

Upper Harbour Local Board Workshop Record

Workshop record of the Upper Harbour Local Board held in the Upper Harbour Local Board office, Kell Drive, Albany Village, on 7 March 2019, commencing at 9.30am

Chairperson: Margaret Miles
Members: Uzra Casuri Balouch, Nicholas Mayne, John McLean, Brian Neeson
Apologies: Deputy Chairperson Lisa Whyte

Workshop Item	Governance role	Summary of Discussions
<p><i>Work programme update: Arts, Community & Events (ACE)</i></p> <p>Presenters:</p> <ul style="list-style-type: none"> • Zella Morrison Manager Strategic Broker • Monica Sharma Specialist Advisor • Robyn Henry Manager Civic Events • Ross Cunningham Manager Arts & Culture Advisory 	<ul style="list-style-type: none"> • Oversight and monitoring • Inform and update 	<p>Various ACE staff were in attendance to gather feedback on two specific line items in the draft 2019-2020 work programme:</p> <ul style="list-style-type: none"> • Volunteer awards event • Arts & Culture event
<p><i>Update on Project Streetscapes contracts</i></p> <p>Presenters:</p> <ul style="list-style-type: none"> • Tery Everett Senior Project Manager • Jenny Gargiulo Principal Environmental Specialist • Tracey Tran Business Coordinator 	<ul style="list-style-type: none"> • To update local boards on the final contracts (following decisions by the Strategic Procurement Committee in December) 	<p>Staff from Community Facilities were in attendance to update board members on the progress and expected outcomes of the Project Streetscapes contracts.</p> <p>Transition dates for the contracts are as follows:</p> <ul style="list-style-type: none"> • Green: 1 April 2019 • Clean: 1 July 2019
<p><i>NZTA project funding to improve existing parks</i></p> <p>Presenters:</p> <ul style="list-style-type: none"> • Wendy Rutherford Principal Policy Analyst • Mark Maxlow PSR Portfolio Manager • Neil Coventry PSR Lead Team Leader • Andrew Wood PSR Kakariki Team Leader • Leigh Radovan Work Programme Lead 	<ul style="list-style-type: none"> • To gather feedback on potential projects identified for this funding 	<p>Various council staff were in attendance to discuss potential projects which could benefit from this funding.</p> <p>Board members asked staff to consider amending the principles that should be applied to any project identified during this process.</p> <p>A formal report will come back to the board in April, prior to the Finance and Performance Committee meeting in May 2019.</p>

<p><i>Parks classification project</i></p> <p><u>Presenters:</u></p> <ul style="list-style-type: none"> • Jacquelyn Collins Service & Asset Planner 	<ul style="list-style-type: none"> • Review mana whenua feedback regarding park classification • Provide progress report • Seek guidance regarding specific reserves if required 	<p>The Service & Asset Planner was in attendance to discuss the scope of Upper Harbour land classification.</p> <p>A working group meeting will be arranged to review specific parcels and to outline the considerations of holding these under the Local Government Act 2002 or the Reserves Act 1977.</p>
<p><i>Improving the process to develop regional policy</i></p> <p><u>Presenters:</u></p> <ul style="list-style-type: none"> • Carol Stewart Senior Policy Advisor 	<ul style="list-style-type: none"> • Seek feedback from local board on a discussion paper that considers how the process to develop regional policy could be improved to ensure effect input from local boards 	<p>The Senior Policy Advisor was in attendance to gather feedback from board members on this proposal.</p> <p>The feedback received today will be collated and used to produce revised guidelines.</p>

The workshop concluded at 2.02pm