></td>
<td>Nina Siers - Relationship Manager</td>
</tr>
</tbody>
</table>
### Summary of Consultation Information Sent to the Howick Local Board in February 2019

<table>
<thead>
<tr>
<th>Project</th>
<th>Description of Proposal</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gillet / Whitford Road</td>
<td>‘No Stopping at All Times’ restrictions on Whitford Road in Howick, around the intersection with Gillet Place, this would also include improved signage.</td>
<td>Circulated to Transport Representatives on 12 Feb 2019</td>
</tr>
</tbody>
</table>
Local Board Transport Capital Fund Decisions

File No.: CP2019/02825

Te take mō te pūrongo
Purpose of the report

1. The purpose of this report is to support the Howick Local Board’s decision-making. It records key elements of workshop discussions regarding proposed Local Board Transport Capital Fund (LBTCF) projects and makes recommendations the board can consider in relation to these projects.

Whakarāpopototanga matua
Executive summary

2. Auckland Transport manages the LBTCF on behalf of the board. On an as required basis, Auckland Transport reports on progress, provides advice and supports decision-making.

3. The matters under consideration in this report were workshopped with the board on 19 February 2019. This report records the options discussed and provides the opportunity for the board to formalise its workshopped discussions by resolution.

Ngā tūtohunga
Recommendation/s

That the Howick Local Board:

a) resolve not to invest Local Board Transport Capital Fund in building an information plinth at the Half Moon Bay Ferry Terminal.

b) note that at the workshop on 19 February 2019, Auckland Council’s project delivery team offered to lead the development of options and planning for a project to raise the footpath opposite numbers 15-19 of ‘The Parade’ (at Buckland’s Beach) in order to improve pedestrian amenity and to help prevent inundation during storms.

c) request that Auckland Transport allocate $1,000,000 of the Howick Local Board’s Transport Capital Fund to construction of the Howick Village Centre Plan, holding this money ‘ring-fenced’ in reserve until the delivery is ready to start.

d) request Auckland Transport report back on the guidelines for the use of the new Regional Road Safety Fund and to confirm if this fund could be used to build either a new bridge or a temporary pedestrian bridge on Flatbush School Road for Te Uho o te Nikau Primary School.

e) request Auckland Transport hold $1,000,000 of the Howick Local Board’s Transport Capital Fund ‘ring-fenced’ in reserve until confirmation has been received if the Regional Road Safety Fund may be used to build either a new bridge or a temporary pedestrian bridge on Flatbush School Road for Te Uho o te Nikau Primary School.

f) note that Auckland Council’s project delivery team will lead further in investigation into delivery of the Howick Walking and Cycling Plan.

Horopaki
Context

4. The LBTCF is a capital budget provided to all local boards by Auckland Council and delivered by Auckland Transport. Local boards can use this fund to deliver transport...
infrastructure projects that they believe are important but are not part of Auckland Transport’s work programme. Projects must also:

- Be safe
- Not impede network efficiency
- Be in the road corridor (although projects running through parks may be considered if they support a transport outcome).

5. The board currently has approximately $5.8 million, of which approximately $1.9 million is allocated to projects, and some that is allocated to projects that are not yet authorised for construction.

6. This leaves a considerable amount, approximately $3.2 million able to be allocated. See Table 1 (below) for detailed figures.

Table 1 – Howick Local Board Financial Summary

<table>
<thead>
<tr>
<th>Howick Local Board Transport Capital Fund Financial Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Funds Available in current political term</strong></td>
</tr>
<tr>
<td>$5,887,373</td>
</tr>
<tr>
<td><strong>Amount committed to date on projects approved for design and/or construction</strong></td>
</tr>
<tr>
<td>$2,706,909</td>
</tr>
<tr>
<td><strong>Remaining Budget left</strong></td>
</tr>
<tr>
<td>$3,180,464</td>
</tr>
</tbody>
</table>

Tātaritanga me ngā tohutohu

Analysis and advice

7. Over time, working together with Auckland Transport and Auckland Council officers, the board has identified a range of reasonably practical options to support the achievement of the local board’s objectives. These options use two funding sources; council’s Local Development Initiative fund (LDI) and Auckland Transport’s LBTCF.

8. At the end of 2018, a spreadsheet that collated the potential projects was developed. Local Board members reviewed the information over in late December 2018 and in January 2019. The board met on 19 February 2019, and prioritised in a workshop the proposed projects and developed a recommended programme of work. At the workshop, Auckland Transport and Auckland Council officers supported the board in assessing the options and prioritising them in terms of their advantages and disadvantages.

9. None of the options involve a significant decision in relation to land or a body of water so iwi consultation was not required at that time. Projects that continue will be reviewed again and if required iwi will be consulted and any concerns or suggestions considered in project planning.

10. At the workshop, the board considered projects funded by either the LBTCF or council’s Local Development Initiative funding. The following report summarise the considerations with regard to LBTCF projects. A set of recommendations based on the workshop are included in this report.

Half Moon Bay Information Plinth

11. Howick Tourism requested that an information sign be installed at Half Moon Bay. In October 2018, the board requested Auckland Transport provide options and costs and in November 2018 Auckland Transport reported options and provided a rough order of cost.

12. This project was included on the 19 February 2019 workshop agenda but was a lower priority based on the individual assessments completed in Late December 2018 and January 2019 and not discussed.
13. Auckland Transport recommends that the board decide whether (or not) they wish to proceed with this project. A recommendation that provides clear direction is drafted above for the member’s consideration.

**Botany Downs Secondary School Crossing**


15. The school is located on Chapel Road, which is very busy. See Figure 1 (below). Students are required to cross at a signalised crossing identified by the red circle. With a large number of students now attending the school this crossing point has become difficult to manage. The board asked if there were cost effective options that could improve safety and the ability to manage crowds of schoolchildren in this area.

**Figure 1: Botany Downs School**

16. Consideration of the project was undertaken at the workshop on 19 February 2019 and the board confirmed its support for the project. Auckland Transport plans to report to the board in April 2019 with options and possible costs.

**Higher Footpaths on ‘The Parade’ Buckalands Beach**

17. The board and local residents are concerned about two issues on ‘The Parade’ in Buckland’s Beach:
   - pedestrian amenity; and
   - protecting the houses between roughly Numbers 15 and 19 The Parade from inundation in stormy weather.

18. Figure 2 (below) shows the approximate area of concern. In October 2019, the board requested that Auckland Transport investigate options and costs for building up the height of the footpath to provide protection from inundation. The board also wanted to make sure that any option included Auckland Council’s plan to rebuild and extend the nearby seawall.
19. At the workshop on 19 February 2019, the board indicated that this project is their highest priority. During the discussion, Auckland Council Projects staff suggested that their branch of council could lead development of options and plans to deliver this project.

20. Auckland Transport supports this proposal for the following reasons:

   • Auckland Council leading development of options and planning the project in no way prevents use of the LBTCF.
   • It is a sensible way to progress a project that involves complex technical liaison with council’s Coastal Erosion, Community Facilities and Parks teams. This type of work is easier within one organisation.
   • Across Auckland, a number of projects designed by council departments have been delivered and paid for by the LBTCF. This is not a new idea and has a proven history with payment being a simple ‘book’ transfer between Auckland Transport and Auckland Council.

21. When this plan is completed and cost, the board can consider if and how best to fund the project.

Howick Village Centre Plan

22. In mid-2017, the board endorsed The Howick Village Centre Plan. A plan for upgrading and developing the Howick Village.

23. In August 2018, Auckland Council and Auckland Transport officers discussed with the board a plan with the following steps being undertaken:

   • Appointment of a project manager paid for from an Auckland Council budget.
   • The project manager would work with the established Howick Village Centre Plan Steering Group to continue development of the plan.
   • Development of the plan would involve employment of technical experts. Without a council budget, available Auckland Transport’s advice was:
As the projected total cost of the Howick Village Centre Plan was between $2.4 – $4 million, this work was in the road corridor and generally, transport related

$400,000 for design was a realistic budget that could be taken from the LBTCF.

24. Based on this advice, the board allocated $400,000 from the Local Board Transport Capital Fund to support the investigation and technical design required to develop the plan. At this meeting, the board did not make a financial commitment to construction. This was because the design process will take a considerable length of time.

25. At the workshop on 19 February 2019, the board considered the Howick Village Centre Plan project. Advice was provided, that with approximately $3.2 million un-allocated within the board’s LBTCF, the board could consider ‘ring fencing’ or placing money in reserve for future delivery of the project. The objective being to signal the board’s commitment to future delivery.

26. A recommendation is provided above to place $1 million of the LBTCF into reserve. If supported, this amount will be ‘ring fenced’ within Auckland Transport’s LBTCF budget for future delivery of the Howick Village Centre Plan. The money may be reallocated at any time by a resolution of the board.

Te Uho o te Nikau Primary School Bridge and Footpaths

27. Te Uho o te Nikau Primary is a new school built on Flatbush School Road. The location of the school is shown with the light grey rectangle on Figure 3 (below). The school faces a number of traffic issues including:

- It is located in an area of new sub-divisions and footpaths that are not yet fully developed
- Most of the schools pupils live to the east of the school and cannot easily walk to school because the nearby bridge on Flat Bush School Road, (see red circle in Fig 3) does not have footpaths.

Figure 3 – Te Uho o te Nikau Primary School
28. Since the school first engaged with the board at a meeting on 23 October, 2018 the board has discussed a number of projects in relation to Te Uho o te Nikau Primary.

29. The board has not requested Auckland Transport to investigate any projects. However, a number of ideas for projects relating to the school were prioritised prior to the 19 February 2019 workshop. Two were discussed at the workshop.

30. The first idea was for a footpath built parallel with Murphy’s Road on reserve land. Consideration of the project happened but there was not a firm consensus at the workshop on whether the board supported detailed investigation by Auckland Transport.

31. The other idea discussed was for the nearby bridge on Flatbush School Road to be made safer for pedestrians to cross. Auckland Transport provided information about three options for further investigation and the development of rough orders of cost:
   - Option 1 – Build a new bridge: Auckland Transport plans to re-build the bridge but not in the near future. The project is in the work programme but not in the Regional Land Transport Programme meaning that it is at least five to ten years before the bridge is built. The planning estimate is approximately $2 million for this option.
   - Option 2 – Build a temporary pedestrian bridge: Auckland Transport asked local contractors for an estimate to build a temporary pedestrian bridge. The cost was approximately $1 million. The bridge spans a deep gully, it needs to be safe and must be able to last five to ten years.
   - Option 3 – Build protected lanes for pedestrians on the existing bridge: Advice was provided that this option had been briefly reviewed by Auckland Transport and was not initially supported because the bridge is too narrow to safely fit protected lanes.

32. Auckland Transport discussed the three options listed above and suggested that the board select an option (or options) for development using the LBTCF process. The board has a considerable amount of money un-allocated and after a formal request is made, Auckland Transport can commit more resource and provide better quality advice.

33. The board requested instead that one of the bridge options be investigated using funding from the Auckland Transport’s new Regional Road Safety Fund. This fund is a new allocation of funding to local boards, specifically to deliver road safety projects. Auckland Transport’s advice was that this fund is new, the rules for its use are not confirmed yet and it will not become operational until 1 July 2019.

34. The board also discussed establishment of a reserve of $1 million ‘ring fenced’ within the LBTCF to support the project.

Using the LBTCF to Support the Howick Walking and Cycling Plan

35. The Howick Walking and Cycling Plan was discussed at the workshop. Officers provided advice about priorities prior to the workshop. At the workshop, the board considered the subject. Officer advice from both Auckland Council and Auckland Transport was that because the projects were generally running through parks it made sense for Auckland Council to lead investigation. This does not preclude future use of the LBTCF to pay for projects that meet its guidelines.

36. A recommendation noting that Auckland Council will lead the investigation and design process is included above for the board’s consideration. Auckland Transport advises that a clear statement regarding project leadership allows officers to work together more efficiently.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

37. The projects listed above were discussed at the workshop on 19 February 2019, with representation from all relevant parts of the council family. The impacts on other members of the council family of the projects were discussed and advice provided.
38. Auckland Council has taken leadership roles in helping deliver some projects although they may be funded by the LBTCF. This is not an unusual arrangement and is a way to achieve efficiency and economy of effort when the project uses park or reserve land.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
https://acintranet.aklc.govt.nz/EN/workingatcouncil/techandtools/infocouncil/Pages/LocalImpactsAndLocalBoardViews.aspx

39. The project discussed in this report were workshopped with the board on 19 February 2019 and their views are included above.

Tauākī whakaaweawe Māori
Māori impact statement
40. The projects discussed are at an early stage and do not require iwi liaison yet. If the board decides to invest in more detailed design work, then there may be a requirement for iwi liaison.

Ngā ritenga ā-pūtea
Financial implications
41. The requests have financial implications to the board. The board may commit $2 million to reserve status. This means that the board will have approximately $1.2 million available for allocation to other projects

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
42. There are no significant risks. This report potentially ‘ring fences’ a considerable sum of money in a reserve. This money is easily released and does not require any further commitment.

43. By supporting the recommendations, the board can reduce risk in the following ways:
   • By accepting officer advice about leadership of ‘The Parade’, (at Buckland’s Beach) project and delivery of the Howick Walking and Cycling Plan reduces the risk of inefficiency and slow delivery
   • Allocation of funding to a ‘ring fenced’ reserve acknowledges that some projects will not be delivered in this electoral term and clearly demonstrates the boards priorities without committing either staff or contracted resources to project work. This reduces the risk of work being started that is not supported by a future local board
   • Both of the above measures contribute to managing risk, the first by making sure that the best team to manage the design process is leading it. The second, by allowing time for good planning and the development of better advice.

Ngā koringa ā-muri
Next steps
44. If the recommendations are approved, Auckland Transport will immediately start work to fulfil the requests. Auckland Transport will report on progress monthly.
Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Ben Stallworthy – Elected Member Relationship Manager, Auckland Transport</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Jonathan Anyon – Elected Member Relationship Team Manager, Auckland Transport</td>
</tr>
<tr>
<td></td>
<td>Nina Siers - Relationship Manager</td>
</tr>
</tbody>
</table>
Allocation of funding to Citizens Advice Bureaux

File No.: CP2019/02830

Te take mō te pūrongo
Purpose of the report

1. To seek local board feedback on the proposed new model for allocating funding to Citizens Advice Bureaux (CAB) and on increasing the baseline grant to Auckland Citizens Advice Bureaux Incorporated (ACABx) by $200,000 in 2019-2021.

Whakarāpopototanga matua
Executive summary

2. There are 32 CAB sites in the Auckland region, operated by 11 separate CAB organisations. Bureaux staff and volunteers offer free information, advice, referral and client advisory services to local communities.

3. Local boards hold relationships with their local bureaux, which report on service usage and other matters of interest to the community.

4. In 2018/2019, council granted $2.067 million to ACABx conditional on staff and ACABx jointly developing a new funding model to be agreed by 1 April 2019.

5. The new model developed with ACABx is population-based with a deprivation factor to reflect communities with high needs and access constraints.

6. Feedback is sought from the local board on the new funding model and the retention of the additional $200,000 to baseline funding of $1.867 million provided to ACABx in 2018/2019.

7. Local board feedback will be included in the report to the Environment and Community Committee in May 2019 to approve a new funding model for CAB.

Ngā tūtohunga
Recommendation/s

That the Howick Local Board:

a) supports the preferred jointly developed model (2019) to fund Auckland Citizens Advice Bureaux (ACAB) (based on 90 per cent population and 10 per cent deprivation/accessibility).

b) supports the request for increasing the baseline grant of $200,000 per annum to become a permanent addition to the overall funding from Council in order to make the changes within the preferred model and maintain current funding levels.

c) suggests the accessibility aspect of the funding criteria includes the provision of services to culturally and linguistically diverse populations.

d) supports the jointly developed model (2019) for ACAB, which proposes to fund ACAB’s at a bureau level instead of the current cluster level funding.

e) suggests population funding accounts for users who attend services across local board boundaries.

f) requests improved reporting and access to consistent data on the service at both a regional and sub-regional level.

g) requests the funding allocation calculation is completed bi-annually to take into account population changes in local board areas.

h) requests ACAB canvass service provision for Howick and Ormiston in future years.
Horopaki
Context
8. ACABx was established in 2012 to provide a support structure for funding from council and other bodies and the development of a strategic direction for the service in the Auckland region.
9. Currently there are 32 Auckland CAB sites in 18 local board areas (Attachment A). There are no sites in Franklin, Great Barrier and Upper Harbour.
10. Auckland bureaux are members of ACABx and Citizens Advice Bureau New Zealand (CABNZ). The role of CABNZ is to support membership standards and influence development of social policies and services at a national level.
11. In 2018, a joint working group of council staff and ACABx was established to develop a new funding model for Auckland bureaux.

Auckland Council funding of CAB
12. In 2018/2019, council granted $1.867 million to ACABx, which distributes funding to bureaux to provide services across Auckland.
13. Through council’s 10-year budget 2018-2028, an additional one-off grant of $200,000 was approved to maintain and develop the service in the 2018/2019 financial year (GB/2018/91). The ACABx board have distributed $90,300 of this grant to bureaux facing financial pressure (Helensville, CAB Auckland City, Māngere). The remaining funds will be used to test new ways of delivering the service and develop a regional network provision plan.
14. Council provides accommodation for bureaux at minimal cost under community lease arrangements which is equivalent to a $641,000 subsidy per annum. In addition to the funding through ACABx, some local boards also provide grants to bureaux for specific purposes.
15. The Environment and Community Committee set four conditions for the 2018/2019 operational grant, as shown in Table 1 (ENV/2018/48).

<table>
<thead>
<tr>
<th>Funding condition</th>
<th>Progress to date</th>
</tr>
</thead>
</table>
| A joint review between Auckland Council and ACABx of the funding model | • Joint working group established
• Considered what to include in the funding model
• Agreed a new funding model and transitional arrangements |
| Updated Strategic Relationship Agreement to include the development of a regional network provision plan | • Revised Strategic Relationship Agreement signed between Auckland Council and ACABx with scoping and timeline for regional network provision planning to be agreed by June 2019 |
| Improved reporting and access to consistent data on the service provided at regional and site level | • Council, CABNZ and ACABx jointly developed new report templates for bureaux to provide data and commentary on their activities
• CABNZ is currently rolling out an improved database and data collection system (CABNET) which will impact the Q3/Q4 reports for 2018/2019 |
| Strengthened and more strategic relationships between local boards and bureaux | • The revised Strategic Relationship Agreement sets out guidance on the relationship between local boards and bureaux |
Current funding model

16. The current model allocates the funding received by ACABx to sub-regional clusters of bureaux based on 2013 Census population data.

17. The current funding model was implemented by ACABx with support from council as an interim approach to transition from legacy council funding to regional funding.

Council staff model

18. In April 2016 the Regional Strategy and Policy Committee resolved to:

   “seek information from staff regarding a review of the service after consultation with the 21 local boards on the issues raised by the Māngere-Ōtāhuhu Local Board regarding Auckland Citizens Advice Bureaux Incorporated funding, to achieve greater equity and fairness, taking into consideration social issues in local communities across Auckland.” (REG/2016/22)

19. A review of CAB services was undertaken, and council staff developed a revised funding allocation model using 70 per cent population, 25 per cent client usage, and 5 per cent deprivation. This model responded to the review findings and focused on funding to achieve greater equity and fairness.

20. This model was not supported by ACABx who strongly objected to the introduction of client usage as a funding factor.

New model from joint working group

21. The joint working group have developed a new funding model for bureaux using:

   - 90 per cent population, using annual Statistics New Zealand population estimates
   - 10 per cent deprivation to increase the capacity of bureaux to meet the complex needs of communities with higher levels of deprivation. This will support the development of new service approaches to increase the access to CAB services within these communities.

22. ACABx advise that this model will be difficult to implement at the current funding level as funding will be reduced to bureaux in the north, central and Ōtara. Some bureaux are experiencing financial pressure and any decline in funding would lead to a significant reduction in services.

23. If the annual grant of $1.867 million is increased by $200,000 per annum, ACABx have indicated that the new funding model could be implemented without service reductions if bureaux continue to receive funding at the 2018/2019 level at a minimum. To further moderate the redistribution impacts of the new funding model at a bureau level, population-based increases in funding would be capped at 10 per cent for 2019-2021.

24. The application of the new funding model is shown in Table 2.

**Table 2: New funding model allocations**

<table>
<thead>
<tr>
<th>Bureau</th>
<th>2018/2019 Actual</th>
<th>New model (current funding)</th>
<th>New model (plus $200,000)</th>
<th>Percentage difference between 2018/2019 Actual and New model plus $200,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Helensville</td>
<td>$40,365</td>
<td>$36,872</td>
<td>$40,365</td>
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</tr>
<tr>
<td>Hibiscus Coast</td>
<td>$51,712</td>
<td>$58,713</td>
<td>$58,920</td>
<td>14</td>
</tr>
<tr>
<td>Wellsford</td>
<td>$38,298</td>
<td>$36,770</td>
<td>$38,298</td>
<td>0</td>
</tr>
</tbody>
</table>
25. The new funding model, developed by the joint working group, is the preferred model for implementation in 2019-2021. During this period the regional network provision plan will be developed, and council’s level of investment can be confirmed and provided for as part of the 10-year budget 2021-2031.

26. The new model supports The Auckland Plan 2050 outcome Belonging and Participation:

- Focus area two – Accessible services and social and cultural infrastructure that are responsive in meeting people’s evolving needs
- Focus area six – Focusing the council’s investment to address disparities and serve communities of greatest need.

27. The criteria applied to assess the models were developed by the joint working group. Consideration is given to equity, responsiveness to population growth and community need. Under the Auckland Plan 2050, adopting an equitable approach means prioritising the most vulnerable groups and communities to achieve more equitable outcomes. An assessment of the funding allocation model is shown in Table 3.

Table 3: Funding model assessment

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Current model</th>
<th>Council staff model</th>
<th>New model from joint working group (preferred model)</th>
</tr>
</thead>
<tbody>
<tr>
<td>X does not meet</td>
<td>X</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>✓ partially meets</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>✓ full meets</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equity</td>
<td>X</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Population growth</td>
<td>X</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Community need</td>
<td>X</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Advantages</td>
<td>ACABx used the current funding model to transition to regional funding from legacy arrangements</td>
<td>Uses latest population estimates to reflect future growth</td>
<td>More equitable across Auckland with population-based funding covering all the region except Great Barrier Island</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Deprivation factor supports equity for</td>
<td>Uses latest population</td>
</tr>
<tr>
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</table>
## Item 15

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Current model</th>
<th>Council staff model</th>
<th>New model from joint working group (preferred model)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>populations with complex issues and access constraints</td>
<td>estimates to reflect future growth</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Client usage as a proxy indicator of community need which takes into consideration that service users do not necessarily just access services in the area they live</td>
<td>Targeted deprivation factor (NZDep2013, deciles 8-10) supports equity for populations with complex issues and access constraints</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Provides platform for Auckland Council and ACABx to work together to develop a regional network provision plan</td>
<td>Supports by ACABx if additional funding is retained</td>
</tr>
</tbody>
</table>

### Disadvantages

- The legacy cluster funding arrangements do not provide for service development
- Relies on 2013 census data
- Does not target funding for populations with complex issues and access constraints

- Not supported by ACABx because client usage data does not consider the range of complexity in interactions from simple information requests to lengthy interviews
- Redistribution of bureau funding within current funding envelope could lead to service reduction unless alternative funding is sourced

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28. A comparative overview of the funding models is provided in Attachment B.

29. ACABx support the new model conditional on the retention of the additional 2018/2019 one-off funding of $200,000 as part of the baseline operational grant. This increased funding level would ensure that no bureaux would lose funding when the model is implemented in 2019/2020. Increased funding enables the inclusion of the Franklin population in the new funding model.

30. ACABx has indicated that the funding for deprivation will be allocated to bureaux for initiatives to enhance access to services and to trial the development of new service models.

31. Staff support the new model as it starts to address equitable services across Auckland through population-based funding and targeted deprivation. The model provides a platform for future service growth and the development of a regional network provision plan for CAB services.
32. Staff support the addition of $200,000 to the ACABx baseline grant from 2019/2020 to implement the new model and extend service funding across the region. All bureaux will receive their current or increased level of funding if council increases baseline funding by $200,000.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

33. Council staff from across the business work cooperatively on matters concerning CAB. Council departments and units that were consulted on the new model and involved in regional network provision planning include:

- Community Facilities and Community Places – administration of the leases for CAB premises and facility operation
- Libraries and Information – some CABs are co-located with libraries
- Service, Strategy and Integration – expertise in service design and integrating service offers.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

34. Local boards provided input to the 2017 review of CAB services, which has informed the development of the new funding model. Local boards generally agreed that a higher level of funding was required to maintain services, and that any funding model needed to consider the area’s demographics and other needs in addition to overall population.

35. Overall, local boards reported that they had a good relationship with bureaux, that they were providing valuable, wide-ranging services to the community, and that there was room to improve reporting, service responsiveness and equity of funding.

36. Feedback is sought from the local board on the proposed new funding model and the retention of the additional $200,000 to baseline funding of $1.867 million provided to ACABx in 2018/2019.

37. Local board feedback will be included in the report to the Environment and Community Committee in May 2019 to approve a new funding model for CAB. The report will also reflect views on the implementation of the new model from ACABx consultation with bureaux.

**Tauākī whakaaweawe Māori**

**Māori impact statement**

38. CAB services are available to all, and there is currently limited targeting of services to groups, including Māori.

39. Staff and ACABx have worked together on development of the new model and no specific engagement with Māori was undertaken.

**Ngā ritenga ā-pūtea**

**Financial implications**

40. It is recommended that the additional $200,000 is retained in the ACABx baseline grant bringing the annual total to $2.067 million in 2019-2021. This excludes any Consumer Price Index adjustment.

41. The Māngere-Ōtāhuhu Local Board has provided funding from 2015-2018 to Māngere CAB to operate a CAB agency in Ōtāhuhu. Reliance on the local board funding would reduce under the new model, as the Māngere CAB would receive increased funding of 12 per cent if the $200,000 is retained in the ACABx baseline grant.
Ngā raru tūpono me ngā whakamaurutanga

Risks and mitigations

42. In applying the new model without the retention of the additional $200,000, funding to the following bureaux would decline: Helensville (-9 per cent), Wellsford (-4 per cent), CAB North Shore (-19 per cent), CAB Auckland City (-2 per cent), Otara (-10 per cent). If the grant is increased by $200,000 per annum, no bureaux would face a reduction in funding.

43. There is a risk of reduction in CAB services in some communities if funding declines to bureaux. To mitigate this risk, it is recommended that the additional $200,000 is retained.

Ngā koringa ā-muri

Next steps

44. Local board feedback will be included in a report to the Environment and Community Committee in May 2019 to approve a funding model.

45. Staff will work with ACABx to scope a regional network provision plan project by June 2019. The plan development will involve bureaux and other stakeholders in setting the direction for the CAB service from 2021 onwards.

Ngā tāpirihanga

Attachments

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<td>A</td>
<td>Map of bureaux locations by local board</td>
<td>41</td>
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<tr>
<td>B</td>
<td>Allocation of funding to Citizens Advice Bureau</td>
<td>43</td>
</tr>
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</table>

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Trudi Fava – Strategic Advisor, Community Empowerment Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Graham Bodman - General Manager Arts, Community and Events</td>
</tr>
<tr>
<td></td>
<td>Nina Siers - Relationship Manager</td>
</tr>
<tr>
<td></td>
<td>Louise Mason - GM Local Board Services</td>
</tr>
</tbody>
</table>
Attachment A

Map of bureaux locations by local board

CAB network in Auckland
## Attachment B

### Comparative overview of funding models

<table>
<thead>
<tr>
<th>Description</th>
<th>Current model</th>
<th>Council staff model</th>
<th>New model from joint working group</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Date</strong></td>
<td>2013-current</td>
<td>2018</td>
<td>2019</td>
</tr>
<tr>
<td><strong>Basis of allocation and data sources</strong></td>
<td>100% Population (Census 2013)</td>
<td>70% Population (Annual population estimates - Statistics NZ)</td>
<td>90% Population (Annual population estimates - Statistics NZ)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>25% Client usage (Bureau statistics report)</td>
<td>10% Deprivation (Dep13 Deprivation index)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>5% Deprivation (Dep13 Deprivation index)</td>
<td></td>
</tr>
<tr>
<td><strong>Model coverage</strong></td>
<td>Excludes Franklin and Great Barrier Island</td>
<td>Excludes Great Barrier Island</td>
<td>Excludes Great Barrier Island</td>
</tr>
<tr>
<td><strong>Local board boundaries</strong></td>
<td>Local board boundaries to cluster level Hibiscus and Bays – split between clusters 1 and 2 Upper Harbour – in cluster 2 ACARx maintains historic funding relativities between bureaux in clusters 1, 6</td>
<td>Local board boundaries to cluster level Hibiscus and Bays – split between clusters 1 and 2 Upper Harbour – 50:50 split between clusters 2 and 3 Franklin – included in cluster 6</td>
<td>Local board boundaries and board subdivisions where applicable to individual bureau level Hibiscus and Bays – split between clusters 1 and 2 Upper Harbour – split at Greentree bridge between 2 and 3 Howick – south west area to Ōtara; balance to Pakuranga Franklin – north east area to Pakuranga; balance to Papakura</td>
</tr>
</tbody>
</table>
Proposed kauri dieback mitigation in local parks in the Howick Local Board area

File No.: CP2019/01932

Te take mō te pūrongo
Purpose of the report

1. To endorse high level kauri protection actions for local parks and reserves within the Howick Local Board area, ahead of the development of a detailed kauri dieback mitigation programme in mid-2019.

Whakarāpopototanga matua
Executive summary

2. To prevent the spread of kauri dieback and protect healthy kauri, staff have analysed all local parks and reserves in the Auckland region and developed recommended high level mitigation measures for each park.

3. This interim report provides the results of the prioritisation of local parks and reserves in the local board area. The report also seeks endorsement of the recommended high level kauri protection actions prior to the development of a detailed programme of works.

4. A detailed kauri dieback mitigation programme will be presented to the board for approval at a mid-2019 business meeting.

5. There are approximately 350 local parks throughout the Auckland region that contain kauri. Protection of healthy kauri is the primary objective of council’s kauri dieback management approach.

6. Following the introduction of the natural environment targeted rate, additional funding is available to support the management of kauri dieback in the Auckland region. This funding is prioritised to support the protection of high value kauri ecosystems and minimise the risk of spreading kauri dieback.

7. In the local board area there are three local parks or reserves that contain kauri ecosystems. All of these parks have been analysed and allocated to one of four kauri dieback management categories, as summarised in this report.

8. Point View Reserve has been classified as the only local park with a high value kauri ecosystem in the local board area. Recommended high level mitigation measures for this park will focus on discouraging public access through barrier planting and signage. Non-asset solutions such as awareness raising and education will also be undertaken.

9. Howick Domain has been classified as having low value kauri ecosystem value and medium recreational value. Recommend mitigation actions will focus on the installation of hygiene stations. Boyd Reserve has been classified as having low kauri and recreational values. This park is a lower priority for mitigation and no mitigation actions are recommended.

10. A summary of the local parks in the local board area that contain kauri, and recommended high level kauri dieback mitigation measures is appended to this report as Attachment A.

11. Further investigations are required to determine the exact nature of the necessary kauri protection works at Point View Reserve, as well as the costs and achievable timelines. These investigations will be completed in April 2019.
Ngā tūtohunga

Recommendation/s

That the Howick Local Board:

a) endorse the following high level kauri protection measures for local parks and reserves:
   i) undertake detailed investigation to determine appropriate mitigation measures and consider temporary closure until mitigation works are completed to protect symptom free high value kauri ecosystems in Category B park Point View Reserve.
   ii) note that Category C park Howick Domain and Category D park Boyd Reserve are considered to be low value kauri ecosystems, thus making them a lower priority for mitigation investment at this stage.

b) note that a detailed kauri dieback mitigation programme with costs and timelines will be developed and submitted to a local board business meeting in mid-2019 for approval.

Horopaki

Context

Natural environment targeted rate funding to support the management of kauri dieback in local parks

12. In June 2018 the governing body adopted Auckland Council’s ten-year budget for the period 2018-2028. This included a natural environment targeted rate which will provide $311 million of additional investment towards environmental outcomes over the next decade (resolution GB/2018/91).

13. Funding has been identified within the plant pathogen workstream of the natural environment targeted rate programme to support the management of kauri dieback. Along with existing local board renewals budgets, this funding will support the provision of physical works such as upgrades of tracks in parks with high-value kauri across the local parks and reserves network.

14. Funding from the natural environment targeted rate will be integrated with existing renewals budgets where available. This funding will be focused on tracks, or sections of tracks where kauri are located within 30 metres of the track, and where the park has been identified as high priority (Category A) in accordance with the categorisation process detailed in the analysis and advice section of this report.

Overview of the kauri dieback mitigation programme

15. There are approximately 350 local parks throughout the Auckland region that contain kauri. The funding available from the natural environment targeted rate will not be able to provide for the protection of all kauri in the region.

16. To manage investment across the region, a risk-based prioritisation approach has been applied. Local parks have been analysed in terms of kauri ecosystem value, recreational value and kauri health status, noting that the council’s primary objective is the protection of healthy kauri.

17. This report focuses on the results of the prioritisation of local parks and reserves and the high level kauri protection measures recommended for each prioritisation category.
Tātaritanga me ngā tohutohu
Analysis and advice

Establishing kauri dieback management prioritisation categories for local parks

18. There are three local parks and reserves within the local board area that contain kauri.

19. Each park was assessed and prioritised on the following basis:

- the value of the kauri ecosystem, which was classified as high, medium or low. A kauri ecosystem value was assigned by council ecologists based on the work undertaken by Singers et al (2017): *Indigenous terrestrial and wetland ecosystems of Auckland*
- the health status of the kauri, which was noted as infected, possibly infected or symptom free. This information was sourced from the council’s active surveillance programme, which includes soil sampling
- the recreational value of the park, which was identified as high, medium or low. Staff analysed key recreational activities such as recreational trails, active transport, visitor destinations, volunteer activity and sports and recreation use. Reviews of reserve management plans (if applicable) and any other relevant strategic documents were undertaken.

20. Each local park has been assigned to one of four kauri dieback management prioritisation categories, as shown in Figure 1.

**Figure 1: Kauri dieback management prioritisation categories.**

Identifying high level kauri dieback mitigation measures for local parks and reserves

21. In the context of kauri dieback mitigation, kauri-safe means that a track has a dry, mud-free surface 100 metres before and after the location of kauri or kauri roots. This can be achieved in a variety of ways including boardwalks, box steps, applying soil confinement membranes and providing aggregate cover.
22. The three local parks that contain kauri within the local board area have been analysed and allocated to one of four kauri dieback management categories, as summarised in Table 1 below.

Table 1: Kauri dieback management categorisation of local parks in the Howick Local Board area.

<table>
<thead>
<tr>
<th>Category</th>
<th>Kauri ecosystem value</th>
<th>Park recreational value</th>
<th>Number of parks</th>
<th>Proposed mitigation measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>High to medium</td>
<td>High to medium</td>
<td>0</td>
<td>Upgrade or re-align tracks or track sections where needed or undertake other works to protect kauri. Temporary closure may be required until works are completed.</td>
</tr>
<tr>
<td>B</td>
<td>High to medium</td>
<td>Low</td>
<td>1</td>
<td>Indefinite closure of tracks.</td>
</tr>
<tr>
<td>C</td>
<td>Low</td>
<td>High to medium</td>
<td>1</td>
<td>Install hygiene stations at strategic locations if needed.</td>
</tr>
<tr>
<td>D</td>
<td>Low</td>
<td>Low</td>
<td>1</td>
<td>No mitigation measures.</td>
</tr>
</tbody>
</table>

23. Further investigations are required to determine the exact nature of the works recommended, their costs and feasible timelines for delivery. Investigations will focus on parks with high kauri ecosystem value and will be undertaken by a team of asset management experts and biosecurity staff.

24. Category B parks are those with high kauri ecosystem value and low recreational value. Selected tracks in these parks will be rationalised and receive non-asset solutions that discourage public access through barrier planting and signage to protect kauri. Point View Reserve is the only Category B park in the local board area.

25. Region-wide investigations began in February 2019 and will be completed by April 2019. Findings will inform the development of a detailed kauri dieback mitigation programme which will be submitted to a local board business meeting in mid-2019 for consideration and approval.

26. Category C parks contain low value kauri ecosystems with medium to high recreation values. Tracks in these parks may be recommended to have hygiene stations installed at strategic locations. Howick Domain has been classified as the only Category C park in the local board area.

27. Category D parks contain low value kauri ecosystems with low recreation values. Boyd Reserve has been classified as a Category D park and no mitigation actions will be recommended. There are no Category A parks in the local board area.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

28. The recommendations in this report have been developed through collaboration between council’s Environmental Services department, Parks, Sports and Recreation department and Community Facilities department.

29. Representatives from these key departments are working as part of a dedicated and ongoing project team to ensure that all aspects of the kauri dieback mitigation programme are undertaken in an integrated manner.
Local impacts and local board views

https://acintranet.aklc.govt.nz/EN/workingatcouncil/techandtools/infocouncil/Pages/LocalImpactsAndLocalBoardViews.aspx

30. In September 2018 a workshop was held with the local board on the natural environment targeted rate work programme and included discussion on kauri dieback management. The board were supportive of protecting kauri and preventing the spread of kauri dieback disease within their local board area.

31. Closing tracks in parks or reserves will have an impact on recreational activities available to communities in the local board area. Recreational assessments were undertaken to help determine the recreational value of each local park. Along with kauri ecosystem value and health status, park recreational values form the basis of the categorisation process used to determine suitable kauri dieback mitigation measures.

Māori impact statement

32. Kauri is a keystone species that supports a distinct New Zealand forest ecosystem, sustaining indigenous flora and fauna. Kauri is a taonga species. Auckland Council, in partnership with mana whenua, have a responsibility for the protection of the spiritual, economic and ecological values associated with this taonga and the ecosystems it supports.

33. Tāmaki Makaurau mana whenua kaitiaki kaimahi representatives have stressed the importance of the kauri species and expressed a desire to work more closely with the council and the Department of Conservation. Staff will work with mana whenua on the approach to kauri dieback on a site by site basis, where appropriate.

Financial implications

34. In May 2018, the Governing Body approved a natural environment targeted rate to support environmental initiatives, including addressing kauri dieback. The rate will raise $311 million over the duration of the Long-term Plan 2018-2028 (resolution GB/2018/91).

35. The costs of the mitigation measures proposed in this report will be supported by the natural environment targeted rate. Where track works are already programmed in the renewals budget, additional works required to protect kauri, such as removing muddy sections of track where kauri are at risk, will be funded by the natural environment targeted rate.

36. Detailed design work will be undertaken as part of the kauri dieback mitigation programme development for the local board area. This work will identify the level of funding required and clarify funding sources for the recommended works.

Risks and mitigations

37. Closing tracks in parks and reserves, whether temporary (until upgrade works are completed) or indefinitely (where upgrade works are not recommended) will have an impact on the recreational activities available in the local board area. This may result in additional recreational pressure on other parks and reserves.

38. To mitigate this risk, information will be provided to the public about alternative recreational activities. As part of the kauri dieback education campaign, the public will be provided with information about the reasons for the closures and the objectives of the kauri dieback mitigation programme.

39. There is also a risk of non-compliance, where mitigation measures are disregarded by the public, particularly with respect to track closures (where tracks continue to be used despite...
Howick Local Board  
18 March 2019

closure notices) and hygiene stations (where hygiene stations are not used, or not used correctly).

40. Risk mitigation includes the provision of appropriate information and effective implementation of track closures, including signage, physical barriers and other site-specific measures such as barrier planting.

Ngā koringa ā-muri

Next steps

41. Following the local board’s decision on the recommendations provided in this report, staff will develop a kauri dieback mitigation programme for Point View Reserve. The recommended mitigation measures will include an indicative cost and delivery timeframe.

42. A report detailing the recommended kauri dieback mitigation measures for local parks in the local board area will be submitted to the board for decision at a mid-2019 business meeting.

Ngā tāpirihanga

Attachments

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<td>A</td>
<td>List of local parks in the Howick Local Board area and recommended high level kauri dieback mitigation measures</td>
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</table>

Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Phil Brown – Biosecurity Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Mace Ward – General Manager Parks, Sports and Recreation</td>
</tr>
<tr>
<td></td>
<td>Gael Ogilvie – General Manager Environmental Services</td>
</tr>
<tr>
<td></td>
<td>Barry Potter - Director Infrastructure and Environmental Services</td>
</tr>
<tr>
<td></td>
<td>Nina Siers - Relationship Manager</td>
</tr>
</tbody>
</table>
## Attachment A: List of local parks and reserves in the Howick Local Board area and recommended high-level kauri dieback mitigation measures

<table>
<thead>
<tr>
<th>Park Name</th>
<th>Prioritisation Category</th>
<th>Kauri Dieback Status</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Point View Reserve</td>
<td>B</td>
<td>Non Symptomatic</td>
<td>Undertake detailed investigations to determine appropriate mitigation to protect kauri. Consider temporary closure until mitigation works are completed.</td>
</tr>
<tr>
<td>Boyd Reserve</td>
<td>D</td>
<td>Non Symptomatic</td>
<td>No mitigation.</td>
</tr>
<tr>
<td>Howick Domain</td>
<td>C</td>
<td>Non Symptomatic</td>
<td>Discourage public access through barrier planting and signage. Consider installing hygiene station(s) at strategic locations.</td>
</tr>
</tbody>
</table>
Howick Local Board
18 March 2019

2019 Local Government New Zealand Conference and Annual General Meeting
File No.: CP2019/02418

Te take mō te pūrongo
Purpose of the report
1. To inform local boards about the Local Government New Zealand (LGNZ) Conference and Annual General Meeting (AGM) in Te Whanganui-a-Tara Wellington, from Sunday 7 July to Tuesday 9 July 2019, and to invite local boards to nominate elected members to attend.

Whakarāpopototanga matua
Executive summary
2. The LGNZ Conference and AGM takes place at the TSB Arena, Te Whanganui-a-Tara Wellington from 1.30pm Sunday 7 July to 12.30pm on Tuesday 9 July 2019.
3. Local board members are invited to attend the conference. As the venue for 2019 is in Te Whanganui-a-Tara Wellington and given the cost of elected member attendance, staff recommend that one member per local board attend.
4. The Governing Body can select up to five Governing Body members to attend the conference.
5. In addition to the official delegates, LGNZ requires prior notice of which local board members plan to attend the AGM. Members wishing to attend are asked to register their intention with the Kura Kāwana programme by Friday 12 April 2019 so that this information can be provided to LGNZ.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:
a) nominate one elected member to attend the Local Government New Zealand 2019 Conference and Annual General Meeting in Te Whanganui-a-Tara Wellington, from Sunday 7 July to Tuesday 9 July 2019.
b) confirm that conference attendance, including travel and accommodation, will be paid for in accordance with the current Auckland Council Elected Member Expense Policy.
c) note that any members who wish to attend the AGM must provide their names to the Kura Kāwana programme team by Friday 12 April 2019 to ensure that they are registered with Local Government New Zealand.

Horopaki
Context
6. This year, the LGNZ conference and AGM will be held at the TSB Arena, Te Whanganui-a-Tara Wellington, from Sunday 7 July to Tuesday 9 July 2019. The AGM will commence at 1.30pm on Sunday 7 July 2018, with the conference programme commencing at 4.30pm on that day and concluding at 12.30pm on Tuesday 9 July 2019.
7. The conference programme has the theme ‘Riding the localism wave: Putting communities in charge’. The high-level programme is attached (refer Attachment A).
8. The AGM takes place on the first day of the conference. The LGNZ constitution permits the Auckland Council to appoint four delegates to represent it at the AGM, with one of the delegates being appointed as presiding delegate.

9. Elected members who hold LGNZ roles are:

<table>
<thead>
<tr>
<th>Mayor Phil Goff</th>
<th>Metro Sector representative on the National Council</th>
</tr>
</thead>
<tbody>
<tr>
<td>Councillor Penny Hulse</td>
<td>Chair of Zone One and Zone One representative on National Council, Member Conference Committee</td>
</tr>
<tr>
<td>Deputy Mayor Bill Cashmore</td>
<td>Auckland Council representative on Regional Sector</td>
</tr>
<tr>
<td>Councillor Wayne Walker</td>
<td>Auckland Council representative on Zone One</td>
</tr>
<tr>
<td>Councillor Alf Filipaina</td>
<td>LGNZ Te Maruata Roopu Whakahaere</td>
</tr>
<tr>
<td>Councillor Richard Hills</td>
<td>Member Policy Advisory Group</td>
</tr>
<tr>
<td>Waitematā Local Board Chair Pippa Coom</td>
<td>Member Governance and Strategy Advisory Group</td>
</tr>
</tbody>
</table>

10. Traditionally the four AGM delegates have been the Mayor, the Chief Executive and two Governing Body members who hold LGNZ roles.

11. The Governing Body will consider an item on AGM attendance at its meeting on 28 March 2019 which includes the recommendation that Mayor Phil Goff be the presiding delegate and the other three delegates be comprised of either:
   - two members of the Governing Body who hold a formal representation role with LGNZ and the Chief Executive, or
   - one member of the Governing Body who holds a formal representation role with LGNZ and the Chief Executive, and a local board member.

12. Delegates in 2018 were:
   - Mayor Phil Goff
   - Deputy Mayor Bill Cashmore
   - Councillor Penny Hulse
   - Local Board Chairperson Pippa Coom.

Tātaritanga me ngā tohutohu
Analysis and advice

13. Local board members are invited to attend the conference. As the venue for 2019 is in Te Whanganui-a-Tara Wellington and given the cost of elected member attendance, it is recommended that one member per local board attend.

14. This means that a maximum of 26 Auckland Council elected members would attend the conference.

15. Delegates who attend are encouraged to report back to their local boards.

16. In addition, local board members can attend the AGM as observers, or as a delegate (depending on the Governing Body decision), provided their names are included on the AGM registration form, which will be signed by the Mayor.
17. LGNZ requires prior notice of which local board members plan to attend the AGM. Members wishing to attend are asked to register their intention with the Kura Kāwana programme by Friday 12 April 2019 so that this information can be collated and provided to LGNZ.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

18. The Governing Body will also consider an item on conference attendance at its meeting on 28 March 2019 which includes the recommendations that the Mayor is appointed presiding delegate to the AGM and that three other delegates be appointed (one of which may be a local board member). It is recommended that these delegates also attend the LGNZ conference, along with any other Governing Body members up to a total of five attendees.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views

19. The LGNZ Conference has relevance to local board members and their specific roles and responsibilities and is in line with the purpose provided for in the elected member development budget.

Tauākī whakaaweawe Māori Māori impact statement

20. The LGNZ National Council has a sub-committee, Te Maruata, which has the role of promoting increased representation of Māori as elected members of local government, and of enhancing Māori participation in local government processes. It also provides support for councils in building relationships with iwi, hapu and Māori groups. Te Maruata provides Māori input on development of future policies or legislation relating to local government. Councillor Alf Filipaina is a member of the sub-committee. Te Maruata will hold a hui on 6 July 2019.

Ngā ritenga ā-pūtea Financial implications

21. The normal registration rate is $1410 (early bird) or $1510 (standard).

22. Costs of attendance for one member from each local board are to be met from the elected members’ development budget, as managed by the Kura Kāwana Programme.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations

23. The key risk is of delayed decision-making impacting costs and registration choices.

24. The sooner the registration for the nominated local board member can be made, the more likely it is that Auckland Council can take advantage of early bird pricing for the conference and flights, all done via bulk booking.

25. Delayed information may also impact registration into preferred conference streams or events.

Ngā koringa ā-muri Next steps

26. Once members are confirmed to attend, the Kura Kāwana programme will co-ordinate and book all conference registrations, as well as requests to attend the AGM.
Ngā tāpirihanga
Attachments

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<tr>
<td>A</td>
<td>Programme for 2019 LGNZ conference and AGM</td>
<td>57</td>
</tr>
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</table>

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Linda Gifford – Programme Manager Kura Kawana</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Louise Mason – General Manager Local Board Services</td>
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<td>Nina Siers - Relationship Manager</td>
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Appendix A
LGNZ 2019 Conference and AGM Programme

Sunday 7 July 2019

Registration desk open
9:30am
Barista coffee available at the Connect Lounge in the exhibition hall from 2.00pm
Kindly sponsored by Fonterra

Council hosted tours

- Laneway Discovery
- Craft Beer Tour
- Mountain biking Adventure
- Weta Studio Tour
- Hangi Lunch at Karaka Cafe (from 12.15pm)

Ticketed event. For more information click here.

10.00am
National Council meeting
followed by lunch
Members only

11.00am
Young Elected Members catch up
Members only

Local Government New Zealand AGM
followed by a photo of Mayors and Chairs
Members only

1.30pm
Afternoon tea

3.30pm
Powhiri and hui opening ceremony
Justin Lester, Host Mayor, Wellington City Council

5.00pm
Government’s address

5.15pm
LGNZ President’s address
Dave Cull, President, LGNZ

5.30pm
Te Maruata address
Cr Bonita Bigham, Chair, Te Maruata
Opening keynote
Local leader to talk about Maori’s view on localism:
Hon Dame Tariana Turia, former Leader of the Maori Party

Welcome from Simpson Grierson
Jonathan Salter, Partner, Simpson Grierson

Simpson Grierson Welcome Reception
Te Papa

Optional - Showcasing Wellington’s progressiveness
7.30pm - 10.30pm
A progressive dinner at three of Wellington’s renowned culinary establishments within Courtenay Place, the Laneways and Cuba St. Ticketed event. For further information click here.

Monday 8 July 2019

Breakfast session
7.00am Lisa King, Founder, Eat My Lunch and social entrepreneur
Ticketed event. For further information click here

Registration desk open
7.30am Barista coffee available
Kindly sponsored by Fonterra

Master of Ceremonies
Patrick Gower

Localism: No.8 wire fixes to New Zealand’s challenges
Giving local people the power to make local decisions
8.35am Tania Tapsell, Councillor, Rotorua Lakes Council
Dr Lance O’Sullivan, founder and chair of The MOKO Foundation

Localism - what’s your natural advantage?
Incentivising communities to take a more proactive approach to local development
9.30am Christopher Luxon, Chief Executive Officer, Air New Zealand
Kindly sponsored by NZ Transport Agency

10.15am Morning tea

Climate change - a stitch in time
11.00am Alternative thinking to mitigating and adapting to the changing climate.
John Mauro, Chief Sustainability Officer, Auckland Council
Leader of the Opposition’s address
11.45am
The Leader of the Opposition will present his party’s view on localism and
response to LGNZ’s localism discussion paper.
Hon Simon Bridges, Leader, National Party

12.00pm Zone of Origin’ crocodile bike race

12.30pm Lunch

1.15pm Have you drunk the central government Kool-Aid?
An ex-local government back bencher view on localism.

1.45pm Minister of Local Government address
Hon Nanaia Mahuta, Minister of Local Government

Housing and building in New Zealand - can we fix it?
Ensuring our infrastructure is not just fit-for-purpose but supports sustained
improvement in the quality of life for all New Zealanders, now and into the
future.
Justin Lester, Mayor, Wellington City Council
Adrian Orr, Governor, Reserve Bank of New Zealand
Kindly sponsored by Chorus

2.30pm Afternoon tea

Walkshops
Wananga hikoi
Delegates choose one workshop tour to attend
Social well-being
- Housing affordability: Making it happen
Economic well-being
- Transforming the way local government works digitally
Environmental well-being
- Bringing back our native flora and fauna
Cultural well-being
- What the arts and cultural well-being means for communities
For further information click here

2.45pm End of conference day

Conference dinner and LGNZ EXCELLENCE Awards

6.45pm TSB Bank Arena
Ticketed event. For further information click here
Tuesday 9 July 2019

8.00am  Registration desk open
         Barista coffee available
         Kindly sponsored by Fonterra

9.00am  Master of Ceremonies
         Patrick Gower

         Managing fresh water - best practice, breakthroughs in innovation and barriers
         We all have a role to play - the government, the farming sector, the businesses who use freshwater, communities and individuals - and if we all work together we can make a big difference.
         Doug Leeder, Chair, LGNZ Regional Group
         Terry Copeland, Chief Executive, Federated Farmers
         Kindly sponsored by GHD

10.00am Morning tea

         Out of the Shadows
         Raising awareness of, and community support for, a greater investment in your community’s cultural and natural heritage.

10.45am  Natalie Palmer, Communications and Marketing Manager, Hamilton City Council
         2019 Fulton Hogan EXCELLENCE Award for Community Engagement recipient - Out of the Shadows: Bringing Waipa’s heritage to life.

         Creating change: Inspiring leadership in local communities
         Colin D Ellis

12.15pm Early bird registration prize draw
         Kindly sponsored by New Zealand Motor Caravan Association

12.20pm Poroporoaki | Closing ceremony

12.30pm Lunch

Member meetings  Members only

1.30pm - 3.30pm
         • Mayors Taskforce for Jobs AGM
         • Regional Sector meeting
         • Young Elected Members meeting
Proposal to grant a new lease to Glen House Society Incorporated

File No.: CP2019/01139

Te take mō te pūrongo

Purpose of the report

1. To grant a new community lease to Glen House Society Incorporated at 6R Glenside Avenue, Glen House Reserve, Pakuranga.

Whakarāpopototanga matua

Executive summary

2. Glen House Society Incorporated holds a community lease for the council-owned building situated at 6R Glenside Avenue, Glen House Reserve, Pakuranga.

3. The current lease commenced 1 April 2008 and expired on 31 March 2018. The lease is holding over on a month-by-month basis. Glen House Society Incorporated has applied for a new community lease to continue their activities.

4. The society’s purpose is to manage the Glen House building for use by community groups in partnership with Auckland Council.

5. This report recommends the Howick Local Board grant a new community lease to Glen House Society Incorporated. The recommendations within this report align with the Howick Local Board Plan 2017 outcome one; people are supported to actively contribute to their community and valuing our cultural diversity.

Ngā tūtohunga

Recommendation/s

That the Howick Local Board:

a) grant a new community lease to Glen House Society Incorporated for the land and council-owned building at 6R Glenside Avenue, Glen House Reserve, Pakuranga, legally described as Allotment 401 Parish of Pakuranga, SO 54622, comprising 330 square metres (more or less) subject to the following terms and conditions:

i) term - five years commencing 1 April 2019 with one five-year right of renewal with final expiry 31 March 2029

ii) rent - $1.00 plus GST per annum if requested

iii) maintenance fee - $500.00 plus GST per annum

iv) all other terms and conditions in accordance with the Reserves Act 1977 and the Auckland Council Community Outcomes Guidelines 2012

v) delegate to the Chair and Deputy Chair authority to approve the community outcomes plan to be attached to the lease as a schedule

Horopaki

Context

6. This report considers a new community lease to Glen House Society Incorporated.

7. The Howick Local Board is the allocated authority relating to local, recreation, sport and community facilities, including community leasing matters.
Land and buildings

8. Glen House Society Incorporated occupies part of the land and a council-owned building at 6R Glenside Avenue Pakuranga. Glen House Reserve is legally described as Allotment 401 Parish of Pakuranga, SO 54622, comprising 4,946 square metres, and contained in NA71D/760. The land is currently held in fee simple by the Auckland Council as a classified local purpose (site for community buildings) reserve and subject to the provisions of the Reserves Act 1977 (Attachment A).

9. The Glen House Building was constructed by council in the mid-1960s as a part of the Manukau City Council partnership scheme. The building and lease footprint is approximately 330 square metres in area (more or less).

10. The building has a main hall, storage rooms, four meeting rooms including an upstairs room, a caretaker cupboard, kitchen and toilet facilities. It is well utilised and maintained by the management committee.

11. The building has recently undergone renewal works. This involved the installation of replacement heaters and lights in the main hall area, repairing two original windows and replacement of all louvre windows with fixed panes.

Glen House Society Incorporated

12. Glen House Society was established and registered as an incorporated society on 25 May 1964. The society is governed and administered by a management committee.

13. Glen House Society Incorporated has managed the day to day operations at the building for over 50 years.

14. The building is utilised by various regular user groups such as Girl Guides New Zealand, The Potters House, aerobics and pilates classes, a dance group and Aglow East Auckland a Christian woman’s group.

15. The building is also hired out to other community users on an ad hoc basis.

Tātaritanga me ngā tohutohu

Analysis and advice

16. Under the Auckland Council Community Occupancy Guidelines 2012, the recommended lease term for a council-owned building is five years with one five year right of renewal providing a total potential term of 10 years. The Howick Local Board has discretion to vary the term if it wishes. However, the guidelines suggest that where the term is varied, it aligns to one of the recommended terms within the Community Occupancy Guidelines.

17. The financial accounts provided indicate that the Glen House Society Incorporated are able to meet its liabilities and are being managed appropriately.

18. Glen House Society Incorporated has all the necessary insurance cover, including public liability insurance in place.

19. Public notification of the intent to grant a new lease is not required, as this is a local purpose reserve.

Ngā whakaawaewe me ngā tirohanga a te rōpū Kaunihera

Council group impacts and views

20. The proposal to grant a new community lease to Glen House Society Incorporated has no identified impacts on other parts of the council group. The views of council-controlled organisations were not required for the preparation of this report’s advice.
Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

21. At its workshop in November 2018, the Howick Local Board expressed support for Glen House Society Incorporated and the proposed new lease, provided that lease agreement contains a provision to encourage the group to maximise use of the building.

22. The activities provided by Glen House Society Incorporated align with the Howick Local Board Plan 2017 outcomes: Involved and connected communities and valuing our cultural diversity.

Tauākī whakaaweawe Māori
Māori impact statement

23. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi and its broader legal obligations to Māori. The council recognises these responsibilities are distinct from the Crown’s Treaty obligations and fall within a local government Tāmaki Makaurau context. These commitments are articulated in the council’s key strategic planning documents the Auckland Plan, the Long-term Plan 2015-2025, the Unitary Plan and individual local board plans.

24. Support for Māori initiatives and outcomes are detailed in Whiria Te Muka Tangata, Auckland Council’s Māori Responsiveness Framework. An aim of community leasing is to increase Māori wellbeing through targeted support for Māori community development projects. Additionally, it seeks to improve access to facilities and participation for Māori living in the Howick Local Board area.

25. Glen House Society Incorporated acknowledges the place that Māori have as tangata whenua by providing Iwi with access to quality facilities to carry out their activities.

26. Council staff engaged with mana whenua at a local hui and with iwi having a specific interest in the Howick area, in accord with Section 4 of the Conservation Act 1987. This engagement has been undertaken with no concerns raised.

Ngā ritenga ā-pūtea
Financial implications

27. There are no direct cost implications associated with the grant of a new community lease to Glen House Society Incorporated.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

28. Should the Howick Local Board resolve not to grant Glen House Society Incorporated a new community lease, this decision will materially affect their ability to provide its services to the local community. This will ultimately affect the current community groups that utilise the space to carry out their activities and services.

Ngā koringa ā-muri
Next steps

29. Subject to the local board grant of a new community lease, council staff will work with Glen House Society Incorporated to formalise the lease document and community outcomes plan.
Ngā tāpirihanga
Attachments

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<td>Tony Setefano - Community Facilities Graduate</td>
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<td>Rod Sheridan - General Manager Community Facilities</td>
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<td>Nina Siers - Relationship Manager</td>
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Attachment A: Locality and Lease Area Plan
6R Glenside Avenue, Glen House Reserve, Pakuranga

Leased area is approximately 330 square metres (more or less) and outlined in yellow below.
Reclassification of the reserve status over a portion of Lloyd Elsmore Park, 2R Bells Road, Howick and proposal to grant new community leases

File No.: CP2019/02431

Te take mō te pūrongo
Purpose of the report
1. To endorse the reclassification of the reserve status over a parcel of land which is part of Lloyd Elsmore Park, 2R Bells Road, Howick.
2. To grant a new community lease over part of the building at 2R Bells Road, Pakuranga to Revill’s Boxing Gym Trust Board (Revill’s Boxing Gym).
3. To grant a new community lease for the storage room at 2R Bells Road, Pakuranga to the Lions Club of Howick Charitable Trust (Lions Club).

Whakarāpopototanga matua
Executive summary
4. This report deals with council’s intention to reclassify the reserve status of a portion of Lloyd Elsmore Park and to grant new community leases to Revill’s Boxing Gym and the Howick Lions Club.
5. The parcel of land forms part of the Lloyd Elsmore Park and is legally described as Part Allotment 11 Section 3 Small Farms near Howick, comprising 8045 square metres. It is held in fee simple by Auckland Council as a classified local purpose (depot) reserve.
6. The land parcel is occupied by the building referred to as “The Depot” that houses six community groups.
7. The six community groups that occupy the building all provide a range of services for youth, with a focus on disabled and at-risk youth. These include Cession Community Trust, Lifekidz Trust, Apostolic Training Centre Limited, Number 40 (Howick) Squadron Air Training Corps, The Lions Club of Howick Incorporated and Revill’s Boxing Gym.
8. Council’s legal services have provided advice that it is not clear what the intention was when the land parcel was classified as a local purpose (depot) reserve. The ordinary meaning of the word ‘depot’ suggests either a place where vehicles are housed and maintained and from which they are dispatched for service, or a place for the storage of large quantities of equipment or goods.
9. Council staff advise that none of the current tenant’s uses of the depot building align with the activities prescribed in the definition of a ‘depot’.
10. To better align the current activities and ensure the use of the reserve, council should, under the Reserves Act 1977, reclassify the reserve status over land to local purpose (community use) reserve.
11. The board, has the delegated authority to endorse reclassification in accord with Section 24 (1) of the Reserves Act 1977.
12. This report recommends the board endorses the reclassification of the reserves status of the parcel of land sited at 2R Bells Road, Howick known as Part Allotment 11 Section 3 Small Farms near Howick to local purpose (community use) reserve.
13. This report also recommends that the board approve new community leases to Revill’s Boxing Gym and the Lions Club in accord with terms and conditions outlined in Auckland Council’s Community Occupancy Guidelines 2012.
Ngā tūtohunga
Recommendation/s

That the Howick Local Board:

a) endorse the reclassification of that parcel of land known as Part Allotment 11 Section 3 Small Farms near Howick of Lloyd Elsmore Park from local purpose (depot) reserve to local purpose (community use) reserve in terms of Section 24 (1) of the Reserves Act 1977.

b) approve the public notification of Auckland Council’s intention to grant new leases to Revill’s Boxing Gym Trust Board and The Lions Club of Howick Charitable Trust.

c) delegate to the Howick Local Board Chair to appoint, if required, a panel to consider submissions or objections received following the public notification of the intention to consider granting leases, and for the panel to make a decision in that regard.

d) subject to reclassification of the land and public notification, grant a new community lease to Revill’s Boxing Gym Trust Board for part of the building, approximately 65m² (more or less) (Attachment A) at 2R Bells Road, Lloyd Elsmore Park, Pakuranga subject to the following terms and conditions:

i) term – five years with one right of renewal of five years

ii) commencement date – 18 March 2019

iii) rent - $1.00 per annum (plus GST) if requested

iv) delegate authority to the Chair and Deputy Chair to approve the Community Outcomes Plan to be attached to the lease as a schedule

v) other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines 2012.

e) subject to reclassification of the land and public notification, grant a new community lease to The Lions Club of Howick Charitable Trust for the storage room, approximately 15m² (more or less) at the building (Attachment A) 2R Bells Road, Lloyd Elsmore Park, Pakuranga subject to the following terms and conditions:

i) term – five years with one right of renewal for five years

ii) commencement date – 18 March 2019

iii) rent - $1.00 per annum (plus GST) if requested

iv) delegate authority to the Chair and Deputy Chair to approve the Community Outcomes Plan to be attached to the lease as a schedule

v) other terms and conditions in accordance with the Auckland Council Community Occupancy Guidelines 2012.

Horopaki
Context

14. The land is legally described as Part Allotment 11 Section 3 Small Farms near Howick, comprising 8045 m² is held in fee simple by the Auckland Council as a classified local purpose (depot) reserve.

15. The depot building on the land currently houses six community groups. These community groups provide a range of services for youth, with a focus on disabled and at-risk youth. These include Cession Community Trust, Lifekidz Trust, Apostolic Training Centre Limited, Number 40 (Howick) Squadron Air Training Corps, The Lions Club of Howick Incorporated and Revill’s Boxing Gym Trust Board.
16. To better align the current activities and easily allow future uses on the reserve, council should under the Reserves Act reclassify the reserve status or the current classification of local purpose (depot) reserve to local purpose (community use reserve).

17. This will then allow for the issue of complying leases to two of the groups, Revill’s Boxing Gym Trust Board and The Lions Club of Howick Charitable Trust.

18. There are resolutions already approved by the local board relating to the other four leases at the building and occupancy agreements are currently being prepared for the tenants.

Tātaritanga me ngā tohutohu
Analysis and advice

Reclassification

19. The Reserves Act enacted in 1977 is to protect conservation values as its first priority. The Act requires all reserves to be classified into one of seven reserve types, these being: nature, scientific, historic, scenic, recreation, local and government purpose. The building currently occupies a classified local purpose (depot) reserve.

20. Under the Reserves Act, the council’s functions include being a responsible administering body. Council staff therefore propose reclassifying the land legally described as Part Allotment 11 Section 3 Small Farms near Howick from local purpose (depot) reserve, to local purpose (community use) reserve. This would better align the activities of the current occupants to the Reserves Act status and allow for any proposed community uses on the reserve in the future.

21. The council is required under the Act to apply to the Department of Conservation to approve the reclassification. A gazette notice will be published by the department declaring Part Allotment 11 Section 3 Small Farms near Howick to be reclassified.

22. Once the reclassification has been published in the Gazette, the land is automatically classified as a local purpose (community use) reserve under the provisions of the Reserves Act 1977.

23. New leases can then be granted to the depot tenants, subject to public notification and iwi engagement.

24. The board holds delegated authority under Section 24 (1) of the Reserves Act 1977 to endorse reclassification of the land.

Alternative option to reclassification

25. An alternative option, proposing revocation of the land parcel, was discussed with the board at a workshop on 11 September 2018.

26. The board holds delegated authority under Section 24 (1) of the Reserves Act 1977 to endorse a revocation, provided the land is then held in fee simple under the Local Government Act 2002.

27. Revocation is a practical solution to resolve any future conflict between the reserve classification and activities that might occur on the land. That would allow both recreation and community activities at the depot without the restrictions of the Reserves Act.

28. At the workshop, the board did not support the proposal to revoke the reserve status and requested a second opinion from legal services.

29. Council’s legal services advise that revocation is not the preferred option to resolve current and future uses of the reserve and indicated that reclassification is the best option as it would better align the current activities of the depot tenants to the land classification.
Proposal to grant new community leases

Revill’s Boxing Gym Trust Board

30. The lease for Revill’s Boxing Gym expired on 30 June 2013 and an expression of interest process was undertaken.

31. Three eligible applicants submitted applications by the closing date of 26 February 2017. These are Revill’s Boxing Gym Trust Board, Howick Community MenzShed Incorporated, and Lifekidz Trust.

32. The applications were assessed against criteria in the Community Occupancy Guidelines 2012 and discussed with the Howick Local Board. Revill’s Boxing Gym was identified as the preferred candidate, as they make good use of the building and align with the activities of the other community groups in the building.

33. Revill’s Boxing Gym occupies a portion of the depot building which is approximately 65m² (more or less).

34. Revill’s Boxing Gym is managed by the Revill’s Boxing Gym Trust Board, and is affiliated to the Auckland Boxing Association which is part of NZ Boxing Incorporated. The Revill’s Boxing Gym Trust Board was incorporated under the Charitable Trusts Act 1957 on 14 May 2015.

35. The gym has approximately 117 members, with the majority being males ranging from 14 to 19 years of age from various ethnicities. Training activities and tournaments are overseen by four coaches whom are licensed under the New Zealand Boxing Coaches Association.

36. Revill’s Boxing Gym aims to support the educational, social and physical development of local youth and the wider community through the sport of boxing. The gym also seeks to provide support for local youth who are socially disadvantaged or from dysfunctional families, by helping to improve self-esteem and encourage interests and education through training.

37. The gym has produced three Auckland boxing champions and one New Zealand boxing champion, two runners-up in the New Zealand championships and one boxer that entered into the Youth World Championships. Revill’s Boxing Gym is also involved in fitness training at low cost, for the Pakuranga rugby teams, school rugby teams, and local netball teams.

38. Revill’s Boxing Gym requires specific gym facilities for their activities. It is proposed that they continue to operate to deliver their services and activities to the community. Plans for a potential four metre extension to the gym area to accommodate growing membership and tournaments, is being considered along with new toilet and shower facilities separate to the shared facilities in the building.

39. The gym operates Monday to Friday 6pm to 8pm, and weekends 10am to 12pm, which complements the daytime use of the facility by the other tenants of the building.

40. The recommended term for a lease of a council owned building is five years with one five year right of renewal in accordance with the Auckland Council Community Occupancy Guidelines 2012.

41. The board has discretion to vary the length of the term recommended in the guidelines. These suggest that where a term is varied, it aligns to one of the recommended terms contained in the Community Occupancy Guidelines 2012.

42. The financial accounts provided indicate that the Revill’s Boxing Gym funds are sufficient to meet its liabilities and are being managed appropriately.

43. Revill’s Boxing Gym has all necessary insurance cover, including public liability insurance.
The Lions Club of Howick Charitable Trust

44. The Lions Club of Howick Charitable Trust was incorporated under the Charitable Trusts Act 1957 on 27 May 2008.

45. The activities of the Lions Club are managed by 24 part-time volunteers. The storage room is used daily for storing and accessing equipment that is used for various activities that the Trust is involved in.

46. The storage room is approximately 15m² (more or less).

47. In 1967-68 the Lions Club was heavily involved in the planning and construction of eighteen flats known as the ‘Westminster Flats’ on Pakuranga Road. This is one of the largest activities they have been involved in. The cost was estimated to be $140,000.00 with past and present members contributing many hours to the project.

48. The Lions Club has a strong relationship with the Howick Historical Village dating back to the mid-1970s. From autumn through to spring the Lions Club help restore and repaint the buildings. In recognition of the work at the village, the Lions Club were presented the Lions Club International Centennial Legacy Project Award.

49. The Lions Club has served the community for 57 years and continues to be heavily involved in the Howick and wider Auckland region.

50. The recommended term for a lease of a council owned building is five years with one five year right of renewal in accordance with the Auckland Council Community Occupancy Guidelines 2012.

51. The board has discretion to vary the length of the term recommended by the guidelines. These suggest that where a term is varied, it aligns to one of the recommended terms contained in the Community Occupancy Guidelines 2012.

52. The financial accounts provided indicate that the Trust's funds are sufficient to meet its liabilities and are being managed appropriately.

53. The Lions Club has all necessary insurance cover, including public liability insurance in place.

54. Council staff advise that both Revill’s Boxing Gym and the Lions Club provide a valuable service to the community and their activities align with other occupants at the depot.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera

Council group impacts and views

55. The proposal to endorse the reclassification of the land from local purpose (depot) reserve to local purpose (community use) reserve, has no identified impacts on other parts of the council group.

56. Similarly, the proposal to grant new community leases to Revill’s Boxing Gym and the Lions Club has no identified impacts on other parts of the council group.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe

Local impacts and local board views

57. At its workshop on 13 December 2018, the board expressed its support to endorse reclassification and grant a new lease to Revill’s Boxing Gym.

58. At its workshop on 22 November 2018 and 28 February 2019, the board expressed support for the Lions Club and the proposed new community lease.
Howick Local Board
18 March 2019

Reclassification of the reserve status over a portion of Lloyd Elsmore Park, 2R Bells Road, Howick and proposal to grant new community leases

59. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi and its broader legal obligations to Māori. The council recognises these responsibilities are distinct from the Crown’s Treaty obligations and fall within a local government Tāmaki Makaurau context. These commitments are articulated in the council’s key strategic planning documents the Auckland Plan, the Long-term Plan 2015-2025, the Unitary Plan and individual local board plans.

60. Support for Maori initiatives and outcomes are detailed in Whiria Te Muka Tangata, Auckland Council’s Māori Responsiveness Framework. An aim of community leasing is to increase Māori wellbeing through targeted support for Māori community development projects. Additionally, it seeks to improve access to facilities and participation for Māori living in the Howick Local Board area.

61. Iwi Engagement was undertaken between January to February 2019 with the iwi groups identified as having an interest in land in the Howick Local Board area.

62. Engagement included:
   i. written notification of the proposed reclassification and proposal to grant new leases to iwi groups representative of mana whenua in the Howick Local Board area, specifically those with an interest in the Howick area.

63. No objections were received.

Ngā ritenga ā-pūtea

Financial implications

64. The cost associated with public notification to reclassify a single land parcel legally described as Part Allotment 11 Section 3 Small Farms near Howick will be borne by Auckland Council.

65. The cost associated with public notification to grant new community leases will be borne by Auckland Council.

66. Administrative costs for publication of the gazette notice in the New Zealand Gazette will be borne by Auckland Council.

Ngā raru tūpono me ngā whakamaurutanga

Risks and mitigations

67. If the land classification is not rectified, Auckland Council will be unable to grant new leases to Revill’s Boxing Gym and the Lions Club.

68. Staff advise there are no risks endorsing the reclassification and proposal to grant new leases, as it better aligns the classification with the activities on the land and authorises the groups occupations.

Ngā koringa ā-muri

Next steps

69. Subject to reclassification being resolved and completed, a new community lease can be granted to Revill’s Boxing Gym and the Lions Club.
Reclassification of the reserve status over a portion of Lloyd Elsmore Park, 2R Bells Road, Howick and proposal to grant new community leases

Ngā tāpirihanga
Attachments

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<td>Authors</td>
<td>Tony Setefano - Community Facilities Graduate</td>
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<tr>
<td>Authorisers</td>
<td>Rod Sheridan - General Manager Community Facilities</td>
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<td>Nina Siers - Relationship Manager</td>
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Attachment A: Locality and Lease Area plan
2R Bells Road, Lloyd Elsmore Park, Pakuranga
Leased area for The Lions Club of Howick Charitable Trust is approximately 15 square metres (more or less) and labelled 'Lease Area A'.

Leased area for Revill's Boxing Gym Trust Board is approximately 65 square metres (more or less) and labelled 'Lease Area B'.

Item 19

Attachment A
Reclassification of the reserve status over a portion of Lloyd Elsmore Park, 2R Bells Road, Howick and proposal to grant new community leases
Howick Local Board Grant Programme 2019/2020

File No.: CP2019/02461

Te take mō te pūrongo
Purpose of the report
1. To adopt the Howick Grant Programme 2019/2020

Whakarāpopototanga matua
Executive summary
2. The Auckland Council Community Grants Policy guides the allocation of local, multi-board and regional grant programmes to groups and organisations delivering projects, activities and services that benefit Aucklanders.
3. The Community Grants Policy supports each local board to review and adopt their own local grants programme for the next financial year.
4. This report presents the Howick Grants Programme 2019/2020 for adoption (see Attachment A).

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:
a) adopt the Howick Grants Programme 2019/2020

Horopaki
Context
5. The Auckland Council Community Grants Policy guides the allocation of local, multi-board and regional grant programmes to groups and organisations delivering projects, activities and services that benefit Aucklanders.
6. The Community Grants Policy supports each local board to review and adopt their own local grants programme for the next financial year. The local board grants programme guides community groups and individuals when making applications to the local board.
7. The local board community grants programme includes:
   • outcomes as identified in the local board plan
   • specific local board grant priorities
   • which grant types will operate, the number of grant rounds and opening and closing dates
   • any additional criteria or exclusions that will apply
   • other factors the local board consider to be significant to their decision-making.
8. Once the local board grants programme 2019/2020 has been adopted, the types of grants, grant rounds, criteria and eligibility with be advertised through an integrated communication and marketing approach which includes utilising the local board channels.
Tātaritanga me ngā tohutohu
Analysis and advice
9. The aim of the local board grant programme is to deliver projects and activities which align with the outcomes identified in the local board plan. The new Howick Grants Programme has been workshopped with the local board and feedback incorporated into the grants programme for 2019/2020.

10. The new grant programme includes:

- grant round dates which exclude decision dates coinciding with the local government elections in October 2019
- a higher priority for events or activities that are held in the local board area and can demonstrate the benefit to the local community.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views
11. The grants programme has no identified impacts on council-controlled organisations and therefore their views are not required.

12. Based on the main focus of an application, a subject matter expert from the relevant council unit, will provide input and advice. The main focus of an application is identified as arts, community, events, sport and recreation, environment or heritage.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe Local impacts and local board views
13. The grants programme has been developed by the local board to set the direction of their grants programme. This programme is reviewed on an annual basis.

Tauākī whakaaweawe Māori Māori impact statement
14. All grant programmes respond to Auckland Council’s commitment to improving Māori wellbeing by providing grants to organisations delivering positive outcomes for Māori. Applicants are asked how their project aims to increase Māori outcomes in the application process.

Ngā ritenga ā-pūtea Financial implications
15. The allocation of grants to community groups is within the adopted Long-term Plan 2018 - 2028 and local board agreements.

Ngā raru tūpono me ngā whakamaurutanga Risks and mitigations
16. The allocation of grants occurs within the guidelines and criteria of the Community Grants Policy. Therefore, there is minimal risk associated with the adoption of the grants programme.

Ngā koringa ā-muri Next steps
17. An implementation plan is underway and the local board grants programme will be locally advertised through the local board and council channels, including the council website, local board facebook page and communication with past recipients of grants.
Ngā tāpirihanga
Attachments

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Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Marion Davies - Grant Operations Manager</th>
</tr>
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<tr>
<td>Authorisers</td>
<td>Shane King - Head of Operations Support</td>
</tr>
<tr>
<td></td>
<td>Nina Siers - Relationship Manager</td>
</tr>
</tbody>
</table>
Howick Local Board - Local Grants Programme 2019/2020

Our Local Grants Programme aims to provide contestable community grants to local communities.

Outcomes sought by the Howick Local Board

Our grants programme will be targeted towards supporting the following outcomes, as outlined in our local board plan:

- Involved and connected communities
- Our future growth is managed effectively
- Valuing our cultural diversity
- A treasured environment
- Our people are active and healthy
- A prosperous local economy

Our priorities sought from grant applications

The Howick Local Board welcomes grant applications that align with the following local board plan priorities:

- People are supported to actively contribute to their community
- Better used facilities and open spaces to meet existing and future growth needs
- Share and celebrate our culture, and grow our arts, culture and music
- Our natural and built environment is well-managed
- Sport and recreational opportunities respond to the needs of our growing communities
- Our area is an attractive tourist destination

Higher priorities:

The Howick Local Board will prioritise applications which:

- Demonstrate smokefree programmes
- Demonstrate zero waste activities
- Are projects with a contribution from the applicant (for example financial, volunteer time, donated goods and services) or alternate funding sources
- Are events or activities that are held in the local board area and can demonstrate the benefit to the local community

Lower Priorities:

The Howick Local Board has identified the following as lower priorities:

- Fundraising events or activities, unless the activity or event has a wider community benefit beyond its primary purpose as a fundraiser
- Ongoing operational costs including wages and salaries, with the exception of fees for professional and specialised services
- Catering
- Purchase of gear, assets, and/or equipment with limited future usage
- Gratuity for volunteers e.g. petrol vouchers

**Ineligibility**

In addition to the eligibility criteria outlined the Community Grants Policy, the Howick Local Board will not fund:

- applicants who have failed to complete or provide a satisfactory accountability form from previous grants

**Investment approach**

The Howick Local Board has allocated budgets to support the local grants programme as follows:

a) **Quick Response Grants**
   - Minimum amount per grant: $250
   - Maximum amount per grant: $3,000

b) **Local Grants**
   - Minimum amount per grant: $3,000

**Application dates**

Grant rounds for 2019/2020 will be as follows:

**Quick Response 2019/2020**

<table>
<thead>
<tr>
<th>Grant round</th>
<th>Opens</th>
<th>Closes</th>
<th>Decision made</th>
<th>Projects to occur after</th>
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</thead>
<tbody>
<tr>
<td>Round One</td>
<td>13 April 2020</td>
<td>8 May 2020</td>
<td>15 June 2020</td>
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**Local Grants 2019/2020**

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<tbody>
<tr>
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<td>10 June 2019</td>
<td>19 July 2019</td>
<td>16 September 2019</td>
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<tr>
<td>Round two</td>
<td>18 September 2019</td>
<td>18 October 2019</td>
<td>9 December 2019</td>
<td>10 December 2019</td>
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<tr>
<td>Round three</td>
<td>10 February 2020</td>
<td>20 March 2020</td>
<td>18 May 2020</td>
<td>1 June 2020</td>
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**Multi-board Grants 2019/2020**

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<th>Closes</th>
<th>Decision made</th>
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<td>Round One</td>
<td>3 June 2019</td>
<td>19 July 2019</td>
<td>16 September 2019</td>
<td>1 October 2019</td>
</tr>
<tr>
<td>Round Two</td>
<td>20 January 2020</td>
<td>13 March 2020</td>
<td>18 May 2020</td>
<td>1 June 2020</td>
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</table>
Multi-board Grants

The Howick Local Board welcomes multi-board grant applications. However, the activity or initiative will need to clearly benefit the Howick community.

Accountability measures

The Howick Local Board requires recipients of community grants to satisfactorily fulfil the accountability requirements set by council.
Te take mō te pūrongo

Purpose of the report
1. This report provides the Howick Local Board with highlights of ATEED's activities in the Howick Local Board area as well as ATEED's regional activities for the six months 1 July to 31 December 2018.
2. This report should be read in conjunction with ATEED's Quarter 1 report to Auckland Council (available at www.aucklandnz.com) and the forthcoming Quarter 2 report to the Auckland Council CCO Finance and Performance Committee (available 11 March). Although these reports focus primarily on the breadth of ATEED's work at a regional level, much of the work highlighted has significant local impact.

Whakarāpopototanga matua

Executive summary
3. This report provides the Howick Local Board with relevant information on the following ATEED activities:
   - Locally-driven initiatives: Howick tourism development, Howick BID top-up grant and Young Enterprise Scheme
   - Supporting local business growth
   - Filming activity
   - Youth connections
   - Local and regional destination management and marketing
   - Delivered, funded and facilitated events

4. Further detail on these activities is listed under Analysis and advice.

Ngā tūtohunga

Recommendation/s
That the Howick Local Board:

a) receive ATEED's six monthly update to 31 December 2018.

Horopaki

Context
5. ATEED has two areas of focus:
   - **Economic Development** – including business support, business attraction and investment, local economic development, trade and industry development, skills employment and talent and innovation and entrepreneurship.
   - **Destination** - supporting sustainable growth of the visitor economy with a focus on destination marketing and management, major events, business events (meetings and conventions) and international student attraction and retention.

6. These two portfolios also share a common platform relating to the promotion of the city globally to ensure that Auckland competes effectively with other mid-tier high quality of life cities.
7. ATEED works with local boards, Council and CCOs to support decision-making on local economic growth and facilitates or co-ordinates the delivery of local economic development activity. ATEED ensures that the regional activities that ATEED leads or delivers are fully leveraged to support local economic growth and employment.

8. In addition, ATEED’s dedicated Local Economic Development (LED) team works with local boards who allocate locally-driven initiatives (LDI) budget to economic development activities. The LED team delivers a range of services such as the development of proposals, including feasibility studies that enable local boards to directly fund or otherwise advocate for the implementation of local initiatives.

9. ATEED delivers its services at the local level through business hubs based in the north, west and south of the region, as well as its central office at 167B Victoria Street West.

10. Additional information about ATEED’s role and activities can be found at [www.aucklandnz.com/ateed](http://www.aucklandnz.com/ateed).

### Tātaritanga me ngā tohutohu

#### Analysis and advice

#### Economic Development

##### Locally Driven Initiatives

11. Howick tourism development - a grant of $15,000 was paid on behalf of the board in Q1 of the financial year.

12. Howick BID top-up grants – grants amounting to a total of $45,000 (requested by the board) were paid to the relevant BIDs in Q1 of the financial year.

13. Young Enterprise Scheme - the Auckland Chamber of Commerce invoiced for the allocated funds from Local Boards and payment was made during Q2. During the period, there were 56 schools participating in the Auckland YES programme, representing 1,334 students completing the programme. Macleans College, Ormiston Senior College, Pakuranga College, Sancta Maria College and St Kentigern College (Pakuranga) are the five schools from the Howick Local Board area participating in the YES programme.

#### Supporting Local Business Growth

14. This area is serviced by the Business and Enterprise team in the South hub, based in Te Haa o Manukau. The team comprises of two Business and Innovation Advisors and administration support. The role of this team is to support the growth of Auckland’s key internationally competitive sectors and to support to provide quality jobs.

15. A key programme in achieving this is central government’s Regional Business Partnership Network (RBPN). This is delivered by ATEED’s nine Business and Innovation Advisors (BIA), whose role is to connect local businesses to resources, experts and services in innovation, R&D, business growth and management.

16. ATEED’s BIAs engage 1:1 with businesses through a discovery meeting to understand their challenges, gather key data, and provide connections / recommendations via an action plan. Where businesses qualify (meet the programme criteria and/or align to ATEED’s purpose as defined in the SOI) the advisors facilitate government support to qualifying businesses, in the form of:

- Callaghan Innovation R&D grants (including Getting Started, project and student grants [https://www.callaghaninnovation.govt.nz/grants](https://www.callaghaninnovation.govt.nz/grants))
- Callaghan Innovation subsidised innovation programmes [https://www.callaghaninnovation.govt.nz/innovation-skills](https://www.callaghaninnovation.govt.nz/innovation-skills)
- RBPN business capability vouchers (NZTE), where the business owner may be issued co-funding up to $5,000 per annum for business training via registered service providers.

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1 This activity is subject to local boards prioritising local economic development, and subsequently allocating funding to local economic development through their local board agreements.
Voucher co-funding is prioritised to businesses accessing this service for the first time, in order to encourage more businesses to engage with experts to assist their management and growth.

- NZTE services such as Export Essentials (https://workshop.exportessentials.nz/register/)
- Referrals to NZ Business Mentors via The Chamber of Commerce.

17. During the reporting period, ATEED Business and Innovation Advisors met with 39 businesses in the Howick Local Board area, 12 for innovation advice and services and 29 for business growth and capability advice and services (three were returning clients). From these engagements:

- Thirteen connections were made to Callaghan Innovation services and programmes
- Nineteen RBPN vouchers were issued to assist with business capability training
- Seven referrals were made to Business Mentors New Zealand
- Three connections were made to ATEED staff and programmes
- One hundred and forty-seven connections were made to other businesses or programmes.

Other support for new businesses

18. During the period, ATEED also ran workshops and events aimed at establishing or growing a new business and building capability. Sixteen people from the Howick Local Board area attended an event as below:

- Starting off Right workshop - 6
- Business clinic – 9
- Innovation clinic - 1.

Filming activity within the Howick Local Board area

19. ATEED’s Screen Auckland team facilitates, processes and issues film permits for filming activity in public open space. This activity supports local businesses and employment, as well as providing a revenue stream to local boards for the use of local parks.

20. Between 1 July and 31 December 2018, a total of 312 film permits\(^2\) were issued in the Auckland region, 11 of these permits were issued in the Howick Local Board area. During the period, 75 permits were issued for TV commercials in the Auckland region, making up 32 per cent of permits issued. A third of total TVCs are destined for an international market.

21. The Howick Local Board area’s share of film permit revenue was $1660.87\(^3\) for the period (total for all boards combined was $46729.13). *The Dead Lands*, a new series which is based on Kiwi director Toa Fraser’s global hit film of the same name, was filmed in the Howick local board area.

Youth Connections – transfer to The Southern Initiative (TSI) / Western Initiative (WI)

22. Following an independent review, and with support from the major philanthropic funder, the Youth Connections programme transferred to TSI in November 2018. This transfer reflects the high numbers and concentrations of Auckland youth who are not in education, training or employment (NEET) in the southern and western initiative areas. ATEED supported the independent review and is now working with the TSI/TWI team to support the transfer. In 2019, we will partner to evolve the ATEED-led Youth Employer Pledge with Auckland-region employers.

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\(^2\) This does not reflect all filming that takes place in studio, private property or low impact activity that wouldn’t have required a permit.

\(^3\) This includes Local Board fees only, other permit fees directed to Auckland Transport (Special Events) and Regional Parks. Figures exclude GST and are as per the month the permit was invoiced, not necessarily when the activity took place.
Item 21

Destination

Local destination management and marketing activity

23. During the period, ATEED’s Tourism team supported the East Auckland Tourism strategy development, signage and maps from Half Moon Bay and local bus connections to ensure visitors to the area can identify their preferred travel options with ease. Engagement also took place with local tourism operators, accommodation providers and residents regarding the Local Board area’s sustainable competitive advantage and positioning.

24. The Tourism team met with the Clevedon Business Association and Polo advocates regarding their observations and plans for the area that will also impact on visitor movements and attractions through Howick. At this stage, ATEED is looking at the wider eastern region visitor movements and how they may be affected by new housing development and commuter demand in Clevedon and its surroundings.

Regional destination management and marketing activity

25. Regional dispersal continues to be a priority for ATEED. During the period, ATEED’s Winter Campaign, Made for Winter showcased Auckland’s food and beverage stories from across the Auckland region, targeting domestic visitors. Traditionally, this campaign focussed on CBD restaurants, however for the past two years, it has extended to the wider Auckland region. There were six videos in total, each one highlighting a specific Auckland F&B theme. The videos all feature Sir John Kirwan talking to the creators of Auckland’s F&B industry, getting to the heart of who they are, their story, their product and what makes Auckland’s F&B proposition unique and special. The following businesses were featured in the videos:

- Gourmet Hāngi video – featuring Rewi Spraggon, Hāngi Master
- HIPGROUP – featuring Mike de Vries (Executive Chef)
- Matakana Markets and Village - featuring stallholders, Nico from Honest Chocolat
- Sawmill Brewery – featuring Mike Sutherland and Kirsty McKay (owners)
- Ben Bayley at The Grounds
- Kai Pasifika.

26. As part of the spring media programme, ATEED partnered with travel, foodie and leisure influencers, bloggers and media personalities to create high-end, inspirational and visually impactful content illustrating Auckland as a top spring/summer destination. The core narrative was Auckland’s unique food and beverage offering, complimented further by entertainment experiences. Influencers took their audience on a journey as they explored some of the greater Auckland region’s food experience and offerings, such as the Ōtara markets, Auckland Airport region, Chelsea Bay, Takapuna, Matakana, Kumeu, Kingsland, Mission Bay and a number of other Auckland areas. The influencer content were supported with an editorial partnership with Fairfax and NZME highlighting the wider region’s experiences.

Delivered, funded and facilitated events

27. During the period, ATEED delivered the Auckland Diwali Festival which was held at Aotea Square and Upper Queen Street from 20-21 October 2018. There was an attendance of 59,900 down by 7 per cent from the 2017 festival, due mainly to the event being held on Labour Weekend. Results from the customer survey showed an overall customer satisfaction score of 87 per cent, with 89 per cent of people surveyed agreeing that the festival increased pride in Auckland and 95 per cent agreeing that the festival makes Auckland a more enjoyable place to live.

28. During the period, residents of the Howick Local Board area were also able to enjoy events funded or facilitated by ATEED across the Auckland region, including the FIBA Basketball World Cup 2019 Asian Qualifier, Pan Pacific Youth Water Polo Festival, New Zealand International Film Festival, Auckland On Water Boat Show, Rugby League New Zealand vs Australia and Australia vs Tonga games, Auckland Diwali Festival, ASB Auckland Marathon,
Auckland Tuatara Baseball home games, the ITM Auckland SuperSprint, Monster Energy S-X Open Auckland, Farmers Santa Parade, and the Wondergarden.

29. A full schedule of major events is available on ATEED’s website, aucklandnz.com

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

30. ATEED assesses and manages our initiatives on a case-by-case basis and engages with the Council group where required.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

31. Local Board views are not sought for the purposes of this report. Local Board views were sought for some of the initiatives described in this report.

Tauākī whakaaweawe Māori
Māori impact statement

32. The proposed decision to receive the six-monthly report has no impact on Māori. ATEED assesses and responds to any impact that our initiatives may have on Māori on a case-by-case basis.

Ngā ritenga ā-pūtea
Financial implications

33. The proposed decision of receiving the report has no financial implications.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations

34. The proposed decision to receive the six-monthly report has no risk. ATEED assesses and manages any risk associated with our initiatives on a case-by-case basis.

Ngā koringa ā-muri
Next steps

35. ATEED will provide the next six-monthly report to the Local Board in August 2019 and will cover the period 1 January to 30 June 2019.

Ngā tāpirihanga
Attachments

There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Samantha-Jane Miranda – Operational Strategy Advisor (ATEED)</th>
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<tbody>
<tr>
<td>Authorisers</td>
<td>James Robinson – Head of Strategy and Planning (ATEED)</td>
</tr>
<tr>
<td></td>
<td>Nina Siers - Relationship Manager</td>
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Te take mō te pūrongo
Purpose of the report
1. To present the Howick Local Board with its updated governance forward work calendar.

Whakarāpopototanga matua
Executive summary
1. The governance forward work calendar for the Howick Local Board is in Attachment A. The calendar is updated monthly, reported to business meetings and distributed to council staff.

2. The governance forward work calendars were introduced in 2016 as part of Auckland Council’s quality advice programme and aim to support local boards’ governance role by:
   - ensuring advice on meeting agendas is driven by local board priorities
   - clarifying what advice is expected and when
   - clarifying the rationale for reports.

3. The calendar also aims to provide guidance for staff supporting local boards and greater transparency for the public.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:
   a) note the Howick Local Board Governance Forward Work Calendar.

Ngā tāpirihanga
Attachments

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Signatories

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<th>Vanessa Phillips - Democracy Advisor</th>
</tr>
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<tbody>
<tr>
<td>Authorisers</td>
<td>Nina Siers - Relationship Manager</td>
</tr>
<tr>
<td>Workshop / Business Meeting</td>
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</tr>
<tr>
<td>-----------------------------</td>
<td>------------</td>
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<td>Workshop</td>
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## Item 22

<table>
<thead>
<tr>
<th>Business meeting</th>
<th>June</th>
<th>Draft Resilient Recovery Strategy (tbc)</th>
<th>Input to regional decision-making</th>
<th>Provide direction on preferred approach</th>
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<tr>
<td>Business Meeting</td>
<td>June</td>
<td>Adopt local board work programmes</td>
<td>Setting direction / priorities / budget</td>
<td>Formal approval</td>
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<tr>
<td>Business Meeting</td>
<td>June</td>
<td>Signage Bylaw 2015 (tbc - or cluster workshops)</td>
<td>Input to regional decision-making</td>
<td>Provide direction on preferred approach</td>
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Te take mō te pūrongo
Purpose of the report
1. This report attaches the workshop records taken for the period stated below.

Whakarāpopototanga matua
Executive summary
2. Under Standing Order 12.1 workshop records shall record the names of members attending and a statement summarising the nature of the information received, and nature of matters discussed. No resolutions are passed, or decisions reached but are solely for the provision of information and discussion. This report attaches the workshop records for the period stated below.

Ngā tūtohunga
Recommendation/s
That the Howick Local Board:

a) note the workshop records for workshops held on 12, 14, 19, 21, 26 and 28 February 2019.

Ngā tāpirihanga
Attachments
No.  Title                                                                 Page
A  Workshop Record 12 February 2019                                      99
B  Workshop Record 14 February 2019                                      101
C  Workshop Record 19 February 2019                                      103
D  Workshop Record 21 February 2019                                      105
E  Workshop Record 26 February 2019                                      107
F  Workshop Record 28 February 2019                                      109

Ngā kaihaina
Signatories
Authors | Vanessa Phillips - Democracy Advisor
Authorisers | Nina Siers - Relationship Manager
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held at the Howick Local Board meeting room, Pakuranga Library Complex on Tuesday 12 February 2019, commencing at 3pm.

PRESENT
Members: David Collings, Garry Boles, Peter Young, Katrina Bungard, Jim Donald, Adele White, Mike Turinsky and Bob Wichman

Apologies: John Spiller

Also present: Stephen Hunt (Senior Advisor) and Phoebe Peguero (Advisor)

<table>
<thead>
<tr>
<th>Workshop Item/ Presenters</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
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<tr>
<td>Pakuranga Shopping Centre Alina Wimmer, Manager Development Strategy Mel Chow, Development Programmes Lead Chris Minty, Project Director – GYP Properties Ltd Jaki Dwight, Pakuranga Plaza Manager Ignite Architects</td>
<td>Oversight and Monitoring</td>
<td>Discussion of the Pakuranga Shopping Centre with the board.</td>
</tr>
<tr>
<td>Auckland Transport Ben Stallworthy, Elected Member Relationship Manager – Auckland Transport</td>
<td>Oversight and Monitoring</td>
<td>Discussion of the Auckland Transport report prior to the business meeting.</td>
</tr>
<tr>
<td>Parks, Sport &amp; Recreation Rob Gear, PSR Portfolio Manager Steve Owens, Parks &amp; Places Specialist</td>
<td>Local Initiatives and Specific Directions</td>
<td>Discussion of potential locations of dog parks and the board gave direction for walkway markers along 5km of the Dick Quax Memorial walkway.</td>
</tr>
</tbody>
</table>

The workshop concluded at 6pm
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held at the Howick Local Board meeting room, Pakuranga Library Complex on Thursday 14 February, 2019, commencing at 3pm.

PRESENT
Members: David Collings, Garry Boles, Bob Wichman, Peter Young, Katrina Bungard, Jim Donald, Adele White and Mike Turinsky

Apologies: John Spiller

Also present: Stephen Hunt (Senior Advisor), Phoebe Peguero (Advisor) and Lucy Stallworthy (Engagement Advisor)

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<tr>
<th>Workshop Item/ Presenters</th>
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<th>Summary of Discussions</th>
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<tr>
<td>Direction Setting</td>
<td>Local Initiatives</td>
<td>Sought a quick response or direction from the board on upcoming work programme items.</td>
</tr>
<tr>
<td>Phoebe Peguero, Howick Local Board Advisor</td>
<td></td>
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</tr>
<tr>
<td>Quarterly Report (2) Briefing</td>
<td>Oversight and Monitoring</td>
<td>Discussion of the Quarterly Report prior to the business meeting.</td>
</tr>
<tr>
<td>Stephen Hunt, Howick Local Board Senior Advisor</td>
<td></td>
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</tr>
<tr>
<td>Community Grants Event</td>
<td>Community Engagement</td>
<td>Grant recipients were given the opportunity to provide feedback to the board.</td>
</tr>
<tr>
<td>Makenzie Hirz, Senior Grants Advisor</td>
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</tbody>
</table>

The workshop concluded at 6.45pm
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held at the Howick Local Board meeting room, Pakuranga Library Complex on Tuesday 19 February 2019, commencing at 4pm.

PRESENT
Members:  David Collings, Garry Boles, Bob Wichman, Peter Young, Katrina Bungard, Jim Donald, Adele White, John Spiller and Mike Turinsky

Apologies:

Also present: Stephen Hunt (Senior Advisor) and Vanessa Phillips (DA)

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<tr>
<td>LDI &amp; LBTCF Capex Prioritisation</td>
<td>Local Initiatives and specific directions</td>
<td>The board workshoped the prioritisation of the proposed LDI &amp; LBTCF project list. The prioritised list can now be further scoped, costed and where appropriate added to the board’s work programme.</td>
</tr>
<tr>
<td>Stephen Hunt, Howick Local Board Senior Advisor</td>
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<tr>
<td>Ben Stallworthy, Elected Member</td>
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<tr>
<td>Relationship Manager – Auckland Transport</td>
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<td></td>
</tr>
<tr>
<td>Johan Ferreira, Manager Project Delivery</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nichola Painter, Stakeholder Advisor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Malcolm Page, External Contractor</td>
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</tbody>
</table>

The workshop concluded at 6.40pm
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held at the Howick Local Board meeting room, Pakuranga Library Complex on Thursday 21 February 2019, commencing at 3pm.

PRESENT

Members: David Collings, Garry Boles, Bob Wichman, Peter Young, Katrina Bungard, Jim Donald, Adele White, John Spiller and Mike Turinsky

Apologies:

Also present: Stephen Hunt (Senior Advisor), Vanessa Phillips (DA), Phoebe Peguero (Advisor) and Lucy Stallworthy (Engagement Advisor)

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<tr>
<td>Panuku lead Ormiston Town Centre project</td>
<td>Oversight and Monitoring</td>
<td>The board were provided an update on the Panuku lead Ormiston Town Centre project and introduced to the new project director.</td>
</tr>
<tr>
<td>Helga Sonier, Team Leader Stakeholder Engagement</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sharon Thompson, Project Director – External Contractor</td>
<td></td>
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</tr>
<tr>
<td>Howick Youth Council Meet and Greet</td>
<td>Community Engagement</td>
<td>The board met with the incoming Howick Youth Council.</td>
</tr>
<tr>
<td>Asma Bashir, Strategic Broker</td>
<td></td>
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</tbody>
</table>

The workshop concluded at 5:03pm
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held at the Howick Local Board meeting room, Pakuranga Library Complex on Tuesday 26 February 2019, commencing at 3pm.

PRESENT
Members: David Collings, Garry Boles, Bob Wichman, Peter Young, Jim Donald, Adele White and John Spiller

Apologies: Mike Turinsky and Katrina Bungard

Also present: Stephen Hunt (Senior Advisor), Vanessa Phillips (DA) and Phoebe Peguero (Advisor)

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<tr>
<td>Panuku Development Auckland property rationalisation</td>
<td>Oversight and Monitoring</td>
<td>The board were informed of the history and proposed disposal of part of a property at 303 Te Irirangi Drive.</td>
</tr>
<tr>
<td>Anthony Lewis, Senior Advisor Portfolio Review</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stockade Hill Christmas Lights</td>
<td>Oversight and Monitoring</td>
<td>A debrief with the board regarding the Stockade Hill Christmas Lights.</td>
</tr>
<tr>
<td>Kaiya Irvine, Senior Event Organiser</td>
<td></td>
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</tr>
<tr>
<td>Event Facilitation</td>
<td>Oversight and Monitoring</td>
<td>The board were updated on what events are happening in their public spaces across Howick.</td>
</tr>
<tr>
<td>Victoria Brooke, Team Leader Event Facilitation (South)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AMETI update T2</td>
<td>Local initiatives and Specific direction</td>
<td>The board were provided an update on AMETI and the proposed T2 lanes on the Pakuranga Highway.</td>
</tr>
<tr>
<td>Ben Stallworthy, Elected Member Relationship Manager</td>
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<tr>
<td>Matt Poland, AMETI Coms and Engagement Specialist</td>
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<tr>
<td>James Weller, Project Manager – Fulton Hogan</td>
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<tr>
<td>Norman Cellier, Project Director – AMETI</td>
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<tr>
<td>Duncan Humphrey, Programme Director – AMETI</td>
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</tbody>
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The workshop concluded at 5:47pm
Howick Local Board Workshop Record

Workshop record of the Howick Local Board held at the Howick Local Board meeting room, Pakuranga Library Complex on Thursday 28 August, 2019, commencing at 3pm.

PRESENT
Members: David Collings, Garry Boles, Bob Wichman, Peter Young, Katrina Bungard, Jim Donald, Adele White and John Spiller

Apologies: Mike Turinsky

Also present: Stephen Hunt (Senior Advisor), Vanessa Phillips (DA), Phoebe Peguero (Advisor), Lucy Stallworthy (Engagement Advisor) and Nina Siers (Relationship Manager)

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<td>Local Initiatives</td>
<td>Sought a quick response or direction from the board on upcoming work programme items.</td>
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<td>Phoebe Peguero, Howick Local Board Advisor</td>
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</tr>
<tr>
<td>2019/20 Grant Programme Review</td>
<td>Local initiatives and specific directions</td>
<td>The board reviewed the grant programme for the 2019/20 financial year.</td>
</tr>
<tr>
<td>Makenzie Hirz, Senior Grants Advisor</td>
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<tr>
<td>Marion Davies, Grant Operations Manager</td>
<td></td>
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</tr>
<tr>
<td>Proposal to grant new leases</td>
<td>Local initiatives and specific directions</td>
<td>Direction and feedback was sought from the board on the proposal to grant new leases and a general update of work programme items was provided.</td>
</tr>
<tr>
<td>Tony Setefano, Community Lease Specialist</td>
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<tr>
<td>Nichola Painter, Stakeholder Advisor</td>
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</tr>
<tr>
<td>Classification of Buckland’s Beach Domain and Morrow Avenue Reserve</td>
<td>Local initiatives and specific directions</td>
<td>Direction was sought from the board on the proposed classification of the Bucklands Beach Domain and Morrow Avenue Reserve.</td>
</tr>
<tr>
<td>Dave Bayley, Specialist Technical Statutory Advisor</td>
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</tbody>
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The workshop concluded at 5:15pm