I hereby give notice that an ordinary meeting of the Kaipātiki Local Board will be held on:

**Date:** Wednesday, 20 March 2019  
**Time:** 4.00pm  
**Meeting Room:** Kaipātiki Local Board Office  
**Venue:** 90 Bentley Avenue, Glenfield

Kaipātiki Local Board
OPEN AGENDA

MEMBERSHIP

Chairperson  
Deputy Chairperson  
Members

John Gillon  
Danielle Grant  
Paula Gillon  
Ann Hartley, JP  
Kay McIntyre, QSM  
Anne-Elise Smithson  
Adrian Tyler  
Lindsay Waugh

(Quorum 4 members)

Jacinda Short  
Democracy Advisor - Kaipatiki

13 March 2019

Contact Telephone: (09) 484 6236  
Email: jacinda.short@aucklandcouncil.govt.nz  
Website: www.aucklandcouncil.govt.nz

**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.
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</table>
1 Welcome

2 Apologies

At the close of the agenda no apologies had been received.

3 Declaration of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

The Auckland Council Code of Conduct for Elected Members (the Code) requires elected members to fully acquaint themselves with, and strictly adhere to, the provisions of Auckland Council’s Conflicts of Interest Policy. The policy covers two classes of conflict of interest:

i. A financial conflict of interest, which is one where a decision or act of the local board could reasonably give rise to an expectation of financial gain or loss to an elected member; and

ii. A non-financial conflict of interest, which does not have a direct personal financial component. It may arise, for example, from a personal relationship, or involvement with a non-profit organisation, or from conduct that indicates prejudice or predetermination.

The Office of the Auditor General has produced guidelines to help elected members understand the requirements of the Local Authority (Member’s Interest) Act 1968. The guidelines discuss both types of conflicts in more detail, and provide elected members with practical examples and advice around when they may (or may not) have a conflict of interest.

Copies of both the Auckland Council Code of Conduct for Elected Members and the Office of the Auditor General guidelines are available for inspection by members upon request.

Any questions relating to the Code or the guidelines may be directed to the Relationship Manager in the first instance.

4 Confirmation of Minutes

That the Kaipātiki Local Board:

a) confirm the ordinary minutes of its meeting, held on Wednesday, 20 February 2019, as a true and correct record.

5 Leave of Absence

At the close of the agenda no requests for leave of absence had been received.

6 Acknowledgements

At the close of the agenda no requests for acknowledgements had been received.
7 **Petitions**

At the close of the agenda no requests to present petitions had been received.

8 **Deputations**

Standing Order 7.7 provides for deputations. Those applying for deputations are required to give seven working days notice of subject matter and applications are approved by the Chairperson of the Kaipātiki Local Board. This means that details relating to deputations can be included in the published agenda. Total speaking time per deputation is ten minutes or as resolved by the meeting.

At the close of the agenda no requests for deputations had been received.

9 **Public Forum**

A period of time (approximately 30 minutes) is set aside for members of the public to address the meeting on matters within its delegated authority. A maximum of 3 minutes per item is allowed, following which there may be questions from members.

At the close of the agenda no requests for public forum had been received.

10 **Extraordinary Business**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

(i) The reason why the item is not on the agenda; and

(ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting."

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

(i) That item is a minor matter relating to the general business of the local authority; and

(ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

(b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”
Memorial plaque application for Onepoto Domain to commemorate Clive Baker

File No.: CP2019/00891

Te take mō te pūrongo
Purpose of the report
1. To seek a decision on an application to install a memorial plaque at Onepoto Domain to commemorate Clive Baker.

Whakarāpopototanga matua
Executive summary
2. A memorial plaque application was received on 26 November 2018 (refer to Attachment A of the agenda report) requesting an additional memorial plaque to be added to an existing park bench previously donated by Linn Baker.

3. The Baker Family donated a park bench seat and plaque to commemorate Nan and Ron Styant (parents), long-time residents of Northcote. Michael Styant (nephew) who was killed during the Christchurch earthquake is also remembered on the plaque.

4. The application stated that the applicant and her late husband, Clive Baker, have lived on Heath Avenue, Northcote since the early 1980’s. Clive Baker was active in the local community and assisted in a number of local projects through Northcote Rotary.

5. The application does not meet the ‘Plaques and Memorials on Parks interim guidelines 2011’ (refer to Attachment B of the agenda report). The generic protocols are:
   i. An important historical figure or important person associated with the area;
   ii. An important cultural location;
   iii. An organisation or community group involved in the development of the area;
   iv. Someone who has come to a misadventure on the park; or
   v. A significant event.

6. The application by Linn Baker was assessed against the first generic protocol. To meet this protocol the application must demonstrate either a historical figure associated with the park or area, alternatively an important person to the park or area, this is where they have made a significant contribution to warrant remembrance of their actions or life. For instance, Fred Andersen, who gifted land at Island Bay, Beach Haven, to the local council to establish a reserve.

7. Staff do not support the application as it does not meet the generic protocols of the interim guidelines. The original donation of the park bench and plaque was prior to Auckland Council’s parks department adopting the interim guidelines.

8. Staff have considered alternatives such as a memorial tree planting without a plaque. This is also not supported as the application does not meet the generic protocols of the guidelines.
Ngā tūtohunga
Recommendation/s
That the Kaipātiki Local Board:

a) decline the memorial seat application to install an additional plaque commemorating Clive Baker onto an existing seat at Onepoto Domain that commemorates Nan and Ron Styant.

Ngā tāpirihanga
Attachments

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<td>15</td>
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Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>George McMahon - Parks &amp; Places Specialist</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Mace Ward - General Manager Parks, Sports and Recreation</td>
</tr>
<tr>
<td></td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
Local and Sports Parks Plaques and Memorials Application form

Sunday 4 November 2018

Date: 

Applicant: Linn Baker
Name/Organisation: 
Position title: Wife
Contact number: 
Email address: 

Commemorating: Clive Baker
Person/group or event: 

Reason:

In 2011 I donated a park bench in memory of my parents Nan and Ron Styant who had lived in Northcote since the 1960’s. My father taught at Northcote Primary School and Sunnybrae Primary School for many years. He was a devoted Northcote resident and even built his home in Exmouth Road in the early 1970’s, overlooking the Onepoto Basin. My parents had several dogs, all of whom were walked daily in Onepoto Basin. My nephew Michael Styant (who was killed in the Christchurch earthquake) spent all his Christmas holidays as a child in Exmouth Road and joined the Onepoto adventures with his three brothers. Hence the plaque on the park bench reads as below ....

My husband Clive and I have lived in Heath Avenue since the early 1980’s, both our sons went to local schools and played sports for local clubs and Clive always coached their teams. Clive (a Chartered Accountant) was the Treasurer of the local school board of trustees and was an advocate for Northcote. Before becoming a member of Northcote Rotary Club Clive assisted with a number of projects in the local area of Northcote. As a member of Northcote Rotary Club he continued to help with numerous projects and fundraising activities to raise money to assist in the Northcote Community.
Through Northcote Rotary Clive helped to:
* erect and paint the signage at the Lake Road entrance to
  Onepoto Primary School
* assemble and deliver Christmas Hampers for needy families in
  the local Northcote Community
* organise and work at the annual Northcote Rotary Book Fair to
  raise funds to support many different projects and groups in the
  local Northcote community etc, etc. etc. As a result of all his
  efforts he certainly helped to make a difference in the local
  community of Northcote.

I would also like to bring to your attention that with the advent
of the extension of pathways throughout our communities, these
seats (which the council do not fund) do in fact provide a valued
public amenity, where people can rest, reflect and relax.

I went to a local High School, North Shore Teachers College and
taught at several primary and intermediate schools in the local
area.

Below the existing plaque I would like to have the following text if possible....

<table>
<thead>
<tr>
<th>Plaque</th>
<th>Type:</th>
<th>Text:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Existing bench</td>
<td>In loving memory of Clive Baker much loved husband of Linn, father of Hamish and Campbell, father in law of Victoria and son in law of Nan and Ron. Always in our hearts.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Memorial</th>
<th>Type:</th>
<th>Description:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Existing bench</td>
<td>N/A</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Furniture</th>
<th>Species:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>None</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Tree</th>
<th>Ceremony</th>
<th>Preferred location:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Existing bench as photos below show.</td>
</tr>
</tbody>
</table>
Memorial plaque application for Onepoto Domain to commemorate Clive Baker
NB: All applications must be in accordance with the policies set out in the Auckland Council Parks, Sport and Recreation Plaques and Memorials on Parks Interim Guidelines 2011.
PLAQUES AND MEMORIALS ON PARKS
INTERIM GUIDELINES

Interim Guideline Owner: Local and Sports Park Manager

PURPOSE:
To provide direction to Auckland Council staff, local boards and the governing body on the procedures for requests for plaques and memorials on parks and to be able to provide information for applicants wishing to make a request.

SCOPE:
In Scope
Plaques and memorials as defined below on Auckland Council’s parks.

Out of Scope
Art works, items on private property, heritage items e.g. historic buildings, signs, requests regarding cemeteries and requests relating to the interring or scattering of ashes or other human or animal remains on public space.

DEFINITIONS:
Plaques are flat tablets of metal, stone or other appropriate material which includes text and/or images. These are to commemorate a recognise an important cultural place, person, organisation or event by providing historical information interpreting the placement of the plaque in relation to the place, person, organisation or event being commemorated. Memorials are objects established in memory of a person or event. This includes remembrance structures such park furniture and memorial trees.

PRINCIPLES:
• Respond to plaque and memorial requests on parks in a consistent, transparent and impartial manner across Auckland.
• Value the importance of acknowledging tangata whenua and significant people and events with an association to the park, location or the city as a whole.
• Remain cognisant that the atmosphere created by the presence of remembrance structures and plaques is not necessarily conducive to the use and enjoyment of the park by the general public. The locating of memorials, commemorative plaques and dedicated structures can result in the alienation of areas of park land by creating a feeling of exclusive ownership over the site or structure.
• Ensure structures do not detract from the natural setting through contributing to a proliferation of built structures, visual clutter and obscuring views and vistas.
• Value the role memorial plantings, without plaques, that are part of a council approved planting programme can play in improving Auckland’s biodiversity.
• Retain a record of memorials and plaques which includes the rationale behind the
decision to approve them as an important reference for researchers, cartographers,
publishers, government authorities and the public.

APPLICATIONS AND RULES:

Local and sport parks:

Procedure for assessing applications
• Enquiries should be directed to Park Advisors who will have a pre-application discussion
  with the applicant.
• If generally supported by the Parks Advisor, the applicant should be directed to submit a
  Plaques and Memorials Application (see attached application form). Applications are to
  be accompanied by a photo of the proposed location.
• The Parks Advisor will then prepare a report outlining their recommendations; with the
  exception of the planting of memorial trees (without plaques) which does not require a
  report.
• The delegation for plaques and memorials on Auckland Council local and sports parks
  sits with local boards; with the exception of the planting of memorial trees (without
  plaques) as part of a council approved planting programme for which the Local and
  Sports Park Manager has the delegation.
• Once an application has been received and assessed, applicants will be contacted by
  the Parks Advisor to advise them of further information requirements and then the
  outcome of the application.
• If a memorial structure and/or plaque is approved, the Parks Advisor will co-ordinate the
  upfront payment for the approved memorial structure and/or plaque, undertake the
  development and installation, inform ADBS and ensure that the necessary information to
  the register of approved plaques and memorials
• If a memorial planting is approved, the Parks Advisor will co-ordinate the plant selection
  and planting supervision.

Generic protocols
• Where a reserve management plan exists that outlines a plaques and memorials policy
  this shall be applied. Where there is no policy, plaques and memorial structures will
  only be approved in recognition of:
  i) An important historical figure or important person associated with the area;
  ii) An important cultural location;
  iii) An organisation or community group involved in the development of the area;
  iv) Someone who has come to a misadventure on the park, or
  v) A significant event1.

---

1 These events may include significant events to mana whenua, the opening or unveiling of the park or major
  facility on a park, visits by Royalty, Heads of State and other dignitaries, commemoration of international,
  national and local events, anniversaries of community organisations and other events of a civic nature may be
  considered appropriate for formal recognition.
Memorial plaque application for Onepoto Domain to commemorate Clive Baker

LSP Manager Approved: Mark Bowater

- Decisions on plaques and memorials must consider the design, scale, wording, location, maintenance, naming and potential removal or replacement of plaques and memorials.
- Plaque and furniture design should be consistent with relevant design standards (e.g. Auckland City Council Park Asset and Design Guidelines).
- For approved memorial structures and plaques, Council will undertake the development and installation. An upfront payment will be required from the applicant once approval is granted. For memorial plantings, Council will co-ordinate the plant selection and planting supervision.
- A register of approved plaques and memorials will be kept and maintained by Council recording:
  - Name and contact details of applicant;
  - Name and street address of park;
  - Type of plaque or memorial;
  - GPS reference or physical measurement; and
  - Photographs showing location and detail of installed plaque and/or memorial.
- Memorial structures and plaques may be relocated or returned to donors for reasons such as security, safety and to enable approved park developments if agreed by the Auckland Council and the donors or their descendants.

Memorial structures
- Memorial structure location, design and installation must be approved by the Parks, Sport and Recreation Department (coordinated by the Parks Advisor).
- The applicant shall fund the development and installation of a memorial structure and Council will generally fund the ongoing maintenance (unless specifically agreed).
- Council will undertake the development, installation and maintenance.
- Where considered appropriate, the Manager Public Art may be asked to assess the memorial request to determine whether it should be subject to the public art approval process.

Memorial trees
- The applicant shall fund the cost of the tree and generally also the cost of supervision of Council contractors. In instances where there is community involvement in a tree planting, Local and Sports Parks will generally cover the cost of the tree and contractor supervision of the planting. Council will maintain memorial trees.
- Tree species will need to be approved by the Parks, Sport and Recreation Department (coordinated by the Parks Advisor or Arborist).
- The tree is to be supplied by Council contractors, to ensure good tree stock, and the planting of the tree may occur by the family or the community, under the supervision of Council contractors. The planting of the tree needs to occur in the annual planting season, during autumn-winter.
- If a tree needs to be replaced, the applicant or their descendant may replace it with the same species or similar approved by the Local and Sports Parks Manager.
- If trees have been planted without approval they may either be removed or not be maintained if they are an inappropriate species.
Memorial plaque application for Onepoto Domain to commemorate Clive Baker

Plaques

- Plaques with trees are not permitted, unless approved by the Local Board.
- The applicant shall fund the development and installation of the plaque and Council will generally fund the ongoing maintenance (unless specifically agreed).
- Council will undertake the development, installation and maintenance.
- If a small plaque is to be installed with the seat or fixture it shall generally be installed in the concrete pad beneath the seat or fixture.
- The plaque wording, location, design and installation method must be approved by the Parks, Sport and Recreation Department (coordinated by the Parks Advisor).
- Plaques shall generally be of a standard size, 250 mm wide by 200 mm deep, constructed either in stainless steel or in bronze and engraved. Plaques are to be mounted on a concrete plinth, which is then set into the ground at the base of the tree, seat or other feature. There could however be exceptions (e.g. where the tree is planted in a formal setting with pavement or other built structures) in which case the plaque may be better set direct into the pavement or structure concerned.
- Consideration is to be made on location of the plinth for maintenance of the item and safety of park users.
- Consideration is to be given to including the memorial information in park signage e.g. interpretative park signage.

Regional parks:

- The delegation for plaques and memorials sits with the Regional and Specialist Parks Manager or delegate, who may determine that the decision needs to be made by the Regional Development and Operations Development Committee if it is considered to be significant.
- The Regional Parks Management Plan 2010 policies outlined below guide the protocols for considering plaques and memorials on regional parks.

Objective 13.5.6:

To consider commemorative memorials, plaques and dedicated structures and plantings on regional parks, in accordance with objective 13.1.1.

Policy

13.5.6.1 Only approve memorials, plaques and dedicated structures on parks which acknowledge:

a) persons who have contributed in a significant way to the development of Auckland's regional park network,

b) events within the park of historical, environmental or cultural significance, or the opening or naming of a park or a major facility on the park,

c) the gifting of significant land to the Auckland regional parks network,

d) a collective community action for the park, or

e) tangata whenua in accordance with policy 9.1.1

provided that the design and location of any memorials, commemorative plaques or structures, will not:

i) detract from the park values or landscapes, and
ii) cause the displacement of other park activities.

13.5.6.2 Enable memorial plantings (without plaques) on parks where they are part of a council approved planting programme.

13.5.6.3 Unless specifically agreed by the council as part of the approval, the council will not be liable for the design, structure, installation, maintenance and replacement of any memorials, plaques, dedicated structures and memorial trees.

RESPONSIBILITIES:

Managers
Ensures interim guideline is being followed by staff.

Employees
Responsible for following the interim guideline.

EXCEPTION & COMPLIANCE:

Any breach of the interim guidelines may result in the decision being reviewed and possibly amended.

Management override
Exceptions to the interim guideline for local and sports parks must be prior authorised by the Parks, Sport and Recreation Manager, such exceptions must be recorded in a register. No exceptions are permitted for Regional Parks.

REVIEW OF POLICY

This interim guideline will be replaced by a new policy to be developed by the Community and Cultural Policy Team in 2011/12.

RELATED LEGISLATION:

Reserves Act 1977
Regional Parks Management Plan 2010
Reserve Management Plans

APPROVED:

Mark Bowater,
Manager, Local and Sports Parks

15/6/11 Date

13 June 2011 Page 5 of 5
Item 11

Attachment B

Memorial plaque application for Onepoto Domain to commemorate Clive Baker
The Auckland Transport Monthly Update Kaipātiki Local Board March 2019 report is attached.

Recommendation/s

That the Kaipātiki Local Board:

a) note the Auckland Transport Monthly Update Kaipātiki Local Board March 2019.

Attachments

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Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Jacinda Short - Democracy Advisor - Kaipatiki</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
Auckland Transport March 2019, update to the Kaipatiki Local Board

Te take mō te pūrongo
Purpose of the report
1. To provide an update to the Kaipatiki Local Board on transport related matters in their area.

Whakarāpopototanga matua
Executive summary
2. This report updates the Board on activities and issues in the Kaipatiki local board area.
3. It provides information on the public consultations undertaken by Auckland Transport (AT) in the local board area.
4. A table is provided detailing the balance available in the local board transport capital fund.
5. General information on additional ferry sailings to Hobsonville/Beach Haven, the Northcote Wharf renewal, travel costs to major events, myths on the new network explained.
6. A fact sheet is attached on the operations of the Onewa Road T3 and an explanation on the location of the recently completed Hinemoa Street Crossing.

Ngā tūtuhunga
Recommendation/s

That the Kaipatiki Local Board:

a) receive the Auckland Transport February 2019 update to the Kaipatiki Local Board.

Horopaki
Context
7. This report addresses transport related matters in the Local Board area.
8. Auckland Transport (AT) is responsible for all of Auckland’s transport services, excluding state highways and reports on a monthly basis to local boards, as set out in the Local Board Engagement Plan. This monthly reporting commitment acknowledges the important engagement role local boards play within and on behalf of their local communities.

Tātaritanga me ngā tohutohu
Analysis and advice
Local board transport capital fund
9. The table below summarises the balance of funds in the Local Board Transport Capital Fund (LBTCF) remaining budget and has been updated to reflect the Boards resolutions of 12 December 2018. Attachment I.
Kaipātiki Local Board
20 March 2019

Kaipātiki Local Board
20 March 2019

**Kaiapātiki Local Board Transport Capital Fund Financial Summary**

<table>
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<th>Description</th>
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<td>Total Funds Available in current political term</td>
<td>$3,709,463</td>
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<tr>
<td>Amount committed to date on projects approved for design and/or construction</td>
<td>$2,954,428</td>
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<td>Remaining Budget left (Optional spend)</td>
<td>$755,035</td>
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**Additional Ferry Services Hobsonville Point/Beach Haven**

10. On Monday 25 February AT commenced extra weekday ferry services for Hobsonville Point/Beach Haven and Gulf Harbour.

11. There are four additional sailings each weekday on the Hobsonville Point/Beach Haven route and the timetable has been adjusted to fit these in. These changes do not affect the new weekend services. For Whangaparāoa residents on the Gulf Harbour route, we have added a later evening service which departs Gulf Harbour at 7:45pm for Downtown and departs Downtown at 8:45pm to Gulf Harbour.

12. These new sailings are part of the ferry services continuing expansion and help support future growth on the network.

**Update on Northcote Wharf Renewal**

13. The renewal of Northcote Wharf is currently in the design phase, which should be completed by end of April.

14. Specialist materials can then be ordered but which realistically will likely take 3 months to arrive in the country.

15. Works could then commence around October, dependant on weather and resource/availability.

16. As per signage installed on the entry to the wharf we anticipate these repairs being completed by the end of 2019.

**Travel for Major Events**

17. Auckland Transport acknowledges the challenges faced by patrons travelling to major events when public transport is not included in the event ticket.

18. We work with event promoters for all major events and offer to partner with the promoters to include travel in the cost of the event ticket, where promoters meet some of the cost of the event transport.

19. The level of service which is provided for events is based on what the event organiser or promoter has requested in terms of what service they would like to include. The cost of providing free travel is shared by Auckland Transport and the event organiser or venue.

20. In some circumstances promoters choose not to support this and Auckland Transport endeavour to provide public transport to the event on a user pays basis.

21. Where Auckland Transport does not have a funding agreement with the organisers of a particular event, we are unable to provide additional special event services. In terms of sporting or cultural events across the region, Auckland Transport work closely with the Event promoters, ATEED and Auckland Council to plan the appropriate level of public transport support on a case by case basis.

**New Network some myths explained.**

22. When the new North bus network was established a range of questions were raised by the general public. Three of the top questions are explained.
23. Myth 1. Transferring costs you more than taking a direct route.
   Fact: With an AT HOP card, costs are based on how many geographic zones you travel through, rather than how many buses or trains you take. Therefore, you don’t pay more for transferring. Auckland has 13 “fare zones”. As long as you tag on and off, one journey = one fare.

24. Myth 2. Buses are inaccessible for wheelchairs and prams.
   Fact: All buses under the New Network enable level boarding and don’t require going up or down any stairs.

   Fact: The biggest cost of operating a bus service is the driver’s salaries. This exceeds the difference in fuel costs between a smaller and larger bus. Using a consistent sized fleet means buses are interchangeable across all routes, therefore reducing the number of buses that need to be purchased. For these reasons, small buses are mainly selected for roads that large buses can’t navigate rather than for services that have few passengers.

Onewa Road T3 Lane – Fact Sheet Update

26. AT have recently undertaken the annual review of bus transit lanes. As the Local Board have an interest in the operation of the Onewa Road T3 an updated fact sheet is attached for information. Attachments: A B C & D.

Hinemoa Street Pedestrian Crossing Completed

27. The crossing installed in Hinemoa Street in the vicinity of Glade Place and Rugby Road has been provided at the request of local residents and the Early Childhood and Community Centre.

28. Consultation on the crossing was undertaken between 22 September and 6 October 2017, following standard process with affected parties and the Local Board. Seventy four responses were received, of which 39 supported the proposal, 16 liked but requested minor changes and 18 were opposed to the proposal. Consultation included local business and feedback was received from several business owners.

29. Feedback on the concerns raised and the project next steps were sent out and also put on the AT Website. Businesses were further notified of the consultation outcomes, mitigations and the decision to proceed prior to construction commencing.

30. The location of the pedestrian crossing is based on pedestrian desire lines, safety – especially visibility, operational requirements and engineering standards.

31. Following the request for the crossing in this location AT undertook an investigation into potential locations. This identified limited locations for the placement of the zebra crossing given physical constraints like side roads and driveway placements. AT also undertook a pedestrian survey which highlighted the key crossing locations. This clearly identified the preference for the crossing between Rugby Road and Glade Place. The strongest points being the existing crossing point and the location of the new zebra crossing.

32. From this we undertook design to establish the most appropriate location, with an emphasis on safety. As identified there are a number of constraints – specifically driveways, a power pole, a tree and right turn bays. For this reasons, the existing crossing point was unsuitable to accommodate a zebra crossing, which has different design requirements to the facility which was previously there.

33. The location of the zebra crossing provides good visibility, enables right turn bays for vehicles turning into either Rugby Road or Glade Place and avoids driveway conflicts. Observations highlighted that both these turns required turn bays for operation benefits.
34. Glade Place serves around 50 households and a parking area that serves the local business and community centre. The turning bays need to be long enough to accommodate an eight metre truck at a minimum, as this ensures that waste management services can access these roads.

35. As illustrated in the attachments (to scale drawing with alternative location highlighted in blue), installing the zebra crossing at the existing crossing point would be less desirable as safety would be reduced as there are multiple turning movements including Glade Place, Community Centre, which provides parking, and another driveway. The right turn bay for Glade Place would not be sufficient for an eight metre truck resulting in queuing on the crossing and increasing safety concerns. In addition, the power pole would need to be relocated. Moving slightly further south would not be possible due to the driveway and existing tree.

36. The constructed location is south of the low use driveway and provides good visibility with no impact on right turn bays and minimises the number of conflicts from turning traffic.

37. The provision of the zebra crossing in the constructed location necessitates the removal of parking. AT received feedback during the consultation period raising concern with loss of parking. This is mitigated by the introduction of an additional parking bay to the north of the crossing and increased provision in the parking area on Glade Place. This results in minimal net loss of parking for the area. Existing time restricted parking on Rugby Road is not proposed to change but further changes to restrictions on Glade Place could be made to increase turnover.

38. The crossing constructed is the best location in this section of Hinemoa Street given the pedestrian desire lines, safety and operational requirements and constraints at the location.

39. While we acknowledge the concerns of businesses at the loss of parking immediately outside their businesses, additional parking has been provided as close as possible. Therefore AT will not be reconsidering the location of the newly constructed pedestrian crossing facility. The new crossing significantly improves safety for vulnerable road users and the wider community has been waiting for this improvement for some time.

40. Construction Drawings, Pedestrian desire lines and alternative location considerations are shown in Attachments: E F G & H.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera
Council group impacts and views

41. The impact of information in this report is/are confined to Auckland Transport and do/does not impact on other parts of the Council group.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

Members Issues

42. The table below summarises issues raised by local elected members and responded to in February 2019.

<table>
<thead>
<tr>
<th>Issue Name</th>
<th>Details Raised by Board Member</th>
<th>Response Provided</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
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</table>

Testy
### Item 12

<table>
<thead>
<tr>
<th>Request for yellow lines - Spinella Drive</th>
<th>The Local Councillor received a request from a resident asking AT to install yellow no parking lines in Spinella Drive.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>21 February 2019. CAS-966281. AT carried out an assessment of the road and advise we are not able to proceed with any changes to the road at this stage. AT considers a street narrow if it is less than 6.5 metres wide, and Spinella Drive has a width of some 8 metres. A street with of 6.5 metres allows for two metres of parallel parking on each side of the road while still allowing 2.5 metres for a through lane for drivers. Emergency services have confirmed this is the minimum space required for their vehicles to have access, and this will also be adequate for large buses which frequent Spinella Drive. While parked vehicles may reduce the traffic flow to a single lane at times, there are number of points where vehicles can pass by using driveways. Parked vehicles can also make the road appear narrow to drivers and this can encourage slower speeds which generally improves road safety. In addition, a site visit during the day indicated minimal parking demand between Fernwood Grove and James Street, and we have no record of any crashes reported to police in the past 5 years in the area that are relevant to the presence of on-street parking. This is deemed a reasonable compromise between on-street parking for residents and traffic safety for the street.</td>
</tr>
</tbody>
</table>

### Consultations

43. The table below summarises the consultations in the Kaipatiki Local Board area which closed in February 2019.

<table>
<thead>
<tr>
<th>Consultations - Auckland Transport is required to consult on traffic control matters.</th>
</tr>
</thead>
<tbody>
<tr>
<td>The preliminary documents were provided to the Local Board for comment.</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Consultation - NSAAT Lines Intersection of Park Hill Road and Glenfield Road.</th>
<th>18 February 2019. This proposal was circulated to local board members for comment. No objections were received in this regard.</th>
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</thead>
<tbody>
<tr>
<td>Consultation - Bus tracking requirements. 37 Chivalry Road, 15 Chivalry Road and Porritt Ave/Chelsea View Drive.</td>
<td>26 February 2019. This proposal was circulated to local board members for comment. No objections were received in this regard.</td>
</tr>
<tr>
<td>Consultation - NSAAT Lines Argus Place.</td>
<td>1 March 2019. This proposal was circulated to local board members for comment. No objections were received in this regard.</td>
</tr>
<tr>
<td>Consultation - NSAAT Lines Waimana Ave, Northcote.</td>
<td>1 February 2019. This proposal was circulated to local board members for comment. No objections were received in this regard.</td>
</tr>
<tr>
<td>Consultation - NSAAT Lines between 275 and 297 Glenfield Road.</td>
<td>1 March 2019. This proposal was circulated to local board members for comment. No objections were received in this regard.</td>
</tr>
</tbody>
</table>

### Tauākī whakaaweawe Māori

**Māori impact statement**

44. The proposed decision of receiving the report has no impacts or opportunities for Māori. Any engagement with Māori, or consideration of impacts and opportunities, will be carried out on an individual project basis.
Ngā ritenga ā-pūtea  
Financial implications

45. The proposed decision of receiving the report has no financial implications.

Ngā rau tūpono me ngā whakamaurutanga  
Risks and mitigations

46. Auckland Transport will put risk management strategies in place on a project by project basis.

Ngā koringa ā-muri  
Next steps

47. Auckland Transport will provide another update report to the Local Board next month.

Ngā tāpirihanga  
Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Onewa Road Facts</td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>Onewa Road Productivity</td>
<td></td>
</tr>
<tr>
<td>C</td>
<td>Transit Lane Summary</td>
<td></td>
</tr>
<tr>
<td>D</td>
<td>Bus Lane Summary</td>
<td></td>
</tr>
<tr>
<td>E</td>
<td>Hinemoa Street Crossing Alternative Location</td>
<td></td>
</tr>
<tr>
<td>F</td>
<td>Pedestrian Desire Lines Tuesday</td>
<td></td>
</tr>
<tr>
<td>G</td>
<td>Pedestrian Desire Lines Thursday</td>
<td></td>
</tr>
<tr>
<td>H</td>
<td>Hinemoa Construction Drawing</td>
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</tr>
<tr>
<td>I</td>
<td>Local Board Transport Capital Fund List</td>
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Ngā kaihaina  
Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Marilyn Nicholls, Elected Member Relationship Manager, Auckland Transport</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Jonathan Anyon, Manager Elected Member Relationship Unit, Auckland Transport</td>
</tr>
</tbody>
</table>
General Background update

- Transit and Bus lanes provide an opportunity to increase the efficiency of a road in terms of number of people being able to travel down the corridor. On any given two-lane road, the efficiency or productivity becomes capped based on the number of vehicles physically able to travel on the road. This in turn caps the number of people that can travel through that corridor, and even reduces when significant breakdown in traffic flows occur. However, the opposite occurs and the number of people that can travel through the corridor begins to significantly increase if a transit lane is introduced, and increasingly so from a T2 lane, to T3 lane and ultimately a Bus lane. This is represented below based on efficiency outcomes (productivity) for road corridors across the Auckland network and highlights the increased people movement efficiencies achieved with the migration towards the use of Bus lanes.

- Auckland Transport assesses corridor efficiency or productivity based on people movement efficiency (as opposed to vehicle movement efficiency), and is simply calculated as the average travel speed of people through the corridor (number of people x speed of travel). This helps determine the most appropriate use of traffic lanes along key corridors, and whether a bus lane, T3 lane or T2 lane configuration is the most efficient way of moving people during peak commuting periods.

- Being focussed on how best to move people through the corridor, as opposed to vehicles is an important distinction since urban roads have a physical limit as to how many vehicles can travel through on the corridor. Onewa Road for example carries between 900 and to 1,100 vehicles per hour. The presence of a transit lane in essence does not affect the number of vehicles passing through a corridor, but can significantly increase the number of people that can travel through the corridor.

- Auckland Transport undertakes annual surveys on nearly all the bus and transit lanes across Auckland in order to keep ensuring that the most efficient lane configurations are in place on the road network, with a view to improve efficiencies further where possible. A snapshot of the results for 2018 is included herewith as Addendum A.

It becomes very apparent that Onewa Road carries a significant number of buses, second to only what the Northern Busway carries. Implications hereof is discussed further below.

Specific Assessment of the Onewa Road T3 Lane
• On Onewa Road during 22 and 27 March 2018, there were 119 buses and 304 vehicles with 3 or more occupants travelling on the T3 transit lane between 7am and 10am. This is 423 vehicles on the T3 lane, which is 13% of all vehicles during the peak three-hour period. For the same period, there are approximately 2,700 vehicles on the general lane, making up 87% of all vehicles.

• In terms of people movement, there were 4,400 people travelling on the T3 lane during the peak three-hour period, and 3,100 people on the general lane. The T3 lane therefore carries approximately 59% of all people moving down Onewa Road over the peak three-hour period.

• For the 8am to 9am peak hour, there are 55 buses on Onewa Road and the T3 lane accommodated 70% of all people on the corridor.

• Travel speeds of vehicles on the T3 lane averages 14 km/h during the peak three-hour period, whilst that on the general traffic lane averages 3 km/h.

• On 30 April 2018, the T3 lane operating hours was extended to 10am to further enable the bus network. Between 9am and 10am, there are 25 buses on Onewa Road, which remains significant. The extension of the T3 lane time period has the effect of precluding the onset of parking that would otherwise reduce the carriageway to a single lane. This together with diminishing vehicular demand facilitates the easing of general lane congestion, whilst still supporting the relatively high bus flows.

• Overall, the efficiency of the road in terms of people movement, is considerably higher for the current T3 lane as opposed to a T2 lane or clearway, as the higher occupant buses and vehicles would now be subject to slower average speeds, resulting in longer overall people-movement journey times. The high number of buses in itself implies that a T3 lane or Bus lane are the more appropriate lane configuration for Onewa Road. A comparative assessment for the use of a T2 lane is included as Addendum B for reference.

• The T3 lane arrangement is more than 10% more efficient than if a T2 lane were to in place. The T3 lane provides higher overall travel time benefits to customers, and enables increasing overall travel time benefits for customers today and going forward.

• Average travel time per person travelling on Onewa Road during the morning peak hour is estimated at 20 minutes per person as a T3 lane. If a T2 were to be introduced, this is expected to increase significantly to approximately 29 minutes per person.

• A further benefit of the T3 lane is that as more people make use of the T3 lane, the better it is for those people who are unable to make use of the bus services or carpool in the T3 lane.

• In August 2018, armed with useful customer commuting travel time information, a travel behaviour change campaign was undertaken by Auckland Transport highlighting the benefits of using the T3 lane or re-timing your travel on Onewa Road. A post implementation survey confirmed that 10% of respondents who saw the signs did something different to their commute (by way of comparison, during school holidays traffic volumes reduce by approximately 15%, resulting in lighter traffic conditions). There was an increase in bus patronage of some 3.5%, and evidence of peak travel spreading, both improving and further optimising the overall efficiency of the corridor.
Additional Investigations

- Following the introduction of the Whangaparaoa Road dynamic lane, there has also been preliminary investigation into the opportunities for dynamic lane operation on Onewa Rd. This has taken two forms namely:
  
  a. **Dynamic lane laterally**, as per Whangaparaoa Road.

![Diagram of dynamic lane]

By observing travel patterns during the peak period, it is clear that there is an opportunity to dynamically make use of a lane in the opposite direction for travel in the peak period. This has operational implications particularly at key intersections along the route. However, an important criterion regarding the introduction of a dynamic lane is the ability of the ends to discharge the increased flows. In the case of Onewa Road, despite the potential to increase mid-block traffic capacity, the benefit is ultimately negated by the limited capacity at the SH1 end, since all lanes still need to merge into the existing lane configuration leading onto the onramp and motorway.

The end treatment effectively forms a restriction and limits the number of vehicles that can pass through the corridor to the current maximum observed to be in the region of 1,100 vehicles per hour. This would render the dynamic lane impractical. The queue on Onewa Road would effectively be shared between an additional lane, but with no improvement to overall travel time.
An option to increasing the end-treatment capacity might be to widen the intersection at Sylvan Avenue, as well as widening the SH1 overpass. Both would come at significant construction costs, the overpass upwards of $30m. A knock-on effect would be increased flows on the Auckland Harbour Bridge, which in turn would likely necessitate the need for on-ramp metering at Onewa Road. The latter would again effectively negate the need and benefits of a dynamic lane on Onewa Road. Accordingly, there has been no need to investigate this in further detail.

b. **Dynamic Special Vehicle lane** - dynamically changing the existing Special Vehicle Lane as required through the peak period.

This has some potential and would transform quickly from a T2 lane at the onset of the peak period to a T3 lane for a sizeable portion of the peak period, and transforming further into a Bus lane for at least the peak hour.

![Diagram of Special vehicle lane changes between Bus, T3 and T2 during peak](image)

This approach does have several challenges that need to be addressed:

- Ensuring reliable live data, should this be completely dynamic. This is costly, and to date there is no system available that accurately and reliably identifies vehicular occupancy within general traffic.
- Enforceability will need to be more intensively undertaken
- Interchanging can lead to driver confusion, and in turn adversely impact enforceability and therefore operational viability.
- Bus lane operation should also be introduced. Not doing so effectively results in this approach defaulting to the current T3 lane operation.

These challenges are deemed significant enough to not explore the option further for this corridor.

- Introducing a clearway on Onewa Road throughout the day between peak periods continues to be an option going forward, however clearways are generally introduced when there begins to be some evidence of traffic build up. AT monitors and maps out network performance in terms of traffic congestion, which helps direct our network optimisation investigations. The below is an extract taken for November 2018 (Yellow represents free-flow conditions, with dark red and black representing congestion and travel speeds of below 20km/h).
On Onewa Road, general traffic typically travels well throughout the weekday day, and consequently there is no immediate need to consider implementation of a clearway at this stage.

There is some level of congestion occurs during the afternoon school-related peak period due to increased pedestrian demands, parking activity and additional traffic flows, as is typical with all roads with school frontages.

Given the strong opposition during the public consultation to the removal of peak period parking with the recent introduction of the T3 lane in the westbound direction, and the general favourable travel experience during the day, there has been no need to pursue a clearway arrangement for Onewa Road at this stage. However, the interest to consider such a proposal Auckland Transport are happy to undertake some additional investigation into the wider impacts of such a proposal over the coming months.
Addendum A: Summary of Bus and Transit Lane Surveys 2018
# ONEWA ROAD T3 LANE

**AM peak hour Efficiency (Productivity) Assessment - March 2018**

## EXISTING T3 LANE configuration

<table>
<thead>
<tr>
<th></th>
<th>veh vol</th>
<th>occup</th>
<th>people</th>
<th>%</th>
<th>speed</th>
<th>productivity</th>
<th>% target*</th>
<th>ave productivity</th>
<th>% target as corridor*</th>
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<tbody>
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<td>20%</td>
<td>2276</td>
<td>70%</td>
<td>14</td>
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<td>17,385</td>
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<tr>
<td>GL</td>
<td>894</td>
<td>80%</td>
<td>970</td>
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<td>3</td>
<td>2,910</td>
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* compared to 32,400

## T2 LANE configuration

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<th></th>
<th>veh vol</th>
<th>occup</th>
<th>people</th>
<th>%</th>
<th>speed</th>
<th>productivity</th>
<th>% target*</th>
<th>ave productivity</th>
<th>% target as corridor*</th>
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<tbody>
<tr>
<td>T2 lane</td>
<td>303</td>
<td>27%</td>
<td>2428</td>
<td>75%</td>
<td>12</td>
<td>29,133</td>
<td>90%</td>
<td>15,385</td>
<td>47%</td>
</tr>
<tr>
<td>GL</td>
<td>818</td>
<td>73%</td>
<td>818</td>
<td>25%</td>
<td>2</td>
<td>1,636</td>
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## Bus Lane configuration

<table>
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<th>veh vol</th>
<th>occup</th>
<th>people</th>
<th>%</th>
<th>speed</th>
<th>productivity</th>
<th>% target*</th>
<th>ave productivity</th>
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<tr>
<td>Bus Lane</td>
<td>59</td>
<td>3%</td>
<td>1720</td>
<td>70%</td>
<td>18</td>
<td>30,965</td>
<td>96%</td>
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<td>1526</td>
<td>30%</td>
<td>4</td>
<td>6,102</td>
<td>19%</td>
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## SUMMARY

<table>
<thead>
<tr>
<th></th>
<th>ave productivity</th>
<th>% target as corridor*</th>
<th>Average time per person</th>
</tr>
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<tbody>
<tr>
<td>Existing T3 LANE configuration</td>
<td>17,385</td>
<td>54%</td>
<td>2nd</td>
</tr>
<tr>
<td>T2 LANE configuration</td>
<td>15,385</td>
<td>47%</td>
<td>3rd</td>
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<tr>
<td>Bus Lane configuration</td>
<td>18,533</td>
<td>57%</td>
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Addendum B: Comparative Efficiency Assessment of Bus and Transit lane for Onewa Road.
<table>
<thead>
<tr>
<th>Route</th>
<th>Start point</th>
<th>End point</th>
<th>Duration</th>
<th>Frequency (min)</th>
<th>Start Time</th>
<th>Frequency (min)</th>
<th>End Time</th>
<th>Frequency (min)</th>
<th>Start Time</th>
<th>Frequency (min)</th>
<th>End Time</th>
<th>Frequency (min)</th>
<th>Start Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Waitemata Rd</td>
<td>North End</td>
<td>10 mins</td>
<td>20 mins</td>
<td>07:00</td>
<td>20 mins</td>
<td>07:20</td>
<td>20 mins</td>
<td>07:40</td>
<td>20 mins</td>
<td>08:00</td>
<td>20 mins</td>
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</tr>
<tr>
<td>2</td>
<td>Newton Rd</td>
<td>South End</td>
<td>15 mins</td>
<td>30 mins</td>
<td>07:15</td>
<td>30 mins</td>
<td>07:45</td>
<td>30 mins</td>
<td>08:15</td>
<td>30 mins</td>
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<td>30 mins</td>
<td>09:15</td>
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<tr>
<td>3</td>
<td>Ports Rd</td>
<td>North End</td>
<td>20 mins</td>
<td>40 mins</td>
<td>07:20</td>
<td>40 mins</td>
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<td>08:20</td>
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Auckland Transport Monthly Update
**Item 12**

<table>
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<tr>
<th>Site</th>
<th>Start point</th>
<th>End point</th>
<th>Direction</th>
<th>AM Peak</th>
<th>PM Peak</th>
<th>Noon</th>
<th>Evening</th>
<th>Average</th>
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<tbody>
<tr>
<td>Great North Road</td>
<td>M. Chauvel St/Carrington Rd</td>
<td>Surry Cres</td>
<td>Eastbound</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>24/30</td>
</tr>
<tr>
<td>Sunny Cres</td>
<td>Fenton St/Raven St</td>
<td>Sunny Cres</td>
<td>Westbound</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>24/30</td>
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<tr>
<td>Auckland Rd</td>
<td>Princes St</td>
<td>Sunny Cres</td>
<td></td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>24/30</td>
</tr>
<tr>
<td>Auckland Rd</td>
<td>M. Chauvel St/Carrington Rd</td>
<td>Sunny Cres</td>
<td></td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>24/30</td>
</tr>
<tr>
<td>Great South Road</td>
<td>Gage Rd</td>
<td>Northbound</td>
<td>AM</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>12/18</td>
</tr>
<tr>
<td>Freemont St</td>
<td>Customs St/Welby St</td>
<td>Southbound</td>
<td>AM</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>12/18</td>
</tr>
<tr>
<td>Lyndale</td>
<td>Anzac Ave</td>
<td>Westbound</td>
<td>AM</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>12/18</td>
</tr>
<tr>
<td>Dominion Rd</td>
<td>Upper Achery/Braemar Rd</td>
<td>Northbound</td>
<td>AM</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>12/18</td>
</tr>
<tr>
<td>Braemar Rd</td>
<td>George St/Waverley Rd</td>
<td>Southbound</td>
<td>AM</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>12/18</td>
</tr>
<tr>
<td>Gorge Rd</td>
<td>Anzac Rd</td>
<td>Southbound</td>
<td>AM</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>12/18</td>
</tr>
<tr>
<td>Landcruiser Rd</td>
<td>Jasmin Ave/Kearns Rd</td>
<td>Northbound</td>
<td>AM</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>12/18</td>
</tr>
<tr>
<td>Kingsley Ave</td>
<td>New North Rd</td>
<td>Southbound</td>
<td>AM</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>12/18</td>
</tr>
<tr>
<td>Perry Ave</td>
<td>Person Ave</td>
<td>Southbound</td>
<td>AM</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>12/18</td>
</tr>
<tr>
<td>Henderson Rd</td>
<td>Watson Ave/Lancing Rd</td>
<td>New North Rd</td>
<td>Northbound</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>12/18</td>
</tr>
<tr>
<td>New North Rd</td>
<td>Watson Ave/Lancing Rd</td>
<td>Southbound</td>
<td>AM</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>12/18</td>
</tr>
<tr>
<td>Stoney Pt</td>
<td>The Strand</td>
<td>St Marys</td>
<td>Northbound</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>12/18</td>
</tr>
<tr>
<td>Lynmouth St</td>
<td>Anzac Rd</td>
<td>Southbound</td>
<td>AM</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>12/18</td>
</tr>
<tr>
<td>Opposite St</td>
<td>Mikkelson St</td>
<td>Southbound</td>
<td>AM</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>12/18</td>
</tr>
<tr>
<td>Beachy</td>
<td>Edgeley Ave</td>
<td>Northmore Pass</td>
<td>Northbound</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>12/18</td>
</tr>
<tr>
<td>Beachy</td>
<td>Wood Street</td>
<td>Southbound</td>
<td>AM</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>12/18</td>
</tr>
<tr>
<td>Kauri Avenue</td>
<td>Symonds St/Waterfor Quadrant</td>
<td>Bear Rd</td>
<td>Northbound</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>12/18</td>
</tr>
<tr>
<td>North Rd</td>
<td>Symonds St/Waterfor Quadrant</td>
<td>Bear Rd</td>
<td>Southbound</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>12/18</td>
</tr>
<tr>
<td>Girvan Bridge</td>
<td>Park Rd/Crook Point Rd</td>
<td>Girvan Bridge/Crook Point Rd</td>
<td>AM</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>12/18</td>
</tr>
<tr>
<td>Fairview Rd</td>
<td>Park Rd/Crook Point Rd</td>
<td>Girvan Bridge/Crook Point Rd</td>
<td>Southbound</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>12/18</td>
</tr>
<tr>
<td>New North Rd</td>
<td>Symondville Drive</td>
<td>Symondville/Baldwin St</td>
<td>Southbound</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>12/18</td>
</tr>
<tr>
<td>North Rd</td>
<td>Symonds St/Waterfor Quadrant</td>
<td>Bear Rd</td>
<td>Southbound</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>12/18</td>
</tr>
<tr>
<td>Kauri Avenue</td>
<td>Mountain Rd</td>
<td>Westbound</td>
<td>AM</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>12/18</td>
</tr>
<tr>
<td>North Rd</td>
<td>Mountain Rd</td>
<td>Southbound</td>
<td>AM</td>
<td>AM</td>
<td>PM</td>
<td>Noon</td>
<td>Evening</td>
<td>12/18</td>
</tr>
</tbody>
</table>

**Auckland Transport Monthly Update**

**Page 38**

**Attachment A**
Thursday

<table>
<thead>
<tr>
<th>Time Period</th>
<th>Crossing Hinemoa St North of Rugby Road</th>
<th>Crossing Hinemoa St South of Rugby Road</th>
</tr>
</thead>
<tbody>
<tr>
<td>AM Peak (7:30-9:15)</td>
<td>59</td>
<td>39</td>
</tr>
<tr>
<td>IP Peak (11:00-12:45)</td>
<td>65</td>
<td>33</td>
</tr>
<tr>
<td>PM Peak (16:00-17:45)</td>
<td>42</td>
<td>24</td>
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</table>

Lines represent people crossing.

Strongest demand between Rugby Road and Glade Place.
**Tuesday**

<table>
<thead>
<tr>
<th>Time Period</th>
<th>Crossing Hinemoa St North of Rugby Road</th>
<th>Crossing Hinemoa St South of Rugby Road</th>
</tr>
</thead>
<tbody>
<tr>
<td>AM Peak (7:30-9:15)</td>
<td>70</td>
<td>49</td>
</tr>
<tr>
<td>IP Peak (11:00-12:45)</td>
<td>49</td>
<td>34</td>
</tr>
<tr>
<td>PM Peak (16:00-17:45)</td>
<td>38</td>
<td>22</td>
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</table>

Lines represent people crossing.
Strongest demand between Rugby Road and Glade Place.
<table>
<thead>
<tr>
<th>Proj ID</th>
<th>Project Name</th>
<th>Balance of Project Budget carried forward from Previous Local Board</th>
<th>Project Budget Approved by Current Local Board</th>
<th>Funding Allocation from Balance of 2015-16 Budget</th>
<th>Funding Allocation from 2016-17 Budget</th>
<th>Funding Allocation from 2017-18 Budget</th>
<th>Funding Allocation from 2018-19 Budget</th>
<th>Project Estimate or Completed Project Cost (in Current Political Term only)</th>
<th>Variance from Approved Project Budget</th>
<th>Total Spent on Project in Current Political Term to 6th July</th>
<th>Current Project Status</th>
<th>Comments</th>
<th>Action Required by Local Board</th>
</tr>
</thead>
<tbody>
<tr>
<td>123</td>
<td>Pad Keg - 192 Hinemoa Street and Enterprise St Intersection Changed to Highbury Town Centre Western Entrance</td>
<td>33,846</td>
<td>12,204</td>
<td>22,541</td>
<td>34,745</td>
<td>859</td>
<td>34,745</td>
<td>Complete</td>
<td>Budget now may be used for a new Western Entrance feature at the wider Highbury development project in conjunction with AC City Transformation. Agreed that the underspend on this project would counter the overspend on Project 298 as they are both part of the Highbury Transformation.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>301</td>
<td>Moore St Improvements at Monarch Park Entrance</td>
<td>111,289</td>
<td>80,000</td>
<td>111,275</td>
<td>60,000</td>
<td>25,962</td>
<td>2,070</td>
<td>219,311</td>
<td>28,022</td>
<td>219,311</td>
<td>Complete</td>
<td>Initial assessment of proposal being carried out by the Traffic Operations team. Sent 19/10/14. Approved to move to DD and FEC 12/11/14. Currently deferred Board reinstated project March 2016. Note: ROG was $153k. Bid appro $90k in Feb 17.</td>
<td></td>
</tr>
<tr>
<td>304</td>
<td>Belgrade Rd Shops Improvements</td>
<td>69,867</td>
<td>100,000</td>
<td>113,867</td>
<td>71,879</td>
<td>3,843</td>
<td>17,830</td>
<td>207,426</td>
<td>41,259</td>
<td>207,426</td>
<td>Complete</td>
<td>Initial assessment of proposal being carried out by the Traffic Operations team. Sent 16/10/14. Increased to 57k Dec 16. Board added 100k in Dec 16 for construction.</td>
<td></td>
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<tr>
<td>406</td>
<td>Tuff Crater-St Peters St Walkway</td>
<td>9,972</td>
<td>9,800</td>
<td>172</td>
<td>9,972</td>
<td>0</td>
<td>1,740</td>
<td>Construction Approved</td>
<td>Bid appro $11k on 11/05/16 for forklift at end of St Peters to be delivered as part of Parks project.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>406</td>
<td>Glenfield Rd Cycleway - Down to Coronation</td>
<td>320,113</td>
<td>214,256</td>
<td>105,814</td>
<td>320,113</td>
<td>0</td>
<td>58,575</td>
<td>Deferred to Future</td>
<td>Bid appro $350k on 11/05/16 but currently only $26k available. Investigation and design can commence.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>511</td>
<td>Birkenthead Maireheke Upgrade Stage 2</td>
<td>540,800</td>
<td>303,630</td>
<td>297,160</td>
<td>21</td>
<td>540,827</td>
<td>21</td>
<td>540,827</td>
<td>Complete</td>
<td>Funding contribution for landscaping and traffic facilities (approved 23/03/17. Another $36k added in April 2018)</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>532</td>
<td>Rangatiki Rd Bus Shelters</td>
<td>34,500</td>
<td>34,012</td>
<td>52</td>
<td>34,054</td>
<td>164</td>
<td>34,054</td>
<td>Complete</td>
<td>Being delivered by AC Community Facilities.</td>
<td></td>
<td></td>
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<tr>
<td>533</td>
<td>Kaipatiki Cycle Repair Stations</td>
<td>12,500</td>
<td>12,000</td>
<td>12,500</td>
<td>0</td>
<td>28</td>
<td>Construction Approved</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tbody>
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Auckland Transport Monthly Update
<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
<th>2022</th>
<th>2023</th>
<th>2024</th>
<th>Notes</th>
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</thead>
<tbody>
<tr>
<td>609</td>
<td>Mokau Rd Cycle Lanes</td>
<td>120,000</td>
<td>120,000</td>
<td>120,000</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>To be assessed and being assessed with w and c</td>
</tr>
<tr>
<td>610</td>
<td>Pupukau Rd Cycle Access</td>
<td>100,000</td>
<td>100,000</td>
<td>100,000</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>To be assessed and being assessed with w and c</td>
</tr>
<tr>
<td>611</td>
<td>Lynn Rd Crossing Point</td>
<td>120,000</td>
<td>120,000</td>
<td>20,000</td>
<td>120,000</td>
<td>0</td>
<td>1,047</td>
<td>In Design and Design Complete with NOF's to investigate ROC sent through 23/09. $20K appd 12/12/18</td>
</tr>
<tr>
<td>612</td>
<td>Bayview Refuge</td>
<td>288,000</td>
<td>120,000</td>
<td>118,000</td>
<td>288,000</td>
<td>0</td>
<td>2,359</td>
<td>In Design and Design Complete with NOF's to investigate ROC sent through 23/09. Add $118K appd 12/12/18</td>
</tr>
<tr>
<td>613</td>
<td>Rangitangi Rd Crossing</td>
<td>70,000</td>
<td>82,000</td>
<td>10,000</td>
<td>70,000</td>
<td>0</td>
<td>513</td>
<td>In Design and Design Complete with NOF's to investigate. Add $11K appd 12/12/18</td>
</tr>
<tr>
<td>614</td>
<td>Birkenhead Walkway Signage</td>
<td>80,000</td>
<td>80,000</td>
<td>80,000</td>
<td>0</td>
<td>0</td>
<td>4,463</td>
<td>In Design phase</td>
</tr>
<tr>
<td>615</td>
<td>Birkenhead Memorial Park Shared Path</td>
<td>460,000</td>
<td>275,208</td>
<td>184,736</td>
<td>460,000</td>
<td>0</td>
<td>116</td>
<td>In Design and Design Complete with AC Parks to investigate. ROC sent through 2/19/18. Board appd project to go ahead 11/12/18 and appd extra $26K to bring total to $400K</td>
</tr>
<tr>
<td>616</td>
<td>Rangitata Tramway Bus Shelter</td>
<td>15,000</td>
<td>15,000</td>
<td>15,000</td>
<td>0</td>
<td>0</td>
<td>53</td>
<td>With Metro for decision</td>
</tr>
</tbody>
</table>

Rows 20 to 37 are hidden.

| Balance of 2015-16 Budget from Previous Local Board | $265,489 |
| 2016-17 Local Board Transport Capital Fund Budget from Long Term Plan | $10,297 |
| Future Local Board Transport Capital Fund Budgets from Long Term Plan | $627,736 | 1,107,816 | 1,167,816 |

Available Budget by Financial Year still to be allocated to New Projects | $755,035 |

The budgets for all of these must be allocated to projects by 30 June 2019. The 2019-20 budget is an optional spend in the current electoral term.

Total budget still to be allocated to new projects that must be allocated by 30 June 2019. $755,035

Additional 2019-20 budget that may be allocated to new projects and spent in the current electoral term. $755,035

Total budget available to current Local Board $755,035
New community lease to The North Shore Playcentre Association Incorporated at 37 Totaravale Drive, Sunnynook

File No.: CP2019/00378

Te take mō te pūrongo
Purpose of the report
1. To grant a new community lease to North Shore Playcentre Association Incorporated (the playcentre) at 37 Totaravale Drive, Sunnynook.

Whakarāpopototanga matua
Executive summary
2. The playcentre holds a community lease for a site at 37 Totaravale Drive, Sunnynook. The lease expired on 31 March 2018. The lease remains operative on a month-by-month basis until a new lease is formalised.

3. The playcentre has applied for a new community lease. The building and improvements on the site are owned by the playcentre.

4. Staff recommend that a new community lease be granted to the playcentre for a term of ten (10) years commencing 1 March 2019, with one right of renewal for a further ten (10) years.

Ngā tūtohunga
Recommendation/s
That the Kaipātiki Local Board:

a) grant a new community lease to North Shore Playcentre Association at 37 Totaravale Drive, Sunnynook described as Part Lot 109 DP 58805 (refer Attachment A to the agenda report) on the following terms and conditions:
   i) term - ten (10) years commencing 1 March 2019 plus one right of renewal for ten (10) years
   ii) rent -$1.00 plus GST per annum if demanded
   iii) the North Shore Playcentre Association Incorporated - Totaravale Community Outcomes Plan (refer Attachment B to the agenda report) be attached to the lease.

b) note that all other terms and conditions will be in accordance with the Auckland Council Community Guidelines July 2012.

Horopaki
Context
5. The previous lease to the playcentre commenced 1 April 1998 for an initial term of 10 years plus one 10 year right of renewal. The lease fully expired on 31 March 2018 and a new lease has been requested by the playcentre. The lease remains operative on a month-by-month basis until a new lease is formalised.

6. This report recommends granting a new lease.
Tātaritanga me ngā tohutohu

Analysis and advice

7. The land occupied is legally described as Part Lot 109 DP 58805 and is held in fee simple by council as a classified local purpose (community buildings) reserve.

8. The converted house and grounds provide a playcentre for the local community. The building has a large open plan space for the families to learn and play. The grounds have been well landscaped to provide multiple areas for play.

9. The playcentre is open to all children up to five-years of age and requires parents and caregivers to be involved. The association also runs parent classes which helps foster a sense of community and belonging for the whole family.

10. The playcentre catchment area includes many new immigrant families. The playcentre works as an unofficial hub helping new parents to settle in New Zealand and provides them with a support network.

11. The playcentre is a licensed early childhood provider and its curriculum incorporates Te Reo. Many learning stories are in Te Reo and all sessions encourage the use of Te Reo.

12. The financial accounts provided indicate that the playcentre’s funds are sufficient to meet its liabilities and are being managed appropriately.

13. The playcentre has all the necessary insurance cover, including public liability insurance in place.

14. Council staff have negotiated and agreed a community outcomes plan with the playcentre. The playcentre is already working towards meeting these outcomes.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera

Council group impacts and views

15. The proposed lease to the playcentre has no identified impacts on other parts of the council group. The view of council-controlled organisations were not required for the preparation of this report's advice.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe

Local impacts and local board views


17. The recommendations within this report fall within the local board’s delegated authority relating to local, recreation, sport and community facilities. The North Shore Playcentre Association Incorporated offers a service that align with several outcomes of the Kaipātiki Local Board Plan 2017, namely, “Our people identify Kaipātiki as their Kāinga (home)”, and “Services are well managed and meet community needs”.

Tauākī whakaaweawe Māori

Māori impact statement

18. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi and its broader legal obligations to Māori. The council recognises these responsibilities are distinct from the Crown’s Treaty obligations and fall within a local government Tāmaki Makaurau context. These commitments are articulated in the council’s key strategic planning documents the Auckland Plan, the Long-term Plan 2018-2028, the Unitary Plan and local board plans.

19. Support for Maori initiatives and outcomes are detailed in Te Toa Takitini, Auckland Council’s Maori Responsiveness Framework. An aim of community leasing is to increase targeted support for Maori community development projects.
20. Iwi engagement has been undertaken and involved:
   i) a presentation at the Mana Whenua Forum held at Orewa Service Centre on 5 December 2018; and
   ii) email contact containing detailed information on the land and The North Shore Playcentre Association Incorporated proposed new lease, inviting iwi representatives to hui and/or for a kaitiaki site visit to comment on any spiritual, cultural or environmental impact with respect to the proposal.

21. No objections were raised or requests for hui or kaitiaki site visits received from any of the iwi groups who responded.

**Ngā ritenga ā-pūtea**

**Financial implications**

22. There are no cost implications for the local board approving a new lease to North Shore Playcentre Association Incorporated.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

23. Should the Kaipātiki Local Board resolve not to grant a renewal of the community lease to North Shore Playcentre Association Incorporated this decision will materially affect the group’s ability to undertake its core activities.

**Ngā koringa ā-muri**

**Next steps**

24. Subject to the grant of a renewal of a community lease, council staff will work with the group to finalise the new lease document.

**Ngā tāpirihanga**

**Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>20 March 2019 - Kaipātiki Local Board Business Meeting - Site Plan Totaravale Playcentre</td>
<td>51</td>
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<tr>
<td>B</td>
<td>20 March 2019 - Kaipātiki Local Board Business Meeting - Community Outcomes Plan</td>
<td>53</td>
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</table>

**Ngā kaihaina**

**Signatories**

<table>
<thead>
<tr>
<th>Authors</th>
<th>Phillipa Carroll - Community Lease Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Rod Sheridan - General Manager Community Facilities</td>
</tr>
<tr>
<td></td>
<td>Eric Perry - Relationship Manager</td>
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New community lease to The North Shore Playcentre Association Incorporated at 37 Totaravale Drive, Sunnynook, Auckland
## COMMUNITY OUTCOMES PLAN

<table>
<thead>
<tr>
<th>Community Group</th>
<th>North Shore Playcentre Association - Totaravale</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name and Location of Land/Facility</td>
<td>37a Totaravale Drive, Sunnynook</td>
</tr>
<tr>
<td>Local Board Area</td>
<td>Kaipatiki</td>
</tr>
<tr>
<td>Agreed Annual Report Due Date</td>
<td>4 October 2018</td>
</tr>
</tbody>
</table>

### Community

- **Definition**
  - SMART results which serve the community and address a local priority identified by local and/or Auckland plans
- **Examples**
  - Local Board Plan Outcomes 1, 2, 3, 5, 6
  - *Hold one open day per year to promote and demonstrate the activities of the Shed.*  
    - a community centre

### Maori

- **Definition**
  - SMART results which enable Maori aspirations, are undertaken in the spirit of Te Tiriti o Waitangi and acknowledge customary rights
- **Examples**
  - Local Board Plan Outcomes 1, 2, 3, 6
  - *...offers local and regional whanau and communities with services to meet their cultural, social and educational needs such as tangihanga and programmes to support Tikanga Maori... one programme per annum*  
    - a community centre

### Environment

- **Definition**
  - SMART operational and behavioural commitments which drive long-term decision-making to protect and enhance our environment for future generations
- **Examples**
  - Local Board Plan Outcomes 2, 5, 6, 7
  - *3 lessons on recycling household waste per annum, 2 lessons on how to protect the environment per annum, ensure that Council recycling bins are available at all times*  
    - a playcentre

---

New community lease to The North Shore Playcentre Association Incorporated at 37 Totaravale Drive, Sunnynook
<table>
<thead>
<tr>
<th>Local Board Outcome</th>
<th>Target</th>
<th>Performance Measure</th>
<th>Achievements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Outcome 1: Community facilities, assets and services that are high quality, well managed and meet our community needs.</td>
<td>Delivery of high quality, child-initiated programmes that offer opportunities for children of mixed ages and stages of development to learn side by side.</td>
<td>Each session has a range of ages, all learning activities are encouraged. All adults act as educators.</td>
<td></td>
</tr>
<tr>
<td>Outcome 6: Our community facilities and infrastructure are high quality and well managed</td>
<td>Delivery of programmes and events based around cultural festivals or activities as a means of exploring our cultural diversity</td>
<td>Inclusion of multi-cultural activities</td>
<td></td>
</tr>
<tr>
<td>Outcome 7: Services are well managed and meet community needs. Residents are able to benefit from relevant and high-quality community services and events.</td>
<td>Provide staff with the opportunity to further their early childhood education</td>
<td>Every playcentre adult offered free adult education – NZQA qualification consisting of six courses</td>
<td></td>
</tr>
<tr>
<td>Outcome 3: Our people are active and healthy</td>
<td>Centres promote healthy eating and children are encouraged to be active</td>
<td>Centre based cooking activities offer food that is diverse and nutritious. Centres offer a range of activities and equipment that encourage children to be active during their sessions, alongside their parents.</td>
<td></td>
</tr>
<tr>
<td>Maori</td>
<td></td>
<td>Environment</td>
<td></td>
</tr>
<tr>
<td>----------------------------------------------------------------------</td>
<td>-------------------------------------------------------------------</td>
<td>----------------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>Proud, positive communities that embrace the diversity of Kaipātiki</td>
<td>Ensure that all whanau involved in Playcentre are aware of opportunities to be involved in Māori initiatives both locally and nationally</td>
<td>Ensure that Council recycling bins are always available.</td>
<td></td>
</tr>
<tr>
<td>Outcome 1: Community facilities, assets and services that are high quality, well managed and meet our community needs. Our people have a sense of belonging, are connected to one another and are proud to live in Kaipātiki.</td>
<td>Centre members receive communication from both local and national groups offering participation in Māori whanau initiatives</td>
<td>Education children about recycling, sustainable living and protecting the environment.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Environment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Green open spaces and environments that enable active and healthy lifestyles and protect out natural heritage.</td>
</tr>
<tr>
<td>Outcome 2: Our natural environment is protected for future generations to enjoy. Our community acts as kaitiaki (guardians) of the environment so that future generations can do the same.</td>
</tr>
<tr>
<td>Educate children about recycling, sustainable living and protecting the environment.</td>
</tr>
</tbody>
</table>
New community lease to Glenfield Tennis Club Incorporated at Elliott Reserve, Elliott Avenue, Bayview.

File No.: CP2019/01458

Te take mō te pūrongo
Purpose of the report
1. To seek approval from the Kaipātiki Local Board to grant a new community lease to the Glenfield Tennis Club Incorporated for part of Elliott Reserve, Elliott Avenue, Bayview.

Whakarāpopototanga matua
Executive summary
2. The Glenfield Tennis Club Incorporated (the club) have a community lease for the site at Elliott Reserve that expired on 31 August 2016. The lease is still operative on a month-by-month basis.
3. The club have applied for a new community lease. The building and improvements on the site are owned by the club.
4. Staff recommend that a new community lease be granted to the club for a term of 10 years, commencing 1 May 2019 with one right of renewal for a further 10 years.
5. A proposed new lease was put forward to the local board in 2017 but deferred under resolution number KT/2017/149 until further advice could be provided on public access to the courts when not in use.
6. Options for public use were discussed in a workshop on 14 November 2018.
7. Agreed public access both free and pay-to-play are detailed in the attached Community Outcomes Plan.

Ngā tūtohunga
Recommendation/s
That the Kaipātiki Local Board:

a) approve a new community lease to the Glenfield Tennis Club Incorporated for Part Lot 1 DP 92391 and Part Lot 38 DP 46696 held in fee simple by the Auckland Council under the Reserves Act 1977 (refer to Attachment A - Glenfield Tennis Club Inc. Site Map of the agenda report) subject to the following conditions:
   i) term – 10 years commencing 1 May 2019 with one 10 year right of renewal
   ii) rent - $1.00 plus GST per annum if demanded
   iii) the Glenfield Tennis Club Incorporated Community Outcomes Plan as approved by the board be appended to the lease document (refer Attachment B to the agenda report).

b) approve all other terms and conditions be in accordance with the Auckland Council Community Occupancy Guidelines July 2012.
Horopaki

Context

8. The previous lease commenced 1 September 1996 for an initial term of 10 years plus one 10 year right of renewal. The lease fully expired on 31 August 2016, and a new lease has been requested by the club. The lease remains operative on a month by month basis until a new lease is granted.

9. This report recommends granting a new lease to the club.

Tātaritanga me ngā tohutohu

Analysis and advice

10. Glenfield Tennis Club was incorporated on 29 October 1962 and has occupied the site on Elliott Reserve since 1969.

11. The buildings and improvements are owned by the club. All six courts are artificial turf with ongoing maintenance and upgrade plans in place. The three back courts were resurfaced approximately four years ago, and plans are underway to resurface the three front courts. All the facilities are well maintained.

12. The club has approximately 164 members, including senior members aged 51 years or older and children between five to thirteen years old.

13. Glenfield Tennis Club employs a club tennis coach to provide coaching to its members as well as non-members at the club. The club funds junior coaching as part of the junior membership to ensure the development of younger people to master the basics of the game and allow them to move onto competitive matches as part of interclub teams.

14. The coaching programmes include supporting local schools in partnership with Tennis Northern, offering programmes such as Hot Shots (national starter tennis programme for NZ children), Tennis Xpress (catering for beginner adults) and Cardio Tennis (fun, social, group tennis-fitness program for people of all ages and abilities).

15. As well as interclub tennis, the club organises tennis practices, annual club championships and social activities throughout the year, such as a Trivial Pursuit evening.

16. The club is installing an online booking system so casual users may use the courts for a small fee, and dedicated times will also be allocated for free play by the community.

17. The club works with local schools and local community websites to encourage use of the facility. The club also work alongside the Kaipatiki Community Facilities Trust to run open days for the community.

18. The financial accounts provided by the club indicate that the club’s funds are sufficient to meet its liabilities and are being managed appropriately.

19. The club has all necessary insurance cover, including public liability insurance, in place.

20. Council staff have agreed on a community outcomes plan with the club which has been approved by the Kaipatiki Local Board and will be appended as a schedule to the community lease.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera

Council group impacts and views

21. Council’s Parks, Sports and Recreation team were invited to contribute to the workshop for a new proposed lease to the club. The workshop discussed the two main options for further access to the courts when not in use by the club. These options were based around the Pay-to-play and Free-to-play models.
22. The pay-to-play model was discussed with the view of providing targeted free-to-play promotions. The free-to-play model was discussed with the view of having council subsidised access.

23. Council staff and the club have worked together to agree on a mixed model where the club will provide an online booking system which will provide pay-to-play for casual games and the club will also provide some free-to-play time via the online booking system.

24. The club will fund both the on-line booking system and the cost of dedicating court use to free-to-play.

25. Parks, Sport and Recreation support the recommendation for the proposed new lease along with the Community Outcomes Plan.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views

26. Consideration of a new lease to Glenfield Tennis Club Incorporated is a deferred item from the 2017 Kaipātiki Community Lease Work Programme, made at the 18 October 2017 business meeting. Consideration of a new lease to the Glenfield Tennis Club Incorporated was deferred until further advice was provided on the opportunities for public access to the courts when not in use by the lease. The advice was provided in the form of a memo to the 14 November 2018 workshop of the Kaipātiki Local Board. The Glenfield Tennis Club have chosen among the options presented to provide community access and incorporated them into the Community Outcomes Plan.

27. The recommendations within this report fall within the local board's delegated authority relating to local, recreation, sport and community facilities. Glenfield Tennis Club Incorporated activities align with the Kaipātiki Local Board Plan 2017 outcomes of “Our people are active and healthy”, “Our community facilities and infrastructure are high quality and well managed”, and “Services are well managed and meet community needs”.

Tauākī whakaaweawe Māori
Māori impact statement

28. Auckland Council is committed to meeting its responsibilities under Te Tiriti o Waitangi and its broader legal obligations to Māori. The council recognises these responsibilities are distinct from the Crown’s Treaty obligations and fall within a local government Tāmaki Makaurau context. These commitments are articulated in the council’s key strategic planning documents the Auckland Plan, the Long-term Plan 2018-2028, the Unitary Plan and local board plans.

29. Support for Māori initiatives and outcomes are detailed in Te Toa Takitini, Auckland Council’s Māori Responsiveness Framework. An aim of community leasing is to increase targeted support for Māori community development projects.

30. Iwi engagement has been undertaken regarding the granting of a new lease and involved:
   i) a presentation at the Mana Whenua Forum held on 5 March 2019
   ii) Iwi present at the forum do not oppose the proposed lease.

31. The land is classified as a recreation reserve and the reserve management plan contemplates the club.

Ngā ritenga ā-pūtea
Financial implications

32. There are no cost implications for the local board approving a new lease to Glenfield Tennis Club Incorporated.
Risks and mitigations

33. Should the Kaipātiki Local Board resolve not to grant a renewal of the community lease to Glenfield Tennis Club Incorporated this decision will materially affect the group’s ability to undertake its core activities.

Next steps

34. Subject to the grant of a new community lease, council staff will work with the group to finalise the lease documentation.

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>20 March 2019 - Kaipātiki Local Board Business Meeting</td>
<td>61</td>
</tr>
<tr>
<td></td>
<td>- Glenfield Tennis Club Inc Site Map</td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>20 March 2019 - Kaipātiki Local Board Business Meeting</td>
<td>63</td>
</tr>
<tr>
<td></td>
<td>- Glenfield Tennis Club Incorporated Community Outcomes Plan</td>
<td></td>
</tr>
</tbody>
</table>

Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Phillipa Carroll - Community Lease Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Rod Sheridan - General Manager Community Facilities</td>
</tr>
<tr>
<td></td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
New community lease to Glenfield Tennis Club Incorporated at Elliott Reserve, Elliott Avenue, Bayview.
## COMMUNITY OUTCOMES PLAN

<table>
<thead>
<tr>
<th>Community Group</th>
<th>Glenfield Tennis</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name and Location of Land/Facility</td>
<td>Elliott Reserve, Glenfield</td>
</tr>
<tr>
<td>Local Board Area</td>
<td>Kaipātiki</td>
</tr>
<tr>
<td>Agreed Annual Report Due Date</td>
<td>30 November 2019</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Auckland Council and Local Board Outcomes</th>
<th>Goal</th>
<th>Objectives</th>
<th>Performance Measure</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Community</strong></td>
<td>Maintain the tennis court facilities in good condition, including routine maintenance of the clubhouse on a regular basis. Promote the facility within the community including offering free lessons and free use of the courts</td>
<td>1. Develop and action an asset replacement and facility maintenance plan. 2. Promote the availability of the clubrooms for community use during hours outside of club business requirements. This will include local Facebook pages, school newsletters and community websites. 3. In partnership with NZ tennis install an online booking system for the courts to enable non-club members to use the facility. 4. Through the online booking system offer casual bookings on a similar $ value as per council owned and run Beach Haven. 5. To promote the game and facility within the community also offer some “free use” of the</td>
<td>Evidence provided of the plan and key asset projects undertaken. Evidence provided of external club bookings and alignment with community charges Evidence provided by annual report</td>
</tr>
</tbody>
</table>
| **Our people are healthy and active** | Provide opportunity for community to be involved and get physically active | 1. Offer Hot Shots or equivalent, tennis coaching for beginners that is inclusive for all the Kaipātiki Community to participate in.  
2. Offer cardio tennis or equivalent fitness sessions for all ages  
3. Engage the local community with three promotional events per year e.g. club open day or have-a-go-day. An open day in conjunction with KCFT to be held in Mar 2019.  
4. Work with the local primary schools to offer use of the courts during the school day. Additionally, club will donate a racket to be won by the school children to encourage the game  
5. Provide interclub competition to enhance and develop skills | Evidence provided of all programmes delivered that encourage the community to participate in the sport of tennis.  
Evidence provided of promotion/marketing and outcomes of the promotional event.  
Evidence from annual report to Board |

| **Maori** | | | |
| **Auckland Plan: A Maori identity that is Auckland’s point of difference in the world** | Provide opportunity for community to be involved and get physically active | Promote participation of Maori and Pacifica demographics through local programmes | Evidence provided of promotion and outcomes of the promotional event. |
| Environment                                                                 | Effective, frugal use of services and waste minimisation. | 1. Promote recycling by club members when using the courts and clubroom facilities.  
2. Provide signage and bins for recycling within the clubrooms. | Photo evidence of actions provided. |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Our natural environment is protected for future generations to enjoy Our communities are environmentally aware and work together to live sustainably</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

New community lease to Glenfield Tennis Club Incorporated at Elliott Reserve, Elliott Avenue, Bayview.
**Australia and New Zealand Army Corps Service representatives 2019**

_File No.: CP2019/02184_

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**Te take mō te pūrongo**

**Purpose of the report**

1. To seek nominations of members roles in the upcoming Australia and New Zealand Army Corps (ANZAC) respective services.

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**Whakarāpopototanga matua**

**Executive summary**

2. The Kaipātiki Local Board supports the commemoration of Australia and New Zealand Army Corps (ANZAC) Day with three services in the Kaipātiki Local Board area. This report recommends that members are allocated to various roles at the respective services.

3. The detail of each service, including the roles required to be fulfilled by board members, is outlined below:

   - Birkenhead 9.50am – Master of Ceremonies and a wreath layer;
   - Northcote 10.45am – Master of Ceremonies and a wreath layer; and
   - Glenfield 11.30am – member to read out the ANZAC Day Dedication and a wreath layer.

4. In the event any member is unavailable to undertake their role at the Australia and New Zealand Army Corps Day services, the Chairperson will appoint a replacement board member to take their position.

---

**Ngā tūtohunga**

**Recommendation/s**

That the Kaipātiki Local Board:

a) nominate a member for each of the following roles at the forthcoming Australia and New Zealand Army Corps Day (ANZAC) services:

   i) Birkenhead 9.50am – Local board member as Master of Ceremonies, including delivering the welcome and laying the wreath
   
   ii) Northcote 10.45am – Local board member as Master of Ceremonies, including delivering the welcome and laying the wreath
   
   iii) Glenfield 11.30am – Local board member to deliver the welcome and read out the Australia New Zealand Army Corps Day Dedication and lay the wreath.

b) delegate the Chairperson to appoint a replacement board member in the event that any member is unavailable to take their position at the Australia and New Zealand Army Corps Day (ANZAC) services as outlined in recommendation a) above.

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**Ngā tāpirihanga**

**Attachments**

There are no attachments for this report.
## Ngā kaihaina
### Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Paul Edwards - Senior Local Board Advisor - Kaipatiki</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
Allocation of funding to Citizens Advice Bureaux

File No.: CP2019/03469

Te take mō te pūrongo

Purpose of the report

1. To seek local board feedback on the proposed new model for allocating funding to Citizens Advice Bureaux (CAB), and on increasing the baseline grant to Auckland Citizens Advice Bureaux Incorporated (ACABx) by $200,000 in 2019-2021.

Whakarāpopototanga matua

Executive summary

2. There are 32 CAB sites in the Auckland region, which are operated by 11 separate CAB organisations. Bureaux staff and volunteers offer free information, advice, referral and client advisory service to local communities.

3. Local boards hold relationships with their local bureaux, which report on service usage and other matters of interest to the community.

4. In 2018/2019 council granted $2.067 million to ACABx, which was conditional on staff and ACABx jointly developing a new funding model to be agreed by 1 April 2019.

5. The new model developed with ACABx is population-based with a deprivation factor to reflect communities with high needs and access constraints.

6. Feedback is sought from the local board on the new funding model and the retention of the additional $200,000 to baseline funding of $1.867 million provided to ACABx in 2018/2019.

7. Local board feedback will be included in the report to the Environment and Community Committee in May 2019 to approve a new funding model for CAB.

Ngā tūtohunga

Recommendation/s

That the Kaipātiki Local Board:

a) consider feedback on the new model for allocating funding to Citizens Advice Bureaux (based on 90 per cent population and 10 per cent deprivation), and on increasing the baseline grant to Auckland Citizens Advice Bureaux Incorporated by $200,000 in 2019-2021 (refer to Attachment A to the agenda report).

Horopaki

Context

8. Auckland Citizens Advice Bureau Incorporated (ACABx) was established in 2012 to provide a support structure for funding from council and other bodies, as well as the development of a strategic direction for the service in the Auckland region.

9. Currently there are 32 Auckland CAB sites in 18 local board areas (refer Attachment B). There are no sites in Franklin, Great Barrier and Upper Harbour.

10. Auckland bureaux are members of ACABx and Citizens Advice Bureau New Zealand (CABNZ). The role of CABNZ is to support membership standards and influence development of social policies and services at a national level.

11. In 2018, a joint working group of council staff and ACABx was established to develop a new funding model for Auckland bureaux.
Auckland Council funding of CAB

12. In 2018/2019, council granted $1.867 million to ACABx, which distributes funding to bureaux to provide services across Auckland.

13. Through council’s 10-year Budget 2018-2028, an additional one-off grant of $200,000 was approved to maintain and develop the service in the 2018-2019 financial year (resolution number GB/2018/91). The ACABx board have distributed $90,300 of this grant to bureaux facing financial pressure (Helensville, CAB Auckland City, Māngere). The remaining funds will be used to test new ways of delivering the service and develop a regional network provision plan.

14. Council provides accommodation for bureaux at minimal cost under community lease arrangements, which is equivalent to a $641,000 subsidy per annum. In addition to the funding through ACABx, some local boards also provide grants to bureaux for specific purposes.

15. The Environment and Community Committee set four conditions for the 2018/2019 operational grant, as shown in Table 1 below: (resolution number ENV/2018/48)

Table 1: Funding conditions 2018/2019

<table>
<thead>
<tr>
<th>Funding condition</th>
<th>Progress to date</th>
</tr>
</thead>
</table>
| A joint review between Auckland Council and ACABx of the funding model | • Joint working group established  
• Considered what to include in the funding model  
• Agreed a new funding model and transitional arrangements |
| Updated Strategic Relationship Agreement to include the development of a regional network provision plan | • Revised Strategic Relationship Agreement signed between Auckland Council and ACABx with scoping and timeline for regional network provision planning to be agreed by June 2019 |
| Improved reporting and access to consistent data on the service provided at regional and site level | • Council, CABNZ and ACABx jointly developed new report templates for bureaux to provide data and commentary on their activities  
• CABNZ is currently rolling out an improved database and data collection system (CABNET) which will impact the Q3/Q4 reports for 2018/2019 |
| Strengthened and more strategic relationships between local boards and bureaux | • The revised Strategic Relationship Agreement sets out guidance on the relationship between local boards and bureaux |

Tātaritanga me ngā tohutohu

Analysis and advice

Current funding model

16. The current model allocates the funding received by ACABx to sub-regional clusters of bureaux based on 2013 census population data.

17. The current funding model was implemented by ACABx with support from council as an interim approach to transition from legacy council funding to regional funding.

Council staff model

18. In April 2016, the Regional Strategy and Policy Committee resolved to:
‘seek information from staff regarding a review of the service after consultation with the 21 local boards on the issues raised by the Māngere-Ōtāhuhu Local Board regarding Auckland Citizens Advice Bureaux Incorporated funding, to achieve greater equity and fairness, taking into consideration social issues in local communities across Auckland.’
(resolution number REG/2016/22)

19. A review of CAB services was undertaken, and council staff developed a revised funding allocation model using 70 per cent population, 25 per cent client usage, and 5 per cent deprivation. This model responded to the review findings and focused on funding to achieve greater equity and fairness.

20. This model was not supported by ACABx who strongly objected to the introduction of client usage as a funding factor.

New model from joint working group

21. The joint working group have developed a new funding model for bureaux using:
- 90 per cent population, using annual Statistics New Zealand population estimates
- 10 per cent deprivation to increase the capacity of bureaux to meet the complex needs of communities with higher levels of deprivation. This will support the development of new service approaches to increase the access to CAB services within these communities.

22. ACABx advise that this model will be difficult to implement at the current funding level as funding will be reduced to bureaux in the north, central and Ōtara. Some bureaux are experiencing financial pressure and any decline in funding would lead to a significant reduction in services.

23. If the annual grant of $1.867 million is increased by $200,000 per annum, ACABx have indicated that the new funding model could be implemented without service reductions if bureaux continue to receive funding at the 2018-2019 level at a minimum. The additional funding request for the $200,000, is now part of the budget refresh process and includes Executive Leadership Team and Governing Body decisions regarding approval for this funding. To further moderate the redistribution impacts of the new funding model at a bureau level, population-based increases in funding would be capped at 10 per cent for 2019-2021.

24. The application of the new funding model is shown in Table 2 below:

Table 2: New funding model allocations

<table>
<thead>
<tr>
<th>Bureau</th>
<th>2018/2019 Actual</th>
<th>New model (current funding)</th>
<th>New model (plus $200,000)</th>
<th>Percentage difference between 2018/2019 Actual and New model plus $200,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Helensville</td>
<td>$40,365</td>
<td>$36,872</td>
<td>$40,365</td>
<td>0</td>
</tr>
<tr>
<td>Hibiscus Coast</td>
<td>$51,712</td>
<td>$58,713</td>
<td>$58,920</td>
<td>14</td>
</tr>
<tr>
<td>Wellsford</td>
<td>$38,298</td>
<td>$36,770</td>
<td>$38,298</td>
<td>0</td>
</tr>
<tr>
<td>CAB North Shore (5 sites)</td>
<td>$309,030</td>
<td>$250,153</td>
<td>$309,030</td>
<td>0</td>
</tr>
<tr>
<td>WaiCAB (5 sites)</td>
<td>$298,746</td>
<td>$300,401</td>
<td>$344,999</td>
<td>15</td>
</tr>
<tr>
<td>CABAC (10 sites)</td>
<td>$499,901</td>
<td>$487,965</td>
<td>$553,597</td>
<td>11</td>
</tr>
<tr>
<td>Māngere (3 sites)</td>
<td>$169,849</td>
<td>$179,162</td>
<td>$190,494</td>
<td>12</td>
</tr>
<tr>
<td>Manurewa (2 sites)</td>
<td>$82,775</td>
<td>$114,454</td>
<td>$118,217</td>
<td>43</td>
</tr>
<tr>
<td>Ōtara</td>
<td>$86,927</td>
<td>$78,215</td>
<td>$86,927</td>
<td>0</td>
</tr>
<tr>
<td>Pakuranga (2)</td>
<td>$98,662</td>
<td>$109,188</td>
<td>$109,262</td>
<td>11</td>
</tr>
</tbody>
</table>
25. The new funding model developed by the joint working group is the preferred model for implementation in 2019-2021. During this period, the regional network provision plan will be developed, and council’s level of investment can be confirmed and provided for as part of the 10-year Budget 2021-2031.

   - Focus area two – Accessible services and social and cultural infrastructure that are responsive in meeting people's evolving needs
   - Focus area six – Focusing the council’s investment to address disparities and serve communities of greatest need.

27. The criteria applied to assess the models were developed by the joint working group. Consideration is given to equity, responsiveness to population growth and community need. Under the Auckland Plan 2050, adopting an equitable approach means prioritising the most vulnerable groups and communities to achieve more equitable outcomes. An assessment of the funding allocation model is shown in Table 3 below:

### Table 3: Funding model assessment

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Current model</th>
<th>Council staff model</th>
<th>New model from joint working group (preferred model)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Equity</strong></td>
<td>X</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td><strong>Population growth</strong></td>
<td>X</td>
<td>✓✓</td>
<td>✓</td>
</tr>
<tr>
<td><strong>Community need</strong></td>
<td>X</td>
<td>✓✓</td>
<td>✓</td>
</tr>
<tr>
<td><strong>Advantages</strong></td>
<td>ACABx used the current funding model to transition to regional funding from legacy arrangements</td>
<td>Uses latest population estimates to reflect future growth Deprivation factor supports equity for populations with complex issues and access constraints Client usage as a proxy indicator of community need which takes into consideration that</td>
<td>More equitable across Auckland with population-based funding covering all the region except Great Barrier Island Uses latest population estimates to reflect future growth Targeted deprivation factor (NZDep2013, deciles 8-10) supports equity for populations with complex issues and access constraints Provides platform for</td>
</tr>
</tbody>
</table>

Note: Based on 2018-2019 funding allocated. Excludes provision for premises lease payments to Auckland Council and ACABx fee (2 per cent)
28. A comparative overview of the funding models is provided in Attachment C.

29. ACABx support the new model conditional on the retention of the additional 2018-2019 one-off funding of $200,000 as part of the baseline operational grant. This increased funding level would ensure that no bureaux would lose funding when the model is implemented in 2019-2020. Increased funding enables the inclusion of the Franklin population in the new funding model.

30. ACABx has indicated that the funding for deprivation will be allocated to bureaux for initiatives to enhance access to services and to trial the development of new service models.

31. Staff support the new model as it starts to address equitable services across Auckland through population-based funding and targeted deprivation. The model provides a platform for future service growth and the development of a regional network provision plan for CAB services.

32. Staff support the addition of $200,000 to the ACABx baseline grant from 2019-2020 to implement the new model and extend service funding across the region. All bureaux will receive their current or increased level of funding if council increases baseline funding by $200,000.

Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera Council group impacts and views

33. Council staff from across the business work cooperatively on matters concerning CAB. Council departments and units that were consulted on the new model and involved in regional network provision planning include:
• Community Facilities and Community Places – administration of the leases for CAB premises and facility operation
• Libraries and Information – some CABs are co-located with libraries
• Service, Strategy and Integration – expertise in service design and integrating service offers.

Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe
Local impacts and local board views
34. Local boards provided input to the 2017 review of CAB services, which has informed the development of the new funding model. Local boards generally agreed that a higher level of funding was required to maintain services, and that any funding model needed to consider the area’s demographics and other needs in addition to overall population.
35. Overall, local boards reported that they had a good relationship with bureaux, that they were providing valuable, wide-ranging services to the community, and that there was room to improve reporting, service responsiveness and equity of funding.
36. Feedback is sought from the local board on the proposed new funding model and the retention of the additional $200,000 to baseline funding of $1.867 million provided to ACABx in 2018-2019.
37. Local board feedback will be included in the report to the Environment and Community Committee in May 2019 to approve a new funding model for CAB. The report will also reflect views on the implementation of the new model from ACABx consultation with bureaux.

Tauākī whakaaweawe Māori
Māori impact statement
38. CAB services are available to all, and there is currently limited targeting of services to groups, including Māori.
39. Staff and ACABx have worked together on development of the new model and no specific engagement with Māori was undertaken.

Ngā ritenga ā-pūtea
Financial implications
40. It is recommended that the additional $200,000 is retained in the ACABx baseline grant, bringing the annual total to $2.067 million in 2019-2021. This excludes any consumer price index adjustment. The additional funding request for the $200,000, is now part of the budget refresh process and includes Executive Leadership Team and Governing Body decisions regarding approval for this funding.
41. The Māngere-Ōtāhuhu Local Board has provided funding from 2015-2018 to Māngere CAB to operate a CAB agency in Ōtāhuhu. Reliance on the local board funding would reduce under the new model, as the Māngere CAB would receive increased funding of 12 per cent if the $200,000 is retained in the ACABx baseline grant.

Ngā raru tūpono me ngā whakamaurutanga
Risks and mitigations
42. In applying the new model without the retention of the additional $200,000, funding to the following bureaux would decline:
• Helensville (-9 per cent)
• Wellsford (-4 per cent)
• CAB North Shore (-19 per cent)
• CAB Auckland City (-2 per cent)
• Ōtara (-10 per cent).

43. If the grant is increased by $200,000 per annum, no bureaux would face a reduction in funding.

44. There is a risk of reduction in CAB services in some communities if funding declines to bureaux. To mitigate this risk, it is recommended that the additional $200,000 is retained.

Ngā koringa ā-muri

Next steps

45. Local board feedback will be included in a report to the Environment and Community Committee in May 2019 to approve a funding model.

46. Staff will work with ACABx to scope a regional network provision plan project by June 2019. The plan development will involve bureaux and other stakeholders in setting the direction for the CAB service from 2021 onwards.

Ngā tāpirihanga

Attachments

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<td>- Local board feedback template</td>
<td></td>
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<tr>
<td>B</td>
<td>20 March 2019 - Kaipātiki Local Board Business Meeting</td>
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</tr>
<tr>
<td></td>
<td>- Map of bureaux locations by local board</td>
<td></td>
</tr>
<tr>
<td>C</td>
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<td></td>
<td>- Comparative overview of funding models</td>
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Ngā kaihaina

Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Sibyl Mandow - Advisor – Arts Community and Events</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Graham Bodman - General Manager - Arts, Community and Events</td>
</tr>
<tr>
<td></td>
<td>Louise Mason – General Manager - Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Eric Perry - Relationship Manager - Local Board Services</td>
</tr>
</tbody>
</table>
### Attachment A - Request for local board for feedback

**Citizens Advice Bureau (CAB) Funding allocation model - February 2019**

<table>
<thead>
<tr>
<th>Local Board</th>
</tr>
</thead>
</table>

Please provide feedback on the following:

1. The basis of funding allocation, including the population estimates and deprivation index
2. Bureau areas served (e.g. alignment with local board boundaries)
3. Other local funding considerations
4. Any other local feedback regarding CABs

---

For further information or questions, please contact:

Paul Prestidge  
Specialist Advisor  
Community Empowerment Unit  
Ph 0226761409  
Email paul.prestidge@aucklandcouncil.govt.nz
Attachment B

Map of bureaux locations by local board

CAB network in Auckland

Allocation of funding to Citizens Advice Bureaux
## Comparative overview of funding models

<table>
<thead>
<tr>
<th>Description</th>
<th>Current model</th>
<th>Council staff model</th>
<th>New model from joint working group</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Date</strong></td>
<td>2013-current</td>
<td>2018</td>
<td>2019</td>
</tr>
<tr>
<td><strong>Basis of allocation and data sources</strong></td>
<td>100% Population (Census 2013)</td>
<td>70% Population (Annual population estimates - Statistics NZ)</td>
<td>90% Population (Annual population estimates - Statistics NZ)</td>
</tr>
<tr>
<td></td>
<td>25% Client usage (Bureau statistics report)</td>
<td>5% Deprivation (Dep13 Deprivation index)</td>
<td>10% Deprivation (Dep13 Deprivation index) Dep. 8-10, targets 30% highest level deprivation</td>
</tr>
<tr>
<td><strong>Model coverage</strong></td>
<td>Excludes Franklin and Great Barrier Island</td>
<td>Excludes Great Barrier Island</td>
<td>Excludes Great Barrier Island</td>
</tr>
<tr>
<td><strong>Local board boundaries</strong></td>
<td>Local board boundaries to cluster level</td>
<td>Local board boundaries to cluster level</td>
<td>Local board boundaries and board subdivisions where applicable to individual bureau level</td>
</tr>
<tr>
<td></td>
<td>Hibiscus and Bays – split between clusters 1 and 2</td>
<td>Hibiscus and Bays – split between clusters 1 and 2</td>
<td>Hibiscus and Bays – split between clusters 1 and 2</td>
</tr>
<tr>
<td></td>
<td>Upper Harbour – in cluster 2</td>
<td>Upper Harbour – 50:50 split between clusters 2 and 3</td>
<td>Upper Harbour – split at Greenhithe bridge between 2 and 3</td>
</tr>
<tr>
<td></td>
<td>ACABx maintains historic funding relativities</td>
<td>Franklin – included in cluster 6</td>
<td>Howick – south west area to Ōtara, balance to Pakuranga</td>
</tr>
<tr>
<td></td>
<td>between bureaux in clusters 1, 6</td>
<td></td>
<td>Franklin – north east area to Pakuranga, balance to Papakura</td>
</tr>
</tbody>
</table>
2019 Local Government New Zealand Conference and Annual General Meeting

File No.: CP2019/03448

Te take mō te pūrongo
Purpose of the report

1. To inform local boards about the Local Government New Zealand (LGNZ) Conference and Annual General Meeting (AGM) in Te Whanganui-a-Tara Wellington, from Sunday 7 July to Tuesday 9 July 2019, and to invite local boards to nominate elected members to attend.

Whakarāpopototanga matua
Executive summary

2. The LGNZ Conference and AGM takes place at the TSB Arena, Te Whanganui-a-Tara Wellington from 1.30pm Sunday 7 July to 12.30pm on Tuesday 9 July 2019.

3. Local board members are invited to attend the conference. As the venue for 2019 is in Te Whanganui-a-Tara Wellington and given the cost of elected member attendance, staff recommend that one member per local board attend.

4. The Governing Body can select up to five Governing Body members to attend the conference.

5. In addition to the official delegates, LGNZ requires prior notice of which local board members plan to attend the AGM. Members wishing to attend are asked to register their intention with the Kura Kāwana programme by Friday 12 April 2019 so that this information can be provided to LGNZ.

Ngā tūtohunga
Recommendation/s

That the Kaipātiki Local Board:

a) nominate one elected member to attend the Local Government New Zealand 2019 Conference and Annual General Meeting in Te Whanganui-a-Tara Wellington, from Sunday 7 July to Tuesday 9 July 2019.

b) confirm that conference attendance, including travel and accommodation, will be paid for in accordance with the current Auckland Council Elected Member Expense Policy.

c) note that any members who wish to attend the AGM must provide their names to the Kura Kāwana programme team by Friday 12 April 2019 to ensure that they are registered with Local Government New Zealand.

Horopaki
Context

6. This year, the LGNZ conference and AGM will be held at the TSB Arena, Te Whanganui-a-Tara Wellington, from Sunday 7 July to Tuesday 9 July 2019. The AGM will commence at 1.30pm on Sunday 7 July 2018, with the conference programme commencing at 4.30pm on that day and concluding at 12.30pm on Tuesday 9 July 2019.

7. The conference programme has the theme ‘Riding the localism wave: Putting communities in charge’. The high-level programme is attached to this report (refer Attachment A).
8. The AGM takes place on the first day of the conference. The LGNZ constitution permits the Auckland Council to appoint four delegates to represent it at the AGM, with one of the delegates being appointed as presiding delegate.

9. Elected members who hold LGNZ roles are:

<table>
<thead>
<tr>
<th>Mayor Phil Goff</th>
<th>Metro Sector representative on the National Council</th>
</tr>
</thead>
<tbody>
<tr>
<td>Councillor Penny Hulse</td>
<td>Chair of Zone One and Zone One representative on National Council, Member Conference Committee</td>
</tr>
<tr>
<td>Deputy Mayor Bill Cashmore</td>
<td>Auckland Council representative on Regional Sector</td>
</tr>
<tr>
<td>Councillor Wayne Walker</td>
<td>Auckland Council representative on Zone One</td>
</tr>
<tr>
<td>Councillor Alf Filipaina</td>
<td>LGNZ Te Maruata Roopu Whakahaere</td>
</tr>
<tr>
<td>Councillor Richard Hills</td>
<td>Member Policy Advisory Group</td>
</tr>
<tr>
<td>Waiomatatū Local Board Chair Pippa Coom</td>
<td>Member Governance and Strategy Advisory Group</td>
</tr>
</tbody>
</table>

10. Traditionally the four AGM delegates have been the Mayor, the Chief Executive and two Governing Body members who hold LGNZ roles.

11. The Governing Body will consider an item on AGM attendance at its meeting on 28 March 2019, which will include the recommendation that Mayor Phil Goff be the presiding delegate and the other three delegates be comprised of either:

- two members of the Governing Body who hold a formal representation role with LGNZ and the Chief Executive, or
- one member of the Governing Body who holds a formal representation role with LGNZ and the Chief Executive, and a local board member.

12. Delegates in 2018 were:

- Mayor Phil Goff
- Deputy Mayor Bill Cashmore
- Councillor Penny Hulse
- Local Board Chairperson Pippa Coom.

Tātaritanga me ngā tohutohu
Analysis and advice

13. Local board members are invited to attend the conference. As the venue for 2019 is in Te Whanganui-a-Tara Wellington and given the cost of elected member attendance, it is recommended that one member per local board attend.

14. This means that a maximum of 26 Auckland Council elected members would attend the conference.

15. Delegates who attend are encouraged to report back to their local boards.

16. In addition, local board members can attend the AGM as observers, or as a delegate (depending on the Governing Body decision), provided their names are included on the AGM registration form, which will be signed by the Mayor.
17. LGNZ requires prior notice of which local board members plan to attend the AGM. Members wishing to attend are asked to register their intention with the Kura Kāwana programme by Friday 12 April 2019 so that this information can be collated and provided to LGNZ.

**Ngā whakaaweawe me ngā tirohanga a te rōpū Kaunihera**

**Council group impacts and views**

18. The Governing Body will also consider an item on conference attendance at its meeting on 28 March 2019 which will include the recommendations that the Mayor is appointed presiding delegate to the AGM and that three other delegates be appointed (one of which may be a local board member). It is recommended that these delegates also attend the LGNZ conference, along with any other Governing Body members up to a total of five attendees.

**Ngā whakaaweawe ā-rohe me ngā tirohanga a te poari ā-rohe**

**Local impacts and local board views**

19. The LGNZ Conference has relevance to local board members and their specific roles and responsibilities and is in line with the purpose provided for in the elected member development budget.

**Tauākī whakaaweawe Māori**

**Māori impact statement**

20. The LGNZ National Council has a sub-committee, Te Maruata, which has the role of promoting increased representation of Māori as elected members of local government, and of enhancing Māori participation in local government processes. It also provides support for councils in building relationships with iwi, hapū and Māori groups. Te Maruata provides Māori input on development of future policies or legislation relating to local government. Councillor Alf Filipaina is a member of the sub-committee. Te Maruata will hold a hui on 6 July 2019.

**Ngā ritenga ā-pūtea**

**Financial implications**

21. The normal registration rate is $1410 (early bird) or $1510 (standard).

22. Costs of attendance for one member from each local board are to be met from the elected members’ development budget, as managed by the Kura Kāwana Programme.

**Ngā raru tūpono me ngā whakamaurutanga**

**Risks and mitigations**

23. The key risk is of delayed decision-making impacting costs and registration choices.

24. The sooner the registration for the nominated local board member can be made, the more likely it is that Auckland Council can take advantage of early bird pricing for the conference and flights, all done via bulk booking.

25. Delayed information may also impact registration into preferred conference streams or events.

**Ngā koringa ā-muri**

**Next steps**

26. Once members are confirmed to attend, the Kura Kāwana programme will co-ordinate and book all conference registrations, as well as requests to attend the AGM.
Ngā tāpirihanga
Attachments

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<td>- Programme for 2019 LGNZ conference and AGM</td>
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Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Linda Gifford, Programme Manager, Kura Kawana</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Louise Mason – General Manager, Local Board Services</td>
</tr>
<tr>
<td></td>
<td>Eric Perry - Relationship Manager, Local Board Services</td>
</tr>
</tbody>
</table>
Appendix A
LGNZ 2019 Conference and AGM Programme

Sunday 7 July 2019

Registration desk open
9:30am
Barista coffee available at the Connect Lounge in the exhibition hall from 2.00pm
Kindly sponsored by Fonterra

Council hosted tours
10.00am
- Laneway Discovery
- Craft Beer Tour
- Mountain biking Adventure
- Weta Studio Tour
- Hangi Lunch at Karaka Cafe (from 12.15pm)

Ticketed event. For more information click here.

National Council meeting
10.30am
followed by lunch
Members only

Young Elected Members catch up
11.00am
Members only

Local Government New Zealand AGM
1.30pm
followed by a photo of Mayors and Chairs
Members only

Afternoon tea
3.30pm

Powhiri and hui opening ceremony
4.30pm
Justin Lester, Host Mayor, Wellington City Council

Government’s address
5.00pm

LGNZ President’s address
5.15pm
Dave Cull, President, LGNZ

Te Maruata address
5.30pm
Cr Bonita Bigham, Chair, Te Maruata
Opening keynote
Local leader to talk about Maori’s view on localism
Hon Dame Tariana Turia, former Leader of the Maori Party

6.10pm  Welcome from Simpson Grierson
Jonathan Salter, Partner, Simpson Grierson

Simpson Grierson Welcome Reception
Te Papa

Optional - Showcasing Wellington’s progressiveness
7.30pm - 10.30pm A progressive dinner at three of Wellington’s renowned culinary establishments within Courtenay Place, the Laneways and Cuba St. Ticketed event. For further information click here.

Monday 8 July 2019

Breakfast session
7.00am  Lisa King, Founder, Eat My Lunch and social entrepreneur
Ticketed event. For further information click here

Registration desk open
7.30am  Barista coffee available
Kindly sponsored by Fonterra

8.30am  Master of Ceremonies
Patrick Gower

Localism: No.8 wire fixes to New Zealand’s challenges
Giving local people the power to make local decisions
8.35am  Tania Tapsell, Councillor, Rotorua Lakes Council
Dr Lance O’Sullivan, founder and chair of The MOKO Foundation

Localism - what’s your natural advantage?
Incentivising communities to take a more proactive approach to local development
9.30am  Christopher Luxon, Chief Executive Officer, Air New Zealand
Kindly sponsored by NZ Transport Agency

10.15am  Morning tea

Climate change - a stitch in time
11.00am  Alternative thinking to mitigating and adapting to the changing climate.
John Mauro, Chief Sustainability Officer, Auckland Council
Leader of the Opposition’s address
11.45am
The Leader of the Opposition will present his party’s view on localism and response to LGNZ’s localism discussion paper.
Hon Simon Bridges, Leader, National Party

12.00pm Zone of Origin’ crocodile bike race

12.30pm Lunch

1.15pm Have you drunk the central government Kool-Aid?
An ex-local government back bencher view on localism.

1.45pm Minister of Local Government address
Hon Nanaia Mahuta, Minister of Local Government

Housing and building in New Zealand - can we fix it?
Ensuring our infrastructure is not just fit-for-purpose but supports sustained improvement in the quality of life for all New Zealanders, now and into the future.
Justin Lester, Mayor, Wellington City Council
Adrian Orr, Governor, Reserve Bank of New Zealand
Kindly sponsored by Chorus

2.30pm Afternoon tea

Walkshops
Wananga hikoi
Delegates choose one workshop tour to attend
Social well-being
- Housing affordability: Making it happen
Economic well-being
- Transforming the way local government works digitally
Environmental well-being
- Bringing back our native flora and fauna
Cultural well-being
- What the arts and cultural well-being means for communities
For further information click here

2.45pm End of conference day

Conference dinner and LGNZ EXCELLENCE Awards

6.45pm TSB Bank Arena
Ticketed event. For further information click here
Tuesday 9 July 2019

Registration desk open
8.00am  Barista coffee available
         Kindly sponsored by Fonterra

9.00am  Master of Ceremonies
         Patrick Gower

Managing fresh water - best practice, breakthroughs in innovation and barriers
We all have a role to play - the government, the farming sector, the businesses who use freshwater, communities and individuals - and if we all work together we can make a big difference.
         Doug Leeder, Chair, LGNZ Regional Group
         Terry Copeland, Chief Executive, Federated Farmers
         Kindly sponsored by GHD

10.00am  Morning tea

Out of the Shadows
Raising awareness of, and community support for, a greater investment in your community’s cultural and natural heritage.

10.45am  Natalie Palmer, Communications and Marketing Manager, Hamilton City Council
         2018 Fulton Hogan EXCELLENCE Award for Community Engagement recipient - Out of the Shadows: Bringing Waipa’s heritage to life.

11.30am  Creating change: Inspiring leadership in local communities
         Colin D Ellis

12.15pm  Early bird registration prize draw
         Kindly sponsored by New Zealand Motor Caravan Association

12.20pm  Poroporoaki | Closing ceremony

12.30pm  Lunch

Member meetings  Members only

1.30pm - 3.30pm
- Mayors Taskforce for Jobs AGM
- Regional Sector meeting
- Young Elected Members meeting
Kaipātiki Local Board Chairperson's Report

File No.: CP2019/02043

Te take mō te pūrongo
Purpose of the report

1. An opportunity is provided for the Kaipātiki Local Board Chairperson to update members on recent activities, projects and issues since the last meeting.

Ngā tūtohunga
Recommendation/s

That the Kaipātiki Local Board:

a) note the chairperson’s report.

Ngā tāpirihanga
Attachments

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</tr>
<tr>
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<td>- John Gillon Chairperson Report March 2019</td>
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Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Jacinda Short - Democracy Advisor - Kaipatiki</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
Shade Sails – Proposed Change to 2018/19 CF Work Programme

I am proposing a change to the “Kaipātiki – install shade sails” line item in order to achieve the installation of one more full-coverage shade sail over an existing playground this financial year. I have received verbal advice from staff that there is the ability to vary the current contract which delivered the shade sails recently at Inwards Reserve and Little Shoal Bay Reserve. I understand that the installation can be delivered within contract timeframe.

Last month the Local Board received a report on the Manuka Reserve playground renewal, and part of the recommendation from staff was to utilise the remaining $15,000 in the “Kaipātiki – install shade sails” project budget. However, the purpose of this budget is to install shade sails over playgrounds which are in good condition and not likely to be requiring renewal for some time, and so instead I put forward that the shade sails be funded from unallocated discretionary budget, and that was supported by the Local Board.

The playground that I am now proposing for the installation of shade sails funded from the “Kaipātiki – install shade sails” project budget is the Shepherds Park playground. This is due to it being a high use playground with high exposure to the sun. According to the Kaipātiki Strategic Play and Sunsmart Provision Audit 2018, the Shepherds Park playground has “Some partial shade to main equipment provided in autumn/winter. Otherwise equipment is fully exposed to the sun.”

The Shepherds Park playground is not currently scheduled for a renewal, and was originally one of the locations identified for shade under the remaining in the “Kaipātiki – install shade sails” project budget.

I support a full redevelopment of the playground to a higher standard than is present at Shepherds Park. Advice received back on the Local Board’s request for staff to look at the options to develop a large destination playground as part of the 2019/2020 work programme, is that the playground condition is of a reasonable standard and realistically replacement is several years away. While we can still request planning for a redevelopment of the playground 2019/2020 work programme, I don’t believe we can wait for a redevelopment in order to provide the required shade at this playground.

There is $15,000 remaining in the “Kaipātiki – install shade sails” project budget, however considering our recent full-coverage shade sail installations over playgrounds, this will not be sufficient. The cost of the shade sails at Inwards Reserve and Little Shoal Bay Reserve cost $33,150 and $42,490 respectively. There is $25,000 tagged to a shade sail (KT/2017/16) in the “Birkenhead War Memorial Park – renew skate park including access from the park to pool – stage 2” project budget however this project is some time away (tentatively due to begin in 2021/22) and possibly up for reconsideration, depending on the outcome of the Birkenhead War Memorial Park Masterplan consultation and development of the final plan. So I propose to combine these funds to provide a total of $40,000 towards providing a full-coverage shade sail at the Shepherds Park playground. I understand that any underspend from this funding would be available for the Local Board to reallocate to other projects.

As has been resolved for other shade sail projects, I am seeking delegation, in consultation with the Deputy Chairperson, to approve the final the option, size, colour and location of the shade sails.

That the Kaipātiki Local Board:

(a) approve the reallocation of $25,000 currently allocated to a shade sail in the “Birkenhead War Memorial Park – renew skate park including access from the park to pool – stage 2” activity line (KT/2017/16) to the “Kaipātiki – install shade sails” activity line.
(b) allocate $40,000 from the “Kaipātiki – install shade sails” activity line to install full-coverage shade sails at the Shepherds Park playground in the 2018/2019 financial year.
(c) delegate authority to the Chairperson, in consultation with the Deputy Chairperson, to approve the option, size, colour and location of the shade sails at the Shepherds Park playground.
Renaming of southern section of Kauri Road, Birkenhead

Member Adrian Tyler and I have both been approached a number of times by the residents of the southern section of Kauri Road, Birkenhead, with requests to change the name of the road. Some residents are having on-going issues with mail, couriers and visitors getting lost, due to the road being split into two separate sections: the northern section accessed from Waipa Street, and the southern section accessed from Balmain Road.

Residents have made requests to Auckland Council over the last two years to change the name of the southern section of Kauri Road, however there has been no progress. The Kaipatiki Local Board has the delegation over road naming, so I am proposing that the Local Board requests a report on the process for renaming the southern section of Kauri Road.

Potentially affected properties/units with driveways adjoining the southern section of Kauri Road are listed below:

- 101a Balmain Road (1/101a Balmain Road, 2/101a Balmain Road, 3/101a Balmain Road, 4/101a Balmain Road)
- 103 Balmain Road (1/103 Balmain Road, 2/103 Balmain Road, 3/103 Balmain Road)
- 86a Kauri Road, 86b Kauri Road, 86c Kauri Road, 86d Kauri Road, 86e Kauri Road, 86f Kauri Road, 86g Kauri Road, 86h Kauri Road, 86i Kauri Road

The southern section of Kauri Road, Birkenhead
That the Kaipātiki Local Board:

(d) request a report on the process of formally renaming the southern section of Kauri Road, Birkenhead, due to on-going issues with mail, couriers and visitors getting lost due to confusion with the non-connected northern section of Kauri Road.

Partnering Agreement with Kaipātiki Community Facilities Trust

As part of the project to review the partnering agreement between the Kaipātiki Local Board and the Kaipātiki Community Facilities Trust (KCFT), a steering group is being established, comprised of two board members and one staff member from each party. The role of the steering group is to meet with the project manager at key points throughout the project, in order to receive regular project updates and to provide informal feedback on any information provided. The steering group will not have any decision-making authority, with all decisions relating to the partnering agreement - or any other matter relating to KCFT - remaining with the full Kaipātiki Local Board.

For the Kaipātiki Local Board’s representatives on the steering group, I am proposing to put forward the Chairperson, Deputy Chairperson and Senior Local Board Advisor.

That the Kaipātiki Local Board:

(e) approve the Chairperson, Deputy Chairperson and Senior Local Board Advisor as representatives of the steering group for the 2019 renewal of the partnering agreement between the Kaipātiki Local Board and Kaipātiki Community Facilities Trust, noting that:

i. the Kaipātiki Community Facilities Trust will also be nominating members for the steering group,

ii. all decisions regarding the 2019 renewal of the partnering agreement between the Kaipātiki Local Board and Kaipātiki Community Facilities Trust will be taken by the local board at its business meetings.
December 2018 Meetings & Events

- Chaired March Kaipātiki Local Board business meeting
- Chaired Kaipātiki Local Board workshops
- Birkenhead War Memorial Park Working Party
- Guest judge at North Harbour Gymnastics Community Trust gymnastics and acrobatics show at Eventfinda Stadium
- Glenfield Santa Parade & Gala on Marlborough
- Birkenhead Christmas Parade & Market
- Site visit to Chelsea Estate Heritage Park to discuss alternate route from Colonial Rd to Chelsea Sugarworks
- Site visit to Jean Sampson Reserve to discuss toddler playground project
- Meeting with George Wood, Chair, Devonport-Takapuna Local Board
- Meeting with Peter Wolf, Manager, Kaipātiki Youth Development Trust
- Two meetings with Jill Nerheny, Manager, Kaipātiki Community Facilities Trust
- Meeting with Nigel Green, Manager, Glenfield Community Centre
- Two meetings with Pete Taylor, Chair, and Kae Condon, Manager, Birkenhead Town Centre Association
- Meeting with Gary Holmes, Manager, Northcote Town Centre Association
- Meeting with Cory Hitchen, Community Sport Engagement Manager, Harbour Sport
- Meeting with Jo Knight, Chair, Pest Free Kaipātiki
- Meeting with Safer North Community Trustees for Safe City accreditation
- Photo for OurAuckland at Birkenhead Town Centre mainstreet project
- Photo for OurAuckland at Little Shoal Bay Reserve playground
- Interview for NewsHub at Little Shoal Bay Reserve playground
- Raffle prizegiving and lolly scramble at Christmas in the Haven at Beach Haven Primary School
- Several meetings with constituents on various matters
- Regular meetings with council staff on various matters and work programmes
Members' Reports

File No.: CP2019/02044

Whakarāpopototanga matua
Executive summary

1. An opportunity is provided for members to update the Kaipātiki Local Board on the projects and issues they have been involved with since the last meeting.

Ngā tūtohunga
Recommendation/s

That the Kaipātiki Local Board:

a) note any verbal reports of members.

Ngā tāpirihanga
Attachments

There are no attachments for this report.

Ngā kaihaina
Signatories

| Authors | Jacinda Short - Democracy Advisor - Kaipatiki |
| Authorisers | Eric Perry - Relationship Manager |
Governing Body and Independent Maori Statutory Board Members' Update

File No.: CP2019/02046

Whakarāpopototanga matua
Executive summary
1. An opportunity is provided for Governing Body and Independent Maori Statutory Board members to update the board on Governing Body or Independent Maori Statutory Board issues, or issues relating to the Kaipātiki Local Board.

Ngā tūtohunga
Recommendation/s
That the Kaipātiki Local Board:

a) note the Governing Body and Independent Maori Statutory Board members’ verbal updates.

Ngā tāpirihanga
Attachments
There are no attachments for this report.

Ngā kaihaina
Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Jacinda Short - Democracy Advisor - Kaipatiki</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
Purpose of the report

1. The purpose of this report is to record the Kaipātiki Local Board workshop held on Wednesday 13 February and Wednesday 27 February 2019.

Executive summary

2. At the workshop held on Wednesday 13 February 2019, the Kaipātiki Local Board had briefings on:
   - Community Facilities
     - Dog agility equipment plan
     - 18 Denby Lane
     - Building condition at Eskdale Reserve
   - Parks Sport and Recreation
     - Auckland Paths
     - Ecological Volunteers and Programmes 18/19 update
     - Naturalisation of parks
   - Engagement session
   - Infrastructure and Environmental Services
     - Rawene slip
     - Industry Pollution Prevention Project update
   - Northcote Redevelopment – housing for older people.

3. At the workshop held on Wednesday 27 February 2019, the Kaipātiki Local Board had briefings on:
   - Community Facilities
     - Tuff Crater pathways
     - Elliott Reserve Playspace Concept
   - Arts, Community and Events
     - Community Places 2019/20 work programme
     - Welcoming communities
     - Events
Ngā tūtohunga

Recommendation/s

That the Kaipātiki Local Board:

a) note the record for the Kaipātiki Local Board workshop held on Wednesday 13 February and Wednesday 27 February 2019.

Ngā tāpirihanga

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
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<td>103</td>
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<tr>
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<td>- Wednesday 13 February 2019 Workshop Record</td>
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<td>20 March 2019 - Kaipātiki Local Board Business Meeting</td>
<td>107</td>
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<td>- Wednesday 27 February 2019 Workshop Record</td>
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Ngā kaihaina

Signatories

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<thead>
<tr>
<th>Authors</th>
<th>Jacinda Short - Democracy Advisor - Kaipatiki</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Eric Perry - Relationship Manager</td>
</tr>
</tbody>
</table>
Kaipātiki Local Board Workshop Record

Workshop record of the Kaipātiki Local Board held at 90 Bentley Avenue, Glenfield on 13 February 2019, commencing at 9.37am.

PRESENT
Chairperson: John Gillon
Deputy Chairperson: Daniele Grant
Members: Paula Gillon
           Ann Hartley
           Kay McIntyre
           Anne-Elise Smithson (from 11.17am)
           Adrian Tyler
           Lindsay Waugh

Apologies:

<table>
<thead>
<tr>
<th>Workshop Item</th>
<th>Governance role</th>
<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Facilities</td>
<td></td>
<td>• Keeping informed</td>
</tr>
<tr>
<td>Karen Marais</td>
<td></td>
<td>• The local board received an update on dog agility equipment, 18 Denby lane and the building condition at Eskdale Reserve.</td>
</tr>
<tr>
<td>Manager Stakeholder Advisory, Community Facilities</td>
<td></td>
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<tr>
<td>Barbara Heise</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Project Manager, Community Facilities</td>
<td></td>
<td></td>
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<tr>
<td>Nicolaas Viljoen</td>
<td></td>
<td></td>
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<tr>
<td>Senior Programme Manager, Community Facilities</td>
<td></td>
<td></td>
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<tr>
<td>Phillippa Carroll</td>
<td></td>
<td></td>
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<tr>
<td>Community Lease Advisor, Community Facilities</td>
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<tr>
<td>Mark Culpan</td>
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<tr>
<td>Manager Project Delivery, Community Facilities</td>
<td></td>
<td></td>
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<tr>
<td>Parks Sport and Recreation</td>
<td>Keeping informed</td>
<td>The local board received an update on Auckland Paths, ecological volunteers and programmes 18/19 and naturalisation of parks.</td>
</tr>
<tr>
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<tr>
<td>Mark Maxlow</td>
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<tr>
<td>PSR Portfolio Manager,</td>
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<td>Parks Sports and Recreation</td>
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<tr>
<td>George McMahon</td>
<td></td>
<td></td>
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<tr>
<td>Parks &amp; Places Specialist,</td>
<td></td>
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<td>Parks Sports and Recreation</td>
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<tr>
<td>Bryce Pomfrett</td>
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<tr>
<td>Senior Development Manager,</td>
<td></td>
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<tr>
<td>Service Strategy &amp; Integration</td>
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<tr>
<td>Anna Baine</td>
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<td>Community Programme</td>
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<tr>
<td>Ranger,</td>
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<tr>
<td>Parks Sports and Recreation</td>
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**Lunch adjournment (12.20 – 1.04pm)**

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<tr>
<th>Engagement Session</th>
<th>Keeping informed</th>
<th>The local board received an update on engagement in the Kaipātiki local board area.</th>
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<tbody>
<tr>
<td>Meaghan Fisher</td>
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<td>Advisor,</td>
<td></td>
<td></td>
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<tr>
<td>Local Board Services</td>
<td></td>
<td></td>
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<tr>
<td>Miriana Knox</td>
<td>Keeping informed</td>
<td>The local board received an update on the Rawene slip and industry pollution prevention.</td>
</tr>
<tr>
<td>Relationship Advisor,</td>
<td></td>
<td></td>
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<tr>
<td>Relationship Management Unit</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rhianna Drury</td>
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<tr>
<td>Senior Healthy Waters</td>
<td></td>
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<tr>
<td>Specialist,</td>
<td></td>
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<tr>
<td>Healthy Waters</td>
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<td></td>
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<tr>
<td>Gabi Ezeta</td>
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<td>Healthy Waters Specialist,</td>
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<tr>
<td>Healthy Waters</td>
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<tr>
<td>Simon Wilkinson</td>
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<td>External Contractor</td>
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<tr>
<td>Jaimee Maha</td>
<td></td>
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<td>Team Leader Relationship</td>
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<tr>
<td>Advisory,</td>
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<tr>
<td>Relationship Management Unit</td>
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<tr>
<td>Northcote Redevelopment</td>
<td>Keeping informed</td>
<td>The local board received an update on the Northcote redevelopment.</td>
</tr>
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<tr>
<td>Public Excluded</td>
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<tr>
<td>Carlos Rahman</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Senior Engagement Advisor, Panuku Development Auckland</td>
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</tbody>
</table>

The workshop concluded at 4.03pm.
## Kaipātiki Local Board Workshop Record

Workshop record of the Kaipātiki Local Board held at 90 Bentley Avenue, Glenfield on 27 February 2019 commencing at 12.34pm

### PRESENT

**Acting Chairperson:** Danielle Grant  
**Members:** Paula Gillon, Ann Hartley, Kay McIntyre, Anne-Elise Smithson, Adrian Tyler (until 2.59pm), Lindsay Waugh

**Apologies:** John Gillon

<table>
<thead>
<tr>
<th>Workshop Item</th>
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<th>Summary of Discussions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Facilities</td>
<td></td>
<td>• Keeping informed</td>
</tr>
<tr>
<td><strong>Karen Marais</strong></td>
<td></td>
<td>• The local board received an update on Tuff Crater pathways and Elliott Reserve Playspace Concept.</td>
</tr>
<tr>
<td>Manager Stakeholder Advisory,</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Community Facilities</td>
<td></td>
<td></td>
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<tr>
<td><strong>Kim Graham</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Growth Development Specialist,</td>
<td></td>
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<tr>
<td>Community Facilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Julie Crabb</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Principal Project Manager – Park</td>
<td></td>
<td></td>
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<tr>
<td>Facilities, Community Facilities</td>
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## Attachment B

### Item 21

<table>
<thead>
<tr>
<th>Arts Community and Events</th>
<th>Keeping informed</th>
<th>The Kaipātiki local board received an update on welcoming communities, community places and events.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marilyn Kelly</td>
<td>Community Places Senior Relationship Advisor, Arts Community and Events</td>
<td></td>
</tr>
<tr>
<td>Challen Wilson</td>
<td>Strategic Broker, Arts Community and Events</td>
<td></td>
</tr>
<tr>
<td>Mariella Trynes</td>
<td>Relationship Manager – Migrant Skills Retention, Immigration New Zealand</td>
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<tr>
<td>Jason Chand</td>
<td>Relationship Manager, Immigration New Zealand</td>
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<tr>
<td>Genieve Abrahams</td>
<td>Events Organiser (Civic), Arts Community and Events</td>
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<tr>
<td>Robyn Henry (in attendance via Skype)</td>
<td>Manager Civic Events, Arts Community and Events</td>
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</tbody>
</table>

The workshop concluded at 3.57pm
Te take mō te pūrongo
Purpose of the report
1. To provide an update on reports to be presented to the board for 2019 and an overview of workshops scheduled for the month ahead.

Whakarāpopototanga matua
Executive summary
2. The governance forward work calendar was introduced in 2016 as part of Auckland Council’s quality advice programme. The calendar aims to support local board’s governance role by:
   • ensuring advice on meeting agendas is driven by local board priorities;
   • clarifying what advice is expected and when; and
   • clarifying the rationale for reports.
3. The calendar also aims to provide guidance for staff supporting local boards and greater transparency for the public. The calendar is updated monthly, reported to local board business meetings, and distributed to council staff.
4. The April to May 2019 governance forward work calendar for the Kaipātiki Local Board is provided as Attachment A to the agenda report.
5. The March – April 2019 workshop forward work plan for the Kaipātiki Local Board is provided as Attachment B to the agenda report. Scheduled items may change at short notice depending on the urgency of matters presented to the local board.

Ngā tūtohunga
Recommendation/s
That the Kaipātiki Local Board:
   a) note the Kaipātiki Local Board April - May 2019 governance forward work calendar and March – April 2019 workshop forward work plan.

Ngā tāpirihanga
Attachments

<table>
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<th>No.</th>
<th>Title</th>
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<tr>
<td>A</td>
<td>20 March 2019 - Kaipātiki Local Board Business Meeting - Governance Forward Work Calendar April - May 2019</td>
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<tr>
<td>B</td>
<td>20 March 2019 - Kaipātiki Local Board Business Meeting - Workshop Forward Work Plan March - April 2019</td>
<td>113</td>
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</tbody>
</table>
### Ngā kaihaina
#### Signatories

<table>
<thead>
<tr>
<th>Authors</th>
<th>Jacinda Short - Democracy Advisor - Kaipatiki</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authorisers</td>
<td>Eric Perry - Relationship Manager</td>
</tr>
<tr>
<td>Date</td>
<td>Topic</td>
</tr>
<tr>
<td>--------------------</td>
<td>----------------------------------------------------------------------</td>
</tr>
</tbody>
</table>
| Wednesday, 17 April 2019 | Local board agreement – Advocacy and Finances  
Auckland Transport monthly update  
Homelessness review (TBC)  
Open Space Management Framework (April/May 2019 – TBC) | Setting direction / priorities / budget  
Keeping informed  
Input to regional decision-making  
Input to regional decision-making |
| Wednesday, 15 May 2019 | Draft Golf Facilities Investment Plan  
Auckland Transport monthly update | Input to regional decision-making  
Keeping informed |
## Kaipātiki Local Board – Workshops Forward Work Plan

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Activity</th>
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<tr>
<td>27 March 2019</td>
<td>1230</td>
<td>Community Facilities</td>
</tr>
<tr>
<td></td>
<td>1400</td>
<td>Reviewing the grants programme for 2019/20 and placemaking item</td>
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<tr>
<td></td>
<td>1500</td>
<td>Adjournment</td>
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<tr>
<td></td>
<td>1515</td>
<td>Engagement session</td>
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<tr>
<td>3 April 2019</td>
<td>0930</td>
<td>Improving the Process to Develop Regional Policy</td>
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<td></td>
<td>1030</td>
<td>To be confirmed</td>
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<tr>
<td></td>
<td>1100</td>
<td>Adjournment</td>
</tr>
<tr>
<td></td>
<td>1115</td>
<td>Annual alignment meeting with Birkenhead and Northcote BIDs</td>
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<tr>
<td></td>
<td>1215</td>
<td>Lunch</td>
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<tr>
<td></td>
<td>1300</td>
<td>To be confirmed</td>
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<td></td>
<td>1400</td>
<td>Infrastructure &amp; Environmental Services</td>
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<tr>
<td></td>
<td>1500</td>
<td>Adjournment</td>
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<td>1515</td>
<td>Auckland Transport</td>
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<td>10 April 2019</td>
<td>0930</td>
<td>Parks Sport &amp; Recreation</td>
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<td>Adjournment</td>
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<td>1115</td>
<td>Service Strategy &amp; Integration</td>
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<tr>
<td></td>
<td>1500</td>
<td>Adjournment</td>
</tr>
<tr>
<td></td>
<td>1515</td>
<td>Understanding local rates and their implications (GFR Initiative)</td>
</tr>
</tbody>
</table>
Exclusion of the Public: Local Government Official Information and Meetings Act 1987

That the Kaipātiki Local Board
a) exclude the public from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

<table>
<thead>
<tr>
<th>C1</th>
<th>Endorsement of the Northcote Town Centre Benchmark Masterplan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reason for passing this resolution in relation to each matter</td>
<td>Particular interest(s) protected (where applicable)</td>
</tr>
<tr>
<td>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</td>
<td>s7(2)(b)(i) - The withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret. In particular, the report contains sensitive commercial information.</td>
</tr>
<tr>
<td></td>
<td>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. In particular, the report contains sensitive commercial information.</td>
</tr>
<tr>
<td></td>
<td>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). In particular, the report contains sensitive commercial information.</td>
</tr>
</tbody>
</table>
